

MEMORANDUM

DATE: April 9, 2025

TO: Mindy Moore, Council Secretary

RE: Appointees

City Council:

Please be advised that the following individual has been appointed to a position within the city:

Name

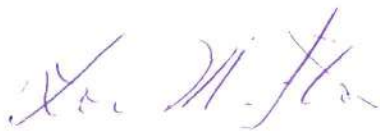
Jared Gajos

Title

Director of Human Resources

Thank you for your attention to this matter.

Sincerely,



Lori M. Stone
Mayor

Cc: Clerk

APR 15 2025



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

One City Square, Suite 300
Warren, Michigan 48093-2390
(586) 759-9300
Fax (586) 759-9318
www.cityofwarren.org

TO: Ms. Mindy Moore, City Council Secretary

DATE: April 11, 2025

RE: CONSIDERATION AND ADOPTION OF RESOLUTION to approve Contract Modification No. 1 and FINAL to City Contract WP-23-794, Bunert Road Reconstruction, increasing the current contract amount by \$76,215.00 resulting in a Final contract amount of \$4,130,354.65; and to issue Payment No. 11 and Final in the amount of \$399,598.07 to Zuniga Cement.

Attached hereto is a copy of the proposed Contract Modification No. 1 and Final to the City Contract WP-23-794, Bunert Road Reconstruction.

The contract modification is for the final adjustment of quantities and balancing the pay items to as-constructed quantities, resulting in an increase from the current contract amount by \$76,215.00 resulting in a final contract amount of \$4,130,354.65.

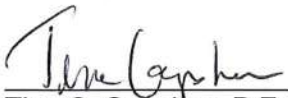
The Engineering Division recommends that the Warren City Council approve the Contract Modification No. 1 and Final to the City Contract WP-23-794, Bunert Road Reconstruction as presented in the attached documents. Availability of funding has been reviewed by the Budget Director as indicated in the attached resolution.

Please place this item on the first available City Council agenda for consideration. If you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

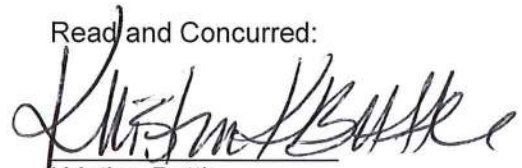
Sincerely,

Read and Concurred:

Read and Concurred:


Tina G. Gapshes, P.E.
City Engineer

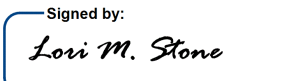

David Muzzarelli
Public Service Director


Kristina Battle
Budget Director

Approved as to Form:

Recommended to Council:


Mary Michaels
Acting City Attorney

Signed by:

Lori M. Stone
76FABF22E3214B9...
Lori M. Stone
Mayor

Attach: Contract Modification No. 1 and Final, City Council Resolution and a copy of Payment #11 and Final



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
Warren, MI 48091
P: (586) 759-9300
F: (586) 759-9318
www.cityofwarren.org

CONTRACT MODIFICATION

DATE: April 1, 2025
CONTRACT: WP-23-794 Bunert Road Reconstruction
MODIFICATION NO.: 1 and Final
TO: Zuniga Cement
22500 Ryan Road
Warren, MI 48091

NECESSITY FOR REVISION:

The contract modification is for the final adjustment of quantities and balancing the pay items to as-constructed quantities, resulting in an increase from the amended contract amount by \$76,215.00 resulting in a final contract amount of \$4,130,354.65. Certain changes to the plans and specifications were deemed necessary by the City Engineer; the addition of the bike lanes along Bunert, and a delay caused by Consumer's Energy resulted in an increase from the original contract amount.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

This document shall become an amendment to the Contract, and all provisions of the Contract will apply to all work performed. The total sum of \$76,215.00 is hereby added to the current contract amount of \$4,054,139.65, resulting in a final contract amount of \$4,130,354.65.

The above shall be effective upon approval of the Mayor and City Council.

Accepted by:  Date: 4-1-25
Tina Gapshes, P.E., City Engineer

Recommended by:  Date: 4-1-25
Tina Gapshes, P.E., City Engineer

Approved by: Warren City Council Date:

Approved by: Lori M. Stone, Mayor Date:

Approved by: Sonja Buffa, City Clerk Date:



City Contract: WF-13-794
Bunert Road Reconstruction (11 Mile RD to 12 Mile RD)

Engineering Division
FINAL ADJUSTMENT OF QUANTITIES

Contractor: Zuniga Cement Construction Inc.
Address: 22500 Ryan Road
City: Warren, MI 48091

ITEM NO.	DESCRIPTION	ORIGINAL BID QUANTITY	UNITS	CONTRACT UNIT PRICE	ORIGINAL BID AMOUNT	FINAL CONTRACT QUANTITY	FINAL CONTRACT AMOUNT	CHANGE CONTRACT QUANTITY	CHANGE CONTRACT AMOUNT
1	Tree, Rem. 19 inch to 36 inch	3	Ea	\$ 1,400.00	\$4,200.00	0.00	\$0.00	(3.0)	(4,200.00)
2	HMA Surface, Rem	23933	Syd	\$ 4.50	\$107,698.50	24334.51	\$109,505.30	401.5	1,806.80
3	Pavement, Rem	28455	Syd	\$ 7.50	\$220,912.50	29316.03	\$219,870.23	(139.0)	(1,042.28)
4	Sidewalk, Rem	12971	Sft	\$ 0.85	\$11,025.35	1660.41	\$1,411.35	(11,310.6)	(9,614.00)
5	Sewer, Rem, Less than 24 inch	1032	Fl	\$ 30.00	\$30,960.00	860.00	\$25,800.00	(172.0)	(5,160.00)
6	Dr Structure, Rem	27	Ea	\$ 300.00	\$8,100.00	24.00	\$7,200.00	(3.0)	(900.00)
7	Sign, Rem	20	Ea	\$ 100.00	\$2,000.00	28.00	\$2,800.00	8.0	800.00
8	Gate Valve & well, 8 inch, Rem	6	Ea	\$ 400.00	\$2,400.00	9.00	\$3,600.00	3.0	1,200.00
9	Hydrant, Rem	3	Ea	\$ 400.00	\$1,200.00	3.00	\$1,200.00	0.0	0.00
10	Water Main, 8 inch, Abandon In Place	2677	Ft	\$ 3.00	\$8,031.00	2677.00	\$8,031.00	0.0	0.00
11	Post, Mailbox	37	Ea	\$ 75.00	\$2,775.00	37.00	\$2,775.00	0.0	0.00
12	Water Main, 8 inch, C900, DR18 Open Cut	2816	Fl	\$ 130.00	\$366,340.00	3059.80	\$397,774.00	243.8	31,434.00
13	Gate Valve and Well, 8 inch	8	Ea	\$ 6,500.00	\$52,000.00	8.00	\$52,000.00	0.0	0.00
14	Hydrant Assembly	5	Ea	\$ 7,200.00	\$36,000.00	5.00	\$36,000.00	0.0	0.00
15	Water Main Connection, 8 inch	7	Ea	\$ 5,500.00	\$38,500.00	8.00	\$44,000.00	1.0	5,500.00
16	Water Service, Short, Type K Copper, 1 inch	14	Ea	\$ 2,200.00	\$30,800.00	12.00	\$26,400.00	(2.0)	(4,400.00)
17	Water Service, Short, Type K Copper, up to 2 inch (As Needed)	1	Ea	\$ 2,500.00	\$2,500.00	1.00	\$2,500.00	0.0	0.00
18	Water Service, Long, Type K Copper, 1 inch, Incl Bore Under Pavement	9	Ea	\$ 3,500.00	\$31,500.00	14.00	\$49,000.00	5.0	17,500.00
19	Water Service, Long, Type K Copper, 1 inch, Incl Bore Under Pavement (As Needed)	1	Ea	\$ 3,500.00	\$3,500.00	0.00	\$0.00	(1.0)	(3,500.00)
20	Water Slop Box, 1 inch dia	23	Ea	\$ 350.00	\$8,050.00	26.00	\$9,100.00	3.0	1,050.00
21	Water Slop Box, up to 2 inch dia (As Needed)	1	Ea	\$ 500.00	\$500.00	1.00	\$500.00	0.0	0.00
22	Catch Basin, Type "A"	11	Ea	\$ 2,700.00	\$29,700.00	11.00	\$29,700.00	0.0	0.00
23	Catch Basin, Type "B"	19	Ea	\$ 2,100.00	\$39,900.00	18.00	\$37,800.00	(1.0)	(2,100.00)
24	Manhole, 4' dia, Over Existing	1	Ea	\$ 2,900.00	\$2,900.00	1.00	\$2,900.00	0.0	0.00
25	Manhole, 6' dia, Over Existing	1	Ea	\$ 3,600.00	\$3,600.00	1.00	\$3,600.00	0.0	0.00
26	Dr Structure, Tap 12 inch	15	Ea	\$ 250.00	\$3,750.00	14.00	\$3,500.00	(1.0)	(250.00)
27	Sewer, 12 inch, C76, CI IV w/Sand Backfill	1210	Fl	\$ 98.00	\$118,580.00	1075.80	\$105,428.40	(134.2)	(13,151.60)
28	Edge Drain, 6 inch	10333	Fl	\$ 13.60	\$140,528.80	9308.00	\$126,581.60	(1,027.0)	(13,987.20)
29	Structure Adjust	27	Ea	\$ 450.00	\$12,150.00	20.00	\$9,000.00	(7.0)	(3,150.00)
30	Structure Adjust, Add Depth	15	Vft	\$ 200.00	\$3,000.00	0.00	\$0.00	(15.0)	(3,000.00)
31	Sanitary House Lead Repair, 8 inch	2	Ea	\$ 1,000.00	\$2,000.00	2.00	\$2,000.00	0.0	0.00
32	Station Grading	62	Sla	\$ 3,800.00	\$197,600.00	52.16	\$198,208.00	0.2	608.00
33	Subgrade Undercutting, 1x3	400	Cyd	\$ 30.00	\$12,000.00	633.63	\$19,008.90	233.6	7,008.90
34	Aggregate Base, 10 inch, CIP, 21AA, Crushed Limestone	29274	Syd	\$ 12.50	\$365,925.00	0.00	\$0.00	(29,274.0)	(365,925.00)
35	Concrete Pavement, 9 inch w/Integral Curb, Nonreinf	27230	Syd	\$ 61.00	\$1,661,030.00	27545.98	\$1,680,304.78	316.0	19,274.78
36	Concrete Driveway, 8 inch w/Integral Curb, Nonreinf	819	Syd	\$ 60.00	\$49,140.00	663.62	\$39,817.20	(155.4)	(9,322.80)
37	Concrete Driveway, Nonreinf, 6 inch	1809	Syd	\$ 53.00	\$95,824.00	1758.72	\$93,212.16	(49.3)	(2,611.84)
38	Sidewalk, Concrete, 4 inch	10498	Sft	\$ 6.00	\$62,988.00	5357.11	\$32,142.66	(5,140.9)	(30,845.34)
39	Concrete ADA Ramp, 7 inch w/Detectable Warning	2040	Sft	\$ 7.25	\$14,790.00	1844.65	\$13,373.71	(195.4)	(1,416.29)
40	Traffic Control and Maintenance (Materials, Equipment and Labor)	1	Ls	\$ 42,000.00	\$42,000.00	1.00	\$42,000.00	0.0	0.00
41	Maintenance Gravel	100	Ton	\$ 20.00	\$2,000.00	836.74	\$16,734.80	736.7	14,734.80
42	Sprinkler Head, Replace (As Needed)	20	Ea	\$ 40.00	\$800.00	8.00	\$320.00	(12.0)	(480.00)
43	Sprinkler Head, Relocate (As Needed)	20	Ea	\$ 40.00	\$800.00	20.00	\$800.00	0.0	0.00
44	Sprinkler Line (As Needed)	300	Fl	\$ 3.00	\$900.00	900.00	\$2,700.00	600.0	1,800.00
45	Restoration, Hydroseding (Incl. 3" Topsoil, Seed & Fertilizer)	6420	Syd	\$ 6.00	\$42,100.00	4689.21	\$23,346.05	(3,750.8)	(18,753.95)
46	Restoration, Sod (Incl. 3" Topsoil)	500	Syd	\$ 10.00	\$5,000.00	2556.45	\$25,564.50	2,056.5	20,564.50

Civic Center Storm Water Improvements and Pavement Improvements

Date:

47	Pavt Mkg, Sprayable Thermopl. 4 Inch, White	2510	Fl	\$ 0.95	\$2,384.50	11028.00	\$10,476.60	8,518.0	6,092.10
48	Pavt Mkg, Sprayable Thermopl. 4 Inch, Yellow	6040	Fl	\$ 0.95	\$8,588.00	13922.00	\$13,225.90	4,882.0	4,837.90
49	Pavt Mkg, Only Cold Plastic, 8 Inch, Crosswalk	835	Fl	\$ 5.20	\$4,342.00	661.00	\$4,477.20	26.0	135.20
50	Pavt Mkg, Only Cold Plastic, 12 Inch, Crosswalk Hatching, White	160	Fl	\$ 10.00	\$1,600.00	140.00	\$1,400.00	(20.0)	(200.00)
51	Pavt Mkg, Only Cold Plastic, 18 Inch, Stop Bar	140	Fl	\$ 15.00	\$2,100.00	168.00	\$2,520.00	28.0	420.00
52	Sign, Type IIb	276	Sft	\$ 22.00	\$6,072.00	316.00	\$6,952.00	40.0	880.00
53	Post, Steel, 3 ft	605	Ea	\$ 11.00	\$6,655.00	635.00	\$6,985.00	30.0	330.00
54	Signum Rem, Salv. and Reinstall	6	Ea	\$ 100.00	\$600.00	0.00	\$0.00	(6.0)	(600.00)
55	BONDS, INSURANCE AND INITIAL SET-UP EXPENSE (Not to exceed 5% of construction cost)	1	Ls	\$ 99,000.00	\$99,000.00	1.00	\$99,000.00	0.0	0.00
56	Prefabricated Portable Sanitary Facility	1	Ea	\$ 1,700.00	\$1,700.00	2.00	\$3,400.00	1.0	1,700.00
57	Audio-Visual Filming	1	Ls	\$ 2,000.00	\$2,000.00	1.00	\$2,000.00	0.0	0.00
58	Erosion Control Measures	1	Ls	\$ 2,000.00	\$2,000.00	1.00	\$2,000.00	0.0	0.00
59	Contingency For Work Outside of The Original Pay Items	30000	Dlr	\$ 1.00	\$30,000.00	0.00	\$0.00	(30,000.0)	(30,000.00)
60	Permit Fee Allowance	6000	Dlr	\$ 1.00	\$6,000.00	0.00	\$0.00	(6,000.0)	(6,000.00)
	Contingency Total								
61	Aggregate Base, 10 Inch, CIP, 21AA, Crushed Concrete		Syd	\$ 10.75		32256.6	\$346,756.45	32,256.6	346,756.45
62	Sewer, 21 Inch, C76, CI (w/ Sand Backfill)		Fl			42.00	\$0.00	42.0	0.00
63	Sewer, 24 Inch, C76, CI (w/ Sand Backfill)		Fl			0.00	\$0.00	0.0	0.00
64	Diamond Grinding		Lsum	\$ 122,127.20		1.00	\$122,127.20	1.0	122,127.20
65	Diamond Grinding Reimbursement to the City		Lsum	\$ 122,127.20		-1.00	-\$122,127.20	(1.0)	(122,127.20)
66	Removal of Exi WM Tee & Install of 2 solid sleeves and New Tee		Lsum	\$ 10,365.00		1.00	\$10,365.00	1.0	10,365.00
67	Conflict with Fiber Optic Cable (Downtime due to redesign)		Lsum	\$ 13,920.00		1.00	\$13,920.00	1.0	13,920.00
68	Cold Plastic Bike Arrow		Ea	\$ 140.00		11.00	\$1,540.00	11.0	1,540.00
69	Cold Plastic Bike Arrow SM Symbol		Ea	\$ 140.00		11.00	\$1,540.00	11.0	1,540.00
70	Cold Plastic Left Turn Symbol		Ea	\$ 220.00		4.00	\$880.00	4.0	880.00
71	Polyurea Sharrow		Ea	\$ 275.00		2.00	\$550.00	2.0	550.00
72	Polyurea 12" White Crosshatch		lft	\$ 6.50		77.00	\$500.50	77.0	500.50
73	Minor Traffic Devices (PK)		Lsum	\$ 5,750.00		1.00	\$5,750.00	1.0	5,750.00
74	Mobilization (PK)		Lsum	\$ 2,800.00		1.00	\$2,800.00	1.0	2,800.00
75	Pavement Markings PK Invoice # 231442-1		Lsum	\$ 20,939.69		1.00	\$20,939.69	1.0	20,939.69
76	Loss of Production		Lsum	\$ 39,536.00		1.00	\$39,536.00	1.0	39,536.00
77	Mobilization For Leaving And Returning To Job Site		Lsum	\$ 25,148.88		1.00	\$25,148.88	1.0	25,148.88
						\$4,130,354.65		\$76,215.00	
Original Contract Amount						\$4,654,139.65			
Contract Modification No. 1 and Final						\$76,215.00			
Final Contract Amount						\$4,130,354.65			
Percent Change from the Amended Contract Amount						1.88%			

**RESOLUTION APPROVING CONTRACT MODIFICATION NO. 1 AND FINAL
AND PAYMENT NUMBER 11 AND FINAL
FOR
TO CITY CONTRACT WP-23-794
BUNERT ROAD RECONSTRUCTION
(ZUNIGA CEMENT)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025, at 7:00 p.m. Eastern _____ Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolution were offered by Councilmember _____, and supported by Councilmember _____.

Zuniga Cement and the City of Warren entered into a contract titled WP-23-794 Bunert Road Reconstruction.

Certain changes to the plans and specifications were deemed necessary by the City Engineer due to additional work outside the scope of original contract.

In compliance with Section 200, Subsections 236, 238 and 239, Zuniga Cement and the City Engineer have determined mutually acceptable prices for the additional work and for the modifications to the original contract work.

The Engineering Division recommends approval of the attached Contract Modification No. 1 and Final to the City Contract WP-23-794 Bunert Road Reconstruction with the Zuniga Cement as submitted, increasing the current contract amount by \$76,215.00 resulting in a final contract amount of \$4,130,354.65.

The City Engineer further recommends Payment No. 11 and Final in the amount of \$399,598.07 for the work completed under the contract WP-23-794 Bunert Road Reconstruction with Zuniga Cement after three (3) days of the City Council approval of the attached Contract Modification No. 1 and Final.

The City Engineer also recommends that project funding be modified as follows, to account for the additional pay items and balancing the original pay items to as-constructed quantities:

Addition of \$32,301.71 to the 2023 MTF Construction Fund

Addition of \$43,913.30 to the 2021 Bonds/Capital Reserve

NOW, THEREFORE, IT IS RESOLVED, that the City of Warren does approve a modification to the Contract titled WP-23-794 Bunert Road Reconstruction, awarded to Zuniga Cement, increasing the final contract amount by \$76,215.00, as presented in the attached Contract Modification No. 1 and Final.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are hereby authorized to execute Contract Modification No. 1 and Final to City Project WP-23-794 Bunert Road Reconstruction in such form that meets with the approval of the City Attorney.

IT IS FURTHER RESOLVED, that Payment No. 11 and Final in the amount of \$399,598.07 payable to Zuniga Cement be issued after three (3) days of the City Council's approval of the Contract Modification No. 1 and Final including releasing any interest on retainage

AYES: Councilpersons _____

NAYES: Councilpersons _____

RESOLUTION DECLARED ADOPTED this _____ day of _____ 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

SONJA BUFFA
City Clerk

WP-23-794 Bunert Road Reconstruction
Contract Modification 1 & Final
Zuniga Cement



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

PAYMENT REQUEST

Date: April 15, 2025

To: Sara Karpuk, Budget Cost Analyst, Controller's Office

NOTE: CITY COUNCIL APPROVAL REQUIRED

From: Engineering Division

Re: Payment No. 11 and Final
Contract: WP-23-794
Location: Bunert Road (11 Mile to 12 Mile)
Improvement: Pavement & Water Main Reconstruction

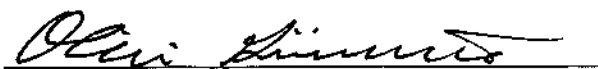
Payee: Zuniga Cement Co.
22500 Ryan Road
Warren, MI 48091

		Council Approval:	
Original Contract Amount		4/11/2023	\$4,054,139.65
Prop. Contract Mod No. 1 and Final			<u>\$76,215.00</u>
Final Contract Amount			<u>\$4,130,354.65</u>
Total Work performed as of:		4/11/2025	<u>\$4,130,354.65</u>
Less Retainage 0.0%			<u>\$0.00</u>
Net Amount Earned to Date			<u>\$4,130,354.65</u>
Amount of Previous Payment Requests			<u>\$3,730,756.59</u>
Amount Due This Estimate			<u>\$399,598.07</u>
Retainage Previously Withheld			<u>\$202,706.98</u>
Retainage Change this Pay Estimate			<u>(\$202,706.98)</u>
Chargeable to:	<u>2023 MTF Construction Fund</u>		<u>\$296,333.33</u>
	<u>Line Item (438-9438-97450)</u>		
Chargeable to:	<u>2021 Bonds/Capital Reserve</u>		<u>\$94,384.40</u>
	<u>Line Item (592-9044-97001)</u>		
Chargeable to:	<u>MTF Major Construction Fund</u>		<u>\$8,880.34</u>
	<u>Line Item (202-2451-97400)</u>		

The total revenue generated should be transferred from the construction account to the Water Division Shared Services budget and be credited as revenue generated by the Division of Engineering.

Prepared by:

Approved for Payment:


Olivia Girimonte
Civil Engineer


Tina G. Gapshes, P.E.
City Engineer

cc: Payee

CONTRACTOR: Zuniga Cement Construction Inc.
ADDRESS: 22500 Ryan Road Warren, MI 48091

DATE: 4/10/2025
HRC Job #: 202220512

City of Warren
Bunert Road Reconstruction (11 Mile RD to 12 Mile RD)
City Contract WP-23-794
Pay Estimate No. 11 (FINAL)

Item No.	Item	Original Contract Quantity	Unit	Contract Bid Price	Original Bid Amount	Auth. Qty to Date	Payment
1	Tree, Rem, 19 inch to 36 inch	3	Ea	\$ 1,400.00	\$ 4,200.00	0.00	\$ -
2	HMA Surface, Rem	23933	Syd	\$ 4.50	\$ 107,598.50	24334.51	\$ 109,505.30
3	Pavement, Rem	29455	Syd	\$ 7.50	\$ 220,912.50	29316.03	\$ 219,870.23
4	Sidewalk, Rem	12971	Sft	\$ 0.85	\$ 11,025.35	1660.41	\$ 1,411.35
5	Sewer, Rem, Less than 24 inch	1032	Fl	\$ 30.00	\$ 30,960.00	860.00	\$ 25,800.00
6	Dr Structure, Rem	27	Ea	\$ 300.00	\$ 8,100.00	24.00	\$ 7,200.00
7	Sign, Rem	29	Ea	\$ 100.00	\$ 2,900.00	29.00	\$ 2,900.00
8	Gate Valve & well, 8 inch, Rem	6	Ea	\$ 400.00	\$ 2,400.00	9.00	\$ 3,600.00
9	Hydrant, Rem	3	Ea	\$ 400.00	\$ 1,200.00	3.00	\$ 1,200.00
10	Water Main, 8 inch, Abandon in Place	2677	Fl	\$ 3.00	\$ 8,031.00	2677.00	\$ 8,031.00
11	Post, Mailbox	37	Ea	\$ 75.00	\$ 2,775.00	37.00	\$ 2,775.00
12	Water Main, 8 inch, C900, DR18 Open Cut	2816	Fl	\$ 130.00	\$ 366,340.00	3059.80	\$ 397,774.00
13	Gate Valve and Well, 8 inch	8	Ea	\$ 6,500.00	\$ 52,000.00	8.00	\$ 52,000.00
14	Hydrant Assembly	5	Ea	\$ 7,200.00	\$ 36,000.00	5.00	\$ 36,000.00
15	Water Main Connection, 8 inch	7	Ea	\$ 5,500.00	\$ 38,500.00	8.00	\$ 44,000.00
16	Water Service, Short, Type K Copper, 1 inch	14	Ea	\$ 2,200.00	\$ 30,800.00	12.00	\$ 26,400.00
17	Water Service, Short, Type K Copper, up to 2 inch (As Needed)	1	Ea	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00
18	Water Service, Long, Type K Copper, 1 inch, Incl Bore Under Pavement	9	Ea	\$ 3,500.00	\$ 31,500.00	14.00	\$ 49,000.00
19	Water Service, Long, Type K Copper, 1 inch, Incl Bore Under Pavement (As Needed)	1	Ea	\$ 3,500.00	\$ 3,500.00	0.00	\$ -
20	Water Stop Box, 1 inch dia	23	Ea	\$ 350.00	\$ 8,050.00	26.00	\$ 9,100.00
21	Water Stop Box, up to 2 inch dia (As Needed)	1	Ea	\$ 500.00	\$ 500.00	1.00	\$ 500.00
22	Catch Basin, Type "A"	11	Ea	\$ 2,700.00	\$ 29,700.00	11.00	\$ 29,700.00
23	Catch Basin, Type "B"	19	Ea	\$ 2,100.00	\$ 39,900.00	18.00	\$ 37,800.00
24	Manhole, 4' dia, Over Existing	1	Ea	\$ 2,900.00	\$ 2,900.00	1.00	\$ 2,900.00
25	Manhole, 6' dia, Over Existing	1	Ea	\$ 3,600.00	\$ 3,600.00	1.00	\$ 3,600.00
26	Dr Structure, Tap 12 inch	15	Ea	\$ 250.00	\$ 3,750.00	14.00	\$ 3,500.00
27	Sewer, 12 inch, C76, CI IV w/Sand Backfill	1210	Fl	\$ 98.00	\$ 118,580.00	1075.80	\$ 105,428.40
28	Edge Drain, 6 inch	10333	Fl	\$ 13.60	\$ 140,528.80	9306.00	\$ 126,561.60
29	Structure Adjust	27	Ea	\$ 450.00	\$ 12,150.00	20.00	\$ 9,000.00
30	Structure Adjust, Add Depth	15	Vft	\$ 200.00	\$ 3,000.00	0.00	\$ -
31	Sanitary House Lead Repair, 6 inch	2	Ea	\$ 1,000.00	\$ 2,000.00	2.00	\$ 2,000.00
32	Station Grading	52	Sls	\$ 3,800.00	\$ 197,600.00	52.16	\$ 198,208.00
33	Subgrade Undercutting, 1x3	400	Cyd	\$ 30.00	\$ 12,000.00	633.63	\$ 19,008.90
34	Aggregate Base, 10 inch, CIP, 21AA, Crushed Limestone	29274	Syd	\$ 12.50	\$ 365,925.00	0.00	\$ -
35	Concrete Pavement, 9 inch w/Integral Curb, Nonreinf	27230	Syd	\$ 61.00	\$ 1,661,030.00	27545.98	\$ 1,680,304.78
36	Concrete Driveway, 8 inch w/Integral Curb, Nonreinf	819	Syd	\$ 80.00	\$ 49,140.00	663.62	\$ 39,817.20
37	Concrete Driveway, Nonreinf, 6 inch	1808	Syd	\$ 53.00	\$ 95,824.00	1758.72	\$ 93,212.16

Date 4/10/2025

City of Warren
Bunert Road Reconstruction (11 Mile RD to 12 Mile RD)
City Contract WP-23-794
Pay Estimate No. 11 (FINAL)

38	Sidewalk, Concrete, 4 Inch	10498	Sft	\$ 6.00	\$ 62,988.00	5357.11	\$ 32,142.66
39	Concrete ADA Ramp, 7 Inch w/Detectable Warning	2040	Sft	\$ 7.25	\$ 14,790.00	1844.65	\$ 13,373.71
40	Traffic Control and Maintenance (Materials, Equipment and Labor)	1	Ls	\$ 42,000.00	\$ 42,000.00	1.00	\$ 42,000.00
41	Maintenance Gravel	100	Ton	\$ 20.00	\$ 2,000.00	836.74	\$ 16,734.80
42	Sprinkler Head, Replace (As Needed)	20	Ea	\$ 40.00	\$ 800.00	8.00	\$ 320.00
43	Sprinkler Head, Relocate (As Needed)	20	Ea	\$ 40.00	\$ 800.00	20.00	\$ 800.00
44	Sprinkler Line (As Needed)	300	Fl	\$ 3.00	\$ 900.00	900.00	\$ 2,700.00
45	Restoration, Hydroseeding (Incl. 3" Topsoil, Seed & Fertilizer)	8420	Syd	\$ 5.00	\$ 42,100.00	4869.21	\$ 23,346.05
46	Restoration, Sod (Incl. 3" Topsoil)	500	Syd	\$ 10.00	\$ 5,000.00	2566.45	\$ 25,864.50
47	Pavt Mrkg, Sprayable Thermopl. 4 inch, White	2510	Fl	\$ 0.95	\$ 2,384.50	11028.00	\$ 10,476.60
48	Pavt Mrkg, Sprayable Thermopl. 4 inch, Yellow	9040	Fl	\$ 0.95	\$ 8,588.00	13922.00	\$ 13,225.90
49	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	835	Fl	\$ 5.20	\$ 4,342.00	861.00	\$ 4,477.20
50	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk Hatching, White	160	Fl	\$ 10.00	\$ 1,600.00	140.00	\$ 1,400.00
51	Pavt Mrkg, Ovly Cold Plastic, 18 inch, Stop Bar	140	Fl	\$ 15.00	\$ 2,100.00	168.00	\$ 2,520.00
52	Sign, Type II8	276	Sft	\$ 22.00	\$ 6,072.00	316.00	\$ 6,952.00
53	Post, Steel, 3 lb	605	Ea	\$ 11.00	\$ 6,655.00	635.00	\$ 6,985.00
54	Signsm Rem, Salv. and Reinstall	8	Ea	\$ 100.00	\$ 800.00	0.00	\$ -
55	BONDS, INSURANCE AND INITIAL SET-UP EXPENSE (Not to exceed 5% of construction cost)	1	Ls	\$ 99,000.00	\$ 99,000.00	1.00	\$ 99,000.00
56	Prefabricated Portable Sanitary Facility	1	Ea	\$ 1,700.00	\$ 1,700.00	2.00	\$ 3,400.00
57	Audio-Visual Filming	1	Ls	\$ 2,000.00	\$ 2,000.00	1.00	\$ 2,000.00
58	Erosion Control Measures	1	Ls	\$ 2,000.00	\$ 2,000.00	1.00	\$ 2,000.00
59	Contingency For Work Outside of The Original Pay Items	30000	Dir	\$ 1.00	\$ 30,000.00	0.00	\$ -
60	Permit Fee Allowance	8000	Dir	\$ 1.00	\$ 8,000.00	0.00	\$ -
61	Aggregate Base, 10 inch, CIP, 21AA, Crushed Concrete	29274	Syd	\$ 10.75	\$ 314,695.50	32256.60	\$ 346,758.45
62	Sewer, 21 inch, C76, CI IV w/ Sand Backfill		Fl		\$ -	42.00	\$ -
63	Sewer, 24 inch, C76, CI IV w/ Sand Backfill		Fl		\$ -	0.00	\$ -
64	Diamond Grinding		Lsum	\$ 122,127.20		1.00	\$ 122,127.20
65	Diamond Grinding Reimbursement to the City		Lsum	\$ 122,127.20		-1.00	\$ (122,127.20)
66	Removal of Exit WM Tee & Install of 2 solid sleeves and New Tee		Lsum	\$ 10,365.00		1.00	\$ 10,365.00
67	Conflict with Fiber Optic Cable (Downtime due to redesign)		Lsum	\$ 13,920.00		1.00	\$ 13,920.00
68	Cold Plastic Bike Arrow		Ea	\$ 140.00		11.00	\$ 1,540.00
69	Cold Plastic Bike Arrow SM Symbol		Ea	\$ 140.00		11.00	\$ 1,540.00
70	Cold Plastic Left Turn Symbol		Ea	\$ 220.00		4.00	\$ 880.00
71	Polyurea Sharrow		Ea	\$ 275.00		2.00	\$ 550.00
72	Polyurea 12" White Crosshatch		flr	\$ 6.50		77.00	\$ 500.50
73	Minor Traffic Devices (PK)		Lsum	\$ 5,750.00		1.00	\$ 5,750.00
74	Mobilization (PK)		Lsum	\$ 2,800.00		1.00	\$ 2,800.00
75	Pavement Markings PK Invoice # 231442-1		Lsum	\$ 20,939.69		1.00	\$ 20,939.69
76	Loss of Production		Lsum	\$ 39,536.00		1.00	\$ 39,536.00
77	Mobilization For Leaving And Returning To Job Site		Lsum	\$ 25,148.68		1.00	\$ 25,148.68

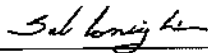
Date 4/10/2025

City of Warren
Bunert Road Reconstruction (11 Mile RD to 12 Mile RD)
City Contract WP-23-794

Pay Estimate No. 11 (FINAL)

		Total Amount of Contract	\$ 4,054,139.65		
		Total Amount to Date		\$	4,130,354.65
		Less Retainage		\$	-
		Less Due - Pay Estimate No. 1		\$	437,397.48
		Less Due - Pay Estimate No. 2		\$	401,885.26
		Less Due - Pay Estimate No. 3		\$	949,396.34
		Less Due - Pay Estimate No. 4		\$	123,828.46
		Less Due - Pay Estimate No. 5		\$	151,943.55
		Less Due - Pay Estimate No. 6		\$	780,065.11
		Less Due - Pay Estimate No. 7		\$	391,899.37
		Less Due - Pay Estimate No. 8		\$	122,127.20
		Less Due - Pay Estimate No. 9		\$	254,060.35
		Less Due - Pay Estimate No. 10		\$	118,353.48
		Total Amount Due - Pay Estimate No. 11 and FINAL		\$	399,598.07

I certify that I have checked this periodic estimate; that to the best of my knowledge and belief it is a true and correct statement of work performed by the contractor; that all work included in this periodic estimate has been inspected and it has been performed in full accordance with the requirements of the contract.



HUBBEL L, ROTH & CLARK, INC.
Sal Conigliaro, P.E.

City of Warren
Division of Engineering
 WP-23-794
 Payment No. 11 and Final



CONTRACTOR NAME: Zuniga Cement Co.
 ADDRESS: 22500 Ryan Road
 CITY, STATE, ZIP: Warren, MI 48091

DESCRIPTION		ORIGINAL CONTRACT AMOUNT	FINAL CONTRACT AMOUNT	AMOUNT PAID TO DATE	AMOUNT THIS PAYMENT
Total Work Performed as of:	4/11/2025	\$4,054,139.65	\$4,130,354.65	\$4,130,354.65	\$196,891.09
Less Retainage	0.0%			\$0.00	(\$202,706.98)
Net Amount Earned				\$4,130,354.65	\$399,598.07
Less Previous Payments				\$3,730,756.59	\$0.00
Total Amount Due this Estimate				\$399,598.07	\$399,598.07
Total 2023 MTF Construction Fund - Work Performed as of:	4/11/2025	\$3,264,737.60	\$3,297,039.31	\$3,297,039.31	\$162,828.93
Less Retainage	0.0%			\$0.00	(\$133,504.40)
Net Amount Earned				\$3,297,039.31	\$296,333.33
Less Previous Payments				\$3,000,705.98	\$0.00
Total 2023 MTF Construction Fund - Work Due this Estimate				\$296,333.33	\$296,333.33
Total 2021 Bonds/Capital Reserve - Work Performed as of:	4/11/2025	\$700,598.70	\$744,512.00	\$744,512.00	\$34,062.16
Less Retainage	0.0%			\$0.00	(\$60,322.24)
Net Amount Earned				\$744,512.00	\$94,384.40
Less Previous Payments				\$650,127.61	\$0.00
Total 2021 Bonds/Capital Reserve - Work Due this Estimate				\$94,384.39	\$94,384.40
Total MTF Major Construction Fund - Work Performed as of:	4/11/2025	\$88,803.35	\$88,803.35	\$88,803.35	\$0.00
Less Retainage	0.0%			(\$0.00)	(\$8,880.34)
Net Amount Earned				\$88,803.35	\$8,880.34
Less Previous Payments				\$79,923.01	\$0.00
Total MTF Major Construction Fund - Work Due this Estimate				\$8,880.34	\$8,880.34

I certify that I have checked this periodic estimate; that to the best of my knowledge and belief it is true and correct statement of work performed by the contractor; that all work included in this periodic estimate has been inspected by me or my duly authorized representative or assistants and it has been performed in full accordance with the requirements of the contract.

for the City of Warren, Tina G. Gapshe, P.E.
 City Engineer

Certificate Of Completion

Envelope Id: B060D626-4D93-4768-A74A-1602BF2291AB

Status: Completed

Subject: Complete with Docusign: Zuniga Cement - Buner Wp-23-794 Modification No. 1 (ID 111986).pdf

Source Envelope:

Document Pages: 12

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Jennifer Decker

AutoNav: Enabled

1 City Sq Ste 215

Warren, MI 48093

Envelopeld Stamping: Enabled

jdecke@cityofwarren.org

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

IP Address: 24.127.1.78

Record Tracking

Status: Original

Holder: Jennifer Decker

Location: DocuSign

4/16/2025 7:21:42 AM

jdecke@cityofwarren.org

Signer Events

Lori M. Stone

Istone@cityofwarren.org

Security Level: Email, Account Authentication (None)

Signed by:

Lori M. Stone

76FABF22E3214B9...

Signature Adoption: Pre-selected Style

Using IP Address: 24.127.1.78

Timestamp

Sent: 4/16/2025 7:24:29 AM

Viewed: 4/16/2025 8:30:58 AM

Signed: 4/16/2025 8:31:25 AM

Electronic Record and Signature Disclosure:

Accepted: 4/16/2025 8:30:58 AM

ID: 3715974d-d25d-4efb-bcef-c0f2fae607e0

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Ayasha Bahar	<div>COPIED</div>	Sent: 4/16/2025 7:24:29 AM
abahar@cityofwarren.org		Viewed: 4/16/2025 8:36:44 AM
Administrative Coordinator		
City of Warren Michigan		
Security Level: Email, Account Authentication (None)		

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Jennifer Decker

jdecke@cityofwarren.org

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

COPIED

Sent: 4/16/2025 7:24:29 AM

Resent: 4/16/2025 8:31:27 AM

Carbon Copy Events	Status	Timestamp
Judy Smith jsmith@cityofwarren.org Administrative Coordinator City of Warren Michigan Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/16/2025 7:24:29 AM
mayor mayor@cityofwarren.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/16/2025 7:24:30 AM
Tina Gapshes tgapshes@cityofwarren.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/16/2025 7:24:29 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/16/2025 7:24:30 AM
Certified Delivered	Security Checked	4/16/2025 8:30:58 AM
Signing Complete	Security Checked	4/16/2025 8:31:25 AM
Completed	Security Checked	4/16/2025 8:31:25 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**

One City Square, Suite 300
Warren, MI 48093-2390

(586) 759-9300

Fax (586) 759-9318

www.cityofwarren.org

4/1/2025

Ms. Mindy Moore
City Council Secretary

RE: CONSIDERATION AND ADOPTION OF RESOLUTION to Approve Contract Modification No. 1 City Contract PM-24-814, 2024 Pavement Marking Program, increasing the contract amount with PK Contracting, LLC. By \$150,000.00, resulting in a proposed contract amount of \$512,325.00.

Attached hereto is a copy of the proposed Contract Modification No. 1 to the City Contract PM-24-814, 2024 Pavement Marking Program with PK Contracting, LLC.

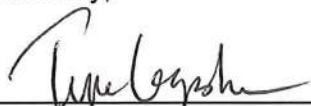
The contract modification is to extend the contract time to December 31st 2025, and increase in contract funding to add additional Pavement Marking locations, resulting in an increase from the original contract amount by \$150,000.00.

It is the Engineering Division's recommendation that the Warren City Council approve the Contract Modification No. 1 to the City Contract PM-24-814, 2024 Pavement Marking Program, as presented in the attached Contract Modification No. 1.

Funding is available in the 2025 Michigan Transportation operating fund Major, and Minor Street Traffic Services, Pavement Marking.

Please place this item on the next available City Council agenda for consideration. Should you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

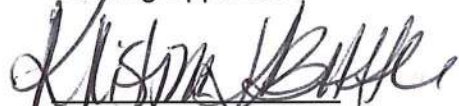
Sincerely,


Tina G. Gapshes, P.E.
City Engineer

Read and Concurred:


David Muzzarelli
Public Service Director


Funding Approval:


Kristina Battle
Budget Director

Approved as to Form:


Mary Michaels
City Attorney

Recommended to Council:

Signed by:

76FABF22E921409...
Lori M. Stone
Mayor

TGG/cn

Attach: Contract Modification No. 1 and Proposed Resolution



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
Warren, MI 48093
(586) 759-9300
Fax (586) 759-9318
www.cityowarren.org

CONTRACT MODIFICATION

DATE: 4/1/20254

CONTRACT: PM-24-814, 2024 Pavement Marking Program

MODIFICATION NO.: 1

TO: PK Contracting, LLC.
1965 Barrett Drive
Troy, MI 48084

Extension of contract time and funding increase for additional locations of Pavement Markings.

The total change in contract price is \$150,000.00 (increase) resulting in a final contract amount of \$512,325.00 and extending the contract completion time to December 31st 2025.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

This document, including the additional pay items described above shall become an amendment to the Contract, and all provisions of the Contract will apply thereto.

The above shall be effective upon approval of the Mayor and the City Council.

Except as modified, all other terms of the Contract remain in effect.

Accepted by: _____ Date: _____
for PK Contracting (Contractor)

Recommended by:  _____ Date: 4-1-25
Tina G. Gapshes, P.E., City Engineer

Approved by: Warren City Council _____ Date: _____

Approved by: _____ Date: _____
Lori M. Stone, Mayor

Approved by: _____ Date: _____
Sonja Buffa, City Clerk

**RESOLUTION APPROVING CONTRACT MODIFICATION NO. 1
TO CITY CONTRACT PM-24-814, 2024 PAVEMENT MARKING PROGRAM
PK CONTRACTING LLC.**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7:00 p.m. Eastern _____ Time, in Council Chambers located at Warren Community Center Auditorium, 5460 Arden Ave., Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolution were offered by Councilmember _____, and supported by Councilmember _____.

PK Contracting, LLC. and the City of Warren entered into a contract titled PM-24-814, 2024 Pavement Marking Program.

Additional locations of pavement markings needing to be installed will be required over the next year.

The Engineering Division recommends approval of the attached Contract Modification No. 1, as submitted, thereby increasing the original contract amount by \$150,000.00, resulting in an amended contract amount of \$512,325.00 and extending the contract completion time to December 31st 2025.

Funding is available in the 2025 Michigan Transportation Operating Fund, Major and Local streets Traffic Services, Pavement Marking.

THEREFORE, IT IS RESOLVED, that the City of Warren approves modifications to the Contract titled PM-24-814, 2025 Pavement Marking Program for the additional locations, increasing the original contract amount by \$150,000.00, resulting in an amended contract

amount of \$512,325.00, and extending the contract completion time to December 31st 2025 as presented in the attached Contract Modification No. 1.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are authorized to execute Contract Modification No. 1 to City Contract PM-24-814, 2024 Pavement Marking Program in such form that meets with the approval of the City Attorney.

AYES: Councilpersons _____

NAYES: Councilpersons _____

RESOLUTION DECLARED ADOPTED this _____ day of _____ 20_____.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 20_____.

SONJA BUFFA
City Clerk

Certificate Of Completion

Envelope Id: FB15EF31-C6DE-4A4A-A0DD-7D7CEB9CC3BF		Status: Completed
Subject: Complete with Docusign: Engineering Contract - PM-24-814 Modification 1 to 2024 Pavement Markin...		
Source Envelope:		
Document Pages: 4	Signatures: 1	Envelope Originator:
Certificate Pages: 5	Initials: 0	Valerie Lyons Tack
AutoNav: Enabled		1 City Sq Ste 215
Envelopeld Stamping: Enabled		Warren, MI 48093
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		vlyonstack@cityofwarren.org
		IP Address: 24.127.1.78

Record Tracking

Status: Original	Holder: Valerie Lyons Tack	Location: DocuSign
4/14/2025 12:56:50 PM	vlyonstack@cityofwarren.org	

Signer Events

Lori M. Stone
lstone@cityofwarren.org
Security Level: Email, Account Authentication (None)

Signature

Signed by:
Lori M. Stone
76FABF22E3214B9...

Signature Adoption: Pre-selected Style
Using IP Address: 24.127.1.78

Timestamp

Sent: 4/14/2025 1:01:03 PM
Viewed: 4/15/2025 7:34:36 AM
Signed: 4/15/2025 7:34:56 AM

Electronic Record and Signature Disclosure:
Accepted: 4/15/2025 7:34:36 AM
ID: da8580ed-318c-4bbc-b379-5eb67994d5b4

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Judy Smith
jsmith@cityofwarren.org
Administrative Coordinator
City of Warren Michigan
Security Level: Email, Account Authentication (None)

COPIED

Sent: 4/15/2025 7:34:57 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Ayasha Bahar
abahar@cityofwarren.org
Administrative Coordinator
City of Warren Michigan
Security Level: Email, Account Authentication (None)

COPIED

Sent: 4/15/2025 7:34:57 AM
Viewed: 4/15/2025 7:39:43 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Carbon Copy Events	Status	Timestamp
Valerie Lyons Tack vlyonstack@cityofwarren.org Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 4/15/2025 7:34:57 AM Resent: 4/15/2025 7:34:59 AM Viewed: 4/15/2025 7:35:02 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/14/2025 1:01:03 PM
Certified Delivered	Security Checked	4/15/2025 7:34:36 AM
Signing Complete	Security Checked	4/15/2025 7:34:56 AM
Completed	Security Checked	4/15/2025 7:34:57 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.

APR 14 2025



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

One City Square, Suite 300
Warren, MI 48093-2390

P: (586) 759-9300

F: (586) 759-9318

www.cityofwarren.org

April 8, 2025

Mindy Moore
City Council Secretary

RE: CONSIDERATION AND ADOPTION OF RESOLUTION to Approve Contract Modification No. 1 and Final and Payment No. 8 and Final to City Contract WP-22-769, Marmon Ave Water Main and Pavement Replacement, decreasing the contract amount with Zuniga Cement Company by \$229,699.19, resulting in a final contract amount of \$3,462,375.56 and to approve payment No. 8 and Final to Zuniga Cement Company in the amount of \$287,214.10.

Attached hereto is a copy of the proposed Contract Modification No.1 and Final to the City Contract WP-22-769, Marmon Ave Water Main and Pavement Replacement with Zuniga Cement Company.

The contract modification is for the final adjustment of quantities and balancing the pay items to as-constructed quantities, resulting in a decrease from the original contract amount by \$229,699.19

It is the Engineering Division's recommendation that the Warren City Council approve the Contract Modification No.1 and Final to the City Contract WP-22-769, Marmon Ave Water Main and Pavement Replacement, as presented in the attached Contract Modification No. 1 and Final.

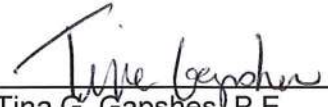
Additionally, it is recommended that Payment No. 8 and Final for the work completed under the contract WP-22-769, Marmon Ave Water Main and Pavement Replacement, in the amount of \$287,214.10 be issued to Zuniga Cement Company three (3) days after approval of the attached Contract Modification No. 1 and Final.

Please place this item on the next available City Council agenda for consideration. Should you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

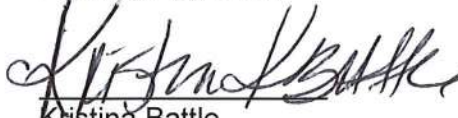
Sincerely,

Read and Concurred:

Funding Approval:



Tina G. Gapshes, P.E.
City Engineer



Dave Muzzarelli
Public Service Director


Kristina Battle
Budget Director

Approved as to Form:

Recommended to Council:


Mary Michaels
Acting City Attorney

Signed by:

Lori M. Stone
76FABF22E3214B9...
Lori M. Stone
Mayor

Attachments: Contract Modification No. 1 and Final, Proposed Resolution and Payment No. 8 and Final

WARREN

PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

CONTRACT MODIFICATION

DATE: 4/8/2025

CONTRACT: WP-22-769
Marmon Ave Water Main and Pavement Replacement

MODIFICATION NO.: 1 and FINAL

TO: Zuniga Cement Company.
22500 Ryan Rd
Warren, MI 48091

NECESSITY FOR REVISION: Modifications to the contract work after project award due to the adjustment of final project quantities and balancing the original pay items to as-constructed quantities.

The total change in contract price due to the balancing of the original pay items to as constructed quantities is \$229,699.19 (decrease) resulting in a final contract amount of \$3,462,375.56.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

This document, including the additional pay items described above shall become an amendment to the Contract, and all provisions of the Contract will apply thereto.

The above shall be effective upon approval of the Mayor and the City Council.

Except as modified, all other terms of the Contract remain in effect.

Accepted by: [Signature] Date: 04/08/25
for Zuniga Cement Company (Contractor)

Recommended by: [Signature] Date: 4-9-25
Tina Gapshes, P.E., City Engineer

Approved by: Warren City Council Date: _____

Approved by: _____ Date: _____
Lori M. Stone, Mayor

Approved by: _____ Date: _____
Sonja Buffa, City Clerk



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Contract: .0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created	Net Change	Awarded Contract Amount
1	3	4/1/2025	No	\$-229,699.19	\$3,692,074.75
Route		Managing Office Anderson, Eckstein & Westrick, Inc.		District 07416	Entered By Michelle Ankawi
Contract Location Marmon Avenue Pavement Reconstruction and WM Replacement					

Short Description

Final Balancing

Description of Changes

- A. Original Contract Amount: \$3,692,074.75
 B. Current Contract value (including this revision): \$3,462,375.56
 C. Net Total Change (B-A): -\$229,699.19
 D. Net Percent Change (C/A*100): -6.22%

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Reimbursed Permit Fees	1027060	0005	0005	0140-0111	0001	Original	-1,532.000	Dir	1.00000	\$-1,532.00
Exploratory Investigation, Vertical	2040080	0025	0025	0140-0111	0002	Original	-28.000	Ft	150.00000	\$-4,200.00
Maintenance Gravel	3060020	0030	0030	0140-0111	0002	Original	-450.000	Ton	25.00000	\$-11,250.00
Trench Undercut and Backfill	4021260	0035	0035	0140-0111	0002	Original	-100.000	Cyd	40.00000	\$-4,000.00
External Structure Wrap, 18 inch	4037050	0050	0050	0140-0111	0002	Original	-2.000	Ea	350.00000	\$-700.00
HDPE Structure Adjustment Ring	4037050	0055	0055	0140-0111	0002	Original	-8.000	Ea	60.00000	\$-480.00



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Temp HMA Surface, 2 inch	5017031	0060	0060	0140-0111	0002	Original	-250.000	Ton	200.00000	\$-50,000.00
Water Main, DI, 6 inch, Tr Det G	8230151	0075	0075	0140-0111	0002	Original	-63.500	Ft	170.00000	\$-10,795.00
Water Main, DI, 8 inch, Tr Det G	8230156	0080	0080	0140-0111	0002	Original	-30.500	Ft	160.00000	\$-4,880.00
Water Main, DI, 12 inch, Tr Det G	8230166	0085	0085	0140-0111	0002	Original	-18.000	Ft	360.00000	\$-6,480.00
Water Serv	8230240	0090	0090	0140-0111	0002	Original	-10.000	Ea	2,100.00000	\$-21,000.00
Water Serv, Long	8230245	0095	0095	0140-0111	0002	Original	11.500	Ea	2,800.00000	\$32,200.00
Water Main, 12 inch or Less, Rem	8237001	0105	0105	0140-0111	0002	Original	-618.500	Ft	40.00000	\$-24,740.00
Water Main, Insulation	8237010	0110	0110	0140-0111	0002	Original	-274.000	Sft	10.00000	\$-2,740.00
Mismarked Water Services	8237040	0115	0115	0140-0111	0002	Original	-4.000	Hr	300.00000	\$-1,200.00
Gate Valve and Well, Rem	8237050	0130	0130	0140-0111	0002	Original	1.000	Ea	500.00000	\$500.00



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Water Main Connection, 12 inch	8237050	0140	0140	0140-0111	0002	Original	-1.000	Ea	12,500.00000	\$-12,500.00
Water Main Connection, 6 inch	8237050	0145	0145	0140-0111	0002	Original	1.000	Ea	5,500.00000	\$5,500.00
Water Main Connection, 8 inch	8237050	0150	0150	0140-0111	0002	Original	-1.000	Ea	6,000.00000	\$-6,000.00
Water Main, Crossing, Bridge	8237050	0155	0155	0140-0111	0002	Original	3.000	Ea	1,000.00000	\$3,000.00
Sanitary Lead Repr, 6 inch, Tr Det B	8507001	0165	0165	0140-0111	0002	Original	-85.000	Ft	180.00000	\$-15,300.00
Tree, Rem, 19 inch to 36 inch	2020002	0170	0170	0140-0111	0003	Original	3.000	Ea	2,600.00000	\$7,800.00
Tree, Rem, 6 inch to 18 inch	2020004	0180	0180	0140-0111	0003	Original	-1.000	Ea	950.00000	\$-950.00
Dr Structure, Rem	2030011	0185	0185	0140-0111	0003	Original	-3.000	Ea	400.00000	\$-1,200.00
Sewer, Rem, Less than 24 inch	2030015	0190	0190	0140-0111	0003	Original	-484.500	Ft	40.00000	\$-19,380.00
Pavt, Rem	2040050	0195	0195	0140-0111	0003	Original	105.150	Syd	9.00000	\$946.35



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0200	0200	0140-0111	0003	Original	28.760	Syd	6.00000	\$172.56
Exploratory Investigation, Vertical	2040080	0205	0205	0140-0111	0003	Original	-5.500	Ft	120.00000	\$-660.00
Subgrade Undercutting, Type IV	2050043	0210	0210	0140-0111	0003	Original	-250.000	Cyd	40.00000	\$-10,000.00
_ Aggregate Base, 10 inch, Modified	3027011	0230	0230	0140-0111	0003	Original	-27.190	Syd	13.00000	\$-353.47
_ Aggregate Base, 6 inch, Modified	3027011	0235	0235	0140-0111	0003	Original	-38.050	Syd	9.00000	\$-342.45
_ Aggregate Base, 8 inch, Modified	3027011	0240	0240	0140-0111	0003	Original	158.460	Syd	11.50000	\$1,822.29
Geotextile, Stabilization	3080010	0250	0250	0140-0111	0003	Original	-2,753.800	Syd	3.85000	\$-10,602.13
Sewer, CI IV, 12 inch, Tr Det B	4020987	0255	0255	0140-0111	0003	Original	-200.000	Ft	110.00000	\$-22,000.00
Trench Undercut and Backfill	4021260	0260	0260	0140-0111	0003	Original	-100.000	Cyd	40.00000	\$-4,000.00
_ Sewer Repr, 12 inch, Tr Det B	4027001	0265	0265	0140-0111	0003	Original	-44.000	Ft	275.00000	\$-12,100.00



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sewer Repr, 15 inch, Tr Det B	4027001	0270	0270	0140-0111	0003	Original	-50.000	Ft	275.00000	\$-13,750.00
Sewer, PVC Sch 40, 6 inch, Tr Det B	4027001	0275	0275	0140-0111	0003	Original	-85.000	Ft	75.00000	\$-6,375.00
Sewer Bulkhead, 12 inch	4027050	0280	0280	0140-0111	0003	Original	26.000	Ea	200.00000	\$5,200.00
Dr Structure Cover, Adj, Case 1	4030005	0285	0285	0140-0111	0003	Original	2.000	Ea	550.00000	\$1,100.00
Dr Structure Cover, Adj, Case 2	4030006	0290	0290	0140-0111	0003	Original	-3.000	Ea	550.00000	\$-1,650.00
Dr Structure, 48 inch dia	4030210	0300	0300	0140-0111	0003	Original	-1.000	Ea	3,200.00000	\$-3,200.00
Dr Structure, Adj, Add Depth	4030280	0305	0305	0140-0111	0003	Original	-44.600	Ft	200.00000	\$-8,920.00
Dr Structure, Tap, 6 inch	4030306	0310	0310	0140-0111	0003	Original	-3.000	Ea	300.00000	\$-900.00
Catch Basin Cover, Warren	4037050	0320	0320	0140-0111	0003	Original	1.000	Ea	400.00000	\$400.00
Dr Structure, 36 inch dia	4037050	0325	0325	0140-0111	0003	Original	-1.000	Ea	2,500.00000	\$-2,500.00



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
HDPE Structure Adjustment Ring	4037050	0335	0335	0140-0111	0003	Original	-6.000	Ea	50.00000	\$-300.00
Sanitary Manhole Cover, Warren	4037050	0340	0340	0140-0111	0003	Original	-5.000	Ea	400.00000	\$-2,000.00
Underdrain, Subgrade, Open-Grader 6in	4040083	0350	0350	0140-0111	0003	Original	1,277.000	Ft	15.00000	\$19,155.00
Temp HMA Surface, 2 inch	5017031	0355	0355	0140-0111	0003	Original	-100.000	Ton	250.00000	\$-25,000.00
Conc Pavt, Misc, Nonreinf, 9 inch	6020056	0360	0360	0140-0111	0003	Original	-2.190	Syd	68.00000	\$-148.92
Conc Pavt w/ Int Curb, Nonreinf, 8 inch	6020164	0365	0365	0140-0111	0003	Original	10.030	Syd	67.00000	\$672.01
Joint, Expansion, E3	6020208	0370	0370	0140-0111	0003	Original	-10.000	Ft	18.00000	\$-180.00
Lane Tie, Epoxy Anchored	6030030	0375	0375	0140-0111	0003	Original	346.000	Ea	12.00000	\$4,152.00
Non-Chloride Accelerator	6030035	0380	0380	0140-0111	0003	Original	-150.000	Gal	30.00000	\$-4,500.00
Conc, Low Temperature Protection	7060020	0385	0385	0140-0111	0003	Original	44.180	Cyd	30.00000	\$1,325.40



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Driveway, Nonreinf Conc, 6 inch	8010005	0390	0390	0140-0111	0003	Original	214.020	Syd	66.00000	\$14,125.32
Driveway, Nonreinf Conc, 8 inch	8010007	0395	0395	0140-0111	0003	Original	-76.710	Syd	70.00000	\$-5,369.70
Driveway, Nonreinf Conc, 4 inch	8017011	0400	0400	0140-0111	0003	Original	-28.000	Syd	90.00000	\$-2,520.00
Detectable Warning Surface	8030010	0405	0405	0140-0111	0003	Original	5.000	Ft	50.00000	\$250.00
Curb Ramp Opening, Conc	8030030	0410	0410	0140-0111	0003	Original	184.100	Ft	15.00000	\$2,761.50
Sidewalk, Conc, 4 inch	8030044	0415	0415	0140-0111	0003	Original	5,787.435	Sft	8.50000	\$49,193.20
Sidewalk, Conc, 6 inch	8030046	0420	0420	0140-0111	0003	Original	222.500	Sft	9.75000	\$2,169.38
Curb Ramp, Conc, 4 inch	8032001	0425	0425	0140-0111	0003	Original	-2,397.700	Sft	8.00000	\$-19,181.60
Curb Ramp, Conc, 6 inch	8032002	0430	0430	0140-0111	0003	Original	1,591.305	Sft	10.00000	\$15,913.05
Curb Ramp, Conc, 8 inch	8037010	0435	0435	0140-0111	0003	Original	-1,377.050	Sft	12.00000	\$-16,524.60



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Fence, Moving	8080120	0440	0440	0140-0111	0003	Original	-54.000	Ft	120.00000	\$-6,480.00
Post, Steel, 3 pound	8100371	0445	0445	0140-0111	0003	Original	-480.000	Ft	12.00000	\$-5,760.00
Sign, Type III, Rem	8100403	0455	0455	0140-0111	0003	Original	-108.000	Ea	10.00000	\$-1,080.00
Pavt Mrkg, Ovly Cold Plastic, 6in, X-Walk	8110024	0470	0470	0140-0111	0003	Original	-1,156.000	Ft	4.00000	\$-4,624.00
Pavt Mrkg, Ovly Cold Plastic, 12in, X-Walk	8110041	0475	0475	0140-0111	0003	Original	-225.000	Ft	8.00000	\$-1,800.00
Pavt Mrkg, Ovly Cold Plastic, 18in, Stop Bar	8110044	0480	0480	0140-0111	0003	Original	-262.500	Ft	12.00000	\$-3,150.00
Pavt Mrkg, Spray Thermopl, 4 inch, White	8110153	0485	0485	0140-0111	0003	Original	-45.000	Ft	1.50000	\$-67.50
Pavt Mrkg, Spray Thermopl, 4 inch, Yellow	8110154	0490	0490	0140-0111	0003	Original	-1,820.000	Ft	1.50000	\$-2,730.00
Rem Curing Compound, for Longit Mrkg, 4in	8110307	0495	0495	0140-0111	0003	Original	-150.000	Ft	0.95000	\$-142.50



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Rem Curing Compound, for Spec Mrkg	8110321	0500	0500	0140-0111	0003	Original	-972.250	Sft	2.95000	\$-2,868.14
Pavt Mrkg, Longit, 6in or Less Width, Rem	8120210	0505	0505	0140-0111	0003	Original	-1,500.000	Ft	0.95000	\$-1,425.00
Sodding	8160055	0525	0525	0140-0111	0003	Original	-200.000	Syd	25.00000	\$-5,000.00
Topsoil Surface, Furn, 3 inch	8160061	0530	0530	0140-0111	0003	Original	-97.160	Syd	7.00000	\$-680.12
Water, Sodding/Seeding	8160090	0535	0535	0140-0111	0003	Original	-275.000	Unit	65.00000	\$-17,875.00
_ Surface Restoration, Hydroseeding	8167011	0540	0540	0140-0111	0003	Original	-97.160	Syd	7.00000	\$-680.12
TS Head, Temp	8200453	0545	0545	0140-0111	0003	Original	-1.000	Ea	2,000.00000	\$-2,000.00
TS Face, Bag	8200458	0550	0550	0140-0111	0003	Original	-7.000	Ea	600.00000	\$-4,200.00
TS Face, Bag, Rem	8200459	0555	0555	0140-0111	0003	Original	-7.000	Ea	300.00000	\$-2,100.00
_ Irrigation Pipe	8237001	0560	0560	0140-0111	0003	Original	-330.000	Ft	3.00000	\$-990.00



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sprinkler Head	8237050	0575	0575	0140-0111	0003	Original	-25.000	Ea	40.00000	\$-1,000.00

Total Dollar Value: \$-268,699.19

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Proposed Quantity	Unit	Unit Price	Dollar Value
Pavt, Rem, Special	2047051	0580	0580	0140-0111	0003	Extra	1.000	LS	39,000.00000	\$39,000.00

Reason: Additional pavement removal cost for additional saw cutting blades and equipment for removing existing pavement located over the 72-inch GLWA Water Transmission Main. Approved by City Engineering Division.

Total Dollar Value: \$39,000.00

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
0140-0111	Marmon Avenue Pavement Reconstruction and WM Replacement		XMPT	STUL		
0001	General Items					\$-1,532.00
0002	Water Main Replacement					\$-135,065.00
0003	Pavement Reconstruction					\$-93,102.19
Total:						<u>\$-229,699.19</u>

Total Net Change Amount: \$-229,699.19



Contract Modification

Anderson, Eckstein & Westrick, Inc.

4/1/2025 12:59 PM

FieldManager 5.3c

Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Michael D. Smith, P.E., AEW, Inc.

DocuSigned by:

Michael D. Smith

04/01/2025

Signature

Date

City of Warren

DocuSigned by:

Tina Gophers

04/01/2025

Signature

Date

Zuniga Cement Construction, Inc.

DocuSigned by:

Tomas Zuniga

04/01/2025

Signature

Date

**RESOLUTION APPROVING CONTRACT MODIFICATION NO. 1 AND FINAL
AND PAYMENT NO. 8 AND FINAL
TO CITY CONTRACT WP-22-769, MARMON AVE
WATER MAIN AND PAVEMENT REPLACEMENT
ZUNIGA CEMENT COMPANY**

At a regular meeting of the City Council of the City of Warren, County of Macomb,
Michigan, held on _____, 2025 at 7:00 p.m. Eastern _____ Time, in the
Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolution were offered by Councilmember
_____, and supported by Councilmember _____.

Zuniga Cement Company and the City of Warren entered into a contract titled
WP-22-769, Marmon Ave Water Main and Pavement Replacement.

Certain changes to the project were deemed necessary by the City Engineer due to field
changes and modifications to the original contract work.

The Engineering Division recommends approval of the attached Contract Modification
No. 1 and Final, as submitted, thereby decreasing the original contract amount by \$229,699.19,
resulting in a final contract amount of \$3,462,375.56.

The Engineering Division further recommends that Payment No. 8 and Final in the
amount of \$287,214.10 for the work completed under the contract WP-22-769, Marmon Ave
Water Main and Pavement Replacement be issued to Zuniga Cement Company after three (3)
days of the City Council approval of the attached Contract Modification No. 1 and Final.

The City Engineer also recommends that project funding be modified as follows, to
account for the additional pay items and balancing the original pay items to as-constructed
quantities:

Subtraction of \$94,162.64 from the 2022 MTF Major Street Fund.

Subtraction of \$135,536.55 from the Water Main Contracts awarded Fund.

THEREFORE, IT IS RESOLVED, that the City of Warren approves modifications to the Contract titled WP-22-769, Marmon Ave Water Main and Pavement Replacement for the balancing of the original pay items to as-constructed quantities, decreasing the original contract amount by \$229,669.19, resulting in a final contract amount of \$3,462,375.56 as presented in the attached Contract Modification No. 1 and Final.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are authorized to execute Contract Modification No. 1 and Final to City Contract WP-22-769, Marmon Ave Water Main and Pavement Replacement in such form that meets with the approval of the City Attorney.

IT IS FURTHER RESOLVED, that Payment No. 8 and Final in the amount of \$287,214.10 payable to Zuniga Cement Company be issued after three (3) days of the City Council's approval of the Contract Modification No. 1 and Final including releasing any interest on retainage.

AYES: Councilpersons _____

NAYES: Councilpersons _____

RESOLUTION DECLARED ADOPTED this _____ day of _____ 20_____.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 20____.

SONJA BUFFA
City Clerk



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

PAYMENT REQUEST

Date: April 8, 2025

To: Sara Karpuk, Budget Cost Analyst, Controller's Office
Dave Smith, Accountant III, Water Division

From: Engineering Division

Re: Payment No. 8 & Final
Contract: WP-22-769
Location: Marmon Avenue Pavement Reconstruction
Improvement: 9 Mile to Stephens

Payee: Zuniga Cement Co.
22500 Ryan Road
Warren, MI 48091

Original Contract Amount	Council Approval: 6/27/2023	\$3,692,074.75
Proposed Contract Modification No. 1 & Final		<u>(\$229,699.19)</u>
Final Contract Amount		<u>\$3,462,375.56</u>

Total Work performed as of:	4/21/2024	<u>\$3,462,375.56</u>
Less Retainage 0.0%		<u>\$0.00</u>
Net Amount Earned to Date		<u>\$3,462,375.56</u>
Amount of Previous Payment Requests		<u>\$3,175,161.46</u>

Amount Due This Estimate	\$287,214.10
--------------------------	---------------------

Retainage Previously Withheld	<u>\$184,603.75</u>
Retainage Change this Pay Estimate	<u>(\$184,603.75)</u>

Chargeable to:	<u>2022 MTF Bonds - 2022 MTF Major Streets Construction</u>	\$264,207.20
	<u>Line Item (437-9437-97450)</u>	

Chargeable to:	<u>Contract Awarded Fund</u>	\$23,006.90
	<u>Line Item (592-9044-97001)</u>	

The total revenue generated should be transferred from the construction account to the Water Division Shared Services budget and be credited as revenue generated by the Division of Engineering.

Approved for Payment:

Tina G. Gapshes, P.E.
City Engineer

cc: Payee



Construction Pay Estimate Report

Anderson, Eckstein & Westrick, Inc.

4/2/2025 6:27 AM

FieldManager 5.3c

Contract: .0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Estimate No. 8	Estimate Date 3/31/2025	Entered By Michelle Ankawi	Estimate Type Final	Managing Office Anderson, Eckstein & Westrick, Inc.
All Contract Work Completed 3/17/2025		Construction Started Date 8/3/2023	Prime Contractor Zuniga Cement Construction, Inc. 22220 Ryan Rd Warren MI 48091-5706	
Comments Current Contract Amount: \$3,462,375.56 % Completed: 100%				

Item Usage Summary

Project: 0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Category: 0003, Pavement Reconstruction

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Pavt, Rem	Syd	2040050	0195	0195	00	000	1,318.490	9.00	\$11,866.41
Exploratory Investigation, Vertical	Fl	2040080	0205	0205	00	000	65.000	120.00	\$7,800.00
Project Cleanup	LS	2090001	0225	0225	00	000	1.000	3,000.00	\$3,000.00
Maintenance Gravel	Ton	3060020	0245	0245	00	000	351.040	40.00	\$14,041.60
Curb Ramp Opening, Conc	Fl	8030030	0410	0410	00	000	192.000	15.00	\$2,880.00
Pavt Mrkg, Ovly Cold Plastic, 6in, X-Walk	Fl	8110024	0470	0470	00	000	453.000	4.00	\$1,812.00
Pavt Mrkg, Ovly Cold Plastic, 18in, Stop Bar	Fl	8110044	0480	0480	00	000	59.500	12.00	\$714.00
Rem Curing Compound, for Spec Mrkg	Sft	8110321	0500	0500	00	000	315.750	2.95	\$931.46
_ Surface Restoration, Hydroseeding	Syd	8167011	0540	0540	00	000	2,937.840	7.00	\$20,564.88
_ Pavt, Rem, Special	LS	2047051	0580	0580	SA	001	1.000	39,000.00	\$39,000.00
Subtotal for Category 0003:									\$102,610.35
Subtotal for Project 0140-0111:									\$102,610.35
Total Estimated Item Payment:									\$102,610.35

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0



Construction Pay Estimate Report

Anderson, Eckstein & Westrick, Inc.

4/2/2025 6:27 AM

FieldManager 5.3c

Pre-Voucher Summary


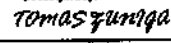
Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement	0008	\$102,610.35	\$0.00	\$102,610.35
Voucher Total:				\$102,610.35

Summary

Current Voucher Total:	\$102,610.35	Earnings to date:	\$3,462,375.56
-Current Retainage:	(\$184,603.75)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$287,214.10	Net Earnings to date:	\$3,462,375.56
		- Payments to date:	\$3,175,161.46
		Net Earnings this period:	\$287,214.10

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

<div>DocuSigned by:  Michael D. Smith, P.E., AEW, Inc.</div>	04/07/2025 (Date)
<div>DocuSigned by:  Zuniga Cement Construction, Inc.</div>	04/07/2025 (Date)



Construction Pay Estimate Amount Balance Report

Estimate: 8

4/2/2025 6:27 AM

FieldManager 5.3c

Anderson, Eckstein & Westrick, Inc.

Contract: .0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Project: 0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Category: 0001, General Items

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1027060	968.000	Dir		968.000	968.000	100%	1.00000	\$968.00
0010	Mobilization, Max \$250,000	1100001	1.000	LS		1.000	1.000	100%	175,000.00000	\$175,000.00
0015	_ Audio-Visual Record of the Construction Influence Area	8507051	1.000	LS		1.000	1.000	100%	1,500.00000	\$1,500.00
0020	_ Rubbish Pickup	8507051	1.000	LS		1.000	1.000	100%	3,000.00000	\$3,000.00
Subtotal for Category 0001:										180468.00

Category: 0002, Water Main Replacement

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0025	Exploratory Investigation, Vertical	2040080	22.000	Ft		22.000	22.000	100%	150.00000	\$3,300.00
0030	Maintenance Gravel	3060020	0.000	Ton		0.000			25.00000	
0035	Trench Undercut and Backfill	4021260	0.000	Cyd		0.000			40.00000	
0040	_ Temp Storm Connection, Detail A	4027051	1.000	LS		1.000	1.000	100%	1,200.00000	\$1,200.00
0045	_ Temp Storm Connection, Detail B	4027051	1.000	LS		1.000	1.000	100%	1,200.00000	\$1,200.00
0050	_ External Structure Wrap, 18 inch	4037050	18.000	Ea		18.000	18.000	100%	350.00000	\$6,300.00
0055	_ HDPE Structure Adjustment Ring	4037050	32.000	Ea		32.000	32.000	100%	60.00000	\$1,920.00
0060	_ Temp HMA Surface, 2 inch	5017031	0.000	Ton		0.000			200.00000	
0065	Gate Valve, 8 inch	8230062	20.000	Ea		20.000	20.000	100%	3,000.00000	\$60,000.00
0070	Hydrant, Rem	8230091	2.000	Ea		2.000	2.000	100%	600.00000	\$1,200.00
0075	Water Main, DI, 6 inch, Tr Det G	8230151	118.500	Ft		118.500	118.500	100%	170.00000	\$20,145.00
0080	Water Main, DI, 8 inch, Tr Det G	8230156	3,339.500	Ft		3,339.500	3,339.500	100%	160.00000	\$534,320.00
0085	Water Main, DI, 12 inch, Tr Det G	8230166	0.000	Ft		0.000			360.00000	
0090	Water Serv	8230240	6.000	Ea		6.000	6.000	100%	2,100.00000	\$12,600.00
0095	Water Serv, Long	8230245	14.500	Ea		14.500	14.500	100%	2,800.00000	\$40,600.00
0100	Gate Well, 60 inch dia	8230360	20.000	Ea		20.000	20.000	100%	3,000.00000	\$60,000.00
0105	_ Water Main, 12 inch or Less, Rem	8237001	286.500	Ft		286.500	286.500	100%	40.00000	\$11,460.00
0110	_ Water Main, Insulation	8237010	176.000	Sft		176.000	176.000	100%	10.00000	\$1,760.00

Contract: .0140-0111

Estimate: 8

Page 1 of 5



Construction Pay Estimate Amount Balance Report

Estimate: 8

4/2/2025 6:27 AM

Anderson, Eckstein & Westrick, Inc.

FieldManager 5.3c

Project: 0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Category: 0002, Water Main Replacement

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0115	_ Mismarked Water Services	8237040	16.000	Hr		16.000	16.000	100%	300.00000	\$4,800.00
0120	_ Fire Hydrant Assembly	8237050	8.000	Ea		8.000	8.000	100%	6,300.00000	\$50,400.00
0125	_ Gate Valve and Box, Rem	8237050	1.000	Ea		1.000	1.000	100%	500.00000	\$500.00
0130	_ Gate Valve and Well, Rem	8237050	21.000	Ea		21.000	21.000	100%	500.00000	\$10,500.00
0135	_ Gate Well Cover, Warren	8237050	20.000	Ea		20.000	20.000	100%	400.00000	\$8,000.00
0140	_ Water Main Connection, 12 inch	8237050	2.000	Ea		2.000	2.000	100%	12,500.00000	\$25,000.00
0145	_ Water Main Connection, 6 inch	8237050	5.000	Ea		5.000	5.000	100%	5,500.00000	\$27,500.00
0150	_ Water Main Connection, 8 inch	8237050	6.000	Ea		6.000	6.000	100%	6,000.00000	\$36,000.00
0155	_ Water Main, Crossing, Bridge	8237050	6.000	Ea		6.000	6.000	100%	1,000.00000	\$6,000.00
0160	_ Water Main, Abandon	8237051	1.000	LS		1.000	1.000	100%	18,000.00000	\$18,000.00
0165	_ Sanitary Lead Repr, 6 inch, Tr Det B	8507001	15.000	Ft		15.000	15.000	100%	180.00000	\$2,700.00
Subtotal for Category 0002:										945405.00

Category: 0003, Pavement Reconstruction

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0170	Tree, Rem, 19 inch to 36 inch	2020002	4.000	Ea		4.000	4.000	100%	2,600.00000	\$10,400.00
0175	Tree, Rem, 37 inch or Larger	2020003	1.000	Ea		1.000	1.000	100%	3,000.00000	\$3,000.00
0180	Tree, Rem, 6 inch to 18 inch	2020004	1.000	Ea		1.000	1.000	100%	950.00000	\$950.00
0185	Dr Structure, Rem	2030011	49.000	Ea		49.000	49.000	100%	400.00000	\$19,600.00
0190	Sewer, Rem, Less than 24 inch	2030015	1,339.500	Ft		1,339.500	1,339.500	100%	40.00000	\$53,580.00
0195	Pavt, Rem	2040050	14,092.150	Syd	1,318.490	14,092.150	14,092.150	100%	9.00000	\$126,829.35
0200	Sidewalk, Rem	2040055	1,082.760	Syd		1,082.760	1,082.760	100%	6.00000	\$6,496.56
0205	Exploratory Investigation, Vertical	2040080	84.500	Ft	65.000	84.500	84.500	100%	120.00000	\$10,140.00
0210	Subgrade Undercutting, Type IV	2050043	0.000	Cyd		0.000			40.00000	
0215	_ Station Grading	2057002	27.000	Sta		27.000	27.000	100%	4,500.00000	\$121,500.00
0220	_ Erosion Control, Inlet Filter	2087050	38.000	Ea		38.000	38.000	100%	80.00000	\$3,040.00
0225	Project Cleanup	2090001	1.000	LS	1.000	1.000	1.000	100%	3,000.00000	\$3,000.00

Contract: .0140-0111

Estimate: 8

Page 2 of 5



Construction Pay Estimate Amount Balance Report

Estimate: 8

4/2/2025 6:27 AM

Anderson, Eckstein & Westrick, Inc.

FieldManager 5.3c

Project: 0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Category: 0003, Pavement Reconstruction

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0230	_ Aggregate Base, 10 inch, Modified	3027011	463.810	Syd		463.810	463.810	100%	13.00000	\$6,029.53
0235	_ Aggregate Base, 6 inch, Modified	3027011	444.950	Syd		444.950	444.950	100%	9.00000	\$4,004.55
0240	_ Aggregate Base, 8 inch, Modified	3027011	13,852.460	Syd		13,852.460	13,852.460	100%	11.50000	\$159,303.29
0245	Maintenance Gravel	3060020	450.000	Ton	351.040	450.000	450.000	100%	40.00000	\$18,000.00
0250	Geotextile, Stabilization	3080010	10,940.200	Syd		10,940.200	10,940.200	100%	3.85000	\$42,119.77
0255	Sewer, CI IV, 12 inch, Tr Det B	4020987	1,620.000	Ft		1,620.000	1,620.000	100%	110.00000	\$178,200.00
0260	Trench Undercut and Backfill	4021260	0.000	Cyd		0.000			40.00000	
0265	_ Sewer Repr, 12 inch, Tr Det B	4027001	6.000	Ft		6.000	6.000	100%	275.00000	\$1,650.00
0270	_ Sewer Repr, 15 inch, Tr Det B	4027001	0.000	Ft		0.000			275.00000	
0275	_ Sewer, PVC Sch 40, 6 inch, Tr Det B	4027001	15.000	Ft		15.000	15.000	100%	75.00000	\$1,125.00
0280	_ Sewer Bulkhead, 12 inch	4027050	27.000	Ea		27.000	27.000	100%	200.00000	\$5,400.00
0285	Dr Structure Cover, Adj, Case 1	4030005	16.000	Ea		16.000	16.000	100%	550.00000	\$8,800.00
0290	Dr Structure Cover, Adj, Case 2	4030006	3.000	Ea		3.000	3.000	100%	550.00000	\$1,650.00
0295	Dr Structure, 24 inch dia	4030200	5.000	Ea		5.000	5.000	100%	2,400.00000	\$12,000.00
0300	Dr Structure, 48 inch dia	4030210	30.000	Ea		30.000	30.000	100%	3,200.00000	\$96,000.00
0305	Dr Structure, Adj, Add Depth	4030280	0.400	Ft		0.400	0.400	100%	200.00000	\$80.00
0310	Dr Structure, Tap, 6 inch	4030306	0.000	Ea		0.000			300.00000	
0315	Dr Structure, Tap, 12 inch	4030312	1.000	Ea		1.000	1.000	100%	475.00000	\$475.00
0320	_ Catch Basin Cover, Warren	4037050	35.000	Ea		35.000	35.000	100%	400.00000	\$14,000.00
0325	_ Dr Structure, 36 inch dia	4037050	15.000	Ea		15.000	15.000	100%	2,500.00000	\$37,500.00
0330	_ External Structure Wrap, 18 inch	4037050	77.000	Ea		77.000	77.000	100%	350.00000	\$26,950.00
0335	_ HDPE Structure Adjustment Ring	4037050	148.000	Ea		148.000	148.000	100%	50.00000	\$7,400.00
0340	_ Sanitary Manhole Cover, Warren	4037050	13.000	Ea		13.000	13.000	100%	400.00000	\$5,200.00
0345	_ Storm Manhole Cover, Warren	4037050	19.000	Ea		19.000	19.000	100%	400.00000	\$7,600.00
0350	Underdrain, Subgrade, Open-Graded, 6in	4040083	6,350.000	Ft		6,350.000	6,350.000	100%	15.00000	\$95,250.00
0355	_ Temp HMA Surface, 2 inch	5017031	0.000	Ton		0.000			250.00000	
0360	Conc Pavt, Misc, Nonreinf, 9 inch	6020056	463.810	Syd		463.810	463.810	100%	68.00000	\$31,539.08
0365	Conc Pavt w/ Int Curb, Nonreinf, 8 inch	6020164	13,040.030	Syd		13,040.030	13,040.030	100%	67.00000	\$873,682.01

Contract: 0140-0111

Estimate: 8

Page 3 of 5



Construction Pay Estimate Amount Balance Report

Estimate: 8

Anderson, Eckstein & Westrick, Inc.

4/2/2025 8:27 AM

FieldManager 5.3c

Project: 0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Category: 0003, Pavement Reconstruction

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0370	Joint, Expansion, E3	6020208	384.000	Ft		384.000	384.000	100%	18.00000	\$6,912.00
0375	Lane Tie, Epoxy Anchored	6030030	592.000	Ea		592.000	592.000	100%	12.00000	\$7,104.00
0380	Non-Chloride Accelerator	6030035	0.000	Gal		0.000			30.00000	
0385	Conc, Low Temperature Protection	7060020	1,294.180	Cyd		1,294.180	1,294.180	100%	30.00000	\$35,825.40
0390	Driveway, Nonreinf Conc, 6 inch	8010006	518.020	Syd		518.020	518.020	100%	66.00000	\$34,189.32
0395	Driveway, Nonreinf Conc, 8 inch	8010007	70.290	Syd		70.290	70.290	100%	70.00000	\$4,920.30
0400	_ Driveway, Nonreinf Conc, 4 inch	8017011	0.000	Syd		0.000			90.00000	
0405	Detectable Warning Surface	8030010	192.000	Ft		192.000	192.000	100%	50.00000	\$9,600.00
0410	Curb Ramp Opening, Conc	8030030	453.100	Ft	192.000	453.100	453.100	100%	15.00000	\$6,796.50
0415	Sidewalk, Conc, 4 inch	8030044	9,802.435	Sft		9,802.435	9,802.435	100%	8.50000	\$83,320.70
0420	Sidewalk, Conc, 6 inch	8030046	427.500	Sft		427.500	427.500	100%	9.75000	\$4,168.13
0425	Curb Ramp, Conc, 4 inch	8032001	1,537.300	Sft		1,537.300	1,537.300	100%	8.00000	\$12,298.40
0430	Curb Ramp, Conc, 6 inch	8032002	1,796.305	Sft		1,796.305	1,796.305	100%	10.00000	\$17,963.05
0435	_ Curb Ramp, Conc, 8 inch	8037010	73.950	Sft		73.950	73.950	100%	12.00000	\$887.40
0440	Fence, Moving	8080120	0.000	Ft		0.000			120.00000	
0445	Post, Steel, 3 pound	8100371	0.000	Ft		0.000			12.00000	
0450	Sign, Type III, Erect, Salv	8100402	47.000	Ea		47.000	47.000	100%	100.00000	\$4,700.00
0455	Sign, Type III, Rem	8100403	0.000	Ea		0.000			10.00000	
0460	Sign, Type IIIA	8100404	258.000	Sft		258.000	258.000	100%	25.00000	\$6,450.00
0465	Sign, Type IIIB	8100405	69.000	Sft		69.000	69.000	100%	25.00000	\$1,725.00
0470	Pavt Mrkg, Ovly Cold Plastic, 6in, X-Walk	8110024	453.000	Ft	453.000	453.000	453.000	100%	4.00000	\$1,812.00
0475	Pavt Mrkg, Ovly Cold Plastic, 12in, X-Walk	8110041	0.000	Ft		0.000			8.00000	
0480	Pavt Mrkg, Ovly Cold Plastic, 18in, Stop Bar	8110044	59.500	Ft	59.500	59.500	59.500	100%	12.00000	\$714.00
0485	Pavt Mrkg, Spray Thermopl, 4 inch, White	8110153	0.000	Ft		0.000			1.50000	
0490	Pavt Mrkg, Spray Thermopl, 4 inch, Yellow	8110154	0.000	Ft		0.000			1.50000	
0495	Rem Curing Compound, for Longit Mrkg, 4in	8110307	0.000	Ft		0.000			0.95000	

Contract: .0140-0111

Estimate: 8

Page 4 of 5



Construction Pay Estimate Amount Balance Report

Estimate: 8

Anderson, Eckstein & Westrick, Inc.

4/2/2025 6:27 AM

FieldManager 5.3c

Project: 0140-0111, Marmon Avenue Pavement Reconstruction and WM Replacement

Category: 0003, Pavement Reconstruction

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0500	Rem Curing Compound, for Spec Mrkg	8110321	315.750	Sft	315.750	315.750	315.750	100%	2.95000	\$931.46
0505	Pavt Mrkg, Longit, 6in or Less Width, Rem	8120210	0.000	Ft		0.000			0.95000	
0510	Sign, Type B, Temp, Prismatic, Furn	8120350	100.000	Sft		100.000	100.000	100%	8.00000	\$800.00
0515	Sign, Type B, Temp, Prismatic, Oper	8120351	100.000	Sft		100.000	100.000	100%	0.01000	\$1.00
0520	_ Traffic Control and Maintenance	8127051	1.000	LS		1.000	1.000	100%	17,000.00000	\$17,000.00
0525	Sodding	8160055	0.000	Syd		0.000			25.00000	
0530	Topsoil Surface, Furn, 3 inch	8160061	2,937.840	Syd		2,937.840	2,937.840	100%	7.00000	\$20,564.88
0535	Water, Sodding/Seeding	8160090	0.000	Unit		0.000			65.00000	
0540	_ Surface Restoration, Hydroseeding	8167011	2,937.840	Syd	2,937.840	2,937.840	2,937.840	100%	7.00000	\$20,564.88
0545	TS Head, Temp	8200453	0.000	Ea		0.000			2,000.00000	
0550	TS Face, Bag	8200458	0.000	Ea		0.000			600.00000	
0555	TS Face, Bag, Rem	8200459	0.000	Ea		0.000			300.00000	
0560	_ Irrigation Pipe	8237001	20.000	Ft		20.000	20.000	100%	3.00000	\$60.00
0565	_ Gate Well Cover, Adj, Case 1	8237050	4.000	Ea		4.000	4.000	100%	500.00000	\$2,000.00
0570	_ Monitoring Well Cover, Adj, Case 1	8237050	1.000	Ea		1.000	1.000	100%	700.00000	\$700.00
0575	_ Sprinkler Head	8237050	0.000	Ea		0.000			40.00000	
0580	_ Pavt, Rem, Special	2047051	1.000	LS	1.000	1.000	1.000	100%	39,000.00000	\$39,000.00

Subtotal for Category 0003: 2336502.56

Subtotal for Project 0140-0111: 3462375.56

Percentage of Contract Completed(curr): 100%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$102,610.35

Total Amount Earned To Date: \$3,462,375.56

City of Warren
Division of Engineering
W-22-769
Payment No. 8 & Final



CONTRACTOR NAME: Zuniga Cement Co.
ADDRESS: 22500 Ryan Road
CITY, STATE, ZIP: Warren, MI 48091

DESCRIPTION		ORIGINAL CONTRACT AMOUNT	FINAL CONTRACT AMOUNT	AMOUNT PAID TO DATE	AMOUNT THIS PAYMENT
Total Work Performed as of:	4/21/2024	\$3,692,074.75	\$3,462,375.56	\$3,462,375.56	\$102,610.35
Less Retainage	0.0%			\$0.00	(\$184,603.75)
Net Amount Earned				\$3,462,375.56	\$287,214.10
Less Previous Payments				\$3,175,161.46	\$0.00
Total Amount Due this Estimate				\$287,214.10	\$287,214.10
Total 2022 MTF Major Streets Const - Work Performed as of:	4/21/2024	\$2,555,581.57	\$2,461,418.93	\$2,461,418.93	\$136,461.40
Less Retainage	0.0%			\$0.00	\$127,745.80
Net Amount Earned				\$2,461,418.93	\$264,207.20
Less Previous Payments				\$2,197,211.73	\$0.00
Total Road Repairs - Work Due this Estimate				\$264,207.20	\$264,207.20
Total Contract Awarded Fund - Work Performed as of:	4/21/2024	\$1,136,493.18	\$1,000,956.63	\$1,000,956.63	(\$33,851.06)
Less Retainage	0.0%			\$0.00	(\$56,857.96)
Net Amount Earned				\$1,000,956.63	\$23,006.90
Less Previous Payments				\$977,949.73	\$0.00
Total Water Main Repairs - Work Due this Estimate				\$23,006.90	\$23,006.90

I certify that I have checked this periodic estimate; that to the best of my knowledge and belief it is true and correct statement of work performed by the contractor; that all work included in this periodic estimate has been inspected by me or my duly authorized representative or assistants and it has been performed in full accordance with the requirements of the contract.

for the City of Warren, Tina G. Gapshes, P.E.
City Engineer



Inspector's Daily Report

4/10/2025 12:27 PM

Anderson, Eckstein and Westrick, Inc.

FieldBook 5.3c

Contract: .0140-0135, Los Olas Drive 8 Water Main Replacement & Road Reconstructi

IDR Date 4/10/2025	Day of Week Thursday	Seq. No. 1	Import Date N/A	Project Engineer Michael D. Smith	Construction Engineer
Inspector's Initials-Name NG Neil Guest			Federal Project Number		Elec. Attachments None
Prime Contractor Florence Cement Company					
Entered By NG, Neil Guest			Revised By		Revision Date Revision No.
Temperatures Low: 32 ° F High: 37 ° F			Weather Cloudy, Light Rain		
Comments - Measured up drive approach removals. - Finished passing out notices in regards to the tree removals for the affected residences.					

Site Information

Site Number	Site Description	Days Charged	Contractor(s) Working	Hours Available	Hours Worked	Controlling Operations	Reason for Delays	Comments
00	SITE NUMBERS SHOULD BE CODED 00	N/A	No					

Reviewed By: _____

(Signature)

(Date)

Certificate Of Completion

Envelope Id: 15FB7D35-6AF2-4BF1-B7D7-4DFBD85EC8AA

Status: Completed

Subject: Complete with Docusign: Engineering Contract - WP-22-769 Marmon Ave Water Main & Pavement Repl ...

Source Envelope:

Document Pages: 26

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Valerie Lyons Tack

AutoNav: Enabled

1 City Sq Ste 215

Envelopeld Stamping: Enabled

Warren, MI 48093

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

vlyonstack@cityofwarren.org

IP Address: 24.127.1.78

Record Tracking

Status: Original

Holder: Valerie Lyons Tack

Location: DocuSign

4/14/2025 1:47:09 PM

vlyonstack@cityofwarren.org

Signer Events

Lori M. Stone

lstone@cityofwarren.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:
Lori M. Stone
76FABF22E3214B9...

Signature Adoption: Pre-selected Style

Using IP Address: 24.127.1.78

Timestamp

Sent: 4/14/2025 1:49:01 PM

Viewed: 4/15/2025 7:21:17 AM

Signed: 4/15/2025 7:21:51 AM

Electronic Record and Signature Disclosure:

Accepted: 4/15/2025 7:21:17 AM

ID: 44fc96b0-9808-44cc-92a6-c09cbd863a4d

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Judy Smith

jsmith@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 4/15/2025 7:21:52 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Ayasha Bahar

abahar@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 4/15/2025 7:21:52 AM

Viewed: 4/15/2025 7:40:09 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Carbon Copy Events	Status	Timestamp
Valerie Lyons Tack vlyonstack@cityofwarren.org Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 4/15/2025 7:21:53 AM Resent: 4/15/2025 7:21:55 AM Viewed: 4/15/2025 7:27:17 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/14/2025 1:49:01 PM
Certified Delivered	Security Checked	4/15/2025 7:21:17 AM
Signing Complete	Security Checked	4/15/2025 7:21:51 AM
Completed	Security Checked	4/15/2025 7:21:53 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



April 7, 2025

Council Secretary
City of Warren

RE: CONSIDERATION AND ADOPTION OF RESOLUTION to Approve Contract Modification No. 2 and Final to City Contract WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998), increasing the current amended contract amount by \$79,876.05, resulting in a final contract amount of \$1,119,125.48 and to issue Payment No. 3 & Final to Midwest Power Systems, Inc. in the amount of \$139,872.52.

Attached hereto is a copy of the proposed Contract Modification No. 2 and Final to the City Contract WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998).

The contract modification is adjustment of final project quantities and balancing of the original pay items to as-constructed quantities. The total change to the current amended contract amount is \$79,876.05 (7.69% decrease), resulting in a final contract amount of \$1,119,125.48.

It is the Waste Water Treatment Division's recommendation that the Warren City Council approve the Contract Modification No. 2 and Final to the City Contract WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998), as presented in the attached Contract Modification No. 2 and Final.

Additionally, it is recommended that Payment No. 3 and Final for the work completed under the Contract WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998), in the amount of \$139,872.52 be issued to Midwest Power Systems, Inc. after three (3) days from obtaining City Council's approval of the attached Contract Modification No. 2 and Final.

Please place this item on the next available City Council agenda for approval consideration.

Should you have any questions regarding this matter, I can be reached in my office at (586) 264-2530 ext. 8103.

Sincerely,

Read and Concurred:

Read and Concurred:

For Danuta Dordeski
Danuta Dordeski, Division Head
Waste Water Treatment

David Muzzarelli
David Muzzarelli
Public Service Director

Kristina Battle
Kristina Battle
Budget Director

Approved as to Form:

Recommended to Council:

Mary Michaels
Mary Michaels
Acting City Attorney

Signed by:
Lori M. Stone
76FABF22E3214B9...
Lori M. Stone
Mayor

DD/ac

Attach: Contract Modification No. 2 & Final, Proposed Resolution, Copy of Payment No 3 & Final



CONTRACT MODIFICATION

DATE: March 10, 2025

CONTRACT: WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998)

MODIFICATION NO.: 2 & Final

TO: Midwest Power Systems, Inc.
2401 Hickory Oak
Milford, MI 48380

NECESSITY FOR REVISION: Modifications to the contract work after project award due to field changes, additional work outside the scope of the original project, and the adjustment of final project quantities including balancing of the original pay items to as-constructed quantities.

The adjustment of final quantities is as described in the attached Final Adjustment of Quantities table.

Item No. 4, Concrete Crack injection, had the largest change from the original contract due to the additional findings of active and non-active cracks along the two (2) 20-foot-tall walls of the aeration tunnel. These walls separate the gallery from the aeration tank(s) and were covered with mineral deposits prior to construction. Once the mineral deposits were removed and cleaned, further cracks were observed and required to be address as part of the water proofing portion of the project.

The total change in contract price resulting from balancing the original pay items to as-constructed quantities is \$79,876.05 (increase) resulting in a final contract amount of \$1,119,125.48.

This document, including the additional pay items described above shall become an amendment to the Contract, and all provisions of the Contract will apply thereto.

The amount of \$79,876.05 is hereby added to the amended contract amount of \$1,039,249.43, resulting in a final contract amount of \$1,119,125.48.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

The above shall be effective upon approval of the Mayor and City Council.

Except as modified, all other items of the Contract remain in effect.

Recommended by:


For Donna Dordeski, WWTP Division Head

Date:

4-7-25

Accepted by:



for Midwest Power Systems, Inc. (Contractor)

Date:

3-18-25

Approved by:

Warren City Council

on

Date:

Approved by:

Lori Stone, Mayor

Date:

Approved by:

Sonja Buffa, City Clerk

Date:

**RESOLUTION TO APPROVE CONTRACT MODIFICATION NO. 2 AND FINAL
TO CITY CONTRACT WWTP-23-001, AERATION GALLERY IMPROVEMENTS
(ITB-W-0998) MIDWEST POWER SYSTEMS, INC.**

At a regular meeting of the City Council of the City of Warren, County of Macomb,
Michigan, held on _____, 2025, at 7 p.m. Eastern _____ Time, in
the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren,
Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson

_____ and supported by Councilperson _____.

Midwest Power Systems, Inc. and the City of Warren entered into a contract titled
WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998).

Certain changes to the plans and specifications were deemed necessary due to
additional work outside the scope of the original contract, field changes and modifications to
the original contract work.

In compliance with Section 200, Subsections 236, 238 and 239, Midwest Power Systems,
Inc. and the Sr. Facility Engineer have determined mutually acceptable prices for the additional
work and the modifications to the original contract work.

The Waste Water Treatment Division Head recommends approval of the attached
Contract Modification No. 2 and Final, as submitted, increasing the current amended contract
amount by \$79,876.05, resulting in a final contract amount of \$1,119,125.48.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the Waste Water Treatment Division Head, that the City of Warren approves modifications to the Contract WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998) for modifications to the project work after original contract award and the balancing of the original pay items to as-constructed quantities, increasing the current amended contract amount by \$79,876.05, resulting in an final contract amount of \$1,119,125.48, as presented in the attached Contract Modification No. 2 and Final.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are authorized to execute Contract Modification No. 2 and Final to the City Contract WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998), in such form that meets with the approval of the City Attorney.

IT IS FURTHER RESOLVED, that Payment No. 3 and Final in the amount of \$139,872.52 payable to Midwest Power Systems, Inc. be issued after three (3) days of the City Council's approval of the Contract Modification No. 2 and Final for the City Contract WWTP-23-001, Aeration Gallery Improvements (ITB-W-0998), including releasing any interest on retainage.

AYES: Councilpersons: _____

NAYES: Councilpersons: _____

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____
_____, 2025.

SONJA BUFFA
City Clerk



Waste Water Treatment Plant Payment Request

Date: 4/7/2025

TO: Dave Smith, Accounting Supervisor, Controller's Office

From: Anthony Conigliaro, Sr. Facilities Engineer, WWTP

**NOTE: City Council
Approval Required**

RE: Payment No. 3 & Final
Contract WWTP-23-001
Project: Aeration Gallery Improvements
Location: Warren WWTP

Payee: Midwest Power Systems, Inc.
2401 Hickory Oak
Milford, MI 48380

Original Contract Amount (City Council Approval 11/14/2023)	\$ 944,000.00	
Contract Modification No. 1 (City Council Approval 1/14/2025)	\$ 95,249.43	
Contract Modification No. 2 (Pending Council Approval)	\$ 79,876.05	
Current Contract Amount		\$ 1,119,125.48
Total Work Performed as of: 4/7/2025		\$ 1,119,125.48
Less Retainage		
Net Amount Earned		\$ 1,119,125.48
Amount Previous Payments		\$ 979,252.96
Amount Due this Estimate		\$ 139,872.52

Retainage Previously Withheld	\$ 51,962.47
Retainage Change this Pay Estimate	\$ (51,962.47)

Chargeable to:	FY24 Capital Equipment 592-9047-98080	\$ 139,872.52
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This payment request is hereby approved for payment.

Anthony Conigliaro, P.E.
WWTP Sr. Facilities Engineer

For Donna Dordeski, P.E.
WWTP Division Head

attachments: Pay estimate no. 3
cc: Brian Rubel, PE Tetra Tech


Aeration Gallery Improvements (ITB-W-0998)
WWTP-23-002

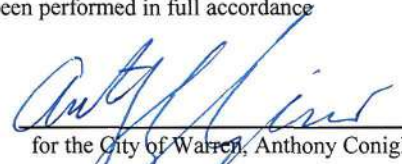
Pay # 3 and Final

Midwest Power Systems, Inc.
2401 Hickory Oak
Milford, MI 48380

ITEM NO.	DESCRIPTION	UNITS	ORIGINAL PROJECT QUANTITY	UNIT PRICE	ORIGINAL CONTRACT AMOUNT	TOTAL QUANTITY PAID TO DATE	TOTAL AMOUNT PAID TO DATE	TOTAL QUANTITY THIS PAY	TOTAL AMOUNT THIS PAY
1	Sump Pit Structure	LS	1.0	\$ 45,000.00	\$ 45,000.00	1.0	\$ 45,000.00	0	\$ 45,000.00
2	RAS Pump Installation	LS	1.0	\$ 205,000.00	\$ 205,000.00	1.0	\$ 205,000.00	0	\$ 205,000.00
3	Misc. Process Piping and Appurtenances	LS	1.0	\$ 397,678.00	\$ 397,678.00	1.0	\$ 397,678.00	0	\$ 397,678.00
4	Concrete Crack Injection	LF	100.0	\$ 121.00	\$ 12,100.00	1.0	\$ 12,100.00	99	\$ 12,100.00
5	Concrete Shallow Repair	SF	100.0	\$ 162.50	\$ 16,250.00	1.0	\$ 16,250.00	99	\$ 16,250.00
6	Concrete Deep Repair	SF	50.0	\$ 270.40	\$ 13,520.00	0.9	\$ 12,168.00	5	\$ 13,520.00
7	Joint Sealant Repair	LF	660.0	\$ 102.70	\$ 67,782.00	1.0	\$ 67,782.00	0	\$ 67,782.00
8	Tank Waterproofing	LF	348.0	\$ 147.00	\$ 51,156.00	1.0	\$ 51,156.00	0	\$ 51,156.00
9	Hole Repair	EA	2.0	\$ 2,678.00	\$ 5,356.00	0.5	\$ 2,678.00	1	\$ 5,356.00
10a	Wall Grouting - Setup	EA	1.0	\$ 7,150.00	\$ 7,150.00	1.0	\$ 7,150.00	0	\$ 7,150.00
10b	Wall Grouting - Material	CF	20.0	\$ 400.40	\$ 8,008.00	0.5	\$ 4,004.00	10	\$ 8,008.00
11	Bypass Repair Allowance	LS	1.0	\$ 20,000.00	\$ 20,000.00	1.0	\$ 20,000.00	0	\$ 20,000.00
12	Unforeseen Conditions Allowance	LS	1.0	\$ 50,000.00	\$ 50,000.00	1.0	\$ 50,000.00	0	\$ 50,000.00
Alt 1.	Remove & Replace Check Valves	LS	1.0	\$ 45,000.00	\$ 45,000.00	1.0	\$ 45,000.00	0	\$ 45,000.00
CM-1	Item No. 11 Delete	LS	1.0	\$ (20,000.00)	\$ (20,000.00)	1.0	\$ (20,000.00)	0	\$ (20,000.00)
CM-1	Item No. 12 Increase	LS	1.0	\$ 115,249.43	\$ 115,249.43	1.0	\$ 115,249.43	0	\$ 115,249.43
CM-2	Item No. 4 Increase	LS	1.0	\$ 79,876.05	\$ 79,876.05	0.0		1	\$ 79,876.05
Total Contract Amount:					\$ 1,119,125.48				
Total Amount Earned as of 4/7/2025									
Retainage Withheld 5.00%									
Net Amount Earned									

Less Previous Payments	\$ 979,252.96
Total Amount Due this Payment	\$ 83,916.25

I certify that I have checked this periodic estimate; that to the best of my knowledge and belief it is true and correct statement of work performed by the contractor; that all work included in this periodic estimate has been inspected by me or my duly authorized representative or assistants and it has been performed in full accordance with the requirements of the contract.


 for the City of Warren, Anthony Conigliaro, P.E.
 WWTP Senior Facilities Engineer

According to the best of my knowledge and belief, I certify that all items and amounts shown on this periodic estimate are correct; that all work has been performed in full accordance with the requirements of the Contract, that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by the periodic estimate; that no part of the "balance due this estimate" has been received. That payment of same due herewith, is without collusion and fraud in any respect.

 for Midwest Power Systems, Inc.
 Contractor

Certificate Of Completion

Envelope Id: 76B1D620-0727-436D-81CF-7C0E930ADA2F
 Subject: Complete with Docusign: Midwest Power (ID 111855).pdf
 Source Envelope:
 Document Pages: 10
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:
 Jennifer Decker
 1 City Sq Ste 215
 Warren, MI 48093
 jdecker@cityofwarren.org
 IP Address: 24.127.1.78

Record Tracking

Status: Original
 4/10/2025 8:47:48 AM

Holder: Jennifer Decker
 jdecker@cityofwarren.org

Location: DocuSign

Signer Events

Lori M. Stone
 lstone@cityofwarren.org
 Security Level: Email, Account Authentication
 (None)

Signature

Signed by:

 76FABF22E3214B9...

Signature Adoption: Pre-selected Style
 Using IP Address: 24.127.1.78

Timestamp

Sent: 4/10/2025 8:50:14 AM
 Viewed: 4/10/2025 9:12:43 AM
 Signed: 4/15/2025 6:09:25 PM

Electronic Record and Signature Disclosure:
 Accepted: 4/15/2025 6:09:06 PM
 ID: 0c88feed-0ed1-4273-a82d-d7c1620a6acd

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Ayasha Bahar
 abahar@cityofwarren.org
 Administrative Coordinator
 City of Warren Michigan
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 4/10/2025 8:50:14 AM
 Viewed: 4/10/2025 8:54:34 AM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Donna Dordeski
 ddordeski@cityofwarren.org
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 4/10/2025 8:50:14 AM
 Viewed: 4/10/2025 10:16:53 AM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Jennifer Decker
 jdecker@cityofwarren.org
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 4/10/2025 8:50:15 AM
 Resent: 4/15/2025 6:09:29 PM
 Viewed: 4/10/2025 10:13:45 AM

Carbon Copy Events	Status	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Judy Smith jsmith@cityofwarren.org Administrative Coordinator City of Warren Michigan Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 4/10/2025 8:50:15 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/10/2025 8:50:15 AM
Certified Delivered	Security Checked	4/10/2025 9:12:43 AM
Signing Complete	Security Checked	4/15/2025 6:09:25 PM
Completed	Security Checked	4/15/2025 6:09:25 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

(568) 574-4600

TAX (568) 574-4614

www.cityofwarren.org

April 11, 2025

Honorable Lori M. Stone
Mayor
City of Warren, Michigan

RE: Delinquent Water Charges for 2025 Tax Roll

Dear Mayor Stone,

Section 15.4 (c) of the City Charter provides that all charges for water and wastewater treatment services that have been unpaid for a period of three months or more as of March 31st of each year are subject to collection through assessment on the city tax roll.

As of today, the total currently potentially collectible pursuant to the above Charter provision is approximately \$970,000. The actual amount changes daily as payments are processed, and we will continue to adjust the file from which notices are generated until the last possible moment.

Individual notices were included on the April 2025 billing statement. The notices indicate that the balances due, if not paid by April 30, 2025, will be added to the city tax roll and collected with the city taxes. The actual amount placed on the tax roll will depend on collection activity between now and the creation of the roll. Historically, this amount is substantially less than the original listing both because of normal collection activity and payments generated as the result of the notices.

According to Section 15.4 (c) of the City Charter, the City Council is required to order the publication of a notice in the newspaper of general circulation. This notice will inform the public that the unpaid water and wastewater treatment charges will be added to the City's Tax Roll.

(continued)

Honorable Mayor Lori M. Stone
RE: Delinquent Water Charges for 2025 Tax Roll
April 11, 2025
Page 2 of 2

Please forward this information to the City Council with your concurrence to authorize publication of the notice in accordance with Section 15.4 (c) of the City Charter. Included is a draft of the public notice to be published.

Sincerely,



Richard Fox
City Controller

Pursuant to the aforementioned information from the City Controller, I respectfully request that City Council approve the publication of the subject notice.



Lori M. Stone
Mayor

Attachment

CITY OF WARREN

NOTICE

PLEASE TAKE NOTICE that all unpaid charges for water and sewer utility service furnished to any premises, that on the thirty-first day of March 2025, have been unpaid for a period of three months or more and remain unpaid as of

APRIL 30, 2025

will be assessed upon the City Tax Roll against the premises for which such utility services were supplied or furnished. Such charges shall then be spread on the City Tax Roll and shall be collected in the same manner as City taxes.

Water & Sewer System
City of Warren

MEMORANDUM

DATE: April 15, 2025

TO: Mindy Moore, Council Secretary

RE: Reappointments to Crime Commission

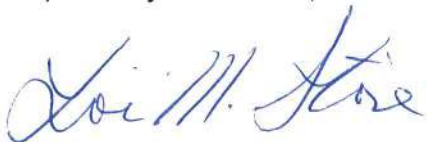
City Council:

Pursuant to the provision of the City Crime Commission ordinance, section 2-142, and the authority vested in me, I hereby notify you of the following reappointments:

Name	Date of Expiration
Angela Middleswart	June 30, 2028
Sumon Kobir	June 30, 2028
Jay Michael Jackson	June 30, 2027

While City Council approval is not required, per City Charter Section 7.6, the Council, at such meeting or at its next meeting, may disapprove such an appointment by a resolution which shall state the reasons for such disapproval.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Crime Commission

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Fri 4/4/2025 12:56 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Crime Commission

Name

Angela Middleswart

Address

[REDACTED]
WARREN, MI [REDACTED]
[Map It](#)

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

15

Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

I am currently employed as the [REDACTED]
[REDACTED] In this role I use my over 15 years experience in property management and corporate training to create and deliver training content for software, systems, & processes. My experience from these past 15 years, and this role, include teaching adults in-person and virtually, and a great deal of public speaking, trouble-shooting, and creative instructional design. Prior to to my current career path, I held assorted positions in office admin

roles, including multi-site multi-family property management (Regional Manager level without title), veterinary front desk, retail, bank clerk, and others since I began working at the age of 15.

Education

Some college: Business management focus

Please feel free to add any additional information

I served on Warren CERT for 5-6 years, where I was also on their Exec Board for about 3 of those.

I currently hold the Chairperson role on the Crime Commission.

I am Lebanese-American, a member of the LGBTQIA+ community, and have two invisible disabilities. I am also a USAF Veteran's spouse.

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No

WARREN, MI

(Property Address)

Parcel Number:

Account Number:

Customer Name: MIDDLESWART & ANGELA M

Summary Information

> Residential Building Summary

- Year Built: 1962

- Bedrooms: 3

- Full Baths: 1

- Sq. Feet: 1,363

- Half Baths: 1

- Acres: 0.201

> 8 Building Department records found

> Assessed Value: \$126,360 | Taxable Value: \$67,899

> 1 Special Assessment found

> Property Tax information found

> Utility Billing information found

Item 1 of 2

1 Image / 1 Sketch

Owner Information

MIDDLESWART & ANGELA M
WARREN, MI

Amount Due

Property Total **\$0.00**

Permits

To request an inspection or pay on a record, click View

Permit Type	Permit Number	Associated Project	Status	Date Issued	Last Inspection	Amount Due	
Building	PB07-157201		Finaled	5/4/2007	4/2/2008	\$0.00	View
Building	PB21-000502	JRES21-0055	Finaled	5/5/2021	8/11/2021	\$0.00	View
Electrical	PE15-000952		Finaled	4/23/2015	11/18/2015	\$0.00	View
Electrical	PE21-001173		Finaled	7/1/2021	7/30/2021	\$0.00	View
RES - ELECTRICAL	PE24-001609		Finaled	10/10/2024	12/11/2024	\$0.00	View
Mechanical	PM15-000634		Finaled	4/23/2015	11/4/2015	\$0.00	View
RES - MECHANICAL	PM24-002029		Finaled	11/14/2024	11/19/2024	\$0.00	View

1

Displaying items 1 - 7 of 7

[Apply for a Permit](#)

Attachments

Date Created	Title	Record
No records to display.		

Displaying items 0 - 0 of 0

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WARREN, MI

(Property Address)

Parcel Number

Account Number:

Customer Name: MIDDLESWART & ANGELA M

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> 1 Special Assessment found

> Property Tax information found

> Utility Billing information found

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Item 1 of 2

1 Image / 1 Sketch

Owner and Taxpayer Information

Owner

MIDDLESWART &
ANGELA M
WARREN, MI

Taxpayer

SEE OWNER INFORMATION

Legal Description

"SEBASTIAN SUBDIVISION" LOT 25 INCL 1/2 VAC WALKWAY ADJ L.49 P.18-19

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

4/14/2025

Recalculate

Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2024	Winter	\$100.16	\$100.16	12/31/2024	\$0.00
2024	Summer	\$3,435.52	\$3,435.52	12/31/2024	\$0.00
2023	Winter	\$101.07	\$101.07	01/03/2024	\$0.00
2023	Summer	\$3,256.52	\$3,256.52	01/03/2024	\$0.00
2022	Winter	\$91.21	\$91.21	12/27/2022	\$0.00
2022	Summer	\$3,055.36	\$3,055.36	12/28/2022	\$0.00
2021	Winter	\$207.29	\$207.29	12/28/2021	\$0.00
2021	Summer	\$2,994.31	\$2,994.31	12/31/2021	\$0.00
2020	Winter	\$94.91	\$94.91	12/23/2020	\$0.00
2020	Summer	\$3,087.29	\$3,087.29	12/29/2020	\$0.00

Load More Years

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Warren, MI (Property Address)

Parcel Number: Account Number:



Item 1 of 21 Image / 1 Sketch

Customer Name: MIDDLESWART & ANGELA M
OCCUPANT

UB Customer Name:

Summary Information

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> Utility Billing information found

Customer Information

Name
Address
Warren, MI
Account Number

Amount Due

Total Amount Due \$59.46
[Pay Now](#)

Current Bill

[Click here for a printer friendly version](#)

Amount Due	\$59.46	Bill From	02/28/2025		
Due Date	04/30/2025	Bill To	03/30/2025		
Billing Item		Previous Amount	Current Amount	Penalties & Interest	Balance
DELINQ NOTICE FEE		\$0.00	\$0.00	\$0.00	\$0.00
SEWER		\$0.00	\$23.80	\$0.00	\$23.80
SEWER SERVICE CHARGE		\$0.00	\$2.03	\$0.00	\$2.03
STATE MANDATED FEE		\$0.00	\$5.77	\$0.00	\$5.77
WATER		\$0.00	\$27.02	\$0.00	\$27.02
WATER SERVICE CHARGE		\$0.00	\$0.84	\$0.00	\$0.84
		\$0.00	\$59.46	\$0.00	\$59.46

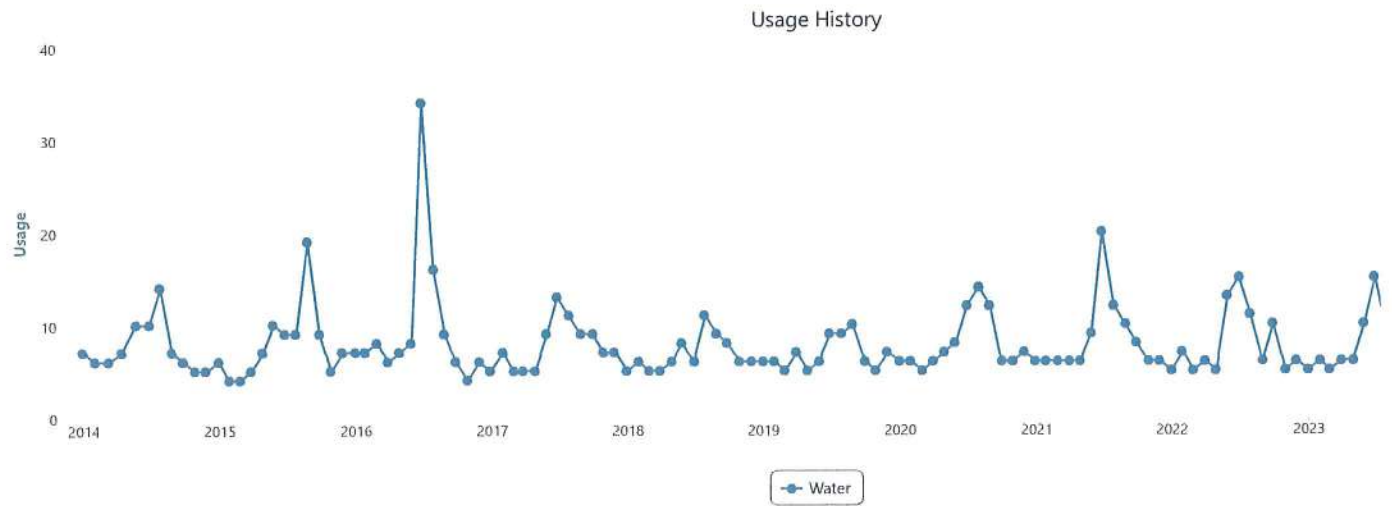
History (445 Items Found)

Starting Date Ending Date

[Click here for a printer friendly version](#)

Posted	Action	Other Info	Read Type	Read	Usage	Amount	Balance
4/11/2025	Bill Calculated	02/27/25-03/31/25		0.00	0.00	\$59.46	\$59.46
3/31/2025	Meter Read	Water		1145.00	6.00	\$0.00	\$0.00
3/31/2025	Payment Posted	0005528472		0.00	0.00	(\$59.46)	\$0.00
3/12/2025	Bill Calculated	01/30/25-02/27/25		0.00	0.00	\$59.46	\$59.46
2/28/2025	Payment Posted	0005482211		0.00	0.00	(\$68.90)	\$0.00
2/27/2025	Meter Read	Water		1139.00	6.00	\$0.00	\$68.90
2/11/2025	Bill Calculated	01/03/25-01/30/25		0.00	0.00	\$68.90	\$68.90
1/31/2025	Payment Posted	0005432483		0.00	0.00	(\$202.94)	\$0.00
1/30/2025	Meter Read	Water		1133.00	7.00	\$0.00	\$202.94
1/14/2025	Bill Calculated	11/30/24-01/03/25		0.00	0.00	\$68.90	\$202.94
1/10/2025	Penalty			0.00	0.00	\$3.90	\$134.04
1/10/2025	Penalty Reversal	DUPLICATE PENALTY		0.00	0.00	(\$4.12)	\$130.14
1/10/2025	Penalty Reversal	DUPLICATE PENALTY		0.00	0.00	(\$4.01)	\$134.26

Usage History Chart




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WARREN, MI (Property Address)

Parcel Account Number:



Item 1 of 21 Image / 1 Sketch

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Owner and Taxpayer Information

Amount Due

Special Assessment Total Payoff Amount: \$543.09

Owner MIDDLESWART & ANGELA M WARREN, MI
Taxpayer SEE OWNER INFORMATION

Legal Description

"SEBASTIAN SUBDIVISION" LOT 25 INCL 1/2 VAC WALKWAY ADJ L.49 P.18-19

Special Assessment Information

Code	Name	Special Assessment District Status	APR Interest Rate	Start Year	Number of Years	Payment Status
S0515	ROLL S0515	Active	3.0000	2023	5	

Special Assessment Information

Code

Name

Parcel Status

Original Assessment

Principal Balance

Remaining

Payoff Amount

Due Date

S0515

ROLL S0515

Active Parcel

\$860.00

\$516.00

\$543.09

07/01/2023

Description 1

Description 2

User Alpha 1

User Alpha 2

Date to Begin Charging Interest

of Months Interest Calculated

SIDEWALK ASSESSMENTS

No Data to Display

Not Available

Not Available

Not Available

Not Available

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Parcel Special Assessment



INFORMATION

COMMENTS

ATTACHMENTS

ASSESSMENT

Assessment

860.00

☐ Adjusted

INTEREST RATE

OVERVERRIDE ▾

Interest Rate

3.0000000

Duration

5

First Year Interest Periods

0

Start Year

2023

PRINT AMORTIZATION TABLE

INSTALLMENTS

FUTURE INSTALLMENTS

PAYMENT HISTORY



YEAR	PAYMENT	PRINCIPAL	INTEREST	PRINCIPAL BALANCE
2025	187.48	172.00	15.48	344.00 ▲
2026	182.32	172.00	10.32	172.00
2027	177.16	172.00	5.16	0.00

Total: 546.96

Total: 516.00

Total: 30.96

CLOSE

Parcel Special Assessment



INFORMATION COMMENTS ATTACHMENTS



PARCEL SPECIAL



Special Assessment 30515

Status

☐ Senior Citizen Deferment

☐ Don't Print Bill

PAYOFF CALCULATOR

BENEFIT ENTRY..

MISCELLANEOUS

ASSESSMENT

INTEREST RATE

Assessment	860.00	Override
<input type="checkbox"/> Adjusted		
Interest Rate	3.00000000	
Duration	5	
Number of Year Interest Periods	0	
Start Year	2023	

PRINT AMORTIZATION TABLE

INSTALLMENTS FUTURE INSTALLMENTS PAYMENT HISTORY

POST DATE	YEAR	RECEIPT NUMBER	PAYMENT TYPE	AMOUNT	DETAILS	PRINT
01/30/2024	2024	00000082	Installment	197.46	DETAILS	PRINT
09/02/2023	2023	04925303	Installment	172.00	DETAILS	PRINT

CLOSE



Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Sat 3/8/2025 1:30 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Crime Commission

Name

Sumon Kobir

Address

[REDACTED]

Warren, MI [REDACTED]

[Map It](#)

Home Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

13 Years

Warren Business Owner

Yes

Name of Business

SOHID-NESA HOME CARE

Appointment Request

- Re-Appointment Request

Work Experience

I have had the pleasure of serving as a commissioner and treasurer at the Crime Commission since 2021. I love serving the community

Education

Bachelor in Science (AS), Bangladesh
(Radiographic Technology, USA)

Affiliations (Clubs, Fraternal, Military, Church, etc.)

- Former Secretary, Bangladesh Association of Michigan (BAM)
- Former Office and Organizing Secretary, Jalalabad Society of Michigan
- Former Director, Interact Club of Jalalabad, Bangladesh Rotary District 3280
- Former Charter Club Service Director, Rotary Club of Surma Valley, Bangladesh Rotary District 3280
- Former Media and Publishing Secretary, MIBADC

Please feel free to add any additional information

I aspire to be a change maker in our community by serving on the Crime Commission. Please allow me to continue serving as a Crime Commissioner. Thank you and best regards!

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

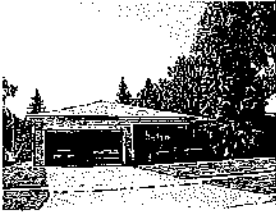
- No
-

Warren, MI

(Property Address)

Parcel Number

Account Number



Item 1 of 2

1 Image / 1 Sketch

Customer Name: KOBIR SUMON

Summary Information

> Residential Building Summary

- Year Built: 1964

- Bedrooms: 0

- Full Baths: 1

- Sq. Feet: 1,317

- Half Baths: 0

- Acres: 0.165

> Utility Billing information found

> Assessed Value: \$121,870 | Taxable Value: \$54,373

> Property Tax Information found

> 11 Building Department records found

Owner Information

KOBIR SUMON
Warren, MI

Amount Due

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

Permit Type	Permit Number	Associated Project	Status	Date Issued	Last Inspection	Amount Due	
Building	PB15-001307		Finald	7/21/2015	9/3/2015	\$0.00	View
Electrical	PE14-003463		Finald	2/24/2014	3/26/2014	\$0.00	View
Electrical	PE16-000467		Closed	3/10/2016		\$0.00	View
Mechanical	PM15-001332		Finald	8/17/2015	8/20/2015	\$0.00	View
Mechanical	PM16-000349		Finald	3/10/2016	7/25/2019	\$0.00	View
Plumbing	PP15-000789		Finald	8/10/2015	9/17/2015	\$0.00	View
Special	PSP12-36134		Canceled	9/4/2012	9/25/2015	\$0.00	View
Special	PSP13-01363		Finald	7/19/2013	4/30/2014	\$0.00	View

1

Displaying items 1 - 8 of 8

[Apply for a Permit](#)

Attachments

Date Created	Title	Record
No records to display.		


Displaying items 0 - 0 of 0

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Warren, MI (Property Address)

Parcel Number Account Number



Item 1 of 2 1 Image / 1 Sketch

Customer Name: KOBIR SUMON

Summary Information

- > Residential Building Summary
 - Year Built: 1964
 - Bedrooms: 0
 - Full Baths: 1
 - Half Baths: 0
 - Sq. Feet: 1,317
 - Acres: 0.165
- > Assessed Value: \$121,870 | Taxable Value: \$54,373
- > Property Tax Information found
- > 11 Building Department records found
- > Utility Billing Information found

Owner and Taxpayer Information

Owner KOBIR SUMON Taxpayer SEE OWNER INFORMATION

Warren, MI

Legal Description

"MORNINGSIDE MANOR SUB. NO. 5" LOT 461 L52 P.10

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date 4/14/2025 Recalculate

Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2024	Winter	\$80.21	\$80.21	12/31/2024	\$0.00
2024	Summer	\$2,751.15	\$2,751.15	12/31/2024	\$0.00
2023	Winter	\$80.93	\$80.93	12/28/2023	\$0.00
2023	Summer	\$2,607.81	\$2,607.81	01/03/2024	\$0.00
2022	Winter	\$73.04	\$73.04	12/27/2022	\$0.00
2022	Summer	\$2,446.77	\$2,446.77	12/27/2022	\$0.00
2021	Winter	\$165.99	\$165.99	12/22/2021	\$0.00
2021	Summer	\$2,397.85	\$2,397.85	12/31/2021	\$0.00
2020	Winter	\$76.00	\$76.00	12/23/2020	\$0.00
2020	Summer	\$2,472.31	\$2,472.31	12/21/2020	\$0.00

Load More Years

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Warren, MI (Property Address)

Parcel Number Account Number

Customer Name: KOBIR SUMON UB Customer Name: OCCUPANT

Summary Information

- > Residential Building Summary
 - Year Built: 1964
 - Bedrooms: 0
 - Full Baths: 1
 - Half Baths: 0
 - Sq. Feet: 1,317
 - Acres: 0.165
- > Assessed Value: \$121,870 | Taxable Value: \$54,373
- > Property Tax Information found
- > 11 Building Department records found
- > Utility Billing information found

Item 1 of 2 1 Image / 1 Sketch

Customer Information

Name OCCUPANT
 Address Warren, MI Account Number

Amount Due

Total Amount Due **\$134.92**
[Pay Now](#)
 ** Enrolled in ACH Payments

Current Bill

[Click here for a printer friendly version](#)

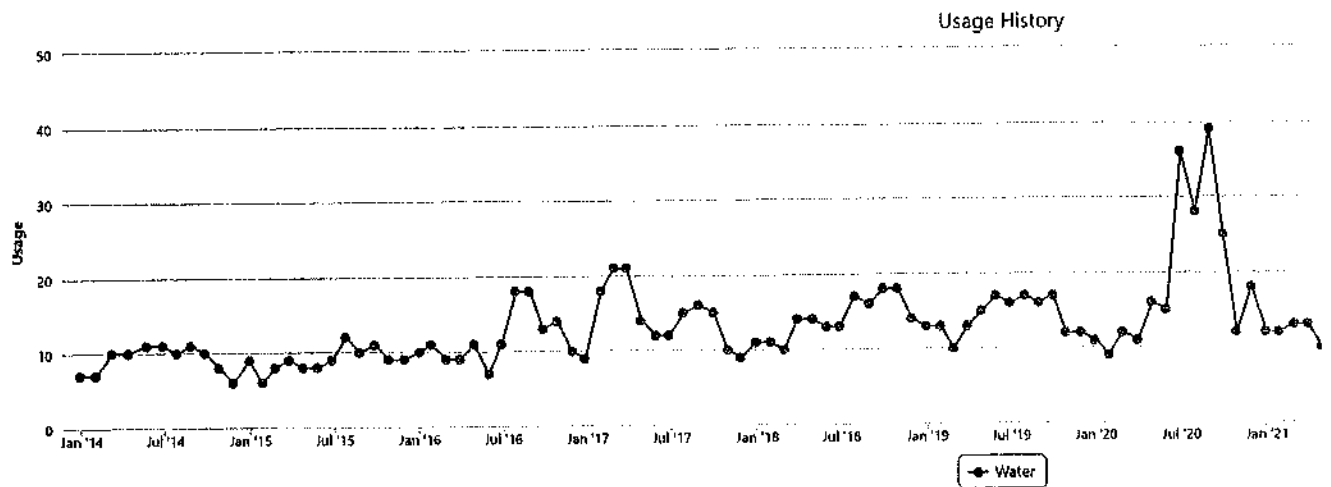
Amount Due	\$134.92	Bill From	02/28/2025		
Due Date	04/30/2025	Bill To	03/30/2025		
Billing Item	Previous Amount	Current Amount	Penalties & Interest	Balance	
NSF Fee	\$0.00	\$0.00	\$0.00	\$0.00	
SEWER	\$0.00	\$55.54	\$0.00	\$55.54	
SEWER SERVICE CHARGE	\$0.00	\$2.03	\$0.00	\$2.03	
STATE MANDATED FEE	\$0.00	\$13.45	\$0.00	\$13.45	
WATER	\$0.00	\$63.06	\$0.00	\$63.06	
WATER SERVICE CHARGE	\$0.00	\$0.84	\$0.00	\$0.84	
	\$0.00	\$134.92	\$0.00	\$134.92	

History (427 Items Found)

Starting Date Ending Date [Click here for a printer friendly version](#)

Posted	Action	Other Info	Read Type	Read	Usage	Amount	Balance
4/11/2025	Bill Calculated	02/27/25-03/31/25		0.00	0.00	\$134.92	\$134.92
3/31/2025	Meter Read	Water		1801.00	14.00	\$0.00	\$0.00
3/31/2025	Payment Posted	0005523900		0.00	0.00	(\$59.46)	\$0.00
3/12/2025	Bill Calculated	01/30/25-02/27/25		0.00	0.00	\$59.46	\$59.46
2/28/2025	Payment Posted	0005477363		0.00	0.00	(\$97.19)	\$0.00
2/27/2025	Meter Read	Water		1787.00	6.00	\$0.00	\$97.19
2/11/2025	Bill Calculated	01/02/25-01/30/25		0.00	0.00	\$97.19	\$97.19
1/31/2025	Payment Posted	0005428007		0.00	0.00	(\$153.78)	\$0.00
1/30/2025	Meter Read	Water		1781.00	10.00	\$0.00	\$153.78
1/14/2025	Bill Calculated	11/29/24-01/02/25		0.00	0.00	\$153.78	\$153.78
1/2/2025	Meter Read	Water		1771.00	16.00	\$0.00	\$0.00
12/30/2024	Payment Posted	0005373458		0.00	0.00	(\$144.36)	\$0.00
12/13/2024	Bill Calculated	10/30/24-11/29/24		0.00	0.00	\$144.36	\$144.36

Usage History Chart



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Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Mon 3/24/2025 10:25 AM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Crime Commission

Name

Jay Michael Jackson

Address

[REDACTED]

Warren, Michigan [REDACTED]

[Map It](#)

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

11

Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

Police Chaplain - WPD

Billing specialist - Ascension Health

Education

MCCC - Public Service Administration

Affiliations (Clubs, Fraternal, Military, Church, etc.)

Elder at Fountain of Truth Church

FOP#124

Political Offices held, if any (Please include dates of service)

N/A

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?


- No

Warren, MI

(Property Address)

Parcel Number:

Account Number:



Customer Name: JACKSON JAY

Summary Information

> Residential Building Summary

- Year Built: 1940

- Bedrooms: 0

- Full Baths: 1

- Half Baths: 0

- Sq. Feet: 865

- Acres: 0.200

> Assessed Value: \$46,720 | Taxable Value: \$20,620

> Property Tax information found

> 1 Building Department records found

> Utility Billing information found

Item 1 of 2

1 Image / 1 Sketch

Owner and Taxpayer Information

Owner JACKSON JAY Taxpayer SEE OWNER INFORMATION
 Warren, MI

Legal Description

LAETHEM'S NEAR VAN DYKE SUBDIVISION LOTS 178 & 179 L.B P.11

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

Tax History

****Note:** On March 1 at 12:00 AM, Summer and Winter local taxes become ineligible for payment at the local unit.

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2024	Winter	\$30.41	\$30.41	01/24/2025	\$0.00
2024	Summer	\$1,061.85	\$1,061.85	11/12/2024	\$0.00
2023	Winter	\$30.68	\$0.00		\$30.68 ** Read Note(s) Above
2023	Summer	\$1,008.14	\$0.00		\$1,008.14 ** Read Note(s) Above
2022	Winter	\$27.68	\$0.00		\$27.68 ** Read Note(s) Above
2022	Summer	\$998.65	\$0.00		\$998.65 ** Read Note(s) Above
2021	Winter	\$62.91	\$0.00		\$62.91 ** Read Note(s) Above
2021	Summer	\$927.37	\$545.61	09/02/2021	\$381.76 ** Read Note(s) Above
2020	Winter	\$28.81	\$0.00		\$28.81 ** Read Note(s) Above
2020	Summer	\$1,096.28	\$0.00		\$1,096.28 ** Read Note(s) Above

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Warren, MI (Property Address)
 Parcel Number: [REDACTED] Account Number: [REDACTED]

Customer Name: JACKSON JAMES UD Customer Name: [REDACTED] OCCUPANT

Summary Information

- Readiness Building Summary
 - Year Built: 1940
 - Full Bath: 1
 - Sq Feet: 665
 - Utility Billing Information found
- Bedrooms: 0
- Full Bath: 0
- Access: 0 200

- Assessed Value: \$46,120 / Booked Value: \$20,620
- Property Tax Information found
- 1 Building Department record found

Item 1 of 2 1 Image / 1 Sketch

Customer Information

Name: [REDACTED] OCCUPANT
 Address: [REDACTED] Warren, MI [REDACTED]
 Account Number: [REDACTED]

Amount Due

Total Amount Due: \$0.00
 Balance

Current Bill

Click here for a printer friendly version

Amount Due	Due Date	Bill From	Bill To	Previous Amount	Current Amount	Penalties & Interest	Balance
\$0.00	04/30/2025	02/28/2025	03/30/2025				
DELINQ NOTICE FEE				\$0.00	\$0.00	\$0.00	\$0.00
FINAL MILL CHARGE				\$0.00	\$0.00	\$0.00	\$0.00
Labor				\$0.00	\$0.00	\$0.00	\$0.00
Meter				\$0.00	\$0.00	\$0.00	\$0.00
SEWER				\$0.00	\$0.00	\$0.00	\$0.00
SEWER SERVICE CHARGE				\$0.00	\$0.00	\$0.00	\$0.00
STATE LANDFILL FEE				\$0.00	\$0.00	\$0.00	\$0.00
Turn On				\$0.00	\$0.00	\$0.00	\$0.00
WATER				\$0.00	\$0.00	\$0.00	\$0.00
WATER SERVICE CHARGE				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00

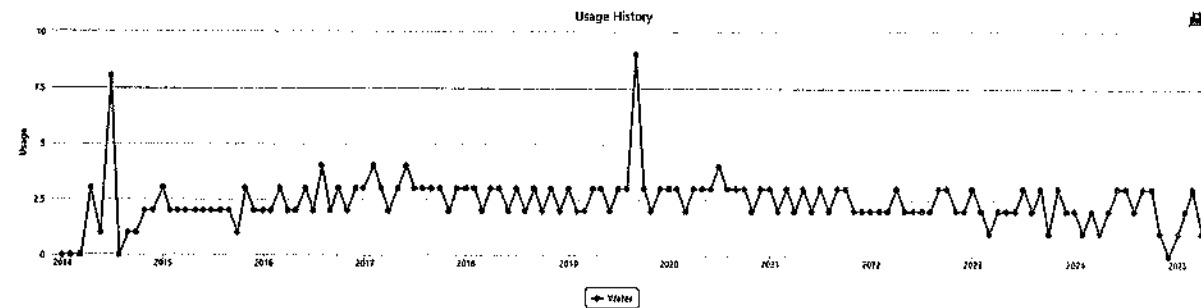
History (456 Items Found)

Starting Date: [REDACTED] Ending Date: [REDACTED]

Click here for a printer friendly version

Posted	Action	Other Info	Read Type	Read	Usage	Amount	Balance
4/15/2025	Payment Posted	0005541676		0.00	0.00	(\$76.91)	\$0.00
4/11/2025	B/N Calculated	02/27/25-03/31/25		0.00	0.00	\$21.73	\$76.91
4/9/2025	Penalty			0.00	0.00	\$1.68	\$55.86
3/31/2025	Meter Read	Water		\$26.00	1.00	\$0.00	\$53.55
3/12/2025	B/N Calculated	01/30/25-02/27/25		0.00	0.00	\$33.16	\$53.55
3/10/2025	Penalty			0.00	0.00	\$0.65	\$22.39
2/27/2025	Meter Read	Water		\$25.00	3.00	\$0.00	\$21.73
2/11/2025	B/N Calculated	01/03/25-01/30/25		0.00	0.00	\$21.71	\$21.73
1/30/2025	Meter Read	Water		\$22.00	2.00	\$0.00	\$0.00
1/24/2025	Payment Posted	0005411593		0.00	0.00	(\$67.19)	\$0.00
1/14/2025	B/N Calculated	11/20/24-01/03/25		0.00	0.00	\$21.73	\$67.19
1/16/2025	Penalty			0.00	0.00	\$1.34	\$45.44
1/16/2025	Penalty Reversal	01/16/25 PENALTY		0.00	0.00	(\$1.34)	\$44.15

Usage History Chart



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April 14, 2025

To: Mindy Moore, Council Secretary

RE: Amendments to 2019-2020, 2020-2021, 2021-2022 & 2022-2023 Housing and Community Development Action Plans - HOME Budgets

It is proposed that the following amendments be made to the allocations for HOME activities in the above referenced Housing and Community Development Action Plan HOME Budgets.

It is recommended that funds allocated to HM19-01 Community Housing Development Organization (CHDO) Operating be decreased by \$24,830.40. It is also recommended that funds from this activity in the amount of \$24,830.40 be transferred to HM19-02 New Construction.

In addition, it is recommended that funds allocated to HM20-01 Community Housing Development Organization (CHDO) Operating be decreased by \$27,348.15. It is also recommended that funds from this activity in the amount of \$27,348.15 be transferred to HM20-02 Home Owner Rehabilitation.


In addition, it is recommended that funds allocated to HM21-01 Community Housing Development Organization (CHDO) Reserve be decreased by \$84,771.00. It is also recommended that funds from this activity in the amount of \$84,771.00 be transferred to HM21-02 Home Owner Rehabilitation.

Finally, it is recommended that funds allocated to HM22-01 Community Housing Development Organization (CHDO) Reserve be decreased by \$88,312.35. It is also recommended that funds from this activity in the amount of \$88,312.35 be transferred to HM22-02 Home Owner Rehabilitation.

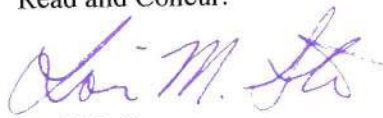
HUD approved the city's request for a redesignation of CHDO set aside funds for use on non-CHDO HOME projects. These amendments will align the city and HUD's accounting records, and help meet the need of the HOME Owner Rehabilitation Program.

Please consider these amendments at the April 22, 2025 meeting. The appropriate resolution is attached. Should you have any questions, please call Community Development at (586) 574-4686.

Sincerely,


Tom Bommarito
Community Development Director

Read and Concur:


Lori M. Stone
Mayor

Read and Approved as to Form:


City Attorney's Office

**RESOLUTION
APPROVING AMENDMENTS TO THE
2019-2020, 2020-2021, 2021-2022 & 2022-2023 HOUSING
AND COMMUNITY DEVELOPMENT
ACTION PLAN - HOME BUDGET TRANSFERS**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on April 22, 2025, at 7:00 p.m. Eastern Time in the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolutions were offered by Councilmember

_____ and supported by Councilmember _____:

The City Council of the City of Warren previously adopted the Housing and Community Development Action Plans for the 2019-2020, 2020-2021, 2021-2022 & 2022-2023 program years that contains project descriptions and budgets for the HOME Investment Partnership Program (HOME).

The Mayor and the Community Development staff recommend that the 2019-2020, 2020-2021, 2021-2022 & 2022-2023 Action Plans – HOME Budgets be amended as outlined below:

Amendment 1 – 2019-2020 Action Plan: Decrease funding allocated for Activity HM19-01 Community Housing Development (CHDO) Operating by \$24,830.40.

Amendment 2 – 2019-2020 Action Plan: Increase funding allocated for Activity HM19-02 New Construction by \$24,830.40.

Amendment 3 – 2020-2021 Action Plan: Decrease funding allocated for Activity HM20-01 Community Housing Development (CHDO) Operating by \$27,348.15.

Amendment 4 – 2020-2021 Action Plan: Increase funding allocated for Activity HM20-02 Home Owner Rehabilitation by \$27,348.15.

Amendment 5 – 2021-2022 Action Plan: Decrease funding allocated for Activity HM21-01 Community Housing Development (CHDO) Reserve by \$84,771.00.

Amendment 6 – 2021-2022 Action Plan: Increase funding allocated for Activity HM21-02 Home Owner Rehabilitation by \$84,771.00.

Amendment 7 – 2022-2023 Action Plan: Decrease funding allocated for Activity HM22-01 Community Housing Development (CHDO) Reserve by \$88,312.35.

Amendment 8 – 2022-2023 Action Plan: Increase funding allocated for Activity HM22-02 Home Owner Rehabilitation by \$88,312.35.

IT IS RESOLVED, that the proposed amendments to the 2019-2020, 2020-2021, 2021-2022 & 2022-2023 Housing and Community Development Action Plans as stated above are adopted.

AYES: Councilmembers _____

NAYS: Councilmembers _____

RESOLUTION DECLARED ADOPTED THIS 22nd day of April, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Council of the City of Warren at its meeting held on April 22, 2025.

SONJA BUFFA
City Clerk



CITY COMPTROLLER'S OFFICE

100 City Square, Suite 425

Warren, MI 48093-5289

(248) 374-2600

Fax (248) 374-4614

www.cityofwarren.org

April 14, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for an Increase in Budgeted Appropriations – Property Maintenance and
Department of Public Works – DPW, Garage

Dear Council Secretary Moore:

In correspondence dated March 26, 2025 and April 11, 2025, the Superintendent of Public Works, Public Services Administrative Supervisor and the Budget Director have indicated a need to this Council for a line-item transfer between general fund general ledger account numbers in the amount of \$313,985.00 to cover the unexpected cost associated with replacing twenty (20) Sanitation Truck's floors, to cover the cost associated with the rehabilitation of City owned property at 14217 E. Nine Mile and to cover the cost associated with temporary employee costs

A copy of the amending budget resolution is attached for Council action.

Respectfully,

Kristina K Battle
Budget Director

Approved: 

Lori M. Stone, Mayor

cc: Rick Fox
Dave Muzzarelli
Steve Campbell
Scott Raedel

RESOLUTION AMENDING GENERAL APPROPRIATIONS

FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m. Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____, and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by Council on May 14, 2024, and

WHEREAS, the Superintendent of Public Works, Public Services Administrative Supervisor and the Budget Director have indicated a need to this Council for a line-item transfer between general fund general ledger account numbers in the amount of \$313,985.00 to cover the unexpected cost associated with replacing twenty (20) Sanitation Truck's floors, to cover the cost associated with the rehabilitation of City owned property at 14217 E. Nine Mile and to cover the cost associated with temporary employee costs,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original General Appropriation Resolution for Fiscal 2025 Budget, approves the additional revenues and appropriation of funds to the following budget line items in the General Fund Budget in the amount of \$313,985.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u>		
101-1422-80100	Contractual Services	\$ 32,385
101-1422-85300	Telephone & Radio	25,000
101-1422-92000	Public Utilities	4,500
101-1422-97400	Capital Improvements	45,000
101-1422-70700	Temporary Employees	7,100
101-1442-86300	Vehicle Maintenance	<u>\$ 200,000</u>
		\$ 313,985
<u>Transfer from:</u>		
101-1442-97400	Capital Improvements	\$ 306,885
101-1422-70909	Overtime – Inspectors	<u>7,100</u>
		\$ 313,985

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated revenues and appropriations for the General Fund Budget for fiscal 2025 in the amount of \$313,985.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on_____.

SONJA BUFFA
City Clerk



DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

April 11, 2025

Kris Battle
Controllers Office
1 City Square
Warren, MI 48093

RE: Budget Amendment request for Department of Property Maintenance to purchase Comcast fiber optics installation, Presidio equipment/ installation, D/A Central camera and key reader equipment/installation, building Utilities and Fencing for 14217 9 mile Rd. in the amount of \$104,500.00.

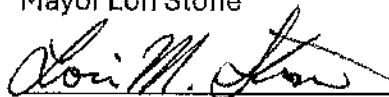
Mrs. Battle,

Public Services is requesting a budget amendment to purchase Comcast fiber optics installation \$30,000.00, D/A Central cameras and one key card reader \$ 20,000.00, Presidio equipment and installation \$25,000.00, parking lot Fencing \$25,000.00 and building Utilities \$4,500.00 for 14217 9 mile. The purchase of this equipment is essential to the upfitting for 14217 9 Mile so the Department of Property Maintenance inspectors and staff can move to this offsite location. The move will open up needed space in the public services departments for the additional personnel. DMPI personnel have been working on the interior of the building, painting, replacing ceiling tiles, upgrading the light fixtures and cleaning the building out for the anticipated move. The parking lot will be re-paved as part of the contract for the Waste Water Catch basin that was erected on Stephens Rd in the next few weeks, allowing us to move forward with the rehab of this building for occupancy. Waste Water has also repaired the leaking roof and is repairing the missing equipment for the HVAC and a contract has been approved with JCI for HVAC maintenance ensuring at the building we ready to except the occupants.

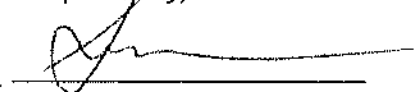
<u>Comcast Fiber optics-</u>	<u>\$30,000.00</u>
<u>D/A Central Camera/door reader-</u>	<u>\$20,000.00</u>
<u>Presidio phone/switch equipment/installation</u>	<u>\$25,000.00</u>
<u>Fencing around the entire parking lot-</u>	<u>\$25,000.00</u>
<u>Building Utilities</u>	<u>\$4,500.00</u>

Total: \$104,500.00

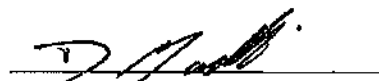
Read and Concur:
Mayor Lori Stone



Respectfully,



Steve Campbell
Public Service Administrative Supervisor



Dave Muzzarelli
Public Service Director

DATE: March 26, 2025
TO: Kristina Battle, City Controller
FROM: Scott Raedel, Superintendent, Division of Public Works
RE: Increase in budgeted funds for account 1442

Craig,

The Division of Public Works would like to recommend an increase the amount of the budgeted money for account 1442 of \$200,000. ✓

This shortfall was caused by unexpectedly having to replace the floors in twenty (20) Sanitation trucks.

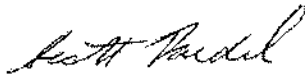
The cost of these repairs were:

\$12,538.50 labor per truck x 20 trucks =	\$250,770
Heil Parts from Environmental Equipment =	\$100,000
Total Cost =	\$350,770

This additional \$200,000 will cover the cost of running Fleet Maintenance thru the end of this fiscal budget.

I will be available to you or City Council for any questions in regards to this increase by the Division of Public Works.

Respectfully,



Scott Raedel
Superintendent
Division of Public Works



CITY COMPTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-6289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

April 14, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for an Increase in Budgeted Appropriations – Police

Dear Council Secretary Moore:

In correspondence dated April 8, 2025, the Police Department has indicated a need to this Council for an additional appropriation of funds in the amount of \$107,451.00 to cover the costs to purchase additional police vehicles in the fiscal 2025 budget

A copy of an amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved: _____

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor

cc: Richard Fox
E. Hawkins
Cpt B Chisolm
Sgt. Lemond



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

April 8, 2025

Kris Battle
Warren City Hall
Controller
One City Square
Warren, Michigan 48093

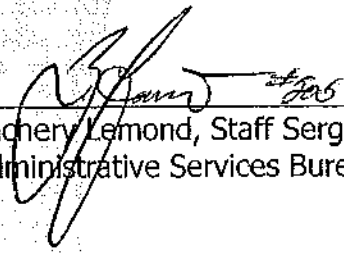
RE: Budget Amendment Request: GL Account #261-9261-82215

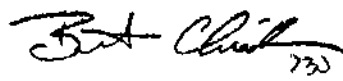
Due to significant mechanical issues affecting two of our unmarked vehicles in the fleet, the Warren Police Department is requesting a budget amendment to GL Account #261-9261-82215.

If approved, the total cost for the replacement of these vehicles, including upfitting, will be \$107,450.32. The Warren Police Department is therefore requesting a budget amendment be approved, reflecting the addition of this amount to GL Account #261-9261-82215.

If you have any questions please contact me at 586-574-4768.

Respectfully,


Zachery Lemond, Staff Sergeant
Administrative Services Bureau


Brent Chisolm, Captain
Administrative Services Bureau

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m.
Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____,
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Police Department has indicated a need to this Council for an
additional appropriation of funds in the amount of \$107,451.00 to cover the costs to purchase
additional police vehicles in the fiscal 2025 budget,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for Fiscal 2025 Budget, approves the re-appropriation
of funds to the following budget line items in the Drug Forfeiture Special Revenue Fund in the
amount of \$24,119.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u>		
261-9261-82215	Local Drug Forfeiture	\$ 107,451
<u>Transfer from:</u>		
261-0000-39001	Fund Balance Adjustment	\$ 107,451

BE IT FURTHER RESOLVED, that the City Council hereby revises the appropriations for the Drug Forfeiture Special Revenue Fund Budget for fiscal 2025 in the amount of \$107,451.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on_____.

SONJA BUFFA
City Clerk



April 3, 2025

CITY ATTORNEY'S OFFICE

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

Mindy Moore
Council Secretary

Re: Resolution Approving Extension of Website ADA Upgrades and Maintenance Agreement with InsideOut Design and Development www.cityofwarren.org

Dear Council Secretary Moore:

On February 25, 2025, Council raised several concerns regarding the above-noted matter, to which we respond as follows:

- 1 The City has had a working relationship with InsideOut since 2018 when it was awarded RFP-W-9707 to convert the City's website. In 2023, due to its acquired knowledge and familiarity of the City's website and configuration ownership, InsideOut was awarded SOL-W-0962 for ADA and Framework Upgrades. It was later awarded SOL-w-0965 to provide design and maintenance services for the website.
- 2 InsideOut is still completing the ADA upgrades, although its maintenance engagement expired.
- 3 The proposed contract is attached, which would provide for website maintenance and ADA upgrades for another two years.
- 4 Specific to Council's request, the contract includes a termination clause, providing for termination for convenience clause upon thirty days' notice.
- 5 The vendor has a working familiarity with the City's website and owns the configuration. If Council were to extend the contract of the vendor, appropriate grounds would be economic. InsideOut is not the only vendor to perform these services, but would be able to make the upgrades, and perform the services in a time and cost-effective manner.
- 6 If the contract were extended, the City would initiate the RFP process to select a new vendor through purchasing procedures.

If acceptable, please submit a request to Council to remove Item 13c of the February 25 agenda from the table, and consider the proposed contract at its meeting on April 8, 2025. Purchasing Agent Craig Treppa's supporting documentation is attached.

Respectfully,

A handwritten signature in blue ink that reads "Mary Michaels".

Mary Michaels
Acting City Attorney

cc: Clarissa Cayton, Communications Director
Katherine Montalto, Web Specialist
Shanah Turner, Assistant Buyer

Approved

Signed by:

A handwritten signature in blue ink that reads "Craig Treppa".

Craig Treppa, Purchasing Agent

Approved:

Signed by:

A handwritten signature in blue ink that reads "Lori M. Stone".

Lori M. Stone, Mayor

CITY OF WARREN
Office of the Council Secretary

Item 4h/13e

INTER-OFFICE COMMUNICATION

DATE: February 25, 2025

TO: Clarissa Cayton, Communications Director

SUBJECT: Request of the Communications Department to waive the bid process and award InsideOut Design and Development for furnishing Developer and Website Maintenance Services for the City of Warren's external website for a two (2) year period, in an annual amount not to exceed \$15,000.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

At a Regular meeting of the City Council held Tuesday, February 25, 2025 Council made the formal motion to move this item from the consent agenda to the main agenda as item 13e. Council then made a formal motion to table this item to get read and concur signature from City Attorney, add a terms or condition for terminating the contract and to clarify why this would be a sole source and where is the master service contract, not mentioned in resolution?

Trusting this information to be of value.



Mindy Moore
Council Secretary

cc: Attorney
Clerk
Purchasing
Mayor

RECEIVED

CITY ATTORNEY'S OFFICE

Addendum and Renewal Agreement Between InsideOut Design and Development and City of Warren

This Addendum and Renewal Agreement ("Addendum") is entered into on April _____, 2025 between the City of Warren, a Michigan municipal corporation, whose office is located at One City Square, Warren, Michigan 48093 ("the City"), and InsideOut Design & Development, a Michigan corporation with a registered address at 316 Third Street, Royal Oak, Michigan 48067 ("InsideOut").

RECITALS

1. On July 18, 2018, the City awarded RFP-W-9707 to redesign and convert the City's external website from Joomla to WordPress.
2. On May 23, 2023, the City approved SOL-W-0962 for InsideOut to furnish Website ADA and framework updates, then approved SOL-W-0965 for website development and maintenance services.
3. The maintenance agreement expired on March 25, 2025.
4. The City wishes to extend the contract with InsideOut to complete the ADA updates and to continue website maintenance, upgrades, accessibility improvements and repairs for an additional two years from the date of this Agreement.

THEREFORE, in consideration for the mutual promises of the parties, as contained in this document, the parties agree as follows:

1. **Agreement.** InsideOut shall provide all conversion, development, training, maintenance, upgrades, and the certain creative formatting ("the Work"), as provided in the Bid and the Work Proposal attached to this Addendum as Exhibit A, and in accordance with the terms and performance standards set forth in RFP-W-9707, and InsideOut's response to RFP-W-9707, which are incorporated by reference into and made a part of this Addendum, along with work and services described under SOL-W-0962 and SOL-W-0965 (all work and activities provided under the reserved RFP and SOL's and responses are collectively referred to as "the Services"). InsideOut will complete all work and services under SOL-W-0962 in coordination with the Director Communications
2. InsideOut shall perform the Services for the City's existing web application, familiarity and knowledge of which is acknowledged by InsideOut. Upon request, at reasonable intervals, InsideOut shall deliver to and the City shall accept delivery of an archival backup copy of the content of the updated Web application.
3. The City shall retain all rights to the objects within the Work Domain. If the Work specifies the development of database files for the purpose of containing information or objects belonging to the City, the Work Domain shall encompass the contents and structure of the databases resulting from the Work. InsideOut shall create a disk subdirectory of all objects, such as electronic files, scripts, template and graphics provided by the City or resulting from the Work.
4. InsideOut shall meet to establish a schedule for the services and upgrades to the City website, and such schedule shall be memorialized in writing or in an e-mail, and shall become a part of this Agreement and binding upon the parties.
5. **Insurance.** InsideOut agrees to procure and keep in effect the insurance in the types and amounts stated in the RFP, and will produce a certificate evidencing such insurance upon its execution of this Addendum. The certificate shall name as Additional Insured: the City of Warren, City of Warren Downtown Development Authority, City of Warren Building Authority and their officers, employees, boards and commissions and agents. The certificate shall include an endorsement to waive subrogation.

6. **Termination for Convenience.** The City, through its Communications Director, reserves the right to terminate the Agreement for convenience upon 30 days' written notice to InsideOut. In the event of termination as provided in this section, InsideOut will be compensated any outstanding amount for all services performed up to the termination date, provided such services and expenses were provided in accordance with the Agreement. Payment will be made upon InsideOut delivering to the Communications Director or IS manager any clearances, materials, including codes or keys, retained by InsideOut, or its affiliates or subcontractors in connection with the performance of services, whether in progress or completed.

The parties reserve the right to pursue any legal or equitable remedy available by law, provided neither party shall be allowed duplicate damages or relief.

7. **Notices.** Notices of a legal nature, such as default or termination, shall be delivered by first-class or certified mail at the mailing addresses below. Notices of a routine nature to administer the services under this Addendum may be communicated by e-mail at the addresses for the parties.

The contact for InsideOut:

Ian Gray
President
316 Third St.
Second Floor
Royal Oak, MI 48067

The contact for the City is:

Clarissa Cayton
Director of Communications
5460 Arden
Warren, Michigan
E-Mail: ccayton@cityofwarren.org

And
Shumon Hakim
IS Manager
One City Square
Warren, Michigan 48093
shakim@cityofwarren.org

8. **Payment**

The City shall remit quarterly payment in the amount of \$3,750 within 45 days of a quarterly invoice detailing the work performed during the preceding period. In no event shall the total payment under this Agreement exceed \$30,000.00. The compensation includes the right the City to have input or direction into the layout and theme, and to an interactive demonstration, and one revision of the general page layout and graphic theme concept within 20 days of the demonstration of each upgrade. This payment is separate from any payment that may be owed for work performed or outstanding in connection SOL-W-0962 and SOL-W-0965.

Any additional work the City may request beyond the work contemplated in the Proposal is subject to additional fees at the rate of \$125 per hour.

9. **Rights.** InsideOut grants to the City the following rights to the products or publications within the Work Domain:
- For use as an information exchange medium between the City and the general public or the City and its contractors, employees, officers, boards or commissions.,
 - For publication on the internet for the purpose of conducting the City's business with the general public.

10. **Electronic Signatures.** This Agreement may be executed in counterparts each of which shall be deemed an original and all of which together shall constitute one agreement. Faxed signatures, or scanned and electronically transmitted signatures on this Agreement, shall be deemed to have the same legal effect as original signatures on this Agreement. Delivery of a signed counterpart delivered in accordance with the Michigan Uniform Electronic Transactions Act, MCL §450.831 et seq., the scanned or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.
11. If any term of this Agreement shall be found invalid, the term shall be modified or omitted to the extent necessary, and the remainder of this Agreement shall continue in full effect.
12. **Effective Date.** This Addendum shall be effective upon the date of the last party to sign, and remain in effect for two years from the Effective Date. .

WITNESS:

CITY OF WARREN, MICHIGAN

Print Name:

By: _____

Lori M. Stone, Mayor

Print Name:

By: _____

Sonja Buffa, City Clerk

WITNESS:

INSIDEOUT DESIGN & DEVELOPMENT:

Print Name:

By: _____

Ian Gray
President

Dated: _____

ID 88493



Website Maintenance – City of Warren - April 1, 2025 - March 31, 2027

Overview

Website maintenance options for the City of Warren covering: <https://www.cityofwarren.org> and miwarren.org

Monthly Health Check on www.cityofwarren.org

- Basic Wordpress Maintenance Included
- Reviewing Site Improve for Accessibility, SEO and Site performance items, using a predetermined amount of hours we address all items we can for the month based on urgency and impact from Site Improve reports
- Requests from the Communications department for changes to the website can be pulled from these hours

Quarterly Health Check on MIWarren.org

- Basic Wordpress Maintenance Included
- Reviewing Site Improve for Accessibility, SEO and Site performance items, using a predetermined amount of hours we address all items we can for the month based on urgency and impact from Site Improve reports
- Requests from the Communications department for changes to the website can be pulled from these hours

Client Responsibilities

- Review and approve paperwork

Cost Estimate

Project Scope	Qty	Est. Costs
Monthly Health Check - based on 10 hours per month	April 1, 2025 - March 31, 2027	\$30,000
Total		\$30,000

Payment Structure

- \$3,750 to be Invoiced in Quarterly at the beginning of each quarter

Terms are 45 days from invoice date.

Programming Fees

Any additional programming requests not outlined in this document will be billed at \$125/hour and will be executed upon proper approval before proceeding.

Communication Plan

A periodic progress report will be created and sent during the project duration. The report will detail the status of features worked on, the feature scheduled, and any issues or questions that need the client's attention. We will be available during the hours of 9:00 AM to 5:00 PM for phone conversations or via email.

Code Development

The majority of the core coding logic will be developed using PHP, HTML, CSS (Cascading Style Sheets), JavaScript and/or MySQL database. All of these technologies are cost free to use and are heavily used in the industry. All code will adhere to industry best practices of design and documentation. The source code and database design will be delivered "open" to the Client, this frees the Client of any usage fees and provides ownership of the code in its delivered state. The InsideOut Design & Development reserves the right to use any code and technology developed for other purposes that do not directly compete with the Client.

Testing

The site will be continually unit tested during production. The Client will be invited to test and advise on features as they are ready. All code will be free of syntax errors. The Client will be depended on to test functionality based on the scope provided.

Change Management

Any changes to the project not in this proposal will have a separate quote, with costs associated with the changes and will need the Client's approval prior to commencement of work. The following are examples of changes to the project scope that will allow the opportunity to issue a Change Order in additional costs and project schedule changes.

Change Order Triggers

- Upon final Project Requirements and Discovery
- Upon any notification of Project scope changes not outlined in this document
- Upon Design handoff, if any new features, requirements, and/or design features are added to the Project Scope
- Any changes major change to pages or code already completed

Go-live Support

Once the changes are implemented and in production, support will be available to investigate issues or bugs. A report of the findings will be sent to the client's main contact. A determination will be made to classify the issue as a syntax bug or a logic bug and then cross referenced to this proposal or any Change Management documents. If an issue is a program

error within the documented scope there will be no charge to fix the issue. If the issue is due a scope change or logic change not documented then there will be a cost associated with the fix.

AGREED and ACCEPTED as of the date set forth below:

Signed: _____

Ian Gray
Signed: _____
Ian Gray

InsideOut Design & Development LLC

Date : _____

Date : 2/5/25

Certificate Of Completion

Envelope Id: 4C72806B-F4BA-4E31-9201-8DD088484449

Status: Completed

Subject: Complete with Docusign: Ltr to M Moore Council Resol Approving Ext of Website ADA Upgrades & Mt...

Source Envelope:

Document Pages: 8

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Valerie Lyons Tack

AutoNav: Enabled

1 City Sq Ste 215

Envelopeld Stamping: Enabled

Warren, MI 48093

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

vlyonstack@cityofwarren.org

IP Address: 24.127.1.78

Record Tracking

Status: Original

Holder: Valerie Lyons Tack

Location: DocuSign

4/3/2025 12:43:09 PM

vlyonstack@cityofwarren.org

Signer Events

Lori M. Stone

lstone@cityofwarren.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:
Lori M. Stone
76FABF22E3214B9...

Signature Adoption: Pre-selected Style
Using IP Address: 24.127.1.78

Timestamp

Sent: 4/3/2025 12:45:57 PM

Viewed: 4/4/2025 5:30:36 AM

Signed: 4/15/2025 7:45:58 AM

Electronic Record and Signature Disclosure:

Accepted: 4/15/2025 7:35:28 AM

ID: 502f2d56-f3ea-4e87-b003-ba1694e5af87

Craig Treppa

ctreppa@cityofwarren.org

Security Level: Email, Account Authentication
(None)

Signed by:
Craig Treppa
C9046D671F6C4BB...

Signature Adoption: Pre-selected Style
Using IP Address: 24.127.1.78

Sent: 4/15/2025 7:45:59 AM

Viewed: 4/15/2025 9:57:04 AM

Signed: 4/15/2025 10:00:24 AM

Electronic Record and Signature Disclosure:

Accepted: 4/15/2025 9:57:04 AM

ID: e6640e42-7316-4080-b485-e75d350bb0fb

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Judy Smith

jsmith@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

COPIED

Sent: 4/15/2025 10:00:25 AM

Viewed: 4/15/2025 10:03:32 AM

Carbon Copy Events	Status	Timestamp
Ayasha Bahar abahar@cityofwarren.org Administrative Coordinator City of Warren Michigan Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/15/2025 10:00:26 AM Viewed: 4/15/2025 10:07:05 AM
Valerie Lyons Tack vlyonstack@cityofwarren.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/15/2025 10:00:26 AM Resent: 4/15/2025 10:00:29 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/3/2025 12:45:57 PM
Certified Delivered	Security Checked	4/15/2025 9:57:04 AM
Signing Complete	Security Checked	4/15/2025 10:00:24 AM
Completed	Security Checked	4/15/2025 10:00:26 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

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How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



April 7, 2025

Council Secretary
City of Warren

RE: CONSIDERATION AND ADOPTION OF RESOLUTION to Approve Contract Modification No. 1 and Final to City Contract WWTP-23-002, Grit Chamber Improvements (ITB-W-0791), decreasing the current amended contract amount by \$90,222.21, resulting in a final contract amount of \$440,930.09.

Attached hereto is a copy of the proposed Contract Modification No. 1 and Final to the City Contract WWTP-23-002, Grit Chamber Improvements (ITB-W-0791).

The contract modification is adjustment of final project quantities and balancing of the original pay items to as-constructed quantities. The total change to the current amended contract amount is \$90,222.21 (16.99% decrease), resulting in a final contract amount of \$440,930.09.

It is the Waste Water Treatment Division's recommendation that the Warren City Council approve the Contract Modification No. 1 and Final to the City Contract WWTP-23-002, Grit Chamber Improvements (ITB-W-0791), as presented in the attached Contract Modification No. 1 and Final.

Please place this item on the next available City Council agenda for approval consideration.

Should you have any questions regarding this matter, I can be reached in my office at (586) 264-2530 ext. 8103.

Sincerely,

Read and Concurred:

Read and Concurred:


For 
Danuta Dordeski, Division Head
Waste Water Treatment



David Muzzarelli
Public Service Director


Kristina Battle
Budget Director

Approved as to Form:

Recommended to Council:


Mary Michaels
Acting City Attorney

Signed by:

76FABF22E3214B0...
Lori M. Stone
Mayor

DD/ac

Attach: Contract Modification No. 1 & Final, Proposed Resolution,

**RESOLUTION TO APPROVE CONTRACT MODIFICATION NO. 1 AND FINAL
TO CITY CONTRACT WWTP-23-002, GRIT CHAMBER IMPROVEMENTS (ITB-W-0791)
MIDWEST POWER SYSTEMS, INC.**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025, at 7 p.m. Eastern _____ Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

Midwest Power Systems, Inc. and the City of Warren entered into a contract titled WWTP-23-002, Grit Chamber Improvements (ITB-W-0791).

Certain changes to the plans and specifications were deemed necessary due to additional work outside the scope of the original contract, field changes and modifications to the original contract work.

In compliance with Section 200, Subsections 236, 238 and 239, Midwest Power Systems, Inc. and the Facility Engineer have determined mutually acceptable prices for the additional work and the modifications to the original contract work.

The Waste Water Treatment Division Head recommends approval of the attached Contract Modification No. 1 and Final, as submitted, decreasing the original contract amount by \$90,222.21, resulting in a final contract amount of \$440,930.09.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the Waste Water Treatment Division Head, that the City of Warren approves modifications to the Contract WWTP-23-002, Grit Chamber Improvements (ITB-W-0791) for modifications to the project work after original contract award and the balancing of the original pay items to as-constructed quantities, decreasing the original contract amount by \$90,222.21, resulting in an final contract amount of \$440,930.09, as presented in the attached Contract Modification No. 1 and Final.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are authorized to execute Contract Modification No. 1 and Final to the City Contract WWTP-23-002, Grit Chamber Improvements (ITB-W-0791), in such form that meets with the approval of the City Attorney.

AYES: Councilpersons: _____

NAYES: Councilpersons: _____

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____
_____, 2025.

SONJA BUFFA
City Clerk

WARREN
PUBLIC SERVICE DEPARTMENT
WASTE WATER TREATMENT PLANT
32300 Wastrop
Warren, Michigan 48093
(800) 264-2630

CONTRACT MODIFICATION

DATE: March 7, 2025

CONTRACT: WWTP-23-002, Grit Chamber Improvements (ITB-W-0791)

MODIFICATION NO.: 1 & Final

TO: Midwest Power Systems, Inc.
2401 Hickory Oak
Milford, MI 48380

NECESSITY FOR REVISION: Modifications to the contract work after project award due to field changes, additional work outside the scope of the original project, and the adjustment of final project quantities including balancing of the original pay items to as-constructed quantities.

The following items are hereby **Added** as part of the original contract:

Item CO-1a RFQ #1

1.0 LS @ \$10,500.00 = \$10,500.00

Existing Piping for flushing valves were discovered to be completely removed and as a result flooding occurs between the 3 grit channels. Work included demo of remnants of old copper lines, concrete coring and installation of new flushing lines with Sch 80 PVC

Item CO-1b WCD #1

1.0 LS @ \$18,133.95 = \$18,133.95

Furnished and installed three (3) new handwheels with 2" nut with portable rotary operator and additional RAS base plate. Necessary to operate gates manually in case of power failure. Existing pump base was deteriorated.

The adjustment of final quantities is as described in the attached Final Adjustment of Quantities table.

The total change in contract price resulting from addition on Items CO-1a and CO-1b, and balancing the original pay items to as-constructed quantities is \$90,222.21 (decrease) resulting in a final contract amount of \$440,930.09.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

This document, including the additional pay items described above shall become an amendment to the Contract, and all provisions of the Contract will apply thereto.

The amount of \$90,222.21 is hereby deducted to the original contract amount of \$531,152.30, resulting in a final contract amount of \$440,930.09.

The above shall be effective upon approval of the Mayor and City Council.


Except as modified, all other items of the Contract remain in effect.

Recommended by:


Donna Dordesi, WWTP Division Head

Date: 4-7-25

Accepted by:


for Midwest Power Systems, Inc. (Contractor)

Date: 3-18-25

Approved by:

Warren City Council

on

Date: _____

Approved by:

Lori Stone, Mayor

Date: _____

Approved by:

Sonja Buffa, City Clerk

Date: _____

Certificate Of Completion

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 Source Envelope:
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 Certificate Pages: 5
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 jdecker@cityofwarren.org
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Lori M. Stone
 lstone@cityofwarren.org
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Signature

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Ayasha Bahar
 abahar@cityofwarren.org
 Administrative Coordinator
 City of Warren Michigan
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Donna Dordeski
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 jdecker@cityofwarren.org
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jsmith@cityofwarren.org
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City of Warren Michigan
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

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- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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APR 10 2025



**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**

One City Square, Suite 300
Warren, Michigan 48093-2390

P: (586) 759-9300

F: (586) 759-9318

www.cityofwarren.org

April 1, 2025

Mindy Moore
City Council Secretary

**RE: Request of the Engineering Division to Award Bid and Approve Contract for City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program (ITB-W-1421) with Wolverine Sealcoating, LLC., the low bidder, in an amount not to exceed \$307,000.00 and authorizing the Mayor and Clerk to execute a Contract.
CONSIDERATION AND ADOPTION OF A RESOLUTION**

Electronics bids were received and publicly read via Zoom Video Conferencing on March 26, 2025 for City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program (ITB-W-1421). This project was publicly advertised on the BidNet (MITN) system on March 12, 2025. The scope of the project is to perform joint and crack sealing operations throughout selected local and major streets under the jurisdiction of the City of Warren.

It is the Engineering Division's recommendation that the Warren City Council award the contract for City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program (ITB-W-1421) to the low qualified bidder, Wolverine Sealcoating, LLC. in the total bid amount not to exceed \$307,000.00, as indicated in the attached bid tabulation.

The form of the contract document and the proposed City Council resolution authorizing approval of the contract award has been reviewed and approved by the City Attorney. The availability of funding for this contract, as stated in the attached City Council Resolution, has been confirmed and approved by the Budget Director.

Please place this item on the next available City Council agenda for consideration. If you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

Sincerely,

Tina Gapshes, P.E.
City Engineer

Read and Concurred:

David Muzzarelli
Public Service Director

Funding Approval:

Kristina Battle
Budget Director

Contract Form Approval:

Mary Michaels
Acting City Attorney

Recommended to Council:

Signed by:

Lori M. Stone

76FABF22E9214B9...

Lori M. Stone
Mayor

TG/cn

Attachments: Tabulation of Bids and City Council Resolution



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

Tabulation of Bids
JS-25-883 (ITB-W-1421), 2025 Advanced Joint and Crack Sealing Program
Bid Opening Date: March 26, 2025

				Wolverine Sealcoating, LLC 3235 County Farm Road Jackson, MI 49201		Scodeller Construction, Inc. 51722 Grand River Avenue Wixom, MI 48393		Michigan Joint Sealing, Inc. 28830 W. 8 Mile Road, #103 Farmington Hills, MI 48336	
ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	CLEAN, SEAL JOINTS AND RANDOM CRACKS, (UP TO 4" WIDE) - ASPHALT/CONCRETE REPAIR MASTIC OR CLEAN, SEAL JOINTS AND RANDOM CRACKS, (UP TO 4" WIDE) - COLD POUR PAVEMENT REPAIR	LF	40,000.0	\$ 7.65	\$ 306,000.00	\$ 8.95	\$ 358,000.00	\$ 17.18	\$ 687,200.00
2	TEMPORARY TRAFFIC CONTROL OR INFORMATION SIGNS	SFT	500.0	\$ 2.00	\$ 1,000.00	\$ 3.00	\$ 1,500.00	\$ 0.20	\$ 100.00
	TOTAL BID AMOUNT				\$ 307,000.00		\$ 359,500.00		\$ 687,300.00

**RESOLUTION TO AWARD BID AND APPROVE CONTRACT
FOR CITY PROJECT JS-25-833
2025 ADVANCED JOINT AND CRACK SEALING PROGRAM (ITB-W-1421)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan,
held on _____, 2025 at 7:00 p.m. Eastern _____ Time, in the Council
Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson

_____ and supported by Councilperson _____.

On March 26, 2025, bids were received for City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program (ITB-W-1421), pursuant to the updated online electronic bid submittal process via BidNet Direct (MITN).

The City Council has received and reviewed the bids as listed on the attached bid tabulation.

The City Engineer has recommended that the contract for City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program (ITB-W-1421) be awarded to the low qualified bidder Wolverine Sealcoating, LLC. in the total bid amount not to exceed \$307,000.00.

Funding for this work is available in the 2025 Michigan Transportation Operating Fund – Major Roads (\$230,250.00), and in the 2025 Michigan Transportation Operating Funds – Local Roads (\$76,750.00).

The Contract documents include the Project Drawings and Manual, the Advertisement, the Pricing Sheet, the Appendix and the City of Warren form documents entitled Instructions to Bidders, Contract, Performance Bond, Payment Bond for Labor, Material and Equipment Rental, Certificate of Worker's Compensation Insurance, and General Conditions.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the City Engineer, that the City Council by formal motion approves the award of City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program (ITB-W-1421) to the low qualified bidder Wolverine Sealcoating, LLC. in the total bid amount not to exceed \$307,000.00. Such award is subject to execution of written agreement by both parties.

IT IS FURTHER RESOLVED, that upon approval of the final contract in a form that meets with the approval of the City Attorney, together with all required insurance certificates, bonds, and required documents, the Mayor and City Clerk are authorized to execute the contract with Wolverine Sealcoating, LLC., 3235 County Farm Road, Jackson, MI 49201 to complete City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program, consistent with the terms of the bid for City Project JS-25-833, 2025 Advanced Joint and Crack Sealing Program, and the City of Warren Engineering Contract Documents.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan,
hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the
City of Warren at its meeting held on _____, 2025.

SONJA BUFFA
City Clerk

Certificate Of Completion

Envelope Id: 38999CA0-D620-4A68-85D8-A6BE7CD567A4

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Valerie Lyons Tack

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Warren, MI 48093

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vlyonstack@cityofwarren.org

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Signer Events

Lori M. Stone
lstone@cityofwarren.org
Security Level: Email, Account Authentication (None)

Signature

Signed by:
Lori M. Stone
76FABF22E3214B9...

Signature Adoption: Pre-selected Style
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Judy Smith
jsmith@cityofwarren.org
Administrative Coordinator
City of Warren Michigan
Security Level: Email, Account Authentication (None)

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Ayasha Bahar
abahar@cityofwarren.org
Administrative Coordinator
City of Warren Michigan
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/14/2025 1:02:40 PM
Certified Delivered	Security Checked	4/15/2025 6:01:39 PM
Signing Complete	Security Checked	4/15/2025 6:01:58 PM
Completed	Security Checked	4/15/2025 6:02:00 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
PHONE (586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DATE: APRIL 4, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO ASSIGN TITLE AND INTEREST FROM CRB CRANE AND SERVICE COMPANY, INC. TO CRANE TECH, INC. FOR FURNISHING LIFTING EQUIPMENT MAINTENANCE AND REPAIR SERVICES; ITB-W-1281

The Purchasing Division recommends updating award resolutions to assign the current agreement for furnishing lifting equipment maintenance and repair services; ITB-W-1281, from CRB Crane and Service Company, Inc., 1194 Austin Court, Howell, MI 48843 to Crane Tech, Inc., 3751 East 10 Mile Rd., Warren, MI 48091.

On November 12, 2024, City Council awarded CRB Crane and Service Company, Inc. for a two (2) year period, with options to extend for four (4) additional two (2) year periods, with mutual consent of both parties, commencing on November 27, 2024, in an annual amount not to exceed \$30,880.38.

On March 1, 2025 the City was notified that Crane Tech, Inc. acquired CRB Crane and Service Company, Inc.

This recommendation before you today is to change the name for this agreement ITB-W-1281; for furnishing lifting equipment maintenance and repair services, to Crane Tech, Inc.

All terms and conditions under the CRB Crane and Service Company, Inc. name will remain in full force and Crane Tech, Inc. will be assuming all assets and obligations.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4/14/2025
Controller:		4/14/25
MAYOR:		4/15/2025

Notice Effective 3/1/2025

CraneTech, Inc.



servicemi@cranetechusa.com | **(586) 757-1222**

newequipmentmi@cranetechusa.com | **(517) 552-5699**

Dear Vendor,

CraneTech Inc. has acquired CRB Crane and Service Company to invest in bringing the highest quality, most responsive overhead crane services in the country to Michigan. We are thrilled to welcome CRB's highly qualified team into our family and expand our 24/7 service offering within the Midwestern US.

Moving forward, please ensure that all transactions are appropriately reflected within CraneTech, Inc's vendor account, if applicable. We will be onboarding all new vendor relationships through CraneTech's Stampli accounts payable platform, so please keep an eye out for an invite coming from Stampli Notifications at no-reply@stampli.com with a subject line **You are invited to join CraneTech, Inc vendor portal**. This portal will allow you to manage vendor control payment notifications, banking details and payment method preferences:

You are invited to join CraneTech, Inc Vendor Portal  



Stampli Notifications no-reply@stampli.com Unsubscribe
to the ▼

Jan 21, 2025, 1:16 PM (32 hours ago) ☆ 🌐 ↶ 3

RESOLUTION

Document Number: ITB-W-1281

Product or Service: Name Change from CRB Crane and Service Company, Inc. to
Crane Tech, Inc.

Requesting Department: WWTP

At a Regular Meeting of the City Council of the City of Warren, County of
Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the
Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren,
Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember
_____ and supported by Councilmember _____.

On November 12, 2024, City Council awarded CRB Crane and Service
Company, Inc. for a two (2) year period, with options to extend for four (4) additional two
(2) year periods, with mutual consent of both parties, commencing on November 27,
2024, in an annual amount not to exceed \$30,880.38.

Effective March 1, 2025, CRB Crane and Service Company, Inc., 1194 Austin
Court, Howell, MI 48843 has been acquired by Crane Tech, Inc., 3751 East 10 Mile Rd.,
Warren, MI 48091, respectively.

All terms and conditions under CRB Crane and Service Company, Inc. name will
remain in full force and Crane Tech, Inc. will assume all assets and obligations.

The purchasing agent has conducted a review and concurs with the change.

THEREFORE, IT IS RESOLVED, that the re-assignment for furnishing lifting equipment maintenance and repair services to Crane Tech, Inc. is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Cooperative Bid Document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk

DATE: APRIL 14, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO AWARD ITB-W-1483; WARREN COMMUNITY CENTER WEST COURTYARD RENOVATIONS

The Purchasing Division concurs with the Parks and Recreation Director and recommends that ITB-W-1483, Warren Community Center West Courtyard Renovations, be awarded to the low responsible and cost-effective bidder, Green Meadows Lawnscape, Inc., 2359 Avon Industrial Drive, Rochester, MI 48309, in the total amount not to exceed \$38,241.00.

On Wednesday, April 9, 2025, electronic bids were publicly opened for ITB-W-1483; Warren Community Center West Courtyard Renovations. The bid was advertised on the BidNet® (MITN) system. Five (5) vendors responded with bids, which are summarized on the attached bid tabulation form submitted for your review.

There is a \$2,000.00 contingency included in the \$38,241.00 total amount not to exceed that will only be used to cover unforeseen items that were not included in the original bid specification. Use of these funds must be with pre-approval from the City.

If approved by your honorable body, the renovation will include, but not limited to, the removal and disposal of existing vegetation, installation of new plant beds, the purchase and installation of new plants, flowers, and sod, as well as the repair of the existing brick paver walkway.

Funds for this purchase are available in the following Account: 208-9208-97400.

Respectfully Submitted,

Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4/14/2025
Controller:		4/14/25
MAYOR:		4/15/2025

CORRECTED BID SUMMARY

City of Warren 29500 Van Dyke Avenue Warren MI 48093		BID #: ITB-W-1483 BID DUE DATE: 4/9/2025 DEPT: Parks & Rec
Product or Service: WEST COURTYARD RENOVATIONS		
BIDDER	GRAND TOTAL	
BIG LAKES LAWN CARE	\$	44,756.96
GREAT LAKES LANDSCAPE DESIGN	\$	84,979.00
GREEN MEADOWS LAWNSCAPE, INC.	\$	38,241.00
MATTSON BEGLEY CO., LLC.	\$	76,516.35
TODD'S LANDSCAPING SERVICES, INC.	\$	168,603.00

COMMUNITY CENTER WEST COURTYARD RENOVATION						
ITEM #	PRODUCT	DESCRIPTION	QTY:	U/M	UNIT PRICE	EXTENDED PRICE
1	Mulch - Wood Fines	Shredded Hardwood - Natural/brown (not dyed)	1	Lot	\$ 1,913.55	\$ 1,913.55
2	Plant Mix	Mix Soil - Black	1	Lot	\$ 700.00	\$ 700.00
3	Topsoil	Screen Soil - Black	1	Lot	\$ 256.00	\$ 256.00
4	Sod	Topsoil Backed - Bluegrass Blend	1	Lot	\$ 962.00	\$ 962.00
5	Westcroft's Greenleaf Compound Fertilizer	Greenleaf Compound Soil Additive	1	Lot	\$ 34.50	\$ 34.50
6	Permaloc proSlide Aluminum Landscape Edging Duraflex – 4" x 16'	Black	1	Lot	\$ 732.62	\$ 732.62
7	Pennisetum Alopecuroides 'Lumen Gold' - #1	'Lumen Gold' Fountain Grass	38	Ea.	\$ 13.80	\$ 524.40
8	Rudbeckia x 'Glitters Like Gold' - #1	'Glitters Like Gold' Orange Coneflower	24	Ea.	\$ 9.20	\$ 220.80
9	Penstemon digitalis Dakota 'Burgundy' - #1 pot (8/FL)	'Dakota Burgundy' Beard Tongue	73	Ea.	\$ 10.35	\$ 755.55
10	Hydrangea arborescens 'Annabelle' - #3	Annabelle Smooth Hydrangea	11	Ea.	\$ 24.00	\$ 264.00
11	Juniperus Sa. 'Monna' - #3	Calgary Carpet Juniper	31	Ea.	\$ 22.42	\$ 695.02
12	Diervilla x splendens Mountaineer Calico Orange 'Nonegna' – 2gal	Mountaineer Calico Orange Bush Honeysuckle	26	Ea.	\$ 23.57	\$ 612.82
13	Matteuccia Struthipteris - #1	Ostrich Fern	102	Ea.	\$ 13.80	\$ 1,407.60
14	Brunnera macrophylla 'Alexander's Great' - #1 pot (8/FL)	'Alexander's Great' Brunnera	58	Ea.	\$ 10.92	\$ 633.36
15	Hosta 'Sum and Substance' - #2	'Sum and Substance' Hosta	54	Ea.	\$ 9.80	\$ 529.20
16	Ligularia dentata 'Britt-Marie Crawford' - #2	'Britt-Marie Crawford' Bid Leaf Ligularia	34	Ea.	\$ 10.95	\$ 372.30
17	Pachysandra Terminalis – 18 ct per flat	Pachysandra	42	Ea.	\$ 27.22	\$ 1,143.24
18	Project Completion Labor Cost		1	Lot	\$ 31,000.00	\$ 31,000.00
19	Contingency Allowance					\$ 2,000.00
GRAND TOTAL (ENTER ON PAGE 3 OF BID FORM):						\$ 44,756.96

Bid Lakes Lawncare bid an incorrect extended total for Item 17 in the amount of \$498.96. The corrected extended total is shown above in the amount of \$1,143.24.

COMMUNITY CENTER WEST COURTYARD RENOVATION						
ITEM #	PRODUCT	DESCRIPTION	QTY:	U/M	UNIT PRICE	EXTENDED PRICE
1	Mulch - Wood Fines	Shredded Hardwood - Natural/brown (not dyed)	1	Lot	\$ 4,599.03	\$ 4,599.03
2	Plant Mix	Mix Soil - Black	1	Lot	\$ 17,404.70	\$ 17,404.70
3	Topsoil	Screen Soil - Black	1	Lot	\$ 3,650.32	\$ 3,650.32
4	Sod	Topsoil Backed - Bluegrass Blend	1	Lot	\$ 2,052.24	\$ 2,052.24
5	Westcroft's Greenleaf Compound Fertilizer	Greenleaf Compound Soil Additive	1	Lot	\$ 2,908.65	\$ 2,908.65
6	Permaloc proSlide Aluminum Landscape Edging Duraflex - 4" x 16'	Black	1	Lot	\$ 1,950.87	\$ 1,950.87
7	Pennisetum Alopecuroides 'Lumen Gold' - #1	'Lumen Gold' Fountain Grass	38	Ea.	\$ 81.37	\$ 3,092.06
8	Rudbeckia x 'Glitters Like Gold' - #1	'Glitters Like Gold' Orange Coneflower	24	Ea.	\$ 77.70	\$ 1,864.80
9	Penstemon digitalis Dakota 'Burgundy' - #1 pot (8/FL)	'Dakota Burgundy' Beard Tongue	73	Ea.	\$ 78.53	\$ 5,732.69
10	Hydrangea arborescens 'Annabelle' - #3	Annabelle Smooth Hydrangea	11	Ea.	\$ 98.31	\$ 1,081.41
11	Juniperus Sa. 'Manna' - #3	Calgary Carpet Juniper	31	Ea.	\$ 127.49	\$ 3,952.19
12	Diervilla x splendens Mountaineer Calico Orange 'Nonegna' - 2gal	Mountaineer Calico Orange Bush Honeysuckle	26	Ea.	\$ 95.17	\$ 2,474.42
13	Matteuccia Struthiopteris - #1	Ostrich Fern	102	Ea.	\$ 84.27	\$ 8,595.54
14	Brunnera macrophylla 'Alexander's Great' - #1 pot (8/FL)	'Alexander's Great' Brunnera	58	Ea.	\$ 77.31	\$ 4,483.98
15	Hosta 'Sum and Substance' - #2	'Sum and Substance' Hosta	54	Ea.	\$ 82.56	\$ 4,458.24
16	Ligularia dentata 'Britt-Marie Crawford' - #2	'Britt-Marie Crawford' Bid Leaf Ligularia	34	Ea.	\$ 89.99	\$ 3,059.66
17	Pachysandra Terminalis - 18 ct per flat	Pachysandra	42	Ea.	\$ 124.60	\$ 5,233.20
18	Project Completion Labor Cost		1	Lot	\$ 6,385.00	\$ 6,385.00
19	Contingency Allowance					\$ 2,000.00
GRAND TOTAL (ENTER ON PAGE 3 OF BID FORM):						\$ 84,979.00

COMMUNITY CENTER WEST COURTYARD RENOVATION						
ITEM #	PRODUCT	DESCRIPTION	QTY:	U/M	UNIT PRICE	EXTENDED PRICE
1	Mulch - Wood Fines	Shredded Hardwood - Natural/brown (not dyed)	1	Lot	\$ 1,185.00	\$ 1,185.00
2	Plant Mix	Mix Soil - Black	1	Lot	\$ 1,000.00	\$ 1,000.00
3	Topsoil	Screen Soil - Black	1	Lot	\$ 2,000.00	\$ 2,000.00
4	Sod	Topsoil Backed - Bluegrass Blend	1	Lot	\$ 3,481.00	\$ 3,481.00
5	Westcroft's Greenleaf Compound Fertilizer	Greenleaf Compound Soil Additive	1	Lot	\$ 1,350.00	\$ 1,350.00
6	Permaloc proSlide Aluminum Landscape Edging Duraflex – 4" x 16'	Black	1	Lot	\$ 1,125.00	\$ 1,125.00
7	Pennisetum Alopecuroides 'Lumen Gold' - #1	'Lumen Gold' Fountain Grass	38	Ea.	\$ 50.00	\$ 1,900.00
8	Rudbeckia x 'Glitters Like Gold' - #1	'Glitters Like Gold' Orange Coneflower	24	Ea.	\$ 30.00	\$ 720.00
9	Penstemon digitalis Dakota 'Burgundy' - #1 pot (8/FL)	'Dakota Burgundy' Beard Tongue	73	Ea.	\$ 25.00	\$ 1,825.00
10	Hydrangea arborescens 'Annabelle' - #3	Annabelle Smooth Hydrangea	11	Ea.	\$ 80.00	\$ 880.00
11	Juniperus Sa. 'Manna' - #3	Calgary Carpet Juniper	31	Ea.	\$ 75.00	\$ 2,325.00
12	Diervilla x splendens Mountaineer Calico Orange 'Nanegna' – 2gal	Mountaineer Calico Orange Bush Honeysuckle	26	Ea.	\$ 95.00	\$ 2,470.00
13	Matteuccia Struthipteris - #1	Ostrich Fern	102	Ea.	\$ 30.00	\$ 3,060.00
14	Brunnera macrophylla 'Alexander's Great' - #1 pot (8/FL)	'Alexander's Great' Brunnera	58	Ea.	\$ 35.00	\$ 2,030.00
15	Hosta 'Sum and Substance' - #2	'Sum and Substance' Hosta	54	Ea.	\$ 25.00	\$ 1,350.00
16	Ligularia dentata 'Britt-Marie Crawford' - #2	'Britt-Marie Crawford' Bid Leaf Ligularia	34	Ea.	\$ 40.00	\$ 1,360.00
17	Pachysandra Terminalis – 18 ct per flat	Pachysandra	42	Ea.	\$ 40.00	\$ 1,680.00
18	Project Completion Labor Cost		1	Lot	\$ 6,500.00	\$ 6,500.00
19	Contingency Allowance					\$ 2,000.00
GRAND TOTAL (ENTER ON PAGE 3 OF BID FORM):						\$ 38,241.00

COMMUNITY CENTER WEST COURTYARD RENOVATION						
ITEM #	PRODUCT	DESCRIPTION	QTY:	U/M	UNIT PRICE	EXTENDED PRICE
1	Mulch - Wood Fines	Shredded Hardwood - Natural/brown (not dyed)	1	Lot	\$ 6,324.51	\$ 6,324.51
2	Plant Mix	Mix Soil - Black	1	Lot	\$ 12,752.17	\$ 12,752.17
3	Topsoil	Screen Soil - Black	1	Lot	\$ 3,003.33	\$ 3,003.33
4	Sod	Topsoil Backed - Bluegrass Blend	1	Lot	\$ 3,366.59	\$ 3,366.59
5	Westcroft's Greenleaf Compound Fertilizer	Greenleaf Compound Soil Additive	1	Lot	\$ 1,658.78	\$ 1,658.78
6	Permaloc proSlide Aluminum Landscape Edging Duraflex -- 4" x 16'	Black	1	Lot	\$ 1,383.21	\$ 1,383.21
7	Pennisetum Alopecuroides 'Lumen Gold' - #1	'Lumen Gold' Fountain Grass	38	Ea.	\$ 16.95	\$ 644.10
8	Rudbeckia x 'Glitters Like Gold' - #1	'Glitters Like Gold' Orange Coneflower	24	Ea.	\$ 14.42	\$ 346.08
9	Penstemon digitalis Dakota 'Burgundy' - #1 pot (8/FL)	'Dakota Burgundy' Beard Tongue	73	Ea.	\$ 14.66	\$ 1,070.18
10	Hydrangea arborescens 'Annabelle' - #3	Annabelle Smooth Hydrangea	11	Ea.	\$ 45.60	\$ 501.60
11	Juniperus Sa. 'Monna' - #3	Calgary Carpet Juniper	31	Ea.	\$ 38.50	\$ 1,193.50
12	Diervilla x splendens Mountaineer Calico Orange 'Nonegna' -- 2gal	Mountaineer Calico Orange Bush Honeysuckle	26	Ea.	\$ 25.80	\$ 670.80
13	Matteuccia Struthipteris - #1	Ostrich Fern	102	Ea.	\$ 16.69	\$ 1,702.38
14	Brunnera macrophylla 'Alexander's Great' - #1 pot (8/FL)	'Alexander's Great' Brunnera	58	Ea.	\$ 18.82	\$ 1,091.56
15	Hosta 'Sum and Substance' - #2	'Sum and Substance' Hosta	54	Ea.	\$ 22.93	\$ 1,238.22
16	Ligularia dentata 'Britt-Marie Crawford' - #2	'Britt-Marie Crawford' Bid Leaf Ligularia	34	Ea.	\$ 27.93	\$ 949.62
17	Pachysandra Terminalis -- 18 ct per flat	Pachysandra	42	Ea.	\$ 52.02	\$ 2,184.84
18	Project Completion Labor Cost		1	Lot	\$ 34,434.88	\$ 34,434.88
19	Contingency Allowance					\$ 2,000.00
GRAND TOTAL (ENTER ON PAGE 3 OF BID FORM):						\$ 76,516.35

COMMUNITY CENTER WEST COURTYARD RENOVATION						
ITEM #	PRODUCT	DESCRIPTION	QTY:	U/M	UNIT PRICE	EXTENDED PRICE
1	Mulch - Wood Fines	Shredded Hardwood - Natural/brown (not dyed)	1	Lot	\$ 10,268.75	\$ 10,268.75
2	Plant Mix	Mix Soil - Black	1	Lot	\$ 4,500.00	\$ 4,500.00
3	Topsoil	Screen Soil - Black	1	Lot	\$ 3,420.00	\$ 3,420.00
4	Sod	Topsoil Backed - Bluegrass Blend	1	Lot	\$ 7,510.97	\$ 7,510.97
5	Westcroft's Greenleaf Compound Fertilizer	Greenleaf Compound Soil Additive	1	Lot	\$ 720.00	\$ 720.00
6	Permaloc proSlide Aluminum Landscape Edging Duraflex - 4" x 16'	Black	1	Lot	\$ 11,000.60	\$ 11,000.60
7	Pennisetum Alopecuroides 'Lumen Gold' - #1	'Lumen Gold' Fountain Grass	38	Ea.	\$ 83.50	\$ 3,173.00
8	Rudbeckia x 'Glitters Like Gold' - #1	'Glitters Like Gold' Orange Coneflower	24	Ea.	\$ 68.03	\$ 1,632.72
9	Penstemon digitalis Dakota 'Burgundy' - #1 pot (8/FL)	'Dakota Burgundy' Beard Tongue	73	Ea.	\$ 65.00	\$ 4,745.00
10	Hydrangea arborescens 'Annabelle' - #3	Annabelle Smooth Hydrangea	11	Ea.	\$ 186.68	\$ 2,053.48
11	Juniperus Sa. 'Monna' - #3	Calgary Carpet Juniper	31	Ea.	\$ 163.80	\$ 5,077.80
12	Diervilla x splendens Mountaineer Calico Orange 'Nonegha' - 2gal	Mountaineer Calico Orange Bush Honeysuckle	26	Ea.	\$ 179.04	\$ 4,655.04
13	Matteuccia Struthipteris - #1	Ostrich Fern	102	Ea.	\$ 73.90	\$ 7,537.80
14	Brunnera macrophylla 'Alexander's Great' - #1 pot (8/FL)	'Alexander's Great' Brunnera	58	Ea.	\$ 73.90	\$ 4,286.20
15	Hosta 'Sum and Substance' - #2	'Sum and Substance' Hosta	54	Ea.	\$ 85.00	\$ 4,590.00
16	Ligularia dentata 'Britt-Marie Crawford' - #2	'Britt-Marie Crawford' Bid Leaf Ligularia	34	Ea.	\$ 73.00	\$ 2,482.00
17	Pachysandra Terminalis - 18 ct per flat	Pachysandra	42	Ea.	\$ 221.42	\$ 9,299.64
18	Project Completion Labor Cost		1	Lot	\$ 79,650.00	\$ 79,650.00
19	Contingency Allowance					\$ 2,000.00
GRAND TOTAL (ENTER ON PAGE 3 OF BID FORM):						\$ 168,603.00

Todd's Landscaping Services, Inc. bid the following exceptions: We will need a little more time to order the specific plants. Also the existing dogwood that is proposed to be moved is too large to move without a tree spade. I am proposing a cost to remove the existing tree and install a new one.



PARKS AND RECREATION
5460 Arden
Warren, MI 48092
(586) 268-8400
www.cityofwarren.org

April 14, 2025

Craig Treppa
Purchasing Agent
City of Warren

Subject: Award of ITB-W-1483 – WCC West Courtyard Renovation

The Parks & Recreation Department recommends awarding Green Meadows Lawnscape, Inc., 2359 Avon Industrial Dr. Rochester Hills, MI. 48309, for ITB-W-1483 WCC West Courtyard Renovation. This renovation project involves removal and replacement of vegetation and landscaping of plants and flowers in the west courtyard at the Warren Community Center. Green Meadows Lawnscape, Inc was the lowest qualified bidder. Price of bid is \$38,241.00 which includes a contingency allowance of \$2,000.00. The bid sheet is attached. Funds for this project are available in 208-9208-97400.

If you have any questions, please call my office.

Sincerely,


Anthony Casasanta
Director Parks & Recreation

RESOLUTION

Document No: ITB-W-1483

Product or Service: WCC West Courtyard Renovations

Requesting Department: Parks and Recreation

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on April 9, 2025.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Green Meadows Lawnscape, Inc., 2359 Avon Industrial Drive, Rochester, MI 48309, has been determined to be the low responsible and cost-effective bid for the Warren Community Center West Courtyard Renovations, in the total amount not to exceed \$38,241.00 (\$2,000.00 contingency included).

Funds are available in Account: 208-9208-97400.

IT IS RESOLVED, that the bid of Green Meadows Lawnscape, Inc. is hereby accepted by City Council, in a total amount not to exceed \$38,241.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Bid document
☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly appointed City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER
ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-6726
(586) 574-4600
www.cityofwarren.org

April 14, 2025

Mindy Moore
Council Secretary

RE: Resolution Amending the Ordinance for Michigan Transportation Fund Bonds Series 2018

Honorable Council Secretary Moore:

Attached please find the subject ordinance amendment adding the Chicago Road project, as described therein, to the list of eligible uses for bond proceeds. The project is currently funded with Act 51 Road monies. The funds available from the bond issue, currently \$1,127,846.46, will not cover the entire cost of the project estimated at \$2.6 Million but it will free Act 51 funds to be used on other projects.

The available funds are currently earning interest and it is our intent to apply the total amount available to the Chicago Road project cost.

Please feel free to contact me if you have any questions. Your usual fine cooperation is appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Richard Fox", written over a horizontal line.

Richard Fox
City Controller

Concurred:

A handwritten signature in blue ink, appearing to read "Lori M. Stone", written over a horizontal line.

Lori M. Stone
Mayor

CITY OF WARREN

At a Regular meeting of the City Council of the City of Warren, Michigan, held on _____ day of _____, 2025, at 7:00 p.m., Eastern Time, at the Council Chamber at the Warren Community Center Auditorium in Warren, Michigan.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____:

**AMENDMENT TO BOND ORDINANCE
CITY OF WARREN
MICHIGAN TRANSPORTATION FUND BONDS SERIES 2018**

WHEREAS, the City Council (the "Council") of the City of Warren, Michigan, (the "City"), authorized the City to issue its Michigan Transportation Fund Bonds Series 2018 (the "Bonds") in the aggregate of not to exceed \$13,100,000 as authorized by and in accordance with the provisions of Act 175, Public Acts of Michigan, 1952, as amended ("Act 175") and pursuant to an Ordinance adopted by the Council on April 24, 2018; and

WHEREAS, after the Bonds were issued it was determined that there remains unspent proceeds and investment earnings leaving funds available for other projects; and

WHEREAS, in order to use the available funds, the City wishes to add the following project:

Chicago Road (Van Dyke Ave. to 13 Mile Road) and 13 Mile Road (Chicago Road to Campbell St.),

As described in APPENDIX A, attached.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WARREN, MICHIGAN, AS FOLLOWS:

1. The authorized uses of proceeds from the Michigan Transportation Fund Bonds, Series 2018, is amended to include the project as described in Appendix A.
2. All Ordinances and parts of ordinances and resolutions in conflict with the foregoing are hereby rescinded.

3. This Amendment to Ordinance shall be published in full in the Warren Weekly, a newspaper of general circulation in the City, qualified under state law to publish legal notices promptly after its adoption and shall be recorded in the Ordinance Book of the City and such recording authenticated by the signatures of the Mayor and City Clerk.

4. Pursuant to the provisions of Section 6 of Act 94, the Revenue Bond Act of 1933, this Ordinance shall be approved on the date of first reading and accordingly this Ordinance shall be immediately effective upon its adoption.

5. A roll call vote on the foregoing ordinance was then taken, and was as follows:

YES: _____

NO: _____

ABSTAIN: _____

The resolution was declared adopted.

CITY CLERK'S CERTIFICATE

The undersigned, being the Clerk of the City of Warren, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of an amendment to an Ordinance duly adopted by the City Council at a Regular meeting held on _____, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the City Council in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

City Clerk
Sonja Buffa

APPENDIX A

ADDENDUM TO

DESCRIPTION OF THE PROJECT

AS DELINIATED IN THE FINAL OFFICIAL STATEMENT DATED MAY 23, 2018

Chicago Road (Van Dyke Ave. to 13 Mile Road) and 13 Mile Road (Chicago Road to Campbell St.),

Approximately 32,000 SYD of concrete pavement replacement, including removals, placement of 10" thick aggregate base and 10" thick concrete, sidewalk ramp improvements, storm sewer and catch basin improvements, pavement markings, traffic control, clean-up and restoration along Chicago Road from Van Dyke Ave. to 13 Mile Road and 13 Mile Road from Chicago Road to Campbell St.



CITY ATTORNEY'S OFFICE

One City Square, Suite 400
WARREN, MI 48093
(586) 574-4671
FAX (586) 574-4530
www.cityofwarren.org

April 14, 2025

Ms. Mindy Moore
Council Secretary
City of Warren

**Re: Resolution Approving Memorandum of Understanding Regarding
Benefits and Employment Terms for Police Commissioner; and
Resolution Approving Memorandum of Understanding Regarding
Benefits and Employment Terms for Deputy Commissioner**

Dear Ms. Moore:

Attached please find a resolution to approve memoranda of understanding to formalize the fringe benefits of police commissioner and deputy commissioner, consistent with past practice of the City.

As appointed positions, they would be subject to the wages, benefits and reforms granted to the members of UAW Local 412, Unit 35, in accordance with the Council resolution dated April 13, 1999. Since the Unit 35 labor contract does not contain terms specific to police employment, the City's longstanding practice is to approve a separate resolution for police commissioner and deputy commissioner to approve certain fringe benefits provided to members of the Warren Police Command Officers Association (WPCOA), such as gun and uniform allowance.

The memoranda containing the employment terms for Police Commissioner Eric Hawkins and Deputy Commissioner Charles Rushton are attached. As noted, they remain "at-will" positions, although the Deputy Commissioner would have the right to return to a former position of police lieutenant.


If acceptable, please submit to the Council for its meeting on Tuesday, April 22, 2025.

Respectfully,


Mary Michaels
Acting City Attorney

Approved:

Signed by:


Lori M. Stone
Lori M. Stone
Mayor

Enclosures

cc: Commissioner Eric Hawkins
Deputy Commissioner Charles Rushton

**RESOLUTION AUTHORIZING
MEMORANDUM OF UNDERSTANDING TO ESTABLISH BENEFITS AND
EMPLOYMENT TERMS OF POLICE COMMISSIONER**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on April 22, 2025, at 7 p.m. Eastern _____ Time, in the Council Chamber of the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilperson _____

ABSENT: Councilperson _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____:

Effective December 2, 2024, the Mayor appointed Eric Hawkins as Police Commissioner, and Charles Rushton as Deputy Police Commissioner.

Administrative appointees follow the benefits of Local 412, Unit 35 pursuant to Council resolution.

To account for workplace benefits that are specific to police personnel, the City's longstanding practice has been to approve certain specialized benefits for the Police Commissioner and Deputy Commissioner as are provided to the members of the Warren Police Command Officers Association.

The fringe benefits and employment terms for the police commissioner are contained in the in the proposed Memorandum of Understanding Regarding Employment Benefits and Terms of Police Commissioner, as submitted to Council.

THEREFORE, IT IS FURTHER RESOLVED, that the Mayor and Clerk are authorized to sign and execute the Memorandum of Understanding Regarding Benefits and Employment Terms of the Police Commissioner, in such form that meets with the satisfaction of the City Attorney.

**RESOLUTION AUTHORIZING
MEMORANDUM OF UNDERSTANDING TO ESTABLISH BENEFITS AND
EMPLOYMENT TERMS OF DEPUTY POLICE COMMISSIONER**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on April 22, 2025, at 7 p.m. Eastern _____ Time, in the Council Chamber of the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilperson _____

ABSENT: Councilperson _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____:

Effective December 2, 2024, the Mayor appointed Eric Hawkins as Police Commissioner, and Charles Rushton as Deputy Police Commissioner.

Administrative appointees follow the benefits of Local 412, Unit 35 pursuant to Council resolution.

To account for workplace benefits that are specific to police personnel, the City's longstanding practice has been to approve certain specialized benefits for the Police Commissioner and Deputy Commissioner that are provided to the members of the Warren Police Command Officers Association.

The fringe benefits and employment terms for the deputy police commissioner are contained in the in the proposed Memorandum of Understanding Regarding Employment Benefits and Terms of Deputy Police Commissioner.

THEREFORE, IT IS FURTHER RESOLVED, that the Mayor and Clerk are authorized to sign and execute the Memorandum of Understanding Regarding Benefits and Employment Terms of Deputy Police Commissioner, in such form that meets with the satisfaction of the City Attorney.

IT IS FURTHER RESOLVED, that this resolution shall prevail over any prior resolution to the extent of a conflict.

AYES: Councilperson _____

NAYS: Councilperson _____

RESOLUTION DECLARED ADOPTED this 22nd day of April, 2025

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on April 22, 2025.

SONJA BUFFA
City Clerk

**MEMORANDUM OF UNDERSTANDING
REGARDING EMPLOYMENT BENEFITS AND TERMS OF POLICE COMMISSIONER**

This memorandum of understanding entered this _____ day of ____ day of April, 2025 between the City of Warren ("City") and Eric Hawkins, ("Commissioner Hawkins").

In consideration of the mutual promises of the parties, as set forth in this memorandum, the City and Police Commissioner agree to the following terms of Commissioner Hawkins employment, effective December 2, 2024:

1. Commissioner Hawkins is the appointed Police Commissioner of the City of Warren, effective December 2, 2024. As Police Commissioner, Commissioner Hawkins is the executive head of the Warren police department, who shall exercise the authority in accordance with section 7.17 of the Warren City Charter and the applicable laws of the State of Michigan.
2. The position of Police Commissioner is an at-will position, and serves at the sole discretion of the Mayor, pursuant to the City Charter Section 7.17. The Police Commissioner may withdraw or be removed from that position either voluntarily or involuntarily.
3. The salary of the Police Commissioner is \$147,810.00, subject to wage increases at the same percentage rates and times as provided to members of the Warren Police Command Officers Association ("WPCOA").
4. The Police Commissioner will not be eligible for any overtime compensation. The Police Commissioner may accumulate compensatory time up for attendance at City meetings outside of working hours, computed in the same manner as the members of the WPCOA.
5. Except as otherwise provided in this document, the Police Commissioner shall receive the same paid holidays, sick days, bonus days, longevity, health insurance and other fringe benefits, as provided to members of the Local 412, Unit 35 "Unit 35").
6. The Police Commissioner will receive the same vacation benefit as provided to members of the WPCOA, which is two 15-day furlough days.
7. The Police Commissioner shall receive the same gun and uniform allowance as provided to members of the WPCOA.
8. Commissioner Hawkins will be issued a police department vehicle for use while employed by the City of Warren as Commissioner, with an FOB to City gas pumps. Commissioner Hawkins will be on-call 24/7 for incident response.
9. Commissioner Hawkins will serve as the spokesperson for the Department of Police. Media inquiries and response will be coordinated with the Mayor and Communications Director.
10. The Police Commissioner agrees to the appointment of Charles Rushton as Deputy Commissioner, the next highest rank officer in command, and to his return to the position as lieutenant, upon the Deputy Commissioner removal or resignation from this position. The return to the position shall be subject to the rights or obligation of the parties under the WPCOA agreement.
11. The remaining fringe benefits of the Police Commissioner shall follow the UAW Local 412 Unit 35 contract, including the following:
 - a. The Police Commissioner will not receive a pension (defined benefit) or receive any credits toward a pension but will participate in the 401(a) defined contribution program with a 10% contribution by the City and a 4% contribution by the Police Commissioner, which is the standard contribution amount.
 - b. The Police Commissioner is entitled to elect health care coverage, or a health care savings account, which provides for a 2% contribution by the City and a 2% mandatory contribution by the Police Commissioner.
12. It is understood that nothing in this agreement is intended to create just cause employment protection for the position of Police Commissioner, nor is this agreement all inclusive, as the position remains subject to any current or future workplace policy or rule, applicable to the position, or of general applicability to City of Warren personnel.

CITY OF WARREN:

By: _____

Lori M. Stone
Mayor
City of Warren

By: _____

Sonja Buffa
City Clerk
City of Warren

COMMISSIONER ERIC HAWKINS:

By: _____

Eric Hawkins
Police Commissioner

Dated: _____

**MEMORANDUM OF UNDERSTANDING REGARDING
BENEFITS AND EMPLOYMENT TERMS OF DEPUTY POLICE COMMISSIONER**

This memorandum, entered into this ____ day of April 2025, by and between the City of Warren, ("the City") and CHARLE RUSHTON, ("the Deputy Police Commissioner").

In consideration of the promises of the parties, as set forth below, the City and the Deputy Police Commissioner agree to the following terms of employment, effective December 2, 2024:

1. The Deputy Police Commissioner was appointed by the Mayor, and may withdraw or be removed from that position either voluntarily or involuntarily. Upon withdrawal or removal as deputy police commissioner, the Deputy Police Commissioner shall have the have the option to return to the former position of police lieutenant, in which case each party reserves its or his respective rights under the collective bargaining agreement.
2. The Deputy Police Commissioner shall be compensated in the annual amount of \$145,424, subject to wage increases at the same percentage rates and times as members of the Warren Police Command Officers Association ("WPCOA").
3. The Deputy Police Commissioner reports directly to the both the Mayor and Police Commissioner, and the Police Commissioner shall assign his daily duties.
4. Except as otherwise provided in this document, the Deputy Police Commissioner shall continue to receive the same fringe benefits as members of the Warren Police Command Officers Association, including holiday compensation, with the exception of the entitlement to overtime compensation. The Deputy Commissioner may accumulate compensatory time for attending City meetings outside of working hours, computed in the same manner as members of the WPCOA.
5. The Deputy Commissioner is issued a police department vehicle for use while employed by the City of Warren as the Deputy Commissioner, with an FOB for City gas pumps. The Deputy Commissioner shall be on call 24/7 for incident response.
6. In the event that any union within the City of Warren receives a retirement "DROP" or retirement rehire benefit, the Deputy Commissioner will be allowed to participate in the plan for a term agreed to by the union, no greater than five years from a voluntary retirement.
7. It is understood that nothing in this agreement is intended to create just cause employment protection for the position of Deputy Commissioner, nor to be all-inclusive. The position remains subject to any current or future workplace policy or rule, applicable to the position or of general applicability to City personnel.

WITNESS

CITY OF WARREN:

By:

Lori M. Stone
Mayor

By:

Sonja Buffa
City Clerk

DEPUTY POLICE COMMISSIONER:

By:

Charles Rushton

Deputy Police Commissioner

Certificate Of Completion

Envelope Id: 3B1DE133-171D-458B-896C-04009CA32CAB

Status: Completed

Subject: Complete with Docusign: Resolution Approving MOU re Benefits and Employment Terms for Police Co...

Source Envelope:

Document Pages: 9

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Valerie Lyons Tack

AutoNav: Enabled

1 City Sq Ste 215

Envelopeld Stamping: Enabled

Warren, MI 48093

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

vlyonstack@cityofwarren.org

IP Address: 24.127.1.78

Record Tracking

Status: Original

Holder: Valerie Lyons Tack

Location: DocuSign

4/14/2025 1:18:47 PM

vlyonstack@cityofwarren.org

Signer Events

Lori M. Stone

lstone@cityofwarren.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:
Lori M. Stone
76FABF22E3214B9...

Signature Adoption: Pre-selected Style

Using IP Address: 24.127.1.78

Timestamp

Sent: 4/14/2025 1:21:15 PM

Viewed: 4/15/2025 7:23:27 AM

Signed: 4/16/2025 7:07:19 AM

Electronic Record and Signature Disclosure:

Accepted: 4/16/2025 7:06:45 AM

ID: 45844ec2-0263-42e3-8ff2-e5c5f57c9b81

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Judy Smith

jsmith@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 4/16/2025 7:07:20 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Ayasha Bahar

abahar@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 4/16/2025 7:07:20 AM

Viewed: 4/16/2025 7:34:14 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Carbon Copy Events	Status	Timestamp
Valerie Lyons Tack vlyonstack@cityofwarren.org Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 4/16/2025 7:07:21 AM Resent: 4/16/2025 7:07:23 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/14/2025 1:21:16 PM
Certified Delivered	Security Checked	4/15/2025 7:23:27 AM
Signing Complete	Security Checked	4/16/2025 7:07:19 AM
Completed	Security Checked	4/16/2025 7:07:21 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.

DATE: APRIL 11, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO AWARD THE PURCHASE AND UPFITTING OF TWO (2) POLICE VEHICLES

The Purchasing Division concurs with the Police Department and recommends that the purchase and upfitting of two (2) Police vehicles, be awarded to the vendors listed in the table below, in a total amount of \$107,450.32 (\$53,725.16 each vehicle).

VENDOR	CONTRACT	QTY	UNIT PRICE	EXTENDED AWARD AMOUNT
LaFontaine CDJR – Lansing, Inc. 6131 S. Pennsylvania Ave. Lansing, MI 48911	State of Michigan #MA240000001206	2	\$ 46,704.00	\$ 93,408.00
Canfield Equipment Services, Inc. 21533 Mound Rd. Warren, MI 48091	City Document: TRI-W-0544	2	\$ 7,021.16	\$ 14,042.32
GRAND TOTAL:				\$107,450.32

The City is utilizing the State of Michigan contract #MA240000001206 (see attached) with LaFontaine Chrysler Dodge Jeep Ram of Lansing, Inc. for the purchase of two (2) Police Vehicles, in the amount of \$93,408.00.

The City is utilizing the current agreement (TRI-W-0544) with Canfield Equipment Services, Inc. for the required upfitting of the two (2) Police vehicles, in the amount of \$14,042.32.

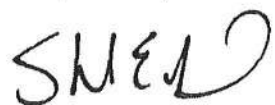
If the City Council approves this purchase, payment shall be authorized to be made immediately upon successful delivery from the recommended vendor.

The vehicles will be for unmarked/investigative/surveillance use, replacing older, high-mileage vehicles into the bureaus and divisions, as needed.

Due to the confidential nature of this purchase, the backup information (make and model of the vehicles, etc.) is being kept confidential. Your honorable body can obtain this information by contacting Staff Sergeant Zachery Lemond or the Purchasing Agent, Craig Treppa.

Funds are available in the Drug Forfeiture Account: 261-9261-82215, dependent upon concurrent resolution of budget amendment.

Respectfully Submitted,



Shanah Turner
Assistant Buyer

Read and Concur,



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4/14/2025
Controller:		4/14/25
MAYOR:		4/15/2025



STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget
320 S. Walnut Street 2nd Floor Lansing, MI 48933
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 1
to
Contract Number MA240000001206

CONTRACTOR	Lafontaine Chrysler Dodge Jeep Ram of Lansing, Inc.
	6131 S. Pennsylvania Ave.
	Lansing 22 48911
	Michelle Deacon
	(517) 325-5103
	mdeacon@lafontaine.com
	CV0064635

STATE	Program Manager	Erin Reincke	MDOT
		517 855 1986	
		ReinckeE@michigan.gov	
	Contract Administrator	Alannah Doak	DTMB
		(517) 230-9424	
		doaka@michigan.gov	

CONTRACT SUMMARY							
Domestic Vehicle Dealers – Patrol, Passenger, Trucks, and Vans Prequalification.							
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE				
September 1, 2024	August 31, 2029	2 - 12 Months	August 31, 2029				
PAYMENT TERMS		DELIVERY TIMEFRAME					
45 days							
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING				
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (PRC) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
MINIMUM DELIVERY REQUIREMENTS							
F.O.B. Destination							
DESCRIPTION OF CHANGE NOTICE							
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE			
<input type="checkbox"/>		<input type="checkbox"/>					
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE					
\$100,000.00	\$0.00	\$100,000.00					
DESCRIPTION							
Effective 11/18/2024, the following amendment is hereby incorporated into the contract. Model year 2025 award pricing is added to this contract (attached). All other terms, conditions, specifications and pricing remain the same. Per agency request, and DTMB Procurement approval.							



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

April 8, 2025

Mr. Craig Treppa, Purchasing Agent, City of Warren

RE: VEHICLE PURCHASE REQUEST UTILIZING STATE OF MICHIGAN CONTRACT #071B7700183

Dear Mr. Treppa:

The Police Department regularly requests appropriation of funds in our yearly budget to supplement the unmarked, investigative and patrol fleet vehicles. The Department is currently seeking a budget amendment requesting the utilization of \$107,450.32 from GL account #261-9261-82215. Recently, significant mechanical issues to two of our vehicles have required us to make these purchases as soon as possible. In an effort to remain fiscally responsible and continue our operational effectiveness, we will rotate the older, high-mileage vehicles out of the fleet and place the new ones into the bureaus and divisions as needed. We intend to purchase two (2) vehicles. Listed below is a breakdown of the vehicles to be purchased:

<u>Quantity</u>	<u>Vehicle</u>	<u>Unit Cost</u>	<u>Total Cost</u>
2	Vehicles "A" and "B" Unmarked/Investigation/Surveillance	\$46,704.00 per unit Michigan State Contract #071B7700183 Purchased at LaFontaine CDJR	\$ 93,408.00

Along with this purchase, both vehicles will require upfitting at Canfield. The cost for this upfitting will be \$14,042.32 total. Again, the funds for this upfitting will come from GL account #261-9261-82215.

TOTAL: \$107,450.32

LaFontaine CDJR - Lansing
6131 S. Pennsylvania Ave.
Lansing, MI 48911
517-394-1022 Direct
517-394-1205 Fax

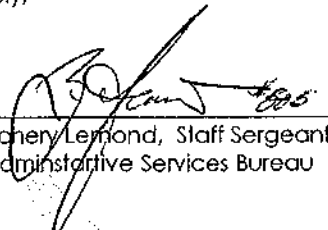
The two (2) vehicles listed as "A" and "B" will be for unmarked/investigative/surveillance use and will not be described by make or model in this document so as not to compromise officer safety or operational integrity.

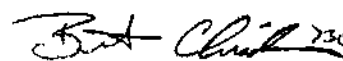
If the City of Warren's Council approves the budget amendment related to this request, currently scheduled for Council review on April 22, 2025, then we would respectfully request this matter be reviewed and approved in the same session.

All vehicle pricing comes from the State of Michigan State contract pricing bid referenced above.

Thank you in advance for your assistance. If you have any questions, please contact me at 574-4768.

Sincerely,


Zachery Leonard, Staff Sergeant
Administrative Services Bureau


Brent Chisolm, Captain
Administrative Service Bureau

RESOLUTION

Document No: STA-W-1518

Product or Service: Confidential Police Vehicles

Requesting Department: Police Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____ 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Police Department has determined that it is necessary in the interest of the Police Department and the City, to acquire supplies, equipment, or goods pursuant to cooperative purchasing.

The Police Department recommends awarding the purchase of two (2) Police Vehicles, utilizing the State of Michigan Contract #MA240000001206, in the amount of \$93,408.00 (\$46,704.00 each vehicle) to LaFontaine Chrysler Dodge Jeep Ram of Lansing, Inc., 6131 S. Pennsylvania Ave., Lansing, MI 48911.

The City is also recommending an award for the required upfitting of the two (2) Police Vehicles, utilizing the current agreement (TRI-W-0544), in the amount of \$14,042.32 (\$7,021.16 each vehicle) to Canfield Equipment Services, Inc., 21533 Mound Rd., Warren, MI 48091.

The vehicles will replace older, high-mileage vehicles into the bureaus and divisions, as needed.

Due to the confidential nature of this purchase, the backup information (make and model of the vehicles, etc.) is being kept confidential. Your honorable body can obtain this information by contacting the Police Department or the Purchasing Agent.

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in the Drug Forfeiture Account: 261-9261-82215, dependent upon concurrent resolution of budget amendment.

IT IS RESOLVED, that the cooperative purchase is hereby accepted by City Council to the vendors listed in the below table, in the total amount of \$107,450.32 (\$53,725.16 each vehicle).

VENDOR	CONTRACT	QTY	UNIT PRICE	EXTENDED AWARD AMOUNT
LaFontaine CDJR -- Lansing, Inc. 6131 S. Pennsylvania Ave. Lansing, MI 48911	State of Michigan #MA240000001206	2	\$ 46,704.00	\$ 93,408.00
Canfield Equipment Services, Inc. 21533 Mound Rd. Warren, MI 48091	City Document: TRI-W-0544	2	\$ 7,021.16	\$ 14,042.32
GRAND TOTAL:				\$107,450.32

IT IS FURTHER RESOLVED, that City Council authorizes payment to be made to the awarded vendors immediately upon City acceptance of the vehicles.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- X Cooperative Bid Documents
- ☐ Contract
- X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County,
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution
adopted by the Council of the City of Warren at its meeting held on
_____, 2025.

Sonja Buffa
City Clerk



DATE: APRIL 11, 2025
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO FURNISH AND INSTALL METASYS HVAC CONTROL SYSTEM AT THE WARREN COMMUNITY CENTER (WCC); TRI-W-1014

The Purchasing Division concurs with the Parks and Recreation Department and recommends that Johnson Controls, Inc. (JCI), 6111 Sterling Drive North, Sterling Heights, MI 48312 be awarded Phase I of II for furnishing and installing a Metasys HVAC control system, utilizing the contracted rates contained in the extendable City of Warren agreement (RFP-W-9103), at a cost of \$83,289.55.

Metasys is the industry-leading building automation system (BAS) for HVAC controls. BAS provides the overall framework for managing building systems, while the Direct Digital Control (DDC) is the control method used in conjunction with Metasys to precisely manage the individual equipment. The BAS works with the DDC to properly measure environmental conditions and automatically adjusts settings based on desired temperature parameters.

Currently, City Hall houses one (1) Metasys server and one (1) DDC is housed at each of the following locations: City Hall, Police Station, Water Building, Fire Station #1 and Fire Station #5.

This project will be conducted in two Phases.

Phase I:

Cost: \$83,289.55

Phase I will consist of replacing and upgrading the existing proprietary TRANE control system, on the HVAC equipment listed below, with the Metasys HVAC control system that will link to the City Hall Metasys server. This will allow for greater controls and oversight by the Warren Community Center (WCC) Staff.

Currently, if there are issues at the WCC, the department staff has to notify TRANE to adjust the controls. With this new system, WCC staff will have the ability to control and schedule the air temperature in each room of the WCC effectively and efficiently. This system will enhance comfort, health, and safety while providing more system controls and easy access to information.

The equipment being upgraded in Phase I includes the following:

- Qty (2) Large DesChamps Dehumidification Unit
- Qty (1) TRANE Chiller
- Qty (2) Chilled Water Pumps
- Qty (2) Large Air Handling Units
- Qty (2) Large Exhaust Fans

Phase II:

Cost: \$189,621.37

Phase II will consist of replacing and upgrading the existing proprietary TRANE control system, on the HVAC equipment listed below, with the Metasys HVAC control system that will link to the City Hall Metasys server. This will allow for greater controls and oversight by the Warren Community Center (WCC) Staff as well as the Building Maintenance Division at City Hall, including notifications and the ability to change set points and space temperatures either onsite or remotely.

- Replace One (1) TRANE TRACER front-end control panel with a new JCI panel. This new JCI control will bring in all the field devices in Phase I, Phase II and Boiler Room and provide real time data. This will also allow for reporting, access and trending back to City Hall main server.
- Retrofit controls and integration of thirteen (13) Trane Roof Top Units (RTUs) that currently need Trane support to adjust or program. This will allow Warren the flexibility to make changes and adjustments on their own. JCI is also building a graphics package so Warren Facilities will see the RTUs and information reporting back in real time.
- Allow for real time temp/humidity reporting and easy access to changing set point or temperatures for the following Four (4) Large Air Handling Units,
 - o Gymnasium (qty. 3)
 - o Auditorium (qty. 1)
- Provide and install new CGM controller and control wiring for four (4) Air Handling Units for the office spaces
- Provide and install new controllers and control wiring/wireless mesh for forty (40) Variable Air Volume Boxes (VAV) located throughout the Community Center auditorium and offices. This will allow for notifications and the ability to change set point and temperature onsite or remotely.

Johnson Controls will be responsible for properly furnishing and installing the equipment. Training will also be provided to the end-users as well as a one-year warranty on all new parts and labor. Please see the attached detailed quotes for both phases of work.

The City will be utilizing JCI for this work utilizing the extendable City of Warren Contract; ITB-W-9103 approved by City Council on September 13, 2022, which allows the City to extend HVAC-related work to JCI as long as they maintain the same labor and material rates agreed to under the RFP-W-9103 agreement.

The Parks and Recreation Department will seek proper approvals for Phase 2 during the 2026 fiscal year.

The City has been pleased with the work of JCI and is confident that JCI will continue to perform at high-levels for this project.

Funds for Phase I are available in the following Account: 208-9208-97400.

Respectfully Submitted,



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4/14/2025
Controller:		4/14/25
MAYOR:		4/15/2025



PROPOSAL

Johnson Controls, Inc.
2875 High Meadow Circle
Auburn Hills, MI 48326
Tel: (248) 276-6000
Fax: (248) 276-6004

Warren Community Center Controls Conversion

This proposal is based upon what can be reasonably inferred after a review and interpretation of the Owner's as-built documents, dated May 8, 2003, and site walk on October 26, 2022 and again March 31st 2025.

PHASE 1\$ 83,289.55

*See Page 4 and Appendix A

If you should have any further questions, please call me at my cell phone listed below.

Sincerely,

Michael Konczak
Johnson Controls, Inc.
(810)300-4809

PHASE 1 SCOPE OF WORK

Demolition

- Provide DDC control demo as required o
- Reuse existing control panels, control wiring and controls devices where able

Existing JCI Server and Existing Network Controller

- New DDC controls points to be tied into the existing City of Warren Johnson Controls Metasys Server
- Provide programming/point mapping/graphics of new DDC point to new SNE1050-2.

DUH-101

- Provide and install new zone temperature and humidity sensors and damaged actuators..
- Utilize existing field controllers to reprogram existing sequence of operation.

DUH-102

- Provide and install new wireless temperature and humidity sensors to average in relocated areas of the pool area. These sensors will be averaged and shared to both DU's for consistent control.
- Utilize existing equipment to reprogram existing sequence of operation

Chilled Water System

- One (1) Chiller
 - o Provide start/stop/status of one chiller
- Two (2) Pumps
 - o Provide start/stop/status of two pumps
- Furnish installation of two (2) water temperature sensors; existing wells to remain
- Furnish installation of one (1) global combination outside air temperature/humidity sensor

AHU-101, EF-101

- Provide installation and control wiring for the following:
 - o Return air temperature sensor
 - o Mixed air temperature sensor
 - o Filter differential pressure sensor
 - o Low limit temperature switch
 - o Discharge air temperature sensor]
 - o Hot water and chilled water valves (existing valves and actuators to remain)
 - o Economizer damper actuators (existing dampers and actuators to remain)
- Provide control of one (1) supply fan and one (1) return fan
- Provide control of one (1) exhaust fan (EF-101)

WARREN COMMUNITY CENTER CONTROLS CONVERSION

AHU-301

- Provide installation and control wiring for the following:
 - Return air temperature sensor
 - Return air CO2 sensor
 - Mixed air temperature sensor
 - Filter differential pressure sensor

 - Low temperature switch
 - Discharge air temperature sensor
 - Hot water and chilled water valves (existing valves and actuators to remain)
 - Face and bypass damper actuator (existing damper and actuator to remain)
 - Economizer damper actuators (existing dampers and actuators to remain)
- Furnish control wiring to existing smoke detectors
- Provide control of one (1) supply fan and one (1) return fan

EF-102

- Provide start/stop/status
- Provide zone temperature sensor
- Existing interlocks and transformer to remain

Clarification and Notes

- All temperature control devices will be installed by regularly employed subcontractor(s) as chosen by Johnson Controls
- Furnish installation of plenum rated cable and bridge rings in enclosed raceways
- Furnish installation of wire/cable in minimum 1/2" EMT type conduit in mechanical and electrical rooms and inaccessible locations
- Provide all necessary startup procedures
- Provide a one-year warranty on all new parts and one-year warranty on labor beginning on the day of beneficial system use
- Eight (8) hours of owner training

PHASE 1 BREAKOUT PRICING

PHASE 1\$ 83,289.55

Labor \$ 30,010.08

Role	Rate	Quantity	Ext. Cost
Project Manager \$103.00		48	\$4,944.00
Project Admin \$103.00		32	\$3,296.00

WARREN COMMUNITY CENTER CONTROLS CONVERSION

Systems Engineer \$103.00	88	\$9,064.00
Commission Sr. Tech \$103.00	80	\$8,240.00
Commission Jr. Tech \$81.96	40	\$3,278.40
As-Builts \$103.00	4	\$412.00
Customer Training \$81.96	8	\$655.68
Vehicle Usage \$70.00	1	\$70.00

Material \$ 24,451.47

Description	Cost
Panel(s), Field Controller(s), Sensors, Other Controls Devices	\$23,332.86
Warranty (4.5%)	\$529.87
Freight (5%)	\$588.74

Low Voltage Installation \$ 28,828.00

- Includes Demo, New Installation
- Cost \$25,068.00 x 15% = \$28,828.20

15% agreed upon mark up in Master HVAC Agreement

APPENDIX A

Role	Task
Project Manager	Site Visits, Site Management & Scheduling, Subcontractor Coordination
Project Admin	Booking Tasks, Billing, Invoices
Systems Engineer	Site Visits, Reviewing Existing Submittals, Hardware Engineering, Software Engineering, Submittals, Ordering and Tracking, Graphic Generation
Commissioning – Sr. Tech	Device Verification, Point Mapping, On-Site Programming Adjustments, System Commissioning & Testing, Updating and Reviewing User Interface
Commissioning – Jr. Tech	Assist and Work with Sr. Tech on Device Verification, Point Mapping, OnSite Programming Adjustments, System Commissioning & Testing, Updating and Reviewing User Interface

ITEMS NOT INCLUDED IN THE JOHNSON CONTROLS SCOPE OF WORK

General Conditions

1. Anything not mentioned in the quote above is therefore excluded
2. If any additional controls devices (valves, actuators, dampers) are faulty/nonfunctional, Johnson Controls to provide a separate quote for hardware and/or installation for replacement
3. Sequence of operations to match sequence of operations as shown in BMS As-Built drawings dated 5-8-2003
4. New Owner Workstation / Computer (if desired, can be quoted at later date)
5. Provide DDC and or line voltage controls for temporary heating and/or cooling
6. Provide funds for dumpsters
7. Provide funds for street sweeping
8. Provide unidentifiable cleanup

HVAC

1. Provide temporary heating/cooling
2. Provide smoke and combination fire/smoke dampers, damper actuators and end-switches
3. Provide power and FAS control wiring of smoke and/or combination fire/smoke dampers, damper actuators and accessories
4. Provide smoke and combination fire/smoke damper ceiling mounted LED Indicator Panel
5. Installation of control dampers and/or actuators
6. Provide thermometers in ductwork

Piping

1. Provide control valves
2. Provide flow meters
3. Provide pressure taps, thread-o-lets, etc.
4. Provide thermometers in piping

Electrical

1. Provide temporary power
2. Provide motor starters and/or disconnects
3. Provide variable frequency drives
4. Provide variable frequency drive start-up and training
5. Provide any and all fire alarm system panels, devices, accessories and monitoring – by others
6. Provide trenching for underground conduit and wire
7. Provide conduit(s) for underground raceway(s) located in trenches and/or encased in concrete 26. Provide floor coring

Network

1. Provide ETHERNET/LAN cabling and all required hardware - by the Owner's IT department

Miscellaneous

1. BIM/3D Modeling
2. Provide LEED measurements, verification, and scoring

The Terms and Conditions of this proposal are reflected in the agreed upon MSA between City of Warren and Johnson Controls in RFP-W-9103 Premium and Basic HVAC Maintenance Services.



PROPOSAL

Johnson Controls, Inc.
2875 High Meadow Circle
Auburn Hills, MI 48326
Tel: (248) 276-6000
Fax: (248) 276-6004

Warren Community Center Controls Conversion - update 04/08/2025

This proposal is based upon what can be reasonably inferred after a review and interpretation of the Owner's as-built documents, dated May 8, 2003 and site walk through on April 2nd 2025

PHASE 2 \$ 189,621.37

If you should have any further questions, please call me at my cell phone listed below.

Sincerely,

Michael Konczak
Account Executive
(810)300-4809

PHASE 2 SCOPE OF WORK

Demolition

- Provide DDC control demo as required ○ Reuse existing control panels, control wiring and controls devices where able

Replacement of current TRANE Tracer BCM

- New DDC controls points to be tied into the existing City of Warren Johnson Controls Metasys Server.
- Provide new SNE-1050-0 to replace BCM, SNE will provide existing comm wire communications to all new Bacnet devices.

RTU-15T,101-104,201,402,501,701,702,703,801,201 Retrofit controls and integration (Qty.13).

- Provide installation and control wiring with new wireless TEC thermostat to replace standalone OEM controls.
 - Add all data points to Metasys via new Wireless mesh..
 - Add all trends, alarms, and Graphics

AHU-302 Auditorium

- Provide installation and control wiring for the following:
 - Return air temperature sensor ○ Return air CO2 sensor ○ Mixed air temperature sensor
 - Filter differential pressure sensor ○ Low temperature switch ○ Discharge air temperature sensor
 - Commission existing Cooling, Heating, and mixed air dampers.
- Provide control of one (1) supply fan and one (1) return fan
- Connect to Metasys via new wireless mesh.
- Map all data points.
 - Trends, Alarms, and Graphics.

AHU-1 Through 3 Gym Units

- Provide installation and control wiring for the following:
 - Return air temperature sensor ○ Return air CO2 sensor ○ Mixed air temperature sensor
 - Filter differential pressure sensor ○ Low temperature switch ○ Discharge air temperature sensor
 - Commission existing Cooling, Heating, and mixed air dampers.
- Provide control of one (1) supply fan and one (1) return fan
- Connect to Metasys via new wireless mesh.
- Map all data points.
 - Trends, Alarms, and Graphics.

WARREN COMMUNITY CENTER CONTROLS CONVERSION

AHU-501 through 504 (Qty.4) Office Area

- Provide installation of new JCI CGM Controller and control wiring for the following:
 - Return air temperature sensor
 - Return air CO2 sensor
 - Mixed air temperature sensor
 - Filter differential pressure sensor
 - Low temperature switch
 - Discharge air temperature sensor
 - Commission existing Cooling, Heating, and mixed air dampers.
- Provide control of one (1) supply fan and one (1) return fan
- Map all data points.
 - Trends, Alarms, and Graphics.

VAV-1 through 40 Auditorium and office are

- Provide installation of new JCI CVM Controller and control wiring\wireless mesh for the following:
 - Zone Temp sensor.
 - Discharge air temperature sensor
 - Wireless router
- Map all data points.
 - Trends, Alarms, and Graphics.

PHASE 2 BREAKOUT PRICING

PHASE 2\$ 189,621.37

Labor \$ 69,676.56

Role	Rate	Quantity	Ext. Cost
Project Manager \$103.00		60	\$6,180.00
Project Admin \$103.00		24	\$2,472.00
Systems Engineer \$103.00		160	\$16,480.00
Commission Sr. Tech \$103.00		220	\$22,660.00
Commission Jr. Tech \$81.96		220	\$18,031.20
As-Builts \$103.00		24	\$2,472.00
Customer Training \$81.96		16	\$1,311.36
Vehicle Usage \$70.00		1	\$70.00

WARREN COMMUNITY CENTER CONTROLS CONVERSION

Material \$ 87,357.81

Description	Cost
<u>Panel(s), Field Controller(s), Sensors, Other Controls Devices</u>	<u>\$79,340.47</u>
<u>Warranty (4.5%)</u>	<u>\$4,850.32</u>
<u>Freight (5%)</u>	<u>\$3,167.02</u>

Low voltage control and power wiring Installation\$ 32,587.00

•Includes Demo, New Installation, wiring and conduit, labor, equipment

Cost \$28,337.00 x 15% = \$32,587.55

15% agreed upon mark up in Master HVAC Agreement

APPENDIX A

Role	Task
Project Manager	Site Visits, Site Management & Scheduling, Subcontractor Coordination
Project Admin	Booking Tasks, Billing, Invoices
Systems Engineer	Site Visits, Reviewing Existing Submittals, Hardware Engineering, Software Engineering, Submittals, Ordering and Tracking, Graphic Generation
Commissioning – Sr. Tech	Device Verification, Point Mapping, On-Site Programming Adjustments, System Commissioning & Testing, Updating and Reviewing User Interface
Commissioning – Jr. Tech	Assist and Work with Sr. Tech on Device Verification, Point Mapping, OnSite Programming Adjustments, System Commissioning & Testing, Updating and Reviewing User Interface

ITEMS NOT INCLUDED IN THE JOHNSON CONTROLS SCOPE OF WORK

General Conditions

1. Anything not mentioned in the quote above is therefore excluded 2. If any additional controls devices (valves, actuators, dampers) are faulty/nonfunctional, Johnson Controls to provide a separate quote for hardware and/or installation for replacement 3. Sequence of operations to match sequence of operations as shown in BMS As-Built drawings dated 5-8-2003
4. New Owner Workstation / Computer (if desired, can be quoted at later date)
5. Provide DDC and or line voltage controls for temporary heating and/or cooling
6. Provide funds for dumpsters
7. Provide funds for street sweeping
8. Provide unidentifiable cleanup

HVAC

9. Provide temporary heating/cooling
10. Provide smoke and combination fire/smoke dampers, damper actuators and end-switches
11. Provide power and FAS control wiring of smoke and/or combination fire/smoke dampers, damper actuators and accessories
12. Provide smoke and combination fire/smoke damper ceiling mounted LED Indicator Panel
13. Installation of control dampers and/or actuators
14. Provide thermometers in ductwork

Piping

15. Provide control valves
16. Provide flow meters
17. Provide pressure taps, thread-o-lets, etc.
18. Provide thermometers in piping

Electrical

19. Provide temporary power
20. Provide motor starters and/or disconnects
21. Provide variable frequency drives
22. Provide variable frequency drive start-up and training
23. Provide any and all fire alarm system panels, devices, accessories and monitoring – by others
24. Provide trenching for underground conduit and wire
25. Provide conduit(s) for underground raceway(s) located in trenches and/or encased in concrete
26. Provide floor coring

Network

27. Provide ETHERNET/LAN cabling and all required hardware - by the Owner's IT department

Miscellaneous

28. BIM/3D Modeling
29. Provide LEED measurements, verification, and scoring

The Terms and Conditions of this proposal are reflected in the agreed upon MSA between City of Warren and Johnson Controls in RFP-W-9103 Premium and Basic HVAC Maintenance Services.



PARKS AND RECREATION
5460 Arden
Warren, MI 48092
(586) 268-8400
www.cityofwarren.org

April 8, 2025

Craig Treppa
Purchasing Agent
City of Warren

Subject: Warren Community Center HVAC Controls

The Parks & Recreation Department, recommends that Johnson Controls install a Metasys HVAC control system for monitoring the air temperature in all the rooms at the community center. The department is in desperate need of this program so we can control and schedule the air temperature in each room in an efficient and cost savings method. This system is in collaboration with other City department's air temperature controls.

This project will be completed in two phases. The first phase cost is \$83,289.55 that includes tying into the existing City of Warren Johnson Controls Metasys Server that is located at City Hall. Installation of the room, chiller and pump sensors. Implementation of the programming and training of the new software program. The Parks & Recreation Department will be seeking Council budget approval for Phase 2 in the Fiscal Year of 2026. Estimated cost for Phase 2 is \$189,621.37. Phase 2 is controls conversion from Trane to Johnson Controls. Attached is the quote and spec sheet of Phase 1 & 2.

Funds for Phase 1 project are available in the Capital Improvement account 9208-97400.

If you have any questions or concerns please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Anthony Casasanta".

Anthony Casasanta
Parks & Recreation Director

RESOLUTION

Document No: TRI-W-1014

Product or Service: Phase 1 - Metasys Control System

Requesting Department: Parks & Recreation (P&R)

At a Regular Meeting of the City Council of the City of Warren, County of
Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the
Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren,
Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember
_____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either
participate in, sponsor, conduct, or administer a cooperative purchasing agreement for
the procurement of any supplies, equipment, goods or services with one (1) or more
public procurement units.

Upon performing a diligent inquiry, the P&R Director has determined that it is
necessary in the interests of the P&R Department and the City, to acquire supplies,
equipment, or goods pursuant to cooperative purchasing.

The P&R Department is seeking to have Phase I – Having Johnson Controls,
Inc., 6111 Sterling Drive North, Sterling Heights, MI 48312 update the TRANE HVAC
Control System to a Metasys Control System, utilizing the contracted existing labor and

material rates contained in the extendable City of Warren contract; RFP-W-9103, approved by City Council on September 13, 2022, in an amount of \$83,289.55.

Funds are available in the following Account: 208-9208-97400.

THEREFORE, IT IS RESOLVED, that the award for Phase I; upgrading to a Metasys control system at the Warren Community Center (WCC) for the P&R Department is hereby accepted by City Council in an amount of \$83,289.55.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Proposal document
☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk

DATE: APRIL 11, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: SOL-W-1522; RECOMMENDATION TO AWARD THE PURCHASE OF MONROE PARTS

The Purchasing Division concurs with the Department of Public Works (DPW) and recommends that City Council waive the bidding procedure and authorize the purchase of Monroe parts to the State of Michigan Lower Peninsula's authorized provider, Truck & Trailer Specialties, 900 Grand Oaks Drive, Howell, MI 48843, for a two (2) year period, with the option to renew for three (3) additional one (1) year periods, in an annual amount not to exceed \$50,000.00.

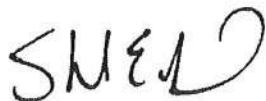
DPW currently has thirty-one (31) vehicles in its fleet, which consist of salt trucks and zone dump trucks, that utilize Monroe parts, from Truck & Trailer Specialties. Truck & Trailer Specialties is the State of Michigan Lower Peninsula's authorized provider for Monroe parts (see attached). DPW has utilized Truck & Trailer Specialties for many years and is confident that they will continue to provide excellent service to the City.

If approved by your honorable body, this award shall commence on June 25, 2025, or upon the official date of City Council approval, whichever occurs later.

Funding for this purchase is provided in the following Account: 101-1442-86300.

Respectfully Submitted,

Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4-14-25
Controller:		4/14/25
MAYOR:		4/15/2025



Date: 4/9/2025

Author: Seth DeVoe

To Whom It May Concern:

The company of Truck & Trailer Specialties, with locations in Dutton, MI, Boyne Falls, MI, and Howell, MI are authorized distributors of Monroe Snow and Ice Control products and parts.

Truck and Trailer Specialties of Dutton
3286 Hannah Lake Industrial Dr. SE
Dutton, MI 49316
Phone Number: 616-698-8215
Contact Names: Dan Bouwman, Steve Hansen (Parts)

Truck and Trailer Specialties of Boyne Falls
00399 US 131
P.O. Box 473
Boyne Falls, MI 49713
Phone Number: 231-549-3500
Contact Names: Butch Cone, David Bott (Parts)

Truck and Trailer Specialties of Howell
900 Oaks Drive
Howell, MI 48843
Phone Number: 855-710-3855
Contact Names: Brian Bouwman, Jacob Grosvenor (Parts)

Territories covered between the three above named entities include all counties in the Lower Peninsula of Michigan and the counties of Luce, Mackinac, Chippewa and Schoolcraft in the Upper Peninsula.

Regards,

Seth DeVoe
Monroe Municipal Sales Manager
Seth.DeVoe@aebi-schmidt.com
Direct Phone: +16083298547
Monroe Truck Equipment
1051 W 7th St | Monroe, WI 53566 | USA
Phone: +1 800 356 8134 | www.monroetruck.com
[Facebook](#) | [LinkedIn](#) | [Aebi Schmidt Group Blog](#)

DATE: April 10, 2025
TO: Craig Treppa, Purchasing Agent
FROM: Scott Raedel, Superintendent, Division of Public Works
RE: Award to supply Monroe parts

Craig,

The Division of Public Works is recommending that Truck & Trailer Specialties located at 900 Grand Oaks Drive, Howell, MI 48843, be given the award to supply Monroe truck parts.

Truck & Trailer Specialties is the sole source provider for Monroe parts in Michigan's lower peninsula.

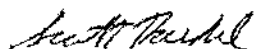
The DPW currently has thirty-one (31) trucks that use Monroe parts.

This agreement is to be for a two (2) year period, with options to renew for three (3) additional one (1) year periods, not to exceed \$50,000 per year.

Funds for this will be paid from DPW account 101-1442-86300.

I will be available to you or City Council for any questions in regards to this award by the Division of Public Works.

Respectfully,



Scott Raedel
Superintendent
Division of Public Works

RESOLUTION

Document No: SOL-W-1522
Product or Service: Monroe Parts
Requesting Department: DPW

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Department of Public Works Superintendent has determined that it is necessary in the interests in the Department of Public Works and the City, to acquire Monroe parts from the State of Michigan Lower Peninsula's authorized provider, Truck & Trailer Specialties, 900 Grand Oaks Drive, Howell, MI 48843, to be used for the snow plow fleet of vehicles and zone dump truck vehicles with Monroe bodies.

The Purchasing Agent has conducted a review and concurs with the procurement.

Funds are available in the following Account: 101-1442-86300.

IT IS RESOLVED, that the sole source purchase through Truck & Trailer Specialties is hereby accepted by City Council for a two (2) year period, commencing on June 25, 2025, or upon the official date of City Council approval, whichever occurs later, with the option to renew for three (3) additional one (1) year periods, in an amount not to exceed \$50,000.00 annually.

IT IS FURTHER RESPOLVED, that payment shall remit to 3286 Hanna Lake Ind Park Drive, Dutton, MI 49316.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk

DATE: APRIL 14, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: TRI-W-1521; PURCHASE OF ONE (1) SERVER UTILIZING THE SOURCEWELL
COOPERATIVE CONTRACT #121923-GVC

The Purchasing Division concurs with the 37th District Court and recommends that City Council authorize the purchase of one (1) Server from Connection Public Sector Solutions, 732 Milford Road, Merrimack, NH 03054, in the total amount of \$33,473.04, utilizing the Sourcewell Cooperative Contract #121923-GVC (see attached).

If approved by your honorable body, the new server, purchased from Connection Public Sector Solutions, will effectively and safely store the 37th District Court's data and will replace an existing server that has reached the end of its useful life.

The City will utilize the Sourcewell Cooperative Contract #121923-GVC for this purchase.

Funds are available in the following Account: 410-9410-97400.

Respectfully Submitted,

Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4/14/2025
Controller:		4/14/25
MAYOR:		4/15/2025



Solicitation Number: RFP #121923

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and GovConnection, Inc. dba Connection -- Public Sector Solutions, 732 Milford Road, Merrimack, NH 03054 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Technology Products and Services with Related Solutions from which Supplier was awarded a contract in Category 1.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires February 27, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Daniel Loofe
Phone: (800) 800-0019 ext. 75530
Fax: 603-683-0834
Email: daniel.loofe@connection.com

25745924.04

PLEASE REFER TO THE ABOVE QUOTE #
WHEN ORDERING

Date: 4/11/2025
Valid Through: 5/11/2025
Account #: S02598

Customer Contact: Shumon Hakim
Email: shakim@cityofwarren.org

Phone: (586) 574-4612
Fax:

QUOTE PROVIDED TO:
AB#: 19758
CITY OF WARREN
PURCHASING DEPT SUITE 425
1 CITY SQUARE
WARREN, MI 48093
US
(586) 574-4600

SHIP TO:
AB#: 15394253
CITY OF WARREN
SHUMON HAKIM
1 CITY SQ STE 420
WARREN, MI 48093
US
(586) 574-4612

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
		Small Pkg Ground Service Level	.00 lbs	Net 30	SOURCEWELL #121923

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1			R780 with 6, 7.68 drives in a 16 bay chassis		\$ 33,473.04	\$ 33,473.04
						Subtotal	\$ 33,473.04
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt
						Total	\$ 33,473.04

Product Notes for Quote# 25745924.04

Item #	Description	Notes
		Description SKU Unit Price Quantity PowerEdge R760 Server 210-BDZY - 1 Trusted Platform Module 2.0 V5 461-AAIG - 1 2.5" Chassis with up to 16 SAS/SATA Drives, Smart Flow, Front PERC 12 404-BBEL - 1 Intel Xeon Gold 6526Y 2.8G, 16C/32T, 20GT/s, 37.5M Cache, Turbo, HT (195W) DDR5-5200 338-CPBV - 1 Intel Xeon Gold 6526Y 2.8G, 16C/32T, 20GT/s, 37.5M Cache, Turbo, HT (195W) DDR5-5200 338-CPBV - 1 Additional Processor Selected 379-BDCO - 1 No HBM 379-BFFD - 1 Heatsink for 2 CPU configuration (CPU greater than 165W) 412-ABCP - 1 Performance Optimized 370-AAIP - 1 5600MT/s RDIMMs 370-BBRX - 1 RAID 0 780-BCDL - 1 PERC H965i Controller, Front 405-ABDN - 1 Front PERC Mechanical Parts, rear load 750-ADWO - 1 Power Saving Dell Active Power Controller 750-AABF - 1
	R760 with 6, 7.68 drives in a 16 bay chassis	
		UEFI BIOS Boot Mode with GPT Partition 800-BBDM - 1 Very High Performance Fan x6 750-ADGJ - 1 Dual, Hot Plug, Power Supply (1+1) Redundant 1400W 2U 450-AKYB - 1 Riser Config 1, 6x8 FH Slots (Gen4), 2x16 LP Slots (Gen4) 330-BBYK - 1 Motherboard supports ONLY CPUs below 250W (cannot upgrade to CPUs 250W and above), MLK 329-BKCH - 1 iDRAC9, Enterprise 16G 528-CTIC - 1 Dell Connectivity Client - Enabled 379-BFXS - 1 Dell Connectivity Module 634-CYDF - 1 Broadcom 57454 Quad Port 10GbE Base-T Adapter, OCP NIC 3.0 540-BDOT - 1 Broadcom 5720 Dual Port 1GbE LOM 540-BDKD - 1 No Cables Required 470-AEYU - 1 Dell Luggage Tag 321-BHMY - 1 PowerEdge 2U Standard Bezel 325-BEVI - 1 BOSS-N1 controller card + with 2 M.2 480GB (RAID 1) 403-BCRU - 1 BOSS Cables and Bracket for R760 (Riser 1) 470-AFMF - 1
	R760 with 6, 7.68 drives in a 16 bay chassis Notes Continued...	

Product Notes for Quote# 25745924.04

	R760 with 6, 7.68 drives in a 16 bay chassis Notes Continued...	<p>No Quick Sync 350-BBYX - 1</p> <p>iDRAC, Factory Generated Password 379-BCSF - 1</p> <p>iDRAC Service Module (ISM), NOT Installed 379-BCQX - 1</p> <p>iDRAC Group Manager, Disabled 379-BCQY - 1</p> <p>No Operating System 611-BBBF - 1</p> <p>No Media Required 605-BBFN - 1</p> <p>Cable Management Arm, 2U 770-BDRQ - 1</p> <p>ReadyRails Sliding Rails (B21) 770-BEKK - 1</p> <p>Fan Foam, HDD 2U 750-ACOM - 1</p> <p>No Systems Documentation, No OpenManage DVD Kit 631-AACK - 1</p> <p>PowerEdge R760 Shipping 340-DCEP - 1</p> <p>PowerEdge R760 Shipping Material 340-DJQY - 1</p> <p>PE R760 No CCC or CE Marking 343-BBSU - 1</p> <p>ProSupport 7x24 Technical Support and Assistance 5 Years 886-5641 - 1</p> <p>ProSupport Next Business Day On-Site Service After Problem Diagnosis 5 Years 886-5650 - 1</p> <p>Dell Hardware Limited Warranty Plus On-Site Service 886-5653 - 1</p>
	R760 with 6, 7.68 drives in a 16 bay chassis Notes Continued...	<p>- 1</p> <p>Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800-945-3355 989-3439 - 1</p> <p>On-Site Installation Declined 900-9997 - 1</p> <p>16GB RDIMM, 5600MT/s, Single Rank 370-BBRQ - 8</p> <p>7.68TB SSD SAS Read Intensive up to 24Gbps 512e 2.5in Hot-Plug 10WPD, AG Drive 345-BELG - 6</p> <p>Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 2</p>



ORDERING INFORMATION
GovConnection, Inc. DBA Connection
SOURCEWELL Contract # 121923
Contract Expiration: 27 February 2028

Please contact your account manager with questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Notice on Tariff Tax Impacts: Please be aware that the pricing shown in this quote is potentially subject to change at time of order placement due Federal Government tax law changes resulting in increases in Tariff's assessed on imports and exports, which are outside our control and the control of our suppliers. Please confirm pricing with your Account Manager prior to order placement. We apologize for this inconvenience.

Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374

State of Michigan

37th DISTRICT COURT



ANNETTE GATTARI-ROSS
COURT ADMINISTRATOR/MAGISTRATE

Warren Division
8300 Common Road
Warren, Michigan 48093-2380
Phone: (586)574-4900

Center Line Division
7070 East Ten Mile Road
Center Line, Michigan 48015-1100
Phone: (586)757-8333

JOHN M. CHMURA
CHIEF JUDGE

SUZANNE L. FAUNCE
CHIEF JUDGE PRO TEM

MICHAEL C. CHUPA
DISTRICT JUDGE

STEVEN M. BIEDA
DISTRICT JUDGE

April 14, 2025

Mr. Craig Treppa
Purchasing Agent, City of Warren
One City Square, Suite 425
Warren, MI 48093

RE: PURCHASE OF SERVER – CONNECTION

Dear Mr. Treppa:

The court is in need of a new server due to one of the current servers the court utilizes reaching it's end of life. After discussing with the IS Department, both the Court and IS personnel agreed upon purchasing a new server to effectively and safely store our data. When purchasing servers in the past, the court has consistently purchased through Connection, which utilizes the Sourcewell contract number 121923-GVC, and they have provided a quote for the cost of the server as \$33,473.04. The court as well as the city have an established relationship, and we trust this vendor with purchases such as this.

Funding should be available in the court's building fund, 410-9410-97400

If you have any questions, please contact me at your earliest convenience.

Respectfully submitted,

Annette Gattari-Ross
Court Administrator/Magistrate
37th District Court

AGR/kmb
Attachment
C: file

RESOLUTION

Document No: TRI-W-1521
Product or Service: One (1) Server
Requesting Department: 37th District Court

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods, or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the 37th District Court Administrator/Magistrate has determined that it is necessary in the interest of the 37th District Court and the City to acquire one (1) Server from Connection Public Sector Solutions, 732 Milford Road, Merrimack, NH 03054, via the Sourcewell Cooperative Contract #121923-GVC, pursuant to cooperative purchasing, in the total amount of \$33,473.04.

The purchasing agent has conducted a review and concurs with the cooperative purchase.

Funds are available in the following account: 410-9410-97400.

IT IS RESOLVED, that the cooperative purchase with Connection Public Sector Solutions, utilizing the Sourcwell Contract #121923-GVC, is hereby accepted by City Council in the total amount of \$33,473.04.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

X Cooperative Bid document
☐ Contract
X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

April 11, 2025

Mindy Moore
Council Secretary
City of Warren, Michigan

Honorable Council Secretary,

Attached please find a copy of the Water & Sewer System rate ordinance amended to reflect rates and charges incorporated in the 2026 Mayor's recommended budget. I respectfully request that you place the first reading of the ordinance on the agenda for the April 22, 2025 regular City Council meeting. Please bear in mind that this is a procedural issue. Rates do not actually change until there is a second reading formally adopting the rates and establishing the operating budget for FY2026.

Thank you for your consideration of this request.

Sincerely,

Richard Fox
City Controller

Approved: _____

Lori M. Stone, Mayor

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 41 ARTICLE IV OF THE CODE OF ORDINANCES OF THE CITY OF WARREN RELATING TO WATER AND SEWER RATES AND CHARGES.

THE CITY OF WARREN ORDAINS:

SECTION 1. Sections 41-181 (1), (2) and (3) of the Code of Ordinances of the City of Warren are hereby amended, hereinafter to read as follows:

Sec. 41-181. Schedule.

Charges for service rendered by the water and sewer system shall be assessed against each lot or parcel of land served in accordance with the following rate schedule:

(1) *Water rate schedule:*

a. In each month for which there is water service availability, the consumption rate for water service shall be \$4.837 per one hundred (100) cubic feet of metered usage.

b. In addition to the above, there shall be a monthly water service charge as follows:

5/8" meter	\$0.84
3/4" meter	1.68
1" meter	3.36
1 1/2" meter	8.40
2" meter	21.00
3" meter	37.80
4" meter	75.60
6" meter	142.80
8" meter	252.00
10" meter	420.00
12" meter	840.00

c. If a larger meter is required to service any premises, the city council shall fix the service charge as to such premises, which shall be commensurate with the foregoing.

d. The minimum monthly water charge (meter and water charges) to each premise for metered water shall be as follows:

5/8" meter	\$10.51
3/4" meter	11.35
1" meter	13.03
1 1/2" meter	56.77
2" meter	69.37
3" meter	86.17
4" meter	123.97
6" meter	191.17
8" meter	300.37
10" meter	468.37
12" meter	888.37

e. Reserved.

f. Hydrant rental to be paid by the city at the rate of fifteen dollars (\$15.00) per year, per hydrant. This revenue will be used for a fire hydrant maintenance and replacement program. It is expected that, in addition to hydrant maintenance, 30 hydrants can be replaced per year.

(2) *Sewage disposal charges based on water consumption:*

a. In each month for which there is sewage disposal service availability, the consumption rate for sewage disposal services shall be \$4.198 per one hundred (100) cubic feet and the consumption rate for sanitary sewer improvements and maintenance shall be \$0.959 per one hundred (100) cubic feet.

b. In addition to the above, there shall be a monthly sewer service charge as follows:

5/8" meter	\$2.03
3/4" meter	4.06
1" meter	8.12
1 1/2" meter	20.30
2" meter	50.75
3" meter	91.35
4" meter	182.70
6" meter	345.10
8" meter	609.00
10" meter	1015.00
12" meter	2030.00

c. The minimum monthly sewer charge (meter and sewer charges) to each premise for metered water consumption for sewage disposal and sanitary sewer improvements and maintenance shall be as follows:

5/8" meter	\$12.34
3/4" meter	14.37
1" meter	18.43
1 1/2" meter	71.87
2" meter	102.32
3" meter	142.92
4" meter	234.27
6" meter	396.67
8" meter	660.57
10" meter	1066.57
12" meter	2081.57

d. Reserved.

e. As provided in section 41-70 to cover the added costs of treating the wastes which have pollutants in excess of the amount allowable by law, there shall be a surcharge for industrial users, per user billing period as follows:

Biochemical oxygen demand (BOD):	\$0.2493 per pound in excess of three hundred (300) mg/liter;
Suspended Solids (SS):	\$0.3089 per pound in excess of three hundred fifty (350) mg/liter;
Phosphorus (P):	\$2.3932 per pound in excess of twenty-five (25) mg/liter;

Ammonia (NH₃ = N): \$0.4607 per pound in excess of twenty-five (25) mg/liter;

In accordance with the city national pollutant discharger elimination system permit, which requires the city to establish an industrial pretreatment program and so that the costs be allocated proportionately to the users affected, there shall be an additional charge, per user billing period, as follows:

Wastewater pretreatment charge: One hundred ninety five dollars (\$195.00) per sample;

Wastewater pretreatment charge: Eighty five dollars (\$85.00) per analysis;

Nondomestic user commodity charge: \$0.4297 per one hundred (100) cubic feet.

f. For the inspection of cross-connections to safeguard public health and safety there shall be a surcharge for industrial users, per billing period, as follows:

Nondomestic user cross-connection inspection charge:

\$0.200 per one hundred (100) cubic feet.

g. The rates established here are to meet operations and shall not be excessive or produce profit over and above the requirements of the system or as required by law.

(3) Isolation of wholesale water costs, union contract wages and fringe benefits. The purpose of this section is to permit the automatic adjustment of retail rates to residential, commercial and industrial customers for changes in operating costs that are outside the direct control of the water and sewer system.

a. Wholesale water costs - the consumption-based retail water rate shall be adjusted to reflect changes in the wholesale cost of water purchases implemented by the City of Detroit during the current fiscal year.

1. Water purchase expense in the original adopted operating budget is calculated as the estimated water purchase volume times the wholesale rate in effect at the time of budget adoption.

2. When the City of Detroit Board of Water Commissioners approves a change in wholesale rate to be charged to the City of Warren, water purchase expense shall be recalculated as the actual year-to-date wholesale purchase cost plus estimated purchase volumes for the balance of the fiscal year times the revised wholesale rates.

3. The revised water purchase expense as determined above shall be compared to the original approved water and sewer system budget for water purchases. If the revised cost exceeds the original budget cost the resulting shortage shall be recoverable from retail customers through an increase in the water consumption rate for balance of the current fiscal year. If the revised cost is less than the original budget cost the surplus shall be rebated to retail customers through a decrease in the water consumption rate for the balance of the current fiscal year.

The adjustment to the water consumption rate shall be determined by dividing the anticipated cost change by the projected sales volume for the balance of the current fiscal year.

- b. Reserved.
- c. Reserved.
- d. Reserved.
- e. These adjustments of water and sewer rates shall occur by operation of this ordinance under authority granted under sections 6.1 of the City Charter, as if specifically adopted by city council.
- f. Any changes in rates shall be published at least once in a newspaper of general circulation with the city. Supporting schedules shall be filed with the city clerk for public inspection and transmitted to the city council for information and review.
- g. Nothing in this section shall, in any way, limit the power of the city council to adjust water and sewer rates by resolution or ordinance amendment independent of the operation of this ordinance.

SECTION 2. This ordinance is ordered to be published in the manner provided by law and the water and sewage charges shall be implemented on all billings rendered on or after its effective date.

THIS ORDINANCE SHALL TAKE EFFECT ON 07/01/25.

I HEREBY CERTIFY that the foregoing Ordinance # was adopted by the Council of the City of Warren at its meeting held on .

SONJA BUFFA
City Clerk

PUBLISHED: