

AGENDA
WARREN HOUSING COMMISSION
Stilwell Manor – Stilwell Recreation Room
26600 Burg Road · Warren, Michigan 48089

Regular Meeting of the Housing Commission
Thursday, January 11, 2024 at 6:00 p.m.

Anyone wishing to submit questions about the business address at this meeting, or request a virtual meeting link to accommodate a disability, may do so by contacting the Senior Housing Office at (586) 758-1310 or sending an email to svclark@cityofwarren.org or sgorgis@cityofwarren.org.

1. Call to Order

2. The Pledge of Allegiance

3. Roll Call

Chairman Ken Kaercher

Councilperson Melody Magee

Secretary Thomas Miller

City Attorney Laura Sullivan

Commissioner Debra Ladensack

Director of Maintenance Kavin Yaden

Commissioner Charmaine Wood

Director of Administration Sean Clark

Commissioner Curtiss Ostosh

Deputy Director of Administration Sara Gorgis

4. Approval the Agenda

- a) Approval of the agenda for the Thursday, January 11, 2024, Regular Meeting.

5. Approval of the Minutes

- a) Approval of the Minutes from the Thursday, November 9, 2023, Regular Meeting.
- b) Approval of the Minutes from the Thursday, November 21, 2023, Special Meeting.

6. Staff Report

- a) Receive and File Staff Report dated January 8, 2023.

7. New Business

- a) Recommendation to approve the Warren Senior Housing Work Rules.
- b) Recommendation to close the Stilwell Manor waiting list for sixty (60) days, and re-evaluate at the March 7, 2024 Warren Housing Commission Regular Meeting.
- c) Recommendation to approve a one-year contract extension of ITB-W-0823 Furnishing Security Services for the City of Warren Senior Housing Facility, to Spartan 6 Security, Inc. in the amount not-to-exceed \$61,912.00.
- d) Recommendation to approve D/A Central Proposal for New Video Upgrade at Senior Housing (Quote No. 19344), in the amount not-to-exceed \$302,098.50.
- e) Recommendation to approve Stilwell Manor and Joseph Coach Manor rent increases, effective July 1, 2024.
- f) Recommendation to approve Stilwell Manor FY'25 Budget.
- g) Recommendation to approve Joseph Coach Manor FY'25 Budget.

8. Audience Participation

Members of the audience who would like to address the Housing Commission may do so under the Audience portion by filling out the audience form located on the kitchen counter. Each

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audience member may speak once and up to five (5) minutes per Commission meeting under the audience portion. Commissioners will not respond to any questions or comments during the audience participation.

9. Staff Comments

10. Commission Comments

11. Councilperson Comments

12. Adjournment