PERMIT APPLICATION GUIDELINES

RESIDENTIAL DECKS

- 1. Building Permit Application.
- 2. Plot Plan showing location of deck with distance from side and rear lot lines.

 *** SETBACKS ARE MEASURED TO DECK EDGE PER ORDINANCE***
- 3. Two (2) sets of plans which must contain the following information:
 - A. Deck dimensions
 - B. Post spacing
 - C. Joist size and spacing
 - D. Size of beams
 - E. Height of deck off ground
 - F. Post footing detail
 - G. Minimum 12" full depth diameter by 8" concrete pad at base of post
 - H. Handrail detail with 3 or more steps GRASPABLE
 - I. Guardrail detail if deck is 30 inches or more off ground
 - J. Freestanding deck or how attached to house (Do not attach to brick)
 - K. **NOTE:** Beams bolted to post using 3/8 inch by 7 ½ inch carriage bolt
 - L. **NOTE:** Type of wood used pressure treated lumber or cedar
 - M. **NOTE:** Galvanized nails used
 - N. **NOTE:** Proof that ledger is bolted to bond may be required

INSPECTIONS REQUIRED

- 1. **Post holes:** Post holes dug 42 inch deep Ledger to be mounted on house and flashed (if required) for post hole inspection
- 2. **Final inspection:** finished deck

DO NOT MIX CONCRETE IN HOLES.
DO NOT ENCASE POSTS WITH CONCRETE

