

Angela Rogensues, President  
Dave Dwyer, Asst. Secretary-Mayor Pro-Tem

Melody Magee, Vice President  
Gary Boike  
Henry Newnan

Mindy Moore, Secretary  
Jonathan Lafferty

**A Regular Meeting of the City Council – Tuesday, June 25, 2024 at 7:00 p.m.**

Members of the audience who would like to address the City Council this evening may do so under the Audience portion and will be allowed 3 minutes to speak.

**AGENDA**

**1 CALL TO ORDER**

**2 PLEDGE OF ALLEGIANCE**

**3 ROLL CALL**

**4 ADOPTION OF THE CONSENT AGENDA**

**5 ADOPTION OF THE AGENDA**

**6 CALENDAR OF PENDING MATTERS**

**a) Calendar**

**7 APPROVAL OF THE MINUTES**

**a) Regular Meeting Minutes-June 11, 2024**

**8 APPROVAL OF THE BILLS**

**a) General Revenue Funds**

**b) Water and Sewer System**

**9 AUDIENCE PARTICIPATION– Agenda Items Only**

Members of the audience who would like to address the City Council relating to agenda items this evening may do so under this Audience portion by filling out the agenda item audience form located at the right side of the stage.

**10 ANNOUNCEMENTS**

**11 PUBLIC HEARINGS/ADMINISTRATIVE HEARINGS**

**a) PUBLIC HEARING:** Request to vacate public alley and utility easements and the North/South 18 ft. wide public alley associated with Fire Station #1; located on the Northwest corner of Van Dyke Avenue and Continental Avenue; 23209-23211 Van Dyke Avenue; Section 28, Wilburt McAdams c/o City of Warren. PEV240001

**12 MISCELLANEOUS CORRESPONDENCE:**

- a) Request to amend the 2022-2023 Housing and Community Development Action Plan HOPWA Budgets. CONSIDERATION AND ADOPTION OF A RESOLUTION. (5 votes needed)
- b) Request to amend the 2023-2024 HOPWA Agreement between OLSHA and the City of Warren for Emergency Housing Assistance and related supportive services. CONSIDERATION AND ADOPTION OF A RESOLUTION. (5 votes needed)
- c) Recommendation of the RFP-W-0739 Review Panel to award Architectural/Engineering Services for the construction of a new Library to PLY Plus, Inc., and to authorize the Mayor and the Clerk to execute a contract, in an estimated amount of \$233,480.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- d) CONSIDERATION AND ADOPTION OF A RESOLUTION approving “Public Entity” Casualty and Liability Insurance Program through third-party administrative services.

### **13 COUNCIL BUSINESS:**

- a) Appointment of Shaun Lindsey to the Zoning Board of Appeals to fill the term that expired September 2023. This new appointment will expire September 2026.
- b) Council Member Henry Newnan, request to refer to the Environmental Review Committee for recommendation:
  - 1. Declare a climate Emergency
  - 2. Hire and empower a Sustainability Officer
  - 3. Adopt a Climate Action Plan
- c) Council Member Jonathan Lafferty, discussion in re: Policy regarding the use of personal email to conduct municipal business.
- d) CONSIDERATION AND ADOPTION OF A RESOLUTION to Approve Two-Year Extension of Agreement with Capitol Relations for Governmental Affairs Services.

### **14 CORRESPONDENCE FROM THE MAYOR:**

- a) Request of the Downtown Development Authority to approve a 2025 budget amendment in the amount of \$700,000.00 to facilitate the purchase of the Warren Racquet and Fitness Center, located at 29901 S. Civic Center Blvd. CONSIDERATION AND ADOPTION OF A RESOLUTION. (5 votes needed)
- b) CONSIDERATION AND ADOPTION OF A RESOLUTION approving the purchase agreement for property located at 29901 S. Civic Center Blvd.
- c) Request of the Engineering Division for a transfer of funds between line items in the amount of \$6,000.00 to cover the increased costs associated with the purchase of one (1) 2024 GMC Sierra. CONSIDERATION AND ADOPTION OF A RESOLUTION. (5 votes needed)
- d) Request of the Engineering Division to award the purchase of one (1) 2024 GMC Sierra 2500HD 4WD Crew Cab to Tom Wenzel Buick-GMC, utilizing the State of Michigan Cooperative Vehicle Contract, in the total amount of \$54,718.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- e) Request of the Public Works Superintendent for an increase in budgeted appropriations in the amount of \$175,000.00 to provide sufficient funding in the equipment rental line-item account within the Michigan Transportation Local Roads Fund Budget for the balance of the 2024 fiscal year. CONSIDERATION AND ADOPTION OF A RESOLUTION. (5 votes needed)
- f) Request of the Police Department for an increase in budgeted revenues and appropriations in the amount of \$140,400.00 to account for the receipt of grant funding from the Michigan Commission on Law Enforcement Standards (MCOLES) for basic law enforcement training academy scholarships for employed recruits. CONSIDERATION AND ADOPTION OF A RESOLUTION. (5 votes needed)

### **15 AUDIENCE PARTICPATION – General Topics**

**Members of the audience who would like to address the City Council this evening may do so under this Audience portion by filling out the general audience form located at the right side of the stage.**

### **16 COUNCIL RESPONSE TO AUDIENCE (optional)**

### **17 ADJOURNMENT**

**MINDY MOORE**  
Secretary of the Council

**Any person with a disability who needs accommodation for participation in this meeting should contact the Warren City Council Office at (586) 258-2052 – 48 hours in advance of the meeting to request assistance.**

### **CONSENT AGENDA**

**The following routine items are presented for City Council approval without discussion, as a single agenda item, in order to expedite the meeting. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.**

#### **Item 4:**

- a) Request for a closed session pursuant to Section 8(e) of Public Act 267 of 1976 in the matter of American Modern Property and Casualty Insurance Company v City of Warren; MCCC Case No. 2024-001909-CK.
- b) Request for a closed session pursuant to Section 8(e) of Public Act 267 of 1976 in the matter of Debra Hutcherson v City of Warren and City of Warren Housing Commission; MCCC Case No. 2024-002029-NO. Hon. Michael Servitto.
- c) Request of the Department of Public Works to award the purchase of one (1) 2024 Chevrolet Express 4500 Commercial Cutaway Van with a 12' Rockport Workport to Hamilton Chevrolet in the total amount not to exceed \$68,122.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- d) Request of the Engineering Division to award bid and approve contract for City Project P-24-812, Paige Avenue-Pavement Extension (ITB-W-0951) to Great Lakes Contracting Solutions, LLC, in an amount not to exceed \$209,351.29 and authorizing the Mayor and Clerk to execute a contract. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- e) Request of the Parks and Recreation Department to award bid ITB-W-1218; to furnish and install doors located at the Owen Jax Recreation Center to LaForce, LLC, in a total amount not to exceed \$34,613.24. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- f) Request of the Waste Water Treatment Plant to award Michigan CAT with a contract for furnishing maintenance services for back-up generators located throughout the city, utilizing the Sourcewell Cooperative Contract in a grand total of \$217,777.50. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- g) Amendment to Appendix A, Article IV-A; Proposed ordinance amending Appendix A; Article IV-A, Division III, Section 4A.13; Signs not requiring a permit. The Proposed Amendment would exempt permit requirements for public art work commissioned by the City of Warren but will require written notification of the City's Building Division; and an amendment to Section 4A.14 to make clear that public art work as part of its Placemaking with Art Initiative is not a prohibited sign. (First Reading)
- h) Amendment to Appendix A of the Zoning Ordinance, Article XXI-A, Division 1-5 of the Code of Ordinances of the City of Warren, Michigan; Proposed ordinance to repeal and replace Appendix A of the Zoning Ordinance, Article XXI-A-Village Historic District, Division 1-Generally, Section 21A.01-Background and purpose (c), (d) and (f), Section 21A.02-District Boundaries (a) and (b), Section 21A.03-Definitions, Section 21A.04-Reserved; Division 2-Membership, Powers and Duties, Section 21A.07 – Established; membership, terms, vacancies (b) Section 21A.08-Powers and duties (h), (l), (m), (n), (q), (r), (s), and the addition of (t); Division 3 – Permit Application, Review, and Appeal, Section 21A.12-Permit (a) (2); Section 21A.14-Filing Fee, Section 21A.16-Commission action, and standards for review (a) (1) (i); Division 4-Methods To Preserve Resources, Section 21A.25-Plan for preservation of resource, Section 21A.26-Prevention of demolition neglect, Section 21A.27-Demolition; Addition if Division 6-Historic District Boundaries; the amended ordinance of Article XXI-A will bring it into conformity with state law so that the City of Warren may apply for Certified Local government (CLG) designation; PANAP220002. (First Reading) Set Public Hearing Date-July 23, 2024.
- i) Amendment to Ordinance No. 30; Appendix A, Article II-Definitions and Article IV-General Provisions Relating to Basements. Section 2.02-Basement Definition & Size of Residential Dwellings, Section 4.26. The Proposed ordinance amends the definition of basement to be consistent with the international code book used by many city departments. Additionally, the proposed ordinance amendment removes the requirement that multi-family developments have a basement. (First Reading) Set Public Hearing Date-July 23, 2024.
- j) Request to vacate utility easement; vacate the existing north/south twenty (20) ft. wide utility easement located on lots 20 & 21 of Denton Industrial Subdivision; located on the north side of Miller Drive; Section 4; JV Capital LLC (Adam Stier); PEV240002. Set Public Hearing Date-July 23, 2024.

