

MEMORANDUM

DATE: April 29, 2025

TO: Mindy Moore, Council Secretary

RE: Appointees

City Council:

Please be advised that the following individual has been appointed to a position within the city:

| Name | Title |
|-----------------|-------------------|
| Wilburt McAdams | Fire Commissioner |
| Orrin Ferguson | Fire Chief |

Thank you for your attention to this matter.

Sincerely,



Lori M. Stone
Mayor

Cc: Clerk

Orrin Ferguson

Fire Chief

Professional Summary

32 Years of Fire Service Experience | Proven Leader in Public Safety and Crisis Management

As Fire Chief for the City of Warren Fire Department over the past four years, I have led with integrity, respect, and a commitment to excellence. My expertise spans department modernization, emergency management, resource optimization, personnel leadership, and community engagement. I have championed a strong culture of safety, continuous improvement, and interdepartmental collaboration throughout the City of Warren.

Core Competencies

- Fire Department Administration
- Emergency Management & Disaster Response
- Incident Command System (ICS)
- Firefighting Operations & Safety
- Budgeting & Resource Allocation
- Personnel Leadership & Development
- Public Relations & Community Engagement
- Mutual Aid & Interagency Coordination
- Risk Assessment & Fire Prevention

Employment History

Fire Chief | City of Warren

April 2021 – Present

- Directed daily operations of a six-station department with 143 personnel across fire suppression, EMS, hazmat, and technical rescue.
- Assisted in managing an annual budget exceeding \$33 million, ensuring fiscal responsibility while optimizing resources.
- Overseeing the design and construction of two new fire stations (2022– estimated completion 2025).
- Instrumental in helping the Fire Commissioner implement the first ever *Fire Cadet Program* in the City of Warren.
- Led modernization initiatives for fleet, technology, and training expansion.
- Acted as Incident Commander during major events including train derailments, Industrial incidents, and U.S. Presidential visits.
- Maintained ISO Class 3 rating through proactive initiatives.
- Founded (2022) and led the Warren Fire Departments first Honor Guard Team, establishing protocols and representing the department at ceremonial events.

- Strengthening community engagement through education and civic outreach.
- Developed and implemented Standard Operating Procedures (SOPs).

Deputy Fire Chief | City of Warren

July 2019 – April 2021

- Division Chief responsible for the emergency operations division.
- Managed daily operations, personnel, and resources across the department.
- Coordinated multi-agency emergency responses and mutual aid.
- Acted as public representative, strengthening community trust.
- Served as Incident Commander and assisted in departmental strategic planning.
- Appointed to the position of Fire Chief in recognition of leadership, expertise, and dedication.

Captain | City of Warren

October 2016 – July 2019

- Supervised firefighting teams during emergency responses and station operations.
- Conducted training, inspections, and fire prevention activities.
- Commanded scenes until relieved by senior officers.

Lieutenant | City of Warren

April 2013 – October 2016

- Assigned daily station duties and coordinated shift training.
- Responded to all types of emergency incidents; assumed command when necessary.
- Maintained apparatus, equipment, and station readiness.

Sergeant | City of Warren

September 2009 – April 2013

- Supported station operations under Captain supervision.
- Conducted inspections and maintained operational records.

Fire Engine Operator (Driver) | City of Warren

October 2007 – September 2009

- Operated and maintained fire apparatus.
- Ensured safe transport of personnel to emergency scenes.

Firefighter EMT | City of Warren

August 1992 – October 2007

- Responded to fire, medical, and hazardous material incidents.
- Promoted to Fire Engine.

Auto Parts Sales | Gage Oldsmobile

1987 – 1992

Combat Soldier | United States Army (2nd Armor Division / Air Assault Team)

1982 – 1985

Education & Certifications

Education

Morristown College — Electrical Engineering (1985–1987)
Tennessee

Certifications

- Executive Fire Leadership Studies – Macomb Community College
 - Chief Fire Officer (CFO)
 - Fire Officer III
 - Fire Officer I, II
 - Incident Safety Officer
 - Hazardous Materials Incident Commander
 - Strategy and Tactics
 - Managing Tactical Operations
 - National Incident Command (NIMS/ICS)
 - Structural Collapse Technician
 - Rope Rescue Technician
 - Confined Space Technician
 - Trench Rescue Technician
 - Vehicle and Machinery Rescue Technician
 - Weapons of Mass Destruction (WMD) for Emergency Responders
 - Emergency Medical Technician (EMT)
-

Awards & Recognition

- City of Warren Crime Commission Award for Selfless and Courageous Acts
-

Professional Affiliations

- International Association of Fire Chiefs (IAFC)
- National Fire Protection Association (NFPA)
- Macomb County Fire Chiefs Association
 - MABAS Committee
 - Bylaws Committee
- Michigan Fire Chiefs Association – Southeastern Division
- Local Emergency Planning Committee (LEPC)
- Active member of the City of Warren and Macomb County Technical Rescue Teams.

Warren Firefighters Fund Association

- Served as Fund Representative.
- Served as Treasurer.

Warren Firefighters Local 1383

- Served as Union Representative.
- Serves as Bargaining Team member.

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division
FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Management and Leadership Studies

on August 07, 2020

in accordance with the standards established by
the Fire Fighters Training Council

Michigan Bureau of Fire
Services

INSTRUCTOR

Chad M. Tackett

CHAIRMAN

2020-2-50-Q62A-0167-602613

CERTIFICATION NUMBER

Kevin J. Sehlmeier

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division
FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Fully Involved Leadership Summit

on January 23, 2021

in accordance with the standards established by
the Fire Fighters Training Council

Michigan Bureau of Fire
Services

INSTRUCTOR

Chad M. Tackett

CHAIRMAN

2021-1-29-Q66I-0036-602613

CERTIFICATION NUMBER

Kevin J. Sehlmeier

STATE FIRE MARSHAL/DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Leadership I

on **October 10, 2014**

in accordance with the standards established by
the Fire Fighters Training Council

Raymond L. Wlosinski

INSTRUCTOR

Timothy A. James

CHAIRMAN

2014-20-82-110A-0667-602613

CERTIFICATION NUMBER

Rich Miller

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division
FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Leadership II

on **October 10, 2014**

in accordance with the standards established by
the Fire Fighters Training Council

Allen M. Smolen

INSTRUCTOR

Timothy A. James

CHAIRMAN

2014-20-82-111A-0668-602613

CERTIFICATION NUMBER

Rich Miller

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division
FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Leadership III

on **October 10, 2014**

in accordance with the standards established by
the Fire Fighters Training Council

Allen M. Smolen

INSTRUCTOR

Timothy A. James

CHAIRMAN

2014-20-82-112A-0669-602613

CERTIFICATION NUMBER

Rich Miller

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Michigan Company Officer I & II Series

on January 13, 2021

in accordance with the standards established by
the Fire Fighters Training Council

Michigan Bureau of Fire
Services

INSTRUCTOR

Chad M. Tackett

CHAIRMAN

2021-2-99-O21A-0114-602613

CERTIFICATION NUMBER

Kevin J. Sehlmeier

STATE FIRE MARSHAL/DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Michigan Fire Officer III Series

on January 13, 2021

in accordance with the standards established by
the Fire Fighters Training Council

Michigan Bureau of Fire
Services

INSTRUCTOR

Chad M. Tackett

CHAIRMAN

2021-2-99-O31A-0114-602613

CERTIFICATION NUMBER

Kevin J. Sehlmeier

STATE FIRE MARSHAL/DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

NIMS: ICS For The Fire Service

on **September 06, 2008**

in accordance with the standards established by
the Fire Fighters Training Council

Anthony R. Augugliaro

INSTRUCTOR

Kevin V. Pirlot

CHAIRMAN

2008-2M-50-L13A-0280-602613

CERTIFICATION NUMBER

Andy Neumann

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Incident Safety Officer

on **October 04, 2008**

in accordance with the standards established by
the Fire Fighters Training Council

Robert F. Hill

INSTRUCTOR

Kevin V. Pirlot

CHAIRMAN

2009-2M-50-G06A-0009-602613

CERTIFICATION NUMBER

Andy Neumann

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Health & Safety Officer

on **October 10, 2014**

in accordance with the standards established by
the Fire Fighters Training Council

Raymond L. Wlosinski

INSTRUCTOR

Timothy A. James

CHAIRMAN

2014-20-82-G02B-0670-602613

CERTIFICATION NUMBER

Rich Miller

STATE FIRE MARSHAL/DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division
FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Strategy & Tactics Initial Co Operations

on **September 28, 2008**

in accordance with the standards established by
the Fire Fighters Training Council

Douglas M. Charbonneau

INSTRUCTOR

Kevin V. Pirlot

CHAIRMAN

2008-2M-50-L08A-0279-602613

CERTIFICATION NUMBER

Andy Neumann

STATE FIRE MARSHAL/DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Managing Co. Tactical Operations - Preparing

on **September 14, 2008**

in accordance with the standards established by
the Fire Fighters Training Council

John A. Reardon

INSTRUCTOR

Kevin V. Pirlot

CHAIRMAN

2008-2M-50-L05A-0280-602613

CERTIFICATION NUMBER

Andy Neumann

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Managing Co. Tactical Operations - Decision

on **September 21, 2008**

in accordance with the standards established by
the Fire Fighters Training Council

John A. Reardon

INSTRUCTOR

Kevin V. Pirlot

CHAIRMAN

2008-2M-50-L06A-0280-602613

CERTIFICATION NUMBER

Andy Neumann

STATE FIRE MARSHAL\DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

ORRIN A. FERGUSON

has successfully completed
the requirements for

Educational Methodology

on **October 12, 2008**

in accordance with the standards established by
the Fire Fighters Training Council

Robert F. Hill

INSTRUCTOR

Kevin V. Pirlot

CHAIRMAN

2009-2M-50-H03A-0009-602613

CERTIFICATION NUMBER

Andy Neumann

STATE FIRE MARSHAL\DIRECTOR

MICHIGAN USAR



TRAINING FOUNDATION

This certificate is hereby awarded to

Orrin Ferguson

As evidence of satisfactory completion of

TECHNICIAN LEVEL ROPE RESCUE

NFPA STANDARD 1670

Forty Hour Training Program

On this 2ND day of October 2009

Course Manager *Dave Van Holstyn*

Instructor *Pat Rhodes*

MICHIGAN USAR



TRAINING FOUNDATION

This certificate is hereby awarded to

Orrin Ferguson

As evidence of satisfactory completion of

TRENCH RESCUE TECHNICIAN

NFPA STANDARD 1670/ 1006

48 Hour Training Program

September 2009

Course Manager
Ron Zawlocki

MICHIGAN USAR



TRAINING FOUNDATION

This certificate is hereby awarded to

Orrin Ferguson

As evidence of satisfactory completion of

**STRUCTURAL COLLAPSE
RESCUE TECHNICIAN**

NFPA STANDARD 1670 & 1006

Forty Hour Training Program

October 2010

Course Manager
Kevin Cook

MICHIGAN USAR



TRAINING FOUNDATION

This certificate is hereby awarded to

Orrin Ferguson

As evidence of satisfactory completion of

CONFINED SPACE RESCUE OPERATIONS

NFPA STANDARD 1670

Thirty-two hour Training Program

September 2009

*Course Manager
Chris Smith*

*Lead Instructor
Chris Smith*

Wilburt McAdams

Contacts: [REDACTED] (Cell) [REDACTED] Home) [REDACTED]

PERSONAL PROFILE

Worked for the city of Pontiac, Michigan, fire department for 25+ years, serving in increasingly responsible positions that provided leadership opportunities that facilitated professional and personal growth and development. Positions held within the organization included Firefighter, Lieutenant, Captain, and appointed Fire Chief. After retirement I was appointed as Fire Commissioner for the city of Warren, Michigan. Possess Master of Science in Emergency Management, Master of Public Administration, Bachelor of Business Administration and Associates of Fire Fighter Technology Degrees.

QUALIFICATIONS

- ** Master of Science in Emergency Management.
- ** Master of Public Administration.
- ** Bachelor of Business Administration.
- ** Associate of Applied Science in Fire Fighter Technology.
- ** Budgeting – Developed and implemented budgets exceeding \$39 million dollars.
- ** Organizational Skills – Directed workplace activities of 149 employees.
- ** Implemented – EMS treatment and transport services in two communities to hospitals of choice.
- ** Revenue – Implemented billing system that has generated \$44+ million dollars in revenue.
- ** Dedication – Adhered to career path resulting in twenty-five-year career with one organization.
- ** Leadership Experience – Line officer for (12+) years and Fire Chief / Commissioner (23+) years.
- ** Group projects – Participated in multiple projects including economic and strategic planning.
- ** Cultural Awareness – Worked with and in multicultural workforces and communities.
- ** Collaborations – Worked with governmental, nonprofits and for-profit organizations in cross organizational collaborations.
- ** Management Style – Participative – Consensus builder.

PROFESSIONAL EXPERIENCES

Fire Commissioner – Warren Fire Department (Mayoral Appointment) 2008 – 20XX

- Develops and administers annual operating budget exceeding \$39+ million dollars.
- Develop and update five (5) year operational plan covering all aspects of fire operations including staffing, apparatus, and facilities.
- Developed and implemented EMS treatment and transport services.
- Participates in contract negotiations with unions resulting in successor agreements.
- Implemented special operations teams in the areas of technical rescue, hazardous materials response, tactical paramedics, honor guard and drone teams.
- Wrote, awarded, and administered grants exceeding \$5.5 million dollars.
- Participated in the development and overseeing the construction of two fire stations and renovation of four existing stations, apparatus garage and fire administration building.

Wilburt McAdams

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(Continued)

Fire Chief – Pontiac Fire Department (Mayoral Appointment)

2002 – 2008

- Managed, planned, and directed the operations of the fire department and its 120 employees.
- Expanded decision making skills needed to lead, guide, and manage emergency responders.
- Liaison between executive and legislative branches, business owners and citizens.
- Developed and administered annual operating budgets approaching \$14 million dollars.
- Developed and administered capital projects, replacement schedules and financing options.
- Performed short, medium, and long-range strategic planning in department.
- Establish and maintain working relationships with elected and appointed officials.
- Participates in collective bargaining negotiations as member of management team.
- Developed and enforced organizational policies and procedures, rules and regulations.
- Developed public speaking skills facilitate communication between elected officials, business professionals, citizen groups and citizens.
- Awarded AFG Grants in the amount of \$630,000.00. Writer and administrator.

Captain – Pontiac Fire Department

2001 – 2002

- Supervised (14) subordinate employees providing leadership, direction, and guidance to subordinate personnel during emergency responses and routine day to day operations.
- Scheduled work assignments assigned company officers and firefighters.
- Coordinated work assignments and training schedules of all station personnel.
- Supervised and participated in the preparation of daily logs, maintenance records and fire and EMS reports.
- Earned a Mayoral appointment to Fire Chief.

Lieutenant/Paramedic – Pontiac Fire Department

1989 – 2001

- Supervision of crew responsible for emergency and non-emergency first response incidents.
- Leadership style encouraged crew concepts facilitating the preservation of life and property.
- Trained subordinate personnel in all aspects of rules, regulations, policies and procedures.
- Performed patient assessment and provided emergency medical treatment to patients requiring pre-hospital emergency care to prevent loss of life or limb.
- Prepared and submitted clear, concise, and accurate written incident reports.
- Earned a promotion to Captain.

Firefighter – Pontiac Fire Department

1983 – 1989

- Participated in fire suppression, prevention, and basic life support emergencies.
- Handled routine maintenance of station facilities, grounds, and equipment.
- Participated in pre-fire planning and inspections to develop firefighting and rescue strategies.
- Responsible for fire suppression, salvage operations and preservation of evidence.
- *Completed continuing educational and training opportunities designed to improve individual and team performance in firefighting, medical and rescue techniques.*
- Earned a promotion to Lieutenant/Paramedic

Wilburt McAdams

P.3/3

(Continued)

EDUCATION

Walden University, Minneapolis, MN.

Master of Science in Emergency Management: (MSEM) – GPA 4.00 2017

Walden University, Minneapolis, MN.

Master of Public Administration Degree: (MPA) – GPA 3.76 2008

Baker College, Flint, MI.

Bachelor of Business Administration Degree: (BBA) – GPA 3.94 2000

Oakland Community College, Auburn Hills, MI.

Associate of Firefighter Technology Degree: (AFFT) – GPA 3.31 1999

REFERENCES

Furnished upon request.



**OAKLAND COMMUNITY COLLEGE
EMERGENCY MEDICAL SERVICE
ACADEMY**

THIS IS TO CERTIFY THAT

Wilburt McAdams

HAS COMPLETED THE ACADEMY PROGRAM FOR

EMERGENCY MEDICAL TECHNICIAN


DIRECTOR

11/83
DATE



STATE OF MICHIGAN
FIRE FIGHTERS TRAINING COUNCIL

Hereby awards the
TRAINING CERTIFICATE
to

W I L B U R T M c A D A M S



For having successfully completed the 240-hour basic training
prescribed by the Council and having otherwise
fulfilled the requirements for the award
on April 4, 1984.

Larry D. Hanson
CHAIRMAN

Phillip K. Allen
EXECUTIVE SECRETARY

Macomb Community College

Macomb County Fire Training Institute

presents this
Certificate of Training
to

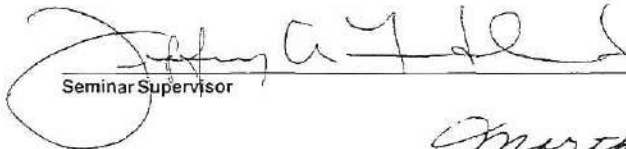


Wilburt McAdams

who has successfully completed 4 hours of instruction in

Pump Operations

given this 1st day of May 1987.


Seminar Supervisor


Director, Fire Training Institute


Dean, Student & Community Services

CERTIFICATE OF COMPLETION



This certificate is issued to

WILBURT McADAMS

who has completed Basic Emergency Medical Technician Course
according to guidelines set forth by the Michigan Department of Public Health

Given at the Pontiac Fire Department on May 9 19 88

Harry Hollett
Instructor

Capt. A. Gomez
E.M.S Coordinator

OAKLAND COMMUNITY COLLEGE

OAKLAND FIRE TRAINING INSTITUTE

CERTIFICATE OF TRAINING

Awarded to

WILBURT MC ADAMS, JR.

Who has successfully completed 4 hours of instruction in

"Recognizing & Identifying Hazardous Materials"

issued this 7th day of September, 1988



Deborah R. Hittler
Director, Fire Training Institute

Joseph D. Maer
Dean

Michigan State Police



Certification of Training

This is to certify that

WILBURT McADAMS, JR.

has successfully completed a course in

FUNDAMENTALS COURSE for RADIOLOGICAL RESPONSE TEAMS

consisting of 32 hours of instruction.



October 6, 1988
Date

Allyn F. Brown

Macomb Community College

Macomb Fire Training Institute

presents this

Certificate of Training

to



WILBURT McADAMS JR

who has successfully completed 3 hours of instruction in

ELEVATORS & FIRE SERVICE USE

given this 2nd day of MARCH 1989.


Seminar Coordinator


Director, Fire Training Institute


Dean, Student & Community Services

Macomb Community College

Macomb Fire Training Institute



presents this

Certificate of Training

to



WILBURT Mc ADAMS JR.

who has successfully completed 16 hours of instruction in

FIRE OFFICER I

FIREFIGHTER SAFETY & SURVIVAL : COMPANY OFFICER RESPONSIBILITY

given this 18th day of SEPTEMBER 19 89.

Charles Seehose
Seminar Coordinator

Richard J. Smith
Director, Fire Training Institute

Martha R. Snyder
Dean, Student & Community Services

NATIONAL EMERGENCY TRAINING CENTER

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT Mc ADAMS JR.

in recognition for completion of the
National Fire Academy Field Course

FIRE OFFICER I

FIREFIGHTER SAFETY & SURVIVAL : COMPANY OFFICER RESPONSIBILITY

presented by the

FIREFIGHTERS TRAINING COUNCIL

issued this 18th day of SEPTEMBER, 1989

Richard G. Powell



Macomb Community College

Macomb Fire Training Institute



presents this

Certificate of Training

to



WILBURT MC ADAMS JR.

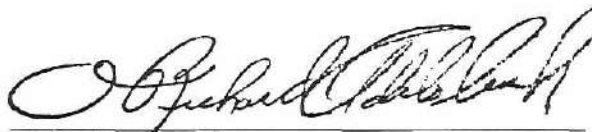
who has successfully completed 16 hours of instruction in

FIRE OFFICER I

BUILDING CONSTRUCTION - WOOD AND ORDINARY

given this 20th day of SEPTEMBER 1989.


Seminar Coordinator


Director, Fire Training Institute


Dean, Student & Community Services

NATIONAL EMERGENCY TRAINING CENTER

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT MC ADAMS JR.

in recognition for completion of the
National Fire Academy Field Course

FIRE OFFICER I

BUILDING CONSTRUCTION - WOOD AND ORDINARY

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 20th day of SEPTEMBER, 1989

Richard G. Powell



NATIONAL EMERGENCY TRAINING CENTER

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT MC ADAMS JR.

in recognition for completion of the
National Fire Academy Field Course

FIRE OFFICER I

PREPARING FOR INCIDENT COMMAND

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 27th day of SEPTEMBER, 1989

Richard G. Powell



Macomb Community College

Macomb Fire Training Institute

presents this

Certificate of Training

to



WILBURT MCADAMS JR.

who has successfully completed 16 hours of instruction in

FIRE OFFICER I
PREPARING FOR INCIDENT COMMAND

given this 27th day of SEPTEMBER 1989.

A handwritten signature in cursive script, reading "Charles Sechase".

Seminar Coordinator

A handwritten signature in cursive script, reading "Robert E. Smith".

Director, Fire Training Institute

A handwritten signature in cursive script, reading "Martha R. Snyder".

Dean, Student & Community Services

NATIONAL EMERGENCY TRAINING CENTER

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT MC ADAMS JR.

in recognition for completion of the
National Fire Academy Field Course

FIRE OFFICER I

COMMANDING THE INITIAL RESPONSE

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 29th day of SEPTEMBER, 1989

Richard G. Powell



Macomb Community College

Macomb Fire Training Institute

presents this

Certificate of Training

to



WILBURT MC ADAMS JR.

who has successfully completed 16 hours of instruction in

FIRE OFFICER I

COMMANDING THE INITIAL RESPONSE

given this 29th day of SEPTEMBER 19 89

Seminar Coordinator

Director, Fire Training Institute

Dean, Student & Community Services

Macomb Community College

Macomb Fire Training Institute

presents this

Certificate of Training

to




WILBURT MC ADAMS JR.

who has successfully completed 16 hours of instruction in

FIRE OFFICER I

TACTICAL OPERATIONS FOR COMPANY OFFICERS

given this 4th day of OCTOBER 19 89


Seminar Coordinator


Director, Fire Training Institute


Dean, Student & Community Services

NATIONAL EMERGENCY TRAINING CENTER

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT MC ADAMS JR.

in recognition for completion of the
National Fire Academy Field Course

FIRE OFFICER I

TACTICAL OPERATIONS FOR COMPANY OFFICERS

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 4th day of OCTOBER, 1989

Richard G. Powell



NATIONAL EMERGENCY TRAINING CENTER

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT MC ADAMS JR.

in recognition for completion of the
National Fire Academy Field Course

FIRE OFFICER I

RECORDS AND REPORTS

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 6th day of OCTOBER, 1989

Richard G. Powell



Macomb Community College

Macomb Fire Training Institute

presents this

Certificate of Training

to



WILBURT MC ADAMS JR

who has successfully completed 8 hours of instruction in

FIRE OFFICER I ; RECORDS AND REPORTS

given this 6th day of OCTOBER 1989.

Charles Seehose
Seminar Coordinator

Richard J. Bluff
Director, Fire Training Institute

Martha R. Snyder
Dean, Student & Community Services

State of Michigan
Department of State Police
FIRE FIGHTERS TRAINING COUNCIL

Hereby awards this
TRAINING CERTIFICATE
to

WILBURT McADAMS JR

For having successfully completed the requirements of
Fire Officer I
in accordance with the standards established
by the Fire Fighters Training Council

On November 29, 1989 *.*



CHAIRMAN



EXECUTIVE SECRETARY

Certificate of Achievement

This certificate is hereby awarded to

WILBURT McADAMS

for participation in the

HIGH-RISE FIREFIGHTING SEMINAR

Given this 8th day of December, 1990

L.R. Ramirez

INSTRUCTOR

Richard Mahoney

PRESIDENT, SLIDE BY SLIDE, INC.

Certificate of Completion

This Certifies That

WILBURT McADAMS, JR.

has satisfactorily completed the requirements for
Medical First Responder

And is hereby awarded this certificate
by

Pontiac Fire Department

Organization

Pontiac, Michigan

City and State

on this 1st *day of* August 19 91

[Signature]
E.M.S. Coordinator

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT McADAMS, JR.

in recognition for completion of the
National Fire Academy Course

FIRE OFFICER II
BUILDING CONSTRUCTION FOR FIRE SUPPRESSION FORCES:
NONCOMBUSTIBLE AND FIRE RESISTIVE

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 19th day of March, 1992

Douglas M. Chaboussier



Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT McADAMS JR.

who has successfully completed 12 hours of instruction in

FIRE OFFICER II: FIRE SERVICE SUPERVISION
INCREASING PERSONAL EFFECTIVENESS

given this 23rd day of MARCH 19 92

Seminar Coordinator

Martha R. Snyder

Dean, Student and Community Services

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT McADAMS, JR.

**in recognition for completion of the
National Fire Academy Course**

**FIRE OFFICER II: FIRE SERVICE SUPERVISION
INCREASING PERSONAL EFFECTIVENESS**

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 23rd day of MARCH, 1992

Gary A. Guntt



Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT McADAMS, JR.

who has successfully completed 12 hours of instruction in

FIRE OFFICER II: FIRE SERVICE SUPERVISION
INCREASING TEAM EFFECTIVENESS

given this 25th day of MARCH 1992

Seminar Coordinator

Dean, Student and Community Services

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT McADAMS, JR.

**in recognition for completion of the
National Fire Academy Course**

FIRE OFFICER II: FIRE SERVICE SUPERVISION

INCREASING TEAM EFFECTIVENESS

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 25th day of MARCH, 1992

Gary A. Grundt



Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT McADAMS JR.

who has successfully completed 12 hours of instruction in

FIRE OFFICER II

CONDUCTING BASIC FIRE PREVENTION INSPECTIONS

given this 30th day of March 19 92

A handwritten signature in cursive script.

Seminar Coordinator

A handwritten signature in cursive script.

Dean, Student and Community Services

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT McADAMS JR.

in recognition for completion of the
National Fire Academy Course

FIRE OFFICER II
CONDUCTING BASIC FIRE PREVENTION INSPECTIONS

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 30th day of March, 1992

Mike L. Label

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY
CERTIFICATE OF TRAINING
Awarded to

WILBURT McADAMS JR.

in recognition for completion of the
National Fire Academy Course

FIRE OFFICER II

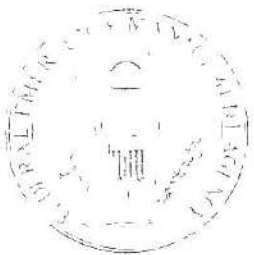
FIRE ARSON DETECTION

presented by the

FIREFIGHTERS TRAINING COUNCIL

issued this 1st **day of** APRIL, 1992

Mike Lora





Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT MCADAMS, JR.

who has successfully completed 16 hours of instruction in

FIRE OFFICER II
TACTICAL OPERATIONS FOR COMPANY OFFICERS

given this 3RD day of APRIL 19 92

Seminar Coordinator

Dean, Student and Community Services

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT McADAMS JR.

**in recognition for completion of the
National Fire Academy Course**

FIRE OFFICER II

TACTICAL OPERATIONS FOR COMPANY OFFICERS

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 3rd day of APRIL, 1992

Michael J. [Signature]



Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT McADAMS JR.

who has successfully completed 12 hours of instruction in

FIRE OFFICER II
FIRE ARSON DETECTION

given this 1st day of APRIL 19 92

A handwritten signature in cursive script, appearing to read "Joseph Boldy".

Seminar Coordinator

A handwritten signature in cursive script, appearing to read "Marsha R. Snyder".

Dean Student and Community Services



Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT McADAMS JR.

who has successfully completed 12 hours of instruction in

FIRE OFFICER III
FIREFIGHTER HEALTH AND SAFETY

given this 7th day of APRIL 19 92

A handwritten signature in cursive script.

Seminar Coordinator

A handwritten signature in cursive script.

Dean, Student and Community Services

State of Michigan
Department of State Police
FIRE FIGHTERS TRAINING COUNCIL

Hereby awards this
TRAINING CERTIFICATE
to

WILBURT MC ADAMS JR

For having successfully completed the requirements of

Fire Officer II

in accordance with the standards established

by the Fire Fighters Training Council

on 05/18/92 _____.



CHAIRMAN



EXECUTIVE SECRETARY



Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT McADAMS, JR.

who has successfully completed 12 hours of instruction in

FIRE OFFICER II

BUILDING CONSTRUCTION FOR FIRE SUPPRESSION FORCES:

NONCOMBUSTIBLE AND FIRE RESISTIVE

given this 19th day of March 19 92

Seminar Coordinator

Martha R. Snyder

Dean, Student and Community Services

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT McADAMS JR.

in recognition for completion of the
National Fire Academy Course

FIRE OFFICER III


FIREFIGHTER HEALTH AND SAFETY

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 7th day of APRIL, 1992





Macomb
Community
College

Macomb Fire Training Institute

presents this

CERTIFICATE of TRAINING

to

WILBURT MCADAMS, JR.

who has successfully completed 16 hours of instruction in

FIRE OFFICER III
INCIDENT COMMAND SYSTEM

given this 9TH day of APRIL 19 92

Seminar Coordinator

Dean, Student and Community Services

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

CERTIFICATE OF TRAINING

Awarded to

WILBURT MCADAMS, JR.

in recognition for completion of the
National Fire Academy Course

FIRE OFFICER III
INCIDENT COMMAND SYSTEM

presented by the

FIREFIGHTERS TRAINING COUNCIL



issued this 9TH day of APRIL 92



University of Michigan
Survival Flight
presents to

WILBURT MCADAMS

*This certificate of completion for
Landing Zone Preparation
in accordance with the guidelines set forth by the
Michigan Association of Aeromedical Services*

David Davis
David Davis, Safety Officer

Janine Draper R.N.
Janine Draper, R.N.



Date 10/17/92

Certificate of Award



Wilbert McAdams, Jr.

has been presented this certificate for

CRITICAL INCIDENT STRESS DEBRIEFING

conferred at 1993 Spring Workshops - Pontiac

this 12 day of March, 19 93.

Six (6) Contact Hours
Sponsored By:
TOM FOLEY ASSOCIATES
NAADAC APPROVED PROVIDER # 111


Thomas M. Foley, M.B., C.A.C.
Consultant / Trainer

Certificate of Completion

This is to certify that

Wilburt McAdams

has successfully completed the
requirements for

HAZARDOUS MATERIALS - OPERATIONS LEVEL

at

the

Pontiac Fire Department

May 16, 1995

Date of Completion

Jeffrey Hawkins

Fire Chief

Sammy R. Holland

Instructor/Coordinator

EMS Providers Training Institute

This is to certify that

Wilburt McAdams Jr.

*has satisfactorily met the standards and qualifications of this Institute
and completed the requirements of the program for*

Paramedic

in compliance with requirements set forth by the Michigan Department of Public Health.

May 31, 1996



Instructor/Coordinator
EMSPTI

Oakland County Sheriff Department

Hereby presents this

CERTIFICATE OF TRAINING

to

Wilburt McAdams

as having attended a course in

ARSON DETECTION

held on

December 18, 1997

Franklin S. Oles
Training Officer

Darrell R. Kent
Instructor

Oakland County Sheriff Department

Hereby presents this

CERTIFICATE OF TRAINING

to

Wilburt McAdams

as having attended a course in

ARSON DETECTION (8 Hours)

held on

November 25, 1998

Frank Oles
Training Officer

Daniel R. [Signature]
Instructor

Citation for Meritorious Service

Pontiac Fire Department

Awarded To Lieutenant-EMS Skip McAdams

Presented in Recognition of Meritorious Service

On January 5, 1999, Engine #1, Ladder #1 and Rescue #1 responded to a fire at 151 W. Lawrence, with bystanders reporting that residents were still inside the burning building. While being exposed to inclement weather and frigid temperatures outside, and extreme smoke and heat conditions inside, personnel located and removed two victims from this fire, then performed life-saving measures while enroute to the hospital. Firefighting and EMS personnel worked extremely well as a team in these adverse conditions. You are hereby commended for your valorous action in rescuing and, thereby, saving the lives of these two citizens.


Fire Chief

February 5, 1999

Date Issued

Citation for Meritorious Service

Pontiac Fire Department

Awarded To WILBURT McADAMS, Fire Lieutenant-EMS

Presented in Recognition of Meritorious Service

On the morning of August 23, 1999, you responded to a reported house fire, with a child trapped inside, at 201 Cedardale (incident #5505). The conditions encountered on arrival were oppressive smoke and severe fire. Due to bold, aggressive actions on your part, 8-year-old Derrick Riley was rescued and sent to the hospital with expected full recovery. The Pontiac Fire Department values your professionalism and thanks you for your courage during this fire/rescue operation.



Fire Chief

October 26, 1999

Date Issued



*Michigan State University
School of Labor and Industrial Relations
East Lansing, Michigan 48824*

This certifies that

WILBURT MCADAMS

has completed the following course:

24 - HOUR TRENCH RESCUE OPERATIONS

*as described in NFPA #1670, Standard on Operations
and Training for Technical Rescue Incidents*

A handwritten signature in cursive script, appearing to read "Linda Drey".

Michigan State University

October 16 - 18, 2001

Course Dates

Employer Representative

MS101601TRO15

Student Number





Michigan Association of Fire Chiefs

Winter Workshop 2014

Certificate of Attendance

presented to

Wilburt McAdams

February 28-March 1, 2014

Bay City, Michigan



CITY CONTROLLER
ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-6726
(586) 574-4600
www.cityofwarren.org

May 5, 2025

Mindy Moore
Council Secretary

RE: Resolution Amending the Ordinance for City of Warren Capital Improvement Bonds Series 2022

Honorable Council Secretary Moore:

Attached please find the subject ordinance amendment replacing Palomino Ave water main replacement project with a watermain replacement project on Potomac, Marilyn, Roan and Champaign avenues as described in the attachment to the amendment. The estimated cost of the project is \$900,000 and funds are available from the balance of bond issue proceeds and interest earned.

Please feel free to contact me if you have any questions. Your usual fine cooperation is appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Richard Fox", written over a horizontal line.

Richard Fox
City Controller

Concurred:

A handwritten signature in blue ink, appearing to read "Lori M. Stone", written over a horizontal line.

Lori M. Stone
Mayor

CITY OF WARREN

At a Regular meeting of the City Council of the City of Warren, Michigan, held on ____ day of _____, 2025, at 7:00 p.m., Eastern Time, at the Council Chamber at the Warren Community Center Auditorium in Warren, Michigan.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____:

**AMENDMENT TO BOND ORDINANCE
CITY OF WARREN
CAPITAL IMPROVEMENT BONDS SERIES 2022**

WHEREAS, the City Council (the "Council") of the City of Warren, Michigan, (the "City"), authorized the City to issue its Capital Improvement Bonds, Series 2022 (the "Bonds") in the aggregate of not to exceed \$16,800,000 pursuant to the terms of Act No. 34, Public Acts of Michigan, 2001 as amended ("Act 34") and pursuant to an Ordinance adopted by the Council on May 24, 2022; and

WHEREAS, the City wishes to add the following project to the list of authorized uses of bond proceeds:

Potomac Ave (Marilyn to Roan), Marilyn Ave (Champaign to Potomac), Roan Ave (11 Mile to Potomac Ave and Champaign to 500 Feet North) and Champaign Ave (Palomino to Marilyn) to 13 Mile Road) Water Main Replacement

As described in ATTACHMENT ONE ADDENDUM, attached.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WARREN, MICHIGAN, AS FOLLOWS:

1. The authorized uses of proceeds from the Capital Improvement Bonds, Series 2022, is amended to include the project as described in the Attachment One Addendum.
2. All Ordinances and parts of ordinances and resolutions in conflict with the foregoing are hereby rescinded.

3. This Amendment to Ordinance shall be published in full in the Warren Weekly, a newspaper of general circulation in the City, qualified under state law to publish legal notices promptly after its adoption and shall be recorded in the Ordinance Book of the City and such recording authenticated by the signatures of the Mayor and City Clerk.
4. Pursuant to the provisions of Section 6 of Act 94, the Revenue Bond Act of 1933, this Ordinance shall be approved on the date of first reading and accordingly this Ordinance shall be immediately effective upon its adoption.

A roll call vote on the foregoing ordinance was then taken, and was as follows:

YES: _____

NO: _____

ABSTAIN: _____

The resolution was declared adopted.

CITY CLERK'S CERTIFICATE

The undersigned, being the Clerk of the City of Warren, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of an amendment to an Ordinance duly adopted by the City Council at a Regular meeting held on _____, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the City Council in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

City Clerk

Sonja Buffa

ATTACHMENT ONE ADDENDUM

ADDENDUM TO

ATTACHMENT ONE PROJECT DESCRIPTION

AS INCLUDED IN THE ORIGINAL BOND ORDINANCE

APPROVED BY CITY COUNCIL ON MAY 24, 2022

Potomac Ave (Marilyn to Roan), Marilyn Ave (Champaign to Potomac), Roan Ave (11 Mile to Potomac Ave and Champaign to 500 Feet North) and Champaign Ave (Palomino to Marilyn) to 13 Mile Road) Water Main Replacement, \$900,000

Installation of approximately 2,700 linear feet of 8" water main including hydrants, gate valves, appurtenances and abandonment of the existing water main along Potomac Ave, Marilyn Ave, Roan Ave and Champaign Ave.

MEMORANDUM

DATE: May 6, 2025

TO: Mindy Moore, Council Secretary

RE: Appointments to Senior Health Care Commission

City Council:

Pursuant to the provisions of the Senior Health Care Commission, and by the authority vested in me, I hereby notify you of the following appointment.

| Name | Appointment | Date of Expiration |
|---------------------|--------------------|---------------------------|
| Denise Giallombardo | Reappointment | June 30, 2028 |
| Kayla Kubiski | New Appointment | June 30, 2028 |

Council confirmation is required. Your concurrence in this matter is appreciated.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Senior Health Care Commission



Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Fri 4/18/2025 11:02 AM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Senior Health Commission

Name

Denise Giallombardo

Address

[REDACTED]

[REDACTED]

[REDACTED] Warren MI [REDACTED]

[Map It](#)

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

25

Warren Business Owner

No

Appointment Request

- ReAppointment Request

Work Experience

Working with seniors for 10 years as a Service Coordinator in HUD-Subsidized Senior Housing and as a Senior Advocate

Assisted seniors with applying for benefits, such as Food Stamps/SNAP Benefits, Medicaid, Medicare, Social Security, and the Low-Income Based Subsidy program (an income - based program that pays for the Medicare B Premium)

Assisted seniors with challenging issues, such as: Denial of Benefits for a Social Security case. This was a complicated case, and as an advocate for seniors, I referred the case to the National Center On Law and Elder Rights, and with their involvement, benefits for Social Security were reinstated.

As a Service Coordinator, offered Senior Education Events (monthly) , such as speakers who are knowledgeable about topics relevant to seniors (ie: Medicare D enrollment appointments with a Certified Medicare Counselor)

Coordinated with the Macomb County Health Department and the Visiting Nurses Association for COVID Shots, Flu Shots, and Blood Pressure Tests, a monthly visit from a Chiropractor, and house calls-in-home from a Podiatrist

Arranging housekeeping services and home health care services

Referrals for agencies such as tax accounting (free service), Clinton-Macomb Library for the Blind and Low-Vision, and Macomb County Senior Services

Education

Baker College Bachelors of Science in Human Services

Affiliations (Clubs, Fraternal, Military, Church, etc.)

St. Martin DePorres Church:

Assist with decorating the church for different seasons, plant care, and assistance as needed for parishioners

Political Offices held, if any (Please include dates of service)

None

Please feel free to add any additional information

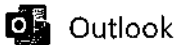
As a current member of the Senior Health Commission, for the past 2 years, I have the pleasure of working the Registration Table at the Senior Health Events in the Atrium at Warren City Hall. It's very rewarding to talk with the seniors!

I keep up with training and advocacy with the National Center for Law and Elder Rights, and Justice in Aging.

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No



Denise Giallombardo

From Sean Clark <svclark@cityofwarren.org>
Date Mon 4/28/2025 11:13 AM
To Judith Smith <jsmith@cityofwarren.org>

Judy,

Denise Giallombardo's account with the Warren Housing Commission is current, and she does not owe any monies.

Denise Giallombardo

[REDACTED]

Warren, MI [REDACTED]

Sean Clark

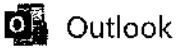
Director of Administration

City of Warren
Senior Housing Department
26600 Burg Road
Warren, MI 48089

O: (586) 758-1310

E: svclark@cityofwarren.org

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New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Wed 2/19/2025 9:11 AM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Senior Healthcare Commission

Name

Kayla Kubiski

Healthcare organization Representative

Address

[REDACTED]

Sterling Heights, MI [REDACTED]

[Map It](#)

Home Phone

[REDACTED]

Work Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

0

Warren Business Owner

No

Name of Business

Henry Ford Warren Hospital

Appointment Request

- New Appointment Request

Work Experience

Replacement for Kathryn Karam previous representative for Henry Ford Warren Hospital. Clinical Nurse Manager of the acute care for the elderly unit.

Education

Bachelors

Affiliations (Clubs, Fraternal, Military, Church, etc.)

Henry Ford Warren Hospital

Political Offices held, if any (Please include dates of service)

n/a

Please feel free to add any additional information

Would love to take over for our previous representative by engaging and educating the senior population.

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No

MEMORANDUM

DATE: April 29, 2025

TO: Mindy Moore, Council Secretary

RE: New Appointment to Library Commission

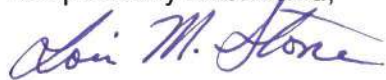
City Council:

Pursuant to the provision of the Library Commission and the authority vested in me, I hereby notify you of the following new appointments:

| Name | Date of Expiration |
|---------------|--------------------|
| Sandra Fortin | June 30, 2028 |

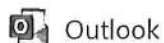
While City Council approval is not required, per City Charter Section 7.6, Council, at such meeting or at its next meeting, may disapprove such an appointment by a resolution which shall state the reasons for such disapproval.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Library Commission



Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Thu 10/10/2024 8:22 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Library

Name

Sandra Fortin

Address

[REDACTED]

Warren, MI [REDACTED]

[Map It](#)

Home Phone

[REDACTED]

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

62 years

Warren Business Owner

No

Appointment Request

- New Appointment Request

Work Experience

Van Dyke Public Schools Elementary Library Assistant 1981-1988

Van Dyke Public Schools Administrative Secretary 1989-2012

Education

High School and some college.

Affiliations (Clubs, Fraternal, Military, Church, etc.)

I currently serve on The Friends of the Warren Public Library Board as the co-chair of the used bookstore on Beebe Ave.

Please feel free to add any additional information

I have volunteered in many groups and for various projects over the years.

I have served on boards in the past as a president, vice president, secretary and treasurer. A few of those positions include union president of The Van Dyke Association of Educational Office Personnel, a region vice president for Michigan PTA, and co-chair for the Van Dyke Public Schools Bond Issue in 2008.

It would be an honor to serve on the Library Commission if chosen. Thank you for your consideration.


Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No

Warren, MI (Property Address)

Parcel Number: Account Number:



Item 1 of 2 1 Image / 1 Sketch

Customer Name: FORTIN MARK G

Summary Information

> Residential Building Summary

- Year Built: 1952
- Full Baths: 1
- Sq. Feet: 1,217

- Bedrooms: 0
- Half Baths: 1
- Acres: 0.496

> 4 Building Department records found

> Assessed Value: \$91,590 | Taxable Value: \$32,548
 > 1 Special Assessment found
 > Property Tax information found
 > Utility Billing information found

Owner Information

FORTIN MARK G
 WARREN, MI

Amount Due

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

| Permit Type | Permit Number | Associated Project | Status | Date Issued | Last Inspection | Amount Due | |
|--------------------|---------------|--------------------|---------|-------------|-----------------|------------|----------------------|
| Building | PB105912 | | Expired | 9/30/1997 | | \$0.00 | View |
| RESIDENTIAL - ROOF | PB22-000003 | | Finald | 1/3/2022 | 3/17/2022 | \$0.00 | View |

1

Displaying items 1 - 2 of 2

[Apply for a Permit](#)

Attachments

| Date Created | Title | Record |
|------------------------|-------|--------|
| No records to display. | | |


Displaying items 0 - 0 of 0

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Warren, MI (Property Address)

Parcel Number: Account Number:



Item 1 of 21 Image / 1 Sketch

Customer Name: FORTIN MARK G

Summary Information

> Residential Building Summary

- Year Built: 1952

- Bedrooms: 0

- Full Baths: 1

- Half Baths: 1

- Sq. Feet: 1,217

- Acres: 0.496

> 4 Building Department records found

> Assessed Value: \$91,590 | Taxable Value: \$32,548

> 1 Special Assessment found

> Property Tax information found

> Utility Billing information found

Owner and Taxpayer Information

Owner FORTIN MARK G Taxpayer SEE OWNER INFORMATION
WARREN, MI

Amount Due

Special Assessment Total Payoff Amount: \$0.00

Legal Description

Legal Description not on file.

Special Assessment Information


| Code | Name | Special Assessment District Status | APR Interest Rate | Start Year | Number of Years | Payment Status |
|-------|------------|------------------------------------|-------------------|------------|-----------------|-----------------|
| S0300 | ROLL S0300 | Inactive | 3.0000 | 2009 | 5 | ** Paid In Full |

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Warren, MI (Property Address)

Parcel Number: Account Number:



Item 1 of 21 Image / 1 Sketch

Customer Name: FORTIN MARK G

Summary Information

> Residential Building Summary

- Year Built: 1952

- Full Baths: 1

- Sq. Feet: 1,217

- Bedrooms: 0

- Half Baths: 1

- Acres: 0.496

> Assessed Value: \$91,590 | Taxable Value: \$32,548

> 1 Special Assessment found

> Property Tax information found

> Utility Billing information found

> 4 Building Department records found

Owner and Taxpayer Information

Owner: FORTIN MARK G
WARREN, MI
Taxpayer: SEE OWNER INFORMATION

Legal Description

SUPERVISORS PLAT OF H. WELTON OBENAUERS GARDEN GATE SUBDIVISION LOT 2 L.18 P.5

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date: 4/22/2025 Recalculate

Tax History

| Year | Season | Total Amount | Total Paid | Last Paid | Total Due |
|------|--------|--------------|------------|------------|-----------|
| 2024 | Winter | \$48.00 | \$48.00 | 12/23/2024 | \$0.00 |
| 2024 | Summer | \$1,643.27 | \$1,643.27 | 08/01/2024 | \$0.00 |
| 2023 | Winter | \$48.44 | \$48.44 | 12/14/2023 | \$0.00 |
| 2023 | Summer | \$1,583.44 | \$1,583.44 | 07/20/2023 | \$0.00 |
| 2022 | Winter | \$43.71 | \$43.71 | 12/20/2022 | \$0.00 |
| 2022 | Summer | \$1,523.13 | \$1,523.13 | 08/05/2022 | \$0.00 |
| 2021 | Winter | \$99.35 | \$99.35 | 01/27/2022 | \$0.00 |
| 2021 | Summer | \$1,435.01 | \$1,435.01 | 08/18/2021 | \$0.00 |
| 2020 | Winter | \$45.49 | \$45.49 | 01/05/2021 | \$0.00 |
| 2020 | Summer | \$1,495.09 | \$1,495.09 | 08/20/2020 | \$0.00 |

Load More Years


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Warren, MI (Property Address)

Parcel Number: Account Number:



Item 1 of 2 1 Image / 1 Sketch

Customer Name: FORTIN MARK G **UB Customer Name:** OCCUPANT

Summary Information

- > Residential Building Summary
 - Year Built: 1952
 - Bedrooms: 0
 - Full Baths: 1
 - Half Baths: 1
 - Sq. Feet: 1,217
 - Acres: 0.496
- > 4 Building Department records found
- > Assessed Value: \$91,590 | Taxable Value: \$32,548
- > 1 Special Assessment found
- > Property Tax information found
- > Utility Billing information found

Customer Information

Name OCCUPANT

Address Warren, MI

Account Number

Amount Due

Total Amount Due \$0.00

[Pay Now](#)

Current Bill

[Click here for a printer friendly version](#)

| Amount Due | \$0.00 | Bill From | 02/28/2025 | | |
|----------------------|-----------------|------------------|----------------------|---------|--|
| Due Date | 04/30/2025 | Bill To | 03/30/2025 | | |
| Billing Item | Previous Amount | Current Amount | Penalties & Interest | Balance | |
| SEWER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| SEWER SERVICE CHARGE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| STATE MANDATED FEE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| WATER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| WATER SERVICE CHARGE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

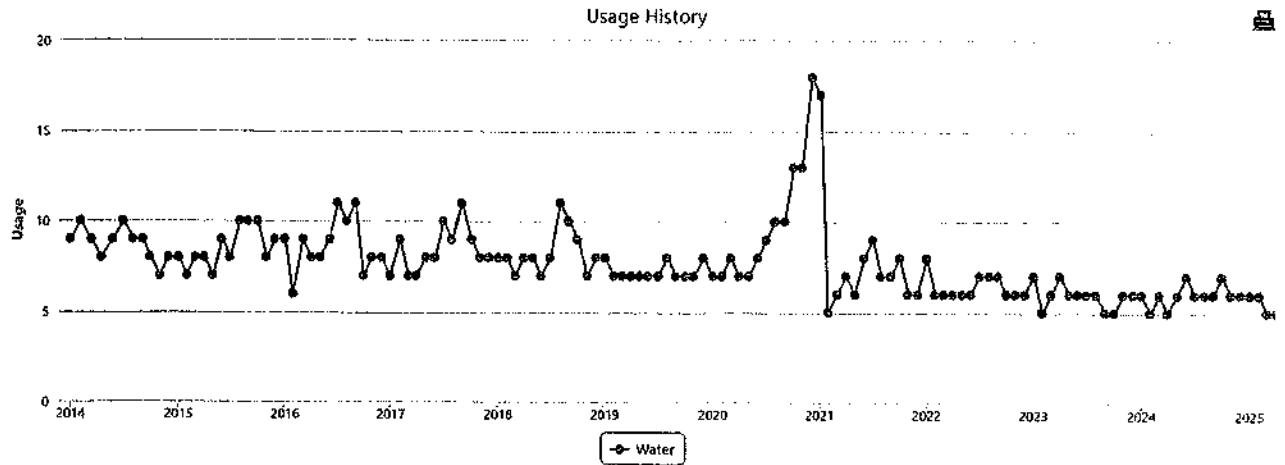
History (417 Items Found)

Starting Date Ending Date

[Click here for a printer friendly version](#)

| Posted | Action | Other Info | Read Type | Read | Usage | Amount | Balance |
|-----------|-----------------|-------------------|-----------|---------|-------|-----------|----------|
| 4/22/2025 | Payment Posted | 0005549535 | | 0.00 | 0.00 | (\$50.04) | \$0.00 |
| 4/11/2025 | Bill Calculated | 02/27/25-03/31/25 | | 0.00 | 0.00 | \$50.04 | \$50.04 |
| 3/31/2025 | Meter Read | Water | | 1224.00 | 5.00 | \$0.00 | \$0.00 |
| 3/19/2025 | Payment Posted | 0005503888 | | 0.00 | 0.00 | (\$50.04) | \$0.00 |
| 3/12/2025 | Bill Calculated | 01/31/25-02/27/25 | | 0.00 | 0.00 | \$50.04 | \$50.04 |
| 2/27/2025 | Meter Read | Water | | 1219.00 | 5.00 | \$0.00 | \$0.00 |
| 2/20/2025 | Payment Posted | 0005457214 | | 0.00 | 0.00 | (\$59.46) | \$0.00 |
| 2/11/2025 | Bill Calculated | 01/03/25-01/31/25 | | 0.00 | 0.00 | \$59.46 | \$59.46 |
| 1/31/2025 | Meter Read | Water | | 1214.00 | 6.00 | \$0.00 | \$0.00 |
| 1/30/2025 | Payment Posted | 0005429500 | | 0.00 | 0.00 | (\$57.68) | \$0.00 |
| 1/14/2025 | Credit Transfer | | | 0.00 | 0.00 | \$0.00 | \$57.68 |
| 1/14/2025 | Bill Calculated | 11/30/24-01/03/25 | | 0.00 | 0.00 | \$59.46 | \$57.68 |
| 1/3/2025 | Meter Read | Water | | 1208.00 | 6.00 | \$0.00 | (\$1.78) |

Usage History Chart



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MEMORANDUM

DATE: April 29, 2025

TO: Mindy Moore, Council Secretary

RE: Reappointment to Historical Commission

City Council:

Pursuant to the Code of Ordinances, Chapter 2, Section 2-122 and the authority vested in me, I hereby notify you of the following reappointment:

| Name | Date of Expiration |
|--------------|--------------------|
| Alyssa Ochss | February 25, 2028 |

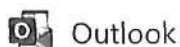
While City Council approval is not required, per City Charter Section 7.6, the Council, at such meeting or at its next meeting, may disapprove such an appointment by a resolution which shall state the reasons for such disapproval.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Historical Commission



New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Mon 3/31/2025 12:00 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Historical Commission

Name

Alyssa Ochss

Address

[REDACTED]
Warren, Michigan [REDACTED]

[Map It](#)

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

24

Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

C & G Newspapers, The Alpena News, Oakland Post, The Town Crier, Ryba's Fudge Shops, Panera Bread


Education

Oakland University journalism Major, history minor

Affiliations (Clubs, Fraternal, Military, Church, etc.)

Warren, MI (Property Address)

Parcel Number: Account Number:



Customer Name: OCHSS

Summary Information

- > Residential Building Summary
 - Year Built: 1988
 - Bedrooms: 3
 - Full Baths: 1
 - Half Baths: 1
 - Sq. Feet: 1,437
 - Acres: 0.161
- > Assessed Value: \$133,030 | Taxable Value: \$74,173
- > Property Tax Information found
- > 3 Building Department records found
- > Utility Billing information found

Item 1 of 2 1 Image / 1 Sketch

Owner Information

OCHSS
Warren, MI

Amount Due

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

| Permit Type | Permit Number | Associated Project | Status | Date Issued | Last Inspection | Amount Due | |
|-------------|---------------|--------------------|--------|-------------|-----------------|------------|----------------------|
| Building | PB10-165096 | | Finald | 11/15/2010 | 2/10/2012 | \$0.00 | View |
| Building | PB2003-148712 | | Finald | 9/22/2003 | 10/1/2003 | \$0.00 | View |
| Special | PSP-21065 | | Hold | | 7/30/2002 | \$0.00 | View |

1

Displaying items 1 - 3 of 3

[Apply for a Permit](#)

Attachments

| Date Created | Title | Record |
|--------------|-------|--------|
|--------------|-------|--------|

No records to display.

Displaying items 0 - 0 of 0

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Warren, MI (Property Address)
Parcel Number Account Number



Item 1 of 2 1 Image / 1 Sketch

Customer Name: OCHSS

Summary Information

- > Residential Building Summary
 - Year Built: 1988
 - Full Baths: 1
 - Sq. Feet: 1,437
 - Bedrooms: 3
 - Half Baths: 1
 - Acres: 0.161
- > Assessed Value: \$133,030 | Taxable Value: \$74,173
- > Property Tax information found
- > 3 Building Department records found
- > Utility Billing information found

Owner and Taxpayer Information

Owner OCHSS Taxpayer SEE OWNER INFORMATION
Warren, MI

Legal Description

SHELLEY ANNE SUBDIVISION NO 2 LOT 25 L&I P.20-21

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

4/1/2025

Recalculate

Tax History

Note: On March 1 at 12:00 AM, Summer and Winter local taxes become ineligible for payment at the local unit.


| Year | Season | Total Amount | Total Paid | Last Paid | Total Due |
|------|--------|--------------|------------|------------|--------------------------------|
| 2024 | Winter | \$109.42 | \$109.42 | 02/08/2025 | \$0.00 |
| 2024 | Summer | \$3,752.93 | \$3,752.93 | 01/21/2025 | \$0.00 |
| 2023 | Winter | \$110.43 | \$110.43 | 01/24/2024 | \$0.00 |
| 2023 | Summer | \$3,557.43 | \$3,557.43 | 01/24/2024 | \$0.00 |
| 2022 | Winter | \$99.64 | \$99.64 | 01/24/2023 | \$0.00 |
| 2022 | Summer | \$3,337.75 | \$3,337.75 | 01/24/2023 | \$0.00 |
| 2021 | Winter | \$226.43 | \$226.43 | 02/17/2022 | \$0.00 |
| 2021 | Summer | \$3,271.07 | \$3,271.07 | 01/20/2022 | \$0.00 |
| 2020 | Winter | \$103.69 | \$0.00 | | \$103.69 ** Read Note(s) Above |
| 2020 | Summer | \$3,372.60 | \$3,372.60 | 09/04/2020 | \$0.00 |

Load More Years

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Warren, MI (Property Address)
Parcel Number: Account Number: **Customer Name: OCHSS** **UB Customer Name: OCCUPANT**



Summary Information
> Residential Building Summary
- Year Built: 1988 - Bedrooms: 3
- Full Baths: 1 - Half Baths: 1
- Sq. Feet: 1,437 - Acres: 0.161
> Assessed Value: \$133,030 | Taxable Value: \$74,173
> Property Tax information found
> 3 Building Department records found
> Utility Billing information found

Item 1 of 2 1 Image / 1 Sketch

Customer Information

Name: OCCUPANT

Address: Warren, MI

Account Number:

Amount Due

Total Amount Due **(\$34.52)**

[Pay Now](#)

Current Bill

[Click here for a printer friendly version](#)

| | | | | |
|----------------------|-----------------|----------------|----------------------|-----------|
| Amount Due | (\$34.52) | Bill From | 02/28/2025 | |
| Due Date | 04/30/2025 | Bill To | 03/30/2025 | |
| Billing Item | Previous Amount | Current Amount | Penalties & Interest | Balance |
| DELINQ NOTICE FEE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| REFUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| SEWER | \$0.00 | (\$14.85) | \$0.00 | (\$14.85) |
| SEWER SERVICE CHARGE | \$0.00 | (\$2.75) | \$0.00 | (\$2.75) |
| STATE MANDATED FEE | \$0.00 | (\$16.92) | \$0.00 | (\$16.92) |
| WATER | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| WATER SERVICE CHARGE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | \$0.00 | (\$34.52) | \$0.00 | (\$34.52) |

History (660 Items Found)

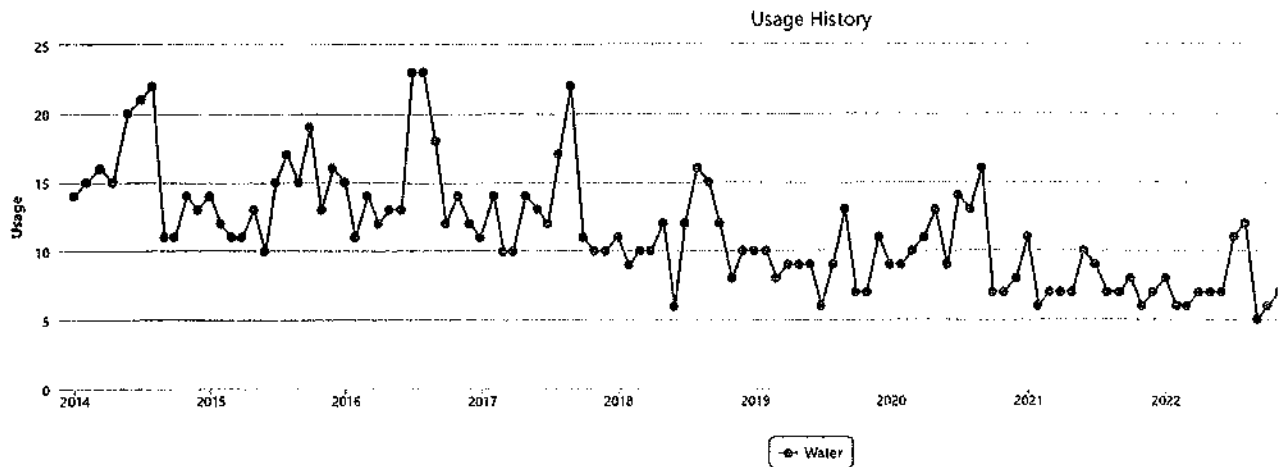
Starting Date

Ending Date

[Click here for a printer friendly version](#)

| Posted | Action | Other Info | Read Type | Read | Usage | Amount | Balance |
|-----------|-----------------|-------------------|-----------|---------|-------|-----------|-----------|
| 4/28/2025 | Payment Posted | 0005559359 | | 0.00 | 0.00 | (\$60.00) | (\$34.52) |
| 4/14/2025 | Payment Posted | 0005540375 | | 0.00 | 0.00 | (\$60.00) | \$25.48 |
| 4/11/2025 | Credit Transfer | | | 0.00 | 0.00 | \$0.00 | \$85.48 |
| 4/11/2025 | Bill Calculated | 02/27/25-03/31/25 | | 0.00 | 0.00 | \$125.48 | \$85.48 |
| 4/2/2025 | Payment Posted | 0005534042 | | 0.00 | 0.00 | (\$54.04) | (\$40.00) |
| 3/31/2025 | Meter Read | Water | | 1803.00 | 13.00 | \$0.00 | \$14.04 |
| 3/31/2025 | Payment Posted | 0005529409 | | 0.00 | 0.00 | (\$40.00) | \$14.04 |
| 3/17/2025 | Payment Posted | 0005500658 | | 0.00 | 0.00 | (\$40.00) | \$54.04 |
| 3/12/2025 | Credit Transfer | | | 0.00 | 0.00 | \$0.00 | \$94.04 |
| 3/12/2025 | Bill Calculated | 01/31/25-02/27/25 | | 0.00 | 0.00 | \$106.62 | \$94.04 |
| 3/11/2025 | Payment Posted | 0005496053 | | 0.00 | 0.00 | (\$40.00) | (\$12.58) |
| 3/10/2025 | Penalty | | | 0.00 | 0.00 | \$0.80 | \$27.42 |
| 3/3/2025 | Payment Posted | 0005488507 | | 0.00 | 0.00 | (\$40.00) | \$26.62 |

Usage History Chart



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MEMORANDUM

DATE: April 29, 2025

TO: Mindy Moore, Council Secretary

RE: Reappointment to Planning Commission

City Council:

Pursuant to section 7.22 of the City Charter and MCLA 125.3815, and by the authority vested in me, I hereby notify you of the following reappointment:

| Name | Date of Expiration |
|-------------------|---------------------------|
| Sultana Chowdhury | June 30, 2028 |

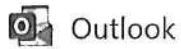
City Council approval is required. Your concurrence in this matter is appreciated.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Planning



New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Thu 4/17/2025 7:12 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Planning Commission

Name

Sultana Chowdhury

Address

[REDACTED]

Warren, MI [REDACTED]

[Map It](#)

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

9 year -since 2016

Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

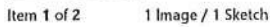
Branch Manager at [REDACTED] since 1998

Education

Associates in Business Management

Affiliations (Clubs, Fraternal, Military, Church, etc.)

Parcel Number: [REDACTED] Account Number: [REDACTED]



Summary Information

- > Utility Billing information found

| | |
|----------------|--------|
| Property Total | \$0.00 |
|----------------|--------|

WARREN, MI [REDACTED]

To request an inspection or pay on a record, click [View](#)

| | | | | | |
|---------|-------------|---------|------------|--------|----------------------|
| Special | PSP15-01536 | Finaled | 10/21/2015 | \$0.00 | View |
|---------|-------------|---------|------------|--------|----------------------|

Displaying items 1 - 10 of 12


| | | |
|-----------|-----------|----------------------|
| 8/31/2015 | PLOT PLAN | View |
|-----------|-----------|----------------------|

Displaying items 1 - 1 of 1

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WARREN, MI (Property Address)

Parcel Number: Account Number:



Item 1 of 21 Image / 1 Sketch

Customer Name: CHOWDHURY SULTANA

Summary Information

> Residential Building Summary

- Year Built: 2016

- Full Baths: 3

- Sq. Feet: 2,034

- Bedrooms: 0

- Half Baths: 0

- Acres: N/A

> Utility Billing information found

> Assessed Value: \$171,110 | Taxable Value: \$151,484

> Property Tax information found

> 14 Building Department records found

Owner and Taxpayer Information

Owner

CHOWDHURY SULTANA
WARREN, MI

Taxpayer

SEE OWNER INFORMATION

Legal Description

STONERIDGE AT HERITAGE VILLAGE;

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

4/28/2025

Recalculate

Tax History

| Year | Season | Total Amount | Total Paid | Last Paid | Total Due |
|------|--------|--------------|------------|------------|-----------|
| 2024 | Winter | \$223.51 | \$223.51 | 12/31/2024 | \$0.00 |
| 2024 | Summer | \$7,664.80 | \$7,664.80 | 12/31/2024 | \$0.00 |
| 2023 | Winter | \$225.55 | \$225.55 | 01/03/2024 | \$0.00 |
| 2023 | Summer | \$7,265.47 | \$7,265.47 | 01/03/2024 | \$0.00 |
| 2022 | Winter | \$203.52 | \$203.52 | 12/27/2022 | \$0.00 |
| 2022 | Summer | \$6,816.67 | \$6,816.67 | 12/28/2022 | \$0.00 |
| 2021 | Winter | \$462.49 | \$462.49 | 12/28/2021 | \$0.00 |
| 2021 | Summer | \$6,680.43 | \$6,680.43 | 12/31/2021 | \$0.00 |
| 2020 | Winter | \$209.77 | \$209.77 | 12/23/2020 | \$0.00 |
| 2020 | Summer | \$6,821.59 | \$6,821.59 | 12/29/2020 | \$0.00 |

Load More Years


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Warren, MI (Property Address)

Parcel Number: Account Number:



Item 1 of 2 1 Image / 1 Sketch

Customer Name: CHOWDHURY SULTANA **UB Customer Name:** OCCUPANT

Summary Information

- > Residential Building Summary
 - Year Built: 2016
 - Full Baths: 3
 - Sq. Feet: 2,034
 - Bedrooms: 0
 - Half Baths: 0
 - Acres: N/A
- > Utility Billing information found
- > Assessed Value: \$171,110 | Taxable Value: \$151,484
- > Property Tax information found
- > 14 Building Department records found

Customer Information

Name: OCCUPANT
Address: Warren, MI Account Number:

Amount Due

Total Amount Due **\$0.00**
[Pay Now](#)

Current Bill

[Click here for a printer friendly version](#)

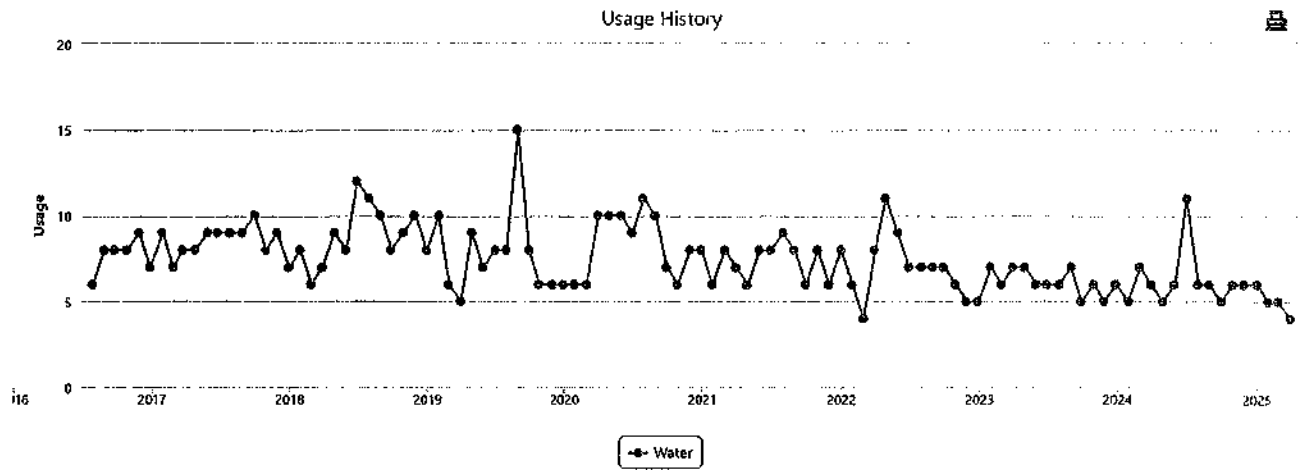
| Amount Due | \$0.00 | Bill From | 02/28/2025 | | |
|----------------------|-----------------|------------------|----------------------|---------------|--|
| Due Date | 04/30/2025 | Bill To | 03/30/2025 | | |
| Billing Item | Previous Amount | Current Amount | Penalties & Interest | Balance | |
| SEWER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| SEWER SERVICE CHARGE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| STATE MANDATED FEE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| WATER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| WATER SERVICE CHARGE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

History (319 Items Found)

Starting Date: Ending Date: [Click here for a printer friendly version](#)

| Posted | Action | Other Info | Read Type | Read | Usage | Amount | Balance |
|------------|-----------------|-------------------|-----------|--------|-------|-----------|---------|
| 4/28/2025 | Payment Posted | 0005559811 | | 0.00 | 0.00 | (\$49.21) | \$0.00 |
| 4/11/2025 | Bill Calculated | 02/27/25-03/31/25 | | 0.00 | 0.00 | \$49.21 | \$49.21 |
| 3/31/2025 | Meter Read | Water | | 782.00 | 4.00 | \$0.00 | \$0.00 |
| 3/29/2025 | Payment Posted | 0005526087 | | 0.00 | 0.00 | (\$58.65) | \$0.00 |
| 3/12/2025 | Bill Calculated | 01/31/25-02/27/25 | | 0.00 | 0.00 | \$58.65 | \$58.65 |
| 2/27/2025 | Meter Read | Water | | 778.00 | 5.00 | \$0.00 | \$0.00 |
| 2/26/2025 | Payment Posted | 0005472044 | | 0.00 | 0.00 | (\$58.65) | \$0.00 |
| 2/11/2025 | Bill Calculated | 01/03/25-01/31/25 | | 0.00 | 0.00 | \$58.65 | \$58.65 |
| 2/1/2025 | Payment Posted | 0005437313 | | 0.00 | 0.00 | (\$68.07) | \$0.00 |
| 1/31/2025 | Meter Read | Water | | 773.00 | 5.00 | \$0.00 | \$68.07 |
| 1/14/2025 | Bill Calculated | 11/29/24-01/03/25 | | 0.00 | 0.00 | \$68.07 | \$68.07 |
| 1/3/2025 | Meter Read | Water | | 768.00 | 6.00 | \$0.00 | \$0.00 |
| 12/28/2024 | Payment Posted | 0005376093 | | 0.00 | 0.00 | (\$68.07) | \$0.00 |

Usage History Chart



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ADMINISTRATIVE SERVICES OFFICE

400 City Square, Suite 425

Warren, MI 48093-5289

(313) 574-3500

Fax (313) 574-3514

www.cityofwarren.org

May 5, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for Increase in Budgeted Appropriations – Library

Dear Council Secretary Moore:

The Budget Director with the concurrence of the Library Director has indicated a need to this Council for a transfer of funds between line items in the amount of \$12,400.00 to provide sufficient funding in several line items in the Library Special Revenue Fund Budget for the balance of the 2025 fiscal year. Additional funds are needed for contractual obligations associated with union agreements, for increased periodicals costs and for unbudgeted postage.

A copy of the amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved:

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor

cc: Rick Fox
O. Urban

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m.
Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Budget Director with the concurrence of the Library Director has
indicated a need to this Council for a transfer of funds between line items in the amount of
\$12,400.00 to provide sufficient funding in several line items in the Library Special Revenue
Fund Budget for the balance of the 2025 fiscal year. Additional funds are needed for contractual
obligations associated with union agreements, for increased periodicals costs and for
unbudgeted postage,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for Fiscal 2025 Budget, approves the re-appropriation
of funds to the following budget line items in the Library Special Revenue Fund in the amount of
\$12,400.00.

| <u>Account Number</u> | <u>Account Title</u> | <u>Amount</u> |
|-----------------------|--------------------------|---------------|
| <u>Transfer to:</u> | | |
| 271-9271-71904 | Retiree Health Insurance | \$ 300 |
| 271-9271-80200 | Postage | 9,700 |
| 271-9271-82207 | Periodicals | <u>2,400</u> |
| | | \$ 12,400 |
| <u>Transfer from:</u> | | |
| 271-9271-70600 | Permanent Employees | \$ 12,400 |

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated revenues and appropriations for the Library Special Revenue Fund Budget for fiscal 2025 in the amount of \$12,400.00

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

SONJA BUFFA
City Clerk



271

Re: Postage Funds for Summer Issue, Warren Today Activity Guide

From Oksana Urban <ourban@cityofwarren.org>
 Date Wed 4/23/2025 2:39 PM
 To Kris Battle <kbattle@cityofwarren.org>

Postage cost is: \$12,252.83 this amount will cover both library and Park & Recreation. The library portion amount is: \$6,126.415. I did proceed to request that a check be made out to Grand Blanc Printing and delivered to the Treasurer's office for deposit. I included the marketing/Promotions line # 9271-88011. This happened yesterday. I had a HELLISH day yesterday and more Hell today.

Thank you.

Oksana

Get [Outlook for iOS](#)

9271-82207 Periwomen
 9271-71904 #3M

From: Kris Battle <kbattle@cityofwarren.org>
Sent: Tuesday, April 22, 2025 12:40:29 PM
To: Oksana Urban <ourban@cityofwarren.org>
Subject: Re: Postage Funds for Warren Today Activity Guide

Oksana - I have this on my list to do a budget amendment/line item transfer...

How much will this mailing cost, I can take the funds from 271-9271-88011 Marketing/promotions - program advertising.

thanks

Kris Battle, Budget Director

From: Oksana Urban <ourban@cityofwarren.org>
Sent: Tuesday, April 22, 2025 12:26 PM
To: Kris Battle <kbattle@cityofwarren.org>
Subject: Postage Funds for Warren Today Activity Guide

Hi Kris,

Need to pay postage for Summer Activity Guide. Will ask Council for additional funds or for a transfer from 9271-72700. Let me know what you recommend.

Thank you.

Oksana Urban
 Library Director
 Warren Public Library
 One City Square, Ste. 100
 Warren, MI
 586-574-4564 x 5001
ourban@cityofwarren.org



4271

WARREN PUBLIC LIBRARY

ONE CITY SQUARE, SUITE 100
WARREN, MI 48093-2396
(586) 574-4564
FAX (586) 751-0811
www.cityofwarren.org

1/31/2025

Kris Battle
Budget Director
One City Square, Suite 425
Warren, MI 48093-5289

RE: Request Transfer of Funds – Postage for Warren Today: Activity Guide Mailing

Dear Ms. Battle:

The Library Director is requesting a transfer of funds in the amount of \$3,000 to cover mailing costs for the Warren Today: Activity Guide. Available funds are in line item: 271-9271-72700.

Sincerely,

Oksana Urban
Library Director
Warren Public Library
586-574-4564
www.warrenlibrary.net

2/12/25 \$6,135.00



CITY OF WARREN OFFICE

One City Square, Suite 425

Warren, MI 48093-5239

(586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

May 5, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for Increase in Budgeted Appropriations – Several Departments

Dear Council Secretary Moore:

The Budget Director with the concurrence of the various department officials has indicated a need to this Council for a transfer of funds between line items in the amount of \$158,158.00 and an additional appropriation of funds in the amount of \$1,067.00 to provide sufficient funding in the several accounts within the General Fund Budget for the balance of the 2025 fiscal year. Additional funds are needed for contractual obligations associated with union contract agreements, for increased costs of office equipment and memberships, and for increased costs associated with vendor contracts.

A copy of the amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved: A handwritten signature in blue ink, appearing to read "Lori M. Stone".
Lori M. Stone, Mayor

cc: Rick Fox

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m.
Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Budget Director with the concurrence of the various department
officials has indicated a need to this Council for a transfer of funds between line items in the
amount of \$158,158.00 and an additional appropriation of funds in the amount of \$1,067.00 to
provide sufficient funding in the several accounts within the General Fund Budget for the balance
of the 2025 fiscal year. Additional funds are needed for contractual obligations associated with
union contract agreements, for increased costs of office equipment and memberships, and for
increased costs associated with vendor contracts,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for Fiscal 2025 Budget, approves the additional
appropriation of funds to the following budget line items in the General Fund Budget in the
amount of \$159,225.00.

| <u>Account Number</u> | <u>Account Title</u> | <u>Amount</u> |
|-----------------------|-----------------------|---------------|
| <u>Transfer to:</u> | | |
| 101-1101-98000 | Office Equipment | \$ 328 |
| 101-1220-72100 | Longevity | 1,590 |
| 101-1253-70900 | Overtime | 4,900 |
| 101-1265-80110 | Contractual Services | 150,000 |
| 101-1294-80301 | Unemployment | 1,067 |
| 101-1371-72101 | Bonus/Sick Redemption | 380 |
| 101-1400-95800 | Memberships & Dues | 960 |
| | | \$ 159,225 |

Transfer From:

| | | |
|----------------|--------------------------------|--------------|
| 101-1101-70600 | Permanent Employees | \$ 328 |
| 101-1220-70600 | Permanent Employees | 1,590 |
| 101-1253-70600 | Permanent Employees | 4,900 |
| 101-1265-70600 | Permanent Employees | 150,000 |
| 101-1371-70602 | Permanent Employees – Clerical | 380 |
| 101-1400-70600 | Permanent Employees – Clerical | 960 |
| 101-0000-39601 | General Fund Contingency | <u>1,067</u> |
| | | \$ 159,225 |

BE IT FURTHER RESOLVED that the City Council hereby revises the appropriations for the General Fund Budget for fiscal 2025 in the amount of \$159,225.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

SONJA BUFFA
City Clerk



1101

Re: Court Reporter Budget Line item

From Mary Kamp <mkamp@cityofwarren.org>

Date Wed 3/26/2025 10:14 AM

To Kris Battle <kbattle@cityofwarren.org>

The item we are looking at is \$2,840.00. Amazon has it (approved vendor). If purchased this way, with a ghost card, would we have to request funds being transferred from court reporter to the equipment account, or would funds be pulled from each account to cover the charge? Not wanting to touch office supplies at this time.

Mary M. Kamp
Deputy Council Secretary
5460 Arden, Suite 505
Warren, Michigan 48092
(586) 258-2065

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From: Kris Battle <kbattle@cityofwarren.org>

Sent: Tuesday, March 25, 2025 5:33 PM

To: Mary Kamp <mkamp@cityofwarren.org>; Richard Fox <rfox@cityofwarren.org>

Subject: Re: Court Reporter Budget Line item

Mary - what is the total cost \$2,700?

To date the following funds are available and can be moved with a line item transfer request

98000 office equipment \$1,671
80102 court reporter \$1,200 and
72700 office supplies \$950

Budget line-item request will be processed after FY26's budget is complete. May or June 2025.

Just reply to this email with the exact amount of purchase and how you'd like funds moved around.

Thanks.

Kris Battle, Budget Director
City of Warren Controller's Office

3/26/25, 1:37 PM

Mail - Kris Battle - Outlook

One City Square, Suite 425

Warren, MI 48093-5288

Phone: 586-574-4593

Fax: 586-574-4614

Email: kbattle@cityofwarren.org



CONFIDENTIALITY NOTICE:

The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

From: Mary Kamp <mkamp@cityofwarren.org>

Sent: Tuesday, March 25, 2025 5:06 PM

To: Richard Fox <rfox@cityofwarren.org>; Kris Battle <kbattle@cityofwarren.org>

Subject: Court Reporter Budget line item

Good Afternoon,

Council is interested in obtaining an OWL recording system to assist with our meetings.

Meeting Owl 3 + Owl Bar Bundle — Intelligent 360-Degree 4K Video Multi-Camera Conferencing Bundle (Automatic Speaker Focus, Smart Camera Switching, Wireless Pairing)

My question is this, can the funds available in our court reporter line item be used for this purchase (providing there are enough funds there), being that it is a recording devise?

If not, can you recommend where we should take funding from to add to our Office Supplies and or equipment account, in order to facilitate this purchase.

Thank you for your assistance.

Mary M. Kamp

Deputy Council Secretary

5460 Arden, Suite 505

Warren, Michigan 48092

(586) 258-2065

This email is intended only for the person or entity to which it is addressed and may contain confidential, proprietary and/or privileged material. Any review, distribution, reliance on, or other use of this information by persons or entities



Re: 1253 Treasurer OT

From Lorie Barnwell <lbarnwell@cityofwarren.org>

Date Tue 5/6/2025 11:40 AM

To Kris Battle <kbattle@cityofwarren.org>; Tina Garmo <tgarmo@cityofwarren.org>; Katherine Lahey <klahey@cityofwarren.org>; Richard Fox <rfox@cityofwarren.org>

Thanks Kris. By our estimate, we need an additional \$2600 dollars for the rest of the budget year. Though we do not have this in our overtime budget, we obviously have in other categories. If you think I should reach out to council, let me know. Thanks!

Lorie Barnwell
Warren City Treasurer
586-574-4554
One City Square Warren, Michigan 48093

From: Kris Battle <kbattle@cityofwarren.org>

Sent: Tuesday, May 6, 2025 10:10 AM

To: Lorie Barnwell <lbarnwell@cityofwarren.org>; Tina Garmo <tgarmo@cityofwarren.org>; Katherine Lahey <klahey@cityofwarren.org>; Richard Fox <rfox@cityofwarren.org>

Subject: Re: 1253 Treasurer OT

All I am following up on an OT estimate as my cut off was yesterday for 5 13 25 agenda items.

Kris Battle, Budget Director

From: Lorie Barnwell <lbarnwell@cityofwarren.org>

Sent: Monday, May 5, 2025 10:09 AM

To: Kris Battle <kbattle@cityofwarren.org>; Tina Garmo <tgarmo@cityofwarren.org>; Katherine Lahey <klahey@cityofwarren.org>; Richard Fox <rfox@cityofwarren.org>

Subject: Re: 1253 Treasurer OT

We will calculate and get back to you. Because we are down positions, overtime was needed. Please include me on e-mails going forward. Thanks!

From: Kris Battle <kbattle@cityofwarren.org>

Sent: Saturday, May 3, 2025 5:52 PM

To: Katherine Lahey <klahey@cityofwarren.org>; Tina Garmo <tgarmo@cityofwarren.org>

Cc: Richard Fox <rfox@cityofwarren.org>

Subject: 1253 Treasurer OT

Good Afternoon. Treasurer's OT is overbudget. What is the anticipated amount needed through June 30, 2025

Thanks

Kris Battle, Budget Director

City of Warren Controller's Office

One City Square, Suite 425

Warren, MI 48093-5288

Phone: 586-574-4593

Fax: 586-574-4614

Email: kbattle@cityofwarren.org



CITY COMPTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
Fax (586) 574-4614
www.cityofwarren.org

May 5, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for an Increase in Budgeted Appropriations – Police

Dear Council Secretary Moore:

The Police Department has indicated a need to this Council for an increase in budgeted revenues and appropriations in the amount of \$165,207.00 to account for the receipt of a 2023 Coronavirus SLFRF federal grant from the State of Michigan's Michigan Commission on Law Enforcement Standards (MCOLES).

A copy of an amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved:

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor

cc: Richard Fox
E. Hawkins
Cpt B Chisolm
Sgt. Lemond

RESOLUTION AMENDING GENERAL REVENUES AND APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m.
Eastern Daylight Savngs Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____,
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Police Department has indicated a need to this Council for an
increase in budgeted revenues and appropriations in the amount of \$165,207.00 to account for
the receipt of a 2023 Coronavirus SLFRF federal grant from the State of Michigan's Michigan
Commission on Law Enforcement Standards (MCOLES),

WHEREAS, the State of Michigan MCOLES Commission has awarded the City of
Warren Police Department these funds for community engagement and community policing. In
addition to fostering positive community relationships with various community policing programs,
these funds will be used to purchase E-bikes and/or Tricycle bikes,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for Fiscal 2025 Budget, approves the additional
revenues and appropriation of funds to the following budget line items in the General Fund
Budget in the amount of \$165,207.00.

| <u>Account Number</u> | <u>Account Title</u> | <u>Amount</u> |
|---------------------------------|--------------------------------------|---------------|
| <u>Increase Revenues:</u> | | |
| 101-0080-50515 | 2023 SLFRF MCOLES Community Policing | \$ 165,207 |
| <u>Increase Appropriations:</u> | | |
| 101-1301-98465 | 2023 SLFRF MCOLES Community Policing | \$ 165,207 |

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated revenues and appropriations for the General Fund Budget for fiscal 2025 in the amount of \$165,207.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on_____.

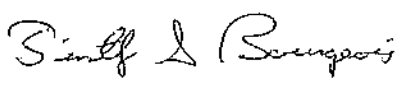
SONJA BUFFA
City Clerk

**MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS COMMUNITY
POLICING GRANT AWARD**


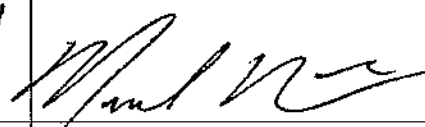
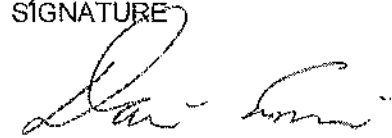
- Community Policing Grant funds are granted in the amount and for the period described in this agreement, for the purposes stated in the approved application which is hereby incorporated into this award. Granting of these funds is subject to the requirements of CFR 200 and 2022-PA-0166, the Administrative Rules of the Michigan Commission on Law Enforcement Standards, and other applicable laws and procedures.

| | |
|--|------------------------------|
| GRANTEE | |
| Warren Police Department | |
| PROJECT START DATE-PROJECT END DATE | |
| 7/20/2022-9/30/2026 | |
| GRANT AMOUNT | PROJECT |
| \$165,207.00 | Community Engagement Program |

Authorized by:

| | | |
|---|--|---|
| STATE OF MICHIGAN | SIGNATURE | Date |
| Timothy S. Bourgeois MCOLES Executive Director |  | Digitally signed by Timothy S. Bourgeois Date: 2024.12.01 17:57:00 -05'00' |

Acceptance by:

| | | |
|---|--|----------------------------------|
| AUTHORIZING OFFICIAL <i>Deputy Commissioner</i> <i>Charles Rushron</i> | SIGNATURE  | Date <i>12-2-24</i> |
| PROJECT ADMINISTRATOR <i>Administrative Corporal</i> <i>Michael Hohlross</i> <i>453</i> | SIGNATURE  | Date <i>12/02/2024</i> |
| FINANCIAL OFFICER <i>Accounting Supervisor</i> <i>Dan Dave Smith</i> | SIGNATURE  | Date <i>12/2/24</i> |

Return the signed award via email to Tirstan Walters at WaltersT6@michigan.gov.

2023 CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND

GRANT CONTRACT

Grant Agreement

hereinafter referred to as the "Agreement"

between

Michigan Commission on Law Enforcement Standards

hereinafter referred to as the "Commission"

and

Warren Police Department
(UEI #: DYLSJBLXKGW5)

Recipient Federal ID

Hereinafter referred to as the "Grantee" for

MCOLES Project Number: CPGWarrenPD5211

I. Period of Agreement:

This Agreement shall commence on the date of the Grantee's signature and will continue through 9/30/2026. No activity will be performed and no costs to the state will be incurred prior to 7/20/2022. Throughout the Agreement, the date of the Grantee's signature will be referred to as the start date. This Agreement is in full force and effect for the period specified.

II. Funding Source and Agreement Amount:

This agreement is designated as a subrecipient relationship with the following stipulations:

- A. The total amount of this Agreement is \$165,207.00.
- B. The Commission under the terms of this Agreement, will provide federal pass-through funding not to exceed \$165,207.00.
- C. Assistance Listing Number (formally The Catalog of Federal Domestic Assistance (CFDA #)):21.027.
- D. The Assistance Listing Title is Coronavirus State and Local Fiscal Recovery Funds (SLFRF).
- E. The federal agency name is U.S. Department of Treasury
- F. The Federal Award Identification Number (FAIN) is SLFRP0127
- G. US Treasury identified 83 unique expenditure categories and each SLFRF project must be aligned to one expenditure category. For this project, the applicable expenditure category identified by the Michigan Commission on Law Enforcement Standards is: 1.11 Community Violence Interventions.
All expenditures must fit within the expenditure category above and be tracked accordingly.

III. Program Budget:

The agreed upon Program Budget for this Agreement is referenced herein as Attachment 1, which is part of this Agreement through reference. Any change to the Program Budget, by either the Grantee or Commission, requires a formal Amendment submitted to the Commission.

Budget deviation allowances are not permitted.

IV. Amendments:

Any changes to this Agreement will be valid only if made in writing and executed by all parties through an amendment to this Agreement. Any change proposed by the Grantee which would affect the Commission funding of any project must be submitted in writing to the Commission immediately upon determining the need for such change. The Commission has sole discretion to approve or deny the amendment request. The Grantee must, upon request of the Commission and receipt of a proposed amendment, amend this Agreement.

GRANT ADJUSTMENT REQUEST

The grantee agrees not to expend funds obtained under this agreement for any purpose other than those specified in the approved grant application and the approved budget and only during the period covered by the grant award unless prior written approval is received from the Commission.

The Grant Award Adjustment Request form is used to request Commission approval for programmatic, administrative, or financial changes associated with the grant award. Regardless of the purpose for the adjustment, the request must be complete and must include current expenditure data. A thorough explanation of the proposed modification must be provided, and a revised Budget Detail must be submitted via email.

- Program Adjustments A grant award adjustment is required for any program modifications, including, but not limited to, the following items:

- o To change the program content
- o To change the amounts allocated to each budgeted section
- o To change the project administrator or financial officer
- o To alter specific actions made by the Commission.

- Budget Adjustments: A grant budget adjustment is required to transfer funds between budget categories. Explain the rationale for both the increase and decrease in the appropriate budget categories. All budget adjustments shall be made within the total approved grant award. Any increase or decrease to the total grant budget only shall be completed through written approval from the Commission for funding with substantially the same purpose of the program. The grantee must submit a revised electronic Budget Detail that reflects the proposed changes with the Grant Award Adjustment Request.

During the project period, the grantee shall obtain prior written authorization from the Commission before adding, deleting, or making a significant change to any eligible uses

of funding as identified through the project period. Approval of changes is solely at the discretion of the Commission.

V. Grantee Responsibilities:

The Grantee, in accordance with the general purposes and objectives of this Agreement, will:

A. Publication Rights:

1. The Grantee shall give recognition to the Commission in any and all publications, papers and presentations arising from the program (including subgrantees) herein by placing the following disclaimer on any and all publications, papers and presentations:

This project is supported by Michigan's Coronavirus State and Local Fiscal Recovery Funding Program # FRF5311, awarded by the U.S. Department of Treasury, and administered by the Michigan Commission on Law Enforcement Standards (the Commission). Points of view or opinions contained within this document do not necessarily represent the official position or policies of the U.S. Department of Treasury or the Commission.

2. The Commission shall, in return, give recognition to the Grantee when applicable.
3. Where activities supported by this Agreement produce books, films, or other such copyrightable materials issued by the Grantee, the Grantee may copyright such but shall acknowledge that the Commission reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, and use such materials and to authorize others to reproduce and use such materials. This cannot include service recipient information or personal identification data.
4. Any copyrighted materials or modifications bearing acknowledgement of the Commission's name must be approved by the Commission prior to reproduction and use of such materials.

Intellectual Property Rights:

- All documents, reports and any other products developed and/or delivered to the Commission under this Agreement shall become and be the property of the Commission.

B. Grant Program Operation:

Provide the necessary administrative, professional, and technical staff for operation of the grant program. The Grantee must obtain and maintain all necessary licenses, permits or other authorizations necessary for the performance of this Agreement.

Use an accounting system that can identify and account for the funds received from each separate grant, regardless of funding source, and assure that grant funds are

not commingled.

C. Reporting Responsibilities:

1. Failure to comply with any reporting responsibilities identified in this Agreement may result in withholding grant payments(s) or the cancellation of the grant award. The Grantee's lack of compliance will also be taken into account when considering future grant applications to, and awards from, the Commission.
2. All recipients of federal funds must complete financial, performance, and compliance reporting as required. Expenditures may be reported on a cash or accrual basis, as long as the methodology is disclosed and consistently applied. Reporting must be consistent with the definition of expenditures pursuant to 2 CFR 200.1. Your organization should appropriately maintain accounting records for compiling and reporting accurate, compliant financial data, in accordance with the appropriate accounting standards and principles.
3. In addition, your organization needs to establish controls to ensure completion and timely submission of all mandatory performance and/or compliance reporting.
4. There are two types of reporting requirements that subrecipients must report against each quarter – project and expenditure requirements and programmatic data requirements. The program lead will provide additional details on the specific requirements including a detailed reporting plan and template based on the reporting requirements specific to your program and the expenditure category.
5. SLFRF expenditure categories also determine the reporting requirements for the programmatic data report. The expenditure categories above also determine the reporting requirements for the programmatic data report. This information and associated templates will be communicated to you in the reporting plan, which will inform the programmatic data requirements.
6. Please note, sub-recipients will not be required to report to U.S. Treasury directly. As the primary recipient of the Fiscal Recovery Funds, the State of Michigan will be required to submit the Quarterly Project and Expenditure Report and the Recovery Plan Performance Report. However, to comply with federal reporting requirements, subrecipients of Fiscal Recovery Funds are required to submit certain information, as defined below, to State of Michigan Reporting entities.
7. The program lead will provide additional details on the specific requirements, including a detailed reporting plan and template based on the reporting requirements specific to your program and the expenditure category.
8. Reporting Timeline:
Programs using SLFRF are required to report on a quarterly basis on expenditures and programmatic data.
9. Reporting Templates:

Reporting templates will be provided by the Michigan Commission on Law Enforcement Standards.

All funds that have not been incurred by **9/30/2026** must be returned to the State of Michigan by 10/1/2026.

As of April 4, 2022, the Federal government will use a Unique Entity Identifier

created in SAM.gov as the official subrecipient identifier. All subrecipients will be required to maintain an active registration on SAM.gov and provide a UEI as part of reporting requirements.

10. Programmatic Data Reporting:

The program-specific reporting requirements are dependent on the expenditure categories aligned to the grant program. See Appendix 1 in the Compliance and Reporting Guidance for the complete list of expenditure categories.

D. Quarterly Programmatic Indicators:

Please Note: U.S. Treasury may update these requirements in the future.

- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted

As part of your project's design, the Michigan Commission on Law Enforcement Standards has identified the following outcome measure outputs to best track the project's tangible impacts:

Outcome:

- Provide the highest quality law enforcement and public safety services by maximizing existing strengths and assets and by forging authentic community connections.
 - The Detroit Public Schools Department of Public Safety intends on increasing community engagement through providing youth engagement and gun violence intervention programming to the community that they serve.

Outputs:

- Track the number of community events attended through this program.
- Track the number of youths engaged through this program.
- Track the number of adults engaged through this program.

Quarterly Project and Expenditure Reporting Timeline (upon request):

| Reporting Period | Report Due Date |
|--|--------------------|
| July 20, 2022 – February 29, 2024 | March 14, 2024 |
| March 1, 2024 – March 31, 2024 | April 14, 2024 |
| April 1, 2024 – April 30, 2024 | May 14, 2024 |
| May 1, 2024 – May 31, 2024 | June 14, 2024 |
| June 1, 2024 – June 30, 2024 | July 14, 2024 |
| July 1, 2024 – July 31, 2024 | August 14, 2024 |
| August 1, 2024 – August 31, 2024 | September 14, 2024 |
| September 1, 2024 – September 30, 2024 | October 14, 2024 |
| October 1, 2024 – October 31, 2024 | November 14, 2024 |
| November 1, 2024 – November 30, 2024 | December 14, 2024 |
| December 1, 2024 – December 31, 2024 | January 14, 2025 |

| | |
|--|--------------------|
| January 1, 2025 – January 31, 2025 | February 14, 2025 |
| February 1, 2025 – February 28, 2025 | March 14, 2025 |
| March 1, 2025 – March 31, 2025 | April 14, 2025 |
| April 1, 2025 – April 30, 2025 | May 14, 2025 |
| May 1, 2025 – May 31, 2025 | June 14, 2025 |
| June 1, 2025 – June 30, 2025 | July 14, 2025 |
| July 1, 2025 – July 31, 2025 | August 14, 2025 |
| August 1, 2025 – August 31, 2025 | September 14, 2025 |
| September 1, 2025 – September 30, 2025 | October 14, 2025 |
| October 1, 2025 – October 31, 2025 | November 14, 2025 |
| November 1, 2025 – November 30, 2025 | December 14, 2025 |
| December 1, 2025 – December 31, 2025 | January 14, 2026 |
| January 1, 2026 – January 31, 2026 | February 14, 2026 |
| February 1, 2026 – February 28, 2026 | March 14, 2026 |
| March 1, 2026 – March 31, 2026 | April 14, 2026 |
| April 1, 2026 – April 30, 2026 | May 14, 2026 |
| May 1, 2026 – May 31, 2026 | June 14, 2026 |
| June 1, 2026 – June 30, 2026 | July 14, 2026 |
| July 1, 2026 – July 31, 2026 | August 14, 2026 |
| August 1, 2026 – August 31, 2026 | September 14, 2026 |
| September 1, 2026 – September 30, 2026 | October 20, 2026 |

All funds must be incurred by 9/30/2026. The final Status Report must be submitted with the: **Grant Closing Certification and Outcome Metric Report** by 10/20/2026.

E. Financial Reporting Requirements:

Financial reporting requirements shall be followed as defined within this section.

1. Funds Method/Mechanism:

- a. All Grantees must register using the on-line vendor self-service site to receive all state of Michigan payments as Electronic Funds Transfers (EFT)/Direct Deposits, as mandated by MCL 18.1283a. Vendor registration information is available on the State of Michigan SIGMA Vendor Self Service (VSS) website located at <https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>.
- b. This Agreement is reimbursement only. The Grantee must document that expenditures have been paid by local sources before requesting reimbursement from the Commission.
- c. Reimbursement from the Commission is based upon the understanding that Commission funds will be paid up to the total Commission allocation as agreed upon in the approved Budget. Commission funds are the first source after the application of fees and earmarked sources unless a specific local match condition exists.
- d. Should the Grantee discover an error in a previous reimbursement request, the Grantee shall immediately notify the Commission and refund to the Commission any funds not authorized for use under this Agreement and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenses.

2. Financial Status Reports (FSR) Submission:

Once the Agreement has been signed and accepted, regardless of when this occurs, the Grantee is responsible for preparing and submitting an FSR for each quarter of the Agreement period. The various FSRs are outlined below:

a. FSR:

FSRs must be prepared and submitted to the Commission no later than 14 days after the close of each reporting period upon request. All reimbursements submitted for dates prior to the execution of this agreement must be included in the first FSR submitted to the Commission. Each reporting period's reimbursement request may only contain expenses from that reporting period. Reimbursement requests that include more than one reporting period's expenditures may not be granted and will be returned to the Grantee for explanation and/or concern and re-submission. All required documentation must be submitted to MCOLES before reimbursements are issued.

b. Obligation Report:

An Obligation Report, based on annual guidelines, is a one-time FSR that may be required to be submitted by the specified due date. In this report, the Grantee will provide the Commission with an estimate of total expenditures for the date-specific Agreement period. The information from this report will be used to record the Commission's year-end accounts payables and receivables from this Agreement.

c. Final FSR:

A Final FSR is due 20 days following the end of the fiscal year or Agreement period specified. Final FSRs not received from the Grantee by the due date may result in the loss of funding requested on the Obligation Report and/or a potential reduction in the subsequent year's award, if/when applicable.

3. Unused Funds:

Any unused balance of funds held by the Grantee at the end of the Agreement period will be returned to the Commission or treated in accordance with the instructions provided by the Commission.

4. Indirect Costs:

The Grantee may use an approved NICRA (Negotiated Indirect Cost Rate Agreement) or state indirect rate in their budget calculations and financial status reporting. If the Grantee does not have an existing approved federal or state indirect rate, they may use a 10% de minimis rate in accordance with 2 C.F.R. 200 to recover their indirect costs.

F. Equipment Purchases and Title:

Any Grantee equipment purchases supported in whole or in part through this Agreement must be listed in an Equipment Inventory Schedule (attachment 5).

Equipment means tangible, non-expendable, personal property having useful life of more than one year and an acquisition cost of \$5,000.00 or more per unit. Title to items having a unit acquisition cost of less than \$5,000.00 shall vest within the Grantee upon acquisition. The Commission reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of \$5,000.00 or more, to the extent that the Commission's proportionate interest in such equipment supports such retention or transfer of title.

All purchases supported in whole or in part through this Agreement must use procurement procedures that conform to the Grantee's local requirements and Federal Uniform Guidance.

Asset Disposition:

A recipient may only use assets purchased/improved with SLFRF funds for a purpose other than the purpose for which they were purchased/improved if such other purpose is consistent with eligible use requirements. If a recipient changes the use of an asset to an ineligible use or sells the asset, then the recipient must obtain disposition instructions from treasury. In accordance with 2 CFR 200.311, disposition instructions must provide one of the following options:

- Retain title of the property after compensating the Federal awarding agency for an amount computed by applying the Federal awarding agency's percentage of participation in the cost of the original purchase (and costs of any improvements) to the fair market value of the property.
- Sell the property and compensate the Federal awarding agency. The amount due to the Federal awarding agency will be calculated by applying the Federal awarding agency's percentage of participation in the cost of the original purchase (and costs of any improvements) to the proceeds of the sale.
- Transfer title to the Federal awarding agency or to a third party designated/approved by the Federal awarding agency.

G. Record Maintenance/Retention:

Recipients of Fiscal Recovery Fund payments shall maintain and make available to the State of Michigan and/or the U.S. Department of Treasury, Office of Inspector General, upon request, all documents and financial records sufficient to establish compliance with subsection 601(d) of the Social Security Act as amended, (42 U.S.C. 801(d)).

Records shall be maintained at least until December 31, 2031. These record retention requirements are applicable to prime recipients and their grantees and subgrant recipients, contractors, and other levels of government that received transfers of Fiscal Recovery Fund payments from prime recipients.

Records to support compliance with subsection 601(d) may include, but are not limited to, copies of the following:

1. general ledger and subsidiary ledgers used to account for (a) the receipt of Fiscal Recovery Fund payments and (b) the disbursements from such payments to meet eligible expenses related to the COVID-19 public health emergency or its negative economic impacts;
2. budget records;
3. payroll, time records, human resource records to support costs incurred for payroll expenses related to addressing the COVID-19 public health emergency or its negative economic impacts;
4. invoices, receipts, or other proof of payment for purchase made related to addressing the COVID-19 public health emergency or its negative economic impacts;
5. contracts and subcontracts entered into using Fiscal Recovery Fund payments and all documents related to such contracts;
6. grant agreements and grant subaward agreements entered into using Fiscal Recovery Fund payments and all documents related to such awards;
7. all documentation of reports, audits, and other monitoring of contractors, including subcontractors, and grant recipients and subrecipients;
8. all documentation supporting the performance outcomes of contracts, subcontracts, grant awards, and grant recipient subawards;
9. all internal and external email/electronic communications related to use of Fiscal Recovery Fund payments; and
10. all investigative files and inquiry reports involving Fiscal Recovery Fund payments.

H. Authorized Access:

Permit upon reasonable notification and at reasonable times, access by authorized representatives of the Commission, Program Evaluators (contracted by the Commission), Federal Grantor Agency, Comptroller General of the United States and State Auditor General, or any of their duly authorized representatives, to records, filed, and documentation related to this Agreement, to the extent authorized by applicable state or federal law, rule, or regulation.

Acknowledge the rights of access in this section are not limited to the required retention period. The rights of access will last as long as the records are retained.

The Commission may conduct on-site visit(s) and/or grant audit(s) any time during the grant period. All grant records and personnel must be made available during any visit, including subgrantees, if requested.

The Commission may request that a funded program be evaluated by an outside evaluation team contracted by the Commission. Grantees shall work cooperatively

with the evaluation team in such a manner that the program be able to be fully reviewed and assessed.

I. Subgrantee/Vendor Monitoring:

When passing federal funds through to a subgrantee (if the Agreement does not prohibit the passing of federal funds through to a subgrantee), the Grantee must:

- a. Ensure that each of its subgrantees comply with the Single Audit Act of 1984, as amended, 31 U.S.C. 7501 *et seq.* requirements and must issue management decisions on audit findings of their subgrantees as required by 2 CFR 200. The Grantee is responsible for reviewing all single audit adverse findings and ensuring that corrective actions are implemented. The Grantee will ensure that subgrantees forward all single audits covering grant funds administered through the Commission to the Grantee.
- b. Ensure that subgrantees are expending grant funds appropriately as approved and as specified through this Agreement and must conduct monitoring activities to ensure compliance with all associated laws, regulations, and provisions as well as ensure that performance goals are achieved.
- c. Ensure compliance for for-profit subgrantees as required by 2 CFR 200, Section 200.331(d).
- d. Ensure that transactions with vendors comply with laws, regulations, and provisions of contracts or grant agreements in compliance with 2 CFR 200, Section 200.331(d).
- e. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information required by 2 CFR 200.332.
- f. Ensure that the subgrantee complies with all the requirements of this Agreement.
- g. Evaluate each subrecipients risk for noncompliance as required by 2 CFR 200.332(b).
- h. Verify that every subgrantee is audited as required by 2 CFR 200 Subpart F.

1. Subcontracts:

Assure for any subcontracted service, activity, or product:

- a. That the Grantee will submit copies of all executed subcontracts within 60 days of the execution of this Agreement. Subcontracts should cover all personnel contained in the "contractual" line item within the grant budget. Each listed agency shall have its own subcontract signed by the Grantee and an employee of the subcontracted agency that is authorized to enter into

legally binding contracts for the entity receiving funds. The failure to submit these documents to the Commission within 60 days may result in withholding future payments or other penalties, as determined by the Commission.

- b. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity. Exceptions to this policy may be granted by the Commission upon written request within 30 days of execution of this Agreement.
- c. That any executed subcontract to this Agreement shall require the subcontractor to comply with all applicable terms and conditions of this Agreement, including all Certifications and Assurances referenced in this Agreement.
- d. That, in the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement shall prevail. A conflict between this Agreement and a subcontract, however, shall not be deemed to exist where the subcontract:
 - i. Contains additional non-conflicting provisions not set forth in this Agreement;
 - ii. Restates provisions of this Agreement to afford the Grantee the same or substantially the same rights and privileges as the Commission; or,
 - iii. Requires the subgrantee to perform duties and/or services in less time than that afforded the Grantee in this Agreement.
- e. That the subcontract does not affect the Grantee's accountability to the Commission for the subcontracted activity.
- f. That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation costs and services. All subgrantees must submit requests for reimbursement to the Grantee in a timely manner such that the Grantee can include these requests on the proper reporting period FSR. **Subcontractors must be paid within 30 days of receipt of invoice by the subgrantee.**

J. Notification of Modifications:

The Grantee must provide timely notification to the Commission, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of services, funding, or compliance with operational procedures.

K. Software Compliance:

The Grantee must ensure software compliance and compatibility with the Commission's data systems for services provided under this Agreement including, but not limited to: stored data, databases and interfaces for the production of work products, and reports. All required data under this Agreement shall be provided in

an accurate and timely manner without interruption, failure, or errors due to inaccuracy of the Grantee's business operations for processing date/time data.

L. Mandatory Disclosures:

1. Disclosure to the Commission in writing within 14 days of receiving notice of any litigation, investigation, arbitration or other proceeding (collectively, "Proceeding") involving Grantee, a subcontractor or an officer or director of Grantee or subcontractor that arises during the term of this Agreement including:
 - a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement;
 - b. A criminal proceeding;
 - c. A parole or probation proceeding;
 - d. A proceeding under the Sarbanes-Oxley Act;
 - e. A civil proceeding involving:
 - i. A claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or
 - ii. A governmental or public entity's claim or written allegation of fraud; or
 - iii. Any complaint filed in a legal or administrative proceeding alleging the Grantee or its subcontractors discriminated against its employees, subcontractors, vendors, or suppliers during the terms of this Agreement; or
 - iv. A proceeding involving any license that the Grantee is required to possess in order to perform under this Agreement.
2. If any employee of the Grantee associated with this grant project becomes aware of a criminal or administrative investigation or charge that directly or indirectly involves grant funds referenced in this Agreement, the Grantee shall immediately notify the Commission's contract manager in writing that such an investigation is ongoing or that a charge has been issued.
3. Notify the Commission, at least 90 calendar days before the effective date, of a change in Grantee's ownership or executive management.

VI. Commission Responsibilities:

The Commission, in accordance with the general purposes, objectives, and terms and conditions of this Agreement, will:

1. Provide reimbursement based upon appropriate reports, records, and documentation maintained by the Grantee.
2. Provide any report forms and reporting formats required by the Commission at the start date of this Agreement and provide to the Grantee any new report forms and reporting formats proposed for issuance thereafter at least 30 days prior to their required usage in order to afford the Grantee an opportunity to review.

VII. Commission Contract Manager/Administrator of the Agreement:

The individual acting on behalf of the Commission in administering this Agreement as the Contract Manager is:

Mr. Tirstan Walters, ARP Projects Coordinator
Michigan Commission on Law Enforcement Standards
Email: walterst6@michigan.gov
927 Centennial Way
Lansing, MI 48917

Telephone: 517-614-7598

VIII. Agreement Suspension/Termination:

The Commission and/or the Grantee may suspend and/or terminate this Agreement without further liability or penalty to the Commission for any of the following reasons:

- A. This Agreement may be suspended by the Commission if any of the items of this Agreement are not adhered to. Suspension requires immediate action by the Grantee to comply with the terms of this Agreement; otherwise, termination by the Commission may occur.
- B. Failure of the Grantee to make satisfactory progress toward the project completion.
- C. Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- D. Filing a false certification in this Agreement or other report or document.
- E. This Agreement may be terminated by either party by giving 15 days written notice to the other party. Such written notice will provide valid, legal reasons for termination along with the effective date.
- F. This Agreement may be terminated immediately if the Grantee, and official of the Grantee, or an owner is convicted of any activity referenced in section V, J, of this Agreement or any extension thereof.

Debarment and Suspension:

The Grantee will comply with federal regulation 2 CFR 180 and certifies to the best of its knowledge and belief that it, its employees and its subcontractors:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or contractor;
- Have not within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) or private transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
- Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in section 2;
- Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default; and
- Have not committed an act of so serious or compelling a nature that it affects the Grantee's present responsibilities.

Termination for Convenience:

- The Commission may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the department or the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities

IX. Stop Work Order:

The Commission may suspend any or all activities under this Agreement at any time. The Commission will provide the Grantee with a written stop work order detailing the suspension. Grantee must comply with the stop work order upon receipt. The Commission will not pay for activities, Grantee's incurred expenses or financial losses, or any additional compensation during a stop work period.

X. Final Reporting Upon Termination:

Should this Agreement be terminated by either party, within 30 days after the termination, the Grantee shall provide the Commission with all financial, performance, and other reports required as a condition of this Agreement. The Commission will make payments to the Grantee for the allowable reimbursable costs not covered by previous payments or other state or federal programs. The Grantee shall immediately refund to the Commission any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

XI. Severability:

If any provision of this Agreement or any provision of any document attached to or incorporated by reference is waived or held to be valid, such waiver or invalidity shall not affect other provisions of this Agreement.

XII. Liability:

A. To the extent allowable by law, all liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Grantee in the performance of this Agreement shall be the responsibility of the Grantee, and not the responsibility of the Commission, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Grantee, any subgrantee, or anyone directly or indirectly employed by the Grantee, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the Grantee or its employees by statute or court decisions.

B. All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the Commission in the performance of this Agreement shall be the responsibility of the Commission, and not the responsibility of the Grantee, if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any Commission employee or agent, provided that

nothing herein shall be construed as a waiver of any governmental immunity by the state of Michigan, its agencies (the Commission), or employees as provided by statute or court decisions.

- C. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Grantee and the Commission in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the Grantee and the Commission in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Grantee, the state of Michigan, its agencies (the Commission), or their employees, respectively, as provided by statute or court decisions.

XIII. Special Conditions:

- A. This Agreement is valid upon approval and execution by the Commission.
- B. This Agreement is conditionally approved subject to and contingent upon the availability of funds.
- C. The Commission will not assume any responsibility or liability for costs incurred by the Grantee prior to the start of the Period of Agreement.
- D. All special conditions placed on the Commission by the U.S. Department of Treasury through the Federal Award Identification Number SLFRP0127 are agreed to by the Grantee. A copy of the Coronavirus State and Local Fiscal Recovery Funds Final Rule is included as an attachment for reference.
- E. The Grantee agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

XIV. Certifications and Assurances:

These Certifications and Assurances are applicable to the Grantee and all subgrantees of the Grantee. It is the Grantee's responsibility to ensure that subgrantees are adhering to the Certifications and Assurances. Failure to do so may result in termination of grant funding or other remedies.

A. Certifications:

Grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Acceptance of this Agreement provides for compliance with certifications requirements under 28 C.F.R. Part 58, "New Restrictions on Lobbying," 28 C.F.R. Part 67, "Government-wide Debarment and Suspension (Non-procurement), and 28 C.F.R. Part 83, "Government-wide Requirements for Drug-Free Workplace (Grants)."

B. Lobbying:

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 C.F.R. Part 69, for persons entering into a grant or cooperative agreement over \$100,000.00, as defined at 28 C.F.R. Part 69, the Grantee certifies that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee or member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee or member of Congress in connection with this federal grant cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and,
3. The Grantee shall require that the language of this certificate be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

C. Compliance with Applicable Laws:

The Grantee will comply with applicable federal and state laws, guidelines, rules and regulation in carrying out the terms of this Agreement. The Grantee will also comply with all applicable general administrative requirements, such as 2 CFR 200, covering cost principles, grant/agreement principles and audits, in carrying out the terms of this Agreement. The Grantee will comply with all applicable requirements in the original grant awarded to the Commission if the Grantee is a subgrantee. The Commission may determine that the Grantee has not complied with applicable federal or state laws, guidelines, rules and regulations in carrying out the terms of this Agreement and may then terminate this Agreement under Section VIII.

D. Debarment, Suspension, and Other Responsibility Matters (Direct Recipient):

Pursuant to Executive Order 12549 (Debarment and Suspension) and implemented at 2 C.F.R. Part 2867, for prospective participants in primary covered transactions, as defined at 28 C.F.R. Part 2867, Section 2867.20(a):

1. The Grantee certifies that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by state or federal court, or voluntarily excluded from covered transactions by any federal Commission or agency;

- b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
- c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in section b;
- d. Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default; and
- e. Have not committed an act so serious or compelling a nature that it affects the Grantee's present responsibilities.

E. Drug-Free Workplace:

- 4. As required by the Drug-Free Workplace Act of 1998, and implemented at 28 C.F.R. Part 83, Subpart F, as defined by 28 C.F.R. Sections 83.620 and 83.650 the Grantee certifies that it will provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - b. Establishing an ongoing drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace;
 - ii. The Grantee's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and,
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - c. Making it a requirement that each employee who will be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) of this section.
 - d. Notifying the employee in the statement required by paragraph (a) of this section that, as a condition of employment under the grant, the employee will:
 - i. Abide by the terms of the statement; and,
 - ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

- e. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(ii) of this section, with respect to any employee who is so convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or,
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of subparagraphs (a), (b), (c), (d), and (e) above.

F. Employee Whistleblower Protections:

The Grantee will comply with 41 U.S.C. 4712 and must insert this clause in all subcontracts.

G. Procurement:

- 1. Grantee will ensure that all purchase transactions, whether negotiated or advertised, are conducted openly and competitively in accordance with the principles and requirements of 2 C.F.R. 200.
- 2. Funding from this Agreement must not be used for the purchases of foreign goods or services.
- 3. Preference must be given to goods and services manufactured or provided by Michigan businesses, if they are competitively priced and of comparable quality.
- 4. Preference must be given to goods and services that are manufactured or provided by Michigan businesses owned and operated by veterans, if they are competitively priced and of comparable quality.
- 5. Records must be sufficient to document the significant history of all purchases and must be maintained for a minimum of four years after the end of the Agreement period.

H. Non-Supplanting:

It is imperative that the Grantee understand that the non-supplanting requirement mandates that grant funds may be used only to supplement (increase) a Grantee's budget, and may not supplant (replace) state, local, or tribal funds that a Grantee, inclusive of any subgrantees, otherwise would have spent on positions and/or any other items approved in the Grant Budget if it had not received a grant award.

This means that if your agency plans to:

- 1. Hire new positions (including filling existing vacancies that are no longer funded in your agency's budget), it must hire these additional positions on or after the official grant award start date, above its current budgeted (funded) level of positions.

2. Rehire personnel who have already been laid off (at the time of application) as a result of state, local, or tribal budget cuts, it must rehire the personnel on or after the official grant award start date, and maintain documentation showing the date(s) that the positions were laid off and rehired.
3. Maintain personnel who are (at the time of application) currently scheduled to be laid off on a future date as a result of state, local, or tribal budget cuts, it must continue to fund the personnel with its own funds from the grant award start date until the date of the scheduled lay-off and maintain documentation showing the date(s) and reason(s) for the lay-off. For example, if the grant award start date is July 1 and the lay-off is scheduled for October 1, then the grant funds may not be used to fund the officers until October 1, the date of the scheduled layoff.

Please note that as long as your agency can document the date that the lay-off(s) would occur if the grant funds were not available, it may transfer the personnel to the grant funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual personnel.

4. Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of grant funds or pay include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual personnel regarding the date(s) of the layoffs; and/or budget documents ordering departmental and/or jurisdiction-wide budget cuts. These records must be maintained with your agency's grant records.

I. Hatch Political Activity Act and Intergovernmental Personnel Act:

The Grantee will comply with the Hatch Act of 1939, 5 U.S.C 1501-08, and the Intergovernmental Personnel Act of 1970, as amended by Title VI of the Civil Service Reform Act of 1978, 42 U.S.C 4728. Federal Funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally-assisted programs.

J. Health Insurance Portability and Accountability Act of 1996:

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) of 1996 is pertinent to the services that the Grantee provides to the Commission under this Agreement, the Grantee assures that it is in compliance with the HIPAA requirements, including the following:

1. The Grantee must not share any protected health data and information provided by the Commission that falls within the HIPAA requirements except to a subgrantee, as appropriate under this Agreement.
2. The Grantee must require the subgrantee not to share any protected health data and information from the Commission that falls under the HIPAA requirements in the terms and conditions of the subcontract.
3. The Grantee must only use the protected health data and information for the purposes of this Agreement.

4. The Grantee must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Grantee's employees.
5. The Grantee must have a policy and procedure to report to the Commission unauthorized use or disclosure of protected health data and information that falls under the HIPAA requirements of which the Grantee becomes aware.
6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Section VIII, Agreement Suspension/Termination, above.
7. In accordance with the HIPAA requirements, the Grantee is liable for any claim, loss, or damage relating to unauthorized use or disclosure of protected health data and information received by the Grantee from the Commission or any other source.

XV. Unallowable Expenses and Activities:

- Costs in applying for this grant (e.g. consultants, grant writers)
- Any expenses incurred prior to 7/20/2022 or after 9/30/2026.
- Any expenses fully covered by other sources (federal, state, local, or private).
- Any administrative costs not directly related to the administration of this Agreement, outside of the approved Indirect Cost rate.
- Personnel not connected to the project to which this Agreement refers.
- Hazard Pay.
- Lobbying or advocacy for particular legislative or administrative reform.
- Fundraising and any salaries or expenses associated with it.
- Legal fees.
- Promotional items, unless prior approval by the Commission is received.
- One-time events, prizes, or entertainment (e.g. tours, excursions, amusement parks, sporting events), unless prior approval by the Commission is received.
- Honorariums.
- Contributions and donations.
- Management or administrative training or conferences, unless prior approval by the Commission is received.
- Management studies or research and development (costs related to evaluation are permitted).
- Fines and penalties.
- Losses from uncollectible bad debt.
- Purchases of land, vehicles, or other capital expenses unless prior approval by the Commission is received.
- Memberships and agency dues, unless a specific requirement of the project, unless prior approval by the Commission is received.
- Compensation to federal employees.
- Military-type equipment such as armored vehicles, explosive devices, and other items typically associated with the military arsenal unless prior approval by the Commission is received.

- Purchasing of vessels, or aircraft, including unmanned aerial systems, commonly referred to as UAS or drones.
- Service contracts and training beyond the expiration of this Agreement.
- Informant fees, rewards, or buy money.
- Expert witness fees.
- Canines and horses, including any food and/or supplies relating to the upkeep of such animals.
- Livescan devices for applicant prints including any related supplies.
- Weapons, including tasers and any supplies for weapons unless prior approval by the Commission is received.
- Food, refreshments, and snacks unless prior approval by the Commission is received.
- Grant funds awarded shall not be used to hire law enforcement personnel.

Note: No funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made only in cases where such sustenance is not otherwise available (e.g. extremely remote areas), or where a special presentation at a conference requires plenary address where there is no other time for sustenance to be attained. Such an exception would require prior approval from the Commission. This restriction does not apply to water provided at no cost, but does apply to any and all other refreshments, regardless of the size or nature of the meeting. Additionally, this restriction does not impact direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.

XVI. Conditions on Expenses:

Costs must be reasonable and necessary. If required by the local jurisdiction, costs must be sustained by competitive bids. All contracts and subcontracts require prior approval by the Commission. If detailed information is not included as part of the application process, the Grantee must submit a request seeking approval once the subgrantees are identified.

Individual consultant fees are limited to \$650 (excluding travel, lodging, and meal costs) per day, which includes legal, medical, psychological, and accountant consultants. If the rate will exceed \$650 for an eight-hour day, prior written approval is required from the Commission. Compensation for individual consultant services is to be responsible and consistent with that paid for similar services in the marketplace.

XVII. Conflict of Interest and Code of Conduct Standards:

1. The Grantee and the Commission are subject to the provisions of 1968 PA 317, as amended, MCL 15.321 *et seq.*, and 1973 PA 196, as amended, MCL 15.341 *et seq.*, and 2 CFR 200.318 (c)(1) and (2).
2. Uphold high ethical standards and be prohibited from the following:
 - a. Holding or acquiring an interest that would conflict with this Agreement;
 - b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
 - c. Attempting to influence or appearing to influence any state employee by the direct or indirect offer of anything of value; or

- d. Paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of this Agreement.
3. Immediately notify the Commission of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subcontractor that performs activities in connection with this Agreement.

XVIII. State of Michigan Agreement:

This Agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Agreement are governed by Michigan law, excluding choice-of-law principals. This is a state of Michigan agreement and is governed by the laws of Michigan. Any dispute arising as a result of this Agreement shall be resolved in the state of Michigan.

XIX. Project Specific Requirements:

The purpose of the project is to support the community policing and gun violence intervention program through community-based programming to provide wrap-around services to the community that they serve.

Eligible Subrecipient

The eligible subrecipient is Warren Police Department. The Warren Police Department will be responsible for community engagement programming in their community.

General SLFRF Eligibility

The funding being used for this project is Federal State and Local Fiscal Recovery Funds (SLFRF). As a result, additional provisions apply and are included in this Attachment. The information contained in this Attachment supersedes the General Provisions of the Agreement, as related to all activities undertaken with SLFRF funding.

Payments from the SLFRF may only be used to cover expenditures that are:

1. Responding to the public health and negative economic impacts of the pandemic (which includes several sub-categories); and/or
2. Providing premium pay to essential workers; and/or
3. Providing government services to the extent of revenue loss due to the pandemic; and/or
4. Making necessary investments in water, sewer, and broadband infrastructure

Usage of these funds must comply with the federal requirements of the Federal Fiscal Recovery Fund. The purpose of this **community policing program** is to assist the Warren Police Department with the **Community Engagement Program**.

The Warren Police Department will be expected to coordinate, not to supplant, funding with other partners, Agency local office, and other SLFRF funding.

SLFRF can fund expenses and services accrued during the pandemic; however, the cost incurred to address the eligible uses of SLFRF must have occurred after March 3, 2021. Funds must be obligated by **September 30th, 2024 and** expended by **September 30th, 2026**.

SLFRF is federal funding and, as such, funds from this project cannot be used to pay expenses that will be or have been reimbursed by another federal program.

Each recipient should review program requirements, including Treasury's SLFRF Final Rule, Final Rule Overview, and the Uniform Guidance to determine and record eligible uses of SLFRF funds. Per 2 CFR Part 200.303, your organization must develop and implement effective internal controls to ensure that funding decisions under the SLFRF award constitute eligible uses of funds, and document determinations.

Use of Funds Restrictions:

1. First, a recipient may not use SLFRF funds for a program, service, or capital expenditure that includes a term or condition that undermines efforts to stop the spread of COVID-19. A program or service that imposes conditions on participation or acceptance of the service that would undermine efforts to stop the spread of COVID-19 or discourage compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19 is not a permissible use of SLFRF funds.
2. Second, a recipient may not use SLFRF funds in violation of the conflict of interest requirements contained in the Award Terms and Conditions or the Office of Management and Budget's Uniform Guidance, including any self-dealing or violation of ethics rules. Recipients are required to establish policies and procedures to manage potential conflicts of interest.
3. Lastly, recipients should also be cognizant that federal, state, and local laws and regulations, outside of SLFRF program requirements, may apply. Furthermore, recipients are also required to comply with other federal, state, and local background laws, including environmental laws and federal civil rights and nondiscrimination requirements, which include prohibitions on discrimination on the basis of race, color, national origin, sex, (including sexual orientation and gender identity), religion, disability, or age, or familial status (having children under the age of 18).

Civil Rights Compliance

Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23. In order to carry out its enforcement responsibilities under Title VI of the Civil Rights Act, Treasury will collect and review information from recipients to ascertain their compliance with the applicable requirements before and after providing financial assistance. Treasury's implementing regulations, 31 CFR part 22, and the Department of Justice (DOJ) regulations, Coordination of Non-discrimination in Federally Assisted Programs, 28 CFR part

42, provide for the collection of data and information from recipients (see 28 CFR 42.406). Treasury may request that recipients submit data for post-award compliance reviews, including information such as a narrative describing their Title VI compliance status.

Protective Personally Identifiable Information (PII) and the Privacy Act

In accordance with the Uniform Guidance (including but not limited to, sections §200.303 and §200.338) and the Privacy Act of 1974 (5 U.S.C. § 552a), the recipient is required to take reasonable measures to safeguard protected personally identifiable information and other information the US Department of Treasury or State of Michigan designates as sensitive or the recipient considers sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.

Eligible SLFRF expenditures under this project

Funds will be used for community engagement programming and wrap-around services for those within their community. These services will be combined with evidence-based intervention methods to increase community engagement and violence intervention with law enforcement.

Program Costs

- Community engagement programming in the amount of \$165,207.00.

Standard Provisions: Program Requirements

Funds were added under sections 602 and 603 of section 9901 of the Social Security Act of section 9901 of Public Law No. 117-2, known as American Rescue Plan Act of 2021 ("ARPA"), signed into law on March 11, 2021 <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds> as the Coronavirus State and Local Fiscal Recovery Funds . The State of Michigan was awarded \$6.54 billion dollars under the Fiscal Recovery Fund on May 13, 2021.

2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards apply to this funding.

Each eligible subrecipient must register with the Federal System for Award Management (SAM) by the time of award disbursement. The SAM website is <https://sam.gov/content/home>. The direct hyperlink for SAM.gov registration is <https://sam.gov/content/entity-registration>.

OMB Uniform Guidance for Non-federal Agencies Receiving These Funds

The U.S. Department of Treasury has indicated in the Coronavirus State and Local Fiscal Recovery Fund Frequently Asked Questions that are accessible at [U.S. Department of Treasury State and Local Fiscal Recovery Funds](#), located at [SLFRF-Final-Rule-FAQ.pdf \(treasury.gov\)](#), that the SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 (the "Uniform Guidance"). All reimbursements requested under this program should be accounted for with supporting documentation. Eligible applicants should maintain documentation evidencing that the funds were expended in accordance with federal, state, and local regulations. In accordance with federal Uniform Guidance, funds received under this

program shall be included on the eligible applicant's Schedule of Expenditures of Federal Awards (SEFA) and included within the scope of the eligible applicant's Single Audit.

The following is a summary of Uniform Guidance provisions that have been identified as significant. Applicants must review the eCFR Uniform Guidance at https://www.ecfr.gov/cgi-bin/text-idx?SID=6214841a79953f26c5c230d72d6b70a1&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl for complete requirements.

The SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 (the "Uniform Guidance"). In all instances, your organization should review the Uniform Guidance requirements applicable to your organization's use of SLFRF funds, and SLFRF-funded projects. The following sections provide a general summary of your organization's compliance responsibilities under applicable statutes and regulations, including the Uniform Guidance, as described in the 2023 OMB Compliance Supplement. Compliance Requirements (issued May 2023).

2 CFR 35.9 Compliance with Applicable Laws

Subrecipients must comply with all other applicable Federal statutes, regulations, and Executive orders, and a recipient shall provide for compliance with the American Rescue Plan Act, this subpart, and any interpretive guidance by other parties in any agreements it enters into with other parties relating to these funds.

2 CFR 200.303 Internal Controls

The non-Federal entity must:

1. Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the federal award.
2. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
3. Evaluate and monitor the non-Federal entity's compliance with statutes, regulations, and the terms and conditions of Federal awards.
4. Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
5. Take reasonable measures to safeguard protected personally identifiable information.

2 CFR 200.331 – 200.333 Subrecipient Monitoring and Management

Subawards **are** authorized with this funding: As a part of this grant agreement **Warren Police Department** is the subrecipient and may be a pass-through entity if they issue subawards to other subrecipients. If the Warren Police Department is making subawards, must ensure compliance of the uniform requirements below as defined for pass-through entities and that they are included as appropriate in the grant agreement(s) between Warren Police Department and subrecipient as required ***in V(I) of the grant agreement. Entities receiving subawards from Warren Police Department may not pass-through to other entities.***

2 CFR 200.331 Subrecipient and contractor determinations

The non-Federal entity may concurrently receive Federal awards as a recipient, a subrecipient, and a contractor, depending on the substance of its agreements with Federal awarding

agencies and pass-through entities. Therefore, a pass-through entity must make case-by-case determinations whether each agreement it makes for the disbursement of Federal program funds casts the party receiving the funds in the role of a subrecipient or a contractor. The Federal awarding agency may supply and require recipients to comply with additional guidance to support these determinations provided such guidance does not conflict with this section.

(a) **Subrecipients.** A subaward is for the purpose of carrying out a portion of a Federal award and creates a Federal assistance relationship with the subrecipient. See definition for *Subaward* in § 200.1 of this part. Characteristics which support the classification of the non-Federal entity as a subrecipient include when the non-Federal entity:

- (1) Determines who is eligible to receive what Federal assistance;
- (2) Has its performance measured in relation to whether objectives of a Federal program were met;
- (3) Has responsibility for programmatic decision-making;
- (4) Is responsible for adherence to applicable Federal program requirements specified in the Federal award; and
- (5) In accordance with its agreement, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

(b) **Contractors.** A contract is for the purpose of obtaining goods and services for the non-Federal entity's own use and creates a procurement relationship with the contractor. See the definition of *contract* in § 200.1 of this part. Characteristics indicative of a procurement relationship between the non-Federal entity and a contractor are when the contractor:

- (1) Provides the goods and services within normal business operations;
- (2) Provides similar goods or services to many different purchasers;
- (3) Normally operates in a competitive environment;
- (4) Provides goods or services that are ancillary to the operation of the Federal program; and
- (5) Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

(c) **Use of judgment in making determination.** In determining whether an agreement between a pass-through entity and another non-Federal entity casts the latter as a subrecipient or a contractor, the substance of the relationship is more important than the form of the agreement. All of the characteristics listed above may not be present in all cases, and the pass-through entity must use judgment in classifying each agreement as a subaward or a procurement contract.

2 CFR § 200.332 Requirements for pass-through entities.

All pass-through entities must:

(a) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward. Required information includes:

- (1) Federal award identification.
 - (i) Subrecipient name (which must match the name associated with its unique entity identifier);

- (ii) Subrecipient's unique entity identifier;
 - (iii) Federal Award Identification Number (FAIN);
 - (iv) Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency;
 - (v) Subaward Period of Performance Start and End Date;
 - (vi) Subaward Budget Period Start and End Date;
 - (vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient;
 - (viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation;
 - (ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity;
 - (x) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);
 - (xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity;
 - (xii) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement;
 - (xiii) Identification of whether the award is R&D; and
 - (xiv) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per § 200.414.
- (2) All requirements imposed by the pass-through entity on the subrecipient so that the Federal award is used in accordance with Federal statutes, regulations and the terms and conditions of the Federal award;
- (3) Any additional requirements that the pass-through entity imposes on the subrecipient in order for the pass-through entity to meet its own responsibility to the Federal awarding agency including identification of any required financial and performance reports;
- (4)
- (i) An approved federally recognized indirect cost rate negotiated between the subrecipient and the Federal Government. If no approved rate exists, the pass-through entity must determine the appropriate rate in collaboration with the subrecipient, which is either:
 - (A) The negotiated indirect cost rate between the pass-through entity and the subrecipient; which can be based on a prior negotiated rate between a different PTE and the same subrecipient. If basing the rate on a previously negotiated rate, the pass-through entity is not required to collect information justifying this rate, but may elect to do so;
 - (B) The de minimis indirect cost rate.
 - (ii) The pass-through entity must not require use of a de minimis indirect cost rate if the subrecipient has a Federally approved rate. Subrecipients can elect to use the cost allocation method to account for indirect costs in accordance with § 200.405(d).
- (5) A requirement that the subrecipient permit the pass-through entity and auditors to have access to the subrecipient's records and financial statements as necessary for the pass-through entity to meet the requirements of this part; and
- (6) Appropriate terms and conditions concerning closeout of the subaward.
- (b) Evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining

the appropriate subrecipient monitoring described in paragraphs (d) and (e) of this section, which may include consideration of such factors as:

- (1) The subrecipient's prior experience with the same or similar subawards;
- (2) The results of previous audits including whether or not the subrecipient receives a Single Audit in accordance with Subpart F of this part, and the extent to which the same or similar subaward has been audited as a major program;
- (3) Whether the subrecipient has new personnel or new or substantially changed systems; and
- (4) The extent and results of Federal awarding agency monitoring (e.g., if the subrecipient also receives Federal awards directly from a Federal awarding agency).

(c) Consider imposing specific subaward conditions upon a subrecipient if appropriate as described in § 200.208.

(d) Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. Pass-through entity monitoring of the subrecipient must include:

- (1) Reviewing financial and performance reports required by the pass-through entity.
- (2) Following-up and ensuring that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the subrecipient from the pass-through entity detected through audits, on-site reviews, and written confirmation from the subrecipient, highlighting the status of actions planned or taken to address Single Audit findings related to the particular subaward.
- (3) Issuing a management decision for applicable audit findings pertaining only to the Federal award provided to the subrecipient from the pass-through entity as required by § 200.521.
- (4) The pass-through entity is responsible for resolving audit findings specifically related to the subaward and not responsible for resolving crosscutting findings. If a subrecipient has a current Single Audit report posted in the Federal Audit Clearinghouse and has not otherwise been excluded from receipt of Federal funding (e.g., has been debarred or suspended), the pass-through entity may rely on the subrecipient's cognizant audit agency or cognizant oversight agency to perform audit follow-up and make management decisions related to cross-cutting findings in accordance with section § 200.513(a)(3)(vii). Such reliance does not eliminate the responsibility of the pass-through entity to issue subawards that conform to agency and award-specific requirements, to manage risk through ongoing subaward monitoring, and to monitor the status of the findings that are specifically related to the subaward.

(e) Depending upon the pass-through entity's assessment of risk posed by the subrecipient (as described in paragraph (b) of this section), the following monitoring tools may be useful for the pass-through entity to ensure proper accountability and compliance with program requirements and achievement of performance goals:

- (1) Providing subrecipients with training and technical assistance on program-related matters; and
- (2) Performing on-site reviews of the subrecipient's program operations;
- (3) Arranging for agreed-upon-procedures engagements as described in § 200.425.

(f) Verify that every subrecipient is audited as required by Subpart F of this part when it is expected that the subrecipient's Federal awards expended during the respective fiscal year equaled or exceeded the threshold set forth in § 200.501.

(g) Consider whether the results of the subrecipient's audits, on-site reviews, or other monitoring indicate conditions that necessitate adjustments to the pass-through entity's own records.

(h) Consider taking enforcement action against noncompliant subrecipients as described in § 200.339 of this part and in program regulations.

[85 FR 49543, Aug. 13, 2020, as amended at 86 FR 10440, Feb. 22, 2021]

2 CFR 200.333 Fixed amount subawards

With prior written approval from the Federal awarding agency, a pass-through entity may provide subawards based on fixed amounts up to the Simplified Acquisition Threshold, provided that the subawards meet the requirements for fixed amount awards in §200.201 Use of grant agreements (including fixed amount awards), cooperative agreements, and contracts.

2 CFR 200.501 – Audit Requirements

- a. Audit required. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
- b. Single audit. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with § 200.514 except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.
- c. Program-specific audit election. When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with § 200.507. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.
- d. Exemption when Federal awards expended are less than \$750,000. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in § 200.503, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).
- e. Federally Funded Research and Development Centers (FFRDC). Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.
- f. Subrecipients and contractors. An auditee may simultaneously be a recipient, a subrecipient, and a contractor. Federal awards expended as a recipient or a subrecipient are subject to audit under this part. The payments received for goods or

services provided as a contractor are not Federal awards. Section § 200.331 sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

g. Compliance responsibility for contractors. In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

h. For-profit subrecipient. Since this part does not apply to for-profit subrecipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit subrecipients. The agreement with the for-profit subrecipient must describe applicable compliance requirements and the for-profit subrecipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit subrecipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also § 200.332.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75887, Dec. 19, 2014; 85 FR 49571, Aug. 13, 2020]

2 CFR 200.508 – Auditee Responsibilities

The auditee must:

1. Procure or otherwise arrange for the audit, if required.
2. Prepare appropriate financial statements, including the schedule of expenditures of Federal awards.
3. Promptly follow up and take corrective action on the audit findings.
4. Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit.

Repayment for ineligible SLFRF expenditures or under spending

Any funds received under the authorizing legislation for this program expended by the eligible applicant in a manner that does not adhere to the American Rescue Plan Public Law 117-2 or Uniform Guidance 2 CFR 200, as applicable, shall be returned to the state. If it is determined that an eligible applicant receiving funds under this act expends any funds under this act for a purpose that is not consistent with the requirements of the American Rescue Plan Public Law 117-2 or Uniform Guidance 2 CFR 200, the state budget director is authorized to withhold payment of state funds, in part or in whole, payable from any state appropriation.

All subawards are subject to future audits and eligible applicants must allow the State of Michigan, any of its duly authorized representatives and/or State of Michigan's Office of the Auditor General access to the eligible applicant's records and financial statements to ensure compliance with Federal statutes, regulations and the terms and conditions of the grant award.



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-6289
(586) 574-4600
FAX (586) 574-4614
WARREN.CITYOFMICHIGAN.ORG

May 5, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for Increase in Budgeted Appropriations – Parks and Recreation

Dear Council Secretary Moore:

The Budget Director with the concurrence of the Parks and Recreation Director has indicated a need to this Council for an additional appropriation of funds in the amount of \$309,000.00 and a transfer of funds between line items in the amount of \$240,000.00 to provide sufficient funding in several accounts in the Parks and Recreation budget for the balance of the 2025 fiscal year. Additional funds are necessary to cover increased costs of postage and fuel, and to cover contractual services and temporary recreation wages.

A copy of the amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved:

A handwritten signature in blue ink, appearing to read "Lori M. Stone".
Lori M. Stone, Mayor

cc: Rick Fox
Anthony Casasanta
Dave Klein

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m.
Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____,
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Budget Director with the concurrence of the Parks and Recreation
Director has indicated a need to this Council for an additional appropriation of funds in the
amount of \$309,000.00 and a transfer of funds between line items in the amount of \$240,000.00
to provide sufficient funding in several accounts in the Parks and Recreation budget for the
balance of the 2025 fiscal year. Additional funds are necessary to cover increased costs of
postage and fuel, and to cover contractual services and temporary recreation wages,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for Fiscal 2025 Budget, approves the adjustments to
the following budget line items in the Parks and Recreation Special Revenue Fund in the amount
of \$549,000.00.

| <u>Account Number</u> | <u>Account Title</u> | <u>Amount</u> |
|-----------------------|----------------------------|---------------|
| <u>Transfer to:</u> | | |
| 208-9208-70713 | Temporary - Recreation | \$ 350,000 |
| 208-9208-70912 | Overtime | 6,500 |
| 208-9208-71302 | Education Allowance | 1,000 |
| 208-9208-71500 | Social Security | 9,000 |
| 208-9208-80100 | Contractual Services | 145,000 |
| 208-9208-80200 | Postage | 13,000 |
| 208-9210-70713 | Temporary – Transportation | 18,000 |
| 208-9210-71500 | Social Security | 3,000 |
| 208-9210-71900 | Employee Insurances | 500 |
| 208-9210-86300 | Vehicle Maintenance | <u>3,000</u> |
| | | \$ 549,000 |

Transfer from:

| | | |
|----------------|--|----------------|
| 208-9208-70610 | Maintenance | \$ 55,000 |
| 208-9208-70612 | Recreation- Supervision | 87,000 |
| 208-9208-70710 | Temporary – Maintenance | 85,000 |
| 208-9208-88011 | Marketing/Promotions-Program Advertising | 13,000 |
| 208-0000-39001 | Fund Balance Adjustment | <u>309,000</u> |
| | | \$ 549,000 |

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated revenues and appropriations for the Parks and Recreation Special Revenue Fund Budget for fiscal 2025 in the amount of \$549,000.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

SONJA BUFFA
City Clerk



CITY OF WARREN OFFICE
THE CITY SQUARE, SUITE 425
WARREN, MI 48093-6289
(313) 674-4600
FAX (313) 674-4614
www.cityofwarren.org

May 5, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for Increase in Budgeted Appropriations – Sanitation

Dear Council Secretary Moore:

The Budget Director with the concurrence of the Sanitation Superintendent has indicated a need to this Council for a transfer of funds between line items in the amount of \$270,200.00 to provide sufficient funding in several line items in the Sanitation Special Revenue Fund Budget for the balance of the 2025 fiscal year. Additional funds are needed for contractual obligations associated with union agreements, for increased utility costs and for unforeseen legal costs.

A copy of the amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved:

A handwritten signature in black ink, appearing to read "Lori M. Stone".
Lori M. Stone, Mayor

cc: Rick Fox
K Kitka
W Stiek

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m. Eastern
Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____,
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, , the Budget Director with the concurrence of the Sanitation Superintendent
has indicated a need to this Council for a transfer of funds between line items in the amount of
\$270,200.00 to provide sufficient funding in several line items in the Sanitation Special Revenue
Fund Budget for the balance of the 2025 fiscal year. Additional funds are needed for contractual
obligations associated with union agreements, for increased utility costs and for unforeseen legal
costs,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original
General Appropriation Resolution for the Fiscal 2025 Budget approves the additional appropriation
of funds to the following budget line items in the Sanitation Special Revenue Fund Budget for fiscal
2025 in the amount of \$270,200.00.

| <u>Account Number</u> | <u>Account Title</u> | <u>Amount</u> |
|-----------------------|-------------------------|----------------|
| <u>Transfer to:</u> | | |
| 226-9226-70902 | Overtime - Clerical | \$ 6,200 |
| 226-9226-70911 | Overtime – Rubbish | 125,000 |
| 226-9226-80100 | Contractual Services | 125,000 |
| 226-9226-92000 | Public Utilities | <u>14,000</u> |
| | | 270,200 |
| <u>Transfer From:</u> | | |
| 226-9226-70501 | Supervisory Wages | \$ 60,000 |
| 226-9226-70611 | Rubbish Wages | 105,100 |
| 226-9226-70711 | Temporary Rubbish Wages | <u>105,100</u> |
| | | \$ 270,200 |

BE IT FURTHER RESOLVED, that the City Council hereby revises the appropriations for the Sanitation Special Revenue Fund Budget for fiscal 2025 in the amount of \$270,200.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

SONJA BUFFA
City Clerk



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

One City Square, Suite 300
Warren, Michigan 48093-2390

P: (586) 759-9300

F: (586) 759-9318

www.cityofwarren.org

April 28, 2025

Mindy Moore
City Council Secretary

RE: Request of the Engineering Division to Award Bid and Approve Contract for City Project WP-22-754, Potomac Ave, Marilyn Ave, Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main Replacement (ITB-W-0478) to Aielli Construction, Inc. the qualified low bidder, in an amount not to exceed \$2,439,461.49 and authorizing the Mayor and Clerk to execute a Contract. CONSIDERATION AND ADOPTION OF A RESOLUTION

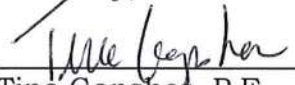
Electronics bids were received and publicly read via Zoom Video Conferencing on April 16th, 2025 for City Project WP-22-754, Potomac Ave, Marilyn Ave, Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main Replacement (ITB-W-0478). This project was publicly advertised on the BidNet (MITN) system on April 2, 2025. The scope of the project includes water main replacement and pavement reconstruction on Potomac Ave, Marilyn Ave, Roan Ave, and Champaign Ave.

As indicated in the attached tabulation of bids, Aielli Construction, Inc. was the low qualified bidder. It is the Engineering Division's recommendation that the Warren City Council award the contract for City Project WP-22-754, Potomac Ave, Marilyn Ave, Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main Replacement (ITB-W-0478) to the low bidder, Aielli Construction, Inc. in the total bid amount not to exceed \$2,439,461.49.

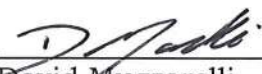
The form of the contract document and the proposed City Council resolution authorizing approval of the contract award has been reviewed and approved by the City Attorney. The availability of funding for this contract, as stated in the attached City Council Resolution, has been confirmed and approved by the Budget Director.

Please place this item on the next available City Council agenda for consideration. If you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

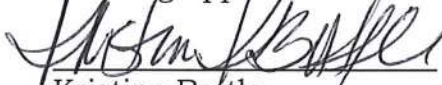
Sincerely,


Tina Gapshes, P.E.
City Engineer


Read and Concurred:


David Muzzarelli
Public Service Director


Funding Approval:


Kristina Battle
Budget Director

Contract Form Approval:


Mary Michaels
Acting City Attorney

Recommended to Council:


Lori M. Stone
Mayor

TGG/ocg

Attached: Tabulation of Bids and City Council Resolution



BID TABULATION

City Project WP-22-754 (ITB-W-0478)
Potomac Ave, Marilyn Ave, Roan Ave and Champaign Ave
Water Main and Pavement Reconstruction

| | | | |
|--|--|--|--|
| Aielli Construction, Inc. 47742 Van Dyke Shelby Township, MI 48317 | Zuniga Cement Const. 22500 Ryan Warren, MI 48091 | Florence Cement Company 51515 Corridor Drive Shelby Township, MI 48315 | Springline Excavating LLC 32945 Folsom Road Farmington Hills, MI 48336 |
|--|--|--|--|

| ITEM No. | PAY ITEM DESCRIPTION | UNITS | QUANTITY | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
|------------------------------|--|-------|----------|---------------|-----------------|-----------------|-----------------|-----------------|---------------|---------------|---------------|
| DEMOLITION ITEMS | | | | | | | | | | | |
| 1 | ABANDON EXISTING WATER MAIN, COMPLETE | LS | 1 | \$ 6,000.00 | \$ 6,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 12,000.00 | \$ 12,000.00 | \$ 15,000.00 | \$ 15,000.00 |
| 2 | REMOVE EXISTING SEWER, COMPLETE | LF | 370 | \$ 30.95 | \$ 11,451.50 | \$ 30.00 | \$ 11,100.00 | \$ 22.50 | \$ 8,325.00 | \$ 17.00 | \$ 6,290.00 |
| 3 | REMOVE EXISTING GATE VALVE IN WELL, COMPLETE | EA | 4 | \$ 419.59 | \$ 1,678.36 | \$ 700.00 | \$ 2,800.00 | \$ 727.00 | \$ 2,908.00 | \$ 1,150.00 | \$ 4,600.00 |
| 4 | REMOVE EXISTING FIRE HYDRANT ASSEMBLY, COMPLETE | EA | 4 | \$ 537.85 | \$ 2,151.40 | \$ 750.00 | \$ 3,000.00 | \$ 1,500.00 | \$ 6,000.00 | \$ 1,150.00 | \$ 4,600.00 |
| 5 | REMOVE CATCH BASIN OR MANHOLE, COMPLETE | EA | 12 | \$ 331.41 | \$ 3,976.92 | \$ 400.00 | \$ 4,800.00 | \$ 536.00 | \$ 6,432.00 | \$ 620.00 | \$ 7,440.00 |
| 6 | REMOVE 4'-8" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH | SF | 25,827 | \$ 0.92 | \$ 23,760.84 | \$ 2.00 | \$ 51,654.00 | \$ 1.75 | \$ 45,197.25 | \$ 1.25 | \$ 32,283.75 |
| 7 | REMOVE 6"-12" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER | SY | 9,644 | \$ 6.59 | \$ 63,553.56 | \$ 9.00 | \$ 86,796.00 | \$ 10.50 | \$ 101,262.00 | \$ 7.75 | \$ 74,741.00 |
| PAVING ITEMS | | | | | | | | | | | |
| 8 | INSTALL 8" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER, M.D.O.T. P1 (6 SACK CEMENT CONTENT) | SY | 9,644 | \$ 70.40 | \$ 678,937.60 | \$ 69.00 | \$ 665,436.00 | \$ 66.00 | \$ 636,504.00 | \$ 65.00 | \$ 626,860.00 |
| 9 | INSTALL M.D.O.T. CLASS 21AA LIMESTONE SUB-BASE, (MIN. 10" THICK C.I.P.) UNDER CONCRETE PAVEMENT | SY | 9,644 | \$ 14.41 | \$ 138,970.04 | \$ 16.00 | \$ 154,304.00 | \$ 17.00 | \$ 163,948.00 | \$ 16.00 | \$ 154,304.00 |
| 10 | UNDERCUT-EXCAVATE UNSUITABLE SUBGRADE MATERIAL AND BACKFILL INSTALL 21AA CRUSHED LIMESTONE (C.I.P.) FOR FILLING UNDERCUT | CY | 300 | \$ 51.51 | \$ 15,453.00 | \$ 25.00 | \$ 7,500.00 | \$ 75.00 | \$ 22,500.00 | \$ 75.00 | \$ 22,500.00 |
| 11 | INSTALL TEHSAR BX1100 OR EQUIVALENT GEGRID TO STABILIZE THE UNDERCUT AREA(S) | SY | 900.0 | \$ 2.23 | \$ 2,007.00 | \$ 2.00 | \$ 1,800.00 | \$ 2.30 | \$ 2,070.00 | \$ 1.50 | \$ 1,350.00 |
| 12 | STATION GRADING | STA | 22 | \$ 3,621.35 | \$ 79,669.70 | \$ 4,000.00 | \$ 88,000.00 | \$ 5,900.00 | \$ 129,800.00 | \$ 5,250.00 | \$ 115,500.00 |
| 13 | INSTALL 6" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH, M.D.O.T. GRADE P-1/C (7 SACK CEMENT CONTENT) | SF | 16,524 | \$ 8.29 | \$ 136,983.56 | \$ 9.50 | \$ 156,978.00 | \$ 8.50 | \$ 140,454.00 | \$ 7.00 | \$ 115,668.00 |
| 14 | INSTALL 4" THICK CONCRETE SIDEWALK, M.D.O.T. GRADE P1 (6 SACK CEMENT CONTENT) | SF | 10,771 | \$ 6.73 | \$ 72,488.83 | \$ 7.00 | \$ 75,397.00 | \$ 7.50 | \$ 80,782.50 | \$ 5.50 | \$ 59,240.50 |
| 15 | INSTALL A.D.A. COMPLIANT DETECTABLE WARNING DEVICE | LF | 60 | \$ 82.73 | \$ 4,963.80 | \$ 35.00 | \$ 2,100.00 | \$ 50.00 | \$ 3,000.00 | \$ 75.00 | \$ 4,500.00 |
| 16 | VARIABLE HEIGHT SIDEWALK CURB | LF | 50 | \$ 33.09 | \$ 1,654.50 | \$ 10.00 | \$ 500.00 | \$ 50.00 | \$ 2,500.00 | \$ 30.00 | \$ 1,500.00 |
| UTILITY ITEMS | | | | | | | | | | | |
| 17 | INSTALL 2' DIAMETER MANHOLE OR CATCH BASIN, COMPLETE | EA | 8 | \$ 2,612.73 | \$ 20,901.84 | \$ 2,300.00 | \$ 18,400.00 | \$ 2,500.00 | \$ 20,000.00 | \$ 2,400.00 | \$ 19,200.00 |
| 18 | INSTALL 4' DIAMETER MANHOLE OR CATCH BASIN, COMPLETE | EA | 8 | \$ 3,480.61 | \$ 27,844.88 | \$ 3,300.00 | \$ 26,400.00 | \$ 3,300.00 | \$ 26,400.00 | \$ 3,200.00 | \$ 25,600.00 |
| 19 | ADJUST UTILITY STRUCTURE, COMPLETE | EA | 5 | \$ 846.24 | \$ 4,231.20 | \$ 450.00 | \$ 2,250.00 | \$ 724.00 | \$ 3,620.00 | \$ 1,000.00 | \$ 5,000.00 |
| 20 | REBUILD MANHOLE, CATCH BASIN, INLET OR GATE WELL, COMPLETE | VF | 50 | \$ 344.99 | \$ 17,249.50 | \$ 350.00 | \$ 17,500.00 | \$ 382.00 | \$ 19,100.00 | \$ 725.00 | \$ 36,250.00 |
| 21 | INSTALL A.D.A. COMPLIANT OR STANDARD FRAME FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL | EA | 8 | \$ 475.91 | \$ 3,807.28 | \$ 375.00 | \$ 3,000.00 | \$ 687.00 | \$ 5,496.00 | \$ 375.00 | \$ 3,000.00 |
| 22 | INSTALL A.D.A. COMPLIANT OR STANDARD COVER FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL | EA | 8 | \$ 392.44 | \$ 3,139.52 | \$ 300.00 | \$ 2,400.00 | \$ 654.00 | \$ 5,232.00 | \$ 270.00 | \$ 2,160.00 |
| 23 | INSTALL 6" DIA. CORRUGATED PLASTIC EDGE DRAIN WITH GEOTEXTILE WRAP, COMPLETE | LF | 6,243 | \$ 13.68 | \$ 85,404.24 | \$ 16.00 | \$ 99,888.00 | \$ 10.00 | \$ 62,430.00 | \$ 19.00 | \$ 118,617.00 |
| 24 | INSTALL 12" DIA. STORM SEWER, RCP CL-IV C76 PIPE | LF | 745 | \$ 110.13 | \$ 82,046.85 | \$ 105.00 | \$ 78,225.00 | \$ 76.00 | \$ 56,620.00 | \$ 65.00 | \$ 48,425.00 |
| 25 | INSTALL 8" DIA. CL 54 DUCTILE IRON WATER MAIN | LF | 2,711 | \$ 144.53 | \$ 391,820.83 | \$ 152.00 | \$ 412,072.00 | \$ 125.50 | \$ 340,230.50 | \$ 150.00 | \$ 406,650.00 |
| 26 | INSTALL 8" GATE VALVE IN WELL, COMPLETE INCLUDING ALL RINGS USED FOR FINAL ADJUSTMENT, WRAP, FRAME & COVER | EA | 10 | \$ 6,523.26 | \$ 65,232.60 | \$ 6,000.00 | \$ 60,000.00 | \$ 7,300.00 | \$ 73,000.00 | \$ 4,800.00 | \$ 48,000.00 |
| 27 | INSTALL 6" E158 BREAKABLE FLANGE FIRE HYDRANT, COMPLETE INCLUDING VALVES, BOXES, TIES AND ANY 6" WATER MAIN PIPE OR EXTENSIONS | EA | 4 | \$ 7,148.91 | \$ 28,595.64 | \$ 6,500.00 | \$ 26,000.00 | \$ 9,200.00 | \$ 36,800.00 | \$ 6,500.00 | \$ 26,000.00 |
| 28 | 8" WATER MAIN CONNECTION, COMPLETE INCLUDES ALL NECESSARY BENDS, FITTINGS, PIPE, THRUST BLOCK & APPURTENANCES | EA | 4 | \$ 5,517.39 | \$ 22,069.56 | \$ 5,800.00 | \$ 23,200.00 | \$ 2,600.00 | \$ 10,400.00 | \$ 5,400.00 | \$ 21,600.00 |
| 29 | INSTALL SHORT SIDE SERVICE TRANSFER/REPLACEMENT, COMPLETE INCLUDES ALL NECESSARY CONNECTION FITTINGS AND STOP BOX | EA | 35 | \$ 1,812.97 | \$ 63,453.95 | \$ 2,300.00 | \$ 80,500.00 | \$ 1,400.00 | \$ 49,000.00 | \$ 3,100.00 | \$ 108,500.00 |
| 30 | INSTALL LONG SIDE SERVICE TRANSFER/REPLACEMENT, COMPLETE INCLUDES ALL NECESSARY CONNECTION FITTINGS AND STOP BOX | EA | 38 | \$ 3,417.94 | \$ 129,881.72 | \$ 3,050.00 | \$ 115,900.00 | \$ 3,000.00 | \$ 114,000.00 | \$ 4,250.00 | \$ 161,500.00 |
| TRAFFIC CONTROL ITEMS | | | | | | | | | | | |
| 31 | TRAFFIC CONTROL DEVICES, COMPLETE | LS | 1 | \$ 13,787.96 | \$ 13,787.96 | \$ 8,900.00 | \$ 8,900.00 | \$ 17,000.00 | \$ 17,000.00 | \$ 63,500.00 | \$ 63,500.00 |
| 32 | TEMPORARY TRAFFIC CONTROL OR INFORMATIONAL SIGNS | SF | 200 | \$ 7.72 | \$ 1,544.00 | \$ 7.00 | \$ 1,400.00 | \$ 7.00 | \$ 1,400.00 | \$ 7.00 | \$ 1,400.00 |
| LANDSCAPE ITEMS | | | | | | | | | | | |
| 33 | INSTALL SEED AND MULCH, COMPLETE | LS | 1 | \$ 23,408.33 | \$ 23,408.33 | \$ 25,000.00 | \$ 25,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ 40,560.00 | \$ 40,560.00 |
| 34 | INSTALL CLASS "A" SOD | SY | 100 | \$ 21.76 | \$ 2,176.00 | \$ 20.00 | \$ 2,000.00 | \$ 18.00 | \$ 1,800.00 | \$ 35.00 | \$ 3,500.00 |
| 35 | SPRINKLER HEAD, RELOCATE | EA | 50 | \$ 38.61 | \$ 1,930.50 | \$ 40.00 | \$ 2,000.00 | \$ 65.00 | \$ 3,250.00 | \$ 85.00 | \$ 4,250.00 |
| 36 | SPRINKLER HEAD, REPLACE | EA | 50 | \$ 71.70 | \$ 3,585.00 | \$ 50.00 | \$ 2,500.00 | \$ 65.00 | \$ 3,250.00 | \$ 95.00 | \$ 4,750.00 |
| 37 | SPRINKLER LINE | LF | 300 | \$ 6.62 | \$ 1,986.00 | \$ 3.00 | \$ 900.00 | \$ 2.70 | \$ 810.00 | \$ 7.50 | \$ 2,250.00 |
| 38 | IRRIGATION CONTROL BOX, RELOCATE | EA | 30 | \$ 110.30 | \$ 3,309.00 | \$ 100.00 | \$ 3,000.00 | \$ 300.00 | \$ 9,000.00 | \$ 300.00 | \$ 9,000.00 |
| 39 | IRRIGATION CONTROL BOX, REPLACE | EA | 30 | \$ 275.76 | \$ 8,272.80 | \$ 100.00 | \$ 3,000.00 | \$ 300.00 | \$ 9,000.00 | \$ 500.00 | \$ 15,000.00 |
| OTHER ITEMS | | | | | | | | | | | |
| 40 | MAINTENANCE GRAVEL, INSTALL AND MAINTAIN | TON | 500 | \$ 26.36 | \$ 13,180.00 | \$ 20.00 | \$ 10,000.00 | \$ 18.00 | \$ 9,000.00 | \$ 36.00 | \$ 18,000.00 |
| 41 | CREW DOWNTIME FOR LOCATING MIS-MARKED / UNMARKED SERVICES OR FOR OTHER UNFORESEEN FIELD CONDITIONS | HR | 8 | \$ 663.33 | \$ 5,306.64 | \$ 600.00 | \$ 4,800.00 | \$ 773.00 | \$ 6,184.00 | \$ 900.00 | \$ 7,200.00 |
| 42 | REPAIR MIS-MARKED OR UNMARKED WATER SERVICE | EA | 5 | \$ 773.81 | \$ 3,869.05 | \$ 150.00 | \$ 750.00 | \$ 4,400.00 | \$ 22,000.00 | \$ 1,015.00 | \$ 5,075.00 |
| 43 | CONTINGENCY FOR WORK OUTSIDE OF THE ORIGINAL PAY ITEMS | LS | 1 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 |
| 44 | AUDIO-VISUAL RECORDING OF THE CONSTRUCTION AREA | LS | 1 | \$ 2,172.98 | \$ 2,172.98 | \$ 1,200.00 | \$ 1,200.00 | \$ 1,100.00 | \$ 1,100.00 | \$ 1,075.00 | \$ 1,075.00 |
| 45 | SOIL EROSION AND SEDIMENTATION CONTROL MEASURES | LS | 1 | \$ 1,976.42 | \$ 1,976.42 | \$ 3,000.00 | \$ 3,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 3,686.00 | \$ 3,686.00 |
| 46 | PERMIT AND INSPECTION FEE ALLOWANCE - AS NEEDED (Macomb County, SESC) | LS | 1 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| 47 | BONDS, INSURANCE, MOBILIZATION AND INITIAL SET-UP EXPENSE (Not to exceed 7% of construction cost) | LS | 1 | \$ 121,575.79 | \$ 121,575.79 | \$ 50,000.00 | \$ 50,000.00 | \$ 103,000.00 | \$ 103,000.00 | \$ 140,000.00 | \$ 140,000.00 |
| TOTAL BID AMOUNT | | | | | \$ 2,439,461.49 | \$ 2,448,350.00 | \$ 2,461,805.25 | \$ 2,638,125.25 | | | |

* CORRECTED BY ENGINEER

| ITEM No. | REPAIRS - PAY ITEM DESCRIPTION | UNITS | QUANTITY | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
|----------|---|-------|----------|------------|---------------|------------|---------------|------------|---------------|------------|---------------|
| 48 | INSTALL M.D.O.T. CLASS 21AA CRUSHED CONCRETE SUB-BASE, (MIN. 10" THICK C.I.P.) UNDER CONCRETE PAVEMENT | SY | 9,644 | \$ 10.32 | \$ 99,526.08 | \$ 14.00 | \$ 135,016.00 | \$ 15.00 | \$ 144,660.00 | \$ 12.50 | \$ 120,550.00 |
| 49 | INSTALL 8" DIA. AWWA C-309 DR 18 WATER MAIN | LF | 2,711 | \$ 120.39 | \$ 326,377.29 | \$ 147.00 | \$ 398,517.00 | \$ 110.00 | \$ 298,210.00 | \$ 120.00 | \$ 325,320.00 |
| 50 | INSTALL 8" DIA. AWWA PPVC C-900 DR 18 WATER MAIN, PIPEBURST (Price must include temporary water services, and line stops or use pre chlorinated pipe) | LF | 2,711 | \$ 139.40 | \$ 377,913.40 | \$ 150.00 | \$ 515,090.00 | \$ 255.00 | \$ 691,385.00 | | |



BID TABULATION

City Project WP-22-754 (ITB-W-0478)

Potomac Ave, Marilyn Ave, Roan Ave and Champaign Ave
Water Main and Pavement Reconstruction

Mark Anthony Contracting, Inc.
4810 Old Plank Rd
Milford, MI 48381

Great Lakes Contract.
2300 Edinburgh
Waterford, MI 48328

G.V. Cement Contracting Co.
20000 Dix-Toledo
Brownstown, MI 48183

| ITEM No. | PAY ITEM DESCRIPTION | UNITS | QUANTITY | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
|-----------------------|---|-------|----------|---------------|-----------------|---------------|-----------------|--------------|-----------------|
| DEMOLITION ITEMS | | | | | | | | | |
| 1 | ABANDON EXISTING WATER MAIN, COMPLETE | LS | 1 | \$ 16,800.00 | \$ 16,800.00 | \$ 30,450.00 | \$ 30,450.00 | \$ 53,700.00 | \$ 53,700.00 |
| 2 | REMOVE EXISTING SEWER, COMPLETE | LF | 370 | \$ 26.25 | \$ 9,712.50 | \$ 22.90 | \$ 8,473.00 | \$ 35.00 | \$ 12,950.00 |
| 3 | REMOVE EXISTING GATE VALVE IN WELL, COMPLETE | EA | 4 | \$ 840.00 | \$ 3,360.00 | \$ 1,522.50 | \$ 6,090.00 | \$ 2,760.00 | \$ 11,040.00 |
| 4 | REMOVE EXISTING FIRE HYDRANT ASSEMBLY, COMPLETE | EA | 4 | \$ 840.00 | \$ 3,360.00 | \$ 1,522.50 | \$ 6,090.00 | \$ 2,500.00 | \$ 10,000.00 |
| 5 | REMOVE CATCH BASIN OR MANHOLE, COMPLETE | EA | 12 | \$ 840.00 | \$ 10,080.00 | \$ 835.00 | \$ 10,020.00 | \$ 1,000.00 | \$ 12,000.00 |
| 6 | REMOVE 4"-8" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH | SF | 25,827 | \$ 1.60 | \$ 41,323.20 | \$ 1.50 | \$ 38,740.50 | \$ 3.00 | \$ 77,481.00 |
| 7 | REMOVE 6"-12" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER | SY | 9,644 | \$ 10.92 | \$ 105,312.48 | \$ 12.30 | \$ 118,621.20 | \$ 12.00 | \$ 115,728.00 |
| PAVING ITEMS | | | | | | | | | |
| 8 | INSTALL 8" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER, M.D.O.T. P1 (6 SACK CEMENT CONTENT) | SY | 9,644 | \$ 63.77 | \$ 614,597.88 | \$ 65.00 | \$ 626,860.00 | \$ 78.00 | \$ 752,232.00 |
| 9 | INSTALL M.D.O.T. CLASS 21AA LIMESTONE SUB-BASE, (MIN. 10" THICK C.I.P.) UNDER CONCRETE PAVEMENT | SY | 9,644 | \$ 16.40 | \$ 158,161.60 | \$ 22.00 | \$ 212,168.00 | \$ 16.00 | \$ 154,304.00 |
| 10 | UNDERCUT EXCAVATE UNSUITABLE SUBGRADE MATERIAL AND BACKFILL INSTALL 21AA CRUSHED LIMESTONE (C.I.P.) FOR FILLING UNDERCUT | CV | 300 | \$ 72.95 | \$ 21,885.00 | \$ 60.00 | \$ 18,000.00 | \$ 35.00 | \$ 10,500.00 |
| 11 | INSTALL TEXASAR BK1300 OR EQUIVALENT GEOGRID TO STABILIZE THE UNDERCUT AREA(S) | SY | 900.0 | \$ 2.51 | \$ 2,259.00 | \$ 6.75 | \$ 6,075.00 | \$ 8.00 | \$ 7,200.00 |
| 12 | STATION GRADING | STA | 22 | \$ 5,923.62 | \$ 130,319.64 | \$ 4,450.00 | \$ 97,900.00 | \$ 2,500.00 | \$ 55,000.00 |
| 13 | INSTALL 6" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH, M.D.O.T. GRADE P-NC (7 SACK CEMENT CONTENT) | SF | 16,524 | \$ 6.52 | \$ 107,736.48 | \$ 7.10 | \$ 117,320.40 | \$ 14.00 | \$ 231,336.00 |
| 14 | INSTALL 4" THICK CONCRETE SIDEWALK, M.D.O.T. GRADE P1 (6 SACK CEMENT CONTENT) | SF | 10,771 | \$ 4.73 | \$ 50,946.83 | \$ 5.75 | \$ 61,933.25 | \$ 10.00 | \$ 107,710.00 |
| 15 | INSTALL A.D.A. COMPLIANT DETECTABLE WARNING DEVICE | LF | 60 | \$ 44.00 | \$ 2,640.00 | \$ 50.00 | \$ 3,000.00 | \$ 60.00 | \$ 3,600.00 |
| 16 | VARIABLE HEIGHT SIDEWALK CURB | LF | 50 | \$ 16.50 | \$ 825.00 | \$ 15.00 | \$ 750.00 | \$ 50.00 | \$ 2,500.00 |
| UTILITY ITEMS | | | | | | | | | |
| 17 | INSTALL 2' DIAMETER MANHOLE OR CATCH BASIN, COMPLETE | EA | 8 | \$ 3,071.25 | \$ 24,570.00 | \$ 2,475.00 | \$ 19,800.00 | \$ 2,000.00 | \$ 16,000.00 |
| 18 | INSTALL 4' DIAMETER MANHOLE OR CATCH BASIN, COMPLETE | EA | 8 | \$ 4,082.40 | \$ 32,659.20 | \$ 3,645.00 | \$ 29,160.00 | \$ 3,000.00 | \$ 24,000.00 |
| 19 | ADJUST UTILITY STRUCTURE, COMPLETE | EA | 5 | \$ 385.00 | \$ 1,925.00 | \$ 625.00 | \$ 3,125.00 | \$ 3,000.00 | \$ 15,000.00 |
| 20 | REBUILD MANHOLE, CATCH BASIN, INLET OR GATE WELL, COMPLETE | VF | 50 | \$ 275.00 | \$ 13,750.00 | \$ 150.00 | \$ 7,500.00 | \$ 650.00 | \$ 32,500.00 |
| 21 | INSTALL A.D.A. COMPLIANT OR STANDARD FRAME FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL | EA | 8 | \$ 368.48 | \$ 2,947.84 | \$ 375.00 | \$ 3,000.00 | \$ 750.00 | \$ 6,000.00 |
| 22 | INSTALL A.D.A. COMPLIANT OR STANDARD COVER FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL | EA | 8 | \$ 264.68 | \$ 2,117.44 | \$ 350.00 | \$ 2,800.00 | \$ 500.00 | \$ 4,000.00 |
| 23 | INSTALL 6" DIA. CORRUGATED PLASTIC EDGE DRAIN WITH GEOTEXTILE WRAP, COMPLETE | LF | 6,243 | \$ 12.69 | \$ 79,223.67 | \$ 17.50 | \$ 109,252.50 | \$ 15.00 | \$ 93,645.00 |
| 24 | INSTALL 12" DIA. STORM SEWER, RCP, CL-IV C76 PIPE | LF | 745 | \$ 92.40 | \$ 68,838.00 | \$ 112.60 | \$ 83,887.00 | \$ 90.00 | \$ 67,050.00 |
| 25 | INSTALL 8" DIA. CL 54 DUCTILE IRON WATER MAIN | LF | 2,711 | \$ 165.90 | \$ 449,754.90 | \$ 187.80 | \$ 509,125.80 | \$ 229.20 | \$ 621,361.20 |
| 26 | INSTALL 8" GATE VALVE IN WELL, COMPLETE INCLUDING ALL RINGS USED FOR FINAL ADJUSTMENT, WRAP, FRAME & COVER | EA | 10 | \$ 10,290.00 | \$ 102,900.00 | \$ 3,857.00 | \$ 38,570.00 | \$ 14,520.00 | \$ 145,200.00 |
| 27 | INSTALL 6" EJB BREAKABLE FLANGE FIRE HYDRANT, COMPLETE INCLUDING VALVES, BOXES, TEES AND ANY 6" WATER MAIN PIPE OR EXTENSIONS | EA | 4 | \$ 9,975.00 | \$ 39,900.00 | \$ 10,911.25 | \$ 43,645.00 | \$ 15,000.00 | \$ 60,000.00 |
| 28 | 8" WATER MAIN CONNECTION, COMPLETE INCLUDES ALL NECESSARY BENDS, FITTINGS, PIPE, THRUST BLOCK & APPURTENANCES | EA | 4 | \$ 6,182.40 | \$ 24,729.60 | \$ 10,150.00 | \$ 40,600.00 | \$ 11,520.00 | \$ 46,080.00 |
| 29 | INSTALL SHORT SIDE SERVICE TRANSFER/REPLACEMENT, COMPLETE INCLUDES ALL NECESSARY CONNECTION FITTINGS AND STOP BOX | EA | 35 | \$ 2,919.00 | \$ 102,165.00 | \$ 2,537.50 | \$ 88,812.50 | \$ 4,800.00 | \$ 168,000.00 |
| 30 | INSTALL LONG SIDE SERVICE TRANSFER/REPLACEMENT, COMPLETE INCLUDES ALL NECESSARY CONNECTION FITTINGS AND STOP BOX | EA | 38 | \$ 3,701.25 | \$ 140,647.50 | \$ 4,060.00 | \$ 154,780.00 | \$ 5,880.00 | \$ 223,440.00 |
| TRAFFIC CONTROL ITEMS | | | | | | | | | |
| 31 | TRAFFIC CONTROL DEVICES, COMPLETE | LS | 1 | \$ 85,792.64 | \$ 85,792.64 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 |
| 32 | TEMPORARY TRAFFIC CONTROL OR INFORMATIONAL SIGNS | SF | 200 | \$ 7.70 | \$ 1,540.00 | \$ 7.15 | \$ 1,430.00 | \$ 200.00 | \$ 40,000.00 |
| | | | | | | | | | |
| 33 | INSTALL SEED AND MULCH, COMPLETE | LS | 1 | \$ 23,595.00 | \$ 23,595.00 | \$ 42,000.00 | \$ 42,000.00 | \$ 20,000.00 | \$ 20,000.00 |
| 34 | INSTALL CLASS "A" SOD | SY | 100 | \$ 38.50 | \$ 3,850.00 | \$ 35.55 | \$ 3,555.00 | \$ 8.00 | \$ 800.00 |
| 35 | SPRINKLER HEAD, RELOCATE | EA | 50 | \$ 99.00 | \$ 4,950.00 | \$ 86.30 | \$ 4,315.00 | \$ 20.00 | \$ 1,000.00 |
| 36 | SPRINKLER HEAD, REPLACE | EA | 50 | \$ 110.00 | \$ 5,500.00 | \$ 96.50 | \$ 4,825.00 | \$ 25.00 | \$ 1,250.00 |
| 37 | SPRINKLER LINE | LF | 300 | \$ 8.80 | \$ 2,640.00 | \$ 7.65 | \$ 2,295.00 | \$ 10.00 | \$ 3,000.00 |
| 38 | IRRIGATION CONTROL BOX, RELOCATE | EA | 30 | \$ 1.10 | \$ 33.00 | \$ 305.00 | \$ 9,150.00 | \$ 150.00 | \$ 4,500.00 |
| 39 | IRRIGATION CONTROL BOX, REPLACE | EA | 30 | \$ 1.10 | \$ 33.00 | \$ 305.00 | \$ 9,150.00 | \$ 300.00 | \$ 9,000.00 |
| | | | | | | | | | |
| 40 | MAINTENANCE GRAVEL, INSTALL AND MAINTAIN | TON | 500 | \$ 27.50 | \$ 13,750.00 | \$ 30.50 | \$ 15,250.00 | \$ 28.00 | \$ 14,000.00 |
| 41 | CREW DOWNTIME FOR LOCATING MIS-MARKED / UNMARKED SERVICES OR FOR OTHER UNFORESEEN FIELD CONDITIONS | HR | 8 | \$ 1.05 | \$ 8.40 | \$ 50.00 | \$ 400.00 | \$ 600.00 | \$ 4,800.00 |
| 42 | REPAIR MIS-MARKED OR UNMARKED WATER SERVICE | EA | 5 | \$ 1.00 | \$ 5.00 | \$ 1,500.00 | \$ 7,500.00 | \$ 1,000.00 | \$ 5,000.00 |
| 43 | CONTINGENCY FOR WORK OUTSIDE OF THE ORIGINAL PAY ITEMS | LS | 1 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 |
| 44 | AUDIO-VISUAL RECORDING OF THE CONSTRUCTION AREA | LS | 1 | \$ 1,182.50 | \$ 1,182.50 | \$ 1,100.00 | \$ 1,100.00 | \$ 10,000.00 | \$ 10,000.00 |
| 45 | SOIL EROSION AND SEDIMENTATION CONTROL MEASURES | LS | 1 | \$ 1,327.74 | \$ 1,327.74 | \$ 5,000.00 | \$ 5,000.00 | \$ 10,000.00 | \$ 10,000.00 |
| 46 | PERMIT AND INSPECTION FEE ALLOWANCE - AS NEEDED (Macomb County, SEEC) | LS | 1 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| 47 | BONDS, INSURANCE, MOBILIZATION AND INITIAL SET-UP EXPENSE (Not to exceed 7% of construction cost) | LS | 1 | \$ 139,410.70 | \$ 139,410.70 | \$ 120,000.00 | \$ 120,000.00 | \$ 20,000.00 | \$ 20,000.00 |
| TOTAL BID AMOUNT | | | | | \$2,691,465.58* | | \$ 2,789,019.15 | | \$ 3,349,907.20 |

* CORRECTED BY ENGINEER

| ITEM No. | UNPROPOSED - PAY ITEM DESCRIPTION | UNITS | QUANTITY | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
|----------|---|-------|----------|------------|---------------|------------|---------------|------------|---------------|
| 48 | INSTALL M.D.O.T. CLASS 21AA CRUSHED CONCRETE SUB-BASE, (MIN. 10" THICK C.I.P.) UNDER CONCRETE PAVEMENT | SY | 9,644 | \$ 15.00 | \$ 144,660.00 | \$ 18.50 | \$ 178,414.00 | \$ 12.00 | \$ 115,728.00 |
| 49 | INSTALL 8" DIA. AWWWA C-909 OR 14 WATER MAIN | LF | 2,711 | \$ 146.00 | \$ 395,806.00 | \$ 178.00 | \$ 482,558.00 | \$ 198.00 | \$ 536,778.00 |
| 50 | INSTALL 8" DIA. AWWWA PVC C-900 OR 18 WATER MAIN, PIPEBURST (Price must include temporary water services, and line stops or use pre-chlorinated pipe) | LF | 2,711 | \$ 145.00 | \$ 393,095.00 | \$ 360.00 | \$ 975,960.00 | \$ 288.00 | \$ 780,768.00 |

**RESOLUTION TO AWARD BID AND APPROVE CONTRACT
FOR CITY PROJECT WP-22-754
POTOMAC AVE, MARILYN AVE, ROAN AVE, AND CHAMPAIGN AVE
PAVEMENT RECONSTRUCTION AND WATER MAIN REPLACEMENT
(ITB-W-0478)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan,
held on _____, 2025 at 7:00 p.m. Eastern _____ Time, in the Council
Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson
_____ and supported by Councilperson _____.

On April 16, 2025, bids were received for City Project WP-22-754, Potomac Ave, Marilyn Ave,
Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main Replacement (ITB-W-0478),
pursuant to the updated online electronic bid submittal process via BidNet Direct (MITN).

The City Council has received and reviewed the bids as listed on the attached tabulation.

The City Engineer has recommended that the contract for City Project WP-22-754, Potomac
Ave, Marilyn Ave, Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main
Replacement (ITB-W-0478) be awarded to the lowest qualified bidder Aielli Construction, Inc. in the
total bid amount not to exceed \$2,439,461.49.

Funding for this work is available in the Water & Sewer System Fund 592-9044-97001
(\$899,633.71), and in the Local Street Repair – Capital Improvements 204-9204-97400
(\$1,539,827.78).

The Contract documents include the Project Drawings, the Advertisement, the Pricing Sheet, Supplemental Specifications, the Appendix and the City of Warren form documents entitled Instructions to Bidders, Required Acknowledgement, Contract, Performance Bond, Payment Bond for Labor, Material and Equipment Rental, Maintenance and Guarantee Bond, Certificate of Worker's Compensation Insurance, General Conditions, Specifications for Concrete Pavement, Specifications for Concrete Sidewalks and Drive Approaches, and Specifications for Sanitary and Storm Sewer.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the City Engineer, that the City Council by formal motion approves the award of City Project WP-22-754, Potomac Ave, Marilyn Ave, Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main Replacement (ITB-W-0478), to the low qualified bidder Aielli Construction, Inc. in the total bid amount not to exceed \$2,439,461.49. Such award is subject to execution of written agreement by both parties.

IT IS FURTHER RESOLVED, that upon approval of the final contract in a form that meets with the approval of the City Attorney, together with all required insurance certificates, bonds, and required documents, the Mayor and City Clerk are authorized to execute the contract with Aielli Construction, Inc., 47742 Van Dyke, Shelby Township, MI 48317 to complete City Project WP-22-754, Potomac Ave, Marilyn Ave, Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main Replacement, consistent with the terms of the bid for City Project WP-22-754, Potomac Ave, Marilyn Ave, Roan Ave, and Champaign Ave Pavement Reconstruction and Water Main Replacement, and the City of Warren Engineering Contract Documents.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan,
hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the
City of Warren at its meeting held on _____, 2025.

SONJA BUFFA
City Clerk

Certificate Of Completion

Envelope Id: 49029B6F-495D-46A7-AF66-034159420751

Status: Completed

Subject: Complete with Docusign: Aielli Construction, WP-22-754, Pomoac, Marilyn Road and Champaign pave...

Source Envelope:

Document Pages: 6

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Jennifer Decker

AutoNav: Enabled

1 City Sq Ste 215

Envelopeld Stamping: Enabled

Warren, MI 48093

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

jdecker@cityofwarren.org

IP Address: 10.101.81.73

Record Tracking

Status: Original

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jdecker@cityofwarren.org

Signer Events

Lori M. Stone

lstone@cityofwarren.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

Lori M. Stone

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Timestamp

Sent: 5/5/2025 12:21:45 PM

Viewed: 5/6/2025 6:04:16 AM

Signed: 5/6/2025 6:04:32 AM

Signature Adoption: Pre-selected Style

Using IP Address: 24.127.1.78

Electronic Record and Signature Disclosure:

Accepted: 5/6/2025 6:04:16 AM

ID: 8b6c26fd-c401-4673-96c7-23d34253f648

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

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Agent Delivery Events

Status

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Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

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Carbon Copy Events

Status

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Ayasha Bahar

abahar@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

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Viewed: 5/6/2025 6:19:55 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Jennifer Decker

jdecker@cityofwarren.org

Security Level: Email, Account Authentication
(None)

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Resent: 5/6/2025 6:04:34 AM

Electronic Record and Signature Disclosure:

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| Carbon Copy Events | Status | Timestamp |
|--|------------------|---|
| Judy Smith jsmith@cityofwarren.org Administrative Coordinator City of Warren Michigan Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 5/5/2025 12:21:46 PM |
| mayor mayor@cityofwarren.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 5/1/2025 11:55:45 AM ID: 2b6525fd-b7bf-4870-be80-d4b7912b0ff6 | COPIED | Sent: 5/5/2025 12:21:46 PM Viewed: 5/5/2025 6:07:21 PM |
| Witness Events | Signature | Timestamp |
| Notary Events | Signature | Timestamp |
| Envelope Summary Events | Status | Timestamps |
| Envelope Sent | Hashed/Encrypted | 5/5/2025 12:21:46 PM |
| Certified Delivered | Security Checked | 5/6/2025 6:04:16 AM |
| Signing Complete | Security Checked | 5/6/2025 6:04:32 AM |
| Completed | Security Checked | 5/6/2025 6:04:32 AM |
| Payment Events | Status | Timestamps |
| Electronic Record and Signature Disclosure | | |

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

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- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: APRIL 30, 2025
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL
SUBJECT: ITB-W-1096; INCREASE OF AWARD FOR FURNISHING SODIUM HYPOCHLORITE

The Purchasing Division concurs with the Waste Water Treatment Plant (WWTP) and recommends that the award to Furnish Sodium Hypochlorite (ITB-W-1096) to Alexander Chemical Corporation, 7593 S. First Road, LaPorte, IN 46350, be increased from \$52,410.40 annually to \$102,410.40 annually (for a total increase of \$50,000.00) for the current period, February 16, 2025 through February 15, 2026.

On February 13, 2024, City Council approved an award to Furnish Sodium Hypochlorite to Alexander Chemical Corporation for a one (1) year period, with the option to renew for one (1) additional one (1) year period, in an annual amount not to exceed \$52,410.40.

On January 14, 2025, City Council approved the one (1) year renewal for the period of February 16, 2025 through February 15, 2026, in an annual amount not to exceed \$52,410.40.

This recommendation before you today, is for an increase of award due to the increased usage of sodium hypochlorite caused by more rain events and several by-passes of sand-filter operations. Sodium Hypochlorite is most commonly utilized by the WWTP in the event of overflow events caused by heavy rain. Since the frequency or duration of overflow events cannot be predicted in advance, the City can only estimate usage based on historical events. Additionally, usage of the product depends on weather and flow conditions, therefore, the City needs to be able to order the product on short notice.

If approved by your honorable body, this increase of award will be in the annual amount not to exceed \$102,410.40 for the current period February 16, 2025 through February 15, 2026.

Funds are available in the following Account: 592-1580-74300.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|-----------|----------|
| Budget Director: | | 5/5/2025 |
| Controller: | | 5/5/2025 |
| MAYOR: | | 5/5/2025 |



PUBLIC SERVICE DEPARTMENT
WASTE WATER TREATMENT PLANT
32360 Warkop
Warren, Michigan 48093
(586) 264-2530
www.cityofwarren.org

MEMO TO: Mr. Craig Treppa, Purchasing Agent
Office of the Controller

FROM: Donna Dordeski, P.E.
WWTP Division Head

SUBJECT: Increase of Award for ITB-W-1096, Sodium Hypochlorite (Alexander Chemical Corp.) for the Current Agreement Term Expiring on February 12, 2026.

DATE: 4/29/2025

The existing 1-year agreement term with Alexander Chemical Corporation (ITB-W-1096) for procurement of Sodium Hypochlorite chemical that is being used by the WWTP in wastewater treatment operations, is expiring on February 12, 2026.

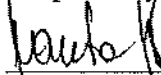
Additional funding in the amount of \$50,000.00 is being requested to be added to the currently approved award amount of \$52,410.40, resulting in an amended award amount of \$102,410.40. This will allow WWTP for procurement of additional amounts of Sodium Hypochlorite product (approximately four (4) additional loads of 4,500 gallons each load) that is expected to be needed for wastewater treatment processing thru the end of the existing agreement term (February 12, 2026).

Please take the steps necessary to seek authorization of the increase of the award for the remainder of the current term (thru 2/12/2026) in the amount of \$50,000.00, resulting in an amended award amount not to exceed \$102,410.40. The terms and conditions of the existing agreement remain the same.

Funds for the increase of award in the amount of \$50,000.00 for the remainder of the current agreement term expiring on 2/12/2026 will be made available from the FY25 & FY 26 Budgets, WWTP Account 592-1580-74300.

Should you have any questions regarding this request, please do not hesitate to contact me.

Respectfully,



Donna Dordeski, P.E.
WWTP Division Head

DD

cc: David Muzzarelli, Public Service Director

RESOLUTION

Document No: ITB-W-1096 Extension 1 Increase of Award

Product or Service: Sodium Hypochlorite

Requesting Department: Waste Water Treatment Plant

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

On February 13, 2024 City Council approved an award to furnish sodium hypochlorite to Alexander Chemical Corporation, 7593 S. First Road, LaPorte, IN 46350, for a one (1) year period, with the option to renew for one (1) additional one (1) year period, in an annual amount not to exceed \$52,410.40.

On January 14, 2025 City Council approved the one (1) year renewal for the period of February 16, 2025 through February 15, 2026, in an annual amount not to exceed \$52,410.40.

The Waste Water Treatment Plant is seeking an increase of award to Alexander Chemical Corporation from an annual amount not to exceed \$52,410.40 to an annual amount not to exceed \$102,410.40 (an increase of \$50,000.00) for the current period, February 16, 2025 through February 15, 2026.

Funds are available in the following Account: 592-1580-74300.

IT IS RESOLVED, that the increase of award is hereby accepted by City Council for Alexander Chemical Corporation in an annual amount not to exceed \$102,410.40, for the current period, February 16, 2025 through February 15, 2026.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Bid document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY COUNCIL PUBLIC OFFICE

CITY SQUARE, SUITE 425
WARREN, MI 48093-5239
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DATE: MAY 5, 2025
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO AWARD FUEL TANK AND SYSTEM INSPECTION,
MAINTENANCE AND REPAIR SERVICES; ITB-W-1131

The Purchasing Division, in conjunction with the Police Department, Department of Public Works (DPW), Parks & Recreation Department (P&R), Sanitation Division and Waste Water Treatment Plant (WWTP), recommends that ITB-W-1131; for furnishing fuel tank and fuel system inspection, maintenance and repair services be awarded to the low responsible and cost effective bidder, Phoenix Environmental, Inc., 12815 Premier Center Court, Plymouth, MI 48170, for a three (3) year period, in an amount not to exceed \$79,040.00 (approximately \$26,346.66 annually).

On Wednesday, April 16th, 2025, electronic bids were publicly opened for ITB-W-1131; to furnish fuel tank and fuel system inspection, maintenance and repair services. Bids were solicited through the BidNet® (MITN) procurement system with two (2) vendors responding to the solicitation. Their bids are summarized on the attached bid tabulation sheets submitted for your review.

Oscar Larson submitted the lowest price bid, but upon further investigation, Oscar Larson did not submit pricing for providing monthly inspection services for the Police Department, the P&R Department, or the Sanitation Division. When factoring in these costs, Oscar Larson is no longer the lowest bid (see attached bid tabulation).

If approved by your honorable body, Phoenix Environmental, Inc. shall be responsible for performing the necessary inspection services to meet the State of Michigan's Licensing and Regulatory Affairs (LARA) requirements.

Phoenix Environmental may also perform corrective, repair, and new installation services at the hourly labor rates and material rates that have been established in the bid and included in the attached bid tabulation sheets. The cost for these services shall be taken from the effected department's budgets, if available. Those services that are not within the department's budget, or exceed \$20,000.00 per event, will be brought to your honorable body for approval, prior to the commencement of work.

The agreement shall commence upon the official date of City Council approval and have a term of three (3) years with the option to extend for two (2) additional three (3) year periods, with mutual consent of both parties.

Funds are available in the following Accounts:

| | | |
|-----------------------|----------------|---------------------|
| Police | 101-1301-80100 | \$ 38,700.00 |
| DPW | 101-1442-80100 | \$ 6,470.00 |
| Parks & Recreation | 208-9208-80100 | \$ 14,100.00 |
| Sanitation | 226-9226-80100 | \$ 14,100.00 |
| WWTP | 592-1580-93001 | \$ 5,670.00 |
| Three (3) year Total: | | <u>\$ 79,040.00</u> |

Respectfully Submitted,



Craig Treppa
Purchasing Agent

Read and Concur,



Donna Dordesi
Division Head, WWTP



Scott Raedel
DPW Superintendent



Kevin Kitka
Sanitation Superintendent



Anthony Casasanta
Director, Parks & Recreation



Brent Chisolm
Captain, Administrative
Services Bureau

| Approved By: | Signature | Date |
|------------------|--|----------|
| Budget Director: |  | 5/5/2025 |
| Controller: |  | 5/5/2025 |
| MAYOR: |  | 5/5/2025 |

**CORRECTED AND ADJUSTED
BID SUMMARY**

| | | |
|---|----------------------|--|
| City of Warren One City Square Warren MI 48093 | | BID #: ITB-W-1131 BID DUE DATE: 4/16/2025 DEPT: Various |
| Product or Service: FURNISH FUEL TANK/FUEL SYSTEM INSPECTION, MAINTENANCE, AND REPAIR SERVICES | | |
| BIDDER | GRAND TOTAL | * ADJUSTED GRAND TOTAL |
| OSCAR W. LARSON COMPANY DBA OWL SERVICES | \$ 405,463.00 | \$ 446,563.00 |
| PHOENIX ENVIRONMENTAL | \$ 437,240.00 | \$ 437,240.00 |

* To determine the low bid, the City took the following action: if a vendor submitted a "no bid" for an item, the City added the lowest cost received amongst all the bidders and added that amount to the vendor's bid that submitted a "no bid".

| ITEM 1 - INSPECTIONS TO BE PERFORMED OVER A THREE-YEAR PERIOD | | | | | | | | | | | | | | | | | | CLASS C USER TRAINING FOR CITY STAFF | CLASS C USER TRAINING FOR CITY STAFF COST | 3-YEAR TOTAL |
|---|-------------|-----------------|-----------------|-------|--------|----------|-----------|------------------------|-------------------------------|--------------------------|---------------------------------|-----------------------|------------------------------|---------------------------|--|--------------------------|---------------------------------|--|--|--------------|
| ITEM # | LOCATION | ABOVE GROUND | UNDER GROUND | SPLIT | DIESEL | UNLEADED | PEDESTALS | MONTHLY INSPECTIONS | MONTHLY INSPECTION COST | QUARTERLY INSPECTIONS | QUARTERLY INSPECTION COST | ANNUAL INSPECTIONS | ANNUAL INSPECTION COST | ANNUAL TANK POLISHINGS | ANNUAL TANK POLISHING INSPECTION COST | TRIENNIAL INSPECTIONS | TRIENNIAL INSPECTION COST | | | |
| 1 | DPW | NO | YES | YES | 10,000 | 12,000 | 4 | | | 9 | \$ 325.00 | 3 | \$ 525.00 | | | 1 | \$ 2,440.00 | 2 | \$ - | \$ 6,940.00 |
| 2 | Police | NO | YES | NO | | 10,000 | 1 | 24 | \$ - | 9 | \$ 325.00 | 3 | \$ 525.00 | | | 1 | \$ 1,840.00 | | | \$ 6,340.00 |
| 3 | Police | NO | YES | NO | | 10,000 | | 24 | \$ - | 9 | \$ 325.00 | 3 | \$ 525.00 | | | 1 | \$ 1,840.00 | | | \$ 6,340.00 |
| 4 | Police | NO | YES | NO | 6,000 | | 0 | 24 | \$ - | 9 | \$ 325.00 | 3 | \$ 525.00 | 3 | \$ 3,400.00 | 1 | \$ 1,220.00 | | | \$ 15,920.00 |
| 5 | WWTP | NO | YES | NO | 6,000 | | 0 | | | 9 | \$ 325.00 | 3 | \$ 525.00 | | | 1 | \$ 1,220.00 | 2 | \$ - | \$ 5,720.00 |
| 6 | WWTP | YES | NO | NO | 110 | | 0 | | | | | | | | | | | | | |
| 7 | WWTP | YES | NO | NO | 850 | | 0 | | | | | | | | | | | | | |
| 8 | Sanitation | YES | NO | NO | 12,000 | | 1 | 33 | \$ - | | | 3 | \$ 525.00 | | | | | | | \$ 1,575.00 |
| 9 | Parks & Rec | YES | NO | YES | 2,000 | 4,000 | 1 | 33 | \$ - | | | 3 | \$ 525.00 | | | | | | | \$ 1,575.00 |
| ITEM 1 - 3-YEAR TOTAL COST: | | | | | | | | | | | | | | | | | | | \$ 44,410.00 | |

| ITEM 2.1: YEAR ONE LABOR COSTS FOR WORK PERFORMED OUTSIDE OF INSPECTIONS | | | |
|--|-------------|-----------------|--|
| DESCRIPTION | HOURLY RATE | ESTIMATED HOURS | TOTAL ESTIMATED LABOR COST (RATE x HOURS) |
| Regular Business Hours (8:00 am - 5:00 pm Monday-Friday) | \$ 115.00 | 100 | \$ 11,500.00 |
| Evening Hours (after 5:00 pm up to 8:00 am Monday-Friday) | \$ 172.50 | 20 | \$ 3,450.00 |
| Weekend Hours (after 5:00 pm Friday thru 8:00 am Monday) | \$ 230.00 | 20 | \$ 4,600.00 |
| Holiday Hours | \$ 230.00 | 20 | \$ 4,600.00 |
| ITEM 2.1: YEAR ONE ESTIMATED LABOR COST: | | | \$ 24,150.00 |

| ITEM 2.2: YEAR TWO LABOR COSTS FOR WORK PERFORMED OUTSIDE OF INSPECTIONS | | | |
|--|-------------|-----------------|--|
| DESCRIPTION | HOURLY RATE | ESTIMATED HOURS | TOTAL ESTIMATED LABOR COST (RATE x HOURS) |
| Regular Business Hours (8:00 am - 5:00 pm Monday-Friday) | \$ 126.00 | 100 | \$ 12,600.00 |
| Evening Hours (after 5:00 pm up to 8:00 am Monday-Friday) | \$ 189.00 | 20 | \$ 3,780.00 |
| Weekend Hours (after 5:00 pm Friday thru 8:00 am Monday) | \$ 252.00 | 20 | \$ 5,040.00 |
| Holiday Hours | \$ 252.00 | 20 | \$ 5,040.00 |
| ITEM 2.2: YEAR TWO ESTIMATED LABOR COST: | | | \$ 26,460.00 |

| ITEM 2.3: YEAR 3 LABOR COSTS FOR WORK PERFORMED OUTSIDE OF INSPECTIONS | | | |
|--|-------------|-----------------|--|
| DESCRIPTION | HOURLY RATE | ESTIMATED HOURS | TOTAL ESTIMATED LABOR COST (RATE x HOURS) |
| Regular Business Hours (8:00 am - 5:00 pm Monday-Friday) | \$ 130.00 | 100 | \$ 13,000.00 |
| Evening Hours (after 5:00 pm up to 8:00 am Monday-Friday) | \$ 195.00 | 20 | \$ 3,900.00 |
| Weekend Hours (after 5:00 pm Friday thru 8:00 am Monday) | \$ 260.00 | 20 | \$ 5,200.00 |
| Holiday Hours | \$ 260.00 | 20 | \$ 5,200.00 |
| ITEM 2.3: YEAR THREE ESTIMATED LABOR COST: | | | \$ 27,300.00 |
| ITEM 2 (2.1 THRU 2.3) - 3-YEAR TOTAL COST: | | | \$ 77,910.00 |

| ITEM 3 - THREE YEAR COST ESTIMATED ANNUAL MATERIAL COST FOR REPAIR SERVICES (OUTSIDE OF INSPECTIONS) | | | |
|--|--------------------------------|--|--|
| DESCRIPTION | ESTIMATED ANNUAL MATERIAL COST | PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT) | CIRCLE APPROPRIATE RESPONSE BELOW. ARE YOU PROPOSING A MARKUP OR DISCOUNT |
| ENTER NEGATIVE NUMBER FOR DISCOUNT OFF MSRP or ENTER A POSITIVE NUMBER FOR A MARKUP OVER MSRP (MARKUP CANNOT EXCEED 15%) | \$ 80,000.00 | 0% | \$ 80,000.00 |
| ITEM 3 - 3-YEAR TOTAL COST: | | | \$ 240,000.00 |

| ITEM 4 - THREE YEAR COST ESTIMATED TRUCK CHARGE | | | |
|--|-----------|-------------------------|-----------------------------|
| DESCRIPTION | UNIT COST | ESTIMATED ANNUAL EVENTS | TOTAL ESTIMATED ANNUAL COST |
| Truck Charge | \$ 172.00 | 50 | \$ 8,600.00 |
| Confined Space Equipment Rental, when required | \$ 963.50 | 6 | \$ 5,781.00 |
| TOTAL ANNUAL COST: | | | \$ 14,381.00 |
| ITEM 4 - 3-YEAR TOTAL COST: | | | \$ 43,143.00 |

| ITEM | DESCRIPTION | 3-YEAR TOTALS |
|--------------------------------------|------------------|---------------|
| 1 | INSPECTION COSTS | \$ 44,410.00 |
| 2 | LABOR COSTS | \$ 77,910.00 |
| 3 | MATERIAL COSTS | \$ 240,000.00 |
| 4 | TRUCK CHARGE | \$ 43,143.00 |
| 3-YEAR GRAND TOTAL (ITEMS 1 THRU 4): | | \$ 405,463.00 |

Oscar W Larson dba Owl Services bid an incorrect hourly rate for Item 2.3 - Year 3 Labor Costs - Regular Business Hours in the hourly rate of \$13.00. Based on the percentage increase of 3.1746% for Year 3, the corrected hourly of \$130.00 is shown above.

Oscar W Larson dba Owl Services bid an incorrect extended total for Item 3 in the amount of \$80,000.00. The corrected extended total for Item 3 in the amount of \$240,000.00 is shown above.

Oscar W Larson dba Owl Services does not offer monthly inspections, therefore, did not submit pricing for Item 1 - Monthly Inspection Costs.

| ITEM 2.1: YEAR ONE LABOR COSTS FOR WORK PERFORMED OUTSIDE OF INSPECTIONS | | | |
|--|-------------|-----------------|--|
| DESCRIPTION | HOURLY RATE | ESTIMATED HOURS | TOTAL ESTIMATED LABOR COST (RATE x HOURS) |
| Regular Business Hours (8:00 am - 5:00 pm Monday-Friday) | \$ 115.00 | 100 | \$ 11,500.00 |
| Evening Hours (after 5:00 pm up to 8:00 am Monday-Friday) | \$ 170.00 | 20 | \$ 3,400.00 |
| Weekend Hours (after 5:00 pm Friday thru 8:00 am Monday) | \$ 170.00 | 20 | \$ 3,400.00 |
| Holiday Hours | \$ 220.00 | 20 | \$ 4,400.00 |
| ITEM 2.1: YEAR ONE ESTIMATED LABOR COST: | | | \$ 22,700.00 |

| ITEM 2.2: YEAR TWO LABOR COSTS FOR WORK PERFORMED OUTSIDE OF INSPECTIONS | | | |
|--|-------------|-----------------|--|
| DESCRIPTION | HOURLY RATE | ESTIMATED HOURS | TOTAL ESTIMATED LABOR COST (RATE x HOURS) |
| Regular Business Hours (8:00 am - 5:00 pm Monday-Friday) | \$ 125.00 | 100 | \$ 12,500.00 |
| Evening Hours (after 5:00 pm up to 8:00 am Monday-Friday) | \$ 175.00 | 20 | \$ 3,500.00 |
| Weekend Hours (after 5:00 pm Friday thru 8:00 am Monday) | \$ 175.00 | 20 | \$ 3,500.00 |
| Holiday Hours | \$ 225.00 | 20 | \$ 4,500.00 |
| ITEM 2.2: YEAR TWO ESTIMATED LABOR COST: | | | \$ 24,000.00 |

| ITEM 2.3: YEAR 3 LABOR COSTS FOR WORK PERFORMED OUTSIDE OF INSPECTIONS | | | |
|--|-------------|-----------------|--|
| DESCRIPTION | HOURLY RATE | ESTIMATED HOURS | TOTAL ESTIMATED LABOR COST (RATE x HOURS) |
| Regular Business Hours (8:00 am - 5:00 pm Monday-Friday) | \$ 135.00 | 100 | \$ 13,500.00 |
| Evening Hours (after 5:00 pm up to 8:00 am Monday-Friday) | \$ 180.00 | 20 | \$ 3,600.00 |
| Weekend Hours (after 5:00 pm Friday thru 8:00 am Monday) | \$ 180.00 | 20 | \$ 3,600.00 |
| Holiday Hours | \$ 230.00 | 20 | \$ 4,600.00 |
| ITEM 2.3: YEAR THREE ESTIMATED LABOR COST: | | | \$ 25,300.00 |
| ITEM 2 (2.1 THRU 2.3) - 3-YEAR TOTAL COST: | | | \$ 72,000.00 |

| ITEM 3 - THREE YEAR COST ESTIMATED ANNUAL MATERIAL COST FOR REPAIR SERVICES (OUTSIDE OF INSPECTIONS) | | | |
|---|--------------------------------------|--|--|
| DESCRIPTION | ESTIMATED ANNUAL MATERIAL COST | PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT) | CIRCLE APPROPRIATE RESPONSE BELOW. ARE YOU PROPOSING A MARKUP OR DISCOUNT |
| ENTER NEGATIVE NUMBER FOR DISCOUNT OFF MSRP or ENTER A POSTIVE NUMBER FOR A MARKUP OVER MSRP (MARKUP CANNOT EXCEED 15%) | \$ 80,000.00 | 5% | \$ 84,000.00 |
| ITEM 3 - 3-YEAR TOTAL COST: | | | \$ 252,000.00 |

| ITEM 4 - THREE YEAR COST ESTIMATED TRUCK CHARGE | | | |
|--|-----------|----------------------------|--------------------------------|
| DESCRIPTION | UNIT COST | ESTIMATED ANNUAL EVENTS | TOTAL ESTIMATED ANNUAL COST |
| Truck Charge | \$ 150.00 | 50 | \$ 7,500.00 |
| Confined Space Equipment Rental, when required | \$ 650.00 | 6 | \$ 3,900.00 |
| TOTAL ANNUAL COST: | | | \$ 11,400.00 |
| ITEM 4 - 3-YEAR TOTAL COST: | | | \$ 34,200.00 |

| ITEM | DESCRIPTION | 3-YEAR TOTALS |
|--------------------------------------|------------------|---------------|
| 1 | INSPECTION COSTS | \$ 79,040.00 |
| 2 | LABOR COSTS | \$ 72,000.00 |
| 3 | MATERIAL COSTS | \$ 252,000.00 |
| 4 | TRUCK CHARGE | \$ 34,200.00 |
| 3-YEAR GRAND TOTAL (ITEMS 1 THRU 4): | | \$ 437,240.00 |

RESOLUTION

Document No: ITB-W-1131

Product or Service: Fuel Tank & Fuel System Inspection,
Maintenance & Repair Services

Requesting Department: Various

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in Council Chambers located at Warren Community Center Auditorium, 5460 Arden Ave, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on April 16, 2025 at 1 p.m.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Phoenix Environmental, Inc. 12815 Premier Center Court, Plymouth, MI 48170 has been determined to be the low responsible and cost effective bidder for award for furnishing Fuel Tank and Fuel System Inspection, Maintenance and Repair Services for a three (3) year period in the total amount not to exceed \$79,040.00 (approximately \$26,346.66 annually).

Funds are available in the following Accounts:

| | | |
|-----------------------|----------------|---------------------|
| Police | 101-1301-80100 | \$ 38,700.00 |
| DPW | 101-1442-80100 | \$ 6,470.00 |
| Parks & Recreation | 208-9208-80100 | \$ 14,100.00 |
| Sanitation | 226-9226-80100 | \$ 14,100.00 |
| WWTP | 592-1580-93001 | \$ 5,670.00 |
| Three (3) year Total: | | <u>\$ 79,040.00</u> |

IT IS RESOLVED, that the bid of Phoenix Environmental, Inc. is hereby accepted by City Council, for a three (3) year period in the total amount not to exceed \$79,040.00 (approximately \$23,346.66 annually), commencing on the official date of City Council approval, with the option to extend for two (2) additional three (3) year periods, with mutual consent of both parties.

IT IS FURTHER RESOLVED, that Phoenix Environmental may also perform corrective, repair, and new installation services at the hourly labor rates and material rates that have been established in the bid and included in the bid tabulation sheets. The cost for these services shall be taken from the effected department's budgets, if available. Those services that are not within the department's budget, or exceed \$20,000.00 per event, will be brought to your honorable body for approval, prior to the commencement of work.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Bid document
☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: APRIL 30, 2025

TO: MINDY MOORE, WARREN CITY COUNCIL

SUBJECT: ITB-W-1325; INCREASE OF AWARD FOR THE PURCHASE OF AMMUNITION

The Purchasing Division concurs with the Police Department and recommends that City Council increase the award for the purchase of ammunition from Kiesler Police Supply, Inc., 2802 Sable Mill Rd., Jeffersonville, IN 47130, from an annual amount not to exceed \$51,678.91 to an annual amount not to exceed \$55,318.91 (an increase of \$3,640.00).

On November 12, 2024, City Council awarded the purchase of ammunition to four (4) vendors, in a combined annual amount not to exceed \$267,940.91, for a one (1) year period, commencing on November 25, 2024.

On April 22, 2025, the City was notified of an imposed Tariff price increase by Kiesler Police Supply, Inc. (see backup documentation), for the five (5) Simunition products awarded by City Council that are listed in the table below.

| ITEM # | DESCRIPTION | PRODUCT # | CURRENT UNIT PRICE | UNIT PRICE INCREASE |
|--------|---|-----------|--------------------|---------------------|
| 51 | 5.560 Caliber Simunition FX Marking Round | 5359101 | \$ 0.924 | \$ 1.105 |
| 52 | 5.560 Caliber Simunition FX Marking Round | 5359102 | \$ 0.924 | \$ 1.105 |
| 53 | 9mm Caliber Simunition FX Marking Round | 5320771 | \$ 0.722 | \$ 0.895 |
| 54 | 9mm Caliber Simunition FX Marking Round | 5320772 | \$ 0.722 | \$ 0.895 |
| 57 | 9mm Caliber Simunition Securiblack Loud Cartridges – Safeblack Toxfree Primers Securiblack Loud Toxfree | 5306001 | \$ 0.550 | \$ 0.650 |

This recommendation, before you today, is for an increase of award to Kiesler Police Supply, Inc., in an annual amount not to exceed \$55,318.91 (an increase of \$3,640.00) for the remainder of the awarded period (November 25, 2024 through November 24, 2025), due to the imposed Tariff price increases.

Funds are available in the following Accounts: 101-1301-82401 & 261-9261-82215.

Respectfully Submitted,



Shanah Turner
Assistant Buyer

Read and Concur,



Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|---|----------|
| Budget Director: |  | 5/5/2025 |
| Controller: |  | 5/5/2025 |
| MAYOR: |  | 5/5/2025 |

GENERAL DYNAMICS
Ordnance and Tactical Systems–Canada

TO: Simunition® Distributors

FROM: General Dynamics -OTS
SIMUNITION Operations

DATE: March 18, 2025

SUBJECT: Imposed US Tariffs on Goods imported from Canada and Mexico

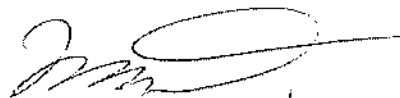
Greetings Simunition® Distributors,

Recently, the United States Government has ordered that a new Tariff of 25% be imposed on goods being imported from the countries of Canada and Mexico. These Tariffs are affecting prices of all Simunition® products being imported into the United States.

This unfortunate situation is forcing GD OTS SIMUNITION Operations therefore to add this 25% Tariff on invoices of all current and new Purchase Orders for all items affected by this tariff. Any future adjustment of those tariffs imposed by the United States Government will be reflected on GD-OTS SIMUNITION Operations' invoices.

Please advise at your earliest of any changes or cancellations of existing and pending Purchase Orders.

We look forward to working with all our Distributors and Customers to continue doing business and maintain our long-lasting relationship.



Marc Tremblay
Program Director – Simunition®

SIMUNITION



April 7, 2025

UPDATE TO LAW ENFORCEMENT ON TARIFF ANNOUNCEMENTS

Valued Kiesler Customer:

We want to take a moment to acknowledge and address recent tariff announcements and the uncertainty they are generating for us all.

What To Know

Some of our manufacturers have already been impacted and they've informed us they will be passing along the increases they are absorbing. There will likely be more manufacturers and suppliers making similar decisions in the coming weeks.

Because the tariffs differ between the countries affected, outcomes will vary based not only on the location of manufacturers' production facilities, but also based on where product components are sourced from.

Why It Matters

As your trusted partner in law enforcement and public safety, we understand the importance of being able to budget predictably while maintaining uninterrupted access to the critical equipment you need.

We will do everything possible to mitigate the rising costs of production that will inevitably be passed along to us from our suppliers, but we must be frank in communicating that some of those costs may, in turn, force us to adjust accordingly. We pledge to swiftly communicate any changes that could affect your pricing.

Serving those who protect and serve.

812.288.5740

Jeffersonville, IN | San Antonio, TX
www.kiesler.com

service@kiesler.com

What Should My Department Do?

Ordinarily, our advice would be to consider what equipment you're planning to order in the short term and stock up now before more suppliers are forced to make tough calls. We stand behind that counsel, but we also want to make sure you're aware some suppliers have made their increases retroactive. There is also a possible scenario where tariffs end and affected pricing drops back down again. Unfortunately, there's no way for us to know what changes will come or in what form.

We are steadfastly committed to supporting your mission and our top priority remains delivering the quality, service, and value you've come to expect from us. Please know that we do not alter pricing lightly, and we are actively working to stay abreast of everything the tariffs are impacting.

We deeply appreciate your loyalty and patience during this time, and we thank you for all you do to keep our communities safe. If you have any questions, don't hesitate to reach out.

Most Sincerely,



Travis Kiesler, President

RE: Notification of the 25% Tariffs - Warren MI - Ammunition Contract

From Ella Kennedy <ella@kiesler.com>

Date Tue 4/22/2025 8:18 AM

To Shanah Turner <sturner@cityofwarren.org>

Cc Brittany Girdler <bgirdler@kiesler.com>; Kelsie Kruer <kkruer@kiesler.com>

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

Good morning Shanah,

Thank you very kindly for all your patience here.

Please see below table featuring the new prices we must impose due to the tariff's imposed on this Canadian product.

| | | | FORMER AGENCY PRICE | NEW AGENCY PRICE |
|---------|--|-----|---------------------------|---------------------|
| 5359101 | SIMUNITION 5.56 FX RED CLIPPED TOXFREE | 500 | \$462.00 | \$552.50 |
| 5359102 | SIMUNITION 5.56 FX BLUE CLIPPED TOXFREE | 500 | \$462.00 | \$552.50 |
| 5320771 | SIMUNITION 9MM FX RED TOXFREE | 500 | \$361.00 | \$447.50 |
| 5320772 | SIMUNITION 9MM FX BLUE TOXFREE | 500 | \$361.00 | \$447.50 |
| 5306003 | SIMUNITION 9MM SECURIBLANK LOUD TOXFREE | 500 | \$275.00 | \$325.00 |

If this is agreeable, or if the city wishes to omit these line items from the contract – please let us know.

Many thanks again,

Ella Kennedy | Law Enforcement Bid Specialist
ekennedy@kiesler.com | 812.288.5740 x 1235

ADDITIONAL INFORMATION REGARDING YOUR QUOTE/ORDER

From: Ella Kennedy <ella@kiesler.com>

Sent: Thursday, April 10, 2025 10:33 AM

To: Shanah Turner <sturner@cityofwarren.org>

Cc: Brittany Girdler <bgirdler@kiesler.com>; Kelsie Kruer <kkruer@kiesler.com>

Subject: RE: Notification of the 25% Tariffs - Warren MI - Ammunition Contract

Good morning Shanah,

Please forgive the delay here – we wanted to make all those with contracts aware of the imposed tariffs as soon as we received confirmation from the manufacturer of them.
But, we are still working on finalizing a few things with them, since this is new territory for us concerning tariffs.

We will reach out as soon as unit costs are confirmed.

Thank you so kindly for your patience,
Ella Kennedy | Law Enforcement Bid Specialist
ekennedy@kiesler.com | 812.288.5740 x 1235

ADDITIONAL INFORMATION REGARDING YOUR QUOTE/ORDER

From: Shanah Turner <sturner@cityofwarren.org>
Sent: Tuesday, April 8, 2025 10:30 AM
To: Ella Kennedy <ella@kiesler.com>
Subject: Re: Notification of the 25% Tariffs - Warren MI - Ammunition Contract

Good morning Ella,
Which item numbers on the attached bid will be affected by the increase?
Please provide me with the revised unit cost for each of the affected items.

Shanah Turner, Assistant Buyer
City of Warren, Purchasing Division
One City Square, Ste 425, Warren, MI 48093
p: 586-574-4638
f: 586-574-4614
sturner@cityofwarren.org
www.cityofwarren.org



From: Ella Kennedy <ella@kiesler.com>
Sent: Monday, April 7, 2025 1:06 PM
To: Shanah Turner <sturner@cityofwarren.org>
Subject: Notification of the 25% Tariffs - Warren MI - Ammunition Contract

This Message Is From an Untrusted Sender
You have not previously corresponded with this sender.

Good afternoon Shanah ,

Please don't shoot the messenger here! As well you may know, the United States Government ordered a new Tariff of 25% be imposed on goods being imported from Canada. These Tariffs are affecting prices of all Simunition products being imported into the United States.

This unfortunate situation is forcing SIMUNITION (GD OTS) Operations to add this 25% Tariff on all pending orders already placed and all future orders.

Since 2022, no U.S. distributors have been permitted to continue stocking the Simunition line, on account of an import classification and restriction, forcing all orders to ship directly from the factory, to LE or GOV agencies only. This means no U.S. distributors will have stock of these items anymore, and all are at the mercy of this tariff until further notice. Here at Kiesler Police Supply, we hoped to avoid this, if possible, but our hands were tied the minute it was announced.

Please see attached letters and let us know as soon as possible whether this increase will be accepted for all Simunition products on this current contract.

If the increase will not be permitted, will the City permit these lines items to be dropped from the contract?

We're gravely sorry for the poorly news and inconvenience.

Thank you kindly,

Ella Kennedy | Law Enforcement Bid Specialist



ekennedy@kiesler.com | 812.288.5740 x 1235

ADDITIONAL INFORMATION REGARDING YOUR QUOTE/ORDER

Centerfire Handgun Ammunition

[illegible]

ITEM B: NEW AMMUNITION:

Centerfire Handgun Ammunition

[illegible]

**KIESLER POLICE SUPPLY, INC.
AS-READ BID DETAIL
INCREASE OF AWARD**

**CITY OF WARREN
AMMUNITION**

Centerfire Rifle Ammunition

| ITEM # | CALIBER | GRAIN | COMPOSITION | MANUFACTURER | PRODUCT # | QTY | PRICE/UNIT | TOTAL |
|------------------------------------|---------|-------|-------------|--|-----------|--------|------------|---------------------|
| 39 | .223 | 62 | FMJ | Magtech or approved equivalent, No Frontier Ammo | | 60,000 | NO BID | NO BID |
| 40 | .223 | 62 | FMJ | Any, No Frontier Ammo | | 60,000 | \$ 0.540 | \$ 32,400.00 |
| 41 | .223 | 62 | Bonded | Federal | LE223T3 | 20,000 | \$ 1.226 | \$ 24,528.00 |
| 42 | .223 | 62 | Bonded | Hornady TAP Barrier | 83285 | 20,000 | NO BID | NO BID |
| 43 | 5.560 | 55 | FMJ | Any, No Frontier Ammo | | 60,000 | \$ 0.508 | \$ 30,456.00 |
| 44 | .308 | 168 | A-Max | Hornady TAP A-Max | 80965 | 10,000 | NO BID | NO BID |
| SUB TOTAL RIFLE AMMUNITION: | | | | | | | | \$ 87,384.00 |

Shotgun Ammunition

| ITEM # | CALIBER | GRAIN | COMPOSITION | MANUFACTURER | PRODUCT # | QTY | PRICE/UNIT | TOTAL |
|--------------------------------------|----------|----------|-------------|----------------------------------|-----------|-------|------------|---------------------|
| 45 | 12 Gauge | 9 Pellet | 00 Buck | Remington or approved equivalent | 20620 | 5,000 | \$ 1.229 | \$ 6,146.00 |
| 46 | 12 Gauge | 9 Pellet | 00 Buck | Federal | LE132 00 | 1,000 | \$ 0.779 | \$ 779.20 |
| 47 | 12 Gauge | 1 oz. | Rifled Slug | Federal | LEB127LRS | 1,000 | \$ 0.802 | \$ 802.24 |
| 48 | 12 Gauge | 1 oz. | Rifled Slug | Remington or approved equivalent | 20300 | 5,000 | \$ 1.098 | \$ 5,488.00 |
| 49 | 12 Gauge | Blanks | Blanks | Fiocchi 2.75" Blanks | 12BLANK | 1,000 | NO BID | NO BID |
| 50 | 12 Gauge | Blanks | Blanks | Winchester 2 3/4" Blanks | XBP12 | 1,000 | NO BID | NO BID |
| SUB TOTAL SHOTGUN AMMUNITION: | | | | | | | | \$ 13,215.44 |

Miscellaneous Rounds

| ITEM # | CALIBER | GRAIN | COMPOSITION | MANUFACTURER | PRODUCT # | QTY | PRICE/UNIT | TOTAL |
|--|---------|-------|-----------------|---|-----------|-------|------------|---------------------|
| 51 | 5.560 | | Toxfree | Simunition FX Marking Round | 5359101 | 5,000 | \$ 1.105 | \$ 5,525.00 |
| 52 | 5.560 | | Toxfree | Simunition FX Marking Round | 5359102 | 5,000 | \$ 1.105 | \$ 5,525.00 |
| 53 | 9 mm | | Toxfree | Simunition FX Marking Round | 5320771 | 5,000 | \$ 0.895 | \$ 4,475.00 |
| 54 | 9mm | | Toxfree | Simunition FX Marking Round | 5320772 | 5,000 | \$ 0.895 | \$ 4,475.00 |
| 55 | .38 SPL | | Blank Smokeless | Winchester or Approved Equivalent | | 500 | NO BID | NO BID |
| 56 | .38 cal | | | Wad Cutter | | 250 | NO BID | NO BID |
| 57 | 9mm | | Toxfree | Simunition Securibank Loud Cartridges-Safeblank Toxfree Primers Securibank Loud Toxfree | 5306001 | 1,000 | \$ 0.650 | \$ 650.00 |
| SUB TOTAL MISCELLANEOUS ROUNDS: | | | | | | | | \$ 20,650.00 |

ITEM B: NEW AMMUNITION GRAND TOTAL: \$ 166,633.91

ITEM C: GRAND TOTAL FOR ITEMS A & B: \$ 166,633.91

RECOMMENDED AWARD: \$ 55,318.91

Keisler Police Supply bid the following exceptions: Must order by the case. Lead time is 30-180 days depending on round. Lead time may vary depending on item, market, and demand. Minimum order for drop shipping is 3 cases.

Keisler Police Supply's minimum quantity per order is 3 cases.



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

April 28, 2025

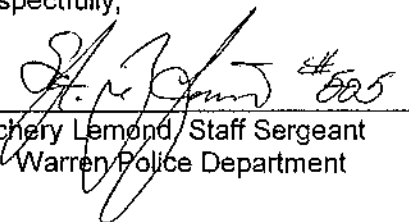
Craig Treppa, Purchasing
City of Warren Controller's Office
One City Square
Warren, MI 48093

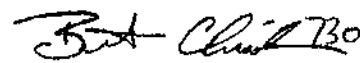
RE: Request to Increase Bid Award

Dear Mr. Treppa,

Due to a recent tariff increase, the cost of several products awarded to Kiesler Police Supply under bid ITB-W-1325 have similarly increased. The products affected by this bid increase will be item numbers 51, 52, 53, 54 & 57. These items are regularly purchased utilizing GL Acct #101-1301-74000 or 261-9261-82215. Kiesler Police Supply's current bid period runs from November 25, 2024 thru November 24, 2025. The Warren Police Department therefor respectfully requests an increase in the awarded price for these items from \$51,678.91 to \$55,318.91 for the remainder of the contractual period

Respectfully,


Zachery Lemon, Staff Sergeant
Warren Police Department


Brent Chisolm, Captain
Warren Police Department

RESOLUTION

Document No: ITB-W-1325 Increase of Award

Product or Service: Ammunition

Requesting Department: Police Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

On November 12, 2024, City Council awarded the purchase of ammunition to four (4) vendors, in a combined annual amount not to exceed \$267,940.91, for a one (1) year period, commencing on November 25, 2024.

On April 22, 2025, the City was notified of an imposed Tariff price increase by Kiesler Police Supply, Inc., for the five (5) Simunition products awarded by City Council that are listed in the table below.

| ITEM # | DESCRIPTION | PRODUCT # | CURRENT UNIT PRICE | INCREASE UNIT PRICE |
|--------|--|-----------|--------------------|---------------------|
| 51 | 5.560 Caliber Simunition FX Marking Round | 5359101 | \$ 0.924 | \$ 1.105 |
| 52 | 5.560 Caliber Simunition FX Marking Round | 5359102 | \$ 0.924 | \$ 1.105 |
| 53 | 9mm Caliber Simunition FX Marking Round | 5320771 | \$ 0.722 | \$ 0.895 |
| 54 | 9mm Caliber Simunition FX Marking Round | 5320772 | \$ 0.722 | \$ 0.895 |
| 57 | 9mm Caliber Simunition Securiblack Loud Cartridges – Safeblack Toxfree Primers SecuriBlack Loud Toxfree | 5306001 | \$ 0.550 | \$ 0.650 |

The Police Department is seeking an increase of award to Kiesler Police Supply, Inc., from an annual amount not to exceed \$51,678.91 to an annual amount not to exceed \$55,318.91 (an increase of \$3,640.00) for the remainder of the awarded period, due to the imposed Tariff price increases.

Funds are available in the following Accounts: 101-1301-82401 & 261-9261-82215.

IT IS RESOLVED, that an increase of award is hereby accepted by City Council for Kiesler Police Supply, Inc., 2802 Sable Mill Rd., Jeffersonville, IN 47130, in an annual amount not to exceed \$55,318.91, for the current period (November 25, 2024 through November 24, 2025).

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Bid document
☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County,
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution
adopted by the Council of the City of Warren at its meeting held on
_____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: APRIL 30, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: RECOMMENDATION TO AWARD THE PURCHASE OF ONE (1) 2025 CHEVROLET SILVERADO; ITB-W-1481

The Purchasing Division concurs with the Waste Water Treatment Plant (WWTP) and recommends that Bid ITB-W-1481, for the purchase and delivery of one (1) 2025 Chevrolet Silverado, be awarded to the second low responsible and cost-effective bidder, Hamilton Chevrolet, 5800 East 14 Mile Road, Warren, MI 48092, in the total amount of \$47,765.00.

On April 23, 2025 at 1:00 PM local time, electronic bids to furnish and deliver one (1) 2025 Chevrolet Silverado were publicly opened. Bids were solicited through BidNet® (MITN) system. Three (3) vendors responded with bids, which are summarized on the attached bid tabulation sheet.

The City is seeking to purchase and receive the vehicle within thirty (30) days of City Council approval. The low bidder, LaFontaine Auto Group, does not have the solicited vehicle in stock, therefore, the company submitted a delivery time of 8-10 weeks. To ensure that WWTP personnel can maintain and operate the Waste Water Treatment Plant, it is the recommendation to award to the second low bidder, Hamilton Chevrolet, who submitted a delivery time of seven (7) days.

If approved by your honorable body, this vehicle will be added to the Waste Water Treatment Plant fleet.

Funds are available in the following Account: 592-9047-98080.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|-----------|----------|
| Budget Director: | | 5/5/2025 |
| Controller | | 5/5/2025 |
| MAYOR: | | 5/5/2025 |

AS-READ BID TABULATION

City of Warren
One City Square
Warren MI 48093

BID #: ITB-W-1481
BID DUE DATE: 4/23/2025
DEPT: WWTP

Product or Service: Furnish One (1) 2025 Chevy Silverado

| BIDDER | UNIT PRICE (QTY 1) | DELIVERY FEE | DELIVERY TIMELINE | GRAND TOTAL |
|-----------------------|-----------------------|-----------------|----------------------|--------------|
| HAMILTON CHEVROLET | \$ 47,765.00 | \$ - | 7 DAYS | \$ 47,765.00 |
| LAFONTAINE AUTO GROUP | \$ 47,325.00 | \$ 50.00 | 8-10 WEEKS | \$ 47,375.00 |
| LEGACY BROTHERS, INC. | \$ 65,713.74 | \$ 1,995.00 | UNDEFINED | \$ 67,708.74 |



PUBLIC SERVICE DEPARTMENT
Waste Water Treatment Plant
32360 Warkop
Warren, MI 48093
(586) 264-2530

MEMO TO: Craig Treppa, Purchasing Agent
Controllers Office

FROM: Donna Dordeski, P.E. WWTP Division Head

SUBJECT: Recommendation to Award Bid ITB-W-1481, Furnish one (1) 2025 Chevy 1500 Silverado 4WD, to Hamilton Chevrolet, in the amount of \$47,765.00

DATE: 4/29/2025

The WWTP approved capital outlays budget for 2025 FY includes a new work truck.

Bid for procurement of a new truck for WWTP was advertised on BidNet Direct from 4/11/25 to 4/23/2025. Three (3) bids were received as seen on the attached bid tabulation.

The vehicle offered by the low bidder, LaFontaine Auto Group of Ann Arbor, Michigan (\$47,375) is not available in-stock, and the expected delivery time is 8 -10 weeks. The second low bidder, Hamilton Chevrolet of Warren, Michigan, in the amount of \$47,765.00 has the desired vehicle in its current inventory and the vehicle is available for immediate procurement and delivery.

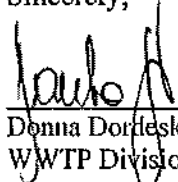
The WWTP desires to take immediate delivery of the needed vehicle to ensure that reliable transportation is available for the WWTP personnel to maintain and operate waste water treatment facilities.

Therefore, it is the WWTP recommendation that the award for the ITB-W-1481, Furnishing of One (1) 2025 Chevy 1500 Silverado 4WD truck be made to Hamilton Chevrolet of Warren, Michigan, 48092, in the amount of \$47,765.00.

Therefore, please take steps to seek approval in the amount of \$47,765.00 for the purchase of a 2025 Chevy 1500 Silverado 4WD from Hamilton Chevrolet, Warren, Michigan.

Funds for this expenditure are available in the FY25 Capital Outlays, account 592-9047-98080.

Sincerely,



Donna Dordeski, P.E.
WWTP Division Head

DD

Attachments: ITB-W-1481 Bid Tab

cc: D. Muzzarelli, Public Service

RESOLUTION

Document No: ITB-W-1481
Product or Service: One (1) 2025 Chevrolet Silverado
Requesting Department: Waste Water Treatment Plant

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on Wednesday, April 23, 2025.

The following qualified bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Hamilton Chevrolet, 5800 East 14 Mile Road, Warren, MI 48092, has been determined to be the second low responsible and cost-effective bidder to furnish and deliver one (1) 2025 Chevrolet Silverado for the Waste Water Treatment Plant, in the total amount of \$47,765.00.

Funds are available in account number: 592-9047-98080.

IT IS RESOLVED, that the bid of Hamilton Chevrolet is hereby accepted by City Council in a total amount of \$47,765.00.

IT IS FURTHER RESOLVED, that City Council authorizes payment to be made to the awarded vendor immediately upon City acceptance of the vehicle.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Bid document

☐ Contract

☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 2, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: ITB-W-1512; RECOMMENDATION TO AWARD THE PURCHASE OF A TAPE LIBRARY

The Purchasing Division concurs with the Communications Department and recommends that Bid ITB-W-1512, for the purchase of a Tape Library, be awarded to the sole bidder, Connection Public Sector Solutions, 732 Milford Road, Merrimack, NH 03054, in the total amount of \$29,344.45.

On April 9, 2025 at 1:00 PM local time, electronic bids to furnish a Tape Library for the Communications Department were publicly opened. Bids were solicited through BidNet® (MITN) system. One (1) vendor responded with a bid, which is summarized on the attached bid tabulation sheet.

When the existing Tape Library is full, due to limited space, the Communications Department currently relies on a digital Tape Library to offload and archive video content. This puts the City's retention compliance at risk.

If approved by your honorable body, the new Tape Library will allow the proper storage of City meetings and other important footage long-term.

Funds are available in the following Account: 250-9250-98412.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|-----------|----------|
| Budget Director: | | 5/5/2025 |
| Controller | | 5/5/2025 |
| MAYOR: | | 5/5/2025 |

AS-READ BID SUMMARY

| | | |
|---|--|--|
| City of Warren 29500 Van Dyke Avenue Warren MI 48093 | | BID #: ITB-W-1512 BID DUE DATE: 4/9/2025 DEPT: COMMUNICATIONS |
| Product or Service: FURNISH TAPE LIBRARY | | |
| BIDDER | | GRAND TOTAL |
| CONNECTION - PUBLIC SECTOR SOLUTIONS | | \$ 29,344.45 |



COMMUNICATIONS DEPARTMENT
5460 ARDEN
WARREN, MI 48092-1190
(586) 258-2000
www.cityofwarren.org

April 30, 2025

Mr. Craig Treppa, Purchasing Agent
Ms. Kristina Battle, Budget Director
One City Square, Suite 425
Warren, MI 48093

RE: ITB-W-1512 – Tape Library

Dear Craig & Kristina:

CONNECTION-PUBLIC SECTOR SOLUTIONS, has been selected as the supplier to furnish our video tape library. Their office is located at 732 Milford Road, Merrimack, NH 03054. Although Connection-Public Sector Solutions was the only bidder, their bid of \$29,344.45 met the specifications of ITB-W-1512 as well as the approval of our legal department.

It is critical that we purchase this equipment. Our current server has limited storage capacity, and once it is full, we rely on our digital tape library to offload and archive video content. Without this tape library, we cannot properly store recordings of city meetings and other important footage, which puts long-term accessibility and retention compliance at risk.

Please see the attached bid summary details. The purchase will be funded from account No. 9250-98412.

I appreciate your attention to this matter and your approval to proceed with this order.

Sincerely,

A handwritten signature in cursive script that reads "Clarissa Cayton".
Clarissa Cayton
Communication Director
City of Warren

RESOLUTION

Document No: ITB-W-1512
Product or Service: Furnish Tape Library
Requesting Department: Communications

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on Wednesday, April 9, 2025 at 1:00pm Local Time.

The following qualified bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Connection Public Sector Solutions, 732 Milford Road, Merrimack, NH 03054, has been determined to be the sole bidder to furnish a Tape Library for the Communications Department, in the total amount of \$29,344.45.

Funds are available in account number: 250-9250-98412.

IT IS RESOLVED, that the bid of Connection Public Sector Solutions is hereby accepted by City Council in a total amount of \$29,344.45.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Bid document

☐ Contract

☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: APRIL 24, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: RECOMMENDATION TO AWARD THE PURCHASE OF WATER AND SEWER SUPPLY PARTS; ITB-W-1513

The Purchasing Division concurs with the Water Division and recommends that Bid ITB-W-1513, for furnishing Water and Sewer Supply Parts for a one (1) year period, with the option to extend for one (1) additional one (1) year period, with mutual consent of both parties, be awarded to the low responsible and cost-effective bidder, Ferguson Enterprises, LLC. dba Ferguson Waterworks, 24425 Schoenherr Road, Warren, MI 48089 in the annual amount not to exceed \$100,269.09.

On April 16, 2025 at 1:00 PM local time, electronic bids for furnishing water and sewer supply parts to the Water Division were publicly opened. Bids were solicited through BidNet® (MITN) system. Three (3) vendors responded with bids, which are summarized on the attached bid tabulation sheet.

The Water Division will utilize this bid to assist in maintaining all required water and sewer mains along with service connection accessories in the Water Distribution System.

If approved by your honorable body, this award will commence on May 29, 2025, or upon the official date of City Council approval, whichever occurs later, for a one (1) year period, with options to extend the agreement for one (1) additional one (1) year period, with mutual consent of both parties.

Funds are available in the Water and Sewer System Budget Account: 592-0000-11100.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|-----------|----------|
| Budget Director: | | 5/5/2025 |
| Controller | | 5/5/2025 |
| MAYOR: | | 5/5/2025 |

AS-READ BID SUMMARY

| | | |
|--|-------------|---|
| City of Warren One City Square Warren MI 48093 | | BID #: ITB-W-1513 BID DUE DATE: 4/16/2025 DEPT: Water |
| Product or Service: WATER & SEWER SUPPLY PARTS | | |
| BIDDER | GRAND TOTAL | |
| CORE AND MAIN LP | \$ | 110,907.90 |
| ETNA SUPPLY COMPANY | \$ | 102,471.50 |
| FERGUSON ENTERPRISES, LLC. | \$ | 100,269.09 |

| ITEM | DESCRIPTION | BRAND | EST. QTY. / YEAR | U/M | UNIT PRICE | EXTENDED PRICE |
|------|-------------------------------------|--------|---------------------|------|------------|-------------------|
| 1 | 4" C900 DR18 Water Main Pipe | Any | 100 | FT | \$5.27 | \$ 527.00 |
| 2 | 6" C900 DR18 Water Main Pipe | Any | 300 | FT | \$10.73 | \$ 3,219.00 |
| 3 | 8" C900 DR18 Water Main Pipe | Any | 300 | FT | \$18.42 | \$ 5,526.00 |
| 4 | 12" C900 DR18 Water Main Pipe | Any | 200 | FT | \$38.93 | \$ 7,786.00 |
| 5 | 16" C900 DR18 Water Main Pipe | Any | 100 | FT | \$50.16 | \$ 5,016.00 |
| 6 | 4" CL54 Ductile Iron Pipe | Any | 20 | FT | \$49.59 | \$ 991.80 |
| 7 | 6" CL54 Ductile Iron Pipe | Any | 100 | FT | \$39.28 | \$ 3,928.00 |
| 8 | 8" CL54 Ductile Iron Pipe | Any | 100 | FT | \$54.80 | \$ 5,480.00 |
| 9 | 12" CL54 Ductile Iron Pipe | Any | 100 | FT | \$89.51 | \$ 8,951.00 |
| 10 | 4" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$2.25 | \$ 225.00 |
| 11 | 6" x 10" PVC SCH40 DWV Pipe Belled | Any | 1500 | FT | \$4.05 | \$ 6,075.00 |
| 12 | 8" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$6.60 | \$ 660.00 |
| 13 | 12" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$12.03 | \$ 1,203.00 |
| 14 | 6" clay to 6" CI/PL 5002-66RC | FERNCO | 150 | Each | \$53.21 | \$ 7,981.50 |
| 15 | 6"CI/PL x 6" CI/PL 5056-66RC | FERNCO | 100 | Each | \$40.78 | \$ 4,078.00 |
| 16 | 4" PL/PL | FERNCO | 20 | Each | \$5.02 | \$ 100.40 |
| 17 | 4" CL/PL | FERNCO | 20 | Each | \$5.02 | \$ 100.40 |
| 18 | 6" PL/PL | FERNCO | 50 | Each | \$10.72 | \$ 536.00 |
| 19 | 6" CL/PL | FERNCO | 50 | Each | \$10.72 | \$ 536.00 |
| 20 | 8" PL/PL | FERNCO | 20 | Each | \$16.49 | \$ 329.80 |
| 21 | 8" CL/PL | FERNCO | 20 | Each | \$16.49 | \$ 329.80 |
| 22 | 12" PL/PL | FERNCO | 10 | Each | \$28.88 | \$ 288.80 |
| 23 | 12" CL/PL | FERNCO | 10 | Each | \$28.88 | \$ 288.80 |
| 24 | 6" SCH 40 PVC DWV WYE HXH | Any | 100 | Each | \$42.98 | \$ 4,298.00 |
| 25 | 8" SCH 40 PVC DWV WYE HXH | Any | 10 | Each | \$75.77 | \$ 757.70 |

| ITEM | DESCRIPTION | BRAND | EST. QTY. / YEAR | U/M | UNIT PRICE | EXTENDED PRICE |
|------|-------------------------------------|--------|---------------------|------|------------|-------------------|
| 1 | 4" C900 DR18 Water Main Pipe | Any | 100 | FT | \$5.25 | \$ 525.00 |
| 2 | 6" C900 DR18 Water Main Pipe | Any | 300 | FT | \$10.70 | \$ 3,210.00 |
| 3 | 8" C900 DR18 Water Main Pipe | Any | 300 | FT | \$18.40 | \$ 5,520.00 |
| 4 | 12" C900 DR18 Water Main Pipe | Any | 200 | FT | \$38.90 | \$ 7,780.00 |
| 5 | 16" C900 DR18 Water Main Pipe | Any | 100 | FT | \$49.10 | \$ 4,910.00 |
| 6 | 4" CL54 Ductile Iron Pipe | Any | 20 | FT | \$50.65 | \$ 1,013.00 |
| 7 | 6" CL54 Ductile Iron Pipe | Any | 100 | FT | \$40.10 | \$ 4,010.00 |
| 8 | 8" CL54 Ductile Iron Pipe | Any | 100 | FT | \$55.95 | \$ 5,595.00 |
| 9 | 12" CL54 Ductile Iron Pipe | Any | 100 | FT | \$91.40 | \$ 9,140.00 |
| 10 | 4" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$2.05 | \$ 205.00 |
| 11 | 6" x 10" PVC SCH40 DWV Pipe Belled | Any | 1500 | FT | \$3.85 | \$ 5,775.00 |
| 12 | 8" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$6.05 | \$ 605.00 |
| 13 | 12" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$11.89 | \$ 1,189.00 |
| 14 | 6" clay to 6" CI/PL 5002-66RC | FERNCO | 150 | Each | \$49.00 | \$ 7,350.00 |
| 15 | 6"CI/PL x 6" CI/PL 5056-66RC | FERNCO | 100 | Each | \$37.75 | \$ 3,775.00 |
| 16 | 4" PL/PL | FERNCO | 20 | Each | \$4.90 | \$ 98.00 |
| 17 | 4" CL/PL | FERNCO | 20 | Each | \$4.90 | \$ 98.00 |
| 18 | 6" PL/PL | FERNCO | 50 | Each | \$10.45 | \$ 522.50 |
| 19 | 6" CL/PL | FERNCO | 50 | Each | \$10.45 | \$ 522.50 |
| 20 | 8" PL/PL | FERNCO | 20 | Each | \$16.10 | \$ 322.00 |
| 21 | 8" CL/PL | FERNCO | 20 | Each | \$16.10 | \$ 322.00 |
| 22 | 12" PL/PL | FERNCO | 10 | Each | \$28.25 | \$ 282.50 |
| 23 | 12" CL/PL | FERNCO | 10 | Each | \$28.25 | \$ 282.50 |
| 24 | 6" SCH 40 PVC DWV WYE HXH | Any | 100 | Each | \$41.35 | \$ 4,135.00 |
| 25 | 8" SCH 40 PVC DWV WYE HXH | Any | 10 | Each | \$69.75 | \$ 697.50 |

| ITEM | DESCRIPTION | BRAND | EST. QTY. / YEAR | U/M | UNIT PRICE | EXTENDED PRICE |
|------|-------------------------------------|--------|---------------------|------|------------|-------------------|
| 1 | 4" C900 DR18 Water Main Pipe | Any | 100 | FT | \$4.94 | \$ 493.70 |
| 2 | 6" C900 DR18 Water Main Pipe | Any | 300 | FT | \$10.04 | \$ 3,012.60 |
| 3 | 8" C900 DR18 Water Main Pipe | Any | 300 | FT | \$17.24 | \$ 5,172.60 |
| 4 | 12" C900 DR18 Water Main Pipe | Any | 200 | FT | \$36.45 | \$ 7,290.60 |
| 5 | 16" C900 DR18 Water Main Pipe | Any | 100 | FT | \$43.11 | \$ 4,310.50 |
| 6 | 4" CL54 Ductile Iron Pipe | Any | 20 | FT | \$48.60 | \$ 972.00 |
| 7 | 6" CL54 Ductile Iron Pipe | Any | 100 | FT | \$38.50 | \$ 3,850.00 |
| 8 | 8" CL54 Ductile Iron Pipe | Any | 100 | FT | \$53.70 | \$ 5,370.00 |
| 9 | 12" CL54 Ductile Iron Pipe | Any | 100 | FT | \$87.75 | \$ 8,775.00 |
| 10 | 4" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$1.76 | \$ 176.00 |
| 11 | 6" x 10" PVC SCH40 DWV Pipe Belled | Any | 1500 | FT | \$3.41 | \$ 5,111.06 |
| 12 | 8" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$5.18 | \$ 517.60 |
| 13 | 12" x 10" PVC SCH40 DWV Pipe Belled | Any | 100 | FT | \$10.85 | \$ 1,084.50 |
| 14 | 6" clay to 6" CI/PL 5002-66RC | FERNCO | 150 | Each | \$55.50 | \$ 8,325.00 |
| 15 | 6" CI/PL x 6" CI/PL 5056-66RC | FERNCO | 100 | Each | \$42.54 | \$ 4,253.60 |
| 16 | 4" PL/PL | FERNCO | 20 | Each | \$5.05 | \$ 101.04 |
| 17 | 4" CL/PL | FERNCO | 20 | Each | \$5.05 | \$ 101.04 |
| 18 | 6" PL/PL | FERNCO | 50 | Each | \$10.80 | \$ 540.20 |
| 19 | 6" CL/PL | FERNCO | 50 | Each | \$10.80 | \$ 540.20 |
| 20 | 8" PL/PL | FERNCO | 20 | Each | \$16.62 | \$ 332.38 |
| 21 | 8" CL/PL | FERNCO | 20 | Each | \$16.62 | \$ 332.38 |
| 22 | 12" PL/PL | FERNCO | 10 | Each | \$29.11 | \$ 291.13 |
| 23 | 12" CL/PL | FERNCO | 10 | Each | \$29.11 | \$ 291.10 |
| 24 | 6" SCH 40 PVC DWV WYE HXH | Any | 100 | Each | \$37.26 | \$ 3,726.20 |
| 25 | 8" SCH 40 PVC DWV WYE HXH | Any | 10 | Each | \$65.70 | \$ 657.03 |

| | | | | | | |
|--------------|--|-----|-----|------|----------|---------------|
| 26 | 12" SCH 40 PVC DWV WYE HXH | Any | 10 | Each | \$385.25 | \$ 3,852.53 |
| 27 | 4" SCH 40 PVC DWV 22 ½ ELL HXH | Any | 10 | Each | \$5.41 | \$ 54.05 |
| 28 | 6" SCH 40 PVC DWV 22 ½ ELL HXH | Any | 100 | Each | \$32.02 | \$ 3,202.10 |
| 29 | 8" SCH 40 PVC DWV 22 ½ ELL HXH | Any | 10 | Each | \$51.64 | \$ 516.41 |
| 30 | 12" SCH 40 PVC DWV 22 ½ ELL HXH | Any | 10 | Each | \$201.63 | \$ 2,016.26 |
| 31 | 4" SCH 40 PVC DWV 22 ½ STREET ELL | Any | 10 | Each | \$7.68 | \$ 76.82 |
| 32 | 6" SCH 40 PVC DWV 22 ½ STREET ELL | Any | 100 | Each | \$31.02 | \$ 3,102.10 |
| 33 | 8" SCH 40 PVC DWV 22 ½ STREET ELL | Any | 10 | Each | \$128.05 | \$ 1,280.51 |
| 34 | 12" SCH 40 PVC DWV 22 ½ STREET ELL | Any | 10 | Each | \$366.60 | \$ 3,665.96 |
| 35 | 4" SCH 40 PVC DWV 45 ELL HXH | Any | 10 | Each | \$6.39 | \$ 63.90 |
| 36 | 6" SCH 40 PVC DWV 45 ELL HXH | Any | 100 | Each | \$24.25 | \$ 2,425.30 |
| 37 | 8" SCH 40 PVC DWV 45 ELL HXH | Any | 10 | Each | \$30.93 | \$ 309.33 |
| 38 | 12" SCH 40 PVC DWV 45 ELL HXH | Any | 10 | Each | \$199.51 | \$ 1,995.05 |
| 39 | 4" SCH 40 PVC DWV 45 STREET ELL | Any | 10 | Each | \$5.67 | \$ 56.72 |
| 40 | 6" SCH 40 PVC DWV 45 STREET ELL | Any | 100 | Each | \$28.73 | \$ 2,872.60 |
| 41 | 8" SCH 40 PVC DWV 45 STREET ELL | Any | 10 | Each | \$33.58 | \$ 335.79 |
| 42 | 12" SCH 40 PVC DWV 45 STREET ELL | Any | 10 | Each | \$201.71 | \$ 2,017.07 |
| 43 | 4" SCH 40 PVC DWV 90 ELL | Any | 10 | Each | \$7.70 | \$ 77.03 |
| 44 | 6" SCH 40 PVC DWV 90 ELL | Any | 50 | Each | \$27.67 | \$ 1,383.70 |
| 45 | 8" SCH 40 PVC DWV 90 ELL | Any | 10 | Each | \$34.84 | \$ 348.41 |
| 46 | 12" SCH 40 PVC DWV 90 ELL | Any | 10 | Each | \$265.95 | \$ 2,659.49 |
| 47 | 6" SCH 40 DWV CLEANOUT ADPT SPXF MALE SPIGOT END X FIPT | Any | 100 | Each | \$16.46 | \$ 1,646.30 |
| 48 | 6" SCH 40 PVC DWV C/O MIPT PLUG | Any | 100 | Each | \$6.84 | \$ 684.20 |
| GRAND TOTAL: | | | | | | \$ 100,269.09 |



Water Division
12821 Stephens Road
Warren, MI 48089
(586) 759-9200

David Koss
Superintendent

April 17, 2025

Craig Treppa, Purchasing Agent
Purchasing Division of the City of Warren

Re: ITB-W-1513 Water & Sewer Supply Parts

Dear Mr. Treppa:

The Water Division is recommending the award of contract to FERGUSON ENTERPRISES, LLC to purchase water and sewer supply parts at an estimated cost not to exceed \$100,269.09 for a one-year period with the option to extend for one additional year. The Bid Summary attached represents a list of different size water/sewer main pipe and appurtenances that the Department may need on an annual basis.

This bid as presented are stock items for maintaining and repairing the City's water and sewer system when issues occurs. There are many factors that cause water and sewer issues so it is imperative we have these materials in stock.

Funds are available in the Water and Sewer System account #592-0000-11100.

I will be available to City Council for any questions they may have in regards to this proposal. I may be reached at the office at 586.759.9234 or my cell at 586.601.5450.

Sincerely,

Derek Richter, Deputy Superintendent
City of Warren Water Division

RESOLUTION

Document No: ITB-W-1513
Product or Service: Water & Sewer Supply Parts
Requesting Department: Water Division

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on Wednesday, April 16, 2025.

The following qualified bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Ferguson Enterprises, LLC. dba Ferguson Waterworks, 24425 Schoenherr Road, Warren, MI 48089, has been determined to be the low responsible and cost-effective bidder to furnish water and sewer supply parts for a one (1) year period, with an option to extend for one (1) additional one (1) year period, with mutual consent of both parties.

Funds are available in account number: 592-0000-11100.

IT IS RESOLVED, that the bid of Ferguson Enterprises, LLC. dba Ferguson Waterworks is hereby accepted by City Council in an amount not to exceed \$100,269.09 for a one (1) year period, with an option to extend for one (1) additional one (1) year period, with mutual consent of both parties.

IT IS FURTHER RESOLVED, that the award shall commence on May 29, 2025, or upon the official date of Warren City Council approval, whichever occurs later.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- X Bid document
- ☐ Contract
- X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk

DATE: MAY 5, 2025
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL
SUBJECT: ITB-W-1520; RECOMMENDATION TO AWARD THE PURCHASE OF COPPER WATER SUPPLY PARTS

The Purchasing Division concurs with the Water Division and recommends that Bid ITB-W-1520, for the purchase of Copper Water Supply Parts, be awarded to the low responsible and cost-effective bidder, ETNA Supply Company, 4901 Clay Ave., Grand Rapids, MI 49548, for a one (1) year period, with the option to renew for one (1) additional one (1) year period, with mutual consent of both parties, in the annual amount not to exceed \$159,064.88.

On April 30, 2025 at 1:00 PM local time, electronic bids for furnishing copper water supply parts for the Water Division were publicly opened. Bids were solicited through the BidNet® (MITN) system. Three (3) vendors responded with bids, which are detailed on the attached bid tabulation sheet.

Ferguson Enterprises submitted the lowest price bid, but upon further investigation, Ferguson Enterprises did not submit pricing for furnishing Item #41. When factoring in this cost, Ferguson Enterprises is no longer the lowest bid (see attached bid tabulation).

All vendors who submitted bids indicated that, due to potential tariff increases, they are unable to hold pricing. To account for the potential increases, the Water Division is seeking an award in the annual amount of \$159,064.88 (25% increase of ETNA Supply Company's bid amount of \$127,251.90). Any tariff price increases will require official documentation from the manufacture(s) and require City approval prior to implementation of the increase(s).

If approved by your honorable body, this award will commence on June 15, 2025, or upon the official date of City Council approval, whichever occurs later, for a one (1) year period, with options to extend the agreement for one (1) additional one (1) year period, with mutual consent of both parties.

Funds are available in the Water and Sewer System Budget Account: 592-0000-11100.

Respectfully Submitted,

Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|--|----------|
| Budget Director: |  | 5/5/2025 |
| Controller |  | 5/5/2025 |
| MAYOR: |  | 5/5/2025 |

AS-READ BID SUMMARY

| | | |
|---|-------------|---|
| City of Warren One City Square Warren MI 48093 | | BID #: ITB-W-1520 BID DUE DATE: 4/30/2025 DEPT: WATER |
| Product or Service: FURNISH COPPER WATER SUPPLY PARTS | | |
| BIDDER | GRAND TOTAL | |
| CORE AND MAIN | \$ | 131,063.74 |
| ETNA SUPPLY COMPANY | \$ | 127,251.90 |
| FERGUSON ENTERPRISES | \$ | 125,463.57 |

| ITEM | DESCRIPTION | BRAND | EST. QTY./YEAR | U/M | UNIT PRICE | EXTENDED PRICE |
|--------------|--|---------------------------------|----------------|--------|------------|----------------|
| 1 | ½" K Copper Tubing (100' Rolls) | Any | 1500 | Feet | \$ 8.00 | \$ 12,000.00 |
| 2 | 1" K Copper Tubing (100' Rolls) | Any | 1500 | Feet | \$ 10.65 | \$ 15,975.00 |
| 3 | ½" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 200 | Each | \$ 80.77 | \$ 16,154.00 |
| 4 | 1" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 109.00 | \$ 5,450.00 |
| 5 | 1 ½" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 256.12 | \$ 3,841.80 |
| 6 | 2" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 12 | Each | \$ 414.35 | \$ 4,972.20 |
| 7 | ½" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 150 | Each | \$ 33.57 | \$ 5,035.50 |
| 8 | 1" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 35 | Each | \$ 51.30 | \$ 1,795.50 |
| 9 | 1 ½" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 157.36 | \$ 2,360.40 |
| 10 | 2" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 12 | Each | \$ 274.87 | \$ 3,298.44 |
| 11 | ¾" Union 3PT FLR X FLR MC - 4758 | A.Y. McDonald or Ford Meter Box | 100 | Each | \$ 18.58 | \$ 1,858.00 |
| 12 | ¾" Lead to Copper unions Compression | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 38.04 | \$ 1,902.00 |
| 13 | LF 3/4 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 20.15 | \$ 201.50 |
| 14 | LF 1 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 23.06 | \$ 461.20 |
| 15 | LF 1-1/2 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 77.12 | \$ 771.20 |
| 16 | LF 2 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 104.13 | \$ 1,041.30 |
| 17 | LF 3/4 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 53.38 | \$ 533.80 |
| 18 | LF 1 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 70.21 | \$ 702.10 |
| 19 | LF 1-1/2 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 157.36 | \$ 1,573.60 |
| 20 | LF 2 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 240.27 | \$ 2,402.70 |
| 21 | LF 3/4 CTS X CTS BALL CURB ST | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 79.85 | \$ 798.50 |
| 22 | LF 1 CTS X CTS BALL CURB ST | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 116.61 | \$ 1,749.15 |
| 23 | LF 1-1/2 CTS X CTS PJ BALL CURB VLV | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 270.58 | \$ 2,705.80 |
| 24 | LF 2 CTS X CTS PJ BALL CURB VLV | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 377.29 | \$ 3,772.90 |
| 25 | 3/4 CTS PET / HDPE DR9 INS STFNR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 2.11 | \$ 42.20 |
| 26 | 1 CTS PET / HDPE DR9 INS STFNR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 2.24 | \$ 44.80 |
| 27 | 1-1/2 CTS PET INS STFNR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 3.08 | \$ 61.60 |
| 28 | 2 CTS PET INS STFNR | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 3.08 | \$ 30.80 |
| 29 | 12GA 30MM 1000 FT COP TRCR WIRE BLU | A.Y. McDonald or Ford Meter Box | 3 | Each | \$ 180.00 | \$ 540.00 |
| 30 | 3/4" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 100 | Per ft | \$ 0.34 | \$ 34.00 |
| 31 | 1" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 0.56 | \$ 504.00 |
| 32 | 1-1/2" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 1.16 | \$ 1,044.00 |
| 33 | 2" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 1.98 | \$ 1,782.00 |
| 34 | 1" Union 3PT FLR X FLR MC- 4758 | A.Y. McDonald or Ford Meter Box | 75 | Each | \$ 32.56 | \$ 2,442.00 |
| 35 | 1 ½" Union 3PT FLR X FLR MC- 4758 | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 97.69 | \$ 976.90 |
| 36 | 2" Union 3PT FLR X FLR MC- 4758 | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 159.40 | \$ 1,594.00 |
| 37 | ¾" Brass Plug - 73206 CC Plug | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 10.78 | \$ 107.80 |
| 38 | 1" Brass Plug - 73206 CC Plug | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 15.68 | \$ 156.80 |
| 39 | 1" to ¾" Reducer Bushing - 747011 AWWA X AWWA Bushing | A.Y. McDonald or Ford Meter Box | 25 | Each | \$ 17.67 | \$ 441.75 |
| 40 | 1½" x 5' 6" Curb Box with Bushing - 5615WB-curb box rod not needed | A.Y. McDonald or Ford Meter Box | 275 | Each | \$ 65.07 | \$ 17,894.25 |
| 41 | 2" x 5' 6" Curb Box with Bushing - 5624-curb box rod not needed | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 101.00 | \$ 5,050.00 |
| 42 | 1½" Stop Box Cap with Pentagon Plug - 5614L | A.Y. McDonald or Ford Meter Box | 120 | Each | \$ 15.75 | \$ 1,890.00 |
| 43 | 1½" Stop Box Cap with Pentagon Plug - 5623L | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 13.81 | \$ 690.50 |
| 44 | 2" Stop Box Cap with Pentagon Plug - 5624L | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 23.49 | \$ 1,174.50 |
| 45 | 1½" Pentagon Plug - 5614BP | A.Y. McDonald or Ford Meter Box | 125 | Each | \$ 4.19 | \$ 523.75 |
| 46 | 3/4" FLR x 1" COMP (CTS) | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 21.95 | \$ 1,097.50 |
| 47 | 1" FLR x 1" COMP (CTS) | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 27.68 | \$ 1,384.00 |
| GRAND TOTAL: | | | | | | \$ 131,063.74 |

Core and Main, LP submitted the following exceptions: 1. Due to the current extreme volatility in the copper market, pricing for line items #1-2 are good for 30 days, after which new pricing will need to be obtained. 2. Item #41 is Mueller brand-H10304, as the listed AY McDonald part listed is obsolete.

Core and Main, LP bid A.Y.M. Brand for Items #3-47.

ETNA SUPPLY COMPANY
AS-READ BID DETAILFURNISH COPPER WATER
SUPPLY PARTS

| ITEM | DESCRIPTION | BRAND | EST. QTY./YEAR | U/M | UNIT PRICE | EXTENDED PRICE |
|--------------|---|------------------------------------|-------------------|--------|------------|----------------|
| 1 | 3/4" K Copper Tubing (100' Rolls) | Any | 1500 | Feet | \$ 7.83 | \$ 11,745.00 |
| 2 | 1" K Copper Tubing (100' Rolls) | Any | 1500 | Feet | \$ 10.40 | \$ 15,600.00 |
| 3 | 3/2" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 200 | Each | \$ 81.25 | \$ 16,250.00 |
| 4 | 1" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 109.65 | \$ 5,482.50 |
| 5 | 1 3/4" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 257.60 | \$ 3,864.00 |
| 6 | 2" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 12 | Each | \$ 416.75 | \$ 5,001.00 |
| 7 | 3/4" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 150 | Each | \$ 33.75 | \$ 5,062.50 |
| 8 | 1" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 35 | Each | \$ 51.55 | \$ 1,804.25 |
| 9 | 1 1/2" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 158.25 | \$ 2,373.75 |
| 10 | 2" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 12 | Each | \$ 276.50 | \$ 3,318.00 |
| 11 | 3/4" Union 3PT FLR X FLR MC - 4758 | A.Y. McDonald or Ford Meter Box | 100 | Each | \$ 18.70 | \$ 1,870.00 |
| 12 | 3/4" Lead to Copper unions Compression | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 16.40 | \$ 830.00 |
| 13 | LF 3/4 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 20.25 | \$ 202.50 |
| 14 | LF 1 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 23.15 | \$ 463.00 |
| 15 | LF 1-1/2 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 77.55 | \$ 775.50 |
| 16 | LF 2 CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 104.75 | \$ 1,047.50 |
| 17 | LF 3/4 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 53.70 | \$ 537.00 |
| 18 | LF 1 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 70.60 | \$ 706.00 |
| 19 | LF 1-1/2 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 158.25 | \$ 1,582.50 |
| 20 | LF 2 CC X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 261.80 | \$ 2,618.00 |
| 21 | LF 3/4 CTS X CTS BALL CURB ST | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 80.25 | \$ 802.50 |
| 22 | LF 1 CTS X CTS BALL CURB ST | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 117.25 | \$ 1,758.75 |
| 23 | LF 1-1/2 CTS X CTS PJ BALL CURB VLV | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 272.15 | \$ 2,721.50 |
| 24 | LF 2 CTS X CTS PJ BALL CURB VLV | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 279.45 | \$ 2,794.50 |
| 25 | 3/4 CTS PET / HDPE DR9 INS STFR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 1.60 | \$ 32.00 |
| 26 | 1 CTS PET / HDPE DR9 INS STFR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 1.70 | \$ 34.00 |
| 27 | 1-1/2 CTS PET INS STFR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 2.30 | \$ 46.00 |
| 28 | 2 CTS PET INS STFR | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 2.30 | \$ 23.00 |
| 29 | 12GA 30MM 1000 FT COP TRCR WIRE BLU | A.Y. McDonald or Ford Meter Box | 3 | Each | \$ 250.00 | \$ 750.00 |
| 30 | 3/4" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 100 | Per ft | \$ 0.28 | \$ 28.00 |
| 31 | 1" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 0.46 | \$ 416.70 |
| 32 | 1-1/2" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 0.97 | \$ 875.70 |
| 33 | 2" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 1.65 | \$ 1,485.00 |
| 34 | 1" Union 3PT FLR X FLR MC- 4758 | A.Y. McDonald or Ford Meter Box | 75 | Each | \$ 32.70 | \$ 2,452.50 |
| 35 | 1 1/2" Union 3PT FLR X FLR MC- 4758 | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 98.25 | \$ 982.50 |
| 36 | 2" Union 3PT FLR X FLR MC- 4758 | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 160.35 | \$ 1,603.50 |
| 37 | 3/4" Brass Plug - 73206 CC Plug | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 8.90 | \$ 89.00 |
| 38 | 1" Brass Plug - 73206 CC Plug | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 12.95 | \$ 129.50 |
| 39 | 1" to 3/4" Reducer Bushing - 747011 AWWA X AWWA Bushings | A.Y. McDonald or Ford Meter Box | 25 | Each | \$ 14.60 | \$ 365.00 |
| 40 | 1 1/2" x 5'6" Curb Box with Bushing - 5615WB-curb box rod not needed | A.Y. McDonald or Ford Meter Box | 275 | Each | \$ 65.05 | \$ 17,888.75 |
| 41 | 2" x 5'6" Curb Box with Bushing - 5624-curb box rod not needed | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 57.40 | \$ 2,870.00 |
| 42 | 1 1/2" Stop Box Cap with Pentagon Plug - 5614L | A.Y. McDonald or Ford Meter Box | 120 | Each | \$ 15.90 | \$ 1,908.00 |
| 43 | 1 1/2" Stop Box Cap with Pentagon Plug - 5623L | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 13.95 | \$ 697.50 |
| 44 | 2" Stop Box Cap with Pentagon Plug - 5624L | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 23.75 | \$ 1,187.50 |
| 45 | 1 1/2" Pentagon Plug - 5614BP | A.Y. McDonald or Ford Meter Box | 125 | Each | \$ 4.30 | \$ 537.50 |
| 46 | 3/4" FLR x 1" COMP (CTS) | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 27.65 | \$ 1,382.50 |
| 47 | 1" FLR x 1" COMP (CTS) | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 45.15 | \$ 2,257.50 |
| GRAND TOTAL: | | | | | | \$ 127,251.90 |

ETNA Supply Company submitted the following exceptions: Copper pricing only valid through July 1, 2025.

ETNA Supply Company bld Ford Brand for Items #3-47.

FERGUSON ENTERPRISES
AS-READ BID DETAILFURNISH COPPER WATER
SUPPLY PARTS

| ITEM | DESCRIPTION | BRAND | EST. QTY./YEAR | U/M | UNIT PRICE | EXTENDED PRICE |
|--------------|--|---------------------------------|----------------|--------|------------|----------------|
| 1 | 1/2" K Copper Tubing (100' Roll) | Any | 1500 | Feet | \$ 7.94 | \$ 11,911.26 |
| 2 | 1" K Copper Tubing (100' Roll) | Any | 1500 | Feet | \$ 10.54 | \$ 15,814.11 |
| 3 | 1/2" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 200 | Each | \$ 80.25 | \$ 16,050.00 |
| 4 | 1" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 108.00 | \$ 5,400.00 |
| 5 | 1 1/2" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 254.00 | \$ 3,810.00 |
| 6 | 2" Curb Valve - 6104 Min Ball VLV FLR X FLR | A.Y. McDonald or Ford Meter Box | 12 | Each | \$ 411.00 | \$ 4,932.00 |
| 7 | 3/4" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 150 | Each | \$ 33.35 | \$ 5,002.50 |
| 8 | 1" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 35 | Each | \$ 50.96 | \$ 1,783.50 |
| 9 | 1 1/2" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 155.25 | \$ 2,328.75 |
| 10 | 2" Corp Valves - 4701 Corp AWWA CC X FLR | A.Y. McDonald or Ford Meter Box | 12 | Each | \$ 273.00 | \$ 3,276.00 |
| 11 | 3/4" Union 3PT FLR X FLR MC - 4758 | A.Y. McDonald or Ford Meter Box | 100 | Each | \$ 18.48 | \$ 1,848.00 |
| 12 | 3/4" Lead to Copper unions Compression | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 37.79 | \$ 1,889.50 |
| 13 | 1/2" CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 20.02 | \$ 200.20 |
| 14 | 1" CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 22.90 | \$ 458.00 |
| 15 | 1 1/2" CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 76.40 | \$ 764.00 |
| 16 | 1/2" CTS X CTS COMP COUP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 103.00 | \$ 1,030.00 |
| 17 | 1/2" CTS X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 53.05 | \$ 530.50 |
| 18 | 1" CTS X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 70.20 | \$ 702.00 |
| 19 | 1 1/2" CTS X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 155.50 | \$ 1,555.00 |
| 20 | 1/2" CTS X CTS PJ BALL CORP | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 258.00 | \$ 2,580.00 |
| 21 | 1/2" CTS X CTS BALL CURB ST | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 72.70 | \$ 727.00 |
| 22 | 1" CTS X CTS BALL CURB ST | A.Y. McDonald or Ford Meter Box | 15 | Each | \$ 109.25 | \$ 1,638.75 |
| 23 | 1 1/2" CTS X CTS PJ BALL CURB VLV | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 260.00 | \$ 2,600.00 |
| 24 | 1/2" CTS X CTS PJ BALL CURB VLV | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 365.00 | \$ 3,650.00 |
| 25 | 3/4" CTS PET / HDPE DR9 INS STFNR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 1.66 | \$ 33.20 |
| 26 | 1" CTS PET / HDPE DR9 INS STFNR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 1.76 | \$ 35.20 |
| 27 | 1 1/2" CTS PET INS STFNR | A.Y. McDonald or Ford Meter Box | 20 | Each | \$ 2.43 | \$ 48.60 |
| 28 | 2" CTS PET INS STFNR | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 2.43 | \$ 24.30 |
| 29 | 12GA 30MM 1000 FT COP TRCR WIRE BLU | A.Y. McDonald or Ford Meter Box | 3 | Each | \$ 138.00 | \$ 414.00 |
| 30 | 3/4" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 100 | Per ft | \$ 0.29 | \$ 28.90 |
| 31 | 1" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 0.60 | \$ 537.30 |
| 32 | 1 1/2" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 1.21 | \$ 1,091.70 |
| 33 | 2" CTS 250 PSI NSF BLUE SDR9 | A.Y. McDonald or Ford Meter Box | 900 | Per ft | \$ 1.73 | \$ 1,554.30 |
| 34 | 1" Union 3PT FLR X FLR MC - 4758 | A.Y. McDonald or Ford Meter Box | 75 | Each | \$ 32.34 | \$ 2,425.50 |
| 35 | 1 1/2" Union 3PT FLR X FLR MC - 4758 | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 96.75 | \$ 967.50 |
| 36 | 2" Union 3PT FLR X FLR MC - 4758 | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 158.00 | \$ 1,580.00 |
| 37 | 1/2" Brass Plug - 73206 CC Plug | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 8.75 | \$ 87.50 |
| 38 | 1" Brass Plug - 73206 CC Plug | A.Y. McDonald or Ford Meter Box | 10 | Each | \$ 12.75 | \$ 127.50 |
| 39 | 1" to 1/2" Reducer Bushing - 74701 AWWA X AWWA Bushing | A.Y. McDonald or Ford Meter Box | 25 | Each | \$ 14.44 | \$ 361.00 |
| 40 | 1 1/2" x 5/8" Curb Box with Bushing - 5619WB-curb box rod not needed | A.Y. McDonald or Ford Meter Box | 275 | Each | \$ 64.40 | \$ 17,710.00 |
| 41 | 2" x 5/8" Curb Box with Bushing - 5624-curb box rod not needed | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ - | \$ - |
| 42 | 1 1/2" Stop Box Cap with Pentagon Plug - 5614L | A.Y. McDonald or Ford Meter Box | 120 | Each | \$ 15.75 | \$ 1,890.00 |
| 43 | 1 1/2" Stop Box Cap with Pentagon Plug - 5623L | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 13.80 | \$ 690.00 |
| 44 | 2" Stop Box Cap with Pentagon Plug - 5624L | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 23.49 | \$ 1,174.50 |
| 45 | 1 1/2" Pentagon Plug - 5614BP | A.Y. McDonald or Ford Meter Box | 125 | Each | \$ 4.20 | \$ 525.00 |
| 46 | 3/4" FLR x 1" COMP (CTS) | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 29.10 | \$ 1,455.00 |
| 47 | 1" FLR x 1" COMP (CTS) | A.Y. McDonald or Ford Meter Box | 50 | Each | \$ 44.43 | \$ 2,221.50 |
| GRAND TOTAL: | | | | | | \$ 125,463.57 |

Ferguson Enterprises submitted the following exceptions: Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

Ferguson Enterprises did not submit a bid for Item #41.

Ferguson Enterprises bid Ford Brand for Items #3-47.



Water Division
12821 Stephens Road
Warren, MI 48089
(586) 759-9200

David Koss
Superintendent

May 02, 2025

Craig Treppa, Purchasing Agent
Purchasing Division of the City of Warren

Re: ITB-W-1520 – Furnish Copper Water Supply Parts

Dear Mr. Treppa,

The Water Division recommends awarding the contract for copper water supply parts to ETNA Supply Company at an estimated cost of **\$127,251.90** for a one-year period, with the option to extend for an additional year.

The attached Bid Summary includes a list of various sizes of copper tubing and water supply appurtenances that the Department may require annually. ETNA Supply Company is considered the lowest responsive bidder, as Ferguson Enterprises did not submit a bid for Item #41. If Item #41 is excluded from ETNA's bid for comparison, ETNA remains the lowest bidder overall.

All vendors indicated they can only hold pricing until July due to market volatility and uncertainty surrounding tariffs. To account for potential cost increases, we recommend adding a **25% contingency**, bringing the total *not to exceed* amount to **\$159,064.88**.

The items listed in this bid are standard stock parts necessary for maintaining and repairing the City's water system. Given the unpredictable nature of water system issues, it is essential to maintain adequate stock of these materials.

Funds for this purchase are available in the Water and Sewer System account #592-0000-11100.

I will be available to address any questions from City Council regarding this proposal. I can be reached at my office at (586) 759-9234 or on my cell at (586) 601-5450.

Sincerely,

Derek Richter, Deputy Superintendent
City of Warren Water Division

RESOLUTION

Document No: ITB-W-1520
Product or Service: Copper Water Supply Parts
Requesting Department: Water Division

At a Regular Meeting of the City Council of the City of Warren, County of
Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the
Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren,
Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember
_____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on Wednesday, April
30, 2025 at 1:00pm Local Time.

The following qualified bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of ETNA Supply Company, 4901 Clay Ave., Grand Rapids, MI 49548,
has been determined to be the low responsible and cost-effective bidder to furnish
copper water supply parts for a one (1) year period, with an option to extend for one (1)
additional one (1) year period, with mutual consent of both parties.

Funds are available in account number: 592-0000-11100.

IT IS RESOLVED, that the bid of ETNA Supply Company is hereby accepted by City Council in an annual amount not to exceed \$159,064.88 (25% potential tariff increase of bid amount \$127,251.90) for a one (1) year period, with an option to extend for one (1) additional one (1) year period, with mutual consent of both parties.

IT IS FURTHER RESOLVED, that any tariff price increases will require official documentation from the manufacturer(s) and require City approval prior to implementation of the increase(s).

IT IS FURTHER RESOLVED, that the award shall commence on June 15, 2025, or upon the official date of Warren City Council approval, whichever occurs later.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- X Bid document
- ☐ Contract
- X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 1200
WARREN, MI 48090-1529
(586) 574-4600
FAX (586) 574-4517
www.cityofwarren.org

April 11, 2025

Mindy Moore, Council Secretary

RE: Resolution for 21065 Doepfer (house and garage) Nuisance Abatement

Honorable Council Secretary:

The approval of a resolution is necessary for the demolition of a house and garage at 21065 Doepfer which is under the nuisance abatement program.

Attached, please find the appropriate resolution and place on the **May 13, 2025 consent agenda** for a **June 10, 2025 City Council Meeting**.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Muzzarelli".

Dave Muzzarelli, Director
Department of Public Service

Read and Concur,

Approved:

A large, stylized handwritten signature in black ink, likely belonging to a member of the City Attorneys Office.

City Attorneys Office

Read and Concur,

Approved:

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor

Cc: Building



RECEIVED

CITY ATTORNEY'S OFFICE

DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 1000
WARREN, MI 48090-1200
(313) 574-2000
FAX (313) 574-2007
WWW.CITYOFWARREN.MI

April 11, 2025

City Attorney

RE: Severely dilapidated home (appears to be on a slab with block), attached block garage
462 sq. ft. and debris at:

**21065 Doepfer
13-32-380-017**

LOTS 61 – SUPERVISOR'S PLAT NO. 4, according to the plat thereof as recorded in
Liber 17, Page 28 of Plats, Macomb County Records.

**Interested Parties: Terry Gwaltney
Macomb County Treasurer**

Submitted herewith is a copy of a report prepared by our Division of Buildings and Safety
Engineering on the above-noted nuisance abatement proceeding.

A hearing was scheduled and held on **January 30, 2025**. After all evidence was heard, the
hearing officer found that a dangerous condition does, in fact, exist on the subject property, and
ordered the nuisance abated. A request is hereby made that a public appeal hearing be
scheduled at the next available regularly-scheduled meeting and noticed before the City
Council, to allow the owner opportunity to show cause why this order should not be enforced.

Please make the appropriate dispositions.

Sincerely,

Dave Muzzarelli
Public Service Director

cc: Mayor
Division of Building
Dept. of Property Maintenance
City Controller
City Clerk w/ attachment
City Assessor

**Nuisance Abatement
21065 Doepfer
13-32-380-017**

RESOLUTION APPROVING PUBLIC NUISANCE DETERMINATION

A regular meeting of the council of the City of Warren, County of Macomb, Michigan, held on _____ at 7 p.m. Eastern _____ Time, in the council chamber of the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member

_____ and supported by Council Member _____:

On **January 30, 2025** a hearing was held before the Hearing Officer for the City of Warren to determine whether a nuisance exists in violation of Section 9-165 thru 9-175 of the Warren Code of Ordinances upon the following described property: **21065 Doepfer**

Parcel No. **13-32-380-017**

Known as : **LOTS 61 – SUPERVISOR’S PLAT NO. 4, according to the plat thereof as recorded in Liber 17, Page 28 of Plats, Macomb County Records.**

The Hearing Officer determined that a public nuisance did in fact exist on the subject Property indicated in violation of the Code of Ordinances, Chapter 9, Article VI, Division 2 to wit:

Warren Code of Ordinances paragraph:

8. **A building or structure, including the adjoining grounds, used or intended to be used for dwelling purposes, because of dilapidation, decay, damage, faulty construction, arrangement, or is otherwise unsanitary or unfit for human habitation, is in a condition that the code official, health officer or designated representative determines is likely to cause sickness or disease, or is likely to injure the health, safety, or general welfare of people living in the dwelling.**

Determination: Unfit for human habitation.

The Hearing Officer has ordered the nuisance be abated by demolition. The City Clerk has notified the subject property's owner(s), occupant(s), or other interested parties, and all property owners or occupants located within three hundred (300) feet of the subject property, of the Hearing Officer's Order of determination of the existence of a public nuisance, and of the date, time and location of the Hearing Officer's Appeal Hearing.

On this date stated above, the council of the City of Warren held an Appeal Hearing of the Hearing Officer's determination that a nuisance exists upon the subject property.

NOW, THEREFORE, IT IS RESOLVED, that after due consideration, it is the opinion of the council of the City of Warren that the determination of the Hearing Officer shall be approved that the **severely dilapidated home, appears to be on a slab with block, attached block garage 462 sq. ft and debris at: 21065 Doepfer Warren, MI 48091** (has created a dangerous condition as defined by Section 9-165 thru Section 9-175, which constitutes a public nuisance, and shall be abated in accordance with the Order of the Hearing Officer.

IT IS FURTHER RESOLVED, that the nuisance shall be abated within sixty (60) days of this Appeal Hearing date, and if the nuisance is not abated within the time limit, the Director of Public Service is hereby instructed to direct the removal of the nuisance by the proper department of the City.

IT IS FURTHER RESOLVED, that the demolition bid awarded to the lowest priced qualified contractor, who meets the bid specifications, is hereby approved.

IT IS FURTHER RESOLVED, that the owner(s) of the subject property is hereby notified that a charge for these nuisance proceedings, which includes all administrative costs and costs incurred by the City's personnel or private contractor(s), will be incurred and owed to the City.

IT IS FURTHER RESOLVED, that the Director of Public Service shall keep an accurate record of all expenses incurred in connection with the removal of the nuisance. Upon the completion of any work performed to remove the nuisance, the Director of Public Service shall bill the subject Property's owner(s) for the amount owed, which shall be paid to the City within thirty (30) days.

IT IS FURTHER RESOLVED, that if the expenses incurred by the City in connection with the removal of the nuisance are not paid within the time specified, the City Attorney's Office will be directed to institute collection proceedings, including but not limited to, any civil action that may be available. Accordingly, the Director of Public Service shall charge a special assessment, (SAR) against the subject property for any unpaid nuisance removal expenses.

IT IS FURTHER RESOLVED, that the City Clerk shall record a certified copy of this Resolution Approving Public Nuisance Determination with the Macomb County Register of Deeds.

IT IS FURTHER RESOLVED, that after the removal of the nuisance, the Director of Public Service shall record a Certificate of Removal of Notice of Nuisance Abatement Proceedings with the Macomb County Register of Deeds.

AYES: Council Members

NAYS: Council Members

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore, Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the council of the City of Warren at its meeting held on _____, 2025.

SONJA BUFFA
City Clerk

When recorded return to:
One City Square
City Clerk, Suite 205
Warren, Michigan 48093-2393

Reviewed by:
City Attorney’s Office
One City Square
Legal Department, Suite 400
Warren, Michigan 48093-5285

NUISANCE ABATEMENT - Dangerous Buildings
Warren Code of Ordinances Chapter 9, Article VI, Division 1 and 2

SPECIFICS FOR CITY COUNCIL

Date 4/10/2025

Property Address 21065 Doefer Owners Name Terry Gwaltney
Sidwell 12-13-32-380-017 Owners Address 21065 Doefer
Subdivision Supervisors plat No.4 lot 61 P Owners City Warren Zip 48091
Date of Complaint/Discovery 4/3/2023 Agent _____
Ord. Sec. 9-165, Par, Violation #8 Agent Address _____

Specifics:

- 1 Severely dilapidated occupied home. Roof system has failed, rotted rafters and covering.
- 2 1st Nuisance Abatement hearing, owner appeared and stated he lived in the home and was going to
- 3 attempt to repair the home. He refused any assistance and walked home. Conversation with neighbors
- 4 on Doefer, stated they had offered assistance with repairs but owner refused. Due to the progressed
- 5 dilapidation, a 2nd hearing held 1/30/2025 and owner failed to appear and home was declared a public
- 6 nuisance. The home proposes immanent danger to occupant and some type of action is required.

Building Size 1,072 sq. ft. Type Exterior Block Story 1

Has: foundation, piers, crawl space, basement appears to be slab w/block/ unsure if crawlspace

Accessory Building Size(s)

- 1 Garages Attached block garage 462 sq. ft. with failed roof system
- 2 Sheds
- 3 Other

Lot Size 75 ft x 258 ft

Utilities Connected gas and electrical power appears on. Very sparse water usage

Date of Nuisance Abatement Hearing 1/30/2025

Owner or representative appearing at hearing FTA

Date/Postings

- 1 Unsafe structure 4/3/2023
- 2 No Occupancy - C/O required
- 3 Stop work
- 4 Re-postings Re post Unsafe Structure 1/13//2025

City Certification inspections obtained None

Permits obtained, Inspections performed

- 1 Building
- 2 Electrical
- 3 Mechanical
- 4 Plumbing

Assessed Value \$60,030 2025 SEV Length of Vacancy occupied Year Home Built 1939

Taxes paid/pending 2022 taxes subject to foreclosure/2023-24 due

Comments & Other Removal: Due to the owner believed occupying the home, it is a difficult task to remove the home. Unsure of what measure to take to relocate the home owner.



**Additional pictures for
Public Service & Mayor**



**Additional pictures for
Public Service & Mayor**



**Additional pictures for
Public Service & Mayor**



01/13/2025 12:15

Additional pictures for
Public Ser Area & Mayor

**UNSAFE
STRUCTURE**
THIS BUILDING MAY BE
ORDERED DEMOLISHED BY
THE CITY OF WARREN

**UNSAFE
STRUCTURE**
THIS BUILDING MAY BE
ORDERED DEMOLISHED BY
THE CITY OF WARREN

[Three white papers or notices are posted on the door, partially obscuring the view.]

Additional pictures for
Public Service & Mayor

01/13/2025 12:10

Additional pictures for
Public Service & Mayor

01/13/2025 12:10





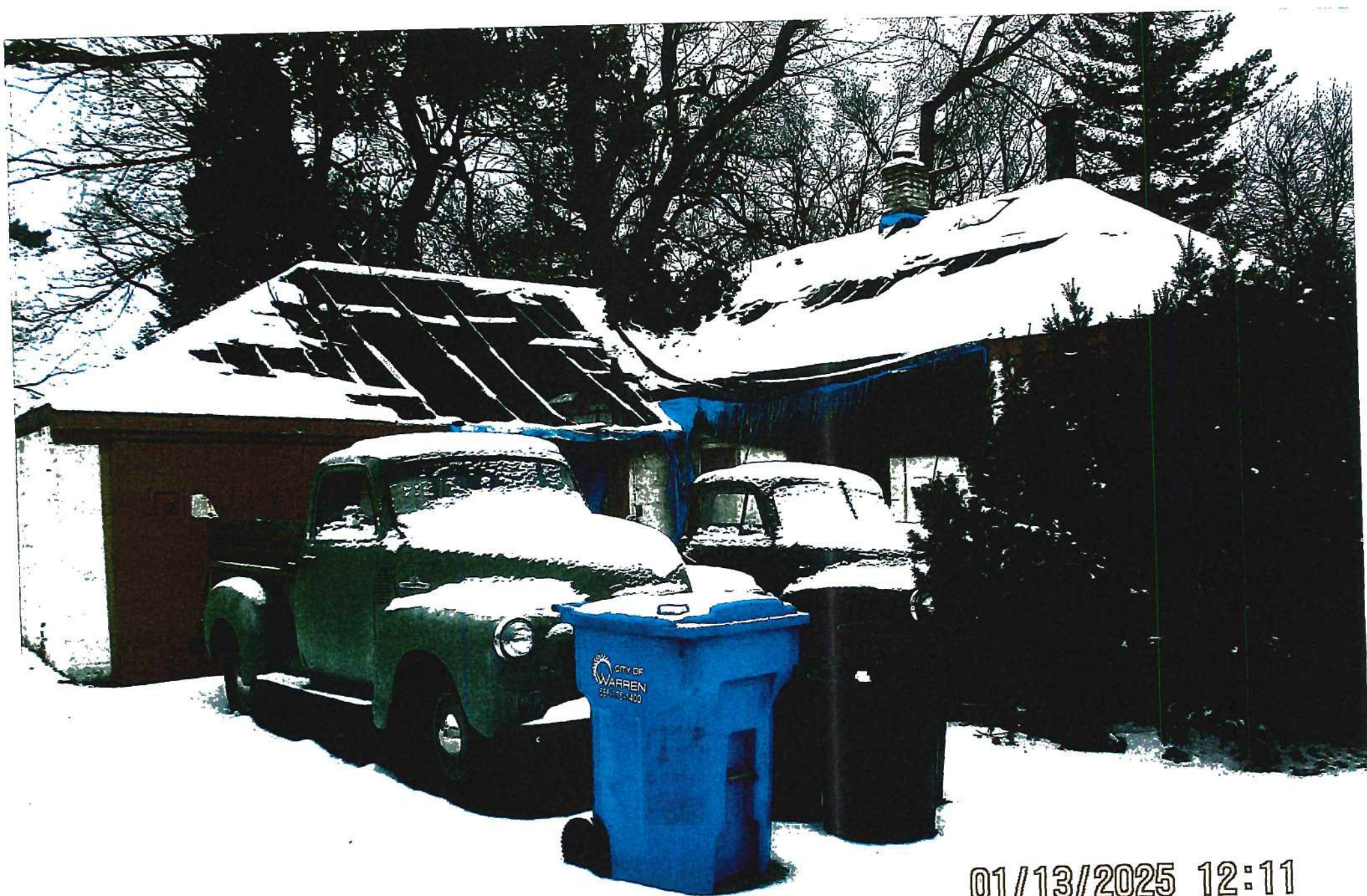
01/13/2025 12:10

Additional pictures for
Public Service & Mayor

A photograph of a snowy landscape. In the foreground, a large, snow-covered log lies horizontally across the frame. The snow is thick and white, with some shadows visible. In the background, there are several evergreen trees, their branches partially covered in snow. The sky is a pale, overcast blue. The overall scene is quiet and wintry.

Additional pictures for
Public Service & Mayor

01/13/2025 12:10



01/13/2025 12:11

Additional pictures for
Public Service & Mayor



Additional pictures for
Public Service & Mayor

01/13/2025 12:11



01/13/2025 12:11

Additional pictures for
Public Service & Mayor

A photograph of a snowy landscape. In the foreground, there are dark evergreen trees heavily covered in white snow. The background shows a bright, snow-covered roof or ground surface. The image has a high-contrast, almost black and white appearance.

Additional pictures for
Public Service & Mayor

01/13/2025 12:11

CITY OF WARREN

NOTICE OF NUISANCE ABATEMENT PROCEEDINGS

An Administrative Hearing was held on January 30, 2025 at One City Square, Warren, Michigan, between the Hearing Officer for the City of Warren, County of Macomb, State of Michigan, and the last-recorded owner of the property described as:

Owners Name: Terry Gwaltney

Property address: 21065 Doepfer, Warren, MI 48091 House & Garage

Property description: SUPERVISORS PLAT NO 4 LOT 61

Tax I.D. Number: 12-13-32-380-017

Recorded in Liber: 17, Page: 28 of Macomb County Records

WHEREAS, it has been brought to the attention of the City of Warren that the owner of the above-described property has permitted a dangerous condition to exist, to wit:

- 1.) 8: A building or structure, including the adjoining grounds, used or intended to be used for dwelling purposes, because of dilapidation, decay, damage, faulty construction, arrangement, or is otherwise unsanitary or unfit for human habitation, is in a condition that the code official, health officer or designated representative determines is likely to cause sickness or disease, or is likely to injure the health, safety, or general welfare of people living in the dwelling.

and such conditions may endanger the health and welfare of the citizens in the immediate area; and specific conditions being: unfit for human habitation.

WHEREAS, after investigation by the Division of Buildings and Safety Engineering of the City of Warren, after testimony was received and after due consideration, the Hearing Officer for the City of Warren has determined that a dangerous condition exists in violation of Sec. 9-165 or 9-166 of the Code of Ordinances and has ordered abatement pursuant to Chapter 9, Article VI, Division 2, Sec. 9-165 thru 9-175, of the City of Warren Code of Ordinances.

NOW, THEREFORE, BE IT KNOWN that any prospective buyer or assignee be on notice that the City of Warren has declared a nuisance to exist and ordered abatement pursuant to Article VI, Chapter 9 of the Code of Ordinances of the City of Warren.

BE IT FURTHER KNOWN that any prospective buyer or assignee of the above-described property may contact the Division of Buildings and Safety Engineering, located at One City Square, Warren, Michigan, and be informed of any pending action on said property.

BE IT FURTHER KNOWN that the City Clerk shall record a certified copy of this notice with the Macomb County Register of Deeds.

Michael Swafford, Hearing Officer

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly-elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the Lis Pendens: Notice of Nuisance Abatement Proceedings.

Sonja Buffa
City Clerk

Drafted and Returned to:
City Clerk
City of Warren
One City Square, #205
Warren, MI 48093-2393

BUILDING DIVISION
NUISANCE ABATEMENT MINUTES
January 30, 2025

In attendance:

Paul Lize, Building Inspector
Laura Sullivan, Assistant City Attorney

The meeting was called to order by Michael Swafford, Hearing Officer.

14873 Alberta (12-13-25-229-037) House & Garage All parties have been duly notified and letters were posted on the building in question. No one appeared.

Mr. Swafford stated the exterior of the property needs to be cleaned up and curb appeal must be maintained.

DETERMINATION:

Mr. Swafford will hold 60 days to give possible investors time to purchase property.

Audience Participation

Dan Kress and Dayne Kress Interested investors

21065 Doepfer (12-13-25-229-037) House & Garage All parties have been duly notified and letters were posted on the building in question. No one appeared.

Mr. Swafford stated the property is in sever disarray open to the elements holes in roof no water.

DETERMINATION:

Mr. Swafford declared property hold 30 days send to Public Service for removal.

Audience Participation

Dan Kress, Dayne Kress and Mohammed Zamar sat in on the meeting

21003 Gentner (12-13-36-381-025) Garage All parties have been duly notified and letters were posted on the building in question. No one appeared.

Mr. Swafford stated the rafters are gone in the garage roof depleted.

DETERMINATION:

Mr. Swafford will hold for 30 days to re-notify the owner will bring back in March meeting.

COLONIAL TITLE COMPANY

27500 Harper Ave.
St. Clair Shores, MI 48081
Phone: (586)774-5950
Fax: (586)774-7040

FAX COVER LETTER

To: Paul Lize
Company Name: City of Warren - Building Division
Fax No.: (586)574-4577
Email: plize@cityofwarren.org
Customer No.: 2424774
Date: August 23, 2024
From: Shannon

Property Address: 21065 Doepfer, Warren, MI 48091

File No.: 24744

Message: Attached is your requested search and invoice. Please call Colonial Title Company with a questions or problems you may have. Thank you for your business.

ADDITIONAL COMMENTS:

Invoice

Remit payment to:
Colonial Title Company
27500 Harper Ave.
St. Clair Shores, MI 48081

Billed to:
City of Warren - Building Division
One City Square, Suite 305
Warren, MI 48093

Invoice number: 24744
Invoice date: August 23, 2024
Please pay before: September 6, 2024
Our file number: 24744
Your reference number: 2424774

Property:
21065 Doeffer
Warren, MI 48091
Macomb County

| DESCRIPTION | AMOUNT |
|---------------------------|----------|
| Title Search Fee | 85.00 |
| Invoice total amount due: | \$ 85.00 |

COLONIAL TITLE COMPANY SEARCH REPORT

Record Search Furnished to: Paul Lize
City of Warren - Building Division
One City Square, Suite 305
Warren, MI 48093

Customer Reference Number: 2424774

This search consists of entries recorded with the Office of the Register of Deeds, based upon legal description herein.

This is not a Title Insurance Policy, and should not be relied upon as such. THIS IS NOT AN "ENVIRONMENT SEARCH".

In consideration of the issuance of this search, it is agreed that Colonial Title Company, shall not be liable for a loss of damage arising from incorrectness or incompleteness of this search unless such incorrectness or incompleteness is the result of the intentional omission or misdescription by the Company, with the formed intent of harming the applicant of the search. In no event, as evidenced by the charge for this search, does Colonial Title Company undertake any liability arising from:

1. Consequential or punitive damages, loss of anticipated profits, costs of toxic waste cleanup or other loss related;
2. Any type of loss which would result from the accuracy of a determination that any street address given a legal description searched constitute the same premises;
3. Any instrument (however designated) filed in the Office of the Register of Deeds pursuant to the Uniform Commercial Code P.A. 1962, No. 174, effective January 1, 1964; and/or
4. Any records of the Circuit, Probate or other Courts nor any records other than the records in the Office of Register of Deeds.

Covering property described as: 21065 Doefer, Warren, MI 48091

We have searched the records in the Office of the Register of Deeds for Macomb County and find conveyances describing said property in said office up to August 9, 2024 at 8:00am.

See attached Rider "B"

Colonial Title Company
Stephen DeBates, President

RIDER "B"
SEARCH OF TITLE

From examination of the records in the Register of Deeds Office, Macomb County, Michigan, up to August 9, 2024 at 8:00am.

PROPERTY DESCRIPTION:

Land Situated in the City of Warren, County of Macomb and State of Michigan described as follows:

Lot 61 - Supervisor's Plat No. 4, according to the plat thereof as recorded in Liber 17, Page 28 of Plats, Macomb County Records.

Commonly Known As: 21065 Doefer, Warren, MI 48091

Tax ID Number: 12-13-32-380-017

Apparent Owner: Terry Lee Gwaltney, a single man
Title Deed dated 09/26/1995, recorded 10/13/1995, in Liber 6789, Page 296, Macomb County Records.

PAYMENT OF TAXES: Tax Parcel No.: 12-13-32-380-017
Address: 21065 Doefer, Warren, MI 48091
2024 Summer Taxes in the amount of \$1,503.41 are DUE
2023 Winter Taxes in the amount of \$35.97 are DUE
2023 Summer Taxes in the amount of \$1,393.68 are DELINQUENT
2022 Taxes in the amount of \$1,826.86 are SUBJECT TO FORECLOSURE
Special Assessments Included In The Current Year Tax Bills:
Amount: \$212.20 Period: Summer Desc: WATER
Special Assessments Separate From the Tax Bills: Must confirm with city
- 2024 State Equalized Value: \$53,270.00
- 2024 Taxable Value: \$23,452.00

Certificate of Forfeiture filed by the Macomb County Treasurer for non payment of the 2021 taxes dated 03/01/2023, recorded 04/04/2023, in Liber 29070, Page 906, Macomb County Records.

Certificate of Forfeiture filed by the Macomb County Treasurer for non payment of the 2022 taxes dated 03/01/2024, recorded 04/03/2024, in Liber 29536, Page 357, Macomb County Records.

The search did not disclose any open mortgages or deeds of trust of record.

Under this form of Search, this Company is not an insurer of the above Title, nor does it guarantee the Title or the evidence thereto and is not liable for any inaccuracies involving environmental searches or determinations.

The liability is limited to the amount paid for the Search. Rider attached to and forming a part of Search No. 247

Colonial Title Company
Stephen DeBates, President

8/23/24, 11:33 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

21065 DOEPFER WARREN, MI 48091 (Property Address)

Parcel Number: 12-13-32-380-017 Account Number: 301943222



Item 1 of 2

1 Image / 1 Sketch

Property Owner: GWALTNEY TERRY**Summary Information**

- > Residential Building Summary
 - Year Built: 1939
 - Full Baths: 1
 - Sq. Feet: 1,072
 - Bedrooms: 0
 - Half Baths: 1
 - Acres: 0.444
- > 6 Building Department records found
- > Assessed Value: \$53,270 | Taxable Value: \$23,452
- > 1 Special Assessment found
- > Property Tax Information found
- > Utility Billing Information found

Owner and Taxpayer Information

| | | | |
|-------|--|----------|-----------------------|
| Owner | GWALTNEY TERRY 21065 DOEPFER WARREN, MI 48091-4620 | Taxpayer | SEE OWNER INFORMATION |
|-------|--|----------|-----------------------|

General Information for Tax Year 2024

| | | | |
|---------------------|---------------------------|--------------------------|--------------------|
| Property Class | 401 RESIDENTIAL-IMPROVED | Unit | 12 CITY OF WARREN |
| School District | FITZGERALD PUBLIC SCHOOLS | Assessed Value | \$53,270 |
| Notes | No Data to Display | Taxable Value | \$23,452 |
| PP CLASS / YEAR | 0 | State Equalized Value | \$53,270 |
| NOTES | Not Available | Date of Last Name Change | 01/21/2003 |
| BUSINESS TYPE | Not Available | Notes | Not Available |
| Historical District | Not Available | Census Block Group | Not Available |
| NOTES | Not Available | Exemption | No Data to Display |

Principal Residence Exemption Information

Homestead Date 03/01/1994

| Principal Residence Exemption | June 1st | Final |
|-------------------------------|------------|------------|
| 2024 | 100.0000 % | 100.0000 % |

Previous Year Information

| Year | MBOR Assessed | Final SEV | Final Taxable |
|------|---------------|-----------|---------------|
| 2023 | \$39,180 | \$39,180 | \$22,336 |
| 2022 | \$32,630 | \$32,630 | \$21,273 |
| 2021 | \$31,070 | \$31,070 | \$20,594 |

Land Information

| | | | |
|-------------------------|---------------|----------------------------------|--------------------|
| Zoning Code | R-1-C | Total Acres | 0.444 |
| Land Value | \$16,880 | Land Improvements | \$0 |
| Renaissance Zone | No | Renaissance Zone Expiration Date | No Data to Display |
| ECF Neighborhood | FITZ 32 | Mortgage Code | No Data to Display |
| Lot Dimensions/Comments | Not Available | Neighborhood Enterprise Zone | No |

Dand

| Lot(s) | Frontage | Depth |
|--------------------------|----------|-------------------------|
| Lot 1 | 75.00 ft | 258.00 f |
| Total Frontage: 75.00 ft | | Average Depth: 258.00 f |

Legal Description

8/23/24, 11:33 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

| | | | |
|----------------------------|--------------------|------------------------------|---------------|
| Date of Last Split/Combine | No Data to Display | Number of Splits Left | 0 |
| Date Form Filed | No Data to Display | Unallocated Divs of Parent | 0 |
| Date Created | 01/01/0001 | Unallocated Divs Transferred | 0 |
| Acres of Parent | 0.00 | Rights Were Transferred | Not Available |
| Split Number | 0 | Courtesy Split | Not Available |
| Parent Parcel | No Data to Display | | |

Sale History

| Sale Date | Sale Price | Instrument | Grantor | Grantee | Terms of Sale | Liber/Page |
|------------|-------------|------------|---------|---------|-----------------|------------|
| 09/26/1995 | \$42,000.00 | WD | | | 03-ARM'S LENGTH | |

Building Information - 1072 sq ft 1 Story (Residential)

General

| | | | |
|---------------------|---------------|-------------------|---------------------|
| Floor Area | 1,072 sq ft | Estimated TCV | Not Available |
| Garage Area | 462 sq ft | Basement Area | 0 sq ft |
| Foundation Size | 1,072 sq ft | | |
| Year Built | 1939 | Year Remodeled | No Data to Display |
| Occupancy | Single Family | Class | CD |
| Effective Age | 31 yrs | Tri-Level | No |
| Percent Complete | 100% | Heat | Forced Air w/ Ducts |
| AC w/Separate Ducts | No | Wood Stove Add-on | No |
| Basement Rooms | 0 | Water | Not Available |
| 1st Floor Rooms | 5 | Sewer | Not Available |
| 2nd Floor Rooms | 0 | Style | 1 Story |
| Bedrooms | 0 | | |

Area Detail - Basic Building Areas

| Height | Foundation | Exterior | Area | Heated |
|---------|------------|----------|-------------|---------|
| 1 Story | Slab | Block | 1,072 sq ft | 1 Story |

Basement Finish

| | | | |
|----------------|---------|------------------------|---------|
| Recreation | 0 sq ft | Recreation % Good | 0% |
| Living Area | 0 sq ft | Living Area % Good | 0% |
| Walk Out Doors | 0 | No Concrete Floor Area | 0 sq ft |

Plumbing Information

| | | | |
|----------------|---|----------------|---|
| 3 Fixture Bath | 1 | 2 Fixture Bath | 1 |
|----------------|---|----------------|---|

Garage Information

| | | | |
|------------|-----------|-------------|--------|
| Area | 462 sq ft | Exterior | Block |
| Foundation | 42 Inch | Common Wall | 1 Wall |
| Year Built | 1939 | Finished | Yes |
| Auto Doors | 0 | Mech Doors | 0 |

Porch Information

| | | | |
|---------------|-----------|------------|----------|
| CCP (1 Story) | 60 sq ft | Foundation | Standard |
| CCP (1 Story) | 144 sq ft | Foundation | Standard |

**Disclaimer: BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

8/23/24, 11:36 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

21065 DOEPFER WARREN, MI 48091 (Property Address)

Parcel Number: 12-13-32-380-017 Account Number: 301943222



Item 1 of 2 1 Image / 1 Sketch

Property Owner: GWALTNEY TERRY

Summary Information

- > Residential Building Summary

- Year Built: 1939

- Full Baths: 1

- Sq. Feet: 1,072

- Bedrooms: 0

- Half Baths: 1

- Acres: 0.444
- > Assessed Value: \$53,270 | Taxable Value: \$23,452

> 1 Special Assessment found

> Property Tax Information found

> Utility Billing Information found
- > 6 Building Department records found

Owner and Taxpayer Information

Owner

GWALTNEY TERRY
21065 DOEPFER
WARREN, MI 48091-4520

Taxpayer

SEE OWNER
INFORMATION

Amount Due

Current Taxes: \$1,503.41

[Pay Now](#)

Legal Description

SUPERVISORS PLAT NO 4 LOT 61 L17 P28

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

8/23/2024

Recalculate

Tax History

Note: On March 1 at 12:00 AM, Summer and Winter local taxes become ineligible for payment at the local unit.

| Year | Season | Total Amount | Total Paid | Last Paid | Total Due | |
|------|--------|--------------|------------|-----------|------------|-------------------------|
| 2024 | Summer | \$1,503.41 | \$0.00 | | \$1,503.41 | Pay Now |

General Information for 2024 Summer Taxes

| | | | |
|-------------------|----------------------------|---------------------|--------------------|
| School District | 50090 | PRE/MBT | 100.0000% |
| Taxable Value | \$23,452 | S.E.V. | \$53,270 |
| Property Class | 401 - RESIDENTIAL-IMPROVED | Assessed Value | \$53,270 |
| Tax Bill Number | No Data to Display | Last Receipt Number | No Data to Display |
| Last Payment Date | No Data to Display | Number of Payments | 0 |
| Due Date | 08/31/2024 | | |

| | | | |
|------------------|------------|--------------------|--------|
| Base Tax | \$1,496.99 | Base Paid | \$0.00 |
| Admin Fees | \$6.42 | Admin Fees Paid | \$0.00 |
| Interest Fees | \$0.00 | Interest Fees Paid | \$0.00 |
| Total Tax & Fees | \$1,503.41 | Total Paid | \$0.00 |

Not Available

8/23/24, 11:36 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

| Taxing Authority | Millage Rate | Amount | Amount Paid |
|------------------|--------------|------------|-------------|
| WARREN OPERATING | 8.255500 | \$193.60 | \$0.00 |
| CITY ROAD IMPROV | 1.985800 | \$46.57 | \$0.00 |
| EMS | 0.274600 | \$6.43 | \$0.00 |
| LIBRARY | 1.257800 | \$29.49 | \$0.00 |
| SANITATION | 2.751400 | \$64.52 | \$0.00 |
| ACT 345 POL/FIRE | 5.484800 | \$128.62 | \$0.00 |
| POLICE OPERATING | 0.921000 | \$21.59 | \$0.00 |
| FIRE OPERATING | 0.921000 | \$21.59 | \$0.00 |
| POL & FIRE OPER | 4.634300 | \$108.68 | \$0.00 |
| RECREATION | 0.916800 | \$21.50 | \$0.00 |
| MACOMB CNTY OPER | 4.291000 | \$100.63 | \$0.00 |
| MCC OPERATING | 1.398200 | \$32.79 | \$0.00 |
| MISO DEBT | 0.170000 | \$3.98 | \$0.00 |
| MAC INT SCH DIST | 4.599700 | \$107.87 | \$0.00 |
| STATE ED TAX | 6.000000 | \$140.71 | \$0.00 |
| FITZ OPERATING | 17.032200 | \$0.00 | \$0.00 |
| FITZ DEBT/SF | 10.925500 | \$256.22 | \$0.00 |
| WATER | 0.000000 | \$212.20 | \$0.00 |
| Admin Fees | | \$6.42 | \$0.00 |
| Interest Fees | | \$0.00 | \$0.00 |
| | 71.819600 | \$1,503.41 | \$0.00 |

[Click here for your Summer 2024 Tax Bill](#)
[Click here for a printer friendly version of Summer 2024 Tax Information](#)

| | | | | | |
|------|--------|---------|--------|---------|-----------------------|
| 2023 | Winter | \$35.97 | \$0.00 | \$35.97 | ** Read Note(s) Above |
|------|--------|---------|--------|---------|-----------------------|

General Information for 2023 Winter Taxes

| | | | |
|-------------------|--------------------------------|---------------------|--------------------|
| School District | 50090 | PRE/MBT | 100.0000% |
| Taxable Value | \$22,336 | | |
| Property Class | 401 - RESIDENTIAL- IMPROVED | Assessed Value | \$39,180 |
| Tax Bill Number | No Data to Display | Last Receipt Number | No Data to Display |
| Last Payment Date | No Data to Display | Number of Payments | 0 |
| Base Tax | \$35.62 | Base Paid | \$0.00 |
| Admin Fees | \$0.35 | Admin Fees Paid | \$0.00 |
| Interest Fees | \$0.00 | Interest Fees Paid | \$0.00 |
| Total Tax & Fees | \$35.97 | Total Paid | \$0.00 |

Tax Bill Breakdown for 2023 Winter

| Taxing Authority | Millage Rate | Amount | Amount Paid |
|------------------|--------------|--------|-------------|
|------------------|--------------|--------|-------------|

| | | | |
|------------------|----------|---------|--------|
| MACOMB VETERANS | 0.069000 | \$1.54 | \$0.00 |
| HURON-CLINT PARK | 0.207000 | \$4.62 | \$0.00 |
| SMART | 0.950000 | \$21.21 | \$0.00 |
| ZOO AUTHORITY | 0.094500 | \$2.11 | \$0.00 |
| ART INSTITUTE | 0.195600 | \$4.36 | \$0.00 |

8/23/24, 11:36 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

| Taxing Authority | Millage Rate | Amount | Amount Paid |
|------------------|--------------|---------|-------------|
| Interest Fees | | \$0.00 | \$0.00 |
| | 1.596100 | \$35.97 | \$0.00 |

[Click here for a printer friendly version of Winter 2023 Tax information](#)

| | | | | | | |
|------|--------|------------|------------|------------|------------|-----------------------|
| 2023 | Summer | \$1,263.92 | \$0.00 | | \$1,263.92 | ** Read Note(s) Above |
| 2022 | Winter | \$32.47 | \$0.00 | | \$32.47 | ** Read Note(s) Above |
| 2022 | Summer | \$1,159.98 | \$0.00 | | \$1,159.98 | ** Read Note(s) Above |
| 2021 | Winter | \$73.80 | \$0.00 | | \$73.80 | ** Read Note(s) Above |
| 2021 | Summer | \$1,163.96 | \$0.00 | | \$1,163.96 | ** Read Note(s) Above |
| 2020 | Winter | \$33.78 | \$33.78 | 02/26/2021 | \$0.00 | |
| 2020 | Summer | \$1,279.56 | \$1,267.22 | 02/26/2021 | \$12.36 | ** Read Note(s) Above |
| 2019 | Winter | \$31.48 | \$0.00 | | \$31.48 | ** Read Note(s) Above |
| 2019 | Summer | \$1,157.97 | \$0.00 | | \$1,157.97 | ** Read Note(s) Above |

[Load More Years](#)

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8/23/24, 11:38 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

21065 DOEPFER WARREN, MI 48091 (Property Address)

Parcel Number: 12-13-32-380-017 Account Number: 301943222



Item 1 of 2 1 Image / 1 Sketch

Property Owner: GWALTNEY TERRY

Summary Information

- > Residential Building Summary

- Year Built: 1939

- Full Baths: 1

- Sq. Feet: 1,072

- Bedrooms: 0

- Half Baths: 1

- Acres: 0.444
- > 6 Building Department records found
- > Assessed Value: \$53,270 | Taxable Value: \$23,452

> 1 Special Assessment found

> Property Tax Information found

> Utility Billing Information found

Owner and Taxpayer Information

Owner

GWALTNEY TERRY
21065 DOEPFER
WARREN, MI
48091-4620

Taxpayer

SEE OWNER
INFORMATION

Amount Due

Special Assessment Total Payoff Amount: \$0.0

Legal Description

Legal Description not on file.

Special Assessment Information

| Code | Name | Special Assessment District Status | APR Interest Rate | Start Year | Number of Years | Payment Status |
|-------|------------|------------------------------------|-------------------|------------|-----------------|-----------------|
| S0263 | ROLL S0263 | Inactive | 3.0000 | 2007 | 5 | ** Paid In Full |

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8/23/24, 11:38 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

21065 DOEFFER WARREN, MI 48091 (Property Address)

Parcel Number: 12-13-32-380-017 Account Number: 301943222



Item 1 of 2

1 Image / 1 Sketch

Property Owner: GWALTNEY TERRY**Summary Information**

> Residential Building Summary

- Year Built: 1939
- Full Baths: 1
- Sq. Feet: 1,072
- Bedrooms: 0
- Half Baths: 1
- Acres: 0.444

> 6 Building Department records found

- > Assessed Value: \$53,270 | Taxable Value: \$23,452
- > 1 Special Assessment found
- > Property Tax Information found
- > Utility Billing Information found

Owner Information

Not Available

Amount Due

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

| Permit Type | Permit Number | Associated Project | Status | Date Issued | Last Inspection | Amount Due | |
|-------------|---------------|--------------------|---------|-------------|-----------------|------------|----------------------|
| Electrical | PE05-199112 | | FINALED | 9/19/2005 | 4/3/2007 | \$0.00 | View |
| Mechanical | PM2004-088284 | | FINALED | 1/27/2004 | 2/17/2004 | \$0.00 | View |

1

Displaying Items 1 - 2 of 2

[Apply for a Permit](#)**Attachments**

| Date Created | Title | Record |
|------------------------|-------|--------|
| No records to display. | | |

Displaying Items 0 - 0 of 0

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8/23/24, 11:38 AM

Parcel Number - 12-13-32-380-017 | City of Warren | BS&A Online

21065 DOEPPER Warren, MI 48091 (Property Address)

Parcel Number 12-13-32-380-017 Account Number 301943222



Item 1 of 3 1 Image / 1 Sketch

Property Owner: GWALTNEY TERRY

UB Customer Name: 301943222 OCCUPANT

Summary Information

- > Residential Building Summary
 - Year Built: 1939
 - Full Bath: 1
 - Sq. Feet: 1,072
 - Bedrooms: 0
 - Hall Baths: 1
 - Acre: 0.444
- > 4 Building Department records found

- > Assessed Value: \$53,270 | Taxable Value: \$23,452
- > 1 Special Assessment found
- > Property Tax Information found
- > Utility Billing Information found

Customer Information

Name: 301943222 OCCUPANT
Address: 21065 DOEPPER Warren, MI 48091

Account Number: 301943222

Amount Due

Total Amount Due \$

Current Bill

[Click here for a printer friendly v](#)

| Amount Due | \$228.87 | Bill From | 06/29/2024 |
|----------------------|-----------------|----------------|----------------------|
| Due Date | 08/30/2024 | Bill To | 07/31/2024 |
| Billing Item | Previous Amount | Current Amount | Penalties & Interest |
| DELINQ NOTICE FEE | \$5.00 | \$0.00 | \$0.75 |
| SEWER | \$34.40 | \$0.00 | \$14.39 |
| SEWER SERVICE CHARGE | \$10.15 | \$0.00 | \$4.72 |
| STATE MANDATED FEE | \$9.60 | \$0.00 | \$4.12 |
| Turn On | \$70.00 | \$0.00 | \$8.77 |
| WATER | \$43.50 | \$0.00 | \$17.83 |
| WATER SERVICE CHARGE | \$42.00 | \$0.00 | \$2.04 |
| | \$176.85 | \$0.00 | \$52.02 |

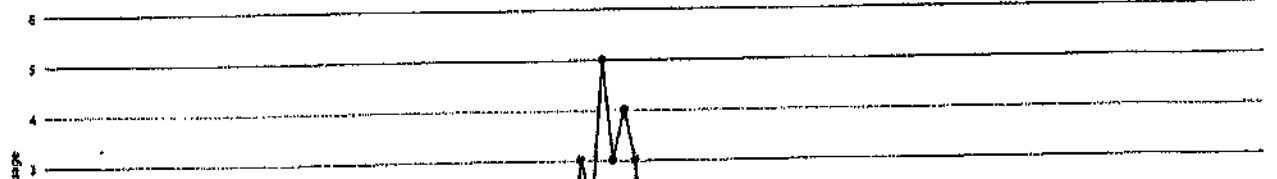
History (412 Items Found)

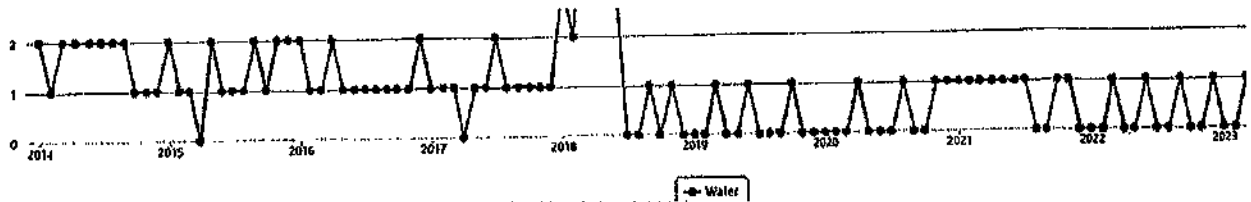
Starting Date Ending Date [Click here for a printer friendly v](#)

| Posted | Action | Other Info | Read Type | Read | Usage | Amount | Rate |
|-----------|-----------------|-------------------|-----------|--------|-------|------------|-------|
| 8/13/2024 | Bill Calculated | 06/29/24-07/31/24 | | 0.00 | 0.00 | \$0.00 | \$228 |
| 8/9/2024 | Penalty | | | 0.00 | 0.00 | \$6.68 | \$228 |
| 7/31/2024 | Meter Read | Water | Auto Read | 162.00 | 0.00 | \$0.00 | \$222 |
| 7/12/2024 | Bill Calculated | 05/30/24-06/29/24 | | 0.00 | 0.00 | \$8.00 | \$222 |
| 7/9/2024 | Penalty | | | 0.00 | 0.00 | \$6.49 | \$222 |
| 6/29/2024 | Meter Read | Water | Auto Read | 162.00 | 0.00 | \$0.00 | \$215 |
| 6/11/2024 | Bill Calculated | 04/29/24-05/30/24 | | 0.00 | 0.00 | \$0.00 | \$215 |
| 6/7/2024 | Penalty | | | 0.00 | 0.00 | \$6.31 | \$215 |
| 5/30/2024 | Meter Read | Water | Auto Read | 162.00 | 0.00 | \$0.00 | \$209 |
| 5/14/2024 | Bill Calculated | 03/28/24-04/29/24 | | 0.00 | 0.00 | \$0.37 | \$209 |
| 5/10/2024 | Penalty | | | 0.00 | 0.00 | \$5.54 | \$189 |
| 5/9/2024 | Bill Adjustment | TAX LIEN | | 0.00 | 0.00 | (\$181.37) | \$189 |
| 4/28/2024 | Meter Read | Water | Auto Read | 162.00 | 0.00 | \$0.00 | \$264 |

Usage History Chart

Usage History





8/23/24, 11:39 AM

Parcel Number - 12-13-32-380-017 | Macomb County | BS&A Online

21065 DOEPFER WARREN, MI 48091 (Property Address)

Parcel Number: 12-13-32-380-017

Property Taxpayer: GWALTNEY TERRY LEE**Summary Information**\$6.00 was charged to your Business Account for this record lookup. See [Account](#) for current balance.**Important Message**

If you have questions about this payment or need assistance, please call the Macomb County Treasurer's office at (586) 469-5190. Our hours are 8 AM - 4:15 PM Monday to Friday. (These hours exclude holidays)

Owner and Taxpayer Information

| | | | |
|--------------|-----------------------|-----------------|---------------------------|
| Owner | GWALTNEY TERRY | Taxpayer | GWALTNEY TERRY LEE |
| | 21065 DOEPFER | | 21065 DOEPFER RD |
| | WARREN, MI 48091- | | WARREN, MI 48091- |
| | 4620 | | 4620 |

Amount Due

Delinquent Taxes: **\$3,256.1**
Pay No

Legal Description

Legal Description not on file.

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

8/23/2024

Recalculate

Tax History**Important Message**Taxpayers **MUST** pay the oldest tax year first

| Year | Season | Total Amount | Total Paid | Last Paid | Total Due |
|------|------------|--------------|------------|-----------|------------|
| 2023 | Dir. Taxes | \$1,429.65 | \$0.00 | | \$1,429.65 |

Delinquent Tax Information for 2023 (All Seasons)

| | | | |
|------------------------|------------------------------|---------------------|--------------------|
| School District | 50090 | PRE/MBT | 100.0000% |
| Taxable Value | \$22,336 | S.E.V. | \$39,180 |
| Property Class | 401 - RESIDENTIAL - IMPROVED | Assessed Value | Not Available |
| Last Payment Date | No Data to Display | Last Receipt Number | No Data to Display |
| dir. Tax. Base Tax Due | 1299.68 | Base Paid | \$0.00 |
| Admin Fees | \$6.45 | Admin Fees Paid | \$0.00 |
| | | Interest Base Paid | \$0.00 |

| | | | |
|------------------|------------|--------------------|--------|
| Interest Fees | \$129.97 | Interest Fees Paid | \$0.00 |
| Total Tax & Fees | \$1,429.65 | Total Paid | \$0.00 |

Delinquent Tax Bill Breakdown for 2023

| Taxing Authority | Season | Millage Rate | Local Amount | Local Amount Paid | Amount | Amount Paid |
|------------------|--------|--------------|--------------|-------------------|--------|-------------|
|------------------|--------|--------------|--------------|-------------------|--------|-------------|

8/23/24, 11:39 AM

Parcel Number - 12-13-32-380-017 | Macomb County | BS&A Online

| Taxing Authority | Season | Millage Rate | Local Amount | Local Amount Paid | Amount | Amount Paid |
|------------------|--------|--------------|--------------|-------------------|------------|-------------|
| EMS | Summer | 0.277000 | | | \$6.18 | \$0.00 |
| LIBRARY | Summer | 1.268700 | | | \$28.33 | \$0.00 |
| SANITATION | Summer | 2.775000 | | | \$61.98 | \$0.00 |
| ACT 345 POL/FIRE | Summer | 4.984800 | | | \$111.34 | \$0.00 |
| POLICE OPERATING | Summer | 0.928900 | | | \$20.74 | \$0.00 |
| FIRE OPERATING | Summer | 0.928900 | | | \$20.74 | \$0.00 |
| POL & FIRE OPER | Summer | 4.674100 | | | \$104.40 | \$0.00 |
| RECREATION | Summer | 0.924700 | | | \$20.65 | \$0.00 |
| MACOMB CNTY OPER | Summer | 4.320000 | | | \$96.49 | \$0.00 |
| MCC OPERATING | Summer | 1.407700 | | | \$31.44 | \$0.00 |
| MCC DEBT | Summer | 0.000000 | | | \$0.00 | \$0.00 |
| MAC INT SCH DIST | Summer | 4.630000 | | | \$103.41 | \$0.00 |
| STATE ED TAX | Summer | 6.000000 | | | \$134.01 | \$0.00 |
| FITZ OPERATING | Summer | 17.274100 | | | \$0.00 | \$0.00 |
| FITZ DEBT/SF | Summer | 10.954500 | | | \$244.67 | \$0.00 |
| SCHOOL OPER FC | Summer | 17.274100 | | | \$0.00 | \$0.00 |
| MACOMB VETERANS | Winter | 0.069000 | | | \$1.54 | \$0.00 |
| HURON-CLINT PARK | Winter | 0.207000 | | | \$4.62 | \$0.00 |
| SMART | Winter | 0.950000 | | | \$21.21 | \$0.00 |
| ZOO AUTHORITY | Winter | 0.094500 | | | \$2.11 | \$0.00 |
| ART INSTITUTE | Winter | 0.195600 | | | \$4.36 | \$0.00 |
| MISO DEBT | Winter | 0.080000 | | | \$1.78 | \$0.00 |
| Admin Fees | | | | | \$6.45 | \$0.00 |
| Interest/Fees | | | | | \$129.97 | \$0.00 |
| | | 90.547800 | | | \$1,429.65 | \$0.00 |

[Click here for a printer friendly version of 2023 Delinquent Tax information](#)

| | | | | |
|------|------------|------------|--------|------------|
| 2022 | Del. Taxes | \$1,826.86 | \$0.00 | \$1,826.86 |
|------|------------|------------|--------|------------|

Delinquent Tax Information for 2022 (All Seasons)

| | | | |
|-----------------|------------------------------|----------------|---------------|
| School District | 50090 | PRE/MBT | 100.0000% |
| Taxable Value | \$21,273 | S.E.V. | \$32,630 |
| Property Class | 401 - RESIDENTIAL - IMPROVED | Assessed Value | Not Available |

| | | | |
|------------------------|--------------------|---------------------|--------------------|
| Last Payment Date | No Data to Display | Last Receipt Number | No Data to Display |
| del. Tax. Base Tax Due | \$192.26 | Base Paid | \$0.00 |
| Admin Fees | \$5.71 | Admin Fees Paid | \$0.00 |
| Interest Fees | \$634.60 | Interest Fees Paid | \$0.00 |
| Total Tax & Fees | \$1,826.86 | Total Paid | \$0.00 |

Delinquent Tax Bill Breakdown for 2022

| Taxing Authority | Season | Millage Rate | Local Amount | Local Amount Paid | Amount | Amount Paid |
|------------------|--------|--------------|--------------|-------------------|----------|-------------|
| WARREN OPERATING | Summer | 8.326300 | | | \$177.12 | \$0.00 |
| CITY ROAD IMPROV | Summer | 2.002900 | | | \$42.60 | \$0.00 |
| EMS | Summer | 0.277000 | | | \$5.89 | \$0.00 |

8/23/24, 11:39 AM

Parcel Number - 12-13-32-380-017 | Macomb County | BS&A Online

| Taxing Authority | Season | Millage Rate | Local Amount | Local Amount Paid | Amount | Amount Paid |
|------------------|--------|--------------|--------------|-------------------|------------|-------------|
| ACT 345 POL/FIRE | Summer | 4.984800 | | | \$106.04 | \$0.00 |
| POLICE OPERATING | Summer | 0.928900 | | | \$19.76 | \$0.00 |
| FIRE OPERATING | Summer | 0.928900 | | | \$19.76 | \$0.00 |
| POL & FIRE OPER | Summer | 4.674100 | | | \$99.43 | \$0.00 |
| RECREATION | Summer | 0.924700 | | | \$19.67 | \$0.00 |
| MACOMB CNTY OPER | Summer | 4.320000 | | | \$91.89 | \$0.00 |
| MCC OPERATING | Summer | 1.407700 | | | \$29.94 | \$0.00 |
| MCC DEBT | Summer | 0.000000 | | | \$0.00 | \$0.00 |
| MAC INT SCH DIST | Summer | 4.630000 | | | \$98.49 | \$0.00 |
| STATE ED TAX | Summer | 6.000000 | | | \$127.63 | \$0.00 |
| FITZ OPERATING | Summer | 17.274100 | | | \$0.00 | \$0.00 |
| FITZ DEBT/SF | Summer | 8.984700 | | | \$191.13 | \$0.00 |
| SCHOOL OPER FC | Summer | 17.274100 | | | \$0.00 | \$0.00 |
| MACOMB VETERANS | Winter | 0.065200 | | | \$1.38 | \$0.00 |
| HURON-CLINT PARK | Winter | 0.207000 | | | \$4.40 | \$0.00 |
| SMART | Winter | 0.950000 | | | \$20.20 | \$0.00 |
| ZOO AUTHORITY | Winter | 0.094500 | | | \$2.01 | \$0.00 |
| ART INSTITUTE | Winter | 0.195600 | | | \$4.16 | \$0.00 |
| Admin Fees | | | | | \$5.71 | \$0.00 |
| Interest/Fees | | | | | \$634.60 | \$0.00 |
| | | 88.494200 | | | \$1,826.86 | \$0.00 |

[Click here for a printer friendly version of 2022 Delinquent Tax information](#)

| | | | | | |
|------|------------|------------|------------|------------|--------|
| 2021 | Del. Taxes | \$2,125.02 | \$2,125.02 | 07/19/2024 | \$0.00 |
| 2020 | Del. Taxes | \$29.62 | \$29.62 | 03/04/2022 | \$0.00 |
| 2019 | Del. Taxes | \$1,394.55 | \$1,394.55 | 03/03/2021 | \$0.00 |

[Load More Years](#)

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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Original

"SUPERVISORS PLAT NO. 4"

PART OF S 1/2 SEC. 32, T1N, R12E,

WARREN TOWNSHIP, MACOMB COUNTY, MICHIGAN.

Scale: 1 Inch = 200 Ft.

8864

NOTE: All dimensions hereon are in feet and decimals thereof.

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, That I, Wm. L. Smith, Supervisor of the Township of Warren, Macomb County, State of Michigan, by virtue of authority in me vested by Section 51, Act 178, of 1929, having been duly authorized by the Township Board, have caused the land described in the annexed plat to be surveyed, laid out and platted, to be known as "SUPERVISORS PLAT NO. 4", part of S 1/2 Sec. 32, T1N, R12E, Warren Township, Macomb County, Michigan, and that the streets and alleys as shown on said plat are now being used for such purposes.

Witnessed:

James J. Smith
Treasurer of the Township of Warren.

Wm. L. Smith
Supervisor of the Township of Warren.

SURVEYOR'S CERTIFICATE

I hereby certify that the plat hereon delineated is a correct one and that permanent metal monuments or not less than one inch in diameter and fifteen inches in length set in a concrete base at least four inches in diameter and forty-eight inches in depth have been placed at points marked thus: "o", as thereon shown at all angles in the boundaries of the land platted, at all the intersections of streets, intersections of alleys, or of streets and alleys, and at the intersections of streets and alleys with the boundaries of the plat as shown on said plat.

R. H. Trenchard
Registered Civil Engineer.

ACKNOWLEDGMENT

STATE OF MICHIGAN, }
County of Macomb

On this 27th day of June, A. D. 1936, before me, a Notary Public in and for said county, personally came the above named Supervisor of the Township of Warren, Macomb County, Michigan, known to me to be the person who executed the above dedication, and acknowledged the same to be his free act and deed as such Supervisor.

Shirley
Notary Public in and for Macomb County.

My Commission Expires: June 27, 1937

DESCRIPTION OF LAND PLATTED

The land embraced in the annexed plat of "SUPERVISORS PLAT NO. 4", part of S 1/2 Sec. 32, T1N, R12E, Warren Township, Macomb County, Michigan, is described as follows: beginning at the SE post of said Sec. 28, thence N 89°03'14" 406.46 ft; thence N 28°00'24" ft; thence S 89°02'17" 571.73 ft; thence S 28°04'02" ft; thence N 89°03'14" 158.44 ft. to the point of beginning.

CERTIFICATE OF MUNICIPAL APPROVAL

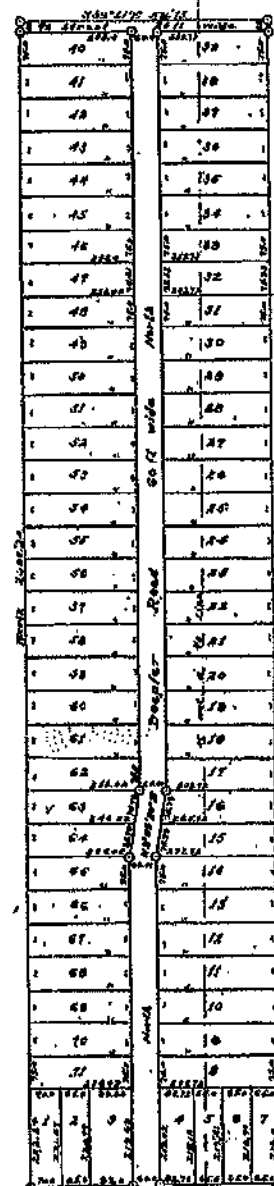
This plat was approved by the Township Board of the Township of Warren at a meeting held May 21, A. D. 1936.

William L. Smith
Township Clerk.

CERTIFICATE OF APPROVAL BY COUNTY BOARD

This plat was approved on the 27th day of June, 1936.

William L. Smith
Judge of Probate.
James J. Smith
County Clerk.



REGISTERED OFFICE
County of Macomb
Received for Record this
10th day of Sept 1993
at 2:30 PM
in Liber 17, Page 28 of
Plats, Macomb County Records
at Fee \$10.00
Under Registry of Deeds

David B. Brandenburg
County Treasurer

10th day of Sept 1993
at 2:30 PM
in Liber 17, Page 28 of
Plats, Macomb County Records
at Fee \$10.00
Under Registry of Deeds

Examined and Approved
10/7/93
[Signature]

Branch :CCY,User :DIAN

Comment:

Station

506237

C0261815 LIBER:06789 PAGE:296 02:03P 10/13/1993
CARMELLA SABAKIN-MACOMB COUNTY, MI REG/DEEDS

**WARRANTY DEED
STATUTORY FORM
FOR INDIVIDUALS**

KNOW ALL MEN BY THESE PRESENTS: That Vernon R. Klingensmith and Suzanne L. Klingensmith, his wife
whose street number and postoffice address is 21065 Doepler, Warren, Michigan 48091

Convey and Warrant to Terry Lee Gwaltney, a single man

whose street number and postoffice address is 11167 Healy, Detroit, MI

the following described premises situated in the City of Warren, County of Macomb and State of Michigan, to wit:

Lot 61 Supervisor's Plat Number 4, as recorded in Liber 17, Page 28 of Plats, Macomb County Records

13-22-380-317

Commonly known as: 21065 Doepler, Warren, Michigan 48091

for the sum of Forty two thousand and 00/100, (\$42,000.00) Dollars

subject to EASEMENTS, RESTRICTIONS, and RESERVATIONS OF RECORD, IF ANY.

Dated September 26, 1993

Signed and sealed in presence of

Charles W. Winkler
Charles W. Winkler

Judy P. Shaw
Judy P. Shaw

Signed and sealed:

Vernon R. Klingensmith
Vernon R. Klingensmith

Suzanne L. Klingensmith
Suzanne L. Klingensmith

STATE OF Michigan

) S.S.

COUNTY OF Macomb

The foregoing instrument was acknowledged before me this September 26, 1993,
by Vernon R. Klingensmith and Suzanne L. Klingensmith, his wife

CLERK OF COURT
My commission expires this 10th day of Sept 1993

This is to certify that the County Treasurer's Certificate of Sale is as the same as the property and that the taxes are paid for the year ending on the date of this instrument and that the certificate does not reflect any other taxes collected
Date 10-5-93

Notary Public, _____ County, Michigan

City Treasurer's Certificate 46.20
315.00

After recording return to:
Terry Lee Gwaltney,

Drafted By: William Eldridge
Century 21 Est, Inc.
2908 E. Southfield Road

A single man
31065 Doepfer
Warren, Michigan 48091

17147 HEALY
DETROIT, MI
48212

4400 W. FIVEFIVE ROAD
ROCHESTER HILLS, MI 48067
206247



MICHIGAN REAL ESTATE TRANSFER TAX
DEPT. OF TREASURY
MACOMB COUNTY
CASH 10/13/1995 \$ 46.25 C
31769 315.00

Branch :CCY,User :DIAN

Comment:

Station

E-RECORDED RECEIVED
REGISTER OF DEEDS
MACOMB COUNTY, MI
2023 APR 04 12:58 PM

202300028696 L: 29070 P: 906 Pages: 1
04/04/2023 01:10 PM Fees: \$30.00
Anthony G. Forini, Clerk/Register of Deeds
Macomb County, MI



Michigan Department of Treasury
3826 (Rev. 04-21)

CERTIFICATE OF FORFEITURE OF REAL PROPERTY

Issued under the authority of Public Act 203 of 1983; MCL 211.78g

On March 1, 2023 the following real property was forfeited to the **MACOMB**
County Treasurer for **NON PAYMENT OF REAL PROPERTY TAXES** for the
year(s) **2021**

If the 2021 taxes are not paid by March 31, 2024, absolute title to the property and any equity associated with an interest in the property will vest in the foreclosing governmental unit, as provided by MCL 211.78k. If the property is foreclosed and sold or transferred, MCL 211.78t provides that a party with an interest in the property at the time of a judgment of foreclosure may claim interest in any remaining proceeds following the sale or transfer.

| | |
|---|---|
| Property ID No. 12-13-32-380-017 | |
| Owner According to Tax Record GUALTNEY TERRY LEE | |
| Property Address 21065 DOEPFER WARREN MI | Amount for Which Property Forfeited \$ 1,778.37 |
| Property Description SUPERVISORS PLAT NO 4 LOT 61 | |
| Prepared by FRANK KRYCIA ASSISTANT CORPORATION COUNSEL ONE SOUTH MAIN - 9TH FLOOR MT CLEMENS MI 48043 | Signature of County Treasurer <i>Lawrence Rocca</i> County Treasurer Name Printed LAWRENCE ROCCA |

Branch :CCY,User :DIAN

Comment:

Station

E-RECORDED RECEIVED
REGISTER OF DEEDS
MACOMB COUNTY, MI
2024 APR 03 6:09 PM

202400027614 L: 29536 P: 357 Pages: 1
04/03/2024 08:10 PM Fees: \$30.00
Anthony G. Forlini, Clerk/Register of Deeds
Macomb County, MI



Michigan Department of Treasury
3626 (Rev. 04-21)

CERTIFICATE OF FORFEITURE OF REAL PROPERTY

Issued under the authority of Public Act 206 of 1983; MCL 211.78g

On March 1, 2024 the following real property was forfeited to the **MACOMB**
County Treasurer for **NON PAYMENT OF REAL PROPERTY TAXES** for the
year(s) **2022**

If the 2022 taxes are not paid by March 31, 2026, absolute title to the property and any equity associated with an interest in the property will vest in the foreclosing governmental unit, as provided by MCL 211.78k. If the property is foreclosed and sold or transferred, MCL 211.78t provides that a party with an interest in the property at the time of a judgment of foreclosure may claim interest in any remaining proceeds following the sale or transfer.

| | |
|---|--|
| Property ID No. 12-13-32-380-017 | |
| Owner According to Tax Record GWALTNEY TERRY LEE | |
| Property Address 21065 DOEFFER WARREN MI | Amount for Which Property Forfeited \$ 1,737.44 |
| Property Description SUPERVISORS FLAT NO 4 LOT 61 | |
| Prepared by FRANK KRYCIA ASSISTANT CORPORATION COUNSEL ONE SOUTH MAIN - 8TH FLOOR MT CLEMENS MI 48043 | Signature of County Treasurer County Treasurer Name Printed LAWRENCE ROCCA |

MACOMB,MI

Page 1 of 1

Printed on 8/23/2024 11:51:47

Document: Document-Book,Page
29536,357

COPY



DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

April 11, 2025

Mindy Moore, Council Secretary

RE: Resolution for 21065 Doefer (house and garage) Nuisance Abatement

Honorable Council Secretary:

The approval of a resolution is necessary for the demolition of a house and garage at 21065 Doefer which is under the nuisance abatement program.

Attached, please find the appropriate resolution and place on the **May 13, 2025 consent agenda** for a **June 10, 2025 City Council Meeting**.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dave Muzzarelli".

Dave Muzzarelli, Director
Department of Public Service

Read and Concur,

Approved:

A handwritten signature in dark ink, appearing to be a stylized name.

City Attorneys Office

Read and Concur,

Approved:

Lori M. Stone, Mayor

Cc: Building



RECEIVED

APR 14 2025

CITY ATTORNEY'S OFFICE

DEPARTMENT OF PUBLIC SERVICE

ONE CITY SQUARE, SUITE 320

WARREN, MI 48093-5284

(586) 574-4604

FAX (586) 574-4517

www.cityofwarren.org

April 11, 2025

City Attorney

RE: Severely dilapidated home (appears to be on a slab with block), attached block garage
462 sq. ft. and debris at:

21065 Doepfer
13-32-380-017

LOTS 61 – SUPERVISOR'S PLAT NO. 4, according to the plat thereof as recorded in
Liber 17, Page 28 of Plats, Macomb County Records.

Interested Parties: ~~Terry Gwaltney~~
Macomb County Treasurer

Submitted herewith is a copy of a report prepared by our Division of Buildings and Safety
Engineering on the above-noted nuisance abatement proceeding.

A hearing was scheduled and held on **January 30, 2025**. After all evidence was heard, the
hearing officer found that a dangerous condition does, in fact, exist on the subject property, and
ordered the nuisance abated. A request is hereby made that a public appeal hearing be
scheduled at the next available regularly-scheduled meeting and noticed before the City
Council, to allow the owner opportunity to show cause why this order should not be enforced.

Please make the appropriate dispositions.

Sincerely,

Dave Muzzarelli
Public Service Director

cc: Mayor ✓
Division of Building
Dept. of Property Maintenance
City Controller
City Clerk w/ attachment
City Assessor

Nuisance Abatement
21065 Doepfer
13-32-380-017

RESOLUTION APPROVING PUBLIC NUISANCE DETERMINATION

A regular meeting of the council of the City of Warren, County of Macomb, Michigan, held on _____ at 7 p.m. Eastern _____ Time, in the council chamber of the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____:

On **January 30, 2025** a hearing was held before the Hearing Officer for the City of Warren to determine whether a nuisance exists in violation of Section 9-165 thru 9-175 of the Warren Code of Ordinances upon the following described property: **21065 Doepfer**

Parcel No. **13-32-380-017**

Known as : **LOTS 61 – SUPERVISOR’S PLAT NO. 4, according to the plat thereof as recorded in Liber 17, Page 28 of Plats, Macomb County Records.**

The Hearing Officer determined that a public nuisance did in fact exist on the subject Property indicated in violation of the Code of Ordinances, Chapter 9, Article VI, Division 2 to wit:

Warren Code of Ordinances paragraph:

8. **A building or structure, including the adjoining grounds, used or intended to be used for dwelling purposes, because of dilapidation, decay, damage, faulty construction, arrangement, or is otherwise unsanitary or unfit for human habitation, is in a condition that the code official, health officer or designated representative determines is likely to cause sickness or disease, or is likely to injure the health, safety, or general welfare of people living in the dwelling.**

Determination: Unfit for human habitation.

The Hearing Officer has ordered the nuisance be abated by demolition. The City Clerk has notified the subject property's owner(s), occupant(s), or other interested parties, and all property owners or occupants located within three hundred (300) feet of the subject property, of the Hearing Officer's Order of determination of the existence of a public nuisance, and of the date, time and location of the Hearing Officer's Appeal Hearing.

On this date stated above, the council of the City of Warren held an Appeal Hearing of the Hearing Officer's determination that a nuisance exists upon the subject property.

NOW, THEREFORE, IT IS RESOLVED, that after due consideration, it is the opinion of the council of the City of Warren that the determination of the Hearing Officer shall be approved that the **severely dilapidated home, appears to be on a slab with block, attached block garage 462 sq. ft and debris at: 21065 Doepfer Warren, MI 48091** (has created a dangerous condition as defined by Section 9-165 thru Section 9-175, which constitutes a public nuisance, and shall be abated in accordance with the Order of the Hearing Officer.

IT IS FURTHER RESOLVED, that the nuisance shall be abated within sixty (60) days of this Appeal Hearing date, and if the nuisance is not abated within the time limit, the Director of Public Service is hereby instructed to direct the removal of the nuisance by the proper department of the City.

IT IS FURTHER RESOLVED, that the demolition bid awarded to the lowest priced qualified contractor, who meets the bid specifications, is hereby approved.

IT IS FURTHER RESOLVED, that the owner(s) of the subject property is hereby notified that a charge for these nuisance proceedings, which includes all administrative costs and costs incurred by the City's personnel or private contractor(s), will be incurred and owed to the City.

IT IS FURTHER RESOLVED, that the Director of Public Service shall keep an accurate record of all expenses incurred in connection with the removal of the nuisance. Upon the completion of any work performed to remove the nuisance, the Director of Public Service shall bill the subject Property's owner(s) for the amount owed, which shall be paid to the City within thirty (30) days.

IT IS FURTHER RESOLVED, that if the expenses incurred by the City in connection with the removal of the nuisance are not paid within the time specified, the City Attorney's Office will be directed to institute collection proceedings, including but not limited to, any civil action that may be available. Accordingly, the Director of Public Service shall charge a special assessment, (SAR) against the subject property for any unpaid nuisance removal expenses.

IT IS FURTHER RESOLVED, that the City Clerk shall record a certified copy of this Resolution Approving Public Nuisance Determination with the Macomb County Register of Deeds.

IT IS FURTHER RESOLVED, that after the removal of the nuisance, the Director of Public Service shall record a Certificate of Removal of Notice of Nuisance Abatement Proceedings with the Macomb County Register of Deeds.

AYES: Council Members

NAYS: Council Members

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore, Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County,
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted
by the council of the City of Warren at its meeting held on _____,
2025.

SONJA BUFFA
City Clerk

When recorded return to:
One City Square
City Clerk, Suite 205
Warren, Michigan 48093-2393

Reviewed by:
City Attorney's Office
One City Square
Legal Department, Suite 400
Warren, Michigan 48093-5285

NUISANCE ABATEMENT - Dangerous Buildings
Warren Code of Ordinances Chapter 9, Article VI, Division 1 and 2

SPECIFICS FOR CITY COUNCIL

Date 4/10/2025

Property Address 21065 Doefer Owners Name Terry Gwaltney
Sidwell 12-13-32-380-017 Owners Address 21065 Doefer
Subdivision Supervisors plat No.4 lot 61 P Owners City Warren Zip 48091
Date of Complaint/Discovery 4/3/2023 Agent _____
Ord. Sec. 9-165, Par, Violation #8 Agent Address _____

Specifics:

- 1 Severely dilapidated occupied home. Roof system has failed, rotted rafters and covering.
- 2 1st Nuisance Abatement hearing, owner appeared and stated he lived in the home and was going to
- 3 attempt to repair the home. He refused any assistance and walked home. Conversation with neighbors
- 4 on Doefer, stated they had offered assistance with repairs but owner refused. Due to the progressed
- 5 dilapidation, a 2nd hearing held 1/30/2025 and owner failed to appear and home was declared a public
- 6 nuisance. The home proposes immanent danger to occupant and some type of action is required.

Building Size 1,072 sq. ft. Type Exterior Block Story 1

Has: foundation, piers, crawl space, basement appears to be slab w/block/ unsure if crawlspace

Accessory Building Size(s)

- 1 Garages Attached block garage 462 sq. ft. with failed roof system
- 2 Sheds
- 3 Other

Lot Size 75 ft x 258 ft

Utilities Connected gas and electrical power appears on. Very sparse water usage

Date of Nuisance Abatement Hearing 1/30/2025

Owner or representative appearing at hearing FTA

Date/Postings

- 1 Unsafe structure 4/3/2023
- 2 No Occupancy - C/O required
- 3 Stop work
- 4 Re-postings Re post Unsafe Structure 1/13//2025

City Certification inspections obtained None

Permits obtained, Inspections performed

- 1 Building
- 2 Electrical
- 3 Mechanical
- 4 Plumbing

Assessed Value \$60,030 2025 SEV Length of Vacancy occupied Year Home Built 1939

Taxes paid/pending 2022 taxes subject to foreclosure/2023-24 due

Comments & Other Removal: Due to the owner believed occupying the home, it is a difficult task to remove the home. Unsure of what measure to take to relocate the home owner.



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: APRIL 24, 2025
TO: MINDY MOORE, WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO AWARD A MAINTENANCE AND SERVICE AGREEMENT FOR SEVEN (7) AUTOMATED CHEST COMPRESSION SYSTEMS; SOL-W-1503

The Purchasing Division concurs with the Fire Department and recommends that City Council waive the bid process and award a Maintenance and Service Agreement for seven (7) Automated Chest Compression Devices to Stryker Medical Corporation, 3800 E. Centre Avenue, Portage, MI 49002, for a three (3) year period, in an annual amount not to exceed \$12,453.00.

The Fire Department is recommending that City Council waive the bid process and award a maintenance and service agreement for seven (7) Chest Compression Systems, for a three (3) year period, in the total amount not to exceed \$37,359.00.

These Chest Compression Systems perform CPR on patients in cardiac arrest and eliminates the need for firefighters/paramedics to perform this vitally important task.

Stryker will not honor warranties of the chest compression systems if a 3rd party performs preventative maintenance, calibration, certification, or emergency repair services on their Chest Compression Systems. To maintain warranties, Stryker requires the use of Stryker replacement parts to repair their products. Through its ProCare Services Division, Stryker uses their own trained and certified technicians to perform the annual calibrations, certifications, preventative maintenance, as well as any required emergency repairs.

If approved by your honorable body, this agreement will commence on June 1, 2025, or upon City Council approval, whichever occurs later.

Funds are available in the following Account: 101-1336-80100.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|-----------|----------|
| Budget Director: | | 5/5/2025 |
| Controller: | | 5/5/2025 |
| MAYOR: | | 5/5/2025 |



3 Year Prevent

Quote Number: 11099711

Version: 1

Prepared For: CITY OF WARREN FIRE DEPT

Attn:

Rep: Tim Hornak

Email:

Phone Number:

GPO: EMS

Quote Date: 04/08/2025

Expiration Date: 05/08/2025

Contract Start: 06/01/2025

Contract End: 05/31/2028

Service Rep: Jeff Drew

Email: jeff.drew@stryker.com

Delivery Address

Name: CITY OF WARREN FIRE DEPT

Account #: 20036482

Address: 23295 SCHOENHERR RD

WARREN

Michigan 48089-4263

Bill To Account

Name: CITY OF WARREN FIRE DEPT

Account #: 20036482

Address: 23295 SCHOENHERR RD

WARREN

Michigan 48089-4263

ProCare Products:

| # | Product | Description | Months | Qty | Sell Price | Total |
|-------------------------|-------------------|--|--------|-----|------------|-------------|
| 1.0 | LUCAS-FLD-PROCARE | PROCARE-SVC-LUCAS-FIELD-REPAIR Includes Lucas, Lucas /Providence Maintenance &ProCare Service | 36 | 7 | \$5,337.00 | \$37,359.00 |
| ProCare Annual Payment: | | | | | | \$12,453.00 |

Price Totals:

Grand Total: \$37,359.00

Authorized Customer Signer (Printed)

Date

Stryker Authorized Signature (Printed)

Date



April 16, 2025

Craig Treppa
Purchasing Agent

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

Subject: Stryker – Lucas Automated Chest Compression Devices Services and Maintenance Agreement

Craig

The fire department desires to enter into a three (3) year agreement with the ProCare Services division of Stryker Medical Products. Stryker currently does not authorize 3rd party entities to perform warranty or preventive maintenance, calibration, certification, or emergency repair service on products manufactured by Stryker Medical. Additionally, Stryker mandates that only Stryker manufactured parts or parts manufactured by authorized outside suppliers be installed on their equipment to maintain warranties and to ensure that equipment operates within Stryker design specifications.

Therefore, the department desires to enter into a three (3) year service and maintenance agreement with the ProCare Services division of Stryker Medical beginning on June 1, 2025, and ending on May 31, 2028, in the total amount of \$37,359.00 and the annual payment of amount of \$12,453.00.

Please mail checks to ProCare Services, 3800 E. Centre Ave., Portage MI 48002.

Funds are available in general ledger account # 101-1336-80100

Professionally,

Wilburt McAdams
Fire Commissioner

RESOLUTION

Document No: SOL-W-1503

Product or Service: Chest Compression System Maintenance & Service Agreement

Requesting Department: Fire Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Fire Commissioner has determined that it is necessary in the interests in the Fire Department and the City, to award Automated Chest Compression System maintenance and service agreement to Stryker Medical Corporation, 3800 E. Centre Avenue, Portage, MI 49002, for a three (3) year period, in an annual amount not to exceed \$12,453.00, for a three (3) year total amount not to exceed \$37,359.00.

The Purchasing Agent has conducted a review and concurs with the procurement.

Funds are available in the following Account: 101-1336-80100.

IT IS RESOLVED, that the purchase through Stryker Medical Corporation is hereby accepted by City Council for a three (3) year period, commencing on June 1, 2025, or upon the official date of City Council approval, whichever occurs later, in an annual amount not to exceed \$12,453.00, for a three (3) year total amount not to exceed \$37,359.00.

IT IS FURTHER RESOLVED, that payment shall be remit to Stryker Sales, LLC., 21343 Network Place, Chicago, IL 60673.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County,
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution
adopted by the Council of the City of Warren at its meeting held on
_____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 5, 2025

TO: MINDY MOORE, WARREN CITY COUNCIL

SUBJECT: RECOMMENDATION TO PURCHASE STRYKER PROCARE SERVICES FOR FOUR (4) POWER PRO COTS; SOL-W-1505

The Purchasing Division concurs with the Fire Department and recommends that City Council waive the bid process and award a Preventative Maintenance and Emergency Repair Services Agreement for four (4) Stryker Power Pro Cots to Stryker Medical Corporation, 3800 E. Centre Avenue, Portage, MI 49002, for a five (5) year period, in an annual amount not to exceed \$6,624.00 (five (5) year total not to exceed \$33,120.00).

The Fire Department is recommending that City Council waive the bid process and award the preventative maintenance and emergency repair services for PowerPro Cots to Stryker Medical Corporation, for a five (5) year period, in an annual amount not to exceed \$6,624.00, for a total five (5) year amount not to exceed \$33,120.00.

Stryker currently does not authorize 3rd party entities to perform warranty of preventative maintenance, calibration, certification, or emergency repair services on these Power Pro Cots. To maintain warranties, Stryker requires the use of Stryker replacement parts to repair their products. Through its ProCare Services Division, Stryker uses their own trained and certified technicians to perform the annual calibrations, certifications, preventative maintenance, as well as any required emergency repairs.

The Fire Department currently has a total of twelve (12) PowerPro electric cots; four (4) reserved for EMS Squads, seven (7) reserved for the Front-line, and one (1) reserved for Training.

This recommendation before you today is for preventative maintenance and emergency repair services for four (4) of the existing twelve (12) cots. The Fire Department intends to request to trade seven (7) existing cots for seven (7) new cots in Fiscal Year 2026, which will have a 2-year warranty on each new cot. The one (1) cot that is utilized by the Training Division does not require preventative maintenance or emergency repair services.

If approved by your honorable body, this agreement will commence on June 1, 2025, or upon City Council approval, whichever occurs later.

Funds are available in the following Account: 101-1336-80100.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|-----------|----------|
| Budget Director: | | 5/5/2025 |
| Controller: | | 5/5/2025 |
| MAYOR: | | 5/5/2025 |



5 Year Prevent

Quote Number: 11099727

Version: 1

Prepared For: CITY OF WARREN FIRE DEPT

Attn:

Rep: Tim Hornak

Email:

Phone Number:

GPO: EMS

Quote Date: 04/08/2025

Expiration Date: 05/08/2025

Contract Start: 06/01/2025

Contract End: 05/31/2030

Service Rep: Jeff Drew

Email: jeff.drew@stryker.com

Delivery Address

Name: CITY OF WARREN FIRE DEPT

Account #: 20036482

Address: 23295 SCHOENHERR RD

WARREN

Michigan 48089-4263

Bill To Account

Name: CITY OF WARREN FIRE DEPT

Account #: 20036482

Address: 23295 SCHOENHERR RD

WARREN

Michigan 48089-4263

ProCare Products:

| # | Product | Description | Months | Qty | Sell Price | Total |
|-----|------------------|--|--------|-----|------------|-------------|
| 1.0 | POWERPRO-PROCARE | PROCARE-SVC-POWERPRO Preventive Maintenance Service | 60 | 4 | \$8,280.00 | \$33,120.00 |

ProCare Annual Payment: \$6,624.00

Price Totals:

Grand Total: \$33,120.00

Authorized Customer Signer (Printed)

Date

Stryker Authorized Signature (Printed)

Date

April 16, 2025



Craig Treppa
Purchasing Agent

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800

www.cityofwarren.org

Subject: Stryker – Power Pro XT Cots – Service and Maintenance Agreement

Craig

The fire department desires to enter into a five (5) year agreement with the ProCare Services division of Stryker Medical Products. Stryker currently does not authorize 3rd party entities to perform warranty or preventive maintenance, calibration, certification, or emergency repair service on products manufactured by Stryker Medical. Additionally, Stryker mandates that only Stryker manufactured parts or parts manufactured by authorized outside suppliers be installed on their equipment to maintain warranties and to ensure that equipment operates within Stryker design specifications.

The department currently owns twelve (12) PowerPro electric cots for use in our seven (7) front-line and four (4) reserve EMS squads along with one (1) cot that is used by the training division. It is the intention of the department to purchase seven (7) new cots in the upcoming fiscal year which will have a two (2) year warranty. The department plans to trade in seven (7) of our existing cots in the 2026 fiscal year and after expiration of the warranty in two (2) years the department will add the new cots to our preventative maintenance and service contract at an additional cost.

Therefore, the department desires to enter into a five (5) year service and maintenance agreement for four (4) Power Pro XT electric cots with the ProCare Services division of Stryker Medical beginning on June 1, 2025, and ending on May 31, 2030, in the total amount of \$33,120.00 and the annual payment of amount of \$6,624.00 for five (5) years.

Upon council approval an invoice will be generated for the agreement which will include a payment address as part of the invoice.

Funds are available in general ledger account # 101-1336-80100.

Professionally,

A handwritten signature in black ink, appearing to read "Wilburt McAdams", written in a cursive style.

Wilburt McAdams
Fire Commissioner

RESOLUTION

Document No: SOL-W-1505

Product or Service: Power Pro Cot Maintenance & Service Agreement

Requesting Department: Fire Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Fire Commissioner has determined that it is necessary in the interests in the Fire Department and the City, to award Power Pro Cot maintenance and service agreement, for four (4) PowerPro electric cots, to Stryker Medical Corporation, 3800 E. Centre Avenue, Portage, MI 49002, for a five (5) year period, in an annual amount not to exceed \$6,624.00, for a five (5) year total amount not to exceed \$33,120.00.

The Purchasing Agent has conducted a review and concurs with the procurement.

Funds are available in the following Account: 101-1336-80100.

IT IS RESOLVED, that the purchase through Stryker Medical Corporation is hereby accepted by City Council for a five (5) year period, commencing on June 1, 2025, or upon the official date of City Council approval, whichever occurs later, in an annual amount not to exceed \$6,624.00, for a five (5) year total amount not to exceed \$33,120.00.

IT IS FURTHER RESOLVED, that payment shall be remit to Stryker Sales, LLC., 21343 Network Place, Chicago, IL 60673.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk

DATE: APRIL 23, 2025
TO: MINDY MOORE, WARREN CITY COUNCIL
SUBJECT: SOL-W-1519; RECOMMENDATION TO AWARD THE PURCHASE OF SCHEDULING SOFTWARE

The Purchasing Division concurs with the Police Department and recommends that City Council waive the bid process and award the renewal of Records Management Software to PowerDMS, Inc., 2120 Park Pl., Suite 100, El Segundo, California 90245, for a three (3) year period, in the annual amounts shown in the table below, for a total amount of \$104,582.22.

The Police Department is currently using PowerDMS software products which include, but are not limited to, policy and compliance management, creating, delivering, and tracking training content online. This software is essential for compliance with the Michigan Law Enforcement Accreditation Commission (MLEAC). PowerDMS is the only allowable platform for agencies undergoing initial accreditation and reaccreditation. For the Police Department to maintain the MLEAC accredited status, the use of Power Standards by PowerDMS is required (see attached).


| PRODUCT | YEAR 1 COST | YEAR 2 COST | YEAR 3 COST |
|--|---------------------|---------------------|---------------------|
| PowerPolicy Professional | \$ 10,949.34 | \$ 11,563.32 | \$ 12,177.31 |
| PowerTraining | \$ 3,146.71 | \$ 3,323.16 | \$ 3,499.61 |
| Single Sign on Service (SSO) | \$ 664.03 | \$ 701.27 | \$ 738.50 |
| Michigan Assoc. of Police Accreditation Manual | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| PowerDMS Standards for MACP | \$ 650.00 | \$ 650.00 | \$ 650.00 |
| PowerFTO Subscription | \$ 7,908.58 | \$ 8,354.14 | \$ 8,799.69 |
| PowerTime Subscription | \$ 9,721.18 | \$ 10,268.85 | \$ 10,816.53 |
| ANNUAL TOTALS: | \$ 33,039.84 | \$ 34,860.74 | \$ 36,681.64 |

If approved by your honorable body, the awarded software subscription will commence on June 7, 2025, or upon Council approval, whichever occurs later, for a three (3) year period.

Funds are available in the following Account: 101-1301-80100.

Respectfully Submitted,

Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|---|----------|
| Budget Director: |  | 5/5/2025 |
| Controller: |  | 5/5/2025 |
| MAYOR: |  | 5/6/2025 |



MICHIGAN ASSOCIATION OF CHIEFS OF POLICE

3474 Alameda Pkwy, Ste 600 • Okemos, MI 48864

Phone: 517.349.9420

www.michiganpolicechiefs.org

ASSOCIATION OFFICERS

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Chief Bryan Ergang
Kalamazoo Township

First Vice President

Chief Corigan O'Donohue
Sylvan Lake

Second Vice President

Chief Brian Lips
Grand Blanc

Third Vice President

Chief Paul Brantler
Charlotte

Secretary-Treasurer

Timothy Jungel
Zeeland

Immediate Past President

Chief Kyle Knight
Harbor Springs

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District 1 - Northville

Director Matt Koehn
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of Genesee County

Chief Julian J. Allen
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Chief Todd Woods
District 11 - Mackinaw City

Chief Ryan Grim
District 12 - Marquette

Chief James E. White
District 13 - Detroit

Col. James F. Grady II
District 14 - Director, MSP

EXECUTIVE STAFF

Robert M. Stevenson
Executive Director

Ronald L. Wiles, Jr.
Deputy Director

Janeice Morrow
Executive Assistant

Karah Senn
Administrative Assistant

Warren Police Department
29900 S. Civic Center Blvd.
Warren, MI 48093

Subject: Required Use of PowerStandards from PowerDMS

To Whom It May Concern,

The Michigan Law Enforcement Accreditation Commission (MLEAC) requires that all agencies participating in the MLEAC accreditation program utilize PowerStandards from PowerDMS as their accreditation management software. This software is essential for compliance with MLEAC standards and is the only allowable platform for agencies undergoing initial accreditation and reaccreditation.

For the Warren Police Department to maintain their MLEAC accredited status, the use of PowerStandards by PowerDMS is required.

Should you require any additional information or assistance regarding this requirement, please do not hesitate to contact me.

Sincerely,

Chief Ron Wiles (Ret.)
Deputy Director
Michigan Association of Chiefs of Police



Subject: NEOGOV Sole Source

Letter April, 8, 2025

This letter is to confirm that Governmentjobs.com, Inc. (D/B/A NEOGOV), on behalf of itself and its subsidiaries PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") is the sole source provider of the PowerDMS public safety workforce platform. PowerDMS is the only software platform designed to recruit, train, equip, and protect first responders across their careers in public safety. As a result of our investment in innovation and unique expertise working in public safety, we have created a one-of-a-kind solution. A few of the unique properties of the system include:

PowerPolicy

- PowerPolicy uniquely links critical content to state and national standards to alert staff when changes may impact their compliance
- PowerPolicy helps manage and maintain crucial content including digital signatures and comprehensive workflows
- PowerPolicy, coupled with PowerStandards, uniquely links critical content to state and national standards to track and maintain continual compliance
- PowerPolicy offers public-facing linkability for public transparency
- PowerPolicy offers a fully compatible mobile application that allows full acknowledgment as well as importing documents anytime from anywhere.
- PowerPolicy offers a full integration to most document formats for ease of editing
- PowerPolicy offers side-by-side comparison across all version's history of documents •
- PowerPolicy offers customized analytics and scheduled delivery reporting

PowerReady

- PowerReady offers a template library that can be configured quickly to make an immediate impact for agencies
- PowerReady offers customizable forms and workflows to align with unique state requirements. • PowerReady offers the ability to track Probationary and Promotional roles
- PowerReady uniquely integrate to the full PowerPolicy solution to map relevant policies to the program
- PowerReady standardizes the onboarding process by utilizing one platform to track on-the-job/field training, specialized assignments, and promotions of sworn and non-sworn teams and units throughout the agency.

PowerTraining

- PowerTraining offers the ability to create custom online courses using videos, PowerPoint presentations, policies, procedures, and more.
- PowerTraining offers the ability to set automatic reminders for employees to renew their mandatory certifications and training courses.
- PowerTraining offers the ability to create custom tests using multiple-choice, short-answer, fill-in the-blank, and true/false question types.
- PowerTraining offers the ability to collect feedback (via surveys) on training content to measure course effectiveness, engagement, and new opportunities.
- PowerTraining can track and measure training completion with PowerTraining's reporting feature. See which employees need to renew their training credits.
- PowerTraining ensures comprehension of policies and training by attaching a test for your staff to take before acknowledging or completing the content.

aware of a training need.

2120 Park Pl., Suite 100 • El Segundo, CA 90245 • Tel: (310) 426-6304 • Fax: (310) 426-6305 • info@neogov.com



- PowerTraining allows staff to submit requests to attend external training or to make the agency PowerStandards
- PowerStandards maps your policies, procedures, and proofs of compliance to your specific accrediting body's standards manual. Our solution is shown to reduce the time it takes to complete a self-assessment or prepare for an onsite by 50% or more when compared to paper-based methods.
- PowerStandards allow you to assign specific tasks, standards, or chapters to subject matter experts throughout your organization.
- PowerStandards allow you to receive automatic alerts when a policy or standards manual is changed in the middle of the accreditation cycle. Rather than managing static documents, your policies and practices become living, fluid documents.

This letter also confirms that PowerDMS is the exclusive software option for demonstrating compliance with the accreditation standards for the following accreditation programs:

- Commission on Accreditation for Law Enforcement Agencies, Inc.
- Commission for Florida Accreditation

In addition, all PowerDMS training, system documentation, hosting services, information security, and software maintenance for the products listed herein are provided by or through NEOGOV personnel.

Note, this letter is for information purposes only. Recipients are advised to conduct independent analysis to determine whether procurement regulations applicable to their agency permit sole-source procurement.

Please let us know if you require any further information regarding our services.

Sincerely,

A handwritten signature in black ink, appearing to read "Joshua Snyder". The signature is fluid and cursive.

Joshua Snyder
VP of Business Development

THIS IS NOT AN INVOICE

| Contract Records | | Order Details | |
|---------------------------|-------------------------------|---------------|----------|
| Account Number: | A-34712 | Order #: | Q-374964 |
| Customer: | Warren Police Department (MI) | Valid Until: | 6/7/2025 |
| Effective Employee Count: | 299 | | |
| Sales Rep: | Salesforce Administrator | | |

| Customer Contact | | Shipping Contact | |
|------------------------|--|-------------------------|--|
| Billing Contact: | Warren Police Department (MI) Scott Spencer | Shipping Contact: | Warren Police Department (MI) Scott Spencer |
| Billing Address: | 29900 S Civic Center Blvd Warren, MI 48093 | Shipping Address: | 29900 S Civic Center Blvd Warren, MI 48093 |
| Billing Contact Email: | sspencer@warrenpd.org | Shipping Contact Email: | sspencer@warrenpd.org |
| Billing Phone: | (586) 574-4804 | Shipping Phone: | (586) 574-4804 |

| Payment Terms | | Notes | |
|---------------|--------|----------------------------------|--|
| Payment Term: | Net 60 | 275-299 User Tier | |
| PO Number: | | OPTION: 3-year Invoiced annually | |

Subscription Service

June 2025

| Item | Type | Start Date | End Date | Qty. | License Type | Total (USD) |
|--|-----------|------------|----------|------|------------------|-------------|
| PowerPolicy Professional Subscription | Recurring | 6/7/2025 | 6/6/2026 | 299 | User Count Based | \$10,949.34 |
| A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting. | | | | | | |
| PowerTraining | Recurring | 6/7/2025 | 6/6/2026 | 299 | User Count Based | \$3,146.71 |
| A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerDMS Lite and Pro, giving you the ability to attach policies to training courses while ensuring version control. | | | | | | |
| SSO | Recurring | 6/7/2025 | 6/6/2026 | 299 | User Count Based | \$664.03 |
| Single Sign on Service | | | | | | |
| Michigan Association of Chiefs of Police Accreditation Manual | Recurring | 6/7/2025 | 6/6/2026 | 1 | Quantity Based | \$0.00 |
| View Standards manual electronically. | | | | | | |
| PowerDMS Standards for MACP (Michigan) >50 employees | Recurring | 6/7/2025 | 6/6/2026 | 1 | Quantity Based | \$650.00 |
| Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standard, assign assessment tasks, track revisions, and status-based grading. More than 50 employees. | | | | | | |
| PowerReady (formerly PowerFTO) Subscription | Recurring | 6/7/2025 | 6/6/2026 | 299 | Employee Based | \$7,908.58 |
| The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes; Secure Storage on MS Azure Gov Servers, Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. | | | | | | |
| PowerTime Subscription | Recurring | 6/7/2025 | 6/6/2026 | 299 | Employee Based | \$9,721.18 |

| Item | Type | Start Date | End Date | Qty. | License Type | Total (USD) |
|---|------|------------|----------|------|--------------|--------------------|
| Subscription for staff scheduling for a single agency. Includes public safety scheduling, rotations, time off, calendar editor, email notifications, payroll export and digital staffing board. | | | | | | |
| June 2025 TOTAL: | | | | | | \$33,039.84 |

June 2026

| Item | Type | Start Date | End Date | Qty. | License Type | Total (USD) |
|--|-----------|------------|----------|------|------------------|--------------------|
| PowerPolicy Professional Subscription | Recurring | 6/7/2026 | 6/6/2027 | 299 | User Count Based | \$11,563.32 |
| A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting. | | | | | | |
| PowerTraining | Recurring | 6/7/2026 | 6/6/2027 | 299 | User Count Based | \$3,323.16 |
| A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerDMS Lite and Pro, giving you the ability to attach policies to training courses while ensuring version control. | | | | | | |
| SSO | Recurring | 6/7/2026 | 6/6/2027 | 299 | User Count Based | \$701.27 |
| Single Sign on Service | | | | | | |
| Michigan Association of Chiefs of Police Accreditation Manual | Recurring | 6/7/2026 | 6/6/2027 | 1 | Quantity Based | \$0.00 |
| View Standards manual electronically. | | | | | | |
| PowerDMS Standards for MACP (Michigan) >50 employees | Recurring | 6/7/2026 | 6/6/2027 | 1 | Quantity Based | \$650.00 |
| Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standard, assign assessment tasks, track revisions, and status-based grading. More than 50 employees. | | | | | | |
| PowerReady (formerly PowerFTO) Subscription | Recurring | 6/7/2026 | 6/6/2027 | 299 | Employee Based | \$8,354.14 |
| The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes; Secure Storage on MS Azure Gov Servers, Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. | | | | | | |
| PowerTime Subscription | Recurring | 6/7/2026 | 6/6/2027 | 299 | Employee Based | \$10,268.85 |
| Subscription for staff scheduling for a single agency. Includes public safety scheduling, rotations, time off, calendar editor, email notifications, payroll export and digital staffing board. | | | | | | |
| June 2026 TOTAL: | | | | | | \$34,860.74 |

June 2027

| Item | Type | Start Date | End Date | Qty. | License Type | Total (USD) |
|---|-----------|------------|----------|------|------------------|-------------|
| PowerPolicy Professional Subscription | Recurring | 6/7/2027 | 6/6/2028 | 299 | User Count Based | \$12,177.31 |
| A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting. | | | | | | |



1 800.749.5104
2120 Park Pl, Suite 100
El Segundo, CA 90245

NEOGOV

| Item | Type | Start Date | End Date | Qty. | License Type | Total (USD) |
|--|-----------|------------|----------|------|------------------|-------------|
| PowerTraining | Recurring | 6/7/2027 | 6/6/2028 | 299 | User Count Based | \$3,499.61 |
| A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerDMS Lite and Pro, giving you the ability to attach policies to training courses while ensuring version control. | | | | | | |
| SSO | Recurring | 6/7/2027 | 6/6/2028 | 299 | User Count Based | \$738.50 |
| Single Sign on Service | | | | | | |
| Michigan Association of Chiefs of Police Accreditation Manual | Recurring | 6/7/2027 | 6/6/2028 | 1 | Quantity Based | \$0.00 |
| View Standards manual electronically. | | | | | | |
| PowerDMS Standards for MACP (Michigan) >50 employees | Recurring | 6/7/2027 | 6/6/2028 | 1 | Quantity Based | \$650.00 |
| Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standard, assign assessment tasks, track revisions, and status-based grading. More than 50 employees. | | | | | | |
| PowerReady (formerly PowerFTO) Subscription | Recurring | 6/7/2027 | 6/6/2028 | 299 | Employee Based | \$8,799.69 |
| The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes: Secure Storage on MS Azure Gov Servers, Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. | | | | | | |
| PowerTime Subscription | Recurring | 6/7/2027 | 6/6/2028 | 299 | Employee Based | \$10,816.53 |
| Subscription for staff scheduling for a single agency. Includes public safety scheduling, rotations, time off, calendar editor, email notifications, payroll export and digital staffing board. | | | | | | |
| June 2027 TOTAL: | | | | | | \$36,681.64 |
| Total: \$104,582.22 | | | | | | |

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

License Terms: Enterprise license denotes that Customer has purchased an enterprise wide license up to the employee count specified above. User based license denotes that Customer has purchased the number of licenses set forth in the quantity column. Item count denotes the number of items that Customer has licensed as set forth in the quantity column.

Payment Terms: All invoices issued hereunder are due upon the invoice due date. If the Order is for a period longer than one year, the fees for the first period shown shall be invoiced immediately and the fees for future years/periods shall be invoiced annually in advance of each 12 month period shown on the Order, but regardless of the billing cycle, Customer is responsible for the fees for the entire Order. The fees set forth in this Service Order are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc. a wholly owned subsidiary of GovernmentJobs.com, Inc. (D/B/A NEOGOV).

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>.

Special Condition:

Your signature below constitutes acceptance of terms herein and contractual commitment to purchase the items listed above.



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Accepted and Agreed By Authorized Representative of:
Warren Police Department (MI)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

April 16, 2025

Craig Treppa
Warren City Hall
Purchasing
One City Square
Warren, Michigan 48093

RE: Purchase Request for PowerDMS

Dear Mr. Treppa,

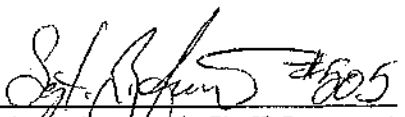
The Warren Police Department is requesting to renew its PowerDMS software technology contract, which is due to expire on June 6, 2025. PowerDMS software products are used daily throughout the department for a variety of reasons: from PowerPolicy, a policy and compliance management system, to PowerTraining, which lets you create, deliver and track training content online, as well as several others.

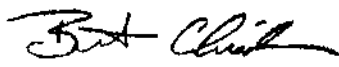
The Warren Police Department also reached out to Chief Ron Wiles (Ret.), the Deputy Director of the Michigan Association of Chiefs of Police. Chief Wiles advised the Michigan Law Enforcement Accreditation Commission (MLEAC) requires all agencies participating in the MLEAC accreditation program utilize PowerStandards from PowerDMS as their accreditation management software. In Chief Wiles attached correspondence he writes, "For the Warren Police Department to maintain their MLEAC accredited status, the use of PowerStandards by PowerDMS is required."

For these reasons, the Warren Police Department is respectfully requesting the extension of our PowerDMS software contract for three years. The cost of this extension would be \$33,039.84 in the first year, \$34,860.74 in the second year and \$36,681.64 in the third year. The total cost of this purchase over the course of three years would be \$104,582.22. The account utilized for this purchase will be GL Acct #101-1301-80100.

PowerDMS by NeoGov
2120 Park Pl. Suite 100
El Segundo, CA 90245
800-749-5104

Thank you for your time. If you have any questions please feel free to contact me.


Zachery Lemond, Staff Sergeant
Administrative Services Bureau


Brent Chisolm, Captain
Administrative Services Bureau

RESOLUTION

Document No: SOL-W-1519

Product or Service: Records Management Software

Department: Police

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember

_____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Police Department has determined that it is necessary in the interests of the Police Department and the City, to acquire Records Management Software from PowerDMS, Inc., 2120 Park Pl., Suite 100, El Segundo, California 90245 for a three (3) year period in the annual amounts shown in the table below, for a total amount of \$104,582.22.

| PRODUCT | YEAR 1 COST | YEAR 2 COST | YEAR 3 COST |
|--|---------------------|---------------------|---------------------|
| PowerPolicy Professional | \$ 10,949.34 | \$ 11,563.32 | \$ 12,177.31 |
| PowerTraining | \$ 3,146.71 | \$ 3,323.16 | \$ 3,499.61 |
| Single Sign on Service (SSO) | \$ 664.03 | \$ 701.27 | \$ 738.50 |
| Michigan Assoc. of Police Accreditation Manual | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| PowerDMS Standards for MACP | \$ 650.00 | \$ 650.00 | \$ 650.00 |
| PowerFTO Subscription | \$ 7,908.58 | \$ 8,354.14 | \$ 8,799.69 |
| PowerTime Subscription | \$ 9,721.18 | \$ 10,268.85 | \$ 10,816.53 |
| ANNUAL TOTALS: | \$ 33,039.84 | \$ 34,860.74 | \$ 36,681.64 |

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in the following Account: 101-1301-80100.

IT IS RESOLVED, that the purchase of Records Management Software from PowerDMS, Inc. for a three (3) year period, commencing on June 7, 2025, or upon City Council approval, whichever occurs later, in a total amount of \$104,582.22.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Cooperative Bid Document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on

_____, 2025.

Sonja Buffa
City Clerk

DATE: APRIL 24, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: AWARD TO PURCHASE NEPTUNE WATER METERS AND REGISTERS; SOL-W-1523

The Purchasing Department concurs with the Water Division and recommends that the purchase of Neptune Water Meters and Registers be awarded to the sole distributor in the State of Michigan, Ferguson Enterprises, LLC. dba Ferguson Waterworks, 24425 Schoenherr, Warren, MI 48089, for a one-year period, in an annual amount not to exceed \$275,000.00.

These meters, registers, and connection parts will be used to maintain the residential, commercial, and industrial water meters in the Water Distribution System for the City of Warren.

Ferguson Enterprise, LLC. dba Ferguson Waterworks is the sole distributor in the State of Michigan for Neptune water meters and registers (see attached). A list of the meters and registers purchased throughout the year is attached for your review.


The Water Division is recommending an annual award amount not to exceed \$275,000.00 based on historical usage.

If approved by your honorable body, this award will commence the June 26, 2025 or upon the official date of City Council approval, whichever occurs later, for a one (1) year period.

Funds for this purchase are available in the Water and Sewer Budget Account 592-0000-11000.

Respectfully Submitted,

Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|---|----------|
| BUDGET DIRECTOR: |  | 5/5/2025 |
| CONTROLLER: |  | 5/5/2025 |
| MAYOR: |  | 5/5/2025 |



Find a Sales Contact

Neptune is ready to help your water utility manage data, protect assets, and optimize operations. Contact your nearest Neptune representative today.

US

Michigan

Search

MICHIGAN



Sam Mitchell
Territory Manager

Phone: (517) 420-0426
smitchell@neptuneeg.com
Service Area: Michigan, Ohio

[HIDE DISTRIBUTORS](#)

Ferguson Waterworks Distributor

Matt Rizzo
Phone: (248) 585-9700
matt.rizzo@ferguson.com
Service Area: Michigan

Contact Us



| COLUMN | | |
|---|--|-------------|
| A | DESCRIPTION | UNIT COST |
| NEPTUNE WATER METERS- WITH ATTACHED REGISTERS PROGRAMMED TO CODE RFMIU81DI | | |
| 1 | 5/8" X 3/4" T-10 WATER METER PROCODER AUTO C/F 6 WHL | \$159.14 |
| 2 | 1" T-10 WATER METER PROCODER AUTO 3BD C/F 6 WHL | \$320.76 |
| 3 | 1 1/2" T-10 WATER METER PROCODER AUTO 3BD C/F 6 WHL | \$682.33 |
| 4 | 2" T-10 WATER METER PROCODER AUTO PIT C/F 6 WHL | \$852.86 |
| 5 | 2" TRU/FLO COMPOUND 3BD CUFT-PIT | \$2,243.80 |
| 6 | 3" TRU/FLO COMPOUND 3BD CUFT-PIT | \$3,366.03 |
| 7 | 4" TRU/FLO COMPOUND 3BD CUFT-PIT | \$4,515.28 |
| 8 | 6" TRU/FLO COMPOUND 3 BD CUFT-PIT | \$7,615.28 |
| 9 | 8" TRU/FLO COMPOUND 3 BD CUFT-PIT (6" X 8" TRU/FLO) | \$12,639.58 |
| NEPTUNE REGISTERS- ALL PROGRAMMED TO CODE RFMIU81DI | | |
| 10 | 5/8" T-10 REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$100.47 |
| 11 | 3/4" T-10 REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$100.47 |
| 12 | 1" T-10 REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$100.47 |
| 13 | 1 1/2" T-10 REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$100.47 |
| 14 | 2" T-10 REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$100.47 |
| 15 | 3" PIT REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$119.47 |
| 16 | 4" PIT REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$119.47 |
| 17 | 6" PIT REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$119.47 |
| 18 | 8" PIT REGISTER PROCODER AUTO 3BD C/F 6 WHL | \$119.47 |
| UME WITH REGISTERS PROGRAMMED TO CODE RFMIU81DI | | |
| 19 | 3" UME COMPOUND TRU/FLO AUTO 3B CUFT-PIT | \$2,125.00 |
| 20 | 4" UME COMPOUND TRU/FLO AUTO 3B CUFT-PIT | \$2,833.33 |
| 21 | 6" UME TRU/FLO AUTO 3BD CUFT-PIT | \$4,250.00 |

| COLUMN | | |
|---|--|-------------|
| A | B | C |
| ITEM | DESCRIPTION | UNIT COST |
| MISC. METER ITEMS | | |
| 22 | 3/4" COUPLING 5/8" X 3/4" MTR SWIVEL NUT BY 3/4" MALE IRON PIPE THREAD | \$20.97 |
| 23 | 1" COUPLING 1" MTR SWIVEL NUT BY 1" MALE IRON PIPE THREAD | \$32.28 |
| 24 | 1 1/2" METER FLANGE BY 1 1/2" FEMALE IRON PIPE THREAD | \$73.52 |
| 25 | 2" METER FLANGE BY 2" FEMALE IRON PIPE THREAD | \$96.00 |
| 26 | 3" METER FLANGE | \$332.12 |
| 27 | 4" METER FLANGE | \$464.23 |
| 28 | 6" METER FLANGE | \$716.79 |
| 29 | 8" METER FLANGE | \$860.58 |
| 30 | 5/8" METER CHAMBERS | \$18.80 |
| 31 | 1" METER CHAMBERS | \$48.18 |
| 32 | 2" METER CHAMBERS | \$141.02 |
| 33 | TRIMBLE NOMAD 900B CHARGER & CABLES | N/A |
| 34 | 2" THRU 4" METER TESTING AT DESIGNATED LOCATION | N/A |
| 35 | 6" THRU 8" METER TESTING AT DESIGNATED LOCATION | N/A |
| 36 | 10" THRU 12" METER TESTING AT DESIGNATED LOCATION | N/A |
| Neptune Mach 10 Ultrasonic Meter | | |
| Meter Size- Length- Height | | |
| 37 | 5/8" x 7 1/2" x 3 3/16" | \$235.04 |
| 38 | 5/8" x 3/4" x 7 1/2" x 3 3/16" | \$235.04 |
| 39 | 1" x 10 3/4" x 3 11/16" | \$321.90 |
| 40 | 1 1/2" x 10" x 6 1/4" | \$849.64 |
| 41 | 1 1/2" x 13" x 6 1/4" | \$849.64 |
| 42 | 1 1/2" x 12 5/8" x 6 1/4" | \$849.64 |
| 43 | 2" x 10" x 6 1/2" | \$857.43 |
| 44 | 2" x 15 1/2" x 6 1/2" | \$857.43 |
| 45 | 2" x 17" x 6 1/2" | \$857.43 |
| Meter Size- Length- Height | | |
| 46 | 2" x 15 1/4" x 6 1/2" | \$857.43 |
| 47 | 3" x 12" x 9.5" | \$2,603.31 |
| 48 | 3" x 17" x 9.5" | \$2,662.91 |
| 49 | 4" x 14" x 11" | \$3,359.19 |
| 50 | 4" x 20" x 11" | \$3,468.04 |
| 51 | 6" x 18" x 12 3/4" | \$5,678.51 |
| 52 | 6" x 24" x 12 3/4" | \$5,764.86 |
| 53 | 8" x 20" x 15 3/5" | \$8,749.46 |
| 54 | 10" x 26" x 17 9/10" | \$10,930.74 |
| 55 | 12" x 19 7/10" x 20" | \$12,737.43 |



Water Division
12821 Stephens Road
Warren, MI 48089
(586) 759-9200

David Koss
Superintendent

April 22, 2025

Craig Treppa, Purchasing Agent
Purchasing Division of the City of Warren

Re: SOL-W-1523 Neptune Water Meters & Registers

Dear Mr. Treppa:

The Water Division is recommending the award of contract to FERGUSON ENTERPRISES, LLC to purchase Neptune water meters and registers at an estimated cost not to exceed \$275,000.00 for a one-year period. The Bid Summary attached represents a list of different size water meters, registers, and appurtenances that the Department may need on an annual basis. We are requesting council to approve up to \$275,000.00 as we anticipate the continuance of repair and/or replacement of large meters in the next year.

This bid as presented will maintain the required residential, commercial and industrial water meters and connection parts as required in the Water Distribution System in the City of Warren. Funds are available in the Water and Sewer System account #592-0000-11000.

I will be available to City Council for any questions they may have in regards to this proposal. I may be reached at the office at 586.759.9234 or my cell at 586.601.5450.

Sincerely,

Derek Richter, Deputy Superintendent
City of Warren Water Division

RESOLUTION

Document No: SOL-W-1523

Product or Service: Neptune Water Meters & Registers

Requesting Department: Water

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Water Division Superintendent has determined that it is necessary in the interests of the Water Division and the City, to acquire Neptune water meters and registers from the sole authorized distributor in the State of Michigan.

Ferguson Enterprises, LLC. dba Ferguson Waterworks, 24425 Schoenherr, Warren MI 48089 is the sole source distributor in the State of Michigan for Neptune water meters and registers.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available annually in the following account:

Water and Sewer System Meter Inventory Account: 592-0000-11000.

IT IS RESOLVED, that the sole source purchase through Ferguson Enterprises, LLC, dba Ferguson Waterworks is hereby accepted by City Council for a one-year period in an annual amount not to exceed \$275,000.00.

IT IS FURTHER RESOLVED, that the award shall commence on June 26, 2025 or upon the official date of City Council approval, whichever occurs later.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE
ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
PHONE (586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DATEP APRIL 28, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: STA-W-1541; RECOMMENDATION TO AWARD THE PURCHASE OF TWO (2) NEW 2025 CHEVROLET 3500 SILVERADO 4WD VEHICLES, UTILIZING THE STATE OF MICHIGAN CONTRACT (MA240000001191) AND TWO (2) DUMP BODIES, UTILIZING THE CITY OF ROCHESTER HILLS COOPERATIVE CONTRACT (RFP-RH-20-023).

RECOMMENDATION:

The Purchasing Division concurs with the Department of Public Works (DPW) and recommends the purchase of two (2) 2025 Chevrolet 3500 Silverado 4WD vehicles and the purchase of two (2) Dump Bodies, based on the corresponding Cooperative Purchasing Contracts (attached), in a total amount not to exceed \$169,476.00, to be split between the vendors shown below.

| VENDOR | DESCRIPTION | COOPERATIVE CONTRACT | QTY | UNIT PRICE | EXTENDED PRICE |
|--|------------------------------|--------------------------------------|-----|--------------|----------------|
| Berger Chevrolet 2525 28 th Street, S.E. Grand Rapids, MI 49512 | 2025 Chevrolet Silverado 4WD | State of Michigan #MA240000001191 | 2 | \$ 45,541.00 | \$ 91,082.00 |
| Truck & Trailer Specialties 900 Grand Oaks Drive Howell, MI 48843 | Dump Body | Rochester Hills #RFP-RH-20-023 | 2 | \$ 39,197.00 | \$ 78,394.00 |
| GRAND TOTAL: | | | | | \$ 169,476.00 |

On February 10, 2020, the City of Rochester Hills, MI acting as the lead agency on behalf of themselves, Auburn Hills, Farmington Hills, Livonia, Madison Heights, and Bloomfield Township, solicited proposals to furnish Single/Tandem Dump Trucks, parts and related services.

The proposal was developed with the intent of having the ability to procure Single/Tandem Axle Dump Trucks that met all the entities specification and to create an award that would offer a comprehensive list of chassis, parts, truck equipment, and related services for these trucks.

This RFP created a comprehensive cooperative agreement for entities of the Michigan Inter-governmental Trade Network (MITN) purchasing cooperative group to utilize and aggregate volumes of the agencies to generate best value offers from qualified Single/Tandem Axle Chassis and Truck Equipment Vendors.

On September 25, 2020 Rochester Hills executed an agreement for RFP-RH-20-023 for Single/Tandem Axle Dump Trucks, Parts, and related Equipment/Services to Wolverine Freightliner-Eastside {Chassis} and Truck & Trailer Specialties, Inc. (Dump Body and related

Equipment). This award commenced on October 1, 2020 for a three-year period with an option to extend for an additional two-year term, with mutual consent of both parties.

On December 1, 2023 Rochester Hills executed an Addendum that the contract's two-year renewal option of the contract had been exercised and extended through September 30, 2025.

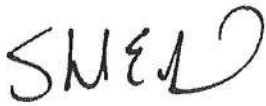
DPW is recommending the purchase of two (2) 2025 Chevrolet 3500 Silverado 4WD vehicles, from Berger Chevrolet, utilizing State of Michigan contract #MA240000001191, along with the purchase of two (2) dump bodies, from Truck and Trailer Specialties, Inc., utilizing the City of Rochester Hills contract #RFP-RH-20-023.

If approved by your honorable body, the two (2) new vehicles will be utilized as Zone Trucks, which are the most used vehicle in DPW's fleet, and will replace older vehicles.

Funds are available in the DPW Vehicle & Equipment Account 101-1442-98103.

Respectfully Submitted,

Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|--|----------|
| Budget Director: |  | 5/5/2025 |
| Controller: |  | 5/5/2025 |
| MAYOR: |  | 5/5/2025 |



STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget
320 S. Walnut Street 2nd Floor Lansing, MI 48933
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 1
to
Contract Number MA240000001191

| | |
|-------------------|------------------------|
| CONTRACTOR | Berger Chevrolet, Inc. |
| | 2525 28th Street, SE |
| | Grand Rapids 22 49512 |
| | Bob Evans |
| | (616) 575-9629 |
| | bevans@bergerchevy.com |
| | CV0027890 |

| | | | |
|--------------|-------------------------------|-----------------------|------|
| STATE | Program Manager | Erin Reincke | MDOT |
| | | 517 855 1986 | |
| | | ReinckeE@michigan.gov | |
| | Contract Administrator | Alannah Doak | DTMB |
| | | (517) 230-9424 | |
| | | doaka@michigan.gov | |

| CONTRACT SUMMARY | | | | |
|---|-------------------------|------------------------------------|---|-------------------|
| Domestic Vehicle Dealers – Patrol, Passenger, Trucks, and Vans Prequalification. | | | | |
| INITIAL EFFECTIVE DATE | INITIAL EXPIRATION DATE | INITIAL AVAILABLE OPTIONS | EXPIRATION DATE BEFORE | |
| September 1, 2024 | August 31, 2029 | 2 - 12 Months | August 31, 2029 | |
| PAYMENT TERMS | | DELIVERY TIMEFRAME | | |
| 45 days | | | | |
| ALTERNATE PAYMENT OPTIONS | | | EXTENDED PURCHASING | |
| <input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (PRC) <input type="checkbox"/> Other | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| MINIMUM DELIVERY REQUIREMENTS | | | | |
| F.O.B. Destination | | | | |
| DESCRIPTION OF CHANGE NOTICE | | | | |
| OPTION | LENGTH OF OPTION | EXTENSION | LENGTH OF EXTENSION | REVISED EXP. DATE |
| <input type="checkbox"/> | | <input type="checkbox"/> | | |
| CURRENT VALUE | VALUE OF CHANGE NOTICE | ESTIMATED AGGREGATE CONTRACT VALUE | | |
| \$100,000.00 | \$2,000,000.00 | \$2,100,000.00 | | |
| DESCRIPTION | | | | |
| Effective 11/20/2024, this contract is hereby increased by \$2,000,000.00. In addition, the following amendment is hereby incorporated into the contract. Model year 2025 award pricing is added to this contract (attached). All other terms, conditions, specifications and pricing remain the same. Per agency request, and DTMB Procurement approval. | | | | |

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$45,541.00

Number of units 1

Total Bid Amount \$45,541.00

Vehicle Description:

Year 2025

Make Chevrolet

Model 3500 Silverado w/t
cab chassis 4wd

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For :

City of Warren

Price includes title fee and delivery. Price based on
Municipal discount from State of Michigan contract
number MA240000001191.

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 4/22/2025



Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Warren DPW 2025 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146 WB, 60 CA Work Truck (✓ Complete)

Selected Model and Options

MODEL

| CODE | MODEL |
|---------|---|
| CK31003 | 2025 Chevrolet Silverado 3500HD CC 4WD Reg Cab 146" WB, 60" CA Work Truck |

COLORS

| CODE | DESCRIPTION |
|------|---|
| 01U | Special Exterior Color. All normally body colored non-sheet metal parts will be black including front fender extensions, cab spoiler on Crew cabs and LT trim door handles. May require extended lead time. |

OPTIONS

| CODE | DESCRIPTION |
|------|---|
| 01U | Special Exterior Color. All normally body colored non-sheet metal parts will be black including front fender extensions, cab spoiler on Crew cabs and LT trim door handles. May require extended lead time. |
| 1WT | Work Truck Preferred Equipment Group includes standard equipment |
| 5N5 | Rear Camera Kit. Kit includes camera, fixed position bracket & 19 ft cable with attachment clips. Rear camera radio calibration provided from the factory. See Upfitter Integration Bulletin for installation instructions at www.gmupfitter.com |
| 9L3 | Spare tire delete (STD) |
| 9L7 | Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com . |
| 9W3 | Paints, solid, Wheatland Yellow. All normally body colored non-sheet metal parts will be black including front fender extensions, cab spoiler on Crew cabs and LT trim door handles. May require extended lead time. (Requires (01U) Special Exterior Color.) |
| AZ3 | Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD) |
| FE9 | Emissions, Federal requirements |
| GT4 | Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.) |
| H1T | Jet Black, Cloth seat trim |
| IOR | Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD) |
| K4Z | Battery, auxiliary, 700 cold-cranking amps/70 Amp-hr (Requires (L8T) 6.6L V8 gas engine and either (KW5) 220-amp alternator or (KHF) dual alternators. Not available with (KW7) 170-amp alternator.) |
| KW5 | Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep Package. Free flow on (L8T) 6.6L V8 gas engine.) |

ⓘ At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 25276. Data Updated: Apr 21, 2025 6:44:00 PM PDT.



Berger Chevrolet Inc

Robert Evans | 6162925749 | bevens@bergerchevy.com

Warren DPW 2025 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146 WB, 60 CA Work Truck (✔ Complete)

OPTIONS

| CODE | DESCRIPTION |
|------|---|
| L8T | Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD) |
| MKM | Transmission, Allison 10-Speed automatic (STD) |
| NZZ | Skid Plates protect the oil pan, front axle and transfer case (Included with (VYU) Snow Plow Prep Package.) |
| PYW | Wheels, 17" (43.2 cm) painted steel (STD) |
| QZT | Tires, LT235/80R17E all-terrain, blackwall (STD) |
| TGK | Special Paint. (Requires (01U) Special Exterior Color.) |
| VYU | Snow Plow Prep Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance (Requires 4WD model. Upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Not available with (F60) Heavy Duty Front Spring Package.) |

Options Total

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Warren DPW 2025 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146 WB, 60 CA Work Truck (✓ Complete)

Standard Equipment

Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, Allison 10-Speed automatic (STD)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

Auto-locking rear differential

Air filter, heavy-duty

Air filtration monitoring

Transfer case, two-speed, electronic shift with push button controls (Requires 4WD models.)

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Trailer brake controller, integrated

Recovery hooks, front, frame-mounted, Black

Body, Chassis Cab

Frame, fully-boxed, hydroformed front section and an open "C" rear section

GVWR, 14,000 lbs. (6350 kg)

Suspension Package

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Fuel tank, front and rear, 63.5 gallon

Capped Fuel Fill

Exterior

Wheels, 17" (43.2 cm) painted steel (STD)

Tires, LT235/80R17E all-terrain, blackwall (STD)

Spare tire delete Deletes the spare tire and wheel. (STD)

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Warren DPW 2025 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146 WB, 60 CA Work Truck (✔ Complete)

Exterior

Dual Rear Wheels

Wheel trim, painted center caps

Bumpers, front, Black

Bumper, rear, delete

Moldings, beltline, Black

Grille (Front grille bar with "CHEVROLET" molded in Black, includes Black mesh inserts with small Gold bowtie emblem.)

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Lamps, Smoked Amber roof marker, (LED)

Lamps, cargo area, cab mounted integrated with center high mount stop lamp with switch in bank on left side of steering wheel

Mirrors, outside power-adjustable vertical trailing with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Standard on Regular Cab models. Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package.)

Mirror caps, Black

Glass, solar absorbing, tinted

Door handles, Black grained

Entertainment

Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Audio system feature, 2-speakers (Requires Regular Cab model.)

Bluetooth for phone, connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)


Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Vinyl seat trim

Floor covering, rubberized-vinyl

Steering column, Tilt-Wheel, manual with wheel locking security feature

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Warren DPW 2025 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146 WB, 60 CA Work Truck (✔ Complete)

Interior

Steering wheel, urethane

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Compass, located in instrument cluster

Driver Information Center, 3.5" diagonal monochromatic display

Universal Vehicle Module Includes module, customer interface harness and instructions. Provides vehicle data over an open CAN network (J1939). 10 switchable inputs/outputs and Custom Configuration Tool to integrate upfit equipment controls. Software features that support Auto Vehicle Start, Shutdown Inhibit, Fast Idle and Snow Plow.

Exterior Temperature Display located in radio display

Brake lining wear indicator

Window, power front, drivers express up/down

Window, power front, passenger express down

Door locks, power

Remote Keyless Entry, with 2 transmitters

Cruise control, electronic with set and resume speed, steering wheel-mounted

Power outlet, front auxiliary, 12-volt

USB Ports, 2, Charge/Data ports located on instrument panel

Air conditioning, single-zone

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Back-up alarm calibration. This calibration will allow installation of an aftermarket back-up alarm by disabling rear perimeter lighting (Not available with (8S3) Back-up alarm.)

Safety-Mechanical

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Automatic Emergency Braking

Front Pedestrian Braking

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

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Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Warren DPW 2025 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146 WB, 60 CA Work Truck (✔ Complete)

Safety-Interior

Airbags Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Following Distance Indicator

Forward Collision Alert

Tire Pressure Monitoring System with Tire Fill Alert (does not apply to spare tire)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use

OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. For MY25 vehicles, OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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innovative by nature

Bryan K. Barnett
Mayor

CONTRACT AMENDMENT

City Council

Ravi Yalamanchi
District 1

Adam Kochenderfer
District 2

Greg Hooper
District 3

Nathan Klomp
District 4

James Rosen
At-Large

Mark Tiedel
At-Large

Michael Webber
At-Large

City of Rochester Hills
Purchasing Division
1000 Rochester Hills Drive
Rochester Hills, MI 48309

Re: RFP-RH-20-023

Contract Amendment 1 - Truck and Trailer Specialties. - Truck Body

This contract is amended as follows:

Single and Tandem Axle Dump Trucks, Parts, and Related Equipment/Services

This is a Contract Amendment, dated this 1st day of December, 2023, to the Single and Tandem Axle Dump Trucks, Parts, and Related Services between Truck and Trailer Specialties ("Contractor"), a Michigan corporation, whose address is 6726 Hanna Lake Road, S.E., Dutton, MI 49316, and the City of Rochester Hills ("City") a Michigan municipal corporation, whose address is 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309, dated September 25th, 2020.

1. The parties agree that by execution of this Addendum that the contract's two year renewal option of the contract has been exercised and the new term of the contract will expire as of September 30, 2025.
2. All other provisions of the contract shall remain the same

In witness whereof, the Parties hereto have executed this Addendum the day and year written above.

Contractor hereby acknowledges receipt of and understanding of the above amendment.

Daniel J. Bowman
Daniel J. Bowman, President
Truck and Trailer Specialties

Daniel J. Bowman Pres.
Printed name and title

Truck & Trailer Specialties, Inc.
Company name

The above referenced contract amendment is hereby executed this

1st day of December 2023 at
Rochester Hills, Michigan.

Bryan Barnett
Mayor

TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | www.ttspec.com | ph: (517) 552-3855 | fx: (517) 552-3666

March 21, 2025

City of Warren
12821 Stephens, Warren, MI 48089
Attn: Scott Raedel, ph: (586) 759-9261
HQ0003638

Equipment Quotation

The following pricing will be based on City of Rochester Hills RFP-RH-20-023 contract awarded September 2020

Chassis: 2025 GMC3500 Sierra, Reg Cab, DRW, 4x4, 60" CA, gas engine, auto trans, upfitter switches, OEM camera, dual fuel tanks, vinyl floor & plow prep

Install Crysteel 9' S-Tipper Dump Body including the following:

108" length, 87" inside width, 96" outside width
Front: 10-gauge 201 stainless steel, 40" high
Sides: 10-gauge 201 stainless steel, rigid sides 14" high
Tailgate: 10-gauge 201 stainless steel, 3-panel, 22" high with quick-drop release handle
Capacity: 3-4 cubic yards
Floor: 3/16" AR450 floor
Understructure: Western-style crossmemberless
Boxed top rail
Square rear corner posts with integral tarp hooks and select-style chain slots
Single 6" oval cut-out for STT lights as low as possible in each rear pillar
¼ straight integral cabshield with 9" x 35" flame-cut window in bulkhead
Include 3-holes in rear sill for clearance lighting

Install Crysteel Lo-Boy full-subframe scissor Hoist with body prop including the following:

Model LBS-516 with double-acting hydraulics, 50-degree dump angle
Capacity: 9.8 tons
Handheld 12-volt power pack with push-button control in cab

Install Manual Tarp System including the following:

Hand-crank style, mounted at the cabshield with mesh tarp material and rear tarp hooks

Install Custom stainless steel toolbox built inside dump front bed with hinged, slanted top including:

Toolbox to extend across full-width of dump interior
Top of toolbox at dump bulkhead to be at board pocket height, 22"
Depth of toolbox to be at least 12"
Front lid to be easily accessible over dump side, at side height, 14"

Install Custom Lighting & Electrical including the following:

Chassis upfitter switches for front & rear flashers
One (1) SoundOff Pinnacle (mo. EPL7PDPC) amber/green mini lightbar centered on cabshield bracket
Twelve (12) SoundOff mPower (mo. EMPS20V38-P) amber/green flashers flush-mounted:
Two (2) on chassis grille (separate switch)
Two (2) side-facing on front fenders
Four (4) on cabshield, two front-facing & two side-facing
Two (2) rear-facing outside of front pillar on bracket, one each side
Two (2) rear-facing at top of rear pillar, one each side

TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | www.ttspec.com | ph: (517) 552-3855 | fx: (517) 552-3666

Two (2) SoundOff 6" oval LED S/T/T in bottom cut-out of rear pillar, one each side
LED body clearance lights and reflectors, including rear 3-light cluster
Body-up light in-cab on dash with installed proximity switch
Betts junction box at rear of dump
Backup alarm

Install Factory camera at rear, centered above hitch plate

Install Rear Hitch Assembly including the following:

¾" steel mounting plate with multi-drill holes

Heavy-duty "D" rings for safety chains

OEM STT lights mounted alongside of hitch plate

Bolt-on 2-5/16" pintle/ball hitch

7-way flat-pin RV plug

Electric Brake Controller (to come with chassis/confirmed at chassis order)

Install Underbed Toolbox frame-mounted on driverside including the following:

Bauer (mo. TU822008) 24" wide x 18" deep x 18" high

Polished stainless construction toolbox, frame-mounted on curbside

Patented lockable T-handle, gas-shock door openers & rubber gasket seal

Install Western 8'6" Pro Plus Straight Plow including the following:

Snow deflector, cast-iron shoes, blade guides, loose hand-held controller, mounting & wiring

Receiver kit

UltraMount2 system

Install Luverne Grip-Step running boards for Regular Cab (mos. 415054 & 401446)

Install Mudflaps after drive tires

Paint Dump underbody, hoist and rear hitch painted Black

Above installed equipment pricing: \$39,197.00 ea.

Payment Terms: Net 30. Pricing effective for 30 days.

FOB: City of Warren

Delivery: 7 months ARO, depending on chassis arrival

Thank you for the opportunity to quote.

Respectfully submitted by,
Jon Luea/Brian Bouwman

DATE: April 23, 2025
TO: Craig Treppa, Purchasing Agent, Controller's Office
FROM: Scott Raedel, Superintendent, Division of Public Works
RE: Purchase of two (2) new 2025 Chevrolet Silverado 3500 Zone Trucks

Craig,

The Division of Public Works (DPW) is requesting to purchase two (2) new 2025 Chevrolet 3500HD CC 4WD regular cab, 146" WB, 60" CA Work Trucks from Berger Chevrolet Inc. at a cost of \$45,541.00 each, for a total of \$91,082.00. Pricing for this is available to the City of Warren through the MiDeal contract, reference #MA240000001191.

DPW is also requesting the purchase of two (2) dump bodies from Truck & Trailer Specialties, at a cost of \$39,197.00 each, (for a total of \$78,394.00 for both dump bodies). Pricing for this is available to the City of Warren through the City of Rochester Hills, bid #RFP-RH-20-023. The total cost for these truck builds is \$169,476.00.

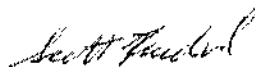
Funds are available in DPW Vehicle & Equipment account 101-1442-98103.

These new zone trucks will be replacing two of the older trucks in our fleet.

Zone trucks are DPW's most used vehicles. They are used in a variety of tasks including: towing trailers, hauling cold patch, hauling topsoil and other aggregates, carrying tools and equipment, as well as a variety of other tasks.

I will be available for any questions you or City Council may have in regards to this purchase or any future purchases by the Division of Public Works. I can be reached at (586) 759-9292.

Respectfully,



Scott Raedel
Superintendent
Division of Public Works

RESOLUTION

Document No: STA-W-1541

Product or Service: Two (2) 2025 Chevy Silverado Vehicles and Two (2) Dump Bodies

Requesting Department: Department of Public Works

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurements units.

Upon performing a diligent inquiry, the Department of Public Works Superintendent has determined that is it necessary in the interest of the Department of Public Works and the City, to acquire two (2) 2025 3500 Silverado 4WD vehicles from Berger Chevrolet, 2525 28th Street S.E., Grand Rapids, MI 49512, in the total amount of \$91,082.00 (\$45,541.00 each), utilizing the State of Michigan contract #MA240000001191, and two (2) Dump Bodies from Truck & Trailer Specialties, Inc.,

900 Grand Oaks Drive, Howell, MI 48843, in the total amount of \$78,394.00

(\$39,197.00 each), utilizing the Rochester Hills cooperative contract #RFP-RH-20-023, for a total cost of \$169,476.00 pursuant to cooperative purchasing.

Funds are available in account number: 101-1442-98103.

IT IS RESOLVED, that the cooperative purchase through Berger Chevrolet and Truck & Trailer Specialties Inc. is hereby accepted by City Council and payment is authorized by City Council to be paid within ten (10) days of satisfactory receipt of vehicles.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Cooperative Bid document
☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY ATTORNEY'S OFFICE

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

May 5, 2025

Ms. Mindy Moore
Council Secretary
City of Warren

Re: Proposed Resolution Providing Public Notice of Intent to Sell Vacant Tax-Reverted Property at 20803 Wellington, Warren, Michigan; Parcel ID No. 13-36-382-004 for \$1.00, subject to Combination with 20809 Wellington; Approving Sale Following 30-day Notice Period and Accepting Grant of Easement Rights

Dear Council Secretary Moore:

Attached please find the above-referenced resolution to provide the public with thirty (30) days' notice of intent to sell vacant, tax-reverted property located at 20803 Wellington to Jamie Sills, the owner of adjacent land at 20809 Wellington, for \$1.00.

Based upon the proposed terms, the Property would be conveyed "as is" with a quit claim deed and combined with the adjacent property. As condition of the sale, the buyer will use the combined property as one stand-alone buildable lot, keep the combined property maintained and free from the growth or cultivation of medicinal marijuana, and grant the City easement rights. The combination may be completed administratively without a fee or hearing.

The resolution will remain on file with the City Clerk for 30 days. Within such time, another person may submit another offer in writing directed to Economic Development Director Tom Bommarito, One City Square, Suite 215, Warren, MI 48093. If no other offers are received by June 16, 2025, Council's approval of the sale becomes final on the same terms in the resolution.

Consistent with 2-346 of the Code of Ordinances, the proposed sale will relieve the City of the liability and cost to maintain the lot, which is 140' x 70', restore vacant land to the tax rolls, and conserve open space to enhance aesthetics of the surrounding area. Alternate uses for the land are unlikely. Although the Assessor has estimated the land value as \$14,528.00, the proposed consideration is sufficient when viewed in terms of the overall public purposes involved.

If acceptable, please submit the resolution to Council for its meeting on Tuesday, May 13, 2025.

Respectfully,

Mary Michaels
Acting City Attorney

MM/vlt Ltr to M Moore Council re Notice of Intent and Approval of Sale – 20803 Wellington ID 112213

cc: Jamie Sills (w/attach.)
Tom Bommarito, Economic Development Director (w/attach.)
Hunter Manikas, Economic Development (w/attach.)

Read and concur:

Signed by:

70FABF22E3214B9
Lori M. Stone, Mayor

**RESOLUTION PROVIDING PUBLIC NOTICE OF INTENT TO SELL VACANT
TAX-REVERTED PROPERTY AT 20803 WELLINGTON, WARREN, MICHIGAN,
PARCEL NO. 13-36-382-004; APPROVING SALE UPON COMPLETION OF
NOTICE PERIOD AND ACCEPTANCE OF GRANT OF EASEMENT RIGHTS**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on May 13, 2025, at 7:00 p.m. Eastern Standard Time in the Council Chambers of the Warren Community Center, 5460 Arden, Warren, Michigan.

Present: Councilpersons _____

Absent: Councilpersons _____

In 2015, the City acquired vacant, tax-reverted property at 20803 Wellington, Warren, Michigan, Parcel No. 13-36-382-004 ("the Property").

Jamie Sills, the owner of adjacent property, 20809 Wellington, is interested in purchasing the Property.

The Mayor and Economic Development Director are recommending that the Property be conveyed to Jamie Sills (the "Buyer"), which would allow for continuous maintenance of the Property.

Under the terms of the proposed sale, the Buyer would pay \$1.00, plus closing costs, the cost of title policy and survey, if necessary, and will agree to combine the parcels, to use the combined property as one buildable lot, and to keep the property maintained and free from narcotics including the growth or cultivation of marihuana. The lot combination may be completed administratively with no fee or hearing.

Any other person interested in purchasing the Property may submit a written offer to Economic Development Director Tom Bommarito at One City Square, Warren, Michigan 48093 no later than June 16, 2025.

THEREFORE, IT IS RESOLVED, that the City of Warren offers for sale the Property located at 20803 Wellington, Warren, Michigan, Parcel No. 13-36-382-004, Warren, Michigan, described as follows:

Lot 86 – Supervisor's Plat of Heath's Fairview Subdivision, according to the plat thereof as recorded in Liber 19, Page 36 of Plats, Macomb County Records.
Parcel Identification No. 13-36-382-004
Commonly known as: 20803 Wellington

IT IS FURTHER RESOLVED, that the conveyance of the property shall be subject to the reservation of any liens or easements of record, easements rights to access, maintain or replace public utilities, and the execution of restrictive covenants consistent with this resolution.

IT IS FURTHER RESOLVED, that the City accepts the grant of easement upon the Property for purposes of maintaining, replacing, or constructing public utilities, or for temporary access during public improvement projects.

IT IS FURTHER RESOLVED, that a certified copy of this resolution shall be placed and remain on file with the Clerk of the City of Warren for public inspection for a period of thirty (30) days, as required by City Charter, and if no offers are submitted during such period, the approvals in this resolution become final on same terms.

IT IS FURTHER RESOLVED, that, upon completion of the 30-day period, the Mayor and Clerk are authorized to execute a purchase agreement and restrictive covenants to sell the Property to Jamie Sills in the amount of One Dollar and 00/100 (\$1.00), plus closing costs, consistent with this resolution and in such form that meets with the approval of the City Attorney.

AYES: Councilpersons: _____

NAYES: Councilpersons: _____

Resolution declared adopted on this 13th day of May, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the City Council of the City of Warren at its meeting held on May 13, 2025.

SONJA BUFFA
City Clerk

CITY OF WARREN - OFFICE OF THE ASSESSOR 586-574-4532

M E M O R A N D U M

DATE: MAY 22, 2024
TO: Hunter Manikas
FROM: Shelley Gentner, Deputy Assessor
RE: Valuation Request, City Owned Property

Pursuant to your request for valuation of the above captioned property, please be advised of the following:

Address: 20803 Wellington - Vacant Lot

Site Description: 70' x 140' Lot

Tax Status: Exempt

Estimated valuation of property based on 2024 Assessment Roll, value reflective of 12/31/2023:

Land Value: \$14,528

Estimated True Cash Value \$14,528

Estimated Assessed Value \$7,264



**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**
One City Square, Suite 300
Warren, MI 48093
(586) 759-9300
Fax (586) 759-9318
www.cityowarren.org

TO: Tom Bommarito, Economic Development Director
Department of Public Service

FROM: Tina Gapshes, City Engineer

DATE: April 25, 2024

RE: 20803 Wellington Avenue
Parcel # 13-36-382-004

Pursuant to your request, the Engineering Division has investigated the above referenced property and has the following information:

- Supervisor's Plat of Heaths Fairview Subdivision (L19, P36); Lot 86
- 140' (east and west) x 70' (north and south) +/- lot size
- This lot is located on the west side of Wellington Ave, north of 8 Mile Road.
- This lot is vacant except for flat head trailer stored on this lot by the property owner to the north.
- There is an existing 6 foot wide easement along the west property line.
- There are no drainage issues.
- There is an existing approach.
- There are 12 trees on this lot.
- There is a concrete wall on the south and west sides.

There are probably no easements on this property other than the above noted platted easement. However, a Title Commitment would be necessary to know with confidence if any easements existed.

A handwritten signature in cursive script, reading "Tina Gapshes".

Tina G. Gapshes, P.E.
City Engineer

cc: Hunter Manikas, Community and Economic Development Aide

20803 WELLINGTON Warren, MI 48089 (Property Address)

Parcel Number: 12-13-36-382-004



Item 1 of 2 2 Images / 0 Sketches

Customer Name: CITY OF WARREN**Summary Information**

- > Assessed Value: \$0 | Taxable Value: \$0
- > Property Tax information found
- > 1 Special Assessment found
- > 3 Building Department records found

Owner and Taxpayer Information

| | | | |
|--------------|--|-----------------|-----------------------|
| Owner | CITY OF WARREN ONE CITY SQUARE Warren, MI 48093-6726 | Taxpayer | SEE OWNER INFORMATION |
|--------------|--|-----------------|-----------------------|

General Information for Tax Year 2025

| | | | |
|----------------------------|------------------------------|---------------------------------|--------------------|
| Property Class | 402 RESIDENTIAL-VACANT | Unit | 12 CITY OF WARREN |
| School District | EASTPOINTE COMMUNITY SCHOOLS | Assessed Value | \$0 |
| NOTES | No Data to Display | Taxable Value | \$0 |
| User Number Index | 0 | State Equalized Value | \$0 |
| User Alpha 1 | Not Available | Date of Last Name Change | 10/29/2015 |
| User Alpha 3 | Not Available | Notes | Not Available |
| Historical District | Not Available | Census Block Group | Not Available |
| User Alpha 2 | Not Available | Exemption | No Data to Display |

Principal Residence Exemption Information**Homestead Date** 02/24/2004

| Principal Residence Exemption | June 1st | Final |
|-------------------------------|----------|----------|
| 2025 | 0.0000 % | 0.0000 % |

Previous Year Information

| Year | MBOR Assessed | Final SEV | Final Taxable |
|------|---------------|-----------|---------------|
| 2024 | \$0 | \$0 | \$0 |
| 2023 | \$0 | \$0 | \$0 |
| 2022 | \$0 | \$0 | \$0 |

Land Information

| | | | |
|--------------------------------|---------------|---|--------------------|
| Zoning Code | R-1-C | Total Acres | 0.225 |
| Land Value | \$0 | Land Improvements | \$0 |
| Renaissance Zone | No | Renaissance Zone Expiration Date | No Data to Display |
| ECF Neighborhood | EAST DET 36 | Mortgage Code | No Data to Display |
| Lot Dimensions/Comments | Not Available | Neighborhood Enterprise Zone | No |

| Lot(s) | Frontage | Depth |
|---------------------------------|----------|---------------------------------|
| Lot 1 | 70.00 ft | 140.00 ft |
| Total Frontage: 70.00 ft | | Average Depth: 140.00 ft |

Legal Description

SUPERVISOR PLAT OF HEATHS FAIRVIEW SUBDIVISION LOT 86 L19 P36

| | | | |
|-----------------------------------|---------------------------|--------------------------------------|----------------------|
| Date of Last Split/Combine | <i>No Data to Display</i> | Number of Splits Left | 0 |
| Date Form Filed | <i>No Data to Display</i> | Unallocated Div.s of Parent | 0 |
| Date Created | <i>No Data to Display</i> | Unallocated Div.s Transferred | 0 |
| Acreage of Parent | 0.00 | Rights Were Transferred | <i>Not Available</i> |
| Split Number | 0 | Courtesy Split | <i>Not Available</i> |
| Parent Parcel | <i>No Data to Display</i> | | |

Sale History

| Sale Date | Sale Price | Instrument | Grantor | Grantee | Terms of Sale | Liber/Page |
|------------|----------------|------------|------------------------------------|---------------------------------|---------------------|------------|
| 10/20/2015 | \$1,249,555.00 | QC | MACOMB COUNTY TREASURER | CITY OF WARREN | 33-TO BE DETERMINED | 23688/464 |
| 08/17/2012 | \$2,616,653.00 | QC | MACOMB COUNTY TREASURER | MACOMB COUNTY PROPERTIES LLC | 33-TO BE DETERMINED | 21498/497 |
| 04/27/2011 | \$1.00 | QC | THOR REAL ESTATE LLC | TOUCHING LIVES WE CARE | 33-TO BE DETERMINED | 20733/393 |
| 03/12/2009 | \$0.00 | QC | ET & ST INVESTMENTS LLC | THOR | 33-TO BE DETERMINED | |
| 12/01/2008 | \$0.00 | OTH | BLUE SPRUCE ENTITIES LLC | | 33-TO BE DETERMINED | |
| 07/30/2008 | \$0.00 | QC | OPTION ONE MORTGAGE | BLUE SPRUCE ENTITIES LLC | 33-TO BE DETERMINED | 19566/810 |
| 07/30/2008 | \$1.00 | QC | BLUE SPRUCE ENTITIES LLC | ET & ST INVESTMENTS LLC | 33-TO BE DETERMINED | 19645/717 |
| 12/22/2007 | \$63,325.00 | PTA | FRENCH MARY | OPTION ONE MORTGAGE | 10-FORECLOSURE | |
| 06/22/2007 | \$63,325.00 | SD | FRENCH MARY | OPTION ONE MORTGAGE | 10-FORECLOSURE | 18804/563 |
| 02/24/2004 | \$83,000.00 | WD | BUTZ ERIK | French Mary | 03-ARM'S LENGTH | 15375 356 |
| 06/05/2003 | \$1.00 | QC | Ralph R Roberts Real Estate Inc | Michigan Land Contracts Inc | 33-TO BE DETERMINED | 13746 330 |
| 06/05/2003 | \$70,082.00 | OTH | Ralph R Roberts Real Estate Inc | Michigan Land Contracts Inc | 33-TO BE DETERMINED | 13876 921 |
| 06/28/2002 | \$84,800.00 | WD | RALPH ROBERTS REAL ESTATE | Erik Butz | 33-TO BE DETERMINED | 15305 391 |
| 12/16/1999 | \$100.00 | QC | | | 33-TO BE DETERMINED | |
| 12/07/1999 | \$49,000.00 | WD | DAVID FOURNIER | RALPH ROBERTS | 33-TO BE DETERMINED | |
| 11/15/1999 | \$0.00 | OTH | DAVID FOURNIER | | 33-TO BE DETERMINED | |
| 06/06/1995 | \$9,000.00 | WD | | | 03-ARM'S LENGTH | |

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REAL ESTATE PURCHASE AGREEMENT

This Agreement is made and entered into this _____ day of _____, 2025, by the City of Warren, a Michigan municipal corporation ("Seller"), whose address is One City Square, Warren, Michigan 48093, and Jamie Sills, whose address is 20809 Wellington, Warren, Michigan 48089 (the "Purchaser").

RECITALS

1. The Seller owns certain property located at 20803 Wellington in the City of Warren, County of Macomb, State of Michigan (the "Property").
2. Purchaser is the Owner of adjacent property at 20809 Wellington, Warren (the "Adjacent Property"), and desires purchase the Property from the Seller to combine with his Adjacent Property, and for the price and subject to the terms and conditions in this Agreement.
3. Seller is willing to sell the property to the Purchaser for the price and subject to the terms, conditions and limitations contained in this Agreement.

Therefore, in consideration of the mutual promises of the parties as contained in this Agreement, the parties agree as follows:

PURCHASE AND SALE OF REAL PROPERTY

Seller agrees to sell and Purchaser agrees to purchase the following property described as follows:

Lot 86 – Supervisor's Plat of Heath's Fairview Subdivision, according to the plat thereof as recorded in Liber 19, Page 36 of Plats, Macomb County Records.
Parcel Identification No. 13-36-382-004
Commonly known as: 20803 Wellington

The above property shall be referred to as "the Property" in this agreement. The concise description of the Property shall be based upon a complete ALTA/NSPS survey, if Purchaser obtains one. The parties agree that the conveyance of the Property is subject to the terms, conditions and limitations contained in this Agreement.

PURCHASE PRICE

Purchaser shall pay the purchase price for the Property the sum of One Dollar and 00/100 (\$1.00), plus all closing costs, subject to adjustment and prorations as provided in this Agreement. This purchase price is intended as full monetary consideration and compensation for the Property, together with all improvements, fixtures, easements, appurtenances, mineral rights, and all other Property interests. The Property is vacant, and no fixtures or personal property are included in this sale.

TERMS OF PAYMENT

The purchase price shall be paid by Purchaser to Seller at closing by cash.

CONVEYANCE

Upon completion of the conditions in this document and execution of restrictive covenants in the form attached as Exhibit A, Seller shall convey to the Purchaser its legal title to the Property by executing and delivering a standard form Quit Claim Deed ("Deed").

Purchaser agrees to accept the conveyance, which is subject to the combination of the Property with Purchaser's Adjacent Property at 20809 Wellington, Warren, Michigan, and the covenant to only use or sell the Property as a single-standing buildable lot, and to never use the combined Property for the cultivation, distribution, processing, or growth of any controlled substance, including medicinal marihuana, or for any adult, sexually-oriented business as defined in the City of Warren Codes of Ordinances, and to keep the Property maintained in a condition in compliance with the Code of Ordinances of the City of Warren. All parties with a legal interest in the Property or the Adjacent Property must sign the Restrictive Covenants and lot combination application. Purchaser shall execute a restrictive covenant consistent with these agreements at the time of the closing. These covenants are intended to serve a public purpose as part of the consideration, and shall run with the land, and be binding upon subsequent owners, assigns, transferees, and heirs, unless otherwise allowed by the governing body of the City of Warren. Purchaser is solely responsible for obtaining any clearances necessary from any mortgagee or lienholder that may have a recorded interest to the Adjacent Property. Any obligation Purchaser may owe to the City of Warren must be satisfied prior to completion of the transaction.

This conveyance is subject to, and Purchaser is responsible for having, the land contract vendor(s) execute the lot combination application and restrictive covenants.

LEGAL DESCRIPTION AND SURVEY

If Purchaser requests title policy without exceptions, Purchaser shall be responsible for obtaining a complete ALTA/NSPS survey showing all boundaries, easements for public utilities and driveways, and zoning ordinances, if any, and shall provide a copy to Seller and the title company prior to Closing. Purchaser shall have the right to give Seller written notice of objection to any encumbrance, lien, charge or claim upon to or against the Property as may be disclosed by the survey. Upon such notice, Seller may give Purchaser notice within 10 days of its intent to cure any such defects, at Seller's sole expense. If such notice to cure is not provided to Purchaser, Purchaser may either provide notice of termination, which shall be provided within the period of the 10th to the 15th day of its notice of objection to Seller, or Purchaser will accept the Property with the defects, and proceed with the purchase. If Purchaser does not elect to obtain a survey, Purchaser agrees to sign a waiver of a survey at closing, and to hold harmless the City of Warren for any encroachment, easement, boundary or setback discrepancy, or title defect or any other claim that may relate to the property condition.

TITLE POLICY

1. **Commitment for Title Policy.** Seller has delivered to Purchaser a title search report, and within 30 days will furnish Purchaser with a commitment for a policy of title insurance, if available for issuance, by a title insurance corporation, for an amount of \$1,000.00, and bearing date later than the acceptance of this Agreement ("Title Commitment"), or as soon as such commitment is available from the title company. The parties agree the commitment will be ordered from ATA National Group Title Group. Title insurance may not be available for the reason the property was formerly tax-reverted.

2. **Title Objections.** If objection to the title or proposed policy is made that the title is not in the condition required for performance hereunder, Purchaser must provide Seller with written notice of the objection within 10 days from receipt of the title commitment, and the Seller shall have 20 days from the date of written notification from Purchaser of the particular defects claimed, to either; 1) commence action to remedy the title; or 2) obtain title insurance modified or amended to eliminate the objection and defect; or 3) provide written notice of termination of this agreement. If the Seller elects to remedy the title or obtain a modified title policy, Seller will provide Purchaser with written notice of its intent to pursue the remedies, and Purchaser agrees to complete the sale within 10 days of written evidence of the remedies. The closing will be delayed pending completion of such remedies. If Seller commences an action to remedy title, then Purchaser's obligation to purchase shall continue until the disposition of such action. If the title is not successfully remedied through such action, then Purchaser may terminate this agreement with no further obligation on the part of Seller or Purchaser, or purchase the property with the title defect. If no remedies are taken, or Purchaser does not terminate, and Purchaser elects to purchase the property, any defects to title shall be considered to be waived by Purchaser, and Purchaser will accept title with title defects or objections.

ENVIRONMENTAL INSPECTIONS

Purchaser is responsible for procuring a Phase 1 environmental site assessment or evaluation, together with any other wetland studies, land reviews or other assessments of the Property, within 30 days of this Agreement. In the event any environmental or soil contamination or other adverse condition is disclosed, Purchaser shall submit a copy of the Phase I report to Seller within five days of the report. If environmental or soil contamination is present, Purchaser may terminate this Agreement, with no further obligation of either party, upon notice of termination to Seller, within 30 days of this Agreement. In the alternative, and subject to Seller's consent, Purchaser may purchase the Property notwithstanding such contamination, or provide Seller with written notice of its termination of this agreement, subject to any indemnification obligations in this agreement. It is understood that the property will be purchased "as is," subject to any contamination objections, or irregularities.

CONTINGENCY/INSPECTION PERIOD

1. In addition to other contingencies in this Agreement, Purchaser shall have 30 days after receipt of fully accepted Offer ("Inspection Period") to inspect the Property and records including, but not limited to the following:

- a) well and septic system;
- b) pest inspection;

- c) search governmental records, pending violations, or notices of violations from any insurance or governmental agency;
- d) litigation and bankruptcy search; and
- e) baseline environmental study.

2. If Purchaser determines that he does not wish to proceed with the Purchase based upon an objection to any defective condition disclosed by one of the above inspections, Purchaser shall provide Seller with a copy of the inspection report, and Seller has the option, within 10 days' notice to Purchaser, to cure the defect within 30 days of such notice. If Seller does not provide such notice to cure, then Purchaser, upon written notice to Seller prior to the end of the Inspection period, may terminate this Agreement, and this Purchase Agreement shall be terminated. Subject to the indemnification obligation below, the parties shall have no further obligation or liabilities to the other. Purchaser shall promptly return any materials Seller furnished to it in connection with its inspection of the Property, and restore any damaged property which occurred during the inspections, within 10 days of termination, or will be responsible for the costs of such restoration.

3. If Purchaser has any outstanding obligation owed to the City, such obligation must be satisfied within 30 days of this Agreement, or Seller, at its sole election, may terminate this Agreement upon written notice to Purchaser. Thereafter, no obligations shall remain outstanding until Closing.

INDEMNIFICATION

Notwithstanding anything to the contrary in this document, Purchaser, jointly and severally, for himself, his family, successors, heirs, legal representatives, and assigns, agrees to indemnify, defend, hold harmless Seller against, for, and from, all liability, loss, costs or expenses (including costs of defense, investigation and reasonable attorney fees) which may result from, relate or arise out of any of Purchaser's or his contractor's or agent's use, possession, inspection, or occupancy of the Property during the time this Purchase Agreement is in effect, up to Closing, and for any claim, demand, liability or damage that may result from or relate to the soil condition, environmental contamination, grading, condition or availability of utilities, including sewer taps or drains, setback areas, boundaries, conditions of title, such as encumbrances, unrecorded easements or interests, possessory or occupancy rights or claims, title defects, or other conditions relating to or arising out of the Property or this conveyance

If Purchaser fails to close the transaction, Purchaser shall remain obligated to repair, in a commercially reasonable manner, any damage to the Property caused by the Purchaser or his employees, contractors or agents in connection with the performance of any inspection, work or other act preliminary to the Closing.

These obligations shall survive closing and are supplemental to other releases and indemnifications obligations contained in this Agreement.

CLOSING

1. If this Offer is accepted by the Seller, and if title can be conveyed in the required condition, Purchaser and Seller agree to complete the sale within 20 days from the expiration of the Inspection Period or of Purchaser's acceptance of any test or remedial action or cure made by Seller as provided in this Agreement, whichever occurs later.

The closing of this sale shall take place at the office of the Purchaser, unless the parties agree upon another location. The Seller shall be responsible for preparing the documents for the closing, and the closing documents shall be delivered for the Purchaser's review at least 10 days before the closing. All taxes must be paid, and all outstanding obligations Purchaser may have to Seller, must be fulfilled prior to closing.

2. At the closing, the Seller shall sign and deliver to Purchaser a quit claim deed to the Property conveying its interest in the Property, subject to any interests of record. Purchaser will execute the restrictive covenants consistent with this Agreement. Purchaser will pay for closing costs, revenue stamps, transfer taxes, recording costs, and shall record the transfer affidavits. Purchaser shall pay for the title insurance premium. Each party shall pay for their own attorney and other professional fees. Each party shall sign a closing statement memorializing the transaction. At closing, Seller will have issued an owner's policy of title insurance in the standard American Land Title Association form, insuring Purchaser as the vested title owner of the Property in the amount of \$1,000.00. Purchaser will pay for the cost of such policy. Each party shall produce documents to evidence their authority to enter into and execute the closing documents. Purchaser is responsible for preparing and filing their own Principal Residence Exemption, if applicable.

3. Seller has not possessed or occupied or inspected the property. The property is vacant, tax-reverted land. Purchaser acknowledges that Seller has made its building records available to Purchaser for inspection and/or copying, and encouraged a survey and inspections before Closing, but is otherwise is not required to provide a Seller's Disclosure Statement.

4. It is further understood that Seller is unable to guarantee this Property is insurable by a title company. The Property is being sold "as is," and upon Closing, Purchaser, for themselves, their family, heirs, successors and legal representatives, are accepting the Property with any title defect, encumbrance, soil condition, contamination, boundary error or any unrecorded use or restriction, third-party occupancy claim or right, whether known or unknown.

TAXES - PRORATED ITEMS

All taxes and assessments which have become a lien upon the land at the date of this Agreement shall be paid by the Seller, except current taxes if any shall be prorated and adjusted as of the date of the Closing.

REPRESENTATION, WARRANTIES, AND COVENANTS

1. Purchaser represents and warrants to, and covenants with Seller, the following as of the Effective Date, which representations, warranties, and covenants shall remain true as of the Closing Date:

- a. Purchaser has the full authority to purchase the Property as provided in this Agreement and to carry out Purchaser's obligations under this Agreement;
- b. All requisite actions necessary to authorize Purchaser to enter into this Agreement and the remaining agreements provided for and to carry out its obligations have been, or by the Closing Date will have been, taken;

- c. All documents and agreements executed and delivered by Purchaser in connection with the Purchase shall be binding upon, and enforceable against, Purchaser; and
- d. No other person or entity has an interest in the Adjacent Property, or Purchaser has obtained the approval of any person or entity with an interest, to combine the properties or otherwise agree to the terms of this Agreement.

2. Purchaser agrees to accept the title to the Property "as is". Seller has made no representations or warranties with regard to the Property, surface, subsurface or any matter affecting title. Purchaser is responsible for independently investigating the title to the Property, the surface, subsurface, and any environmental issues that may arise from any pollution of the soil or groundwater, to its satisfaction, and waives and releases Seller from any claims by Purchaser, whether environmental or otherwise, with regard to the condition of or title to the Property.

3. The foregoing obligations, representations, releases and covenants shall survive closing.

POSSESSION

The Seller shall deliver and the Purchaser shall accept possession of the Property at the time of closing.

DEPOSIT

The parties acknowledge that no down payment has been deposited in connection with this offer, and no credit for deposit money shall be made to the purchase price if the sale is completed.

NOTICES

All notices, deliveries or tenders given or made in connection herewith shall be deemed completed and legally sufficient, if mailed or delivered to the respective party for whom the same is intended at the addresses below:

Seller: Economic Development Director
City of Warren
One City Square, Suite 200
Warren, MI 48093

With a copy to: City Attorney
City of Warren
One City Square, Suite 400
Warren, MI 48093

Purchaser: Jamie Sills
20809 Wellington
Warren, MI 48089

ADDITIONAL CONDITIONS

1. The covenants herein shall bind the heirs, administrators, executors, assigns, personal representatives and successors of the respective parties.
2. It is understood that the Property is being purchased in its present condition and will be delivered by the Seller to the Purchaser in substantially the same condition as when this Offer was made. Seller shall take all reasonable measures to preserve and protect the Property and to keep it maintained in its current condition.
3. Seller represents and warrants that there are no pending, threatened, or existing lawsuits administrative actions, claims or demands relating to the subject Property and further holds Purchaser harmless from the same.
4. "Superfund" Act. To the best of Seller's knowledge, no landfill exists on the Property and no hazardous waste or material has been deposited on the property and the property is free from any environmental problems as set forth in the Comprehensive Environmental Response Compensation and Liability Act ("Superfund"). This warranty, representation shall not affect any duty to inspect by the Purchaser pursuant to the Agreement, or the indemnification provided by Purchaser.
5. Representation of Authority - No warranty of Title. Seller warrants and represents that it has the authority to accept this Agreement of Sale. Seller does not warrant title, as the property was acquired through the tax-reversion process conducted by the County of Macomb, Michigan.
6. Additional Documents. Each party agrees to execute any additional documents reasonably requested by the other to carry out the intent of this Agreement.
7. No Broker. It is acknowledged by both parties that no Broker was utilized by either party in this transaction, and therefore no broker or advisory fees will be assessed to either party. It is further understood that no promises have been made other than those that are in writing and signed by all parties involved (no verbal agreements will be binding).
8. Survival of Representation and Warranties. The representations and warranties as set forth in this Agreement shall be continuing and survive the Closing.
9. Date of this Agreement. For the purposes of the transaction, the Agreement shall be effective the date of the signature of the last party to sign this Agreement.
10. Prior Agreements. Seller represents and warrants that Seller has not entered into any other Agreement for the sale of the Property, or any part thereof. Purchaser agrees to conditions set forth in Letter of Interest dated May 23, 2024, which Purchaser signed on June 13, 2024. Except for terms of such letter, there are no agreements, oral or written, leases, easements, licenses, court decrees or judgments, third party claims, demands, or causes of action, which would be a charge, encumbrance or claim against, or restrict the use of the Property to be sold.
11. Headings. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions of this Agreement.

12. Saturdays, Sundays and Holidays. Whenever in this Agreement it is provided that notice must be given or an act performed or payment made on a certain date, and if such date falls on a Saturday, Sunday or holiday, the date of the notice of performance or payment shall be the next following business day.

13. Waiver. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

14. No Adverse Information. Seller represents and warrants that it has no adverse information with regard to the real estate which it has not disclosed to Purchaser and that there are no judicial or administrative proceedings pending or threatened against the real estate and Seller is not aware of any facts which might result in any action, suit or other proceedings.

15. Eminent Domain. If before closing, the real estate is taken by eminent domain, Purchaser may terminate this Agreement. If Purchaser terminates, neither Seller nor Purchaser shall have any further obligation and the earnest money deposit will be promptly returned to Purchaser. If Purchaser does not terminate, this Agreement will remain in effect and Seller will assign to Purchaser all of Seller's rights to receive any awards that may be made for such taking.

16. Cooperation. The parties agree to cooperate with each other in carrying out the transaction, in obtaining and delivering all required closing documents, and obtaining the required governmental approvals, and agree to use their best efforts to expeditiously accomplish same. In addition, Seller agrees to cooperate in the platting of the property including, but not limited to signature when required and providing existing documents.

17. Risk. All risk of loss or damage to the property shall be upon Purchaser.

18. Any action arising under this Agreement shall be brought in a Court whose jurisdiction includes and is located in the County of Macomb, Michigan. Such actions shall be governed by and subject to the laws of the State of Michigan.

19. This Offer to Purchase is subject to the parties' attorney approval. No representation or recommendation is made by the Presenter as to the legal sufficiency, legal effect or tax consequences of this Offer to Purchase or the transaction relating thereto; the parties shall rely solely upon the advice of their own legal counsel as to the legal and tax consequences of this Offer to Purchase. All Purchasers of real estate should have their title examined by an attorney.

20. In the event, prior to closing, Seller shall desire to restructure this transaction as a tax deferred exchange for property identified by Seller, pursuant to §1031 of the Internal Revenue Code, Purchaser, as an accommodation to Seller, shall enter into and execute any such amendatory documentation as Seller may reasonably request; provided however, that Purchaser shall not incur any additional cost, expense, risk or potential liability whatsoever on account thereof. Purchaser shall have no liability to Seller whatsoever in the event the subject transaction is found, held or adjudicated not to qualify as or as a part of a tax deferred exchange pursuant to §1031 of the Internal Revenue Code. Notwithstanding the foregoing, no failure to close of any transaction

involving any premises to be exchanged shall affect Seller's obligation to convey the Subject Premises as and when required hereunder.

21. Electronic Signature/Counterparts. This Agreement may be executed electronically or digitally, and in multiple counterparts, in original or by fax or by delivery of a scanned counterpart in portable document format (PDF) by e-mail (which shall be deemed received if delivered in accordance with the Michigan Uniform Electronic Transactions Act, MCL §450.831 et seq.) and, when taken together, shall be considered to be an original. On such delivery, the signatures in the facsimile or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.

WITNESSED BY:

PURCHASER:

By: _____
Jamie Sills

Date: _____

WITNESSED BY:

SELLER:

By: _____
Lori M. Stone, Mayor

Date: _____

By: _____
Sonja Buffa, City Clerk

Date: _____

ID 112215

EXHIBIT A

**DECLARATION OF RESTRICTIVE COVENANTS
AND GRANT OF EASEMENT ACCESS**

The City of Warren, a Michigan municipal corporation located at One City Square, Warren, Michigan ("Grantor"), and Jamie Sills, whose address is 20809 Wellington, Warren, Michigan 48089 (the "Grantee") agree to the property restrictions contained in this document.

The parties stipulate that:

Grantor conveyed to Grantee Jamie Sills certain property (the "Property"), located in the City of Warren, Michigan, legally described as:

Lot 86 – Supervisor's Plat of Heath's Fairview Subdivision, according to the plat thereof as recorded in Liber 19, Page 36 of Plats, Macomb County Records.
Parcel Identification No. 13-36-382-004
Commonly known as: 20803 Wellington

The Property has been vacant for many years. As part of the consideration, Grantor approved the conveyance of the Property, in part, to further certain public purposes, such as enhancing the quality of the surrounding neighborhood, reducing congestion, increasing setback areas, improving the aesthetics of the area, and restoring the Property to a responsible owner. Jamie Sills, for himself, his family, heirs, successors and assigns, agrees to the terms of the document.

Grantee is owner of the adjacent residential lot at 20809 Wellington (the "Existing Lot"), legally described as:

Lot 85 – Supervisor's Plat of Heath's Fairview Subdivision, according to the plat thereof as recorded in Liber 19, Page 36 of Plats, Macomb County Records.
Parcel Identification No. 13-36-382-003
Commonly known as: 20809 Wellington

Grantee agrees, within 60 days of the sale, to have the Property combined with the Existing Lot as one parcel with one ownership interest. The Existing Lot, combined with the Property, shall be referred to in this document as the Expanded Property.

As part of the consideration for the Property, Grantee, Jamie Sills, for himself, his family, heirs, successors, transferees and representatives and any person claiming an interest in the Property, agrees with the Grantor, City of Warren, that the conveyance of the Property is made subject to the following restrictions and limitations as to the use of the Property and the Expanded Property:

1. The Property shall not be used or developed as a stand-alone building site. The use and occupancy of the Property is further subject to the terms of the Resolution of the Warren City Council dated May 13, 2025.
2. The Property shall be combined with the Existing Lot, commonly known as 20809 Wellington, legally described as: Lot 85 – Supervisor's Plat of Heath's Fairview Subdivision, according to the plat thereof as recorded in Liber 19, Page 36 of Plats, Macomb County Records; Parcel Identification No. 13-36-382-003. The Property and the Existing Lot, together are referred to in this document as the Expanded Property, and shall be used and occupied as one single residential buildable lot and ownership interest. The Property shall not be developed, used, owned or occupied for any purpose independently from the Expanded Property. Upon combination, these provisions shall apply to the Expanded Property to the same extent as the Property, except as otherwise stated.
3. The Expanded Property shall be owned and occupied for strictly private, single-family residential purposes for one household in connection with the Existing Lot.
4. The Expanded Property shall be used, owned and occupied with only one residential dwelling house and garage, and no additional house, garage, or structure will be erected on the Expanded Property, except that a shed may be allowed with an approved permit.
5. The Property will be used as a personal garden, which shall be maintained in accordance with ordinances of the City of Warren.
6. The use and development of the Expanded Property shall comply with the Zoning Ordinances of the City of Warren.
7. The Expanded Property shall never be used, occupied, maintained or developed for the growth, use, sale, distribution or production of marijuana or other controlled substance, including medical marihuana. Grantor understands that the stated restrictions or activities may be otherwise legally permissible on the Property, and expressly waives the right to the exercise of such uses or activities upon the Property.
8. The Expanded Property shall never be used, occupied, maintained or developed for any sexually oriented business or adult business, as defined or classified within the City of Warren Code of Ordinances or the City of Warren Code of Zoning Ordinances, and any amendments or replacements to such sections, or any similar or prurient businesses or activities that may be offensive to or incompatible with the character of the surrounding neighborhood.

9. Grantee will provide access to the Grantor, or other entity with jurisdiction over the utility, over, under, upon and through the Property or Expanded Property, to maintain, repair, replace, construct or inspect a public utility. Grantee agrees to not encumber or encroach the utility, easement or access thereto, and will remove any obstruction or encroachment located upon the easement area or access thereto, upon advance notice.
10. The Expanded Property shall be used, occupied, developed and maintained in accordance with the City of Warren Code of Ordinances and other applicable laws, codes, or regulations, or conditions of the local governing body or zoning board of review or planning commission concerning the property.
11. The provisions of this Agreement may be enforceable by the City of Warren and its successor, assigns or receivers, or third parties affected by any violation of this Agreement, by proceedings at law or in equity against any violation or attempted violation of this Agreement, either to restrain and enjoin the violation or to recover damages from Grantee, including his heirs, devisees and assigns for any violation of the above restrictions but only with respect to the title and interest of an owner committing or permitting the violation and with respect to the land owned by such owner.
12. The above covenants and restrictions are to run with the land and be binding upon Grantee and his heirs, devisees, executor, administrators, assigns and successors in interest.
13. The above covenants and restrictions shall be recorded with the Macomb County Register of Deeds, and any conveyance of the Expanded Property shall be subject to the restrictions.
14. The restrictions are for the benefit not only for the City of Warren but for the owner or owners of the lots adjoining in the neighborhood.
15. Compliance may be enforced by injunction obtained by the City of Warren as to Grantee or any subsequent owner or lessee violating or permitting violation of these restrictions.
16. The title and rights of Grantee or of any of his successors in title, including his heirs, devisees and assigns shall at the option of the City of Warren, revert to the City of Warren, for any violation of the above restrictions but only with respect to the title and interest of an owner committing or permitting the violation and with respect to the land owned by such owner.
17. If any section of this Declaration of Restrictive Covenant is found to be unconstitutional or invalid by a court of competent jurisdiction, that section shall be severable, and the remaining provisions shall have full force and effect.

Signatures on next page

WITNESSED BY:

GRANTEE:

By: _____
Jamie Sills

STATE OF MICHIGAN)
) SS
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025 by JAMIE SILLS, Grantee.

_____, Notary Public
Macomb County, Michigan
My commission expires:
Acting in the County of Macomb

WITNESSED BY:

GRANTOR: CITY OF WARREN

By: _____
Lori M. Stone, Mayor

By: _____
Sonja Buffa, City Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025 by LORI M. STONE, Mayor, and SONJA BUFFA, City Clerk, on behalf of Grantor.

_____, Notary Public
Macomb County, Michigan
My commission expires:
Acting in the County of Macomb

Drafted by and when recorded return to:
Mary Michaels, Esq.
City of Warren Attorney's Office
One City Square, Suite 400
Warren, MI 48093

ID 112216

Certificate Of Completion

Envelope Id: 28E5FDF3-5967-44D4-832C-BCC668247A7E

Status: Completed

Subject: Complete with Docusign: Council Packet for 5-13-25 - 20803 Wellington (ID 112289).pdf

Source Envelope:

Document Pages: 20

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Valerie Lyons Tack

AutoNav: Enabled

1 City Sq Ste 215

Envelopeld Stamping: Enabled

Warren, MI 48093

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

vlyonstack@cityofwarren.org

IP Address: 10.101.81.73

Record Tracking

Status: Original

Holder: Valerie Lyons Tack

Location: DocuSign

5/5/2025 1:51:40 PM

vlyonstack@cityofwarren.org

Signer Events

Lori M. Stone

lstone@cityofwarren.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:
Lori M. Stone
76FABF22E3214B9...

Signature Adoption: Pre-selected Style

Using IP Address: 24.127.1.78

Timestamp

Sent: 5/5/2025 1:53:52 PM

Viewed: 5/6/2025 5:56:19 AM

Signed: 5/6/2025 5:56:35 AM

Electronic Record and Signature Disclosure:

Accepted: 5/6/2025 5:56:19 AM

ID: ca5cdb84-ae13-4014-9bc0-b2363eb06a1c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Judy Smith

jsmith@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Ayasha Bahar

abahar@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

COPIED

Sent: 5/6/2025 5:56:35 AM

COPIED

Sent: 5/6/2025 5:56:36 AM

Viewed: 5/6/2025 6:04:58 AM

| Carbon Copy Events | Status | Timestamp |
|---|-------------------|--|
| Valerie Lyons Tack vlyonstack@cityofwarren.org Security Level: Email, Account Authentication (None) | <div>COPIED</div> | Sent: 5/6/2025 5:56:36 AM Resent: 5/6/2025 5:56:38 AM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|------------------|---------------------|
| Envelope Sent | Hashed/Encrypted | 5/5/2025 1:53:52 PM |
| Certified Delivered | Security Checked | 5/6/2025 5:56:19 AM |
| Signing Complete | Security Checked | 5/6/2025 5:56:35 AM |
| Completed | Security Checked | 5/6/2025 5:56:36 AM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure | | |
|--|--|--|
|--|--|--|

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



May 5, 2025

Ms. Mindy Moore
Council Secretary
City of Warren

CITY ATTORNEY'S OFFICE

One City Square, Suite 400
WARREN, MI 48093
(586) 574-4671
FAX (586) 574-4530
www.cityofwarren.org

Re: Proposed Resolution Providing Public Notice of Intent to Sell Vacant Tax-Reverted Property at 23051 Bolam, Warren, Michigan; Parcel ID No. 13-25-453-036 for \$1.00, subject to Combination with 23059 Bolam; Approving Sale Following 30-day Notice Period and Accepting Grant of Easement Rights

Dear Council Secretary Moore:

Attached please find the above-referenced resolution to provide the public with thirty (30) days' notice of intent to sell vacant, tax-reverted property located at 23051 Bolam (PIN 13-25-453-036 only) to Monique and Deon Tate, the owners of adjacent land at 23059 Bolam, for \$1.00.

Based upon the proposed terms, the Property would be conveyed "as is" with a quit claim deed and combined with the adjacent property. As a condition of the sale, the buyers will use the combined property as one stand-alone buildable lot, keep the combined property maintained and free from the growth or cultivation of medicinal marijuana, and grant the City easement rights. The combination may be completed administratively without a fee or hearing.

The resolution will remain on file with the City Clerk for 30 days. Within such time, another person may submit another offer in writing directed to Economic Development Director Tom Bommarito, One City Square, Suite 215, Warren, MI 48093. If no other offers are received by June 16, 2025, Council's approval of the sale becomes final on the same terms in the resolution.

Consistent with 2-346 of the Code of Ordinances, the proposed sale will relieve the City of the liability and cost to maintain the lot, which is 40' x 129.21', restore vacant land to the tax rolls, and conserve open space to enhance aesthetics of the surrounding area. Although the Assessor has estimated the land value as \$9,961.00, the proposed consideration is sufficient when viewed in terms of the overall public purposes involved.

If acceptable, please submit the resolution to Council for its meeting on Tuesday, May 13, 2025.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mary Michaels'.

Mary Michaels
Acting City Attorney

MM/vlt Ltr to M Moore Council re Notice of Intent and Approval of Sale – 23051 Bolam ID 112229

cc: Monique and Deon Tate (w/attach.)
Tom Bommarito, Economic Development Director (w/attach.)
Hunter Manikas, Economic Development (w/attach.)

Read and concur:

Signed by:

A handwritten signature in black ink, appearing to read 'Lori M. Stone'.

70FABF22E3214B9
Lori M. Stone, Mayor

**RESOLUTION PROVIDING PUBLIC NOTICE OF INTENT TO SELL VACANT
TAX-REVERTED PROPERTY AT 23051 BOLAM AVE, WARREN, MICHIGAN,
PARCEL NO. 13-25-453-036; APPROVING SALE UPON COMPLETION OF
NOTICE PERIOD AND ACCEPTANCE OF GRANT OF EASEMENT RIGHTS**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on May 13, 2025, at 7:00 p.m. Eastern Daylight Savings Time in the Council Chambers of the Warren Community Center, 5460 Arden, Warren, Michigan.

Present: Councilpersons _____

Absent: Councilpersons _____

The City acquired vacant, tax-reverted property at 23051 Bolam Ave., Warren, Michigan, Parcel No. 13-25-453-036 ("the Property").

Monique and Deon Tate, the owners of adjacent property, 23059 Bolam, are interested in purchasing the Property.

The Mayor and Economic Development Director are recommending that the Property be conveyed to Monique and Deon Tate (collectively the "Buyer"), which would allow for continuous maintenance of the Property.

Under the terms of the proposed sale, the Buyer would pay \$1.00, plus closing costs, the cost of title policy and survey, if necessary, and will agree to combine the parcels, to use the combined property as one buildable lot, and to keep the property maintained and free from narcotics including the growth or cultivation of marihuana. The lot combination may be completed administratively with no fee or hearing.

Any other person interested in purchasing the Property may submit a written offer to Economic Development Director Tom Bommarito at One City Square, Warren, Michigan 48093 no later than June 16, 2025.

THEREFORE, IT IS RESOLVED, that the City of Warren offers for sale the Property located at 23051 Bolam, Warren, Michigan, Parcel No. 13-25-453-036, Warren, Michigan, described as follows:

North 40 feet of Lot 38 – Bolam Subdivision, according to the plat thereof as recorded in Liber 5, Page 52 of Plats, Macomb County Records.
Parcel Identification No. 13-25-453-036
Commonly known as: 23051 Bolam (excludes PIN 13-25-453-037)

IT IS FURTHER RESOLVED, that the conveyance of the property shall be subject to the reservation of any liens or easements of record, easements rights to access, maintain or replace public utilities, and the execution of restrictive covenants consistent with this resolution.

IT IS FURTHER RESOLVED, that the City accepts the grant of easement upon the Property for purposes of maintaining, replacing, or constructing public utilities, or for temporary access during public improvement projects.

IT IS FURTHER RESOLVED, that a certified copy of this resolution shall be placed and remain on file with the Clerk of the City of Warren for public inspection for a period of thirty (30) days, as required by City Charter, and if no offers are submitted during such period, the approvals in this resolution become final on same terms.

IT IS FURTHER RESOLVED, that, upon completion of the 30-day period, the Mayor and Clerk are authorized to execute a purchase agreement and restrictive covenants to sell the Property to Monique and Deon Tate in the amount of One Dollar and 00/100 (\$1.00), plus closing costs, consistent with this resolution and in such form that meets with the approval of the City Attorney.

AYES: Councilpersons: _____

NAYES: Councilpersons: _____

Resolution declared adopted on this 13th day of May, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the City Council of the City of Warren at its meeting held on May 13, 2025.

SONJA BUFFA
City Clerk

One City Square, Suite 310
Warren, MI 48089
(586) 574-4532
Fax (586) 574-0793
www.cityofwarren.com

Economic Development Aide
Mr. Hunter Manikas
City of Warren

Shelly Gentner

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**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**
One City Square, Suite 300
Warren, MI 48093
(586) 759-9300
Fax (586) 759-9318
www.cityowarren.org

TO: Tom Bommarito, Economic Development Director
Department of Public Service

FROM: Tina Gapshes, City Engineer

DATE: July 8, 2024

RE: 23051 Bolam Avenue
Parcel # 13-25-453-036

Pursuant to your request, the Engineering Division has investigated the above referenced property and has the following information:

- Bolam Subdivision North 40 Feet of Lot 38
- 40' (north and south) x 129.21 (east and west)
- This lot is located on the west side of Bolam Ave, north of 9 Mile Road.
- There is an existing vinyl fence along the north side and an existing chain linked fence along the west side of the lot.
- There is an existing approach.
- There is one tree on this lot.
- There are no apparent drainage issues on the lot..

There are probably no easements on this property other than the above noted platted easement. However, a Title Commitment would be necessary to know with confidence if any easements existed.

A handwritten signature in black ink, appearing to read "Tina Gapshes".

Tina G. Gapshes, P.E.
City Engineer

cc: Hunter Manikas, Community and Economic Development Aide

23051 BOLAM Warren, MI 48089 (Property Address)

Parcel Number: 12-13-25-453-036



Item 1 of 2 2 Images / 0 Sketches

Customer Name: CITY OF WARREN**Summary Information**

- > Assessed Value: \$0 | Taxable Value: \$0
- > Property Tax information found
- > 1 Special Assessment found
- > 5 Building Department records found

Owner and Taxpayer Information

| | | | |
|--------------|--|-----------------|-----------------------|
| Owner | CITY OF WARREN ONE CITY SQUARE Warren, MI 48093-6726 | Taxpayer | SEE OWNER INFORMATION |
|--------------|--|-----------------|-----------------------|

General Information for Tax Year 2025

| | | | |
|----------------------------|------------------------------|---------------------------------|--------------------|
| Property Class | 401 RESIDENTIAL-IMPROVED | Unit | 12 CITY OF WARREN |
| School District | EASTPOINTE COMMUNITY SCHOOLS | Assessed Value | \$0 |
| NOTES | No Data to Display | Taxable Value | \$0 |
| User Number Index | 0 | State Equalized Value | \$0 |
| User Alpha 1 | Not Available | Date of Last Name Change | 08/24/2016 |
| User Alpha 3 | Not Available | Notes | Not Available |
| Historical District | Not Available | Census Block Group | Not Available |
| User Alpha 2 | Not Available | Exemption | No Data to Display |

Principal Residence Exemption Information**Homestead Date** 03/01/1994

| Principal Residence Exemption | June 1st | Final |
|-------------------------------|----------|----------|
| 2025 | 0.0000 % | 0.0000 % |

Previous Year Information

| Year | MBOR Assessed | Final SEV | Final Taxable |
|------|---------------|-----------|---------------|
| 2024 | \$0 | \$0 | \$0 |
| 2023 | \$0 | \$0 | \$0 |
| 2022 | \$0 | \$0 | \$0 |

Land Information

| | | | |
|--------------------------------|---------------|---|--------------------|
| Zoning Code | R-1-P | Total Acres | 0.118 |
| Land Value | \$0 | Land Improvements | \$0 |
| Renaissance Zone | No | Renaissance Zone Expiration Date | No Data to Display |
| ECF Neighborhood | EAST DET 25 | Mortgage Code | No Data to Display |
| Lot Dimensions/Comments | Not Available | Neighborhood Enterprise Zone | No |

| | | |
|---------------------------------|-----------------|---------------------------------|
| Lot(s) | Frontage | Depth |
| Lot 1 | 40.00 ft | 129.00 ft |
| Total Frontage: 40.00 ft | | Average Depth: 129.00 ft |

Legal Description

BOLAM SUBDIVISION N 40 FT OF LOT 38 L5 P:52

| | | | |
|-----------------------------------|---------------------------|--------------------------------------|----------------------|
| Date of Last Split/Combine | <i>No Data to Display</i> | Number of Splits Left | 0 |
| Date Form Filed | <i>No Data to Display</i> | Unallocated Div.s of Parent | 0 |
| Date Created | <i>No Data to Display</i> | Unallocated Div.s Transferred | 0 |
| Acreage of Parent | 0.00 | Rights Were Transferred | <i>Not Available</i> |
| Split Number | 0 | Courtesy Split | <i>Not Available</i> |
| Parent Parcel | <i>No Data to Display</i> | | |

Sale History

| Sale Date | Sale Price | Instrument | Grantor | Grantee | Terms of Sale | Libers/Page |
|------------|--------------|------------|-----------------------------|----------------------------|---------------------|-------------|
| 08/08/2016 | \$717,368.00 | QC | MACOMB COUNTY TREASURER | CITY OF WARREN | 33-TO BE DETERMINED | 24186/718 |
| 12/24/2012 | \$0.00 | OTH | MONZO RONALD & MARILYN L | BANK OF NEW YORK MELLON | 33-TO BE DETERMINED | 21812/040 |
| 09/12/2002 | \$57,000.00 | WD | JEFFREY M MAGID | | 33-TO BE DETERMINED | |

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One City Square, Suite 215
Warren, MI 48093-6726
(586) 574-4529
www.cityofwarren.org

5/24/2024

Monique Tate
23059 Bolam, Warren, MI, 48089

**RE: City-Owned Property at 23051 Bolam, Warren, Michigan
Parcel No. 13-25-453-036**

Dear Monique Tate:

The purpose of this letter is to ascertain your interest in acquiring city-owned property located at 23051 Bolam, Warren, Michigan, Parcel No. 13-25-453-036.

This property is vacant land, which the City of Warren acquired through the tax foreclosure process. We are seeking buyers who are live or own property adjacent to the land, who will combine the two properties and maintain them as one lot, which would benefit the buyer and the surrounding neighborhood. The primary terms of the sale would include:

- Purchase price of \$1, plus title policy cost and recording fee and half of the closing costs, if applicable;
- Conveyance with a quit claim deed; the City only sells its interest in the land, with no warranties associated with a warranty deed. You would purchase the land "as is";
- The property must be legally combined with your adjacent land at 23059 Bolam. (commonly handled administratively without an additional fee or hearing);
- Or, if a business, to serve the purposes of the adjacent business;
- The combined property must be used as one buildable residential lot;
- The buyer's mortgage company must consent to the combination;
- The sale must be approved by the Warren City Council, subject to a 30 day period for other parties to submit a competing offer. If other offers are submitted, the offers are returned to the Council for a final decision;
- You must be current on all taxes, water and sewer charges, and assessments;
- Restrictive covenants must attach to the combined property:

No cultivation, distribution or growth of marijuana

Letter of Interest Tate 6/11/2024

Keep the property maintained;

Grant to the City an easement to access, maintenance, replacement or construction of public utilities, if needed;

Grant a temporary construction easement, if needed, for any future public improvement project (typically for staging, grading or regrading purposes);

No short-term rentals permitted.

We encourage all buyers to obtain a survey prior to the sale. Although not technically required, a survey would show detail about the land, such as encroachments or any unrecorded easements that might not appear in the title commitment or our building records. Without a survey, a buyer must sign a hold harmless agreement to waive any liability against the City for any defect in the property that may become known at a future date. The purchase agreement may include other terms or conditions specific to the land sale.

If you are interested in purchasing the property on these terms, we will request the Warren City Council to approve the sale. To begin the process, please sign the letter at the bottom where indicated, and complete the contact information. All other parties with an ownership interest in 23051 Bolam must be identified, sign, below and the purchase agreement, and appear on the deed to 23051 Bolam. You are responsible for identifying the type of ownership you prefer, such as tenants in common, joint tenants or tenant by the entireties, and if a business, for furnishing the business name, and the evidence of the authority of the officer or representative to bind the business.

Should you have any questions, or would like additional information, please call my office at 586-574-4604.

Sincerely,

DocuSigned by:
Tom Bommarito
8F52A3F825A947D...

Tom Bommarito, Director of Community/Economic Development

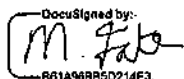
By signing below, you are acknowledging:

- You will agree to the sale on terms specified in this letter;
- This is merely an expression of interest and is not a formal offer to purchase or sell the property, and does not create any obligation or bind either the City of Warren or the undersigned;
- A purchase agreement must be approved by the Warren City Council documenting these terms and others, and third parties will have 30 days to submit a competing offer;
- Following Council approval, a purchase agreement must be signed within 30 days of receipt from the City Attorney, or the property may be offered to another party;

Letter of Interest Tate 6/11/2024

- Upon receiving the title commitment, the closing must occur within 45 days or the offer may be rescinded, and property may be offered to another party.
- If you no longer own the adjacent land, the City reserves, in its sole discretion to either withdraw this offer, or renegotiate the purchase price, as the land combination is a part of the consideration for the sale, and value to the public.

Please print your full legal name below the signature, and, the names of all parties on the deed to your existing land at 23059 Bolam. This must be signed by your spouse. Any other party to be added to the deed must be disclosed, with name and phone number, and all parties must sign the purchase agreement and other documents to complete the sale.

DocuSigned by:

B61A96B5D214E3

Date: 06/11/2024

Signature

Monique Tate

Please Print Legal Name

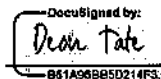
Monique Tate

Phone Number

de@tate.com

E-mail Address

Other Interested Parties:

DocuSigned by:

B61A96B5D214F3

Date: 06/11/2024

Signature:

Deon Tate

Please Print Legal Name

Deon Tate

Relationship:

Spouse

Phone Number

de@tate.com

E-mail Address

REAL ESTATE PURCHASE AGREEMENT

This Agreement is made and entered into this _____ day of _____, 2025, by the City of Warren, a Michigan municipal corporation ("Seller"), whose address is One City Square, Warren, Michigan 48093, and Monique and Deon Tate, whose address is 23059 Bolam, Warren, Michigan 48089 (collectively the "Purchaser").

RECITALS

1. The Seller owns certain property located at 23051 Bolam in the City of Warren, County of Macomb, State of Michigan (the "Property").
2. Purchaser is the Owner of adjacent property at 23059 Bolam, Warren (the "Adjacent Property"), and desires purchase the Property from the Seller to combine with their Adjacent Property, and for the price and subject to the terms and conditions in this Agreement.
3. Seller is willing to sell the property to the Purchaser for the price and subject to the terms, conditions and limitations contained in this Agreement.

Therefore, in consideration of the mutual promises of the parties as contained in this Agreement, the parties agree as follows:

PURCHASE AND SALE OF REAL PROPERTY

Seller agrees to sell and Purchaser agrees to purchase the following property described as follows:

North 40 feet of Lot 38 – Bolam Subdivision, according to the plat thereof as recorded in Liber 5, Page 52 of Plats, Macomb County Records.
Parcel Identification No. 13-25-453-036
Commonly known as: 23051 Bolam (excludes 13-25-453-037)

The above property shall be referred to as "the Property" in this agreement. The concise description of the Property shall be based upon a complete ALTA/NSPS survey, if Purchaser obtains one. The parties agree that the conveyance of the Property is subject to the terms, conditions and limitations contained in this Agreement.

PURCHASE PRICE

Purchaser shall pay the purchase price for the Property the sum of One Dollar and 00/100 (\$1.00), plus all closing costs, subject to adjustment and prorations as provided in this Agreement. This purchase price is intended as full monetary consideration and compensation for the Property, together with all improvements, fixtures, easements, appurtenances, mineral rights, and all other Property interests. The Property is vacant, and no fixtures or personal property are included in this sale.

TERMS OF PAYMENT

The purchase price shall be paid by Purchaser to Seller at closing by cash.

CONVEYANCE

Upon completion of the conditions in this document and execution of restrictive covenants in the form attached as Exhibit A, Seller shall convey to the Purchaser its legal title to the Property by executing and delivering a standard form Quit Claim Deed ("Deed").

Purchaser agrees to accept the conveyance, which is subject to the combination of the Property with Purchaser's Adjacent Property at 23059 Bolam, Warren, Michigan, and the covenant to only use or sell the Property as a single-standing buildable lot, and to never use the combined Property for the cultivation, distribution, processing, or growth of any controlled substance, including medicinal marihuana, or for any adult, sexually-oriented business as defined in the City of Warren Codes of Ordinances, and to keep the Property maintained in a condition in compliance with the Code of Ordinances of the City of Warren. All parties with a legal interest in the Property or the Adjacent Property must sign the Restrictive Covenants and lot combination application. Purchaser shall execute a restrictive covenant consistent with these agreements at the time of the closing. These covenants are intended to serve a public purpose as part of the consideration, and shall run with the land, and be binding upon subsequent owners, assigns, transferees, and heirs, unless otherwise allowed by the governing body of the City of Warren. Purchaser is solely responsible for obtaining any clearances necessary from any mortgagee or lienholder that may have a recorded interest to the Adjacent Property. Any obligation Purchaser may owe to the City of Warren must be satisfied prior to completion of the transaction.

This conveyance is subject to, and Purchaser is responsible for having, the land contract vendor(s) execute the lot combination application and restrictive covenants.

LEGAL DESCRIPTION AND SURVEY

If Purchaser requests title policy without exceptions, Purchaser shall be responsible for obtaining a complete ALTA/NSPS survey showing all boundaries, easements for public utilities and driveways, and zoning ordinances, if any, and shall provide a copy to Seller and the title company prior to Closing. Purchaser shall have the right to give Seller written notice of objection to any encumbrance, lien, charge or claim upon to or against the Property as may be disclosed by the survey. Upon such notice, Seller may give Purchaser notice within 10 days of its intent to cure any such defects, at Seller's sole expense. If such notice to cure is not provided to Purchaser, Purchaser may either provide notice of termination, which shall be provided within the period of the 10th to the 15th day of its notice of objection to Seller, or Purchaser will accept the Property with the defects, and proceed with the purchase. If Purchaser does not elect to obtain a survey, Purchaser agrees to sign a waiver of a survey at closing, and to hold harmless the City of Warren for any encroachment, easement, boundary or setback discrepancy, or title defect or any other claim that may relate to the property condition.

TITLE POLICY

1. Commitment for Title Policy. Seller has delivered to Purchaser a title search report, and within 30 days will furnish Purchaser with a commitment for a policy of title insurance, if available for issuance, by a title insurance corporation, for an amount of \$1,000.00, and bearing date later than the acceptance of this Agreement ("Title Commitment"), or as soon as such commitment is available from the title company. The

parties agree the commitment will be ordered from ATA National Group Title Group. Title insurance may not be available for the reason the property was formerly tax-reverted.

2. Title Objections. If objection to the title or proposed policy is made that the title is not in the condition required for performance hereunder, Purchaser must provide Seller with written notice of the objection within 10 days from receipt of the title commitment, and the Seller shall have 20 days from the date of written notification from Purchaser of the particular defects claimed, to either; 1) commence action to remedy the title; or 2) obtain title insurance modified or amended to eliminate the objection and defect; or 3) provide written notice of termination of this agreement. If the Seller elects to remedy the title or obtain a modified title policy, Seller will provide Purchaser with written notice of its intent to pursue the remedies, and Purchaser agrees to complete the sale within 10 days of written evidence of the remedies. The closing will be delayed pending completion of such remedies. If Seller commences an action to remedy title, then Purchaser's obligation to purchase shall continue until the disposition of such action. If the title is not successfully remedied through such action, then Purchaser may terminate this agreement with no further obligation on the part of Seller or Purchaser, or purchase the property with the title defect. If no remedies are taken, or Purchaser does not terminate, and Purchaser elects to purchase the property, any defects to title shall be considered to be waived by Purchaser, and Purchaser will accept title with title defects or objections.

ENVIRONMENTAL INSPECTIONS

Purchaser is responsible for procuring a Phase 1 environmental site assessment or evaluation, together with any other wetland studies, land reviews or other assessments of the Property, within 30 days of this Agreement. In the event any environmental or soil contamination or other adverse condition is disclosed, Purchaser shall submit a copy of the Phase I report to Seller within five days of the report. If environmental or soil contamination is present, Purchaser may terminate this Agreement, with no further obligation of either party, upon notice of termination to Seller, within 30 days of this Agreement. In the alternative, and subject to Seller's consent, Purchaser may purchase the Property notwithstanding such contamination, or provide Seller with written notice of its termination of this agreement, subject to any indemnification obligations in this agreement. It is understood that the property will be purchased "as is," subject to any contamination objections, or irregularities.

CONTINGENCY/INSPECTION PERIOD

1. In addition to other contingencies in this Agreement, Purchaser shall have 30 days after receipt of fully accepted Offer ("Inspection Period") to inspect the Property and records including, but not limited to the following:

- a) well and septic system;
- b) pest inspection;
- c) search governmental records, pending violations, or notices of violations from any insurance or governmental agency;
- d) litigation and bankruptcy search; and
- e) baseline environmental study.

2. If Purchaser determines that he does not wish to proceed with the Purchase based upon an objection to any defective condition disclosed by one of the above inspections, Purchaser shall provide Seller with a copy of the inspection report, and Seller has the option, within 10 days' notice to Purchaser, to cure the defect within 30 days of such notice. If Seller does not provide such notice to cure, then Purchaser, upon written notice to Seller prior to the end of the Inspection period, may terminate this Agreement, and this Purchase Agreement shall be terminated. Subject to the indemnification obligation below, the parties shall have no further obligation or liabilities to the other. Purchaser shall promptly return any materials Seller furnished to it in connection with its inspection of the Property, and restore any damaged property which occurred during the inspections, within 10 days of termination, or will be responsible for the costs of such restoration.

3. If Purchaser has any outstanding obligation owed to the City, such obligation must be satisfied within 30 days of this Agreement, or Seller, at its sole election, may terminate this Agreement upon written notice to Purchaser. Thereafter, no obligations shall remain outstanding until Closing.

INDEMNIFICATION

Notwithstanding anything to the contrary in this document, Purchaser, jointly and severally, for himself, his family, successors, heirs, legal representatives, and assigns, agrees to indemnify, defend, hold harmless Seller against, for, and from, all liability, loss, costs or expenses (including costs of defense, investigation and reasonable attorney fees) which may result from, relate or arise out of any of Purchaser's or their contractor's or agent's use, possession, inspection, or occupancy of the Property during the time this Purchase Agreement is in effect, up to Closing, and for any claim, demand, liability or damage that may result from or relate to the soil condition, environmental contamination, grading, condition or availability of utilities, including sewer taps or drains, setback areas, boundaries, conditions of title, such as encumbrances, unrecorded easements or interests, possessory or occupancy rights or claims, title defects, or other conditions relating to or arising out of the Property or this conveyance

If Purchaser fails to close the transaction, Purchaser shall remain obligated to repair, in a commercially reasonable manner, any damage to the Property caused by the Purchaser or their employees, contractors or agents in connection with the performance of any inspection, work or other act preliminary to the Closing.

These obligations shall survive closing and are supplemental to other releases and indemnifications obligations contained in this Agreement.

CLOSING

1. If this Offer is accepted by the Seller, and if title can be conveyed in the required condition, Purchaser and Seller agree to complete the sale within 20 days from the expiration of the Inspection Period or of Purchaser's acceptance of any test or remedial action or cure made by Seller as provided in this Agreement, whichever occurs later. The closing of this sale shall take place at the office of the Purchaser, unless the parties agree upon another location. The Seller shall be responsible for preparing the documents for the closing, and the closing documents shall be delivered for the Purchaser's review at least 10 days before the closing. All taxes must be paid, and all outstanding obligations Purchaser may have to Seller, must be fulfilled prior to closing.

2. At the closing, the Seller shall sign and deliver to Purchaser a quit claim deed to the Property conveying its interest in the Property, subject to any interests of record. Purchaser will execute the restrictive covenants consistent with this Agreement. Purchaser will pay for closing costs, revenue stamps, transfer taxes, recording costs, and shall record the transfer affidavits. Purchaser shall pay for the title insurance premium. Each party shall pay for their own attorney and other professional fees. Each party shall sign a closing statement memorializing the transaction. At closing, Seller will have issued an owner's policy of title insurance in the standard American Land Title Association form, insuring Purchaser as the vested title owner of the Property in the amount of \$1,000.00. Purchaser will pay for the cost of such policy. Each party shall produce documents to evidence their authority to enter into and execute the closing documents. Purchaser is responsible for preparing and filing their own Principal Residence Exemption, if applicable.

3. Seller has not possessed or occupied or inspected the property. The property is vacant, tax-reverted land. Purchaser acknowledges that Seller has made its building records available to Purchaser for inspection and/or copying, and encouraged a survey and inspections before Closing, but is otherwise is not required to provide a Seller's Disclosure Statement.

4. It is further understood that Seller is unable to guarantee this Property is insurable by a title company. The Property is being sold "as is," and upon Closing, Purchaser, for themselves, their family, heirs, successors and legal representatives, are accepting the Property with any title defect, encumbrance, soil condition, contamination, boundary error or any unrecorded use or restriction, third-party occupancy claim or right, whether known or unknown.

TAXES - PRORATED ITEMS

All taxes and assessments which have become a lien upon the land at the date of this Agreement shall be paid by the Seller, except current taxes if any shall be prorated and adjusted as of the date of the Closing.

REPRESENTATION, WARRANTIES, AND COVENANTS

1. Purchaser represents and warrants to, and covenants with Seller, the following as of the Effective Date, which representations, warranties, and covenants shall remain true as of the Closing Date:

- a. Purchaser has the full authority to purchase the Property as provided in this Agreement and to carry out Purchaser's obligations under this Agreement;
- b. All requisite actions necessary to authorize Purchaser to enter into this Agreement and the remaining agreements provided for and to carry out its obligations have been, or by the Closing Date will have been, taken;
- c. All documents and agreements executed and delivered by Purchaser in connection with the Purchase shall be binding upon, and enforceable against, Purchaser; and

- d. No other person or entity has an interest in the Adjacent Property, or Purchaser has obtained the approval of any person or entity with an interest, to combine the properties or otherwise agree to the terms of this Agreement.

2. Purchaser agrees to accept the title to the Property "as is". Seller has made no representations or warranties with regard to the Property, surface, subsurface or any matter affecting title. Purchaser is responsible for independently investigating the title to the Property, the surface, subsurface, and any environmental issues that may arise from any pollution of the soil or groundwater, to its satisfaction, and waives and releases Seller from any claims by Purchaser, whether environmental or otherwise, with regard to the condition of or title to the Property.

3. The foregoing obligations, representations, releases and covenants shall survive closing.

POSSESSION

The Seller shall deliver and the Purchaser shall accept possession of the Property at the time of closing.

DEPOSIT

The parties acknowledge that no down payment has been deposited in connection with this offer, and no credit for deposit money shall be made to the purchase price if the sale is completed.

NOTICES

All notices, deliveries or tenders given or made in connection herewith shall be deemed completed and legally sufficient, if mailed or delivered to the respective party for whom the same is intended at the addresses below:

Seller: Economic Development Director
City of Warren
One City Square, Suite 200
Warren, MI 48093

With a copy to: City Attorney
City of Warren
One City Square, Suite 400
Warren, MI 48093

Purchaser: Monique and Deon Tate
23059 Bolam Ave.
Warren, MI 48089

ADDITIONAL CONDITIONS

1. The covenants herein shall bind the heirs, administrators, executors, assigns, personal representatives and successors of the respective parties.

2. It is understood that the Property is being purchased in its present condition and will be delivered by the Seller to the Purchaser in substantially the same condition as when this Offer was made. Seller shall take all reasonable measures to preserve and protect the Property and to keep it maintained in its current condition.
3. Seller represents and warrants that there are no pending, threatened, or existing lawsuits administrative actions, claims or demands relating to the subject Property and further holds Purchaser harmless from the same.
4. "Superfund" Act. To the best of Seller's knowledge, no landfill exists on the Property and no hazardous waste or material has been deposited on the property and the property is free from any environmental problems as set forth in the Comprehensive Environmental Response Compensation and Liability Act ("Superfund"). This warranty, representation shall not affect any duty to inspect by the Purchaser pursuant to the Agreement, or the indemnification provided by Purchaser.
5. Representation of Authority - No warranty of Title. Seller warrants and represents that it has the authority to accept this Agreement of Sale. Seller does not warrant title, as the property was acquired through the tax-reversion process conducted by the County of Macomb, Michigan.
6. Additional Documents. Each party agrees to execute any additional documents reasonably requested by the other to carry out the intent of this Agreement.
7. No Broker. It is acknowledged by both parties that no Broker was utilized by either party in this transaction, and therefore no broker or advisory fees will be assessed to either party. It is further understood that no promises have been made other than those that are in writing and signed by all parties involved (no verbal agreements will be binding).
8. Survival of Representation and Warranties. The representations and warranties as set forth in this Agreement shall be continuing and survive the Closing.
9. Date of this Agreement. For the purposes of the transaction, the Agreement shall be effective the date of the signature of the last party to sign this Agreement.
10. Prior Agreements. Seller represents and warrants that Seller has not entered into any other Agreement for the sale of the Property, or any part thereof. Purchaser agrees to conditions set forth in Letter of Interest dated May 24, 2024, which Purchaser signed on June 11, 2024. Except for terms of such letter, there are no agreements, oral or written, leases, easements, licenses, court decrees or judgments, third party claims, demands, or causes of action, which would be a charge, encumbrance or claim against, or restrict the use of the Property to be sold.
11. Headings. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions of this Agreement.
12. Saturdays, Sundays and Holidays. Whenever in this Agreement it is provided that notice must be given or an act performed or payment made on a certain date, and if such date falls on a Saturday, Sunday or holiday, the date of the notice of performance or payment shall be the next following business day.

13. **Waiver.** No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

14. **No Adverse Information.** Seller represents and warrants that it has no adverse information with regard to the real estate which it has not disclosed to Purchaser and that there are no judicial or administrative proceedings pending or threatened against the real estate and Seller is not aware of any facts which might result in any action, suit or other proceedings.

15. **Eminent Domain.** If before closing, the real estate is taken by eminent domain, Purchaser may terminate this Agreement. If Purchaser terminates, neither Seller nor Purchaser shall have any further obligation and the earnest money deposit will be promptly returned to Purchaser. If Purchaser does not terminate, this Agreement will remain in effect and Seller will assign to Purchaser all of Seller's rights to receive any awards that may be made for such taking.

16. **Cooperation.** The parties agree to cooperate with each other in carrying out the transaction, in obtaining and delivering all required closing documents, and obtaining the required governmental approvals, and agree to use their best efforts to expeditiously accomplish same. In addition, Seller agrees to cooperate in the platting of the property including, but not limited to signature when required and providing existing documents.

17. **Risk.** All risk of loss or damage to the property shall be upon Purchaser.

18. Any action arising under this Agreement shall be brought in a Court whose jurisdiction includes and is located in the County of Macomb, Michigan. Such actions shall be governed by and subject to the laws of the State of Michigan.

19. This Offer to Purchase is subject to the parties' attorney approval. No representation or recommendation is made by the Presenter as to the legal sufficiency, legal effect or tax consequences of this Offer to Purchase or the transaction relating thereto; the parties shall rely solely upon the advice of their own legal counsel as to the legal and tax consequences of this Offer to Purchase. All Purchasers of real estate should have their title examined by an attorney.

20. In the event, prior to closing, Seller shall desire to restructure this transaction as a tax deferred exchange for property identified by Seller, pursuant to §1031 of the Internal Revenue Code, Purchaser, as an accommodation to Seller, shall enter into and execute any such amendatory documentation as Seller may reasonably request; provided however, that Purchaser shall not incur any additional cost, expense, risk or potential liability whatsoever on account thereof. Purchaser shall have no liability to Seller whatsoever in the event the subject transaction is found, held or adjudicated not to qualify as or as a part of a tax deferred exchange pursuant to §1031 of the Internal Revenue Code. Notwithstanding the foregoing, no failure to close of any transaction involving any premises to be exchanged shall affect Seller's obligation to convey the Subject Premises as and when required hereunder.

21. Electronic Signature/Counterparts. This Agreement may be executed electronically or digitally, and in multiple counterparts, in original or by fax or by delivery of a scanned counterpart in portable document format (PDF) by e-mail (which shall be deemed received if delivered in accordance with the Michigan Uniform Electronic Transactions Act, MCL §450.831 et seq.) and, when taken together, shall be considered to be an original. On such delivery, the signatures in the facsimile or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.

WITNESSED BY:

WITNESSED BY:

ID 112233

PURCHASER:

By: _____
Monique Tate

Date: _____

By: _____
Deon Tate

Date: _____

SELLER:

By: _____
Lori M. Stone, Mayor

Date: _____

By: _____
Sonja Buffa, City Clerk

Date: _____

EXHIBIT A

**DECLARATION OF RESTRICTIVE COVENANTS
AND GRANT OF EASEMENT ACCESS**

The City of Warren, a Michigan municipal corporation located at One City Square, Warren, Michigan ("Grantor"), and Monique and Deon Tate whose address is 23059 Bolam, Warren, Michigan 48089 (collectively the "Grantee") agree to the property restrictions contained in this document.

The parties stipulate that:

Grantor conveyed to Grantee Monique and Deon Tate certain property (the "Property"), located in the City of Warren, Michigan, legally described as:

North 40 feet of Lot 38 – Bolam Subdivision, according to the plat thereof as recorded in Liber 5, Page 52 of Plats, Macomb County Records.
Parcel Identification No. 13-25-453-036
Commonly known as: 23051 Bolam (excludes 13-25-453-037)

The Property has been vacant for many years. As part of the consideration, Grantor approved the conveyance of the Property, in part, to further certain public purposes, such as enhancing the quality of the surrounding neighborhood, reducing congestion, increasing setback areas, improving the aesthetics of the area, and restoring the Property to a responsible owner. Monique and Deon Tate, for themselves, their family, heirs, successors and assigns, and agree jointly and severally to the terms of the document.

Grantee is owner of the adjacent residential lot at 23059 Bolam (the "Existing Lot"), legally described as:

Lot 39 – Bolam Subdivision, according to the plat thereof as recorded in Liber 5, Page 52 of Plats, Macomb County Records.
Parcel Identification No. 13-25-453-035
Commonly known as: 23059 Bolam

Grantee agrees, within 60 days of the sale, to have the Property combined with the Existing Lot as one parcel with one ownership interest. The Existing Lot, combined with the Property, shall be referred to in this document as the Expanded Property.

As part of the consideration for the Property, Grantee, Monique and Deon Tate, for themselves, their family, heirs, successors, transferees and representatives and any person claiming an interest in the Property, agrees with the Grantor, City of Warren, that the conveyance of the Property is made subject to the following restrictions and limitations as to the use of the Property and the Expanded Property:

1. The Property shall not be used or developed as a stand-alone building site. The use and occupancy of the Property is further subject to the terms of the Resolution of the Warren City Council dated May 13, 2025.
2. The Property shall be combined with the Existing Lot, commonly known as 23059 Bolam, legally described as: Lot 39 – Bolam Subdivision, according to the plat thereof as recorded in Liber 5, Page 52 of Plats, Macomb County Records. Parcel Identification No. 13-25-453-035. The Property and the Existing Lot, together are referred to in this document as the Expanded Property, and shall be used and occupied as one single residential buildable lot and ownership interest. The Property shall not be developed, used, owned or occupied for any purpose independently from the Expanded Property. Upon combination, these provisions shall apply to the Expanded Property to the same extent as the Property, except as otherwise stated.
3. The Expanded Property shall be owned and occupied for strictly private, single-family residential purposes for one household in connection with the Existing Lot.
4. The Expanded Property shall be used, owned and occupied with only one residential dwelling house and garage, and no additional house, garage, or structure will be erected on the Expanded Property, except that a shed may be allowed with an approved permit.
5. The use and development of the Expanded Property shall comply with the Zoning Ordinances of the City of Warren.
6. The Expanded Property shall never be used, occupied, maintained or developed for the growth, use, sale, distribution or production of marijuana or other controlled substance, including medical marihuana. Grantor understands that the stated restrictions or activities may be otherwise legally permissible on the Property, and expressly waives the right to the exercise of such uses or activities upon the Property.
7. The Expanded Property shall never be used, occupied, maintained or developed for any sexually oriented business or adult business, as defined or classified within the City of Warren Code of Ordinances or the City of Warren Code of Zoning Ordinances, and any amendments or replacements to such sections, or any similar or prurient businesses or activities that may be offensive to or incompatible with the character of the surrounding neighborhood.
8. Grantee will provide access to the Grantor, or other entity with jurisdiction over the utility, over, under, upon and through the Property or Expanded Property, to maintain, repair, replace, construct or inspect a public utility. Grantee agrees to not encumber or encroach the utility, easement or access thereto, and will remove any obstruction or encroachment located upon the easement area or access thereto, upon advance notice.

9. The Expanded Property shall be used, occupied, developed and maintained in accordance with the City of Warren Code of Ordinances and other applicable laws, codes, or regulations, or conditions of the local governing body or zoning board of review or planning commission concerning the property.
10. The provisions of this Agreement may be enforceable by the City of Warren and its successor, assigns or receivers, or third parties affected by any violation of this Agreement, by proceedings at law or in equity against any violation or attempted violation of this Agreement, either to restrain and enjoin the violation or to recover damages from Grantee, including their heirs, devisees and assigns for any violation of the above restrictions but only with respect to the title and interest of an owner committing or permitting the violation and with respect to the land owned by such owner.
11. The above covenants and restrictions are to run with the land and be binding upon Grantee and their heirs, devisees, executor, administrators, assigns and successors in interest.
12. The above covenants and restrictions shall be recorded with the Macomb County Register of Deeds, and any conveyance of the Expanded Property shall be subject to the restrictions.
13. The restrictions are for the benefit not only for the City of Warren but for the owner or owners of the lots adjoining in the neighborhood.
14. Compliance may be enforced by injunction obtained by the City of Warren as to Grantee or any subsequent owner or lessee violating or permitting violation of these restrictions.
15. The title and rights of Grantee or of any of his successors in title, including their heirs, devisees and assigns shall at the option of the City of Warren, revert to the City of Warren, for any violation of the above restrictions but only with respect to the title and interest of an owner committing or permitting the violation and with respect to the land owned by such owner.
16. If any section of this Declaration of Restrictive Covenant is found to be unconstitutional or invalid by a court of competent jurisdiction, that section shall be severable, and the remaining provisions shall have full force and effect.

WITNESSED BY:

GRANTEE:

By: _____
Monique Tate

By: _____
Deon Tate

Signatures on next page

STATE OF MICHIGAN)
) SS
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025 by
MONIQUE TATE and DEON TATE, Grantee.

_____, Notary Public
Macomb County, Michigan
My commission expires:
Acting in the County of Macomb

WITNESSED BY:

GRANTOR: CITY OF WARREN

By: _____
Lori M. Stone, Mayor

By: _____
Sonja Buffa, City Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025
by LORI M. STONE, Mayor, and SONJA BUFFA, City Clerk, on behalf of Grantor.

_____, Notary Public
Macomb County, Michigan
My commission expires:
Acting in the County of Macomb

Drafted by and when recorded return to:
Mary Michaels, Esq.
City of Warren Attorney's Office
One City Square, Suite 400
Warren, MI 48093

ID 112234

Certificate Of Completion

Envelope Id: 17BA0DBF-F006-4F9B-BE72-DF787EDB8C02
 Subject: Complete with Docusign: Council Packet for 5-13-25 - 23051 Bolam (ID 112288).pdf
 Source Envelope:
 Document Pages: 23
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

 Envelope Originator:
 Valerie Lyons Tack
 1 City Sq Ste 215
 Warren, MI 48093
 vlyonstack@cityofwarren.org
 IP Address: 10.101.81.137

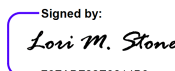
Record Tracking

Status: Original
 5/5/2025 1:47:08 PM
 Holder: Valerie Lyons Tack
 vlyonstack@cityofwarren.org
 Location: DocuSign

Signer Events

Lori M. Stone
 lstone@cityofwarren.org
 Security Level: Email, Account Authentication
 (None)

Signature

Signed by:

 76FABF22E3214B9...

 Signature Adoption: Pre-selected Style
 Using IP Address: 24.127.1.78

Timestamp

Sent: 5/5/2025 1:49:17 PM
 Viewed: 5/6/2025 5:57:00 AM
 Signed: 5/6/2025 6:03:47 AM

Electronic Record and Signature Disclosure:
 Accepted: 5/6/2025 5:57:00 AM
 ID: 9c62719f-70a4-4ab6-9e1d-7c25e857b1c4

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Judy Smith
 jsmith@cityofwarren.org
 Administrative Coordinator
 City of Warren Michigan
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 5/6/2025 6:03:48 AM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Ayasha Bahar
 abahar@cityofwarren.org
 Administrative Coordinator
 City of Warren Michigan
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 5/6/2025 6:03:48 AM
 Viewed: 5/6/2025 6:18:31 AM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

| Carbon Copy Events | Status | Timestamp |
|---|-------------------|---|
| Valerie Lyons Tack vlyonstack@cityofwarren.org Security Level: Email, Account Authentication (None) | <div>COPIED</div> | Sent: 5/6/2025 6:03:48 AM Resent: 5/6/2025 6:03:51 AM Viewed: 5/6/2025 6:17:16 AM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|------------------|---------------------|
| Envelope Sent | Hashed/Encrypted | 5/5/2025 1:49:17 PM |
| Certified Delivered | Security Checked | 5/6/2025 5:57:00 AM |
| Signing Complete | Security Checked | 5/6/2025 6:03:47 AM |
| Completed | Security Checked | 5/6/2025 6:03:48 AM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure | | |
|--|--|--|
|--|--|--|

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: APRIL 24, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: TRI-W-1537; AWARD RECOMMENDATION FOR THE PURCHASE OF MICROSOFT OFFICE STANDARD LICENSES, UTILIZING THE SOURCEWELL COOPERATIVE CONTRACT #121923-GVC

The Purchasing Division concurs with the Police Department and recommends that City Council award the purchase of two-hundred (200) Microsoft Office Standard Licenses from GovConnection, Inc., 732 Milford Road, Merrimack, NH 03054, utilizing the Sourcewell Cooperative Contract #121923-GCV (see attached), in the total amount not to exceed \$70,810.00 (\$354.05 each).

The Police Department is seeking to upgrade its Microsoft Office to the Government MPSA Office Standard Level D 2024 License.

If approved by your honorable body, the Microsoft Office Standard Licenses will be utilized on both desktop and laptop computers throughout the department.

Funds for these purchases are available in the following Account: 101-1301-98402.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

| Approved By: | Signature | Date |
|------------------|-----------|----------|
| Budget Director: | | 5/5/2025 |
| Controller: | | 5/5/2025 |
| MAYOR: | | |



Solicitation Number: RFP #121923

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and GovConnection, Inc. dba Connection – Public Sector Solutions, 732 Milford Road, Merrimack, NH 03054 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Technology Products and Services with Related Solutions from which Supplier was awarded a contract in Category 1.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires February 27, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Daniel Loofe
Phone: (800) 800-0019 ext. 75530
Fax: 603-683-0834
Email: daniel.loofe@connection.com

25702506.06

PLEASE REFER TO THE ABOVE QUOTE #
WHEN ORDERING

Date: 4/23/2025
Valid Through: 5/23/2025
Account #: S02598

Customer Contact: Paula Crabtree
Email: pcrabtree@warrenpd.org

Phone: (586) 574-4731
Fax: (586) 574-4754

QUOTE PROVIDED TO:
AB#: 19758
CITY OF WARREN
PURCHASING DEPT SUITE 425
1 CITY SQUARE
WARREN, MI 48093
US
(586) 574-4600

SHIP TO:
AB#: 7995273
WARREN POLICE DEPT
PAULA CRABTREE
29900 CIVIC CENTER DR
WARREN, MI 48093
US
(586) 574-4731

| DELIVERY | FOB | SHIP VIA | SHIP WEIGHT | TERMS | CONTRACT ID# |
|-----------------|-------------|--------------------------------|-------------|--------|--------------------|
| 5-30 Days A/R/O | Destination | Small Pkg Ground Service Level | .00 lbs | Net 30 | SOURCEWELL #121923 |

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

| * Line # | Qty | Item # | Mfg. Part # | Description | Mfg. | Price | Ext |
|----------|-----|----------|-------------|--|----------------|------------------------------|--------------|
| 1 | 200 | 41846532 | AAA-03499 | Govt. MPSA Office Standard Per Device 2024 License Only Level D | Microsoft MPSA | \$ 354.05 | \$ 70,810.00 |
| | | | | | | Subtotal | \$ 70,810.00 |
| | | | | | | Fee | \$ 0.00 |
| | | | | | | Shipping and Handling | \$ 0.00 |
| | | | | | | Tax | Exempt |
| | | | | | | Total | \$ 70,810.00 |



ORDERING INFORMATION

GovConnection, Inc. DBA Connection

SOURCEWELL Contract # 121923

Contract Expiration: 27 February 2028

Please contact your account manager with questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

| | |
|---------------------------|-------------------------------------|
| Payment Terms: | NET 30 (subject to approved credit) |
| FOB Point: | DESTINATION (within Continental US) |
| Maximum Order Limitation: | NONE |
| Delivery Time: | 1-30 DAYS ARO |
| FEIN: | 52-1837891 |
| DUNS Number: | 80-967-8782 |
| Cage Code: | OGTJ3 |
| Business Size: | LARGE |

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Notice on Tariff Tax Impacts: Please be aware that the pricing shown in this quote is potentially subject to change at time of order placement due Federal Government tax law changes resulting in increases in Tariff's assessed on imports and exports, which are outside our control and the control of our suppliers. Please confirm pricing with your Account Manager prior to order placement. We apologize for this inconvenience.

| |
|---|
| Please forward your Contract or Purchase Order to: |
| SLEDOPS@connection.com |
| QUESTIONS: Call 800-800-0019 |
| FAX: 603.683.0374 |



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

April 21, 2025

Craig Treppa
Warren City Hall
Purchasing
One City Square
Warren, Michigan 48093


RE: Purchase Request for Microsoft Office Standard Licenses

Dear Mr. Treppa,

The Warren Police Department is requesting to utilize **\$70,810.00** from the **Police Equipment** budget (**GL #101-1301-98402**) to upgrade our Microsoft Office Licenses. This purchase would contain two-hundred total licenses, split between desktop and laptop computers and would utilize **Sourcewell Contract #121923**. In the Police Equipment budget, \$74,400 has been allocated for this project.

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054
PH. 800-800-0019 ext. 75530

If you have any questions please contact me at 586-574-4768.


Zachery Lemond, Staff Sergeant
Administrative Services Bureau


Brent Chisolm, Captain
Administrative Services Bureau

RESOLUTION

Document No: TRI-W-1537

Product or Service: Microsoft Office Standard Licenses

Requesting Department: Police

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Police Department has determined that is it necessary in the best interest of the Police Department and the City, to acquire two-hundred (200) Microsoft Office Standard Licenses, pursuant to cooperative purchasing.

The purchase will be made from GovConnection, Inc., 732 Milford Road, Merrimack, NH 03054, utilizing the Sourcwell Cooperative Contract #121923-GVC, in the total amount not to exceed \$70,810.00 (\$354.05 each).

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in Account: 101-1301-98402.

IT IS RESOLVED, that the purchase of Microsoft Office Standard Licenses, utilizing the Sourcewell Cooperative Contract #121923-GVC, in the total amount not to exceed \$70,810.00 is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- X Cooperative Bid Document
- X Contract (Sourcewell)
- X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk