



Angela Rogensues, President
Dave Dwyer, Asst. Secretary-Mayor Pro Tem

Melody Magee, Vice-President
Gary Boike
Henry Newnan

Mindy Moore, Secretary
Jonathan Lafferty

A Special Meeting of the City Council – Monday, October 28, 2024 at 6:00 p.m. to be held at the Warren Community Center, Conference Room A (first floor), located at 5460 Arden Road, Warren, MI 48092

Members of the audience who would like to address the City Council this evening may do so under the Audience portion and will be allowed 3 minutes to speak.

AGENDA

- 1 CALL TO ORDER
- 2 ROLL CALL
- 3 ADOPTION OF THE AGENDA-Acknowledge Receipt of Special Meeting Notice.
- 4 CONSIDERATION AND ADOPTION OF A RESOLUTION approving budget amendment for the Warren City Clerk to purchase a DS950 high speed scanner and tabulator in the amount of \$140,370.00
- 5 AUDIENCE PARTICIPATION
- 6 ADJOURNMENT

MINDY MOORE
Secretary of the Council



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

October 25, 2024

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Request for Increase in Budgeted Appropriations – Clerk's Office

Dear Council Secretary Moore:

The Clerk has indicated a need to this Council for an increase in budgeted appropriations in the amount of \$140,370.00 to cover the purchase of a DS950 High-speed scanner and tabulator to expedite counting of a high volume of absentee ballot returns.

A copy of the amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved: _____

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor

cc: Rick Fox
S. Buffa

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2024, at 7:00 o'clock p.m.
Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____,
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Clerk has indicated a need to this Council for an increase in budgeted
appropriations in the amount of \$140,370.00 to cover the purchase of a DS950 High- speed
scanner and tabulator to expedite counting of a high volume of absentee ballot returns,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for the Fiscal 2025 Budget, approves the additional
appropriation of funds to the following budget line items in the General Fund Budget for fiscal
2025 in the amount of \$140,370.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u>		
101-1215-98000	Office Equipment - Clerks	\$ 140,370.00
 <u>Transfer from:</u>		
101-0000-39601	General Contingency	\$ 140,370.00

BE IT FURTHER RESOLVED, that the City Council hereby revises appropriations for the General Fund Budget for fiscal 2025 in the amount of \$140,370.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2024.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on_____.

SONJA BUFFA
City Clerk



OFFICE OF THE CITY CLERK

**1 CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4557
FAX (586) 574-4556
www.cityofwarren.org**

October 25, 2024

Ms. Kristina Battle, Budget Director
One City Square, Suite 425
Warren, MI 48093

RE: Budget Amendment Request for the Purchase of a DS950 High-speed Scanner and Tabulator

Kristina,

I am requesting a budget amendment for the Clerk's Department Fiscal Year 2025 budget. Funds in our general contingency line item #101-0000-39601 need to be transferred to Office Equipment – Clerks Office #101-1215-98000 line item in order to cover the anticipated expense of purchasing an DS950 High-speed Scanner and Tabulator. This equipment would expedite the tabulation of absentee ballots for the 2024 General Election.

Very truly yours,

A handwritten signature in black ink, appearing to read "Sonja Buffa".

Sonja Buffa
City Clerk

Cc: City Treasurer
City Controller
Purchasing Agent