

**CITY OF WARREN
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF THE BOARD**

Meeting held on June 8, 2022

A regular meeting of the City of Warren Downtown Development Authority was called for 3:06 pm on Wednesday, June 8, 2022.

1. Call to Order

Mayor James Fouts called the meeting to order at 3:06 pm.

2. Roll Call

Mayor James Fouts took roll call of present members.

Present:

Mayor James R. Fouts
Hank Riberas
Oscar Zamora
Joseph Vicari
Michael Wiegand
Gregory Jackson

Absent:

Nicholas Lavdas
Tom Petzold

MOTION:

A motion was made by Mr. Jackson, supported by Mr. Zamora, to excuse the absent members from the meeting.

The motion carried unanimously.

3. Adoption of Agenda

Tom Bommarito stated that the Mayor would like to add an additional item, addressing finances, to the agenda at the beginning of New Business.

MOTION:

A motion was made by Mr. Wiegand, supported by Mr. Vicari, to adopt the June 8, 2022, agenda.

The motion carried unanimously.

4. Approval of Minutes (May 4, 2022)

MOTION:

A motion was made by Mr. Riberas, supported by Mr. Jackson, to approve the minutes for the May 4, 2022 DDA meeting.

The motion carried unanimously.

5. Old Business

A. Beebe Park

Tom Bommarito stated that Mr. Zamora put together a list of items that need to be addressed in Beebe Park. Mr. Zamora stated that the gazebo needs an ADA compliant ramp, electricity needs to be added, and with this, lighting.

Mr. Jackson requested that any scope of work include a review of the entire park to ensure there is nothing else that is needed.

MOTION:

A motion was made by Mr. Vicari and supported by Mr. Jackson to put together and bid out a scope of work for upgrades to Beebe Park.

ROLL CALL:

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Mr. Vicari	Yes
Mr. Jackson	Yes
Mayor Fouts	Yes

6. New Business

A. Finances

Mayor Fouts stated that, in the interest of transparency, he would like to ask the DDA to disclose an expenditure report for the 2021-2022 fiscal year. These records would hopefully eliminate some questions and avoid further lawsuits.

MOTION:

A motion was made by Mr. Riberas and supported by Mr. Wiegand to release financial reports for the 2021-2022 fiscal year.

ROLL CALL:

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Mr. Vicari	Yes
Mr. Jackson	Yes
Mayor Fouts	Yes

B. Birthday Bash

Tom Bommarito stated that the City's legal department reviewed the contract, which provides the DDA with 30% of all revenue for the carnival at the Birthday Bash.

MOTION:

A motion was made by Mr. Zamora and supported by Mr. Wiegand to approve the agreement with Anderson Midways, LLC for the Birthday Bash

ROLL CALL:

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Mr. Vicari	Yes
Mr. Jackson	Yes
Mayor Fouts	Yes

C. Travel

Tom Bommarito stated that he traveled to Charlevoix for the Michigan Downtown Association, where he was able to pick up economic development strategies and get perspective on Downtown Development Authorities and their autonomy.

MOTION:

A motion was made by Mr. Zamora and supported by Mr. Jackson to approve Tom Bommarito's travel to the Michigan Downtown Association event in the amount of \$321.20.

ROLL CALL:

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Mr. Vicari	Yes
Mr. Jackson	Yes
Mayor Fouts	Yes

D. Trucks

Tom Bommarito stated that this item is for the purchase of 5 pick-up trucks for the fire department, using unused funds set aside for improvements to the department. Mr. Vicari and Mr. Jackson expressed concern over the idea of purchasing these trucks from a dealer that is outside of Warren, and the broader Macomb County. Commissioner McAdams stated that this was done per the bid process that is required by Warren and that is available for these types of purchases. Mayor Fouts stated that it should be tabled while it is determined whether it is possible to offer this purchase to a Warren dealership.

MOTION:

A motion was made by Mr. Jackson, supported by Mr. Vicari, to table the motion to approve the purchase of 5 GMC pick-up trucks, not on the notion that trucks should not be purchased by the Warren Fire Department, but that they should be purchased from a Warren or Macomb County dealership if possible.

The motion carried unanimously.

8. List of Bills**MOTION:**

A motion was made by Mr. Zamora, supported by Mr. Riberas to approve the June 8, 2022 List of Bills.

ROLL CALL:

The motion carried unanimously.

Mr. Riberas	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes

Mr. Vicari	Yes
Mr. Jackson	Yes
Mayor Fouts	Yes

9. Next DDA Regular Meeting is scheduled for Wednesday, July 13, 2022, at 3:00 PM, in the 1st Floor Conference Room.

10. ADJOURNMENT

MOTION:

A motion was made by Mr. Jackson and supported by Mr. Zamora to adjourn.

The meeting adjourned at 3:44 pm.

X

Mayor James R. Fouts
DDA Chairman

X

Thomas Bommarito
DDA Director