

**RELEASE FOR DRIVER'S LICENSE/OPERATOR'S RECORD REVIEW**

RE: Eligibility for Operating City Vehicles on Behalf of the City of Warren in the Scope of City Employment

\_\_\_\_\_ voluntarily agrees to a "Driver's License/Operator's Record Review."

The City of Warren has determined that no employee may be hired who will be assigned to operate a vehicle or use a personal vehicle in the performance of their employment with the City until all pre-employment processing is completed. One of the steps in the pre-employment processing procedure is a review of the applicant's operator's record. The applicant's operator's record will be reviewed by the Human Resources Department to determine eligibility for vehicle operation.

Signature: \_\_\_\_\_ Date \_\_\_\_\_  
Applicant

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**RELEASE OF INFORMATION**

I authorize the City of Warren to make such investigation and inquiries of my personal, previous employment, financial or medical history and other related matters they deem necessary for consideration of my application of employment.

I release employers, schools or persons from all liability in responding to inquiries regarding my application.

Provide any additional names you have used to check your record.

Signature: \_\_\_\_\_ Date \_\_\_\_\_  
Applicant

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**NOTIFICATION OPTION**

The Human Resources Department will need to contact you regarding the next steps in the recruitment process. Please indicate (X) which one of the two methods you would like to be contacted:

Certified mail \_\_\_\_\_ OR Email \_\_\_\_\_

Clearly print email address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_  
Applicant