

MISSION STATEMENT

The purpose and function of the City of Warren Crime Commission shall be to bridge the gap between law enforcement, city council, government and the community.

WARREN CRIME COMMISSION MEETING MINUTES June 04, 2025

MEMBERS PRESENT:

EX-OFFICIO MEMBERS:

Najim Ahmed	Y		Sumon Kobir	Y		Caitlin Murphy	Y	
Tracy Alama	Y		JD Marshall	Y		Dave Dwyer	Y	
Tracy Antrikin	Y		Rex Marshall	Y		Henry Newnam		N
Zsa-Zsa Booker	Y		Angela Middleswart	Y		Melody Magee		N
John Harrison	Y		Kayla Porvaznick	Y		Capt. Houtos	Y	
Jay Jackson	Y		Mike Riley	Y		Executive Lt. Booton	Y	
						PC Hawkins		
						Mayor Stone		
						Candice Mayer		

CALL TO ORDER: Commissioner Middleswart called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Commissioner Ahmed led the attendees in the Pledge of the Allegiance.

APPROVAL OF MINUTES: A motion by Commissioner Antrikin, seconded by Commissioner J-Marshall to approve the Minutes. The motion passed unanimously.

APPROVAL OF AGENDA: A motion by Commissioner R-Marshall, seconded by Commissioner Riley, to approve the agenda with discussions by Commissioner R-Marshall. Commissioner R-Marshall would like to move the Treasurer's Report up above Public Meeting. Commissioner Porvaznick has another event to attend and she needs to leave early. The motion passed unanimously.

TREASURER'S REPORT: Commissioner Porvaznick distributed May's Treasurer's Report. We currently do not have any Current Written Purchase Orders. Current Encumbrances consists of: Office Depot, Donut Castle, Contractual Services, and Bob Specialties. Spending for May consists of: Consumers Gas, DTE Electricity, City of Warren Water Bill, Contractual Services and Walter Curtis. Petty Cash had a charge of \$16.99 for supplies purchased for the press board. A motion by Commissioner Kobir, seconded by Commissioner R-Marshall to approve May's Treasurer's Report with the amendment. The motion passed unanimously.

PUBLIC MEETING: Mr. Pulice attended tonight's meeting to update the Crime Commission with his ongoing issue. His neighbor has calm down a bit. He might be getting some pressure from the Police Department. His neighbor was actually apologizing to his neighbors. No one was accepting his apologies. Mr. Pulice stated that he is done calling the Police Department.

Ms. Bournias is a volunteer for Canine Companion's. Canine Companion main headquarters is in Santa Rose, California. Norah(K9) and Ms. Bournias are going through the requirement to become an

official certified team. This certification would give them authorization to help the police departments, fire departments, patients in hospitals and court rooms.

Mr. Sylvester stopped by; however, he had nothing to comment on.

Ms. Piernak stopped by to see how other commissions work. She is currently on the Library Commission.

Ms. Ludwig stopped by to gather information from Captain Houtos.

CORRESPONDENCE: None.

CAPTAIN HOUTOS'S REPORT: Captain Houtos reviewed the current crime trends in the City of Warren. He also introduced Executive Lieutenant Booton. If, Captain Houtos is unable to attend a meeting; then Executive Lieutenant Booton will fill in for him. Saturday, September 13th will be the Police / Fire Open House. It will run from 12 noon till 3 pm. Operation Cycle Break has begun. Police Commissioner Hawkins will be holding a press conference on Friday, June 6th. The Police Department, the City Attorney's Office and Turning Point will all be working together. The goal is to keep in contact with the victims and offer help to the offenders. The ultimate goal would be to not have any repeat offenders.

CITY COUNCIL EX-OFFICIO'S REPORT: Ex-Officio Dwyer reviewed the current events that are occurring with the Warren City Council. The Budgets have been completed and approved and everything went well.

CHAIRPERSON'S REPORT: None.

UNFINISHED BUSINESS:

Bulk Mailing Prices: Commissioner Riley stated that he has not heard back from Ms. Montalto. Commissioner Riley just recently sent an email to Ms. Cayton.

Crime Commission Pamphlets: Commissioner Riley brought a few copies of the Crime Commissions pamphlet. We still need to know the cost of doing bulk mailing or a direct mailing. Commissioner Riley also distributed the 2026 meeting locations. He would like to add the 2026 meeting locations to our pamphlets. Commissioner Riley asked the commission if they would like to have one or two meetings at the Crime Commission building in 2026. After a brief discussion, it was decided that the Crime Commission should only have one meeting at the Crime Commission building. Therefore, November 4th meeting will be changed and our March 4th meeting will remain at the Crime Commission building. Commissioner R-Marshall would like to inquire about a sign, similar to an open house sign, that could be displayed outside of the facility we are hosting our meetings. Commissioner Ahmed asked if we could obtain an American flag that has a stand. Commissioner R-Marshall will research that also.

Flower Pots: Commissioner R-Marshall purchased the pots, got the soil and planted the flowers. It looks a lot better. Thank you, R-Marshall.

Bangladesh Town Hall Meeting: Commissioner Kobir stated that Sunday, June 22nd is still good. However, the location and time has not been set yet.

Council of Commissions: Commissioner Middleswart stated that Commissioner Antrikin has decided to step down as the representative for the Crime Commission on the Council of Commissions. Commissioner Middleswart wanted to know if anybody wanted to fill that position. Commissioner Riley volunteered. Commissioner Middleswart needed a backup person, just in case Commissioner Riley was unable to attend a meeting. Commissioner Kobir volunteered to be the alternate.

Gun Lock Giveaway: Commissioner Middleswart stated that the date of this event has changed. It is now Sunday, June 29th from 4 to 6 pm at the UAW Local 869 – 24257 Mound Road.

Police Interaction Training: Commissioner Jackson was informed that a Community Police Officer from Sterling Heights would contact him. This gentleman has not made contact with Commissioner Jackson yet.

NEW BUSINESS:

Embroidery Hats / Shirts: Commissioners R-Marshall and Porvaznick did some research into finding some local embroidery facilities. After a brief discussion and an evaluation of material, it was decided that Quick Made Trophy Sales had the better prices. A motion by Commissioner Riley, seconded by Commissioner Kobir to approve Quick Made Trophy Sales and not to exceed \$200.00 for embroidering shirts at \$20.00 a shirt.

COMMITTEE REPORTS:

By-Laws Committee: Commissioner Middleswart read through all the changes the Committee thought needed to be changed. Commissioner Middleswart then proceeded to open the floor for discussion in regards to these alterations. There was a brief discussion regarding Article XII, Section B. A motion by Commissioner Riley, seconded by Commissioner Booker to keep Article XII, Section B in the By-Laws. The motion passed 10 to 2. City Attorney Murphy suggested we vote next month to accept all the changes made. This allows the Commissioners to reevaluate the changes made.

Safety Day Committee: Commissioner Middleswart confirmed Safety Day event will be on Saturday, August 16th at Halmich - North Pavillion, from 2 pm till 6 pm. Commissioner Middleswart will be extending the invite to the Police Department, the Fire Department, CERT, and CARE. Commissioner Porvaznick priced out the rental of a plugged in ice cream cart. Commissioner Kobir was able to confirm one food truck and is currently searching for another food truck. Commissioner J-Marshall provided a mock up flyer for the event. Commissioner Middleswart had the flyer on her cellphone for view. A motion by Commissioner R-Marshall, seconded by Commissioner Kobir to have the supplies for this upcoming event not to exceed \$700.00.

Roundtable:

Martin: Our Crime Commission Appreciation Dinner will be on July's Agenda. It is currently only four months away. Commissioner Middleswart explained to Captain Houtos and Executive Lieutenant Booton what the Appreciation Dinner is about and how their input is needed.

Ahmed: Nothing further to report.

Porvaznick: Nothing new to report.
R-Marshall: Nothing further to report.
Harrison: Nothing new to report.
Kobir: Nothing further to report.
Riley: Nothing new to report.
J-Marshall: Nothing further to report.
Booker: Nothing new to report.
Alam: Nothing further to report.
Jackson: Nothing new to report.
Antrikin: Nothing further to report.
Murphy: Nothing new to report.
Middleswart: Nothing further to report.
Dwyer: Nothing new to report.
Houtos: Nothing further to report.
Booton: Nothing new to report.

ADJOURNMENT:

A motion by Commissioner R-Marshall, seconded by Commissioner Kobir to adjourn the meeting at 7:20 pm. The motion passed unanimously.

Our next Meeting will be on July 09, 2025 @ 6:00 pm. at the Busch Branch Library, located at 23333 Ryan Road (North of 9 Mile Road).

Commissioner Zsa Zsa Booker has housekeeping duties for the month of July.

Respectfully submitted,
Michele Martin - Secretary's Assistant