

# **City of Warren, Michigan**

## **BUDGET**

### **AS ADOPTED BY COUNCIL**



## **FISCAL YEAR**

July 1, 2025 through June 30, 2026

# City of Warren



LORI M. STONE  
MAYOR

ONE CITY SQUARE  
WARREN, MICHIGAN 48093

## ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2020 population per Federal Census, 139,387

City is administered by a Mayor, a Council of seven members, Treasurer and Clerk, all of whom are elected for four-year terms.

## PRESENT ELECTIVE OFFICERS (Terms expire November 12, 2027)

### MAYOR

LORI M. STONE

### COUNCIL

ANGELA ROGENSUES, President  
JONATHAN LAFFERTY

MINDY MOORE, Secretary  
DAVE DWYER, Asst. Secretary – Mayor Pro Tem  
MELODY MAGEE, Vice President

HENRY NEWNAN  
GARY BOIKE

**TREASURER**  
LORIE BARNWELL

**CITY CLERK**  
SONJA BUFFA

## DEPARTMENT HEADS (Appointed Officials)

DAVID MUZZARELLI, Public Services Director  
CLARISSA CAYTON, Communications Director  
WILBURT MCADAMS, Fire Commissioner  
RICHARD FOX, City Controller

ERIC HAWKINS, Police Commissioner  
JARED GAJOS, Human Resources Director  
ANTHONY CASASANTA, Recreation Director  
THOMAS BOMMARITO, DDA Director

RONALD F. WUERTH, Planning Director  
F. SCOTT MILLER, City Assessor  
MARY MICHAELS, Acting City Attorney  
OKSANA URBAN, Library Director

Prepared By:  
KRISTINA BATTLE, Budget Director

## City Seal

The inscription "City of Warren, Michigan -Seal-" encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



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**CITY CONTROLLER'S OFFICE**

ONE CITY SQUARE, SUITE 425  
WARREN, MI 48093-5289  
(586) 574-4600  
FAX (586) 574-4614  
[www.cityofwarren.org](http://www.cityofwarren.org)

May 13, 2025

Honorable Mayor and  
Members of the Warren City Council

Dear Mayor and Council Members,

The City Council Adopted Budget reflects changes made to the Mayor's Recommended Budget as presented on April 14, 2025, and is now the final Fiscal 2026 Annual Budget for the City of Warren. The adopted budget includes modifications made by City Council and approved by resolution on May 13, 2025.

The adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. City Council reviewed the Budget during three budget sessions and the Charter required public hearing. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 27.1535 mills (\$27.1535 of taxes for every \$1,000 of taxable valuation). City property taxes will average \$1,512.83 per residential property taxpayer.

Changes to the Mayor's Recommended Budget

General Fund:

General Fund revenues and expenditures each total \$161,576,589, compared to the Mayor's Recommended Budget of \$159,707,415, an increase of \$1,869,174.

Some of the significant changes and subsequent financial impacts include:

General Fund:

- Increase 37<sup>th</sup> District Court Budget: \$ 12,944  
     Court Administrator wage rate increase (\$14,067 plus \$4,865 fringe benefits)  
     Reduce Overtime to \$25,000 (\$5,000 and \$988 fringe benefits)
- Decrease Mayor's Budget: \$ 2,606  
     Chief of Staff wage rate increase (\$2,575 plus \$809 fringe benefits)  
     Reduce Overtime to zero (\$5,000 and \$990 fringe benefits)
- Increase Treasurer's Budget: \$ 19,183  
     Reclass Tax Accountant III to Accounting Supervisor,  
         Increase \$10,071 plus \$3,157 fringe benefits  
     Reclass Investment Analyst to Tax Account Supervisor,  
         Decrease \$13,727 and \$4,297 fringe benefits  
     Reclass Accountant I to Account Administrator,  
         Increase \$5,805 plus \$1,960 fringe benefits  
     Reclass two (2) Tax Account Technicians to two (2) Senior Tax Accountant Technicians,  
         Increase \$13,172 plus \$4,289 fringe benefits  
     Reduce Overtime (\$1,000 and \$247 fringe benefits)
- Increase Controller's Budget: \$ 238,126  
     City Controller wage rate increase (\$9,058 plus \$2,640 fringe benefits)  
     Add one (1) Senior Payroll Technician (\$88,797 plus \$36,072 fringe benefits)  
     Add one (1) Payroll Technician (\$68,409 plus \$44,128 fringe benefits)  
     Reduce Overtime (\$10,000 and \$978 fringe benefits)
- Decrease Information Systems' Budget: \$ 2,690  
     Information Systems Manager wage rate increase (\$7,455 plus \$2,333 fringe benefits)  
     Reduce Overtime (\$10,000 and \$2,478 fringe benefits)
- Decrease Legal's Budget: \$ 2,321  
     City Attorney wage rate increase (\$5,358 plus \$1,680 fringe benefits)  
     Reduce Overtime (\$7,500 and \$1,859 fringe benefits)
- Decrease Human Resources' Budget: \$ 301,758  
     Remove Assistant Human Resources Director;  
         Deny reclass of Human Resource Analyst (\$26,203 and \$8,203 fringe benefits)  
     Remove one (1) Senior Payroll Technician (\$88,797 plus \$36,072 fringe benefits)  
     Remove one (1) Payroll Technician (\$68,409 plus \$44,128 fringe benefits)  
     Reduce Overtime (\$25,000 and \$4,946 fringe benefits)
- Decrease Community and Economic Development's Budget: \$ 151,516  
     Deny Community Economic Administrator (\$88,000 and \$43,516 fringe benefits)  
     Reduce Community Promotions/Outreach Programs to zero, \$20,000
- Increase Administration Unallocated Budget: \$ 20,000  
     Reduce Community Promotions/Outreach Programs to zero, \$30,000  
     Create new expenditure – Efficiency Consultant, \$50,000
- Increase Zone Board of Appeals' Budget: \$ 5,400  
     Increase meeting allowance to \$100 per meeting, \$5,400
- Beautification Commission's Budget: \$ 5,000  
     Add Community Promotion/Outreach Programs, \$5,000
- Historical Commission's Budget: \$ 7,000  
     Reduce Community Promotions/Outreach Programs to zero, \$5,000  
     Reduce Hall of Fame to zero, \$2,000
- Increase Historic District Commission's Budget: \$ 5,000  
     Increase Contractual Services to \$44,000, \$5,000
- Animal Welfare Commission's Budget: \$ 5,000  
     Reduce Community Promotions/Outreach Programs to zero, \$2,500  
     Reduce Chipping Clinic to \$500 zero, \$2,500

- Increase Fire Department's Budget: \$ 871,158
  - Add one (1) Training Coordinator (\$118,293 plus \$36,796 fringe benefits)
  - Add one EMS Billing Specialist (\$43,894 plus \$37,629 fringe benefits)
  - Remove Temporary funding (\$46,000 plus \$3,579 fringe benefits)
  - Increase Firefighter Overtime (\$650,000 plus \$34,125 fringe benefits)
- Increase Police Department's Budget: \$ 744,292
  - Reclass Administrative Clerk to Accreditation Manager, Increase \$4,605 plus \$1,416 fringe benefits
  - Add one (1) Police Officer (\$95,853 plus \$32,793 fringe benefits)
  - Increase Police Officer Overtime (\$500,000 plus \$25,550 fringe benefits)
  - Add Capital Outlay – two (2) portable LED Radar Display Signs, \$9,100
  - Add Capital Outlay – Cellular Phone Forensics/Magnet Graykey, \$47,500
  - Add Capital Outlay – Laptop for Supervisor, CMIS and ISM, \$27,475
- Decrease Animal Control's Budget: \$ 3,610
  - Reduce Overtime (\$3,000 and \$610 fringe benefits)
- Decrease Department of Public Service's Budget: \$ 89,818
  - Director of Public Service wage rate increase (\$10,500 plus \$3,376 fringe benefits)
  - Eliminate Administrative Clerk (\$60,967 and \$42,727 fringe benefits)
- Increase Building Inspections' Budget: \$ 162,350
  - Add Assistant Building & Safety Engineering Director (\$102,858 plus \$59,492 fringe benefits)
- Decrease DPW Fleet Maintenance's Budget: \$ 60,811
  - Reduce Overtime (\$48,500 and \$12,311 fringe benefits)
- Increase Building Maintenance's Budget: \$ 390,679
  - Add one (1) Administrative Clerk (\$60,967 plus \$42,727 fringe benefits)
  - Add two (2) Custodians (\$89,564 plus \$72,756 fringe benefits)
  - Add one (1) Building Maintenance Specialist (\$69,618 plus \$49,100 fringe benefits)
  - Reduce Overtime (\$15,000 and \$4,053 fringe benefits)
  - Add Capital Outlay – Warren Monument Sign at 8 Mile & Mound, \$25,000
- Increase Clerk's Budget: Increase Printing and Postage \$ 22,172
- Total General Fund Increase in Fund Balance Appropriated \$ 1,869,174
- Special Revenue Funds:
- Downtown Development Authority Budget: \$ 362,464
  - Eliminate Community Promotion/Outreach Programs, \$150,000
  - Reduce Capital Outlay to \$8,131,253, \$212,464
- Library Budget: \$ 1,107,456
  - Eliminate Staffing for new Library (\$709,943 and \$397,513 fringe benefits)

The Fiscal 2026 Budget has been modified to reflect all City Council amendments and represents the City's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully,

  
Richard A. Fox  
City Controller



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April 14, 2025

Honorable Council Members:

I respectfully present the Administration's proposed 2025-2026 Budget for the City of Warren. This budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

This budget reflects the continuation of our overall strategic financial plan that has been in place for several years to maintain solid city services and retain our excellent bond rating.

### **BUDGET OVERVIEW**

The budget is balanced with use of fund balance and is financially conservative. It continues the City's commitment to providing high quality, dependable services and it allocates available resources to service areas experiencing the greatest demands. Building from a strong base, this budget addresses current and future needs of our community and balances demands for service, with conservative financial management. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels.

The total General Fund recommended budget is \$159,707,415 which represents an increase of \$1,465,337 or 0.93% from the previous year's recommended budget. The largest portion of the budget is for salaries and benefits that amount to 78.0 % of the total overall budget. The increase is primarily due to several factors:

- Negotiated pay and benefit increases with all unions in the City.
- Equipment and other capital improvements

The millage rates applied to our estimated Taxable Value of \$4.49 billion will generate approximately \$122.7 million city-wide. Since the recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$111,428. City taxes for a typical Warren home will be \$1,513 in fiscal 2025-2026, or \$4.14 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

- Public Safety
- Neighborhoods
- Library and Education
- Parks and Recreation
- Economic Development and Redevelopment
- Major and Local Roads
- Sanitation and Environment
- Financial Planning

### **PUBLIC SAFETY**

Public Safety continues to be the biggest priority in our General Fund budget and the area where most of our financial resources are dedicated. The General Fund Recommended Budget for Public Safety totals \$99,067,034 for Fiscal 2026. This equals 108% of property tax revenues generated to support all General Fund operations. This budget includes 440 full-time positions in Police (293) and Fire (147), plus 6 cadets in Fire. The Fire Department is purchasing various equipment totaling \$1.5 million. The Police Department is continuing to update their headquarters with almost \$1.8 million in building improvements and equipment. The Fiscal 2026 Budget also includes \$1.9 million of law enforcement information system upgrades.

## **NEIGHBORHOODS**

The neighborhoods are the backbone of our community. We are committed to improving them to provide a healthy atmosphere for everyone to live, work and raise their families.

Our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City. The budget provides for communications with residents and businesses on issues of importance to them about our City.

Code enforcement efforts along with an aggressive nuisance abatement program are a strong priority in the Administration. Policies have been instituted and ordinances amended to get an early start on control of summer blight issues. Sound leadership, coupled with the restructuring of enforcement personnel duties, has boosted our efforts to curb blight in the City of Warren. Our City has received very good response from our residents and the media regarding these programs.

We provide programs to assist residents in need of improving their homes but without the financial resources to do so. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. Various volunteer organizations receive funding in the 2025-2026 City Budget. The Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission, among others, provide programs that enhance the quality of life in our community.

The City is allocating local resources for Down Payment Assistance and residential rehabilitation loans of up to \$25,000 for homeowners in need of support whose resources fall just outside limits for federal assistance.

The City has also initiated a Land Bank Authority to acquire available properties for economic development projects and blight elimination.

## **LIBRARY AND EDUCATION**

The Library continues its transformation after the successful voter approved millage in August 2010 of .8500 mills, reduced to .7967 in Fiscal 2026 by Headlee Amendment rollbacks. Up through Fiscal 2020 use of the full voter approved millage allowed for the library to keep all four libraries open without substantial reductions in fund balance. It also allowed for adequate staffing levels, and provided substantial funding to increase our collections and to bring each of our branches to a state-of-the-art facility. The Burnette Branch Library is now complete. With the



completion of this project, the City has now completed upgrades of all four libraries. The City is moving forward with the construction of a new neighborhood library to serve the southeast quadrant of Warren, the design cost of which was funded with ARPA monies.

The Warren Public Library is a member of the Suburban Library Cooperative. These services provide Warren residents with access to library collections throughout the state.

## **PARKS AND RECREATION**

The total recommended Parks and Recreation budget is \$6,273,020. The recommended millage rate for Parks and Recreation is .9134 mills with the Headlee Amendment rollback. The principal sources of revenues other than property taxes and memberships and other user fees generated by the Community Center. The City will continue to pursue grant funding to help improve parks throughout the community.

The Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It offers a home for our commissions and new historical museum for our residents. This year, \$2.4 million in DDA funding is added to repair and upgrade Community Center facilities. An additional \$4.0 million has been allocated from DDA and other resources to renovate parking lots and city roadways around the Community Center. The T.I.F.A. recommended budget includes \$250,000 for pocket park tree plantings and renovations to the Owen-Jax Recreation Center on 9 Mile Road.

The community park around the City Hall is still very much a "work-in-progress" but is rapidly becoming a major focal point for residents and visitors. On hot summer days, a large contingent of people can be found utilizing the wading pool. The ice-skating rink continues to be popular. A continuous array of concerts, art shows and other social events can be found at the community park in our continuing efforts to develop the first ever identifiable downtown area in the City of Warren. Grant funds have been received to construct a first-ever cricket field at Shaw Park along with other improvements.

The skatepark at Eckstein Park is nearing completion, hopefully to officially open this summer. Designed and built by Evergreen Skateparks, world renowned skatepark designers with award-winning designs in around the world including Israel and Stockholm, Sweden. When opened the Warren Skatepark will be the largest in Michigan at over 45,000 square feet covering 3 acres. Funding for the park has come principally from the Downtown Development Authority.

## **ECONOMIC DEVELOPMENT AND REDEVELOPMENT**

The City is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. We are currently working on several exciting projects with our current business partners to bring construction and jobs to the City. Included in those projects is a collaborative partnership with the City of Sterling Heights to attract United States defense contractor businesses to the region, benefitting both our communities.

The Tax Increment Finance Authority (T.I.F.A.) Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 Mile to 11 Mile along Van Dyke Avenue. The Fiscal 2026 Recommended Budget includes \$450,000 for parking lot and sidewalk improvements along the Van Dyke Corridor.

The amended Downtown Development Authority (DDA) plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the other. Enhancements to existing City facilities and new developments will provide residents and businesses with access to educational, recreational, and public safety services.

## **MAJOR AND LOCAL ROADS**

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads every day. Our state-shared Michigan Transportation funds are not sufficient to keep up with the repair needs of deteriorating major and local roads throughout our City. Thus, the Administration proposed a local street repair & maintenance millage to the citizens in November 2011. This millage was renewed in August 2016, and again in August 2021 for another five years. On August 6, 2024, voters approved a 20-year 1.98 millage for repair and replacement of local roads. This millage, effective on the expiration of the existing millage, will enable the City to issue \$80-\$100 million in bonds to undertake comprehensive road improvements city-wide.

We are committed to an aggressive street sweeping program. Again, this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City.

## **SANITATION AND ENVIRONMENT**

The total recommended Sanitation budget is \$15,703,751, which represents an increase of \$1,602,664 or 11.4% from the previous year's recommended budget. The increase is primarily due to increased maintenance costs and capital purchases for four (4) recycling or garbage trucks and garbage and recycling bins. The millage rate is recommended at 2.7414 mills.

The City Administration is concerned with environmental issues that face this community. The current administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. We remain committed to providing a quality Recycling and Composting program at a reasonable price to our community.

## **FINANCIAL PLANNING**

The City of Warren has again received the "Certificate of Achievement for Excellence in Financial Reporting". This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank my Staff for their hard work and dedication that enabled our City to receive this award.

We received an "unmodified opinion" for our Comprehensive Annual Financial Report for the period ending June 30, 2024. This helps us maintain our "AA" credit rating from Standard and Poor's. This AA rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

**BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT,  
PUBLIC HEARING, AND ADOPTION**

On April 14th you will receive your copy of the proposed 2025-2026 Budget. The Council will have time to review the submission to deliberate the budget with all departments and divisions. Public inspection copies of the recommended budget will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 19, 2025.

**SUMMARY**

In conclusion, we have worked many long hours to produce this 2025/2026 fiscal budget. Our business and residential taxpayers expect and deserve that our services will be efficient and cost effective. I firmly believe that if all the stakeholders can work together, we can obtain our goals and more positive change for the City of Warren.

Respectfully,

A handwritten signature in black ink, appearing to read 'Richard A. Fox', written in a cursive style.

Richard A. Fox  
City Controller

**GENERAL APPROPRIATIONS RESOLUTION  
ADOPTING FISCAL YEAR 2025/2026 BUDGET AND  
TAX RATE FOR FISCAL YEAR 2025/2026**

The following resolution was offered by Councilperson Moore and supported by Councilperson Lafferty.

The City of Warren proposed budget for the fiscal year of July 1, 2025 to June 30, 2026 has been submitted by the Mayor to the City Council.

A public hearing on the proposed budget was held on April 22, 2025, and the City Council has completed its review of the Mayor's proposed budget for the fiscal year 2025/2026.

THEREFORE, BE IT RESOLVED that the Council adopts the sums to be raised by taxation for the general purpose of the City and for the payment of principal and interest on its indebtedness as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.2257
Special Levies:	
Police and Fire Pension	5.3148
Police & Fire Operating	4.6176
Emergency Medical Service	0.2736
Police	0.9176
Fire	<u>0.9176</u>
Total General Fund Operating Levy	20.2669
<u>Special Revenue</u>	
Library (Charter)	0.4565
Library (Voted)	0.7967
Sanitation	2.7414
Parks & Recreation	0.9134
2011 Local Street Repair & Maintenance	<u>1.9786</u>
Total Special Revenue Fund Levy	6.8866
 Total Levy	 <u>27.1535</u>

BE IT FURTHER RESOLVED that the aforementioned tax rates shall be adopted as the City tax rate for fiscal year July 1, 2025 to June 30, 2026.

BE IT FURTHER RESOLVED that the 2025/2026 budget shall remain a “line-item” budget.

BE IT FURTHER RESOLVED that the City Council adopts the Mayor’s Proposed Budget for 2025/2026 with the following amendments:

**CITY COUNCIL**

- No changes

**37<sup>th</sup> DISTRICT COURT**

- Increase Court Administrator wage rate to \$149,000
- Reduce Overtime to \$25,000

**MAYOR**

- Increase Chief of Staff wage rate to \$102,575
- Reduce Overtime to \$0

**CITY CLERK**

- Increase Postage to 93,211
- Increase Printing and Publishing to 58,961

**TREASURER**

- Add Accounting Supervisor – Treasurer \$110,000
- Reclassify Tax Accountant III to Accounting Supervisor - Treasurer
- Reclassify Investment Analyst to Tax Account Supervisor
- Reclassify Accountant I to Account Administrator - Treasurer
- Reclassify two (2) tax Accountant Technicians to two (2) Senior Tax Accountant Technicians
- Reduce Overtime to \$5,000

**CONTROLLER**

- Increase Controller wage rate to \$149,000
- Add one (1) Senior Payroll Technician \$88,797
- Add one (1) Payroll Technician \$68,409
- Reduce Overtime to \$30,000

### **INFORMATION SYSTEMS**

- Increase Information Systems Manager to \$125,000  
Contingent upon CBA LOU
- Reduce Overtime to \$35,000

### **LEGAL**

- Increase City Attorney wage rate to \$149,000
- Reduce Overtime to \$0

### **ASSESSING**

- No changes

### **HUMAN RESOURCES**

- Remove Assistant Human Resources Director
- Remove one (1) Senior Payroll Technician
- Remove one (1) Payroll Technician
- Reduce Overtime to \$0

### **PROPERTY MAINTENANCE INSPECTION**

- No changes

### **COMMUNITY AND ECONOMIC DEVELOPMENT**

- Delete Community Economic Administrator
- Reduce Community Promotions/Outreach Programs to \$0

### **ADMINISTRATIVE UNALLOCATED EXPENSE**

- Reduce Community Promotion/Outreach Programs to \$0
- Add Efficiency Consultant \$50,000

### **POLICE AND FIRE CIVIL SERVICE COMMISSION**

- No changes

### **ZONING BOARD OF APPEALS**

- Increase meeting allowance to \$100

### **BEAUTIFICATION COMMISSION**

- Add Community Promotion/Outreach Programs \$5,000

### **CULTURAL COMMISSION**

- No changes

### **CRIME COMMISSION**

- No changes

### **HISTORICAL COMMISSION**

- Reduce Community Promotion/Outreach Programs to \$0
- Reduce Hall of Fame to \$0

### **EMPLOYEE RETIREMENT COMMISSION**

- No changes

### **POLICE AND FIRE RETIREMENT COMMISSION**

- No changes

### **HISTORIC DISTRICT COMMISSION**

- Increase Contractual Services to \$44,000

### **SENIOR HEALTH CARE SERVICES**

- No changes

### **COUNCIL OF COMMISSIONS**

- No changes

### **ANIMAL WELFARE**

- Reduce Chipping Clinic to \$500
- Reduce Community Promotion/Outreach Programs to \$0

### **VETERANS ADVISORY & MEMORIAL COMMISSION**

- No changes

### **FIRE DEPARTMENT**

- Chief Technology Officer – MOU is to be signed and implemented
- Add one (1) Training Coordinator \$118,293
- Add one (1) EMS Billing Specialist
- Delete Temporary
- One (1) Fire Truck is to be ordered and payment budgeted in the year of delivery
- Increase overtime to \$1,400,000



### **POLICE DEPARTMENT**

- Reclassify one (1) Administrative Clerk to one (1) Accreditation Manager \$65,572
- Delete one (1) Administrative Clerk
- Add one (1) Police Officer \$95,853
- Increase Overtime - Police to \$1,500,000
- Capital Outlays: Add two (2) portable LED Radar Display Signs (Traffic) \$9,100
- Capital Outlays: Add Cellular Phone Forensics/Magnet Graykey \$47,500
- Capital Outlays: Add Laptop – Supervisor, CMIS, ISM (18) \$27,475

### **ANIMAL CONTROL**

- Reduce Overtime to \$8,000

### **CIVIL DEFENSE**

- No changes

### **DEPARTMENT OF PUBLIC SERVICE**

- Increase wage rate of Director of Public Services to 149,000
- Delete Administrative Clerk

### **ENGINEERING DIVISION**

- No changes

### **BUILDING INSPECTIONS DIVISION**

- Add Assistant Building & Safety Engineering Director \$102,858

### **D.P.W. FLEET MAINTENANCE**

- Reduce Overtime – Mechanics to \$75,000
- Reduce Overtime – Temporary to \$2,500

### **BUILDING MAINTENANCE**

- Add Administrative Clerk \$60,967
- Add two (2) Custodians \$44,782
- Add one (1) Building Maintenance Specialist
- Reduce Overtime to \$25,000
- Capital Outlays: Add Warren Monument Sign – 8 & Mound - \$25,000

### **STREET LIGHTING**

- No changes

### **PLANNING**

- No changes

### **STREET MAINTENANCE DIVISION**

- Reduce Overtime to \$125,000

### **LIBRARY**

- Increase Library Director wage rate to \$145,000
- Reduce Senior Administrative Secretary wage to \$70,987
- Delete one (1) Branch Library Supervisor
- Delete one (1) Branch Librarian
- Delete two (2) Library Technicians
- Add four (4) Office Assistant
- Delete six (6) Circulation Clerks
- Reduce Library Asst – Outreach Grant wage to \$68,928
- Remove three (3) Custodian positions
- Delete Library Building & Grounds Maintenance Specialist

### **RECREATION**

- Reduce Revenue – Downtown Ice Rink Fees to \$5,000

### **COMMUNICATIONS**

- No changes

### **SANITATION DIVISION**

- Reduce Revenue – Transfer Station Royalties to \$0

### **RENTAL ORDINANCE FUND**

- No changes

### **VICE CRIME CONFISCATION FUND**

- No changes

### **DRUG FORFEITURE FUND**

- No changes

### **ACT 302 POLICE TRAINING FUND**

- No changes

### **DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND**

- Reduce Community Promotions/Outreach Programs to \$0
- Capital Outlays: Reduce to \$8,131,253
- Capital Outlays: Delete Coffee/Sandwich Stand – City Hall
- Capital Outlays: Delete Art, Murals & Sculptures
- Delete Façade Improvements
- Capital Outlays: Add PD Departmentwide Wireless Internet Solution \$37,536

### **2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND**

- No changes

### **INDIGENT DEFENSE FUND**

- No changes

### **TAX INCREMENT FINANCE AUTHORITY CONSTRUCTION FUND**

- Delete Cruisin 53
- Delete Bike Nights with Center Line
- Delete Owen Jax Renovation
- Reduce Capital Improvements to \$500,000
- Reduce Community Promotion/Outreach to \$5,000

### **SENIOR CITIZEN HOUSING**

- No changes

### **WATER & SEWER SYSTEM**

- No changes

### **37<sup>th</sup> DISTRICT COURT BUILDING RENOVATION FUND**

- No changes

### **GENERAL FUND REVENUES – BUILDING PERMITS**

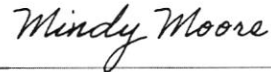
- Increase Other Permits & Licenses to \$3,100,000

BE IT FURTHER RESOLVED, that if any portion, section, subsection, or other part of this resolution, or its application to any person or circumstance, is invalidated or declared unlawful for any reason, then such portion, section, subsection or other part shall be separable, and the remainder of the resolution shall remain in full force and effect.

AYES: Council Members Moore, Lafferty, Dwyer, Boike, Magee, Newman, Rogensues.

NAYS: Council Members None.

RESOLUTION DECLARED ADOPTED THIS 13<sup>th</sup> DAY OF MAY, 2025.



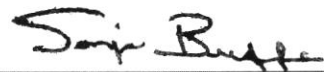
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Mindy Moore  
Council Secretary

#### CERTIFICATION

STATE OF MICHIGAN)  
                                  )SS.  
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on May 13, 2025.



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Sonja Buffa  
City Clerk

TABLE I  
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 93,756,256	\$ -	\$ 93,756,256
Intergovernmental Revenues	27,286,688	-	27,286,688
Licenses and Permits	5,575,000	1,200,000	6,775,000
Fines and Forfeitures	4,610,000	-	4,610,000
Interest on Investments	4,200,000	-	4,200,000
Charges for Services	5,546,500	-	5,546,500
Miscellaneous Income	11,966,352	-	11,966,352
Capital Equipment Reserve	3,861,462	109,075	3,970,537
Fund Balance Appropriated	2,905,157	560,099	3,465,256
Total General Fund	<u>\$ 159,707,415</u>	<u>\$ 1,869,174</u>	<u>\$ 161,576,589</u>
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 14,111,132	\$ -	\$ 14,111,132
Interest on Investments	550,000	-	550,000
Miscellaneous Reimbursements	92,766	-	92,766
Fund Balance Appropriated	5,205,598	(47,619)	5,157,979
Total Major Streets	<u>\$ 19,959,496</u>	<u>\$ (47,619)</u>	<u>\$ 19,911,877</u>
<u>Local Streets:</u>			
State Shared Revenues	\$ 5,261,613	\$ -	\$ 5,261,613
Interest on Investments	300,000	-	300,000
Transfer from General Fund	90,266	-	90,266
Transfer from Major Fund	1,000,000	-	1,000,000
Fund Balance Appropriated	1,700,143	(111,400)	1,588,743
Total Local Streets	<u>\$ 8,352,022</u>	<u>\$ (111,400)</u>	<u>\$ 8,240,622</u>
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 5,664,676	\$ -	\$ 5,664,676
Intergovernmental Revenues	940,000	-	940,000
Interest on Investments	225,000	-	225,000
Charges for Services	86,500	-	86,500
Fund Balance Appropriated	335,458	(335,458)	-
Total Library Special Revenue Fund	<u>\$ 7,251,634</u>	<u>\$ (335,458)</u>	<u>\$ 6,916,176</u>
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 4,128,728	\$ -	\$ 4,128,728
Intergovernmental Revenues	840,897	-	840,897
Interest on Investments	93,000	-	93,000
Charges for Services	1,245,350	(10,000)	1,235,350
Miscellaneous Income	75,636	-	75,636
Fund Balance Appropriated	-	-	-
Total Recreation Special Revenue Fund	<u>\$ 6,383,611</u>	<u>\$ (10,000)</u>	<u>\$ 6,373,611</u>
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 1,665,000	\$ -	\$ 1,665,000
Interest on Investments	77,250	-	77,250
Miscellaneous Income	12,200	-	12,200
Fund Balance Appropriated	291,326	-	291,326
Total Communications Special Revenue Fund	<u>\$ 2,045,776</u>	<u>\$ -</u>	<u>\$ 2,045,776</u>

TABLE I  
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 12,391,610	\$ -	\$ 12,391,610
Intergovernmental Revenues	850,000	-	850,000
Interest on Investments	450,000	-	450,000
Miscellaneous Income	167,305	-	167,305
Transfer Station Royalties	145,000	(145,000)	-
Fund Balance Appropriated	1,699,836	145,000	1,844,836
Total Sanitation Special Revenue Fund	<u>\$ 15,703,751</u>	<u>\$ -</u>	<u>\$ 15,703,751</u>
 <u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 1,245,000	\$ -	\$ 1,245,000
Interest on Investments	90,000	-	90,000
Fund Balance Appropriated	249,784	-	249,784
Total Rental Ordinance Fund	<u>\$ 1,584,784</u>	<u>\$ -</u>	<u>\$ 1,584,784</u>
 <u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 50,000	\$ -	\$ 50,000
Interest on Investments	10,000	-	10,000
Fund Balance Appropriated	-	-	-
Total Vice Crime Confiscation Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
 <u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 625,000	\$ -	\$ 625,000
Interest on Investments	80,000	-	80,000
Fund Balance Appropriated	37,780	-	37,780
Total Drug Forfeiture Fund	<u>\$ 742,780</u>	<u>\$ -</u>	<u>\$ 742,780</u>
 <u>Act 302 Police Training Fund:</u>			
State Grant	\$ 80,000	\$ -	\$ 80,000
Interest on Investments	2,500	-	2,500
Fund Balance Appropriated	40,000	-	40,000
Total Act 302 Police Training Fund	<u>\$ 122,500</u>	<u>\$ -</u>	<u>\$ 122,500</u>
 <u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 9,075,422	\$ -	\$ 9,075,422
Intergovernmental Revenues	4,326,000	-	4,326,000
Interest on Investments	700,000	-	700,000
Miscellaneous Income	25,000	-	25,000
Fund Balance Appropriated	5,885,817	(362,464)	5,523,353
Total Downtown Development Authority Fund	<u>\$ 20,012,239</u>	<u>\$ (362,464)</u>	<u>\$ 19,649,775</u>
 <u>2011 Local Street Repair &amp; Replacement Fund:</u>			
Property Taxes	\$ 8,943,619	\$ -	\$ 8,943,619
Intergovernmental Revenues	925,300	-	925,300
Interest on Investments	525,000	-	525,000
Fund Balance Appropriated	-	-	-
Total 2011 Local Street Repair & Replacement	<u>\$ 10,393,919</u>	<u>\$ -</u>	<u>\$ 10,393,919</u>

TABLE I  
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Indigent Defense Fund:</u>			
Fund Balance Appropriated	\$ -	\$ -	\$ -
Total Indigent Defense Fund	\$ -	\$ -	\$ -
<u>Tax Increment Finance Authority Fund:</u>			
Property Taxes	\$ 383,336	\$ -	\$ 383,336
Intergovernmental Revenues	-	-	-
Interest on Investments	750	-	750
Miscellaneous Income	500,000	-	500,000
Fund Balance Appropriated	270,014	(270,014)	-
Total Tax Increment Finance Authority Fund	\$ 1,154,100	\$ (270,014)	\$ 884,086
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Rental Revenues	\$ 627,600	\$ -	\$ 627,600
Interest on Investments	-	-	-
Miscellaneous Income	439,234	-	439,234
Appropriation of Retained Earnings	-	-	-
Total Stilwell Manor	\$ 1,066,834	\$ -	\$ 1,066,834
<u>Coach Manor:</u>			
Rental & Maintenance Revenues	\$ 1,847,260	\$ -	\$ 1,847,260
Interest on Investments	30,000	-	30,000
Miscellaneous Income	25,000	-	25,000
Appropriation of Retained Earnings	1,099,870	-	1,099,870
Total Coach Manor	\$ 3,002,130	\$ -	\$ 3,002,130
<u>Water and Sewer System:</u>			
Water and Sewer Charges	\$ 62,584,495	\$ -	\$ 62,584,495
Pre-Treatment/Cross Connection Charges	1,445,182	-	1,445,182
Interest on Investments	1,000,000	-	1,000,000
Miscellaneous Income	88,982,095	-	88,982,095
Appropriation of Retained Earnings-Restricted	2,831,269	-	2,831,269
Total Water and Sewer System	\$ 156,843,041	\$ -	\$ 156,843,041
<u>Capital Project Fund:</u>			
<u>37th District Court Renovation Fund:</u>			
Court Building Renovation Fee	\$ 575,000	\$ -	\$ 575,000
Interest on Investments	325,000	-	325,000
Fund Balance Appropriated	1,100,000	-	1,100,000
Total 37th District Court Renovation Fund	\$ 2,000,000	\$ -	\$ 2,000,000

TABLE I  
ESTIMATED REVENUE BUDGET

	Mayor's Recommended <u>Budget</u>	City Council Amendments <u>Add/(Delete)</u>	City Council Adopted <u>Budget</u>
<u>Operating Funds:</u>			
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund:			
Interest on Investments	\$ 3,100	\$ -	\$ 3,100
Fund Balance Appropriated	<u>21,900</u>	<u>-</u>	<u>21,900</u>
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 25,000</u>	<u>\$ -</u>	<u>\$ 25,000</u>
 Michigan Transportation Debt:			
Transfer from Major Roads	\$ 5,406,806	\$ -	\$ 5,406,806
Total Michigan Transportation Debt	<u>\$ 5,406,806</u>	<u>\$ -</u>	<u>\$ 5,406,806</u>
 Capital Improvement Debt:			
Transfer from General Fund	\$ 1,844,250	\$ -	\$ 1,844,250
Total Capital Improvement Debt	<u>\$ 1,844,250</u>	<u>\$ -</u>	<u>\$ 1,844,250</u>
 Downtown Development Authority Debt:			
Transfer from DDA Operating Fund	\$ 7,211,742	\$ -	\$ 7,211,742
Total Downtown Development Authority Debt	<u>\$ 7,211,742</u>	<u>\$ -</u>	<u>\$ 7,211,742</u>
 Total All Funds	<u>\$ 430,873,830</u>	<u>\$ 732,219</u>	<u>\$ 431,606,049</u>



TABLE II  
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 1,397,788	\$ -	\$ 1,397,788
District Court	8,654,297	12,944	8,667,241
Mayor	904,022	(2,606)	901,416
Clerk	2,096,959	22,172	2,119,131
Treasurer	1,614,653	19,183	1,633,836
Controller	2,195,413	238,126	2,433,539
Information Systems	1,434,900	(2,690)	1,432,210
Legal	2,223,438	(2,321)	2,221,117
Assessing	2,453,507	-	2,453,507
Human Resources	1,830,302	(301,758)	1,528,544
Property Maintenance Inspection	3,502,256	-	3,502,256
Community & Economic Development	538,929	(151,516)	387,413
Unallocated Expense	8,140,614	20,000	8,160,614
Commissions (12)	335,353	3,400	338,753
Total General Government	<u>\$ 37,322,431</u>	<u>\$ (145,066)</u>	<u>\$ 37,177,365</u>
Fire Department	\$ 35,097,979	\$ 871,158	\$ 35,969,137
Police Department	62,965,723	744,292	63,710,015
Animal Control	692,807	(3,610)	689,197
Civil Defense	310,525	-	310,525
Total Public Safety	<u>\$ 99,067,034</u>	<u>\$ 1,611,840</u>	<u>\$ 100,678,874</u>
Director of Public Services	\$ 618,640	\$ (89,818)	\$ 528,822
Engineering and Inspections	2,128,005	-	2,128,005
Building and Inspections	4,924,884	162,350	5,087,234
DPW Garage	7,654,946	(60,811)	7,594,135
Building Maintenance	3,049,708	390,679	3,440,387
Street Lighting	3,770,000	-	3,770,000
Total Public Services	<u>\$ 22,146,183</u>	<u>\$ 402,400</u>	<u>\$ 22,548,583</u>
Planning	<u>\$ 1,171,767</u>	<u>\$ -</u>	<u>\$ 1,171,767</u>
Total General Fund	<u>\$ 159,707,415</u>	<u>\$ 1,869,174</u>	<u>\$ 161,576,589</u>
<u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 6,492,690	\$ (47,619)	\$ 6,445,071
Debt Service Costs	5,406,806	-	5,406,806
Transfer to Local Street Fund	1,000,000	-	1,000,000
Construction Projects	7,060,000	-	7,060,000
Total Major Streets	<u>\$ 19,959,496</u>	<u>\$ (47,619)</u>	<u>\$ 19,911,877</u>
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 8,052,022	\$ (111,400)	\$ 7,940,622
Construction Projects	300,000	-	300,000
Total Local Streets	<u>\$ 8,352,022</u>	<u>\$ (111,400)</u>	<u>\$ 8,240,622</u>

TABLE II  
BUDGET APPROPRIATIONS

	Mayor's Recommended <u>Budget</u>	City Council Amendments <u>Add/(Delete)</u>	City Council Adopted <u>Budget</u>
<u>Operating Funds:</u>			
<u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 2,772,491	\$ (709,943)	\$ 2,062,548
Employee Benefits	1,801,131	(397,513)	1,403,618
Supplies	90,000	-	90,000
Other Services and Charges	1,793,512	-	1,793,512
Capital Outlay	794,500	-	794,500
Total Library Special Revenue Fund	<u>\$ 7,251,634</u>	<u>\$ (1,107,456)</u>	<u>\$ 6,144,178</u>
<u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 2,108,595	\$ -	\$ 2,108,595
Employee Benefits	1,055,599	-	1,055,599
Supplies	239,000	-	239,000
Other Services and Charges	2,809,826	-	2,809,826
Capital Outlay	60,000	-	60,000
Total Recreation Special Revenue Fund	<u>\$ 6,273,020</u>	<u>\$ -</u>	<u>\$ 6,273,020</u>
<u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 622,092	\$ -	\$ 622,092
Employee Benefits	456,932	-	456,932
Supplies	34,500	-	34,500
Other Services and Charges	852,252	-	852,252
Capital Outlay	80,000	-	80,000
Total Communications Special Revenue Fund	<u>\$ 2,045,776</u>	<u>\$ -</u>	<u>\$ 2,045,776</u>
<u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 3,439,993	\$ -	\$ 3,439,993
Employee Benefits	2,878,899	-	2,878,899
Supplies	660,000	-	660,000
Other Services and Charges	6,834,859	-	6,834,859
Capital Outlay	1,890,000	-	1,890,000
Total Sanitation Special Revenue Fund	<u>\$ 15,703,751</u>	<u>\$ -</u>	<u>\$ 15,703,751</u>
<u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 873,178	\$ -	\$ 873,178
Employee Benefits	431,506	-	431,506
Supplies	20,000	-	20,000
Other Services and Charges	180,100	-	180,100
Capital Outlay	80,000	-	80,000
Total Rental Ordinance Fund	<u>\$ 1,584,784</u>	<u>\$ -</u>	<u>\$ 1,584,784</u>
<u>Vice Crime Confiscation Fund:</u>			
Other Services and Charges	\$ 60,000	\$ -	\$ 60,000
Total Vice Crime Confiscation Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
<u>Drug Forfeiture Fund:</u>			
Other Services and Charges	\$ 742,780	\$ -	\$ 742,780
Total Drug Forfeiture Fund	<u>\$ 742,780</u>	<u>\$ -</u>	<u>\$ 742,780</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 122,500	\$ -	\$ 122,500
Total Act 302 Police Training Fund	<u>\$ 122,500</u>	<u>\$ -</u>	<u>\$ 122,500</u>

TABLE II  
BUDGET APPROPRIATIONS

	Mayor's Recommended <u>Budget</u>	City Council Amendments <u>Add/(Delete)</u>	City Council Adopted <u>Budget</u>
<u>Operating Funds:</u>			
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 319,793	\$ -	\$ 319,793
Employee Benefits	184,837	-	184,837
Supplies	3,000	-	3,000
Other Services and Charges	11,160,892	(150,000)	11,010,892
Capital Outlay	8,343,717	(212,464)	8,131,253
Total Downtown Development Authority Fund	<u>\$ 20,012,239</u>	<u>\$ (362,464)</u>	<u>\$ 19,649,775</u>
<u>2011 Local Street Repair &amp; Replacement Fund:</u>			
Capital Improvements	\$ 9,871,040	\$ -	\$ 9,871,040
Other Services and Charges	315,200	-	315,200
Total 2011 Local Street Repair & Replacement	<u>\$ 10,186,240</u>	<u>\$ -</u>	<u>\$ 10,186,240</u>
<u>Indigent Defense Fund:</u>			
Personnel Services	\$ -	\$ -	\$ -
Employee Benefits	-	-	-
Supplies	-	-	-
Other Services and Charges	-	-	-
Capital Outlay	-	-	-
Total Indigent Defense Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Tax Increment Finance Authority Fund:</u>			
Personnel Services	\$ 20,000	\$ -	\$ 20,000
Employee Benefits	6,250	-	6,250
Supplies	1,500	-	1,500
Other Services and Charges	426,350	(95,000)	331,350
Capital Outlay	700,000	(200,000)	500,000
Total Tax Increment Finance Authority Fund	<u>\$ 1,154,100</u>	<u>\$ (295,000)</u>	<u>\$ 859,100</u>
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Personnel Services	\$ 333,033	\$ -	\$ 333,033
Employee Benefits	212,612	-	212,612
Supplies	11,000	-	11,000
Other Services and Charges	422,930	-	422,930
Capital Outlay	56,000	-	56,000
Total Stilwell Manor	<u>\$ 1,035,575</u>	<u>\$ -</u>	<u>\$ 1,035,575</u>
<u>Coach Manor:</u>			
Personnel Services	\$ 353,870	\$ -	\$ 353,870
Employee Benefits	215,776	-	215,776
Supplies	33,000	-	33,000
Other Services and Charges	1,324,484	-	1,324,484
Capital Outlay	1,075,000	-	1,075,000
Total Coach Manor	<u>\$ 3,002,130</u>	<u>\$ -</u>	<u>\$ 3,002,130</u>

TABLE II  
BUDGET APPROPRIATIONS

	Mayor's Recommended <u>Budget</u>	City Council Amendments <u>Add/(Delete)</u>	City Council Adopted <u>Budget</u>
<u>Operating Funds:</u>			
<u>Enterprise Funds:</u>			
Water and Sewer System:			
Personnel Services	\$ 9,853,717	\$ -	\$ 9,853,717
Employee Benefits	7,901,812	-	7,901,812
Supplies	1,093,000	-	1,093,000
Water Purchases	12,379,000	-	12,379,000
Other Services and Charges	32,357,512	-	32,357,512
Capital Outlay	<u>93,258,000</u>	<u>-</u>	<u>93,258,000</u>
Total Water and Sewer System	<u>\$ 156,843,041</u>	<u>\$ -</u>	<u>\$ 156,843,041</u>
 <u>Capital Project Fund:</u>			
37th District Court Renovation Fund:			
Capital Improvements	<u>\$ 2,000,000</u>	<u>\$ -</u>	<u>\$ 2,000,000</u>
Total 37th District Court Renovation Fund	<u>\$ 2,000,000</u>	<u>\$ -</u>	<u>\$ 2,000,000</u>
 <u>Debt Funds:</u>			
Mchapter 20 and 21 Drait	\$ 25,000	\$ -	\$ 25,000
Michigan Transportation Debt	5,406,806	-	5,406,806
Capital Improvement Debt	1,844,250	-	1,844,250
Downtown Development Authority Debt	<u>7,211,742</u>	<u>-</u>	<u>7,211,742</u>
Total Debt Funds	<u>\$ 14,487,798</u>	<u>\$ -</u>	<u>\$ 14,487,798</u>
 Total All Funds	 <u>\$ 430,524,301</u>	 <u>\$ (54,765)</u>	 <u>\$ 430,469,536</u>

# **CITY OF WARREN, MICHIGAN**

## **ASSOCIATED AGENCIES**

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

Fitzgerald School District

Van Dyke School District

East Detroit School District

Center Line School District

Warren Woods School District

Warren Consolidated School District

Warren Economic Development Corporation (inactive)

Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

## **CITY OF WARREN, MICHIGAN GENERAL INFORMATION**

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a seven-member Council, Mayor, Treasurer and City Clerk. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 139,387 (2020 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

With over 4,000 businesses, Warren has a diverse business climate. Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and FCA/Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. FCA/Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes an assembly plant, a stamping plant and a paint plant. The presence of General Motors Corporation and FCA/Chrysler represents approximately 9.4% of the City's taxable value. In 2021, General Motors Corporation sold the idle Hydramatic Transmission Plant to Northpoint Development. The 117 acre parcel is being redeveloped into an industrial park with its first tenants including Home Depot, Marlo Beauty Supply and Borg Warner subsidiary Akasol.

The South Campus of Macomb Community College is a public college located on a 100-acre site on Twelve Mile Road. Macomb Community College is one of the nations' leading community colleges. Macomb ranks nationally in the top two percent in the number of associate's degrees awarded and as the largest grantor of associate's degrees in Michigan. The college's comprehensive educational programming includes pre-college experiences, university transfer and career preparation programs, bachelor's degree completion and graduate degree programs, workforce training, professional and continuing education and enrichment opportunities.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available to service the community. The Police Department operates an Emergency 911 System, in-vehicle wireless communications and a high tech mobile command center to afford residents the quickest possible response to any emergency situation. This continual investment in equipment, facilities and personnel has resulted in Warren having one of the lowest crime rates in the nation for a city over 100,000 people.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. The library strives to be a source of information for lifetime learning and enjoyment. One of its primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library operates a Civic Center Library and occupies 35,000 square feet on the main floor of the City Hall building. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. Services such as after hours book pick-up and a drive-up book drop are also available. This centrally located library benefits all citizens of Warren. Warren also has branch libraries, each providing internet access and adaptive devices for the visually impaired. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all library materials in the State of Michigan.

**CITY OF WARREN, MICHIGAN**  
**(Continued)**

The City of Warren has developed 30 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates three indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center and the Stilwell Manor Senior Drop-In Center.

The Warren Community Center facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150-foot water slide, a lazy river, play structure and lap pool. In addition, there are three gymnasiums, multi-purpose meeting rooms, and an auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations.

The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366-unit Senior Citizen Housing Complex.

**MAJOR INITIATIVES**

There is an ongoing commitment to improve conditions of road surfaces and traffic flows throughout the City as well as water and sewer main infrastructure where necessary. The majority of the road projects in this budget are funded directly by the City utilizing state shared state gas and weight taxes, through cooperative efforts with the Michigan Department of Transportation or Macomb County Road Commission and from the local road/replacement millage. Water mains will be replaced in conjunction with many of these road projects. The City continues with the commitment to replace aging equipment and vehicles.

This budget has over \$111 million worth of capital improvements. The main items include several road projects, police vehicles, fire station improvements, various Waste Water Treatment Plant improvements, and water and sewer main replacements. The 21.5-million-gallon detention basin, constructed over the past few years, is now in operation to help prevent flooding caused by severe weather conditions.

# **BUDGETARY DATA**

## **Introduction**

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

## **Uniform Budget Act**

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

## **Budgetary Basis of Accounting**

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).



## **Budgetary Process**

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

**The Recommended Budget vs. Adopted Budget:** The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

# **BUDGET CALENDAR**

## **November**

Controllers Office prepares budget preparation instructions and budget request forms.

## **December**

11 Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

## **January**

2 – 8 Controllers Office prepares estimated revenues and expenditures for current fiscal year.

8 Operating budget requests due from all departments, divisions, and commissions.

9 – 14 Controllers Office prepares revenue forecast.

15 – 31 Controllers Office analyzes all budget requests.

## **February**

1 – 28 Controllers Office prepares budgets in preparation for budget hearings.

## **March**

3 – 25 The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.

26 – 31 Final administration review of all budget material is completed.

## **April**

1 – 2 Final adjustments are made to the Budget document and all funds are brought into balance.

3 – 4 Controllers Office prepares proposed Budget document.

7 – 11 Proposed Budget is duplicated.

8 Council sets Budget Public Hearing and first reading

14 The Mayor's Proposed Budget is submitted to City Council in accordance with Charter deadline.

14 The Mayor's Proposed Budget is presented to City Council.

14 Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.

22 Public Hearing for Budget.

26 - 29 City Council Workshops. Each department, division and commission will have a scheduled time to present budgets.

## **May**

13 City Council adopts Taxation Resolution and Fiscal 2026 Budget.

14 – 31 Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

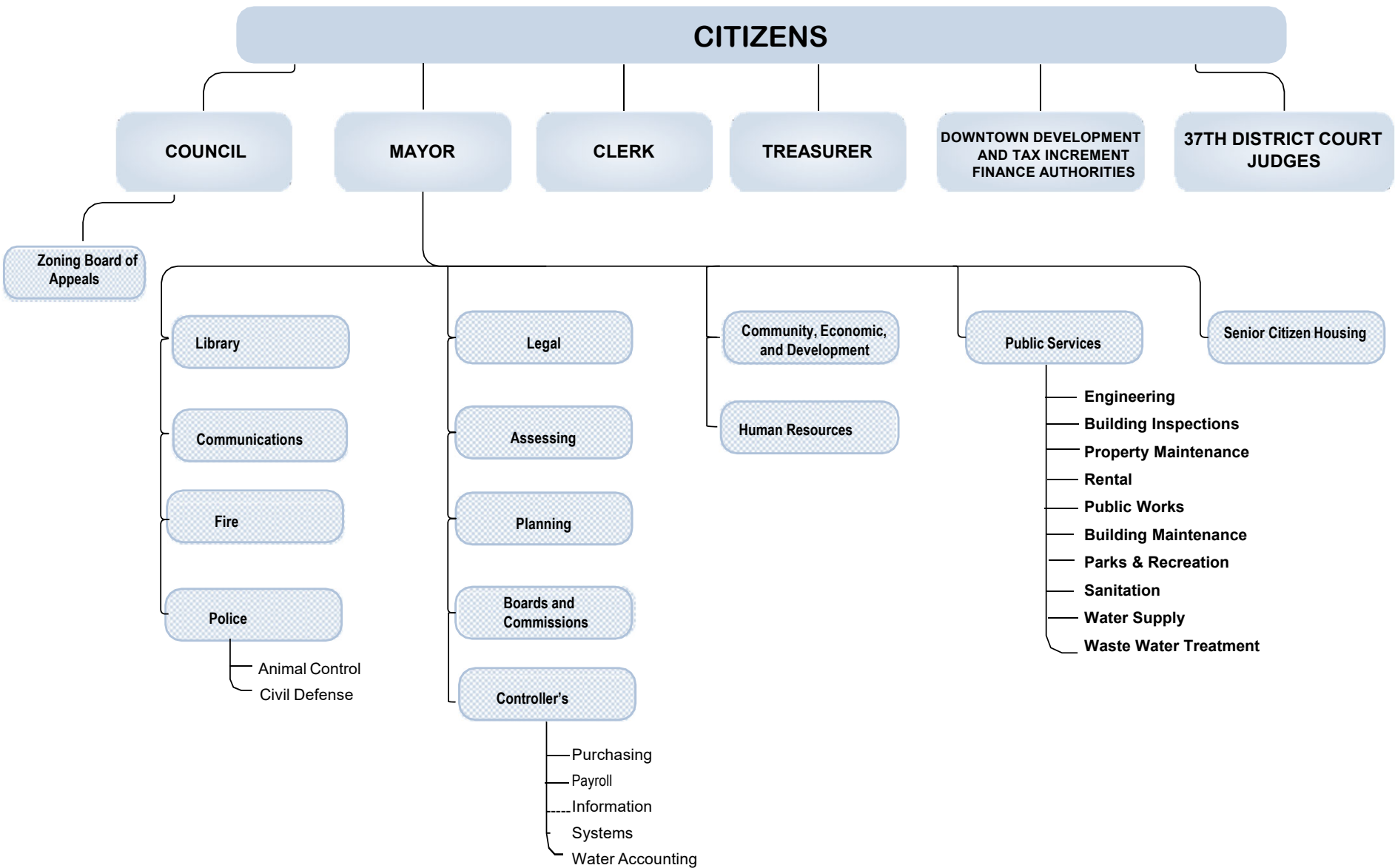
## **June**

1 – 15 Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

## **July**

1 Beginning of Fiscal Year 2026.

# City of Warren, Michigan Organization Chart



# **CITY GOALS & OBJECTIVES**

## **Public Health and Safety**

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

## **Neighborhoods**

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

## **Education**

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

## **Recreational and Cultural**

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has thirty (30) City parks distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

# **CITY GOALS & OBJECTIVES**

## **Economic Development**

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

## **Maintenance and Appearance**

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

## **Intergovernmental Relations**

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so, duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

## **Financial Planning**

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

# **FINANCIAL POLICIES & STRATEGIES**

## **Financial Policies**

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

## **Operating Budget Policies**

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

## **Revenue Policies**

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

# **FINANCIAL POLICIES & STRATEGIES**

## **Investment Policies**

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

## **Debt Policies**

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

## **Reserve Policies**

1. The City will strive to maintain investment grade credit ratings, reduce susceptibility to emergency or unanticipated expenditures, or revenue shortfalls, and maintain a General Fund unassigned fund balance which represents between ten and fifteen percent of the Funds expenditures.
2. If at the end of a fiscal year, the fund balance falls below ten percent, the City shall, within one year, take action necessary to restore the unassigned fund balance to acceptable levels, and the Mayor shall prepare and submit to the City Council a plan for expenditure reductions and/or revenue increases.

## **Accounting, Auditing and Financial Reporting Policies**

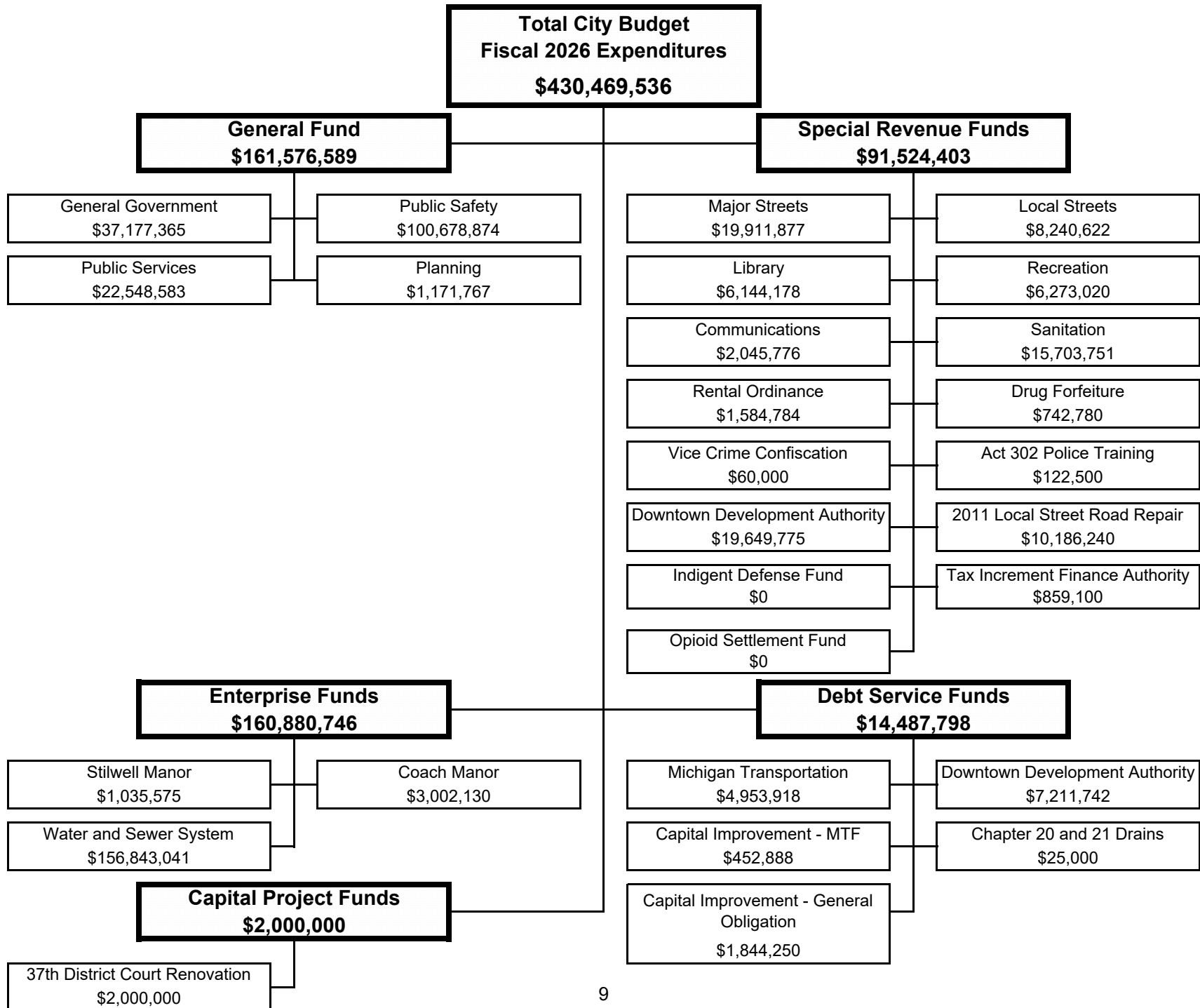
1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

## *All Funds Summary*

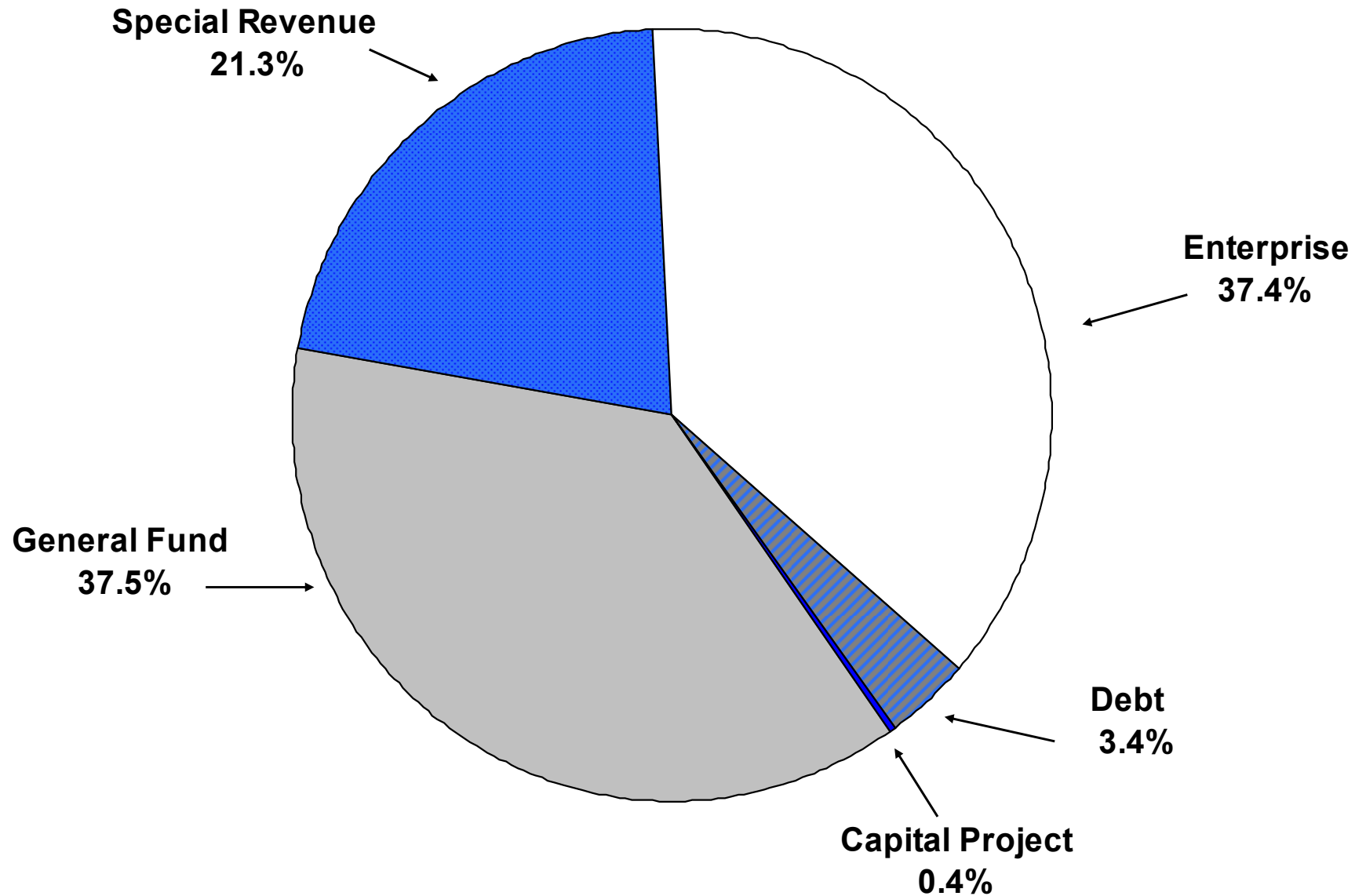
The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.



# FINANCIAL ORGANIZATION CHART



# FISCAL 2026 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



## REVENUE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2023 Actual	Fiscal 2024 Actual	Fiscal 2025 Estimated	Fiscal 2026 Council Adopted
<b>General Fund</b>				
General Fund	\$ 129,423,700	\$ 138,935,226	\$ 157,730,132	\$ 154,140,796
<b>Special Revenue Funds</b>				
Major Road Fund	13,362,694	14,184,595	14,580,366	14,753,898
Local Road Fund	7,546,115	6,323,889	6,608,054	6,651,879
Library Fund	5,966,109	6,822,999	8,151,180	6,916,176
Recreation Fund	5,219,893	5,959,493	8,504,108	6,373,611
Communications Fund	1,805,906	1,606,912	1,683,090	1,754,450
Sanitation Fund	12,791,601	13,763,583	12,898,631	13,858,915
Rental Ordinance Fund	1,236,322	1,370,223	1,235,000	1,335,000
Vice Crime Confiscation Fund	44,113	76,521	60,000	60,000
Drug Forfeiture Fund	1,034,106	906,721	705,000	705,000
Act 302 Police Training Fund	48,842	82,312	83,800	82,500
Downtown Development Authority Fund	13,174,976	14,849,572	13,208,741	14,126,422
2011 Local Street Road Repair Fund	9,139,920	10,053,689	10,042,455	10,393,919
Indigent Defense Fund	521,544	1,201,406	2,760,754	-
Tax Increment Finance Authority	385,530	430,291	508,750	884,086
Opioid Settlement Fund	-	2,230,939	178,542	-
<b>Total Special Revenue Funds</b>	<b>72,277,671</b>	<b>79,863,145</b>	<b>81,208,471</b>	<b>77,895,856</b>
<b>Enterprise Funds</b>				
Stilwell Manor	1,052,402	1,111,613	1,024,068	1,066,834
Coach Manor	1,674,018	1,734,549	1,802,450	1,902,260
Water and Sewer System	79,755,211	57,155,823	87,260,590	154,011,772
<b>Total Enterprise Funds</b>	<b>82,481,631</b>	<b>60,001,985</b>	<b>90,087,108</b>	<b>156,980,866</b>
<b>Capital Project Funds</b>				
37 <sup>th</sup> District Court Renovation	946,561	1,151,278	800,000	900,000
<b>Total Capital Project Funds</b>	<b>946,561</b>	<b>1,151,278</b>	<b>800,000</b>	<b>900,000</b>
<b>Debt Service Funds</b>				
Chapter 20 and 21 Drain Debt	2,925.00	4,070	500	3,100
Michigan Transportation Debt	3,799,541	5,446,051	5,434,518	5,406,806
Capital Improvement Debt - General Obligation	-	0	339,247	1,844,250
Downtown Development Authority Debt	6,124,739	7,768,467	7,494,457	7,211,742
<b>Total Debt Service Funds</b>	<b>9,927,205</b>	<b>13,218,588</b>	<b>13,268,722</b>	<b>14,465,898</b>
<b>Total All Funds</b>	<b>\$ 295,056,768</b>	<b>\$ 293,170,222</b>	<b>\$ 343,094,433</b>	<b>\$ 404,383,416</b>

## EXPENDITURE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2023 Actual	Fiscal 2024 Actual	Fiscal 2025 Estimated	Fiscal 2026 Council Adopted
<b>General Fund</b>				
General Fund	\$ 126,000,014	\$ 132,931,506	\$ 165,345,747	\$ 161,576,589
<b>Special Revenue Funds</b>				
Major Road Fund	14,312,669	11,686,355	23,882,409	19,911,877
Local Road Fund	6,533,557	6,318,924	8,277,586	8,240,622
Library Fund	4,837,908	4,983,444	7,875,968	6,144,178
Recreation Fund	5,870,517	5,454,533	10,107,982	6,273,020
Communications Fund	1,981,883	2,048,908	2,165,828	2,045,776
Sanitation Fund	10,126,901	11,024,381	14,895,469	15,703,751
Rental Ordinance Fund	922,411	955,632	1,178,109	1,584,784
Vice Crime Confiscation Fund	21,960	30,239	113,525	60,000
Drug Forfeiture Fund	1,096,107	1,373,002	1,204,119	742,780
Act 302 Police Training Fund	19,235	59,399	102,500	122,500
Downtown Development Authority Fund	10,668,057	12,828,491	28,817,113	19,649,775
2011 Local Street Road Repair Fund	9,563,940	9,811,287	19,289,270	10,186,240
Indigent Defense Fund	806,170	1,201,406	2,760,754	-
Tax Increment Finance Authority	78,272	77,263	633,750	859,100
Opioid Settlement Fund	-	-	-	-
<b>Total Special Revenue Funds</b>	<b>66,839,587</b>	<b>67,853,264</b>	<b>121,304,382</b>	<b>91,524,403</b>
<b>Enterprise Funds</b>				
Stilwell Manor	1,059,175	1,308,274	1,039,553	1,035,575
Coach Manor	1,359,777	1,683,464	2,149,268	3,002,130
Water and Sewer System	76,011,329	67,495,006	103,352,879	156,843,041
<b>Total Enterprise Funds</b>	<b>78,430,281</b>	<b>70,486,744</b>	<b>106,541,700</b>	<b>160,880,746</b>
<b>Capital Project Funds</b>				
37 <sup>th</sup> District Court Renovation	240,334	398,038	591,000	2,000,000
<b>Total Capital Project Funds</b>	<b>240,334</b>	<b>398,038</b>	<b>591,000</b>	<b>2,000,000</b>
<b>Debt Service Funds</b>				
Chapter 20 and 21 Drain Debt	8,162	-	25,000	25,000
Michigan Transportation Debt	3,799,541	5,446,051	5,434,518	5,406,806
Capital Improvement Debt - General Obligation	-	-	339,247	1,844,250
Downtown Development Authority Debt	6,124,739	7,768,467	7,494,457	7,211,742
<b>Total Debt Service Funds</b>	<b>9,932,442</b>	<b>13,214,518</b>	<b>13,293,222</b>	<b>14,487,798</b>
<b>Total All Funds</b>	<b>\$ 281,442,658</b>	<b>\$ 284,884,070</b>	<b>\$ 407,076,051</b>	<b>\$ 430,469,536</b>

## UNASSIGNED FUND BALANCE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2023 Actual	Fiscal 2024 Actual	Fiscal 2025 Estimated	Fiscal 2026 Council Adopted
<b>General Fund</b>				
General Fund	\$ 22,496,175	\$ 24,263,062	\$ 23,196,881	\$ 24,236,489
<b>Special Revenue Funds</b>				
Major Road Fund	16,470,866	18,982,996	9,680,953	4,522,974
Local Road Fund	6,308,207	6,342,150	4,672,618	3,083,875
Library Fund	5,590,677	7,418,919	7,694,131	8,466,129
Recreation Fund	2,283,373	2,801,877	1,198,003	1,298,594
Communications Fund	2,452,954	2,002,702	1,519,964	1,228,638
Sanitation Fund	7,024,077	9,783,654	7,786,816	5,941,980
Rental Ordinance Fund	2,410,548	2,814,603	2,871,494	2,621,710
Vice Crime Confiscation Fund	417,397	463,679	410,154	410,154
Drug Forfeiture Fund	2,072,478	1,606,197	1,107,078	1,069,298
Act 302 Police Training Fund	48,788	71,701	53,001	13,001
Downtown Development Authority Fund	24,748,587	26,769,668	11,161,296	5,637,943
2011 Local Street Road Repair Fund	9,227,807	9,470,209	223,394	431,073
Indigent Defense Fund	408,077	-	-	-
Tax Increment Finance Authority	1,558,330	1,911,358	1,786,358	1,811,344
Opioid Settlement Fund	-	2,230,939	2,409,481	2,409,481
<b>Total Special Revenue Funds</b>	<b>81,022,166</b>	<b>92,670,652</b>	<b>52,574,741</b>	<b>38,946,194</b>
<b>Enterprise Funds</b>				
Stilwell Manor	1,487,272	(365,231)	(380,716)	(349,457)
Coach Manor	7,821,660	2,425,059	2,078,241	1,293,404
Water and Sewer System	10,654,899	9,916,899	10,047,242	10,054,819
<b>Total Enterprise Funds</b>	<b>19,963,831</b>	<b>11,976,727</b>	<b>11,744,767</b>	<b>10,998,766</b>
<b>Capital Project Funds</b>				
37 <sup>th</sup> District Court Renovation	11,021,273	11,774,513	11,983,513	13,083,513
<b>Total Capital Project Funds</b>	<b>11,021,273</b>	<b>11,774,513</b>	<b>11,983,513</b>	<b>13,083,513</b>
<b>Debt Service Funds</b>				
Chapter 20 and 21 Drain Debt	76,936	81,006	56,506	34,606
Michigan Transportation Debt	-	-	-	-
Capital Improvement Debt - General Obligation	-	-	-	-
Downtown Development Authority Debt	-	-	-	-
<b>Total Debt Service Funds</b>	<b>76,936</b>	<b>81,006</b>	<b>56,506</b>	<b>34,606</b>
<b>Total All Funds</b>	<b>\$ 134,580,381</b>	<b>\$ 140,765,960</b>	<b>\$ 99,556,408</b>	<b>\$ 87,299,568</b>

## *General Fund*

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

# **GENERAL FUND SUMMARY INFORMATION**

GENERAL FUND SUMMARY  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 84,206,484	\$ 44,386,047	\$ 90,436,699	\$ 90,436,699	Property Taxes	\$ 93,172,657	\$ 93,756,256	\$ 93,756,256
27,067,088	21,040,129	37,344,249	37,624,004	Intergovernmental Revenues	27,286,688	27,286,688	27,286,688
4,040,037	1,954,064	6,030,000	6,030,000	Licenses and Permits	5,575,000	5,575,000	6,775,000
4,324,489	2,497,696	3,950,000	3,950,000	Fines and Forfeitures	4,610,000	4,610,000	4,610,000
5,204,322	1,765,745	3,000,000	3,000,000	Interest on Investments	4,200,000	4,200,000	4,200,000
5,502,804	2,536,910	5,546,500	5,546,500	Charges for Services	5,546,500	5,546,500	5,546,500
8,590,002	4,485,820	11,422,684	11,422,684	Miscellaneous Income	11,966,352	11,966,352	11,966,352
<u>\$ 138,935,226</u>	<u>\$ 78,666,410</u>	<u>\$ 157,730,132</u>	<u>\$ 158,009,887</u>	Total Revenues	<u>\$ 152,357,197</u>	<u>\$ 152,940,796</u>	<u>\$ 154,140,796</u>
				<b><u>EXPENDITURES:</u></b>			
\$ 28,868,562	\$ 15,673,752	\$ 38,676,567	\$ 39,765,320	General Government	\$ 40,549,898	\$ 37,322,431	\$ 37,177,365
86,481,792	44,628,015	101,861,157	101,861,157	Public Safety	109,848,282	99,067,034	100,678,874
16,811,045	8,254,919	23,453,073	23,453,073	Public Services	26,063,662	22,146,183	22,548,583
770,107	568,032	1,354,950	1,354,950	Planning	1,237,578	1,171,767	1,171,767
<u>\$ 132,931,506</u>	<u>\$ 69,124,718</u>	<u>\$ 165,345,747</u>	<u>\$ 166,434,500</u>	Total Expenditures	<u>\$ 177,699,420</u>	<u>\$ 159,707,415</u>	<u>\$ 161,576,589</u>
<u>\$ 6,003,720</u>	<u>\$ 9,541,693</u>	<u>\$ (7,615,615)</u>	<u>\$ (8,424,613)</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ (25,342,223)</u>	<u>\$ (6,766,619)</u>	<u>\$ (7,435,793)</u>
				<b><u>OTHER FINANCING SOURCES:</u></b>			
\$ -	\$ -	\$ 8,424,613	\$ 8,424,613	Reserves - Equipment	\$ 7,094,697	\$ 3,861,462	\$ 3,970,537
-	-	-	-	Fund Balance Appropriated	18,247,526	2,905,157	3,465,256
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,424,613</u>	<u>\$ 8,424,613</u>	Total Other Financing Sources	<u>\$ 25,342,223</u>	<u>\$ 6,766,619</u>	<u>\$ 7,435,793</u>
\$ 6,003,720	\$ 9,541,693	\$ 808,998	\$ -	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ -	\$ -	\$ -
89,164,163	95,167,883	95,167,883	95,167,883	Estimated Fund Balance - Beginning of Period	87,552,268	87,552,268	87,552,268
				Reserve for:			
(608,708)	(608,708)	(608,708)	(608,708)	Nonspendable	(608,708)	(608,708)	(608,708)
(70,296,113)	(70,296,113)	(63,746,679)	(63,746,679)	Assigned	(38,404,456)	(56,220,829)	(55,271,278)
<u>-</u>	<u>-</u>	<u>(8,424,613)</u>	<u>(8,424,613)</u>	Fund Balance Supplemental Appropriation	<u>(25,342,223)</u>	<u>(6,766,619)</u>	<u>(7,435,793)</u>
<u>\$ 24,263,062</u>	<u>\$ 33,804,755</u>	<u>\$ 23,196,881</u>	<u>\$ 22,387,883</u>	Estimated Unassigned Fund Balance (Deficit) End of Period	<u>\$ 23,196,881</u>	<u>\$ 23,956,112</u>	<u>\$ 24,236,489</u>



GENERAL FUND REVENUES  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>PROPERTY TAXES:</u></b>			
\$ 81,672,246	\$ 44,005,700	\$ 87,660,483	\$ 87,660,483	Property Taxes	\$ 90,290,297	\$ 90,904,414	\$ 90,904,414
529,086	357,312	714,611	714,611	Industrial Facilities Tax	736,049	705,531	705,531
444,250	19,421	450,000	450,000	Penalties & Interest on Taxes	450,000	450,000	450,000
1,526,117	1,634	1,578,605	1,578,605	Administration Fee - Schools	1,658,508	1,658,508	1,658,508
34,785	1,980	33,000	33,000	Trailer & Senior Housing Fees in Lieu of Taxes	37,803	37,803	37,803
<u>\$ 84,206,484</u>	<u>\$ 44,386,047</u>	<u>\$ 90,436,699</u>	<u>\$ 90,436,699</u>	<b>Total Property Taxes</b>	<u>\$ 93,172,657</u>	<u>\$ 93,756,256</u>	<u>\$ 93,756,256</u>
				<b><u>INTERGOVERNMENTAL REVENUES:</u></b>			
				Federal Revenue:			
\$ 55,984	\$ -	\$ -	\$ -	Civil Defense Grant	\$ -	\$ -	\$ -
-	-	-	-	Byrne JAG Grant - 22/23/24	-	-	-
284,810	76,745	400,000	400,000	Substance Abuse Grant - 23/24/25	-	-	-
-	24,572	60,564	60,564	OHSP Ped Bike Grant/Special Enforcements	-	-	-
-	-	-	-	DOJ Coronavirus CESF - 2020 Police	-	-	-
-	-	-	-	Homeland Security Grant	-	-	-
-	-	-	-	Bulletproof Vest Grant	-	-	-
4,250	-	-	-	DOJ Coronavirus CESF - 2022 Court	-	-	-
22,943	10,018,596	10,000,000	10,000,000	Other Federal Grants - ARPA/SLFRF	-	-	-
				- State Shared Revenue:			
18,472,608	6,192,264	18,522,827	18,802,582	Sales and Use Tax	18,993,311	18,993,311	18,993,311
5,408,739	3,822,073	5,349,462	5,349,462	Reimbursement for Personal Property Loss	5,709,946	5,709,946	5,709,946
173,485	6,523	80,000	80,000	Liquor Licenses	188,535	188,535	188,535
39,485	-	-	-	Medical Marihuana Excise Tax	-	-	-
-	-	-	-	Michigan Economic Development Grant	-	-	-
-	-	455,000	455,000	Michigan Dept of Labor - PPE Grant	-	-	-
27,474	-	44,000	44,000	Michigan Drug Court Program Grant -23/24/25	-	-	-
-	3,812	-	-	Michigan SCAO Clean Slate OT	-	-	-
-	-	-	-	- Police Grants:			
-	36,489	-	-	MATS Grant	-	-	-
112,500	225,000	112,500	112,500	Police MCLOES CPE Training	-	-	-
72,000	-	-	-	Police Academy Assistance Program	-	-	-
910,058	181,434	875,000	875,000	911 Dispatch Training/Equipment	875,000	875,000	875,000
182,896	45,724	182,896	182,896	Judges Salary Standardization	182,896	182,896	182,896
34,055	226,897	132,000	132,000	Election Expense Reimbursement	132,000	132,000	132,000
				- Local Revenue:			
545,390	-	575,000	575,000	Reimbursement - City of Center Line	650,000	650,000	650,000
720,411	180,000	555,000	555,000	Reimbursement - School Resource Officers	555,000	555,000	555,000
<u>\$ 27,067,088</u>	<u>\$ 21,040,129</u>	<u>\$ 37,344,249</u>	<u>\$ 37,624,004</u>	<b>Total Intergovernmental Revenues</b>	<u>\$ 27,286,688</u>	<u>\$ 27,286,688</u>	<u>\$ 27,286,688</u>

GENERAL FUND REVENUES  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>LICENSES AND PERMITS:</u></b>			
\$ 672,090	\$ 377,190	\$ 1,900,000	\$ 1,900,000	Building Permits	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
487,658	252,582	745,000	745,000	Electrical Permits	745,000	745,000	745,000
163,051	71,396	410,000	410,000	Plumbing Permits	410,000	410,000	410,000
398,694	206,033	500,000	500,000	Mechanical Permits	500,000	500,000	500,000
143,465	82,625	190,000	190,000	Zoning Permits and Fees	175,000	175,000	175,000
-	2,587	20,000	20,000	Sidewalk Permits	10,000	10,000	10,000
13,788	3,790	25,000	25,000	Animal Licenses	20,000	20,000	20,000
297,817	171,533	440,000	440,000	Plan Review Fees	315,000	315,000	315,000
1,863,474	786,328	1,800,000	1,800,000	Other Permits and Licenses	1,900,000	1,900,000	3,100,000
<u>\$ 4,040,037</u>	<u>\$ 1,954,064</u>	<u>\$ 6,030,000</u>	<u>\$ 6,030,000</u>	<b>Total Licenses and Permits</b>	<u>\$ 5,575,000</u>	<u>\$ 5,575,000</u>	<u>\$ 6,775,000</u>
				<b><u>CHARGES FOR SERVICES:</u></b>			
\$ 70,747	\$ 27,258	\$ 80,000	\$ 80,000	Engineering & Inspection Fees	\$ 80,000	\$ 80,000	\$ 80,000
185,050	79,765	180,000	180,000	Abandoned Auto Administrative Towing Fee	180,000	180,000	180,000
75,825	27,625	70,000	70,000	Foreclosure Fee	70,000	70,000	70,000
125,597	38,312	175,000	175,000	Clerk's Services	175,000	175,000	175,000
112,168	79,501	175,000	175,000	Weed Cutting	175,000	175,000	175,000
25,320	10,995	40,000	40,000	Board of Appeals	40,000	40,000	40,000
344,039	228,787	250,000	250,000	Police Services & Auctions	250,000	250,000	250,000
38,171	27,251	15,000	15,000	Fire Services	15,000	15,000	15,000
4,189,393	1,930,998	4,200,000	4,200,000	EMS Services	4,200,000	4,200,000	4,200,000
16,925	10,500	30,000	30,000	Planning Commission	30,000	30,000	30,000
86,873	34,880	45,000	45,000	Site Plan Fees	45,000	45,000	45,000
141,696	41,038	195,000	195,000	Community Development Administration	195,000	195,000	195,000
90,000	-	90,000	90,000	Block Grant Reimbursement	90,000	90,000	90,000
1,000	-	1,500	1,500	IFT Exemption Processing Fees	1,500	1,500	1,500
<u>\$ 5,502,804</u>	<u>\$ 2,536,910</u>	<u>\$ 5,546,500</u>	<u>\$ 5,546,500</u>	<b>Total Charges for Services</b>	<u>\$ 5,546,500</u>	<u>\$ 5,546,500</u>	<u>\$ 5,546,500</u>
				<b><u>FINES &amp; FORFEITURES</u></b>			
\$ 3,735,922	\$ 2,186,860	\$ 3,500,000	\$ 3,500,000	37th District Court Fines & Fees	\$ 3,975,000	\$ 3,975,000	\$ 3,975,000
216,459	99,966	250,000	250,000	Probation Fees	250,000	250,000	250,000
283,715	167,840	150,000	150,000	Property Maintenance Fines	293,000	293,000	293,000
88,393	43,030	50,000	50,000	Drug Court Revenue	92,000	92,000	92,000
<u>\$ 4,324,489</u>	<u>\$ 2,497,696</u>	<u>\$ 3,950,000</u>	<u>\$ 3,950,000</u>	<b>Total Fines &amp; Forfeitures</b>	<u>\$ 4,610,000</u>	<u>\$ 4,610,000</u>	<u>\$ 4,610,000</u>

(Continued)

GENERAL FUND REVENUES  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>MISCELLANEOUS REVENUES:</u></b>			
				Michigan Transportation Funds:			
\$ 1,312,377	\$ 785,243	\$ 1,586,000	\$ 1,586,000	Equipment & Service Reimbursements	\$ 1,806,000	\$ 1,806,000	\$ 1,806,000
998,882	541,500	1,083,000	1,083,000	Administrative Expense	1,115,400	1,115,400	1,115,400
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Administrative Expense:			
2,963,200	1,525,998	3,052,000	3,052,000	Water & Sewer System	3,143,500	3,143,500	3,143,500
194,800	55,746	111,500	111,500	Senior Citizen Housing	114,800	114,800	114,800
277,100	142,698	285,400	285,400	Library	293,900	293,900	293,900
143,700	73,998	148,000	148,000	Recreation	152,400	152,400	152,400
-	238,500	477,000	477,000	Sanitation	491,300	491,300	491,300
93,100	47,898	95,800	95,800	Rental Ordinance	98,600	98,600	98,600
382,400	-	-	-	Communications	-	-	-
431,700	222,300	444,600	444,600	Downtown Development Authority	457,900	457,900	457,900
297,200	153,048	306,100	306,100	2011 Local Street Road Repair Fund	315,200	315,200	315,200
				Fleet Maintenance Expense			
545,276	220,698	441,406	441,406	Sanitation	442,560	442,560	442,560
244,734	129,438	258,878	258,878	Water & Sewer System	253,442	253,442	253,442
83,455	1,500	900,000	900,000	Sale of Property/Equipment	900,000	900,000	900,000
227,222	60,669	250,000	250,000	Miscellaneous	250,000	250,000	250,000
3,000	-	5,000	5,000	Donations	5,000	5,000	5,000
136,856	31,586	65,000	65,000	Telecom Leases/Lease Proceeds	95,000	95,000	95,000
-	-	1,658,000	1,658,000	DDA Contribution to P&F Retiree Health	1,776,350	1,776,350	1,776,350
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
<u>\$ 8,590,002</u>	<u>\$ 4,485,820</u>	<u>\$ 11,422,684</u>	<u>\$ 11,422,684</u>	<b>Total Miscellaneous Revenue</b>	<u>\$ 11,966,352</u>	<u>\$ 11,966,352</u>	<u>\$ 11,966,352</u>
				<b><u>INTEREST ON INVESTMENTS:</u></b>			
\$ 5,554,212	\$ 1,725,686	3,000,000	\$ 3,000,000	Interest on Investments - Realized	\$ 4,200,000	\$ 4,200,000	\$ 4,200,000
(349,890)	40,059	-	-	Interest on Investments - Unrealized	-	-	-
<u>\$ 5,204,322</u>	<u>\$ 1,765,745</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>	<b>Total Interest on Investments</b>	<u>\$ 4,200,000</u>	<u>\$ 4,200,000</u>	<u>\$ 4,200,000</u>
				<b><u>OTHER FINANCING SOURCES:</u></b>			
\$ -	\$ -	\$ 8,424,613	\$ 8,424,613	Reserves	\$ 7,094,697	\$ 3,861,462	\$ 3,970,537
-	-	-	-	Fund Balance Appropriated	18,247,526	2,905,157	3,465,256
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,424,613</u>	<u>\$ 8,424,613</u>	<b>Total Other Financing Sources</b>	<u>\$ 25,342,223</u>	<u>\$ 6,766,619</u>	<u>\$ 7,435,793</u>
<u>\$ 138,935,226</u>	<u>\$ 78,666,410</u>	<u>\$ 166,154,745</u>	<u>\$ 166,434,500</u>	<b>TOTAL GENERAL FUND REVENUES</b>	<u>\$ 177,699,420</u>	<u>\$ 159,707,415</u>	<u>\$ 161,576,589</u>

# **Fiscal 2026 General Fund Revenues**

## **PROPERTY TAXES:**

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the "mill", is defined as \$1 per \$1,000 of Taxable Value.

<b>Funds:</b>	<b><u>Estimated Taxable Value</u></b>	<b><u>Tax Rate</u></b>	<b><u>Levy</u></b>
<u>General Fund:</u>			
Charter Millage	\$ 4,485,363,611	8.2257	\$ 36,895,255
<u>Special Levies:</u>			
Police & Fire Pension	4,485,363,611	5.3148	23,838,811
Police & Fire Operating	4,485,363,611	4.6176	20,711,615
Emergency Medical Service	4,485,363,611	0.2736	1,227,195
Police	4,485,363,611	0.9176	4,115,769
Fire	4,485,363,611	0.9176	4,115,769
Total General Fund Operating Levy		<u>20.2669</u>	<u>\$ 90,904,414</u>
<u>Special Revenue:</u>			
Library (Charter)	4,485,363,611	0.4565	2,047,568
Library (Voted)	4,485,363,611	0.7967	3,573,489
Sanitation	4,485,363,611	2.7414	12,296,176
Parks & Recreation	4,485,363,611	0.9134	4,096,931
2011 Local Street Repair & Maintenance	4,485,363,611	1.9786	8,874,740
Total Special Revenue Fund Levy		<u>6.8866</u>	<u>\$ 30,888,904</u>
Total Levy		<u>27.1535</u>	<u>\$ 121,793,318</u>

## **Fiscal 2026 General Fund Revenues**

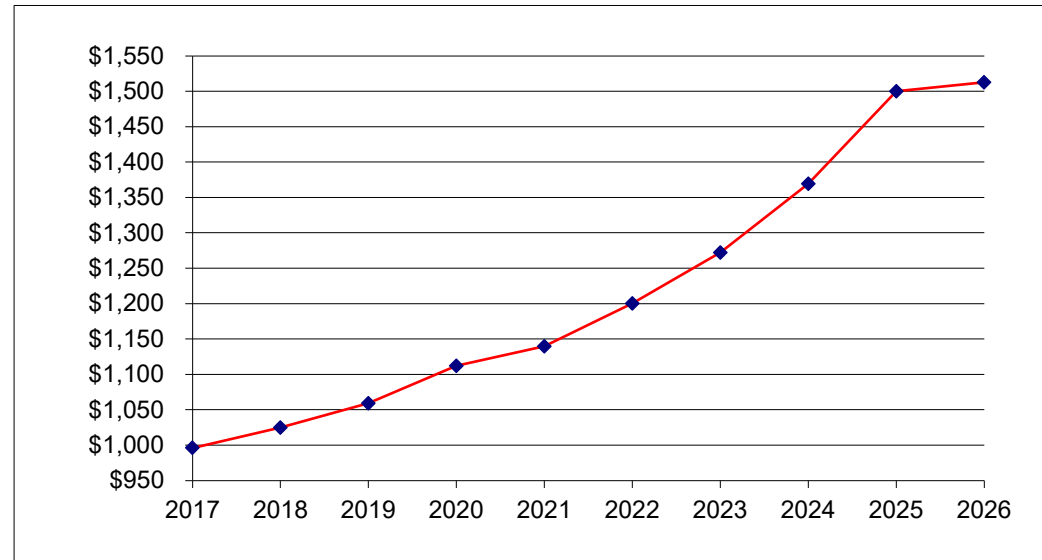
### **INDUSTRIAL FACILITY TAXES:**

Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

<b>Funds:</b>	<b><u>Estimated Taxable Value</u></b>	<b><u>Tax Rate</u></b>	<b><u>Levy</u></b>
<u>General Fund:</u>			
Charter Millage	\$69,624,087	4.1128	\$ 286,351
Special Levies:			
Police & Fire Pension	69,624,087	2.6574	185,019
Police & Fire Operating	69,624,087	2.3088	160,748
Emergency Medical Service	69,624,087	0.1368	9,525
Police	69,624,087	0.4588	31,944
Fire	69,624,087	0.4588	31,944
Total General Fund Operating Levy		<u>10.1334</u>	<u>\$ 705,531</u>
<u>Special Revenue:</u>			
Library (Charter)	69,624,087	0.2282	15,888
Library (Voted)	69,624,087	0.3983	27,731
Sanitation	69,624,087	1.3707	95,434
Parks & Recreation	69,624,087	0.4567	31,797
2011 Local Street Repair & Maintenance	69,624,087	0.9893	68,879
Total Special Revenue Fund Levy		<u>3.4432</u>	<u>\$ 239,729</u>
Total Levy		<u>13.5766</u>	<u>\$ 945,260</u>

## Average Residential City Tax Ten Fiscal Years

	<u>Fiscal 2017</u>	<u>Fiscal 2018</u>	<u>Fiscal 2019</u>	<u>Fiscal 2020</u>	<u>Fiscal 2021</u>	<u>Fiscal 2022</u>	<u>Fiscal 2023</u>	<u>Fiscal 2024</u>	<u>Fiscal 2025</u>	<u>Fiscal 2026</u>
Charter Millage	8.7285	8.7101	8.6709	8.6249	8.5421	8.4600	8.3263	8.3263	8.2555	8.2257
Police & Fire Pension	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848	4.9848	5.4848	5.3148
Emergency Medical Service	0.2908	0.2901	0.2887	0.2871	0.2843	0.2815	0.2770	0.2770	0.2746	0.2736
Police Operating	0.9697	0.9676	0.9632	0.9624	0.9531	0.9439	0.9289	0.9289	0.9210	0.9176
Fire Operating	0.9697	0.9676	0.9632	0.9624	0.9531	0.9439	0.9289	0.9289	0.9210	0.9176
Police & Fire Operating (Voted)	4.8755	4.8897	4.8676	4.8418	4.7953	4.7492	4.6741	4.6741	4.6343	4.6176
Library (Charter)	0.4848	0.4837	0.4815	0.4789	0.4743	0.4697	0.4622	0.4622	0.4582	0.4565
Library (Voted)	0.8457	0.8439	0.8401	0.8356	0.6014	0.6014	0.8065	0.8065	0.7996	0.7967
Sanitation	2.5550	2.5550	2.5550	2.5550	2.5550	2.8196	2.7750	2.7750	2.7514	2.7414
Parks & Recreation	0.9697	0.9676	0.9632	0.9580	0.9488	0.9396	0.9247	0.9247	0.9168	0.9134
2011 Local Street Repairs (Voted)	2.1000	2.0955	2.0860	2.0749	2.0549	2.0351	2.0029	2.0029	1.9858	1.9786
<b>Total</b>	<b>27.7742</b>	<b>27.7556</b>	<b>27.6642</b>	<b>27.5658</b>	<b>27.1471</b>	<b>27.2287</b>	<b>27.0913</b>	<b>27.0913</b>	<b>27.4030</b>	<b>27.1535</b>
 Average Residential Taxable Value	 \$ 35,867	 \$ 36,923	 \$ 38,279	 \$ 40,350	 \$ 41,980	 \$ 44,075	 \$ 46,961	 \$ 50,551	 \$ 54,733	 \$ 55,714
 Average Residential City Taxes	 \$ 996.18	 \$ 1,024.82	 \$ 1,058.96	 \$ 1,112.28	 \$ 1,139.64	 \$ 1,200.10	 \$ 1,272.23	 \$ 1,369.49	 \$ 1,499.85	 \$ 1,512.83

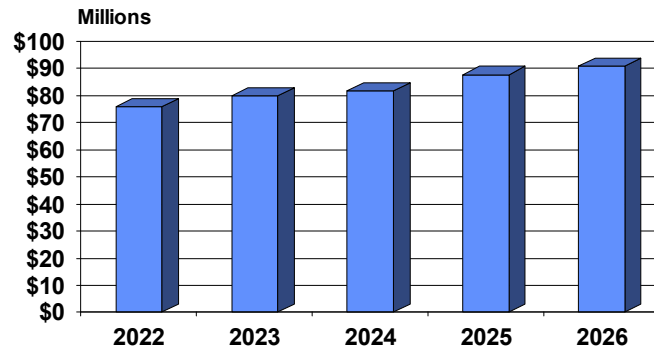


# **Fiscal 2026 General Fund Revenues**

## **City Taxes**

The city's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial, commercial, and residential parcels, both real and personal property.

Operating Tax Revenue



The second variable is the application of a specific tax levy for general operations. If either of these variables increases or decreases, a relative change to the city tax revenue will be experienced.

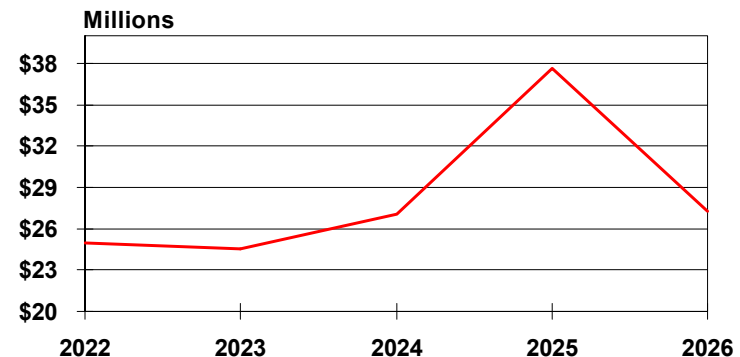
In the Fiscal 2026 Budget, operating city tax revenue represents 58.0% of total revenue sources, an increase of \$3,319,557 or approximately 3.7% more than the Fiscal 2025 Budget. The increase is the result of a slight rise in property values.

The Total General Fund Operating Levy for the 2026 Fiscal Year is 20.2669 mills per \$1,000 of taxable value. The mills were reduced 0.17 of one mill for Police and Fire Pension Act 345. The operating millage rate continues to be below the 20.97 millage rate limit established by City Charter and at the 20.2669 Headlee maximum allowable levy.

## **Intergovernmental Revenues**

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These formulas take into consideration population estimates and sales tax collections made by the State.

Intergovernmental Revenues



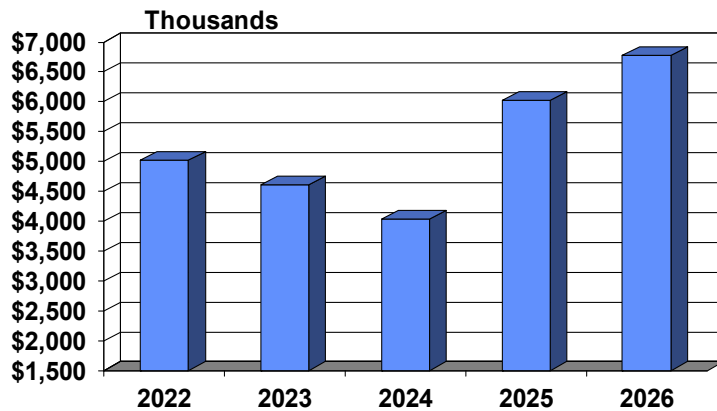
In Fiscal 2026, Intergovernmental Revenues represent 16.9% of total revenue sources. Intergovernmental revenues decreased from Fiscal 2025, due to an estimated increase in revenue sharing expected from the State of Michigan offset by the elimination of future American Rescue Plan Act (ARPA) funds. All ARPA funds allocated to the City were recognized as revenue or fully committed in Fiscal 2025.

## **Fiscal 2026 General Fund Revenues**

### **Licenses & Permits**

The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.

Licenses & Permits

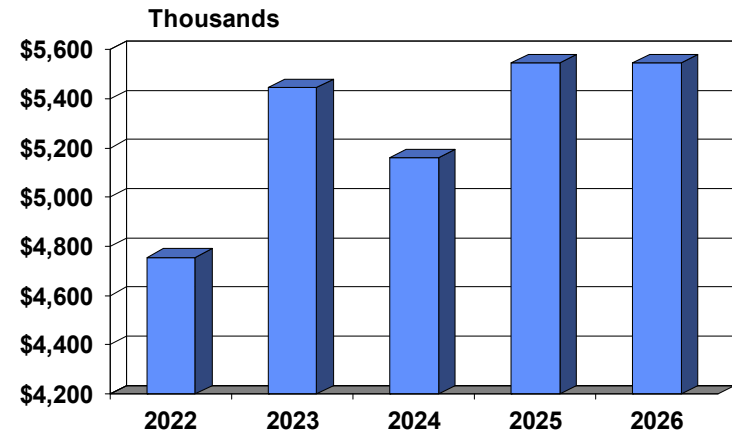


In the Fiscal 2026 Budget, License and Permit revenues represent 4.2% of total revenue sources. Recreational Marijuana Dispensaries are expected to produce approximately \$1.2 million dollars in revenue in the Fiscal 2026 Budget.

### **Charges for Services**

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include EMS services, Engineering & Inspection fees, City Clerk services, and reimbursements for Police services.

Charges for Services



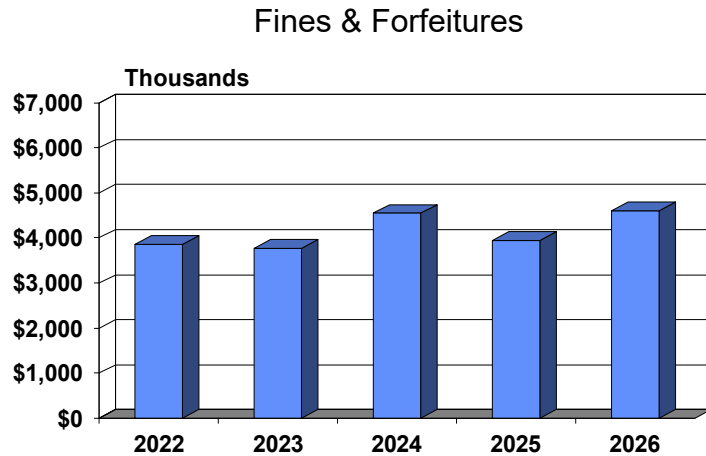
In the Fiscal 2026 Budget, revenues from Charges for Services represent 3.4% of total revenue sources. No significant change is anticipated for the Fiscal 2026 Budget as compared to the Fiscal 2025 Budget.



## **Fiscal 2026 General Fund Revenues**

### **Fines & Forfeitures**

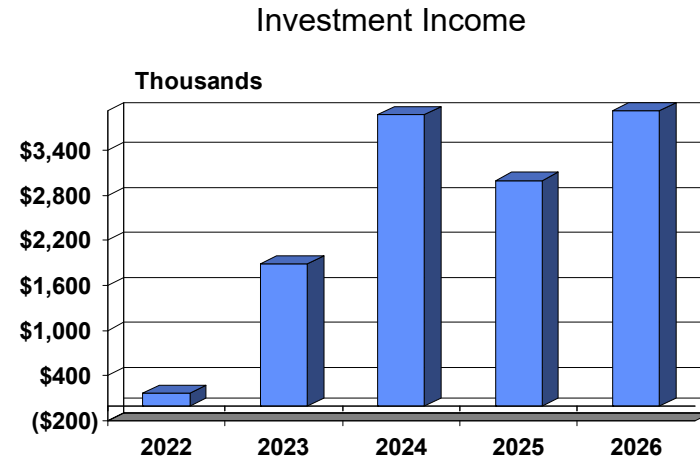
Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are court costs, parking fines, bond forfeitures, and default judgment fees.



In the Fiscal 2026 Budget, Fines & Forfeiture revenues represent 2.9% of total revenue sources, an increase of \$660,000 or approximately 16.7% more than the Fiscal 2025 Budget. The increase is the result of improved collection processes through the 37<sup>th</sup> District Court.

### **Investment Income**

Investment income provides a minimal contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

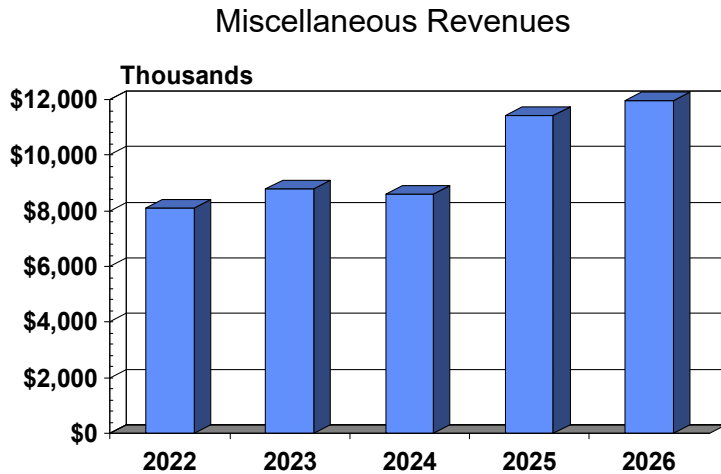


In the Fiscal 2026 Budget, Investment Income revenues represent 2.6% of total revenue sources. No significant change is anticipated for Fiscal 2026. The FY2024 and FY2025 interest comparisons include an “unrealized” investment offset as is required by GAAP. The offset is based on a comparison of investment cost versus market value at a point in time. It would only be realized if an investment was not held to maturity. At maturity, full interest is realized and there is no loss of principal.

## **Fiscal 2026 General Fund Revenues**

### **Miscellaneous Revenues**

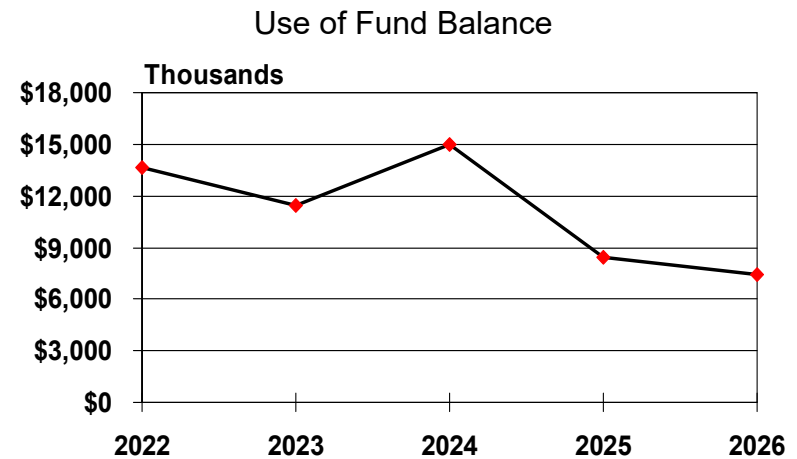
The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.



In the Fiscal 2026 Budget, Miscellaneous Revenues represent 7.4% of total revenue sources, an increase of \$543,668 or 4.8% more than the Fiscal 2025 Budget. This increase is a result of an increase in inter-governmental charges for administrative services provided with General Fund resources.

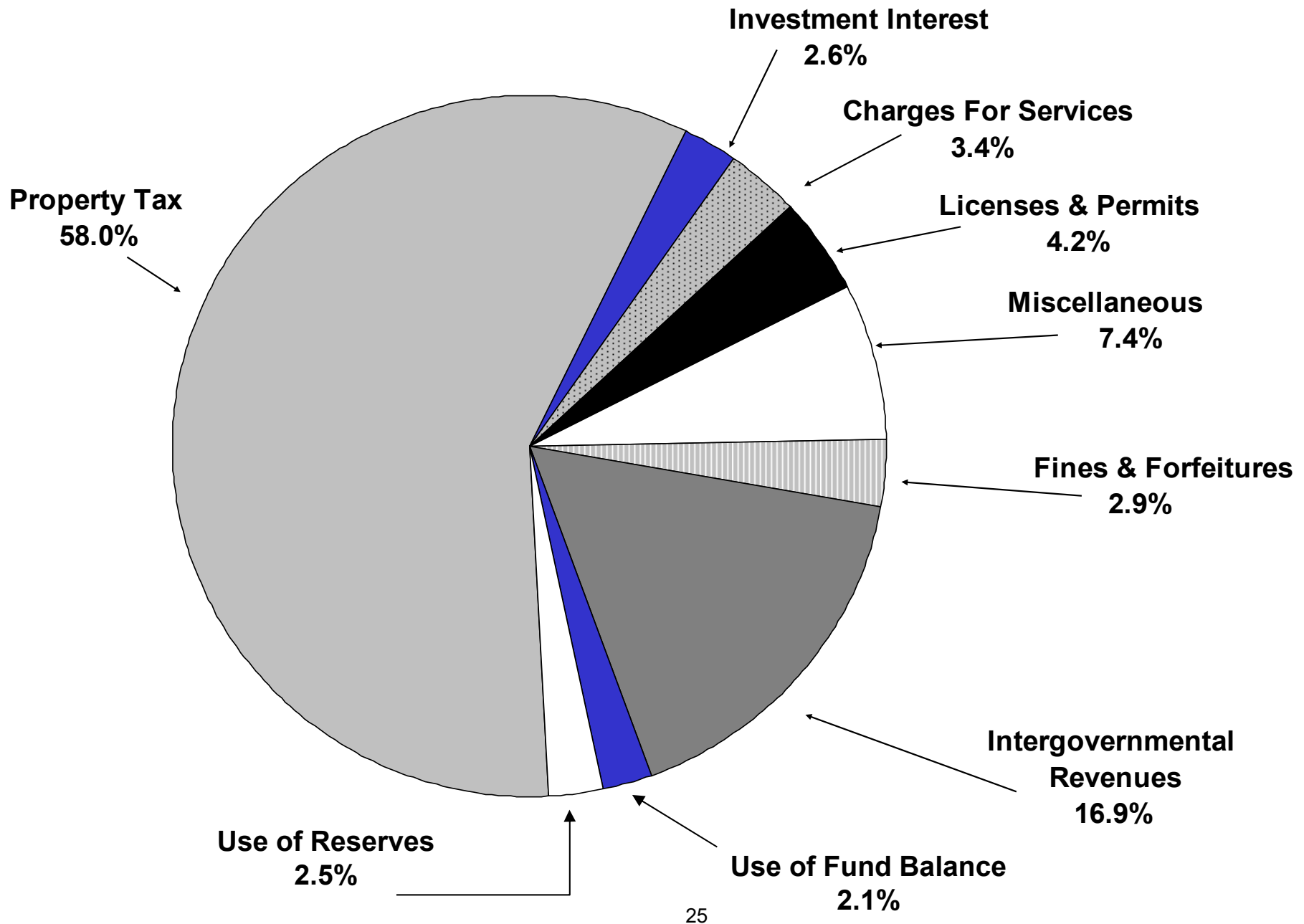
### **Use of Fund Balance**

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.



In the Fiscal 2026 Budget, Use of Fund Balance represents 4.6% of total revenue sources. This is a decrease \$988,820 or 11.7% less than the Fiscal 2025 amended budget.

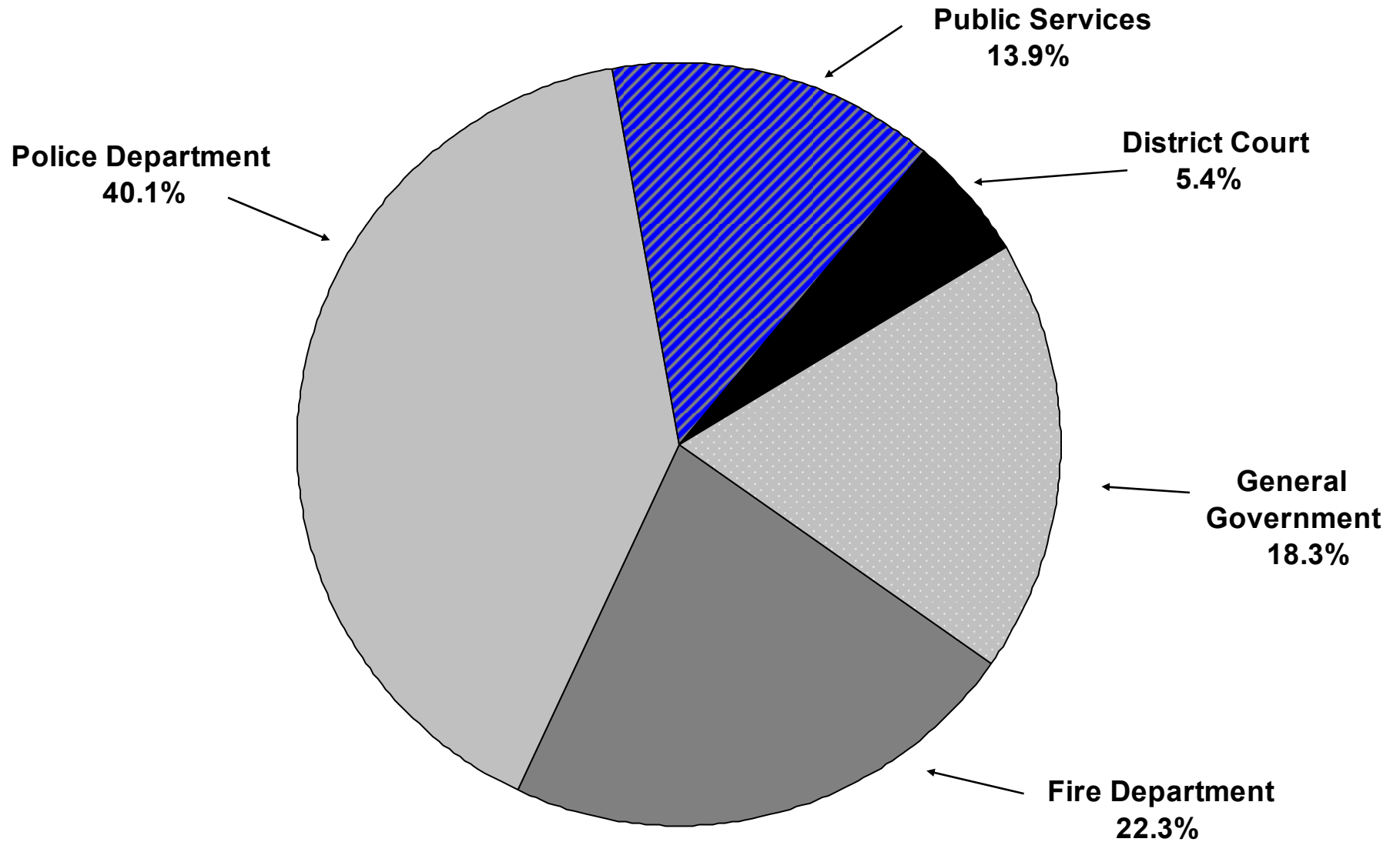
# FISCAL 2026 GENERAL FUND REVENUES



GENERAL FUND REVENUES

Fiscal 2025 Amended Budget		<u>Description</u>	Fiscal 2026 Council Adopted Budget	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
54.3%	\$ 90,436,699	Property Tax	\$ 93,756,256	58.0%
22.6%	37,624,004	Intergovernmental	27,286,688	16.9%
3.6%	6,030,000	Licenses and Permits	6,775,000	4.2%
2.4%	3,950,000	Fines and Forfeitures	4,610,000	2.9%
1.8%	3,000,000	Interest on Investments	4,200,000	2.6%
3.3%	5,546,500	Charges for Services	5,546,500	3.4%
6.9%	11,422,684	Miscellaneous	11,966,352	7.4%
5.1%	8,424,613	Capital Equipment Reserves	3,970,537	2.5%
<u>0.0%</u>	<u>-</u>	Fund Balance Appropriated	<u>3,465,256</u>	<u>2.1%</u>
<u>100.0%</u>	<u>\$ 166,434,500</u>	Total Revenues	<u>\$ 161,576,589</u>	<u>100.0%</u>

# FISCAL 2026 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

Fiscal 2025 Amended Budget		<u>Description</u>	Fiscal 2026 Council Adopted Budget	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
18.4%	\$ 30,615,646	General Government	\$ 28,510,124	17.6%
5.5%	9,149,674	District Court	8,667,241	5.4%
23.7%	39,500,297	Fire Department	35,969,137	22.3%
37.5%	62,360,860	Police Department	64,709,737	40.1%
11.9%	19,753,073	Public Service	18,778,583	11.6%
2.2%	3,700,000	Street Lighting	3,770,000	2.3%
<u>0.8%</u>	<u>1,354,950</u>	Planning	<u>1,171,767</u>	<u>0.7%</u>
<u>100.0%</u>	<u>\$ 166,434,500</u>	Total Appropriations	<u>\$ 161,576,589</u>	<u>100.0%</u>

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
<b><u>GENERAL GOVERNMENT:</u></b>							
\$ 1,090,758	\$ 559,543	\$ 1,422,528	\$ 1,422,528	Council	\$ 1,401,891	\$ 1,397,788	\$ 1,397,788
7,519,927	4,099,079	9,149,674	9,149,674	District Court	8,694,749	8,654,297	8,667,241
564,301	371,342	888,710	888,710	Mayor	908,589	904,022	901,416
1,736,011	1,049,095	2,625,054	2,625,054	Clerk	2,102,916	2,096,959	2,119,131
1,404,899	711,339	1,620,967	1,620,967	Treasurer	1,643,435	1,614,653	1,633,836
1,942,853	1,089,491	2,271,878	2,271,878	Controller	2,308,805	2,195,413	2,433,539
950,901	519,564	1,913,253	1,913,253	Information Systems	3,375,220	1,434,900	1,432,210
1,651,923	809,265	2,053,404	2,053,404	Legal	2,237,305	2,223,438	2,221,117
1,942,856	950,809	2,504,958	2,504,958	Assessing	2,521,381	2,453,507	2,453,507
1,217,495	538,319	1,802,092	1,802,092	Human Resources	2,083,962	1,830,302	1,528,544
2,360,374	961,718	3,917,615	3,917,615	Property Maintenance Inspection	4,162,475	3,502,256	3,502,256
193,346	116,695	415,029	415,029	Community and Economic Development	633,203	538,929	387,413
6,163,885	3,849,327	7,748,742	8,837,495	Administration Unallocated Expense	8,140,614	8,140,614	8,160,614
<b><u>Commissions:</u></b>							
13,306	473	29,150	29,150	Police & Fire Civil Service	31,375	31,375	31,375
12,489	6,619	27,510	27,510	Zoning Board of Appeals	27,510	27,510	32,910
45,162	9,675	54,200	54,200	Beautification Commission	54,200	54,200	59,200
28,782	25,208	40,600	40,600	Cultural Commission	44,100	44,100	44,100
11,767	3,422	14,800	14,800	Crime Commission	19,300	19,300	19,300
2,817	121	18,363	18,363	Historical Commission	22,128	22,128	15,128
-	-	-	-	Employees Retirement Commission	-	-	-
-	-	-	-	Police & Fire Retirement Commission	-	-	-
2,821	15	6,040	6,040	Council of Commissions	6,040	6,040	6,040
8,774	768	76,100	76,100	Historic District Commission	79,300	79,300	84,300
2,475	1,018	19,900	19,900	Animal Welfare Commission	20,400	20,400	15,400
-	-	54,000	54,000	Veterans Advisory and Memorial Commission	29,000	29,000	29,000
640	847	2,000	2,000	Senior Health Care Services	2,000	2,000	2,000
<u>\$ 28,868,562</u>	<u>\$ 15,673,752</u>	<u>\$ 38,676,567</u>	<u>\$ 39,765,320</u>	<b>Total General Government</b>	<u>\$ 40,549,898</u>	<u>\$ 37,322,431</u>	<u>\$ 37,177,365</u>
<b><u>PUBLIC SAFETY:</u></b>							
\$ 33,711,616	\$ 16,685,140	\$ 39,500,297	\$ 39,500,297	Fire Department	\$ 39,467,415	\$ 35,097,979	\$ 35,969,137
52,050,499	27,598,819	61,483,224	61,483,224	Police Department	69,367,129	62,965,723	63,710,015
480,877	218,305	609,699	609,699	Animal Control	695,590	692,807	689,197
238,800	125,751	267,937	267,937	Civil Defense	318,148	310,525	310,525
<u>\$ 86,481,792</u>	<u>\$ 44,628,015</u>	<u>\$ 101,861,157</u>	<u>\$ 101,861,157</u>	<b>Total Public Safety</b>	<u>\$ 109,848,282</u>	<u>\$ 99,067,034</u>	<u>\$ 100,678,874</u>

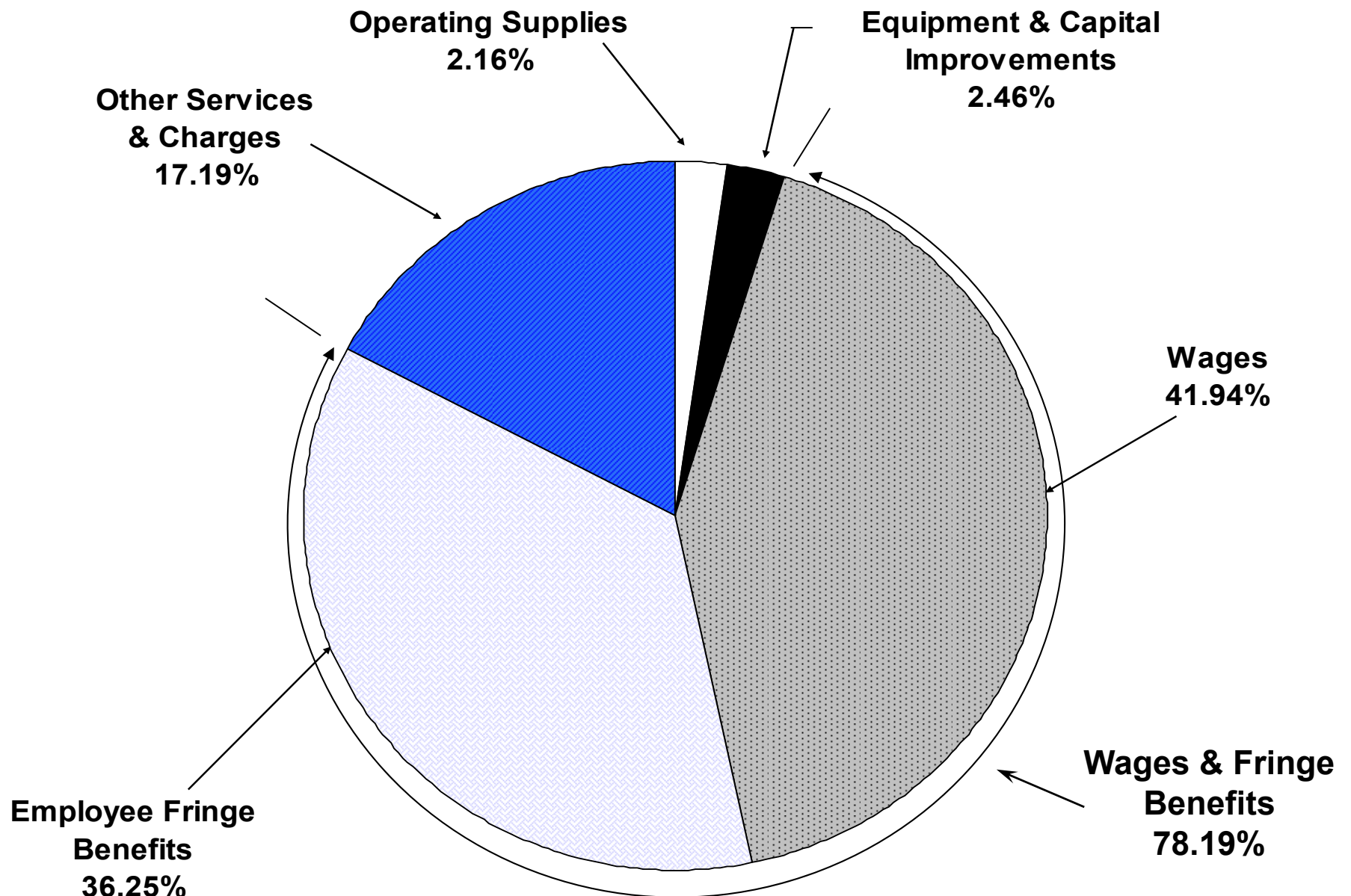
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GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>PUBLIC SERVICES:</u></b>			
\$ 455,995	\$ 240,710	\$ 606,075	\$ 606,075	Director	\$ 623,394	\$ 618,640	\$ 528,822
1,591,159	844,014	2,207,359	2,207,359	Engineering and Inspection	2,270,390	2,128,005	2,128,005
3,468,712	1,781,011	4,913,154	4,913,154	Building Inspections	5,370,722	4,924,884	5,087,234
5,725,119	2,865,070	9,029,894	9,029,894	DPW Garage	10,865,791	7,654,946	7,594,135
2,274,052	1,108,301	2,996,591	2,996,591	Building Maintenance	3,163,365	3,049,708	3,440,387
<u>3,296,008</u>	<u>1,415,813</u>	<u>3,700,000</u>	<u>3,700,000</u>	Street Lighting	<u>3,770,000</u>	<u>3,770,000</u>	<u>3,770,000</u>
\$ 16,811,045	\$ 8,254,919	\$ 23,453,073	\$ 23,453,073	<b>Total Public Services</b>	\$ 26,063,662	\$ 22,146,183	\$ 22,548,583
\$ 770,107	\$ 568,032	\$ 1,354,950	\$ 1,354,950	<b><u>PLANNING:</u></b>	\$ 1,237,578	\$ 1,171,767	\$ 1,171,767
<u>\$ 132,931,506</u>	<u>\$ 69,124,718</u>	<u>\$ 165,345,747</u>	<u>\$ 166,434,500</u>	<b>TOTAL GENERAL FUND</b>	<u>\$ 177,699,420</u>	<u>\$ 159,707,415</u>	<u>\$ 161,576,589</u>



# GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2026



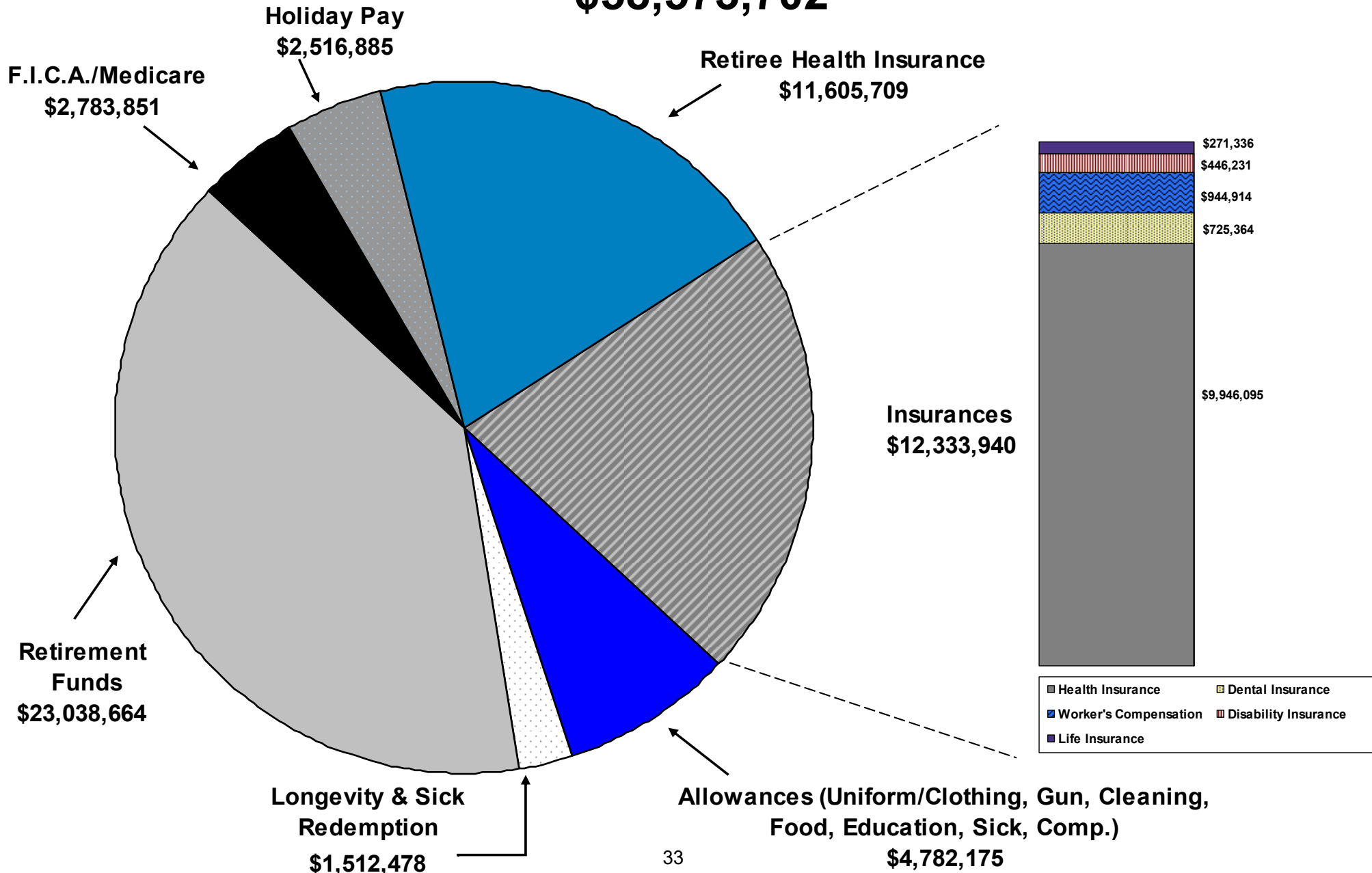
FISCAL 2026  
GENERAL FUND BUDGET DATA

	Fiscal 2026 Council Adopted Budget	Personnel Services	Employee Benefits	Supplies	Other Services & Charges	Capital Equipment & Improvements
Department						
Council	\$ 1,397,788	\$ 565,115	\$ 546,823	\$ 6,950	\$ 268,900	\$ 10,000
District Court	8,667,241	4,001,866	3,047,360	120,000	1,498,015	-
Mayor	901,416	602,096	245,820	22,000	31,500	-
Clerk	2,119,131	716,428	466,576	35,000	901,127	-
Treasurer	1,633,836	795,132	615,534	23,600	199,570	-
Controller	2,433,539	1,477,713	907,826	30,000	18,000	-
Information Systems	1,432,210	544,318	329,592	28,000	530,300	-
Legal	2,221,117	1,346,932	732,635	27,700	113,850	-
Assessing	2,453,507	1,184,735	962,782	15,000	290,990	-
Human Resources	1,528,544	592,474	472,286	16,500	447,284	-
Property Maintenance Inspection	3,502,256	1,624,336	862,598	35,922	859,400	120,000
Community & Economic Development	387,413	214,956	103,957	4,500	64,000	-
Unallocated Expense	8,160,614	-	335,000	-	7,825,614	-
Commissions (12)	338,753	24,975	-	41,890	271,888	-
TOTAL GENERAL GOVERNMENT	\$ 37,177,365	\$ 13,691,076	\$ 9,628,789	\$ 407,062	\$ 13,320,438	\$ 130,000
Fire Department	\$ 35,969,137	\$ 16,171,316	\$ 15,267,696	\$ 1,074,000	\$ 1,951,625	\$ 1,504,500
Police Department	63,710,015	30,110,220	27,975,073	864,248	2,876,437	1,884,037
Animal Control	689,197	231,670	220,027	12,000	225,500	-
Civil Defense	310,525	132,844	129,681	28,000	20,000	-
TOTAL PUBLIC SAFETY	\$ 100,678,874	\$ 46,646,050	\$ 43,592,477	\$ 1,978,248	\$ 5,073,562	\$ 3,388,537
Director	\$ 528,822	\$ 335,774	\$ 184,044	\$ 4,000	\$ 5,004	\$ -
Engineering and Inspections	2,128,005	844,837	533,546	30,000	647,622	72,000
Building Inspections	5,087,234	2,796,604	1,846,430	55,000	269,200	120,000
DPW Garage	7,594,135	1,395,899	1,052,260	886,050	4,259,926	-
Building Maintenance	3,440,387	1,423,831	1,325,656	105,000	345,900	240,000
Street Lighting	3,770,000	-	-	-	3,770,000	-
TOTAL PUBLIC SERVICE	\$ 22,548,583	\$ 6,796,945	\$ 4,941,936	\$ 1,080,050	\$ 9,297,652	\$ 432,000
Planning	\$ 1,171,767	\$ 630,107	\$ 410,500	\$ 19,660	\$ 91,500	\$ 20,000
TOTAL GENERAL FUND	\$ 161,576,589	\$ 67,764,178	\$ 58,573,702	\$ 3,485,020	\$ 27,783,152	\$ 3,970,537
PERCENTAGES	<u>100.0%</u>	<u>41.94%</u>	<u>36.25%</u>	<u>2.16%</u>	<u>17.19%</u>	<u>2.46%</u>

# TOTAL GENERAL FUND FRINGE BENEFITS

## FISCAL YEAR 2026

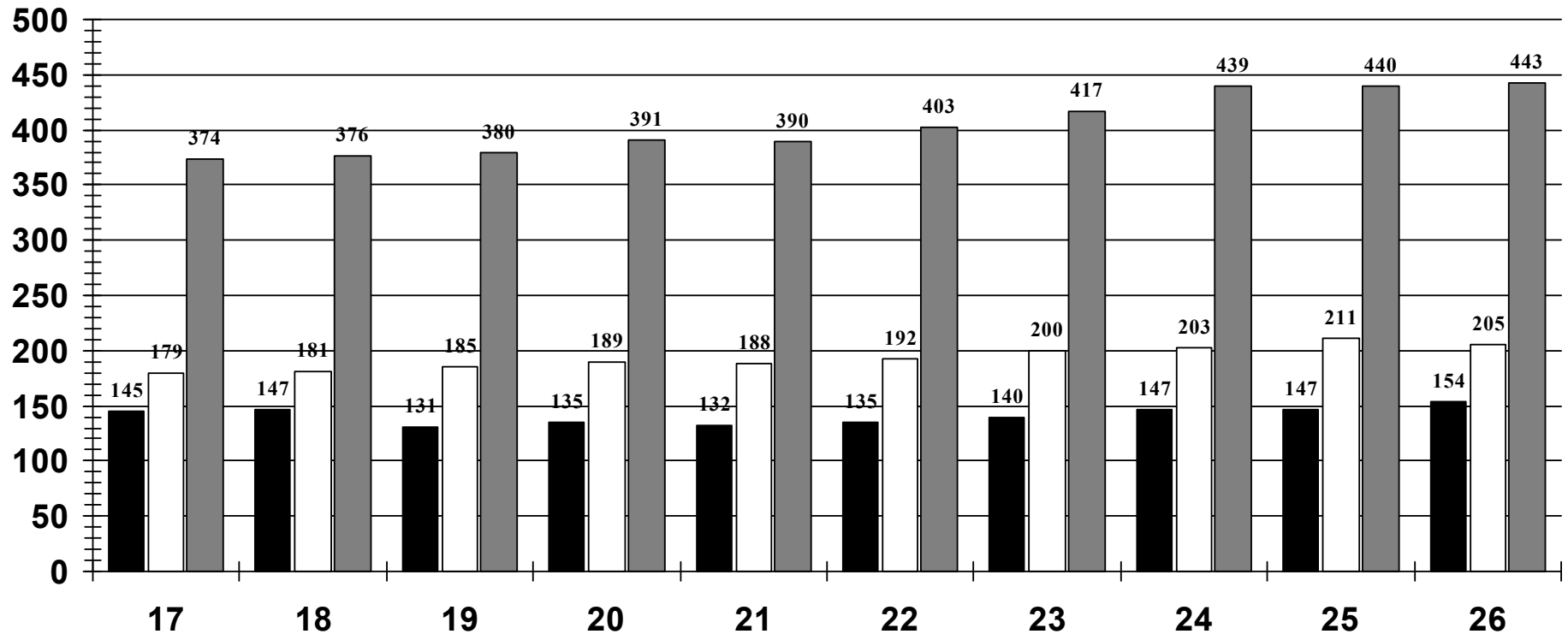
### \$58,573,702



# FULL TIME POSITIONS CHART

## FISCAL 2017 - 2026

TOTAL	698	704	696	715	710	730	757	789	798	802
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AUTHORIZED FULL-TIME POSITIONS FY 2022 to FY 2026

	Council Adopted <u>Fiscal 2022</u>	Council Adopted <u>Fiscal 2023</u>	Council Adopted <u>Fiscal 2024</u>	Council Adopted <u>Fiscal 2025</u>	Council Adopted <u>Fiscal 2026</u>
<u>GENERAL FUND:</u>					
Council	11	11	11	11	11
District Court	50	50	50	50	50
Mayor	4	6	6	6	6
Clerk	8	8	8	8	8
Treasurer	9	9	9	9	9
Controller	12	12	13	13	14
Information Systems	4	5	5	6	5
Legal	10	10	10	10	10
Assessing	12	12	12	12	12
Human Resources	9	9	9	9	6
Property Maintenance Inspection	11	12	12	19	18
Community and Economic Development	2	1	3	3	3
Commissions (12)	4	5	5	5	5
TOTAL GENERAL GOVERNMENT	<u>146</u>	<u>150</u>	<u>153</u>	<u>161</u>	<u>157</u>
Fire Department	134	139	147	147	149
Police Department	265	274	288	289	290
Animal Control	3	3	3	3	3
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>403</u>	<u>417</u>	<u>439</u>	<u>440</u>	<u>443</u>
Director	4	4	4	4	3
Engineering and Inspections	6	6	6	6	6
Building Inspections	23	25	27	27	29
DPW Garage	13	14	16	16	16
Building Maintenance	18	19	20	20	23
TOTAL PUBLIC SERVICE	<u>64</u>	<u>68</u>	<u>73</u>	<u>73</u>	<u>77</u>
Planning	5	7	7	7	7
TOTAL GENERAL FUND	<u>618</u>	<u>642</u>	<u>672</u>	<u>681</u>	<u>684</u>
<u>SPECIAL REVENUE FUNDS:</u>					
Michigan Transportation	27	27	30	30	30
Library	24	24	24	24	23
Recreation	9	11	11	11	10
Communications	6	6	6	6	6
Sanitation	38	39	38	38	38
Rental Ordinance	6	6	6	6	9
Downtown Development Authority	2	2	2	2	2
TOTAL SPECIAL REVENUE FUNDS	<u>112</u>	<u>115</u>	<u>117</u>	<u>117</u>	<u>118</u>
GRAND TOTAL	<u>730</u>	<u>757</u>	<u>789</u>	<u>798</u>	<u>802</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON  
FISCAL 2023 AMENDED BUDGET vs FISCAL 2024 COUNCIL ADOPTED BUDGET

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>						
	<u>FULL TIME</u>			Fiscal 2025		Fiscal 2026		Departmental		
	Amended	Council	Increase	Amended Budget	% of	Council Adopted	% of	Increase	% of	
<u>GENERAL FUND:</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Budget</u>	<u>Amount</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Change</u>	
Council	11	11	-	\$ 1,422,528	0.85%	\$ 1,397,788	0.87%	\$ (24,740)	(1.7)%	
District Court	50	50	-	9,149,674	5.50%	8,667,241	5.36%	(482,433)	(5.3)%	
Mayor	6	6	-	888,710	0.53%	901,416	0.56%	12,706	1.4%	
Clerk	8	8	-	2,625,054	1.58%	2,119,131	1.31%	(505,923)	(19.3)%	
Treasurer	9	9	-	1,620,967	0.97%	1,633,836	1.01%	12,869	0.8%	
Controller	13	14	1	2,271,878	1.37%	2,433,539	1.51%	161,661	7.1%	
Information Systems	6	5	(1)	1,913,253	1.15%	1,432,210	0.89%	(481,043)	(25.1)%	
Legal	10	10	-	2,053,404	1.23%	2,221,117	1.37%	167,713	8.2%	
Assessing	12	12	-	2,504,958	1.51%	2,453,507	1.52%	(51,451)	(2.1)%	
Human Resources	9	6	(3)	1,802,092	1.08%	1,528,544	0.95%	(273,548)	(15.2)%	
Property Maintenance Inspection	19	18	(1)	3,917,615	2.35%	3,502,256	2.17%	(415,359)	(10.6)%	
Community and Economic Development	3	3	-	415,029	0.25%	387,413	0.24%	(27,616)	(6.7)%	
Unallocated Expense	-	-	-	8,837,495	5.31%	8,160,614	5.05%	(676,881)	(7.7)%	
Commissions (12)	5	5	-	342,663	0.21%	338,753	0.21%	(3,910)	(1.1)%	
TOTAL GENERAL GOVERNMENT	161	157	(4)	\$ 39,765,320	23.89%	\$ 37,177,365	23.02%	\$ (2,587,955)	(6.5)%	
Fire Department	147	149	2	\$ 39,500,297	23.73%	\$ 35,969,137	22.26%	\$ (3,531,160)	(8.9)%	
Police Department	289	290	1	61,483,224	36.94%	63,710,015	39.43%	2,226,791	3.6%	
Animal Control	3	3	-	609,699	0.37%	689,197	0.43%	79,498	13.0%	
Civil Defense	1	1	-	267,937	0.16%	310,525	0.19%	42,588	15.9%	
TOTAL PUBLIC SAFETY	440	443	3	\$ 101,861,157	61.20%	\$ 100,678,874	62.31%	\$ (1,182,283)	(1.2)%	
Director	4	3	(1)	\$ 606,075	0.36%	\$ 528,822	0.33%	\$ (77,253)	(12.7)%	
Engineering and Inspections	6	6	-	2,207,359	1.33%	2,128,005	1.32%	(79,354)	(3.6)%	
Building Inspections	27	29	2	4,913,154	2.95%	5,087,234	3.15%	174,080	3.5%	
DPW Garage	16	16	-	9,029,894	5.43%	7,594,135	4.70%	(1,435,759)	(15.9)%	
Building Maintenance	20	23	3	2,996,591	1.80%	3,440,387	2.13%	443,796	14.8%	
Street Lighting	-	-	-	3,700,000	2.22%	3,770,000	2.33%	70,000	1.9%	
TOTAL PUBLIC SERVICE	73	77	4	\$ 23,453,073	14.09%	\$ 22,548,583	13.96%	\$ (904,490)	(3.9)%	
Planning	7	7	-	\$ 1,354,950	0.80%	\$ 1,171,767	0.84%	\$ (183,183)	(13.5)%	
TOTAL GENERAL FUND	681	684	3	166,434,500	99.98%	\$ 161,576,589	100.13%	\$ (4,857,911)	(2.9)%	

(Continued)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON  
FISCAL 2023 AMENDED BUDGET vs FISCAL 2024 COUNCIL ADOPTED BUDGET

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>						
	<u>FULL TIME</u>			Fiscal 2025		Fiscal 2026		Departmental		
	Amended	Council	Increase	Amended Budget	% of	Council Adopted	% of	Increase		
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Budget</u>	<u>Amount</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>% of</u>
<u>SPECIAL REVENUE FUNDS:</u>										<u>Change</u>
Michigan Transportation	30	30	-	\$ 32,159,995	26.27%	\$ 28,152,499	30.76%	\$ (4,007,496)		(12.5)%
Library	24	23	(1)	7,875,968	6.43%	6,144,178	6.71%	(1,731,790)		(22.0)%
Recreation	11	10	(1)	10,914,660	8.92%	6,273,020	6.85%	(4,641,640)		(42.5)%
Communications	6	6	-	2,436,445	1.99%	2,045,776	2.24%	(390,669)		(16.0)%
Sanitation	38	38	-	14,895,469	12.17%	15,703,751	17.16%	808,282		5.4%
Rental Ordinance	6	9	3	1,249,072	1.02%	1,584,784	1.73%	335,712		26.9%
Vice Crime Confiscation	-	-	-	113,525	0.09%	60,000	0.07%	(53,525)		(47.1)%
Drug Forfeiture	-	-	-	1,204,119	0.98%	742,780	0.81%	(461,339)		(38.3)%
Act 302 Police Training	-	-	-	52,500	0.04%	122,500	0.13%	70,000		133.3%
Downtown Development Authority	2	2	-	28,817,113	23.54%	19,649,775	21.47%	(9,167,338)		(31.8)%
2011 Local Street Road Repair	-	-	-	19,289,270	15.76%	10,186,240	11.13%	(9,103,030)		(47.2)%
Tax Increment Finance Authority	-	-	-	633,750	0.52%	859,100	0.94%	225,350		35.6%
Indigent Defense Grant Fund	-	-	-	2,760,754	2.26%	-	0.00%	(2,760,754)		(100.0)%
TOTAL SPECIAL REVENUE FUNDS	<u>117</u>	<u>118</u>	<u>1</u>	<u>\$ 122,402,640</u>	<u>100.0%</u>	<u>\$ 91,524,403</u>	<u>100.0%</u>	<u>\$ (30,878,237)</u>		<u>(25.2)%</u>
GRAND TOTAL	<u>798</u>	<u>802</u>	<u>4</u>	<u>\$ 288,837,140</u>		<u>\$ 253,100,992</u>		<u>\$ (35,736,148)</u>		<u>(12.4)%</u>

**GENERAL FUND  
DEPARTMENTAL  
EXPENDITURES**

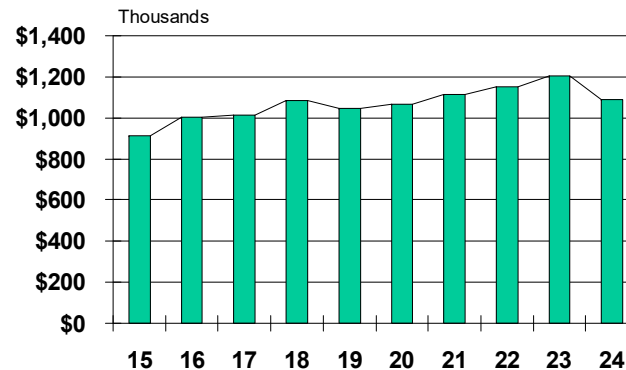


## CITY COUNCIL

The City Council is an elected body responsible for the legislative activities of the City of Warren. City Council is composed of seven members, five are District Council Members, and two are at large. In addition to the legislative activities, the City Council is responsible for approving the City of Warren's Budget and the Water and Sewer System Budget on an annual basis.

City Council meets twice a month, on the second and fourth Tuesday of the month in the Council chambers, located in the Warren Community Center. Council will routinely meet for Committee of the Whole, Closed Sessions or Special Meetings. These meetings are designed to study, discuss, develop strategy or take immediate action on a wide range of topics facing the City. Council Members also sit on a number of commissions that are in place to help the community at large. Most of these commissions are run by residents who volunteer their time and report back to various City Departments.

**Expenditure History  
City Council**



GENERAL FUND PERSONNEL

<u>COUNCIL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Council Member	7	\$ 31,412	7	\$ 31,412	7	\$ 31,412	7	\$ 31,412
Deputy Council Secretary	1	102,575	1	102,575	1	102,575	1	102,575
Coordinator - Council	1	88,797	1	88,797	1	88,797	1	88,797
Senior Administrative Secretary/Council	1	70,987	1	70,987	1	70,987	1	70,987
Administrative Clerical Technician	1	65,436	1	65,436	1	65,436	1	65,436
Temporary/Co-op		-		-		-		-
Overtime	—	5,000	—	5,000	—	5,000	—	5,000
Total Personnel	<u>11</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 227 contracts that expire 6/30/25.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT COUNCIL</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 219,883	\$ 110,244	\$ 219,884	\$ 219,884	Elected Officials	\$ 219,884	\$ 219,884	\$ 219,884
166,978	95,068	331,315	331,315	Permanent Employees	343,534	340,231	340,231
2,154	97	5,000	5,000	Overtime	5,000	5,000	5,000
				<b>Employee Benefits:</b>			
700	800	1,600	1,600	Clothing Allowance	1,600	1,600	1,600
30,316	15,264	44,325	44,325	Social Security	45,070	44,810	44,810
154,156	96,661	247,895	247,895	Employee Insurance	251,616	251,571	251,571
76,445	37,115	77,505	77,505	Retiree Health Insurance	77,700	77,632	77,632
5,917	-	9,570	9,570	Longevity	6,800	6,800	6,800
7,456	-	11,900	11,900	Bonus/Sick Redemption	9,187	9,099	9,099
155,448	76,906	170,184	170,184	Retirement Fund	155,650	155,311	155,311
9,569	647	6,950	6,950	<b>Office Supplies</b>	6,950	6,950	6,950
				<b>Other Services and Charges:</b>			
782	211	2,000	2,000	Postage	2,000	2,000	2,000
257,221	118,038	277,650	277,650	Contractual Services	260,150	260,150	260,150
-	-	1,200	1,200	Court Reporter	1,200	1,200	1,200
317	163	1,100	1,100	Telephone and Radio	1,100	1,100	1,100
-	-	450	450	Mileage	450	450	450
3,416	-	4,000	4,000	Printing and Publishing	4,000	4,000	4,000
				<b>Capital Outlay:</b>			
-	8,329	10,000	10,000	Equipment - Office	10,000	10,000	10,000
<u>\$ 1,090,758</u>	<u>\$ 559,543</u>	<u>\$ 1,422,528</u>	<u>\$ 1,422,528</u>	<b>Total Council</b>	<u>\$ 1,401,891</u>	<u>\$ 1,397,788</u>	<u>\$ 1,397,788</u>

## **37TH DISTRICT COURT**

The 37th District Court is part of a State system of courts and operates under the supervision of the Michigan Supreme Court. The Court's four judges are elected by the citizens of Warren and Center Line for six year terms. The Court has a location in Warren and a location in Center Line. The judges rotate hearing cases at the Center Line Court on Wednesday mornings. In total, the 37<sup>th</sup> District Court processed approximately 77,853 new cases during 2024. Revenues and expenditures operate through the general fund.

The District Court has exclusive jurisdiction over 1) all civil litigation up to \$25,000; 2) the arraignment, setting of bail, and preliminary examination of all criminal felony cases; 3) all criminal misdemeanors of State Statutes where the penalty does not exceed one year in jail; 4) all City ordinance violations; and 5) all traffic violations.

To perform these responsibilities, the District Court is divided into the following divisions:

### **TRAFFIC/PARKING**

The District Court handles all traffic violations within the Cities of Warren and Center Line. Approximately 63,488 traffic/parking tickets were processed in Warren and 4,003 were processed in Center Line in 2024. Seven clerks staff the traffic division in Warren.

### **CRIMINAL**

The District Court processes the arraignment, setting of bail and preliminary examinations of all felony charges in the district. In addition, the District Court handles the entire disposition of all misdemeanor criminal prosecutions. The Warren Division processed 3,099 felony cases (3,036 non traffic) and 4,151 misdemeanor prosecutions. The Center Line Division processed 90 felony cases and 550 misdemeanor prosecutions. Four clerks staff the criminal division in Warren while two clerks staff and process all criminal and traffic violations for the Center Line division.

### **CIVIL**

The District Court processes all civil litigation under \$25,000, landlord tenant litigation, evictions, land contract forfeitures and small claim cases. In addition, the District Court processes garnishments and other collection actions. In order to handle approximately 687 small claims, 12,828 general civil matters, and 5,373 landlord tenant matters, five clerks staff the civil division. The court was selected by the Michigan Supreme Court to be the first Model Michigan District Court to implement the "MiFile" solution which is the statewide e-Filing Project relating to electronic filing of civil cases. The e-filing system is great benefit to court participants using the electronic filing system.

In addition, each of the four judges has a Court Clerk, Court Reporter, and Court Officer to administer daily court hearings. The administrative management staff includes a Court Administrator, Office Manager, Financial Coordinator and Assistant. Financial transaction support includes three cashiers and two clerks who process bonds and other electronic fund transactions. One Court Officer provides security at the front door. The Probation Department is staffed by three Probation Officers and two support staff.

The District Court also operates a Drug Court that is in large part funded by Federal matching funds. The program is staffed by three full time employees and two part-time employees.

(\* Note: change in case management system may affect the numbers for fiscal budget)

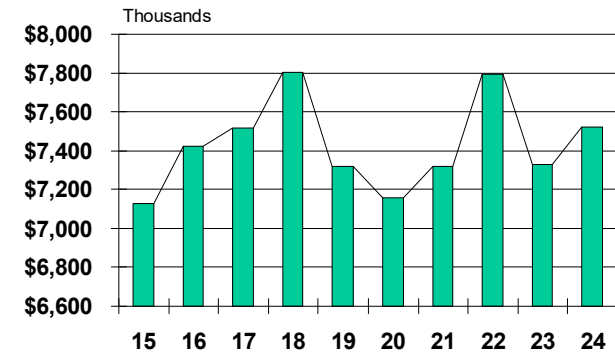
## 37TH DISTRICT COURT

### Fiscal 2026 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To extend the use of community service programs to assist in the clean-up of property maintenance violations.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To maintain an effective and productive Drug Court.
8. To comply with the requirements set forth in the Michigan indigent Defense Commission Act.
9. To continue to support the Landlord-Tenant Legal Aid Clinic.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Small claims	687	700	700	700
Landlord and tenant	5,373	5,600	5,600	5,600
Parking tickets	3,074	2,000	4,200	4,200
Traffic felony, misdemeanor and civil	60,212	41,000	65,000	65,000
Non-traffic felony	3,036	3,200	3,200	3,200
Non-traffic misdemeanor and civil	4,181	3,500	4,300	4,300
Traffic OWI/OWVI – including felony	265	315	315	315
General civil	12,828	7,000	13,000	13,000
Probation - active cases/bench warrants	1,909	1,900	1,925	1,925
Pre-sentence investigations/alcohol evaluations	262	325	325	325
Ordinance civil infraction non traffic/property maintenance	7,523	8,000	8,000	8,000

**Expenditure History  
37<sup>th</sup> District Court**



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724
Court Administrator	1	134,933	1	134,933	1	134,933	1 (e)	149,000
Chief Probation Officer	1	91,552	1	91,552	1	91,552	1	91,552
Probation Officer II	1	85,248	1	85,248	1	85,248	1	85,248
Probation Officer I	1	80,254	1	80,254	1	80,254	1	80,254
Probation Officer - Drug Court	1	80,254	1	80,254	1	80,254	1	80,254
Office Manager/IT Coordinator	1	84,605	1	84,605	1	84,605	1	84,605
Court Recorder	4	79,896	4	79,896	4	79,896	4	79,896
Drug Court Administrator	1	85,164	1	85,164	1	85,164	1	85,164
Drug Court - Administrative Clerk	1	55,877	1	55,877	1	55,877	1	55,877
Court Officer	5	74,192	5	74,192	5	74,192	5	74,192
Court Clerk II	7	68,222	7	68,222	7	68,222	7	68,222
Court Clerk I	8	64,537	8	64,537	8	64,537	8	64,537
Court Typist	6	60,094	6	60,094	6	60,094	6	60,094
Court File Clerk	6	55,997	6	55,997	6	55,997	6	55,997
Administrative Assistant to Court Administrator	1	67,607	1	67,607	1	67,607	1	67,607
Financial Coordinator	1	73,722	1	73,722	1	73,722	1	73,722
Temporary Employees		297,705		459,420		459,420		459,420
Overtime	—	20,000	—	30,000	—	30,000	— (d)	25,000
Total Personnel	<u>50</u>		<u>50</u>		<u>50</u>		<u>50</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 227 Court Employees contracts that expire 6/30/25.

(d) Eliminate Position/Reduce Funding.

(e) Reflects additional wage increase of \$14,067 (10.4%) prior to 7/1/25 contractual raise.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>GENERAL GOVERNMENT 37TH DISTRICT COURT</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 182,896	\$ 90,744	\$ 184,308	\$ 184,308	Elected Officials	\$ 184,308	\$ 184,308	\$ 184,308
2,931,167	1,501,129	3,230,648	3,230,648	Permanent Employees	3,350,751	3,318,538	3,333,138
243,260	128,844	297,705	297,705	Temporary Employees	459,420	459,420	459,420
11,093	14,051	130,302	130,302	Temporary Employees-Drug Court	-	-	-
516	120	20,000	20,000	Overtime	30,000	30,000	25,000
				<b>Employee Benefits:</b>			
6,275	17,767	18,400	18,400	Clothing	18,400	18,400	18,400
252,272	132,463	299,015	299,015	Social Security	312,776	310,211	310,998
803,054	511,123	943,423	943,423	Employee Insurance	949,345	948,832	949,030
681,807	330,302	670,031	670,031	Retiree Health Insurance	673,922	673,407	673,307
80,077	39,886	90,185	90,185	Longevity	99,031	98,732	98,732
49,124	27,001	89,232	89,232	Bonus/Sick Redemption	101,422	100,444	101,113
935,344	468,263	960,201	960,201	Retirement Fund	897,359	893,990	895,780
				<b>Supplies:</b>			
116,683	43,500	115,000	115,000	Office Supplies	120,000	120,000	120,000
4,250	-	-	-	DOJ Coronavirus CESF Grant	-	-	-
				<b>Other Services and Charges:</b>			
94,405	125,077	125,000	125,000	Postage	140,000	140,000	140,000
14,981	7,306	16,500	16,500	Bank Service Charges	15,500	15,500	15,500
34,722	14,640	45,000	45,000	State of Michigan MIDC fee	45,000	45,000	45,000
124,931	66,898	142,230	142,230	Contractual Services	148,920	148,920	148,920
84,098	-	486,784	486,784	Contractual Services - Data Processing	412,100	412,100	412,100
78,686	34,397	115,000	115,000	Contractual Services - Judge/Magistrate	115,000	115,000	115,000
6,038	1,233	15,000	15,000	Drug Court Expense	15,000	15,000	15,000
216,242	78,404	432,017	432,017	Substance Abuse Grant Expense - 2023/24	-	-	-
2,357	5,018	68,819	68,819	State SCAO Clean Slate OT Grant	-	-	-
27,034	3,540	52,739	52,739	Michigan Drug Court Grant - 2022/23/24	-	-	-
-	-	1,000	1,000	Transcripts	1,000	1,000	1,000
123,769	123,769	150,000	150,000	Transfer to Indigent Defense	150,000	150,000	150,000
11,635	3,569	15,000	15,000	Witness and Jury Fees	15,000	15,000	15,000
30,980	21,214	42,195	42,195	Telephone and Radio	45,755	45,755	45,755
221	-	1,700	1,700	Mileage	2,500	2,500	2,500
-	-	500	500	Community Outreach Programs	500	500	500
97,613	48,058	115,000	115,000	Public Utilities	115,000	115,000	115,000
250,000	250,000	250,000	250,000	Building Rental	250,000	250,000	250,000
13,842	5,437	14,500	14,500	Books	14,500	14,500	14,500
10,551	5,326	12,240	12,240	Memberships and Dues	12,240	12,240	12,240
<u>\$ 7,519,923</u>	<u>\$ 4,099,079</u>	<u>\$ 9,149,674</u>	<u>\$ 9,149,674</u>	<b>Total 37th District Court</b>	<u>\$ 8,694,749</u>	<u>\$ 8,654,297</u>	<u>\$ 8,667,241</u>

## **MAYOR**

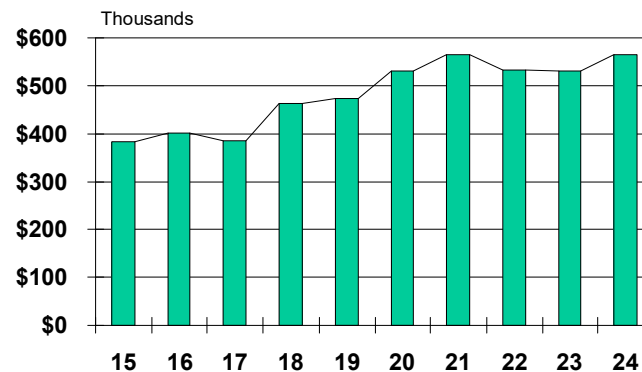
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. She serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, the Mayor, through her department heads is responsible for the day-to-day operations of the City. She also renders her recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. She prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. She also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve public peace and health, and provide for the safety of persons and property.

### **Expenditure History Mayor**





GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 125,642	1	\$ 125,642	1	\$ 125,642	1	\$ 125,642
Chief of Staff	1	93,600	1 (e)	100,000	1 (e)	100,000	1 (e)	102,575
Community Outreach Director	2	78,000	2	78,000	2	78,000	2	78,000
Administrative Coordinator	2	55,640	2	55,640	2	55,640	2	55,640
Temporary/Co-op		50,000		50,000		50,000		50,000
Temporary/Intern		-		41,600		41,600		41,600
Overtime	—	5,000	—	5,000	—	5,000	— (d)	-
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/2025.

(d) Eliminate Position/Reduce Funding.

(e) Reflects additional wage increase of \$8,975 (9.6%) prior to 7/1/25 contractual raise.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>GENERAL GOVERNMENT MAYOR</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 125,642	\$ 62,338	\$ 126,610	\$ 126,610	Elected Official	\$ 126,610	\$ 126,610	\$ 126,610
245,516	169,904	367,231	367,231	Permanent Employees	384,915	381,214	383,886
19,210	13,680	50,000	50,000	Temporary/Co-op	50,000	50,000	50,000
-	-	-	-	Temporary/Intern	41,600	41,600	41,600
4,367	-	5,000	5,000	Overtime	5,000	5,000	-
				<b>Employee Benefits:</b>			
1,117	2,000	2,000	2,000	Clothing	2,000	2,000	2,000
30,572	18,821	43,216	43,216	Social Security	47,796	47,506	47,338
36,163	41,474	143,119	143,119	Employee Insurance	102,678	102,638	102,669
29,574	15,790	32,151	32,151	Retiree Health Insurance	32,636	32,561	32,517
3,615	-	-	-	Longevity	-	-	-
2,775	-	7,997	7,997	Bonus/Sick Redemption	8,544	8,462	8,585
38,566	23,969	50,886	50,886	Retirement Fund	53,310	52,931	52,711
10,578	2,673	15,000	15,000	<b>Office Supplies</b>	22,000	22,000	22,000
				<b>Other Services and Charges:</b>			
4,809	3,507	8,000	8,000	Contractual Services	11,000	11,000	11,000
1,458	183	5,000	5,000	Postage	5,000	5,000	5,000
-	112	2,500	2,500	Auto Expense	2,500	2,500	2,500
240	-	-	-	Telephone and Radio	-	-	-
10,099	95	13,000	13,000	U.S. Conference of Mayors Membership	13,000	13,000	13,000
				<b>Capital Outlay:</b>			
-	16,796	17,000	17,000	Equipment - Office	-	-	-
<u>\$ 564,301</u>	<u>\$ 371,342</u>	<u>\$ 888,710</u>	<u>\$ 888,710</u>	<b>Total Mayor</b>	<u>\$ 908,589</u>	<u>\$ 904,022</u>	<u>\$ 901,416</u>

## **CITY CLERK**

The City Clerk is the Chief Elections Officer of the City, and also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. The City Clerk administers any oath required for municipal purposes by law or City Ordinance, and is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, garage sale licenses, and dog licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County and School elections.

The City Clerk's Office administers licensing for the spring and fall dog vaccination fairs.

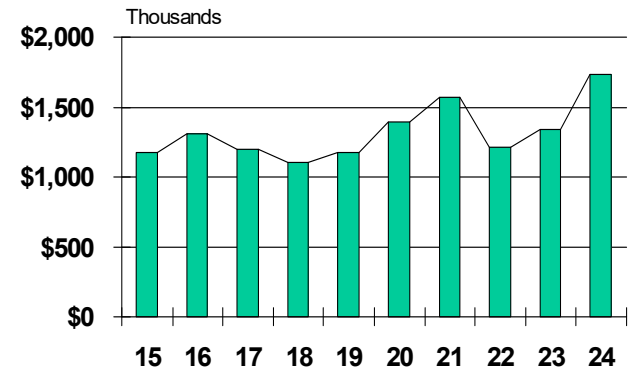
## CITY CLERK

### Fiscal 2026 Performance Objectives

1. To increase voter participation.
2. To comply with State mandates that accompany Proposal 2 and Proposal 3.
3. To improve business license program.
4. To continue scanning documents for department viewing.
5. To continue using the Electronic Death Registry Program.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Business licenses processed	772	900	900	900
Public hearings	33	80	80	80
Current voter registration	114,039	160,000	140,000	140,000
Dog licenses issued	1,122	4,000	4,000	4,000
Garage sale permits issued	783	750	800	800
Death certificates issued	3,433	5,000	5,000	5,000
Birth certificates issued	1,185	3,000	3,000	3,000
Lawsuits filed	44	75	75	75
Contracts signed, catalogued and filed	60	125	125	125

### Expenditure History City Clerk



GENERAL FUND PERSONNEL

<u>CLERK</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923
Deputy City Clerk	1	102,575	1	102,575	1	102,575	1	102,575
Office & Elections Analyst	2	70,987	2	70,987	2	70,987	2	70,987
Assistant Election Technician	1	67,614	1	67,614	1	67,614	1	67,614
Administrative Clerk	2	60,967	2	60,967	2	60,967	2	60,967
Election Assistant Tech Trainee	1	43,894	1	43,894	1	43,894	1	43,894
Seasonal Employees		225,000		106,875		106,875		106,875
Temporary Employees - Election Wages		573,825		411,015		411,015		411,015
Overtime	—	95,000	—	41,265	—	41,265	—	41,265
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contract that expire 6/30/25.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>CLERK</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 92,923	\$ 46,104	\$ 93,639	\$ 93,639	Elected Official	\$ 93,639	\$ 93,639	\$ 93,639
406,971	225,969	457,975	457,975	Permanent Employees	479,255	474,649	474,649
123,930	66,909	225,000	225,000	Seasonal Employees	106,875	106,875	106,875
51,583	49,647	95,000	95,000	Overtime	41,265	41,265	41,265
				<b>Employee Benefits:</b>			
57,879	36,426	85,245	85,245	Social Security	82,401	82,026	82,026
107,532	72,085	147,689	147,689	Employee Insurance	148,285	148,215	148,215
78,171	38,618	77,827	77,827	Retiree Health Insurance	77,228	77,127	77,127
10,703	-	20,977	20,977	Bonus/Sick Redemption	21,953	21,743	21,743
10,161	2,839	12,800	12,800	Longevity	14,227	14,122	14,122
2,100	2,800	2,800	2,800	Clothing	2,800	2,800	2,800
119,548	63,497	129,728	129,728	Retirement Fund	121,033	120,543	120,543
12,666	3,254	40,000	40,000	<b>Office Supplies</b>	35,000	35,000	35,000
				<b>Other Services and Charges:</b>			
297,127	253,000	573,825	573,825	Election Wages	411,015	411,015	411,015
49,817	46,361	114,000	114,000	Postage	80,000	80,000	93,211
255,364	56,476	378,000	378,000	Election Expense	271,900	271,900	271,900
19,330	14,617	60,000	60,000	Contractual Services	59,040	59,040	59,040
901	461	3,000	3,000	Vehicle Maintenance	3,000	3,000	3,000
31,542	19,789	50,000	50,000	Printing and Publishing	50,000	50,000	58,961
-	-	4,000	4,000	Building Maintenance	4,000	4,000	4,000
				<b>Capital Outlay:</b>			
-	50,243	53,549	53,549	Equipment - Vehicle	-	-	-
7,763	-	-	-	Office Equipment	-	-	-
<b><u>\$ 1,736,011</u></b>	<b><u>\$ 1,049,095</u></b>	<b><u>\$ 2,625,054</u></b>	<b><u>\$ 2,625,054</u></b>	<b>Total Clerk</b>	<b><u>\$ 2,102,916</u></b>	<b><u>\$ 2,096,959</u></b>	<b><u>\$ 2,119,131</u></b>

## **TREASURER**

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all City revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of City funds. The interest revenue earned from investment of the City's funds is a significant factor in maintaining a high level of City services and minimizing City taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the City's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other City departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. System improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also oversees the Police and Fire Pension Fund and the VEBA Trust Fund with the assistance of outside professional actuarial and financial consultants. These funds are managed in accordance with sound actuarially determined standards.

The Treasurer also acts as the property tax collection agent for all taxing units located in the City. Taxes are collected, accounted for, and distributed annually by the Treasurer to the units. The department is comprised of the elected Treasurer, eight full time employees, and one part-time clerical employee.

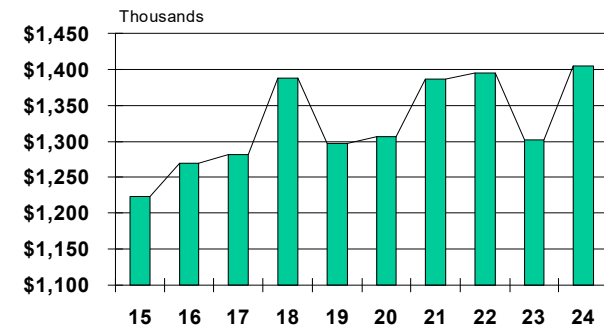
## TREASURER

### Fiscal 2026 Performance Objectives

1. To always put the resident at the forefront of every new innovation and improvement.
2. To train employees and expect a high level of customer service from them.
3. To spend time on the office floor leading by example in helping residents.
4. To continue to be versed in new banking and payment products, ensuring residents have many options when paying City bills.
5. To continue to keep up with the changing technological world.
6. To ensure the fund balance continues to be secure and earning optimal interest.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Tax bills processed manually	50,882	51,500	50,000	50,000
Tax bills processed off CD-ROM	60,489	60,000	63,000	64,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	27,371	27,000	27,765	28,000
List of Bills checks processed	12,888	10,000	12,665	12,500
Water bills processed manually	199,442	220,000	200,000	200,000
Water bills automatic payment	5,139	5,200	5,200	5,200
Status changes manually	360	500	350	350
Personal Property tax accounts	2,078	2,100	2,014	2,000
Point and Pay Tax Payments	23,933	23,500	25,370	26,000
Point and Pay Water Bill Payments	203,425	203,000	188,000	200,000

**Expenditure History  
Treasurer**





GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Treasurer	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923	1	\$ 92,923
Deputy City Treasurer	1	102,575	1	102,575	1	102,575	1	102,575
Accounting Supervisor - Treasurer	-	-	1 (c)	110,000	-	-	1 (c)	110,000
Tax Accountant III	1	99,929	- (c)	-	1	99,929	- (c)	-
Tax Account Supervisor	-	-	1 (c)	80,000	-	-	1 (c)	80,000
Investment Analyst	1	93,727	- (c)	-	1	93,727	- (c)	-
Account Administrator - Treasurer	-	-	1 (c)	82,000	-	-	1 (c)	82,000
Accountant I	1	76,195	- (c)	-	1	76,195	- (c)	-
Senior Tax Account Technician	-	-	2 (c)	75,000	-	-	2 (c)	75,000
Tax Account Technician	4	68,414	2 (c)	68,414	4	68,414	2 (c)	68,414
Seasonal Employees		40,000		10,000		10,000		10,000
Overtime	—	6,000	—	6,000	—	6,000	— (d)	5,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 412 Unit 35 and Unit 59, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(c) Reclassification of Tax Accountant III to Accounting Supervisor - Treasurer, Reclassification of Investment Analyst to Tax Account Supervisor, Reclassification of Accountant I to Account Administrator and Reclassification of two (2) Tax Account Technicians to two (2) Senior Tax Account Technicians.

(d) Eliminate Position/Reduce Funding.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>TREASURER</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 92,923	\$ 46,104	\$ 93,639	\$ 93,639	Elected Official	\$ 93,639	\$ 93,639	\$ 93,639
561,426	252,130	648,231	648,231	Permanent Employees	693,159	670,591	686,493
23,643	8,807	40,000	40,000	Seasonal Employees	10,000	10,000	10,000
226	3,131	6,000	6,000	Overtime	6,000	6,000	5,000
				<b>Employee Benefits:</b>			
54,502	24,798	64,553	64,553	Social Security	65,128	63,299	64,515
184,605	111,751	209,401	209,401	Employee Insurance	207,695	207,384	207,609
120,879	58,719	125,932	125,932	Retiree Health Insurance	126,684	126,206	126,524
20,111	7,319	29,981	29,981	Bonus/Sick Redemption	31,748	30,719	31,448
17,648	5,667	19,663	19,663	Longevity	13,466	13,180	13,435
3,004	2,833	3,200	3,200	Clothing	3,200	3,200	3,200
182,496	83,537	188,667	188,667	Retirement Fund	169,546	167,265	168,803
12,712	6,476	18,100	18,100	<b>Office Supplies</b>	23,600	23,600	23,600
				<b>Other Services and Charges:</b>			
68,739	65,893	100,000	100,000	Postage	120,000	120,000	120,000
33,787	26,948	50,600	50,600	Contractual Services	55,070	55,070	55,070
15,449	7,226	23,000	23,000	Tax Statement Preparation	24,500	24,500	24,500
-	-	-	-	Mileage	-	-	-
				<b>Capital Outlay:</b>			
12,749	-	-	-	Office Equipment	-	-	-
<u>\$ 1,404,899</u>	<u>\$ 711,339</u>	<u>\$ 1,620,967</u>	<u>\$ 1,620,967</u>	<b>Total Treasurer</b>	<u>\$ 1,643,435</u>	<u>\$ 1,614,653</u>	<u>\$ 1,633,836</u>

## **CONTROLLER**

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the City. The Controller as the chief financial officer of the City, directs the department, and plays a key role as a member of the Mayor's administrative team in policy development, and planning and control of City operations. The task of overseeing the City's financial well-being has become the major function of all employees in the department and they review all expenditures to ensure that Warren residents receive the best possible return for their tax dollars.

The Controller's Office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the City.

The three major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT  
ACCOUNTING AND FINANCIAL REPORTING  
PURCHASING AND INVENTORY MANAGEMENT

The Controller, with the assistance of the Budget Director, develops and continuously monitors the actual performance of the City's departments to the City's budget plan. The City and Water & Sewer System budgets exceed \$240 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the accounting and reporting section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the City's financial condition. The reports are prepared for both internal use and external review. As evidenced by the City's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the City to reach parties interested in the City of Warren.

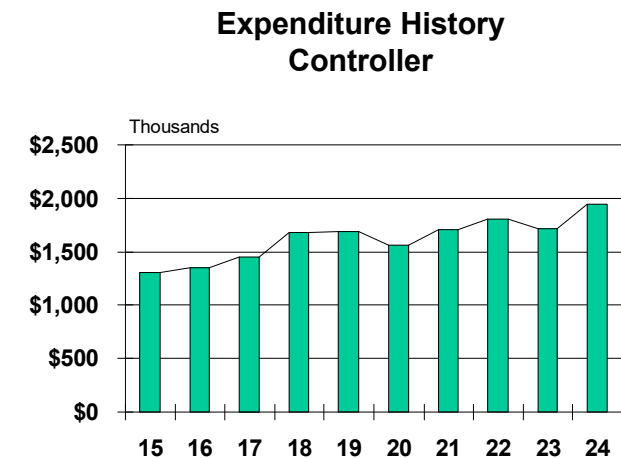
The Purchasing section is responsible for procuring the equipment, materials, supplies and services required for the operations of the City departments, at the best possible price. The Purchasing section processes over 4,200 purchase orders, having a value in excess of \$43 million dollars annually.

## CONTROLLER

### Fiscal 2026 Performance Objectives

1. To continue developing the City's financial strategy and continue fiscal responsibility while maintaining core City services.
2. To continue to assist in the financial well-being of the City and cost savings effort by monitoring all City finances, including long-term financing.
3. To continue to receive an Unmodified Audit Opinion (the best opinion an organization can receive) from our external auditor, who attests to the City's controls, processes, and overall financial stability.
4. To continue to receive the Certificate of Achievement for Excellence in Financial Reporting from the GFOA.
5. To refine and enhance our new purchasing and financial system to increase efficiency and internal controls.
6. To continue to negotiate in the Request for Proposal process to lower contractual amounts.
7. To continue to improve customer service and timeliness of payments to vendors by implementing sound purchasing practices.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Proposed & Final Budget Documents Printed	50	50	50	50
City Funds Budgeted & Monitored	33	33	34	34
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	55	100	85	100
Travel Requests Processed	175	150	160	175
Labor Contracts Costed	-	8	8	-
F-65 Report Submitted	1	1	1	1
GFOA Certificate of Achievement Award	1	1	1	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	335	350	350	350
Purchase Orders Processed	4,230	4,500	4,600	4,600
Bids – Council items recommended	200	200	233	210
Informal Bid Correspondence	68	45	55	60
Use of Co-operative Bids	60	70	89	85
Requests for Proposals	21	16	16	15



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 139,942	1	\$ 139,942	1	\$ 139,942	1 (e)	\$ 149,000
Assistant Controller	1	114,644	1	114,644	1	114,644	1	114,644
Budget Director	1	124,912	1	124,912	1	124,912	1	124,912
Accounting Supervisor	1	117,620	1	117,620	1	117,620	1	117,620
Purchasing Agent	1	110,932	1	110,932	1	110,932	1	110,932
Buyer - Purchasing	1	84,537	1	84,537	1	84,537	1	84,537
Accountant III	2	97,517	2	97,517	2	97,517	2	97,517
Budget Cost Analyst	1	89,369	1	89,369	1	89,369	1	89,369
Senior Payroll Technician	-	-	-	-	-	-	1 (b)	88,797
Payroll Technician	-	-	-	-	-	-	1 (b)	68,409
Accountant I	1	76,195	1	76,195	1	76,195	1	76,195
Account Technician	3	68,409	3	68,409	2 (d)	68,409	2 (d)	68,409
Temporary/Co-op		40,000		40,000		40,000		40,000
Overtime	—	40,000	—	40,000	—	40,000	— (d)	30,000
Total Personnel	<u>13</u>		<u>13</u>		<u>12</u>		<u>14</u>	

(a) Wage rates are based on Local 412 Unit 35, 412 Unit 59 and Local 227 contracts that expire 6/30/25.

(b) New Position/Position(s) transferred from Human Resources.

(d) Eliminate Position/Reduce Funding.

(e) Reflects additional wage increase of \$9,058 (6.5%) prior to 7/1/25 contractual raise.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>CONTROLLER</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 134,581	\$ 69,433	\$ 142,376	\$ 142,376	Appointed Official	\$ 146,661	\$ 145,250	\$ 154,652
994,633	526,821	1,127,562	1,127,562	Permanent Employees	1,172,165	1,089,891	1,253,061
-	10,134	40,000	40,000	Temporary/Co-op	40,000	40,000	40,000
18,061	12,187	40,000	40,000	Overtime	40,000	40,000	30,000
				<b>Employee Benefits:</b>			-
94,165	52,675	113,524	113,524	Social Security	115,268	108,089	121,792
256,514	168,764	290,592	290,592	Employee Insurance	288,572	284,195	310,235
126,429	62,521	125,162	125,162	Retiree Health Insurance	128,058	126,288	129,674
44,588	43,114	83,310	83,310	Bonus/Sick Redemption	60,408	56,577	64,483
33,696	17,730	37,118	37,118	Longevity	39,138	36,238	41,048
3,850	5,200	5,200	5,200	Clothing	5,200	4,800	5,600
211,715	113,075	223,034	223,034	Retirement Fund	225,335	216,085	234,994
19,387	7,207	26,000	26,000	<b>Office Supplies</b>	30,000	30,000	30,000
		-	-	<b>Other Services and Charges:</b>			-
769	181	1,000	1,000	Postage	1,000	1,000	1,000
4,465	449	17,000	17,000	Contractual Services	17,000	17,000	17,000
<u>\$ 1,942,853</u>	<u>\$ 1,089,491</u>	<u>\$ 2,271,878</u>	<u>\$ 2,271,878</u>	<b>Total Controller</b>	<u>\$ 2,308,805</u>	<u>\$ 2,195,413</u>	<u>\$ 2,433,539</u>

## **INFORMATION SYSTEMS**

The Information Systems Department serves the computing and information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Oracle and Access database applications
- BS&A Applications: Financial, Tax, Assessing, Building, Cash Receipting, and Utility Billing applications
- District Court Onbase imaging applications
- District Court Archived Quatran Reporting Services
- IDC Payroll application
- Aclara meter reading server and software
- City of Warren internal and external web sites
- Personal computers and peripherals throughout the City of Warren
- Networking within City Hall and fiber optic network that serves 21 buildings throughout the City
- Cisco IP Phone system at City Hall, Community Center, District Court, Sanitation, Owen Jax, Water, DPW, WWTP and Fire Administration
- Camera security system within City Hall, District Court and Warren Community Center
- Card access system within City Hall
- Wireless internet access at and around City Hall
- Mobile Device management
- Manage City-wide email system
- Cyber Security for all City services and network

In addition, the staff of the Information Systems Department operates a help desk for all computer problems of any kind. We also perform operations and maintenance of 41 physical and virtual servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

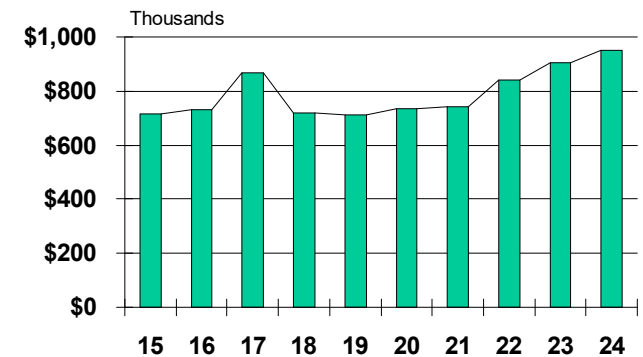
## **INFORMATION SYSTEMS**

### **Fiscal 2026 Performance Objectives**

1. To maintain, enhance and support the City's network.
2. To upgrade firewalls.
3. To upgrade and modernize the City's cyber security footprint.
4. To support citywide internet access.
5. To upgrade all workstations.
6. To upgrade Microsoft Office productivity suite for all departments.
7. To implement an enterprise level data backup solution.
8. To upgrade and virtualize the City's server environment.
9. To migrate applications and services to Cloud based.
10. To enhance the City's web sites (External & Internal).
11. To develop and implement new applications.
12. To provide help desk support for City departments.
13. To upgrade and maintain City telephone system.
14. To upgrade and maintain City Hall security system.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
PCs supported	590	600	600	620
Help desk calls	4,300	4,000	4,000	4,500
New programs created	8	10	10	5
Existing program updates	50	50	50	50
Hardware platforms supported	20	20	20	20
PC support/employee assistance hours	5,950	5,650	5,650	6,500
Network enhancement hours	490	500	500	600
Server maintenance/upgrade in hours	480	500	500	550

### **Expenditure History Information Systems**





GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>INFORMATION SYSTEMS</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 117,545	1	\$ 117,545	1	\$ 117,545	1 (e)	\$ 125,000
Systems Analyst Supervisor	1	100,476	1	100,476	1	100,476	1	100,476
Network Analyst & Program Coordinator	1	100,476	1	100,476	1	100,476	1	100,476
GIS Specialist	1	84,844	1	84,844	- (d)	-	- (d)	-
Website Developer/Computer Support Analyst	1	82,006	1	82,006	1	82,006	1	82,006
Computer Technician	1	75,520	1	75,520	1	75,520	1	75,520
Temporary/Co-op		7,500		7,500		7,500		7,500
Overtime	—	45,000	—	45,000	—	45,000	— (d)	35,000
Total Personnel	<u>6</u>		<u>6</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 59, Warren Supervisors, and Local 227 contracts that expire 6/30/25.

(d) Eliminate Position/Reduce Funding.

(e) Reflects additional wage increase of \$7,455 (6.3%) prior to 7/1/25 contractual raise.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT INFORMATION SYSTEMS</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 368,761	\$ 191,599	\$ 569,099	\$ 569,099	Permanent Employees	\$ 587,796	\$ 494,080	\$ 501,818
-	-	7,500	7,500	Temporary Employee	7,500	7,500	7,500
12,177	11,750	45,000	45,000	Overtime	45,000	45,000	35,000
				<b>Employee Benefits:</b>			
31,059	16,822	50,631	50,631	Social Security	52,135	44,603	44,457
78,612	48,276	140,760	140,760	Employee Insurance	133,220	110,677	110,769
72,640	35,158	74,572	74,572	Retiree Health Insurance	74,835	72,909	72,871
15,647	4,279	26,067	26,067	Bonus/Sick Redemption	26,924	22,632	22,987
11,652	11,710	11,711	11,711	Longevity	11,771	11,756	11,756
1,400	1,600	2,400	2,400	Clothing	2,400	2,000	2,000
46,481	25,051	70,966	70,966	Retirement Fund	75,339	65,443	64,752
16,226	1,734	20,000	20,000	<b>Operating Supplies</b>	28,000	28,000	28,000
				<b>Other Services and Charges:</b>			
306	-	27,800	27,800	Software Services	25,000	25,000	25,000
208,053	171,585	560,400	560,400	Contractual Services	505,300	505,300	505,300
				<b>Capital Outlay:</b>			
87,887	-	306,347	306,347	Equipment - Computer	1,800,000	-	-
-	-	-	-	ARPA Expenditures	-	-	-
<u>\$ 950,901</u>	<u>\$ 519,564</u>	<u>\$ 1,913,253</u>	<u>\$ 1,913,253</u>	<b>Total Information Systems</b>	<u>\$ 3,375,220</u>	<u>\$ 1,434,900</u>	<u>\$ 1,432,210</u>

## **LEGAL**

The City of Warren Law Department is a full service law office for the City of Warren. The City Attorney and all Assistant City Attorneys function as General Counsel serving the Mayor, City Council, Departments, Boards and Commissions. The role of General Counsel is to provide legal advice and guidance, thereby protecting taxpayer dollars.

The Law Department also works to protect City assets and interests by defending the City when it is sued; initiating lawsuits when directed by City Council; preparing contracts for goods and services; supporting development projects and community events; reviewing and approving contracts for road repairs, sewers, infrastructure and facilities; preparing leases to generate revenue for the City; filing legal actions for the collection of money owed to the City; and defending the real and personal property assessments that are appealed to the Michigan Tax Tribunal.

The Law Department provides legal support services to keep the City safe and clean, by drafting ordinances and amendments to protect public health, safety and welfare; providing legal services for nuisance abatement hearings and lawsuits; issuing property maintenance administrative warrants; obtaining court orders; and prosecuting all misdemeanor criminal cases and citations authorized in the 37<sup>th</sup> District Court.

In addition, the Law Department protects private property interests by providing advice to the Planning Commission and Zoning Board of Appeals regarding land use issues; preparing zoning ordinance amendments to ensure compatibility of uses and protect the enjoyment of property rights, and defends the City when decisions are appealed. The Law Department also provides legal services in the implementation of the City's efforts to encourage re-development and investment in the City through DDA, TIFA, the Brownfield Redevelopment Authority, and the federally funded Block Grant programs.

The Law Department is comprised of two separate offices, one at City Hall and the other at the 37<sup>th</sup> District Court Building. Support staff is a necessary component to the efficient operation of both offices. One Court Administrative Secretary is assigned to the District Court Office and is responsible to maintain the day-to-day administrative functions of that office, the third busiest district court in the state. One Legal Office Manager and two Paralegal Administrative Clerks maintain the day-to-day functions of the City Hall Office.

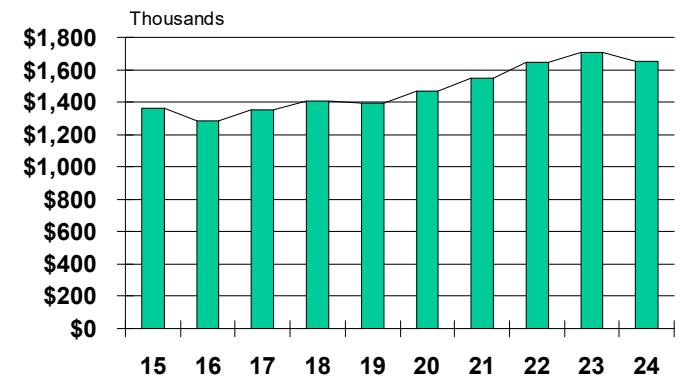
## LEGAL

### Fiscal 2026 Performance Objectives

1. To continue a vigorous defense of the City in both legal and administrative forums.
2. To continue to keep the City safe and clean by implementing fair and vigorous ordinance prosecution in the 37<sup>th</sup> District Court.
3. To protect the financial stability of the City by investigating and implementing all legal options available for cost recovery and collections.
4. To prepare ordinance amendments to update the Code of Ordinances where necessary.
5. To serve all Boards and Commissions in fulfilling their responsibilities and goals for the fiscal year.
6. To assist all administrative departments with legal services they need to continue providing quality services to the public.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Warrants – prosecuted	1,156	1,052	1,260	1,260
Civil Infractions – prosecuted	41,482	26,206	45,788	45,788
Misdemeanors – prosecuted	7,157	5,502	5,936	5,936
Pre-trials – prosecuted	10,201	9,294	11,602	11,602
Citizen Letter complaints	71	64	74	74
Requests to Further	78	116	74	74
Warrants reviewed and refused	278	280	286	286
Discovery requests	1,248	748	1,428	1,428
Victim rights action	2,275	2,078	2,482	2,482
Subpoenas	235	80	198	198
Tax Tribunal appeals	27	6	26	26
Civil litigation	45	30	26	26
Administrative requests for legal services	434	500	416	416
Freedom of Information Act review & responses	621	696	578	578
Tax Reverted Sales: Individual lot sales	15	5	30	30
Reports for tickets	1,834	1,822	1,482	1,482
Contracts/agreements/leases	213	172	160	160
Ordinances – proposed	28	15	6	6
Nuisance review	33	22	16	16
Gun and tow	65	52	60	60
Cash/Surety Bonds	33	20	22	22
Ticket Files for authorization	3,349	2,256	3,156	3,156
Warrant issued for arrest letters	257	334	244	244
Forfeitures	10	3	6	6

### Expenditure History Legal



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 143,642	1	\$ 143,642	1	\$ 143,642	1 (e)	\$ 149,000
Chief Assistant City Attorney	1	131,839	1	131,839	1	131,839	1	131,839
Assistant City Attorney	4	129,628	4	129,628	4	129,628	4	129,628
Legal Office Manager	1	88,797	1	88,797	1	88,797	1	88,797
Court Administrative Secretary	1	75,885	1	75,885	1	75,885	1	75,885
Paralegal Administrative Clerk	2	68,409	2	68,409	2	68,409	2	68,409
<u>Permanent Part-time Employees:</u>								
Law Clerks		50,000		80,000		80,000		80,000
Temporary/Co-op		120,000		120,000		120,000		120,000
Overtime	—	7,500	—	7,500	—	7,500	— (d)	-
Total Personnel	<u>10</u>		<u>10</u>		<u>10</u>		<u>10</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 412 Unit 59 contracts that expire 6/30/25.

(d) Eliminate Position/Reduce Funding.

(e) Reflects additional wage increase of \$5,358 (3.7%) prior to 7/1/25 contractual raise.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>LEGAL</u></b>			
				<b>Personnel Services:</b>			
\$ 148,396	\$ 71,268	\$ 146,140	\$ 146,140	Appointed Official	\$ 150,539	\$ 149,091	\$ 154,652
423,216	195,723	597,818	597,818	Assistant Attorneys	685,937	679,342	679,342
283,743	147,440	306,744	306,744	Clerical Staff	315,975	312,938	312,938
				Part-time Employees -		-	-
43,687	20,394	50,000	50,000	Law Clerks	80,000	80,000	80,000
58,556	45,504	120,000	120,000	Temporary/Co-op	120,000	120,000	120,000
-	-	7,500	7,500	Overtime	7,500	7,500	-
				<b>Employee Benefits:</b>			
76,368	37,814	98,720	98,720	Social Security	109,822	108,933	108,804
190,907	105,644	235,084	235,084	Employee Insurance	235,399	235,252	235,321
103,140	49,431	103,737	103,737	Retiree Health Insurance	105,908	105,739	105,705
21,164	10,951	33,846	33,846	Bonus/Sick Redemption	46,261	45,817	46,072
23,161	2,652	24,259	24,259	Longevity	25,240	25,161	25,161
3,733	3,200	4,000	4,000	Clothing	4,000	4,000	4,000
196,300	95,528	214,156	214,156	Retirement Fund	209,174	208,115	207,572
21,694	6,376	18,000	18,000	<b>Office Supplies</b>	27,700	27,700	27,700
				<b>Other Services and Charges:</b>			
15,646	2,775	27,000	27,000	Contractual Services	37,450	37,450	37,450
732	217	1,700	1,700	Postage	1,700	1,700	1,700
5,302	1,037	14,000	14,000	Legal Fees	14,000	14,000	14,000
100	-	700	700	Mileage	700	700	700
36,078	13,310	50,000	50,000	Books, Dues, and Subscriptions	60,000	60,000	60,000
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,651,923</u>	<u>\$ 809,265</u>	<u>\$ 2,053,404</u>	<u>\$ 2,053,404</u>	<b>Total Legal</b>	<u>\$ 2,237,305</u>	<u>\$ 2,223,438</u>	<u>\$ 2,221,117</u>

## **ASSESSING**

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value, and shall be determined by appraisers who are certified by the State Tax Commission. The Assessing Department's responsibilities provide the primary source of all General Fund revenues, which are local property taxes. In Fiscal Year 2023/2024, the Tax Rolls, including Special Assessments and Administration Fees, totaled \$84,206,484 in City operating revenues, which accounts for 60.6% of the total general fund revenue.

The Assessing Department also serves as the primary source of property information in the City by maintaining the most current data for more than 60,558 parcels, consisting of approximately 54,463 real and 4,507 personal property parcels. These include Ad Valorem, Industrial Facility Tax (IFT), Commercial Facility Tax (CFT), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Neighborhood Enterprise Zone properties. The Assessing Department property information database is available to the public via internet access, and is the information backbone supporting the databases of the City's Treasury, Planning, Building, Water, Rental, and Property Maintenance Departments. Without the Assessing Department's perpetual diligence in keeping this information current, the integrity of the data relied on by all of these other departments would be compromised.

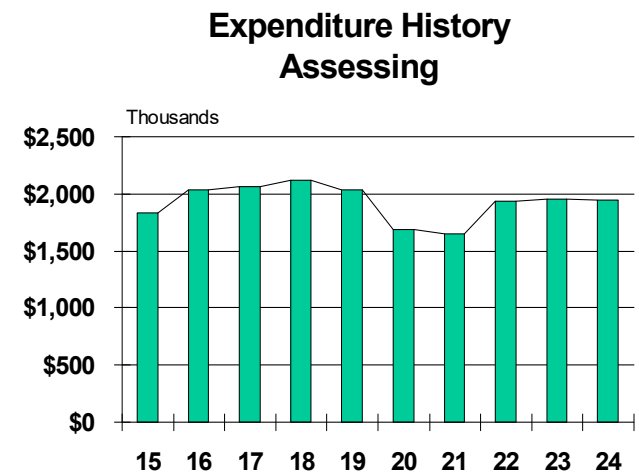
Assessing personnel are statutorily required to be certified by the State Tax Commission at varying levels of expertise for each of the different duties required by law within the Department. All certified personnel must meet annual continuing education requirements, and must pay annual fees to maintain their certifications. Though the City is required by law to provide and to fund the Assessing Department, the State Tax Commission maintains all regulatory authority over the responsibilities and compliance of the Assessing Department's employees and their functions. The City currently funds one Michigan Master Assessing Officers (MMAO), three Michigan Advanced Assessing Officer (MAAO), six Michigan Certified Assessing Officers (MCAO), and two Michigan Certified Assessing Technicians (MCAT) employees of which one is a temporary position. Ten of the permanent certified employees also hold the Michigan Certified Personal Property Examiner (MCPPE) designation. The MCPPE certification allows the City to perform personal property audits of businesses within the City. During the past year, our audits discovered \$2,000,000 in incorrectly reported personal property taxable value, which generated an additional \$54,800 in City operating tax revenues.

## ASSESSING

### Fiscal 2026 Performance Objectives

1. To complete the re-appraisal of all Commercial real parcels and begin the re-appraisal of industrial real parcels.
2. To continue the residential re-appraisal of 3,500 real parcels per year.
3. To continue auditing businesses that are currently claiming exemption of personal property taxes.
4. To continue to train the new employees and fill any vacant positions.
5. To prepare and pass the scheduled 2026 State of Michigan AMAR audit.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Preparation of assessment rolls (Real, Personal, Special Acts)	6	6	6	6
Preparation of Summer and Winter tax rolls	12	12	12	12
Brownfield, TIFA, & DDA captured reports	8	8	8	8
Personal property audits	100	100	100	100
Small Claim Michigan Tax Tribunal appeals pending	16	30	15	12
Full Tax Tribunal appeals pending	29	30	27	25
Board of Review appeals	486	700	450	400
State Tax Commission appeals	30	40	40	40
Mandated State and County reports	42	42	42	42
Processing of Principal Residence Exemption affidavits	4,883	4,000	3,500	3,500
Process deeds & transfer affidavits	4,887	6,000	5,000	5,000
Inspect, photograph, and verify sales of sold properties	7,250	8,000	7,500	7,500
Perpetual reappraisal of 20% of entire parcel count	15,000	15,000	15,000	15,000
Review I.F.T. & C.F.T. applications	5	5	5	5
Process property division/combinations	50	100	50	50
Prepare/review special assessment rolls	25	25	25	25
Review and determine property assessments	64,000	64,000	64,000	64,000
Process State and Local unit denials of principal residence exemption	1,533	600	1,100	1,000
Review, inspect, and sketch building permit activity	13,055	25,000	15,000	15,000
Prepare GIS Maps	20	20	20	20
Preparation of Settlement Tax Warrants	19	19	19	19





GENERAL FUND PERSONNEL

<u>ASSESSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 131,850	1	\$ 131,850	1	\$ 131,850	1	\$ 131,850
Deputy Assessor	1	105,962	1	105,962	1	105,962	1	105,962
Personal Property Examiner	1	95,252	1	95,252	1	95,252	1	95,252
Senior Property Appraiser	2	90,790	2	90,790	2	90,790	2	90,790
Senior Appraiser	-	-	1 (b)	85,618	1 (b)	85,618	1 (b)	85,618
Property Appraiser III	2	84,200	2	84,200	2	84,200	2	84,200
Property Appraiser II	3	73,959	2 (c)	73,959	2 (c)	73,959	2 (c)	73,959
Office Coordinator - Assessing	-	-	1 (c)	88,797	1 (c)	88,797	1 (c)	88,797
Property Appraiser I	1	70,247	- (d)	-	- (d)	-	- (d)	-
Assessing Specialist	1	63,794	1	63,794	1	63,794	1	63,794
Seasonal Employees		90,000		100,000		50,000		50,000
Overtime	—	25,000	—	25,000	—	25,000	—	25,000
Total Personnel	<u>12</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New Position.

(c) Reclassification of one (1) Property Appraiser II to one (1) Office Coordinator.

(d) Eliminate Position.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>GENERAL GOVERNMENT ASSESSING</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 115,974	\$ 49,190	\$ 134,144	\$ 134,144	Appointed Official	\$ 138,180	\$ 136,852	\$ 136,852
795,119	335,727	891,705	891,705	Permanent Employees	982,327	972,883	972,883
10,372	2,647	90,000	90,000	Seasonal Employees	100,000	50,000	50,000
24,689	1,788	25,000	25,000	Overtime	25,000	25,000	25,000
				<b>Employee Benefits:</b>			
74,726	30,410	91,318	91,318	Social Security	99,396	94,715	94,715
203,161	108,308	283,871	283,871	Employee Insurance	287,651	286,974	286,974
153,490	74,043	151,571	151,571	Retiree Health Insurance	155,812	155,590	155,590
19,833	5,589	26,705	26,705	Bonus/Sick Redemption	32,050	31,742	31,742
14,243	4,917	18,166	18,166	Longevity	13,747	13,648	13,648
4,667	3,667	4,800	4,800	Clothing	4,800	4,800	4,800
368,729	180,948	379,328	379,328	Retirement Fund	361,768	360,653	360,653
-	-	5,500	5,500	Fees and Per Diem	14,660	14,660	14,660
10,062	6,341	15,000	15,000	<b>Office Supplies</b>	15,000	15,000	15,000
				<b>Other Services and Charges:</b>			
2,768	500	7,000	7,000	Board of Review	7,000	7,000	7,000
37,953	4,160	41,500	41,500	Postage	43,000	43,000	43,000
				Contractual Services -			
36,150	16,434	44,100	44,100	Software Services	44,600	44,600	44,600
14,857	863	21,000	21,000	Tax Roll Preparation	26,740	26,740	26,740
75	-	250	250	Telephone and Radio	250	250	250
889	458	2,500	2,500	Auto Expense	2,700	2,700	2,700
51,844	91,942	224,000	224,000	Professional Services	159,200	159,200	159,200
3,255	3,425	7,500	7,500	Memberships and Dues	7,500	7,500	7,500
				<b>Capital Outlay:</b>			
-	29,452	40,000	40,000	Equipment - Vehicle	-	-	-
<u>\$ 1,942,856</u>	<u>\$ 950,809</u>	<u>\$ 2,504,958</u>	<u>\$ 2,504,958</u>	<b>Total Assessing</b>	<u>\$ 2,521,381</u>	<u>\$ 2,453,507</u>	<u>\$ 2,453,507</u>

## **HUMAN RESOURCES**

The Human Resources Department was established in the Fiscal 2011 Budget. It has proven to be a cost effective consolidation and an efficient use of City personnel.

A brief summary of this department's responsibilities are as follows:

- Developing a human resources plan, under the direction of the City of Warren Civil Service Commission for the purpose of recruiting and staffing all full-time, part-time, seasonal and contractual services and for maintaining records on all staff once they are hired. The Director also acts as the Equal Employment Opportunity Officer for all City employees.
- Risk Management is an integral part of the Human Resources Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is done through a process which includes exposure identification, risk evaluation, risk control and risk management administration.
- The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary insurance programs along with maintaining records of eligibility for benefits and reconciling monthly invoices. In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.
- Labor Relations investigates and makes recommendations to the Mayor and City Council relative to employee union problems; acting as the agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees along with grievance processing for the City's seven bargaining units, representing nearly one hundred percent of the City's full-time workforce.
- Payroll prepares payroll for some 900 full-time City employees along with numerous part-time and temporary employees.
- Human Resources also maintains compliance with Act 78 of 1935 under the direction of the City of Warren Police and Fire Civil Service Commission for the purpose of maintaining fairness for all police promotions and investigations.

Over the past several years, the size and scope of the Department's mission has increased significantly. The establishment of the Department of Human Resources will enable the City to continue to meet the demands placed on it through additional state and federal regulations in the most efficient manner. Human Resources will continue to ensure the City's compliance with various laws including the Americans with Disabilities Act, Family and Medical Leave Act, Affordable Care Act, and Department of Transportation's drug and alcohol testing programs. Human Resources will also continue to provide employees with training workshops on topics ranging from sexual harassment to cultural diversity and customer service, ensuring they are aware of and trained in issues affecting the work environment.

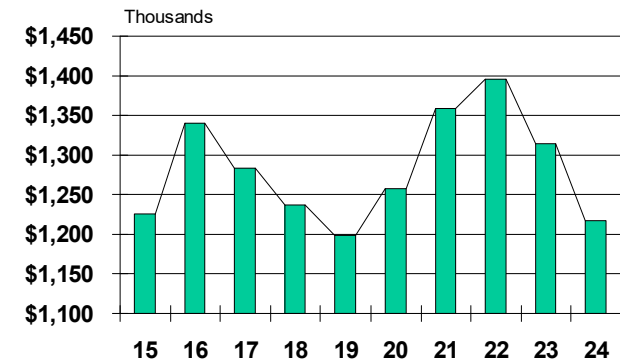
## HUMAN RESOURCES

### Fiscal 2026 Performance Objectives

1. To recruit and hire the most qualified applicants as an Equal Opportunity Employer.
2. To maintain the most comprehensive insurance coverage at the most competitive cost.
3. To monitor Health Care Reform and how it affects our employee/retiree costs and benefits.
4. To implement an efficient, cost saving attendance, timekeeping and payroll process.
5. To negotiate labor contracts that preserve and protect the public interest.
6. To comply with the Civil Service Rules and Regulations along with all Federal and State employment laws.
7. To preserve an acceptable level of public service in the face of shrinking financial resources.
8. To ensure compliance with requirements of federal health care reform.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Promotional job postings	20	50	50	50
Open competitive job postings	54	70	70	70
Civil Service Commission meetings	13	16	16	16
Employees hired (FT and PT)	400	600	600	600
Applications processed	1,200	1,400	1,400	1,400
Random DOT alcohol tests	46	30	30	30
Random DOT drug tests	23	60	60	60
Workers' Comp. claims processed	106	95	95	95
Sick/Accident claims processed	40	60	60	60
Auto/glass claims processed	61	70	70	70
Gen. Liab./Property claims processed	23	35	35	35
Lawsuit files processed	25	40	40	40
Over the counter contacts	2,500	2,500	2,500	2,500
Written exams administered	20	10	10	10
Performance exams administered	67	100	100	100
MESC claims processed	15	20	20	20
W-2's issued by January 31	1,723	1,750	1,750	1,750
MESC Reports/Federal Tax deposits	8	8	8	8
Employee W-4 withholding changes	500	500	500	500
Labor contracts negotiated	8	8	8	8
Arbitration awards	-	40	40	40
GELC 227 grievances	4	50	50	50
GELC Supervisors grievances	-	25	25	25
WPOA grievances	4	25	25	25
WPFFU Local 1383 grievances	1	15	15	15
Compliance with labor employment laws	75	75	75	75
State and Federal court for claims in hours	350	350	350	350
Administration of claims/meetings in hours	150	150	150	150
Procurement of insurances in hours	150	150	250	250
Federal health care reform compliance/hrs	900	900	900	900
IRS 1094-C/1095-C returns processed	1,285	1,300	1,300	1,300

**Expenditure History  
Human Resources**



GENERAL FUND PERSONNEL

<u>HUMAN RESOURCES</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Human Resource Director	1	\$ 123,360	1	\$ 145,600	1	\$ 145,600	1	\$ 145,600
Chief Equity, Diversity & Inclusion Officer*	1	131,790	- (d)	-	- (d)	-	- (d)	-
Assistant Human Resources Director	-	-	1 (c)	115,000	1 (b)	115,000	- (d)	-
Labor Relations Manager	-	-	1 (b)	112,048	- (d)	-	- (d)	-
Human Resource Analyst	1	88,797	- (c)	-	1	88,797	1	88,797
Benefits Administrator	1	88,797	1	88,797	1	88,797	1	88,797
Senior Payroll Technician	1	88,797	1	88,797	1	88,797	- (d)	-
Payroll Technician	1	68,409	1	68,409	1	68,409	- (d)	-
Senior Risk Management Technician	1	88,797	1	88,797	1	88,797	1	88,797
Administrative Clerk Technician - HR	1	65,436	1	65,436	1	65,436	1	65,436
Office Assistant	1	43,894	1	43,894	1	43,894	1	43,894
Temporary/Co-op		45,000		45,000		45,000		45,000
Overtime	—	25,000	—	25,000	—	25,000	— (d)	-
Total Human Resources	<u>9</u>		<u>9</u>		<u>9</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New Position.

(c) Reclassification of Human Resource Analyst to Assistant Human Resource Director.

(d) Eliminate Position/Reduce Funding. Senior Payroll Technician and Payroll Technician moved to Controller's Office.

(\*) Position to remain unfunded until EDI Commission is appointed.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>HUMAN RESOURCES</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 511,265	\$ 239,557	\$ 643,300	\$ 643,300	Permanent Employees	\$ 846,843	\$ 731,466	\$ 541,099
-	375	45,000	45,000	Temporary/Co-op	45,000	45,000	45,000
17,847	4,744	25,000	25,000	Overtime	25,000	25,000	-
2,400	600	6,375	6,375	Fees and Per Diem	6,375	6,375	6,375
				<b>Employee Benefits:</b>			
42,678	19,943	57,721	57,721	Social Security	74,404	64,887	47,082
102,200	59,044	166,800	166,800	Employee Insurance	191,496	169,177	142,846
101,709	49,325	102,075	102,075	Retiree Health Insurance	106,437	103,949	99,294
19,545	9,833	21,693	21,693	Bonus/Sick Redemption	29,694	24,497	15,777
11,610	6,800	13,186	13,186	Longevity	19,336	15,915	11,105
2,800	2,400	3,200	3,200	Clothing	3,600	3,200	2,400
172,013	83,029	183,192	183,192	Retirement Fund	189,493	177,052	153,782
10,715	3,117	17,000	17,000	<b>Office Supplies</b>	19,000	16,500	16,500
				<b>Other Services and Charges:</b>			
1,311	1,162	2,000	2,000	Postage	2,000	2,000	2,000
69,861	16,241	156,800	156,800	Contractual Services	155,800	155,800	155,800
14,484	-	27,000	27,000	Contractual Services - E.A.C.	14,484	14,484	14,484
99,812	30,899	160,750	160,750	Medical Services	160,000	160,000	160,000
33,832	11,250	64,500	64,500	Printing and Publishing	63,500	63,500	63,500
2,954	-	50,000	50,000	Arbitration Expense	50,000	50,000	50,000
-	-	1,500	1,500	Membership and Dues	1,500	1,500	1,500
				<b>Capital Outlay:</b>			
459	-	55,000	55,000	Equipment - Office/Computer	80,000	-	-
<u>\$ 1,217,495</u>	<u>\$ 538,319</u>	<u>\$ 1,802,092</u>	<u>\$ 1,802,092</u>	<b>Total Human Resources</b>	<u>\$ 2,083,962</u>	<u>\$ 1,830,302</u>	<u>\$ 1,528,544</u>

## **DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION**

The Department of Property Maintenance Inspection is charged with the enforcement of the Property Maintenance Code adopted by City Council on March 14, 2006. In addition, the Department enforces the City's weed control program, rodent control program, West Nile virus program, vacant/foreclosed registration program, and the rental licensing and inspection program. The Department is also the primary first contact for residents with any type of property related complaints.

During the fiscal year 2024, Department of Property Maintenance Inspection took approximately 13,000 complaints from residents and inspectors of the City of Warren. Departmental staff currently includes three full-time clerical positions, three full-time Code Enforcement Officers, six full-time Blight Buster/Special Public Service Workers, twenty temporary Code Enforcement Officers, four temporary Blight Buster Crew workers, (two of which are reimbursed by TIFA) and one temporary clerical position.

Our Code Enforcement Officers monitor over 3,000 City owned and privately owned vacant lots and buildings, and abandoned/foreclosed homes for blight, rubbish/debris, rodent harborage, unsanitary conditions, weeds and board-ups. In the spring and summer seasons they also enforce the City's Weed Control ordinance.

Our Code Enforcement Officers also respond to all complaints regarding rubbish/debris, inoperative/unlicensed vehicles, unkempt pools, garbage containers, and all other general property maintenance blight concerns. They also partake in a six-month Clean Sweep Program where each inspector walks down every street in every section of the City checking for any blight issues. The staff's time is divided between answering telephones, inputting complaints, and inspecting properties. Our inspectors are also the first to respond to issues regarding vacant homes and rodent control issues.

The Department has several major goals for improving services in the upcoming years. The Property Maintenance Inspection Department's overall goal is to strengthen the emphasis on property maintenance, neighborhood stabilization, and reinvestment in the City. The Department's personnel secures continued knowledge of all applicable ordinances, laws and procedures. All vacant and blighted properties will continue to be monitored to ensure a clean and safe City.

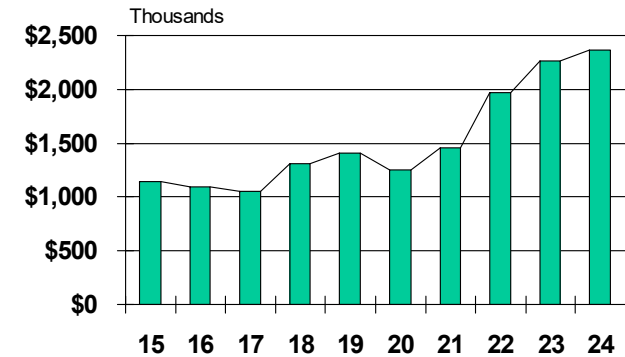
## PROPERTY MAINTENANCE INSPECTION

### Fiscal 2026 Performance Objectives

1. To promptly investigate citizen complaints for blight.
2. To continue to update the vacant, abandoned and foreclosed registration database.
3. To continue to make sure all staff members are up to date on current ordinances, laws and procedures.
4. To continue Warren’s national “City Livability Award” winning anti-blight program “Operation: Clean Sweep”.
5. To continue to monitor manufactured home communities for blight and property maintenance issues.
6. To continue our Winter Sweep program for occupied and vacant commercial properties.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Weed enforcement – complaints	5,131	8,000	8,000	8,000
Weed enforcement – vacant homes and lot work orders – grass cutting	1,669	4,500	4,000	4,500
Rodent complaints and investigations	215	600	590	600
Property Maintenance Complaints entered into tracking system	12,925	29,500	15,000	29,500
Vacant and foreclosed property clean ups (not including City lots/properties)	484	1,500	1,400	1,500
Manufactured home complaints and investigations	350	350	350	350

**Expenditure History  
Property Maintenance**





GENERAL FUND PERSONNEL

<u>PROPERTY MAINTENANCE INSPECTION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u> <u>By Mayor(a)</u>		<u>Adopted</u> <u>By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Code Enforcement Director	1	\$ 105,000	1	\$ 105,000	1	\$ 105,000	1	\$ 105,000
Code Enforcement Officer	9	71,607	9	71,607	9	71,607	9	71,607
Administrative Clerk	2	60,967	2	60,967	2	60,967	2	60,967
Property Maintenance Worker	6	44,783	6	44,783	6	44,783	6	44,783
Office Assistant	1	43,894	1	43,894	- (d)	-	- (d)	-
Temporary/Co-op		36,000		36,000		36,000		36,000
Temporary Employees- Inspection		655,000		655,000		355,000		355,000
Overtime	—	250,000	—	250,000	—	50,000	—	50,000
Total Personnel	<u>19</u>		<u>19</u>		<u>18</u>		<u>18</u>	

(a) Wage rates are based on Warren Supervisors and Local 227 contracts that expire 6/30/25.

(d) Eliminate Position.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

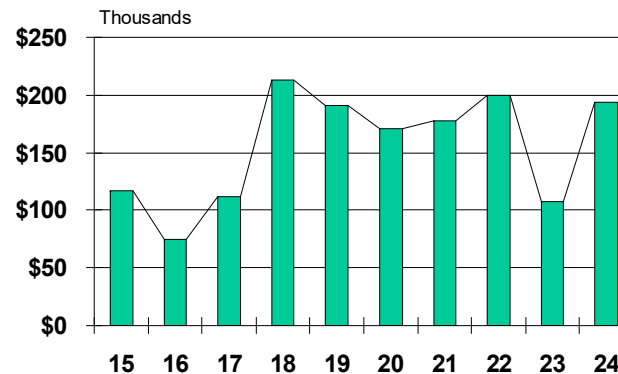
FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>GENERAL GOVERNMENT PROPERTY MAINTENANCE INSPECTION</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 102,942	\$ 35,528	\$ 649,431	\$ 649,431	Inspectors	\$ 675,396	\$ 668,907	\$ 668,907
315,799	161,684	437,880	437,880	Permanent Employees	565,429	514,429	514,429
41,248	23,100	36,000	36,000	Temporary/Co-op	36,000	36,000	36,000
648,066	264,584	655,000	655,000	Temporary Employees- Inspection	655,000	355,000	355,000
31,024	5,809	250,000	250,000	Overtime	250,000	50,000	50,000
				<b>Employee Benefits:</b>			
87,312	38,018	157,126	157,126	Social Security	170,382	127,520	127,520
163,816	85,256	571,083	571,083	Employee Insurance	561,434	535,565	535,565
9,159	4,298	27,264	27,264	Retiree Health Insurance	30,726	25,524	25,524
8,076	4,192	14,264	14,264	Bonus/Sick Redemption	28,284	25,971	25,971
2,401	3,612	3,873	3,873	Longevity	9,292	9,234	9,234
3,150	3,200	7,200	7,200	Clothing	7,600	7,200	7,200
45,796	21,367	136,269	136,269	Retirement Fund	153,610	127,584	127,584
-	300	4,000	4,000	Fees and Per Diem	4,000	4,000	4,000
				<b>Supplies:</b>			
4,744	2,540	11,925	11,925	Office Supplies	11,925	11,925	11,925
16,633	4,283	65,000	65,000	Operating Expense	23,997	23,997	23,997
				<b>Other Services and Charges:</b>			
1,945	982	5,000	5,000	Postage	5,000	5,000	5,000
-	-	10,000	10,000	West Nile Virus Expense	-	-	-
-	-	20,000	20,000	Wildlife Nuisance Control	-	-	-
260,881	130,519	350,000	350,000	Weed Mowing Program	400,000	400,000	400,000
343,702	146,582	375,000	375,000	Rodent Control Program	375,000	375,000	375,000
3,365	1,521	4,500	4,500	Telephone and Radio	7,900	7,900	7,900
36,127	19,142	55,000	55,000	Vehicle Maintenance	55,000	55,000	55,000
1,952	1,934	20,000	20,000	Printing and Publishing	10,000	10,000	10,000
6,171	3,267	6,500	6,500	Public Utilities	6,500	6,500	6,500
				<b>Capital Outlay:</b>			
201,065	-	-	-	Vehicles	120,000	120,000	120,000
25,000	-	45,300	45,300	Equipment	-	-	-
<u>\$ 2,360,374</u>	<u>\$ 961,718</u>	<u>\$ 3,917,615</u>	<u>\$ 3,917,615</u>	<b>Total Property Maintenance Inspection</b>	<u>\$ 4,162,475</u>	<u>\$ 3,502,256</u>	<u>\$ 3,502,256</u>

## **COMMUNITY AND ECONOMIC DEVELOPMENT**

The Department of Community and Economic Development represents a true collaboration between City Departments. In 2011 these two Departments were combined to create the Community and Economic Development Department. Since the establishment of the Community and Economic Development Department, the City has recognized significant savings in the cost of expenditures in both the Community Development and Economic Development areas. All programs funded through the Community and Economic Development Department are reviewed by the Mayor and City Council periodically throughout the year.

The Economic Development Department continues to concentrate on the retention and expansion of businesses in the City by personal attention provided to each and every business when contact is made. The Economic Development Department also continues to maximize the ability to assist businesses diversify and expand by utilizing all incentive programs available through State Statute.

**Expenditure History**  
**Community and Economic Development**  
(Department established in Fiscal 2011 Budget)



GENERAL FUND PERSONNEL

<u>COMMUNITY AND ECONOMIC DEVELOPMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Community & Economic Development Director*	-	\$ -	-	\$ -		\$ -	-	\$ -
Community Economic Administrator	-	-	1 (b)	88,000	1 (b)	88,000	(d)	
Community Development Administrative Assistant	1	88,797	1	88,797	1	88,797	1	88,797
Economic Development Technician	1	61,557	1	61,557	1	61,557	1	61,557
Community Development Block Grant Technician II**	1	61,557	1	61,557	1	61,557	1	61,557
Temporary/Co-op	—	70,000	—	70,000	— (d)	-	— (d)	-
Total Personnel	<u>3</u>		<u>4</u>		<u>4</u>		<u>3</u>	

\*Community & Economic Development Director position's funding removed in FY23.

\*\*Formerly Community Development Block Grant Technician I.

(a) Wage rates are based on Local 412 Unit 35 and Local 227 contracts that expire 6/30/25.

(b) New Position.

(d) Eliminate Position/Reduce Funding.

Note: All Community Development personnel salaries reimbursed through Community Development Block Grants funds.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

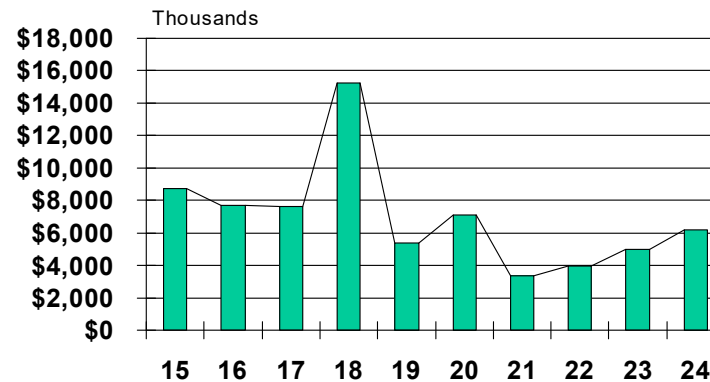
FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>COMMUNITY &amp; ECONOMIC DEVELOPMENT</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ -	\$ -	\$ -	\$ -	Appointed Official	\$ 92,225	\$ 91,338	\$ -
131,798	69,547	196,803	196,803	Permanent Employees	217,042	214,956	214,956
9,043	10,618	70,000	70,000	Temporary/Co-op	70,000	-	-
				<b>Employee Benefits:</b>			
11,164	6,392	21,309	21,309	Social Security	30,164	24,577	17,558
8,116	9,728	49,696	49,696	Employee Insurance	84,370	69,090	47,340
2,808	1,497	4,171	4,171	Retiree Health Insurance	6,487	6,425	4,590
-	-	4,099	4,099	Bonus/Sick Redemption	6,987	6,920	6,920
3,400	-	3,400	3,400	Longevity	3,400	3,400	3,400
700	800	1,200	1,200	Clothing	1,600	1,600	1,200
14,040	7,485	20,851	20,851	Retirement Fund	32,428	32,123	22,949
146	-	4,500	4,500	<b>Office Supplies</b>	4,500	4,500	4,500
				<b>Other Services and Charges:</b>			
88	169	2,500	2,500	Postage	2,500	2,500	2,500
-	10,387	25,000	25,000	Contractual Services	50,000	50,000	50,000
410	72	1,500	1,500	Vehicle Maintenance	1,500	1,500	1,500
4,933	-	5,000	5,000	Printing and Publishing	5,000	5,000	5,000
-	-	5,000	5,000	Membership & Dues	5,000	5,000	5,000
6,700	-	-	-	8 Mile Boulevard Association Dues	-	-	-
-	-	-	-	Community Promotion/Outreach Programs	20,000	20,000	-
<u>\$ 193,346</u>	<u>\$ 116,695</u>	<u>\$ 415,029</u>	<u>\$ 415,029</u>	<b>Total Community &amp; Economic Development</b>	<u>\$ 633,203</u>	<u>\$ 538,929</u>	<u>\$ 387,413</u>

## **ADMINISTRATIVE UNALLOCATED EXPENSE**

This budget activity center is used for general City expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when expenditure is incurred by the City in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in City Hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include audit services for the annual general year-end audit, general liability and vehicle insurance premiums, City memberships and dues, tuition reimbursement and so forth.

**Expenditure History**  
**Administration Unallocated Expense**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>ADMINISTRATION UNALLOCATED EXPENSE</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 94,400	\$ 94,550	\$ 106,950	\$ 106,950	Independent Audit	\$ 130,100	\$ 130,100	\$ 130,100
229,520	345,904	545,445	545,445	Contractual Services - Data Conversion	-	-	-
28,323	14,428	80,000	80,000	Telephone and Radio	80,000	80,000	80,000
49,831	25,582	50,000	50,000	Conferences and Workshops	75,000	75,000	75,000
67,209	58,581	85,000	85,000	Education Allowance	85,000	85,000	85,000
-	-	30,000	30,000	Community Promotion/Outreach Programs	30,000	30,000	-
15,000	-	-	-	Incoming Mayor Transition Expense	-	-	-
3,851,240	2,670,751	3,900,000	3,900,000	Insurance and Bonds	3,900,000	3,900,000	3,900,000
442,121	206,321	782,450	782,450	Professional Services	454,750	454,750	454,750
-	-	50,000	50,000	Contractual Services-City Project Management	50,000	50,000	50,000
-	-	-	-	Contractual Services-Efficiency Consultant	-	-	50,000
250,000	250,000	250,000	250,000	Grievance Settlements	250,000	250,000	250,000
280,409	124,941	295,000	295,000	Public Utilities - Civic Center	295,000	295,000	295,000
9,654	4,753	15,000	15,000	Public Utilities - Court Building	15,000	15,000	15,000
14	20,331	19,264	19,264	Unemployment Costs	19,264	19,264	19,264
58,075	14,587	62,250	62,250	401(a) Board Operating Expense	62,250	62,250	62,250
758,608	-	-	-	Transfer - National Opioid Settlement Expense	-	-	-
-	-	339,247	1,428,000	Transfer - Capital Improvement Bonds, 2024	1,844,250	1,844,250	1,844,250
6,538	1	850,000	850,000	Tax Reverted Property Acquisition/Expense	850,000	850,000	850,000
22,943	18,596	288,136	288,136	ARPA Expenditures - Guidehouse	-	-	-
<b><u>\$ 6,163,885</u></b>	<b><u>\$ 3,849,327</u></b>	<b><u>\$ 7,748,742</u></b>	<b><u>\$ 8,837,495</u></b>	<b>Total Administration Unallocated Expense</b>	<b><u>\$ 8,140,614</u></b>	<b><u>\$ 8,140,614</u></b>	<b><u>\$ 8,160,614</u></b>

## **POLICE AND FIRE CIVIL SERVICE COMMISSION**

The Police and Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board was established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion. Since 1993 responsibility for hiring police and fire fighters was given to the Personnel Department via the respective collective bargaining agreements. With the creation of the Human Resources Department in the fiscal 2011 budget, compliance with the Act under the direction of the Commission became the responsibility of the Human Resources Department.

The Police and Fire Civil Service Commission performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional examinations, and oversees recruitment and examinations of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police and Fire Civil Service Commission consists of three part-time commissioners. The City Clerk is an ex-officio member of the Commission.

The City of Warren Police and Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police and Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.



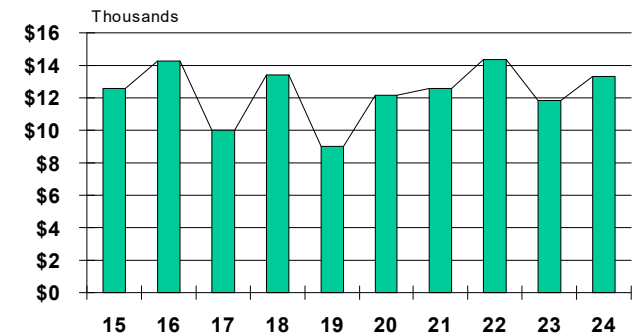
## **POLICE & FIRE CIVIL SERVICE COMMISSION**

### **Fiscal 2026 Performance Objectives**

1. To provide current eligible police personnel with appropriate exam processes.
2. To provide current eligible police personnel with necessary information to prepare for exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Employee promotional exams posted	3	3	5	3
Applications processed	75	200	250	200
Written exams conducted	3	3	5	3
Regular meetings held	12	12	12	12
Special meetings held	2	2	3	2
Certify police promotional list	3	3	5	3

**Expenditure History**  
**Police & Fire Civil Service Commission**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>POLICE &amp; FIRE CIVIL SERVICE</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 1,050	\$ 450	\$ 3,150	\$ 3,150	Fees and Per Diem	\$ 3,375	\$ 3,375	\$ 3,375
				<b>Supplies:</b>			
697	-	800	800	Office Supplies	800	800	800
3,250	-	2,000	2,000	Exams & Operating Supplies	6,000	6,000	6,000
				<b>Other Services and Charges:</b>			
8,253	-	23,000	23,000	Contractual Services	21,000	21,000	21,000
<u>56</u>	<u>23</u>	<u>200</u>	<u>200</u>	Postage	<u>200</u>	<u>200</u>	<u>200</u>
<u>\$ 13,306</u>	<u>\$ 473</u>	<u>\$ 29,150</u>	<u>\$ 29,150</u>	<b>Total Police &amp; Fire Civil Service</b>	<u>\$ 31,375</u>	<u>\$ 31,375</u>	<u>\$ 31,375</u>

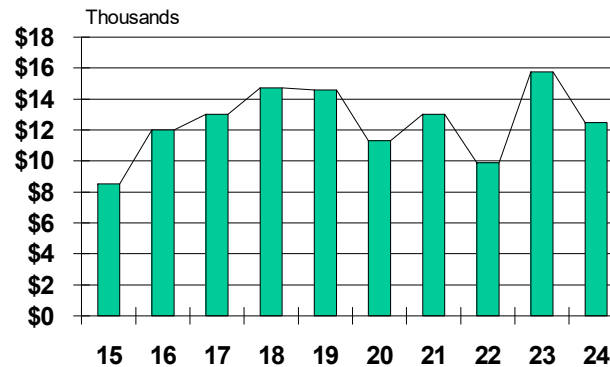
## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals is a nine-member with up to two alternates, quasi-judicial body authorized by the Michigan Zoning Enabling Act, MCL 125.3101 et seq., and the Warren Zoning Ordinance to:

1. Hear and decide appeals and review any administrative order, requirement, decision, or determination made by an administrative official or body charged with enforcement of the zoning ordinance.
2. Hear and decide questions related to the interpretation of the zoning ordinance.
3. Hear and decide questions related to interpretation of the zoning maps.
4. Grant land use and non-use variances as authorized by the Michigan Zoning Enabling Act and zoning ordinance.
5. Hear and decide special exceptions as provided for in the zoning ordinance which require approval of the Zoning Board of Appeals such as outdoor retail sales, fairs, carnivals and open air exhibitions.

Applications for approval of the Zoning Board of Appeals should be made to the Building Division. A public hearing will be scheduled and notices issued in compliance with legal requirements. Decisions of the Zoning Board of Appeals will be made at the conclusion of the public hearing. Questions related to the Zoning Board of Appeals should be directed to the Office of the Board of Appeals located within the City Council Offices.

### **Expenditure History Zoning Board of Appeals**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>ZONING BOARD OF APPEALS</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 10,425	\$ 3,975	\$ 16,200	\$ 16,200	Meeting Allowance	\$ 16,200	\$ 16,200	\$ 21,600
-	1,436	1,470	1,470	<b>Office Supplies</b>	1,470	1,470	1,470
				<b>Other Services and Charges:</b>			
2,064	1,208	6,000	6,000	Postage	6,000	6,000	6,000
-	-	3,000	3,000	Outside Court Reporter	3,000	3,000	3,000
-	-	840	840	Printing and Publishing	840	840	840
<u>\$ 12,489</u>	<u>\$ 6,619</u>	<u>\$ 27,510</u>	<u>\$ 27,510</u>	<b>Total Zoning Board of Appeals</b>	<u>\$ 27,510</u>	<u>\$ 27,510</u>	<u>\$ 32,910</u>

## **BEAUTIFICATION COMMISSION**

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-101, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the City.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the City.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the City.

**Expenditure History  
Beautification Commission**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

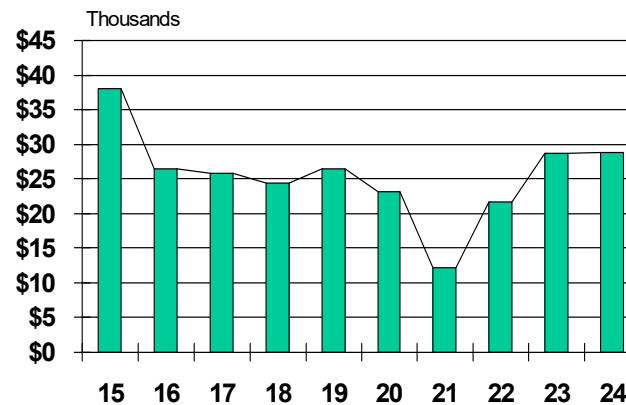
FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>BEAUTIFICATION COMMISSION</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 324	\$ 124	\$ 500	\$ 500	<b>Office Supplies</b>	\$ 500	\$ 500	500
				<b>Other Services and Charges:</b>			
8,820	4,925	9,500	9,500	Contractual Services	7,000	7,000	7,000
157	208	350	350	Postage	350	350	350
45	23	200	200	Telephone Expense	200	200	200
479	218	800	800	Mileage	600	600	600
-	-	-	-	Community Promotion/Outreach Programs	-	-	5,000
438	219	1,000	1,000	Public Utilities	1,000	1,000	1,000
1,080	-	1,850	1,850	City Flower Plantings	1,600	1,600	1,600
808	-	1,000	1,000	School Program	1,500	1,500	1,500
4,985	3,453	6,000	6,000	Awards Committee	7,000	7,000	7,000
1,394	505	6,000	6,000	Clean-up Campaign	3,000	3,000	3,000
632	-	1,000	1,000	Installation & Informational Dinner Meetings	1,000	1,000	1,000
26,000	-	26,000	26,000	Decorations	30,450	30,450	30,450
<b><u>\$ 45,162</u></b>	<b><u>\$ 9,675</u></b>	<b><u>\$ 54,200</u></b>	<b><u>\$ 54,200</u></b>	<b>Total Beautification Commission</b>	<b><u>\$ 54,200</u></b>	<b><u>\$ 54,200</u></b>	<b><u>\$ 59,200</u></b>

## **CULTURAL COMMISSION**

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying, recommending, and conducting plans for the development of city-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs, and further facilitate communications with the State Council for the Arts.

### **Expenditure History Cultural Commission**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ -	\$ -	\$ 100	\$ 100	<b>Office Supplies</b>	\$ 100	\$ 100	\$ 100
				<b>Other Services and Charges:</b>			
11,450	7,400	16,500	16,500	Contractual Services	16,500	16,500	16,500
16,332	17,308	21,500	21,500	Summer Program	25,000	25,000	25,000
<u>1,000</u>	<u>500</u>	<u>2,500</u>	<u>2,500</u>	Winter Program	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
<u>\$ 28,782</u>	<u>\$ 25,208</u>	<u>\$ 40,600</u>	<u>\$ 40,600</u>	<b>Total Cultural Commission</b>	<u>\$ 44,100</u>	<u>\$ 44,100</u>	<u>\$ 44,100</u>



## **CRIME COMMISSION**

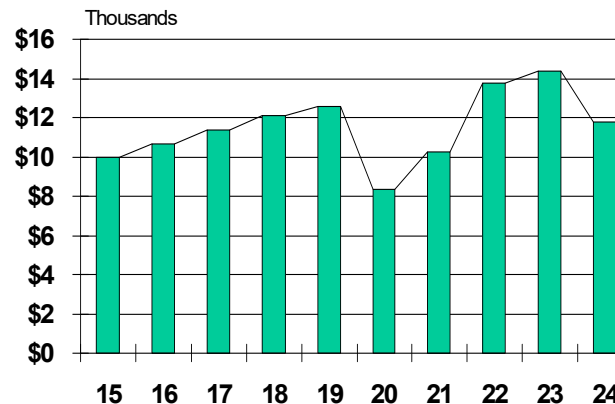
The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purpose of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

The Commission will be working with the Police Department in prompting Community Policing and will participate in the Police and Fire Department Open House, the Senior Health Commission senior seminars, and will hold one Crime Prevention seminar and one Appreciation Dinner per year to award Citizens who assisted the Police and/or Fire Departments in some manner

### **Expenditure History Crime Commission**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CRIME COMMISSION</u>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ -	\$ 18	\$ 1,000	\$ 1,000	<b>Office Supplies</b>	\$ 1,000	\$ 1,000	\$ 1,000
				<b>Other Services and Charges:</b>			
1,800	600	1,800	1,800	Contractual Services	1,800	1,800	1,800
8,375	2,442	10,000	10,000	Community Promotion/Outreach Programs	15,000	15,000	15,000
<u>1,592</u>	<u>361</u>	<u>2,000</u>	<u>2,000</u>	Public Utilities	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<u>\$ 11,767</u>	<u>\$ 3,422</u>	<u>\$ 14,800</u>	<u>\$ 14,800</u>	<b>Total Crime Commission</b>	<u>\$ 19,300</u>	<u>\$ 19,300</u>	<u>\$ 19,300</u>

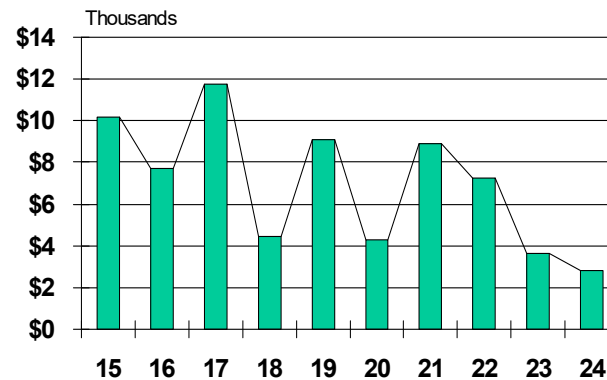
## **HISTORICAL COMMISSION**

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor. The office is held for three years.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

### **Expenditure History Historical Commission**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HISTORICAL COMMISSION</u>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 54	\$ -	\$ 1,520	\$ 1,520	<b>Office Supplies</b>	\$ 1,520	\$ 1,520	\$ 1,520
				<b>Other Services and Charges:</b>			
45	23	300	300	Telephone Expense	300	300	300
-	-	1,200	1,200	Community Promotion/Outreach Programs	5,000	5,000	-
268	98	363	363	Membership & Dues	328	328	328
-	-	1,800	1,800	Historical Site Plaques	1,800	1,800	1,800
2,450	-	5,180	5,180	Museum Expense	5,180	5,180	5,180
-	-	4,000	4,000	Storage Unit Rental	4,000	4,000	4,000
-	-	2,000	2,000	Moving and Shelving Unit Expense	2,000	2,000	2,000
-	-	2,000	2,000	Hall of Fame	2,000	2,000	-
<u>\$ 2,817</u>	<u>\$ 121</u>	<u>\$ 18,363</u>	<u>\$ 18,363</u>	<b>Total Historical Commission</b>	<u>\$ 22,128</u>	<u>\$ 22,128</u>	<u>\$ 15,128</u>

## **EMPLOYEES RETIREMENT COMMISSION**

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2023, there were 485 retirees and beneficiaries receiving benefits from the fund. In addition, eight members have deferred their retirement benefits. All of the 25 active members in the system have vested pension rights.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with eight money managers to invest approximately \$150 million in assets.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined amounts that are designed to accumulate sufficient assets to pay benefits when due. The contribution for the fiscal year beginning July 1, 2025 is \$6,336,548, which will change annually after an annual actuarial valuation is completed. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm. As of December 31, 2023 the retirement system is now 75.6% funded, which means that the accrued liabilities exceeded actuarial accrued assets by 24.4%.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. This Trust was closed to new hires effective in April of 2007. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the system for these employees was established by City ordinance and collective bargaining agreements. At December 31, 2023 plan assets are in excess of \$90 million. As of the most recent actuarial valuation dated December 31, 2023 there are 590 retirees and beneficiaries, 32 deferred members and 105 active vested members covered by the VEBA Trust.

## **EMPLOYEE RETIREMENT COMMISSION**

### **Fiscal 2026 Performance Objectives**

1. To improve communication between Board of Trustees, Retirees, Employees and City Administration.
2. To promote awareness and use of Retirement System's Webpage for better communication and education of members.
3. To promote education for staff and trustees regarding pension law and changing legislation.
4. To improve the databases of healthcare eligibility for retirees.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Agendas prepared	24	24	24	24
Formal pension calculations prepared	10	22	20	15
Annual employee pension ledgers prepared	40	40	30	30
Pension checks distributed	5,900	6,100	6,100	6,000
1099R's mailed	507	525	500	500
Retirement actuarial statements prepared	1	1	1	1
Retirement financial statements prepared	1	1	1	1
VEBA Trust actuarial valuation prepared	-	1	1	-
VEBA Trust financial statements prepared	1	1	1	1

GENERAL FUND PERSONNEL

<u>CITY RETIREMENT</u>	<u>Present (a)</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>By Mayor(a)</u>	<u>No.</u>	<u>By Council(a)</u>	<u>No.</u>
Administrator II	1	\$ 97,517	1	\$ 97,517	1	\$ 97,517	1	\$ 97,517
Account Administrator	1	77,577	1	77,577	1	77,577	1	77,577
Part-time Employee		10,000		10,000		10,000		10,000
Overtime	—	10,000	—	15,000	—	15,000	—	15,000
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 412 Unit 59 and Local 227 contracts that expire 6/30/25.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>GENERAL GOVERNMENT</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>CITY RETIREMENT</b>			
				<b>Personnel Services:</b>			
\$ 168,364	\$ 86,873	\$ 177,388	\$ 177,388	Permanent Employees	\$ 183,501	\$ 181,737	\$ 181,737
3,080	1,295	10,000	10,000	Part-time Employee	10,000	10,000	10,000
11,617	3,832	10,000	10,000	Overtime	15,000	15,000	15,000
				<b>Employee Benefits:</b>			
14,987	7,850	16,420	16,420	Social Security	17,293	17,151	17,151
37,488	22,732	46,496	46,496	Employee Insurance	44,134	44,109	44,109
47,950	23,197	46,314	46,314	Retiree Health Insurance	46,476	46,456	46,456
7,197	6,888	8,126	8,126	Bonus/Sick Redemption	8,405	8,324	8,324
6,800	3,400	6,800	6,800	Longevity	6,800	6,800	6,800
1,500	-	1,500	1,500	Education Allowance	1,500	1,500	1,500
700	800	800	800	Clothing	800	800	800
19,618	10,255	20,462	20,462	Retirement Fund	21,601	21,417	21,417
				<b>Retiree Benefits:</b>		-	-
7,772,530	3,844,225	8,600,000	8,600,000	Retiree Insurance	8,600,000	8,600,000	8,600,000
1,017,163	518,871	1,300,000	1,300,000	Medicare Reimbursement	1,300,000	1,300,000	1,300,000
-	-	1,500	1,500	<b>Office Supplies</b>	1,500	1,500	1,500
				<b>Other Services and Charges:</b>			
-	-	14,000	14,000	Legal Services	15,000	15,000	15,000
-	-	1,000	1,000	Fees & Per Diem	1,000	1,000	1,000
1,974	162	1,000	1,000	Postage	2,000	2,000	2,000
-	-	578,600	578,600	Contractual Services	623,600	623,600	623,600
-	-	1,000	1,000	Service Contracts	1,000	1,000	1,000
-	-	3,000	3,000	Disability Physicals	3,000	3,000	3,000
-	-	200	200	Membership & Dues	200	200	200
-	-	41,360	41,360	Bank Custodial Fees	49,500	49,500	49,500
-	-	10,000	10,000	Travel and Conferences	10,000	10,000	10,000
-	-	15,000	15,000	Insurance and Bonds	15,000	15,000	15,000
-	-	2,000	2,000	Printing & Publishing	2,000	2,000	2,000
543	286	1,000	1,000	Telephone and Radio	1,000	1,000	1,000
\$ 9,111,511	\$ 4,530,666	\$ 10,913,966	\$ 10,913,966	<b>Total City Retirement</b>	\$ 10,980,310	\$ 10,978,094	\$ 10,978,094
(194,098)	(100,721)	(876,244)	(876,244)	Charges Reimbursable via Public Act 55	(938,106)	(936,776)	(936,776)
(8,917,413)	(4,429,945)	(10,037,722)	(10,037,722)	Charges Reimbursable via VEBA Trust	(10,042,204)	(10,041,318)	(10,041,318)
\$ -	\$ -	\$ -	\$ -	<b>Net City Retirement</b>	\$ -	\$ -	\$ -



## **POLICE AND FIRE RETIREMENT COMMISSION**

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in the Baseline Conference Room, located on the fourth floor of city hall. These are public meetings with the notices posted near the Treasurer's Department in city hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2023, were \$289,162,357. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive periodic employer contributions at actuarially determined amounts in order to accumulate sufficient assets to pay benefits when due. The contribution for the fiscal year beginning July 1, 2025 is \$17,541,158, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2023 the retirement system is now 63.09% funded, which means that accrued liabilities exceeded actuarial accrued assets by 36.91%.

There are currently 585 retirees or beneficiaries receiving benefits from the fund and 353 active members of the system who pay three and five percent of gross wages into the system. Retirement benefits vest after 10 years of service.

The members of the Police and Fire Retirement Board include the City Treasurer, a police department representative, a fire department representative and two mayoral appointed positions. The Commission uses the services of independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2023 were \$76,937,344.

## **POLICE AND FIRE RETIREMENT COMMISSION**

### **Fiscal 2026 Performance Objectives**

1. To encourage more enrollments in the direct deposit program.
2. To continue software training for staff.
3. To continue education of active members regarding plan benefits.
4. To encourage use of online capabilities relative to forms.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Pension calculations prepared	16	20	20	20
Actual pension calculations prepared	16	20	20	20
Agendas prepared	20	18	18	18
Active employee ledgers distributed	416	400	400	400
Pension checks distributed	24	35	35	35
Annuity withdrawals completed	16	20	20	20
Safe-Harbor method calculations	1	5	5	5
Retiree incentive bonuses paid	3	5	5	5
1099R's and W4-P's mailed	688	680	680	680
Buy-Back computations	9	25	25	25
Direct deposit enrollments	16	1	1	1
Monitoring monthly direct deposits	7,869	7,783	7,783	7,783
Direct deposits initiated	7,869	7,783	7,783	7,783
Pension verifications	0	570	650	650
Retirement System actuarial valuation prepared	1	1	1	1
Retirement System financial statements prepared	1	1	1	1
VEBA Trust actuarial valuation prepared	1	1	1	1
VEBA Trust financial statements prepared	1	1	1	1

GENERAL FUND PERSONNEL

	<u>Present (a)</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>POLICE &amp; FIRE RETIREMENT</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Police & Fire Retirement Director	1	\$ 101,614	1	\$ 101,614	1	\$ 101,614	1	\$ 101,614
Accountant I	1	76,195	1	76,195	1	76,195	1	76,195
Account Administrator	1	77,577	1	77,577	1	77,577	1	77,577
Part-time Employee		10,000		10,000		10,000		10,000
Overtime	—	15,200	—	15,250	—	15,250	—	15,250
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 412 Unit 59 and Local 227 contracts that expire 6/30/25.

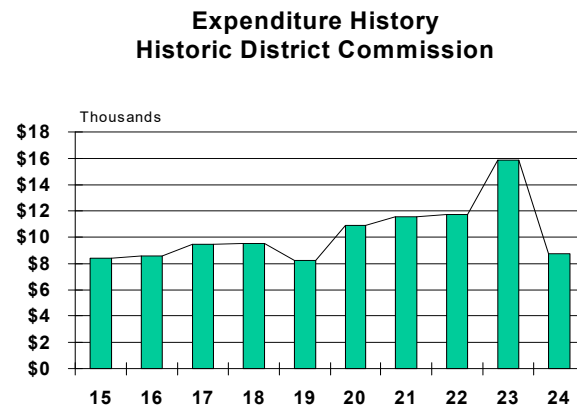
GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>GENERAL GOVERNMENT POLICE &amp; FIRE RETIREMENT</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 245,600	\$ 126,711	\$ 258,338	\$ 258,338	Permanent Employees	\$ 267,649	\$ 265,074	\$ 265,074
-	-	10,000	10,000	Part-time Employee	10,000	10,000	10,000
17,763	3,048	15,200	15,200	Overtime	15,250	15,250	15,250
				<b>Employee Benefits:</b>			
21,002	10,124	23,663	23,663	Social Security	24,412	24,207	24,207
67,216	41,529	69,670	69,670	Employee Insurance	66,107	66,069	66,069
47,235	22,756	45,948	45,948	Retiree Health Insurance	46,014	45,998	45,998
4,509	-	11,833	11,833	Bonus/Sick Redemption	12,260	12,142	12,142
10,200	3,400	10,200	10,200	Longevity	10,200	10,200	10,200
2,500	-	2,500	2,500	Education Allowance	2,500	2,500	2,500
1,050	1,200	1,200	1,200	Clothing	1,200	1,200	1,200
95,620	46,549	96,762	96,762	Retirement Fund	90,316	89,952	89,952
				<b>Retiree Benefits:</b>			
10,055,832	5,137,461	11,125,000	11,125,000	Retiree Insurance	11,375,000	11,375,000	11,375,000
1,026,206	542,171	1,125,000	1,125,000	Medicare Reimbursement	1,161,500	1,161,500	1,161,500
-	-	5,218	5,218	<b>Office Supplies</b>	5,218	5,218	5,218
				<b>Other Services and Charges:</b>			
703	104	5,016	5,016	Postage	5,016	5,016	5,016
-	-	24,000	24,000	Audit Fees	24,000	24,000	24,000
-	-	1,800,000	1,800,000	Contractual Services	1,800,000	1,800,000	1,800,000
-	-	1,000	1,000	Service Contracts	1,000	1,000	1,000
-	-	3,500	3,500	Disability Physicals	3,500	3,500	3,500
-	-	8,000	8,000	Travel and Conferences	8,000	8,000	8,000
-	-	20,000	20,000	Insurance and Bonds	20,000	20,000	20,000
-	-	3,400	3,400	Printing & Publishing	3,400	3,400	3,400
407	215	1,000	1,000	Telephone and Radio	1,000	1,000	1,000
\$ 11,595,843	\$ 5,935,268	\$ 14,666,448	\$ 14,666,448	<b>Total Police &amp; Fire Retirement</b>	\$ 14,953,542	\$ 14,950,226	\$ 14,950,226
(513,805)	(255,636)	(2,416,448)	(2,416,448)	Charges Reimbursable via Public Act 55	(2,417,042)	(2,413,726)	(2,413,726)
(11,082,038)	(5,679,632)	(12,250,000)	(12,250,000)	Charges Reimbursable via VEBA Trust	(12,536,500)	(12,536,500)	(12,536,500)
\$ -	\$ -	\$ -	\$ -	<b>Net Police &amp; Fire Retirement</b>	\$ -	\$ -	\$ -

## **HISTORIC DISTRICT COMMISSION**

On December 17, 2024, the City Council created the Historic District which repealed in its entirety the formerly titled commission Village Historic District Commission created December 28, 1976. The Historic District is composed of seven members, appointed by the Mayor, for a three-year term.

The purpose of the Warren Historic District Commission is to enrich the present and future by preserving the past. It does this through efforts to beautify the neighborhood; to encourage historic preservation and property maintenance; educate citizens on Warren's unique cultural heritage; and apply rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its unique historic value.



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>HISTORIC DISTRICT COMMISSION</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ -	\$ -	\$ 600	\$ 600	<b>Office Supplies</b>	\$ 4,100	\$ 4,100	\$ 4,100
				<b>Other Services and Charges:</b>			
6,421	-	39,000	39,000	Contractual Services	39,000	39,000	44,000
-	-	5,000	5,000	Community Promotion/Outreach Programs	5,000	5,000	5,000
2,353	768	3,300	3,300	Public Utilities	3,000	3,000	3,000
-	-	3,200	3,200	Historical Site Plaque	3,200	3,200	3,200
-	-	15,000	15,000	Old Village Hall Improvements	15,000	15,000	15,000
-	-	10,000	10,000	Vintage Light Poles	10,000	10,000	10,000
<u>\$ 8,774</u>	<u>\$ 768</u>	<u>\$ 76,100</u>	<u>\$ 76,100</u>	<b>Total Historic District Commission</b>	<u>\$ 79,300</u>	<u>\$ 79,300</u>	<u>\$ 84,300</u>

## **SENIOR HEALTH CARE SERVICES**

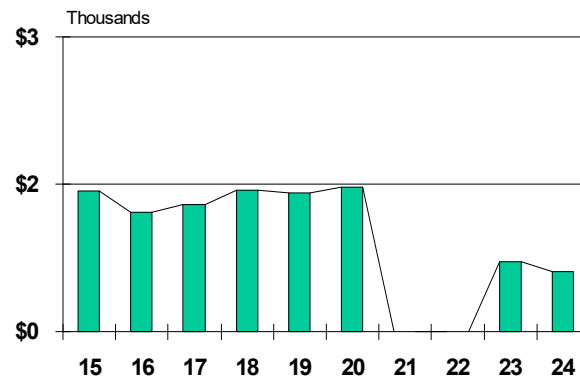
The Warren City Commission for Senior Health Care Services was created by City ordinance effective December 28, 1987.

The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the City.

The Commission consists of twelve members. The members of the commission shall be appointed by the Mayor and confirmed by City Council. Five (5) members shall be Warren senior citizens, six (6) shall be representatives from healthcare organizations with varied backgrounds, and one (1) member shall be an employee of the City of Warren.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

**Expenditure History  
Senior Health Care Services**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>CITY COMMISSION ON SENIOR HEALTH CARE SERVICES</u></b> <b>Other Services and Charges:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 640	\$ 847	\$ 2,000	\$ 2,000	Community Promotion/Outreach Programs	\$ 2,000	\$ 2,000	\$ 2,000
<u>\$ 640</u>	<u>\$ 847</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<b>Total Senior Health Care Svcs Commission</b>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>

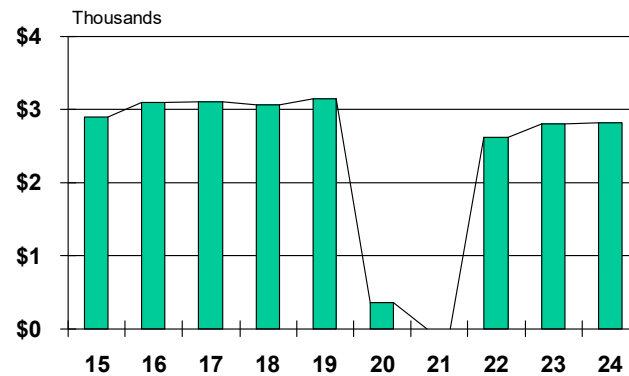


## **COUNCIL OF COMMISSIONS**

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual City commissions.

The Council of Commissions shall consist of one member from each City commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

### **Expenditure History Council of Commissions**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>COUNCIL OF COMMISSIONS</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 59	\$ 15	\$ 100	\$ 100	<b>Office Supplies</b>	\$ 100	\$ 100	\$ 100
				<b>Other Services and Charges:</b>			
-	-	250	250	Postage	250	250	250
-	-	840	840	Printing and Publishing	840	840	840
<u>2,762</u>	<u>-</u>	<u>4,850</u>	<u>4,850</u>	Appreciation Reception	<u>4,850</u>	<u>4,850</u>	<u>4,850</u>
<u>\$ 2,821</u>	<u>\$ 15</u>	<u>\$ 6,040</u>	<u>\$ 6,040</u>	<b>Total Council of Commissions</b>	<u>\$ 6,040</u>	<u>\$ 6,040</u>	<u>\$ 6,040</u>

## **ANIMAL WELFARE COMMISSION**

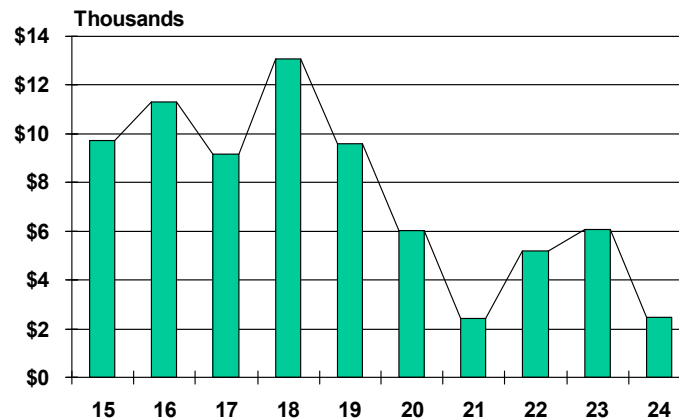
The Animal Welfare Commission was established on October 22, 1998. The Commission shall consist of seven members to be appointed by the Mayor. The members shall serve for three-year terms and may be re-appointed for any number of terms. Council and the Mayor may appoint ex-officio members.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, education and awareness of issues of all animals that reside within City limits.

The duties of the Animal Welfare Commission shall be as follows:

1. Review and recommend to the Mayor and Council programs and practices that will develop citizen cooperation in the maintenance, proper care and animal rights of all animals in the City.
2. Advise and provide studies and recommendations to the Mayor and Council on such issues as husbandry (housing, food, shelter, water, general maintenance), medical care, cruelty to animals, licensing, promotion of spay and neuter programs, enforcement of ordinances and promotion of legislative action regarding animal cruelty, investigations and recommendations regarding wildlife incidents, and recommendations of additional ordinances designed to protect animals within the City.

### **Expenditure History Animal Welfare Commission**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ANIMAL WELFARE COMMISSION</u>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ -	\$ -	\$ 300	\$ 300	<b>Office Supplies</b>	\$ 300	\$ 300	\$ 300
				<b>Other Services and Charges:</b>			
160	-	1,500	1,500	Operating Expense	1,500	1,500	1,500
-	-	50	50	Postage	50	50	50
532	-	3,000	3,000	Education	3,000	3,000	3,000
-	-	50	50	Telephone and Radio	50	50	50
1,783	1,018	3,000	3,000	Vaccination Fair	3,000	3,000	3,000
-	-	2,000	2,000	Dog Park	2,000	2,000	2,000
-	-	3,000	3,000	Chipping Clinic	3,000	3,000	500
-	-	5,000	5,000	Spay/Neuter Clinic	4,000	4,000	4,000
-	-	-	-	Public Utilities	1,000	1,000	1,000
-	-	2,000	2,000	Community Promotion/Outreach Programs	2,500	2,500	-
<u>\$ 2,475</u>	<u>\$ 1,018</u>	<u>\$ 19,900</u>	<u>\$ 19,900</u>	<b>Total Animal Welfare Commission</b>	<u>\$ 20,400</u>	<u>\$ 20,400</u>	<u>\$ 15,400</u>

## **VETERANS ADVISORY AND MEMORIAL COMMISSION**

The purpose and function of the Veterans Advisory and Memorial Commission is to assist resident veterans and their families by creating awareness of the rights and needs of veterans among the veterans and within the community.

The Veterans Advisory and Memorial Commission shall:

- Establish working relationships with neighboring veteran agencies.
- Recognize and honor the contributions of resident veterans, deceased resident veterans and active service personnel.
- Offer and promote volunteer opportunities that benefit resident veterans and their families.
- Recognize and honor the community service of residents working to promote veterans' rights and interests.
- Work cooperatively with other commissions, committees and boards, and City departments to develop recommendations for policies and programs addressing veterans' interests.
- The Commission is intended to be comprised of five (5) members appointed by the Mayor and confirmed by Council. At least three (3) members must be veterans.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year		FY 2025 Actual to December 31		FY 2025 Estimated To June 30		FY 2025 Amended Budget December 31		<b><u>GENERAL GOVERNMENT</u></b>		FY 2026 Departmental Request		FY 2026 Recommended By Mayor		FY 2026 Adopted By Council	
\$	-	\$	-	\$	26,000	\$	26,000	<b><u>VETERANS ADVISORY AND</u></b>		\$	26,000	\$	26,000	\$	26,000
								<b><u>MEMORIAL COMMISSION</u></b>							
								<b>Operating Supplies</b>							
	-		-		3,000		3,000	<b>Other Services and Charges:</b>							
								Community Promotion/Outreach Programs			3,000		3,000		3,000
								<b>Capital Outlay:</b>							
	-		-		25,000		25,000	Capital Improvements			-		-		-
<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>54,000</u>	<u>\$</u>	<u>54,000</u>	<b>Total Veterans Memorial Commission</b>		<u>\$</u>	<u>29,000</u>	<u>\$</u>	<u>29,000</u>	<u>\$</u>	<u>29,000</u>

## **FIRE DEPARTMENT**

The primary purpose of the Fire Department is to protect the lives and property of the citizens and business owners of the City of Warren. The operation of the department is based on its authority and responsibilities granted within home rule charter and divided into seven categories.

**ADMINISTRATION:** Executes and directs the research, planning and development of all department assignments, rules, and procedures, etc. Responsible for the preparation and submission of bi-weekly, monthly and annual reports, as well as preparation and administration of the annual budget. Monitors the use of apparatus, equipment, supplies and all assets of the department and reviews contracts. Maintains all incident reports, correspondence, records, files, operating procedures, resource manuals, orders and directives. Provides supervision and direction to all divisions within the department.

**FIREFIGHTING DIVISION:** The primary role of the firefighting division is to protect lives and property of residents, business owners and visitors to our community from products of combustion generated by fires. Fire fighters are also trained to respond to a wide range of incidents beyond their firefighting duties, including responding to hazardous materials and technical rescue incidents, natural or man-made disasters, chemical, biological, radiological or nuclear incidents.

**EMERGENCY MEDICAL DIVISION:** The primary role of cross-trained fire fighters/paramedics, who are licensed by the State of Michigan, is to provide advanced and basic medical response, treatment and transport of the sick and injured. Patients are treated and transported to the most appropriate medical facilities inside and outside the City.

**FIRE PREVENTION DIVISION:** The primary role of this division is the prevention of fires through inspection of building occupancies of all types with an emphasis on public gathering facilities including theaters, restaurants and bars. Review of site plans focus in the areas of fire protection systems and egress pathways for new or renovated facilities. Public fire safety education is also a responsibility of this division.

**HAZARDOUS MATERIALS TEAM:** The primary role of this specialized team within the firefighting division is to respond to and mitigate hazardous materials incidents. All fire fighters receive training while team members receive advanced specialized training to the technician level of certification. Team members are also responsible for maintaining an extensive inventory of specialized equipment and supplies necessary to mitigate and contain an incident. Team members are also part of the Macomb County Hazardous Materials Team providing response capabilities for larger scale incidents.

**TECHNICAL RESCUE TEAM:** The primary role of this specialized team within the Firefighting Division is to respond to and mitigate incidents in the areas of rescue from confined spaces, rescue from building collapse, rescue from heights, rescue from water incidents, and rescue from machine entrapments. Team members are also part of the Macomb County Technical Rescue Team providing response capabilities for larger scale incidents.

**TACTICAL MEDIC TEAM:** The primary function of this specialized team within the Firefighting Division is to respond to and provide medical support, treatment and or transport to the police department's special response team.

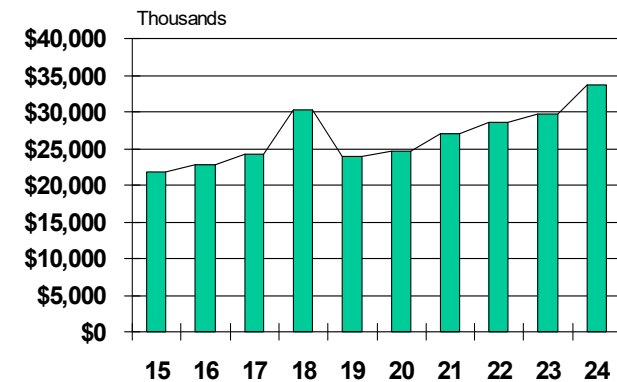
## **FIRE DEPARTMENT**

### **Fiscal 2026 Performance Objectives**

1. To collaborate with at least one other community to streamline the delivery of fire and EMS services to both communities or a group of communities, creating cost and delivery efficiencies.
2. To break ground on the new fire station #1 and #5 in the Summer 2024.
3. To gain approval for development of a new fire administration building coupled with a new fire station complete with apparatus storage and training facility along Van Dyke at or about 13 Mile Road.
4. To implement a replacement schedule for all apparatus, squad, utility and staff vehicles that equalizes the capital expenditures across multiple fiscal years.
5. To continue to implement technological solutions (hardware & software) that improve workplace efficiencies while also accomplishing the goal of transforming the department into a paperless environment.
6. To continue to modernize and transform the department to meet the challenges of the 21<sup>st</sup> century.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Incident reports reviewed	21,589	22,000	22,500	23,000
Fire station/apparatus/equipment inspections	75	72	72	72
Total incident responses	21,589	22,000	22,500	22,500
Total equipment responses	46,043	47,000	47,500	48,000
Mutual aid rendered and received	56	60	65	70
On duty injuries	21	15	20	20
Lost work hours from on duty injuries	1,896	1,600	1,750	1,700
Hours of hydrant maintenance	8,350	8,320	8,320	8,320
Hours of fire training	10,000	10,000	10,500	10,500
Hours of medical training	6,200	1,300	6,000	6,000
Fire Department vehicle accidents	18	20	10	10
Hours of haz-mat training	330	400	350	350
Hours of tech rescue training	400	500	450	450
Hours of SRT training	432	550	450	450

**Expenditure History  
Fire Department**





GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>FIRE DEPARTMENT</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 151,839	1	\$ 151,839	1	\$ 151,839	1	\$ 151,839
Fire Chief*	1	143,136	1	143,136	1	143,136	1	143,136
Deputy Chief	1	136,629	1	136,629	1	136,629	1	136,629
Special Operations Chief	1	130,123	1	130,123	1	130,123	1	130,123
Battalion Chief	3	130,123	3	130,123	3	130,123	3	130,123
Fire Marshal	1	130,123	1	130,123	1	130,123	1	130,123
Chief of E.M.S.	1	130,123	1	130,123	1	130,123	1	130,123
Captain	6	130,123	6	130,123	6	130,123	6	130,123
Chief Technology Officer***	1	130,123	1	130,123	1	130,123	1	130,123
Chief of Training	1	130,123	1	130,123	1	130,123	1	130,123
Chief Safety Officer**	1	130,123	1	130,123	1	130,123	1	130,123
Training Coordinator	1	118,293	2 (b)	118,293	1	118,293	2 (b)	118,293
Lieutenant	15	118,293	15	118,293	15	118,293	15	118,293
Fire Inspector	4	118,293	5 (b)	118,293	4	118,293	4	118,293
Sergeant	6	107,537	6	107,537	6	107,537	6	107,537
Fire Fighter	78	97,762	78	97,762	78	97,762	78	97,762
Fire Fighter Engine & Ladder	21	97,762	21	97,762	21	97,762	21	97,762
Cadet Firefighters	12	36,566	12	36,566	6 (d)	36,566	6 (d)	36,566
Office Coordinator - Fire	1	88,797	1	88,797	1	88,797	1	88,797
Senior Administrative Secretary	1	70,987	1	70,987	1	70,987	1	70,987
Administrative Clerk Technician	1	65,436	1	65,436	1	65,436	1	65,436
EMS Billing Administrator	1	68,414	1	68,414	1	68,414	1	68,414
EMS Billing Specialist	-	-	1 (b)	43,894	-	-	1 (b)	43,894
Temporary		46,000		46,000		46,000	(d)	-
Overtime - Fire Fighters		1,300,000	(b)	2,000,000	(d)	755,000	(b)	1,400,000
Overtime - Cadets		5,000		5,000		5,000		5,000
Overtime - Clerical		5,000		5,000		5,000		5,000
Total Personnel	<u>159</u>		<u>162</u>		<u>153</u>		<u>155</u>	

\*Referred to as Administrative Chief of Operations in previous budgets.

\*\*Referred to as EMS Coordinator in previous budgets.

\*\*\*Referred to as M.I.S. Specialist in previous budgets.

(a) Wage rates include holiday pay and are based on Local 1383, Local 412 Unit 35 and Local 227 contracts that expire 6/30/25.

(b) New Position/Increase Funding.

(d) Eliminate Position/Reduce Funding.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>FIRE DEPARTMENT</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 137,060	\$ 70,712	\$ 144,998	\$ 144,998	Appointed Official	\$ 149,363	\$ 147,927	\$ 147,927
12,010,774	2,607,337	10,277,465	10,277,465	Fire Fighter Wages	14,240,664	13,692,034	13,807,279
141,394	84,158	441,828	441,828	Cadet Fire Fighters	525,800	281,334	281,334
259,081	142,430	295,896	295,896	Civilians & Clerical	379,432	304,774	350,776
12,161	15,514	46,000	46,000	Temporary/Co-op	46,000	46,000	-
525	532	5,000	5,000	Overtime - Clerical	5,000	5,000	5,000
1,872,994	980,015	1,300,000	1,300,000	Overtime - Fire Fighters	2,000,000	750,000	1,400,000
50	2,946	5,000	5,000	Overtime - Cadets	5,000	5,000	5,000
53,307	13,383	150,000	150,000	Shift Premium	150,000	150,000	150,000
9,833	3,000	21,025	21,025	A.E.M.T. License Allowance	25,000	23,000	24,000
				<b>Employee Benefits:</b>			
19,275	19,350	24,350	24,350	Educational Allowance	23,800	23,150	23,150
11,098	20,354	17,000	17,000	Cleaning/Clothing Allowance	27,600	24,700	26,350
252,871	133,583	316,439	316,439	Social Security	355,658	300,951	312,540
774,873	438,044	959,276	959,276	Holiday Pay	930,632	898,056	905,534
2,912,636	1,914,299	3,596,245	3,596,245	Employee Insurance	3,706,311	3,600,368	3,657,051
3,193,168	1,802,925	3,638,507	3,638,507	Retiree Health Insurance	3,671,619	3,257,152	3,273,686
9,280	-	20,197	20,197	Bonus/Sick Redemption	24,221	20,737	22,844
145,722	62,730	159,766	159,766	Longevity	175,697	169,395	172,581
5,280,670	2,963,737	5,933,891	5,933,891	Retirement Fund	6,528,943	6,565,426	6,570,460
124,233	100,337	129,000	129,000	Food Allowance	199,950	199,950	199,950
105,476	87,765	103,200	103,200	Uniforms	106,600	102,900	103,550
				<b>Supplies:</b>			
508,339	163,526	450,500	450,500	Operating Supplies	544,000	544,000	544,000
212,651	70,082	262,000	262,000	EMS Medical Supplies	280,000	280,000	280,000
174,674	82,037	235,000	235,000	Gasoline & Diesel Oil	250,000	250,000	250,000
				<b>Other Services and Charges:</b>			
518,225	154,549	686,180	686,180	Contractual Services	654,990	654,990	654,990
393,478	48,146	251,000	251,000	Building Maintenance	337,500	337,500	337,500
305,169	246,252	391,062	391,062	Instruction	435,800	435,800	435,800
16,835	-	46,300	46,300	Medical Services	56,800	56,800	56,800
89,878	41,320	104,000	104,000	Telephone and Radio	124,000	124,000	124,000
137,849	49,310	160,000	160,000	Public Utilities	160,000	160,000	160,000
30,000	15,000	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	30,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000

(Continued)

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>FIRE DEPARTMENT (CONTINUED)</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 10,498	\$ 2,142	\$ 33,450	\$ 33,450	Memberships & Dues	\$ 15,035	\$ 15,035	\$ 15,035
47,801	8,658	89,000	89,000	Fire Prevention Week	77,500	77,500	77,500
				<b>Capital Outlay:</b>			
2,371,535	454,129	3,505,523	3,505,523	Capital Improvements and Vehicles	1,520,000	1,065,000	1,065,000
1,508,203	316,838	1,216,199	1,216,199	Fire Equipment	1,644,500	439,500	439,500
-	3,540,000	3,540,000	3,540,000	ARPA Expenditures	-	-	-
		455,000	455,000	MI LEO - FF Turnout Gear	-	-	-
-	-	400,000	400,000	Michigan Economic Development Grant	-	-	-
<u>\$ 33,711,616</u>	<u>\$ 16,685,140</u>	<u>\$ 39,500,297</u>	<u>\$ 39,500,297</u>	<b>Total Fire Department</b>	<u>\$ 39,467,415</u>	<u>\$ 35,097,979</u>	<u>\$ 35,969,137</u>

## **POLICE DEPARTMENT**

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances.

Organizationally, the Police Department's operations are divided into four bureaus: Administrative, Patrol, Investigative and Professional Standards.

The Administrative Services Bureau is responsible for the operation of the Computer Services Division, Technical Systems Management, and Emergency Services Division. The Administrative Bureau develops and maintains the department's budget, distributes personnel as needed, plans, directs and implements the departments equipment needs, maintains the good order and condition of the departments building and infrastructure, and ensures the accomplishment of the departments overall goals and mission. The Bureau's Emergency Services Division is responsible for development and implementation of emergency operation plans that would account for any possible hazardous or emergency situations that could occur throughout the City.

The Patrol Services Bureau is responsible for the first response to the majority of calls for service. Included in the Patrol Bureau is the Uniformed Patrol Division, and The Patrol Support Division (Traffic). The Uniformed Patrol Division concentrates on crimes against persons and property, with the ultimate goal of arresting offenders and preventing crime. The Patrol Support Division (Traffic) is responsible for ensuring safe driving practices by the public on both major arteries and residential streets. To accomplish this, the division has a traffic enforcement unit, a traffic engineer, an abandoned officer unit, and an animal control unit. Patrol Services is also responsible for jail operations, neighborhood watch, The K9 Division, and interaction with prisoner processing through the 37<sup>th</sup> District Court. They also oversee the School Resource Officer Unit, which is the department's liaison to our community schools.

The Investigative Services Bureau is responsible for the investigation of all crimes after the initial contact by uniformed patrol officers. This includes prosecution of offenders through the entire court process. The two major divisions are the Criminal Investigations Division, which takes responsibility for all crimes perpetrated by persons over the age of 16, and the Family Investigations Division, which handles incidents of crime perpetrated by juveniles, child abuse, and criminal sexual conduct cases. Also included in this bureau is the Evidence/Property Unit, which is responsible for the storage and disposition of all property coming into the possession of the Police Department.

The Professional Standards Division is responsible for Accreditation, the Technical Services Division, the Dispatch Center, and the Training Division. Technical Services responds to all request for FOIA, fingerprinting, records request and paperwork for firearms. The Dispatch Center handles all incoming calls from citizens requesting police or fire department assistance. Professional Standards also maintains all department policies and procedures, and maintains department accreditation.

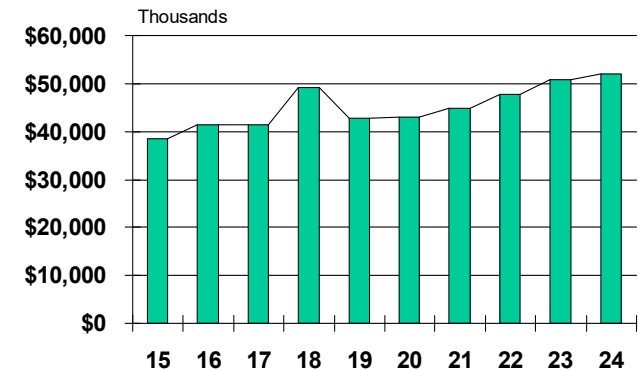
## POLICE DEPARTMENT

### Fiscal 2026 Performance Objectives

1. To continue to interrupt any drug networks/trafficking in and around the City of Warren and Macomb County using new technology, techniques, and interdictions alongside other jurisdictions.
2. To dedicate officers in a Supplemental Police Patrol Program to enhance police response times and create additional patrols during peak hours to serve the citizens efficiently and effectively.
3. To emphasis on working closely with citizens and businesses to enhance relationships, educate, and combat criminal elements affecting our City.
4. To research and implement new technological ways of policing which include the use of advanced technology, new computer databases, and expanding existing cyber capabilities.
5. To update the forensic lab to more modern equipment for the investigations of crimes against the citizens of Warren and preservation of evidence.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Calls for police service	102,539	107,000	105,000	107,000
Part A crimes	2,010	2,000	2,000	2,000
Burglary incidents	346	450	425	450
Auto theft incidents	496	650	500	650
Narcotic and drug incidents	888	1,300	1,000	1,100
License investigations (Liquor, Gambling, etc.)	377	385	380	380
Traffic citations	35,657	32,000	36,000	36,000
OUIL arrest	131	210	160	200
Traffic accidents	3,905	4,400	4,400	4,400
Juveniles arrest	261	250	270	270
Total arrests	4,893	4,800	5,000	5,000
Abandoned autos process/auctioned	995	1,300	1,000	1,100
Fingerprint requests	558	1,200	1,000	1,000
Guns registered	6,753	5,200	7,000	7,000
Citizens Police Academy	1	3	1	1
Community Policing Events	10	10	10	10
SRT training days	10	12	12	12
High risk incidents	8	12	12	12
Environmental investigations	32	20	32	32
SID/SOU Search Warrants Executed	75	130	130	130
Junior Detectives Club	1	3	1	1

**Expenditure History  
Police Department**



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>POLICE DEPARTMENT</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Police Commissioner*	1	\$ 156,906	1	\$ 156,906	1	\$ 156,906	1	\$ 156,906
Deputy Police Commissioner	1	154,374	1	154,374	1	154,374	1	154,374
Captain	4	140,338	4	140,338	4	140,338	4	140,338
Lieutenant	10	127,580	11 (b)	127,580	10	127,580	10	127,580
Sergeant	21	115,983	22 (b)	115,983	21	115,983	21	115,983
Corporal	31	105,440	31	105,440	31	105,440	31	105,440
Police Officer	175	95,853	176 (b)	95,853	175	95,853	176 (b)	95,853
Cadet	-	-	4 (b)	19,200	-	-	-	-
Sub-Total Police Personnel	<u>243</u>		<u>250</u>		<u>243</u>		<u>244</u>	
Crime M.I.S. Specialist	1	106,869	1	106,869	1	106,869	1	106,869
Assistant Crime M.I.S. Technician	1	82,863	1	82,863	1	82,863	1	82,863
Assistant Crime M.I.S. Specialist	1	74,023	1	74,023	1	74,023	1	74,023
Forensic Technologist	1	84,922	1	84,922	1	84,922	1	84,922
Office Coordinator	1	88,797	1	88,797	1	88,797	1	88,797
Administrative Secretary	2	68,414	2	68,414	2	68,414	2	68,414
Police Asset Forfeiture Spec	1	75,885	1	75,885	1	75,885	1	75,885
Emergency Dispatch Center Manager**	1	88,797	1	88,797	1	88,797	1	88,797
Dispatch Supervisor	4	82,892	4	82,892	4	82,892	4	82,892
Dispatcher**	24	72,080	24	72,080	24	72,080	24	72,080
Administrative Processing Specialist	1	75,885	1	75,885	1	75,885	1	75,885
Senior Clerk	1	68,414	1	68,414	1	68,414	1	68,414
Accreditation Manager	-	-	1 (c)	65,572	-	-	1 (c)	65,572
Fire Arms Specialist	1	65,572	1	65,572	1	65,572	1	65,572
Administrative Clerical Technician	1	65,436	1	65,436	1	65,436	1	65,436
Administrative Clerk	3	60,967	2 (c)	60,967	3	60,967	2 (c)	60,967
Office Assistant	2	43,894	2	43,894	2	43,894	2	43,894
Sub-Total Civilian Personnel	<u>46</u>		<u>46</u>		<u>46</u>		<u>46</u>	
Temporary/Co-op		58,344		58,344		58,344		58,344
Permanent Part-time - Crossing Guards		330,000		330,000		330,000		330,000
Overtime - Police		1,213,785		2,000,000		1,000,000	(b)	1,500,000
Overtime - Civilians		151,913		151,913		151,913		151,913
Total Personnel	<u>289</u>		<u>296</u>		<u>289</u>		<u>290</u>	

\*Police Commissioner's wage rate represented includes holiday pay and is subject to current memorandum of understanding approval presented 4/22/25.

\*\*One Dispatch position eliminated to implement new Emergency Dispatch Center Manager per memorandum of understanding.

(a) Wage rates include holiday pay and are based on W.P.C.O.A., W.P.O.A., Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New Position/Increase Funding.

(c) Reclassification of one (1) Administrative Clerk to one (1) Accreditation Manager.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>POLICE DEPARTMENT</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 154,201	\$ 73,337	\$ 150,381	\$ 150,381	Appointed Official	\$ 156,397	\$ 153,417	\$ 153,417
20,488,156	3,676,096	16,800,528	16,800,528	Police Officers	24,893,271	24,090,358	24,184,080
-	-	-	-	Cadet Police Officers	77,392	-	-
2,262,589	1,222,325	3,072,965	3,072,965	Civilians & Clerical	3,448,955	3,327,686	3,332,466
288,675	134,307	330,000	330,000	Crossing Guards	330,000	330,000	330,000
78,452	18,637	58,344	58,344	Temporary/Co-op	58,344	58,344	58,344
1,856,055	1,190,209	1,213,785	1,213,785	Overtime - Police Officers	2,000,000	1,000,000	1,500,000
106,563	51,806	151,913	151,913	Overtime - Civilians	151,913	151,913	151,913
358,633	83,983	387,000	387,000	Shift Premium	400,000	400,000	400,000
				<b>Employee Benefits:</b>			
207,040	2,545	230,850	230,850	Gun Allowance	233,700	230,850	231,800
56,817	49,700	55,000	55,000	Education Allowance	55,400	54,600	54,600
145,370	290,945	468,700	468,700	Cleaning/Clothing Allowance	464,000	458,100	459,800
581,647	295,091	694,406	694,406	Social Security	778,771	735,542	744,646
1,282,596	571,189	1,636,244	1,636,244	Holiday Pay	1,654,427	1,598,009	1,603,733
5,237,268	3,264,013	6,787,398	6,787,398	Employee Insurance	6,677,445	6,471,461	6,502,975
5,583,789	3,111,066	6,281,530	6,281,530	Retiree Health Insurance	6,450,904	5,824,686	5,836,826
38,701	19,114	54,933	54,933	Bonus/Sick Redemption	58,812	58,082	58,082
326,549	181,399	319,242	319,242	Longevity	295,415	290,508	290,603
10,067,417	5,502,657	11,095,115	11,095,115	Retirement Fund	12,064,300	12,051,520	12,052,008
189,683	36,887	96,960	96,960	Uniforms	140,000	140,000	140,000
				<b>Supplies:</b>			
61,171	23,491	167,314	167,314	Office Supplies	174,088	174,088	174,088
104,185	42,638	195,795	195,795	Operating Expense	190,160	190,160	190,160
361,976	182,020	500,000	500,000	Gasoline & Diesel Oil	500,000	500,000	500,000
				<b>Other Services and Charges:</b>			
41,910	15,694	60,000	60,000	Prisoners' Food	60,000	60,000	60,000
94,741	-	-	-	Capital Equipment Lease Payment	-	-	-
4,616	3,540	5,000	5,000	Crime Prevention	5,000	5,000	5,000
60,518	30,283	70,450	70,450	Building Maintenance	64,200	64,200	64,200
605,354	664,781	1,932,822	1,932,822	Contractual Services	1,712,619	1,712,619	1,712,619
5,560	3,036	7,000	7,000	Postage	7,000	7,000	7,000
92,483	52,330	118,611	118,611	Instruction	351,008	351,008	351,008
4,966	21,268	37,500	37,500	911 Dispatch Training Expense	37,500	37,500	37,500
11,700	44,224	180,900	180,900	Police Academy Training Expense	-	-	-
22,830	8,047	30,250	30,250	Vehicle Maintenance	40,250	40,250	40,250

(Continued)

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>POLICE DEPARTMENT (CONTINUED)</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 2,638	\$ 6,753	\$ 18,000	\$ 18,000	Community Outreach Programs	\$ 22,000	\$ 22,000	\$ 22,000
79,767	23,557	294,649	294,649	Telephone and Radio	275,760	275,760	275,760
8,922	2,987	15,100	15,100	Youth Athletic League	15,600	15,600	15,600
7,248	240	7,500	7,500	CERT	7,500	7,500	7,500
576	1,678	7,000	7,000	Wellness Program	8,000	8,000	8,000
3,865	893	11,000	11,000	Explorers	8,000	8,000	8,000
194,080	88,396	250,000	250,000	Public Utilities	250,000	250,000	250,000
8,000	-	10,000	10,000	Special Investigations	12,000	12,000	12,000
				<b>Capital Outlay:</b>			
102,358	51,314	175,000	175,000	Capital Improvements	175,000	-	-
729,495	51,899	487,358	487,358	Police Equipment	4,508,270	1,297,991	1,354,591
39,698	5,873	143,316	143,316	Office Equipment	253,728	201,971	229,446
14,519	11,333	300,000	300,000	911 Equipment	300,000	300,000	300,000
-	-	-	-	U.S. Dept of Justice Assistance Grant-2019	-	-	-
-	-	-	-	U.S. Dept of Justice Assistance Grant-2020	-	-	-
-	-	12,813	12,813	U.S. Dept of Justice Assistance Grant-2021	-	-	-
-	2,104	12,924	12,924	U.S. Dept of Justice Assistance Grant-2022	-	-	-
59,255	14,651	27,064	27,064	U.S. Dept of Justice Assistance Grant-2023	-	-	-
-	-	-	-	U.S. Dept of Justice Assistance Grant-2024	-	-	-
-	-	-	-	Bulletproof Vest Partnership Grant	-	-	-
-	-	-	-	Homeland Security Grant - 2019	-	-	-
17,867	10,483	60,564	60,564	OHSP - Ped Bike/Special Enforcements	-	-	-
-	6,460,000	6,460,000	6,460,000	ARPA Expenditures	-	-	-
<u>\$ 52,050,499</u>	<u>\$ 27,598,819</u>	<u>\$ 61,483,224</u>	<u>\$ 61,483,224</u>	<b>Total Police Department</b>	<u>\$ 69,367,129</u>	<u>\$ 62,965,723</u>	<u>\$ 63,710,015</u>



## **ANIMAL CONTROL**

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, and picking up stray, lost, and unlicensed animals. Additionally, they investigate all incoming community animal complaints. The Unit consists of three (3) civilian Animal Control Officers (ACO) employees. On average, these Officers respond to 40 calls for service a day and return 30 to 40 telephone calls each day, and 5 to 10 emails each day.

The Animal Control Unit is a very important service to the City and is in high demand from its citizens. Animal Control Services include, but are not limited to; attending to injured animals, removal of deceased dead animals from the roadway and neighborhoods, investigation of animal bites, and responding to stray and vicious animals complaints. Animal Control Officers establish and maintain relationships with outside animal rescue groups to facilitate permanent placement for unclaimed animals. They also maintain a social media page for animals turned into the Warren Police Department for the purposes of locating and reuniting animals with their owner.

As a public service, Animal Control Officers assist citizens with advice on how to care for their animals along with suggestions of low cost programs available for veterinarian care.

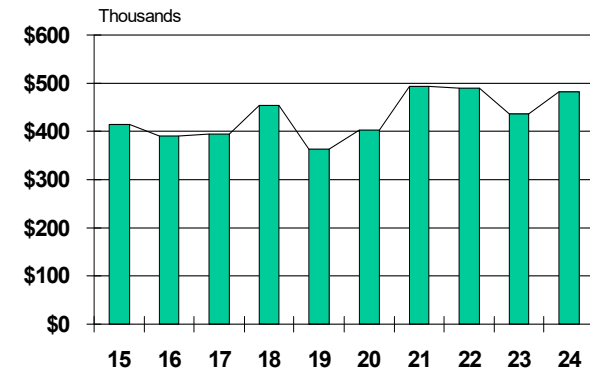
## ANIMAL CONTROL

### Fiscal 2026 Performance Objectives

1. Provide investigative service and education to the community with regard to stray, lost, unlicensed or deceased animals.
2. To expand pet food programs by hosting more events.
3. Research and implement a computer program that effectively tracks the amount of animals and animal-related incidents dealt with each period.
4. Education and enforcement of ordinances pertaining to all animals in the City of Warren.
5. Direct citizens to transport sick or injured animals to the Macomb County Animal shelter whenever possible.
6. Develop more relationships with area Veterinary doctors and animal rescue organizations to help with the care and re-location of the ever-increasing animal population, to reduce the amount of animals held at the Warren Police Department.
7. Proactive oversight and management of resources by ACO Supervisor(s) in order to reduce animal intake, boarding costs, and veterinarian care costs.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Animal Control calls for service	4,200	4,300	3,500	3,600
Number of miles driven per year	31,456	40,000	35,000	36,000
Stray animals picked up	620	900	675	675
Dead animals handled	500	800	550	550
Animals given up by owner	87	90	50	25
SNR cats	283	325	285	200

**Expenditure History  
Animal Control**



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Supervisor	1	\$ 78,899	1	\$ 78,899	1	\$ 78,899	1	\$ 78,899
Animal Control Officer	2	68,298	2	68,298	2	68,298	2	68,298
Temporary Employee		-		-		-		-
Overtime	—	7,000	—	11,000	—	11,000	— (d)	8,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

\*\*One Animal Control Office position eliminated to implement new Animal Control Supervisor per memorandum of understanding.

(a) Wage rates are based on Warren Supervisors and Local 227 contracts that expire 6/30/25.

(d) Eliminate Position/Reduce Funding.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>ANIMAL CONTROL</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 177,657	\$ 70,923	\$ 206,472	\$ 206,472	Permanent Employees	\$ 225,841	\$ 223,670	\$ 223,670
-	-	-	-	Temporary Employee	-	-	-
8	5,860	7,000	7,000	Overtime	11,000	11,000	8,000
				<b>Employee Benefits:</b>			
13,509	5,866	17,381	17,381	Social Security	19,138	18,962	18,732
41,827	23,925	69,826	69,826	Employee Insurance	66,515	66,469	66,449
49,308	23,566	48,486	48,486	Retiree Health Insurance	48,946	48,899	48,839
1,320	-	9,459	9,459	Bonus/Sick Redemption	10,346	10,245	10,245
1,313	1,312	2,732	2,732	Longevity	1,421	1,407	1,407
75,457	36,032	78,843	78,843	Retirement Fund	73,383	73,155	72,855
1,140	1,400	1,500	1,500	Clothing	1,500	1,500	1,500
2,904	1,919	6,000	6,000	<b>Operating Supplies</b>	12,000	12,000	12,000
				<b>Other Services and Charges:</b>			-
111,028	45,833	156,000	156,000	Animal Collection	219,500	219,500	219,500
5,406	1,669	6,000	6,000	Vehicle Maintenance	6,000	6,000	6,000
<u>\$ 480,877</u>	<u>\$ 218,305</u>	<u>\$ 609,699</u>	<u>\$ 609,699</u>	<b>Total Animal Control</b>	<u>\$ 695,590</u>	<u>\$ 692,807</u>	<u>\$ 689,197</u>

## **CIVIL DEFENSE**

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of any man-made or natural disaster or catastrophic emergency. It serves as the liaison between the Federal Emergency Management Agency (FEMA), the Department of Homeland Security (DHS), the Michigan State Police Emergency Management and Homeland Security Division and the Macomb County Office of Emergency Management in the event that a catastrophic emergency or disaster occurs within the City of Warren.

To accomplish these goals, the Emergency Services Division:

- \* Coordinates the emergency management plans and operations for the City of Warren.
- \* Maintains disaster response and recovery programs in the event of any type of disaster.
- \* Coordinates the training of personnel in emergency planning, disaster response and recovery operations.
- \* Coordinates disaster response and recovery plans and procedures with other agencies, local organizations, businesses, school districts, and volunteer agencies such as the American Red Cross and Salvation Army.
- \* Conducts public information programs on storm safety and sustainability in the event of any type of disaster.
- \* Maintains the City of Warren's public warning system of sirens and radio and television alert systems in the event of any type of disaster.
- \* Maintains an up-to-date resource directory of City, County, State, Federal and private resources that can be utilized in the event of a City emergency or disaster.
- \* Conducts simulated disaster exercises, using the resources of the City as well as private entities to test emergency plans and procedures and evaluate the City's level of preparedness.
- \* Prepares annual reports, quarterly activity reports, quarterly personnel and administrative expense reports as well as other reports mandated by the Michigan State Police's Emergency and Homeland Security Division.
- \* Serves as the City of Warren's local agent in documenting and gathering the necessary data to be submitted for any disaster relief funds.
- \* Coordinates the response and the reporting of any hazardous and toxic material spills or accidents.
- \* Reviews the industrial plans for hazardous and toxic material spills or accidents.

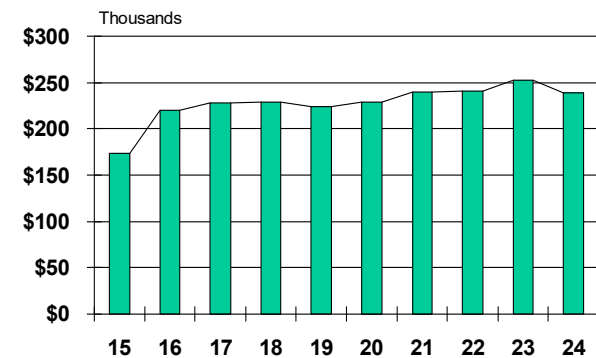
## CIVIL DEFENSE

### Fiscal 2026 Performance Objectives

1. To continue working with active Citizens Emergency Response Team (CERT) members and provide them the materials needed to maintain their readiness for the City of Warren.
2. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
3. To maintain the warning system and sirens within the City of Warren.
4. To coordinate training and planning for an emergency or disaster and assist with the recovery process for the incident.
5. To participate in full-scale exercises with General Motors, the Tank Arsenal and Fitzgerald Public Schools regarding Active Shooters, Civil Disorder and Rescue Task Force.
6. To provide public schools, local churches and local businesses with security and building assessments upon request.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Responses to disaster or emergency incidents	32	22	32	32
Emergency operation plans reviewed	8	40	8	12
Michigan State Police Emergency Management Division meetings attended	24	25	24	24
Macomb County Emergency Management Meetings attended	24	25	24	24
MSP emergency management training classes attended	16	25	16	16
Functional/full-scale exercises	2	6	2	2
Orientation/table top preparation exercises	6	15	6	8
Hazard analysis & risk assessment	2	20	2	5
Chemical inventory reports processed	2	22	2	30

**Expenditure History  
Civil Defense**



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>By Mayor(a)</u>	<u>Rate</u>	<u>By Council(a)</u>	<u>Rate</u>
Lieutenant	1	\$ 127,580	1	\$ 127,580	1	\$ 127,580	1	\$ 127,580
Overtime	—	8,000	—	8,000	—	8,000	—	8,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates include holiday pay and are based on W.P.C.O.A. contract that expires 6/30/25.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>CIVIL DEFENSE</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 104,004	\$ 52,887	\$ 110,035	\$ 110,035	Police Officer	\$ 127,165	\$ 124,744	\$ 124,744
6,542	205	8,000	8,000	Overtime	8,000	8,000	8,000
48	54	100	100	Shift Premium	100	100	100
				<b>Employee Benefits:</b>			
950	-	950	950	Gun Allowance	950	950	950
600	600	600	600	Education Allowance	600	600	600
600	1,250	2,100	2,100	Cleaning Allowance	2,100	2,100	2,100
1,829	841	1,983	1,983	Social Security	2,252	2,213	2,213
6,388	2,860	7,140	7,140	Holiday Pay	7,766	7,618	7,618
27,550	17,391	25,431	25,431	Employee Insurance	24,644	24,572	24,572
38,013	21,582	43,163	43,163	Retiree Health Insurance	43,163	38,331	38,331
-	-	5,040	5,040	Bonus/Sick Redemption	5,825	5,714	5,714
2,720	-	2,720	2,720	Longevity	2,720	2,720	2,720
37,648	20,688	41,375	41,375	Retirement Fund	44,863	44,863	44,863
750	-	-	-	Uniforms	-	-	-
				<b>Supplies:</b>			
2,147	-	2,500	2,500	Operating Expense	28,000	28,000	28,000
				<b>Other Services and Charges:</b>			
7,412	6,677	15,000	15,000	Contractual Services	20,000	20,000	20,000
1,599	716	1,800	1,800	Public Utilities	-	-	-
<u>\$ 238,800</u>	<u>\$ 125,751</u>	<u>\$ 267,937</u>	<u>\$ 267,937</u>	<b>Total Civil Defense</b>	<u>\$ 318,148</u>	<u>\$ 310,525</u>	<u>\$ 310,525</u>

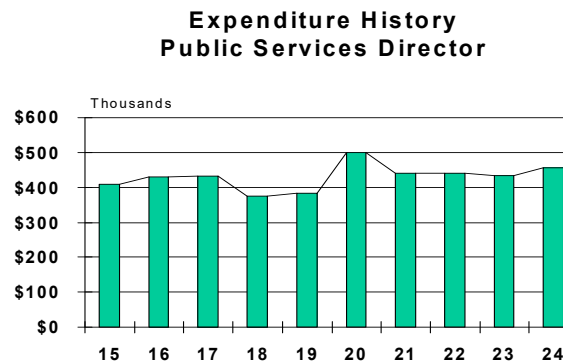


## **DEPARTMENT OF PUBLIC SERVICE**

The Department of Public Services is responsible for overseeing and coordinating the activities of the following divisions:

1. Building - permits, licensing, inspections.
2. Rental – permits and inspections.
3. Maintenance - care and cleaning of City owned buildings, lawn maintenance, and snow removal of same.
4. Property Maintenance – investigate property maintenance complaints, weed removal.
5. Public Works - year-round road maintenance, City signage, storm sewers, vehicle maintenance for all City vehicles, and fleet management.
6. Sanitation - garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center.
7. Engineering - construction and maintenance of roads, sidewalks and inspections of all projects.
8. Water - construction, maintenance of water and sewer lines and appurtenances.
9. Waste Water Treatment Plant - treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls.
10. Parks and Recreation – maintenance of city owned parks, equipment, lawn maintenance and snow removal.

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc. Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>By Mayor(a)</u>	<u>Rate</u>	<u>By Council(a)</u>	<u>Rate</u>
Director of Public Services	1	\$ 138,500	1	\$ 138,500	1	\$ 138,500	1 (e)	\$ 149,000
Administrative Supervisor	1	85,705	1	85,705	1	85,705	1	85,705
Office Coordinator Public Service	1	88,797	1	88,797	1	88,797	1	88,797
Administrative Clerk	<u>1</u>	60,967	<u>1</u>	60,967	<u>1</u>	60,967	<u>-</u> (d)	-
Total Personnel	<u>4</u>		<u>4</u>		<u>4</u>		<u>3</u>	

(a) Wage rates are based on Local 412 Unit 35 contract and Local 227 contracts that expire 6/30/25.

(d) Eliminate Position. Administrative Clerk moved to Building Maintenance.

(e) Reflects additional wage increase of \$10,500 (7.6%) prior to 7/1/25 contractual raise.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>PUBLIC SERVICES DIRECTOR</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 136,715	\$ 68,717	\$ 140,909	\$ 140,909	Appointed Official	\$ 145,150	\$ 143,754	\$ 154,652
144,727	81,509	238,114	238,114	Permanent Employees	246,776	244,402	181,122
-	-	-	-	Temporary/Co-op	-	-	-
5,463	-	-	-	Overtime	-	-	-
				<b>Employee Benefits:</b>			
24,048	11,620	30,759	30,759	Social Security	31,786	31,485	27,167
64,495	48,265	96,566	96,566	Employee Insurance	97,368	97,281	74,992
25,941	11,418	28,065	28,065	Retiree Health Insurance	28,258	28,199	27,070
9,834	-	13,367	13,367	Bonus/Sick Redemption	13,838	13,706	11,306
7,972	1,219	8,020	8,020	Longevity	8,069	8,056	6,800
1,225	1,200	1,600	1,600	Clothing Allowance	1,600	1,600	1,200
31,558	15,265	40,203	40,203	Retirement Fund	41,545	41,153	35,509
1,971	834	4,000	4,000	<b>Office Supplies</b>	4,000	4,000	4,000
				<b>Other Services and Charges:</b>			
1,057	424	2,000	2,000	Postage	2,000	2,000	2,000
-		750	750	Vehicle Maintenance	2,000	2,000	2,000
989	239	1,722	1,722	Telephone and Radio	1,004	1,004	1,004
				<b>Capital Outlay:</b>			
-	-	-	-	Office Equipment	-	-	-
<u>\$ 455,995</u>	<u>\$ 240,710</u>	<u>\$ 606,075</u>	<u>\$ 606,075</u>	<b>Total Public Services Director</b>	<u>\$ 623,394</u>	<u>\$ 618,640</u>	<u>\$ 528,822</u>

## **ENGINEERING DIVISION**

The Engineering Division is responsible for delivering a cost effective infrastructure system. The Division assesses the condition of the present road, sidewalk, storm sewer, and sanitary sewer and water main systems; establishes a priority for system upgrades; pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all City divisions, departments and commissions as they seek to restore, maintain and upgrade the City facilities and properties under their jurisdiction.

The Engineering Division maintains and updates all records of City utilities, streets, addresses as well as overseeing the implementation of Geographic Info System (GIS) programs to various City departments. All such records are available to residents, prospective developers, builders, architects and engineers. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within City right-of-ways and easements as well as large private developments.

To meet the demands of the City, its businesses, and residents, the Engineering Division is organized into four functional areas, which are:

- **Field Engineering:** provides electronic survey data of existing conditions; inspects City contracted infrastructure system improvements and privately contracted work within City right-of-way and easements; inspects the condition of all City streets and sidewalks; investigates citizen complaints.
- **GIS/Drafting/Mapping:** utilizes field-generated survey data to draft proposed infrastructure system improvements; updates City infrastructure maps and GIS maps and programs for proper viewing/distribution; records all municipal underground utility locations; and provides construction standards and City-owned utility information to the public.
- **Civil Engineering:** assesses existing conditions; prioritizes infrastructure system improvements; determines feasibility of design options; implements the optimal design option; manages the contract bid process; provides contract oversight and administration; performs reviews of all proposed private site work within the City and issues permits for that work.
- **Office Management:** maintains parcel, private development, and City contract records; manages personnel; monitors and posts necessary cost accounting information; effectively communicates proposed programs and projects to other City departments and the public; interacts regularly with citizens regarding infrastructure and roadway complaints and concerns.

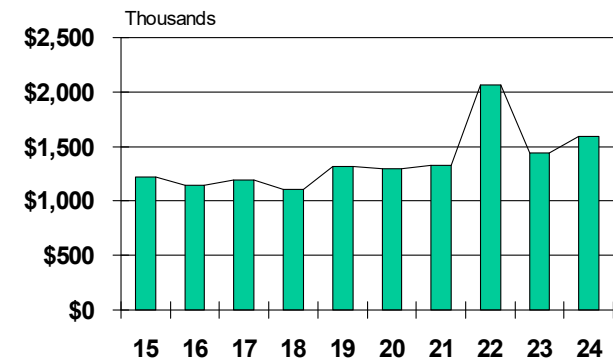
## **ENGINEERING DIVISION**

### **Fiscal 2026 Performance Objectives**

1. Implementation of GIS based mapping programs for City Departments.
2. To maintain and provide updated public utility information to residents, business owners, developers and all City departments.
3. Implementation of the annual sidewalk repair program to repair defective sidewalk in the City.
4. Ensure proper inspection of private/public construction within the City.
5. To continue implementation of the local roadway repair program.
6. To facilitate repair of known and unknown illicit connections to the City's storm sewer and ultimately the waters of the State.
7. To provide restoration to sanitary/water repair locations within the City.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Engineering and inspection revenues	\$75,161	\$80,000	\$75,000	\$75,000
Private and public engineering permits	105	100	100	100
Planning reviews	71	90	75	80
Site plan reviews	540	600	610	600
Sign permit structural reviews	26	20	25	25
Resident complaint evaluations	420	500	500	500
Sidewalk locations inspected & repaired	337	300	300	600
Street repairs	210	150	150	200
Sanitary/Water locations – repair/restoration	440	500	500	500
Storm water drain connections/repairs	14	15	15	15
Illicit connection, evaluation, review and remediation	1	1	1	1

### **Expenditure History Engineering**



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
CAD Design Specialist	1	\$ 81,510	1	\$ 81,510	1	\$ 81,510	1	\$ 81,510
Engineering Clerical Technician	1	65,436	1	65,436	1	65,436	1	65,436
<u>Engineering Field:</u>								
Engineering Field Supervisor	1	96,700	1	96,700	1	96,700	1	96,700
Engineering Technician	1	83,804	2 (b)	83,804	1	83,804	1	83,804
Construction Specialist	1	79,207	1	79,207	1	79,207	1	79,207
Engineering Specialist	1	61,423	1	61,423	1	61,423	1	61,423
Temporary Employees - Inspections		148,000		148,000		148,000		148,000
Temporary Employee - Engineer		80,000		80,000		80,000		80,000
Overtime - Clerical		1,000		1,000		1,000		1,000
Overtime - Engineers & Inspectors	—	130,000	—	130,000	—	130,000	—	130,000
Total Personnel	<u>6</u>		<u>7</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New Position.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>PUBLIC SERVICES ENGINEERING AND INSPECTIONS</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 394,596	\$ 177,724	\$ 406,679	\$ 406,679	Engineers & Inspectors	\$ 509,804	\$ 417,919	\$ 417,919
63,042	33,325	65,940	65,940	Permanent Employees - Clerical	68,578	67,918	67,918
5,658	26,743	148,000	148,000	Temporary Employees- Inspection	148,000	148,000	148,000
19,650	1,422	80,000	80,000	Temporary Employee- Engineer	80,000	80,000	80,000
123,377	74,321	130,000	130,000	Overtime - Engineers & Inspectors	130,000	130,000	130,000
-	-	1,000	1,000	Overtime - Clerical	1,000	1,000	1,000
				<b>Employee Benefits:</b>			
47,364	24,891	66,342	66,342	Social Security	75,205	67,509	67,509
141,499	79,388	188,590	188,590	Employee Insurance	199,508	177,539	177,539
77,910	37,528	76,564	76,564	Retiree Health Insurance	78,821	76,828	76,828
6,029	7,201	21,648	21,648	Bonus/Sick Redemption	26,493	22,253	22,253
11,265	6,800	11,462	11,462	Longevity	16,323	12,896	12,896
2,100	2,400	2,400	2,400	Clothing	2,800	2,400	2,400
181,572	89,809	188,000	188,000	Retirement Fund	184,236	174,121	174,121
25,093	6,249	30,000	30,000	<b>Office Supplies</b>	30,000	30,000	30,000
				<b>Other Services and Charges:</b>			
101,808	98,155	232,775	232,775	Contractual Services	237,000	237,000	237,000
21,120	-	14,200	14,200	Contractual Services - Software Services	14,200	14,200	14,200
37,734	19,886	173,800	173,800	Contractual Services - Inspectors	174,500	174,500	174,500
466	191	800	800	Postage	800	800	800
1,325	984	5,256	5,256	Telephone and Radio	5,256	5,256	5,256
19,256	9,701	25,000	25,000	Auto Expense	25,000	25,000	25,000
8,120	691	13,250	13,250	Memberships and Dues	13,250	13,250	13,250
165,923	87,828	175,653	175,653	Transfer to W&S System/Engineering Svcs.	177,616	177,616	177,616
				<b>Capital Outlay:</b>			
96,628	54,718	115,000	115,000	Equipment - Vehicles	60,000	60,000	60,000
39,624	4,059	10,000	10,000	Equipment - Survey Equipment	12,000	12,000	12,000
-	-	25,000	25,000	Equipment - Office	-	-	-
<u>\$ 1,591,159</u>	<u>\$ 844,014</u>	<u>\$ 2,207,359</u>	<u>\$ 2,207,359</u>	<b>Total Engineering and Inspections</b>	<u>\$ 2,270,390</u>	<u>\$ 2,128,005</u>	<u>\$ 2,128,005</u>

## **BUILDING INSPECTIONS DIVISION**

Fiscal year 2024 was a continuation of robust building activity with 9,136 permits issued indicating substantial reinvestment within the City. This continued level of activity reflects the vitality of our residential and business community. Construction valuation amounted to \$269,335,800. Licenses and Permit fees collected amounted to \$4,040,037 which includes \$13,788 in Animal Licenses and \$1,420,737 in cannabis industry receipts indicating that cannabis continues to be a strong viable industry in Warren.

The Building Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior plays a significant role in the image presented by the building to the surrounding neighborhood. ADA Compliance and inspection will help to promote a barrier free environment for disabled persons using the City and its commercial buildings.

The Building Division will aggressively pursue code enforcement of new ordinances, including the Michigan Medical Marihuana Act (MMMA), the Medical Marihuana Facilities Licensing Act (MMFLA), and the Michigan Regulation and Taxation of Marihuana Act, (aka Recreational Marihuana). We will also monitor vacant commercial/industrial properties. Enforcement is coordinated with Zoning, Rental, Assessing and Property Maintenance Inspectors along with Fire and Police.

The Certificate of Compliance program for new businesses or changes in the use of existing commercial buildings has proven to be very effective in getting code violations corrected and properties properly upgraded. The inspection program added 342 new or recertified businesses established in new and/or existing buildings for fiscal year 2024.

Building Division personnel are trained and licensed professionals monitored by the State of Michigan's Bureau of Construction Codes. The Building Director monitors the training and advanced education of all inspectors employed by the City, as required by the State. Technical improvements, along with team building, are a top priority. The Building Division has implemented its International Code Council (ICC) Certification Programing for all new and existing employees. The improvement will increase the Building Division's general knowledge base along with helping to increase our accreditation score that contributes to improving the City's overall score for lower insurance rates for its residents and businesses.

The Building Division met its highest priority goal in fiscal 2024 by transitioning to on-line permitting and on-line inspection requests. With the City's decision to move forward with a cloud based information services platform, a real time field inspection program utilizing surface pro 8 tablets to complete all inspections remotely in a paperless environment which will save approximately 4,800 man hours per year is estimate to be completed Spring of 2025.

The Division's overall goal is to strengthen the emphasis on property maintenance, neighborhood stabilization, protection of lives and property, and reinvestment in the City. These goals are strongly supported through proper and effective code enforcement by knowledgeable and competent public safety officials.



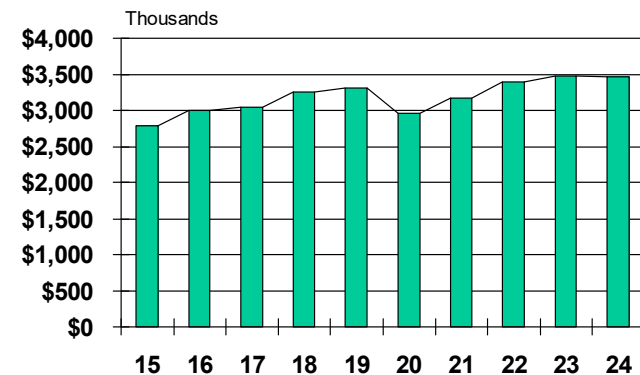
## **BUILDING INSPECTIONS DIVISION**

### **Fiscal 2026 Performance Objectives**

1. To promptly investigate citizen complaints for eyesores.
2. To improve permit application process, including paperless applications.
3. To promote a safe Marihuana Industry by code compliance and revised ordinances
4. To remove unsafe structures under the Nuisance Abatement program.
5. To monitor new construction and demolition projects.
6. To continue manufactured housing community inspections, including vigorous State and local ordinance enforcement.
7. To continue mandatory employee training and improvement of job performance.
8. To continue to create a model Building Department that will set the standard for Southeast Michigan.
9. To increase efficiency during inspections with the implementation of our tablets with the BSA cloud base system.
10. To encourage all inspectors to pursue & complete ICC & other certifications to enhance their skills, knowledge and career developments

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Nuisance abatement inspections	55	170	135	150
Certificates of Compliance - commercial	394	325	350	375
City Certification - residential	418	500	430	450
Building permits	2,045	2,200	2,100	2,200
Plumbing permits	1,181	1,230	1,225	1,250
Electrical permits	2,631	2,700	2,700	2,800
Mechanical permits	2,283	2,400	2,325	2,400
Demolition permits	51	75	60	75
Miscellaneous permits	1,100	1,200	1,200	1,250
Building inspections	6,199	6,650	6,500	6,650
Plumbing inspections	5,173	5,500	5,200	5,300
Electrical inspections	8,384	6,200	9,500	9,600
Mechanical inspections	5,085	5,500	5,500	5,600
Zoning inspections	9,488	5,100	10,000	10,000
Zoning Board of Appeals – applications	74	110	85	100
Plan reviews	755	660	750	750
Demolition inspections	102	110	110	135
Court violations	756	700	750	775
Mobile home park investigations	97	140	100	60
Medical Marihuana (MMMA) licenses	65	45	60	55
Medical Marihuana (MMFLA) licenses	51	90	45	40
Adult Use Marihuana (MRTMA) licenses	182	200	190	200

### **Expenditure History Building Inspections**



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>BUILDING INSPECTION DIVISION</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Building & Safety Engineering	1	\$ 129,112	1	\$ 129,112	1	\$ 129,112	1	\$ 129,112
Assistant Building & Safety Engineering Director	-	-	1 (b)	102,858	-	-	1 (b)	102,858
Building Plan Examiner	1	98,615	1	98,615	1	98,615	1	98,615
Assistant Plans Examiner - Building	1	80,620	1	80,620	1	80,620	1	80,620
<u>Chief Inspectors:</u>								
Electrical	1	94,240	1	94,240	1	94,240	1	94,240
Building	1	94,240	1	94,240	1	94,240	1	94,240
Plumbing	1	94,240	1	94,240	1	94,240	1	94,240
Zoning	1	94,240	1	94,240	1	94,240	1	94,240
Mechanical/Heating Inspector	1	94,240	1	94,240	1	94,240	1	94,240
<u>Inspectors:</u>								
Zoning	6	80,620	6	80,620	6	80,620	6	80,620
Building	2	80,620	2	80,620	2	80,620	2	80,620
Plumbing	1	80,620	1	80,620	1	80,620	1	80,620
Electrical	2	80,620	3 (b)	80,620	2	80,620	2	80,620
Mechanical/Heating Inspector	2	80,620	3 (b)	80,620	2	80,620	2	80,620
<u>Clerical:</u>								
Senior Administrative Secretary	1	70,987	- (d)	-	- (d)	-	- (d)	-
Senior Clerk	-	-	1 (b)	68,414	1 (b)	68,414	1 (b)	68,414
Administrative Clerical Technician	2	65,436	3 (b)	65,436	3 (b)	65,436	3 (b)	65,436
Administrative Clerk	2	60,967	2	60,967	2	60,967	2	60,967
Office Assistant	1	43,894	1	43,894	1	43,894	1	43,894
Temporary Employees - Inspections		175,000		175,000		175,000		175,000
Temporary/Co-op		95,000		95,000		95,000		95,000
Overtime - Clerical		5,000		5,000		5,000		5,000
Overtime - Inspectors	—	70,000	—	70,000	—	70,000	—	70,000
Total Personnel	<u>27</u>		<u>31</u>		<u>28</u>		<u>29</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New Position.

(d) Eliminate Position.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>BUILDING INSPECTIONS</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 66,544	\$ 18,960	\$ 131,357	\$ 131,357	Supervisory	\$ 243,106	\$ 134,009	\$ 241,805
1,434,724	741,341	1,717,880	1,717,880	Inspectors	1,949,031	1,762,917	1,762,917
125,990	101,756	370,518	370,518	Permanent Employees - Clerical	451,220	446,882	446,882
11,059	19,628	175,000	175,000	Temporary Employees- Inspection	175,000	175,000	175,000
78,054	18,407	95,000	95,000	Temporary/Co-op	95,000	95,000	95,000
78,823	37,620	70,000	70,000	Overtime - Inspectors	70,000	70,000	70,000
2,612	-	5,000	5,000	Overtime - Clerical	5,000	5,000	5,000
				<b>Employee Benefits:</b>			
141,654	75,044	202,801	202,801	Social Security	239,745	215,599	224,515
454,806	289,187	705,316	705,316	Employee Insurance	743,362	675,092	698,007
283,170	139,012	285,535	285,535	Retiree Health Insurance	295,045	288,772	291,103
44,604	29,444	37,367	37,367	Bonus/Sick Redemption	83,708	74,183	79,121
27,845	23,288	34,691	34,691	Longevity	45,956	40,679	44,079
7,875	8,800	10,800	10,800	Clothing	12,400	11,200	11,600
412,483	208,670	470,514	470,514	Retirement Fund	487,949	456,351	468,005
11,786	5,256	32,000	32,000	Fees and Per Diem	30,000	30,000	30,000
22,704	11,695	39,000	39,000	<b>Office Supplies</b>	55,000	55,000	55,000
				<b>Other Services and Charges:</b>			
3,860	1,852	7,500	7,500	Postage	7,500	7,500	7,500
2,401	-	24,300	24,300	Telephone and Radio	22,700	22,700	22,700
				Nuisance Abatements:			
4,020	1,130	15,000	15,000	Title Search	12,000	12,000	12,000
-	-	25,000	25,000	Demolition Expense	25,000	25,000	25,000
110,318	42,231	151,500	151,500	Contractual Services	120,500	120,500	120,500
687	-	17,360	17,360	Software Services	19,500	19,500	19,500
14,840	7,690	38,000	38,000	Vehicle Maintenance	38,000	38,000	38,000
-	-	24,715	24,715	Conferences and Workshops	24,000	24,000	24,000
				<b>Capital Outlay:</b>			
127,853	-	107,000	107,000	Equipment - Office	-	-	-
-	-	120,000	120,000	Equipment - Vehicles	120,000	120,000	120,000
<u>\$ 3,468,712</u>	<u>\$ 1,781,011</u>	<u>\$ 4,913,154</u>	<u>\$ 4,913,154</u>	<b>Total Building Inspections</b>	<u>\$ 5,370,722</u>	<u>\$ 4,924,884</u>	<u>\$ 5,087,234</u>

## **D.P.W. FLEET MAINTENANCE**

The D.P.W. Fleet Maintenance Division is now responsible for the maintenance of all motorized equipment for all divisions in the City.

As of June 2008, D.P.W. has absorbed Sanitation and Water along with its mechanics to consolidate all City repairs inside the D.P.W. Garage. In 2010, maintenance of fire apparatus equipment was added. In December 2016 DPW moved the garage from 12801 to 12821 Stephens (in the back of the Water garage). We also added a central lube system for the mechanics, which will streamline repairs and maintenance in the future.

D.P.W. provides the maintenance for over 600 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, fire trucks, bulldozers, street sweepers, front end loaders and sewer vactor jets.

Fleet Maintenance checks and winterizes the entire fleet of vehicles/equipment each year prior to November 15<sup>th</sup>, and responding to road calls for service to repair vehicles in the field to minimize down time.

The garage also maintains some 60 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 80 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in-house.

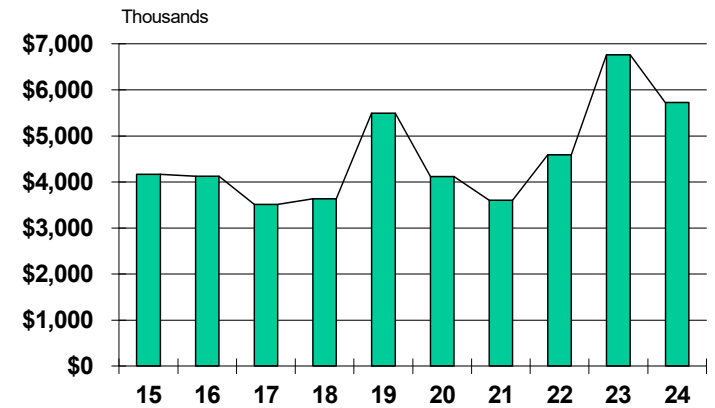
## D.P.W. FLEET MAINTENANCE

### Fiscal 2025 Performance Objectives

1. To provide and arrange new vehicle technical training for ever-increasing diagnosis changes.
2. To maintain a high level of maintenance at the best price possible through competitive bids.
3. To continue the fleet consolidation program.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
3,000 mile maintenance cycles/Police vehicles	375	400	425	425
6 Months maintenance cycles/all other vehicles	375	300	425	425
Pre-season maintenance street sweepers	5	5	5	5
Pre-season maintenance salt trucks	20	50	20	20
Lube, oil, filter	902	500	900	900
Brakes	500	600	500	500
Tires-occurrences	1,200	750	1,200	1,200
Tune-ups	15	15	15	15
Transmissions	20	20	20	20
Road calls	100	150	150	150
A/C recycling/recovery service	85	85	85	85
Miscellaneous minor repairs	5,899	6,000	6,000	6,000

**Expenditure History  
D.P.W. Fleet Maintenance**



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Associate Manager	1	\$ 99,117	1	\$ 99,117	1	\$ 99,117	1	\$ 99,117
Fleet Maintenance Mechanic	11	81,994	11	81,994	11	81,994	11	81,994
Parts Clerk Technician	1	68,204	1	68,204	1	68,204	1	68,204
Heavy Duty Truck & Auto Mechanic Trainee	2	70,367	2	70,367	2	70,367	2	70,367
Custodian	1	44,783	1	44,783	1	44,783	1	44,783
Temporary Employees		80,000		45,000		45,000		45,000
Overtime - Temporary		5,500		6,000		6,000	(d)	2,500
Overtime - Mechanics	—	100,000	—	120,000	—	120,000	— (d)	75,000
Total Personnel	<u>16</u>		<u>16</u>		<u>16</u>		<u>16</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 227 contracts that expire 6/30/25.

(d) Eliminate Position/Reduce Funding.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>D. P. W. FLEET MAINTENANCE</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 930,560	\$ 446,794	\$ 1,223,684	\$ 1,223,684	Mechanics Wages	\$ 1,285,652	\$ 1,273,399	\$ 1,273,399
26,867	8,748	80,000	80,000	Temporary Employees	45,000	45,000	45,000
39,068	29,367	100,000	100,000	Overtime - Mechanics	120,000	120,000	75,000
869	168	5,500	5,500	Overtime - Clerical/Temporary	6,000	6,000	2,500
				<b>Employee Benefits:</b>			
77,817	36,717	112,383	112,383	Social Security	115,612	114,659	110,950
212,793	136,688	410,632	410,632	Employee Insurance	391,371	390,958	390,006
196,885	95,669	198,029	198,029	Retiree Health Insurance	199,432	199,237	198,337
12,932	-	26,688	26,688	Bonus/Sick Redemption	15,904	15,751	15,751
24,618	3,400	26,565	26,565	Longevity	32,031	31,985	31,985
4,200	4,400	6,400	6,400	Clothing	6,400	6,400	6,400
278,951	135,127	321,229	321,229	Retirement Fund	306,913	305,581	298,831
				<b>Supplies:</b>			
102,758	122,968	410,700	410,700	Operating Supplies	406,050	406,050	406,050
153,788	70,955	305,000	305,000	Gasoline & Diesel Oil	480,000	480,000	480,000
				<b>Other Services and Charges:</b>			
268,798	409,728	903,201	903,201	Contractual Services	873,394	873,394	873,394
631,108	466,945	1,007,500	1,007,500	Tree Maintenance	920,000	920,000	920,000
8,369	3,796	12,600	12,600	Telephone and Radio	15,000	15,000	15,000
935,005	660,945	1,750,000	1,750,000	Vehicle Maintenance Expense	2,000,000	2,000,000	2,000,000
81,199	23,517	140,000	140,000	Public Utilities	140,000	140,000	140,000
25,132	5,050	142,250	142,250	Building & Grounds Maintenance	141,000	141,000	141,000
-	-	78,275	78,275	Reimbursement to Major Streets	80,266	80,266	80,266
-	-	88,274	88,274	Reimbursement to Local Streets	90,266	90,266	90,266
				<b>Capital Outlay:</b>			
90,800	183,760	1,183,760	1,183,760	Capital Improvements	1,000,000	-	-
1,622,602	20,328	497,224	497,224	Equipment & Machinery	2,195,500	-	-
<u>\$ 5,725,119</u>	<u>\$ 2,865,070</u>	<u>\$ 9,029,894</u>	<u>\$ 9,029,894</u>	<b>Total D.P.W. Fleet Maintenance</b>	<u>\$ 10,865,791</u>	<u>\$ 7,654,946</u>	<u>\$ 7,594,135</u>

## **BUILDING MAINTENANCE**

The Building and Grounds Maintenance Division oversees the maintenance section and janitorial section. It consists of two shifts, the maintenance section along with two custodians work the day shift and the custodian section works the afternoon shift.

The goal of the Building and Grounds Maintenance Division is to maintain and clean City buildings for the purpose of continuing the efficient operation of City government.

The Building and Grounds Maintenance Superintendent is available on a 24-hour, seven-day basis to handle all emergency situations.

The maintenance section is responsible for the overall operations of the City Hall building, Warren Police Headquarters, 37th District Court building and the parking structure. Maintenance is responsible for the preventative maintenance of over 50 heating, cooling and ventilating units that require quarterly filter changing, lubricating, belt changing and constant monitoring. This includes maintenance and repair of the boilers.

Maintenance is responsible for minor electrical problems, changing light bulbs, minor plumbing problems, minor foundation and roof leaks, lawn irrigation systems, moving furniture, remodeling, painting and assisting with shipping and receiving. Maintenance is also responsible for snow removal, lawn cutting, minor tree trimming and lawn upkeep for the City Hall building, Warren Police Headquarters, the 37<sup>th</sup> District Court building, the parking structure and the four branch libraries. They also maintain the north east corner lot of Chicago and Van Dyke called the "W" and fourteen newly added butterfly gardens throughout the City.

The Building and Grounds Maintenance Division oversees the City's outside contractors for heating and cooling, electrical work and roof repairs. This includes the Stilwell and Coach Manor complexes, Water Garage, and the D.P.W. buildings.

The Janitorial Section is responsible for cleaning the City Hall building, Warren Police Headquarters building and the 37th District Court as well as the Mayor's office and Police substation at Civic Center South. This section is responsible for cleaning all offices, public areas and restrooms, including the cell blocks at the Warren Police Headquarters building.

While City Hall, the Warren Police Headquarters, the 37<sup>th</sup> District Court, parking structure and libraries are the main concern of the Building and Grounds Maintenance Division, this division will also assist in both inside and outside maintenance at other City owned buildings.



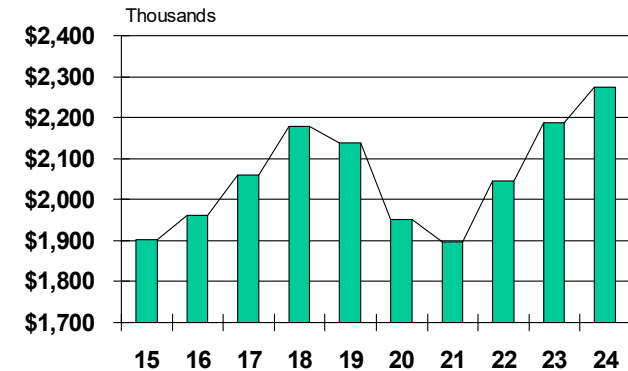
## **BUILDING MAINTENANCE**

### **Fiscal 2026 Performance Objectives**

1. To maintain City Hall, parking structure, 37<sup>th</sup> District Court and the Warren Police headquarters in the most cost effective manner.
2. To promptly respond to emergencies and breakdowns.
3. To continue to make necessary repairs using in-house Maintenance staff.
4. To maintain contracts with vendors to perform technical maintenance and repairs such as HVAC, Electrical and Plumbing.
5. To continue to train Maintenance Tech and Janitors to improve job performance.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Air handler filter change	12	12	12	12
Outside light repairs	50	50	20	35
Parking lot lights maintenance	4	4	8	10
Exhaust fans maintenance	4	4	6	5
Grass cutting	28	30	40	40
Emergency generator exercise	104	104	104	104
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	4	4	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	-	-	-	-
Gas tank checks	12	12	12	-
Snow removal	25	25	20	30
Boiler maintenance	25	25	30	30
Boiler pump maintenance	4	4	4	4
U.P.S. battery replacement	-	-	-	-
Ship files to Water Garage storage	15	20	40	30
Work request orders	120	150	175	180

### **Expenditure History Building Maintenance**



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>BUILDING MAINTENANCE</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building and Grounds Superintendent	1	\$ 109,200	1	\$ 109,200	1	\$ 109,200	1	\$ 109,200
Foreman	1	85,738	1	85,738	1	85,738	1	85,738
Building Maintenance Specialist	4	69,618	4	69,618	4	69,618	5	69,618
Custodian	13	44,782	13	44,782	13	44,782	15	44,782
Administrative Clerk	<u>1</u>	60,967	<u>1</u>	60,967	<u>-</u> (d)	-	<u>1</u>	60,967
Temporary Employees		25,000		30,000		30,000		30,000
Overtime	<u>—</u>	36,000	<u>—</u>	40,000	<u>—</u>	40,000	<u>—</u> (d)	25,000
Total Personnel	<u>20</u>		<u>20</u>		<u>19</u>		<u>23</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(d) Eliminate Position/Reduce Funding.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>PUBLIC SERVICES BUILDING MAINTENANCE</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 101,335	\$ 54,180	\$ 111,099	\$ 111,099	Superintendent	\$ 114,443	\$ 113,343	\$ 113,343
792,718	407,587	1,051,384	1,051,384	Permanent Employees	1,092,511	1,018,738	1,255,488
-	10,400	25,000	25,000	Temporary Employees	30,000	30,000	30,000
5,249	2,584	36,000	36,000	Overtime	40,000	40,000	25,000
				<b>Employee Benefits:</b>			
70,437	37,251	98,542	98,542	Social Security	102,376	96,581	114,245
291,734	163,739	463,624	463,624	Employee Insurance	466,058	442,837	533,050
174,062	84,800	175,997	175,997	Retiree Health Insurance	176,880	175,405	180,024
11,132	3,957	24,007	24,007	Bonus/Sick Redemption	24,876	24,637	30,878
22,766	6,800	26,435	26,435	Longevity	22,102	21,987	23,243
6,125	6,400	8,000	8,000	Clothing	8,000	7,600	9,200
434,816	215,858	462,193	462,193	Retirement Fund	420,219	412,680	435,016
57,870	11,302	100,000	100,000	<b>Operating Supplies</b>	105,000	105,000	105,000
				<b>Other Services and Charges:</b>			
66,281	15,467	115,000	115,000	Maintenance Supplies	75,000	75,000	75,000
185,544	75,173	190,000	190,000	Contractual Services	230,000	230,000	230,000
-	-	30,000	30,000	Community Landscaping	30,000	30,000	30,000
250	-	810	810	Telephone and Radio	900	900	900
4,800	2,079	10,000	10,000	Vehicle Maintenance	10,000	10,000	10,000
				<b>Capital Outlay:</b>			
48,933	10,724	68,500	68,500	Vehicles & Equipment	-	-	-
-	-	-	-	Capital Improvements	215,000	215,000	240,000
<u>\$ 2,274,052</u>	<u>\$ 1,108,301</u>	<u>\$ 2,996,591</u>	<u>\$ 2,996,591</u>	<b>Total Building Maintenance</b>	<u>\$ 3,163,365</u>	<u>\$ 3,049,708</u>	<u>\$ 3,440,387</u>

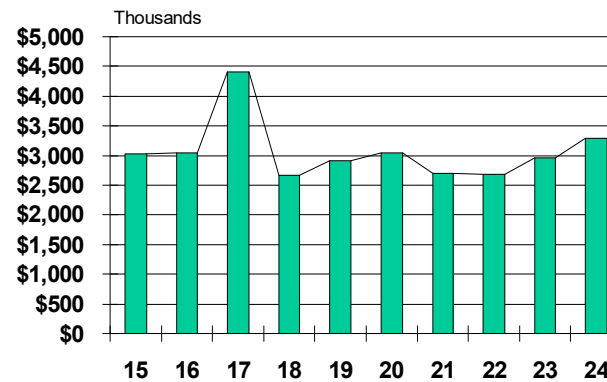
## **STREET LIGHTING**

The City of Warren currently has approximately 11,700 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Aid to police protection.
- Reduction in night accidents and attendant economic losses.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.

**Expenditure History  
Street Lighting**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>HIGHWAY STREET LIGHTING</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 3,296,008	\$ 1,415,813	\$ 3,700,000	\$ 3,700,000	Street Lighting	\$ 3,770,000	\$ 3,770,000	\$ 3,770,000
<u>\$ 3,296,008</u>	<u>\$ 1,415,813</u>	<u>\$ 3,700,000</u>	<u>\$ 3,700,000</u>	<b>Total Street Lighting</b>	<u>\$ 3,770,000</u>	<u>\$ 3,770,000</u>	<u>\$ 3,770,000</u>

## **PLANNING**

The Department of Planning provides professional advice and guidance to the Planning Commission, Mayor, City Administration, City Council and the general public on all City planning matters. The Department prepares plans and studies, and provides information and guidance toward the orderly growth and redevelopment of our City.

City Planners apply sound planning practice and principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure.

The basic tools of the Planning Director are the Zoning Regulations (Ordinance No. 30, as amended), the Master Plan (2021), Subdivision Regulations, other related City Codes and Ordinances, and State of Michigan Enabling Laws, as well as resources such as APA, MAP, SEMCOG, the United States Census, and other similar statistical, marketing and economic development resources.

The Planning Director and staff serve as technical advisors to the Planning Commission regarding all business and communication involving zoning, land use, site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers and business owners, regularly call upon the Department of Planning for advice about zoning, land use, site planning, land divisions, housing assistance, and community development concerns. All requests for site plan approval, the rezoning of property, subdivision of land, lot splits and/or combinations, and petitions for vacating a public way, utility easement, or subdivision plat (or part of) are first referred to the Department of Planning. Available reference documents for public use include, but are not limited to, the Zoning Ordinance, Zoning Maps, City Maps, and many other maps and studies.

The Department of Planning also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the Department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Finance Authority (TIFA), and the Community Development Block Grant (CDBG) Technical Committee. The Department also provides technical expertise and staff assistance to the City's Economic Development Director and, occasionally, works with the 8 Mile Boulevard Association. The Department has assisted in the preparation of the Parks and Recreation Master Plan, which will guide its programming and land adjustments for the next few years.

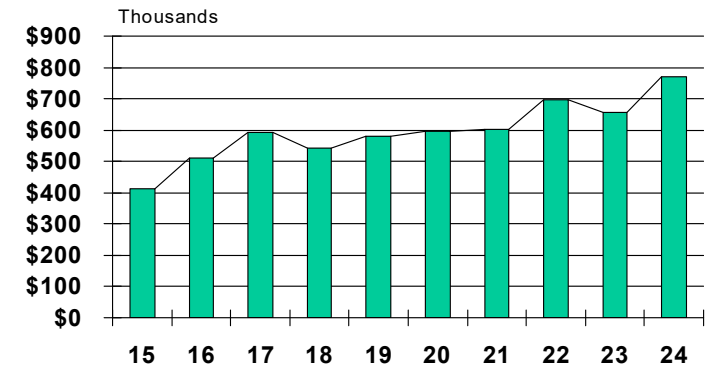
## PLANNING

### Fiscal 2026 Performance Objectives

1. To continue working on the Zoning Ordinance, zoning maps, and zoning atlas updates.
2. To continue working towards approval of the Van Dyke Corridor Plan, and the development and implementation of recommendations for the corridor.
3. To continue working in coordination with Economic Development and MEDC until the City obtains RRC Certification.
4. To continue working on the Greenspace Conservation Plan and the Active Mobility Plan (fka: Non-Motorized Transportation Plan).
5. To continue improving site plan review and recommendation processes and update applications.
6. To continue working with City Departments to develop and utilize ArcGIS or related software for planning purposes.
7. To provide planning information and assistance to the Mayor's Office and other departments and boards (e.g. ZBA, by providing Zoning Impact Statements).
8. To assist DDA and TIFA with planning and implementing their tax increment finance and development plans, and CDBG in their economic development efforts in South Warren.
9. To work on implementation of the Village Historic District Plan and the Historic Preservation Ordinance.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Planning Commission public meetings	23	24	22	24
Site plan/minor amendments reviewed	55	90	84	90
Rezoning and conditional rezoning petitions reviewed	5	12	10	15
Lot splits reviewed for PC/City Council	3	3	5	5
Tabled items reviewed and submitted more than once	8	20	21	25
Bond release inspections	16	50	48	50
Bond releases processed	9	45	40	45
Amendments to zoning ordinance	6	2	4	5
Public Hearing notices mailed	8,100	9,671	9,500	10,000
Alley and street vacations reviewed	2	4	9	13
Lot splits & combinations approved	36	30	6	10
Special land use permits reviewed	-	7	5	8
Office customers served	3,591	1,500	3,800	4,000
City Council meetings attended by Director or staff planner	15	15	15	15
DDA meetings	8	8	8	8
General public inquires	10,660	10,000	10,000	11,000
Impact statements for ZBA	15	14	15	15
CDBG Technical Committee meetings	16	16	16	16
TIFA meetings	12	12	12	12
Acreage parcel splits approved	12	3	42	50
Planned unit development meetings	-	1	1	1
Environmental Advisory Committee	-	-	-	-
Regional planning meetings attended	10	10	20	20
Easement Vacations and Site Condos	2	4	4	4
Miscellaneous	29	70	62	70
Committee of the whole meetings	4	-	1	5

### Expenditure History Planning



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	1	\$ 117,691	1	\$ 117,691	1	\$ 117,691	1	\$ 117,691
Assistant Planning Director	1	106,752	1	106,752	1	106,752	1	106,752
Assistant Planner	2	82,450	2	82,450	2	82,450	2	82,450
Office Coordinator	1	88,797	1	88,797	1	88,797	1	88,797
Administrative Clerk	1	60,967	2 (c)	60,967	1	60,967	1	60,967
Office Assistant	1	43,894	- (c)	-	1	43,894	1	43,894
Temporary/Co-op - Planning Aide		10,000		-		-		-
Overtime	—	9,000	—	9,000	—	9,000	—	9,000
Total Personnel	<u>7</u>		<u>7</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(c) Reclassification of Office Assistant to Administrative Clerk.



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>PLANNING</b>			
				<b>Personnel Services:</b>			
\$ 113,181	\$ 58,393	\$ 119,737	\$ 119,737	Appointed Official	\$ 123,342	\$ 122,156	\$ 122,156
314,513	209,909	448,321	448,321	Permanent Employees	489,275	480,276	480,276
-	-	10,000	10,000	Temporary - Planning Aide	-	-	-
7,033	3,116	9,000	9,000	Overtime	9,000	9,000	9,000
10,875	5,775	19,275	19,275	Meeting Allowance	18,675	18,675	18,675
				<b>Employee Benefits:</b>			
35,123	21,814	48,010	48,010	Social Security	50,516	49,719	49,719
88,523	71,152	195,522	195,522	Employee Insurance	196,658	196,520	196,520
52,576	26,578	53,913	53,913	Retiree Health Insurance	54,495	54,310	54,310
16,352	7,162	20,391	20,391	Bonus/Sick Redemption	21,494	21,286	21,286
7,168	4,708	17,197	17,197	Longevity	14,344	14,303	14,303
1,750	2,800	2,800	2,800	Clothing	2,800	2,800	2,800
52,271	32,073	68,199	68,199	Retirement Fund	72,669	71,562	71,562
13,397	7,409	17,860	17,860	<b>Office Supplies</b>	19,660	19,660	19,660
				<b>Other Services and Charges:</b>			
5,408	2,683	8,000	8,000	Postage	8,000	7,000	7,000
30,686	93,223	279,275	279,275	Contractual Services	56,375	52,375	52,375
-	-	500	500	Vehicle Maintenance	500	500	500
1,425	792	16,000	16,000	Printing & Publishing	16,000	8,000	8,000
19,826	20,445	20,950	20,950	Membership & Dues	23,775	23,625	23,625
				<b>Capital Outlay:</b>			
-	-	-	-	Vehicles	40,000	-	-
-	-	-	-	Office Equipment	20,000	20,000	20,000
<u>\$ 770,107</u>	<u>\$ 568,032</u>	<u>\$ 1,354,950</u>	<u>\$ 1,354,950</u>	<b>Total Planning</b>	<u>\$ 1,237,578</u>	<u>\$ 1,171,767</u>	<u>\$ 1,171,767</u>

# *Special Revenue Funds*

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Downtown Development Authority Fund
- 2011 Local Street Road Repair & Replacement Fund
- Indigent Defense Fund
- Tax Increment Finance Authority
- Opioid Settlement Special Revenue Fund

## **STREET MAINTENANCE DIVISION**

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain safe roads, this activity engages in road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses hot seal patching to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar coated product is applied at such force that it compacts uniformly in the hole. This technology requires fewer maintenance workers, less follow up operations, and reduces waste.

The employees who make up this division's road crews are also called upon to install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community in a timely fashion.

## **STREET MAINTENANCE DIVISION**

### **Fiscal 2026 Performance Objectives**

1. To maintain accurate records of street maintenance work and minimize the number of citizen complaints.
2. To continue an aggressive street sweeping program.
3. To continue an aggressive catch basin cleaning and inspection program.
4. To continue an aggressive road patching program.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Debris & branch pick ups	844	1,000	1,000	1,000
Catch basin inspection/repairs	65	100	100	100
Catch basin cleaning/jetting	44	300	150	250
Chloride	18	40	35	35
Potholes	271	350	350	350
Catch basin covers	7	50	40	40
Ditching	3	25	25	25
Grading/gravel	56	75	75	75
Pavement problems	114	200	150	150
Snowplowing/salting	521	850	800	800
Street stop signs	42	50	75	75
Sweeping	24	30	40	40
Street traffic Signs	128	250	225	225
Sidewalk cold patch/milling	95	60	100	100
Rear yard drainage repair	44	50	60	60
Flooding problems	23	30	40	40
Graffiti location	9	15	15	15
Culvert jetting/repairs	12	15	20	20
Weed spraying	3	10	10	10
Pavement seal patching	0	10	10	10
Tree trimming/stumping/tree removal	1,577	1,750	2,000	2,000
Mosquito pellets	3	75	75	75
Miscellaneous	63	75	80	75

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 115,831	1	\$ 115,831	1	\$ 115,831	1	\$ 115,831
DPW Associate Manager	1	99,117	1	99,117	1	99,117	1	99,117
Foreman	2	87,672	2	87,672	2	87,672	2	87,672
General Maintenance Specialist	23	71,573	25 (b)	71,573	23	71,573	23	71,573
Office Coordinator	1	88,797	1	88,797	1	88,797	1	88,797
Account Technician	1	68,409	1	68,409	1	68,409	1	68,409
Fleet Assistant	1	53,473	1	53,473	1	53,473	1	53,473
Temporary/Co-op		35,000		40,000		40,000		40,000
Seasonal Employees		75,000		75,000		75,000		75,000
Overtime - Clerical		10,000		15,000		15,000		15,000
Overtime	—	210,000	—	250,000	—	250,000	— (d)	125,000
Total Personnel	<u>30</u>		<u>32</u>		<u>30</u>		<u>30</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New position.

(d) Eliminate Position/Reduce Funding.

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MAJOR &amp; LOCAL ROADS STREET MAINTENANCE OPERATING COSTS</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 125,744	\$ 57,142	\$ 218,686	\$ 218,686	Supervision	\$ 227,433	\$ 227,433	\$ 227,433
1,762,547	826,092	2,132,699	2,132,699	Permanent Employees	2,387,321	2,235,859	2,235,859
-	-	75,000	75,000	Seasonal Employees	75,000	75,000	75,000
-	-	35,000	35,000	Temporary Clerical/Co-op	40,000	40,000	40,000
83,286	48,939	220,000	220,000	Overtime	265,000	265,000	140,001
				<b>Employee Benefits:</b>			
1,501	2,000	6,800	6,800	Education Allowance	8,300	8,300	8,300
160,027	73,432	221,050	221,050	Social Security	246,963	234,326	224,763
550,085	333,679	796,229	796,229	Employee Insurance	858,422	811,222	808,014
500,456	241,471	516,985	516,985	Retiree Health Insurance	504,915	501,609	499,109
59,732	3,904	103,928	103,928	Bonus/Sick Redemption	115,852	108,914	108,914
72,810	24,500	82,675	82,675	Longevity	94,060	88,048	88,048
851,646	426,740	977,091	977,091	Retirement Fund	895,997	879,474	860,725
9,624	10,000	12,000	12,000	Uniforms/Clothing	12,800	12,002	12,002
				<b>Supplies:</b>			
279,870	86,854	970,000	970,000	Materials and Supplies	970,000	970,000	970,000
				<b>Other Services and Charges:</b>			
998,882	541,500	1,083,000	1,083,000	Administrative Expense	1,115,400	1,115,400	1,115,400
1,312,377	785,243	1,586,000	1,586,000	Equipment Rental	1,806,000	1,806,000	1,806,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
126,444	71,918	1,200,600	1,200,600	Contractual Services	1,204,600	1,204,600	1,204,600
249,652	65,125	522,050	522,050	Joint Sealing	525,000	525,000	525,000
2,023,528	-	1,191,052	1,191,052	Pavement repairs	1,650,000	1,650,000	1,650,000
3,512	-	10,000	10,000	Bridge repairs	10,000	10,000	10,000
4,583	2,571	130,000	130,000	Traffic & Street Signs	130,000	130,000	130,000
8,101	4,275	409,473	409,473	Traffic Signals	675,000	675,000	675,000
426,724	140,775	460,000	460,000	Traffic Signal Maintenance	500,000	500,000	500,000
409,770	-	370,000	370,000	Pavement Markings	370,000	370,000	370,000
88,417	46,860	93,722	93,722	Transfer to Water System/Engineering Svcs.	96,525	96,525	96,525
<u>\$ 10,114,318</u>	<u>\$ 3,798,020</u>	<u>\$ 13,429,040</u>	<u>\$ 13,429,040</u>	<b>Total Street Maintenance Operating</b>	<u>\$ 14,789,588</u>	<u>\$ 14,544,712</u>	<u>\$ 14,385,693</u>

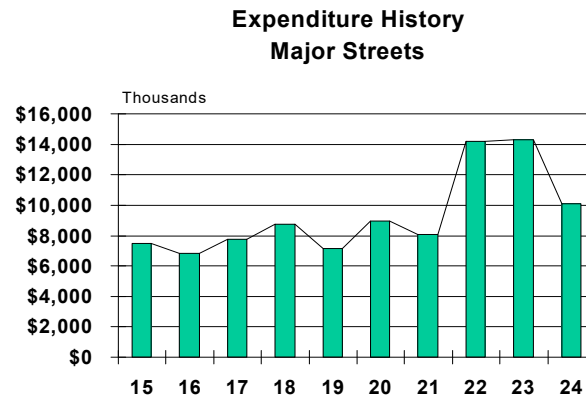
## **Major Streets:**

The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The City's share of the construction of State and County road improvements and the cost of City major road capital improvements, including the payment of debt, are paid through the Major Road Fund.



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SUMMARY</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>MICHIGAN TRANSPORTATION OPERATING FUNDS - MAJOR STREETS</u></b>			
				<b><u>REVENUES:</u></b>			
\$ 13,402,319	\$ 4,591,505	\$ 13,920,116	\$ 13,920,116	State Shared Weight & Gas Tax	\$ 14,111,132	\$ 14,111,132	\$ 14,111,132
-	-	-	-	Median Maintenance - State	-	-	-
769,776	387,798	647,750	250,000	Interest on Investments	550,000	550,000	550,000
-	-	-	78,275	Contribution from General Fund	80,266	80,266	80,266
-	-	-	-	Weed Mowing - Macomb County	-	-	-
12,500	-	12,500	12,500	Winter Maintenance - Macomb County	12,500	12,500	12,500
-	-	-	-	Miscellaneous	-	-	-
-	-	9,621,518	9,621,518	Fund Balance Appropriated	5,278,929	5,205,598	5,157,979
<u>\$ 14,184,595</u>	<u>\$ 4,979,303</u>	<u>\$ 24,201,884</u>	<u>\$ 23,882,409</u>	<b>Total Major Street Revenues</b>	<u>\$ 20,032,827</u>	<u>\$ 19,959,496</u>	<u>\$ 19,911,877</u>
				<b><u>EXPENDITURES:</u></b>			
\$ 1,444,914	\$ 440,187	\$ 11,312,937	\$ 11,312,937	Transfer to Construction Project Funds	\$ 7,060,000	\$ 7,060,000	\$ 7,060,000
3,795,394	1,295,129	6,134,954	6,134,954	Operating Costs	6,566,021	6,492,690	6,445,071
5,446,047	1,647,814	5,434,518	5,434,518	Transfer to Debt Service Funds	5,406,806	5,406,806	5,406,806
<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	Transfer to Local Street Fund	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
<u>\$ 11,686,355</u>	<u>\$ 4,383,130</u>	<u>\$ 23,882,409</u>	<u>\$ 23,882,409</u>	<b>Total Major Street Expenditures</b>	<u>\$ 20,032,827</u>	<u>\$ 19,959,496</u>	<u>\$ 19,911,877</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
16,557,017	19,055,257	19,055,257	19,055,257	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	9,753,214	9,753,214	9,753,214
(72,261)	(72,261)	(72,261)	(72,261)	<b>RESERVE FOR: COMPENSATED ABSENCES</b>	(72,261)	(72,261)	(72,261)
-	-	(9,621,518)	(9,621,518)	<b>LESS: FUND BALANCE APPROPRIATED</b>	<u>(5,278,929)</u>	<u>(5,205,598)</u>	<u>(5,157,979)</u>
<u>\$ 18,982,996</u>	<u>\$ 19,579,169</u>	<u>\$ 9,680,953</u>	<u>\$ 9,361,478</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 4,402,024</u>	<u>\$ 4,475,355</u>	<u>\$ 4,522,974</u>



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 421,616	\$ 184,666	\$ 496,480	\$ 496,480	Permanent Employees	\$ 578,026	\$ 537,577	\$ 537,577
4,502	4,982	54,291	54,291	Overtime	66,764	66,764	33,382
-	-	33,750	33,750	Seasonal Employees	33,750	33,750	33,750
				<b>Employee Benefits:</b>			
401	2,000	1,758	1,758	Education/Certification	2,084	2,084	2,084
38,195	14,085	48,070	48,070	Social Security	55,906	52,531	49,977
134,703	76,479	179,076	179,076	Employee Insurance	203,072	190,467	189,611
132,048	55,787	120,408	120,408	Retiree Health Insurance	121,681	120,798	120,130
45,728	3,904	21,765	21,765	Bonus/Sick Redemption	25,430	23,577	23,577
17,458	15,561	17,305	17,305	Longevity	21,628	20,023	20,023
220,730	101,460	238,409	238,409	Retirement Fund	223,862	219,449	214,442
8,458	8,800	2,585	2,585	Uniforms/Clothing	2,885	2,672	2,672
32,492	5,542	200,000	200,000	<b>Repairs &amp; Maintenance Supplies</b>	200,000	200,000	200,000
				<b>Other Services and Charges:</b>			
46,956	26,021	455,600	455,600	Contractual Services	459,600	459,600	459,600
249,652	(11,925)	345,000	345,000	Joint Sealing	345,000	345,000	345,000
260,266	-	600,000	600,000	Pavement repairs	600,000	600,000	600,000
3,512	-	10,000	10,000	Bridge repairs	10,000	10,000	10,000
195,816	76,314	305,000	305,000	Equipment Rental	305,000	305,000	305,000
<u>\$ 1,812,533</u>	<u>\$ 563,676</u>	<u>\$ 3,129,497</u>	<u>\$ 3,129,497</u>	<b>Total Routine Maintenance</b>	<u>\$ 3,254,688</u>	<u>\$ 3,189,292</u>	<u>\$ 3,146,825</u>
50,635	-	93,961	93,961	Supervisory wage & benefit allocation	98,954	98,954	98,954
<u>\$ 1,863,168</u>	<u>\$ 563,676</u>	<u>\$ 3,223,458</u>	<u>\$ 3,223,458</u>	<b>Net Routine Maintenance</b>	<u>\$ 3,353,642</u>	<u>\$ 3,288,246</u>	<u>\$ 3,245,779</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 26,478	\$ 12,053	\$ 34,510	\$ 34,510	Permanent Employees	\$ 34,327	\$ 31,925	\$ 31,925
-	-	3,774	3,774	Overtime	3,965	3,965	1,983
				<b>Employee Benefits:</b>			
24	-	122	122	Education/Certification	123	123	123
2,495	934	3,160	3,160	Social Security	3,166	2,966	2,814
7,451	5,136	12,447	12,447	Employee Insurance	12,060	11,311	11,260
7,517	3,999	8,402	8,402	Retiree Health Insurance	7,226	7,174	7,134
-	-	1,513	1,513	Bonus/Sick Redemption	1,510	1,400	1,400
1,037	-	1,203	1,203	Longevity	1,284	1,189	1,189
12,402	7,306	16,571	16,571	Retirement Fund	13,295	13,033	12,735
-	-	180	180	Uniforms/Clothing	171	159	159
				<b>Other Services and Charges:</b>			
1,890	964	65,000	65,000	Traffic & Street Signs	65,000	65,000	65,000
8,101	4,275	409,473	409,473	Traffic Signals	675,000	675,000	675,000
311,228	95,648	375,000	375,000	Traffic Signal Maintenance	375,000	375,000	375,000
326,183	-	275,000	275,000	Pavement Markings	275,000	275,000	275,000
6,097	2,398	28,000	28,000	Equipment Rental	28,000	28,000	28,000
<u>\$ 710,903</u>	<u>\$ 132,713</u>	<u>\$ 1,234,355</u>	<u>\$ 1,234,355</u>	<b>Total Traffic Services</b>	<u>\$ 1,495,127</u>	<u>\$ 1,491,245</u>	<u>\$ 1,488,722</u>
3,007	-	6,531	6,531	Supervisory wage & benefit allocation	5,877	5,877	5,877
<u>\$ 713,910</u>	<u>\$ 132,713</u>	<u>\$ 1,240,886</u>	<u>\$ 1,240,886</u>	<b>Net Traffic Services</b>	<u>\$ 1,501,004</u>	<u>\$ 1,497,122</u>	<u>\$ 1,494,599</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 18,434	\$ 1,126	\$ 51,351	\$ 51,351	Permanent Employees	\$ 35,799	\$ 33,294	\$ 33,294
17,541	4,315	5,615	5,615	Overtime	4,135	4,135	2,068
				<b>Employee Benefits:</b>			
25	-	182	182	Education/Certification	129	129	129
2,797	458	4,702	4,702	Social Security	3,302	3,093	2,935
8,964	4,140	18,522	18,522	Employee Insurance	12,577	11,796	11,743
12,563	5,631	12,502	12,502	Retiree Health Insurance	7,536	7,481	7,440
-	-	2,251	2,251	Bonus/Sick Redemption	1,575	1,460	1,460
1,081	-	1,790	1,790	Longevity	1,340	1,240	1,240
20,456	9,468	24,659	24,659	Retirement Fund	13,865	13,591	13,281
-	-	267	267	Uniforms/Clothing	179	165	165
146,098	47,222	315,000	315,000	<b>Repairs &amp; Maintenance Supplies</b>	315,000	315,000	315,000
				<b>Other Services and Charges:</b>			
-	-	25,000	25,000	Contractual Services	25,000	25,000	25,000
64,178	20,231	120,000	120,000	Equipment Rental	170,000	170,000	170,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 294,637</u>	<u>\$ 95,091</u>	<u>\$ 584,341</u>	<u>\$ 584,341</u>	<b>Total Snow &amp; Ice Control</b>	<u>\$ 592,937</u>	<u>\$ 588,884</u>	<u>\$ 586,255</u>
3,135	-	9,718	9,718	Supervisory wage & benefit allocation	6,129	6,129	6,129
<u>\$ 297,772</u>	<u>\$ 95,091</u>	<u>\$ 594,059</u>	<u>\$ 594,059</u>	<b>Net Snow &amp; Ice Control</b>	<u>\$ 599,066</u>	<u>\$ 595,013</u>	<u>\$ 592,384</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 62,872	\$ 28,571	\$ 109,343	\$ 109,343	Supervision	\$ 113,717	\$ 113,717	\$ 113,717
59,343	30,790	106,151	106,151	Clerical	111,458	111,458	111,458
2,285	-	5,000	5,000	Overtime	7,500	7,500	7,500
-	-	17,500	17,500	Temporary Clerical/Co-op	20,000	20,000	20,000
				<b>Employee Benefits:</b>			
-	250	-	-	Education/Certification	250	250	250
9,357	4,911	19,728	19,728	Social Security	20,801	20,801	20,801
25,654	12,158	51,779	51,779	Employee Insurance	49,011	49,011	49,011
23,413	11,288	25,997	25,997	Retiree Health Insurance	24,642	24,642	24,642
7,002	-	9,871	9,871	Bonus/Sick Redemption	10,315	10,315	10,315
3,720	4,470	7,870	7,870	Longevity	6,537	6,537	6,537
583	600	1,000	1,000	Clothing	1,000	1,000	1,000
39,804	8,083	27,461	27,461	Retirement Fund	28,875	28,875	28,875
				<b>Other Services and Charges:</b>			
44,209	23,430	46,861	46,861	Transfer to Water System/Engineering Svcs.	48,263	48,263	48,263
736,200	379,098	758,200	758,200	Administrative Expense	780,900	780,900	780,900
<u>\$ 1,014,442</u>	<u>\$ 503,649</u>	<u>\$ 1,186,761</u>	<u>\$ 1,186,761</u>	<b>Total Administration</b>	<u>\$ 1,223,269</u>	<u>\$ 1,223,269</u>	<u>\$ 1,223,269</u>
(93,898)	-	(110,210)	(110,210)	Supervisory wage & benefit allocation	(110,960)	(110,960)	(110,960)
<u>\$ 920,544</u>	<u>\$ 503,649</u>	<u>\$ 1,076,551</u>	<u>\$ 1,076,551</u>	<b>Net Administration</b>	<u>\$ 1,112,309</u>	<u>\$ 1,112,309</u>	<u>\$ 1,112,309</u>
				<b>Summary of Operating Costs:</b>			
\$ 1,863,168	\$ 563,676	\$ 3,223,458	\$ 3,223,458	Routine Maintenance	\$ 3,353,642	\$ 3,288,246	\$ 3,245,779
713,910	132,713	1,240,886	1,240,886	Traffic Services	1,501,004	1,497,122	1,494,599
297,772	95,091	594,059	594,059	Snow and Ice Control	599,066	595,013	592,384
920,544	503,649	1,076,551	1,076,551	Administration	1,112,309	1,112,309	1,112,309
<u>\$ 3,795,394</u>	<u>\$ 1,295,129</u>	<u>\$ 6,134,954</u>	<u>\$ 6,134,954</u>	<b>Total Operating Costs</b>	<u>\$ 6,566,021</u>	<u>\$ 6,492,690</u>	<u>\$ 6,445,071</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 1,256,700	\$ 276,850	\$ 1,258,201	\$ 1,258,201	2021 Michigan Transportation Debt Retirement	\$ 1,257,950	\$ 1,257,950	\$ 1,257,950
311,020	300,189	303,717	303,717	2021A Capital Improvement Refunding	292,750	292,750	292,750
182,750	160,766	169,082	169,082	2015 Capital Improvement Refunding	160,138	160,138	160,138
923,750	270,500	925,500	925,500	2022 Michigan Transportation Debt Retirement	926,250	926,250	926,250
1,670,513	505,750	1,676,000	1,676,000	2023 Michigan Transportation Debt Retirement	1,667,750	1,667,750	1,667,750
1,101,318	133,759	1,102,018	1,102,018	2018 Michigan Transportation Debt Retirement	1,101,968	1,101,968	1,101,968
<u>\$ 5,446,051</u>	<u>\$ 1,647,814</u>	<u>\$ 5,434,518</u>	<u>\$ 5,434,518</u>	<b>Total Debt Service Costs</b>	<u>\$ 5,406,806</u>	<u>\$ 5,406,806</u>	<u>\$ 5,406,806</u>
				<b><u>LOCAL STREET TRANSFER:</u></b>			
<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	Total Local Street Transfer	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>
				<b><u>CONSTRUCTION PROJECTS</u></b>			
				<b>Other Services and Charges:</b>			
<u>\$ 1,444,914</u>	<u>\$ 440,187</u>	<u>\$ 11,312,937</u>	<u>\$ 11,312,937</u>	Capital Improvements	<u>\$ 7,060,000</u>	<u>\$ 7,060,000</u>	<u>\$ 7,060,000</u>

FY24 Projects: Hoover (9 Mile to 10 Mile), Ryan (10 Mile to 11 Mile), & various project's engineering services

FY25 Projects: Sherwood (8 Mile to Toepfer), Chicago (Van Dyke to 13 Mile) and 13 Mile (Chicago to Campbell) & Common (Dequindre to Warner - South Side)

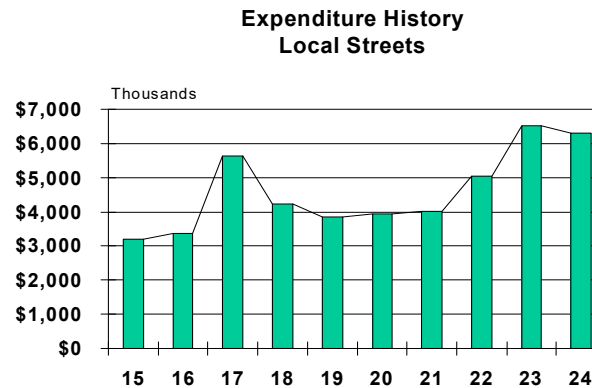
FY26 Projects: Sherwood (Toepfer to 9 Mile), Hayes (Martin to Rudland), Martin (Ryan to David Givens), & HMA Resurfacing

## **Local Streets:**

The Local Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SUMMARY</b> <b>MICHIGAN TRANSPORTATION</b> <b>OPERATING FUNDS - LOCAL STREETS</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>REVENUES:</b>			
\$ 4,472,230	\$ 1,532,981	\$ 4,644,780	\$ 4,644,780	State Shared Weight & Gas Tax	\$ 4,711,613	\$ 4,711,613	\$ 4,711,613
295,580	168,853	325,000	150,000	Interest on Investments	300,000	300,000	300,000
-	-	88,274	88,274	Contribution from General Fund	90,266	90,266	90,266
1,000,000	1,000,000	1,000,000	1,000,000	Contribution from Major Street Fund	1,000,000	1,000,000	1,000,000
556,079	-	550,000	550,000	P.A. 48 - Metro Act	550,000	550,000	550,000
-	-	1,844,532	1,844,532	Fund Balance Appropriated	1,871,688	1,700,143	1,588,743
<u>\$ 6,323,889</u>	<u>\$ 2,701,834</u>	<u>\$ 8,452,586</u>	<u>\$ 8,277,586</u>	<b>Total Local Street Revenues</b>	<u>\$ 8,523,567</u>	<u>\$ 8,352,022</u>	<u>\$ 8,240,622</u>
				<b>EXPENDITURES:</b>			
\$ -	\$ -	\$ 983,500	\$ 983,500	Transfer to Construction Project Funds	\$ 300,000	\$ 300,000	\$ 300,000
6,318,924	2,503,391	7,294,086	7,294,086	Operating Costs	8,223,567	8,052,022	7,940,622
<u>\$ 6,318,924</u>	<u>\$ 2,503,391</u>	<u>\$ 8,277,586</u>	<u>\$ 8,277,586</u>	<b>Total Local Street Expenditures</b>	<u>\$ 8,523,567</u>	<u>\$ 8,352,022</u>	<u>\$ 8,240,622</u>
				<b>NET INCREASE (DECREASE) IN FUND</b> <b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
6,506,195	6,511,160	6,511,160	6,511,160	<b>ESTIMATED FUND BALANCE</b> <b>BEGINNING OF PERIOD</b>	4,841,628	4,841,628	4,841,628
(169,010)	(169,010)	(169,010)	(169,010)	<b>RESERVE FOR:</b> <b>COMPENSATED ABSENCES</b>	(169,010)	(169,010)	(169,010)
-	-	(1,844,532)	(1,844,532)	<b>LESS: FUND BALANCE</b> <b>APPROPRIATED</b>	(1,871,688)	(1,700,143)	(1,588,743)
<u>\$ 6,342,150</u>	<u>\$ 6,540,593</u>	<u>\$ 4,672,618</u>	<u>\$ 4,497,618</u>	<b>ESTIMATED FUND BALANCE</b> <b>(DEFICIT) END OF PERIOD</b>	<u>\$ 2,800,930</u>	<u>\$ 2,972,475</u>	<u>\$ 3,083,875</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 1,086,074	\$ 528,942	\$ 1,203,590	\$ 1,203,590	Permanent Employees	\$ 1,394,678	\$ 1,297,080	\$ 1,297,080
47,077	39,642	131,615	131,615	Overtime	161,093	161,093	80,546
-	-	41,250	41,250	Seasonal Employees	41,250	41,250	41,250
				<b>Employee Benefits:</b>			
967	-	4,262	4,262	Education/Certification	5,026	5,026	5,026
86,654	45,207	113,350	113,350	Social Security	131,776	123,632	117,470
319,776	206,633	434,125	434,125	Employee Insurance	489,979	459,565	457,498
270,390	138,118	290,942	290,942	Retiree Health Insurance	293,595	291,465	289,854
-	-	52,763	52,763	Bonus/Sick Redemption	61,359	56,888	56,888
42,122	-	41,951	41,951	Longevity	52,186	48,312	48,312
467,437	264,848	577,960	577,960	Retirement Fund	540,142	529,496	517,414
-	-	6,267	6,267	Uniforms/Clothing	6,959	6,444	6,444
42,243	18,290	200,000	200,000	<b>Repairs &amp; Maintenance Supplies</b>	200,000	200,000	200,000
				<b>Other Services and Charges:</b>			
79,488	45,897	700,000	700,000	Contractual Services	700,000	700,000	700,000
-	77,050	177,050	177,050	Joint Sealing	180,000	180,000	180,000
1,763,262	-	591,052	591,052	Pavement repairs	1,050,000	1,050,000	1,050,000
987,721	666,847	950,000	950,000	Equipment Rental	1,100,000	1,100,000	1,100,000
<u>\$ 5,193,211</u>	<u>\$ 2,031,474</u>	<u>\$ 5,516,177</u>	<u>\$ 5,516,177</u>	<b>Total Routine Maintenance</b>	<u>\$ 6,408,043</u>	<u>\$ 6,250,251</u>	<u>\$ 6,147,782</u>
122,172	-	227,785	227,785	Supervisory wage & benefit allocation	238,757	238,757	238,757
<u>\$ 5,315,383</u>	<u>\$ 2,031,474</u>	<u>\$ 5,743,962</u>	<u>\$ 5,743,962</u>	<b>Net Routine Maintenance</b>	<u>\$ 6,646,800</u>	<u>\$ 6,489,008</u>	<u>\$ 6,386,539</u>



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 75,801	\$ 35,798	\$ 104,028	\$ 104,028	Permanent Employees	\$ 98,654	\$ 91,750	\$ 91,750
328	-	11,376	11,376	Overtime	11,395	11,395	5,698
				<b>Employee Benefits:</b>			
68	-	369	369	Education/Certification	355	355	355
7,242	2,772	9,525	9,525	Social Security	9,098	8,522	8,087
22,434	14,905	37,522	37,522	Employee Insurance	34,659	32,508	32,361
21,939	12,048	25,326	25,326	Retiree Health Insurance	20,768	20,617	20,503
-	-	4,560	4,560	Bonus/Sick Redemption	4,340	4,024	4,024
2,980	-	3,626	3,626	Longevity	3,691	3,417	3,417
36,112	21,962	49,954	49,954	Retirement Fund	38,207	37,454	36,600
-	-	542	542	Uniforms/Clothing	492	456	456
				<b>Other Services and Charges:</b>			
2,693	1,607	65,000	65,000	Traffic & Street Signs	65,000	65,000	65,000
115,496	45,127	85,000	85,000	Traffic Signal Maintenance	125,000	125,000	125,000
83,587	-	95,000	95,000	Pavement Markings	95,000	95,000	95,000
9,669	4,932	28,000	28,000	Equipment Rental	28,000	28,000	28,000
<u>\$ 378,349</u>	<u>\$ 139,151</u>	<u>\$ 519,828</u>	<u>\$ 519,828</u>	<b>Total Traffic Services</b>	<u>\$ 534,659</u>	<u>\$ 523,498</u>	<u>\$ 516,251</u>
8,641	-	19,688	19,688	Supervisory wage & benefit allocation	16,889	16,889	16,889
<u>\$ 386,990</u>	<u>\$ 139,151</u>	<u>\$ 539,516</u>	<u>\$ 539,516</u>	<b>Net Traffic Services</b>	<u>\$ 551,548</u>	<u>\$ 540,387</u>	<u>\$ 533,140</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS SNOW AND ICE CONTROL:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 15,458	\$ 1,927	\$ 30,438	\$ 30,438	Permanent Employees	\$ 22,921	\$ 21,317	\$ 21,317
9,268	-	3,329	3,329	Overtime	2,648	2,648	1,324
				<b>Employee Benefits:</b>			
16	-	107	107	Education/Certification	83	83	83
1,928	154	2,787	2,787	Social Security	2,114	1,981	1,879
5,453	2,070	10,979	10,979	Employee Insurance	8,053	7,553	7,519
9,173	3,312	7,410	7,410	Retiree Health Insurance	4,825	4,790	4,764
-	-	1,334	1,334	Bonus/Sick Redemption	1,008	935	935
692	-	1,061	1,061	Longevity	858	794	794
14,901	5,530	14,616	14,616	Retirement Fund	8,877	8,702	8,504
-	-	159	159	Uniforms/Clothing	114	106	106
59,037	15,800	255,000	255,000	<b>Repairs &amp; Maintenance Supplies</b>	255,000	255,000	255,000
				<b>Other Services and Charges:</b>			
-	-	20,000	20,000	Contractual Services	20,000	20,000	20,000
48,896	14,521	155,000	155,000	Equipment Rental	175,000	175,000	175,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 167,322</u>	<u>\$ 45,814</u>	<u>\$ 504,720</u>	<u>\$ 504,720</u>	<b>Total Snow &amp; Ice Control</b>	<u>\$ 504,001</u>	<u>\$ 501,409</u>	<u>\$ 499,725</u>
2,008	-	5,761	5,761	Supervisory wage & benefit allocation	3,924	3,924	3,924
<u>\$ 169,330</u>	<u>\$ 45,814</u>	<u>\$ 510,481</u>	<u>\$ 510,481</u>	<b>Net Snow &amp; Ice Control</b>	<u>\$ 507,925</u>	<u>\$ 505,333</u>	<u>\$ 503,649</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:</b>			
				<b>Personnel Services:</b>			
\$ 62,872	\$ 28,571	\$ 109,343	\$ 109,343	Supervision	\$ 113,716	\$ 113,716	\$ 113,716
59,343	30,790	106,151	106,151	Clerical	111,458	111,458	111,458
2,285	-	5,000	5,000	Overtime	7,500	7,500	7,500
-	-	17,500	17,500	Temporary Clerical/Co-op	20,000	20,000	20,000
				<b>Employee Benefits:</b>			
-	250	-	-	Education	250	250	250
11,359	4,911	19,728	19,728	Social Security	20,800	20,800	20,800
25,650	12,158	51,779	51,779	Employee Insurance	49,011	49,011	49,011
23,413	11,288	25,998	25,998	Retiree Health Insurance	24,642	24,642	24,642
7,002	-	9,871	9,871	Bonus/Sick Redemption	10,315	10,315	10,315
3,720	4,469	7,869	7,869	Longevity	6,536	6,536	6,536
583	600	1,000	1,000	Clothing	1,000	1,000	1,000
39,804	8,083	27,461	27,461	Retirement Fund	28,874	28,874	28,874
				<b>Other Services and Charges:</b>			
44,208	23,430	46,861	46,861	Transfer to Water System/Engineering Svcs.	48,262	48,262	48,262
262,682	162,402	324,800	324,800	Administrative Expense	334,500	334,500	334,500
<u>\$ 542,921</u>	<u>\$ 286,952</u>	<u>\$ 753,361</u>	<u>\$ 753,361</u>	<b>Total Administration</b>	<u>\$ 776,864</u>	<u>\$ 776,864</u>	<u>\$ 776,864</u>
(95,700)	-	(253,234)	(253,234)	Supervisory wage & benefit allocation	(259,570)	(259,570)	(259,570)
<u>\$ 447,221</u>	<u>\$ 286,952</u>	<u>\$ 500,127</u>	<u>\$ 500,127</u>	<b>Net Administration</b>	<u>\$ 517,294</u>	<u>\$ 517,294</u>	<u>\$ 517,294</u>
				<b>Summary of Operating Costs:</b>			
\$ 5,315,383	\$ 2,031,474	\$ 5,743,962	\$ 5,743,962	Routine Maintenance	\$ 6,646,800	\$ 6,489,008	\$ 6,386,539
386,990	139,151	539,516	539,516	Traffic Services	551,548	540,387	533,140
169,330	45,814	510,481	510,481	Snow and Ice Control	507,925	505,333	503,649
447,221	286,952	500,127	500,127	Administration	517,294	517,294	517,294
<u>\$ 6,318,924</u>	<u>\$ 2,503,391</u>	<u>\$ 7,294,086</u>	<u>\$ 7,294,086</u>	<b>Total Operating Costs</b>	<u>\$ 8,223,567</u>	<u>\$ 8,052,022</u>	<u>\$ 7,940,622</u>
				<b>CONSTRUCTION PROJECTS</b>			
				<b>Other Services and Charges:</b>			
-	-	983,500	983,500	Capital Improvements	300,000	300,000	300,000
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 983,500</u>	<u>\$ 983,500</u>		<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>

## **LIBRARY**

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials and penal fines collected on state code violations also provide some revenue to operate the library.

In August 2010, the residents of Warren overwhelmingly approved a millage increase of .85 for the next 20 years. This revenue will allow each of the four branches to remain open, maintain adequate staffing levels, and provide substantial funding to increase collections and to upgrade each branch to a state of the art facility.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the Michigan eLibrary (MeL). Participation in the collaborative provides Warren residents interlibrary loan privileges from library collections throughout the state. The Warren Public Library is also a member of the MLibraryCard program which gives Warren residents the ability to borrow material from over 70 participating Michigan libraries while traveling throughout the state.

2024 featured several highlights for the Warren Public Library. The “Adventure Begins at Your Library” Summer Reading Club program had 1,144 participants. The library featured a local, city of Warren author Aeryne Christie who promoted her first science fiction novel, *Shadecursed: The Bestiary Book One*. Author/Illustrator Matt Faulkner discussed his graphic novels and shared the process by which a book is created. Michigan storyteller Lori Springnether Keel, in honor of Women’s History Month, told the “Hello Girl” story of Oleda Joure Christidies, a switchboard operator in the U.S. Army Signal Corps’ famed “Telephone Girls” brigade in WWI who fought for 60 years to win Veteran status. Other programming included mythological heroes, accepting a plant-based lifestyle, Medicare, pain relief with dry needling, chair yoga, and Seasonal Affective Disorder. The library eResource collection usage increased by 25%; Overdrive circulation increased by 18%; Hoopla circulation increased by 27%.

In 2024, the Miller Branch Library underwent a renovation, added 2 new study rooms, an outdoor electronic messaging sign, and newly painted interior, installed an HVAC unit, and added a motorized scooter for patron in-house use. Senior residents, of Warren enjoyed a free bus trip to the Detroit Institute of Arts to hear the music of G-7 performing Motown classics from the 1960’s, 1970’s and took a self-guided tour through the museum. The library received the Will Eisner Graphic Novel Innovation Grant which funded the development of a graphic novel program for underserved middle school students, fostering literacy and creative expression. The project “My First Library Bag” an early literacy grant was funded by the Suburban Library Cooperative and MISD. The canvas bag for babies from birth through age two included a board book, sensory ball, bib and a list of library resources. The canvas bags for ages 3 to 5 included a picture book, egg shaker, a growth chart. A total of four hundred bags were distributed to Warren residents.

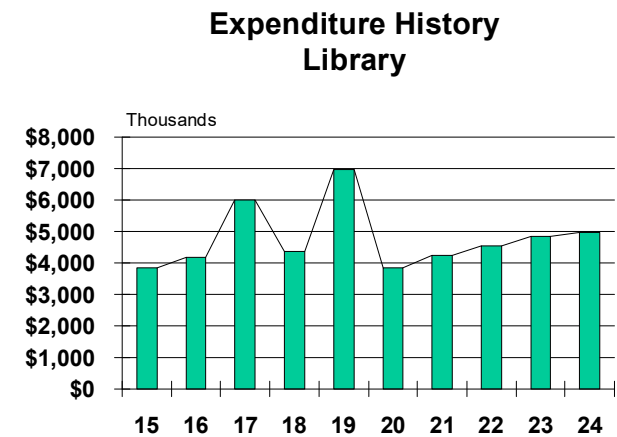
A brief review of 2024 indicates that the Warren Public Library has 70,280 registered borrowers. The library circulated 646,517 items.

## LIBRARY

### Fiscal 2026 Performance Objectives

1. To provide the best selection of current books, periodicals, talking books, electronic books, music CD's, DVD's, and digital access to a variety of materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, eBooks, and the Internet.
3. To provide quality educational, informational and recreational programs for children and adults to enhance quality of life.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Annual Library visits	213,739	250,000	245,000	255,000
Total circulation including digital	646,517	700,000	686,000	705,000
Reference information requests	54,572	53,000	57,000	60,000
Total registered borrowers	70,280	80,000	70,000	75,000
Items loaned to other libraries	48,050	60,000	53,000	60,000
Items received from other libraries	48,616	50,000	51,000	52,000
Total circulation of children's materials	145,881	160,000	154,000	160,000
Materials added to the collection	32,361	31,000	29,000	32,000
Materials deleted from the collection	26,527	20,000	22,000	20,000
Children's story hour attendance	3,645	6,000	5,000	6,000
Computer sessions, incl. wireless	195,357	160,000	200,000	200,000
Attendance-children programs	10,641	11,000	10,000	11,000
Virtual visits to Library website	205,156	215,000	225,000	230,000
Early Literacy attendance	6,217	5,000	7,000	7,000
School visits to library	217	200	200	210



SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 117,691	1	\$ 117,691	1	\$ 117,691	1 (g)	\$ 145,000
Senior Administrative Secretary	1	70,987	1 (e)	75,755	1 (e)	75,755	1	70,987
Branch Library Supervisor	4	93,761	5 (b)	93,761	5 (b)	93,761	4	93,761
Branch Librarian	5	75,755	6 (b)	75,755	6 (b)	75,755	5	75,755
Library Technician	6	64,716	8 (b)	64,716	8 (b)	64,716	6	64,716
Office Assistant	5	43,894	1 (d)	43,894	1 (d)	43,894	5	43,894
Circulation Clerk	-	-	6 (b)	60,967	6 (b)	60,967	-	-
Library Asst - Outreach Grant	1	68,928	1 (f)	75,755	1 (f)	75,755	1	68,928
Library Building & Grounds Maintenance Specialist	1	69,618	1	69,618	1	69,618	- (d)	-
Custodian	-	-	3 (b)	44,783	3 (b)	44,783	-	-
Library Pages and Assistant Librarians (Substitutes)		300,000		300,000		300,000		300,000
Overtime	—	20,000	—	20,000	—	20,000	—	20,000
Total Personnel	<u>24</u>		<u>33</u>		<u>33</u>		<u>23</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New Position.

(d) Eliminate Position. Library Building & Grounds Maintenance Specialist moved to Building Maintenance.

(e) Reflects additional wage increase of \$4,768 (6.72%) prior to 7/1/25 contractual raise.

(f) Reflects additional wage increase of \$6,827 (9.90%) prior to 7/1/25 contractual raise.

(g) Reflects additional wage increase of \$27,309 (23.2%) prior to 7/1/25 contractual raise.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>LIBRARY</u></b> <b><u>SPECIAL REVENUE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 5,141,060	\$ 2,701,086	\$ 5,380,815	\$ 5,380,815	Property Tax Revenue	\$ 5,542,239	\$ 5,621,057	\$ 5,621,057
30,999	21,930	43,865	43,865	Industrial Facilities Tax	45,181	43,619	43,619
787,934	271,130	275,000	275,000	Reimbursement for Personal Property Loss	775,000	775,000	775,000
78,000	-	90,000	90,000	Penal Fines	90,000	90,000	90,000
11,143	4,894	25,000	25,000	Over the Counter Fines	25,000	25,000	25,000
348,108	192,672	200,000	200,000	Interest on Investments	225,000	225,000	225,000
-	82,342	2,000,000	2,000,000	Other Federal Grants - ARPA	-	-	-
-	-	-	-	Emergency Connectivity Grant	-	-	-
142,253	-	75,000	75,000	State Aid	75,000	75,000	75,000
-	-	-	-	Renaissance Zone Reimbursement	-	-	-
30,382	13,611	30,000	30,000	Copy Machine User Fees	30,000	30,000	30,000
11,268	5,060	11,000	11,000	Lost Book Fees	11,000	11,000	11,000
994	206	2,000	2,000	Video User Fees	2,000	2,000	2,000
3,906	1,588	8,000	8,000	Non-Resident Internet Fees/Room Use	8,000	8,000	8,000
236,952	6,160	10,500	10,500	Miscellaneous	10,500	10,500	10,500
-	-	-	-	Fund Balance Appropriated	412,714	335,458	-
<u>\$ 6,822,999</u>	<u>\$ 3,300,679</u>	<u>\$ 8,151,180</u>	<u>\$ 8,151,180</u>	<b>Total Revenues</b>	<u>\$ 7,251,634</u>	<u>\$ 7,251,634</u>	<u>\$ 6,916,176</u>
				<b><u>EXPENDITURES:</u></b>			
\$ 1,724,475	\$ 866,506	\$ 2,034,776	\$ 2,034,776	Personnel Services	\$ 2,772,491	\$ 2,772,491	\$ 2,062,548
1,337,900	716,589	1,500,789	1,500,789	Employee Benefits	1,801,131	1,801,131	1,403,618
67,651	11,844	90,000	90,000	Supplies	90,000	90,000	90,000
1,400,076	623,541	1,662,403	1,662,403	Other Services and Charges	1,793,512	1,793,512	1,793,512
453,342	251,734	2,588,000	2,588,000	Capital Outlay	794,500	794,500	794,500
<u>\$ 4,983,444</u>	<u>\$ 2,470,214</u>	<u>\$ 7,875,968</u>	<u>\$ 7,875,968</u>	<b>Total Expenditures</b>	<u>\$ 7,251,634</u>	<u>\$ 7,251,634</u>	<u>\$ 6,144,178</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 1,839,555	\$ 830,465	\$ 275,212	\$ 275,212	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ 771,998
				<b>ESTIMATED FUND BALANCE</b>			
5,868,783	7,708,338	7,708,338	7,708,338	<b>BEGINNING OF PERIOD</b>	7,983,550	7,983,550	7,983,550
				<b>RESERVE FOR:</b>			
(289,419)	(289,419)	(289,419)	(289,419)	<b>COMPENSATED ABSENCES</b>	(289,419)	(289,419)	(289,419)
				<b>LESS: FUND BALANCE</b>			
				<b>APPROPRIATED</b>	(412,714)	(335,458)	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<b>ESTIMATED FUND BALANCE</b>			
<u>\$ 7,418,919</u>	<u>\$ 8,249,384</u>	<u>\$ 7,694,131</u>	<u>\$ 7,694,131</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 7,281,417</u>	<u>\$ 7,358,673</u>	<u>\$ 8,466,129</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>LIBRARY</b> <b>SPECIAL REVENUE FUND</b> <b>EXPENDITURES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 113,181	\$ 58,393	\$ 119,737	\$ 119,737	Appointed Official	\$ 123,341	\$ 123,341	\$ 151,961
1,412,244	680,559	1,579,539	1,579,539	Permanent Employees	2,312,150	2,312,150	1,573,587
189,757	125,285	300,000	300,000	Permanent Part-time Employees - Pages	300,000	300,000	300,000
222	84	20,000	20,000	Overtime	20,000	20,000	20,000
9,071	2,185	15,500	15,500	Shift Premium	17,000	17,000	17,000
				<b>Employee Benefits:</b>			
22,000	22,000	25,000	25,000	Education Allowance	29,000	29,000	25,000
138,143	71,030	165,605	165,605	Social Security	224,930	224,930	168,266
396,757	232,356	494,231	494,231	Employee Insurance	663,065	663,065	445,262
207,221	99,830	203,855	203,855	Retiree Health Insurance	219,407	219,407	203,997
32,036	15,465	38,926	38,926	Bonus/Sick Redemption	52,259	52,259	45,497
41,491	25,870	47,166	47,166	Longevity	63,875	63,875	48,053
491,677	241,638	516,406	516,406	Retirement Fund	535,395	535,395	458,343
8,575	8,400	9,600	9,600	Clothing Allowance	13,200	13,200	9,200
67,651	11,844	90,000	90,000	<b>Office Supplies</b>	90,000	90,000	90,000
				<b>Other Services and Charges:</b>			
10,230	4,243	20,000	20,000	Copy Machine Expense	20,000	20,000	20,000
216,858	110,131	364,200	364,200	Contractual Services	406,700	406,700	406,700
174,519	101,483	225,000	225,000	Cooperative Services	250,000	250,000	250,000
71,127	-	75,000	75,000	Library Cooperative-Indirect Aid	75,000	75,000	75,000
95	16	3,000	3,000	Postage	4,500	4,500	4,500
724	-	100	100	Unemployment Costs	1,000	1,000	1,000
16,151	4,153	18,600	18,600	Digital Video Discs	21,200	21,200	21,200
100,985	28,828	108,000	108,000	Library Circulating Materials	127,000	127,000	127,000
25,949	-	22,000	22,000	Periodicals	40,000	40,000	40,000
6,783	3,020	17,700	17,700	Telephone	17,700	17,700	17,700
-	-	200	200	Mileage	200	200	200
961	693	3,000	3,000	Vehicle Maintenance Expense	4,000	4,000	4,000
12,224	4,838	15,000	15,000	Conferences & Workshops	15,000	15,000	15,000
-	-	50,000	50,000	Marketing/Promotions	50,000	50,000	50,000
-	-	100	100	Book Binding	100	100	100
208,109	85,035	250,000	250,000	Public Utilities	250,000	250,000	250,000
122,274	10,704	47,000	47,000	Building Maintenance	57,500	57,500	57,500
107,287	102,403	107,503	107,503	Cap Imprvmt Refunding Bonds, Series 2021C	107,112	107,112	107,112
48,700	25,296	50,600	50,600	Insurance and Bonds	52,600	52,600	52,600
277,100	142,698	285,400	285,400	Administrative Expense	293,900	293,900	293,900

(Continued)



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES (Continued):</u> <u>Capital Outlay:</u>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 118,255	\$ -	\$ 142,000	\$ 142,000	Improvements	\$ 379,000	\$ 379,000	\$ 379,000
-	56,476	64,000	64,000	Vehicles	-	-	-
24,089	2,540	56,000	56,000	Equipment	63,500	63,500	63,500
310,998	110,376	326,000	326,000	Books	352,000	352,000	352,000
-	-	-	-	Emergency Connectivity Grant	-	-	-
-	82,342	2,000,000	2,000,000	ARPA Expenditures	-	-	-
<u>\$ 4,983,444</u>	<u>\$ 2,470,214</u>	<u>\$ 7,875,968</u>	<u>\$ 7,875,968</u>	<b>Total Expenditures</b>	<u>\$ 7,251,634</u>	<u>\$ 7,251,634</u>	<u>\$ 6,144,178</u>

## **RECREATION**

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 30 City parks. While the land acreage may not meet the needs of the community, the locations of the 30 parks play a vital role in the community, especially since numerous schools have closed in the past 25 years. The total parkland is 370 acres and the department will continue to focus on opportunities to increase parkland whenever feasible. We want to continue to replace and update equipment in our parks including play structures, restrooms, pavilions and athletic facilities. All newly renovated restrooms and pavilions are ADA compliant. ADA compliant play structures are scheduled to be installed at Veteran's Memorial Park and Licht Park in 2025. We are in the process of creating destination parks for residents. Currently, Veteran's Memorial Park is defined as a destination park with its nine hole disc golf course. In 2025, Eckstein Park will be the home of the largest skate park in Michigan with a 40,000 square foot skate park and a 15,000 square foot BMX track. Wiegand Park will also be defined as a destination park with a new splash pad ready for use in 2025.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement of the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes. The department offers year-round recreation programs, including baseball, ice skating, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, and special events. All of the special events held in the past year have been a huge success with residents. The department also has indoor facilities at Fitzgerald Senior Recreation Center, Owen Jax Recreation Center, Stilwell Manor, City Square and the Warren Community Center. Fitzgerald Recreation Center is open Tuesdays and Thursdays for senior programs, activities, and various events throughout the year. Owen Jax Recreation Center is open five days a week and offers activities and various events throughout the year.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150-foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, and a senior citizen wing. The center has been very successful and widely used with over 4,700 memberships at this time. We had almost 260,000 visitors to the community center in the past year. Many improvements have been made to the Warren Community Center to improve our services. The fitness center was completely renovated with new equipment in 2023. The Warren Community Center former Café was completely renovated to be the one of the new TRX fitness family. TRX is a form of suspension training that uses bodyweight exercises to develop strength, balance, flexibility and core stability simultaneously. In the aquatics area, play structure replacements and water park improvements are anticipated.

We operate most of our programs and activities with use of part time staff supervised by full time employees. Part time staff hours vary throughout the year as programs start and stop as the year goes on. We have more staff hired during the summer months to upkeep our parks and in the winter months to run operations at the Ice Rink.

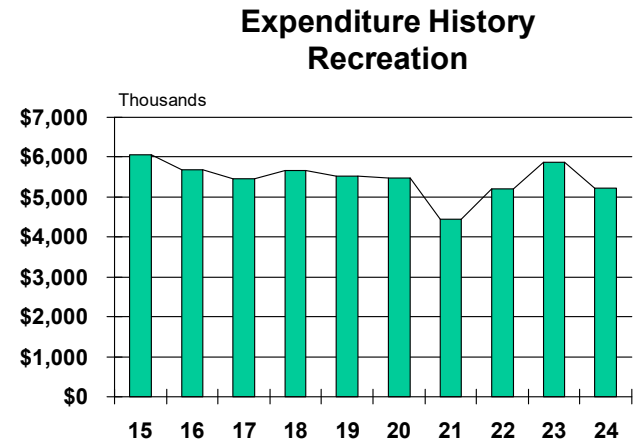
Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

## RECREATION

### Fiscal 2026 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all City parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to promote membership growth and total usage of the Warren Community Center.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Pavilion rentals	400	400	600	650
Bus transportation	6,350	1,750	6,500	6,500
Special event youth participation	1,500	2,000	2,000	2,000
Senior special events	500	500	500	500
Adult & youth sports participants	5,000	6,000	5,500	5,500
Senior programs	500	500	500	500
Senior sports programs	500	600	600	600
WCC pool attendance	50,000	50,000	55,000	55,000
Swim lesson registration	500	500	750	750
Yearly pass registration	1,500	1,500	1,750	1,750



SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>PARKS AND RECREATION</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Parks and Recreation Director	1	\$ 126,047	1	\$ 126,047	1	\$ 126,047	1	\$ 126,047
Assistant Director Parks & Recreation	1	106,382	1	106,382	1	106,382	1	106,382
Parks & Forestry Supervisor	1	84,735	- (d)	-	- (d)	-	- (d)	-
Event & Facility Administrator	-	-	1 (b)	62,400	1 (b)	62,400	1 (b)	62,400
Program Supervisor	1	82,577	1	82,577	1	82,577	1	82,577
Sports Supervisor	-	-	1 (c)	70,000	1 (c)	70,000	1 (c)	70,000
Event & Sports Supervisor	1	49,584	- (c)	-	- (c)	-	- (c)	-
Aquatics Supervisor	1	82,577	1	82,577	1	82,577	1	82,577
Seasonal Employees		980,000		1,085,000		1,085,000		1,085,000
Seasonal Employees - Transportation		140,000		140,000		140,000		140,000
<u>MAINTENANCE</u>								
Parks and Recreation Maintenance Specialist*	5	\$ 61,360	2 (c,d)	\$ 61,360	2 (c,d)	\$ 61,360	2 (c,d)	\$ 61,360
Parks and Recreation Maintenance Technician	-	-	2 (c)	62,400	2 (c)	62,400	2 (c)	62,400
Seasonal Employees		85,000		-		-		-
Overtime - Supervision		5,000		30,000		30,000		30,000
Overtime - Maintenance	—	20,000	—	40,000	—	40,000	—	40,000
Total Personnel	<u>11</u>		<u>10</u>		<u>10</u>		<u>10</u>	

\*Referred to as Parks and Recreation Maintenance Assistant in previous budgets.

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New Position.

(c) Reclassification of one (1) Events & Sports Supervisor to one (1) Sports Supervisor and two (2) P&R Maintenance Specialists to two (2) P&R Maintenance Technicians.

(d) Eliminate Position.

SPECIAL REVENUE FUND								
ACTUAL, ESTIMATED, REQUESTED AND APPROVED								
FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>RECREATION SPECIAL REVENUE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council	
\$ 3,752,267	\$ 1,969,092	\$ 3,922,032	\$ 3,922,032	Property Tax Revenue	\$ 4,088,857	\$ 4,096,931	\$ 4,096,931	
22,594	15,984	31,973	31,973	Industrial Facilities Tax	31,735	31,797	31,797	
574,291	197,615	385,000	385,000	Reimbursement for Personal Property Loss	575,000	575,000	575,000	
75,222	56,660	74,285	74,285	MDOT Grant	74,285	74,285	74,285	
211,427	63,338	191,612	191,612	S.M.A.R.T. Community Credit Grant	191,612	191,612	191,612	
-	536,678	1,388,822	2,200,000	Other Federal Grants - ARPA	-	-	-	
223,140	109,989	175,000	175,000	Recreation Fees	175,000	175,000	175,000	
791,286	153,204	525,000	925,000	Warren Community Center Fees	925,000	925,000	925,000	
3,530	1,055	15,000	15,000	Downtown Ice Rink Fees	15,000	15,000	5,000	
-	-	-	20,000	Senior Transportation	20,000	20,000	20,000	
1,485	220	35,000	70,000	Special Events	70,000	70,000	70,000	
36,438	1,000	40,000	40,000	Sponsored Events	40,000	40,000	40,000	
-	-	350	350	Bingo Fees	350	350	350	
136,546	60,460	125,000	93,000	Interest on Investments	93,000	93,000	93,000	
103,665	87,534	87,534	68,136	Tower/Lease Proceeds	68,136	68,136	68,136	
20,000	-	1,500,000	1,500,000	Community Enhancement/Placemaking Grant	-	-	-	
7,602	-	7,500	7,500	Miscellaneous: Sale of Property/Equipment	7,500	7,500	7,500	
-	-	1,200,272	1,195,772	Fund Balance Appropriated	562,639	-	-	
<u>\$ 5,959,493</u>	<u>\$ 3,252,829</u>	<u>\$ 9,704,380</u>	<u>\$ 10,914,660</u>	<b>Total Revenues</b>	<u>\$ 6,938,114</u>	<u>\$ 6,383,611</u>	<u>\$ 6,373,611</u>	
<b>EXPENDITURES:</b>								
\$ 1,862,276	\$ 1,034,292	\$ 2,070,889	\$ 2,070,889	Personnel Services	\$ 2,116,428	\$ 2,108,595	\$ 2,108,595	
895,537	472,743	1,117,325	1,117,325	Employee Benefits	1,057,860	1,055,599	1,055,599	
157,579	76,961	206,900	206,900	Supplies	239,000	239,000	239,000	
2,183,736	1,178,160	2,625,752	2,621,252	Other Services and Charges	2,809,826	2,809,826	2,809,826	
355,405	1,247,456	4,087,116	4,898,294	Capital Outlay	715,000	60,000	60,000	
<u>\$ 5,454,533</u>	<u>\$ 4,009,612</u>	<u>\$ 10,107,982</u>	<u>\$ 10,914,660</u>	<b>Total Expenditures</b>	<u>\$ 6,938,114</u>	<u>\$ 6,273,020</u>	<u>\$ 6,273,020</u>	
<b>NET INCREASE (DECREASE) IN FUND</b>								
\$ 504,960	\$ (756,783)	\$ (403,602)	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ 110,591	\$ 100,591	
<b>ESTIMATED FUND BALANCE</b>								
2,379,995	2,884,955	2,884,955	2,884,955	<b>BEGINNING OF PERIOD</b>	1,281,081	1,281,081	1,281,081	
<b>RESERVE FOR:</b>								
(83,078)	(83,078)	(83,078)	(83,078)	<b>COMPENSATED ABSENCES</b>	(83,078)	(83,078)	(83,078)	
-	-	-	-	<b>CAPITAL OUTLAY</b>	-	-	-	
<b>LESS: FUND BALANCE</b>								
-	-	(1,200,272)	(1,195,772)	<b>APPROPRIATED</b>	(562,639)	-	-	
<b>ESTIMATED FUND BALANCE</b>								
<u>\$ 2,801,877</u>	<u>\$ 2,045,094</u>	<u>\$ 1,198,003</u>	<u>\$ 1,606,105</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 635,364</u>	<u>\$ 1,308,594</u>	<u>\$ 1,298,594</u>	

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>RECREATION SPECIAL REVENUE FUND EXPENDITURES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 130,654	\$ 60,344	\$ 128,239	\$ 128,239	Appointed Official	\$ 132,098	\$ 130,828	\$ 130,828
358,456	152,181	412,913	412,913	Permanent Employees	423,328	419,257	419,257
165,423	111,280	299,737	299,737	Permanent Employees - Maintenance	263,002	260,510	260,510
				Seasonal Employees:			
1,057,810	630,587	980,000	980,000	Recreation	1,085,000	1,085,000	1,085,000
-	-	85,000	85,000	Maintenance	-	-	-
1,790	5,659	5,000	5,000	Overtime - Supervision	30,000	30,000	30,000
7,208	7,164	20,000	20,000	Overtime - Maintenance	40,000	40,000	40,000
-	-	-	-	Shift Premium	3,000	3,000	3,000
				<b>Employee Benefits:</b>			
2,500	3,500	2,500	2,500	Education Allowance	3,500	3,500	3,500
125,810	69,353	151,465	151,465	Social Security	155,805	155,181	155,181
203,757	133,377	377,316	377,316	Employee Insurance	321,590	321,318	321,318
261,282	125,788	255,768	255,768	Retiree Health Insurance	256,381	256,257	256,257
20,891	-	24,788	24,788	Bonus/Sick Redemption	31,434	31,132	31,132
12,900	5,688	15,246	15,246	Longevity	16,196	16,172	16,172
252,267	124,663	271,821	271,821	Retirement Fund	254,933	254,018	254,018
3,413	3,600	4,400	4,400	Clothing/Uniforms	4,000	4,000	4,000
				<b>Supplies:</b>			
6,025	4,947	17,700	17,700	Office Supplies	10,000	10,000	10,000
-	-	200	200	Bingo Operating Supplies	-	-	-
3,696	2,018	10,000	10,000	Operating Supplies	10,000	10,000	10,000
47,659	34,194	60,000	60,000	Playground & Athletic Supplies	100,000	100,000	100,000
100,199	35,802	115,000	115,000	Repair & Maintenance Supplies	115,000	115,000	115,000
				<b>Other Services and Charges:</b>			
802,501	453,239	902,750	902,750	Contractual Services	1,045,000	1,045,000	1,045,000
10,457	5,288	12,000	12,000	Postage	25,000	25,000	25,000
		-	-	Unemployment Costs	2,500	2,500	2,500
43,350	23,231	149,614	149,614	Building Maintenance	115,000	115,000	115,000
12,938	-	25,000	25,000	Tree Maintenance	25,000	25,000	25,000
22,750	6,298	39,350	39,350	Telephone	41,500	41,500	41,500
40,513	20,109	45,000	45,000	Vehicle Maintenance Expense	55,000	55,000	55,000
-	-	4,500	-	Conferences & Workshops	7,000	7,000	7,000
23,848	17,509	90,000	90,000	Marketing /Promotions-Program Advertise	90,000	90,000	90,000
168,700	87,696	175,400	175,400	Insurance and Bonds	182,400	182,400	182,400
508,787	187,894	500,000	500,000	Public Utilities	525,000	525,000	525,000

(Continued)

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued):</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 188	\$ -	\$ 55,000	\$ 55,000	Horticulture Consultant	\$ 55,000	\$ 55,000	\$ 55,000
1,036	4,300	5,000	5,000	Rentals & Janitorial Service	10,000	10,000	10,000
49,864	22,514	70,000	70,000	Special Events	70,000	70,000	70,000
28,994	8,160	40,000	40,000	Sponsored Events	40,000	40,000	40,000
11,356	1,143	15,000	15,000	Downtown Ice Rink Expense	20,000	20,000	20,000
250,337	238,940	250,838	250,838	Cap Imprvmt Refunding Bonds, Series 2021C	249,926	249,926	249,926
143,700	73,998	148,000	148,000	Administrative Expense	152,400	152,400	152,400
				<b>Capital Outlay:</b>			
199,720	4,806	1,054,294	1,054,294	Capital Improvements	655,000	-	-
66,024	59,850	84,000	84,000	Equipment - Vehicle	-	-	-
69,661	47,373	60,000	60,000	Equipment - Recreation	60,000	60,000	60,000
20,000	-	-	-	Weigand Splashpad	-	-	-
-	598,749	1,500,000	1,500,000	Community Enhancement Grant	-	-	-
-	536,678	1,388,822	2,200,000	ARPA Expenditures	-	-	-
<u>\$ 5,236,464</u>	<u>\$ 3,907,920</u>	<u>\$ 9,851,661</u>	<u>\$ 10,658,339</u>	<b>Total Expenditures</b>	<u>\$ 6,680,993</u>	<u>\$ 6,015,899</u>	<u>\$ 6,015,899</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>RECREATION</u></b> <b><u>SPECIAL REVENUE FUND</u></b> <b><u>TRANSPORTATION EXPENDITURES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 140,935	\$ 67,077	\$ 140,000	\$ 140,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				<b>Employee Benefits:</b>			
10,781	5,131	10,710	10,710	Social Security	10,710	10,710	10,710
1,936	1,643	3,311	3,311	Employee Insurance	3,311	3,311	3,311
				<b>Supplies:</b>			
-	-	2,000	2,000	Office Supplies	2,000	2,000	2,000
-	-	2,000	2,000	Operating Supplies	2,000	2,000	2,000
				<b>Other Services and Charges:</b>			
6,412	1,164	15,000	15,000	Contractual Services	15,000	15,000	15,000
-	-	200	200	Postage	200	200	200
3,897	4,370	15,000	15,000	Building Maintenance	15,000	15,000	15,000
569	-	1,000	1,000	Telephone	1,000	1,000	1,000
23,732	8,620	25,000	25,000	Vehicle Maintenance Expense	25,000	25,000	25,000
9,507	3,139	18,000	18,000	Public Utilities	18,000	18,000	18,000
20,300	10,548	21,100	21,100	Insurance and Bonds	21,900	21,900	21,900
-	-	3,000	3,000	Bus Rental	3,000	3,000	3,000
<u>\$ 218,069</u>	<u>\$ 101,692</u>	<u>\$ 256,321</u>	<u>\$ 256,321</u>	<b>Total Expenditures</b>	<u>\$ 257,121</u>	<u>\$ 257,121</u>	<u>\$ 257,121</u>



## **COMMUNICATIONS**

The Communications Special Revenue Fund was established to account for fees received under provisions of the cable television franchise agreements. The Warren Communications Department operates from franchise fees received from Comcast, Wide Open West and AT&T. Historically, Comcast has generated the largest and most significant revenue through its subscribers.

This Special Revenue Fund ensures that a thorough cable television based infrastructure is maintained throughout the franchise's life in order to serve the City of Warren's public and government. The revenues received in this fund can only be used for communication purposes.

The department currently operates with a director, five full-time and twelve part-time team members. Our part-time staff includes our Web Specialist, and eleven staff members that do not work set schedules but are given hours as needed to complete specific assignments.

The Communications Department produces two channels of access cable television programming, available on Comcast (channels 5 and 12), WOW (channels 10 and 18), and AT&T (channel 99). Additional responsibilities and support encompass, but are not limited to, the following:

- Manage all press releases and press inquiries for the City
- Daily updates and maintenance to the City's cityofwarren.org external website
- Manage City's Social Media platforms
  - Includes City of Warren, Warren Parks & Recreation, Warren Community Center, TV Warren, MI Warren, and City of Warren Fire Department
  - Assist City of Warren Police Department when needed
- Provide graphic design for City flyers, pamphlets, logos, posters, etc.
- Create & design City Calendar
- Create training videos for Warren Fire Department, Warren Police Department and Warren Planning Commission
- Create informational videos for City departments, including but not limited to Water, Waste Water, Police, Parks & Recreation, DPW, and Sanitation
- Manage Warren CAN - City Alert System
- Oversee & manage Warren Community Center Auditorium, including renting of the facility and audio/visual support for all programs in the auditorium
- Produce programming for and maintain TV Warren's Government and Community Cable Stations as well as online on-demand programming through Vimeo
- Provide livestream for City Council Meetings and ADA request.
- Daily updates, maintenance, and blog posts for MIWarren.org - soon to be rebranded to "We Are Warren"
- Oversee and manage Cable TV Emergency Alert System
- Create all Cable bulletin board notices
- Provide photography at City events

We continually replace antiquated equipment and are currently making necessary upgrades to our auditorium. These upgrades will enhance our audio and video quality operation for our meetings, improve our workflow and help Warren residents stay informed.

## COMMUNICATIONS

### Fiscal 2026 Performance Objectives

1. To increase residents' access to more meetings through video streaming.
2. To enhance our branding/promotions tier of the Communications Department.
3. To bring back our stellar internship program.
4. To continue to support City departments/stakeholders with their communication needs.
5. To help develop and execute campaigns that enhance City services.
6. To enhance public safety by collaborating with the Police & Fire Departments to communicate safety measures, emergency alerts, and public health information to residents.
7. Promote City's green initiatives and sustainable practices via infomercials, social media campaigns and new programming.
8. To work with the Police & Fire Departments to effectively manage communications during crises.
9. To expand emergency communications to residents and City employees via the CAN alert system.
10. To educate City departments on ADA document and website guidelines.
11. To create new cable programming that connects local government with Warren citizens.
12. To enhance public relations by building and maintaining a positive public image through media relations and community engagement.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Meeting coverage (City Council, Zoning Board, Planning Commission)	66	70	70	70
Newsbeat magazine	4	4	0	0
Annual calendar	1	1	1	1
Original programs (sporting events, concerts, talk shows, etc.)	262	245	262	270
Auditorium support (plays, rentals, recitals, meetings, etc.)	105	103	105	105
Bulletin board postings (garage sales, non-profit ads, City information, etc.)	100	120	100	120
Snow and storm alerts (emergency information crawl on channels)	4	4	4	4
Website postings and updates (community events, department services)	5,500	5,200	5,500	5,500
Internship program (number of interns)	1	6	3	4
Public service announcements	20	35	20	25
Truck Productions	22	30	22	22

**Expenditure History  
Communications**



SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 99,117	1	\$ 99,117	1	\$ 99,117	1	\$ 99,117
Communications Specialist	1	80,874	1	80,874	1	80,874	1	80,874
Media Specialist 1	1	72,820	1	72,820	1	72,820	1	72,820
Broadcast Engineer	1	69,583	1	69,583	1	69,583	1	69,583
Videographer/Editor	1	64,141	1	64,141	1	64,141	1	64,141
Administrative Clerk	1	60,967	1	60,967	1	60,967	1	60,967
Part-time Employees		300,000		150,000		150,000		150,000
Overtime	—	7,613	—	7,613	—	7,613	—	7,613
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35 Local 412 Unit 59 and Local 227 contracts that expire 6/30/25.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>COMMUNICATIONS SPECIAL REVENUE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 1,491,623	\$ 656,302	\$ 1,595,890	\$ 1,655,890	Cable TV Franchise Fees	\$ 1,665,000	\$ 1,665,000	\$ 1,665,000
97,945	39,416	75,000	75,000	Interest on Investments	77,250	77,250	77,250
17,330	10,917	12,000	12,000	Lease Proceeds	12,000	12,000	12,000
14	-	200	200	Miscellaneous	200	200	200
-	-	693,355	693,355	Fund Balance Appropriated	297,053	291,326	291,326
<u>\$ 1,606,912</u>	<u>\$ 706,635</u>	<u>\$ 2,376,445</u>	<u>\$ 2,436,445</u>	<b>Total Revenues</b>	<u>\$ 2,051,503</u>	<u>\$ 2,045,776</u>	<u>\$ 2,045,776</u>
<b>EXPENDITURES:</b>							
\$ 511,833	\$ 262,856	\$ 612,308	\$ 762,308	Personnel Services	\$ 626,603	\$ 622,092	\$ 622,092
321,629	171,004	467,443	479,113	Employee Benefits	458,148	456,932	456,932
21,686	12,345	35,500	35,500	Supplies	34,500	34,500	34,500
1,109,947	481,347	804,327	913,274	Other Services and Charges	852,252	852,252	852,252
83,813	-	246,250	246,250	Capital Outlay	80,000	80,000	80,000
<u>\$ 2,048,908</u>	<u>\$ 927,552</u>	<u>\$ 2,165,828</u>	<u>\$ 2,436,445</u>	<b>Total Expenditures</b>	<u>\$ 2,051,503</u>	<u>\$ 2,045,776</u>	<u>\$ 2,045,776</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>							
\$ (441,996)	\$ (220,917)	\$ 210,617	\$ -		\$ -	\$ -	\$ -
<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>							
2,512,225	2,070,229	2,070,229	2,070,229		1,587,491	1,587,491	1,587,491
<b>RESERVE FOR: COMPENSATED ABSENCES</b>							
(67,527)	(67,527)	(67,527)	(67,527)		(67,527)	(67,527)	(67,527)
<b>LESS: FUND BALANCE APPROPRIATED</b>							
-	-	(693,355)	(693,355)		(297,053)	(291,326)	(291,326)
<u>\$ 2,002,702</u>	<u>\$ 1,781,785</u>	<u>\$ 1,519,964</u>	<u>\$ 1,309,347</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 1,222,911</u>	<u>\$ 1,228,638</u>	<u>\$ 1,228,638</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>COMMUNICATIONS SPECIAL REVENUE FUND EXPENDITURES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 408,865	\$ 215,797	\$ 454,695	\$ 454,695	Permanent Employees	\$ 468,990	\$ 464,479	\$ 464,479
94,793	41,219	150,000	300,000	Part-time Employees	150,000	150,000	150,000
8,175	5,839	7,613	7,613	Overtime	7,613	7,613	7,613
				<b>Employee Benefits:</b>			
3,000	3,000	3,500	3,500	Education Allowance	4,000	4,000	4,000
39,645	20,687	49,378	60,853	Social Security	50,567	50,202	50,202
90,580	49,273	203,160	203,355	Employee Insurance	199,054	198,994	198,994
75,639	36,804	75,823	75,823	Retiree Health Insurance	74,441	74,362	74,362
3,790	-	17,585	17,585	Bonus/Sick Redemption	18,142	17,968	17,968
6,718	7,000	9,552	9,552	Longevity	9,749	9,686	9,686
1,750	2,750	2,400	2,400	Clothing Allowance	2,400	2,400	2,400
100,507	51,490	106,045	106,045	Retirement Fund	99,795	99,320	99,320
				<b>Supplies:</b>			
1,761	416	3,500	3,500	Office	3,500	3,500	3,500
18,809	11,929	30,000	30,000	Operating	30,000	30,000	30,000
1,116	-	2,000	2,000	Tapes/DVD's	1,000	1,000	1,000
				<b>Other Services and Charges:</b>			
47,834	22,949	75,000	75,000	Contractual Services	61,000	61,000	61,000
13,362	13,534	30,000	110,000	Postage	30,000	30,000	30,000
-	-	-	-	Unemployment	1,500	1,500	1,500
2,689	723	9,000	9,000	Telephone	7,500	7,500	7,500
2,558	1,269	4,000	4,000	Vehicle Maintenance	4,000	4,000	4,000
-	-	3,500	3,500	Conferences & Workshops	3,500	3,500	3,500
12,742	-	-	-	Community Promotion/Outreach Programs	-	-	-
48,700	25,296	50,600	50,600	Insurance and Bonds	52,600	52,600	52,600
101,335	39,270	105,000	115,000	Public Utilities	120,000	120,000	120,000
13,235	-	13,835	13,835	Memberships & Dues	13,615	13,615	13,615
2,688	-	5,000	5,000	Sets and Design	5,000	5,000	5,000
20,988	10,938	27,000	27,000	Web site	23,500	23,500	23,500
31,559	-	36,053	55,000	City Calendar	55,000	55,000	55,000
2,000	-	2,000	2,000	Music Library	2,000	2,000	2,000
-	-	-	-	City Newsletter	-	-	-
45,248	21,908	60,000	60,000	Software & Contractual Service	91,000	91,000	91,000
24,985	4,116	25,000	25,000	Auditorium Expense	25,000	25,000	25,000
382,400	-	-	-	Administrative Expense	-	-	-
357,624	341,343	358,339	358,339	Cap Imprvmt Refunding Bonds, 2021C	357,037	357,037	357,037
				<b>Capital Outlay:</b>			
-	-	35,000	35,000	Vehicles	-	-	-
83,813	-	211,250	211,250	Production/Cable TV Equipment	80,000	80,000	80,000
<u>\$ 2,048,908</u>	<u>\$ 927,552</u>	<u>\$ 2,165,828</u>	<u>\$ 2,436,445</u>	<b>Total Expenditures</b>	<u>\$ 2,051,503</u>	<u>\$ 2,045,776</u>	<u>\$ 2,045,776</u>

## **SANITATION DIVISION**

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost, metal, appliances and concrete at the curb in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick up stops annually. In addition, the division provides a curbside recycle program for 10 schools, 16 churches and 26 miscellaneous buildings including all City libraries, fire stations, senior centers and many other City buildings. We average over 200 move ins, move outs, and evictions over the last ten years.

In conjunction with other departments, we participate in all blight sweep clean ups and other special projects including landlord/renters move outs and tenant evictions ordered from the 37<sup>th</sup> District Court. We have one Hazardous Waste Drop Off Day per year that generated over 25,000 pounds of hazardous waste last year.

The Sanitation Division is also responsible for operating and maintaining the recycling center, which provides additional recycling options to the community. The recycling center now recycles all electronics including computers, Styrofoam, cell phones, cardboard, non-ferrous metals, metal, concrete, newspaper, plastic, motor oil, antifreeze, car batteries and household batteries.

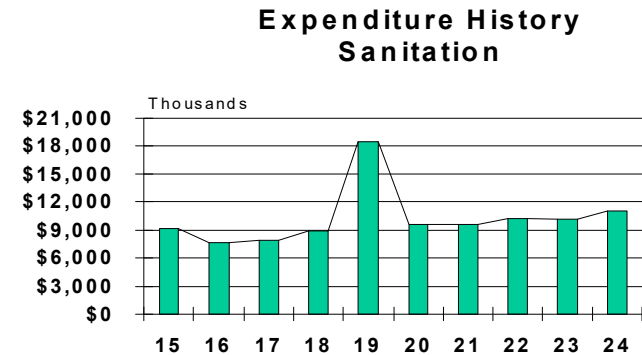
The Division is also responsible for the general maintenance of the building, offices, and grounds of the Sanitation complex. Our regular inspections of the transfer station to insure it is kept in good repair and operating condition have expanded in scope to include overseeing major renovations and coordinating downtimes to insure no breaks in service to residents.

## **SANITATION DIVISION**

### **Fiscal 2026 Performance Objectives**

1. To continue to provide the best sanitation service in the County and quickly respond to requests of residents.
2. Promote waste reduction by increasing awareness of the recycling and compost programs.
3. To correlate a Fine System for habitual violations of ordinances.
4. To increase the number of schools and churches involved in the recycling program.
5. To increase participation in hazardous waste drop off by adding a day in the spring.
6. To increase the revenues from when Sanitation provides a roll-off container for landlords and court ordered evictions (for a fee) as tenants move in/out of rental properties.
7. To continue replenishing our aging fleet of one-man trucks for refuse, compost and recycling.
8. To increase the use of smart waste technology, thus making the Sanitation Division more efficient and cost effective.
9. To repair and utilize the transfer station in the best possible manner for the benefit of the City and its residents.
10. To explore local business partnerships for innovative recycling and waste reduction programs

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Collection points (per week)	56,000	56,000	56,000	56,000
Refuse collection at curb (tons)	53,000	56,000	55,000	56,000
Citizen complaints received	1,000	1,000	750	750
Number of refuse collection routes	12	12	12	12
Curbside recycling collected (tons)	6,000	5,700	6,200	6,500
Number of recycle routes	12	12	12	12
Curbside compost collected (tons)	13,000	14,000	14,000	15,000
Number of compost routes	12	12	12	12
Recycling center drop offs (tons)	4,000	4,000	4,200	4,500
Car batteries dropped off	504	400	500	500
Non-ferrous metal dropped off (tons)	3	5	4	4
Cardboard dropped off (tons)	36	75	38	40
Metals (tons)	122	150	125	130
Newspapers (tons)	21	25	20	20
Computers/electronics (tons)	26	30	30	30
Plastic (tons)	30	25	35	40
Styrofoam (44 gallon bags)	500	500	500	500
Concrete dropped off (tons)	51	65	50	50
Motor oil dropped off (gallons)	7,150	7,500	7,500	7,500
Antifreeze dropped off (gallons)	975	1,500	1,000	1,000



SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>SANITATION</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sanitation Superintendent	1	\$ 115,831	1	\$ 115,831	1	\$ 115,831	1	\$ 115,831
Assistant Superintendent	1	93,077	1	93,077	1	93,077	1	93,077
Sanitation Associate Manager	1	88,717	1	88,717	1	88,717	1	88,717
Administrative Clerical Technician	1	65,436	1	65,436	1	65,436	1	65,436
Office Assistant	1	43,894	1	43,894	1	43,894	1	43,894
Custodian	1	44,782	1	44,782	1	43,056	1	43,056
<u>Rubbish Pick-up:</u>								
Foreman	3	85,634	3	85,634	3	85,634	3	85,634
Sanitation Operator Technician	1	71,573	1	71,573	1	71,573	1	71,573
Sanitation Operator Specialist	1	69,742	1	69,742	1	69,742	1	69,742
Sanitation Worker	27	61,360	27	61,360	27	61,360	27	61,360
Temporary Employees - Rubbish Collection		220,000		220,000		220,000		220,000
<u>Overtime:</u>								
Rubbish Pick-up		500,000		575,000		575,000		575,000
Clerical	—	13,000	—	13,000	—	13,000	—	13,000
Total Personnel	<u>38</u>		<u>38</u>		<u>38</u>		<u>38</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SANITATION SPECIAL REVENUE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 11,252,523	\$ 5,895,904	\$ 11,770,373	\$ 11,770,373	Property Tax Revenue	\$ 12,123,484	\$ 12,296,176	\$ 12,296,176
67,805	47,976	95,953	95,953	Industrial Facilities Tax	98,832	95,434	95,434
1,723,432	593,037	600,000	600,000	Reimbursement for Personal Property Loss	850,000	850,000	850,000
439,286	-	120,000	120,000	Interest on Investments	450,000	450,000	450,000
26,607	-	52,305	52,305	Lease Proceeds	52,305	52,305	52,305
61,685	16,493	80,000	80,000	Miscellaneous Revenue	80,000	80,000	80,000
75,372	-	145,000	145,000	Transfer Station Royalties	145,000	145,000	-
47,473	21,840	35,000	35,000	Recycling Revenue	35,000	35,000	35,000
69,400	-	-	-	Sale of Equipment	-	-	-
-	-	1,202,456	1,202,456	Fund Balance Appropriated	1,869,130	1,699,836	1,844,836
<u>\$ 13,763,583</u>	<u>\$ 6,575,250</u>	<u>\$ 14,101,087</u>	<u>\$ 14,101,087</u>	<b>Total Revenues</b>	<u>\$ 15,703,751</u>	<u>\$ 15,703,751</u>	<u>\$ 15,703,751</u>
<b>EXPENDITURES:</b>							
\$ 2,543,099	\$ 1,470,887	\$ 3,263,150	\$ 3,263,150	Personnel Services	\$ 3,439,993	\$ 3,439,993	\$ 3,439,993
2,230,102	1,151,726	2,907,588	2,907,588	Employee Benefits	2,878,899	2,878,899	2,878,899
411,213	175,005	605,000	605,000	Supplies	660,000	660,000	660,000
5,053,660	3,242,985	6,475,349	6,475,349	Other Services and Charges	6,834,859	6,834,859	6,834,859
786,307	897,343	1,644,382	1,644,382	Capital Outlay	1,890,000	1,890,000	1,890,000
<u>\$ 11,024,381</u>	<u>\$ 6,937,947</u>	<u>\$ 14,895,469</u>	<u>\$ 14,895,469</u>	<b>Total Expenditures</b>	<u>\$ 15,703,751</u>	<u>\$ 15,703,751</u>	<u>\$ 15,703,751</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>							
\$ 2,739,202	\$ (362,697)	\$ (794,382)	\$ (794,382)		\$ -	\$ -	\$ -
<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>							
7,213,340	9,952,542	9,952,542	9,952,542		7,955,704	7,955,704	7,955,704
<b>RESERVE FOR: COMPENSATED ABSENCES</b>							
(168,888)	(168,888)	(168,888)	(168,888)		(168,888)	(168,888)	(168,888)
<b>LESS: FUND BALANCE APPROPRIATED</b>							
-	-	(1,202,456)	(1,202,456)		(1,869,130)	(1,699,836)	(1,844,836)
<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>							
<u>\$ 9,783,654</u>	<u>\$ 9,420,957</u>	<u>\$ 7,786,816</u>	<u>\$ 7,786,816</u>		<u>\$ 5,917,686</u>	<u>\$ 6,086,980</u>	<u>\$ 5,941,980</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SANITATION SPECIAL REVENUE FUND EXPENDITURES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 176,102	\$ 101,487	\$ 302,801	\$ 302,801	Supervisory	\$ 311,913	\$ 311,913	\$ 311,913
1,548,872	919,474	2,075,560	2,075,560	Permanent Employees - Rubbish Collection	114,579	114,579	114,579
107,694	72,696	151,789	151,789	Permanent Employees - Permanent	2,205,501	2,205,501	2,205,501
139,304	44,202	220,000	220,000	Temporary Employees - Rubbish Collection	220,000	220,000	220,000
-	-	-	-	Temporary Employee - Clerical	-	-	-
558,318	327,421	500,000	500,000	Overtime - Rubbish Collection	575,000	575,000	575,000
12,809	5,607	13,000	13,000	Overtime - Clerical	13,000	13,000	13,000
				<b>Employee Benefits:</b>			
1,167	1,500	1,000	1,000	Education Allowance	2,500	2,500	2,500
197,942	112,529	255,777	255,777	Social Security	270,888	270,888	270,888
619,771	336,082	1,169,603	1,169,603	Employee Insurance	1,170,882	1,170,882	1,170,882
540,304	265,557	538,636	538,636	Retiree Health Insurance	540,027	540,027	540,027
28,274	-	29,612	29,612	Bonus/Sick Redemption	41,641	41,641	41,641
35,306	8,321	29,854	29,854	Longevity	37,223	37,223	37,223
796,780	415,338	866,906	866,906	Retirement Fund	799,538	799,538	799,538
10,558	12,400	16,200	16,200	Uniforms/Clothing	16,200	16,200	16,200
				<b>Supplies:</b>			
6,091	3,244	35,000	35,000	Office Supplies	35,000	35,000	35,000
12,297	4,158	65,000	65,000	Operating Supplies	65,000	65,000	65,000
392,825	167,603	505,000	505,000	Gasoline & Diesel Oil	560,000	560,000	560,000
				<b>Other Services and Charges:</b>			
1,208,449	1,208,448	1,208,449	1,208,449	Capital Equipment Lease Payment	1,208,449	1,208,449	1,208,449
264	-	3,000	3,000	Notifications	3,000	3,000	3,000
32,054	3,563	16,000	16,000	Contractual Services	75,000	75,000	75,000
				Contractual Services:			
1,881,726	880,597	2,500,000	2,500,000	Rubbish Hauling	2,500,000	2,500,000	2,500,000
858,849	358,554	1,000,000	1,000,000	Recycling & Compost Disposal	1,000,000	1,000,000	1,000,000
34,007	27,861	55,000	55,000	Hazardous Waste Collection	55,000	55,000	55,000
16,450	-	23,500	23,500	SMDA Closure Costs	30,550	30,550	30,550
65,800	-	94,000	94,000	SMDA Legal/Engineering Costs	122,200	122,200	122,200
500	-	-	-	Unemployment Costs	4,000	4,000	4,000
168	137	2,500	2,500	Postage	2,500	2,500	2,500
7,541	799	13,500	13,500	Telephone	13,500	13,500	13,500
895,276	420,702	844,000	844,000	Vehicle Maintenance	1,044,060	1,044,060	1,044,060
30,814	12,165	40,000	40,000	Public Utilities	40,000	40,000	40,000
-	86,700	173,400	173,400	Insurance and Bonds	180,300	180,300	180,300
21,762	4,958	25,000	25,000	Building & Grounds Maintenance	65,000	65,000	65,000

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>SANITATION</u></b> <b><u>SPECIAL REVENUE FUND</u></b> <b><u>EXPENDITURES (Continued):</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ -	\$ 238,500	\$ 477,000	\$ 477,000	Administrative Expense	\$ 491,300	\$ 491,300	\$ 491,300
				<b>Capital Outlay:</b>			
23,844	-	-	-	Capital Improvements	-	-	-
-	26,956	30,000	30,000	Office Furniture	20,000	20,000	20,000
563,000	794,382	1,524,382	1,524,382	Vehicles	1,600,000	1,600,000	1,600,000
199,463	76,005	90,000	90,000	Equipment	270,000	270,000	270,000
<u>\$ 11,024,381</u>	<u>\$ 6,937,947</u>	<u>\$ 14,895,469</u>	<u>\$ 14,895,469</u>	<b>Total Expenditures</b>	<u>\$ 15,703,751</u>	<u>\$ 15,703,751</u>	<u>\$ 15,703,751</u>

## **RENTAL ORDINANCE FUND**

The Rental Division is charged with the enforcement of the City's rental ordinances which were created to provide regulations and enforcements to protect the health, welfare and safety of occupants and owners of rental properties. In particular, the Rental Division administers the licensing and inspection of both residential, multi-family and apartment income producing properties on a biennial basis.

The Rental Division is currently monitoring over 8,200 licensed properties. In Fiscal 2024, the Rental Division performed over 7,700 inspections, re-inspections and investigations.

The Rental Program is funded by fees collected for license applications and inspections, which generated \$1,102,310 in revenue for Fiscal 2024. The rental Program for 2025 is projected to be over \$1,000,000.

The largest expense in the Rental Division is Personnel Services. The Rental Division staff currently includes a Senior Office Coordinator, three Rental Code Inspectors, one Administrative Clerk, and one Office Assistant. The program is additionally supported by two part-time rental inspectors and one temporary clerical employee.

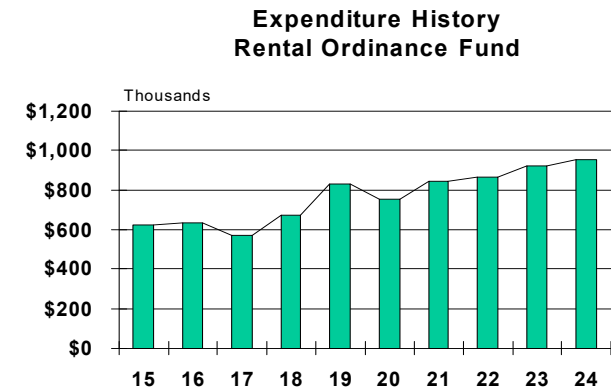
In 2006, City Council amended the Rental Ordinance to include the licensing and inspection of multi-family (apartment) rentals in the City. An apartment licensing program was implemented in fiscal year 2010. The apartment-licensing program generated \$129,285 in Fiscal 2024 and is projected to generate \$35,000 for Fiscal 2025.

## RENTAL

### Fiscal 2026 Performance Objectives

1. To register and inspect all rental properties/condominiums/air bnb's/apartment complexes and bring them into compliance with City codes.
2. Continue to work with Property Maintenance / Building Inspectors during sweeps to locate unregistered rental properties.
3. To continue to cross-train our staff/personnel to interact with other departments enabling them to better assist residents and investors.
4. To update the division's website to make it more user friendly for the landlords to obtain vital information such as accessing registration forms, inspection information and the division's policies and procedures.
5. To continue to take an aggressive approach toward marihuana grow houses and work with code enforcement and the Building Department to ensure the rental dwelling(s) are in compliance with the Medical Marihuana Ordinance.
6. To ensure all Group Homes registered with the City have current licenses with the State of Michigan.
7. To work with Animal Control to ensure all dogs in rental properties are licensed with the City of Warren.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Registration/licensing of rental properties	4,122	7,900	4,683	3,962
Rental inspections	5,892	7,800	5,892	5,892
Court violations issued	4,330	1,700	1,800	1,800
Apartment registrations	69	70	26	80



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Senior Office Coordinator	1	\$ 88,797	1	\$ 88,797	1	\$ 88,797	1	\$ 88,797
Rental Code Inspector	3	71,607	5 (b)	71,607	5 (b)	71,607	5 (b)	71,607
Administrative Clerk	1	60,967	1	60,967	1	60,967	1	60,967
Office Assistant	1	43,894	2 (b)	43,894	2 (b)	43,894	2 (b)	43,894
Temporary Employees - Inspections		200,000		200,000		200,000		200,000
Temporary/Co-op		45,000		45,000		45,000		45,000
Overtime - Clerical	—	10,000	—	10,000	—	10,000	—	10,000
Total Personnel	<u>6</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New position.

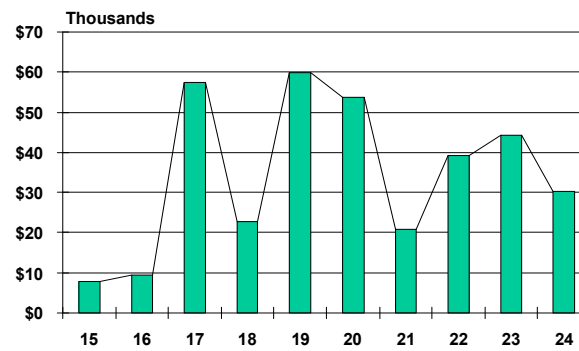
SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>RENTAL ORDINANCE FUND</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>REVENUES:</b>			
\$ 1,102,310	\$ 548,975	\$ 1,050,000	\$ 1,050,000	Residential Inspection Fees	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
129,285	10,440	35,000	35,000	Apartment Inspection Fee	145,000	145,000	145,000
138,628	70,762	150,000	90,000	Interest on Investments	90,000	90,000	90,000
-	-	122,814	74,072	Fund Balance Appropriated	257,429	249,784	249,784
<u>\$ 1,370,223</u>	<u>\$ 630,177</u>	<u>\$ 1,357,814</u>	<u>\$ 1,249,072</u>	<b>Total Revenues</b>	<u>\$ 1,592,429</u>	<u>\$ 1,584,784</u>	<u>\$ 1,584,784</u>
				<b>EXPENDITURES:</b>			
				<b>Personnel Services:</b>			
\$ 394,128	\$ 184,037	\$ 396,496	\$ 424,918	Permanent Employees	\$ 624,178	\$ 618,178	\$ 618,178
625	2,156	7,156	10,000	Overtime	10,000	10,000	10,000
92,502	43,065	143,065	200,000	Temporary Employees - Inspection	200,000	200,000	200,000
29,939	18,640	41,140	45,000	Temporary/Co-op	45,000	45,000	45,000
				<b>Employee Benefits:</b>			
-	500	500	-	Education Allowance	1,000	1,000	1,000
40,249	19,575	46,688	54,226	Social Security	70,047	69,566	69,566
119,243	66,769	146,416	159,294	Employee Insurance	224,392	224,254	224,254
31,061	14,924	30,548	31,248	Retiree Health Insurance	35,376	35,250	35,250
5,711	5,848	14,463	17,229	Bonus/Sick Redemption	19,611	19,423	19,423
8,762	3,825	8,416	9,182	Longevity	12,119	12,036	12,036
2,100	2,000	2,400	2,400	Clothing	3,600	3,600	3,600
41,122	19,691	42,879	46,375	Retirement Fund	67,006	66,377	66,377
9,543	4,840	20,000	20,000	<b>Office Supplies</b>	20,000	20,000	20,000
				<b>Other Services and Charges:</b>			
12,751	6,867	14,000	14,000	Postage	14,000	14,000	14,000
60	310	7,800	7,800	Fees and Per Diem	7,800	7,800	7,800
-	3,109	10,000	10,000	Contractual Services	33,700	33,700	33,700
341	171	1,600	1,600	Telephone	1,000	1,000	1,000
4,005	2,675	20,000	20,000	Vehicle Maintenance	25,000	25,000	25,000
93,100	47,898	95,800	95,800	Administrative Expense	98,600	98,600	98,600
				<b>Capital Outlay:</b>			
70,390	-	128,742	80,000	Equipment - Office/Vehicles	80,000	80,000	80,000
<u>\$ 955,632</u>	<u>\$ 446,900</u>	<u>\$ 1,178,109</u>	<u>\$ 1,249,072</u>	<b>Total Expenditures</b>	<u>\$ 1,592,429</u>	<u>\$ 1,584,784</u>	<u>\$ 1,584,784</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 414,591	\$ 183,277	\$ 179,705	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
2,460,767	2,875,358	2,875,358	2,875,358	<b>BEGINNING OF PERIOD</b>	2,932,249	2,932,249	2,932,249
				<b>RESERVE FOR:</b>			
(60,755)	(60,755)	(60,755)	(60,755)	<b>COMPENSATED ABSENCES</b>	(60,755)	(60,755)	(60,755)
				<b>LESS: FUND BALANCE</b>			
-	-	(122,814)	(74,072)	<b>APPROPRIATED</b>	(257,429)	(249,784)	(249,784)
				<b>ESTIMATED FUND BALANCE</b>			
<u>\$ 2,814,603</u>	<u>\$ 2,997,880</u>	<u>\$ 2,871,494</u>	<u>\$ 2,740,531</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 2,614,065</u>	<u>\$ 2,621,710</u>	<u>\$ 2,621,710</u>

## VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

**Expenditure History  
Vice Crime Confiscation**





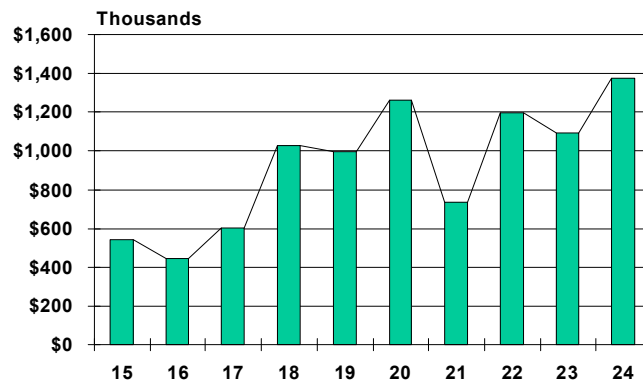
SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>VICE CRIME CONFISCATION FUND</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 53,280	\$ 20,612	\$ 50,000	\$ 50,000	Vice Crime Confiscation's	\$ 50,000	\$ 50,000	\$ 50,000
23,241	10,791	10,000	10,000	Interest on Investments	10,000	10,000	10,000
-	-	53,525	53,525	Fund Balance Appropriated	-	-	-
<u>\$ 76,521</u>	<u>\$ 31,403</u>	<u>\$ 113,525</u>	<u>\$ 113,525</u>	<b>Total Revenues</b>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				<b><u>EXPENDITURES:</u></b>			
				<b>Other Services and Charges:</b>			
\$ 30,239	\$ 80,598	\$ 113,525	\$ 113,525	Vice Crime Expenditures	\$ 60,000	\$ 60,000	\$ 60,000
<u>\$ 30,239</u>	<u>\$ 80,598</u>	<u>\$ 113,525</u>	<u>\$ 113,525</u>	<b>Total Expenditures</b>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 46,282	\$ (49,195)	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
417,397	463,679	463,679	463,679	<b>BEGINNING OF PERIOD</b>	410,154	410,154	410,154
				<b>LESS: FUND BALANCE</b>			
-	-	(53,525)	(53,525)	<b>APPROPRIATED</b>	-	-	-
				<b>ESTIMATED FUND BALANCE</b>			
<u>\$ 463,679</u>	<u>\$ 414,484</u>	<u>\$ 410,154</u>	<u>\$ 410,154</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 410,154</u>	<u>\$ 410,154</u>	<u>\$ 410,154</u>

## **DRUG FORFEITURE FUND**

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

### **Expenditure History Drug Forfeiture**



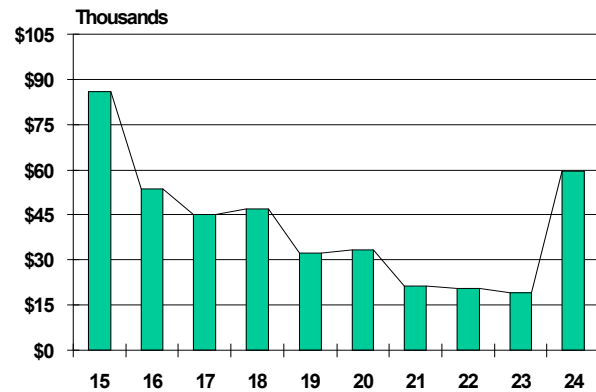
SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>DRUG FORFEITURE FUND</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 815,875	\$ 249,375	\$ 625,000	\$ 625,000	Drug Forfeitures	\$ 625,000	\$ 625,000	\$ 625,000
90,846	31,426	80,000	80,000	Interest on Investments	80,000	80,000	80,000
-	-	499,119	499,119	Fund Balance Appropriated	37,780	37,780	37,780
<u>\$ 906,721</u>	<u>\$ 280,801</u>	<u>\$ 1,204,119</u>	<u>\$ 1,204,119</u>	<b>Total Revenues</b>	<u>\$ 742,780</u>	<u>\$ 742,780</u>	<u>\$ 742,780</u>
				<b><u>EXPENDITURES:</u></b>			
				<b>Other Services and Charges:</b>			
\$ 211,600	\$ 283,845	\$ 465,119	\$ 465,119	Federal Drug Forfeiture Expense	\$ 437,580	\$ 437,580	\$ 437,580
1,161,402	447,167	739,000	739,000	Local Drug Forfeiture Expense	305,200	305,200	305,200
<u>\$ 1,373,002</u>	<u>\$ 731,012</u>	<u>\$ 1,204,119</u>	<u>\$ 1,204,119</u>	<b>Total Expenditures</b>	<u>\$ 742,780</u>	<u>\$ 742,780</u>	<u>\$ 742,780</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	1,107,078	1,107,078	1,107,078
				<b>LESS: FUND BALANCE APPROPRIATED</b>	(37,780)	(37,780)	(37,780)
<u>\$ 1,606,197</u>	<u>\$ 1,155,986</u>	<u>\$ 1,107,078</u>	<u>\$ 1,107,078</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 1,069,298</u>	<u>\$ 1,069,298</u>	<u>\$ 1,069,298</u>

## **ACT 302 POLICE TRAINING FUND**

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).

**Expenditure History  
Act 302 Police Training**



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

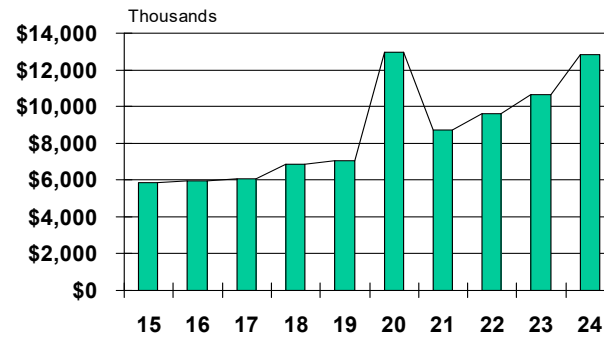
FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>ACT 302 POLICE TRAINING FUND</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 78,593	\$ 44,926	\$ 80,000	\$ 50,000	State Grant - Police Training	\$ 80,000	\$ 80,000	\$ 80,000
3,719	2,048	3,800	2,500	Interest on Investments	2,500	2,500	2,500
-	-	50,000	-	Fund Balance Appropriated	40,000	40,000	40,000
<u>\$ 82,312</u>	<u>\$ 46,974</u>	<u>\$ 133,800</u>	<u>\$ 52,500</u>	<b>Total Revenues</b>	<u>\$ 122,500</u>	<u>\$ 122,500</u>	<u>\$ 122,500</u>
				<b><u>EXPENDITURES:</u></b>			
				<b>Other Services and Charges:</b>			
\$ 59,399	\$ 20,807	\$ 102,500	\$ 52,500	Conferences & Workshops	\$ 122,500	\$ 122,500	\$ 122,500
<u>\$ 59,399</u>	<u>\$ 20,807</u>	<u>\$ 102,500</u>	<u>\$ 52,500</u>	<b>Total Expenditures</b>	<u>\$ 122,500</u>	<u>\$ 122,500</u>	<u>\$ 122,500</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
48,788	71,701	71,701	71,701	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	53,001	53,001	53,001
-	-	(50,000)	-	<b>LESS: FUND BALANCE APPROPRIATED</b>	(40,000)	(40,000)	(40,000)
<u>\$ 71,701</u>	<u>\$ 97,868</u>	<u>\$ 53,001</u>	<u>\$ 71,701</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 13,001</u>	<u>\$ 13,001</u>	<u>\$ 13,001</u>

## **DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND**

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas.

The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.

**Expenditure History  
Downtown Development Authority**



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 8,866,861	\$ 4,141,872	\$ 8,283,741	\$ 8,283,741	Property Tax Revenue	\$ 9,075,422	\$ 9,075,422	\$ 9,075,422
5,124,608	5,025,383	4,200,000	4,200,000	Reimbursement for Personal Property Loss	4,326,000	4,326,000	4,326,000
858,103	609,492	700,000	700,000	Interest on Investments	700,000	700,000	700,000
-	1,280	25,000	25,000	Donations/ Miscellaneous Revenue	25,000	25,000	25,000
-	-	15,608,372	15,608,372	Fund Balance Appropriated	-	5,885,817	5,523,353
<b><u>\$ 14,849,572</u></b>	<b><u>\$ 9,778,027</u></b>	<b><u>\$ 28,817,113</u></b>	<b><u>\$ 28,817,113</u></b>	<b>Total Revenues</b>	<b><u>\$ 14,126,422</u></b>	<b><u>\$ 20,012,239</u></b>	<b><u>\$ 19,649,775</u></b>
<b><u>EXPENDITURES:</u></b>							
\$ 204,066	\$ 107,470	\$ 315,938	\$ 315,938	Personnel Services	\$ 321,684	\$ 319,793	\$ 319,793
105,175	52,916	186,229	186,229	Employee Benefits	185,373	184,837	184,837
105	-	3,000	3,000	Supplies	3,000	3,000	3,000
8,539,923	6,595,338	10,560,977	10,560,977	Other Services and Charges	11,160,892	11,160,892	11,010,892
3,979,222	3,842,172	17,750,969	17,750,969	Capital Outlay	1,800,000	8,343,717	8,131,253
<b><u>\$ 12,828,491</u></b>	<b><u>\$ 10,597,896</u></b>	<b><u>\$ 28,817,113</u></b>	<b><u>\$ 28,817,113</u></b>	<b>Total Expenditures</b>	<b><u>\$ 13,470,949</u></b>	<b><u>\$ 20,012,239</u></b>	<b><u>\$ 19,649,775</u></b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD</b>							
\$ 2,021,081	\$ (819,869)	\$ -	\$ -		\$ 655,473	\$ -	\$ -
<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>							
24,748,587	26,769,668	26,769,668	26,769,668		11,161,296	11,161,296	11,161,296
<b>LESS: FUND BALANCE APPROPRIATED</b>							
-	-	(15,608,372)	(15,608,372)		-	(5,885,817)	(5,523,353)
<b><u>\$ 26,769,668</u></b>	<b><u>\$ 25,949,799</u></b>	<b><u>\$ 11,161,296</u></b>	<b><u>\$ 11,161,296</u></b>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<b><u>\$ 11,816,769</u></b>	<b><u>\$ 5,275,479</u></b>	<b><u>\$ 5,637,943</u></b>

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u> <u>By Mayor(a)</u>		<u>Adopted</u> <u>By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 115,966	1	\$ 115,966	1	\$ 115,966	1	\$ 115,966
DDA Assistant	1	71,708	1	71,708	1	71,708	1	71,708
Temporary Clerical		50,000		50,000		50,000		50,000
Temporary Blight	—	75,000	—	75,000	—	75,000	—	75,000
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/25.

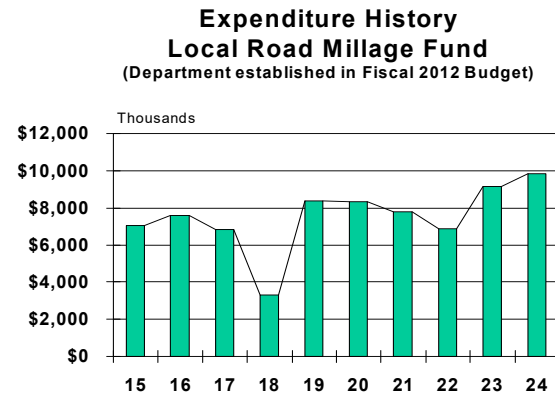


SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>DOWNTOWN DEVELOPMENT AUTHORITY</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>EXPENDITURES:</u></b>			
				<b>Personnel Services:</b>			
\$ 165,284	\$ 91,773	\$ 190,938	\$ 190,938	Permanent Employees	\$ 196,684	\$ 194,793	\$ 194,793
38,782	15,697	125,000	125,000	Temporary Employees	125,000	125,000	125,000
-	-	-	-	Overtime	-	-	-
				<b>Employee Benefits:</b>			
-	-	2,000	2,000	Education Allowance	2,000	2,000	2,000
16,941	8,269	25,536	25,536	Social Security	26,002	25,850	25,850
34,479	19,155	95,825	95,825	Employee Insurance	93,419	93,393	93,393
26,566	12,884	26,147	26,147	Retiree Health Insurance	26,270	26,229	26,229
4,289	-	8,746	8,746	Bonus/Sick Redemption	9,009	8,922	8,922
3,557	2,319	6,296	6,296	Longevity	6,384	6,355	6,355
700	800	800	800	Clothing	800	800	800
18,643	9,489	20,879	20,879	Retirement Fund	21,489	21,288	21,288
105	-	3,000	3,000	<b>Office Supplies</b>	3,000	3,000	3,000
				<b>Other Services and Charges:</b>			
316,702	197,474	750,000	750,000	Contractual Services	1,000,000	1,000,000	1,000,000
77	219	5,000	5,000	Postage	5,000	5,000	5,000
259	143	700	700	Telephone	700	700	700
1,475	1,000	1,000	1,000	Mileage	2,000	2,000	2,000
-	4,076	10,000	10,000	Conferences & Workshops	10,000	10,000	10,000
-	-	-	-	Community Promotion/Outreach Programs	150,000	150,000	-
1,168	2,761	3,000	3,000	Public Utilities	3,000	3,000	3,000
431,700	222,300	444,600	444,600	Administrative Expense	457,900	457,900	457,900
16,965	-	25,000	25,000	City Flower Plantings	25,000	25,000	25,000
3,485	6,700	12,000	12,000	Membership and Dues	12,000	12,000	12,000
-	-	7,200	7,200	8 Mile Boulevard Association Dues	7,200	7,200	7,200
-	-	1,658,020	1,658,020	Contribution to P&F Retiree Health	1,776,350	1,776,350	1,776,350
-	-	150,000	150,000	Transfer to T.I.F.A	500,000	500,000	500,000
7,768,092	6,160,665	7,494,457	7,494,457	Transfer to DDA Debt Retirement Funds	7,211,742	7,211,742	7,211,742
				<b>Capital Outlay:</b>			
3,979,222	3,842,172	17,750,969	17,750,969	Capital Improvements	1,800,000	8,343,717	8,131,253
<u>\$ 12,828,491</u>	<u>\$ 10,597,896</u>	<u>\$ 28,817,113</u>	<u>\$ 28,817,113</u>	<b>Total Expenditures</b>	<u>\$ 13,470,949</u>	<u>\$ 20,012,239</u>	<u>\$ 19,649,775</u>

## **2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND**

This fund was established in December 2011 to account for the Revenues and Expenditures of a voter approved millage lasting five years and was renewed for another five years in August of 2016 and August 2021. These funds are used to repair and improve local streets and roads within the City of Warren.



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>LOCAL STREET ROAD REPAIR &amp; REPLACEMENT FUND</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 8,117,015	\$ 4,265,217	\$ 8,495,168	\$ 8,495,168	Property Tax Revenue	\$ 8,750,023	\$ 8,874,740	\$ 8,874,740
48,939	34,626	69,253	69,253	Industrial Facilities Tax	71,330	68,879	68,879
1,243,914	428,034	828,034	450,000	Reimbursement for Personal Property Loss	925,300	925,300	925,300
643,821	240,503	650,000	400,000	Interest on Investments	525,000	525,000	525,000
-	-	9,874,849	9,874,849	Fund Balance Appropriated	-	-	-
<u>\$ 10,053,689</u>	<u>\$ 4,968,380</u>	<u>\$ 19,917,304</u>	<u>\$ 19,289,270</u>	<b>Total Revenues</b>	<u>\$ 10,271,653</u>	<u>\$ 10,393,919</u>	<u>\$ 10,393,919</u>
				<b><u>EXPENDITURES:</u></b>			
\$ 9,514,087	\$ 4,534,408	\$ 18,983,170	\$ 18,983,170	Capital Improvements	\$ 9,871,040	\$ 9,871,040	\$ 9,871,040
297,200	153,048	306,100	306,100	Administrative Expense	315,200	315,200	315,200
<u>\$ 9,811,287</u>	<u>\$ 4,687,456</u>	<u>\$ 19,289,270</u>	<u>\$ 19,289,270</u>	<b>Total Expenditures</b>	<u>\$ 10,186,240</u>	<u>\$ 10,186,240</u>	<u>\$ 10,186,240</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ 85,413	\$ 207,679	\$ 207,679
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	223,394	223,394	223,394
				<b>LESS: FUND BALANCE APPROPRIATED</b>	-	-	-
<u>\$ 9,470,209</u>	<u>\$ 9,751,133</u>	<u>\$ 223,394</u>	<u>\$ (404,640)</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 308,807</u>	<u>\$ 431,073</u>	<u>\$ 431,073</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>LOCAL STREET ROAD REPAIR &amp; REPLACEMENT FUND</b> <b>Capital Improvements:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 2,155,590	\$ 15,000	\$ 1,200,000	\$ 1,200,000	Concrete Pavement Repr Program (City Wide)	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
-	1,547,173	2,750,000	2,500,000	FY24/25 Large Pavement/Asphalt	1,300,000	\$ 1,300,000	\$ 1,300,000
-	-	179,495	1,106,813	Engineering Services & Contingency	-	-	-
27,131	-	-	-	Beierman (9 Mile to Stephens)	-	-	-
(35,440)	-	-	-	Warner (Stephens to 10 Mile)	-	-	-
189	-	-	-	Yvonne and Yvette (Schoenherr to DeMott)	-	-	-
779,176	-	53,687	53,687	Hayman (Orville to Runey)	-	-	-
1,005,298	-	-	-	Cromie/Dover (Iroquios-Moulin/Common-Iowa)	-	-	-
7,724	-	1,365,000	1,365,000	Marilyn, Roan, Potomac & Champaign	-	-	-
240,008	-	-	-	Mullin (Sherman to Toepfer)	-	-	-
1,716,685	532,153	2,103,200	1,328,200	City/Park Parking Lot Pavement	2,000,000	2,000,000	2,000,000
29,974	-	-	-	Campbell - CDBG shared	-	-	-
467,932	511,283	616,579	625,000	Northhampton Dr (Sheffield to 14 Mile)	-	-	-
258,005	841,242	1,600,000	1,600,000	Ira, Masch & Hudson (Toepfer/Ira-Hudson,etc)	-	-	-
151,112	791,948	925,000	925,000	Stanley & Evelyn (VD-Evelyn, Marion-12 Mile)	-	-	-
859,203	-	-	-	Regency Park (Stephens to end)	-	-	-
204,324	-	-	-	Republic (Hoover to Wagner)	-	-	-
1,562,221	247,471	255,579	355,000	Toepfer (Mullin to MacArthur)	-	-	-
-	-	-	1,200,000	Autumn Lane (south of Common)	-	-	-
-	-	800,000	748,220	Mavis, Irvington, Sheridan Ct & Adler	-	-	-
-	-	526,300	526,300	Prospect (Waltham to Fairfield)	-	-	-
65,403	48,138	1,515,980	3,757,600	Los Olas & Palm Beach (12 to Martin/Gerald)	-	-	-
		3,400,000	-	Palm Beach & Campbell (12/Gerald/Newland)			
19,552		1,692,350	1,692,350	Arsenal, Stanley & Marian		-	-
-	-	-	-	Cunningham (9 Mile to Stephens)	1,400,000	1,400,000	1,400,000
				Cyman (Toepfer/9) & Audrey (9/Hudson)	2,471,040	2,471,040	2,471,040
-	-	-	-	Haverhill (I696 to McKinley)	600,000	600,000	600,000
-	-	-	-	Saint Louise (Martin to James)	1,100,000	1,100,000	1,100,000
<u>\$ 9,514,087</u>	<u>\$ 4,534,408</u>	<u>\$ 18,983,170</u>	<u>\$ 18,983,170</u>	Total Capital Improvements	<u>\$ 9,871,040</u>	<u>\$ 9,871,040</u>	<u>\$ 9,871,040</u>

## **INDIGENT DEFENSE FUND**

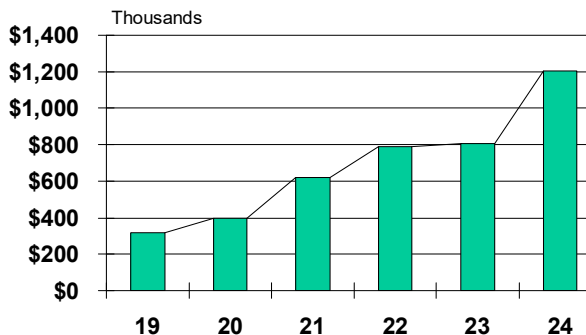
In October 2011, Governor Snyder issued Executive Order 2011-12, establishing the initial Indigent Defense Advisory Commission, which was responsible for recommending improvements to indigent defense. As a result of these recommendations, several laws were passed in July of 2013 with the intent on improving indigent defense. The City of Warren's 37<sup>th</sup> District Court established its Indigent Defense Fund in fiscal 2019.

The new legislation created a 15-member Indigent Defense Commission known as the Michigan Indigent Defense Commission (MIDC).

The MIDC is charged with developing and overseeing the implementation, enforcement, and modification of minimum standards, rules, and procedures to ensure that indigent criminal defense services provide effective assistance of counsel.

Each year, the Managed Assigned Council Coordinator (MACC) is required to submit a compliance plan/budget to the MIDC in order to receive grant funds to help fund the costs of indigent defense. The City of Warren is required by law to support the costs of indigent defense by paying its local share. The grant is conditioned upon funds being available through the State of Michigan.

### **Expenditure History Indigent Defense**



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>INDIGENT DEFENSE FUND</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 1,018,545	\$ 778,981	\$ 2,636,985	\$ 2,636,985	State Grant - Indigent Defense	\$ -	\$ -	\$ -
59,092	62,598	-	-	Interest on Investments	-	-	-
123,769	123,769	123,769	123,769	Contribution from General Fund	-	-	-
-	-	-	-	Fund Balance Appropriated	-	-	-
<u>\$ 1,201,406</u>	<u>\$ 965,348</u>	<u>\$ 2,760,754</u>	<u>\$ 2,760,754</u>	<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<b><u>EXPENDITURES:</u></b>			
				<b>Personnel Services:</b>			
\$ 57,662	\$ 31,928	\$ 19,428	\$ 19,428	Permanent Employees	\$ -	\$ -	\$ -
-	-	-	-	Temporary Employees	-	-	-
				<b>Employee Benefits:</b>			
4,386	2,382	1,483	1,483	Social Security	-	-	-
11,922	6,191	12,296	12,296	Employee Insurance	-	-	-
1,178	639	363	363	Retiree Health Insurance	-	-	-
5,891	3,193	1,818	1,818	Retirement Fund	-	-	-
2,754	-	1,446	1,446	Office Supplies	-	-	-
				<b>Other Services and Charges:</b>			
-	-	-	-	State of Michigan	-	-	-
3,431	1,301	11,869	11,869	Contractual Services	-	-	-
-	-	600	600	Unemployment Costs	-	-	-
1,114,182	522,379	2,711,451	2,711,451	Counsel for Indigent Defendants	-	-	-
-	-	-	-	Conferences & Workshops	-	-	-
				<b>Capital Outlay:</b>			
-	-	-	-	Construction Contracts	-	-	-
-	-	-	-	Equipment	-	-	-
<u>\$ 1,201,406</u>	<u>\$ 568,013</u>	<u>\$ 2,760,754</u>	<u>\$ 2,760,754</u>	<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ -	\$ 397,335	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
-	-	-	-	<b>BEGINNING OF PERIOD</b>	-	-	-
				<b>LESS: FUND BALANCE</b>			
-	-	-	-	<b>APPROPRIATED</b>	-	-	-
<u>\$ -</u>	<u>\$ 397,335</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<b>(DEFICIT) END OF PERIOD</b>			

## **TAX INCREMENT FINANCE AUTHORITY CONSTRUCTION FUND**

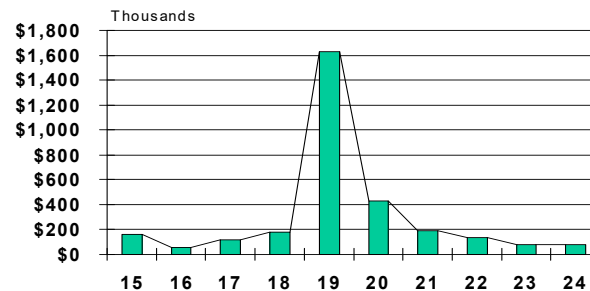
The City of Warren established the Warren TIFA in 1986 under the State of Michigan Tax Increment Finance Authority (TIFA) Act of 1980, superseded by the Recodified Tax Increment Financing Act 57 of 2018. The TIF plan was originally adopted in 1986 and revised in 1991. TIFA generally covers the portion of Warren along Van Dyke Avenue, from Eight Mile Road north to Stephens Road. A nine-member Board of Directors administers TIFA.

The function of the authority is to prevent urban deterioration and encourage economic development and activity and to encourage neighborhood revitalization and historic preservation; to provide for the establishment of Tax Increment Finance authorities and to prescribe their powers and duties; to authorize the acquisition and disposal of interests in real and personal property; to provide for the creation and implementation of development plans; to provide for the creation of a board to govern an authority and to prescribe its powers and duties; to permit the issuance of bonds and other evidences of indebtedness by an authority; and to permit the use of tax increment financing.

In 2005, pursuant to a change in State law, the City amended its Downtown Development Authority plan to include the TIFA area. It was not intended for the DDA to supplant the TIFA but rather to make available the more substantial funding sources of the DDA to supplement TIFA funding.

Based on a 2010 opinion from the City Attorney, the City has continued to operate the TIFA in furtherance of the goals established in the revised TIF plan. The revenues and expenditures of the TIFA fund have been part of the City's audited Annual Comprehensive Financial Report since the fund's inception.

**Expenditure History  
Tax Increment Finance Authority**



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>TAX INCREMENT FINANCE AUTHORITY</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>REVENUES:</b>			
\$ 429,299	\$ -	\$ 356,500	\$ 356,500	Property Tax Revenue	\$ 383,336	\$ 383,336	\$ 383,336
-	-	1,500	1,500	Reimbursement for Personal Property Loss	-	-	-
992	568	750	750	Interest on Investments	750	750	750
-	50	150,000	150,000	Other Revenue	500,000	500,000	500,000
-	-	125,000	125,000	Fund Balance Appropriated	70,014	270,014	-
<u>\$ 430,291</u>	<u>\$ 618</u>	<u>\$ 633,750</u>	<u>\$ 633,750</u>	<b>Total Revenues</b>	<u>\$ 954,100</u>	<u>\$ 1,154,100</u>	<u>\$ 884,086</u>
				<b>EXPENDITURES:</b>			
				<b>Personnel Services:</b>			
\$ 12,598	\$ -	\$ 20,000	\$ 20,000	Permanent/Temporary Employees	\$ 20,000	\$ 20,000	\$ 20,000
	-			<b>Employee Benefits:</b>			
2,852	-	6,250	6,250	Employee Insurance	6,250	6,250	6,250
105	-	500	500	<b>Office Supplies</b>	1,500	1,500	1,500
				<b>Other Services and Charges:</b>			
39,473	85,891	150,000	150,000	Contractual Services	150,000	150,000	150,000
4	-	500	500	Postage	1,000	1,000	1,000
-	25,000	150,000	150,000	Façade Improvement Program	150,000	150,000	150,000
13	-	100	100	Telephone	100	100	100
2,802	-	25,000	25,000	Maintenance	25,000	25,000	25,000
-	1,446	50,000	50,000	Community Promotion/Outreach Programs	100,000	100,000	5,000
427	193	250	250	Public Utilities	250	250	250
				<b>Capital Outlay:</b>			
18,989	-	231,150	231,150	Capital Improvements	500,000	700,000	500,000
<u>\$ 77,263</u>	<u>\$ 112,530</u>	<u>\$ 633,750</u>	<u>\$ 633,750</u>	<b>Total Expenditures</b>	<u>\$ 954,100</u>	<u>\$ 1,154,100</u>	<u>\$ 859,100</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 353,028	\$ (111,912)	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ 24,986
				<b>ESTIMATED FUND BALANCE</b>			
1,558,330	1,911,358	1,911,358	1,911,358	<b>BEGINNING OF PERIOD</b>	1,786,358	1,786,358	1,786,358
				<b>LESS: FUND BALANCE</b>			
-	-	(125,000)	(125,000)	<b>APPROPRIATED</b>	(70,014)	(270,014)	-
<u>\$ 1,911,358</u>	<u>\$ 1,799,446</u>	<u>\$ 1,786,358</u>	<u>\$ 1,786,358</u>	<b>ESTIMATED FUND BALANCE</b>	<u>\$ 1,716,344</u>	<u>\$ 1,516,344</u>	<u>\$ 1,811,344</u>
				<b>(DEFICIT) END OF PERIOD</b>			



## **OPIOID SETTLEMENT SPECIAL REVENUE FUND**

The Opioid Settlement Fund was established to account for the receipt and use of funds received as the result of settlements with pharmacies and pharmaceutical drug companies for their roles in fueling the opioid crisis. The City is currently estimated to receive approximately eight million dollars over a 18 year period commencing in Fiscal Year 2023. To date, the Opioid Settlement Special Revenue Fund has received \$2,244,436 in settlements and earned 117,943 in interest revenue for a total of \$2,230,939 available to spend on opioid remediation.

Opioid settlement funds must be spent on opioid remediation. That is, the care, treatment, and other programs and expenditures designed to:

- Address the issue of misuse and abuse of opioid products
- Treat or mitigate opioid use and related disorders
- Mitigate other alleged effects of, including on those injured as a result of the opioid epidemic

The Opioid Settlement Fund is classed as a Special Revenue Fund as use or proceeds is restricted to the purposes for which it was received under guidelines provided by state law. Unlike some other states, Michigan currently has no timeline established under which funds must be used.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>OPIOID SETTLEMENT SPECIAL REVENUE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 2,165,894	\$ 78,542	\$ 78,542	\$ -	- National Opioid Settlement	\$ -	\$ -	\$ -
65,045	52,898	100,000	-	- Interest on Investments	-	-	-
-	-	-	-	- Fund Balance Appropriated	-	-	-
<u>\$ 2,230,939</u>	<u>\$ 131,440</u>	<u>\$ 178,542</u>	<u>\$ -</u>	<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>EXPENDITURES:</b>							
<b>Other Services and Charges:</b>							
\$ -	\$ -	\$ -	\$ -	- Contractual Services	\$ -	\$ -	\$ -
-	-	-	-	- Community Promotion/Outreach Programs	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>							
\$ 2,230,939	\$ 131,440	\$ 178,542	\$ -		\$ -	\$ -	\$ -
<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>							
-	2,230,939	2,230,939	2,230,939		2,409,481	2,409,481	2,409,481
<b>LESS: FUND BALANCE APPROPRIATED</b>							
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>
<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>							
<u>\$ 2,230,939</u>	<u>\$ 2,362,379</u>	<u>\$ 2,409,481</u>	<u>\$ 2,230,939</u>		<u>\$ 2,409,481</u>	<u>\$ 2,409,481</u>	<u>\$ 2,409,481</u>

## *Enterprise Funds*

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Enterprise Funds of the City are:

- Senior Housing
- Water and Sewer System

## **STILWELL MANOR**

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate Warren-area seniors. Stilwell Manor consists of 24 efficiency (435 square feet) apartments, 90 one-bedroom (480 square feet) apartments, and six two-bedroom (740 square feet) apartments that became operational in October 1975.

The cost of the Stilwell Manor construction was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve.

Stilwell Manor is intended for City of Warren residents, 60 and older. Stilwell Manor is designated for seniors that are considered very-low income, 30-80% of Macomb County Median Income. Specifically, seniors with an annual income between \$11,112 and \$29,632 single occupancy and \$22,163 and \$59,101 double occupancy. All utilities are included in the rental rate, and apartments are furnished with appliances. Stilwell Manor has secured key-fob building access, and 24-hour maintenance and snow removal.

The goal of the Warren Senior Housing staff is to be of assistance to residents when needed, and instill an atmosphere of comfort, security and well-being. The residents are kept up to date on current information that applies to senior citizens, assisted with repair work, and social and educational events are arranged throughout the year. The Warren Senior Housing staff also coordinates food assistance support for residents that includes, meal delivery, in-person dining, and grocery delivery services.

Stilwell Manor provides equal housing opportunity.

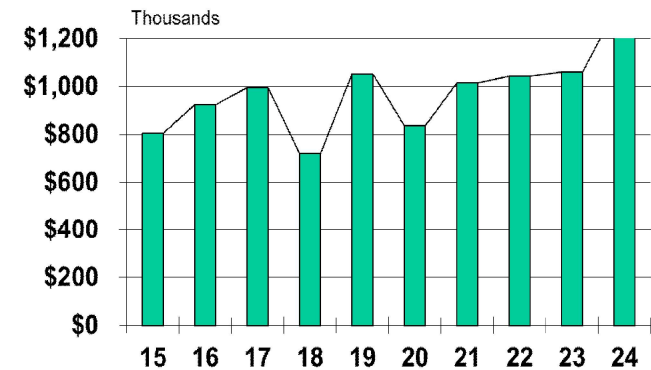
## STILWELL MANOR

### Fiscal 2026 Performance Objectives

1. Increase preventative maintenance programs.
2. Provide a clean and safe independent living facility.
3. Advocate on behalf of tenants with local, state, and national social agencies.
4. Increase the number of social programs accessible to our tenants.
5. Maintain an occupancy rate > 95%.
6. Update outdoor security and pedestrian lighting.
7. Purchase and onboard rental management software.
8. Install fire safe magnetic door holders.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Apartment painting	12	15	15	15
Appliance replacement – A/C unit	8	10	10	10
Appliance replacement - Fridge	8	10	10	10
Appliance replacement – Stove	8	10	10	10
Applications mailed	125	225	125	100
Carpet replacement	12	15	15	15
Countertop replacement	8	12	12	12
Educational Seminars - Seniors	48	48	48	48
Focus Hope Food Assistance	600	600	600	600
Forgotten Harvest Food Assistance	864	576	950	800
Gleaners Food Assistance	700	750	600	750
In-Person Dining Food Assistance	7,800	7,500	8,000	8,000
Inspection – Boilers	2	2	2	2
Inspection – Elevators	2	2	2	2
Inspection – Fire Extinguishers	10	10	10	10
Inspection – Fire panel	1	1	1	1
Inspection – Fire Suppression System	1	1	1	1
Inspection – Generator	2	2	2	2
Linoleum replacement	7	15	8	8
Maintenance service requests	500	500	500	500
Occupancy Rate	97.8%	95%	98%	95%
Phone calls to perspective tenants	250	250	250	250
Resident assistance – Family	75	75	75	75
Resident assistance – Social agencies	75	75	75	75

**Expenditure History  
Stilwell Manor**



ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SENIOR CITIZENS' HOUSING STILWELL MANOR REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 608,181	\$ 313,568	\$ 603,910	\$ 603,910	Rental Revenues	\$ 627,600	\$ 627,600	\$ 627,600
503,432	206,151	420,158	420,158	Other Income	439,234	439,234	439,234
-	-	-	-	Appropriation of Retained Earnings	-	-	-
<u>\$ 1,111,613</u>	<u>\$ 519,719</u>	<u>\$ 1,024,068</u>	<u>\$ 1,024,068</u>	<b>Total Revenues</b>	<u>\$ 1,066,834</u>	<u>\$ 1,066,834</u>	<u>\$ 1,066,834</u>
<b>EXPENDITURES:</b>							
\$ 372,445	\$ 108,923	\$ 314,621	\$ 314,621	Personnel Services	\$ 333,033	\$ 333,033	\$ 333,033
258,284	110,499	205,831	205,831	Employee Benefits	212,612	212,612	212,612
11,210	1,419	14,500	14,500	Supplies	11,000	11,000	11,000
624,927	186,723	445,946	445,946	Other Services and Charges	422,930	422,930	422,930
41,408	5,536	58,655	58,655	Capital Outlay	56,000	56,000	56,000
<u>\$ 1,308,274</u>	<u>\$ 413,100</u>	<u>\$ 1,039,553</u>	<u>\$ 1,039,553</u>	<b>Total Expenditures</b>	<u>\$ 1,035,575</u>	<u>\$ 1,035,575</u>	<u>\$ 1,035,575</u>
<b>CHANGE IN NET POSITION</b>							
\$ (196,661)	\$ 106,619	\$ (15,485)	\$ (15,485)	<b>OPERATING (LOSS) INCOME FOR PERIOD</b>	\$ 31,259	\$ 31,259	\$ 31,259
<b>ESTIMATED NET POSITION</b>							
1,487,272	1,290,611	1,290,611	1,290,611	<b>BEGINNING OF PERIOD</b>	1,275,126	1,275,126	1,275,126
(1,655,842)	(1,655,842)	(1,655,842)	(1,655,842)	<b>LESS: NET INVESTMENT IN CAPITAL</b>	(1,655,842)	(1,655,842)	(1,655,842)
<b>LESS: APPROPRIATION OF RETAINED EARNINGS</b>							
-	-	-	-		-	-	-
<b>EST. UNRESTRICTED NET POSITION</b>							
<u>\$ (365,231)</u>	<u>\$ (258,612)</u>	<u>\$ (380,716)</u>	<u>\$ (380,716)</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ (349,457)</u>	<u>\$ (349,457)</u>	<u>\$ (349,457)</u>

ENTERPRISE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>SENIOR CITIZEN HOUSING</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Administration	1	\$ 107,979	1	\$ 107,979	1	\$ 107,979	1	\$ 107,979
Director of Operations - Maintenance	1	102,345	1	102,345	1	102,345	1	102,345
Deputy Director of Operations	1	75,790	1	75,790	1	75,790	1	75,790
Deputy Director of Maintenance	1	57,238	1	57,238	1	57,238	1	57,238
Maintenance Specialist	2	52,034	2	52,034	2	52,034	2	52,034
Senior Citizen Housing Clerk	1	44,067	1	44,067	1	44,067	1	44,067
Housekeeper	2	39,035	2	39,035	2	39,035	2	39,035
Part-time Employees - Stilwell		25,000		30,000		30,000		30,000
Part-time Employees - Coach		25,000		30,000		30,000		30,000
Overtime	—	20,000	—	30,000	—	30,000	—	30,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/25.

ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SENIOR CITIZENS' HOUSING STILWELL MANOR</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>REVENUES:</b>			
\$ 608,181	\$ 313,568	\$ 603,910	\$ 603,910	Rental Revenues	\$ 627,600	\$ 627,600	\$ 627,600
-	-	-	-	Interest on Investments	-	-	-
479,377	195,078	390,158	390,158	Administrative Fee - Coach Manor	409,234	409,234	409,234
24,055	11,073	30,000	30,000	Miscellaneous	30,000	30,000	30,000
-	-	-	-	Appropriation of Retained Earnings	-	-	-
<u>\$ 1,111,613</u>	<u>\$ 519,719</u>	<u>\$ 1,024,068</u>	<u>\$ 1,024,068</u>	<b>Total Revenues</b>	<u>\$ 1,066,834</u>	<u>\$ 1,066,834</u>	<u>\$ 1,066,834</u>
				<b>EXPENDITURES:</b>			
				<b>Personnel Services:</b>			
\$ 362,226	\$ 108,923	\$ 279,621	\$ 279,621	Permanent Employees	\$ 288,033	\$ 288,033	\$ 288,033
10,219	-	10,000	10,000	Overtime	15,000	15,000	15,000
-	-	25,000	25,000	Part-time Employees	30,000	30,000	30,000
				<b>Employee Benefits:</b>			
29,256	8,508	25,856	25,856	Social Security	27,422	27,422	27,422
111,837	70,993	97,150	97,150	Employee Insurance	97,847	97,847	97,847
54,737	13,288	28,731	28,731	Retiree Health Insurance	29,140	29,140	29,140
15,238	3,498	12,808	12,808	Bonus/Sick Redemption	13,193	13,193	13,193
5,926	1,500	5,892	5,892	Longevity/Education	7,569	7,569	7,569
1,750	1,200	1,600	1,600	Clothing Allowance	1,600	1,600	1,600
39,540	11,512	33,794	33,794	Retirement Fund	35,841	35,841	35,841
				<b>Supplies:</b>			
783	339	2,000	2,000	Office Supplies	1,500	1,500	1,500
649	391	2,500	2,500	Program Activity Supplies	1,500	1,500	1,500
9,778	689	10,000	10,000	Maintenance Supplies	8,000	8,000	8,000
				<b>Other Services and Charges:</b>			
112,860	44,514	153,250	153,250	Contractual Services	141,450	141,450	141,450
411	137	500	500	Postage	400	400	400
4,419	4,213	10,000	10,000	Telephone	10,000	10,000	10,000
195	42	500	500	Vehicle Maintenance	500	500	500
38,700	-	-	-	Insurance and Bonds	-	-	-
181,120	69,122	190,000	190,000	Public Utilities	190,000	190,000	190,000
12,425	68,695	61,500	61,500	Building Maintenance	49,200	49,200	49,200
29,238	-	30,196	30,196	Payment to City in Lieu of Taxes	31,380	31,380	31,380
86,500	-	-	-	Administrative Expense - General Fund	-	-	-
159,059	-	-	-	Depr Expense - Replacement Costs	-	-	-
				<b>Capital Outlay:</b>			
34,882	1,588	37,405	37,405	Equipment - Maintenance and Office	41,000	41,000	41,000
6,526	3,948	21,250	21,250	Equipment - Appliances	15,000	15,000	15,000
<u>\$ 1,308,274</u>	<u>\$ 413,100</u>	<u>\$ 1,039,553</u>	<u>\$ 1,039,553</u>	<b>Total Expenditures</b>	<u>\$ 1,035,575</u>	<u>\$ 1,035,575</u>	<u>\$ 1,035,575</u>



## **COACH MANOR**

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 216 one-bedroom (570 square feet) and 28 two-bedroom (800 square feet) units of Senior Housing that became available during Fiscal 1992. Joseph Coach Manor consists of three apartment buildings adjacent to the Stilwell Manor, on Burg Road.

Joseph Coach Manor is intended to serve City of Warren, Macomb County, and local-area residents, 60 and older. Joseph Coach Manor is designated for seniors that are considered low income, 50-100% of Macomb County Median Income. Specifically, seniors with an annual income between \$18,520 - \$37,040 single occupancy and \$36,938 - \$73,876 double occupancy. In addition to rent, all tenants pay for their own gas and electric service. Joseph Coach apartments are furnished with all appliances, including an in-unit washer and dryer with patio and balcony access. Joseph Coach buildings are secured with key-fob entry access and 24-hour assistance.

The goal of the Warren Senior Housing staff is to be of assistance to residents when needed, and instill an atmosphere of comfort, security and well-being. The residents are kept up to date on current information that applies to senior citizens, assisted with repair work, and social and educational events are arranged throughout the year. The Warren Senior Housing staff also coordinates food assistance support for residents that includes meal delivery, in-person dining, and grocery delivery services.

Joseph Coach Manor provides equal housing opportunity.

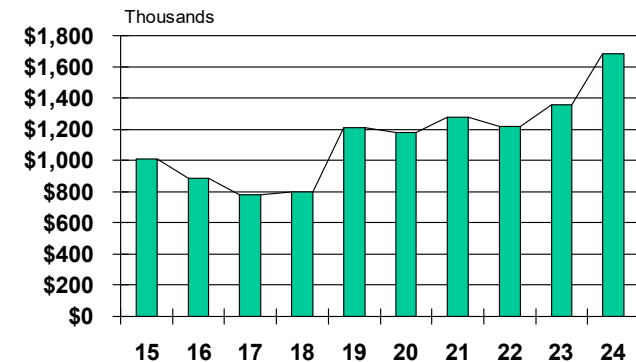
## COACH MANOR

### Fiscal 2026 Performance Objectives

1. Increase the preventative maintenance programs.
2. Provide a clean and safe independent living facility.
3. Advocate on behalf of our tenants with local, state, and national agencies.
4. Increase the number of social programs accessible to our residents.
5. Maintain an occupancy rate > 95%.
6. Continue to replace door walls, furnace room doors, deck boards, and patio concrete.
7. Paint hallways in Buildings B & C.
8. Fire suppression system repair in Building C.
9. Seal and stripe parking lot.
10. Update and rebuild five (5) elevators.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Apartment painting	40	40	40	40
Appliance replacement – Dishwasher	12	20	20	20
Appliance replacement – Fridge	15	20	20	20
Appliance replacement – Stove	15	20	20	20
Appliance replacement – Washer/Dryer	12	20	20	20
Applications mailed	175	225	150	150
Carpet replacement	30	35	35	35
Countertop replacement	12	15	15	15
Inspection – Elevator	5	5	5	5
Inspection – Fire extinguisher	30	30	30	30
Inspection – Fire panel	3	3	3	3
Inspection – Fire suppression system	3	3	3	3
Inspection – Generator	3	3	3	3
Linoleum replacement	15	20	20	20
Maintenance service requests	750	800	800	800
Occupancy Rate	97.8%	95%	97.8%	95%
Phone calls to perspective tenants	250	250	250	250
Resident assistance – Family	60	60	60	60
Resident assistance – Social agencies	60	60	60	60

### Expenditure History Coach Manor



ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 1,699,695	\$ 866,972	\$ 1,774,450	\$ 1,774,450	Rental Revenues	\$ 1,847,260	\$ 1,847,260	\$ 1,847,260
34,854	14,736	28,000	28,000	Other Income	55,000	55,000	55,000
-	-	315,033	315,033	Appropriation of Retained Earnings	1,099,870	1,099,870	1,099,870
<u>\$ 1,734,549</u>	<u>\$ 881,708</u>	<u>\$ 2,117,483</u>	<u>\$ 2,117,483</u>	<b>Total Revenues</b>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>
				<b>EXPENDITURES:</b>			
\$ 145,204	\$ 159,292	\$ 334,848	\$ 334,848	Personnel Services	\$ 353,870	\$ 353,870	\$ 353,870
100,423	85,076	207,227	207,227	Employee Benefits	215,776	215,776	215,776
24,618	4,084	43,500	43,500	Supplies	33,000	33,000	33,000
1,310,927	471,118	1,148,158	1,148,158	Other Services and Charges	1,324,484	1,324,484	1,324,484
102,292	14,379	415,535	425,535	Capital Outlay	1,075,000	1,075,000	1,075,000
<u>\$ 1,683,464</u>	<u>\$ 733,949</u>	<u>\$ 2,149,268</u>	<u>\$ 2,159,268</u>	<b>Total Expenditures</b>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>
				<b>CHANGE IN NET POSITION</b>			
\$ 51,085	\$ 147,759	\$ (31,785)	\$ (41,785)	<b>OPERATING (LOSS) INCOME FOR PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED NET POSITION</b>			
7,821,660	7,872,745	7,872,745	7,872,745	<b>BEGINNING OF PERIOD</b>	7,840,960	7,840,960	7,840,960
(5,447,686)	(5,447,686)	(5,447,686)	(5,447,686)	<b>LESS: NET INVESTMENT IN CAPITAL</b>	(5,447,686)	(5,447,686)	(5,447,686)
				<b>LESS: APPROPRIATION OF</b>			
-	-	(315,033)	(315,033)	<b>RETAINED EARNINGS</b>	(1,099,870)	(1,099,870)	(1,099,870)
				<b>EST. UNRESTRICTED NET POSITION</b>			
<u>\$ 2,425,059</u>	<u>\$ 2,572,818</u>	<u>\$ 2,078,241</u>	<u>\$ 2,068,241</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 1,293,404</u>	<u>\$ 1,293,404</u>	<u>\$ 1,293,404</u>

ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 1,699,695	\$ 866,972	\$ 1,774,450	\$ 1,774,450	Rental Revenues	\$ 1,847,260	\$ 1,847,260	\$ 1,847,260
-	-	3,000	3,000	Interest on Investments	30,000	30,000	30,000
34,854	14,736	25,000	25,000	Miscellaneous	25,000	25,000	25,000
-	-	315,033	315,033	Appropriation of Retained Earnings	1,099,870	1,099,870	1,099,870
<u>\$ 1,734,549</u>	<u>\$ 881,708</u>	<u>\$ 2,117,483</u>	<u>\$ 2,117,483</u>	<b>Total Revenues</b>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>
				<b>EXPENDITURES:</b>			
				<b>Personnel Services:</b>			
\$ 129,029	\$ 144,548	\$ 299,848	\$ 299,848	Permanent Employees	\$ 308,870	\$ 308,870	\$ 308,870
5,548	9,775	10,000	10,000	Overtime	15,000	15,000	15,000
10,627	4,969	25,000	25,000	Part-time Employees	30,000	30,000	30,000
				<b>Employee Benefits:</b>			
10,815	12,401	26,913	26,913	Social Security	28,605	28,605	28,605
72,281	44,093	121,209	121,209	Employee Insurance	122,337	122,337	122,337
2,713	3,266	7,037	7,037	Retiree Health Insurance	7,479	7,479	7,479
-	6,485	13,736	13,736	Bonus/Sick Redemption	14,149	14,149	14,149
-	500	1,156	1,156	Longevity/Education	3,820	3,820	3,820
1,050	2,000	2,000	2,000	Clothing Allowance	2,000	2,000	2,000
13,564	16,331	35,176	35,176	Retirement Fund	37,386	37,386	37,386
				<b>Supplies:</b>			
2,759	1,083	6,000	6,000	Office Supplies	4,500	4,500	4,500
2,069	827	7,500	7,500	Program Activity Supplies	4,500	4,500	4,500
19,790	2,174	30,000	30,000	Maintenance Supplies	24,000	24,000	24,000
				<b>Other Services and Charges:</b>			
421	158	1,500	1,500	Postage	1,200	1,200	1,200
-	-	-	-	Unemployment	-	-	-
283,025	120,446	308,400	308,400	Contractual Services	386,450	386,450	386,450
9,142	4,834	9,500	9,500	Telephone	12,000	12,000	12,000
-	-	1,500	1,500	Vehicle Maintenance	1,500	1,500	1,500
28,000	14,550	29,100	29,100	Insurance and Bonds	30,200	30,200	30,200
114,208	47,236	125,000	125,000	Public Utilities	125,000	125,000	125,000
28,891	33,070	171,500	171,500	Building Maintenance	244,100	244,100	244,100
259,563	-	-	-	Depreciation Expense	-	-	-
479,377	195,078	390,158	390,158	Administrative Expense - Stilwell	409,234	409,234	409,234
108,300	55,746	111,500	111,500	Administrative Expense - General Fund	114,800	114,800	114,800
				<b>Capital Outlay:</b>			
74,737	4,083	351,785	361,785	Equipment - Maintenance and Office	1,040,000	1,040,000	1,040,000
27,555	10,296	63,750	63,750	Equipment - Appliances	35,000	35,000	35,000
<u>\$ 1,683,464</u>	<u>\$ 733,949</u>	<u>\$ 2,149,268</u>	<u>\$ 2,159,268</u>	<b>Total Expenditures</b>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>	<u>\$ 3,002,130</u>

## **WATER & SEWER SYSTEM**

The Water & Sewer System's functions include the financing, acquisition, operation and maintenance of an adequate water supply and a waste water treatment facility for the benefit of the citizens and business community in the City of Warren.

Water Maintenance services include the maintenance and repair of the water mains throughout the City, water service installation, service repairs, responses to requests from the Miss Dig system, gate valve maintenance, hydrant repair and maintenance. Sewer Maintenance services include televising, cleaning, jetting and vactoring of the main sewers.

Shared Services consists of accounting, engineering and customer service personnel which provides support to the Water & Sewer Maintenance and Waste Water Treatment Plant. The accounting function is responsible for verifying that all financial activities for the Water & Sewer System are accurately entered in the System's financial records. Engineering personnel draft, inspect and implement infrastructure projects throughout the City that are related to the Water & Sewer System. Customer Service handles all questions regarding water bills, landlord and tenant arrangements, and bankruptcies as it relates to customer accounts, water taps, meter installations, repairing or replacing stop boxes, plugged main sewers and the availability of water and sewer service.

The Waste Water Treatment Plant staff's responsibilities include plant operations, plant maintenance, laboratory operations, the Industrial Pretreatment Monitoring and Enforcement, employee safety, grounds maintenance and administrative support.

The 2026 Water & Sewer System Budget is presented with an increase in the consumption-based water rate for City of Warren Water Utility customers from \$4.504 per 100 cubic feet {approximately 750 gallons} to \$4.837 per 100 cubic feet. The consumption-based waste water treatment rate for the City of Warren Water Utility customers will change from \$3.967 per 100 cubic feet {approximately 750 gallons} to \$4.198. The consumption-based rate for sanitary sewer improvements will change from \$0.961 per 100 cubic feet {approximately 750 gallons} to \$0.959.

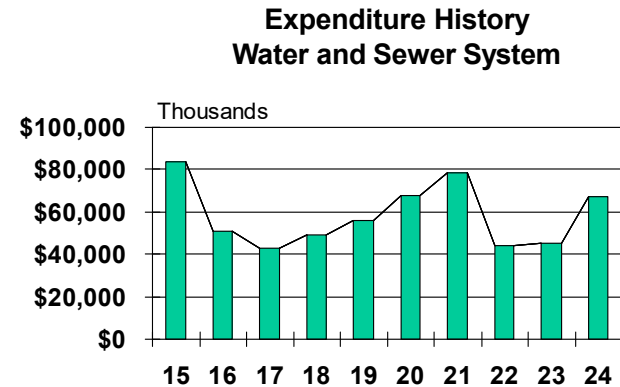
The fixed rate meter service charge will remain the same at \$0.84 per month for accounts with a 5/8" service meter. The fixed rate sewer service charge will remain the same at \$2.03 per month for accounts with a 5/8" service meter.

## **WATER AND SEWER SYSTEM**

### **Fiscal 2026 Performance Objectives**

1. To continue to maintain and replace water and sewer line.
2. To continue to meet the stringent discharge limitations at the treatment plant imposed by the State and Federal authorities.
3. To establish storm water management plan meeting government standards.
4. To minimize power usage while maximizing treatment efficiency.
5. To convert permits and reports to our new mandated asset management program and new work order system.
6. To maintain delinquent receivables at three million dollars or less.
7. To implement a new work order system, paperless billing, bill presentment and customer meter-read access.
8. To maintain water loss at 10% or less.

Performance Indicators	Fiscal 2024 Actual	Fiscal 2025 Budget	Fiscal 2025 Estimated	Fiscal 2026 Budget
Water utility accounts	50,435	49,625	50,715	50,720
Sewer utility accounts	50,405	49,497	50,704	50,520
Second meter accounts	828	800	841	850
Water sold (thousand cu. ft.)	556,819	619,163	588,858	619,163
Water purchased	611,639	666,731	634,098	666,731
Broken water main repairs	171	175	181	175
Customer Inquiries	53,206	54,000	53,000	50,000
Sewage treated	7.5	7	8.9	9
Sludge solids removed	24.5	30	25.6	30
Power consumption	13.2	14	13.6	14
Natural gas for incinerator	54	70	70	70
Laboratory samples taken	6,926	7,700	6,550	7,000
Analytical lab tests run	32,982	37,000	31,610	35,000
Dye tests performed	6	12	10	15
Storm water samples collected	63	250	220	150
Illicit discharges identified	1	1	1	1
Illicit discharges removed	1	1	1	1
Covid Sampling	224		220	225
Significant Industrial User Inspections	7		15	15



ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31		FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>WATER &amp; SEWER SYSTEM</b>			
				<b>REVENUES:</b>			
\$ 51,329,063	\$ 28,170,712	\$ 56,341,424	\$ 59,240,990	Water & Sewer Charges	\$ 62,584,495	\$ 62,584,495	\$ 62,584,495
5,770	2,550	10,000	10,000	Water Sales-Unmetered	10,000	10,000	10,000
90,000	45,000	90,000	90,000	Public Fire Protection	90,000	90,000	90,000
875,085	419,809	900,000	900,000	Penalties	902,225	902,225	902,225
848,740	252,522	684,390	684,390	Other Income	684,390	684,390	684,390
68,037	41,108	70,470	70,470	Building Rental	70,470	70,470	70,470
87,329	19,912	70,010	70,010	Meter Sales/Repairs	70,010	70,010	70,010
1,262,724	769,576	1,432,404	1,432,404	Pre-Treatment/Cross Connection Charges	1,445,182	1,445,182	1,445,182
(46,538)	-	-	15,000	Gain (Loss) On Asset Conversion	15,000	15,000	15,000
1,636,974	452,507	1,006,105	1,006,105	Interest On Investments	1,000,000	1,000,000	1,000,000
998,639	1,506,758	5,447,669	-	Grant Revenue	140,000	140,000	140,000
-	21,208,118	21,208,118	20,210,000	Financing Proceeds	87,000,000	87,000,000	87,000,000
-	-	16,092,289	4,653,710	Appropriation of Retained Earnings	-	-	-
<u>\$ 57,155,823</u>	<u>\$ 52,888,572</u>	<u>\$ 103,352,879</u>	<u>\$ 88,383,079</u>	<b>Total Revenues</b>	<u>\$ 154,011,772</u>	<u>\$ 154,011,772</u>	<u>\$ 154,011,772</u>
				<b>EXPENDITURES:</b>			
\$ 7,220,609	\$ 3,630,604	\$ 8,346,657	\$ 9,275,417	Personnel Services	\$ 9,859,892	\$ 9,853,717	\$ 9,853,717
7,032,182	3,485,779	7,963,672	8,045,585	Employee Benefits	7,903,214	7,901,812	7,901,812
34,704,873	14,304,114	38,670,453	39,333,159	Other Services and Charges	45,829,512	45,829,512	45,829,512
18,537,342	10,886,973	48,372,097	31,728,918	Capital Outlay	93,258,000	93,258,000	93,258,000
<u>\$ 67,495,006</u>	<u>\$ 32,307,470</u>	<u>\$ 103,352,879</u>	<u>\$ 88,383,079</u>	<b>Total Expenditures</b>	<u>\$ 156,850,618</u>	<u>\$ 156,843,041</u>	<u>\$ 156,843,041</u>
				<b>NET INCREASE (DECREASE) IN RETAINED EARNINGS DURING THE PERIOD</b>			
\$ (10,339,183)	\$ 20,581,102	\$ 0	\$ -		\$ (2,838,846)	\$ (2,831,269)	\$ (2,831,269)
				<b>ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD</b>			
49,813,791	39,474,608	39,474,608	39,474,608		23,382,319	23,382,319	23,382,319
				<b>RESTRICTED RETAINED EARNINGS FOR:</b>			
(433,075)	(433,075)	(433,075)	(433,075)	<b>COMPENSATED ABSENCES</b>	(433,075)	(433,075)	(433,075)
(29,124,634)	(41,205,709)	(12,902,002)	(24,470,924)	<b>CAPITAL OUTLAY</b>	(10,063,156)	(10,063,156)	(10,063,156)
				<b>LESS: APPROPRIATION OF</b>			
-	-	(16,092,289)	(4,653,710)	<b>RETAINED EARNINGS</b>	-	-	-
				<b>EST. UNRESTRICTED RETAINED EARNINGS</b>			
<u>\$ 9,916,899</u>	<u>\$ 18,416,926</u>	<u>\$ 10,047,242</u>	<u>\$ 9,916,899</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 10,047,242</u>	<u>\$ 10,054,819</u>	<u>\$ 10,054,819</u>

ENTERPRISE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>WATER &amp; SEWER SYSTEM</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>Water &amp; Sewer Maintenance</u>								
Deputy Superintendent	1	\$ 113,207	1	\$ 113,207	1	\$ 113,207	1	\$ 113,207
Water Operations Manager	1	107,560	1	107,560	1	107,560	1	107,560
Water Division Supervisor/Dispatcher	1	96,824	1	96,824	1	96,824	1	96,824
Water Division Supervisor	3	89,690	3	89,690	3	89,690	3	89,690
Water Utilities Operator	27	72,056	27	72,056	27	72,056	27	72,056
Senior Water Systems Monitor	1	93,305	2 (b)	93,305	2 (b)	93,305	2 (b)	93,305
Water Systems Monitor	1	80,620	1	80,620	1	80,620	1	80,620
Office Coordinator-Water			1 (c)	88,797	1 (c)	88,797	1 (c)	88,797
Senior Admin Secretary	1	70,987	- (c)	-	- (c)	-	- (c)	-
Senior Admin Secretary-Cross Connection			1 (b)	70,987	1 (b)	70,987	1 (b)	70,987
Stock Clerk	1	68,205	1	68,205	1	68,205	1	68,205
Account Specialist	1	63,794	- (d)	-	- (d)	-	- (d)	-
Custodian	-		1 (b)	44,782	1 (b)	44,782	1 (b)	44,782
<u>Shared Services</u>								
Superintendent	1	\$ 131,958	1 (e)	\$ 137,850	1	\$ 131,958	1	\$ 131,958
Accounting Supervisor	1	114,644	1	114,644	1	114,644	1	114,644
Office Coordinator-Water Accounting	1	88,797	1	88,797	1	88,797	1	88,797
Computer Technician	1	75,520	1	75,520	1	75,520	1	75,520
Senior Account Technician	1	73,535	1	73,535	1	73,535	1	73,535
Account Technician	6	68,409	6	68,409	6	68,409	6	68,409
Office Coordinator-Engineering	1	88,797	1	88,797	1	88,797	1	88,797
CAD & GIS Administrator	1	94,324	1	94,324	1	94,324	1	94,324
City Engineer	1	143,414	1	143,414	1	143,414	1	143,414
Assistant City Engineer	1	114,726	1	114,726	1	114,726	1	114,726
Civil Engineer II	1	105,257	1	105,257	1	105,257	1	105,257
Civil Engineer	1	100,427	1	100,427	1	100,427	1	100,427
CAD Design Specialist	1	81,510	1	81,510	1	81,510	1	81,510
Construction Specialist	3	79,217	3	79,217	3	79,217	3	79,217
<u>Waste Water Treatment Plant</u>								
Sanitary Engineer	1	\$ 143,414	1	\$ 143,414	1	\$ 143,414	1	\$ 143,414
Wastewater Specialist	1	107,283	1	107,283	1	107,283	1	107,283
Senior Facility Engineer	1	114,726	1	114,726	1	114,726	1	114,726
Facility Engineer	1	109,846	1	109,846	1	109,846	1	109,846
Environmental Compliance Engineer	2	109,657	2	109,657	2	109,657	2	109,657

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New position.

(c) Reclassification of Senior Admin Secretary to Office Coordinator-Water

(d) Deleted Position

(e) Reflects additional wage increase of \$5,892 (4%) prior to 7/1/25 contractual raise.



ENTERPRISE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
<u>WATER &amp; SEWER SYSTEM</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>Waste Water Treatment Plant (continued)</u>								
Laboratory Director	1	\$ 102,589	1	\$ 102,589	1	\$ 102,589	1	\$ 102,589
Junior Chemist	2	80,390	2	80,390	2	80,390	2	80,390
Laboratory Technician	1	71,567	1	71,567	1	71,567	1	71,567
Maintenance M&P Manager	1	99,256	1	99,256	1	99,256	1	99,256
Senior Mechanic Technician	-		1 (b)	92,976	1 (b)	92,976	1 (b)	92,976
Mechanic Technician	3	79,265	3	79,265	3	79,265	3	79,265
Mechanic Specialist	1	72,628	1	72,628	1	72,628	1	72,628
Senior Master Electrician			1 (b)	96,856	1 (b)	96,856	1 (b)	96,856
Master Electrician	1	87,875	1	87,875	1	87,875	1	87,875
WWTP Electrician	1	84,612	1	84,612	1	84,612	1	84,612
Electrician/Instrumentation Technical Spec.	1	96,856	- (d)	-	- (d)	-	- (d)	-
Industrial Services Manager	1	102,319	1	102,319	1	102,319	1	102,319
Industrial Waste Senior Specialist	1	82,096	1	82,096	1	82,096	1	82,096
Industrial Waste Specialist	1	76,632	1	76,632	1	76,632	1	76,632
Industrial Waste Technician	1	67,939	1	67,939	1	67,939	1	67,939
I & C System Manager	1	102,718	1	102,718	1	102,718	1	102,718
I & C System Technician	1	86,486	1	86,486	1	86,486	1	86,486
Chief Operator	1	109,657	1	109,657	1	109,657	1	109,657
Operations Supervisor	3	97,406	3	97,406	3	97,406	3	97,406
Treatment Specialist	9	76,989	9	76,989	9	76,989	9	76,989
WWTP Trainee	2	56,416	1 (d)	56,416	1 (d)	56,416	1 (d)	56,416
WWTP Office Coordinator	1	88,797	1	88,797	1	88,797	1	88,797
Senior Administrative Secretary-WWTP	1	70,987	1	70,987	1	70,987	1	70,987
Custodian	-		1 (b)	44,782	1 (b)	44,782	1 (b)	44,782
<u>Temporary Employees</u>								
Water & Sewer Maintenance		208,000		208,000		208,000		208,000
Shared Services		-		-		-		-
Waste Water Treatment Plant		40,000		40,000		40,000		40,000
<u>Overtime</u>								
Water & Sewer Maintenance		120,000		120,000		120,000		120,000
Shared Services		120,000		120,000		120,000		120,000
Waste Water Treatment Plant		300,000		300,000		300,000		300,000
Total Personnel	<u>100</u>		<u>103</u>		<u>103</u>		<u>103</u>	

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/25.

(b) New position.

(d) Deleted Position

ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>WATER &amp; SEWER SYSTEM EXPENDITURES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<b>Personnel Services:</b>			
\$ 6,512,887	\$ 3,340,564	\$ 7,584,273	\$ 8,487,417	Permanent	\$ 9,104,892	\$ 9,098,717	\$ 9,098,717
194,792	78,384	222,384	248,000	Temporary Labor	205,000	205,000	205,000
512,930	211,656	540,000	540,000	Overtime	550,000	550,000	550,000
				<b>Employee Benefits:</b>			
79,198	40,076	99,458	99,000	Education Allowance	103,500	103,500	103,500
570,192	289,070	660,465	742,836	Social Security	785,754	785,282	785,282
1,747,088	861,139	2,328,470	2,328,470	Employee Insurance	2,407,874	2,407,685	2,407,685
1,206,605	583,461	1,209,296	1,209,296	Retiree Health Insurance	1,221,544	1,221,420	1,221,420
172,932	75,224	191,077	191,077	Longevity	177,365	177,365	177,365
3,101,253	1,529,124	3,281,134	3,281,134	Retirement Fund	3,016,378	3,015,761	3,015,761
49,000	40,500	58,000	58,000	Certification Bonuses	50,000	50,000	50,000
73,801	33,887	95,772	95,772	Holiday Pay	99,599	99,599	99,599
32,113	33,300	40,000	40,000	Cleaning/Clothing Allowance	41,200	41,200	41,200
				<b>Supplies and Other Charges:</b>			
423,950	164,314	595,000	595,000	Operating Supplies	623,000	623,000	623,000
834,108	457,525	1,541,799	1,643,149	Professional Services	2,075,000	2,075,000	2,075,000
123,618	6,233	120,000	120,000	Materials	110,000	110,000	110,000
187,841	61,811	100,000	100,000	Meter Replacement	125,000	125,000	125,000
272,901	69,050	200,000	200,000	Dirt Removal	300,000	300,000	300,000
1,062,867	83,669	1,200,000	1,200,000	Concrete, Lawn & Manhole Repairs	1,050,000	1,050,000	1,050,000
331,530	87,895	360,000	360,000	Lead and Copper Rule Replacements	425,000	425,000	425,000
285,225	126,107	300,000	300,000	Chemicals	360,000	360,000	360,000
-	-	50,000	50,000	Odor Control	50,000	50,000	50,000
318,853	54,347	300,000	300,000	Ash Removal Contract	320,000	320,000	320,000
70,469	28,455	103,000	103,000	Telephone	104,500	104,500	104,500
525,226	206,983	533,797	533,797	Auto Expense	543,500	543,500	543,500
663,605	300,544	1,021,000	1,021,000	Utilities	1,021,000	1,021,000	1,021,000
1,241,991	579,668	1,240,000	1,240,000	Electric Power	1,250,000	1,250,000	1,250,000
731,422	285,591	750,000	750,000	Repairs & Maintenance	750,000	750,000	750,000
277,243	58,945	270,000	270,000	Health, Safety & Security	240,000	240,000	240,000
22,570	17,622	28,000	28,000	Management Agency Fee	28,000	28,000	28,000
35,193	28,131	38,000	38,000	M.S.D.W.A. Annual Fee	40,000	40,000	40,000
18,700	20,200	20,200	20,200	Auditing	25,000	25,000	25,000
8,802	41,077	101,612	-	Grant Expenses	140,000	140,000	140,000

(Continued)

ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>WATER &amp; SEWER SYSTEM</u></b> <b><u>EXPENDITURES (Continued):</u></b> <b>Other Services and Charges:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 14,904	\$ 23,759	\$ 420,000	\$ 420,000	Facility Maintenance	\$ 500,100	\$ 500,100	\$ 500,100
290,358	162,144	310,000	310,000	Postage	335,000	335,000	335,000
10,782,488	3,782,934	10,939,032	11,502,000	Water Purchases	12,379,000	12,379,000	12,379,000
-	-	5,000	5,000	Unemployment Benefits	3,500	3,500	3,500
600,000	300,000	600,000	600,000	General Insurance	600,000	600,000	600,000
(46,293)	-		100,000	Uncollectible Debt	100,000	100,000	100,000
2,963,200	1,525,998	3,052,000	3,052,000	Administrative Expense	3,143,500	3,143,500	3,143,500
12,664,102	5,831,113	14,472,013	14,472,013	Debt Payments	19,188,412	19,188,412	19,188,412
				<b>Capital Outlay:</b>			
7,228,690	2,089,645	19,454,118	10,693,918	Capital Improvements-Equipment	84,633,000	84,633,000	84,633,000
11,308,652	8,797,328	28,917,979	21,035,000	Capital Improvements-Infrastructure	8,625,000	8,625,000	8,625,000
<u>\$ 67,495,006</u>	<u>\$ 32,307,470</u>	<u>\$ 103,352,879</u>	<u>\$ 88,383,079</u>	<b>Total Expenditures</b>	<u>\$ 156,850,618</u>	<u>\$ 156,843,041</u>	<u>\$ 156,843,041</u>

## *Capital Project Funds*

Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

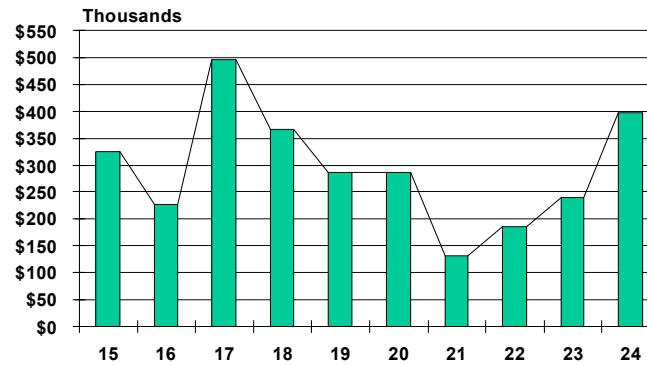
The Capital Project Funds of the City are:

- 37th District Court Building Renovation Fund

## **37TH DISTRICT COURT BUILDING RENOVATION FUND**

This fund was established in October 2003 to account for fees collected by the 37<sup>th</sup> District Court to be used for future renovation of the 37<sup>th</sup> District Court Building.

### **Expenditure History 37<sup>th</sup> District Court Building Renovation**



CAPITAL PROJECT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>37th DISTRICT COURT BUILDING RENOVATION REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 562,938	\$ 324,622	\$ 550,000	\$ 550,000	Court Building Renovation Fee	\$ 575,000	\$ 575,000	\$ 575,000
588,340	283,945	250,000	250,000	Interest on Investments	325,000	325,000	325,000
-	-	91,000	91,000	Fund Balance Appropriated	1,100,000	1,100,000	1,100,000
<u>\$ 1,151,278</u>	<u>\$ 608,567</u>	<u>\$ 891,000</u>	<u>\$ 891,000</u>	<b>Total Revenues</b>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>
				<b>EXPENDITURES:</b>			
\$ 398,038	\$ 78,546	\$ 591,000	\$ 591,000	Capital Improvements	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<u>\$ 398,038</u>	<u>\$ 78,546</u>	<u>\$ 591,000</u>	<u>\$ 591,000</u>	<b>Total Expenditures</b>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	11,983,513	11,983,513	11,983,513
				<b>LESS: FUND BALANCE APPROPRIATED</b>	<u>(1,100,000)</u>	<u>(1,100,000)</u>	<u>1,100,000</u>
<u>\$ 11,774,513</u>	<u>\$ 12,304,534</u>	<u>\$ 11,983,513</u>	<u>\$ 11,983,513</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 10,883,513</u>	<u>\$ 10,883,513</u>	<u>\$ 13,083,513</u>

# *Debt Service Funds*

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

The following are Debt Funds of the City:

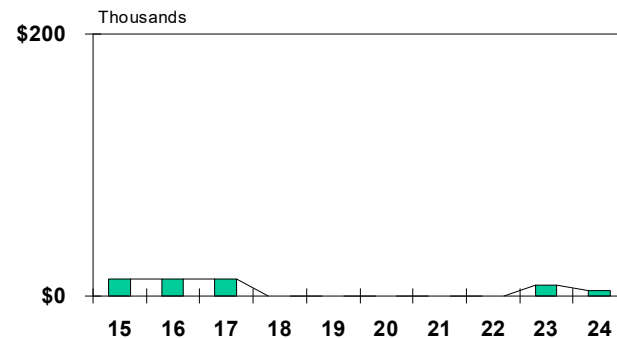
- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- Capital Improvement Debt Funds – Major Road Improvements
- Capital Improvement Debt Fund – General Obligation Capital Improvements and Equipment
- Downtown Development Authority Debt Funds

## **CHAPTER 20 AND 21 DRAIN DEBT FUND**

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements and maintenance costs as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.

### **Expenditure History Chapter 20 & 21 Drain Debt Fund**





DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

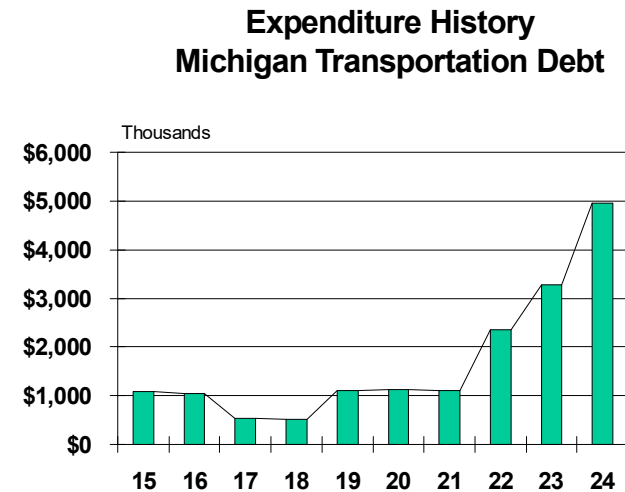
FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>CHAPTER 20 AND 21 DRAINS DEBT FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
\$ 3	\$ -	\$ -	\$ -	Miscellaneous	\$ -	\$ -	\$ -
4,067	1,933	500	500	Interest on Investments	3,100	3,100	3,100
-	-	25,000	25,000	Fund Balance Appropriated	21,900	21,900	21,900
<u>\$ 4,070</u>	<u>\$ 1,933</u>	<u>\$ 25,500</u>	<u>\$ 25,500</u>	<b>Total Revenues</b>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
				<b>EXPENDITURES:</b>			
\$ -	\$ -	\$ 25,000	\$ 25,000	Maintenance Fees	\$ 25,000	\$ 25,000	\$ 25,000
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<b>Total Expenditures</b>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	56,506	56,506	56,506
				<b>LESS: FUND BALANCE APPROPRIATED</b>	(21,900)	(21,900)	(21,900)
<u>\$ 81,006</u>	<u>\$ 82,939</u>	<u>\$ 56,506</u>	<u>\$ 56,506</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 34,606</u>	<u>\$ 34,606</u>	<u>\$ 34,606</u>

## MICHIGAN TRANSPORTATION DEBT FUNDS

Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	\$ 2,695,000	\$ 2,256,918	\$ 4,951,918
2027	2,820,000	2,139,368	4,959,368
2028	2,940,000	2,016,068	4,956,068
2029	3,070,000	1,887,368	4,957,368
2030	3,205,000	1,751,728	4,956,728
2031	3,350,000	1,609,423	4,959,423
2032	3,505,000	1,460,013	4,965,013
2033	3,650,000	1,312,913	4,962,913
2034	2,685,000	1,168,750	3,853,750
2035	2,800,000	1,055,800	3,855,800
2036	2,905,000	948,650	3,853,650
2037	3,020,000	836,850	3,856,850
2038	3,135,000	720,050	3,855,050
2039	3,255,000	598,100	3,853,100
2040	3,385,000	470,900	3,855,900
2041	3,515,000	337,950	3,852,950
2042	2,395,000	199,250	2,594,250
2043	1,590,000	79,500	1,669,500
	<u>\$ 53,920,000</u>	<u>\$ 20,849,599</u>	<u>\$ 74,769,599</u>



DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>SUMMARY</u></b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				Transfer from Michigan Transportation Operating Fund:			
\$ 4,952,281	\$ 1,186,859	\$ 4,961,719	\$ 4,961,719	Major Streets	\$ 4,953,918	\$ 4,953,918	\$ 4,953,918
\$ 4,952,281	\$ 1,186,859	\$ 4,961,719	\$ 4,961,719	<b>Total Revenues</b>	\$ 4,953,918	\$ 4,953,918	\$ 4,953,918
				<b><u>EXPENDITURES:</u></b>			
				Debt Service Payments:			
				Principal:			
\$ 2,590,000	\$ -	\$ 2,590,000	\$ 2,590,000	Major Streets	\$ 2,695,000	\$ 2,695,000	\$ 2,695,000
				Interest:			
2,360,781	1,184,859	2,369,719	2,369,719	Major Streets	2,256,918	2,256,918	2,256,918
				Agent Fees:			
1,500	2,000	2,000	2,000	Major Streets	2,000	2,000	2,000
\$ 4,952,281	\$ 1,186,859	\$ 4,961,719	\$ 4,961,719	<b>Total Expenditures</b>	\$ 4,953,918	\$ 4,953,918	\$ 4,953,918
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ -	\$ -	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
-	-	-	-	<b>BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE</b>			
\$ -	\$ -	\$ -	\$ -	<b>(DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>2023</u></b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 1,670,513	\$ 505,750	\$ 1,676,000	\$ 1,676,000	Major Streets	\$ 1,667,750	\$ 1,667,750	\$ 1,667,750
<u>\$ 1,670,513</u>	<u>\$ 505,750</u>	<u>\$ 1,676,000</u>	<u>\$ 1,676,000</u>	<b>Total Revenues</b>	<u>\$ 1,667,750</u>	<u>\$ 1,667,750</u>	<u>\$ 1,667,750</u>
				<b><u>EXPENDITURES:</u></b>			
				Debt Service Payments:			
				Principal:			
\$ 745,000	\$ -	\$ 665,000	\$ 665,000	Major Streets	\$ 690,000	\$ 690,000	\$ 690,000
				Interest:			
925,513	505,250	1,010,500	1,010,500	Major Streets	977,250	977,250	977,250
				Agent Fees:			
-	500	500	500	Major Streets	500	500	500
<u>\$ 1,670,513</u>	<u>\$ 505,750</u>	<u>\$ 1,676,000</u>	<u>\$ 1,676,000</u>	<b>Total Expenditures</b>	<u>\$ 1,667,750</u>	<u>\$ 1,667,750</u>	<u>\$ 1,667,750</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ -	\$ -	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
-	-	-	-	<b>BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE</b>			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>2022</u></b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 923,750	\$ 270,500	\$ 925,500	\$ 925,500	Major Streets	\$ 926,250	\$ 926,250	\$ 926,250
<u>\$ 923,750</u>	<u>\$ 270,500</u>	<u>\$ 925,500</u>	<u>\$ 925,500</u>	<b>Total Revenues</b>	<u>\$ 926,250</u>	<u>\$ 926,250</u>	<u>\$ 926,250</u>
				<b><u>EXPENDITURES:</u></b>			
				Debt Service Payments:			
				Principal:			
\$ 365,000	\$ -	\$ 385,000	\$ 385,000	Major Streets	\$ 405,000	\$ 405,000	\$ 405,000
				Interest:			
558,250	270,000	540,000	540,000	Major Streets	520,750	520,750	520,750
				Agent Fees:			
500	500	500	500	Major Streets	500	500	500
<u>\$ 923,750</u>	<u>\$ 270,500</u>	<u>\$ 925,500</u>	<u>\$ 925,500</u>	<b>Total Expenditures</b>	<u>\$ 926,250</u>	<u>\$ 926,250</u>	<u>\$ 926,250</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ -	\$ -	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
-	-	-	-	<b>BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE</b>			
\$ -	\$ -	\$ -	\$ -	<b>(DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>2021</u></b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 1,256,700	\$ 276,850	\$ 1,258,201	\$ 1,258,201	Major Streets	\$ 1,257,950	\$ 1,257,950	\$ 1,257,950
<u>\$ 1,256,700</u>	<u>\$ 276,850</u>	<u>\$ 1,258,201</u>	<u>\$ 1,258,201</u>	<b>Total Revenues</b>	<u>\$ 1,257,950</u>	<u>\$ 1,257,950</u>	<u>\$ 1,257,950</u>
				<b><u>EXPENDITURES:</u></b>			
				Debt Service Payments:			
				Principal:			
\$ 670,000	\$ -	\$ 705,000	\$ 705,000	Major Streets	\$ 740,000	\$ 740,000	\$ 740,000
				Interest:			
586,200	276,350	552,701	552,701	Major Streets	517,450	517,450	517,450
				Agent Fees:			
500	500	500	500	Major Streets	500	500	500
<u>\$ 1,256,700</u>	<u>\$ 276,850</u>	<u>\$ 1,258,201</u>	<u>\$ 1,258,201</u>	<b>Total Expenditures</b>	<u>\$ 1,257,950</u>	<u>\$ 1,257,950</u>	<u>\$ 1,257,950</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ -	\$ -	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<b>BEGINNING OF PERIOD</b>	<u>-</u>	<u>-</u>	<u>-</u>
				<b>ESTIMATED FUND BALANCE</b>			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

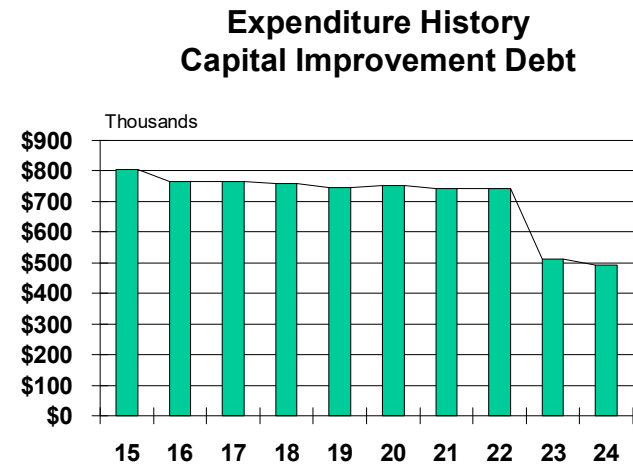
FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>2018</u></b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 1,101,318	\$ 133,759	\$ 1,102,018	\$ 1,102,018	Major Streets	\$ 1,101,968	\$ 1,101,968	\$ 1,101,968
\$ 1,101,318	\$ 133,759	\$ 1,102,018	\$ 1,102,018	<b>Total Revenues</b>	\$ 1,101,968	\$ 1,101,968	\$ 1,101,968
				<b><u>EXPENDITURES:</u></b>			
				Debt Service Payments:			
				Principal:			
\$ 810,000	\$ -	\$ 835,000	\$ 835,000	Major Streets	\$ 860,000	\$ 860,000	\$ 860,000
				Interest:			
290,818	133,259	266,518	266,518	Major Streets	241,468	241,468	241,468
				Agent Fees:			
500	500	500	500	Major Streets	500	500	500
\$ 1,101,318	\$ 133,759	\$ 1,102,018	\$ 1,102,018	<b>Total Expenditures</b>	\$ 1,101,968	\$ 1,101,968	\$ 1,101,968
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ -	\$ -	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
-	-	-	-	<b>BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE</b>			
\$ -	\$ -	\$ -	\$ -	<b>(DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

## **CAPITAL IMPROVEMENT DEBT FUNDS**

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	\$ 432,347	\$ 19,541	\$ 451,888
2027	373,469	12,061	385,530
2028	135,000	6,334	141,334
2029	130,000	2,113	132,113
	<u>\$ 1,070,816</u>	<u>\$ 40,049</u>	<u>\$ 1,110,865</u>





DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SUMMARY CAPITAL IMPROVEMENT DEBT SERVICE FUNDS REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 493,770	\$ 460,955	\$ 472,799	\$ 472,799	Major Streets	\$ 452,888	\$ 452,888	\$ 452,888
\$ 493,770	\$ 460,955	\$ 472,799	\$ 472,799	<b>Total Revenues</b>	\$ 452,888	\$ 452,888	\$ 452,888
				<b>EXPENDITURES:</b>			
				Debt Service Payments:			
				Principal:			
\$ 457,934	\$ 444,531	\$ 444,531	\$ 444,531	Major Streets	\$ 432,347	\$ 432,347	\$ 432,347
35,067	15,566	27,268	27,268	Interest:			
				Major Streets	19,541	19,541	19,541
769	858	1,000	1,000	Agent Fees:			
				Major Streets	1,000	1,000	1,000
\$ 493,770	\$ 460,955	\$ 472,799	\$ 472,799	<b>Total Expenditures</b>	452,888	\$ 452,888	\$ 452,888
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
-	-	-	-	<b>LESS: FUND BALANCE APPROPRIATED</b>	-	-	-
\$ -	\$ -	\$ -	\$ -	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>2021A (Refinanced 2013A/2006 Issue) CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 311,020	\$ 300,189	\$ 303,717	\$ 303,717	Major Streets	\$ 292,750	\$ 292,750	\$ 292,750
\$ 311,020	\$ 300,189	\$ 303,717	\$ 303,717	<b>Total Revenues</b>	\$ 292,750	\$ 292,750	\$ 292,750
				<b>EXPENDITURES:</b>			
				Debt Service Payments:			
				Principal:			
\$ 298,123	\$ 294,531	\$ 294,531	\$ 294,531	Major Streets	\$ 287,347	\$ 287,347	\$ 287,347
12,538	5,300	8,686	8,686	Interest:			
				Major Streets	4,903	4,903	4,903
359	358	500	500	Agent Fees:			
				Major Streets	500	500	500
\$ 311,020	\$ 300,189	\$ 303,717	\$ 303,717	<b>Total Expenditures</b>	\$ 292,750	\$ 292,750	\$ 292,750
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
-	-	-	-	<b>LESS: FUND BALANCE APPROPRIATED</b>	-	-	-
\$ -	\$ -	\$ -	\$ -	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>2015 (Refinanced 2008 Issue) CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 182,750	\$ 160,766	\$ 169,082	\$ 169,082	Major Streets	\$ 160,138	\$ 160,138	\$ 160,138
<u>\$ 182,750</u>	<u>\$ 160,766</u>	<u>\$ 169,082</u>	<u>\$ 169,082</u>	<b>Total Revenues</b>	<u>\$ 160,138</u>	<u>\$ 160,138</u>	<u>\$ 160,138</u>
				<b>EXPENDITURES:</b>			
				Debt Service Payments:			
				Principal:			
\$ 159,811	\$ 150,000	\$ 150,000	\$ 150,000	Major Streets	\$ 145,000	\$ 145,000	\$ 145,000
22,529	10,266	18,582	18,582	Interest:			
				Major Streets	14,638	14,638	14,638
				Agent Fees:			
410	500	500	500	Major Streets	500	500	500
<u>\$ 182,750</u>	<u>\$ 160,766</u>	<u>\$ 169,082</u>	<u>\$ 169,082</u>	<b>Total Expenditures</b>	<u>\$ 160,138</u>	<u>\$ 160,138</u>	<u>\$ 160,138</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>			
\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>			
-	-	-	-		-	-	-
				<b>LESS: FUND BALANCE APPROPRIATED</b>			
-	-	-	-		-	-	-
				<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **CAPITAL IMPROVEMENT: GENERAL OBLIGATION DEBT FUND**

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren.

These bonds are being issued in anticipation of tax revenue generated by the General Fund. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to General Fund capital improvement and equipment purchases and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	\$ 1,200,000	\$ 643,750	\$ 1,843,750
2027	1,265,000	582,125	1,847,125
2028	1,325,000	517,375	1,842,375
2029	1,290,000	452,000	1,742,000
2030	1,355,000	385,875	1,740,875
2031	1,425,000	316,375	1,741,375
2032	1,495,000	243,375	1,738,375
2033	1,575,000	166,625	1,741,625
2034	970,000	103,000	1,073,000
2035	1,020,000	53,250	1,073,250
2036	45,000	26,625	71,625
2037	45,000	24,375	69,375
2038	50,000	22,000	72,000
2039	50,000	19,500	69,500
2040	55,000	16,875	71,875
2041	55,000	14,125	69,125
2042	60,000	11,250	71,250
2043	60,000	8,250	68,250
2044	65,000	5,125	70,125
2045	70,000	1,750	71,750
	<u>\$ 13,475,000</u>	<u>\$3,613,625</u>	<u>\$17,088,625</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>CAPITAL IMPROVEMENT BOND, SERIES 2024 DEBT SERVICE FUNDS REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				<u>Transfer from General Fund</u> <u>General Government</u>			
\$ -	\$ -	\$ 339,247	\$ 1,428,000	Administrative Unallocated	\$ 1,844,250	\$ 1,844,250	\$ 1,844,250
\$ -	\$ -	\$ 339,247	\$ 1,428,000	<b>Total Revenues</b>	\$ 1,844,250	\$ 1,844,250	\$ 1,844,250
				<b>EXPENDITURES:</b>			
				Debt Service Payments:			
				Principal:			
\$ -	\$ -	\$ -	\$ 854,250	Administrative Unallocated	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
				Interest:			
-	-	338,747	573,250	Administrative Unallocated	643,750	643,750	643,750
				Agent Fees:			
-	-	500	500	Administrative Unallocated	500	500	500
\$ -	\$ -	\$ 339,247	\$ 1,428,000	<b>Total Expenditures</b>	\$ 1,844,250	\$ 1,844,250	\$ 1,844,250
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
				<b>LESS: FUND BALANCE APPROPRIATED</b>	-	-	-
\$ -	\$ -	\$ -	\$ -	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

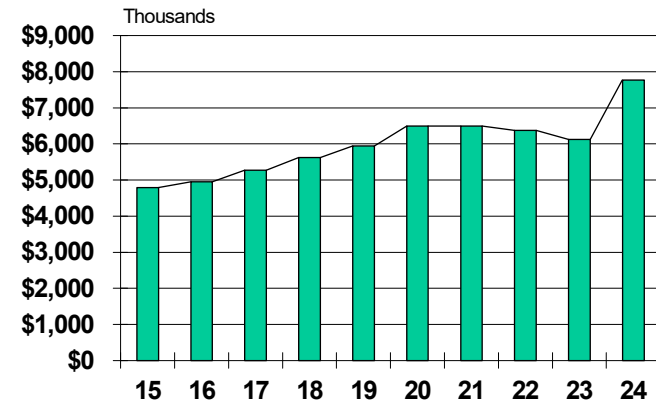
## **DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS**

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	5,950,000	1,259,242	7,209,242
2027	4,655,000	1,101,450	5,756,450
2028	3,225,000	969,275	4,194,275
2029	1,930,000	877,275	2,807,275
2030	835,000	820,500	1,655,500
2031	880,000	778,750	1,658,750
2032	925,000	734,750	1,659,750
2033	970,000	688,500	1,658,500
2034	1,015,000	640,000	1,655,000
2035	1,070,000	589,250	1,659,250
2036	1,120,000	535,750	1,655,750
2037	1,180,000	479,750	1,659,750
2038	1,235,000	420,750	1,655,750
2039	1,300,000	359,000	1,659,000
2040	1,365,000	294,000	1,659,000
2041	1,430,000	225,750	1,655,750
2042	1,505,000	154,250	1,659,250
2044	1,580,000	79,000	1,659,000
	<u>\$ 32,170,000</u>	<u>\$ 11,007,242</u>	<u>\$ 43,177,242</u>

**Expenditure History  
Downtown Development Authority Debt**



DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>SUMMARY</b> <b><u>DOWNTOWN DEVELOPMENT AUTHORITY</u></b> <b><u>DEBT SERVICE FUNDS</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 7,768,467	\$ 6,160,665	\$ 7,494,457	\$ 7,494,457		\$ 7,211,742	\$ 7,211,742	\$ 7,211,742
\$ 7,768,467	\$ 6,160,665	\$ 7,494,457	\$ 7,494,457	<b>Total Revenues</b>	\$ 7,211,742	\$ 7,211,742	\$ 7,211,742
				<b><u>EXPENDITURES:</u></b> Debt Service Payments:			
\$ 6,140,000	\$ 5,415,000	\$ 6,070,000	\$ 6,070,000	Principal	\$ 5,950,000	\$ 5,950,000	\$ 5,950,000
1,626,467	743,790	1,421,957	1,421,957	Interest	1,259,242	1,259,242	1,259,242
2,000	1,875	2,500	2,500	Agent Fees	2,500	2,500	2,500
\$ 7,768,467	\$ 6,160,665	\$ 7,494,457	\$ 7,494,457	<b>Total Expenditures</b>	7,211,742	\$ 7,211,742	\$ 7,211,742
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
\$ -	\$ -	\$ -	\$ -	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b><u>2023</u></b> <b><u>DOWNTOWN DEVELOPMENT AUTHORITY</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,659,458	\$ 501,250	\$ 1,657,750	\$ 1,657,750		\$ 1,660,000	\$ 1,660,000	\$ 1,660,000
\$ 1,659,458	\$ 501,250	\$ 1,657,750	\$ 1,657,750	<b>Total Revenues</b>	\$ 1,660,000	\$ 1,660,000	\$ 1,660,000
				<b><u>EXPENDITURES:</u></b>			
				Debt Service Payments:			
\$ 585,000	\$ -	\$ 655,000	\$ 655,000	Principal	\$ 690,000	\$ 690,000	\$ 690,000
1,073,958	500,875	1,001,750	1,001,750	Interest	969,000	969,000	969,000
500	375	1,000	1,000	Agent Fees	1,000	1,000	1,000
\$ 1,659,458	\$ 501,250	\$ 1,657,750	\$ 1,657,750	<b>Total Expenditures</b>	\$ 1,660,000	\$ 1,660,000	\$ 1,660,000
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ -	\$ -	\$ -	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
-	-	-	-	<b>BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE</b>			
\$ -	\$ -	\$ -	\$ -	<b>(DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -



DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>2021 (Refinanced 2013/2002 Issue) DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,458,059	\$ 1,354,340	\$ 1,358,607	\$ 1,358,607		\$ 1,259,767	\$ 1,259,767	\$ 1,259,767
\$ 1,458,059	\$ 1,354,340	\$ 1,358,607	\$ 1,358,607	<b>Total Revenues</b>	\$ 1,259,767	\$ 1,259,767	\$ 1,259,767
				<b>EXPENDITURES:</b>			
				Debt Service Payments:			
\$ 1,435,000	\$ 1,345,000	\$ 1,345,000	\$ 1,345,000	Principal	\$ 1,255,000	\$ 1,255,000	\$ 1,255,000
22,559	8,840	13,107	13,107	Interest	4,267	4,267	4,267
500	500	500	500	Agent Fees	500	500	500
\$ 1,458,059	\$ 1,354,340	\$ 1,358,607	\$ 1,358,607	<b>Total Expenditures</b>	\$ 1,259,767	\$ 1,259,767	\$ 1,259,767
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
\$ -	\$ -	\$ -	\$ -	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>2014 (Refinanced 2003 and 2004 Issues) DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 3,220,525	\$ 2,996,375	\$ 3,099,500	\$ 3,099,500		\$ 2,974,600	\$ 2,974,600	\$ 2,974,600
\$ 3,220,525	\$ 2,996,375	\$ 3,099,500	\$ 3,099,500	<b>Total Revenues</b>	\$ 2,974,600	\$ 2,974,600	\$ 2,974,600
				<b>EXPENDITURES:</b>			
				Debt Service Payments:			
\$ 2,885,000	\$ 2,850,000	\$ 2,850,000	\$ 2,850,000	Principal	\$ 2,810,000	\$ 2,810,000	\$ 2,810,000
335,025	145,875	249,000	249,000	Interest	164,100	164,100	164,100
500	500	500	500	Agent Fees	500	500	500
\$ 3,220,525	\$ 2,996,375	\$ 3,099,500	\$ 3,099,500	<b>Total Expenditures</b>	\$ 2,974,600	\$ 2,974,600	\$ 2,974,600
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2024 Actual Year	FY 2025 Actual to December 31	FY 2025 Estimated To June 30	FY 2025 Amended Budget December 31	<b>2015 (Refinanced 2005 Issue) DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:</b>	FY 2026 Departmental Request	FY 2026 Recommended By Mayor	FY 2026 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,430,425	\$ 1,308,700	\$ 1,378,600	\$ 1,378,600		\$ 1,317,375	\$ 1,317,375	\$ 1,317,375
\$ 1,430,425	\$ 1,308,700	\$ 1,378,600	\$ 1,378,600	<b>Total Revenues</b>	\$ 1,317,375	\$ 1,317,375	\$ 1,317,375
				<b>EXPENDITURES:</b>			
				Debt Service Payments:			
\$ 1,235,000	\$ 1,220,000	\$ 1,220,000	\$ 1,220,000	Principal	\$ 1,195,000	\$ 1,195,000	\$ 1,195,000
194,925	88,200	158,100	158,100	Interest	121,875	121,875	121,875
500	500	500	500	Agent Fees	500	500	500
\$ 1,430,425	\$ 1,308,700	\$ 1,378,600	\$ 1,378,600	<b>Total Expenditures</b>	\$ 1,317,375	\$ 1,317,375	\$ 1,317,375
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	\$ -	\$ -	\$ -

## *Supplemental Information*

The following supplemental information is presented to furnish the reader with a detailed analysis of the 2026 capital outlays, financial operations, and historical trends.

This information contains comprehensive data, frequently covering the last several fiscal years, relating to the financial, economic, physical and societal characteristics of the City.

GENERAL FUND  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

<u>Department/Item</u> <u>Council</u>	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	Qty	Amount	Qty	Amount	Qty	Amount	
Audio Recorders	1	\$ 2,500	1	\$ 2,500	1	\$ 2,500	Replacement
Table with Chairs - Conference Room	various	7,500	various	7,500	various	7,500	Replacement
		<u>\$ 10,000</u>		<u>\$ 10,000</u>		<u>\$ 10,000</u>	
<u>Information Systems</u>							
Security Camera Upgrade - City Hall	1	\$ 500,000	-	\$ -	-	\$ -	Replacement
Cyber Security Assessment	1	50,000	-	-	-	-	Replacement
Door Access Point Upgrade	1	150,000	-	-	-	-	Replacement
Wireless Hardware Upgrade - City Hall	various	250,000	-	-	-	-	Replacement
Cisco Data Network Upgrade	various	750,000	-	-	-	-	Replacement
Windows 11 Desktop - City Hall	various	100,000	-	-	-	-	Replacement
		<u>\$ 1,800,000</u>		<u>\$ -</u>		<u>\$ -</u>	
<u>Human Resources</u>							
Software - Skills Testing	1	\$ 15,000	-	\$ -	-	\$ -	Replacement
Software - Onboarding	1	65,000	-	-	-	-	New
		<u>\$ 80,000</u>		<u>\$ -</u>		<u>\$ -</u>	
<u>Property Maintenance</u>							
Vehicles	3	\$ 120,000	3	\$ 120,000	3	\$ 120,000	New
<u>DPW - 1442</u>							
Sec 12 Storm Drain Relief Sewer	1	\$ 800,000	-	\$ -	-	\$ -	Replacement
Roof Repairs	1	200,000	-	-	-	-	Replacement
Plow/Dump Salt Trucks	3	1,000,000	-	-	-	-	Replacement
Zone/Plow/Dump Truck	2	200,000	-	-	-	-	Replacement
Sweeper	2	650,000	-	-	-	-	Replacement
Laptops	13	32,500	-	-	-	-	Replacement
Parts Cleaner	1	10,000	-	-	-	-	Replacement
Bobcat Trailer and Bucket	1	38,000	-	-	-	-	Replacement
Stake Truck	1	60,000	-	-	-	-	Replacement
Fuel Pedestal Upgrade	1	95,000	-	-	-	-	Replacement
Scan Tool - Trucks	1	10,000	-	-	-	-	Replacement
Stump Grinder - Walk Behind	1	100,000	-	-	-	-	Replacement
		<u>\$ 3,195,500</u>		<u>\$ -</u>		<u>\$ -</u>	
<u>Building Inspections</u>							
Vehicles	3	\$ 120,000	3	\$ 120,000	3	\$ 120,000	New

(Continued)

GENERAL FUND  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

Department/Item	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	Qty	Amount	Qty	Amount	Qty	Amount	
<u>Fire</u>							
PPE Turnout Coats & Bunker Pants	30	\$ 120,000	30	\$ 120,000	30	\$ 120,000	Replacement
Up-fitting Fire Vehicles	10	75,000	10	55,000	10	55,000	Replacement
Positive Pressure Fan	6	30,000	6	30,000	6	30,000	Replacement
Hand Held Prep and Base Radios	7	40,000	-	-	-	-	Replacement
Encapsulating Agent & Misc	85	25,000	85	25,000	85	25,000	New
Tech Rescue Equipment	various	110,000	various	50,000	various	50,000	Replacement
Helmets, Hoods, Gloves, Suspenders, Boots	various	39,500	various	39,500	various	39,500	Replacement
Haz-mat Equipment	various	110,000	various	50,000	various	50,000	Replacement
Station/Vehicle Base Radios	2	15,000	2	15,000	2	15,000	Replacement
Half Masks	50	5,000	50	5,000	50	5,000	Replacement
Misc. Equipment - Storage Box/Training Trailer	various	15,000	various	15,000	various	15,000	Replacement
SRT Equipment	various	10,000	various	10,000	various	10,000	Replacement
Computer/Toughbooks - Engines/Squads	14	50,000	14	25,000	14	25,000	Replacement
Fire Engine	1	1,000,000	-	-	-	-	
Natural Gas Methane Monitor	1	20,000	-	-	-	-	Replacement
Computer Equipment - General	various	30,000	various	30,000	various	30,000	Replacement
Station Generator - Station 6	1	75,000	-	-	-	-	Replacement
Air Fill Station - Station 3	1	60,000	-	-	-	-	Replacement
Station Renovations including Admin & Apparatus	various	350,000	various	200,000	various	200,000	Replacement
LifePak35 Monitor Defibrulators	7	450,000	7	450,000	7	450,000	Replacement
Fire Apparatus Equipment - loose equipment	various	250,000	various	100,000	various	100,000	Replacement
Stryker Powerload Cots	7	285,000	7	285,000	7	285,000	Replacement
		<u>\$ 3,164,500</u>		<u>\$ 1,504,500</u>		<u>\$ 1,504,500</u>	
<u>Engineering</u>							
Survey Equipment	1	\$ 12,000	1	\$ 12,000	1	\$ 12,000	Replacement
Vehicles	1	60,000	1	60,000	1	60,000	Replacement
		<u>\$ 72,000</u>		<u>\$ 72,000</u>		<u>\$ 72,000</u>	
<u>Planning</u>							
Vehicle	1	\$ 40,000	-	\$ -	-	\$ -	New
Envelope Stuffer/Paper Folder	1	20,000	1	20,000	1	20,000	Replacement
		<u>\$ 60,000</u>		<u>\$ 20,000</u>		<u>\$ 20,000</u>	

(Continued)

GENERAL FUND  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

Department/Item	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	Qty	Amount	Qty	Amount	Qty	Amount	
<u>Building Maintenance</u>							
Waterproofing/Light Fixtures - Beebe	1	\$ 40,000	1	\$ 40,000	1	\$ 40,000	Replacement
Brick Paver Leveling/Etching	various	50,000	various	50,000	various	50,000	Replacement
Christmas Lights - City Wide	various	60,000	various	60,000	various	60,000	Replacement
Atrium Decorations - City Hall	various	10,000	various	10,000	various	10,000	Replacement
Light Fixtures - City Hall Parking Garage	various	15,000	various	15,000	various	15,000	Replacement
Sound System Upgrade - City Hall Atrium	1	25,000	1	25,000	1	25,000	Replacement
Warren Monument Sign - 8 Mile & Mound	-	-	-	-	1	25,000	
Bollard Posts - City Hall	various	15,000	various	15,000	various	15,000	New
		\$ 215,000		\$ 215,000		\$ 240,000	
<u>Police</u>							
Grind and Polish Cement-Ofc Locker Room Floor	1	\$ 30,000	-	\$ -	-	\$ -	
Window Blinds & Tint (1st & 2nd Floor)	1	45,000	-	-	-	-	
LED Light Project continuation	1	100,000	-	-	-	-	
Dell Laser & HP Replacements (Training & Jail)	4	2,720	4	2,720	4	2,720	
Computer Monitors (Patrol Support - Drone)	6	3,000	6	3,000	6	3,000	
Tablets (Jail)	4	2,500	4	2,500	4	2,500	
Laptop - Supervisors, CMIS, ISB	18	27,475	-	-	18	27,475	
Mobile Printer Replacements (Brother)	12	12,553	12	12,553	12	12,553	
Replacement Parts MDCs, Docks, Mobile Printer	various	26,792	various	26,792	various	26,792	
Equipment Repair	various	10,500	various	10,500	various	10,500	
Network Maintenance	1	21,500	1	21,500	1	21,500	
MDCs & Detective Laptops	12	39,790	12	39,790	12	39,790	
Computer Software	1	20,000	1	20,000	1	20,000	
Multi-Factor Authentication (DUO MFA by Cisco)	295	24,282	-	-	-	-	
Complete MDC Setups for Hot Swaps	5	28,000	5	28,000	5	28,000	
Cloud IA-Pro & Blue Team NextGen & ELPro	1	8,960	1	8,960	1	8,960	
Switch for dedicated AT&T 1GB Fiber	12	15,756	12	15,756	12	15,756	
Switch for dedicated Comcast 1 GB Fiber	12	9,900	12	9,900	12	9,900	
Marked Vehicles	10	472,140	5	272,140	5	272,140	
Canfield - Upfitting	20	450,000	15	340,000	15	340,000	
Grappler Pursuit Technology	2	16,000	-	-	-	-	
Two Portable LED Radar Display Signs (Traffic)	2	9,100	-	-	2	9,100	
Whelan Vehicle Safety Gateway - 2 year service	1	107,000	1	107,000	1	107,000	
EM Surveillance Trailer	1	60,000	-	-	-	-	

(Continued)

GENERAL FUND  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

Department/Item	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	Qty	Amount	Qty	Amount	Qty	Amount	
<u>Police</u>							
EM Sirens Tech Upgrade & Cleanup Fund	1	\$ 45,000	-	\$ 35,000	-	\$ 35,000	
Weights Scales Set for Motor Carrier	1	11,000	1	11,000	1	11,000	
Cellular Phone Forensics/Magnet Graykey	1	47,500	-	-	1	47,500	
Crime Scene Digital Photo Equipment	12	41,000	12	21,000	12	21,000	
Shotgun Flashlights, Mounts, Slings, Adapters	65	13,000	-	-	-	-	
Patrol Rifles	200	261,190	100	130,000	100	130,000	
SRT Ops-Core Headsets	25	68,000	25	68,000	25	68,000	
SRT Trauma Plates	25	16,000	25	16,000	25	16,000	
SRT Misc Equipment	various	83,684	various	30,000	various	30,000	
CNU Misc Equipment	various	14,562	various	14,562	various	14,562	
Additional Drawers for Property Room	8	14,000	2	4,100	2	4,100	
ET Eyewash Station & ISB Misc Equipment	42	18,150	42	18,150	42	18,150	
Network Switch Replacement (CMIS)	5	92,804	5	92,804	5	92,804	
Network Switch Replacement - City H. Network	4	77,000	4	77,000	4	77,000	
USB Barcode Scanners to scan DL	76	39,377	-	-	-	-	
Dept Wide Wireless Internet Solution	1	37,536	-	-	-	-	
Motorola Radios	10	80,000	5	40,000	5	40,000	
Wireless Headsets	80	21,235	80	21,235	80	21,235	
Smartboard (Training)	1	7,200	-	-	-	-	
Power Phone - Emergency Medical Dispatch	1	32,000	1	32,000	1	32,000	
911 Call Handling Equipment - ATOS	28	252,460	28	252,460	28	252,460	
911 Equipment - Miscellaneous	15	15,540	15	15,540	15	15,540	
New World Law Enforcement Management							
Information System-Tyler Technologies	2	2,405,792	-	-	-	-	
		\$ 5,236,998		\$ 1,799,962		\$ 1,884,037	
Total Capital Outlay (General Fund)		\$ 14,073,998		\$ 3,861,462		\$ 3,970,537	



GENERAL FUND  
CAPITAL OUTLAYS - GENERAL OBLIGATION BOND ISSUE  
FISCAL YEAR 2026

<u>Department/Item</u>	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
EQUIPMENT FUNDED WITH 2024 BONDS:							
<u>DPW - 1442</u>							
Vehicles/Trucks - Supervisor(s)	-	\$ -	3	\$ 150,000	3	\$ 150,000	Replacement
Salt Trucks	-	-	1	330,000	1	330,000	Replacement
Zone/Plow/Dump Truck	-	-	2	171,000	2	171,000	Replacement
Sweeper	-	-	1	330,000	1	330,000	Replacement
Parts Cleaner	-	-	1	15,000	1	15,000	Replacement
Stake Truck	-	-	1	60,000	1	60,000	Replacement
Fuel Pedestal Upgrade	-	-	various	100,000	various	100,000	Replacement
		\$ -		\$ 1,156,000		\$ 1,156,000	

SPECIAL REVENUE FUNDS  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

Department/Item	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	Qty	Amount	Qty	Amount	Qty	Amount	
<u>Communications</u>							
Server Upgrades	1	\$ 50,000	1	\$ 50,000	1	\$ 50,000	Replacement
AT&T Encoders	various	30,000	various	30,000	various	30,000	Replacement
		<u>\$ 80,000</u>		<u>\$ 80,000</u>		<u>\$ 80,000</u>	
<u>Sanitation</u>							
Office Furniture - Crew/Staff Room	various	\$ 20,000	various	\$ 20,000	various	\$ 20,000	Replacement
Side Arm Recycle/Trash Truck	3	1,200,000	3	1,200,000	3	1,200,000	Replacement
Rear Load Garbage Truck	1	400,000	1	400,000	1	400,000	Replacement
95-Gallon Trash/Recycling Carts	4,400	270,000	4,400	270,000	4,400	270,000	Replacement
		<u>\$ 1,890,000</u>		<u>\$ 1,890,000</u>		<u>\$ 1,890,000</u>	
<u>Library</u>							
Electronic Message Center - Busch & Burnette	1	\$ 60,000	1	\$ 60,000	1	\$ 60,000	Replacement
Shelving - Busch	1	19,000	1	19,000	1	19,000	New
HVAC Roof Top System - Civic Center	1	300,000	1	300,000	1	300,000	Replacement
Computer Rollaway Chairs	23	14,000	23	14,000	23	14,000	Replacement
Library of Things Materials	various	21,000	various	21,000	various	21,000	Replacement
Sidewalk Snow Plow	1	18,500	1	18,500	1	18,500	Replacement
ADA Compliance Equipment	various	10,000	various	10,000	various	10,000	Replacement
		<u>\$ 442,500</u>		<u>\$ 442,500</u>		<u>\$ 442,500</u>	
<u>Rental</u>							
Vehicles	2	\$ 80,000	2	\$ 80,000	2	\$ 80,000	Replacement
<u>Court Renovation</u>							
General Capital Improvements	various	\$ 597,500	various	\$ 597,500	various	\$ 597,500	Replacement
Letter Folder/Inserter	1	22,500	1	22,500	1	22,500	Replacement
Security Locks & Camera Upgrades	various	40,000	various	40,000	various	40,000	Replacement
Chairs - Courtrooms, Lobby & Jury Rooms	various	10,000	various	10,000	various	10,000	Replacement
Computers and Monitors	various	30,000	various	30,000	various	30,000	Replacement
Architectural and Design Engineering Services	1	1,300,000	1	1,300,000	1	1,300,000	Replacement
		<u>\$ 2,000,000</u>		<u>\$ 2,000,000</u>		<u>\$ 2,000,000</u>	
<u>Tax Increment Finance Authority</u>							
Van Dyke Corridor:							
Parking Lot & Sidewalk Improvements	various	\$ 450,000	various	\$ 450,000	various	\$ 450,000	Replacement
Tree Planting - Pocket Parks	various	50,000	various	50,000	various	50,000	New
Owen Jax Recreation Center Renovations	-	-	1	200,000	1	-	Replacement
		<u>\$ 500,000</u>		<u>\$ 700,000</u>		<u>\$ 500,000</u>	

(Continued)

SPECIAL REVENUE FUNDS  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

Department/Item	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	Qty	Amount	Qty	Amount	Qty	Amount	
<u>Parks &amp; Recreation</u>							
Recreation Equipment - Fitness	various	\$ 60,000	various	\$ 60,000	various	\$ 60,000	Replacement
Owen Jax Recreation Center Renovations	1	200,000	-	-	-	-	Replacement
Ice Rink Circulation Pump	1	20,000	-	-	-	-	Replacement
Skate Park Security Cameras	1	20,000	-	-	-	-	New
HVAC Controls/Server Conversion - WCC	1	175,000	-	-	-	-	Replacement
HVAC Rooftop Units - WCC	3	240,000	-	-	-	-	Replacement
		<u>\$ 715,000</u>		<u>\$ 60,000</u>		<u>\$ 60,000</u>	
<u>Downtown Development Authority</u>							
Chicago Road Bridge	1	\$ 1,000,000	1	\$ 1,000,000	1	\$ 1,000,000	Replacement
Maintenance/Repairs - New Buildings	various	500,000	various	500,000	various	500,000	Replacement
Historic Village Signage/Streetscape	various	50,000	various	50,000	various	50,000	Replacement
Coffee/Sandwich Stand - City Hall	1	100,000	1	100,000	-	-	New
Art, Murals & Sculptures	various	75,000	various	75,000	-	-	New
Façade Improvements	various	75,000	various	75,000	-	-	Replacement
Windows 11 Desktop Upgrades - City Hall	-	-	1	100,000	1	100,000	Replacement
Security Camera Upgrade - City Hall	-	-	1	500,000	1	500,000	Replacement
Cyber Security Assessment	-	-	1	50,000	1	50,000	Replacement
Door Access Point Upgrade	-	-	various	150,000	various	150,000	Replacement
Wireless Hardware Upgrade - City Hall	-	-	various	250,000	various	250,000	Replacement
Cisco Data Network Upgrade	-	-		750,000		750,000	Replacement
VAV BACnet IP Controllers - City Hall	-	-	5	335,000	5	335,000	Replacement
Ice Rink Circulation Pump	-	-	1	20,000	1	20,000	Replacement
Skate Park Security Cameras	-	-	1	20,000	1	20,000	New
HVAC Controls/Server Conversion - WCC	-	-	1	175,000	1	175,000	Replacement
HVAC Rooftop Units - WCC	-	-	3	240,000	3	240,000	Replacement
Parking Lot/Road Improvements - WCC	-	-	various	2,000,000	various	2,000,000	Replacement
Dept Wide Wireless Internet Solution - Police	-	-			1	37,536	New
New World Law Enforcement Management Information System-Tyler Technologies	-	-	1	1,953,717	1	1,953,717	
		<u>\$ 1,800,000</u>		<u>\$ 8,343,717</u>		<u>\$ 8,131,253</u>	
Total Capital Outlay (Special Revenue Funds)		\$ 7,507,500		\$ 13,596,217		\$ 13,183,753	

ENTERPRISE FUNDS  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

<u>Department/Item</u>	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
<u>Senior Citizens' Housing</u>							
Stilwell Manor:							
Rental Software	1	\$ 25,000	1	\$ 25,000	1	\$ 25,000	New
Fire Safety Door Upgrade	various	16,000	various	16,000	various	16,000	Replacement
Appliances	various	15,000	various	15,000	various	15,000	Replacement
		<u>\$ 56,000</u>		<u>\$ 56,000</u>		<u>\$ 56,000</u>	
Coach Manor:							
Office Equipment	various	\$ 5,000	various	\$ 5,000	various	\$ 5,000	Replacement
Sidewalk, Ramp & Patios	various	10,000	various	10,000	various	10,000	Replacement
Elevator Upgrades	various	925,000	various	925,000	various	925,000	Replacement
Doorwall Replacements	20	100,000	20	100,000	20	100,000	Replacement
Appliances	various	35,000	various	35,000	various	35,000	Replacement
		<u>\$ 1,075,000</u>		<u>\$ 1,075,000</u>		<u>\$ 1,075,000</u>	
<u>Water and Sewer System</u>							
Water Maintenance Equipment/Shared Services:							
(To be Funded with Proposed Bond)							
Crew Van	1	\$ 78,000	1	\$ 78,000	1	\$ 78,000	Replacement
Meter/Utility Van	2	98,000	2	98,000	2	98,000	Replacement
Utility Safety Zone Vehicle	1	69,000	1	69,000	1	69,000	Replacement
Sewer Lateral Camera	1	20,000	1	20,000	1	20,000	Replacement
12 Yard Dump Truck	1	200,000	1	200,000	1	200,000	Replacement
(To be Funded with Rate)							
Water Division Building Parking Lot	1	640,000	1	640,000	1	640,000	Replacement
		<u>\$ 1,105,000</u>		<u>\$ 1,105,000</u>		<u>\$ 1,105,000</u>	
Waste Water Treatment							
(To be Funded with Proposed State Revolving Funds)							
WWTP Incinerator & Sludge Disposal Project	1	\$ 75,000,000	1	\$ 75,000,000	1	\$ 75,000,000	Replacement
(To be Funded with Proposed Bond)							
WWTP Incinerator & Sludge Disposal Project	1	3,000,000	1	3,000,000	1	3,000,000	Replacement
Primary Tunnel Headworks Improvements	1	1,400,000	1	1,400,000	1	1,400,000	Replacement
Solids Belt Press Rehabilitation	1	525,000	1	525,000	1	525,000	Replacement
Retention Basin Concrete Repairs	1	500,000	1	500,000	1	500,000	Replacement
Medium Voltage Distribution Switch	1	500,000	1	500,000	1	500,000	Replacement
SCADA Integration	1	500,000	1	500,000	1	500,000	Replacement

(Continued)

ENTERPRISE FUNDS  
CAPITAL OUTLAYS  
FISCAL YEAR 2026

<u>Department/Item</u>	<u>Departmental Request</u>		<u>Recommended By Mayor</u>		<u>Adopted By Council</u>		<u>New or Replacement Item</u>
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
Waste Water Treatment							
(To be Funded with Proposed Bond)							
Elevator Rehabilitation	1	\$ 500,000	1	\$ 500,000	1	\$ 500,000	Replacement
Aeration Tanks 1&2 Fall Protection Phase III	1	310,000	1	310,000	1	310,000	Replacement
(To be Funded with Rate)							Replacement
Aeration Tanks 1&2 Fall Protection Phase III	1	160,000	1	160,000	1	160,000	Replacement
Aeration Tanks 1&2 Piping Rehabilitation	1	250,000	1	250,000	1	250,000	Replacement
UV Wipers, Ballasts, Bulbs	1	165,000	1	165,000	1	165,000	Replacement
Data Backup & Recovery Improvements	1	150,000	1	150,000	1	150,000	Replacement
Security Cameras System Upgrade	1	100,000	1	100,000	1	100,000	Replacement
RAS Pumps	2	80,000	2	80,000	2	80,000	Replacement
Aeration Tank #4 Cleaning	1	80,000	1	80,000	1	80,000	Replacement
Truck (IPP)	1	64,000	1	64,000	1	64,000	Replacement
Van (Electrical)	1	54,000	1	54,000	1	54,000	Replacement
Sand Filter Header Pipe Investigations	1	50,000	1	50,000	1	50,000	Replacement
Illicit Connection Fund	1	50,000	1	50,000	1	50,000	Replacement
Towable Air Compressor	1	50,000	1	50,000	1	50,000	Replacement
Acuators for Aeration Splitter Boxes	4	40,000	4	40,000	4	40,000	Replacement
		<u>\$ 83,528,000</u>		<u>\$ 83,528,000</u>		<u>\$ 83,528,000</u>	
Infrastructure							
Watermain Replacements Funded with Proposed Bond							
Haverhill (696 to McKinley)		\$ 300,000		\$ 300,000		\$ 300,000	Replacement
Shewood (Toepfer to 9 Mile)		1,000,000		1,000,000		1,000,000	Replacement
Martin Rd (Ryan to David Givens)		1,300,000		1,300,000		1,300,000	Replacement
Currie (Toepfer to 9 Mile) WM Only		1,300,000		1,300,000		1,300,000	Replacement
St. Louis (Martin to James)		400,000		400,000		400,000	Replacement
Watermain Replacement Projects Funded with 2024 Bonds							
Cunningham, Audrey, and Cyman		3,200,000		3,200,000		3,200,000	Replacement
Sewer Repairs and Lining Funded with Rate		1,125,000		1,125,000		1,125,000	Replacement
		<u>\$ 8,625,000</u>		<u>\$ 8,625,000</u>		<u>\$ 8,625,000</u>	
Total Water & Sewer System		<u>\$ 93,258,000</u>		<u>\$ 93,258,000</u>		<u>\$ 93,258,000</u>	
Total Capital Outlay (Enterprise Funds)		<u>\$ 94,389,000</u>		<u>\$ 94,389,000</u>		<u>\$ 94,389,000</u>	

**CITY OF WARREN, MICHIGAN**  
**NET POSITION BY COMPONENT**  
**LAST EIGHT FISCAL YEARS**  
**(Accrual Basis of Accounting)**

Fiscal Year	2017	2018 (1)	2019	2020	2021	2022	2023	2024
Governmental Activities:								
Invested in capital assets, net of related debt	123,302,796	113,821,101	137,591,150	148,821,662	147,713,494	147,004,950	149,129,949	162,547,369
Restricted	45,423,260	62,562,871	51,381,660	56,657,895	60,813,301	62,672,438	66,772,250	103,757,316
Unrestricted	<u>(152,409,503)</u>	<u>(353,060,453)</u>	<u>(331,784,055)</u>	<u>(293,964,403)</u>	<u>(241,193,827)</u>	<u>(194,946,743)</u>	<u>(190,519,602)</u>	<u>(216,630,639)</u>
Total governmental activities net assets	<u>\$ 16,316,553</u>	<u>\$ (176,676,481)</u>	<u>\$ (142,811,245)</u>	<u>\$ (88,484,846)</u>	<u>\$ (32,667,032)</u>	<u>\$ 14,730,645</u>	<u>\$ 25,382,597</u>	<u>\$ 49,674,046</u>
Business-type activities:								
Invested in capital assets, net of related debt	74,111,047	78,416,923	88,586,233	97,426,077	107,137,005	119,294,810	130,599,205	142,575,788
Restricted	9,907,889	10,604,481	11,758,477	12,864,828	11,701,581	9,814,138	10,091,328	6,843,365
Unrestricted	<u>831,598</u>	<u>(4,522,150)</u>	<u>(13,653,738)</u>	<u>(13,298,569)</u>	<u>(10,985,033)</u>	<u>(6,918,829)</u>	<u>(6,592,965)</u>	<u>(6,056,592)</u>
Total business-type activities net assets	<u>\$ 84,850,534</u>	<u>\$ 84,499,254</u>	<u>\$ 86,690,972</u>	<u>\$ 96,992,336</u>	<u>\$ 107,853,553</u>	<u>\$ 122,190,119</u>	<u>\$ 134,097,568</u>	<u>\$ 143,362,561</u>
Primary government:								
Invested in capital assets, net of related debt	197,413,843	192,238,024	226,177,383	246,247,739	254,850,499	266,299,760	279,728,154	305,123,157
Restricted	55,331,149	73,167,352	63,140,137	69,522,723	72,514,882	72,486,576	76,863,578	110,600,681
Unrestricted	<u>(151,577,905)</u>	<u>(357,582,603)</u>	<u>(345,437,793)</u>	<u>(307,262,972)</u>	<u>(252,178,860)</u>	<u>(201,865,572)</u>	<u>(197,112,567)</u>	<u>(222,687,231)</u>
Total primary government net assets	<u>\$ 101,167,087</u>	<u>\$ (92,177,227)</u>	<u>\$ (56,120,273)</u>	<u>\$ 8,507,490</u>	<u>\$ 75,186,521</u>	<u>\$ 136,920,764</u>	<u>\$ 159,479,165</u>	<u>\$ 193,036,607</u>

(1) Reflects retroactive implementation of GASB Statement Number 75, Accounting and Financial Reporting for Post Retirement Benefits Other than Pensions.

**CITY OF WARREN, MICHIGAN  
CHANGES IN NET POSITION  
LAST EIGHT FISCAL YEARS**

<b>Expenses</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Governmental activities:								
General government	\$ 11,213,283	\$ 16,097,711	\$ 13,009,185	\$ 8,555,463	\$ 14,130,689	\$ 8,021,513	\$ 15,499,656	\$ 16,038,821
District Court	7,044,306	6,464,165	7,840,727	5,663,508	6,645,015	5,330,732	8,342,545	8,719,566
Public safety	82,752,844	62,391,916	60,857,353	55,271,480	46,455,172	56,272,504	81,720,834	95,446,188
Public works	36,116,970	26,695,024	34,995,669	35,020,927	35,368,130	42,145,948	56,854,000	51,188,477
Recreation and culture	13,945,510	11,398,091	9,492,031	5,211,844	4,001,355	9,509,946	10,801,563	11,458,752
Community and economic development	3,588,945	3,966,082	7,438,567	6,513,838	10,100,720	4,769,563	5,165,585	5,234,204
Interest on long-term debt	386,248	359,449	541,808	675,970	800,814	1,383,726	1,707,887	2,673,397
Total governmental activities expenses	<u>155,048,106</u>	<u>127,372,438</u>	<u>134,175,340</u>	<u>116,913,030</u>	<u>117,501,895</u>	<u>127,433,932</u>	<u>180,092,070</u>	<u>190,759,405</u>
Business-type activities:								
Water and Sewer System	39,590,168	31,872,979	52,185,596	41,501,782	44,287,599	43,238,821	51,508,087	47,537,452
Senior citizen housing	2,069,939	1,797,443	2,126,731	1,944,925	2,291,810	2,186,408	2,631,130	2,991,738
Total business-type activities expenses	<u>41,660,107</u>	<u>33,670,422</u>	<u>54,312,327</u>	<u>43,446,707</u>	<u>46,579,409</u>	<u>45,425,229</u>	<u>54,139,217</u>	<u>50,529,190</u>
Total primary government expenses	<u>\$ 196,708,213</u>	<u>\$ 161,042,860</u>	<u>\$ 188,487,667</u>	<u>\$ 160,359,737</u>	<u>\$ 164,081,304</u>	<u>\$ 172,859,161</u>	<u>\$ 234,231,287</u>	<u>\$ 241,288,595</u>
<b>Program Revenues</b>								
Governmental activities:								
Charges for services	\$ 22,409,974	\$ 21,808,137	\$ 23,004,408	\$ 20,085,980	\$ 19,061,826	\$ 20,532,170	\$ 21,236,051	\$ 22,747,115
Operating grants and contributions	15,536,736	19,154,256	20,534,246	20,086,577	29,283,510	23,328,385	26,628,137	28,649,748
Capital grants and contributions	2,190,092	326,759	193,543	9,286,649	1,345,524	2,351,816	4,516,294	10,926,399
Total governmental activities program revenues	<u>40,136,802</u>	<u>41,289,152</u>	<u>43,732,197</u>	<u>49,459,206</u>	<u>49,690,860</u>	<u>46,212,371</u>	<u>52,380,482</u>	<u>62,323,262</u>
Business-type activities:								
Water and Sewer System	44,240,520	47,890,812	52,340,914	50,383,639	54,868,133	57,124,402	62,281,110	55,311,047
Senior citizen housing	2,380,731	2,379,554	2,482,676	2,455,909	2,484,655	2,598,771	2,726,420	2,846,162
Total business-type activities program revenues	<u>46,621,251</u>	<u>50,270,366</u>	<u>54,823,590</u>	<u>52,839,548</u>	<u>57,352,788</u>	<u>59,723,173</u>	<u>65,007,530</u>	<u>58,157,209</u>
Total primary government program revenues	<u>\$ 86,758,053</u>	<u>\$ 91,559,518</u>	<u>\$ 98,555,787</u>	<u>\$ 102,298,754</u>	<u>\$ 107,043,648</u>	<u>\$ 105,935,544</u>	<u>\$ 117,388,012</u>	<u>\$ 120,480,471</u>
Net (expense) revenue								
Governmental activities	\$ (114,911,304)	\$ (86,083,286)	\$ (90,443,143)	\$ (67,453,824)	\$ (67,811,035)	\$ (81,221,561)	\$ (127,711,588)	\$ (128,436,143)
Business-type activities	4,961,144	16,599,944	511,263	9,392,841	10,773,379	14,297,944	10,868,313	7,628,019
Total primary government net (expense) revenue	<u>\$ (109,950,160)</u>	<u>\$ (69,483,342)</u>	<u>\$ (89,931,880)</u>	<u>\$ (58,060,983)</u>	<u>\$ (57,037,656)</u>	<u>\$ (66,923,617)</u>	<u>\$ (116,843,275)</u>	<u>\$ (120,808,124)</u>
<b>General Revenues and Other Changes in Net Assets</b>								
Governmental activities:								
Property taxes	87,521,449	88,206,104	90,212,955	93,420,380	96,020,738	100,786,741	106,929,947	112,639,687
Sales and use taxes	28,184,436	18,394,692	26,158,925	22,967,832	25,046,426	25,954,903	25,666,501	28,210,918
Franchise fees	2,266,273	2,175,819	2,095,219	2,015,541	2,018,162	1,896,974	1,707,103	1,491,623
Investment earnings	427,405	870,709	2,371,630	1,816,753	217,319	(494,724)	3,997,331	10,137,856
Gain (loss) on sale of capital assets	-	-	-	-	-	-	-	-
Other revenue	-	37,982	3,469,650	1,559,717	326,204	475,344	61,658	248,508
Transfers	-	-	-	-	-	-	-	-
Total governmental activities	<u>118,399,563</u>	<u>109,685,306</u>	<u>124,308,379</u>	<u>121,780,223</u>	<u>123,628,849</u>	<u>128,619,238</u>	<u>138,362,540</u>	<u>152,728,592</u>
Business-type activities:								
Investment earnings	101,116	636,200	1,760,106	908,523	87,838	38,622	1,028,336	1,636,974
Gain (loss) on sale of capital assets	-	-	(79,651)	-	-	-	10,800	-
Other general revenue	-	-	-	-	-	-	-	-
Total business-type activities	<u>101,116</u>	<u>636,200</u>	<u>1,680,455</u>	<u>908,523</u>	<u>87,838</u>	<u>38,622</u>	<u>1,039,136</u>	<u>1,636,974</u>
Total primary government	<u>\$ 118,500,679</u>	<u>\$ 110,321,506</u>	<u>\$ 125,988,834</u>	<u>\$ 122,688,746</u>	<u>\$ 123,716,687</u>	<u>\$ 128,657,860</u>	<u>\$ 139,401,676</u>	<u>\$ 154,365,566</u>
<b>Changes in Net Assets</b>								
Governmental activities	\$ 3,488,259	\$ 23,602,020	\$ 33,865,236	\$ 54,326,399	\$ 55,817,814	\$ 47,397,677	\$ 10,650,952	\$ 24,292,449
Business-type activities	5,062,260	17,236,144	2,191,718	10,301,364	10,861,217	14,336,566	11,907,449	9,264,993
Total primary government	<u>\$ 8,550,519</u>	<u>\$ 40,838,164</u>	<u>\$ 36,056,954</u>	<u>\$ 64,627,763</u>	<u>\$ 66,679,031</u>	<u>\$ 61,734,243</u>	<u>\$ 22,558,401</u>	<u>\$ 33,557,442</u>

**CITY OF WARREN, MICHIGAN**  
**FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
**(Modified Accrual Basis of Accounting)**

<u>Fiscal Year</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
General Fund:										
Nonspendable	\$ 363,734	\$ 579,045	\$ 488,137	\$ 1,018,208	\$ 978,208	\$ 570,605	\$ 852,775	\$ 800,677	\$ 600,936	\$ 608,708
Restricted	-	-	-	-	-	-	-	-	-	-
Assigned	44,489,417	45,342,612	54,304,851	30,694,045	40,972,321	46,852,322	62,341,595	63,402,430	66,067,052	70,296,113
Unassigned	<u>19,010,250</u>	<u>17,896,751</u>	<u>16,620,736</u>	<u>17,504,161</u>	<u>17,408,258</u>	<u>18,146,893</u>	<u>19,360,088</u>	<u>21,537,370</u>	<u>22,496,175</u>	<u>24,263,065</u>
Total general fund	<u>\$ 63,863,401</u>	<u>\$ 63,818,408</u>	<u>\$ 71,413,724</u>	<u>\$ 49,216,414</u>	<u>\$ 59,358,787</u>	<u>\$ 65,569,820</u>	<u>\$ 82,554,458</u>	<u>\$ 85,740,477</u>	<u>\$ 89,164,163</u>	<u>\$ 95,167,886</u>
All Other Governmental Funds:										
Nonspendable	\$ 36,258	\$ 38,165	\$ 29,679	\$ 51,057	\$ 55,249	\$ 47,971	\$ 36,782	\$ 58,723	\$ 65,775	\$ 70,264
Restricted	32,997,440	35,138,179	35,541,188	53,037,480	51,084,443	48,150,409	73,645,453	69,057,393	71,869,921	92,906,700
Committed	1,285,591	1,243,997	1,272,625	1,326,799	1,444,972	1,670,057	1,869,967	2,222,850	2,978,033	3,277,581
Assigned	6,453,982	7,072,981	7,458,170	8,054,317	8,849,088	9,401,273	9,919,357	10,397,221	10,791,278	11,764,520
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total all other governmental funds	<u>\$ 40,773,271</u>	<u>\$ 43,493,322</u>	<u>\$ 44,301,662</u>	<u>\$ 62,469,653</u>	<u>\$ 61,433,752</u>	<u>\$ 59,269,710</u>	<u>\$ 85,471,559</u>	<u>\$ 81,736,187</u>	<u>\$ 85,705,007</u>	<u>\$ 108,019,065</u>



**CITY OF WARREN, MICHIGAN**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
**(Modified Accrual Basis of Accounting)**

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Revenues:</b>										
Property taxes	\$ 89,168,842	\$ 90,615,975	\$ 87,521,449	\$ 88,206,104	\$ 90,212,955	\$ 93,420,380	\$ 96,020,738	\$ 100,786,741	\$ 106,929,947	\$ 112,639,687
Special assessments	542,016	268,564	320,742	337,461	216,085	294,158	189,444	324,001	389,074	324,052
Licenses and permits	3,253,426	4,265,251	4,018,513	3,841,077	7,054,475	6,184,488	7,631,277	6,919,340	6,325,060	5,571,145
Intergovernmental:										
Federal revenue	5,611,462	3,681,679	3,913,933	3,577,958	3,210,255	3,591,773	11,566,905	4,783,533	4,169,618	3,999,012
State revenue	26,163,042	27,103,065	41,747,464	34,921,047	45,333,707	40,815,671	43,918,419	46,272,828	47,605,879	51,545,446
Charges for services	5,652,636	6,213,357	6,503,468	6,807,317	6,794,015	6,148,689	4,454,264	5,373,652	6,223,992	6,695,305
Fines and fees	6,909,278	7,326,390	6,392,742	6,706,617	7,016,632	5,726,850	5,472,330	5,844,551	5,550,236	6,229,995
Interest	177,106	269,262	402,702	860,007	2,452,406	1,914,947	253,385	(417,006)	4,038,731	10,203,325
Other	9,750,547	6,927,801	6,392,356	5,564,304	6,008,780	4,180,883	2,862,779	3,135,702	3,618,525	4,553,015
<b>Total revenues</b>	<b>147,228,355</b>	<b>146,671,344</b>	<b>157,213,369</b>	<b>150,821,892</b>	<b>168,299,310</b>	<b>162,277,839</b>	<b>172,369,541</b>	<b>173,023,342</b>	<b>184,851,062</b>	<b>201,760,982</b>
<b>Expenditures:</b>										
General government	16,275,040	16,524,940	16,785,509	24,627,533	14,048,925	11,724,444	12,069,470	12,687,262	13,308,905	14,861,688
District court	7,128,439	7,423,740	7,514,872	7,802,982	7,522,817	7,457,866	7,817,129	8,460,990	8,014,236	8,597,560
Public safety	64,014,960	68,062,083	69,691,662	84,110,962	71,718,485	72,677,218	76,410,290	81,547,206	85,828,728	91,330,168
Public works	36,843,249	33,294,649	35,771,364	33,345,393	51,698,511	47,252,283	36,220,296	49,415,439	60,608,701	57,758,482
Recreation and culture	11,439,118	11,136,185	12,841,100	11,500,198	11,877,714	10,921,674	9,865,713	11,083,002	12,036,513	11,812,011
Community and economic development	3,711,712	4,342,649	3,522,057	4,019,759	7,458,288	5,467,507	4,068,628	5,070,047	5,121,195	5,117,740
Debt service	4,187,092	3,212,040	2,683,149	2,681,104	2,738,987	2,729,856	4,013,354	5,365,720	5,849,493	7,500,207
<b>Total expenditures</b>	<b>143,599,610</b>	<b>143,996,286</b>	<b>148,809,713</b>	<b>168,087,931</b>	<b>167,063,727</b>	<b>158,230,848</b>	<b>150,464,880</b>	<b>173,629,666</b>	<b>190,767,771</b>	<b>196,977,856</b>
<b>Excess of revenues over (under) expenditures</b>	<b>3,628,745</b>	<b>2,675,058</b>	<b>8,403,656</b>	<b>(17,266,039)</b>	<b>1,235,583</b>	<b>4,046,991</b>	<b>21,904,661</b>	<b>(606,324)</b>	<b>(5,916,709)</b>	<b>4,783,126</b>
<b>Other Financing Sources (Uses):</b>										
Transfers in	4,116,088	3,067,228	4,387,854	-	-	-	-	-	-	-
Transfers to fiduciary funds	-	-	-	-	-	-	-	-	-	-
Transfers to Water and Sewer System	(4,116,088)	(3,067,228)	(4,387,854)	-	-	-	-	-	-	-
Proceeds from sale of property	-	-	-	-	-	-	-	-	-	-
Proceeds from issuance of debt	3,589,572	-	-	13,236,720	7,870,889	-	21,281,826	4,569,538	11,670,000	23,534,655
Payment to refunded bond escrow agent	(2,385,000)	-	-	-	-	-	-	(4,975,816)	-	-
Bond premium (discounts)	11,199	-	-	-	-	-	-	463,249	1,639,215	-
Settlement agreement	-	-	-	-	-	-	-	-	-	-
<b>Total other financing sources (uses)</b>	<b>1,215,771</b>	<b>-</b>	<b>-</b>	<b>13,236,720</b>	<b>7,870,889</b>	<b>-</b>	<b>21,281,826</b>	<b>56,971</b>	<b>13,309,215</b>	<b>23,534,655</b>
<b>Net change in fund balances</b>	<b>\$ 4,844,516</b>	<b>\$ 2,675,058</b>	<b>\$ 8,403,656</b>	<b>\$ (4,029,319)</b>	<b>\$ 9,106,472</b>	<b>\$ 4,046,991</b>	<b>\$ 43,186,487</b>	<b>\$ (549,353)</b>	<b>\$ 7,392,506</b>	<b>\$ 28,317,781</b>

**CITY OF WARREN, MICHIGAN  
ACTUAL VALUE AND TAXABLE VALUE OF TAXABLE PROPERTY  
LAST TEN FISCAL YEARS**

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
2013	2015	516,746,530	462,659,000	448,512,670	441,815,910	1,765,565,520	1,685,392,040
2014	2016	552,421,890	477,195,010	557,876,810	536,764,340	2,000,550,680	1,731,216,405
2015	2017	574,574,110	479,762,650	578,180,810	541,688,250	2,222,026,347	1,764,665,377
2016	2018	605,853,780	499,783,830	602,680,980	550,371,070	2,377,073,450	1,818,118,720
2017	2019	635,317,540	533,676,070	640,338,020	576,625,900	2,473,597,023	1,892,319,973
2018	2020	663,434,110	540,896,560	662,623,930	596,729,950	2,713,853,089	1,987,886,187
2019	2021	695,570,595	568,136,475	725,992,230	619,975,020	2,946,749,019	2,078,961,947
2020	2022	690,400,420	568,582,718	791,097,440	647,737,401	3,162,889,387	2,169,931,025
2021	2023	743,050,000	602,455,253	854,247,970	692,467,946	3,369,574,471	2,315,119,902
2022	2024	795,697,050	642,667,939	836,262,930	722,805,688	3,866,748,390	2,523,654,629

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

(1) I.F.T. = Industrial Facilities Tax, O.P.R.A. = Obsolete Property Rehabilitation Act

(Continued)

Personal Property		I.F.T. & O.P.R.A. Tax Rolls(1)		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
678,749,788	678,172,094	279,897,629	278,817,689	3,689,472,137	3,546,856,733	27.8656
709,290,551	709,171,093	186,835,509	185,265,499	4,006,975,440	3,639,612,347	27.7637
405,829,168	405,147,626	146,087,053	144,171,073	3,926,697,488	3,335,434,976	27.7703
362,220,969	362,101,897	117,775,742	117,178,112	4,065,604,921	3,347,553,629	27.7659
346,038,987	345,920,597	121,223,562	119,672,957	4,216,515,132	3,468,215,497	27.6539
357,859,651	357,859,651	132,348,329	130,998,924	4,530,119,109	3,614,371,272	27.5658
380,012,060	380,012,060	130,426,914	128,110,219	4,878,750,818	3,775,195,721	27.1471
411,930,164	411,930,164	159,771,540	154,253,998	5,216,088,951	3,952,435,306	27.2265
450,372,625	450,372,625	216,925,844	213,101,084	5,634,170,910	4,273,516,810	27.0913
419,483,945	419,435,453	215,996,800	212,172,040	6,134,189,115	4,520,735,749	27.0913

**CITY OF WARREN, MICHIGAN  
PRINCIPAL PROPERTY TAXPAYERS  
PRIOR YEAR AND TEN YEARS AGO**

	Fiscal Year Ended June 30, 2024			Fiscal Year Ended June 30, 2014		
	Taxable Value (including I.F.T. and O.P.R.A.)	Rank	Percent of Total Taxable Value	Taxable Value (including I.F.T.)	Rank	Percent of Total Taxable Value
General Motors	\$ 399,368,615	1	8.83%	\$ 438,392,440	1	12.50%
DTE Electric Co	65,043,819	2	1.44%	38,591,007	3	1.10%
Consumers Energy	58,408,763	3	1.29%	13,517,018	7	0.39%
Chrysler - FCA US LLC	55,441,372	4	1.23%	150,979,923	2	4.31%
International Transmission	50,952,876	5	1.13%	19,515,240	5	0.56%
14 Mack LP	25,076,289	6	0.55%			
Lex Warren LP	21,001,663	7	0.46%			
Stag Industrial Holdings LLC	20,401,263	8	0.45%			
Noble 12B LLC	14,770,639	9	0.33%	12,235,490	8	0.35%
Signature Financial LLC	12,548,246	10	0.28%			
US Manufacturing Corp				24,013,843	4	0.68%
WICO Metal Products Co				11,690,330	9	0.33%
Art Van Furniture				17,978,153	6	0.51%
Universal Mall Properties LLC				7,571,430	10	0.22%
Ten largest taxpayers	723,013,545		15.99%	734,484,874		20.95%
Other taxpayers	<u>3,797,704,204</u>		<u>84.01%</u>	<u>2,771,526,070</u>		<u>79.05%</u>
Total taxable value	<u><b>\$ 4,520,717,749</b></u>		<u><b>100.00%</b></u>	<u><b>\$ 3,506,010,944</b></u>		<u><b>100.00%</b></u>

Source: Audited Financial Statements of the City of Warren and/or City Records.

**CITY OF WARREN, MICHIGAN  
LEGAL DEBT MARGIN INFORMATION  
LAST TEN FISCAL YEARS**

	<b>Fiscal Year</b>				
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Assessed value	<u>\$ 3,689,472,137</u>	<u>\$ 4,006,975,440</u>	<u>\$ 3,926,697,488</u>	<u>\$ 4,065,604,921</u>	<u>\$ 4,216,515,132</u>
Debt limit (10% of assessed value)	\$ 368,947,214	\$ 400,697,544	\$ 392,669,749	\$ 406,560,492	\$ 421,651,513
Total debt applicable to debt limit	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Legal debt margin	<u>\$ 368,947,214</u>	<u>\$ 400,697,544</u>	<u>\$ 392,669,749</u>	<u>\$ 406,560,492</u>	<u>\$ 421,651,513</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	<b>Fiscal Year</b>				
	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Assessed value	<u>\$ 4,530,119,109</u>	<u>\$ 4,878,750,818</u>	<u>\$ 5,216,088,951</u>	<u>\$ 5,216,088,951</u>	<u>\$ 6,134,189,115</u>
Debt limit (10% of assessed value)	\$ 453,011,911	\$ 487,875,082	\$ 521,608,895	\$ 563,417,091	\$ 613,418,912
Total debt applicable to debt limit	<u>123,570,000</u>	<u>115,015,000</u>	<u>103,695,000</u>	<u>126,830,000</u>	<u>117,600,000</u>
Legal debt margin	<u>\$ 329,441,911</u>	<u>\$ 372,860,082</u>	<u>\$ 417,913,895</u>	<u>\$ 436,587,091</u>	<u>\$ 495,818,912</u>
Total debt applicable to the debt limit as a percentage of debt limit	27.28%	23.57%	19.88%	22.51%	19.17%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

**CITY OF WARREN, MICHIGAN  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN FISCAL YEARS**

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
2015	134,805	53,539	19,376	2,611,981,680	7.50%	6.30%	5.80%
2016	134,850	53,492	19,376	2,612,853,600	6.80%	5.60%	4.90%
2017	135,121	52,164	19,376	2,618,104,496	4.30%	3.60%	4.00%
2018	135,031	53,543	19,376	2,616,360,656	4.90%	4.10%	4.30%
2019	136,168	53,747	19,376	2,638,391,168	5.30%	4.40%	4.40%
2020	133,423	53,207	19,376	2,585,204,048	21.40%	18.30%	15.00%
2021	139,387	53,652	25,803	3,596,602,761	5.40%	4.50%	5.30%
2022	139,623	54,936	26,508	3,701,126,484	5.20%	4.30%	4.80%
2023	137,253	53,881	30,611	4,201,451,583	4.30%	3.60%	4.10%
2024	136,394	55,070	31,080	4,239,125,520	5.90%	4.90%	5.00%

**Sources:**

- (1) Southeast Michigan Council of Governments est population through July 2023  
2021 U.S. Census Bureau 2019 American Community Survey
- (2) 2010 U.S. Census Bureau, 2015-2020  
2020 U.S. Census Bureau, 2022  
2021, 2023-2024 U.S. Census Bureau-American Community Survey (updated yearly)
- (3) Michigan Department of Technology, Management & Budget  
*-Not Seasonally Adjusted*

# **GLOSSARY OF TERMS**

## **A**

**ACCRUAL BASIS** - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

**ACTIVITY** - An office, department, or program to which specific expenses are to be allocated.

**APPROPRIATION** - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

**APPROVED BUDGET** - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

## **B**

**BALANCED BUDGET** - A budget in which estimated revenues are equal to or greater than estimated expenditures.

**BUDGET ADJUSTMENT** - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

**BUDGETARY CENTER** – A grouping of offices' or activities' budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

## **C**

**CAPITAL OUTLAY** - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$10,000 to be a capital item.

**CONTINGENCY** - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

## **D**

**DEBT SERVICE** - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

**DEFICIT** - An excess of liabilities and reserves of a fund over its assets.

## **E**

**EMPLOYEE BENEFITS** - An expenditure object within an activity that includes all employee fringe benefits.

## **GLOSSARY OF TERMS**

**ENTERPRISE FUND** - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**EXPENDITURE** - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

### **F**

**FISCAL YEAR** - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1-June 30.

**FUND** - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

**FUND ACCOUNTING** - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

**FUND BALANCE** - An excess of revenues over expenditures segregated by fund.

### **G**

**GENERAL FUND** - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

### **L**

**LINE ITEM BUDGET** - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

### **M**

**MILL** - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

**MILLAGE** - The total tax obligation per \$1,000 of taxable valuation of property.

**MODIFIED ACCRUAL** - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.



# **GLOSSARY OF TERMS**

## **O**

**ORGANIZATION CHART** - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

**OTHER SERVICES AND CHARGES** - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

## **P**

**PERFORMANCE INDICATOR** - A measurement of how a program is accomplishing its mission through the delivery of products or service.

**PERFORMANCE OBJECTIVES** - Desired output oriented accomplishments which can be measured within a given time period.

**PERSONAL SERVICES** - An expenditure object within an activity that includes payroll expenditures.

## **R**

**RECOMMENDED BUDGET** - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

**REVENUE** - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

## **S**

**SPECIAL REVENUE FUND** - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

**STATE EQUALIZED VALUATION (SEV)** - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

**SUPPLIES** - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$1,000.

**SURPLUS** - An excess of the assets of a fund over its liabilities and reserves.

## **T**

**TAX BASE** - The total value of taxable property in the City.