



# APPLICATION FOR RESIDENTIAL CITY CERTIFICATION

**BUILDING DIVISION**

One City Square, Suite 305  
Warren, MI 48093-2391  
(586) 574-4504

<b>Property Address</b>	Parcel ID# <b>13 -</b>
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Lockbox # \_\_\_\_\_

**Check each box that applies**

<input type="checkbox"/> Primary Residence	<input type="checkbox"/> 1 Story
<input type="checkbox"/> Rental	<input type="checkbox"/> 1 1/2 Story
<input type="checkbox"/> Occupied	<input type="checkbox"/> 2 Story
<input type="checkbox"/> Vacant	
<input type="checkbox"/> Single Family	
<input type="checkbox"/> Two Family	

<b>Applicant Name</b>		Phone	Cell Phone	
Address	City	State	Zip Code	
Drivers License	Date of Birth	Email		

*SECTION 22.11(a) - Certification required for occupancy. No vacant residential dwelling that has been posted "no occupancy" shall be occupied until residential city certification is issued by the Building Department stating that the vacant residential dwelling complies with all applicable provisions of the International Property Maintenance Code and the Zoning Ordinance of the City of Warren.*

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_  
Date

By signing this application, I hereby certify that I (the applicant) have been granted authority by the property owner to submit this application and that information given herein is correct and true. The City of Warren is authorized to inspect the property as required and I accept responsibility for all corrections of all code violations cited in the inspection reports. I also acknowledge that medical marihuana growth, cultivation, and processing in residential areas would require Administrative Safety Inspections not covered by this application.

Subscribed and sworn to before me this \_\_\_\_\_ Day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Commission expires Notary Signature

The City of Warren, Division of Building and Safety Engineering will soon be making inspection on your property. The purpose of the inspections is to assure the safety of the public, as well as the people who occupy the building.

The following requirements must be met for the inspections:

- A person at least 18 years of age must be on site for inspection if personal belongings are on the property or if minors are present.
- Have someone at the inspection site that is knowledgeable of the property to answer any questions the inspectors may have. (9:30 am – 4 pm).
- Have the building clean of all debris so inspectors can see access all rooms and equipment.
- Have all utilities (water, electric and gas) turned on for inspection.
- If the building has infestation, or rodents, have the property fumigated before the inspections.
- Have the address visible from the street.
- Notify the Building Division about any dangerous areas before inspections.
- If you have further questions or concerns, contact the Building Division at 586-574-4504, Monday through Friday, from 8:30 a.m. to 5:00 p.m. Thank you for your cooperation.