

**CITY OF WARREN  
DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES OF THE BOARD**

**Meeting held on May 4, 2022**

A regular meeting of the City of Warren Downtown Development Authority was called for 3:00 pm on Wednesday, May 4, 2022.

**1. Call to Order**

Mayor James Fouts called the meeting to order at 3:08 pm.

**2. Roll Call**

Mayor James Fouts took roll call of present members.

**Present:**

Mayor James R. Fouts  
Hank Riberas  
Oscar Zamora  
Tom Petzold  
Joseph Vicari

**Absent:**

Michael Wiegand  
Gregory Jackson  
Nicholas Lavdas

**MOTION:**

A motion was made by Mr. Petzold and supported by Mr. Zamora to excuse the absent members from the meeting.

The motion carried unanimously.

### 3. Adoption of Agenda

#### **MOTION:**

A motion was made by Mr. Riberas and supported by Mr. Vicari to adopt the May 4, 2022, agenda.

The motion carried unanimously.

### 4. Approval of Minutes (March 9, 2022)

#### **MOTION:**

A motion was made by Mr. Riberas and supported by Mr. Petzold to approve the minutes for the March 9, 2022 DDA meeting.

The motion carried unanimously.

### 5. Old Business

#### A. Newton Roofing

-Tom Bommarito stated that the amount needed from Newton Crane Roofing has gone up due to increases in costs.

#### **MOTION:**

A motion was made by Mr. Zamora and supported by Mr. Vicari to increase the amount allotted for the roof repair from \$200,000 to \$216,000.

#### **ROLL CALL:**

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Petzold	Yes
Mr. Vicari	Yes
Mayor Fouts	Yes

### 6. New Business

#### A. Plants and Flowers

-Tom Bommarito stated that every year the city furnishes flowers along Van Dyke, in the Historical District, etc.

-Mr. Zamora expressed concern regarding whether the City has staff to tend to the flowers.

-Dino Turcato stated that, while he is concerned with the lack of workers this year, he believes Parks and Rec will find people to water the flowers.

**MOTION:**

A motion was made by Mr. Riberas and supported by Mr. Petzold to approve a purchase order to Eckert's Greenhouse, the sold bidder, for a quoted amount of \$15,280 to provide plants and flowers.

**ROLL CALL:**

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Petzold	Yes
Mr. Vicari	Yes
Mayor Fouts	Yes

**B. Fire Truck**

-Commissioner McAdams stated that another City intended to purchase a fire engine, but midway through the build, had to back out due to financial difficulties. This would allow Warren to step in and purchase the fire engine and receive it in December, instead of waiting ~2 years. This engine is basically identical to the other engines and will replace one of the older engines in the fleet.

**MOTION:**

A motion was made by Mr. Zamora and supported by Mr. Vicari to approve the purchase of a new fire engine from Rosenbauer, in the amount of \$743,678.

**ROLL CALL:**

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Petzold	Yes
Mr. Vicari	Yes
Mayor Fouts	Yes

### C. Pavement

-Tom Bommarito stated that Maintenance has been having issues with the blocks that form walkways around City Square. This project would see the removal of those blocks and the installation of concrete pavement which would look nice and be easier to clean, plow, etc.

#### **MOTION:**

A motion was made by Mr. Riberas and supported by Mr. Zamora to award P.K. Contracting Co. Inc. the contract for City Square pavement enhancement for an amount not to exceed \$71,200.

#### **ROLL CALL:**

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Petzold	Yes
Mr. Vicari	Yes
Mayor Fouts	Yes

### D. Replace TV

-Tom Bommarito stated that the “smart board” TV used in the Mayor’s Office conference room has been in place since City Hall was built and is in need of an upgrade. This is used for presentations, conferences, etc.

-Mr. Mayor Fouts stated that he does not intend for this to look as though he is requesting a new TV to watch and wishes to table the matter.

#### **MOTION:**

A motion was made by Mr. Petzold and supported by Mr. Zamora to table the replacement of the Mayor’s Office conference room TV.

The motion carried unanimously.

**8. List of Bills****MOTION:**

A motion was made by Mr. Riberas and supported by Mr. Petzold to approve the May 4, 2022 list of bills

**ROLL CALL:**

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Petzold	Yes
Mr. Vicari	Yes
Mayor Fouts	Yes

**9. Next DDA Regular Meeting is scheduled for Wednesday, June 1, 2022, at 3:00 PM, in the 1st Floor Conference Room.****10. ADJOURNMENT****MOTION:**

A motion was made by Mr. Riberas and supported by Mr. Vicari to adjourn.

The meeting adjourned at 3:29 pm.

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**X**

Mayor James R. Fouts  
DDA Chairman

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**X**

Thomas Bommarito  
DDA Director