



COMMUNITY DEVELOPMENT

ONE CITY SQUARE, SUITE 210
WARREN, MI 48093
(586) 574-4686
FAX (586) 574-4685
www.cityofwarren.org

June 2, 2025

Mindy Moore
Council Secretary

RE: Adoption of 2025-2026 Housing and Community Development Action Plan
Application for 2025-2026 CDBG, HOME, and HOPWA Funds

To apply for and receive Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) and Housing Opportunities for Persons with AIDS (HOPWA) formula grant (entitlement) funds, the City must prepare and submit to HUD a *Housing and Community Development Action Plan*. The Action Plan is a component of the City's five-year *Housing and Community Development Consolidated Plan*. The Action Plan identifies the resources available to the City to achieve the objectives and implement the strategies in the Consolidated Plan. It lists the specific actions or projects that will be undertaken with the available resources to implement the strategies. It also indicates the measurable outcomes or accomplishments that can be expected from the completion of each project. Once Council approves the Plan these projects cannot be changed unless a formal Plan Amendment is adopted.

The 2025-2026 Proposed Action Plan was made available for public comment for a thirty-day period that ended April 14, 2025. On April 8, 2025, a public hearing was held before Council to receive input on the Proposed Plan. The Proposed Plan was adjusted to account for the actual allocation award from HUD. All of the comments received at the public hearing are summarized and will be attached to the Final Action Plan. The comments received during the development of the Action Plan are summarized and attached for your convenience.

The Action Plan must be approved by City Council and submitted to HUD as soon as possible in order for the City to continue to receive CDBG, HOME, and HOPWA formula grant funds. At this time, it is requested that Council adopt a resolution at its June 10th meeting approving the 2025-2026 Housing and Community Development Action Plan and authorizing submission of CDBG, HOME, and HOPWA funding applications to HUD for the 2025-2026 program year. The appropriate resolution is attached for your convenience. Should you have any questions regarding this matter, please feel free to contact call Community Development at 574-4686.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Bommarito".

Tom Bommarito
Community Development Director

Read and Concur:

A handwritten signature in purple ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor

Read and approved as to form:

A handwritten signature in purple ink, appearing to read "Jennifer Miller".

Attorney's Office

**RESOLUTION TO ADOPT 2025-2026 CITY OF WARREN HOUSING AND
COMMUNITY DEVELOPMENT ACTION PLAN,
AUTHORIZE APPLICATION FOR 2025-2026 COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG), HOME INVESTMENT PARTNERSHIPS (HOME) AND HOUSING OPPORTUNITIES FOR
PERSONS WITH AIDS (HOPWA) PROGRAM FUNDS**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on June 10, 2025 at 7:00 p.m. Eastern Time in the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolutions were offered by Councilmember

_____ and supported by Councilmember _____:

The City of Warren is eligible to apply for grant funds made available through the Community Development Block Grant (CDBG) Program enacted under Title I of the Housing and Community Development Act of 1974 as amended, through the HOME Investment Partnerships (HOME) Program enacted under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended, and through the Housing Opportunities for Persons with AIDS (HOPWA) Program enacted under Title VIII of the Cranston-Gonzalez National Affordable Housing Act, as amended.

The regulations enacted by the U.S. Department of Housing and Urban Development (HUD) to implement the Housing and Community Development Act of 1992 as amended require that CDBG, HOME and HOPWA Program applicants adopt a five-year Housing and Community Development Consolidated Plan that contains goals, objectives and strategies to meet priority housing and community development needs and a one-year action plan identifying the specific activities that will be undertaken to achieve the goals and objectives.

The Community Development Staff has an approved Housing and Community Development Consolidated Plan which satisfies the requirements identified by HUD. The Plan contains four objectives established to meet the City's priority housing and community development needs, and a fifth objective to meet the housing needs of Persons Living with HIV/AIDS (PLWH/A) in the Warren eligible metropolitan area which includes Lapeer, Livingston, Macomb, Oakland, and St. Clair Counties (Warren EMA). The objectives listed in priority are as follows:

1. Preserve existing single-family neighborhoods.
2. Preserve existing single family housing stock.

3. Encourage homeownership among very low, low- and moderate-income households and provide these households with opportunities to purchase affordable, decent, safe, and sanitary housing.
4. Encourage and cooperate with providers of shelter and support services for the homeless and providers of homeless prevention services.
5. Provide income eligible PLWH/A in the 5 county Warren EMA with access to permanent, stable, decent, and affordable housing.

The City intends to achieve the identified objectives with the following revenues anticipated for the 2025-2026 Program Year:

<u>2025-2026 CDBG Revenues</u>	
<u>Source</u>	<u>Amount</u>
2025-2026 Formula Allocation	\$974,298.00
2025-2026 Program Income (Rehabilitation Loan Repayments – Estimate)	150,000.00
NSP 1 Grant Closeout Program Income	359,185.13
Total	\$1,483,483.13

<u>2025-2026 HOME Revenues</u>	
<u>Source</u>	<u>Amount</u>
2025-2026 Formula Allocation	\$398,098.22
2025-2026 Program Income (Sale of Homes and Repayment of Rehabilitation Loans - Estimated)	362,918.00
Total	\$761,016.22

<u>2025-2026 HOPWA Revenues</u>	
<u>Source</u>	<u>Amount</u>
2025-2026 Formula Allocation	\$1,408,515.00
Total	\$1,408,515.00

The city proposes to undertake the following activities with the 2025-2026 available resources:

Proposed 2025-2026 CDBG Activities

Activity Number/Name	Location	Formula Grant Funds	Program Income	Total Activity Funds
25-01 Residential Rehab - Owner Occupied Housing	City-wide	83,439.00	407,348.13	490,787.13
25-02 Rehab Delivery	City-wide	129,000.00	0.00	129,000.00
25-03 Enforcement Property Maintenance and Rental Registration Codes	South of Nine Mile Road	90,000.00	0.00	90,000.00
25-04 MCCSA- Senior Citizen Grass & Snow Program	City-wide	40,000.00	0.00	40,000.00
25-05 Homeless Prevention (St. Vincent de Paul)	City-wide	30,000.00	0.00	30,000.00
25-06 Shelter & Services for Victims of Domestic Violence (Turning Point)	City-wide	12,000.00	0.00	12,000.00
25-07 Homeless Shelter (MCREST)	City-wide	12,000.00	0.00	12,000.00
25-08 Advocacy for Victims of Child Abuse (Care House)	City-wide	35,000.00	0.00	35,000.00
25-09 Hearts for Homes	City-wide	5,000.00	0.00	5,000.00
25-10 Homeless Shelter (Salvation Army MATTS)	City-wide	12,000.00	0.00	12,000.00
25-11 Road Improvements- Peters Ave.	South Van Dyke	256,000.00	0.00	256,000.00
25-12 Park Improvements- Jaycee Walking Path	South Van Dyke	75,000.00	0.00	75,000.00
25-13 General Administration	N/A	194,359.00	101,837.00	296,196.00
25-14 Fair Housing	N/A	500.00	0.00	500.00
Total		974,298.00	509,185.13	1,483,483.13

Proposed 2025-2026 HOME Activities

Activity Number/Name	Location	Formula Grant Funds	Program Income	Total Activity Funds
H25-01 CHDO Housing Development	City-wide	59,714.73		59,714.73
H25-02 Home Owner Rehab	City-wide	98,573.66	46,910.14	145,483.80
H25-03 Housing Development	SE, SW, SVD	200,000.00	279,716.06	479,716.06
H25-04 Administration	N/A	39,809.82	36,291.80	76,101.62
Total		398,098.22	362,918.00	761,016.22

Proposed 2025-2026 HOPWA Activities

Activity Number/Name	Location	Formula Grant Funds	Total Activity Funds
WA 25-01 STRMU	EMA*	80,000.00	80,000.00
WA 25-02 Supportive Services	EMA	412,500.00	412,500.00
WA 25-03 Tenant Based Rental Assistance	EMA	789,760.00	789,760.00
WA 25-04 Administration	N/A	42,255.00	42,255.00
WA 25-05 Permanent Housing Placement (Move-In)	EMA	60,000.00	60,000.00
WA 25-06 Master Leasing	EMA	24,000.00	24,000.00
Total		1,408,515.00	1,408,515.00

* EMA – Warren eligible metropolitan area which includes Lapeer, Livingston, Macomb, Oakland, and St. Clair Counties

The Mayor and the Community Development staff recommend adoption of the *2025-2026 Housing and Community Development Action Plan* which incorporate the proposed CDBG, HOME and HOPWA activities as set forth above.

IT IS RESOLVED, that the City of Warren adopts the *2025-2026 Housing and Community Development Action Plan*.

IT IS FURTHER RESOLVED, that the Community Development Committee is authorized to adopt policies and procedures as necessary to administer activities in the 2025-2026 Action Plan, in such form that meets with the approval of the City Attorney.

IT IS FURTHER RESOLVED, that the Mayor of the City of Warren is authorized to perform the following responsibilities in connection with the *2025-2026 Housing and Community Development Action Plan*:

1. Act as the official representative and administrative authority on behalf of the Grantee, the City of Warren;
2. Execute the application to participate in the Community Development Block Grant Program under Title I of the Housing and Community Development Act of 1974, as amended.
3. Execute the application to participate in the HOME Investment Partnerships Program (HOME) Funds made available under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended.
4. Execute the application to participate in the Housing Opportunities for Persons with AIDS Program (HOPWA) funds made available under the AIDS Housing Opportunity Act, Subtitle D of Title VIII of the Cranston-Gonzalez National Affordable Housing Act, as amended.
5. Sign any documents in connection with the applications;
6. Sign and submit the *2025-2026 Housing and Community Development Action Plan* as adopted, including all understandings, assurances, and certifications contained therein; and to otherwise act in connection with the submission of the Plans and to provide such additional information, or modification, or amendments, as may be required.

AYES: Councilmembers _____

NAYES: Councilmembers _____

RESOLUTION DECLARED ADOPTED THIS 10th day of June, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
COUNTY OF MACOMB) ss

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on June 10, 2025.

SONJA BUFFA
City Clerk

SUMMARY OF PUBLIC INPUT REGARDING PROPOSED ACTION PLAN

On March 13, 2025 an ad was published in the Macomb Daily indicating that the city was seeking input on its Proposed 2025-2026 Housing and Community Development Action Plan [HOPWA (Housing Opportunities for Persons with HIV/AIDS), HOME (HOME Investment Partnerships Program) and CDBG (Community Development Block Grant Program) Budgets]. A special notice regarding only the HOPWA program was published on March 10th in the Detroit News to reach all five counties (Lapeer, Livingston, Macomb, Oakland, and St. Clair) in the Warren EMA. The notices informed interested parties that they could submit comments directly to the City's Community Development staff or speak at the public hearing as follows:

Tuesday, April 8, 2025, at 7:00 p.m.
Warren City Council Meeting – Council Chambers
Community Center
5460 Arden
Warren, MI 48092

The following comments were received at the above-mentioned public hearing:

Dorie Vasquez-Nolan: Stated she was the Chief Executive Officer of Care House, an accredited child advocacy center with its main office in Mt. Clemens and a satellite office in Warren. They provide centralized and coordinated investigation, prosecution, and treatment for child victims of physical and sexual abuse in Macomb County. Her organization receives referrals from law enforcement and child protective services and focuses the services on child victims of sexual and physical abuse and their non-offending family members. The facility works with all law enforcement agencies within Macomb County and the FBI, Customs, Immigration Enforcement, Michigan State Police, the County Prosecutors' Office, medical and mental health professionals as well as the Court system. The goal was to minimize the stress and trauma that traditionally are associated with child abuse investigations by coordinating a multi-disciplinary team of professionals to observe a forensic interview, the child meets one on one with a specially trained forensic interviewer and hopefully reduces the number of times that the child would be interviewed. This will also reduce the number of times that they would have to relive the details of the abuse that they have suffered. In addition to the forensic interviews, crisis counseling is provided, play therapy sessions, trauma focus therapy sessions, parent and child support groups, court advocacy, information, and referrals for on-going services in the community, child abuse prevention and training in the community and referrals to forensic medical examinations are necessary. On behalf of the board of directors, her staff and the children and families that Care House serves, she expressed gratitude for the past support. Last year there were 111 forensic interviews for residents of Warren. She stated that she appreciated the long-standing support of the Council, and respectfully requested consideration for funding in the amount of \$48,000.

Cheri Warnock: Stated that she represented Interfaith Volunteer Caregivers. For the past 30 years the organization has provided free basic assistance to our older and disabled neighbors who need extra help. Many frail and physically challenged adults in our community struggle daily to maintain their independence -- our helping hands often make it possible for them to remain in their own homes. Ms. Warnock asked for assistance from the city to increase the level of services they can provide in Warren.

No other public comments were received.

SUMMARY OF PUBLIC INPUT REGARDING DEVELOPMENT OF ACTION PLAN INCLUDING REQUESTS FOR 2025-2026 FUNDS

On January 8, 2025, an advertisement was published in the Warren Weekly indicating that the city was seeking input into the development of its 2025-2026 Housing and Community Development Action Plan HOPWA (Housing Opportunities for Persons with HIV/AIDS), HOME (HOME Investment Partnerships Program) and CDBG (Community Development Block Grant Program) Budgets. A special notice regarding only the HOPWA program was published in the Detroit News to reach all five counties (Lapeer, Livingston, Macomb, Oakland, and St. Clair) in the Warren EMA. The notices informed interested parties that they could submit comments directly to the City's Community Development staff or speak at public meetings scheduled as follows:

Meeting to Discuss HOPWA
Monday, January 27, 2025, at 10:00 a.m.
Warren City Hall – Township Room

Meeting to Discuss CDBG & HOME
Tuesday, January 28, 2025 at 10:00 a.m.
Warren City Hall – Township Room

Known affordable housing providers, housing support service providers and other parties who might have an interest in providing input into the development of the plan were sent individual notice of the meetings.

The following individuals were present at the January 27, 2025 HOPWA planning meeting:

- Timothy Babinski, City of Warren Office of Community and Economic Development
- Angela Tarasenko, City of Warren Office of Community and Economic Development
- Patrice Williams, Oakland Livingston Human Service Agency
- Danielle Sparks, Oakland Livingston Human Service Agency

The following individuals were present at the January 28, 2025 CDBG & HOME planning meeting:

- Angela Tarasenko, City of Warren Office of Community and Economic Development
- Tim Babinski, City of Warren Office of Community and Economic Development
- Dorie Vazquez-Nolan, Macomb County Child Advocacy Center/ Care House
- Cheri Warnock, Interfaith Volunteer Caregivers
- Pat Domka, St. Vincent de Paul
- Joan Theisen, St. Vincent de Paul
- Dennis Thomas, St. Vincent de Paul
- Andrea Kolton, St. Vincent de Paul

Requests for Funding from Additional Public Service Providers:

MCREST – Homeless Shelter
Amount Requested: \$18,000
Proposed Allocation: \$15,000

CARE HOUSE – Child Advocacy

Amount Requested: \$48,000

Proposed Allocation: \$35,000

Response: –This amount is being proposed to provide adequate funding for other providers.

Turning Point – Shelter for Victims of Domestic Violence

Amount Requested: - \$15,000

Proposed Allocation: - \$15,000

Society of St. Vincent de Paul – Homeless Prevention: Assistance with Utility, Rent and Mortgage Payments

Amount Requested: \$30,000

Proposed Allocation: 30,000

Macomb Community Action – Grass & Snow Program

Amount Requested: \$48,000

Proposed Allocation: \$35,000

Response: –This amount is being proposed to provide adequate funding for other providers.

Interfaith Volunteer Care Givers

Amount Requested: \$5,300

Proposed Allocation: \$0

Response: –The amount of funding the city receives is limited, and only activities that meet the highest priority needs to improve housing and neighborhoods are considered for funding.

Hearts for Homes

Amount Requested: \$15,000

Proposed Allocation: \$8,000

Response: –This amount is being proposed to provide adequate funding for other providers.

WAVE Project – Homeless Shelter

Amount Requested: \$15,000

Proposed Allocation: \$0

Response: –The amount of funding the city may allocate to public service providers is limited.

Salvation Army MATTS – Homeless Shelter

Amount Requested: \$12,000

Proposed Allocation: \$12,000

Friend of the Father Foundation -Homeless Shelter

Amount Requested: \$15,000

Proposed Allocation: \$0

Response: –The amount of funding the city may allocate to public service providers is limited.

Perfecting Community Development Corporation/ Amelia Agnes – Homeless shelter

Amount Requested: \$20,000

Proposed Allocation: \$0

Response: –The amount of funding the city may allocate to public service providers is limited.

Oakland Livingston Human Service Agency- (OLHSA, HOPWA Project Sponsor)
Amount Requested: \$1,164,000
Proposed Allocation: \$1,164,000

Written Requests for Funding from City Departments

The *Engineering Division* requested \$256,000 to fund the rehabilitation of Peters Ave. from Chalmers to Orchard. The proposed project entails: removal of existing deteriorated pavement and installation of new concrete pavement, along with some miscellaneous drainage, ADA sidewalk ramp improvements and related restoration.

Proposed Allocation: \$256,000

The *Engineering Division* requested \$75,000 to fund the rehabilitation of the pedestrian path, and sidewalk ADA compliance improvements at Jaycee Park.

Proposed Allocation: \$75,000

The *Engineering Division* requested \$20,000 to fund pedestrian path improvements, and sidewalk ADA compliance improvements at Shaw Park

Proposed Allocation: \$0

Response: –The project is being funded by another grant.

The *Controller's Office* requested \$90,000 to fund continued efforts to enforce the property maintenance and rental registration codes.

Proposed Allocation: \$90,000

Warren Senior Housing requested \$370,000 to fund modernization improvements to the 2 elevators at Stillwell Manor.

Proposed Allocation: \$0

Response: This amount is being proposed to provide adequate funding for other projects. This project may also be covered by another funding source.

MEMORANDUM

DATE: June 4, 2025

TO: Mindy Moore, Council Secretary

RE: Community & Economic Development Director Appointment

City Council:

Please be advised that the following individual has been appointed to a position within the city:

Name	Title
Tom Bommarito	Community & Economic Development Director

Thank you for your attention to this matter.

Sincerely,



Lori M. Stone
Mayor

Cc: Clerk



**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**

One City Square, Suite 300
Warren, Michigan 48093-2390

P: (586) 759-9300

F: (586) 759-9318

www.cityofwarren.org

May 21, 2025

Mindy Moore
City Council Secretary

RE: Request of the Engineering Division to Award Bid and Approve Contract for City Project WP-24-822, Chicago Rd (Van Dyke to 13 Mile) and 13 Mile (Chicago to Campbell) Pavement Reconstruction and Water Main Replacement (ITB-W-1160) to Florence Cement Company the qualified low bidder, in an amount not to exceed \$5,721,609.38 and authorizing the Mayor and Clerk to execute a Contract. CONSIDERATION AND ADOPTION OF A RESOLUTION

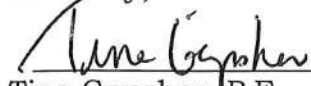
Electronics bids were received and publicly read via Zoom Video Conferencing on May 21st, 2025 for City Project WP-24-822, Chicago Rd (Van Dyke to 13 Mile) and 13 Mile (Chicago to Campbell) Pavement Reconstruction and Water Main Replacement (ITB-W-1160). This project was publicly advertised on the BidNet (MITN) system on May 7th, 2025. The scope of the project includes water main replacement and pavement reconstruction on Chicago Rd and 13 Mile Rd.

As indicated in the attached tabulation of bids, Florence Cement Company was the low qualified bidder. It is the Engineering Division's recommendation that the Warren City Council award the contract for City Project WP-24-822 Chicago Rd (Van Dyke to 13 Mile) and 13 Mile (Chicago to Campbell) Pavement Reconstruction and Water Main Replacement (ITB-W-1160) to the low bidder, Florence Cement Company in the total bid amount not to exceed \$5,721,609.38.

The form of the contract document and the proposed City Council resolution authorizing approval of the contract award has been reviewed and approved by the City Attorney. The availability of funding for this contract, as stated in the attached City Council Resolution, has been confirmed and approved by the Budget Director.

Please place this item on the next available City Council agenda for consideration. If you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

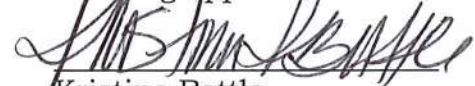
Sincerely,


Tina Gapshes, P.E.
City Engineer


Read and Concurred:


David Muzzarelli
Public Service Director

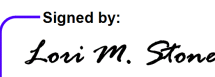
Funding Approval:


Kristina Battle
Budget Director

Contract Form Approval:


Mary Michaels
Acting City Attorney

Recommended to Council:

Signed by:

Lori M. Stone
76FABF22E3214B9...
Lori M. Stone
Mayor

TGG/ocg

Attached: Tabulation of Bids and City Council Resolution



PUBLIC SERVICE DEPARTMENT

Tabulation of Bids
WP-24-822 (ITB-W-1160), Chicago Rd & 13 Mile
Pavement Reconstruction & WM Replacement
Bid Opening Date: May 21, 2025

WP-24-822 (ITB-W-1160), Chicago Rd & 13 Mile Pavement Reconstruction & WM Replacement Bid Opening Date: May 21, 2025										Major Contracting Group, Inc. 12222 Greenfield Rd. Detroit, MI 48227									
ITEM No.		PAY ITEM DESCRIPTION		UNITS	QUANTITY	Florence Cement Company 51515 Corridor Shelby Twp, MI 48315		Mark Antony Contracting, Inc. 4810 Old Plank Rd Milford, MI 48381		M.L. Charter Excavating, Inc. 9195 Marine City Highway Fair Haven, Michigan 48023		UNIT PRICE		AMOUNT					
SECTION I																			
1	Curb and Gutter, Rem	Ft	10,380	\$	0.01	\$	103.80	\$	1.58	\$	16,400.40	\$	0.01	\$	103.80	\$	2.00	\$	20,760.00
2	Pavt, Rem	Syd	29,434	\$	6.00	\$	176,604.00	\$	7.07	\$	208,098.38	\$	19.65	\$	578,378.10	\$	16.00	\$	470,944.00
3	Pavt, Rem, Modified	Syd	483	\$	10.50	\$	5,071.50	\$	17.81	\$	8,602.23	\$	25.65	\$	12,388.95	\$	20.00	\$	9,660.00
4	HMA Surface, Rem	Syd	22,316	\$	2.40	\$	53,558.40	\$	2.59	\$	57,798.44	\$	3.50	\$	78,106.00	\$	3.00	\$	66,948.00
5	Sidewalk, Rem	Syd	749	\$	22.50	\$	16,852.50	\$	11.29	\$	8,456.21	\$	6.70	\$	5,018.30	\$	18.00	\$	13,482.00
6	Sewer, Rem, Less than 24 inch	Ft	894	\$	38.00	\$	33,972.00	\$	17.33	\$	15,493.02	\$	26.20	\$	23,422.80	\$	40.00	\$	35,760.00
7	Sewer, Rem, 24 inch to 48 inch	Ft	128	\$	49.00	\$	6,272.00	\$	30.15	\$	3,859.20	\$	38.90	\$	4,979.20	\$	60.00	\$	7,680.00
8	Dr Structure, Rem	Ea	31	\$	828.00	\$	25,668.00	\$	295.39	\$	9,157.09	\$	400.40	\$	12,412.40	\$	800.00	\$	24,800.00
9	Sign, Type III, Rem	Ea	67	\$	10.00	\$	670.00	\$	11.50	\$	770.50	\$	10.00	\$	670.00	\$	200.00	\$	13,400.00
10	Sign, Type III, Rem, Salv	Ea	6	\$	5.00	\$	30.00	\$	40.25	\$	241.50	\$	5.00	\$	30.00	\$	500.00	\$	3,000.00
11	Ground Mid Sign Support, Rem	Ea	51	\$	5.00	\$	255.00	\$	5.75	\$	293.25	\$	5.00	\$	255.00	\$	200.00	\$	10,200.00
12	Gate Valve & Well, Rem	Ea	17	\$	973.00	\$	16,541.00	\$	800.00	\$	13,600.00	\$	800.00	\$	13,600.00	\$	1,500.00	\$	25,500.00
13	Hydrant, Rem	Ea	2	\$	671.00	\$	1,342.00	\$	800.00	\$	1,600.00	\$	800.00	\$	1,600.00	\$	1,000.00	\$	2,000.00
14	Water Main, 6 inch, Rem	Ft	41	\$	55.00	\$	2,255.00	\$	40.00	\$	1,640.00	\$	40.00	\$	1,640.00	\$	80.00	\$	3,280.00
15	Water Main, 12 inch, Abandon in Place	Ft	3,319	\$	11.50	\$	38,168.50	\$	10.00	\$	33,190.00	\$	10.00	\$	33,190.00	\$	12.00	\$	39,828.00
16	Water Main, 8 inch, Abandon in Place	Ft	559	\$	9.00	\$	5,031.00	\$	7.00	\$	3,913.00	\$	7.00	\$	3,913.00	\$	30.00	\$	16,770.00
17	Water Main, 12 inch, C909, Open Cut	Ft	2,995	\$	138.00	\$	413,310.00	\$	175.00	\$	524,125.00	\$	175.00	\$	524,125.00	\$	180.00	\$	539,100.00
18	Water Main, 8 inch, C909, Open Cut	Ft	537	\$	137.00	\$	73,569.00	\$	133.50	\$	71,689.50	\$	133.50	\$	71,689.50	\$	210.00	\$	112,770.00
19	Water Main, 12 inch, C900/RJ, Open Cut	Ft	357	\$	199.00	\$	71,043.00	\$	157.75	\$	56,316.75	\$	157.75	\$	56,316.75	\$	220.00	\$	78,540.00
20	Steel Casing Pipe, 20 inch, Jacked in Place	Ft	130	\$	737.00	\$	95,810.00	\$	465.00	\$	60,450.00	\$	465.00	\$	60,450.00	\$	2,000.00	\$	260,000.00
21	Insulation Board, 2 inch	Sft	336	\$	18.50	\$	6,216.00	\$	3.00	\$	1,008.00	\$	3.00	\$	1,008.00	\$	10.00	\$	3,360.00
22	Gate Valve and Well, 12 inch	Ea	9	\$	8,100.00	\$	72,900.00	\$	11,500.00	\$	103,500.00	\$	11,500.00	\$	103,500.00	\$	14,000.00	\$	126,000.00
23	Gate Valve and Well, 8 inch	Ea	9	\$	5,900.00	\$	53,100.00	\$	8,500.00	\$	76,500.00	\$	8,500.00	\$	76,500.00	\$	12,000.00	\$	108,000.00

Tabulation of Bids

WP-24-822 (JTB-W-1160), Chicago Rd & 13 Mile
Pavement Reconstruction & WM Replacement
Bid Opening Date: May 21, 2025

ITEM NO.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	FLORENCE CEMENT COMPANY		MARK ANTONY CONTRACTING, INC.		M.L. CHARTIER EXCAVATING, INC.		MAJOR CONTRACTING GROUP, INC.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
24	Hydrant Assembly	Ea	6	\$ 8,000.00	\$ 48,000.00	\$ 10,000.00	\$ 60,000.00	\$ 10,000.00	\$ 60,000.00	\$ 12,000.00	\$ 72,000.00
25	Water Main Connection, 12 inch	Ea	5	\$ 14,000.00	\$ 70,000.00	\$ 10,000.00	\$ 50,000.00	\$ 10,000.00	\$ 50,000.00	\$ 10,000.00	\$ 50,000.00
26	Water Main Connection, 8 inch	Ea	9	\$ 8,100.00	\$ 72,900.00	\$ 8,500.00	\$ 76,500.00	\$ 8,500.00	\$ 76,500.00	\$ 9,000.00	\$ 81,000.00
27	Water Service, Short, Type K Copper, 1 inch	Ea	3	\$ 3,300.00	\$ 9,900.00	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00	\$ 6,000.00	\$ 4,800.00	\$ 14,400.00
28	Water Service, Short, Type K Copper, up to 2 inch (As Needed)	Ea	4	\$ 6,700.00	\$ 26,800.00	\$ 3,200.00	\$ 12,800.00	\$ 3,200.00	\$ 12,800.00	\$ 6,500.00	\$ 26,000.00
29	Water Service, Long, Type K Copper, 1 inch, Incl Bore Under Pavement	Ea	13	\$ 5,100.00	\$ 66,300.00	\$ 3,800.00	\$ 49,400.00	\$ 3,800.00	\$ 49,400.00	\$ 6,000.00	\$ 78,000.00
30	Water Service, Long, Type K Copper, up to 2 inch, Incl Bore Under Pavement (As Needed)	Ea	1	\$ 8,100.00	\$ 8,100.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 12,000.00	\$ 12,000.00
31	Water Stop Box, 1 inch dia	Ea	16	\$ 935.00	\$ 14,960.00	\$ 650.00	\$ 10,400.00	\$ 650.00	\$ 10,400.00	\$ 600.00	\$ 9,600.00
32	Water Stop Box, up to 2 inch dia (As Needed)	Ea	5	\$ 3,400.00	\$ 17,000.00	\$ 2,200.00	\$ 11,000.00	\$ 2,200.00	\$ 11,000.00	\$ 1,000.00	\$ 5,000.00
33	Catch Basin, Type "A"	Ea	10	\$ 3,300.00	\$ 33,000.00	\$ 5,088.49	\$ 50,884.90	\$ 4,348.00	\$ 43,480.00	\$ 5,000.00	\$ 50,000.00
34	Catch Basin, Type "B"	Ea	21	\$ 1,900.00	\$ 39,900.00	\$ 3,717.29	\$ 78,063.09	\$ 3,094.00	\$ 64,974.00	\$ 3,800.00	\$ 79,800.00
35	Dr Structure, 60 inch dia	Ea	1	\$ 8,700.00	\$ 8,700.00	\$ 8,411.24	\$ 8,411.24	\$ 6,653.00	\$ 6,653.00	\$ 12,000.00	\$ 12,000.00
36	Catch Basin Frame & Grate	Ea	5	\$ 727.00	\$ 3,635.00	\$ 1,235.84	\$ 6,179.20	\$ 663.20	\$ 3,316.00	\$ 800.00	\$ 4,000.00
37	Beehive Grate, Type "R.Y."	Ea	3	\$ 489.00	\$ 1,467.00	\$ 391.67	\$ 1,175.01	\$ 401.10	\$ 1,203.30	\$ 800.00	\$ 2,400.00
38	Storm Manhole Cover	Ea	28	\$ 730.00	\$ 20,440.00	\$ 275.75	\$ 7,721.00	\$ 677.90	\$ 18,981.20	\$ 800.00	\$ 22,400.00
39	Sanitary Manhole Frame & Cover	Ea	7	\$ 796.00	\$ 5,572.00	\$ 1,302.23	\$ 9,115.61	\$ 809.50	\$ 5,666.50	\$ 1,500.00	\$ 10,500.00
40	Dr Structure, Tap, 12 inch	Ea	18	\$ 829.00	\$ 14,922.00	\$ 286.79	\$ 5,162.22	\$ 474.00	\$ 8,532.00	\$ 1,000.00	\$ 18,000.00
41	Dr Structure, Tap, 15 inch	Ea	2	\$ 829.00	\$ 1,658.00	\$ 347.74	\$ 695.48	\$ 665.20	\$ 1,330.40	\$ 1,200.00	\$ 2,400.00
42	Dr Structure, Tap, 18 inch	Ea	1	\$ 841.00	\$ 841.00	\$ 695.47	\$ 695.47	\$ 856.50	\$ 856.50	\$ 1,500.00	\$ 1,500.00
43	Dr Structure, Tap, 24 inch	Ea	2	\$ 829.00	\$ 1,658.00	\$ 982.26	\$ 1,964.52	\$ 1,239.00	\$ 2,478.00	\$ 2,000.00	\$ 4,000.00
44	Edge Drain, 6 inch	Ft	8,624	\$ 8.00	\$ 68,992.00	\$ 16.93	\$ 146,004.32	\$ 14.90	\$ 128,497.60	\$ 18.00	\$ 155,232.00
45	Sewer, 12 inch, C76, CI IV w/Sand Backfill	Ft	1,372	\$ 88.00	\$ 120,736.00	\$ 91.72	\$ 125,839.84	\$ 87.30	\$ 119,775.60	\$ 150.00	\$ 205,800.00
46	Sewer, 15 inch, C76, CI IV w/Sand Backfill	Ft	145	\$ 97.00	\$ 14,065.00	\$ 103.76	\$ 15,045.20	\$ 96.60	\$ 14,007.00	\$ 160.00	\$ 23,200.00
47	Sewer, 18 inch, C76, CI IV w/Sand Backfill	Ft	16	\$ 120.00	\$ 1,920.00	\$ 213.67	\$ 3,418.72	\$ 110.40	\$ 1,766.40	\$ 175.00	\$ 2,800.00
48	Sewer, 24 inch, C76, CI IV w/Sand Backfill	Ft	130	\$ 136.00	\$ 17,680.00	\$ 168.21	\$ 21,867.30	\$ 216.60	\$ 28,158.00	\$ 250.00	\$ 32,500.00
49	Structure Adjust	Ea	45	\$ 516.00	\$ 23,220.00	\$ 286.79	\$ 12,905.55	\$ 1,163.00	\$ 52,335.00	\$ 750.00	\$ 33,750.00

Tabulation of Bids WP-24-822 (ITB-W-1160), Chicago Rd & 13 Mile Pavement Reconstruction & WM Replacement Bid Opening Date: May 21, 2025																									
Florence Cement Company 51515 Corridor Shelby Twp, MI 48315				Mark Antony Contracting, Inc. 4810 Old Plank Rd Milford, MI 48381				M.L. Chartier Excavating, Inc. 9195 Marina City Highway Fair Haven, Michigan 48023				Major Contracting Group, Inc. 12222 Greenfield Rd. Detroit, MI 48227													
ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
50	Structure Adjust, Add Depth	Ft	5	\$	413.00	\$	2,065.00	\$	305.07	\$	1,525.35	\$	694.80	\$	3,474.00	\$	500.00	\$	2,500.00						
51	Sanitary House Lead Repair, 6 inch	Ea	5	\$	846.00	\$	4,230.00	\$	641.46	\$	3,207.30	\$	1,500.00	\$	7,500.00	\$	1,500.00	\$	7,500.00						
52	Station Grading	Sta	41	\$	7,000.00	\$	287,000.00	\$	8,393.64	\$	344,139.24	\$	10,365.00	\$	424,965.00	\$	10,000.00	\$	410,000.00						
53	Subgrade Undercutting, 1x3	Cyd	400	\$	46.50	\$	18,600.00	\$	78.36	\$	31,344.00	\$	85.50	\$	34,200.00	\$	90.00	\$	36,000.00						
54	Subbase, CIP	Cyd	867	\$	27.00	\$	23,409.00	\$	8.59	\$	7,447.53	\$	37.60	\$	32,599.20	\$	60.00	\$	52,020.00						
55	Aggregate Base, 6 inch, CIP, 21AA, Crushed Limestone	Syd	846	\$	10.00	\$	8,460.00	\$	12.42	\$	10,507.32	\$	19.30	\$	16,327.80	\$	28.00	\$	23,688.00						
56	Aggregate Base, 8 inch, CIP, 21AA, Crushed Limestone	Syd	1,750	\$	13.00	\$	22,750.00	\$	17.08	\$	29,890.00	\$	18.90	\$	33,075.00	\$	35.00	\$	61,250.00						
57	Aggregate Base, 10 inch, CIP, 21AA, Crushed Limestone	Syd	32,438	\$	15.00	\$	486,570.00	\$	16.11	\$	522,576.18	\$	17.70	\$	574,152.60	\$	32.00	\$	1,038,016.00						
58	Concrete Pavement, 10 inch w/Integral Curb, Nonreinf	Syd	30,127	\$	56.60	\$	1,705,188.20	\$	61.91	\$	1,865,162.57	\$	56.60	\$	1,705,188.20	\$	56.60	\$	1,705,188.20						
59	Conc Pavt with Integral Curb, Reinf, 10 inch	Syd	483	\$	129.75	\$	62,669.25	\$	81.19	\$	39,214.77	\$	129.75	\$	62,669.25	\$	129.75	\$	62,669.25						
60	Concrete Driveway, 8 inch w/Integral Curb, Nonreinf	Syd	1,229	\$	88.00	\$	108,152.00	\$	68.47	\$	84,149.63	\$	78.00	\$	95,862.00	\$	84.00	\$	103,236.00						
61	Concrete Driveway, Nonreinf, 6 inch	Syd	738	\$	64.00	\$	47,232.00	\$	63.24	\$	46,671.12	\$	55.00	\$	40,590.00	\$	80.00	\$	59,040.00						
62	Driveway Opening, Conc, Det M	Ft	1,303	\$	10.00	\$	13,030.00	\$	28.75	\$	37,461.25	\$	35.00	\$	45,605.00	\$	52.00	\$	67,756.00						
63	Sidewalk, Concrete, 4 inch	Sft	5,333	\$	8.50	\$	45,330.50	\$	5.38	\$	28,691.54	\$	5.50	\$	29,331.50	\$	8.00	\$	42,664.00						
64	Concrete ADA Ramp, 7 inch w/Detectable Warning	Sft	1,222	\$	12.50	\$	15,275.00	\$	12.57	\$	15,360.54	\$	15.00	\$	18,330.00	\$	30.00	\$	36,660.00						
65	Traffic Control and Maintenance	Lsum	1	\$	27,000.00	\$	27,000.00	\$	52,020.36	\$	52,020.36	\$	33,915.00	\$	33,915.00	\$	100,000.00	\$	100,000.00						
66	Minor Traf Devices	Lsum	1	\$	90,000.00	\$	90,000.00	\$	8,640.72	\$	8,640.72	\$	273,803.00	\$	273,803.00	\$	375,000.00	\$	375,000.00						
67	Traf Regulator Control	Lsum	1	\$	0.01	\$	0.01	\$	550.00	\$	550.00	\$	7,692.00	\$	7,692.00	\$	48,000.00	\$	48,000.00						
68	Maintenance Gravel	Ton	100	\$	58.00	\$	6,800.00	\$	33.07	\$	3,307.00	\$	39.00	\$	3,900.00	\$	65.00	\$	6,500.00						
69	Driveway Maintenance, Commercial	Ea	15	\$	571.00	\$	8,565.00	\$	575.00	\$	8,625.00	\$	350.00	\$	5,250.00	\$	1,000.00	\$	15,000.00						
70	Driveway Maintenance, Residential	Ea	14	\$	345.00	\$	4,830.00	\$	575.00	\$	8,050.00	\$	350.00	\$	4,900.00	\$	600.00	\$	8,400.00						
71	Sprinkler Head, Replace (As Needed)	Ea	30	\$	65.00	\$	1,950.00	\$	109.25	\$	3,277.50	\$	50.00	\$	1,500.00	\$	90.00	\$	2,700.00						
72	Sprinkler Head, Relocate (As Needed)	Ea	10	\$	65.00	\$	650.00	\$	103.50	\$	1,035.00	\$	50.00	\$	500.00	\$	85.00	\$	850.00						
73	Sprinkler Line (As Needed)	Ft	1,000	\$	2.62	\$	2,620.00	\$	5.75	\$	5,750.00	\$	7.00	\$	7,000.00	\$	7.50	\$	7,500.00						
74	Restoration, Hydros seeding (incl 3" Topsoil, Seed & Fertilizer)	Lsum	1	\$	36,000.00	\$	36,000.00	\$	66,240.00	\$	66,240.00	\$	91,836.00	\$	91,836.00	\$	39,375.00	\$	39,375.00						
75	Pavt Mrlg, Sprayable Thermopl, 4 inch, White	Ft	2,714	\$	0.48	\$	1,302.72	\$	0.48	\$	1,302.72	\$	0.48	\$	1,302.72	\$	0.48	\$	1,302.72						

Tabulation of Bids

WP-24-822 (ITB-W-1160), Chicago Rd & 13 Mile
Pavement Reconstruction & WM Replacement
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				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
76	Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow	Ft	9,190	\$ 0.48	\$ 4,411.20	\$ 0.48	\$ 4,411.20	\$ 0.48	\$ 4,411.20	\$ 0.48	\$ 4,411.20	\$ 0.48	\$ 4,411.20	\$ 0.48	\$ 4,411.20	\$ 0.48	\$ 4,411.20	\$ 0.48	\$ 4,411.20
77	Pavt Mrkg, Sprayable Thermopl, 12 inch, White	Ft	130	\$ 0.99	\$ 128.70	\$ 0.99	\$ 128.70	\$ 0.99	\$ 128.70	\$ 0.99	\$ 128.70	\$ 0.99	\$ 128.70	\$ 0.99	\$ 128.70	\$ 0.99	\$ 128.70	\$ 0.99	\$ 128.70
78	Pavt Mrkg, Thermopl, 6 inch, Crosswalk	Ft	263	\$ 6.00	\$ 1,578.00	\$ 6.00	\$ 1,578.00	\$ 6.00	\$ 1,578.00	\$ 6.00	\$ 1,578.00	\$ 6.00	\$ 1,578.00	\$ 6.00	\$ 1,578.00	\$ 6.00	\$ 1,578.00	\$ 6.00	\$ 1,578.00
79	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	278	\$ 20.00	\$ 5,560.00	\$ 20.00	\$ 5,560.00	\$ 20.00	\$ 5,560.00	\$ 20.00	\$ 5,560.00	\$ 20.00	\$ 5,560.00	\$ 20.00	\$ 5,560.00	\$ 20.00	\$ 5,560.00	\$ 20.00	\$ 5,560.00
80	Pavt Mrkg, Ovly Cold Plastic, Merge Arrow Sym	Ea	1	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00
81	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea	7	\$ 250.00	\$ 1,750.00	\$ 250.00	\$ 1,750.00	\$ 250.00	\$ 1,750.00	\$ 250.00	\$ 1,750.00	\$ 250.00	\$ 1,750.00	\$ 250.00	\$ 1,750.00	\$ 250.00	\$ 1,750.00	\$ 250.00	\$ 1,750.00
82	Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	Ea	4	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00
83	Pavt Mrkg, Ovly Cold Plastic, 4 inch, Shadow Tape, Black	Ft	955	\$ 6.50	\$ 6,207.50	\$ 6.50	\$ 6,207.50	\$ 6.50	\$ 6,207.50	\$ 6.50	\$ 6,207.50	\$ 6.50	\$ 6,207.50	\$ 6.50	\$ 6,207.50	\$ 6.50	\$ 6,207.50	\$ 6.50	\$ 6,207.50
84	Pavt Mrkg, Performed Thermopl, 12 inch, Crosswalk	Ft	869	\$ 10.00	\$ 8,690.00	\$ 10.00	\$ 8,690.00	\$ 10.00	\$ 8,690.00	\$ 10.00	\$ 8,690.00	\$ 10.00	\$ 8,690.00	\$ 10.00	\$ 8,690.00	\$ 10.00	\$ 8,690.00	\$ 10.00	\$ 8,690.00
85	Recessing Pavt Mrkg, Longit	Ft	12,170	\$ 0.85	\$ 10,344.50	\$ 0.85	\$ 10,344.50	\$ 0.85	\$ 10,344.50	\$ 0.85	\$ 10,344.50	\$ 0.85	\$ 10,344.50	\$ 0.85	\$ 10,344.50	\$ 0.85	\$ 10,344.50	\$ 0.85	\$ 10,344.50
86	Recessing Pavt Mrkg, Transv	Sft	1,756	\$ 3.50	\$ 6,146.00	\$ 3.50	\$ 6,146.00	\$ 3.50	\$ 6,146.00	\$ 3.50	\$ 6,146.00	\$ 3.50	\$ 6,146.00	\$ 3.50	\$ 6,146.00	\$ 3.50	\$ 6,146.00	\$ 3.50	\$ 6,146.00
87	Post, Steel, 3 pound	Ft	1,398	\$ 10.00	\$ 13,990.00	\$ 10.00	\$ 13,990.00	\$ 10.00	\$ 13,990.00	\$ 10.00	\$ 13,990.00	\$ 10.00	\$ 13,990.00	\$ 10.00	\$ 13,990.00	\$ 10.00	\$ 13,990.00	\$ 10.00	\$ 13,990.00
88	Post, Wood, 4 inch by 6 inch	Ft	108	\$ 24.00	\$ 2,592.00	\$ 24.00	\$ 2,592.00	\$ 24.00	\$ 2,592.00	\$ 24.00	\$ 2,592.00	\$ 24.00	\$ 2,592.00	\$ 24.00	\$ 2,592.00	\$ 24.00	\$ 2,592.00	\$ 24.00	\$ 2,592.00
89	Sign, Type IIA	Sft	44	\$ 19.50	\$ 858.00	\$ 19.50	\$ 858.00	\$ 19.50	\$ 858.00	\$ 19.50	\$ 858.00	\$ 19.50	\$ 858.00	\$ 19.50	\$ 858.00	\$ 19.50	\$ 858.00	\$ 19.50	\$ 858.00
90	Sign, Type IIIA	Sft	191	\$ 19.00	\$ 3,629.00	\$ 19.00	\$ 3,629.00	\$ 19.00	\$ 3,629.00	\$ 19.00	\$ 3,629.00	\$ 19.00	\$ 3,629.00	\$ 19.00	\$ 3,629.00	\$ 19.00	\$ 3,629.00	\$ 19.00	\$ 3,629.00
91	Sign, Type IIIB	Sft	336	\$ 19.00	\$ 6,384.00	\$ 19.00	\$ 6,384.00	\$ 19.00	\$ 6,384.00	\$ 19.00	\$ 6,384.00	\$ 19.00	\$ 6,384.00	\$ 19.00	\$ 6,384.00	\$ 19.00	\$ 6,384.00	\$ 19.00	\$ 6,384.00
92	Sign, Type VB	Sft	32	\$ 19.00	\$ 608.00	\$ 19.00	\$ 608.00	\$ 19.00	\$ 608.00	\$ 19.00	\$ 608.00	\$ 19.00	\$ 608.00	\$ 19.00	\$ 608.00	\$ 19.00	\$ 608.00	\$ 19.00	\$ 608.00
93	Reflective Panel for Permanent Sign Support, 6 foot	Ea	24	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00	\$ 35.00	\$ 840.00
94	Sign, Type III, Erect, Salv	Ea	6	\$ 35.00	\$ 210.00	\$ 5.00	\$ 30.00	\$ 5.00	\$ 30.00	\$ 5.00	\$ 30.00	\$ 35.00	\$ 210.00	\$ 35.00	\$ 210.00	\$ 35.00	\$ 210.00	\$ 35.00	\$ 210.00
95	Monument Box	Ea	1	\$ 900.00	\$ 900.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
96	Monument Preservation	Ea	1	\$ 900.00	\$ 900.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
97	Post, Mailbox	Ea	11	\$ 303.00	\$ 3,333.00	\$ 172.50	\$ 1,897.50	\$ 172.50	\$ 1,897.50	\$ 199.20	\$ 2,191.20	\$ 199.20	\$ 2,191.20	\$ 199.20	\$ 2,191.20	\$ 500.00	\$ 5,500.00	\$ 500.00	\$ 5,500.00
98	Bonds, Insurance, and Initial Setup Expense (5% Max)	Lsum	1	\$ 151,000.00	\$ 151,000.00	\$ 145,211.32	\$ 145,211.32	\$ 145,211.32	\$ 145,211.32	\$ 345,000.00	\$ 345,000.00	\$ 345,000.00	\$ 345,000.00	\$ 345,000.00	\$ 345,000.00	\$ 380,000.00	\$ 380,000.00	\$ 380,000.00	\$ 380,000.00
99	Contingency for Work Outside of the Original Pay Items	Lsum	1	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
100	Repair Mis-Marked or Unmarked Water Service	Ea	6	\$ 770.00	\$ 4,620.00	\$ 2,000.00	\$ 12,000.00	\$ 2,000.00	\$ 12,000.00	\$ 2,000.00	\$ 12,000.00	\$ 2,000.00	\$ 12,000.00	\$ 2,000.00	\$ 12,000.00	\$ 1,500.00	\$ 9,000.00	\$ 1,500.00	\$ 9,000.00
101	Downtime Due to Mis-Marked Water Service	Hr	24	\$ 582.00	\$ 13,968.00	\$ 520.00	\$ 12,480.00	\$ 520.00	\$ 12,480.00	\$ 450.00	\$ 10,800.00	\$ 450.00	\$ 10,800.00	\$ 450.00	\$ 10,800.00	\$ 800.00	\$ 19,200.00	\$ 800.00	\$ 19,200.00

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102	Prefabricated Portable Sanitary Facility	Ea	2	\$ 892.00	\$ 1,784.00	\$ 1,276.50	\$ 2,553.00	\$ 1,800.00	\$ 3,600.00	\$ 1,200.00	\$ 2,400.00								
103	Audio-Visual Filming	Lsum	1	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00								
104	Erosion Control, Sack Type Inlet Filter	Ea	49	\$ 78.00	\$ 3,822.00	\$ 68.14	\$ 3,338.86	\$ 99.40	\$ 4,870.60	\$ 200.00	\$ 9,800.00								
105	Erosion Control, Bag & Frame Inlet Protector	Ea	34	\$ 74.00	\$ 2,516.00	\$ 60.95	\$ 2,072.30	\$ 182.30	\$ 6,198.20	\$ 300.00	\$ 10,200.00								
106	Erosion Control, Sediment Cage	Ea	7	\$ 754.00	\$ 5,278.00	\$ 192.80	\$ 1,349.60	\$ 217.20	\$ 1,520.40	\$ 400.00	\$ 2,800.00								
107	Erosion Control, Silt Fence	Ft	1,000	\$ 2.20	\$ 2,200.00	\$ 1.73	\$ 1,730.00	\$ 5.10	\$ 5,100.00	\$ 3.00	\$ 3,000.00								
108	Coating Galvanized Support Structures	Ea	8	\$ 1,500.00	\$ 12,000.00	\$ 1,500.00	\$ 12,000.00	\$ 1,500.00	\$ 12,000.00	\$ 1,500.00	\$ 12,000.00								
109	Power Company (Estimated Cost to Contractor)	Dir	1,000	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00								
110	Conduit, Directional Bore, 2, 3 inch	Ft	373	\$ 64.00	\$ 23,872.00	\$ 64.00	\$ 23,872.00	\$ 64.00	\$ 23,872.00	\$ 64.00	\$ 23,872.00								
111	Conduit, DB, 1, 1 1/2 inch	Ft	68	\$ 23.00	\$ 1,564.00	\$ 23.00	\$ 1,564.00	\$ 23.00	\$ 1,564.00	\$ 23.00	\$ 1,564.00								
112	Conduit, DB, 1, 3 inch	Ft	20	\$ 37.00	\$ 740.00	\$ 37.00	\$ 740.00	\$ 37.00	\$ 740.00	\$ 37.00	\$ 740.00								
113	Conduit, DB, 2, 3 inch	Ft	10	\$ 46.00	\$ 460.00	\$ 46.00	\$ 460.00	\$ 46.00	\$ 460.00	\$ 46.00	\$ 460.00								
114	Conduit, DB, 3, 3 inch	Ft	29	\$ 74.00	\$ 2,146.00	\$ 74.00	\$ 2,146.00	\$ 74.00	\$ 2,146.00	\$ 74.00	\$ 2,146.00								
115	Conduit, DB, 4, 3 inch	Ft	5	\$ 94.00	\$ 470.00	\$ 94.00	\$ 470.00	\$ 94.00	\$ 470.00	\$ 94.00	\$ 470.00								
116	Cable Pole, TS and Sec, Disman	Ea	1	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00								
117	Cable Pole, TS, Disman	Ea	1	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00								
118	Cable, Sec, 600V, 1, 3/C#6	Ft	7	\$ 13.30	\$ 93.10	\$ 13.30	\$ 93.10	\$ 13.30	\$ 93.10	\$ 14.00	\$ 98.00								
119	Hh, Round	Ea	3	\$ 2,223.00	\$ 6,669.00	\$ 2,223.00	\$ 6,669.00	\$ 2,223.00	\$ 6,669.00	\$ 2,223.00	\$ 6,669.00								
120	Hh, Round, 3 foot dia	Ea	1	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00								
121	Hh, Rem	Ea	4	\$ 215.00	\$ 860.00	\$ 215.00	\$ 860.00	\$ 215.00	\$ 860.00	\$ 215.00	\$ 860.00								
122	Serv Disconnect	Ea	1	\$ 1,517.00	\$ 1,517.00	\$ 1,517.00	\$ 1,517.00	\$ 1,517.00	\$ 1,517.00	\$ 1,517.00	\$ 1,517.00								
123	Serv Disconnect, Rem	Ea	1	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00								
124	Wood Pole, Fit Up, TS and Sec Cable Pole	Ea	1	\$ 845.00	\$ 845.00	\$ 845.00	\$ 845.00	\$ 845.00	\$ 845.00	\$ 845.00	\$ 845.00								
125	Case Sign, Rem	Ea	1	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00								
126	Controller and Cabinet, Rem	Ea	1	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00								
127	Fdn, Rem	Ea	1	\$ 955.00	\$ 955.00	\$ 955.00	\$ 955.00	\$ 955.00	\$ 955.00	\$ 955.00	\$ 955.00								

Tabulation of Bids
WP-24-822 (ITB-W-1160), Chicago Rd & 13 Mile
Pavement Reconstruction & WM Replacement
Bid Opening Date: May 21, 2025

ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	Florence Cement Company		Mark Antony Contracting, Inc.		M.L. Chandler Excavating, Inc.		Major Contracting Group, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
128	Pedestal Fdn, Rem	Ea	7	\$ 275.00	\$ 1,925.00	\$ 275.00	\$ 1,925.00	\$ 275.00	\$ 1,925.00	\$ 275.00	\$ 1,925.00
129	Pedestal, Rem	Ea	7	\$ 65.00	\$ 455.00	\$ 65.00	\$ 455.00	\$ 65.00	\$ 455.00	\$ 65.00	\$ 455.00
130	Pushbutton, Rem	Ea	4	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00
131	Span Wire, Rem	Ea	2	\$ 225.00	\$ 450.00	\$ 225.00	\$ 450.00	\$ 225.00	\$ 450.00	\$ 225.00	\$ 450.00
132	Steel Pole, Rem	Ea	1	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
133	TS, Pedestal Mtd, Rem	Ea	2	\$ 65.00	\$ 130.00	\$ 65.00	\$ 130.00	\$ 65.00	\$ 130.00	\$ 65.00	\$ 130.00
134	TS, Pedestrian, Pedestal Mtd, Rem	Ea	4	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00
135	TS, Span Wire Mtd, Rem	Ea	4	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00	\$ 65.00	\$ 260.00
136	TS, Wireless Link, Rem	Ea	2	\$ 65.00	\$ 130.00	\$ 65.00	\$ 130.00	\$ 65.00	\$ 130.00	\$ 65.00	\$ 130.00
137	Bracket, Truss, Rem	Ea	2	\$ 110.00	\$ 220.00	\$ 110.00	\$ 220.00	\$ 110.00	\$ 220.00	\$ 110.00	\$ 220.00
138	Hemispherical Video Detection Camera	Ea	1	\$ 17,526.00	\$ 17,526.00	\$ 17,526.00	\$ 17,526.00	\$ 17,526.00	\$ 17,526.00	\$ 17,526.00	\$ 17,526.00
139	Hemispherical Video Detection System	Ea	1	\$ 28,645.00	\$ 28,645.00	\$ 28,645.00	\$ 28,645.00	\$ 28,645.00	\$ 28,645.00	\$ 28,645.00	\$ 28,645.00
140	TS Head, Temp	Ea	2	\$ 2,300.00	\$ 4,600.00	\$ 2,300.00	\$ 4,600.00	\$ 2,300.00	\$ 4,600.00	\$ 2,300.00	\$ 4,600.00
141	TS Face, Bag	Ea	9	\$ 198.00	\$ 1,782.00	\$ 198.00	\$ 1,782.00	\$ 198.00	\$ 1,782.00	\$ 198.00	\$ 1,782.00
142	TS Face, Bag, Rem	Ea	5	\$ 198.00	\$ 990.00	\$ 198.00	\$ 990.00	\$ 198.00	\$ 990.00	\$ 198.00	\$ 990.00
143	Casing, 42 inch	Ft	68	\$ 280.00	\$ 19,040.00	\$ 280.00	\$ 19,040.00	\$ 280.00	\$ 19,040.00	\$ 280.00	\$ 19,040.00
144	Mast Arm Pole, Cat I	Ea	4	\$ 12,511.00	\$ 50,044.00	\$ 12,511.00	\$ 50,044.00	\$ 12,511.00	\$ 50,044.00	\$ 12,511.00	\$ 50,044.00
145	Mast Arm, 35 foot, Cat I	Ea	1	\$ 19,050.00	\$ 19,050.00	\$ 19,050.00	\$ 19,050.00	\$ 19,050.00	\$ 19,050.00	\$ 19,050.00	\$ 19,050.00
146	Mast Arm, 50 foot, Cat I	Ea	3	\$ 23,909.00	\$ 71,727.00	\$ 23,909.00	\$ 71,727.00	\$ 23,909.00	\$ 71,727.00	\$ 23,909.00	\$ 71,727.00
147	Mast Arm Pole Fdn, 6 Bolt	Ft	78	\$ 607.00	\$ 47,346.00	\$ 607.00	\$ 47,346.00	\$ 607.00	\$ 47,346.00	\$ 607.00	\$ 47,346.00
148	Pushbutton and Sign, Black	Ea	4	\$ 842.00	\$ 3,368.00	\$ 842.00	\$ 3,368.00	\$ 842.00	\$ 3,368.00	\$ 842.00	\$ 3,368.00
149	Street Name Sign, Two Way, (LED) Illuminated, 6 foot, Black	Ea	2	\$ 7,000.00	\$ 14,000.00	\$ 7,000.00	\$ 14,000.00	\$ 7,000.00	\$ 14,000.00	\$ 7,000.00	\$ 14,000.00
150	Street Name Sign, Two Way, (LED) Illuminated, 8 foot, Black	Ea	2	\$ 7,899.00	\$ 15,798.00	\$ 7,899.00	\$ 15,798.00	\$ 7,899.00	\$ 15,798.00	\$ 7,899.00	\$ 15,798.00
151	TS, One Way Mast Arm Mtd, Safety	Ea	6	\$ 2,363.00	\$ 14,178.00	\$ 2,363.00	\$ 14,178.00	\$ 2,363.00	\$ 14,178.00	\$ 2,363.00	\$ 14,178.00
152	TS, One Way Mast Arm Mtd, Safety, FYA	Ea	3	\$ 2,353.00	\$ 7,059.00	\$ 2,352.00	\$ 7,056.00	\$ 2,352.00	\$ 7,056.00	\$ 2,352.00	\$ 7,056.00
153	Wireless Interconnect, Integrated Radio	Ea	1	\$ 5,701.00	\$ 5,701.00	\$ 5,701.00	\$ 5,701.00	\$ 5,701.00	\$ 5,701.00	\$ 5,701.00	\$ 5,701.00

Tabulation of Bids
WP-24-822 (ITB-W-1160), Chicago Rd & 13 Mile
Pavement Reconstruction & WM Replacement
Bid Opening Date: May 21, 2025

WP-24-822 (ITB-W-1160), Chicago Rd & 13 Mile Payment Reconstruction & WM Replacement Bid Opening Date: May 21, 2025																			
ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	Florence Cement Company 51515 Corridor Shelby Twp, MI 48315		Mark Antony Contracting, Inc. 4810 Old Plank Rd Milford, MI 48381		M.L. Charter Excavating, Inc. 9195 Marine City Highway Fair Haven, Michigan 48023		Major Contracting Group, Inc. 12222 Greenfield Rd. Detroit, MI 48227									
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT								
154	ATC Controller	Ea	1	\$ 10,936.00	\$ 10,936.00	\$ 10,936.00	\$ 10,936.00	\$ 10,936.00	\$ 10,936.00	\$ 10,936.00	\$ 10,936.00								
155	ATC Cabinet Foundation, 342	Ea	1	\$ 4,318.00	\$ 4,318.00	\$ 4,318.00	\$ 4,318.00	\$ 4,318.00	\$ 4,318.00	\$ 4,318.00	\$ 4,318.00								
156	ATC Cabinet, 342, 16 Output, Black	Ea	1	\$ 37,948.00	\$ 37,948.00	\$ 37,948.00	\$ 37,948.00	\$ 37,948.00	\$ 37,948.00	\$ 37,948.00	\$ 37,948.00								
157	ATC Cabinet Operational Test Certification	Ea	1	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00								
158	Wireless Interconnect, Access Point, Rem	Ea	1	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00								
159	Wireless Interconnect, Integrated Radio, Rem	Ea	1	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00								
160	Steel Truss Arm, Mast Arm Standard Mount, 6 Foot, Black	Ea	1	\$ 1,652.00	\$ 1,652.00	\$ 1,652.00	\$ 1,652.00	\$ 1,652.00	\$ 1,652.00	\$ 1,652.00	\$ 1,652.00								
161	Steel Truss Arm, Mast Arm Standard Mount, 18 Foot, Black	Ea	1	\$ 2,201.00	\$ 2,201.00	\$ 2,201.00	\$ 2,201.00	\$ 2,201.00	\$ 2,201.00	\$ 2,201.00	\$ 2,201.00								
162	Pushbutton Post and Fdn, Black	Ea	4	\$ 2,044.00	\$ 8,176.00	\$ 2,044.00	\$ 8,176.00	\$ 2,044.00	\$ 8,176.00	\$ 2,044.00	\$ 8,176.00								
163	Radar Detection, Dilemma Zone	Ea	2	\$ 16,464.00	\$ 32,928.00	\$ 16,464.00	\$ 32,928.00	\$ 16,464.00	\$ 32,928.00	\$ 16,464.00	\$ 32,928.00								
164	Wireless Interconnect, Access Point	Ea	1	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00								
165	Wireless Interconnect, Access Point	Ea	1	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00	\$ 4,025.00								
166	Project Cleanup	Lsum	1	\$ 5,100.00	\$ 5,100.00	\$ 38,122.31	\$ 38,122.31	\$ 38,122.31	\$ 38,122.31	\$ 2,657.00	\$ 40,000.00								
167	Permit Fee Allowance	Dir	8,000	\$ 1.00	\$ 8,000.00	\$ 1.00	\$ 8,000.00	\$ 1.00	\$ 8,000.00	\$ 1.00	\$ 8,000.00								
TOTAL CONSTRUCTION COST				\$ 5,721,609.38			\$ 6,116,970.67			\$ 7,012,910.97									
SECTION II - ALTERNATE																			
168	Aggregate Base, 10 inch, CIP, 2 1/4", Crushed Concrete	Syd	32438	\$ 13.00	\$ 421,694.00	\$ 15.00	\$ 486,570.00	\$ 12.70	\$ 411,962.60	\$ 30.00	\$ 973,140.00								
ALTERNATE TOTAL				\$ 5,656,733.38			\$ 6,080,964.49			\$ 6,850,720.97									

* Corrected By Engineer

**RESOLUTION TO AWARD BID AND APPROVE CONTRACT
FOR CITY PROJECT WP-24-822
CHICAGO RD (VAN DYKE TO 13 MILE) AND 13 MILE RD (CHICAGO TO CAMPBELL)
PAVEMENT RECONSTRUCTION AND WATER MAIN REPLACEMENT
(ITB-W-1160)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan,
held on _____, 2025 at 7:00 p.m. Eastern _____ Time, in the Council
Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson
_____ and supported by Councilperson _____.

On May 21, 2025, bids were received for City Project WP-24-822, Chicago Rd (Van Dyke to
13 Mile) and 13 Mile Rd (Chicago to Campbell) Pavement Reconstruction and Water Main
Replacement (ITB-W-1160), pursuant to the updated online electronic bid submittal process via
BidNet Direct (MITN).

The City Council has received and reviewed the bids as listed on the attached tabulation.

The City Engineer has recommended that the contract for City Project WP-24-822, Chicago Rd
(Van Dyke to 13 Mile) and 13 Mile Rd (Chicago to Campbell) Pavement Reconstruction and Water
Main Replacement (ITB-W-1160) be awarded to the lowest qualified bidder Florence Cement Company
in the total bid amount not to exceed \$5,721,609.38.

Funding for this work is available in the Water and Sewer System Fund 592-9044-97001
(\$1,315,880.61), in the 2018 MTF Construction Bonds 433-9433-97450 (\$1,135,398.64), in the MTF

Major Operating Construction 202-2451-97400 (\$2,701,473.03), in the MTF 202-2474-80120 (\$491,399.10) and in the MTF Major Routine Maintenance 202-2463-80206 (\$77,458.00).

The Contract documents include the Project Drawings, the Advertisement, the Pricing Sheet, Supplemental Specifications, the Appendix and the City of Warren form documents entitled Instructions to Bidders, Required Acknowledgement, Contract, Performance Bond, Payment Bond for Labor, Material and Equipment Rental, Maintenance and Guarantee Bond, Certificate of Worker's Compensation Insurance, General Conditions, Specifications for Concrete Pavement, Specifications for Concrete Sidewalks and Drive Approaches, and Specifications for Sanitary and Storm Sewer.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the City Engineer, that the City Council by formal motion approves the award of City Project WP-24-822, Chicago Rd (Van Dyke to 13 Mile) and 13 Mile Rd (Chicago to Campbell) Pavement Reconstruction and Water Main Replacement (ITB-W-1160), to the low qualified bidder Florence Cement Company in the total bid amount not to exceed \$5,721,609.38. Such award is subject to execution of written agreement by both parties.

IT IS FURTHER RESOLVED, that upon approval of the final contract in a form that meets with the approval of the City Attorney, together with all required insurance certificates, bonds, and required documents, the Mayor and City Clerk are authorized to execute the contract with Florence Cement Company, 51515 Corridor, Shelby Township, MI 48315 to complete City Project WP-24-822, Chicago Rd (Van Dyke to 13 Mile) and 13 Mile Rd (Chicago to Campbell) Pavement Reconstruction and Water Main Replacement, consistent with the terms of the bid for City Project WP-24-822, Chicago Rd (Van Dyke to 13 Mile) and 13 Mile Rd (Chicago to Campbell) Pavement Reconstruction and Water Main Replacement, and the City of Warren Engineering Contract Documents.



June 4, 2025

Ms. Mindy Moore
Council Secretary
City of Warren

CITY ATTORNEY'S OFFICE

One City Square, Suite 400
WARREN, MI 48093
(586) 574-4671
FAX (586) 574-4530
www.cityofwarren.org

Re: Proposed Ordinance to Amend Chapter 2 of the Ordinance, Use of the City Seal and City Logo (First Reading); and repeal section 2-4 Advertisements at Public Expense

Dear Council Secretary Moore:

At Council's request, attached is a proposed ordinance amendment to address the use of the City Seal.

In addition to the city seal, the ordinance adopts "Dawn" as the city logo, as depicted in section 2-3 of the proposed ordinance. The ordinance distinguishes the seal as the official insignia for authentication or certification of legal or ceremonial acts, which would include certified resolutions or election result notices. The logo is a graphic design mainly used for identification purposes or to brand or promote City programs and events. The seal and logo may be used interchangeably for routine business, such as stationery and vehicles. The city may use minor variations of the logo only to customize the design to the type of event or item. This would be for styling purposes only, and the logo must remain identifiable as Dawn logo.

Based upon federal court rulings, the ordinance does not prohibit the use of the city seal or logo for First Amendment expressive speech. Rather, it prohibits the use of the seal or logo in a manner that would lead to confusion or a false impression of City endorsement or sponsorship. Therefore, the ordinance does not prohibit non-commercial display or use of the seal or logo, so long as the seal or logo is not depicted in a manner that would confuse or mislead the public to believe the City is endorsing or supporting a third-party product, event, message or organization.

The ordinance is patterned mainly from the Ann Arbor ordinance. Ann Arbor amended its ordinance to eliminate restrictions opposed by the American Civil Liberties Union (ACLU). The ACLU's legal support included *Rothamel v. Fluvanna County, VA*, 810 F. Supp. 2d 771 (W.D. Va. 2011).

The Warren proposal adds platforms such as social media, websites, clothing, artifacts and signs. IN the commercial context, it is more restrictive than Ann Arbor by imposing a blanket prohibition on commercial uses, without permission. Commercial uses have not been widely addressed by courts. IN the only located case, the Alaska Court of Appeals held that the state seal may not be used for a commercial purpose, specifically on a commercial coin. This is not a ruling that is binding on Michigan courts, but it is supportive. By contrast, Ann Arbor restricts commercial use only when it implies city support or endorsement. Warren may add the same qualifying language, as opposed to an outright commercial ban. However, the current proposed language allows for commercial use with permission. This would give the City some control over the style and way it is depicted, such as using it for locational information and controlling layout to ensure the seal is not close in proximity to the event or organization name. An outright

Mindy Moore
Council Secretary
Page 2

commercial prohibition would also prevent a public asset from being appropriated for a private commercial purpose. The Ann Arbor ordinance is attached for comparison purposes.

This ordinance also includes the authorities that may grant permission to use the city seal or logo. As proposed, the Mayor and Council, or their authorized designees would grant permission to third party organizations to use the City seal or logo. A requesting party may ask only one Office, and the decision of Mayor or Council would be final, and may not be appealed or reversed by the other Office. For local events, Director of Public Service and Director of Parks and Recreation, or their designees may permit the seal or logo to be used by an organization partnering or sponsoring a city event, for banners or other materials.

Upon review of the entire article Mayor Stone is proposing the repeal of Section 2-4, entitled "Advertisements at public expense". It was adopted by the former Council in 2022 to address City advertisements. She is asking this Council to reconsider the need for this ordinance in light of current practices. Mayor Stone believes Warren citizens understand the funding source for civic communications, and in this current form, the requirements would be impractical to implement.

Please submit the proposed ordinance to Council for consideration, and if any member has questions or rhetorical issues they would like considered prior to the final reading, please ask them to raise them at the first reading or to reach me at mmichaels@cityofwarren.org or (586) 574-4585.

Respectfully,



Mary Michaels
Acting City Attorney

Approved:

Signed by:



78FABF27E3214B9...
Lori M. Stone
Mayor

MM/vlt Ltr to M Moore Council re Prop Ordinance to Amend Ch 2 re Use of the City Seal and City Logo ID 106268

cc: Jeff Schroder, Plunkett Cooney (via e-mail)
Anthony Casasanta, Director of Parks and Recreation (via e-mail)

ORDINANCE NO. 80-_____

AN ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF ORDINANCES ENTITLED
ADMINISTRATION

THE CITY OF WARREN ORDAINS:

SECTION 1. That Article I of Chapter 2 of the Ordinances of the City of Warren,
Michigan,

WHICH PRESENTLY READ AS FOLLOWS:

Sec. 2-1. - Seal.

The seal provided and authorized for the city shall be an obverse side with a diameter of two (2) inches, the impression of which is a representation of a hand holding a sheaf of wheat at the bottom (representing the agricultural heritage of the community); with a residential dwelling on the lower right hand side (representing the residential character of the community); a factory on the left side (representing commerce and industry); a hand holding a rocket on the upper right (representing national defense technology); the heads of a young man and young woman in center at the top (representing the youth of the city); with the inscription "City of Warren, Michigan—Seal—" within a ring around the outer edge of the seal which seal shall have a gold background with all figures, lines and inscriptions thereon being in black. This seal, represented as aforesaid and used with or without colors, shall be and is hereby corrected, established, declared to have been, and now be, the seal of the city. For general use, the plain impression in white or on gold containing the figures as given above, as shown herewith, shall be sufficient.



Sec. 2-2 – Municipal Flag

- (a) The forms, symbols and colors described and set forth in this section are hereby adopted for the municipal flag.
- (b) The municipal flag shall be royal blue, with an enlarged seal of the city centered thereon in gold and black, except that the word "Seal" shall be excluded. The motto "Urbs Progressionis" shall appear above the seal motif in black on white flowing ribbon. Below the seal motif shall appear the word "Warren" in black on white flowing ribbon. The proportions of the municipal flag shall be in any of the dimensions officially prescribed for the national ensign by the government of the United States.
- (c) The municipal flag shall be displayed at the City Hall, or other place later designated to be the seat of city government, on days when the national flag is displayed; provided, always, however, that such municipal flag shall never be displayed in any position that shall indicate superiority to or precedence over the flag of the United States. The

mayor shall have control and authority over the use of the municipal flag and may cause it to be displayed on special occasions at other buildings and places in such a manner as the mayor may direct.

- (d) The director of public services shall have custody of the municipal flag and cause to be made, in accordance with the design fixed in this section, such number of flags as the director may deem proper and necessary and of suitable size for use at the City Hall and other buildings and structures owned by the city.

(e) Any person may display a reproduction of the municipal flag in any manner not inconsistent with the laws governing the use and display of the United States flag; provided, however, in no event may a reproduction of the municipal flag be used for private advertising purposes. Private or individual use or manufacture of reproductions of the municipal flag is hereby encouraged for the usual and customary purposes of decoration and display.

Sec. 2-3. Deceptive use of a term or symbol representing the city.

- (a) Matters otherwise legally acceptable in the mails which constitutes a solicitation by a nongovernmental entity for information or the dissemination of information, or the contribution of funds or membership fees, or the purchase of or payment for a product or service and which reasonably could be interpreted or construed as implying any City of Warren connection, approval or endorsement through the use of a seal, insignia, reference to the City of Warren, citation to a city ordinance, name of a city agency, department, commission, or program, trade or brand name, or any other term or symbol, unless:
 - (1) Such nongovernmental entity has such expressed connection, approval or endorsement;
 - (2) a. Such matter bears on its face, in conspicuous and legible type in contrast by typography, layout, or color with other printing on its face, the following notice: "THIS ORGANIZATION HAS NOT BEEN APPROVED OR ENDORSED BY THE CITY OF WARREN, AND THIS OFFER IS NOT BEING MADE BY AN AGENCY OF THE CITY OF WARREN," or a notice to the same effect in words which the City of Warren shall prescribe;
 - b. The envelope or outside cover or wrapper in which such matter is mailed bears on its face in capital letters and in conspicuous and legible type, the following notice: "THIS IS NOT AN OFFICIAL DOCUMENT OF THE CITY OF WARREN," or a notice to the same effect in words which the City of Warren may prescribe; and
 - c. Such matter does not contain a false representation stating or implying that City of Warren benefits or services will be affected by any contribution or noncontribution; or
 - (3) Such matter is contained in a publication for which the addressee has paid or promised to pay a consideration or which he has otherwise indicated he desires to receive, except that this paragraph shall not apply if the solicitation is on behalf of the publisher of the publication.
- (b) Any person who violates any provisions of this section shall be guilty of a misdemeanor.

Sec. 2-4. Advertisements at public expense.

- (a) **Definitions.** The following words and phrases, when used in this section, shall have the meanings respectively ascribed to them:

Public expense shall include the expenditure of city money and the use of city equipment and the services of city personnel and any other direct or indirect expenses incurred by the city as a result of activities described in this section, and shall include but not be limited to special revenue funds such as the Downtown Development Authority (DOA) and enterprise funds.

Advertisements shall include any television, video, radio, or streaming audio announcement, program, or commercial; or any writing, picture, document, graphic representation or communication of any sort including email intended for distribution by any means to the public at large, including the use of a newspaper or mailing, that is not specifically required by constitution, statute, charter or city ordinance. It shall not include routine correspondence necessary in the normal course of city business, or notices, agendas, minutes or other items required to be furnished or made available to the public or portions thereof, by statute, charter or ordinance.

- (b) **Disclaimer required.** Any advertisement at public expense shall include a disclaimer that the advertisement is paid for by the City of Warren with tax dollars as follows:
- (1) If the advertisement is printed material, there shall be a disclaimer in ten-point font or larger that states "Paid for at public expense by the City of Warren."
 - (2) If the advertisement is on the radio or streaming audio then the advertisement shall state at a minimum that it was "Paid for at public expense by the City of Warren."
 - (3) If the advertisement is on television or a video that is disseminated, then there shall be a printed disclaimer on the screen that is visible for at least five (5) seconds that states: "Paid for at public expense by the City of Warren." The disclaimer shall be used with letters that are equal to or greater than four (4) percent of the vertical picture height.
 - (4) Any advertisement that was created by and appears on the city's government channel is exempt from the disclaimer requirement in this section.
- (c) **Limits on advertisements at public expense.** Advertisements at public expense shall comply with the following:
- (1) The advertisement shall relate to a matter of public concern or interest which may properly be furthered at public expense.
 - (2) The advertisement shall be fair, objective and accurate, considering its purposes and subject matter.
 - (3) The advertisement shall not contain matters of a partisan political nature, and shall not be intended to further the political interests of a particular elected official.
- (d) **Prohibition.** It shall be unlawful for any person to authorize an expenditure for an advertisement at public expense in violation of this section.
- (e) **City officer's liability.** Any officer of the city having city employees under the officer's direction and control or having charge of city funds or equipment who causes such employees to participate in the preparation, reproduction or dissemination of any advertisement in violation of the terms of this section, or who causes funds or equipment in the officer's charge to be so used, shall be liable to the city for the full costs incurred by the city as the result of such violation. The costs shall include, but not limited to, any actual

cash expended, the full cost to the city of any employee time spent on such unlawful activities, and the value of the use of any city equipment or materials employed in such unlawful activity.

SHALL BE AMENDED, AS FOLLOWS:

Sec. 2-1 Seal.

(unchanged)

Sec. 2-2 – Municipal Flag.

(unchanged)

Sec. 2-3- City Logo.

The City adopts the symbol illustrated below as the City logo:



Sec. 2-4. Use of City Seal and City Logo.

1. The city seal and city logo are the property of the City of Warren. The city seal and city logo each serve a different purpose. The city seal is for certifying or authenticating official records or instruments or for official legal or ceremonial purposes. The city logo is a graphic emblem primarily used to identify or promote city programs, initiatives, partnerships and sponsorships.
2. The City Clerk is the official custodian of the official seal and logo.
3. The city seal and city logo may be used by city elected or appointed officials or city employees in connection with the performance of the business of the city, its city council, elected or appointed officers, boards, commissions or departments. The city seal shall be used for certification or authentication of city records, city certificates or instruments or for official, ceremonial or legal purposes. The city seal or city logo may be used on city vehicles, equipment, buildings, stationery, websites, fixtures, signage, uniforms or articles of clothing, training programs, presentations, handouts or brochures, elected official pins, city memorabilia, podiums, publications or promotional materials for city events or programs, or news releases or other communications.
4. City elected or appointed officers, boards or commissions or employees acting within their scope of authority, may use minor variations to the logo to customize the logo to the type of event or item for branding purposes, and provided the design remains consistent with the original logo, and is identifiable as the city logo.

Sec. 2-5. Prohibitions on Use.

1. Except as otherwise allowed in this chapter, a person shall not:
 - a. Display, circulate, depict, wear or reproduce, or make use of the City flag, seal or logo, or any imitation thereof, in, on or in connection with, any advertisement, poster, circular, pamphlet, artifact, article of clothing, social media message, website, web application, public meeting, play, motion picture, telecast, or other production, or on any building, monument, or stationery, for the purpose of obtaining anything of value, or in a manner likely or intended to confuse, deceive, mislead the public, or convey a false impression of having the City of Warren endorsement, sponsorship or participation or approval.
 - b. Sell or purchase for resale, any artifact or item that displays the city seal, city logo for commercial purposes or advertising, without written permission of the city; or
 - c. Use the city seal, city logo for purposes of supporting or opposing the nomination or election to any city or public office of themselves or for purposes of supporting or opposing a candidate or ballot measure, nor include the city seal or city logo on any writing distributed for purposes of influencing the electorate in any election. This shall not apply to writings, photographs or videos by or from an elected official or designated department head, in their official capacity supporting or opposing legislation or ballot measure, or incidental to a city officer providing the public with information on behalf of the City of Warren.
2. Authorized Use.
 - a. Any private party organizing or sponsoring a public event in partnership with the City of Warren may display the city seal or city logo without alteration, according to rules and with permission of the Director of Public Service or the Director of Parks and Recreation, or their authorized designees.
 - b. Display or use the City seal or logo or name the City of Warren as endorsing or supporting an event, program or message, without express written authorization from the Mayor or the City Council, or one of their authorized designees. Only one application may be made to either the Council or the Mayor, and the decision of the Mayor or Council shall be final, and not subject to review, appeal or change by the other office. Any authorization under this section shall be for a limited duration not to exceed beyond the event date, and shall be revocable at the will of the approving office and non-assignable.

SECTION 2. That section 2.3, entitled "Deceptive use of a term or symbol representing the city shall be amended as follows:

(a) (unchanged)

~~(b) Any person who violates any provisions of this section shall be guilty of a misdemeanor.~~

SECTION 3. That section 2-4 of the Code of Ordinances, entitled Advertisements at Public Expense, shall be stricken in its entirety.

Chapter 9 - CITY SEAL AND FLAG

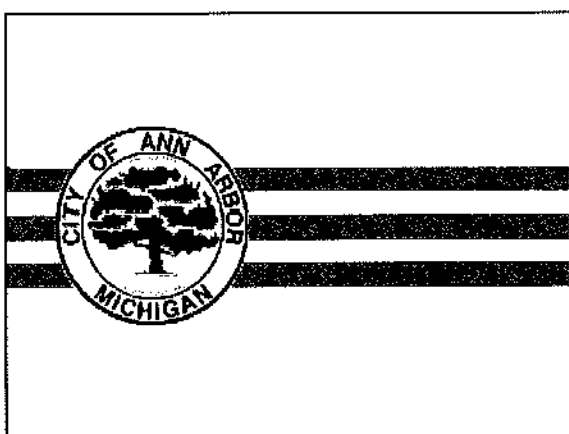
1:240A. - Definitions.

ANN ARBOR ORDINANCE

- (1) *City seal* means the official seal of the City of Ann Arbor, which was re-adopted by Resolution R-340-7-74 (7/29/74), or any prior official seal, including any cut, facsimile, reproduction, incorporation, likeness, or derivation thereof, which consists of a circular seal consisting of 2 concentric circles with the image of a burr oak tree in the center of the inner circle with the wording "Founded 1824" and "Incorporated 1851" within said circle, circumferentially written and centered over and under the burr oak tree respectively, and with the wording "City of Ann Arbor" and "Michigan" within the annulus, circumferentially written and centered over and under the burr oak tree respectively, and the face of which is substantially as set forth below.



- (2) *City flag* means the official flag, or any prior official flag, of the City of Ann Arbor, including any cut, facsimile, reproduction, incorporation, likeness, or derivation thereof, which is a rectangle having a height-to-width ration of 3:5, that is white, with 3 horizontal yellow stripes separated by 2 white stripes of equal width horizontally across the center third of the rectangle, with the city seal centered vertically and horizontally in the left half of the rectangle and covering the stripes, and which is substantially as set forth below.



(Ord. No. 18-17, § 1, 7-2-18)

1:240B. - Custodian.

The City Clerk or his or her designee is the custodian of the city seal and city flag.

1:240C. - Use of city seal and city flag for official use.

- (1) The city seal and city flag are the exclusive property of the City of Ann Arbor.
- (2) The city seal may be used by city employees and elected or appointed city officials in connection with the performance of official city business or city sanctioned events, including but not limited to, placement of the city seal on city vehicles, equipment, stationery, the city flag, city websites, handouts for city training sessions, city brochures, city presentations, city uniforms and city issued articles of clothing, city news releases, programs and bulletins, city-sponsored events, and city memorabilia used to promote the city.
- (3) The City Clerk and his or her designee is authorized to use the city seal on any ordinance, resolution or other instrument approved by the city council or executed by the Mayor, or other city officials, and to use the city seal to authenticate official documents in the conduct of official city business.
- (4) The city flag may be flown or otherwise displayed by elected or appointed city officials, and by city employees in connection with official city meetings, functions, and events.

(Ord. No. 18-17, § 1, 7-2-18)

1:240D. - Other approved uses.

The city seal or city flag may be used in any other way that is constitutionally- or otherwise legally-protected.

(Ord. No. 18-17, § 1, 7-2-18; Ord. No. 19-02, § 1, 1-22-19)

1:240E. - Prohibited uses.

Except as otherwise expressly allowed in this chapter, no person may knowingly:

- (1) Display the city flag or city seal in, or in connection with, any advertisement, poster, circular, book, pamphlet, website, web application, or other publication, public meeting, play, motion picture, telecast, or other production, or on any building, monument, or stationery, for the purpose of obtaining anything of value by confusing, deceiving or misleading anyone into a false impression of city action, support, approval, official sanction, sponsorship, or endorsement; or
- (2) Sell, or purchase for resale, any article that displays the city seal or city flag in a manner that gives the false impression of city action, support, approval, official sanction, sponsorship, or endorsement.

(Ord. No. 18-17, § 1, 7-2-18; Ord. No. 19-02, § 1, 1-22-19)

1:240F. - Offense and remedies.

Each violation of any provision of this chapter shall be a civil infraction, punishable by a civil fine of not more than \$10,000.00, and shall entitle the city to have it enjoined.

(Ord. No. 18-17, § 1, 7-2-18; Ord. No. 19-02, § 1, 1-22-19)

1:240G. - Severability and conflicts.

If any part or portion of this chapter is, for any reason, held or found to be unlawful or unconstitutional by any court of competent jurisdiction, then such part or portion shall be deemed separate, distinct and independent parts or portions and, to the fullest extent lawful, such holding or finding shall not affect the validity of the remaining parts or portions of this chapter. All ordinances or parts of ordinances in conflict with any of the provisions of this chapter are hereby repealed.

(Ord. No. 18-17, § 1, 7-2-18)

Certificate Of Completion

Envelope Id: 38D8E57E-1338-48F1-9C0D-1D43064456D2

Status: Completed

Subject: Complete with Docusign: City Logo City Seal ordinance updated (ID 112904).pdf

Source Envelope:

Document Pages: 11

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Jennifer Decker

AutoNav: Enabled

1 City Sq Ste 215

Envelopeld Stamping: Enabled

Warren, MI 48093

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

jdecker@cityofwarren.org

IP Address: 24.127.1.78

Record Tracking

Status: Original

Holder: Jennifer Decker

Location: DocuSign

6/4/2025 6:56:19 AM

jdecker@cityofwarren.org

Signer Events

Lori M. Stone

lstone@cityofwarren.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

Lori M. Stone

76FABF22E3214B9...

Signature Adoption: Pre-selected Style

Using IP Address: 24.127.1.78

Timestamp

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Signed: 6/4/2025 8:40:13 AM

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In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Anthony Casasanta

acasasanta@cityofwarren.org

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 6/4/2025 7:01:25 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Ayasha Bahar

abahar@cityofwarren.org

Administrative Coordinator

City of Warren Michigan

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 6/4/2025 7:01:25 AM

Viewed: 6/4/2025 8:46:01 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Jennifer Decker

jdecker@cityofwarren.org

Security Level: Email, Account Authentication
(None)

COPIED

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Viewed: 6/4/2025 7:02:56 AM

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Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Judy Smith jsmith@cityofwarren.org Administrative Coordinator City of Warren Michigan Security Level: Email, Account Authentication (None)	COPIED	Sent: 6/4/2025 7:01:26 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
mayor mayor@cityofwarren.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 6/4/2025 7:01:26 AM
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	6/4/2025 8:37:49 AM
Certified Delivered	Security Checked	6/4/2025 8:39:32 AM
Signing Complete	Security Checked	6/4/2025 8:40:13 AM
Completed	Security Checked	6/4/2025 8:40:13 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**

One City Square, Suite 300
Warren, Michigan 48093-2390

P: (586) 759-9300

F: (586) 759-9318

www.cityofwarren.org

May 21, 2025

Ms. Mindy Moore
City Council Secretary

RE: CONSIDERATION AND ADOPTION OF RESOLUTION to Award Bid and Contract for City Project WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156) to the low bidder, Zuniga Cement Construction Inc., in the total bid amount not to exceed \$2,407,908.14.

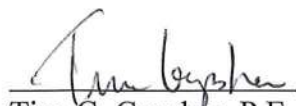
Electronics bids were received and publicly read via Zoom Video Conferencing on May 14, 2025 for City Project WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156). This project was publicly advertised on the BidNet (MITN) system on April 23, 2025. The scope of the project is to install new concrete pavement and water main, drainage improvements, driveway replacement, sidewalk ramps improvements as well as related appurtenances, traffic control, clean-up, and restoration on Common Road (Dequindre to Warner).

The Engineering Division recommends that the Warren City Council award the Contract WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement to the low bidder – Zuniga Cement Construction Inc. in the total bid amount not to exceed \$2,407,908.14. Zuniga Cement Construction Inc. has successfully completed similar work in the City of Warren and in the surrounding Metro area.

The form of the contract document and the proposed City Council resolution authorizing approval of the contract award has been sent for review to the City Attorney. The availability of the funding for this contract, as stated in the attached City Council resolution, has been confirmed and approved by the Budget Director.

Please place this item on the next available City Council agenda for consideration. If you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

Sincerely,


Tina G. Gapshes, P.E.
City Engineer

Read and Concurred:


David Muzzarelli
Public Service Director


Funding Approval:


Kristina Battle
Budget Director

Contract Form Approval:


Mary Michaels
Acting City Attorney

Recommended to Council:

Signed by:

76FABF22E3214B9...
Lori M. Stone
Mayor

City Contract WP-24-818 (ITB-W-1156)
Common Rd Pavement Reconstruction and Water Main Replacement
Bid Tabs
5/14/2025



Mark Anthony Contracting
4844 Old Plank Road
Milford Michigan
48381 United States

Major Contracting
12222 Greenfield Rd
Detroit Michigan
48227 United States

ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
ROADWAY ITEMS							
1	Dr Structure, Rem	Ea	15	\$ 485.56	\$ 7,283.40	\$ 800.00	\$ 12,000.00
2	Sewer, Rem, Less than 24 Inch	Ft	498	\$ 21.46	\$ 10,687.08	\$ 50.00	\$ 24,900.00
3	Pavt, Rem	Syd	10,933	\$ 7.94	\$ 86,808.02	\$ 18.00	\$ 196,794.00
4	Sidewalk, Rem	Syd	436	\$ 10.10	\$ 4,403.60	\$ 20.00	\$ 8,720.00
5	Station Grading	Sta	23	\$ 8,409.22	\$ 193,412.06	\$ 9,000.00	\$ 207,000.00
6	Aggregate Base, 4 inch, CIP, 21AA, Crushed Limestone	Syd	428	\$ 8.81	\$ 3,770.68	\$ 27.00	\$ 11,556.00
7	Aggregate Base, 6 inch, CIP, 21AA, Crushed Limestone	Syd	866	\$ 8.54	\$ 7,395.64	\$ 32.00	\$ 27,712.00
8	Aggregate Base, 10 inch, CIP, 21AA, Crushed Limestone	Syd	11,105	\$ 18.04	\$ 200,334.20	\$ 34.00	\$ 377,570.00
9	Sewer, CI IV, 12 Inch	Ft	402	\$ 102.30	\$ 41,124.60	\$ 170.00	\$ 68,340.00
10	Sewer Tap, 12 inch	Ea	7	\$ 287.30	\$ 2,011.10	\$ 1,500.00	\$ 10,500.00
11	Sewer, CI IV, 21 Inch	Ft	96	\$ 115.61	\$ 11,098.56	\$ 180.00	\$ 17,280.00
12	Sewer Tap, 21 inch	Ea	1	\$ 319.10	\$ 319.10	\$ 2,994.91	\$ 2,994.91
13	Dr Structure, 24 inch dia	Ea	8	\$ 2,487.80	\$ 19,902.40	\$ 3,071.62	\$ 24,572.96
14	Dr Structure, 48 inch dia	Ea	8	\$ 3,217.57	\$ 25,740.56	\$ 5,517.47	\$ 44,139.76
15	Dr Structure, 60 inch dia	Ea	1	\$ 6,705.47	\$ 6,705.47	\$ 12,000.00	\$ 12,000.00
16	Dr Structure, Tap, 12 inch	Ea	1	\$ 360.00	\$ 360.00	\$ 1,000.00	\$ 1,000.00
17	Catch Basin Frame and Grate	Ea	14	\$ 1,263.25	\$ 17,685.50	\$ 1,000.00	\$ 14,000.00
18	Storm Manhole Frame and Grate	Ea	3	\$ 1,255.92	\$ 3,767.76	\$ 1,000.00	\$ 3,000.00
19	Edge Drain	Ft	5,063	\$ 16.48	\$ 83,438.24	\$ 27.05	\$ 136,954.15
20	Conc Pavt, Slip-Form, Nonreinf, 10 Inch	Syd	9,194	\$ 73.83	\$ 678,793.02	\$ 67.30	\$ 618,756.20
21	Conc Pavt, Misc, Nonreinf, 8 inch	Syd	856	\$ 74.39	\$ 63,677.84	\$ 77.60	\$ 66,425.60
22	Driveway, Nonreinf Conc, 6 inch	Syd	855	\$ 62.39	\$ 53,343.45	\$ 67.81	\$ 57,977.55
23	Detectable Warning Surface	Ft	125	\$ 45.60	\$ 5,700.00	\$ 60.00	\$ 7,500.00
24	Curb Remp Opening, Conc	Ft	165	\$ 18.00	\$ 2,970.00	\$ 49.95	\$ 8,241.75
25	Sidewalk, Conc, 4 inch	Sft	1,244	\$ 7.20	\$ 8,956.80	\$ 10.48	\$ 13,037.12
26	Sidewalk, Conc, 6 inch	Sft	135	\$ 10.80	\$ 1,458.00	\$ 15.44	\$ 2,084.40
27	Curb Ramp, Conc, 6 inch	Sft	2,559	\$ 7.80	\$ 19,960.20	\$ 12.41	\$ 31,757.19
28	Post, Steel, 3 pound	Ft	182	\$ 12.00	\$ 2,184.00	\$ 10.00	\$ 1,820.00
29	Sign, Type III, Erect, Salv	Ea	14	\$ 90.00	\$ 1,260.00	\$ 200.00	\$ 2,800.00
30	Sign, Type III, Rem	Ea	12	\$ 6.00	\$ 72.00	\$ 100.00	\$ 1,200.00
31	Sign, Type IIIA	Sft	48	\$ 24.00	\$ 1,152.00	\$ 30.00	\$ 1,440.00
32	Sign, Type IIIB	Sft	23	\$ 24.00	\$ 552.00	\$ 30.00	\$ 690.00
33	Sign, Type III, Rem, Salv	Ea	14	\$ 42.00	\$ 588.00	\$ 200.00	\$ 2,800.00
34	Ground Mtd Sign Support, Rem	Ea	11	\$ 6.00	\$ 66.00	\$ 150.00	\$ 1,650.00
35	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	424	\$ 6.00	\$ 2,544.00	\$ 5.00	\$ 2,120.00
36	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	109	\$ 24.00	\$ 2,616.00	\$ 20.00	\$ 2,180.00
37	Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow	Ft	500	\$ 7.80	\$ 3,900.00	\$ 6.50	\$ 3,250.00

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48381 United States

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12222 Greenfield Rd
Detroit Michigan
48227 United States

ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
UTILITY ITEMS							
38	Fire Hydrant	Ea	5	\$ 10,000.00	\$ 50,000.00	\$ 12,500.00	\$ 62,500.00
39	Gate Valve, 8 inch	Ea	5	\$ 5,000.00	\$ 25,000.00	\$ 3,500.00	\$ 17,500.00
40	Gate Valve, 12 Inch	Ea	6	\$ 7,400.00	\$ 44,400.00	\$ 6,800.00	\$ 40,800.00
41	Gate Well, Abandon	Ea	7	\$ 850.00	\$ 5,950.00	\$ 1,000.00	\$ 7,000.00
42	Gate Well, Rem	Ea	1	\$ 1,000.00	\$ 1,000.00	\$ 2,100.00	\$ 2,100.00
43	Hydrant, Rem	Ea	4	\$ 800.00	\$ 3,200.00	\$ 1,000.00	\$ 4,000.00
44	Water Main, DI, 6 inch, Tr Det G	Ft	118	\$ 155.00	\$ 18,290.00	\$ 160.00	\$ 18,880.00
45	Water Main, City Approved Pipe Material (DI CI-54, PVC C-909 DR 14, FPVC C-900 DR 18), 8-inch, via. Open cut Tr Det G, Directional Drilled, or Pipe Bursting (price must include temporary water services, and line stops or pre chlorinated pipe)	Ft	279	\$ 178.00	\$ 49,662.00	\$ 260.00	\$ 72,540.00
46	Water Main, City Approved Pipe Material (DI CI-54, PVC C-909 DR 14, FPVC C-900 DR 18), 12-inch, via. Open cut Tr Det G, Directional Drilled, or Pipe Bursting (price must include temporary water services, and line stops or pre chlorinated pipe)	Ft	2,163	\$ 216.00	\$ 467,208.00	\$ 220.00	\$ 475,860.00
47	Water Serv	Ea	2	\$ 3,000.00	\$ 6,000.00	\$ 4,800.00	\$ 9,600.00
48	Water Serv, Long	Ea	47	\$ 3,000.00	\$ 141,000.00	\$ 5,600.00	\$ 263,200.00
49	Gate Well, 60 inch dia	Ea	5	\$ 4,800.00	\$ 24,000.00	\$ 8,000.00	\$ 40,000.00
50	Gate Well, 72 inch dia	Ea	6	\$ 7,200.00	\$ 43,200.00	\$ 12,000.00	\$ 72,000.00
51	Water Main Connection, 12 inch	Ea	2	\$ 7,000.00	\$ 14,000.00	\$ 12,000.00	\$ 24,000.00
52	Water Main Connection, 6 inch	Ea	4	\$ 5,800.00	\$ 23,200.00	\$ 9,000.00	\$ 36,000.00
53	Water Main Connection, 8 inch	Ea	2	\$ 6,800.00	\$ 13,600.00	\$ 10,000.00	\$ 20,000.00
54	Water Main, Abandon	LSUM	1	\$ 12,000.00	\$ 12,000.00	\$ 25,000.00	\$ 25,000.00
TRAFFIC CONTROL ITEMS							
55	Maintenance Gravel	Ton	400	\$ 29.50	\$ 11,800.00	\$ 52.00	\$ 20,800.00
56	Fence, Protective	Ft	100	\$ 23.60	\$ 2,360.00	\$ 10.00	\$ 1,000.00
57	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	16	\$ 100.30	\$ 1,604.80	\$ 85.00	\$ 1,360.00
58	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	16	\$ 0.01	\$ 0.16	\$ 0.01	\$ 0.16
59	Pedestrian Type II Barricade, Temp	Ea	14	\$ 112.10	\$ 1,569.40	\$ 95.00	\$ 1,330.00
60	Lighted Arrow, Type C, Furn	Ea	1	\$ 590.00	\$ 590.00	\$ 500.00	\$ 500.00
61	Lighted Arrow, Type C, Oper	Ea	1	\$ 0.01	\$ 0.01	\$ 0.01	\$ 0.01
62	Minor Traf Devices	LSUM	1	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00
63	Plastic Drum, Fluorescent, Furn	Ea	140	\$ 34.22	\$ 4,790.80	\$ 29.00	\$ 4,060.00
64	Plastic Drum, Fluorescent, Oper	Ea	140	\$ 0.01	\$ 1.40	\$ 0.01	\$ 1.40
65	Sign, Portable, Changeable Message, Furn	Ea	2	\$ 3,835.00	\$ 7,670.00	\$ 3,250.00	\$ 6,500.00
66	Sign, Portable, Changeable Message, Oper	Ea	2	\$ 0.01	\$ 0.02	\$ 0.01	\$ 0.02
67	Sign, Type B, Temp, Prismatic, Furn	Sft	520	\$ 7.08	\$ 3,681.60	\$ 6.00	\$ 3,120.00
68	Sign, Type B, Temp, Prismatic, Oper	Sft	520	\$ 0.01	\$ 5.20	\$ 0.01	\$ 5.20
69	Sign, Type B, Temp, Prismatic, Spec, Furn	Sft	150	\$ 9.44	\$ 1,416.00	\$ 8.00	\$ 1,200.00
70	Sign, Type B, Temp, Prismatic, Spec, Oper	Sft	150	\$ 0.01	\$ 1.50	\$ 0.01	\$ 1.50
71	TS Face, Bag	Ea	5	\$ 590.00	\$ 2,950.00	\$ 500.00	\$ 2,500.00
72	Traf Regulator Control	LSUM	1	\$ 21,796.32	\$ 21,796.32	\$ 25,999.80	\$ 25,999.80

Mark Anthony Contracting
4844 Old Plank Road
Milford Michigan
48381 United States

Major Contracting
12222 Greenfield Rd
Detroit Michigan
48227 United States

ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
RESTORATION ITEMS							
73	Turf Establishment	LSUM	1	\$ 22,125.00	\$ 22,125.00	\$ 90,000.00	\$ 90,000.00
74	Sprinkler Line (As Needed)	Ft	300	\$ 9.44	\$ 2,832.00	\$ 8.00	\$ 2,400.00
75	Sprinkler Head, Replace (As Needed)	Ea	10	\$ 118.00	\$ 1,180.00	\$ 100.00	\$ 1,000.00
76	Sprinkler Head, Relocate (As Needed)	Ea	10	\$ 112.10	\$ 1,121.00	\$ 90.00	\$ 900.00
MISCELLANEOUS ITEMS							
77	BONDS, INSURANCE AND INITIAL SET-UP EXPENSE (Not to exceed 5% of construction cost)	LSUM	1	\$ 137,507.90	\$ 137,507.90	\$ 174,000.00	\$ 174,000.00
78	Contingency For Work Outside of The Original Pay Items	LSUM	1	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
79	Permit Fee Allowance	LSUM	1	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
80	Audio-Visual Filming	LSUM	1	\$ 944.00	\$ 944.00	\$ 800.00	\$ 800.00
81	Exploratory Investigation, Vertical	Ft	100	\$ 1.18	\$ 118.00	\$ 100.00	\$ 10,000.00
82	Erosion Control Measures	LSUM	1	\$ 1,080.44	\$ 1,080.44	\$ 10,000.00	\$ 10,000.00
83	Subgrade Undercutting	Cyd	500	\$ 69.93	\$ 34,965.00	\$ 80.00	\$ 40,000.00
84	Mismarked Water Services	Hr	8	\$ 295.00	\$ 2,360.00	\$ 1,000.00	\$ 8,000.00
85	Sanitary Lead Repr, 6 Inch, TrDet B	Ft	20	\$ 118.00	\$ 2,360.00	\$ 232.00	\$ 4,640.00
TOTAL CONSTRUCTION COST					\$ 2,857,581.83		\$ 3,725,861.68
ALTERNATE BID ITEMS							
86	Aggregate Base, 4 inch, CIP, 21AA, Crushed Concrete	Syd	428	\$ 8.00	\$ 3,424.00	\$ 25.00	\$ 10,700.00
87	Aggregate Base, 6 inch, CIP, 21AA, Crushed Concrete	Syd	866	\$ 8.00	\$ 6,928.00	\$ 30.00	\$ 25,980.00
88	Aggregate Base, 10 inch, CIP, 21AA, Crushed Concrete	Syd	11,105	\$ 17.00	\$ 188,785.00	\$ 32.00	\$ 355,360.00
NOTE: ITEMS BELOW ARE DEDUCT ITEMS ONLY FOR CONDITIONS DETAILED IN THE SUPPLEMENTAL SPECIFICATIONS							
89	RE-INSPECTION FEE (STRAIGHT TIME)	EA		\$ 65.00		\$ 65.00	
90	RE-INSPECTION FEE (OVERTIME 1)	EA		\$ 90.00		\$ 90.00	
91	RE-INSPECTION FEE (OVERTIME 2)	EA		\$ 115.00		\$ 115.00	
92	CREW DAY	DAY		\$ 520.00		\$ 520.00	
93	CREW DAY-OVERTIME	HR		\$ 115.00		\$ 115.00	

City Contract WP-24-818 (ITB-W-1156)
Common Rd Pavement Reconstruction and Water Main Replacement
Bid Tabs
5/14/2025



Zuniga Cement Construction Inc. 22500 Ryan Rd Warren Michigan 48091 United States	Florence Cement Company 51515 Corridor Shelby Township Michigan 48315 United States
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ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
ROADWAY ITEMS							
1	Dr Structure, Rem	Ea	15	\$ 300.00	\$ 4,500.00	\$ 538.00	\$ 8,070.00
2	Sewer, Rem, Less than 24 inch	Ft	498	\$ 30.00	\$ 14,940.00	\$ 20.50	\$ 10,209.00
3	Pavt, Rem	Syd	10,933	\$ 7.50	\$ 81,997.50	\$ 13.50	\$ 147,595.50
4	Sidewalk, Rem	Syd	436	\$ 6.50	\$ 2,834.00	\$ 15.50	\$ 6,758.00
5	Station Grading	Sta	23	\$ 3,900.00	\$ 89,700.00	\$ 5,760.00	\$ 132,480.00
6	Aggregate Base, 4 inch, CIP, 21AA, Crushed Limestone	Syd	428	\$ 5.00	\$ 2,140.00	\$ 15.25	\$ 6,527.00
7	Aggregate Base, 6 inch, CIP, 21AA, Crushed Limestone	Syd	856	\$ 8.00	\$ 6,928.00	\$ 18.25	\$ 15,804.50
8	Aggregate Base, 10 inch, CIP, 21AA, Crushed Limestone	Syd	11,105	\$ 15.00	\$ 166,575.00	\$ 15.25	\$ 169,351.25
9	Sewer, CI IV, 12 inch	Ft	402	\$ 105.00	\$ 42,210.00	\$ 94.00	\$ 37,788.00
10	Sewer Tap, 12 inch	Ea	7	\$ 300.00	\$ 2,100.00	\$ 1,130.00	\$ 7,910.00
11	Sewer, CI IV, 21 inch	Ft	96	\$ 215.00	\$ 20,640.00	\$ 138.00	\$ 13,248.00
12	Sewer Tap, 21 inch	Ea	1	\$ 600.00	\$ 600.00	\$ 1,250.00	\$ 1,250.00
13	Dr Structure, 24 inch dia	Ea	8	\$ 2,100.00	\$ 16,800.00	\$ 2,470.00	\$ 19,760.00
14	Dr Structure, 48 inch dia	Ea	8	\$ 3,000.00	\$ 24,000.00	\$ 3,490.00	\$ 27,920.00
15	Dr Structure, 60 inch dia	Ea	1	\$ 4,500.00	\$ 4,500.00	\$ 7,220.00	\$ 7,220.00
16	Dr Structure, Tap, 12 inch	Ea	1	\$ 300.00	\$ 300.00	\$ 480.00	\$ 480.00
17	Catch Basin Frame and Grate	Ea	14	\$ 850.00	\$ 11,900.00	\$ 633.00	\$ 8,862.00
18	Storm Manhole Frame and Grate	Ea	3	\$ 950.00	\$ 2,850.00	\$ 1,250.00	\$ 3,750.00
19	Edge Drain	Ft	5,063	\$ 13.75	\$ 69,616.25	\$ 10.00	\$ 50,630.00
20	Conc Pavt, Slip-Form, Nonreinf, 10 inch	Syd	9,194	\$ 75.00	\$ 689,550.00	\$ 66.00	\$ 606,804.00
21	Conc Pavt, Misc, Nonreinf, 8 inch	Syd	856	\$ 68.00	\$ 59,064.00	\$ 75.00	\$ 64,200.00
22	Driveway, Nonreinf Conc, 6 inch	Syd	855	\$ 65.00	\$ 55,575.00	\$ 54.00	\$ 46,170.00
23	Detectable Warning Surface	Ft	125	\$ 30.00	\$ 3,750.00	\$ 50.00	\$ 6,250.00
24	Curb Ramp Opening, Conc	Ft	165	\$ 10.00	\$ 1,650.00	\$ 35.00	\$ 5,775.00
25	Sidewalk, Conc, 4 inch	Sft	1,244	\$ 7.00	\$ 8,708.00	\$ 6.50	\$ 8,086.00
26	Sidewalk, Conc, 6 inch	Sft	135	\$ 9.50	\$ 1,282.50	\$ 7.50	\$ 1,012.50
27	Curb Ramp, Conc, 6 inch	Sft	2,559	\$ 9.00	\$ 23,031.00	\$ 7.50	\$ 19,192.50
28	Post, Steel, 3 pound	Ft	182	\$ 10.00	\$ 1,820.00	\$ 10.00	\$ 1,820.00
29	Sign, Type III, Erect, Salv	Ea	14	\$ 75.00	\$ 1,050.00	\$ 75.00	\$ 1,050.00
30	Sign, Type III, Rem	Ea	12	\$ 5.00	\$ 60.00	\$ 5.00	\$ 60.00
31	Sign, Type IIIA	Sft	48	\$ 20.00	\$ 960.00	\$ 20.00	\$ 960.00
32	Sign, Type IIIB	Sft	23	\$ 20.00	\$ 460.00	\$ 20.00	\$ 460.00
33	Sign, Type III, Rem, Salv	Ea	14	\$ 35.00	\$ 490.00	\$ 35.00	\$ 490.00
34	Ground Mtd Sign Support, Rem	Ea	11	\$ 5.00	\$ 55.00	\$ 11.00	\$ 121.00
35	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	424	\$ 3.65	\$ 1,547.60	\$ 5.00	\$ 2,120.00
36	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	109	\$ 15.00	\$ 1,635.00	\$ 20.00	\$ 2,180.00
37	Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow	Ft	500	\$ 0.80	\$ 400.00	\$ 6.50	\$ 3,250.00

Zuniga Cement Construction Inc. 22500 Ryan Rd Warren Michigan 48091 United States	Florence Cement Company 51515 Corridor Shelby Township Michigan 48315 United States
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ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
UTILITY ITEMS							
38	Fire Hydrant	Ea	5	\$ 6,500.00	\$ 32,500.00	\$ 9,190.00	\$ 45,950.00
39	Gate Valve, 8 inch	Ea	5	\$ 3,200.00	\$ 16,000.00	\$ 4,300.00	\$ 21,500.00
40	Gate Valve, 12 inch	Ea	6	\$ 3,700.00	\$ 22,200.00	\$ 3,630.00	\$ 21,780.00
41	Gate Well, Abandon	Ea	7	\$ 300.00	\$ 2,100.00	\$ 1,540.00	\$ 10,780.00
42	Gate Well, Rem	Ea	1	\$ 600.00	\$ 600.00	\$ 769.00	\$ 769.00
43	Hydrant, Rem	Ea	4	\$ 500.00	\$ 2,000.00	\$ 1,920.00	\$ 7,680.00
44	Water Main, DI, 6 inch, Tr Det G	Ft	118	\$ 142.00	\$ 16,756.00	\$ 132.00	\$ 15,576.00
45	Water Main, City Approved Pipe Material (DI CI-54, PVC C-909 DR 14, FPVC C-900 DR 18), 8-inch, via. Open cut Tr Det G, Directional Drilled, or Pipe Bursting (price must include temporary water services, and line stops or pre chlorinated pipe)	Ft	279	\$ 150.00	\$ 41,850.00	\$ 139.00	\$ 38,781.00
46	Water Main, City Approved Pipe Material (DI CI-54, PVC C-909 DR 14, FPVC C-900 DR 18), 12-inch, via. Open cut Tr Det G, Directional Drilled, or Pipe Bursting (price must include temporary water services, and line stops or pre chlorinated pipe)	Ft	2,163	\$ 185.00	\$ 400,155.00	\$ 175.00	\$ 378,525.00
47	Water Serv	Ea	2	\$ 2,300.00	\$ 4,600.00	\$ 1,910.00	\$ 3,820.00
48	Water Serv, Long	Ea	47	\$ 3,000.00	\$ 141,000.00	\$ 4,140.00	\$ 194,580.00
49	Gate Well, 60 inch dia	Ea	5	\$ 3,000.00	\$ 15,000.00	\$ 10,400.00	\$ 52,000.00
50	Gate Well, 72 inch dia	Ea	6	\$ 3,500.00	\$ 21,000.00	\$ 9,920.00	\$ 59,520.00
51	Water Main Connection, 12 inch	Ea	2	\$ 12,000.00	\$ 24,000.00	\$ 2,310.00	\$ 4,620.00
52	Water Main Connection, 6 inch	Ea	4	\$ 5,000.00	\$ 20,000.00	\$ 962.00	\$ 3,848.00
53	Water Main Connection, 8 inch	Ea	2	\$ 5,500.00	\$ 11,000.00	\$ 1,150.00	\$ 2,300.00
54	Water Main, Abandon	LSUM	1	\$ 7,000.00	\$ 7,000.00	\$ 10,500.00	\$ 10,500.00
TRAFFIC CONTROL ITEMS							
55	Maintenance Gravel	Ton	400	\$ 15.00	\$ 6,000.00	\$ 25.00	\$ 10,000.00
56	Fence, Protective	Ft	100	\$ 30.00	\$ 3,000.00	\$ 20.00	\$ 2,000.00
57	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	16	\$ 85.00	\$ 1,360.00	\$ 85.00	\$ 1,360.00
58	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	16	\$ 0.01	\$ 0.16	\$ 0.01	\$ 0.16
59	Pedestrian Type II Barricade, Temp	Ea	14	\$ 95.00	\$ 1,330.00	\$ 95.00	\$ 1,330.00
60	Lighted Arrow, Type C, Furn	Ea	1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
61	Lighted Arrow, Type C, Oper	Ea	1	\$ 0.01	\$ 0.01	\$ 0.01	\$ 0.01
62	Minor Traf Devices	LSUM	1	\$ 1,950.00	\$ 1,950.00	\$ 2,700.00	\$ 2,700.00
63	Plastic Drum, Fluorescent, Furn	Ea	140	\$ 29.00	\$ 4,060.00	\$ 29.00	\$ 4,060.00
64	Plastic Drum, Fluorescent, Oper	Ea	140	\$ 0.01	\$ 1.40	\$ 0.01	\$ 1.40
65	Sign, Portable, Changeable Message, Furn	Ea	2	\$ 3,250.00	\$ 6,500.00	\$ 3,250.00	\$ 6,500.00
66	Sign, Portable, Changeable Message, Oper	Ea	2	\$ 0.01	\$ 0.02	\$ 0.01	\$ 0.02
67	Sign, Type B, Temp, Prismatic, Furn	Sft	520	\$ 6.00	\$ 3,120.00	\$ 6.00	\$ 3,120.00
68	Sign, Type B, Temp, Prismatic, Oper	Sft	520	\$ 0.01	\$ 5.20	\$ 0.01	\$ 5.20
69	Sign, Type B, Temp, Prismatic, Spec, Furn	Sft	150	\$ 8.00	\$ 1,200.00	\$ 8.00	\$ 1,200.00
70	Sign, Type B, Temp, Prismatic, Spec, Oper	Sft	150	\$ 0.01	\$ 1.50	\$ 0.01	\$ 1.50
71	TS Face, Bag	Ea	5	\$ 500.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00
72	Traf Regulator Control	LSUM	1	\$ 200.00	\$ 200.00	\$ 100.00	\$ 100.00

Zuniga Cement Construction Inc. 22500 Ryan Rd Warren Michigan 48091 United States	Florence Cement Company 51515 Corridor Shelby Township Michigan 48315 United States
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ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
RESTORATION ITEMS							
73	Turf Establishment	LSUM	1	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
74	Sprinkler Line (As Needed)	Ft	300	\$ 5.00	\$ 1,500.00	\$ 2.70	\$ 810.00
75	Sprinkler Head, Replace (As Needed)	Ea	10	\$ 50.00	\$ 500.00	\$ 65.00	\$ 650.00
76	Sprinkler Head, Relocate (As Needed)	Ea	10	\$ 50.00	\$ 500.00	\$ 65.00	\$ 650.00
MISCELLANEOUS ITEMS							
77	BONDS, INSURANCE AND INITIAL SET-UP EXPENSE (Not to exceed 5% of construction cost)	LSUM	1	\$ 60,000.00	\$ 60,000.00	\$ 86,000.00	\$ 86,000.00
78	Contingency For Work Outside of The Original Pay Items	LSUM	1	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
79	Permit Fee Allowance	LSUM	1	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
80	Audio-Visual Filming	LSUM	1	\$ 1,500.00	\$ 1,500.00	\$ 800.00	\$ 800.00
81	Exploratory Investigation, Vertical	Ft	100	\$ 50.00	\$ 5,000.00	\$ 73.00	\$ 7,300.00
82	Erosion Control Measures	LSUM	1	\$ 2,500.00	\$ 2,500.00	\$ 2,610.00	\$ 2,610.00
83	Subgrade Undercutting	Cyd	500	\$ 35.00	\$ 17,500.00	\$ 63.00	\$ 31,500.00
84	Mismarked Water Services	Hr	8	\$ 400.00	\$ 3,200.00	\$ 770.00	\$ 6,160.00
85	Sanitary Lead Repr, 6 inch, TrDet B	Ft	20	\$ 600.00	\$ 12,000.00	\$ 326.00	\$ 6,520.00
TOTAL CONSTRUCTION COST					\$ 2,407,908.14		\$ 2,574,521.54
					Apparent Low Bidder		
ALTERNATE BID ITEMS							
86	Aggregate Base, 4 inch, CIP, 21AA, Crushed Concrete	Syd	428	\$ 4.00	\$ 1,712.00	\$ 13.50	\$ 5,778.00
87	Aggregate Base, 6 inch, CIP, 21AA, Crushed Concrete	Syd	866	\$ 6.50	\$ 5,629.00	\$ 16.50	\$ 14,289.00
88	Aggregate Base, 10 inch, CIP, 21AA, Crushed Concrete	Syd	11,105	\$ 13.00	\$ 144,365.00	\$ 13.50	\$ 149,917.50
NOTE: ITEMS BELOW ARE DEDUCT ITEMS ONLY FOR CONDITIONS DETAILED IN THE SUPPLEMENTAL SPECIFICATIONS							
89	RE-INSPECTION FEE (STRAIGHT TIME)	EA		\$ 65.00		\$ 65.00	
90	RE-INSPECTION FEE (OVERTIME 1)	EA		\$ 90.00		\$ 90.00	
91	RE-INSPECTION FEE (OVERTIME 2)	EA		\$ 115.00		\$ 115.00	
92	CREW DAY	DAY		\$ 520.00		\$ 520.00	
93	CREW DAY-OVERTIME	HR		\$ 115.00		\$ 115.00	

**RESOLUTION TO AWARD BID AND APPROVE CONTRACT FOR
WP-24-818, COMMON ROAD (DEQUINDRE TO WARNER)
PAVEMENT & WATER MAIN REPLACEMENT (ITB-W-1156)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at _____ p.m. Eastern Daylight Savings Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson

_____ and supported by Councilperson _____.

On May 14, 2025, bids were received for City Project WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156), pursuant to the updated online electronic bid submittal process via BidNet Direct (MITN).

The City Council has received and reviewed the bids as listed on the attached tabulation.

The City Engineer has recommended that the contract for City Project WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156) be awarded to the lowest bidder Zuniga Cement Construction Inc. in the total bid amount not to exceed \$2,407,908.14.

Funding is available in the MTF Operating Major Roads Construction Fund (202-2451-97400) \$1,499,515.28, the Water & Sewer System Fund Contracts Awarded (592-9044-97001) \$867,137.36, and MTF Operating, Major Roads – Routine Maintenance (202-2463-80206) \$41,255.50.

The Contract documents include the Project Drawings, the Supplemental Specifications, the Advertisement, the Proposal, the Appendix and the City of Warren form documents entitled Instructions to Bidders, Contract, Performance Bond, Payment Bond for Labor, Material and Equipment Rental, Maintenance and Guarantee Bond, Certificate of Worker's Compensation Insurance, General Conditions, and the Specifications for Water Main, Sanitary and Storm Sewers.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the City Engineer, that the City Council by formal motion approves the award of contract City Project WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156) to the lowest bidder Zuniga Cement Construction Inc. in the total bid amount not to exceed \$2,407,908.14. Such award is subject to execution of written agreement by both parties.

IT IS FURTHER RESOLVED, that upon execution of grant agreements, approval of the final contract in a form that meets with the approval of the City Attorney, along with all required insurance certificates, bonds and required documents.

IT IS FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute the contract with Zuniga Cement Construction Inc., 22500 Ryan, Warren, MI to complete City Project WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156), consistent with the terms of the bid for City Project WP-24-818, Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156) and the City of Warren Engineering Contract Documents.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan,
hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the
City of Warren at its meeting held on _____, 2025.

SONJA BUFFA
City Clerk

Resolution to award bid and approve contract
WP-24-818 Common Road (Dequindre to Warner) Pavement & Water Main Replacement (ITB-W-1156)
Zuniga Cement Construction Inc.



COMMUNITY DEVELOPMENT

ONE CITY SQUARE, SUITE 210
WARREN, MI 48093
(586) 574-4686
FAX (586) 574-4685
www.cityofwarren.org

June 2, 2025

Mindy Moore, Council Secretary

RE: Proposed Resolution Authorizing an Agreement between the City of Warren and Macomb Community Action for Grass & Snow Services.

As part of the 24/25 CDBG Program Year Budget, funds in the amount of \$40,000 have been allocated to provide grass and snow services for low- and moderate-income senior citizens residing in the City of Warren. The City desires to enter a contract with Macomb Community Action to provide such services to eligible Warren residents.

Attached for consideration by Council you will find a copy of the proposed agreement with Macomb Community Action, which was reviewed and approved by the City Attorney's Office. Please submit to Council for Consideration at its June 10, 2025 meeting. The appropriate resolution authorizing execution of the agreement for these services is also attached. If you have any questions regarding this matter, please contact Community Development at (586) 574-4686.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Bommarito", written over a horizontal line.

Tom Bommarito
Community Development Director

Read and Concur:

A handwritten signature in purple ink, appearing to read "Lori M. Stone", written over a horizontal line.

Lori M. Stone
Mayor

Read and Approved as to Form:

A handwritten signature in black ink, appearing to read "Jennifer Dille", written over a horizontal line.

City Attorney's Office

**RESOLUTION TO APPROVE AGREEMENT BETWEEN THE CITY OF WARREN AND
MACOMB COMMUNITY ACTION
FOR GRASS AND SNOW SERVICES**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on June 10, 2025, at 7:00 p.m. Eastern Time at the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolutions were offered by Councilmember _____ and supported by Councilmember _____.

The City is the recipient of Community Development Block Grant Funds under Title I of the Housing and Community Development Act of 1974 as amended. (Program Funds)

Program Funds for grass and snow services were previously allocated for qualified low and moderate income senior citizens, as defined by the U.S. Census Bureau, residing in the City of Warren.

Macomb Community Action desires to provide such grass and snow services to qualified low and moderate income Warren residents.

The Mayor and Community Development staff recommend that the City enter into a contract with the County of Macomb, Macomb Community Action to provide grass and snow services to qualified Warren residents with Community Development Block Grant Funds.

Sufficient funding is available in the Senior Grass and Snow Line-Item No. 273-9850-80156-CD2404.

THEREFORE IT IS RESOLVED, that the Mayor and City Clerk are authorized to execute a contract for the period of July 1, 2025 through June 30, 2026 with the County of Macomb, Macomb Community Action, for grass and snow services up to the total amount of \$40,000. Such contract shall be in a form that meets with the approval of the City Attorney.

AYES: Councilmembers _____

NAYES: Councilmembers _____

RESOLUTION DECLARED ADOPTED THIS 10^h day of June, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on June 10, 2025.

SONJA BUFFA
City Clerk

**GRASS & SNOW PROGRAM CONTRACT
BETWEEN MACOMB COMMUNITY ACTION
AND CITY OF WARREN FOR 2025/2026 PROGRAM YEAR**

This Agreement is made this _____ day of _____, 2025 between the City of Warren ("the CITY"), a Michigan municipal corporation, whose address is One City Square, Warren, Michigan 48093, and the County of Macomb ("MACOMB"), on behalf of Macomb Community Action, whose address is 21885 Dunham Road, Suite 10, Verkuilen Building, and Clinton Township, Michigan 48036.

The parties stipulate as follows:

1. The CITY is the grant recipient of Community Development Block Grant ("CDBG") funds under Title I of the Housing and Community Development Act of 1974, as amended, hereinafter referred to as "the Funds". Federal Award Identification Number B-24-MC-26-0016 awarded on July 1, 2024. CFDA Number 14.218.
2. The CITY has appropriated \$40,000; a portion of the Funds, to provide home maintenance assistance to eligible residents under the CDBG Program requirements.
3. County of Macomb (MACOMB) (Unique Entity ID MKH9BLVYQEL6), develops, staffs, and implements a Grass and Snow Program, which provides home maintenance services to senior citizens.
4. MACOMB desires to offer such services to qualified residents in the City of Warren with funds available through the CDBG Program.
5. This Contract is considered a sub-award and will not be used for research and development. There will be no reimbursement for indirect cost related to this award.

For the reasons set forth above, and in consideration of the mutual covenants and promises of the parties, the CITY and MACOMB agree as follows:

SECTION 1. SCOPE OF SERVICES. MACOMB shall provide, in a good and professional manner, and in accordance with the provisions of this Contract, the following services:

1. MACOMB shall provide the residential maintenance services specified in this Agreement to eligible Warren residents ("Program Recipients"). Program Recipients eligible for assistance under this Agreement are defined as:
 - (a) At least sixty (60) years of age
 - (b) Unable to perform residential maintenance work;
 - (c) No member or occupant of the household is physically or financially capable of providing the maintenance work; and
 - (d) Low to Moderate Income, as defined by the Department of Housing and Urban Development (HUD) and the City of Warren CDBG Program. These income limits may, at the CITY'S discretion, be revised. A copy of the current schedule of income limits is attached to this Agreement as Exhibit A. Any updates to this schedule will be mailed to MACOMB,
2. MACOMB shall provide the following types of maintenance services:
Lawn and yard maintenance and snow removal.

3. The services shall be performed in order of priority based upon availability of MACOMB's personnel and the need of the recipient.
4. MACOMB shall obtain from the Program Recipients written verification of their age at the time of their application.
5. MACOMB shall obtain from the Program Recipients written self-certification of income at time of application and annually thereafter.
6. MACOMB shall, for each Program Recipient, document the type, date, time and location of service, the Program Recipient's name, age, basis of eligibility, household income, and age of each household member.
7. MACOMB shall furnish the City with such other reports or statistics as the City may request to account for the activities under this Agreement.
8. MACOMB shall retain all records required under this Agreement for a period of five (5) years after expiration of this agreement.
9. MACOMB shall be responsible for obtaining any necessary permits or licenses required by federal, state, or local law.
10. MACOMB will maintain active status in the System for Award Management (SAM).

SECTION 2. TERM OF CONTRACT. The term of this contract shall be from July 1, 2025 to June 30, 2026, unless terminated sooner, as provided in this agreement.

SECTION 3. PERSONNEL AND MATERIALS.

1. MACOMB shall provide, all materials, tools, equipment, transportation, and skilled and competent personnel and/or contractors necessary to perform, in a good and professional manner, all work and services required to be performed under this agreement.
2. MACOMB shall take reasonable precautions in the selection of individuals and/or contractors providing work under this agreement to ensure their honesty, courtesy, ability, and fitness. MACOMB shall ensure that no solicitations are made to any person by any of its employees or contractors. Furthermore, MACOMB shall not allow persons at the work site other than its employees, contractors or agents engaged in services.
3. An employee of the City may not be hired to perform services under this contract. Any person performing work under this contract shall not be deemed an employee or independent contractor of the CITY.
4. All persons performing any service hereunder shall be qualified and licensed under federal, state, and local law to perform such services.
5. MACOMB shall remove any debris, rubbish, and materials after each maintenance service, and shall restore the premises to at least the same condition that existed prior to the work.

SECTION 4. ASSIGNMENTS AND SUBCONTRACTS. MACOMB may not assign any part of this contract without the prior knowledge and written consent of the CITY. Any assignments shall be mutually agreed upon by MACOMB and the CITY, and the assignee will be required to execute an assignment agreement with the City. Such assignment agreement must be approved by City Council for the CITY to be valid. Even if any part of this contract is assigned, MACOMB shall not be relieved from its responsibilities under this contract.

MACOMB may subcontract any or all of the work to be performed under this contract with prior knowledge and consent of the City's Community Development Director. Subcontractor must agree in writing to be bound by the terms of this contract including registration on the System for Award Management (SAM) prior to commencement of any work. Even if any work is subcontracted, MACOMB shall not be relieved from its responsibilities under this contract.

SECTION 5. SAFETY AND PROTECTION. MACOMB and any subcontractors shall provide the necessary protection and take all necessary precautions to prevent damage, injury, or loss to any person or property in the performance of any service under this agreement, and shall comply with all applicable safety laws to prevent injuries or accidents. All damage, injury or loss to any private or public property caused by work under this agreement shall be remedied, repaired or replaced by MACOMB at MACOMB's expense to the satisfaction of the City, within seven days' notice from the City. The City reserves all legal and equitable rights to compel performance or to seek compensatory damages for non-compliance.

SECTION 6. COMPENSATION. The total compensation to MACOMB under this Contract shall not exceed the maximum amount of \$40,000 (the Contract Amount). Compensation will be based upon the performance of maintenance services specified in Section 1, Paragraph 2 of this Contract. Compensation shall be at the following rates for services up to the Contract Amount:

Billing rate for grass:

Single Lot (less than 7200 square feet) -\$27.00

Double lot (7201 square feet – ½ acre) -\$35.00

Triple lot (1/2 acre – 1 acre) -\$50.00

Inspection fee - \$5.00

Billing rate for snow:

Snow removal 2 inches to 6 inches - \$30.00

Snow removal over 6 inches - \$38.00

Inspection fee - \$5.00

MACOMB shall submit invoices at least quarterly to the CITY, itemizing the type of service and location. Such reports and invoices shall be submitted within twenty (20) days after each quarter ending September 30, December 31, March 31, and June 30. MACOMB will be entitled to compensation only for the maintenance services specified in Section 1, Paragraph 2 of this Contract. Any additional services must be approved in advance by the Community Development Director.

SECTION 7. INSURANCE. MACOMB, and any of its subcontractors, shall maintain and keep in effect during the term of this agreement, the following insurance policies:

1. Workers Compensation & Employers Liability Insurance in the statutory amounts required by the State of Michigan for all laborers and employees.

2. Comprehensive General Liability Insurance
\$1,000,000 per occurrence
\$2,000,000 General Aggregate for Bodily Injury and Property Damage
3. Comprehensive Motor Vehicle Liability
\$1,000,000 Combined Single Limit for Bodily Injury and Property Damage
4. Umbrella - Excess Coverage - \$2,000,000

The City shall be named as an additional insured on said Comprehensive General and Motor Vehicle Liability Insurance and stated on certificate as follows: **"The City of Warren, City of Warren Municipal Building Authority, City of Warren Downtown Development Authority and the 37th District Court, all elected, appointed officials, employees and volunteers as individuals acting within the scope of their authority, as an additional insured."**

Certificates of insurance shall be submitted to the CITY prior to the commencement of work, must include a waiver of subrogation, and may not be canceled or materially changed without thirty (30) days prior notice to the City.

SECTION 8. TERMINATION FOR CAUSE

1. If, for any cause, MACOMB or the CITY shall fail to fulfill in a timely and proper manner its obligations under this agreement, or shall violate any of the covenants, agreements, or stipulations of this agreement, the CITY or MACOMB shall have the right to terminate this agreement by giving notice to the other party of such termination at least five (5) days before the effective date of such termination. MACOMB shall not commit to services or otherwise to the expenditure of Program Funds after receipt of the notice of termination.
2. Upon termination of this agreement, MACOMB or the CITY shall not be relieved of liability to the other party for any damages sustained by virtue of any breach of the agreement. The CITY may withhold any payments to MACOMB for the purpose of set off until such time as the exact amount of damages due the CITY from MACOMB is determined.

SECTION 9. CONFIDENTIALITY AND RETURN OF DOCUMENTS. Upon termination or expiration of this Agreement, all finished or unfinished documents, data, studies, surveys, and reports prepared by MACOMB shall be transferred to the CITY. In addition, all reports and information prepared, used, or collected under this Agreement are confidential and shall not be made available to any individual, group, or organization without the prior written approval of the CITY. This section shall survive termination of the agreement.

SECTION 10. TERMINATION FOR CONVENIENCE. The CITY may terminate this agreement at any time for any reason by giving at least thirty (30) days notice in writing to MACOMB. If the contract is terminated for convenience, MACOMB will be paid for the services provided and expenses incurred up to the termination. MACOMB shall not commit to services or otherwise to the expenditure of Program Funds after receipt of the notice of termination. If this Contract is terminated due to the fault of MACOMB, Section 8 shall apply.

SECTION 11. CHANGES. Any changes in services to be performed hereunder, including any increase or decrease in the amount of compensation, shall be mutually agreed upon by MACOMB and the CITY, and shall be incorporated into written amendments approved by the parties.

SECTION 12. INDEPENDENT CONTRACTOR. While carrying out the terms of this contract, MACOMB is an independent contractor and not an officer, employee, or agent of the CITY. MACOMB shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of the CITY. In addition, MACOMB shall be responsible for the acts or omissions of its employees.

Any participation of the CITY in the administration and/or implementation of this Agreement is for the sole purpose of ensuring compliance with CDBG goals and requirements and shall not be construed as giving rise to any employment, contractual or agency relationship with any person performing or receiving services under this Agreement.

SECTION 13. LIABILITY AND INDEMNITY.

1. MACOMB acknowledges that MACOMB and not the CITY is responsible for the performing its work under this Contract. MACOMB shall be responsible for any property damage or personal injury caused by, related to, or arising from its performance of this Contract or for the acts and omissions of MACOMB and its officers, employees, and agents, except as provided below.
2. To the extent permitted by law, MACOMB shall indemnify and hold harmless the CITY, and its officers, employees, and agents, for and from any liability, suits, demands, judgments, and claims, including reasonable attorney fees and costs, for any personal injury or property damage arising from, or resulting from, its performance of this agreement, or from the violation of any law, ordinance, or regulation.
3. All liability to third parties, loss or damages, demands, costs or judgments arising out of activities to be carried out by MACOMB in the performance of this agreement shall be the responsibility of MACOMB if the liability, loss, or damages are caused by, or arise out of, the actions or failure to act on the part of MACOMB or anyone directly or indirectly employed by MACOMB.

All liability to third parties, loss or damages, demands, costs or judgments arising out of activities or performance of the CITY under the terms of this agreement shall be the responsibility of the CITY if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the CITY or anyone directly or indirectly employed by the CITY.

In the event that liability to third parties, losses or damages arises as a result of activities conducted jointly by MACOMB and the CITY in fulfillment of their responsibilities under this Contract, such liability, loss or damage shall be borne by MACOMB and the CITY in relation to that party's responsibility for such liability, loss or damage under joint activities.

4. MACOMB shall hold the CITY harmless for any employment claim arising from or related to work performed under this Contract, including but not limited to claims related to workers compensation, insurance rights or liabilities, pension rights or liabilities and unemployment compensation.
5. Nothing in this agreement is to be construed as waiving any governmental immunity provided to the County of Macomb, Macomb Community Action, and City of Warren or their officers, employees, or agents under the Governmental Liability for Negligence Act, MCL 691.1401, *et. seq.*, as amended, or by a court of law.

6. The indemnification obligations will survive termination.

SECTION 14. NOTICES. All invoices or notices under this Agreement shall be made by personal delivery or by first class mail, addressed to the CITY as follows:

City of Warren
Office of Community Development
One City Square, Suite 210
Warren, MI 48093

and addressed to MACOMB as follows:

Macomb Community Action
Grass and Snow Program
21885 Dunham Road, Suite 10
Verkuilen Building
Clinton Township, MI 48036

SECTION 15. COMPLIANCE WITH LAWS. MACOMB shall comply with all applicable laws, ordinances and codes of the federal, state, and local governments including but not limited to maintaining an active registration status with the System for Award Management (SAM).

SECTION 16. HEADINGS AND SEVERABILITY. The headings of the sections in this Contract are for convenience only and shall not be used to construe or interpret the scope or intent of the contract. If any part of this Agreement shall be found invalid, that part shall be severable, and remaining provisions shall have full force and effect.

SECTION 17. REPORTS AND INFORMATION. MACOMB, at all times and in such forms as the CITY may require, shall furnish the CITY with such periodic reports as it may request pertaining to the work or services, and/or statistics necessary for the CITY to complete its reporting obligations.

SECTION 18. FEDERAL AUDIT REQUIREMENTS, RECORDS, AND AUDITS. MACOMB shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to this Agreement and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both Federal and Non-Federal shares. MACOMB shall allow the CITY, or any authorized representative thereof, to inspect or audit these records, at any time upon request. MACOMB shall retain the records for five (5) years after the expiration of this Agreement, unless permission to destroy them sooner is granted by the CITY.

Financial management systems standards of MACOMB shall be in compliance 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and such other regulations as may be applicable to budgeting, use and reporting of federal funds.

SECTION 19. NONDISCRIMINATION. During the performance of this Agreement, MACOMB agrees as follows:

1. MACOMB and any of its subcontractors will not discriminate against any employee or applicant for employment because of race, religion, sex, color, national origin, age, height,

weight, marital status, handicap and/or disability that is unrelated to the individual's ability to perform the particular job. MACOMB will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, national origin, age, height, weight, marital status, handicap and/or disability that is unrelated to the individuals' ability to perform the particular job. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. MACOMB agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth this clause.

2. MACOMB will, in all solicitations or advertisements for employees placed by or on behalf of MACOMB state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin, age, height, weight, marital status, handicap and/or disability.
3. MACOMB will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
4. MACOMB will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. MACOMB will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the authorized representative of the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of MACOMB's noncompliance with the nondiscrimination clauses of this Agreement or with any such rules, regulations or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and MACOMB may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. MACOMB will include the provisions of paragraphs (1) through (6) of this section in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. MACOMB will take such action with respect to any subcontract or purchase order as the authorized representative of the CITY may direct as a means of enforcing such provisions including sanctions for noncompliance.
8. In the event MACOMB becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the authorized representative of the CITY, MACOMB may request the United States to enter into such litigation to protect the interests of the United States.

SECTION 20. CERTIFICATION REGARDING LOBBYING. MACOMB certifies, to the best of its knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of MACOMB, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of a Member of Congress in connection with awarding of any Federal contract, the making of any Federal grant or loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
3. MACOMB shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including subcontracts, sub-grants, and contract under grants, loan, and cooperative agreements) and that the sub-recipients shall certify and disclose accordingly.

SECTION 21. PATENTS AND COPYRIGHTS. During the performance of this Agreement, MACOMB agrees as follows:

The Federal Government and the City of Warren shall retain rights in any resulting invention in accordance with 37 CFR Part 401, "Rights to Inventions Made by Non-profit Organizations and Small Business Firms Under Government Grant, Contracts and Cooperative Agreements," and any implementing regulations issued by HUD.

The U. S. Department of Housing and Urban Development and the City of Warren reserve a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal or Local Government purposes: (1) The copyright in any work developed under this contract; and (2) Any rights of copyright to which the contractor purchases ownership through this contract.

SECTION 22. HEADINGS AND SEVERABILITY. During the performance of this Agreement, MACOMB agrees as follows:

The headings of the sections in this Agreement are for convenience only and shall not be used to construe or interpret the scope or intent of the Agreement or in any way affect same. If any section or provision of this Agreement shall be found invalid, that provision shall be separable, and remainder shall have force and effect.

SECTION 23. GOVERNING LAW. During the performance of this Agreement, MACOMB agrees as follows:

This Agreement shall be governed by, interpreted, and enforced in accordance with the laws of the State of Michigan, and in any court having jurisdiction over the property which is located in or whose district includes Macomb County, Michigan.

SECTION 24: APPENDIX A OF TITLE VI PLAN. During the performance of this Agreement, MACOMB agrees as follows:

A. COMPLIANCE WITH REGULATIONS. The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

B. NONDISCRIMINATION. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.

C. SOLICITATION FOR SUBCONTRACTS, INCLUDING PROCUREMENTS OF MATERIALS AND EQUIPMENT. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

D. INFORMATION AND REPORTS. The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

E. SANCTIONS FOR NONCOMPLIANCE. In the event the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

1. Withholding payments to the contractor under the contract until the contractor complies and/or
2. Cancellation, termination, or suspension of the contract, in whole or in part.

F. INCORPORATION OF PROVISIONS. The contractor shall include provisions of paragraphs (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

SIGNATURES

Signed in the presence of:

CITY OF WARREN:

By: _____

Lori M. Stone
Mayor

Date: _____

By: _____

Sonja Buffa
City Clerk

Date: _____

MACOMB COUNTY:

By: _____

Andrew Cox
Director of Health & Community Services

Date: _____

EXHIBIT A

80% Area Median Income (AMI) Limits As of April 1, 2025

Household Size	Income Limit
1	\$56,600
2	\$64,650
3	\$72,750
4	\$80,800
5	\$87,300
6	\$93,750
7	\$100,200
8	\$106,700

MEMORANDUM

DATE: June 3, 2025

TO: Mindy Moore, Council Secretary

RE: Brownfield Redevelopment Authority Reappointment

City Council:

Pursuant to the provisions of the Brownfield Redevelopment Authority and the authority vested in me, I hereby notify you of the following reappointment:

Name	Date of Expiration
Gary Kiesgen	June 30, 2028

City Council approval is required. Your concurrence in this matter is appreciated.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Brownfield Redevelopment Authority



Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Thu 5/8/2025 10:56 AM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Brownfield Chairperson

Name

Gary Kiesgen

Address

[REDACTED]

[Map It](#)

Home Phone

[REDACTED]

Cell Phone

[REDACTED]

Email

[REDACTED]

Warren Business Owner

Yes

Name of Business

True Industries

Appointment Request

- Re-Appointment Request

Work Experience

Business Owner Centerline Die & Engineering City of Warren MI.

Business owner True Industries Roseville MI.

Board Member Brownsfield Redevelopment Authority since January 18th 2019

Education

Graduate MCCC Applied Technology 1979

Graduate United States Department of Labor Die Maker Apprenticeship 1980

Licensed Real Estate Agent 1983-1985

FMEA Award 2000

Reliability & Maintenance Award 2000

Affiliations (Clubs, Fraternal, Military, Church, etc.)

D.A.R.E Program Cit Of Roseville 2009-2019

Worked with Lincoln High School Warren for Manufacturing Day for a few years.

Please feel free to add any additional information

owned and operated Industrial building in the City of Warren 2006 - 2020. Co-Owner of rental properties City of Warren.

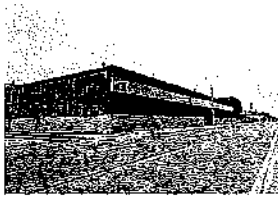
Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No

28661 VAN DYKE WARREN, MI 48092 (Property Address)

Parcel Number: 12-13-16-229-043 Account Number: 207910338



Item 1 of 3 2 Images / 1 Sketch

Customer Name: MMC REAL ESTATE INVESTMENTS LLC**Summary Information**

- > Commercial/Industrial Building Summary
 - Yr Built: 1956
 - # of Buildings: 3
 - Total Sq.Ft.: 24,084
- > Assessed Value: \$867,540 | Taxable Value: \$796,910
- > 23 Building Department records found
- > Property Tax Information found
- > Utility Billing information found

Owner InformationMMC REAL ESTATE INVESTMENTS LLC
28661 VAN DYKE
Warren, MI 48093-7135**Amount Due**

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

Permit Type	Permit Number	Associated Project	Status	Date Issued	Last Inspection	Amount Due	
Building	PB138651		Expired	3/10/2000		\$0.00	View
Building	PB18-000263		Finaled	3/12/2018	5/15/2018	\$0.00	View
CEMENT	PC11-52857		Finaled	6/13/2011		\$0.00	View
Electrical	PE16-001129	JCO16-0075	Finaled	6/6/2016	6/9/2016	\$0.00	View
COM - ELECTRICAL	PE22-000309		Finaled	3/1/2022	12/15/2022	\$0.00	View
Elec Reconnect	PER18-0098		Finaled	3/27/2018	4/16/2018	\$0.00	View
Mechanical	PM16-000647	JCO16-0075	Finaled	5/10/2016	6/9/2016	\$0.00	View
Mechanical	PM18-000400		Finaled	3/27/2018	4/16/2018	\$0.00	View
Plumbing	PP16-000476	JCO16-0075	Finaled	6/2/2016	6/9/2016	\$0.00	View
Special	PSP16-00445	JCO16-0075	Finaled	3/15/2016	6/13/2016	\$0.00	View

1 2

Displaying items 1 - 10 of 15

[Apply for a Permit](#)**Attachments**

Date Created	Title	Record
No records to display.		

Displaying items 0 - 0 of 0

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28661 VAN DYKE WARREN, MI 48092 (Property Address)

Parcel Number: 12-13-16-229-043 Account Number: 207910338

Customer Name: MMC REAL ESTATE INVESTMENTS LLC



Item 1 of 3

[2 Images / 1 Sketch](#)

Summary Information

- > Commercial/Industrial Building Summary
 - Yr Built: 1956
 - # of Buildings: 3
 - Total Sq.Ft.: 24,084
- > Assessed Value: \$867,540 | Taxable Value: \$796,918
- > 23 Building Department records found
- > Property Tax information found
- > Utility Billing information found

Owner and Taxpayer Information

Owner

MMC REAL ESTATE
INVESTMENTS LLC
28661 VAN DYKE
Warren, MI 48093-7135

Taxpayer

SEE OWNER INFORMATION

Legal Description

PETER OTTO SUBDIVISION LOTS 56 TO 76 INCL; EXC N 1.0 FT OF LOTS 58 TO 59 FOR ANNA ST. L.S P.24

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

5/30/2025

[Recalculate](#)

Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2024	Winter	\$1,562.75	\$1,562.75	01/17/2025	\$0.00
2024	Summer	\$51,427.70	\$51,427.70	01/17/2025	\$0.00
2023	Winter	\$1,186.69	\$1,186.69	02/27/2024	\$0.00
2023	Summer	\$48,754.01	\$48,754.01	01/30/2024	\$0.00
2022	Winter	\$1,183.14	\$1,183.14	02/28/2023	\$0.00
2022	Summer	\$51,301.85	\$51,301.85	01/09/2023	\$0.00
2021	Winter	\$1,691.73	\$1,691.73	01/07/2022	\$0.00
2021	Summer	\$30,518.97	\$30,518.97	09/07/2021	\$0.00
2020	Winter	\$774.82	\$774.82	01/15/2021	\$0.00
2020	Summer	\$31,110.47	\$31,110.47	01/15/2021	\$0.00

[Load More Years](#)

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28661 VAN DYKE Warren, MI 48093-7135 (Property Address)

Parcel Number: 12-13-16-229-043 Account Number: 207910338



Items 1 of 3 2 Images / 1 Sketch

Customer Name: MMC REAL ESTATE INVESTMENTS LLC
OCCUPANT**UB Customer Name:** 207910338**Summary Information**

- > Commercial/Industrial Building Summary
 - Yr Built: 1956
 - # of Buildings: 3
 - Total Sq.Ft.: 24,084

- > Assessed Value: \$867,540 | Taxable Value: \$796,918
- > 23 Building Department records found

- > Property Tax information found
- > Utility Billing information found

Customer Information

Name 207910338 OCCUPANT
Address 28661 VAN DYKE
Warren, MI 48093-7135

Account Number 207910338

Amount DueTotal Amount Due **\$0.00**[Pay Now](#)**Current Bill**[Click here for a printer friendly version](#)

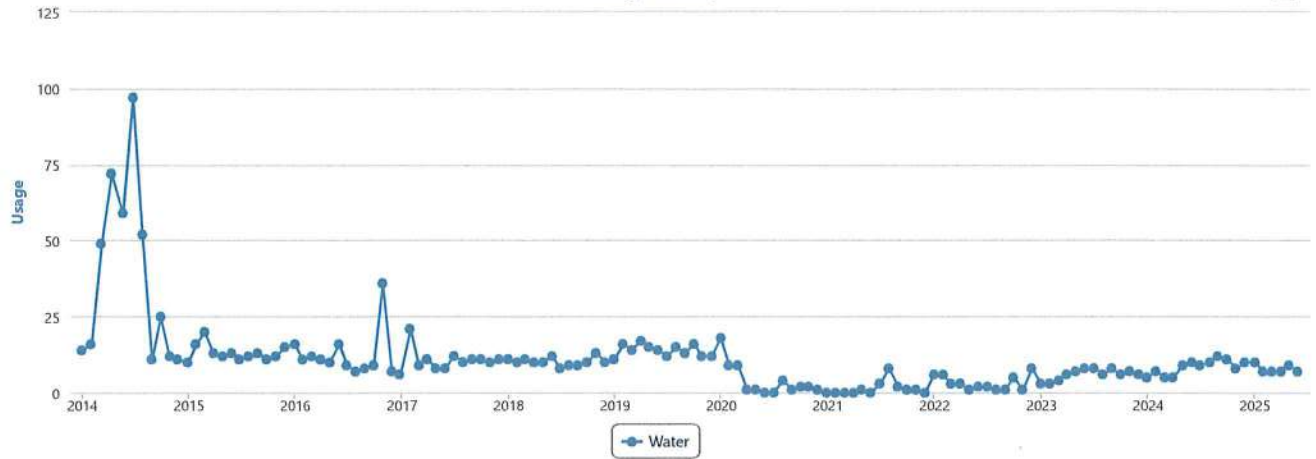
Amount Due	\$0.00	Bill From	03/30/2025	
Due Date	05/30/2025	Bill To	04/30/2025	
Billing Item	Previous Amount	Current Amount	Penalties & Interest	Balance
COMMODITY	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00
SEWER	\$0.00	\$0.00	\$0.00	\$0.00
SEWER SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00
STATE MANDATED L MTR	\$0.00	\$0.00	\$0.00	\$0.00
WATER	\$0.00	\$0.00	\$0.00	\$0.00
WATER SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00

History (457 Items Found)Starting Date Ending Date [Click here for a printer friendly version](#)

Posted	Action	Other Info	Read Type	Read	Usage	Amount	Balance
6/3/2025	Payment Posted	0005616594		0.00	0.00	(\$129.25)	\$0.00
5/30/2025	Meter Read	Water		1664.00	7.00	\$0.00	\$129.25
5/13/2025	Bill Calculated	03/31/25-04/30/25		0.00	0.00	\$129.25	\$129.25
5/9/2025	Payment Posted	0005579823		0.00	0.00	(\$129.13)	\$0.00
5/8/2025	Penalty			0.00	0.00	\$3.76	\$129.13
4/30/2025	Meter Read	Water		1657.00	9.00	\$0.00	\$125.37
4/11/2025	Credit Transfer			0.00	0.00	\$0.00	\$125.37
4/11/2025	Bill Calculated	02/28/25-03/31/25		0.00	0.00	\$129.25	\$125.37
3/31/2025	Meter Read	Water		1648.00	7.00	\$0.00	(\$3.88)
3/12/2025	Credit Transfer			0.00	0.00	\$0.00	(\$3.88)
3/12/2025	Bill Calculated	01/31/25-02/28/25		0.00	0.00	\$129.25	(\$3.88)
2/28/2025	Meter Read	Water		1641.00	7.00	\$0.00	(\$133.13)
2/28/2025	Payment Posted	0005483287		0.00	0.00	(\$262.38)	(\$133.13)

Usage History Chart

Usage History



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DATE: JUNE 2, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: GSA-W-1562; RECOMMENDATION TO AWARD THE PURCHASE OF CHECK POINT FIREWALL HARDWARE AND A TWO (2) YEAR SOFTWARE SUBSCRIPTION, UTILIZING THE GENERAL SERVICES ADMINISTRATION (GSA) CONTRACT #47QTCA19D00MM.

The Purchasing Division concurs with the Police Department and recommends that City Council award the purchase of Check Point Firewall Hardware and a two (2) year of Firewall Support Software Subscription, to Cyberforce Q, 47911 Haylard Road, Suite 110, Plymouth, MI 48170, in the amounts shown in the table below, utilizing the GSA Contract #47QTCA19D00MM with TD Synnex Corporation, 39 Pelham Ridge Drive, Greenville, SC 29615 (see attached).

DESCRIPTION	ANNUAL COST	EXTENDED COST
Check Point Firewall Support Software Subscription	\$ 7,560.49	\$ 15,120.98
Check Point Firewall Hardware		\$ 29,405.71
GRAND TOTAL:		\$ 44,526.69

Cyberforce Q is a Courts and Law Enforcement Management Information Systems (CLEMIS) firewall vendor with knowledge of CLEMIS fiber network and network configuration. The Police Department has utilized Cyberforce Q for its CLEMIS installation, upgrades, and firewall support for many years.

Cyberforce Q is an authorized reseller for TD Synnex Corporation (see attached).

If approved by your honorable body, the firewall support software will include Security Blades, Mobile Access (VPN), SmartEvent and 7x24 Check Point support from Cyberforce Q for a two (2) year period, commencing on the official date of City Council approval.

Funds are available in Account: 101-1301-98402.

Respectfully Submitted,


Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025

GSA Price List

GSA MAS Contract 47QTCA19D00MM

General Services Administration

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!**, a menu-driven database system. The Internet address for *GSA Advantage!** is: <http://www.gsaadvantage.gov/>.

Multiple Award Schedule

PSC Large Category

Information Technology

MAS Contract Number 47QTCA19D00MM

Contract Period: September 27, 2019 through September 26, 2029

TD SYNnex Corporation

39 Pelham Ridge Drive

Greenville, SC 29615

Phone: 877-230-5680

GSA@tdsynnex.com

Business Size: Large

<https://www.synnexcorp.com/us/govsolv/contracts/>

Contract Administrator

Destiny Lark - 864.349.4713 -- Destiny.Lark@tdsynnex.com

Pricelist current through Solicitation 47QSM20R0001 Refresh 24 and Mod. PS-0447, March 26th, 2025

1. CUSTOMER INFORMATION

a. Table of Awarded SINs:

SIN	Description	Pricing
33411	Purchase of New Electronic Equipment State Cooperative Purchasing Approved	2.2%-96.28%
811212	Maintenance of Equipment, Repair Services and/or Repair/Spare Parts State Cooperative Purchasing Approved	2.2%-93.84%
511210	Software Licenses State Cooperative Purchasing Approved	2.2%-62.13%
54151	Software Maintenance Services State Cooperative Purchasing Approved	2.9%-62.13%

b. Identification of the lowest priced model number for each SIN awarded:

SIN	PN	Description	MSRP	GSANTE with ID	QTO
33411	R668	Stratus ft Server 2700, 4700, and 6400 Systems: Installation Guide	0.02	0.01	US
811212	GE-SVFDKSD5Y	Keep Your Solid State	0.02	0.01	TW
511210	AS391	Disk Drive Blank for ft Server family	0.02	0.01	US
54151	H0JD4A1	HPE 1Y TS Support Credits 10 Per Yr SVC	0.02	0.01	US

c. Hourly Rates: Not Applicable

2. MAXIMUM ORDER: Maximum dollar value of orders accepted is \$500,000.00.

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: The minimum dollar value of orders accepted is \$100.00.

4. GEOGRAPHIC COVERAGE: Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities. CONUS delivery is via standard ground freight. Expedited delivery options are available and OCONUS delivery are available for additional costs.

Overseas delivery is delivery to point of embarkation for delivery OCONUS - outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

5. POINT(S) OF PRODUCTION: TAA Compliant Countries Identified by the product manufacturer.

6. DISCOUNT FROM LIST PRICES: 1% for orders over \$100,000

7. QUANTITY DISCOUNTS: none

GSA MAS Contract 47QTCA19D00MM Expires 09/26/2029

GSA@TDSYNnex.com

3M	CoNarrative	HSM of America	NCP Engineering	SDV Solutions
5 Point Solutions	Contex America **	Humanscale	NetAlly	Seal Shield
7SIGNAL Inc.	CoreView USA	HyperSign	<NEW> NetApp	SecureData
Absolute Software	cPacket	Hyundai IT	Netgear	Sharegate
Accortec	Cradlepoint **	Hyve	Netmotion Wireless	SimplyNUC
ADATA Technology	Crestron	IBM	Netsurion	SIOS
Add-On Computer	Critical Start	iKey	NINJIO	SKB (Stephen Gould)
Adesso	CRU-Dataport	Infotrend	Novastar	SMART Technologies
Agosto, Inc	CyberPower	Incipio	Nvidia Corp	SMK-Link
Airgain	D&R Electronics	Inseego	Obsidian Integration	Solo
ALE USA – Alcatel	Da-Lite	Integra Optics	One World Touch	Sony Corp
Allied Telesis **	Das Keyboard	IOGear	Otter Products	SpacePole, Inc.
APC	Datacore Software	iStarUSA	Overland Storage	StarTech.com LTD.
Apricorn	Dataram Corp	iStorage	<NEW> Owl Labs	StorageCraft
ATDEC	Dell	ITG	Paessler	Stratus
ATEN	DH2i	IX Systems	Palo Alto Networks (SLED only)	SunBrite TV
AOM	D-Link	Jabra	Panorama Antennas	Synchrotech
Audiocodes	Digi International	Kanguru	Panasonic **	*SYNNEX Corp
Autel Robotics	Digitalware	Kantek	Paragon Software	SYNNEX PrintSolv
Avocor	DTG – Definitive	Kensington	Parsec	TAG Global
AVTEQ	Technology Group	Keysight	Patrol PC	Targus
Axiom	Durabook	Kinesis Corp	PC Matic	Team One Networking
B+B Smartworx	Eaton	Kramer	Pexip	Texthelp
Barracuda	Edge Memory	Laplink	Philips	The Joy Factory
Networks**	Edgewave	Lenovo	Pivot 3 Inc.	Elite Tech
Belkin	Encore Networks	Lexmark	Planar	Total Micro
BenQ	ENET Solutions	LG Electronics	Plantronics	Technologies
Bitglass	Engenius	LifeSize **	Plugable	Transcend
Black Box Network	Enovate IT	Lind Electronics	Powergistics	Tripp Lite
Services	Envoy Data	Link Depot	Premium Compatibles	Troy Group
BrainBoxes Ltd	Ergotech Group, Inc.	Linksys	Prestige International	UNC Group
Bretford	Ergotron	Logitech	PrinterLogic	Unitech
Manufacturing	Evault	Mainpine	Printronic AutoID	Vaddio
Bridge	Evoluent	Make Sense	ProHawk	Veracity
Communications	Evolve III	Man and Machine	Promise Technology	Verbatim Americas
Brother Int'l	Extreme Networks	Mellanox	Protec Scientific	Vertiv
BTI	Eyesafe	microMICR	Qlogic	VIDIZMO
Buffalo Americas	Fellowes	MicroPac	QNAP	Viewsonic
C2G	Firemon (SLED only)	Technologies	Quantum	Visioneer
Capsa Healthcare	Formax	Microsoft Surface **	Quark	Vivotek
Catalogic Software	Fudo Security	Middle Atlantic	Radio IP	VS and Associates
Centon Electronics	FujiFilm	Products	RapidDeploy	VXL Instruments
Check Point Software	<NEW> Fujitsu	Mimo Monitors	Raritan	Wallbox USA
Technologies	Getac	Minuteman Power	Re Mago	Wasp Barcode
Cherry Americas	GFI Software	Tech.	Red Hat	Technologies
Chief Manufacturing	Global Knowledge	Mirantis (Docker) **	ReadyDock	Watchguard **
Cigent	Goldtouch	MobileDemand	RedyRef	West Point
Cinemassive	Gvision	MobileMark	Retrospect	Western Digital
CI - Computer	GVS (Getac Video)	Mobile Tech	Rittal	Williams Software
Instruments	Havis	MooreCo, Inc	Roqos	(Smartrack) **
ClearOne	HID Global	Moshi	Ruckus Wireless **	Wireless Guardian
<NEW> Cohesity	Hewlett Packard	MultiTech	Samsung	Zyxel Corp
Computer Security	Enterprise **	MyCena	Sangoma (Digium)	
Products	HP Inc **	NanoLumens		



Reseller	SBA Status	City	State
CSP Enterprises	WBE, WOSB, EDWOSB, SB	Frederick	MD
CST Corporation	HUB / MBE	Houston	TX
CTCOA LLC (Consolidated Trading Company of America)		Cerritos	CA
CTG Federal		Reston	VA
CTS Mobility DBA Complete Tablet Solutions Ltd		Austin	TX
Current Business Technologies, Inc.		Austin	TX
Custom Computer Specialists		Hauppauge	NY
CVE		Salt Lake City	UT
* CyberforceQ		Plymouth	MI
CyberGen		Lake Worth	FL
D2D IT Services LLC	WOSB	Liberty Hill	TX
D3 Air and Space Operations	SDVOSB	Saint Augustine	FL
Danquah Group LLC	DBE, SB, MBE, SLEB Alameda Cty	Pleasanton	CA
Dasher Technologies		Campbell	CA
Data Center Warehouse		Laguna Hills	CA
DATA CENTERS HARDWARE LLC		FAIRFAX	VA
Data Connect Enterprise Inc		Olney	MD
Data Just Data, Inc.		Charlotte	NC
Data Network Solutions Inc		Chapin	SC
DataCom Solutions Inc	SB, SDB, SDVOSB	Huntsville	AL
Datalink Networks		Santa Clara	CA
Datec, Inc.		Seattle	WA
DATTEL SYSTEMS INCORPORATED		San Diego	CA
Defco Networks, LLC	Hubzone	PORTLAND	ME
Dell Marketing, LP	LG business	Round Rock	TX
Dempsey Business	SDVOSB	Alexandria	LA
Derive Technologies, LLC		New York	NY
Destin enterprise systems		Destin	FL
NEW DEV HOLDINGS DBA ECOTECH IMAGING		San Diego	CA
DGX Security	SBE MBE DBE	Jersey City	NJ
DH Technologies	HUBZONE & SDVOSB & SB & VO	Leesburg	VA
DI Technology Group Inc (Data Impressions)	SBE	Cerritos	CA
Diamond IT		Bakersfield	CA
DICE COMMUNICATIONS, INC.	WBE	Omaha	NE
Digit3		Huntington	WV
Digital Plaza, LLC	8(a), SB, Disadvantaged	Amber	PA
Dihuni LLC	MOSB	McLean	VA
Diltex, Inc.	SMALL, EDWOSB, 8A	West Covina	CA
Direct Packet Inc. dba OneVision Solutions	SB	Irving	TX
Direct Supply Solutions	WO SB	Carlsbad	CA
Direct Technology Group	SB	Deerfield Beach	FL
Directnet, Inc DBA 42U	SB	Lafayette	CO
DirSec, Inc.	SB	Westminster	CO
Ditta Enterprises LLC	MBE	Hercules	CA
Dogwood Management Partners, LLC	SDVOSB	Chipley	FL
Dove Technologies		Florence	SC
Dox Electronics		Rochester	NY
DPS Teck	SDVOSB; SBA	Dallas	TX
Dreadnought Endeavors Inc	SB	Calabasas	CA
Driven Acquisition, Inc.		New York	NY
DT's IT Services, LLC	DBE/MBE/VOSB	Macon	GA
DV Sourcing, LLC	SDVOSB	Greenville	TX
DVTeck	SB, MBE, DBE	Miami	FL
Dynamic Systems		El Segundo	CA
Dynlek Services		Irvine	CA
Echelon Services	NHO 8(a)	Manassas	VA
Eden Group		Los Angeles	CA
NEW Effective Tech		HENDERSON	NV
EGA Technology Solutions, LLC	Women-owned business	Winnsboro	TX
eGroup		Mt. Pleasant	SC
NEW EIDEA INC IT CONSULTANT		CHANTILLY	VA
EIDOS TECHNOLOGIES, LLC	8a, HUBzone, EDWOSB	Manassas	VA
EKOAM SYSTEMS, INC.		BURKE	VA
emazzanti	Woman Business Enterprise	Hoboken	NJ
Embedded Works Corporation	MBE	Santa Clara	CA
Emerge IT Solutions		Erlanger	KY
Empire Computing & Consulting		Daytona Beach	FL
Empire Drone Co. LLC	8a	Fulton	NY
Empire USA	WOSB	Northport	NY
Enchanted Technology Solutions, LLC	WO, MO	Santa Fe Springs	NM

August 20, 2024

To Whom It May Concern:

This letter is to confirm that Firewall Management Services is a sole source service, provided exclusively by CyberForce|Q.

GSA Contract 47QTCA19D00MM, Expires 9/26/2026, DUNS 112375768.

Sincerely,

Terrie Mathison

Terrie Mathison
Business Operations Coordinator
CyberForce|Q

CyberForce|Q LLC
Quote



From: John Kelley
CyberForce|Q LLC
47911 Halyard Road, Suite 110
Plymouth, MI 48170

(248) 837-1400
jkelly@cyberforceq.com

Check Point Quote
UC: 5668300
Term: 05/28/2025 - 05/27/2027

Prepared for: Scott Spencer
Warren Police Department
29900 Civic Center Drive
Warren, MI 48093
United States
(586) 574-4804
sspencer@warrenpd.org

Quantity	Description	Unit Price	Ext. Price
2.00	Check Point: 6200 Plus appliance with SandBlast subscription package for 1 year	7,560.49	15,120.98
2.00	Check Point: Next Generation Threat Prevention and Sandblast for 6200 PLUS Appliance	5,037.50	10,075.00
1.00	Check Point: Mobile Access blade for to up 50 concurrent users	840.28	840.28
4.00	Check Point: SFP transceiver for 1000 Base-T RJ45 (Copper)	275.47	1,101.88
1.00	Check Point: Smart-1 600-S Base Gen-6 Security Management, Log and SmartEvent appliance for 5 gateways (SmartEvent & Compliance 1 year)	4,078.99	4,078.99
1.00	SmartEvent and SmartReporter for 5 gateways (Smart-1 & open server) 1 year	1,068.29	1,068.29
1.00	Check Point: Direct Enterprise Support Premium	11,333.77	11,333.77
1.00	Check Point: Premium Direct Enterprise Support	907.50	907.50
		Subtotal:	44,526.69
		Sales Tax:	0.00
		Total:	44,526.69

Signature: _____

Date: _____



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

May 28, 2025

Craig Treppa
Warren City Hall
Purchasing
One City Square
Warren, Michigan 48093

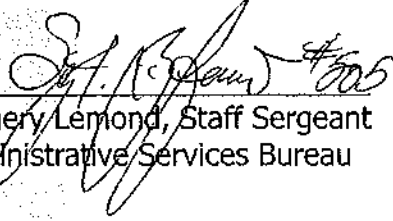
RE: Purchase Request for Check Point Firewall from Cyberforce Q

Dear Mr. Treppa,

The Warren Police Department is requesting to purchase Check Point firewall hardware and two years of subscriptions for firewall support softwares including: Security Blades, Mobile Access (VPN), SmartEvent and 7x24 Check Point support from **Cyberforce Q**. Cyberforce Q (previously Securis) has installed/upgraded and supported our Check Point firewall since approximately 2004. Cyberforce Q is a CLEMIS (Warren Police Department's law enforcement information management system) firewall vendor with knowledge of CLEMIS' fiber network and network configuration. This knowledge is required for connecting the CLEMIS network to our firewall. The total cost of the Check Point firewall hardware and listed software subscriptions is **\$44,526.69** and will utilize **GSA Contract #47QTCA19D00MM**. This purchase was entered as a line item in the **Police Equipment** GL Account **#101-1301-98402**.

Cyberforce Q
47911 Halyard Road Suite 110
Plymouth, MI 48170
PH: 248-837-1400

If you have any questions please contact me at 586-574-4768.


Zachery Lemond, Staff Sergeant
Administrative Services Bureau

RESOLUTION

Document No: GSA-W-1562

Product or Service: Purchase of Check Point Firewall Hardware & Software

Requesting Department: Police Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____ at 7 p.m. Local Time, 2025 in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Police Department has determined that it is necessary in the best interest of the Police Department and the City, to acquire Check Point Firewall Hardware and two (2) years of Firewall Support Software Subscriptions from Cyberforce Q, 47911 Haylard Road, Suite 110, Plymouth, MI 48170, in the amounts shown in the table below, utilizing the General Services Administration (GSA) Contract #47QTCA19D00MM with TD Synnex Corporation.

DESCRIPTION	ANNUAL COST	EXTENDED COST
Check Point Firewall Support Software Subscription	\$ 7,560.49	\$ 15,120.98
Check Point Firewall Hardware		\$ 29,405.71
GRAND TOTAL:		\$ 44,526.69

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in the following Account: 101-1301-98402.

IT IS RESOLVED, that the purchase of Check Point Firewall Hardware and two (2) years of Firewall Support Software Subscriptions from Cyberforce Q, utilizing the GSA Contract #47QTCA19D00MM, in the totals shown in the table above, are hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the two (2) years of Firewall Support Software Subscriptions shall commence on the official date of City Council approval.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☒ Cooperative Bid document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**

One City Square, Suite 300
Warren, Michigan 48093-2390
(586) 759-9300
Fax (586) 759-9318
www.cityofwarren.org

TO: Ms. Mindy Moore, City Council Secretary

DATE: May 21, 2025

RE: **CONSIDERATION AND ADOPTION OF RESOLUTION to approve Contract Modification No. 4 to City Contract P-22-758, 2022 Large Concrete Pavement Repairs (ITB-W-0577), increasing the current contract amount by \$1,000,000.00 resulting in an amended contract amount of \$6,010,880.00 to Great Lakes Contracting Solutions and to Approve Payment No. 18 to Great Lakes Contracting Solutions in the Amount of \$205,721.20.**

Attached hereto is a copy of the proposed Contract Modification No. 4 to the City Contract P-22-758, 2022 Large Concrete Pavement Repairs (Great Lakes Contracting Solutions).

The contract modification is for an extension of contract time to December 31, 2025 and an increase in contract funding for as-needed large concrete replacement, edge drain installation, and manhole repairs.

The total amount of the requested additional funding in the attached Contract Modification No. 4 to the City Contract P-22-758, 2022 Large Concrete Pavement Repairs is \$1,000,000.00 resulting in a total amended contract amount of \$6,010,880.00.

The Engineering Division recommends that the Warren City Council approve the Contract Modification No. 4 to the City Contract P-22-758, 2022 Large Concrete Pavement Repairs as presented in the attached Contract Modification No. 4.

Availability of funding has been reviewed by the Budget Director as indicated in the attached resolution.

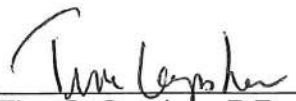
Additionally, it is recommended that Payment No. 18 for the work completed under the contract P-22-758, 2022 Large Concrete Pavement Repairs, in the amount of \$205,721.20 be issued to Great Lakes Contracting Solutions three (3) days after approval of the attached Contract Modification No. 4.

Please place this item on the first available City Council agenda for consideration. Should you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.


Sincerely,

Read and Concurred:

Read and Concurred:


Tina G. Gapshes, P.E.
City Engineer

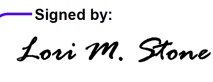

David Muzzarelli
Public Service Director


Kristina Battle
Budget Director

Approved as to Form:

Recommended to Council:


Mary Michaels
Acting City Attorney

Signed by:

Lori M. Stone
70FABF22E3214B9...
Lori M. Stone
Mayor



CONTRACT MODIFICATION

PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
Warren, MI 48093
(586) 759-9300
Fax (586) 759-9318
www.cityowarren.org

DATE: May 21, 2025

CONTRACT: P-22-758

MODIFICATION NO.: 4

TO: Great Lakes Contracting Solutions
2300 Edinburgh
Waterford, MI 48328

NECESSITY FOR REVISION: Extension of contract time and funding increase for as-needed large concrete replacement, edge drain installation, and manhole repairs.

Contract Time Extension: Increase the contract completion time to extend to December 31, 2025.

Contract Funding Increase: Contract funding increase in the amount of \$1,000,000 for additional large pavement repair work at various locations throughout the City.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

This document shall become an amendment to the Contract, and all provisions of the Contract will apply to all work performed.

The total sum of \$1,000,000.00 is hereby added to the current contract amount of \$5,010,880.00, resulting in an amended contract amount of \$6,010,880.00.

The above shall be effective upon approval of the Mayor and City Council.

Accepted by: Tom Wall Digitally signed by Tom Wall
Date: 2025.05.21 15:48:47 -04'00' Date: _____
For Great Lakes Contracting Solutions (Contractor)

Recommended by: Tina G. Gapshes Date: 5-23-25
Tina G. Gapshes, P.E., City Engineer

Approved by: Warren City Council Date: _____

Approved by: _____ Date: _____
Lori M. Stone, Mayor

Approved by: _____ Date: _____
Sonja Buffa, City Clerk

**RESOLUTION APPROVING CONTRACT MODIFICATION NO. 4 AND PAY ESTIMATE
No.18 TO CITY CONTRACT
P-22-758, 2022 LARGE CONCRETE PAVEMENT REPAIRS
(GREAT LAKES CONTRACTING SOLUTIONS)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan,
held on _____, 2025 at _____ p.m. Eastern Daylight Savings Time, in the
Council Chamber at the Warren Community Center Auditorium,
5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson

_____ and supported by Councilperson _____.

Great Lakes Contracting Solutions and the City of Warren entered into a contract titled P-
22-758, 2022 Large Concrete Pavement Repairs.

Additional locations of large concrete replacement, edge drain installation, and manhole repairs
will be required over the next several months.

The Engineering Division recommends approval of the attached Contract Modification No. 4
to the City Contract P-22-758, 2022 Large Concrete Pavement Repairs with Great Lakes
Contracting Solutions as submitted, extending the contract completion time to December 31, 2025
and increasing the current contract amount by \$1,000,000.00 resulting in an amended contract
amount of \$6,010,880.00.

Funding for this work is available in the 2011 Local Street Road Repairs and
Replacement Special Revenue Fund 204-9204-97400.

The Engineering Division further recommends that Payment No. 18 in the amount of
\$205,721.20 for the work completed under the contract P-22-758, 2022 Large Concrete Pavement

Repairs be issued to Great Lakes Contracting Solutions after three (3) days of the City Council approval of the attached Contract Modification No. 4.

THEREFORE, IT IS RESOLVED, that the City of Warren approves modifications to the Contract titled P-22-758, 2022 Large Concrete Pavement Repairs (Great Lakes Contracting Solutions) extending the contract completion time to December 31, 2025 and increasing the current contract amount by \$1,000,000.00 as presented in the attached Contract Modification No. 4.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are authorized to execute Contract Modification No. 4 for the City Contract P-22-758, 2022 Large Concrete Pavement Repairs in such form that meets with the approval of the City Attorney.

IT IS FURTHER RESOLVED, that Payment No. 18 in the amount of \$205,721.20 payable to Great Lakes Contracting Solutions be issued after three (3) days of the City Council's approval of the Contract Modification No. 4.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan,
hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the
City of Warren at its meeting held on _____, 2025.

SONJA BUFFA
City Clerk

P-22-758, 2022 Large Concrete Pavement
Contract Modification 4
Great Lakes Contracting Solutions



PAYMENT REQUEST

Date : May 22, 2025

To : Sara Karpuk, Budget Cost Analyst, Controller's Office

From : Engineering Division

Re :	Payment No.	<u>18</u>	Payee :	<u>Great Lakes Contracting Solutions</u>
	Project No.	<u>P-22-758 Large Pavement Repairs</u>		<u>2300 Edinburgh</u>
	Location	<u>City-Wide</u>		<u>Waterford, MI</u>
	Improvement:	<u>Road Reconstruction</u>		

Original Contract Amount	(City Council Approval 8/9/22)	<u>\$2,360,880.00</u>
Contract Modification #1	(City Council Approval 3/26/24)	<u>\$900,000.00</u>
Contract Modification #2	(City Council Approval 5/14/24)	<u>\$1,500,000.00</u>
Contract Modification #3	(City Council Approval 2/25/25)	<u>\$250,000.00</u>
Prop. Contract Modification #4		<u>\$1,000,000.00</u>
Current Contract Amount		<u>\$6,010,880.00</u>

Total Work performed as of 5/22/2025	<u>\$5,103,697.14</u>
Less Retainage 0.20%	<u>\$5,000.00</u>
Net Amount Earned to Date	<u>\$5,098,697.14</u>
Amount of Previous Payment Requests	<u>\$4,892,975.94</u>

Amount Due This Estimate

\$205,721.20

Retainage Previously Withheld	<u>\$5,000.00</u>
Retainage Change this Pay Estimate	<u>\$0.00</u>

Chargeable to :

MTF Local Roads Account#: 203-3463-80206


2011 Local Street Road Repairs Special Revenue Fund Account #: 204-9204-97400


\$205,721.20

The total revenue generated should be transferred from the construction account to the City general fund and be credited as revenue generated by the Division of Engineering.

Prepared by:

Approved for Payment by:


Olivia Girimonte
Civil Engineer


Tina G. Gapshe, P.E.
City Engineer

cc: Payee

P-22-758
2022 Large Pavement Repairs
Estimate No. 18



Contractor: Great Lakes Contracting
Address: 2200 Edinburg
City: Waterford MI

ITEM NO	PAVEMENT DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	CONTRACT AMOUNT	QUANTITY PAID TO DATE	AMOUNT PAID TO DATE	QUANTITY THIS PAYMENT	AMOUNT THIS PAYMENT
CONCRETE ITEMS									
1	REMOVE AND REPLACE 6" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER AND 4" 21AA BASE	SY	1,500.0	\$ 63.00	\$ 94,500.00	2689.64	\$ 1,699,180.52	0.00	\$ -
2	REMOVE AND REPLACE 7" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER AND 4" 21AA BASE	SY	6,000.0	\$ 65.00	\$ 390,000.00	15404.42	\$ 1,003,287.96	0.00	\$ -
3	REMOVE AND REPLACE 8" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER AND 4" 21AA BASE	SY	3,000.0	\$ 68.00	\$ 204,000.00	4892.55	\$ 332,720.60	0.00	\$ -
4	REMOVE AND REPLACE 9-12" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER AND 6" 21AA BASE	SY	2,500.0	\$ 84.00	\$ 210,000.00	10093.15	\$ 848,397.00	2038.60	\$ 170,570.40
5	REMOVE AND REPLACE 4" THICK CONCRETE SIDEWALK	SF	1,000.0	\$ 9.50	\$ 9,500.00	4623.29	\$ 43,923.26	109.46	\$ 1,039.30
6	REMOVE AND REPLACE 6" THICK CONCRETE SIDEWALK OR A.D.A. RAMP	SF	1,000.0	\$ 10.50	\$ 10,500.00	3280.33	\$ 34,443.47	69.36	\$ 727.65
7	REMOVE AND REPLACE 6" THICK CONCRETE DRIVE APPROACH	SF	12,000.0	\$ 10.50	\$ 126,000.00	26789.73	\$ 281,292.38	0.00	\$ -
8	REMOVE AND REPLACE 8" THICK CONCRETE SIDEWALK OR A.D.A. RAMP	SF	1,000.0	\$ 11.50	\$ 11,500.00	34.45	\$ 395.18	0.00	\$ -
9	REMOVE AND REPLACE 8" THICK CONCRETE DRIVE APPROACH	SF	6,500.0	\$ 11.50	\$ 74,750.00	730.39	\$ 8,398.30	618.50	\$ 7,143.63
10	REMOVE ONLY 4-6" THICK CONCRETE	SF	1,500.0	\$ 2.00	\$ 3,000.00	524.30	\$ 1,072.90	0.00	\$ -
11	INSTALL A.D.A. COMPLIANT DETECTABLE WARNING DEVICE	LF	400.0	\$ 50.00	\$ 20,000.00	182.70	\$ 9,125.00	5.00	\$ 250.00
12	INSTALL VARIABLE HEIGHT SIDEWALK CURB	LF	600.0	\$ 15.00	\$ 9,000.00	92.59	\$ 1,387.50	0.00	\$ -
13	REMOVE AND REPLACE CONCRETE CURB & GUTTER, 6-8" HIGH	LF	1,000.0	\$ 47.50	\$ 47,500.00	105.50	\$ 5,011.25	4.00	\$ 190.00
14	UNDERCUT/EXCAVATE UNSUITABLE MATERIAL AND BACKFILL	CY	2,500.0	\$ 55.00	\$ 137,500.00	240.97	\$ 13,258.35	0.00	\$ -
UTILITY ITEMS									
15	REMOVE CATCH BASIN, GATE VALVE IN WELL, OR MANHOLE, COMPLETE	EA	10.0	\$ 1,000.00	\$ 10,000.00	15.00	\$ 11,000.00	0.00	\$ -
16	REMOVE EXISTING SEWER, COMPLETE	LF	200.0	\$ 20.00	\$ 4,000.00	193.00	\$ 3,870.00	0.00	\$ -
17	INSTALL 2' DIAMETER CATCH BASIN, COMPLETE	EA	10.0	\$ 2,300.00	\$ 23,000.00	11.00	\$ 25,300.00	0.00	\$ -
18	INSTALL 4' DIAMETER MANHOLE OR CATCH BASIN, COMPLETE	EA	10.0	\$ 9,200.00	\$ 92,000.00	9.00	\$ 82,800.00	0.00	\$ -
19	INSTALL 5' DIAMETER GATE WELL OR MANHOLE, COMPLETE	EA	2.0	\$ 3,500.00	\$ 7,000.00	0.00	\$ -	0.00	\$ -
20	ADJUST MANHOLE, CATCH BASIN OR INLET, COMPLETE	EA	49.0	\$ 425.00	\$ 20,825.00	155.00	\$ 65,875.00	11.00	\$ 4,675.00
21	REBUILD MANHOLE, CATCH BASIN OR INLET, COMPLETE	WFT	50.0	\$ 250.00	\$ 12,500.00	78.45	\$ 19,612.50	9.50	\$ 2,375.00
22	INSTALL A.D.A. COMPLIANT OR STANDARD FRAME FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL	EA	25.0	\$ 375.00	\$ 9,375.00	36.00	\$ 13,500.00	3.00	\$ 1,125.00
23	INSTALL A.D.A. COMPLIANT OR STANDARD COVER FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL	EA	25.0	\$ 320.00	\$ 8,000.00	36.00	\$ 11,520.00	3.00	\$ 960.00
24	INSTALL 6" CORRUGATED PLASTIC EDGE DRAIN (6" R.O.C., 42" DEPTH, PEASSTONE TRENCH, WRAPPED IN GEOTEXTILE FABRIC)	LF	8,000.0	\$ 18.75	\$ 150,000.00	15560.00	\$ 290,610.00	0.00	\$ -
25	INSTALL 6"-10" DIA. P.V.C. PIPE	LF	250.0	\$ 97.10	\$ 24,275.00	84.00	\$ 8,156.40	0.00	\$ -
26	INSTALL 12" DIA. SCH. 80 P.V.C. (A.S.T.M. D 3745) OR 12" R.C.P. C76-IV PIPS	LF	500.0	\$ 98.00	\$ 49,000.00	239.00	\$ 23,422.00	0.00	\$ -
TRAFFIC CONTROL ITEMS									
27	M.O.T. DRUM, FURNISHED AND OPERATED	EA	1,000.0	\$ 32.50	\$ 32,500.00	3741.00	\$ 121,582.50	151.00	\$ 4,907.50
28	M.O.T. TYPE B ILLUMINATED FLASHING ARROW BOARD	EA	10.0	\$ 600.00	\$ 6,000.00	8.00	\$ 4,800.00	0.00	\$ -
29	M.O.T. TYPE III BARRICADE	EA	50.0	\$ 180.00	\$ 9,000.00	127.00	\$ 22,660.00	8.00	\$ 1,440.00
30	TEMPORARY TRAFFIC CONTROL OR INFORMATIONAL SIGNS	SF	200.0	\$ 7.15	\$ 1,430.00	1632.50	\$ 11,672.89	0.00	\$ -
RESTORATION ITEMS									
31	INSTALL CLASS "A" SOD	SY	200.0	\$ 30.50	\$ 6,100.00	0.00	\$ -	0.00	\$ -
32	RESTORATION, COMPLETE	LS	1.0	\$ 75,000.00	\$ 75,000.00	1.35	\$ 101,250.00	0.00	\$ -

MISCELLANEOUS ITEMS									
33	VERTICAL EXPLORATORY INVESTIGATION	WFT	100.0	\$	35.00	\$	3,500.00	0.00	\$ -
34	CONTINGENCY FOR WORK OUTSIDE OF ORIGINAL CONTRACT ITEMS	LS	1.0	\$	25,000.00	\$	25,000.00	0.00	\$ -
35	CREW DOWNTIME FOR LOCATING MIS-MARKED/UNMARKED SERVICES OR FOR OTHER UNFORESEEN FIELD CONDITIONS	HR	10.0	\$	250.00	\$	2,500.00	0.00	\$ -
36	REPAIR MIS-MARKED OR UNMARKED WATER SERVICE	EA	3.0	\$	1,500.00	\$	4,500.00	0.00	\$ -
37	PERMIT COSTS FOR MACOMBS COUNTY DEPARTMENT OF ROADS	DOL	2,000.0	\$	1.00	\$	2,000.00	0.00	\$ -
38	BONDS, INSURANCE AND INITIAL SET-UP EXPENSE (Not to exceed 3% of construction cost)	LS	1.0	\$	60,000.00	\$	60,000.00	0.00	\$ -
ADD-ON ITEMS									
39	AGGREGATE BASE (E. SIDE OF CAMPBELL)	TON	-	\$	42.50	\$	-	201.07	\$ 6,587.94
40	WINTER PROTECTION	SY	-	\$	7.50	\$	-	1599.59	\$ 11,996.95
41	REMOBILIZATION	EA	-	\$	750.00	\$	-	13.00	\$ 9,750.00
42	HAND CHOP, SWALLOW	LS	-	\$	2,450.00	\$	-	1.00	\$ 2,450.00
43	PATCHING CONC. C-1	CYD	-	\$	875.00	\$	-	8.00	\$ 7,000.00
44	OVERLAP CONC. SEALER	LS	-	\$	425.00	\$	-	1.00	\$ 425.00
45	1" OPENING AT FIRE STATION DRIVE	LFT	-	\$	40.00	\$	-	42.00	\$ 1,680.00
46	BONDS, INSURANCE INCREASE WITH ADDITIONAL \$2.4 MILLION ADDED TO CONTRACT STARTING FROM 8/26/2024-1/31/2025	LS	-	\$	78,700.00	\$	-	1.00	\$ 78,700.00
47	ADDITIONAL REMOBILIZATION FOR DETOUR - MASONIC	LS	-	\$	1,500.00	\$	-	1.00	\$ 1,500.00
48	TEMPORARY MAILBOX SET UP - REPUBLIC/WAGNER ST	LS	-	\$	950.00	\$	-	1.00	\$ 950.00
49	RIP-RAP AT FLANDERS	LS	-	\$	2,600.00	\$	-	1.00	\$ 2,600.00
Total Work Performed as of 5/22/2025					\$	2,360,880.00		\$	5,103,691.14
Less Retention				0.10%				\$	5,090.00
Net Amount Earned								\$	5,079,697.14
Less Previous Payments								\$	4,892,975.94
Total Balance Due this Estimate								\$	205,721.20
<p>I certify that I have checked this periodic estimate; that to the best of my knowledge and belief it is true and correct statement of work performed by the contractor; that all work included in this periodic estimate has been inspected by me or my duly authorized representative or assistants and it has been performed in full accordance with the requirements of the contract.</p>									
<p>According to the best of my knowledge and belief, I certify that all items and amounts shown on this periodic estimate are correct; that all work has been performed in full accordance with the requirements of the Contract; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by the periodic estimate; that no part of the "balance due this estimate" has been received. That payment of some due herewith, in without collusion and fraud in my respect.</p>									
								<p>Tina G. Gephart, P.E. City Engineer</p>	
								<p>For Great Lakes Contracting Contractor</p>	

P-22-758
2022 Large Concrete Pavement Repairs
Estimate No. 18



Contractor: Great Lakes Contracting Solutions
Address: 2300 Edinburgh
City: Waterford, MI

DESCRIPTION	ORIGINAL CONTRACT AMOUNT	AMOUNT TO DATE	AMOUNT THIS PAYMENT
Original Contract Amount	\$ 2,360,880.00		
Total Work Performed as of: 4/24/2025		\$ 5,103,697.14	\$ 205,721.20
Less Retainage 0.20%		\$ 5,000.00	\$ -
Net Amount Earned		\$ 5,098,697.14	\$ 205,721.20
Less Previous Payments		\$ 4,892,975.94	\$ -
Total Amount Due this Estimate		\$ 205,721.20	\$ 205,721.20
Original Contract Amount	\$ 2,360,880.00		
Total Local Road Capital Improvement Fund Work Performed as of: 4/24/2025		\$ 2,341,313.56	\$ -
Less Retainage 0.21%		\$ 5,000.00	\$ -
Net Amount Earned		\$ 2,336,313.56	
Less Previous Payments		\$ 2,336,313.56	\$ -
MTF Local Roads Account#: 203-3463-80106		\$ -	\$ -
Original Contract Amount	\$ 900,000.00		
Total 2011 Local Street Road Millage Work Performed as of: 4/24/2025		\$ 2,762,383.58	\$ 205,721.20
Less Retainage 0.18%		\$ 5,000.00	\$ -
Net Amount Earned		\$ 2,757,383.58	\$ 205,721.20
Less Previous Payments		\$ 2,556,662.38	\$ -
2011 Local Street Road Repairs Special Revenue Fund Account #: 204-9204-97400		\$ 205,721.20	\$ 205,721.20
I certify that I have checked this periodic estimate; that to the best of my knowledge and belief it is true and correct statement of work performed by the contractor; that all work included in this periodic estimate has been inspected by me or my duly authorized representative or assistants and it has been performed in full accordance with the requirements of the contract.			
for the City of Warren, Tina G. Gapshe, P.E. City Engineer			



June 2, 2025

COMMUNITY DEVELOPMENT

ONE CITY SQUARE, SUITE 210
WARREN, MI 48093
(586) 574-4686
FAX (586) 574-4685
www.cityofwarren.org

To: Mindy Moore, Council Secretary

RE: Amendments to 2022-2023 Housing and Community Development Action Plans - HOME Budgets

It is proposed that the following amendments be made to the allocations for HOME activities in the above referenced Housing and Community Development Action Plan HOME Budgets.

It is recommended that funds allocated to HM22-01 Community Housing Development Organization (CHDO) Reserve be decreased by \$11,687.65. It is also recommended that funds from this activity in the amount of \$11,687.65 be transferred to HM22-02 Home Owner Rehabilitation.

HUD approved the city's request for a redesignation of CHDO set aside funds for use on non-CHDO HOME projects. These amendments will align the city and HUD's accounting records, and help meet the need of the HOME Owner Rehabilitation Program.

Please consider these amendments at the June 10, 2025 meeting. The appropriate resolution is attached. Should you have any questions, please call Community Development at (586) 574-4686.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Bommarito", with a long horizontal flourish extending to the right.

Tom Bommarito
Community Development Director

Read and Concur:

A handwritten signature in purple ink, appearing to read "Lori M. Stone", with a long horizontal flourish extending to the right.

Lori M. Stone
Mayor

Read and Approved as to Form:

A handwritten signature in black ink, appearing to read "Janet M. [unclear]", with a long horizontal flourish extending to the right.

City Attorney's Office

**RESOLUTION
APPROVING AMENDMENTS TO THE
2022-2023 HOUSING
AND COMMUNITY DEVELOPMENT
ACTION PLAN - HOME BUDGET TRANSFERS**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on June 10, 2025, at 7:00 p.m. Eastern Time in the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolutions were offered by Councilmember _____

_____ and supported by Councilmember _____:

The City Council of the City of Warren previously adopted the Housing and Community Development Action Plans for the 2022-2023 program years that contains project descriptions and budgets for the HOME Investment Partnership Program (HOME).

The Mayor and the Community Development staff recommend that the 2022-2023 Action Plans – HOME Budgets be amended as outlined below:

Amendment 1 – 2022-2023 Action Plan: Decrease funding allocated for Activity HM22-01 Community Housing Development (CHDO) Reserve by \$11,687.65.

Amendment 2 – 2022-2023 Action Plan: Increase funding allocated for Activity HM22-02 Home Owner Rehabilitation by \$11,687.65.

IT IS RESOLVED, that the proposed amendments to the 2022-2023 Housing and Community Development Action Plans as stated above are adopted.

AYES: Councilmembers _____

NAYS: Councilmembers _____

RESOLUTION DECLARED ADOPTED THIS 10th day of June, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Council of the City of Warren at its meeting held on June 10, 2025.

SONJA BUFFA
City Clerk



CITY ATTORNEY'S OFFICE

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

June 4, 2025

Ms. Mindy Moore
Council Secretary
City of Warren

**Re: Proposed Resolution Authorizing Interlocal Governmental Agreement for
Parks and Recreation Services with the City of Center Line**

Dear Council Secretary Moore:

Attached please find the above referenced resolution authorizing the Mayor and Clerk to sign an interlocal governmental agreement for parks and recreation services between the City of Warren and the City of Center Line.

Please add this item to the next City Council meeting on June 10, 2025, for your consideration and adoption.

Sincerely,


Candice Mayer
Assistant City Attorney

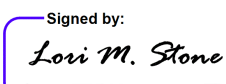
Attachment(s)

cc: Anthony Casasanta, Parks and Recreation Director
Dave Muzzarelli, Public Service Director

Read and Concur:


Mary Michaels
Acting City Attorney

Approved:

Signed by:

Lori M. Stone
Mayor

**RESOLUTION TO APPROVE INTERLOCAL GOVERNMENTAL AGREEMENT
FOR PARKS AND RECREATION SERVICES WITH THE
CITY OF CENTER LINE**

At regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on June 10, 2025, at 7 p.m., Eastern Standard Time, in the Council Chambers of the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____
_____.

ABSENT: Councilpersons _____.

The following Resolution was offered by Councilmember: _____
and supported by Councilmember: _____.

The Parks and Recreation Director recommends an Interlocal Government Agreement for Parks and Recreation Services with the City of Center Line ("Center Line") to enhance recreational offerings for City of Warren ("City") residents;

The City is permitted to enter into this Interlocal Government Agreement pursuant to the State of Michigan Urban Cooperation Act of 1967, Act No. 7 of the Public Acts (Ex. Sess.), MCL 124.505;

The City's residents will have the opportunity to participate in Center Line parks and recreation programs at the membership rates offered to Center Line residents, and Center Line residents will have the opportunity to participate in the City's parks and recreation programs at the membership rates offered to the City's residents;

As Center Line does not have an aquatic facility or comparable amenity, Center Line will pay the City \$12,000 annually for its residents to have access to the Warren Aquatic Center;

This agreement and resolution will supersede the Interlocal Governmental Agreement for Parks and Recreation Services with the City of Center Line that was approved by City Council on September 25, 2018.

THEREFORE, IT IS RESOLVED that the Mayor and Clerk are authorized to execute an Interlocal Governmental Agreement for Parks and Recreation Services between the City and Center Line in a form that meets the satisfaction of the City Attorney.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this 10th day of June 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on June 10th, 2025.

SONJA BUFFA
City Clerk

INTERLOCAL GOVERNMENTAL AGREEMENT
FOR PARKS AND RECREATION SERVICES BETWEEN
THE CITY OF CENTER LINE AND THE CITY OF WARREN

THIS INTERLOCAL GOVERNMENTAL AGREEMENT FOR PARKS AND RECREATION SERVICES (herein this "Agreement") is dated this ____ day of _____ 2025, by and between the **CITY OF CENTER LINE**, a municipal corporation, with its primary office(s) located at 7070 E. 10 Mile Road, Center Line, Michigan 48015 (herein "Center Line"), and the **CITY OF WARREN**, a municipal corporation, with its primary office(s) located at One City Square, Warren, Michigan 48093 (herein "Warren") (each individually referred to as a "Municipality" and collectively referred to as the "Municipalities").

RECITALS

- A. Warren and Center Line are both "Home Rule Cities" organized pursuant to Michigan Public Act 279 of 1909, being Michigan Compiled Laws ("MCL") 117 et seq., that are dually permitted to own parks and operate recreational programs.
- B. Article 7 § 28 of the Michigan Constitution of 1963, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts (Ex. Sess.), being MCL 124.505, authorize Warren and Center Line to enter into this Agreement and jointly exercise any power, privilege or authority that each is permitted to exercise separately.
- C. Warren and Center Line have traditionally operated parks and recreation programs for their respective residents.
- D. Warren and Center Line would like to enhance the experience of living within their communities by providing their residents the ability to purchase full access memberships to each other's parks and recreational offerings.
- E. Warren residents will have the opportunity to participate in Center Line parks and recreation programs at the membership rates offered to Center Line residents.
- F. Center Line residents will have the opportunity to participate in Warren parks and recreation programs as well as have full use of the Warren Aquatic Center (pool, whirlpool, and water park) at the membership rates offered to Warren residents.
- G. Center Line does not have an aquatic facility or related amenity and agrees to pay Warren the annual sum of \$12,000 for its residents to have access to the Warren Aquatic Center.

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements set forth, and subject to the terms and conditions stated herein, the Municipalities intend to be legally bound and hereby agree as follows:

AGREEMENT

1. **Qualifications of Parks and Recreation Personnel.** The Municipalities shall have recreation professionals with the qualifications, experience, and abilities necessary to offer and provide parks and recreation services in accordance with customary industry standards, which includes the staffing of certified lifeguards in the Warren Aquatics Center.
2. **Classes and Programs.** Warren shall offer Center Line residents access to any and all parks and recreation programs offered by the Warren Parks and Recreation Department to include daily passes and annual membership to the Warren Community Center pool, whirlpool, water park, and group classes (the "Warren Programs"). Center Line shall offer Warren residents access to any and all parks and recreation programs offered by the Center Line Parks and Recreation Department (the "Center Line Programs") (collectively herein with the Warren Programs, the "Programs"). The Programs shall be offered by the Municipalities on the following terms:
 - a. **Capacities.** Both Municipalities shall be entitled to establish their own capacities for each class and/or program offered based upon funding resources and staff availability. Both Municipalities shall not be required to add additional sessions or additional staff as a result of the offering and furnishing of programs to the residents of either community's residents pursuant to this Agreement.
 - b. **Changes.** This Agreement is administered by each Municipality's Parks and Recreation Director (herein "Director(s)"). Each Municipality's Director shall have the right to add, reduce or eliminate parks and recreation classes, programs and other activities and prices offered. However, nothing in this section should be construed so to allow either Municipality to exclude the other Municipality's residents from Programs that are offered to its own residents after the Sign-Up Period, except due to lack of capacity.

The Municipalities Parks and Recreation Directors, upon the request of either party, agree to meet at reasonable intervals, to discuss the manner in which the respective Programs are offered to each Municipality's residents.
 - c. **Exclusions.** The Programs do not include the activities or programs offered without charge to Warren or Center Line residents, except such Programs that the Directors will, in their sole discretion, make available to the other Municipality's residents.

- d. **Non-Discrimination.** The Municipalities shall not discriminate against any applicant, member, or participant in a parks and recreation program offering pursuant to this Agreement on the basis of race, color, national origin, religion, disability, age, sex, height, weight, or marital status.
- e. **Regulatory Compliance.** The Municipalities shall operate and supervise the operation of their respective Programs in accordance with their ordinances, policies, rules, and regulations, without regard to the residency of the applicant or participant, except as provided for in this Agreement.

Participants in the Programs offered pursuant to this Agreement shall comply with any/all applicable ordinances, policies, rules, and regulations of the respective Municipality's Programs and any lawful orders of the personnel supervising the Program activities.

- f. **Violations.** The Directors shall have the right, at their sole discretion, to dismiss and/or ban any Program participant who fails to abide by any applicable ordinances, policies, rules, and regulations of the Program and/or any orders of the supervising personnel. Each Municipality acknowledges the right of the other to exclude any of its residents from participating in any Program or activity due to conduct that violates the terms stated herein.
- 3. **Payment.** Center Line shall issue an annual payment to Warren in the amount of \$12,000 ("Annual Payment"), the first of which shall be due upon full execution of this Agreement and may be prorated accordingly if executed after July 1, 2025. All remaining payments are due on or by July 1st of each year thereafter for the duration of this Agreement.
 - 4. **Dispute Resolution.** All Program issues, interpretations, disputes, or any other matters arising from services performed by the Municipalities pursuant to this Agreement shall be resolved solely by the respective Director or his/her designee of the subject Municipality.
 - 5. **Program Promotional Materials.** The Municipalities are each responsible, at their sole discretion and own expense(s), for publicizing and publishing the availability of the Programs for its residents. Each Municipality agrees to supply the other with all printed and digital materials to promote Programs that are to be offered pursuant to this Agreement. Each Municipalities' City seals may not be reproduced in such publications or promotions.
 - 6. **Legal Compliance.** All services performed under the terms of this Agreement shall be performed in accordance with all appropriate and applicable governmental laws, regulations, and industry standards.
 - 7. **Term / Renewal.** This Agreement shall remain in effect for an initial term of two (2) fiscal years commencing July 1, 2025, and ending on June 30, 2027 (unless

earlier terminated as provided in herein). The Agreement may then be renewed for subsequent two (2) year periods (individually referred to as a "Renewal Term" or collectively as "Renewal Terms"), subject to written consent of the governing bodies of both Municipalities, up to a total duration of ten (10) years, ending June 30, 2035. Warren reserves the right to reassess the Annual Payment amount for each renewal period to account for potential increases in operational expenses.

8. **Termination.**

- a. **Automatic Termination.** This Agreement shall automatically terminate in the event that Warren permanently ceases the operation of its Aquatic Center. In the event that Warren should cease operations of its Aquatic Center, it shall reimburse to Center Line its Annual Payment on pro-rata basis for the portion remaining in the annual payment period.
- b. **Optional Termination.** This Agreement shall be terminable with thirty (30) days' advance written notice by Center Line, at its sole option, in the event that the Warren Aquatic Center is temporarily closed, inaccessible, or otherwise shut down or rendered inoperable for more than ninety (90) consecutive days as a result of Warren's suspending operations of the Aquatic Center for maintenance, public health, or safety reasons. In the event Center Line should exercise its option under this section, Warren shall reimburse to Center Line its annual payment on a pro-rata basis, computed upon completion of the thirty (30) day termination notice period.
- c. **Material Breach.** Either Municipality may terminate this Agreement if the other Municipality is in material breach and fails to cure the breach within thirty (30) days of receipt of written notice from the non-breaching Municipality.

9. **Non-Exclusivity.** This Agreement shall not preclude the Municipalities from entering into similar agreements with other municipalities or governmental units for the furnishing of parks and recreation programs to their respective residents or offering resident rates for membership or access to facilities, provided that no other such municipality shall receive or be given preferential or priority treatment with respect to their residents admission to the Warren Aquatic Center, or sign-up for programs or classes offered.

10. **Relationship.** The Municipalities acknowledge that at all times and for all purposes under the terms of this Agreement, there is no employer-employee relationship between the Municipalities. No liability, right or benefit associated with any employer-employee relationship shall be implied by the terms of this Agreement or program offered under this Agreement.

11. **Wages and Benefits; Workers Compensation Disability.** Each Municipality shall be responsible for the wages and fringe benefits of its employees and/or

independent contractors. In addition, each Municipality shall be liable for disability and workers' compensation benefits, including derivative benefits, dependent benefits or other benefits related to disability and workers' compensation benefits, for its own employees and, if applicable, others working on its behalf.

12. **Privilege and Immunities.** All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, which apply to the activity of officers, agents, or employees of either Municipality shall apply to the same degree and extent to the performance of such functions and duties of such officers, agents or employees extraterritorially under the provisions of this Agreement.
13. **Notice.** Any written notice required or permitted under the Agreement shall be considered delivered to a Municipality as of the date that such notice is deposited, with sufficient postage, with the U.S. Postal Service or by e-mail to the Municipalities at the respective addresses below:

CITY OF WARREN:

Anthony Casasanta
Director of Parks and Recreation
5460 Arden
Warren, MI 48092
acasasanta@cityofwarren.org

With a copy to:

Dave Muzzarelli
Director of Public Service
One City Square, Suite 320
Warren, MI 48093
dmuzzarelli@cityofwarren.org

CITY OF CENTER LINE:

Shawn Massaria
Director of Parks and Recreation
25355 Lawrence
Warren, MI 48015
smassaria@centerline.gov

With a copy to:

Joseph E. Viviano
12900 Hall Road, Suite 190
Sterling Heights, MI 48313
jviviano@khvpf.com

Notices of an administrative nature may be sent by e-mail or first-class mail. Notices of a legal nature, such as termination and default must be sent by certified mail.

14. **Immunity.** This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal rights, privilege, power, obligation, duty, or immunity of the indemnitees, including governmental immunity. The Municipalities agree that they are acting pursuant to a governmental function and is entitled to the full immunity afforded by Michigan law for all actions undertaken pursuant to this Agreement.
15. **Entire Agreement.** This Agreement sets forth the entire Agreement between the Municipalities related to the subject matter. The language of this Agreement shall be construed as a whole according to its fair meaning and not constructed strictly

for or against any party. The Municipalities have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

16. **Severability.** If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from the Agreement. The remainder of this Agreement shall remain in full force and effect.
17. **Governing Law.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret or decide any claim arising under this Agreement shall be brought in a court of law located in and whose jurisdiction includes Macomb County, Michigan.
18. **Electronic Signature(s) / Counterparts.** This Agreement may be executed electronically or digitally, and in multiple counterparts, by fax or by delivery of a scanned counterpart in Portable Document Format ("PDF") via e-mail (which shall be deemed received if delivered in accordance with the Michigan Uniform Electronic Transactions Act, MCL 450.831 et seq.) and, when taken together, shall be considered an original. On such delivery, the signatures in the facsimile or PDF shall be deemed to have the same force and effect as a manually signed original document.
19. **Incorporation of Recitals.** The Recitals shall be incorporated throughout and considered an integral part of this Agreement.
20. **No Implied Obligations.** Except as expressly otherwise provided, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication), right of subrogation as to each Municipality's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
21. **No Waiver.** No fact, failure, or delay by a Municipality to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Municipality shall subsequently affect its right to require strict performance of this Agreement.

IN WITNESS WHEREOF, the Municipalities have executed this Agreement on the date(s) set forth below.

[Signatures on Following Page]

CITY OF CENTER LINE

By: Robert Binson, Mayor

By: Dennis E. Champine, City Clerk

Date

Date

[illegible]

The foregoing instrument was acknowledged before me on this ____ day of _____ 2025, by Robert Binson, Mayor, and Dennis Champine, City Clerk, as authorized by the City of Warren.

Notary Public

My commission expires: _____

CITY OF WARREN

By: Lori M. Stone, Mayor

By: Sonja Buffa, City Clerk

Date _____

Date _____

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me on this ____ day of _____ 2025, by Lori M. Stone, Mayor, and Sonja Buffa, City Clerk, as authorized by the City of Warren.

Notary Public

My commission expires: _____

Certificate Of Completion

Envelope Id: E6F0D8BE-0EDE-4748-8430-24CB6E956C80

Status: Completed

Subject: Complete with Docusign: Interlocal Governmental Agreement for P&R Services for city of Center L...

Source Envelope:

Document Pages: 10

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Valerie Lyons Tack

AutoNav: Enabled

1 City Sq Ste 215

Warren, MI 48093

Envelopeld Stamping: Enabled

vlyonstack@cityofwarren.org

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

IP Address: 24.127.1.78

Record Tracking

Status: Original

Holder: Valerie Lyons Tack

Location: DocuSign

6/4/2025 6:55:28 AM

vlyonstack@cityofwarren.org

Signer Events

Lori M. Stone
lstone@cityofwarren.org
Security Level: Email, Account Authentication (None)

Signature

Signed by:
Lori M. Stone
76FABF22E3214B9...

Signature Adoption: Pre-selected Style
Using IP Address: 24.127.1.78

Timestamp

Sent: 6/4/2025 6:57:27 AM
Viewed: 6/4/2025 7:01:40 AM
Signed: 6/4/2025 7:05:06 AM

Electronic Record and Signature Disclosure:
Accepted: 6/4/2025 7:01:40 AM
ID: 0663c5f4-81b6-4c28-9b90-0f2e3bd26c1b

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Judy Smith
jsmith@cityofwarren.org
Administrative Coordinator
City of Warren Michigan
Security Level: Email, Account Authentication (None)

COPIED

Sent: 6/4/2025 7:05:06 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Ayasha Bahar
abahar@cityofwarren.org
Administrative Coordinator
City of Warren Michigan
Security Level: Email, Account Authentication (None)

COPIED

Sent: 6/4/2025 7:05:07 AM
Viewed: 6/4/2025 7:10:57 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Carbon Copy Events	Status	Timestamp
Valerie Lyons Tack vlyonstack@cityofwarren.org Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 6/4/2025 7:05:08 AM Resent: 6/4/2025 7:05:10 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/4/2025 6:57:27 AM
Certified Delivered	Security Checked	6/4/2025 7:01:40 AM
Signing Complete	Security Checked	6/4/2025 7:05:06 AM
Completed	Security Checked	6/4/2025 7:05:08 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.

DATE: MAY 28, 2025
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL
SUBJECT: ITB-W-1479; RECOMMENDATION TO AWARD THE PURCHASE OF 20" BRAY BUTTERFLY VALVES AND SPLINED BUSHINGS FOR THE WASTE WATER TREATMENT PLANT (WWTP)

The Purchasing Division concurs with the WWTP and recommends that Bid ITB-W-1479; for the purchase of Five (5) 20" Bray Butterfly Valves and Splined Bushings, be awarded to CSM Mechanical, LLC., 1235 Holden Avenue, Milford, MI 48381 in the total amount of \$24,166.70.

On Wednesday, March 26, 2025 at 1:00 PM local time, electronic bids for furnishing five (5) 20" Bray Butterfly Valves and Splined Bushings for the WWTP were publicly opened. Bids were solicited through the BidNet® (MITN) system. Four (4) vendors responded with a bid, which are detailed on the attached bid tabulation sheet.

Although Mega Wholesale, LLC. and Morgan Inland, LLC. submitted lower bids than CSM Mechanical, neither one provided references, which was a requirement of the bid document. In addition, both bidders, after the bids were publicly opened, informed the City that they could not hold pricing due to an increase in tariffs, and requested a 25% price increase to cover recent tariff hikes. However, neither provided the proper documentation to substantiate a price increase.

CSM Mechanical, LLC. provided the required references and is able to hold pricing, as bid. CSM has also provided similar products to the WWTP in the past, and the WWTP is confident that they will continue to perform to the specification of the City.

The Bray valves are vital to the tertiary treatment process at the WWTP and having readily available replacement parts at the plant is a high priority.

Funds are available in the Water and Sewer System Budget Account: 592-1580-93001.

Respectfully Submitted,



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		4/2/2025
Controller		6/2/25
MAYOR:		6/3/2025

BID SUMMARY

City of Warren One City Square Warren MI 48093			BID #: ITB-W-1479 BID DUE DATE: 3/26/2025 DEPT: WWTP
Product or Service: FURNISH FIVE (5) BRAY BUTTERFLY VALVES & SPLINED BUSHINGS			
BIDDER	SIGNED	UNIT COST	GRAND TOTAL (EXTENDED COST QTY: 5 EACH)
CSM MECHANICAL, LLC.	X	\$ 4,833.34	\$ 24,166.70
FERGUSON WATER WORKS	X	\$ 6,538.00	\$ 32,690.00
MEGA WHOLESALE, LLC.	X	\$ 2,950.50	\$ 14,752.50
MORGAN INGLAND, LLC.	X	\$ 3,166.22	\$ 15,831.10



PUBLIC SERVICE DEPARTMENT
WASTE WATER TREATMENT PLANT
32360 Warkop
Warren, Michigan 48093
(586) 264-2530
www.cityofwarren.org

MEMO TO: Mr. Craig Treppa, Purchasing Agent
Office of the Controller

FROM: Joseph Jenkins, P.E., WWTP Facilities Engineer
Division of Waste Water Treatment

SUBJECT: **Recommendation to Award Bid ITB-W-1479, Procure Five (5) 20 Inch Bray Butterfly Valves and Splined Bushings, to CSM Mechanical, in the amount of \$24,166.70**

DATE: May 27, 2025

The Waste Water Treatment Plant put out a request for bids for five (5) 20" Bray Valves that serve as outlet valves in the Sand Filter Building. Four bids were received and while going through the process to obtain the valves with the two lowest bidders, neither bidder provided references as required in the project documents and in addition both asked for significant 25% cost increases due to recent tariffs without any supporting documentation. Therefore, the WWTP desires to award ITB-W-1479 to the third lowest bidder, CSM Mechanical who has provided similar products and satisfactorily completed multiple projects at the Waste Water Treatment Plant.

These Bray Valves are an integral component of the tertiary treatment process at the plant and replacement parts being readily available at the plant is of high importance.

Please take the steps necessary to authorize approval for ITB-W-1479 to CSM Mechanical in the amount of \$24,166.70. Funds for this expenditure are available in the FY2025 Budget, Maintenance account 592-1580-93001.

Should you have any questions, please feel free to reach me at ext. 8179 or Ms. Donna Dordeski at ext. 8103.

Respectfully,

Sincerely,

A blue ink signature of Joseph Jenkins, consisting of a stylized 'J' followed by a cursive 'Jenkins'.

Joseph Jenkins, P.E.
Facilities Engineer

Read and Concurred

A blue ink signature of Donna Dordeski, featuring a stylized 'D' and 'Dordeski' in cursive.

Donna Dordeski, P.E.
WWTP Division Head

Attachments: Bid Proposal

RESOLUTION

Document No: ITB-W-1479

Product or Service: Purchase of Bray Butterfly Valves and Splined Bushings

Requesting Department: Waste Water Treatment Plant (WWTP)

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on Wednesday, March 26, 2025 at 1:00pm Local Time.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of CSM Mechanical, LLC., 1235 Holden Avenue, Milford, MI 48381, has been determined to be the low responsible and cost-effective bidder to furnish five (5) 20" Bray Butterfly Valves and Splined Bushings in the amount of \$24,166.70.

Funds are available in account number: 592-1580-93001.

IT IS RESOLVED, that the bid of CSM Mechanical, LLC. is hereby accepted by City Council in an annual amount of \$24,166.70.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- X Bid document
- ☐ Contract
- X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JUNE 2, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: ITB-W-1504; AWARD FOR FURNISHING GENERATOR MAINTENANCE SERVICES

The Purchasing Division concurs with the Fire Department and recommends that Bid ITB-W-1504; to furnish generator maintenance and emergency services at the Fire Stations, be awarded to PM Technologies, LLC., 28294 Beck Rd., Wixom, MI 48393, for a four (4) year period, at the annual prices listed in the attached bid tabulation sheets, in the total amount not to exceed \$122,537.48.

On April 30, 2025 at 1:00 PM local time, electronic bids for ITB-W-1504, to furnish generator maintenance services for the Fire Department, was advertised on the BidNet® (MITN) system. There were six (6) vendors who submitted bids, which are summarized on the attached bid tabulation form submitted for your review.

The City is not recommending award to the low bidder, American Generators Sales & Services, due to a history of unsatisfactory services for the City. PM Technologies, LLC. is the second low bidder and has had a satisfactory history with the City (see attached letter from the Public Service Director).

If approved by your honorable body, PM Technologies, LLC. will be responsible for providing bi-annual inspection and preventative maintenance services, along with emergency service repairs needed for each of the eight (8) generators (one (1) located at each fire station). Services will commence for the new Fire Station 1 and 5 once construction is complete. This award shall commence on June 1, 2025, or upon City Council approval, whichever occurs later, with the first service for each generator estimated to begin in June of 2025.

The generators to be serviced by PM Technologies, LLC. allow the fire stations to operate at full capacity if any of the fire stations lose primary electrical service from the utility company. Services affected include the alerting system, heating and cooling system, computer network, phone lines, and all other electrically powered systems that are utilized at each of the fire stations.

Funds are available in Account #101-1336-80100.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/25
Controller:		6/2/25
MAYOR:		6/3/2025

CORRECTED BID SUMMARY

City of Warren
One City Square
Warren MI 48093

BID #: ITB-W-1504
BID DUE DATE: 4/30/2025
DEPT: FIRE

Product or Service: FURNISH GENERATOR MAINTENANCE SERVICES

BIDDER	ITEM 1 YEARS 1 & 2 TOTAL	ITEM 2 YEARS 2 & 3 TOTAL	4 YEAR GRAND TOTAL
AMERICAN GENERATORS SALES & SERVICE, LLC.	\$ 42,192.00	\$ 43,872.00	\$ 86,064.00
ANCONA CONTROLS	DID NOT SUBMIT COMPLETED REQUIRED BID DOCUMENTS, THEREFORE, BID NOT CONSIDERED		
DECIMA, LLC.	\$ 243,960.00	\$ 272,288.00	\$ 516,248.00
MICHIGAN CAT	\$ 72,224.00	\$ 58,272.00	\$ 130,496.00
PM TECHNOLOGIES, LLC.	\$ 59,638.52	\$ 62,898.96	\$ 122,537.48
WOLVERINE POWER SYSTEMS	\$ 68,680.00	\$ 71,920.00	\$ 140,600.00

AMERICAN GENERATORS SALES
CORRECTED BID DETAILFURNISH GENERATOR
MAINTENANCE

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 1 & 2)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 350.00	2	\$ 700.00
A2	1 (New)	\$ 475.00	2	\$ 950.00
A3	2	\$ 350.00	2	\$ 700.00
A4	3	\$ 350.00	2	\$ 700.00
A5	4 (New)	\$ 350.00	2	\$ 700.00
A6	5	\$ 350.00	2	\$ 700.00
A7	5 (New)	\$ 475.00	2	\$ 950.00
A8	6	\$ 350.00	2	\$ 700.00
ITEM A - ANNUAL TOTAL:				\$ 6,100.00
ITEM A - TWO-YEAR TOTAL (YEARS 1 & 2):				\$ 12,200.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 1 & 2)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	0%	\$ 8,000.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 8,000.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 1 & 2):			\$ 16,000.00

ITEM C - LABOR RATE (YEARS 1 & 2)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 159.00	20	\$ 3,180.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 318.00	4	\$ 1,272.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 318.00	4	\$ 1,272.00
Holiday Hours	\$ 318.00	4	\$ 1,272.00
ITEM C - ANNUAL TOTAL:			\$ 6,996.00
ITEM C - TWO-YEAR TOTAL (YEARS 1 & 2):			\$ 13,992.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 12,200.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$8,000 per year (\$16,000 for two years)	\$ 16,000.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 13,992.00
GRAND TOTAL (ITEMS A - C FOR YEARS 1 & 2):		\$ 42,192.00

AMERICAN GENERATORS SALES
CORRECTED BID DETAILFURNISH GENERATOR
MAINTENANCE

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 3 & 4)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 375.00	2	\$ 750.00
A2	1 (New)	\$ 500.00	2	\$ 1,000.00
A3	2	\$ 375.00	2	\$ 750.00
A4	3	\$ 375.00	2	\$ 750.00
A5	4 (New)	\$ 375.00	2	\$ 750.00
A6	5	\$ 375.00	2	\$ 750.00
A7	5 (New)	\$ 500.00	2	\$ 1,000.00
A8	6	\$ 375.00	2	\$ 750.00
ITEM A - ANNUAL TOTAL:				\$ 6,500.00
ITEM A - TWO-YEAR TOTAL (YEARS 3 & 4):				\$ 13,000.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 3 & 4)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	0%	\$ 8,000.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 8,000.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 3 & 4):			\$ 16,000.00

ITEM C - LABOR RATE (YEARS 3 & 4)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 169.00	20	\$ 3,380.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 338.00	4	\$ 1,352.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 338.00	4	\$ 1,352.00
Holiday Hours	\$ 338.00	4	\$ 1,352.00
ITEM C - ANNUAL TOTAL:			\$ 7,436.00
ITEM C - TWO-YEAR TOTAL (YEARS 3 & 4):			\$ 14,872.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 13,000.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$5,000 per year (\$10,000 for two years)	\$ 16,000.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 14,872.00
GRAND TOTAL (ITEMS A - C FOR YEARS 3 & 4):		\$ 43,872.00

Pricing Pages #5 & 6, that were published by the City, had an incorrect formula for Years 1 & 2 Item B - Material Cost Extended Totals and Years 3 & 4 Item B - Material Costs Extended Totals. The corrected extended totals are shown above.

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 1 & 2)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 7,500.00	2	\$ 15,000.00
A2	1 (New)	\$ 5,500.00	2	\$ 11,000.00
A3	2	\$ 7,500.00	2	\$ 15,000.00
A4	3	\$ 7,500.00	2	\$ 15,000.00
A5	4 (New)	\$ 5,500.00	2	\$ 11,000.00
A6	5	\$ 7,500.00	2	\$ 15,000.00
A7	5 (New)	\$ 5,500.00	2	\$ 11,000.00
A8	6	\$ 7,500.00	2	\$ 15,000.00
ITEM A - ANNUAL TOTAL:				\$ 108,000.00
ITEM A - TWO-YEAR TOTAL (YEARS 1 & 2):				\$ 216,000.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 1 & 2)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	2%	\$ 8,160.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 8,160.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 1 & 2):			\$ 16,320.00

ITEM C - LABOR RATE (YEARS 1 & 2)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 150.00	20	\$ 3,000.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 180.00	4	\$ 720.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 225.00	4	\$ 900.00
Holiday Hours	\$ 300.00	4	\$ 1,200.00
ITEM C - ANNUAL TOTAL:			\$ 5,820.00
ITEM C - TWO-YEAR TOTAL (YEARS 1 & 2):			\$ 11,640.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 216,000.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$8,000 per year (\$16,000 for two years)	\$ 16,320.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 11,640.00
GRAND TOTAL (ITEMS A - C FOR YEARS 1 & 2):		\$ 243,960.00

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 3 & 4)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 8,500.00	2	\$ 17,000.00
A2	1 (New)	\$ 6,000.00	2	\$ 12,000.00
A3	2	\$ 8,500.00	2	\$ 17,000.00
A4	3	\$ 8,500.00	2	\$ 17,000.00
A5	4 (New)	\$ 6,000.00	2	\$ 12,000.00
A6	5	\$ 8,500.00	2	\$ 17,000.00
A7	5 (New)	\$ 6,000.00	2	\$ 12,000.00
A8	6	\$ 8,500.00	2	\$ 17,000.00
ITEM A - ANNUAL TOTAL:				\$ 121,000.00
ITEM A - TWO-YEAR TOTAL (YEARS 3 & 4):				\$ 242,000.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 3 & 4)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	2%	\$ 8,160.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 8,160.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 3 & 4):			\$ 16,320.00

ITEM C - LABOR RATE (YEARS 3 & 4)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 180.00	20	\$ 3,600.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 216.00	4	\$ 864.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 270.00	4	\$ 1,080.00
Holiday Hours	\$ 360.00	4	\$ 1,440.00
ITEM C - ANNUAL TOTAL:			\$ 6,984.00
ITEM C - TWO-YEAR TOTAL (YEARS 3 & 4):			\$ 13,968.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 242,000.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$5,000 per year (\$10,000 for two years)	\$ 16,320.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 13,968.00
GRAND TOTAL (ITEMS A - C FOR YEARS 3 & 4):		\$ 272,288.00

Pricing Pages #5 & 6, that were published by the City, had an incorrect formula for Years 1 & 2 Item B - Material Cost Extended Totals and Years 3 & 4 Item B - Material Costs Extended Totals. The corrected extended totals are shown above.

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 1 & 2)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 1,251.00	2	\$ 2,502.00
A2	1 (New)	\$ 1,572.00	2	\$ 3,144.00
A3	2	\$ 1,297.00	2	\$ 2,594.00
A4	3	\$ 1,271.00	2	\$ 2,542.00
A5	4 (New)	\$ 1,291.50	2	\$ 2,583.00
A6	5	\$ 1,256.00	2	\$ 2,512.00
A7	5 (New)	\$ 1,572.00	2	\$ 3,144.00
A8	6	\$ 1,257.50	2	\$ 2,515.00
ITEM A - ANNUAL TOTAL:				\$ 21,536.00
ITEM A - TWO-YEAR TOTAL (YEARS 1 & 2):				\$ 43,072.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 1 & 2)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	-5%	\$ 7,600.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 7,600.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 1 & 2):			\$ 15,200.00

ITEM C - LABOR RATE (YEARS 1 & 2)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 194.00	20	\$ 3,880.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 258.00	4	\$ 1,032.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 258.00	4	\$ 1,032.00
Holiday Hours	\$ 258.00	4	\$ 1,032.00
ITEM C - ANNUAL TOTAL:			\$ 6,976.00
ITEM C - TWO-YEAR TOTAL (YEARS 1 & 2):			\$ 13,952.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 43,072.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$8,000 per year (\$16,000 for two years)	\$ 15,200.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 13,952.00
GRAND TOTAL (ITEMS A - C FOR YEARS 1 & 2):		\$ 72,224.00

MICHIGAN CAT
CORRECTED BID DETAILFURNISH GENERATOR
MAINTENANCE

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 3 & 4)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 1,251.00	2	\$ 2,502.00
A2	1 (New)	\$ 1,572.00	2	\$ 3,144.00
A3	2	\$ 1,297.00	2	\$ 2,594.00
A4	3	\$ 1,271.00	2	\$ 2,542.00
A5	4 (New)	\$ 1,291.50	2	\$ 2,583.00
A6	5	\$ 1,256.00	2	\$ 2,512.00
A7	5 (New)	\$ 1,572.00	2	\$ 3,144.00
A8	6	\$ 1,257.50	2	\$ 2,515.00
ITEM A - ANNUAL TOTAL:				\$ 21,536.00
ITEM A - TWO-YEAR TOTAL (YEARS 3 & 4):				\$ 43,072.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 3 & 4)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	-5%	\$ 7,600.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 7,600.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 3 & 4):			\$ 15,200.00

ITEM C - LABOR RATE (YEARS 3 & 4)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)		20	\$ -
Evening Hours (after 5:00pm Monday - Thursday)		4	\$ -
Weekend Hours (after 5:00pm Friday - 8:00am Monday)		4	\$ -
Holiday Hours		4	\$ -
ITEM C - ANNUAL TOTAL:			\$ -
ITEM C - TWO-YEAR TOTAL (YEARS 3 & 4):			\$ -

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 43,072.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$5,000 per year (\$10,000 for two years)	\$ 15,200.00
C	Labor Charges for Non-Generator Maintenance Services	\$ -
GRAND TOTAL (ITEMS A - C FOR YEARS 3 & 4):		\$ 58,272.00

Pricing Pages #5 & 6, that were published by the City, had an incorrect formula for Years 1 & 2 Item B - Material Cost Extended Totals and Years 3 & 4 Item B - Material Costs Extended Totals. The corrected extended totals are shown above.

Michigan CAT did not submit pricing for Years 3 & 4 Item C - Labor Rates

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 1 & 2)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 909.21	2	\$ 1,818.42
A2	1 (New)	\$ 1,186.04	2	\$ 2,372.08
A3	2	\$ 1,023.34	2	\$ 2,046.68
A4	3	\$ 895.05	2	\$ 1,790.10
A5	4 (New)	\$ 962.15	2	\$ 1,924.30
A6	5	\$ 922.43	2	\$ 1,844.86
A7	5 (New)	\$ 1,213.04	2	\$ 2,426.08
A8	6	\$ 1,038.37	2	\$ 2,076.74
ITEM A - ANNUAL TOTAL:				\$ 16,299.26
ITEM A - TWO-YEAR TOTAL (YEARS 1 & 2):				\$ 32,598.52

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 1 & 2)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	-25%	\$ 6,000.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 6,000.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 1 & 2):			\$ 12,000.00

ITEM C - LABOR RATE (YEARS 1 & 2)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 199.00	20	\$ 3,980.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 295.00	4	\$ 1,180.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 295.00	4	\$ 1,180.00
Holiday Hours	\$ 295.00	4	\$ 1,180.00
ITEM C - ANNUAL TOTAL:			\$ 7,520.00
ITEM C - TWO-YEAR TOTAL (YEARS 1 & 2):			\$ 15,040.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 32,598.52
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$8,000 per year (\$16,000 for two years)	\$ 12,000.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 15,040.00
GRAND TOTAL (ITEMS A - C FOR YEARS 1 & 2):		\$ 59,638.52

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 3 & 4)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 1,000.31	2	\$ 2,000.62
A2	1 (New)	\$ 1,304.44	2	\$ 2,609.28
A3	2	\$ 1,125.67	2	\$ 2,251.34
A4	3	\$ 984.55	2	\$ 1,969.10
A5	4 (New)	\$ 1,058.36	2	\$ 2,116.72
A6	5	\$ 1,014.67	2	\$ 2,029.34
A7	5 (New)	\$ 1,334.34	2	\$ 2,668.68
A8	6	\$ 1,142.20	2	\$ 2,284.40
ITEM A - ANNUAL TOTAL:				\$ 17,929.48
ITEM A - TWO-YEAR TOTAL (YEARS 3 & 4):				\$ 35,858.96

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 3 & 4)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	-25%	\$ 6,000.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 6,000.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 3 & 4):			\$ 12,000.00

ITEM C - LABOR RATE (YEARS 3 & 4)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 199.00	20	\$ 3,980.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 295.00	4	\$ 1,180.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 295.00	4	\$ 1,180.00
Holiday Hours	\$ 295.00	4	\$ 1,180.00
ITEM C - ANNUAL TOTAL:			\$ 7,520.00
ITEM C - TWO-YEAR TOTAL (YEARS 3 & 4):			\$ 15,040.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 35,858.96
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$5,000 per year (\$10,000 for two years)	\$ 12,000.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 15,040.00
GRAND TOTAL (ITEMS A - C FOR YEARS 3 & 4):		\$ 62,898.96

Pricing Pages #5 & 6, that were published by the City, had an incorrect formula for Years 1 & 2 Item B - Material Cost Extended Totals and Years 3 & 4 Item B - Material Costs Extended Totals. The corrected extended totals are shown above.

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 1 & 2)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 1,160.00	2	\$ 2,320.00
A2	1 (New)	\$ 1,490.00	2	\$ 2,980.00
A3	2	\$ 1,190.00	2	\$ 2,380.00
A4	3	\$ 1,160.00	2	\$ 2,320.00
A5	4 (New)	\$ 1,160.00	2	\$ 2,320.00
A6	5	\$ 1,160.00	2	\$ 2,320.00
A7	5 (New)	\$ 1,490.00	2	\$ 2,980.00
A8	6	\$ 1,160.00	2	\$ 2,320.00
ITEM A - ANNUAL TOTAL:				\$ 19,940.00
ITEM A - TWO-YEAR TOTAL (YEARS 1 & 2):				\$ 39,880.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 1 & 2)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	-10%	\$ 7,200.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 7,200.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 1 & 2):			\$ 14,400.00

ITEM C - LABOR RATE (YEARS 1 & 2)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 180.00	20	\$ 3,600.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 270.00	4	\$ 1,080.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 270.00	4	\$ 1,080.00
Holiday Hours	\$ 360.00	4	\$ 1,440.00
ITEM C - ANNUAL TOTAL:			\$ 7,200.00
ITEM C - TWO-YEAR TOTAL (YEARS 1 & 2):			\$ 14,400.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 39,880.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$8,000 per year (\$16,000 for two years)	\$ 14,400.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 14,400.00
GRAND TOTAL (ITEMS A - C FOR YEARS 1 & 2):		\$ 68,680.00

ITEM A - FIXED CHARGES FOR PREVENTATIVE MAINTENANCE (YEARS 3 & 4)				
ITEM #	FIRE STATION #	UNIT COST PER PREVENTATIVE MAINTENANCE SERVICE	QTY	EXTENDED COST
A1	1	\$ 1,220.00	2	\$ 2,440.00
A2	1 (New)	\$ 1,565.00	2	\$ 3,130.00
A3	2	\$ 1,250.00	2	\$ 2,500.00
A4	3	\$ 1,220.00	2	\$ 2,440.00
A5	4 (New)	\$ 1,220.00	2	\$ 2,440.00
A6	5	\$ 1,220.00	2	\$ 2,440.00
A7	5 (New)	\$ 1,565.00	2	\$ 3,130.00
A8	6	\$ 1,220.00	2	\$ 2,440.00
ITEM A - ANNUAL TOTAL:				\$ 20,960.00
ITEM A - TWO-YEAR TOTAL (YEARS 3 & 4):				\$ 41,920.00

ITEM B - MATERIAL COST FOR EMERGENCY SERVICES ESTIMATED AT \$5,000 ANNUALLY (YEARS 3 & 4)			
DESCRIPTION	ESTIMATED ANNUAL COST	PERCENTAGE DISCOUNT/MARKUP OF MSRP (ENTER AS POSITIVE NUMBER FOR MARKUP OR NEGATIVE NUMBER FOR DISCOUNT)	MATERIAL COST WITH MARKUP/DISCOUNT
Please enter the markup/discount percentage from the current manufacturer's list price for work based on an annual total of \$8,000.00	\$ 8,000.00	-10%	\$ 7,200.00
ITEM B - ANNUAL MATERIAL COST TOTAL:			\$ 7,200.00
ITEM B - TWO-YEAR MATERIAL COST TOTAL (YEARS 3 & 4):			\$ 14,400.00

ITEM C - LABOR RATE (YEARS 3 & 4)			
HOURS	HOURLY RATE	ESTIMATED HOURS	TOTAL LABOR (HOURLY RATE X EST. HOURS)
Regular Business Hours (8:00am - 5:00pm Monday - Friday)	\$ 200.00	20	\$ 4,000.00
Evening Hours (after 5:00pm Monday - Thursday)	\$ 300.00	4	\$ 1,200.00
Weekend Hours (after 5:00pm Friday - 8:00am Monday)	\$ 300.00	4	\$ 1,200.00
Holiday Hours	\$ 350.00	4	\$ 1,400.00
ITEM C - ANNUAL TOTAL:			\$ 7,800.00
ITEM C - TWO-YEAR TOTAL (YEARS 3 & 4):			\$ 15,600.00

ITEM	DESCRIPTION	TWO-YEAR TOTAL
A	Total Fixed Charge for Preventative Maintenance Service (two (2) sessions for each year, four (4) sessions over a two-year period)	\$ 41,920.00
B	Two (2) year Material Cost to the City for Emergency Services estimated at \$5,000 per year (\$10,000 for two years)	\$ 14,400.00
C	Labor Charges for Non-Generator Maintenance Services	\$ 15,600.00
GRAND TOTAL (ITEMS A - C FOR YEARS 3 & 4):		\$ 71,920.00

Pricing Pages #5 & 6, that were published by the City, had an incorrect formula for Years 1 & 2 Item B - Material Cost Extended Totals and Years 3 & 4 Item B - Material Costs Extended Totals. The corrected extended totals are shown above.

May 16, 2025



Craig Treppa
Purchasing Agent

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

Subject: Generator Maintenance Services

Craig

The Fire Department after careful review of all bids submitted in ITB-W-1504 the department has determined that it is in the best interest of the city and the department to accept the bid of PM Technologies LLC., to provide generator maintenance and emergency repair services to the department's six (6) emergency generators. In making this decision the department has carefully reviewed the references provided by PM Technologies and contacted the companies listed as references to ensure that the companies were satisfied with the preventive maintenance and emergency repair services provided by PM Technologies with all indicating their satisfaction.

It should also be noted that although, PM Technologies LLC., is the 2nd lowest responsive and cost effective of the six (6) bids received by city the lowest bid was deemed unacceptable due to the vender's poor past performance in providing this same service to other city departments. Additionally, the department also contacted the public service director of the city of Warren who also indicated his displeasure with the low bidders past performance and indicated he also could not recommend awarding a contract to the company based upon their past performance in servicing other city departments emergency generators.

Funds are available in line item 101-1336-80100.

Please direct questions to my attention at Ext. 3100.

Professionally,

A handwritten signature in black ink that reads "Wilburt McAdams".

Wilburt McAdams
Fire Commissioner



WARREN FIRE DEPARTMENT

INTER-DEPARTMENT COMMUNICATION

OFFICE OF THE DEPUTY FIRE CHIEF

MEMO TO: Commissioner McAdams

FROM: Deputy Fire Chief Halleck

DATE: May 5, 2025

SUBJECT: Generator Maintenance/Repair Bid Tabulation

Sir,

I have received the bid tabulation regarding the "*Furnish Generator Maintenance Services*" contract for our station back up generators. Upon review and after careful consideration of cost and reputable references provided by the contractor, I believe *PM Technologies, LLC* would be the best choice to provide our services, *PM Technologies* have quoted \$122,537.00 to provide maintenance and repair. The lowest bid did not receive good ratings from a City of Warren department head who had previous dealings with that company, therefor, based on the above criteria *PM Technologies* seems to be the logical choice. I have included the bid tabulation cost breakdown, reference sheet, and information highlighting warranty, emergency response, contact data, etc.

Please contact me with any questions or additional information and thank you for your attention to this matter.

Respectfully Submitted,

Deputy Fire Chief
Scott Halleck



May 30, 2025

Craig Treppa
Purchasing Agent

DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

Subject: Generator Maintenance Service Bid – Fire Department

Mr. Treppa,

I am writing to provide my professional opinion regarding the potential reinstatement of American Generators as a service provider for the City of Warren, based on my prior experience with the company during my time in Building Maintenance.

I must strongly advise against awarding any generator maintenance contracts to American Generators for any city department. During their previous engagement, the company repeatedly misdiagnosed issues, failed to follow proper repair procedures, and, in one serious incident, inadvertently cut power to the Police Station—leaving the entire facility without electricity. In addition to operational failures, we also experienced chronic delays in billing, with invoices often arriving several months after services were rendered.

I have shared these concerns with Fire Commissioner McAdams and trust that his recommendation will reflect a similar perspective.

Respectfully,

David Muzzarelli
Public Service Director
City of Warren

RESOLUTION

Document No: ITB-W-1504

Product or Service: Furnish Generator Maintenance Services

Requesting Department: Fire

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in Council Chambers located at Warren Community Center Auditorium, 5460 Arden Ave, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Electronic bids were accepted, publicly opened and read on April 30, 2025 at 1:00 p.m.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of PM Technologies, LLC., 28294 Beck Rd., Wixom, MI 48393, has been determined to be the responsible and cost-effective bidder for award for furnishing Fire Station Generator Maintenance for a four (4) year period, at the annual prices listed in the bid tabulation sheets, in the total amount not to exceed \$122,537.48.

Funds are available in the following Accounts: 101-1336-80100

IT IS RESOLVED, that the bid of PM Technologies, LLC. is hereby accepted by City Council, for a four (4) year period, at the annual prices listed in the bid tabulation sheets, in the total amount not to exceed \$122,537.48, commencing on June 1, 2025, or upon City Council approval, whichever occurs later.

IT IS FURTHER RESOLVED, that PM Technologies may also perform corrective, repair, and new installation services at the hourly labor rates and material rates that have been established in the bid and included in the bid tabulation sheets. The cost for these services shall be taken from the effected department's budgets, if available. Those services that are not within the department's budget, or exceed \$20,000.00 per event, will be brought to your honorable body for approval, prior to the commencement of work.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Bid document

☐ Contract

☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk

MEMORANDUM

DATE: June 3, 2025

TO: Mindy Moore, Council Secretary

RE: Reappointment to Cultural Commission

City Council:

Pursuant to the Code of Ordinances, Chapter 2, Section 2-162, and by the authority vested in me, I hereby notify you of the following reappointment.

Name	Date of Expiration
Jon Oaks	June 30, 2028

While City Council approval is not required, per City Charter Section 7.6, the Council, at such meeting or at its next meeting, may disapprove such an appointment by a resolution which shall state the reasons for such disapproval.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Cultural Commission



New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Tue 4/29/2025 8:37 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Cultural Commission

Name

Jon Oaks

Address

[REDACTED]
[REDACTED]

[Map It](#)

Home Phone

[REDACTED]

Work Phone

[REDACTED]

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

7

Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

Professor of Mathematics at Macomb Community College since 2011

Education

B.S. Applied Mathematics, Ferris State University (2005), M.S. Applied Statistics, Oakland University (2008)

Affiliations (Clubs, Fraternal, Military, Church, etc.)

AMATYC International Math Executive Committee Member, MichMATYC Grants Coordinator and Teaching Excellence Award Committee Chair, KAAW Website Coordinator, Michigan MAA Chair

Political Offices held, if any (Please include dates of service)

None

Please feel free to add any additional information


I am seeking reappointment to the City of Warren Cultural Commission because I remain deeply committed to promoting cultural awareness, inclusivity, and community engagement through the music and the arts. Over the course of my service, I have actively contributed to planning and supporting events that celebrate Warren's diversity and bring residents together, such as the Summer Concert Series. I value the opportunity to continue collaborating with fellow commissioners to enhance the cultural vitality of our city and ensure that all voices are represented and celebrated.

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No

Parcel Number: [REDACTED]



Item 1 of 2 1 Image / 1 Sketch

(Property Address)

Customer Name: OAKS JONATHAN J

Summary Information

- > Residential Building Summary
 - Year Built: 1987
 - Full Baths: 2
 - Sq. Feet: 1,156
- Bedrooms: 0
- Half Baths: 0
- Acres: N/A

- > Assessed Value: \$91,810 | Taxable Value: \$71,543
- > Property Tax information found
- > 3 Building Department records found

Owner Information

OAKS JONATHAN J

[REDACTED]

Amount Due

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

Permit Type	Permit Number	Associated Project	Status	Date Issued	Last Inspection	Amount Due	
Building	PB-144673		Canceled	4/29/2002		\$0.00	View
Building	PB-145922		Finald	9/5/2002	9/2/2004	\$0.00	View
Mechanical	PM19-000360		Finald	3/25/2019	4/2/2019	\$0.00	View

1

Displaying items 1 - 3 of 3

[Apply for a Permit](#)

Attachments


Date Created	Title	Record
No records to display.		

Displaying items 0 - 0 of 0

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Parcel Number



Item 1 of 2

(Property Address)

Customer Name: OAKS JONATHAN J

Summary Information

> Residential Building Summary

- Year Built: 1987

- Full Baths: 2

- Sq. Feet: 1,156

- Bedrooms: 0

- Half Baths: 0

- Acres: N/A

> Assessed Value: \$91,810 | Taxable Value: \$71,543

> Property Tax Information found

> 3 Building Department records found

Owner and Taxpayer Information

Owner OAKS JONATHAN J Taxpayer SEE OWNER INFORMATION

Legal Description

GRAND OAKS VILLAGE II MACOMB CO CONDO PLAN NO 217 BLDG 10 UNIT 53 L3943 P74-119

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2024	Winter	\$105.53	\$105.53	12/31/2024	\$0.00
2024	Summer	\$3,619.90	\$3,619.90	12/31/2024	\$0.00
2023	Winter	\$106.51	\$106.51	01/03/2024	\$0.00
2023	Summer	\$3,431.28	\$3,431.28	01/03/2024	\$0.00
2022	Winter	\$96.11	\$96.11	12/27/2022	\$0.00
2022	Summer	\$3,219.33	\$3,219.33	12/28/2022	\$0.00
2021	Winter	\$218.41	\$218.41	12/28/2021	\$0.00
2021	Summer	\$3,155.01	\$3,155.01	12/31/2021	\$0.00
2020	Winter	\$100.02	\$100.02	12/23/2020	\$0.00
2020	Summer	\$3,252.95	\$3,252.95	12/29/2020	\$0.00

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MEMORANDUM

DATE: June 3, 2025

TO: Mindy Moore, Council Secretary

RE: Reappointment to Senior Health Care Commission

City Council:

Pursuant to the provisions of the Senior Health Care Commission, and by the authority vested in me, I hereby notify you of the following reappointment.

Name

Maurice Phillips

Date of Expiration

June 30, 2028

Council confirmation is required. Your concurrence in this matter is appreciated.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Senior Health Care Commission



Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Tue 5/27/2025 1:28 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Senior Health Commission

Name

Maurice Phillips Jr

Address



[Map It](#)

Home Phone



Cell Phone



Email



Driver's License Number (for internal use ONLY)



Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

Retail , retired

Education

Some college

Affiliations (Clubs, Fraternal, Military, Church, etc.)

Athletes Unlimited
Wounded Warriors

Political Offices held, if any (Please include dates of service)

N/A

Please feel free to add any additional information

Will have copy of my complete resume in person.

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No



Re: Maurice Phillips Jr

From Sean Clark <svclark@cityofwarren.org>
Date Fri 5/30/2025 3:36 PM
To Judith Smith <jsmith@cityofwarren.org>

Yes he is! Mo is a great resident and a terrific person.

Get [Outlook for iOS](#)

From: Judith Smith <jsmith@cityofwarren.org>
Sent: Friday, May 30, 2025 3:29:02 PM
To: Sean Clark <svclark@cityofwarren.org>
Subject: Maurice Phillips Jr

Sean,

Please confirm Maurice Phillips Jr [REDACTED] is current on payments to [REDACTED]

Sincerely,



Judith Smith

Office: 586-574-4520

Email: jsmith@cityofwarren.org

Office of the Mayor

One City Square, Suite 215

Warren, MI 48093

www.cityofwarren.org

MEMORANDUM

DATE: June 3, 2025

TO: Mindy Moore, Council Secretary

RE: New Appointment to Parks & Recreation Commission

City Council:

I have appointed the following to serve on the Parks and Recreation commission in accordance with 23-32 (a) of the Code of Ordinances and by the authority vest in me.

Name	Appointment	Date of Expiration
Ken Dalpra	New Appointment	June 30, 2028

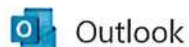
While City Council approval is not required, per City Charter Section 7.6, Council, at such meeting or at its next meeting, may disapprove such an appointment by a resolution which shall state the reasons for such disapproval.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Parks & Recreation



Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Tue 4/9/2024 7:32 AM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Parks and Recreation

Name

Ken DalPra

Address

[REDACTED]

[Map It](#)

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Number of Years a Warren Resident

50

Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

26 year Warren Parks and Recreation employee/supervisor

10 years Macomb Township Parks and Recreation employee/ supervisor.

Education

Macomb college

Bus management

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.


Have you ever been convicted of a felony?

- No

Parcel Number

Account Number

(Property Address)



Item 1 of 2 1 Image / 1 Sketch

Customer Name: DALPRA KENNETH
OCCUPANT

UB Customer Name:

Summary Information

- > Residential Building Summary
 - Year Built: 1965
 - Full Baths: 1
 - Sq. Feet: 1,652
 - Bedrooms: 3
 - Half Baths: 1
 - Acres: 0.200
- > Utility Billing information found
- > Assessed Value: \$138,240 | Taxable Value: \$67,542
- > Property Tax information found
- > 3 Building Department records found

Owner Information

DALPRA KENNETH

Amount Due

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

Permit Type	Permit Number	Associated Project	Status	Date Issued	Last Inspection	Amount Due	
Building	PB18-002176		Expired	11/7/2018		\$0.00	View
FENCE	PF-19283		Finaled	3/13/2002		\$0.00	View
RES - FENCE	PF23-00287		Expired	7/12/2023		\$0.00	View

1

Displaying items 1 - 3 of 3

[Apply for a Permit](#)

Attachments

Date Created	Title	Record
No records to display.		


Displaying items 0 - 0 of 0

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Parcel Number: [REDACTED] Account Number: [REDACTED]

(Property Address)



Item 1 of 21 Image / 1 Sketch

Customer Name: DALPRA KENNETH [REDACTED] OCCUPANT

UB Customer Name: [REDACTED]

Summary Information

> Residential Building Summary

- Year Built: 1965

- Full Baths: 1

- Sq. Feet: 1,652

- Bedrooms: 3

- Half Baths: 1

- Acres: 0.200

> Utility Billing information found

> Assessed Value: \$138,240 | Taxable Value: \$67,542

> Property Tax information found

> 3 Building Department records found

Owner and Taxpayer Information

Owner DALPRA KENNETH [REDACTED] Taxpayer SEE OWNER INFORMATION

Legal Description

"CARLETON ESTATES SUB." LOT 67 L.53 P.7-9

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

6/2/2025

Recalculate

Tax History

Note: On March 1 at 12:00 AM, Summer and Winter local taxes become ineligible for payment at the local unit.

Year	Season	Total Amount	Total Paid	Last Paid	Total Due	
2024	Winter	\$99.63	\$99.63	01/15/2025	\$0.00	
2024	Summer	\$3,502.91	\$3,502.91	12/01/2024	\$0.00	
2023	Winter	\$100.55	\$0.00		\$100.55	** Read Note(s) Above
2023	Summer	\$3,320.42	\$3,320.42	12/15/2023	\$0.00	
2022	Winter	\$90.74	\$0.00		\$90.74	** Read Note(s) Above
2022	Summer	\$3,115.29	\$3,115.29	12/11/2022	\$0.00	
2021	Winter	\$206.19	\$0.00		\$206.19	** Read Note(s) Above
2021	Summer	\$3,053.08	\$3,053.08	12/23/2021	\$0.00	
2020	Winter	\$94.41	\$94.41	12/28/2020	\$0.00	
2020	Summer	\$3,071.03	\$3,071.03	12/28/2020	\$0.00	

Load More Years

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Parcel Number: [REDACTED] Account Number: [REDACTED] (Property Address)

Customer Name: DALPRA KENNETH [REDACTED] UB Customer Name: [REDACTED] OCCUPANT

Summary Information

- > Residential Building Summary
 - Year Built: 1965
 - Bedrooms: 3
 - Full Baths: 1
 - Half Baths: 1
 - Sq. Feet: 1,652
 - Acres: 0.200
- > Assessed Value: \$138,240 | Taxable Value: \$67,542
- > Property Tax information found
- > 3 Building Department records found
- > Utility Billing information found

Item 1 of 2 1 Image / 1 Sketch



Customer Information

Name: [REDACTED] OCCUPANT
Address: [REDACTED] Account Number: [REDACTED]

Amount Due

Total Amount Due **\$0.00**
[Pay Now](#)

Current Bill

[Click here for a printer friendly version](#)

Amount Due	\$0.00	Bill From	03/30/2025
Due Date	05/30/2025	Bill To	04/30/2025

Billing Item	Previous Amount	Current Amount	Penalties & Interest	Balance
DELINQ NOTICE FEE	\$0.00	\$0.00	\$0.00	\$0.00
NSF Fee	\$0.00	\$0.00	\$0.00	\$0.00
SEWER	\$0.00	\$0.00	\$0.00	\$0.00
SEWER SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00
STATE MANDATED FEE	\$0.00	\$0.00	\$0.00	\$0.00
WATER	\$0.00	\$0.00	\$0.00	\$0.00
WATER SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00

History (514 Items Found)

Starting Date: Ending Date:

[Click here for a printer friendly version](#)

Posted	Action	Other Info	Read Type	Read	Usage	Amount	Balance
6/2/2025	Payment Posted	0005615828		0.00	0.00	(\$163.82)	\$0.00 ▲
5/30/2025	Meter Read	Water		1606.00	10.00	\$0.00	\$163.82
5/13/2025	Bill Calculated	03/31/25-04/30/25		0.00	0.00	\$78.33	\$163.82
5/8/2025	Penalty			0.00	0.00	\$2.50	\$85.49
4/30/2025	Meter Read	Water		1596.00	8.00	\$0.00	\$82.99
4/17/2025	Payment Posted	0005543880		0.00	0.00	(\$222.00)	\$82.99
4/11/2025	Bill Calculated	02/27/25-03/31/25		0.00	0.00	\$97.19	\$304.99
4/9/2025	Penalty			0.00	0.00	\$6.06	\$207.80
3/31/2025	Meter Read	Water		1588.00	10.00	\$0.00	\$201.74
3/12/2025	Bill Calculated	01/30/25-02/27/25		0.00	0.00	\$97.19	\$201.74
3/10/2025	Penalty			0.00	0.00	\$3.05	\$104.55
3/1/2025	Payment Posted	0005486993		0.00	0.00	(\$111.00)	\$101.50
2/27/2025	Meter Read	Water		1578.00	10.00	\$0.00	\$212.50 ▼

Usage History Chart



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

June 2, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for Increase in Budgeted Revenues and Appropriations – Parks and Recreation

Dear Council Secretary Moore:

The Parks and Recreation Director has indicated a need to this Council for an increase in budgeted revenues and appropriations in the amount of \$195,000.00 to account for the receipt of the Federal USDA Forest Service's Urban and Community Forestry grant from the State of Michigan's Department of Natural Resources' (DNR) Urban and Community Forestry Inflation Reduction Act (UCF IRA) grant program.

A copy of the amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved: _____

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor

cc: Rick Fox
Anthony Casasanta
Dave Klein

RESOLUTION AMENDING GENERAL REVENUES AND APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m.
Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____,
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Parks and Recreation Director has indicated a need to this Council
for an increase in budgeted revenues and appropriations in the amount of \$195,000.00 to
account for the receipt of the Federal USDA Forest Service's Urban and Community Forestry
grant from the State of Michigan's Department of Natural Resources' (DNR) Urban and
Community Forestry Inflation Reduction Act (UCF IRA) grant program,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for Fiscal 2025 Budget, approves the adjustments to
the following budget line items in the Parks and Recreation Special Revenue Fund in the amount
of \$195,000.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Increase Revenues:</u>		
208-0080-52301	Urban and Community Forestry	\$ 195,000
<u>Increase Expenditures:</u>		
208-9208-96903	Urban and Community Forestry FY24/25	\$ 195,000

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated revenues and appropriations for the Parks and Recreation Special Revenue Fund Budget for fiscal 2025 in the amount of \$195,000.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

SONJA BUFFA
City Clerk



Michigan Department of Natural Resources/Forest Resources Division



FY25 URBAN & COMMUNITY FORESTRY INFLATION REDUCTION ACT GRANT PROGRAM

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between City of Warren, a local unit of government
in the county of Macomb, hereinafter referred to as the "GRANTEE," and
the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the
"DEPARTMENT." Funds are appropriated from 23-DG-11094200-340, a Federal Grant from the United States Forest Service,
USDA (FAL 10.727) to the DEPARTMENT to issue grants for projects in the state under the Cooperative Forestry Assistance Act
of 1978 for the Urban and Community Forestry Program and approved by the Michigan Legislature.

A copy of this Federal award is included as APPENDIX B.

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below and described
in the IRA Urban & Community Forestry Grant application, APPENDIX A. This Agreement is subject to the terms and conditions
specified herein.

Project #: UIRA25-18

Amount of grant: \$195,000.00

Start Date: October 1, 2024

Unique Entity

Identifier Number

(<https://sam.gov/>) DYLSJBLXKGW5

End Date: September 1, 2026

As a condition to the execution of the Agreement, the GRANTEE is required to sign the Agreement and return it to the
DEPARTMENT within 30 days of the date the Agreement is issued, or the Agreement may be cancelled by the DEPARTMENT.
This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it. The
Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Grant Agreement on behalf of their
agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED

E-SIGNED by Lori Stone

By:

on 2024-11-22 11:47:50 EST

Name (Print)

Lori Stone

Title:

Mayor

Date:

2024-11-22 11:47:50 UTC

**Vendor Self Service: <https://www.michigan.gov/VSSLogin>.*

*For assistance please contact the VSS Call Center (888) 734-9749 or email
SIGMA-Vendor@Michigan.gov*

*SIGMA Vendor Number: CV0048342

*SIGMA Address ID: 026

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

E-SIGNED by Kevin Sayers

UCF Program Manager

By:

on 2024-11-22 13:02:45 EST

DNR Authorized Official and Title

2024-11-22 13:02:45 UTC

Date of Execution by DEPARTMENT

I. CONTACT INFORMATION

This Agreement shall be administered on behalf of the DEPARTMENT by the Forest Resources Division. All reports, documents, or actions required of the GRANTEE shall be submitted to the contact below.

GRANTEE CONTACT

Anthony Casasanta
Name

City of Warren
Organization

One City Square
Address

Warren, MI 48093
City, State Zip

586-258-2008
Telephone Number

acasasanta@cityofwarren.org
E-mail Address

DEPARTMENT CONTACT

Kerry Gray, Urban & Community Forestry IRA Grant Specialist
Name/Title

Department of Natural Resources - Forest Resources Division
Organization

525 W. Allegan Street, Lansing, MI 48933
Address

P.O. Box 30425 Lansing, MI 48909-7952
Address

734-691-1806
Telephone Number

grayk12@michigan.gov
E-mail Address

All notices, reports, requests or other communications hereunder shall be sufficiently given when mailed or emailed and addressed as indicated in this section. The DEPARTMENT and GRANTEE may by written notice designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.

II. PROJECT SCOPE

The IRA Urban & Community Forestry Grant application (APPENDIX A) is, by this reference, made part of this Agreement. This Agreement, together with the APPENDICES, constitutes the entire Agreement between the parties.

Costs must be allowable, allocable, reasonable, and consistent with the budget identified for completing the project as described in the Deliverables and Budget Detail of this grant agreement, including modifications to APPENDIX A, which must be requested and approved in writing. Only the agreed-upon project costs incurred during the grant period are eligible for grant payment, unless otherwise approved in writing by the DEPARTMENT.

III. PROJECT PERIOD

The project and budget periods are effective from **October 1, 2024 – September 1, 2026**, as listed on page 1 of this Agreement. The GRANTEE is expected to complete the project within the project period. Requests by the GRANTEE to extend the project period must be made in writing a minimum of 30 days before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may be made only by an amendment to this Agreement.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

Grantees are required to submit progress reports every semi-annually – no later than 30 days after the end of each reporting period. The reports should summarize the progress made towards meeting project goals, outcomes, and deliverables during the reporting period. The reports are required to include the geographic location of all work completed and the type of work occurring at events/locations to meet USDA Forest Service impact reporting requirements.

All projects are required to submit before, during and after pictures that document the grant project process. These pictures should be submitted with the semi-annual grant reports. Grant report periods are as follows:

October 1 through March 31
April 1 through August 31

For the grant reporting period ending August 31 grantees are **required to submit a request for reimbursement** for any expenses incurred during the fiscal year (Oct 1 – September 30).

Final Grant Reporting. The GRANTEE must complete and submit a final narrative summary in accordance with instructions provided by the DEPARTMENT. The summary should include, but is not limited to, details on achieving the deliverables outlined in this grant agreement. **The final narrative summary is due at the same time as the final reimbursement request, no later than September 30, 2026.**

V. CHANGES

Any changes to this Agreement requested by GRANTEE must be made in writing to the DEPARTMENT and are subject to DEPARTMENT approval in its sole discretion. Changes requiring an amendment to this Agreement, will be executed by the DEPARTMENT and the GRANTEE in the same manner as this Agreement.

VI. GRANTEE RESPONSIBILITIES

The GRANTEE agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

The GRANTEE of this award is subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFR's can be obtained at the following internet site: www.ecfr.gov. If you are unable to retrieve these regulations electronically, please contact the Grant and Agreements Office at (640) 557-4106.

The GRANTEE agrees to obtain all necessary permits before commencement of the project. This Agreement shall not be construed to obligate the DEPARTMENT or any other agency to issue any permit required for the completion of the project. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits. The GRANTEE will retain a copy of all permits in the file and make them available to the DEPARTMENT upon request.

The GRANTEE affirms to have control of the project area through fee-simple title, lease or other recorded interest in the project area or written permission from the owner of the project area to complete project activities.

This Agreement shall not be construed to require the DEPARTMENT to operate or maintain or to contribute to the operation or maintenance of the project improvements and associated project activities that are the subject of this Agreement for the course of the expected useful life.

The GRANTEE is solely responsible for the operation and maintenance of the project activities that are the subject of this Agreement and the actions of any employee or agent of the GRANTEE acting within the scope of their employment or agency. The GRANTEE shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 et seq.

VII. PURCHASING AND CONTRACTING

The GRANTEE agrees to adhere to all contracting and procurement requirements as outlined in the OMB guidance listed in Part III of this agreement, for the year the grant award was issued or the most recent OMB guidance.

The DEPARTMENT reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The GRANTEE is solely responsible for all contractual activities performed under this Agreement. Further, the DEPARTMENT will consider the GRANTEE to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated grant. All subcontractors used by the GRANTEE in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

VIII. USE OF MATERIAL

Unless otherwise specified in this Agreement, the GRANTEE may release information or material developed under this Agreement, provided it includes specific recognition of assistance received from the DEPARTMENT.

The DEPARTMENT retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the GRANTEE or another person.

IX. ASSIGNABILITY

This Agreement and grant may not be transferred or assigned to any other agency, group, or individual without prior written approval by the DEPARTMENT.

X. NON-DISCRIMINATION

The GRANTEE shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq., the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her

sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The GRANTEE agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

No individual shall be denied access to grant-funded facilities or activities on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status or disability.

XI. LIABILITY

The GRANTEE hereby represents that it will defend any suit brought against either party that involves title, ownership, or specific rights, including appurtenant riparian rights, of any lands controlled by the GRANTEE connected with or affected by the project.

The GRANTEE is responsible for all claims, demands, judgments, and expenses, including attorney fees, from any and all loss, damage, or injury to person or property, or death arising under or in any manner related to the Agreement, the activities authorized by the Agreement or the use and occupancy of the premises, project area or facilities.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the GRANTEE's Board of Directors, its employees, partner agencies, or their families shall have a direct or indirect interest in any part of this Agreement that creates a substantial conflict of interest.

XIII. ANTI-LOBBYING

The GRANTEE shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action."

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the GRANTEE certifies to the best of its knowledge and belief that it, its agents, and its subcontractors:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
2. Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
4. Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.

XV. IRAN SANCTIONS ACT

By signing this Agreement, the GRANTEE is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

XVI. AUDIT AND ACCESS TO RECORDS

The DEPARTMENT reserves the right to conduct a programmatic and financial audit of the project and may withhold payment until the audit is satisfactorily completed. The GRANTEE will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The GRANTEE will provide proper facilities for such access and inspection. All records must be maintained for a minimum of seven years after the final payment has been issued to the GRANTEE by the DEPARTMENT.

XVII. INSURANCE

The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.

XVIII. OTHER SOURCES OF FUNDING

The GRANTEE agrees to notify the DEPARTMENT immediately if funding for the same or a substantially similar project is received and to cease all activity under this Agreement until the difference in scope between projects is identified and agreed upon by all parties.

The GRANTEE guarantees that any claims for reimbursement made to the DEPARTMENT under this Agreement must not be financed by any source other than the DEPARTMENT under the terms of this Agreement. If funding is received through any other source, the GRANTEE agrees to delete from GRANTEE's billings, or to immediately refund to the DEPARTMENT, the total amount representing such duplication of funding.

XIX. REIMBURSEMENT

The DEPARTMENT will make payment to the GRANTEE as follows:

1. The DEPARTMENT will pay the GRANTEE a total amount not to exceed the amount on page 1 of this Agreement, in accordance the Deliverables and Budget Detail in this grant agreement. Any cost overruns incurred to complete the project activities called for by this Agreement shall be the sole responsibility of the GRANTEE.
2. To be eligible for payment, the GRANTEE must submit a complete payment request to the DEPARTMENT on form(s) provided by the DEPARTMENT and have satisfied all progress reporting requirements due prior to the date of the payment request.
3. The GRANTEE is required to submit documentation of all costs incurred, including the value of match and donations made to the project. Documentation of expenditures and value of match and donations must meet written DEPARTMENT requirements as specified in the OMB guidance for the year the grant was issued or the most recent version of the OMB guidance. The DEPARTMENT reserves the right to request additional information necessary to substantiate payment.
4. The GRANTEE is responsible for providing documentation of all matching funds committed to the project. If the GRANTEE fails to meet the match obligation the DEPARTMENT may withhold or require repayment of grant funds.
5. The GRANTEE must be a registered vendor with the State of Michigan SIGMA Vendor Self Service (VSS) system to receive payments. The registration website is: <https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>. All grant funds will be paid by Electronic Funds Transfer (EFT).
6. GRANTEE is required to have a Unique Entity Identifier number. Per 2 CFR 200.210 which refers to 2 CFR 25.315, appendix A, Paragraph C.2, a unique entity identifier is required for SAM registration. Currently in SAM, this is the UEI number. GRANTEE may contact the DEPARTMENT if help is needed to set this up.
7. Due to the State's year-end closing procedures, final reimbursement requests must be submitted to the DEPARTMENT no later than September 30 to allow the State to complete its accounting for that fiscal year. Any requests for reimbursement submitted after the deadline will be denied by the DEPARTMENT.

XX. CLOSEOUT

A determination of project completion, which may include a site inspection and an audit, shall be made by the DEPARTMENT after the GRANTEE has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in the Deliverables and Budget Detail in this grant agreement.

Upon issuance of final payment from the DEPARTMENT, the GRANTEE releases the DEPARTMENT of all claims against the DEPARTMENT arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the DEPARTMENT's claims against the GRANTEE. All records must be maintained for a minimum of seven years after the final payment has been issued to the GRANTEE by the DEPARTMENT.

The GRANTEE shall immediately refund to the DEPARTMENT any payments in excess of the costs allowed by this Agreement.

XXI. CANCELLATION

This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.

XXII. TERMINATION

This Agreement may be terminated by the DEPARTMENT as follows:

1. Upon 30 days written notice to the GRANTEE:
 - a. If the GRANTEE fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation, or the rules promulgated thereunder, or other applicable law or rules.
 - b. If the GRANTEE knowingly and willingly presents false information to the DEPARTMENT for the purpose of obtaining this Agreement or any payment under this Agreement.
 - c. If the DEPARTMENT finds that the GRANTEE, or any of the GRANTEE's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
 - d. If the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
 - e. During the 30-day written notice period, the DEPARTMENT shall withhold payment for any findings under subparagraphs a through d, above and the GRANTEE will immediately cease charging to the grant and stop earning match for the project.
2. Immediately and without further liability to the DEPARTMENT if the GRANTEE, or any agent of the GRANTEE, or any agent of any subcontract is:
 - a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
 - b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
 - c. Convicted under state or federal antitrust statutes;
 - d. Convicted of any other criminal offense that, in the sole discretion of the DEPARTMENT, reflects on the GRANTEE's business integrity; or
 - e. Added to the federal or state Suspension and Debarment list.

If a grant is terminated, the DEPARTMENT reserves the right to require the GRANTEE to repay all or a portion of funds received under this Agreement.

Failure of the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:

- a. Terminate this Agreement; and/or
- b. Withhold and/or cancel future payments to the GRANTEE under this Agreement or any other grant projects administered by DEPARTMENT until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
- c. Withhold action on all pending and future grant applications submitted by the GRANTEE and/or
- d. Require repayment of grant funds paid to GRANTEE; and/or
- f. Require specific performance of the Agreement.

XXIII. RELATIONSHIP

The GRANTEE is considered a sub-recipient in this grant agreement. The GRANTEE is to use the Federal funds to carry out the program purpose of this Federal award. During the term of this grant the GRANTEE must adhere to all applicable Federal program requirements that are listed in the award, that is included in APPENDIX B.

XXIV. INDIRECT RATE

The approved indirect cost rate at the time of execution is **10.00%**

The GRANTEE does not have an established federally negotiated rate for indirect charges. Therefore, the GRANTEE has elected to charge the de minimis rate of 10.00% of total direct costs (MTDC) which will be used indefinitely. The MTDC includes direct salaries and wages, applicable fringe benefits, materials, supplies, services, travel and up to the first \$25,000 of each subaward.

OR

XXIV. INDIRECT RATE

The approved indirect cost rate at the time of execution is **RATE%** as shown in the NICRA provided by the GRANTEE.

As new NICRAs are agreed to between the GRANTEE and their cognizant audit agency, the revised provisional or final rate(s) are automatically incorporated into this award, as appropriate, and must specify (1) the agreed upon rates, (2) the bases to which the rates apply, (3) the fiscal year for which the rates apply, and (4) the items treated as direct costs. The award obligation will not increase as a result of indirect cost rate increases. Updates to NICRAs will not affect the total funds available for this award unless documented in a formally executed modification.

If the NICRA is for a provisional rate, THE GRANTEE shall be reimbursed at the established provisional rate(s), subject to appropriate adjustment when the final rate(s) for the fiscal year are established.

UIRA25-18 City of Warren
(Deliverables and Budget Detail)

Grant Deliverables to be Completed:

- Conduct city-wide street and park tree inventory (provide DNR copy of data)
- Develop urban forest management plan based
- Plant 50 trees at Eckstein Park
- Maintain 50 trees at Eckstein Park

BUDGET CATEGORIES	GRANT FUNDS AWARDED (Reimbursable)
SALARIES (Program Staff)	
FRINGES (Program Staff)	
SALARIES (Administrative Staff)	
SALARIES (Administrative Staff)	
TRAVEL	
SUPPLIES	\$30,000.00
CONTRACTUAL & CONSULTING	\$165,000.00
INDIRECT COSTS	
OTHER	
TOTAL:	\$ 195,000.00

SPECIAL CONDITIONS OF GRANT:

The grant expiration date is September 1, 2026. Final reimbursement request and reports are due by September 30, 2026.

Grant funds to be used towards reimbursement of eligible expenses associated with the a local unit of government project. Copies of **paid** invoices and receipts or time records and submission of all project deliverables (e.g. data, reports and photos) are required for reimbursement.



IRA URBAN AND COMMUNITY FORESTRY GRANT PROGRAM 2024 GRANT APPLICATION

Grant program is funded by the USDA Forest Service Inflation Reduction Act Urban & Community Forestry Program – Federal Assistance Listing 10.727.

Grant Program Overview

The Michigan Department of Natural Resources (DNR) Urban and Community Forestry Inflation Reduction Act (UCF IRA) Grant Program is made possible through IRA funding provided by the USDA Forest Service's Urban and Community Forestry Program (FAL 10.727). The Federal Inflation Reduction Act of 2022 provided \$1.5 billion to the USDA Forest Service's Urban and Community Forestry Program to support initiatives that:

- provide increased and equitable access to urban tree canopy and its associated human health, environmental and economic benefits in disadvantaged communities.
- broaden community engagement in local urban forest planning, tree planting, and management activities.
- improve community and urban forest resilience to climate change, extreme heat, forest pests and diseases and storm events through best management and maintenance practices.

The **purpose of the Michigan UCF IRA Grant program** is to achieve the USDA Forest Service's IRA program priorities, listed above, and support the strategies of the Michigan Forest Action Plan by providing competitive grants for urban forestry projects that prioritize implementation based on environmental justice and equity issues in disadvantaged (underserved)¹ communities.

Tips for Applying

- Read the Michigan DNR IRA Grant Handbook thoroughly before starting application.
- Ensure the organization and project are eligible for funding. Projects must be urban forestry related and occur in, serve, or directly benefit disadvantaged areas in Michigan.
- Read the entire application before completing to understand the information asked for each question.
- Include clear comments in the budget detail to justify funding request.
- Provide copies of quotes and estimates for items that will be purchased and/or contractors/consultants that will be assisting with implementation.
- Before submitting:
 - Proofread
 - Check that all application sections and fields are complete and accurate.
 - Double check budget for accuracy
 - Ensure that all necessary attachments are included with grant application in submittal.
- **APPLICATION DEADLINE: August 31, 2024**
 - Email completed application and applicable attachments to GrayK12@michigan.gov.
 - If you are unable to submit the application form electronically, please contact Kerry Gray at GrayK12@michigan.gov **no later than 1 week before the application due date** for an alternative method of submission.

Contact. For questions or assistance with project development contact Kerry Gray, IRA Grant Specialist by email at GrayK12@michigan.gov or phone at 734-691-1806.

APPLICATION DEADLINE: August 31, 2024

Email completed application and applicable supplemental information to:
GrayK12@michigan.gov

¹ The term disadvantaged communities is used by the Federal Government to describe communities that "have been historically marginalized and overburdened by pollution and underinvestment in housing, transportation, water and wastewater infrastructure, and health care." Executive Order 14008 of January 27, 2021.

SECTION 1 - APPLICANT INFORMATION	
1.1 Applicant Name (Community or Organization) City of Warren, Michigan	
1.2 Type of Organization (select one): <input checked="" type="checkbox"/> Local Unit of Government (city, town, village, county) <input type="checkbox"/> Federally Recognized Tribal Government <input type="checkbox"/> State Agency <input type="checkbox"/> 501(c)(3) Non-Profit Organization <input type="checkbox"/> Educational Institution	
1.3 Contact Person and Title (Primary Project Contact) Anthony Casasanta, Interim Parks and Recreation Director	
1.4 Contact Information	
Address (including city, state, and zip code) One City Square, Warren, MI 48093	County Macomb
Email acasasanta@cityofwarren.org	Telephone (including area code) (586) 258-2008
1.5 Authorized Representative Name and Title (If different than contact person) Lori Stone, Mayor	
1.6 Authorized Representative Contact Information (If different than contact person)	
Address (including city, state, and zip code) One City Square, Warren, MI 48093	County Macomb
Email mayor@cityofwarren.org	Telephone (including area code) (586) 574-4528
1.7 SIGMA Vendor Number (if known*) VC0048342; Sigma Address ID: 026	
*Will be required if awarded a grant. It is recommended that applicants submit a request for a SIGMA Vendor Number during the grant application process. Sigma Vendor Self Service (VSS). For assistance contact (888)734-9749 or email: SIGMA-Vendor@Michigan.gov .	
1.8 Federal Unique Entity Identifier Number (if known*) DYLSJBLXKGW5	
*Number is required if awarded a grant. It is recommended that applicants submit a request for a Unique Entity Identifier Number (https://sam.gov) during the grant application process.	
SECTION 2 - PROJECT OVERVIEW	
2.1 Project title and brief description of project (Max 600 characters).	
<p>Project to Re-Establish an Urban Canopy for Improved Warren Quality of Life</p> <p>Mayor Lori Stone established a priority to inventory, manage, reforest, and preserve Warren' s urban tree canopy. She received public input in support of these initiatives during her innovative " listening tours."</p> <p>The Parks & Recreation Department' s requested grant funding will enable a Citywide Tree Inventory, a Citywide Tree Management Plan, Implementation of the Management Plan for eight (8) Disadvantaged Census Tracts, creation of a Microforest, and Reforestation of a challenged neighborhood park.</p>	

2.2 Will the proposed project occur in, serve, or directly benefit disadvantaged areas of your community identified in the Michigan UCF IRA Screening Tool? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please use the <u>Michigan UCF IRA Screening Tool</u> to identify and provide the Census Tract Number(s) of the disadvantaged area(s) where activities will occur. (A screenshot of the area(s) highlighted in the Michigan UCF IRA Screening tool may also be provided, in addition to the numbers here, as an attachment to the application): A total of nine (9) Disadvantaged Census tracts will be served by this grant. Prioritized tree pruning and removals will follow in the seven (7) Disadvantaged Census Tracts after the Citywide Tree Inventory along Eight-Mile bordering Detroit. One of these census tracts that also subsequently receive the Microforest project -- located at the Julius and Heussner Avenues landscape island known as " Park Circle," (Census Tract #26099268300), pop. 1,164. Six (6) additional census tracts also border Eight-Mile and will receive high priority street tree pruning in Year One as well. (Census Tract #s: 26099263600, 26099263700, 26099982200, 26099264000, 26099268400, and 26099264200.) Eckstein Park will be reforested. (Census tract 26099260600, pop. 1,277.) The total population to be served above is 15,490. All tree pruning will be done by/facilitated by Warren' s Public Works Department.
2.3 Project Category (select all that apply): Activities in these categories may be community-wide but must be paired with an implementation activity in a disadvantaged area of the community based on the results of the data, assessment, plan and/or program. <input checked="" type="checkbox"/> Assessment and Data <input checked="" type="checkbox"/> Planning and Management
Activities in these categories must occur in, serve, or directly benefit disadvantaged areas of the community. <input checked="" type="checkbox"/> Tree Planting and Establishment <input checked="" type="checkbox"/> Tree Maintenance and Care <input checked="" type="checkbox"/> Training and Workforce Development <input checked="" type="checkbox"/> Outreach and Education
2.4 How many people do you anticipate will benefit as a result of this project (for example: a street tree planting could benefit all the residents in a neighborhood)? <u>15,490</u>
How did you determine the estimated number of people that will benefit from this project? Citywide Inventory & Management Plan Population Benefited: 137,107 (city population) Projects in Disadvantaged Census Districts & Population Benefited: Microforest census district Tree Pruning and Removals along Eight-Mile census districts Eckstein Park census district Sub-Total Direct Benefit to Disadvantaged Census Districts: 15,490
2.5 Grant Funds Requested (Grant minimum: \$10,000 / Grant Maximum: \$225,000) \$225,000
2.6 . Has your organization received a Michigan Department of Natural Resources Community Forestry Grant, Urban and Community Forestry Inflation Reduction Act Grant and/or a USDA Forest Service Urban and Community Forestry Inflation Reduction Act grant or pass through grant in the last 3 years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Don't know

SECTION 3 – PROJECT DESCRIPTION

3.1. Describe the project purpose and need. List specific activities that will be implemented and how they will benefit disadvantaged areas. (Max 3000 characters).

The project should achieve one or more of the USDA Forest Service's IRA program priorities to:

- increase, enhance, and improve access to tree canopy and its benefits.
- improve the resilience and sustainability of the urban and community forest.
- support the active participation of the community in urban forestry planning, planting, and care and support strategies of the Michigan Forest Action Plan.

For tree planting projects complete the table in question 3.1.A and see the *Guidelines for Tree Planting Projects* in the UCF IRA Grant Handbook for required information.

The City of Warren is an inner-ring suburb with significant grey infrastructure. Little green infrastructure is evident in the southern census districts. The average tree canopy coverage within Warren is only 15%; this compares poorly with Michigan's goal, and Macomb County's tree canopy standards, of 40%.

To combat the negative environmental consequences of the excessive hardscape, the Master Plan of 2021 called for increased investment in Warren's urban tree canopy. Mayor Stone held a series of "Listening Tours" which reaffirmed these goals.

In response, Warren's teams established environmental initiatives with the long-term intent of improving Warren's tree infrastructure by increasing Warren's tree coverage, equal neighborhood access to trees (equity), and stormwater management. These goals will be achieved through:

- 1) A Citywide Tree Inventory and resultant Five-Year Management Plan, supported by new training and arborist assistance, and is intended to improve the resilience and sustainability of Warren's urban and community forest by especially prioritizing pruning, diseased/damaged removals, and replantings in Disadvantaged Census tracts; and
- 2) Initiate new public participation, new tree planting initiatives, and prioritized care and support strategies that will benefit all of Warren over the next five years in accordance with the Michigan Forest Action Plan and Macomb County's Urban Forest Partnership goals.

Specifically, the five outcomes will be to 1) Conduct a Citywide Tree Inventory; 2) Create and approve a Management Plan; 3) Prune or remove trees in the Eight-Mile census districts on a prioritized basis with a 2:1 replanting ratio; 4) Establish a Microforest at Julius & Heussner Avenues; and 5) Reforest Eckstein Park. See Section 3.2.

When completed, this project should achieve the USDA's Forest Service's IRA program priorities to:

- o Increase, enhance, and improve access to tree benefits (due to 33 new Michigan native trees in the Microforest and 50 new Michigan native trees in Eckstein Park).
- o Improve the sustainability of the urban forest (due to prioritized pruning, tree & stump removals in the nine (9) Disadvantaged tracts).
- o Support active community participation in forestry planning, care, planting, etc. per the Michigan Forest Action Plan (due to Mayor's listening tours and attached outreach documents to the Microforest neighborhood and by following the maintenance recommendations of ANSI.)
- o Provide increased and equitable access to urban tree canopy for disadvantaged communities (due to focusing on nine (9) Disadvantaged tracts and tree planting in Eckstein Park).
- o Improve community and urban forest resilience to climate change, heat, diseases, and storm events through best management/maintenance practices (due to first collecting data/information via a Citywide Tree Inventory, a subsequent Management Plan, and other actions based on prioritized care in the most needed census districts).

3.1.A Required Tree Planting Information	
Total Number of Trees to be Planted	88 Total: 38 in Microforest area; 50 in Eckstein Park
Tree Size (caliper in inches, container size in gallon/pot size, or tree height in feet)	Eckstein Pk: 2-in, 8-12' ; Microforest (7 gals for Burr Oak, Red Oak trees, Redbud, Black Gum, Sassafras trees & Sycamore trees)
Tree Planting Stock Type (balled & burlap, container, bare root)	Bare root for Microforest trees Balled & Burlap for Eckstein Park trees
Proposed Tree Species and Quantity of each	See attached list for the Microforest See attached list for Eckstein Park
Tree planting will occur on:	<input checked="" type="checkbox"/> Public Property <input type="checkbox"/> Private Property (permission required)* <input type="checkbox"/> Both <i>*See sample agreement in UCF IRA Grant Handbook</i>
Location of tree plantings (ex: right-of-way, park, school grounds or attach a site map).	Right-of-ways and Parks
3.2 List up to five measurable project outcomes (for example: plant 200 trees; inventory 40,000 street trees; train 20 volunteer foresters).	
Outcome 1: Citywide Tree Inventory: After bidding and selection of certified contractors, 412 miles of streets and 24 parks will be walked to survey and determine existing conditions, species, locations, invasive species, and damaged or diseased trees.	
Outcome 2: Management Plan: The above inventory will be coordinated by the Parks and Recreation Department with the advice of an arborist who will then be contracted to create a Five-Year Management Plan. The intent is to prioritize the most important public needs for pruning, safety trimming and removals, stump removals, diseased tree removals, invasive species removals, and other key maintenance.	
Outcome 3: Implement the Tree Pruning and Tree Removals for the Most Challenged Census Tracts: Seven (7) census tracts border Detroit on the south and will receive the prioritized tree pruning and diseased tree removals along Eight-Mile, as will the two (2) census tracts that contain the proposed Microforest and Eckstein Park reforestation projects.	
Outcome 4: Microforest at Park Circle: The grassy area at the intersection of Julius and Heussner Avenues is nominated to be a new Microforest location. The intent is to jumpstart and mitigate the effects of this urban heat island area and otherwise improve the neighborhood's social justice. Meetings with Macomb County planning staff/residents suggested this location to experiment with Microforests. An intensive replanting of the existing sod will occur with shrubs (77), small trees (38), forbs (2,755), and grasses (1,291).	
Outcome 5: Reforest Eckstein Park: This park is in an industrial area in a disadvantaged census district. Eckstein Park needs additional greening up. The nearby neighborhood will enjoy the additional environmental benefits that will come from 50 new trees. The Clinton River watershed will receive a boost in water quality.	

3.3 Describe the organization's capacity to complete the project. List the key personnel, including stakeholders, project partners* and potential contractors/consultants, that will be involved in the project and their roles and responsibilities (including personnel who have technical urban forestry knowledge, grant/project management experience, etc.). For example:

Name: Sally Smith

Organization: City of Tree

Title/Role: City Urban Forester

Project Responsibilities: Will oversee tree inventory and management plan consultant; conduct public engagement and outreach; and oversee implementation of tree planting using the results of the tree inventory and management plan.

Experience/Expertise: Urban forestry and arboriculture technical knowledge; community engagement leading city's volunteer urban forester program; managed the city's 2020 DNR urban and community forestry grant.

**A brief letter of commitment/permission from any listed project partner (excluding contractors/consultants not under contract) must be included with the grant application. Examples of situations where a letter of commitment/permission is needed: (1) Granting permission to conduct tree planting on public property not owned by the grantee; (2) School district providing educational assistance to implement the project.*

Name: Anthony Casasanta

Organization: City of Warren

Title/Role: Interim Parks and Recreation Director

Project Responsibilities: Will oversee tree grant outcomes, including yet not limited to supervising the inventory and management plan consultant, oversee implementation of tree planting using the results of the tree inventory and management plan, and management of years three through five after the grant period as well.

Experience/Expertise: Urban parks, recreation, community center, and forestry technical knowledge and supervision; community engagement leading the city's Parks and Recreation Department and assists in managing a private family Christmas tree business.

Name: Casey Kyewski

Organization: City of Warren

Title/Role: Event and Sports Supervisor

Project Responsibilities: Will assist the Interim Parks and Recreation Director in overseeing tree inventory and management plan consultant; conducting public engagement and outreach; and the tree planting using the results of the tree inventory and management plan.

Experience/Expertise: Organizational and community knowledge and parks and recreation competencies.

Name: Scott Raedel, Supt. of DPW

Organization: City of Warren

Title/Role: Public Works Superintendent

Project Responsibilities: Will continue to oversee and expand the annual tree pruning and removals.

Experience/Expertise: Organizational and community knowledge and streets and public works competencies.

Name: Rhonda Howe and Olu Jabari

Organization: City of Warren

Title/Role: Community Outreach Directors, Office of the Mayor, City of Warren

Project Responsibilities: Addressed initial public input into Mayor Stone's environmental initiatives and conducted public engagement and outreach in general. Will coordinate further public input into the microforest implementation and assess the Five-Year Management Plan results

Experience/Expertise: Municipal government and neighborhood and elected official input.

Name: Amanda Oparka

Organization: Macomb County Planning and Economic Development

Title/Role: Senior Planner

Project Responsibilities: Assisted with Macomb County's urban tree encouragement and planning programs and assisted with Warren's grant development kick off. Amanda is also responsible for a multi-jurisdictional intergovernmental agreement for wood reuse and recycling effort.

Experience/Expertise: Certified AICP planner and experience in green infrastructure and watershed protection spaces.

Name: Ryan Cotton

Organization: Independent Contractor, MGT Impact Solutions

Title/Role: Grant Writer and Semi-Annual Reports (TBD)

Project Responsibilities: Will review the tree grant results based on grant activities, inclusive of possible assistance in creation of the semi-annual reports.

Experience/Expertise: Urban forestry, grant writing, and implementation reporting technical knowledge given 40 years of experience in

3.4 Describe the strategies and activities that have been or will be used to engage, empower and involve local community members in decision making and implementation of the grant project. (Max 2000 characters)

Warren's Community Outreach Directors from the Mayor Lori Stone's office coordinated "Listening Sessions" early this year.

Much of the input consisted of residents wanting a greener community:

- ? " Too much concrete [and] not enough green space or tree canopy... adopt a policy that for every tree cut down at least three get planted... "
- ? " Any new developments need a certain percentage of ... green space... "
- ? " Improved attention to grounds, forestry, and [parks] equipment maintenance... "
- ? " Bioswales, rain gardens, or other natural ways [areas] to curb flooding... "
- ? " More naturalized environments... "
- ? " Good walking trails, Nice green spaces with lots of plants, not just a field... "
- ? " Walking trails with nature... "
- ? " Need better green spaces... Turn vacant [areas] into small parks... "

Residents living near the Microforest location are also being surveyed for their input. See the attached notice and list of questions.

3.5 Outline the key activities and milestones of the project, including grant reporting dates. (Use the space below as needed).

Start Month and Year	End Month and Year	Key Activities and Milestones
October, 2024: Grant Award	November 2024	City of Warren Council Meeting in November (11/13/24)
March, 2025: Tree Inventory	March 2025	Bid requests are published, reviewed, and then awarded
3/2025: Six-Mo Grant Rep	March 2025	Submit first semi-annual report with pictures as applicable
April, 2025: Microforest	May, 2025	Bidding, Award, Preparation of site, Planting, Mulching, Watering, Weed
April, 2025: Tree Inventory	June 2025	412 miles of city street trees and 24 park trees assessed via walking tour
July, 2025: Mgt Plan Implm.	September 2025	DPW will address pruning/removals. 2:1 replanting ratio
August, 2025: Wood Re-use	September 2025	Wood Disposal via the new multijurisdictional program for re-use
Sept. 2025: New Plantings	November 2025	Bids for 2-inch caliper, 8-12 foot trees with a two-year warranty, Eckstein
11/2025: Six-Mo Grant Rep	November 2025	Submit second semi-annual report with pictures as applicable
Year Two		
1/2026: Tree Planting	March 2026	As recommended by Arborist per Citywide Inventory and Dis. Areas
3/2026: Six-Mo Grant Rep	March 2026	Submit third semi-annual report with pictures as applicable
3/2026: Microforest Sp. Mnt	March 2026	Prepare the Microforest for summer growth and annually thereafter
4/2026: Yr 2 Citywide Maint.	September 2026	Year Two Maint. Plan implementation priorities (pruning and removals)
4/2026: Wood Re-use	September 2026	Wood Disposal via the new multijurisdictional program for re-us
4/2025:Yr. 2 New Tree Care	September 2026	Fertilization, Re-mulching, and Weekly watering by DPW crew.
9/2026: Yr 2 Tree Planting	November 2026	Bids requested for 2 inch caliper, 8-12 foot trees with a two-year warranty
10/26 Microforest Fall Maint.	October 2026	Prepare for winter and annually thereafter
11/2025: Six-Mo Grant Rep	November 2025	Submit fourth semi-annual report with pictures as applicable
Year Three & Beyond		
March: Each year	October each year	Prepare Microforest, tree maint., new tree care (water, fertilation, etc.)
September: Each year	November each year	New planting tree bids and installation. 2 inch caliper, 8-12', 2:1 ratio
October: Each year	October each year	Microforest winter preparation

SECTION 4 - BUDGET

4.1 Complete the budget table and provide a detailed explanation of the amount requested. Attach quotes and estimates received that were used to determine project costs. No match is required for IRA grant funded projects. Review the UCF IRA Grant Handbook for descriptions of each grant category and a sample budget.

Project Title:

Project Category(-ies):

Expenditure Category	Grant Funds Requested (Dollars)	Budget Detail
SALARY PROGRAM STAFF	--	In kind assistance from DPW and Parks & Rec staff
FRINGE PROGRAM STAFF	--	In kind assistance from DPW and Parks & Rec staff
SALARY ADMINISTRATIVE STAFF	--	In kind assistance from DPW and Parks & Rec staff
FRINGE ADMINISTRATIVE STAFF	--	In kind assistance from DPW and Parks & Rec staff
TRAVEL	--	In kind assistance in city vehicles & with city equip.
SUPPLIES	\$60,000	Microforest plts for \$30K, Eckstein Park trees for \$25K, water bags, fertilization, etc. \$5K
CONTRACTUAL & CONSULTING	\$165,000	Citywide Tree Inventory and Mgt. Plan from \$165,000 of grant + 50,000 of Warren Gen. Fund
INDIRECT COSTS*	--	In kind assistance from city staff, materials, equip.
OTHER	--	In kind assistance from city staff, materials, equip.
TOTAL	\$225,000	

***Indirect costs.**

- If the applicant has an approved overhead/indirect rate from a cognizant federal agency, **Negotiated Indirect Cost Rate Agreement** or **NICRA**, that rate may be used, with proof of certification, as an eligible grant expense on salaries, fringes, supplies, travel and contracts. Expenses in the "Other" category may not be used in the indirect calculation.
- If the applicant **does not** have an approved **NICRA**, the **10% de minimis** rate indirect cost modified total direct cost basis (MTDC) can be requested as an eligible grant expense on salaries, fringes, supplies, travel, and service contracts. Expenses in the "Other" category may not be used in the indirect calculation.

SECTION 5 – PROJECT/PROGRAM SUSTAINABILITY

5.1. Beyond the grant period, how will the proposed project/program continue to contribute to the overall Michigan UCF IRA Grant program goals (see description in Program Overview on page 1)? (Max 2000 characters)

The City of Warren will continue to maintain its improved quality of life and contribute to the USDA Forest Service's Urban and Community Forestry Program for three years after the grant expenditures and beyond. Evidence is Warren's existing \$600,000 annual average budgeted for tree maintenance now and the new \$50,000 FY 25 budget item for certified arborist assistance. This commitment is expected to be continued.

Once a Citywide Tree Inventory and a Five-Year Management Plan is developed, the City of Warren will continue to grow equitable access to the associated human health, environmental, and economic benefits that is derived from a healthy urban tree canopy.

The intent is to broaden community engagement in Warren's urban tree planting and management as even more Microforests are added to desiring neighborhoods (four more).

As climate swings in temperature continue to require heating and cooling center support, the eventual restoration of a 40% tree canopy will help weather these aberrations.

With this grant, adoption of state-of-art best management and maintenance practices will help Warren ramp-up to even greater urban forest resilience.

In summary, the activities initiated by Mayor Lori Stone and our Macomb County partners will help ensure realization of five of the Michigan Forest Action Plan's specific goals as delineated in the supplemental information attached. Specifically: Goal 1: Enhance coordination; Goal 2 Advocate for Sound Forestry Practices; Goal 4 is to Communicate the Value and Importance of Forestry; Goal 5 to Involve Partners; and Goal 6: Monitor the condition of the forest and impacts of Warren's work.

5.2 Describe how the project team will ensure sustainability of the project/program beyond the grant period. Review the specific questions for each grant category below and incorporate, as appropriate, in response. (Max 2000 characters)

Assessment and Data: How will the data be maintained and updated to ensure it stays current?

Planning and Management: How will funding be sustained to support implementation of the plan and/or urban forest management activities after grant completion?

Tree Planting and Establishment: What strategies are or will be put into place to ensure that the DNR's Tree Maintenance Guidelines (IC4108-1) or similar industry standard guidelines are followed to ensure the long-term survival of newly planted trees?

Tree Maintenance and Care: How will funding be sustained to support the continued proactive maintenance and care of the community's public trees?

Training and Workforce Development: What partnerships or collaborations are in place or can be developed to support the continuation of the training and/or workforce development program?

Outreach and Education: How will community members continue to be engaged and empowered to participate in decision-making and implementation of tree and urban forestry related activities?

Assessment and Data: How to maintain? Answer: Parks and Recreation staff will work with the inventory consultant to determine best practices. They will thereafter follow the arborist's annual direction and conduct comprehensive updates every 5 years. Further, Macomb County will add the data to their tree canopy inventory for the city has access through an online ESRI system.

Planning and Management: How will funding be sustained? Answer: The Warren City Council budget includes an average of \$600,000 for tree matters and already addresses approximately 240 removals and 160 new plantings annually. The City Council increased the budget by \$50,000 in FY25 for certified arborist assistance. Further increases are expected given the expected demonstrated benefits of the urban tree Management Plan's implementation. The Parks and Recreation Department and Macomb Planning have lead the efforts to-date and will continue, as will the City's designation of Tree City USA.

Tree Planting and Establishment: What strategies to ensure Tree Maintenance Guidelines? Answer: The American National Standards Institute (ANSI) maintenance standards are referenced in the above document will be followed. They will be supplemented by the certified arborist's recommendations.

Tree Maintenance and Care: How will funding be sustained for proactive maintenance and care? Answer: Same as above.

Training and Workforce Development: What partnerships are in place? Answer: Participation in the multijurisdictional consortium to reuse waste wood put together by the Macomb County staff will continue, as well as responsiveness to Macomb County's urban tree canopy leadership.

Outreach and Education: How will community members continue to be engaged? Answer: Two Community Outreach Directors are in by the Mayor's department and are assigned to environmental/tree policy feedback, development, and implementation. The City's Going Green efforts will continue. (Going Green - City of Warren)

SECTION 6 – AUTHORIZATION/SIGNATURE

If you are not the landowner where the project will occur, do you have landowner written permission (if applicable)?

☐ Yes, provide copy ☐ No (copy is required prior to beginning) ☐ N/A

Non-Profit Organizations: Have you attached a copy of the IRS determination indicating non-profit status? ☐ Yes ☐ No

Is your organization currently debarred or suspended from participating in Federal Assistance Programs? ☐ Yes ☒ No

As designated representative of Applicant, I hereby agree to implement this project according to the application and abide by the provisions of the UCF IRA Grant Program, including compliance with all applicable federal and state laws and regulations.

Applicant's Designated Representative (Please Type/Print)

Anthony Casasanta, Interim Parks and Recreation Director

Signature

Anthony Casasanta

Date

August 29, 2024



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 27, 2025
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO EXTEND AWARD OF RFP-W-0136; TO FURNISH MOBILE
WORKFORCE WORK ORDER SOFTWARE

The Purchasing Division concurs with the Water Division Deputy Superintendent and recommends that the agreement to provide Mobile Workforce Work Order Software be extended to Azteca Systems (Cityworks), LLC, 11075 South State Street, Suite 24, Sandy, UT 84070, for a three (3) year period, in the annual amounts shown in the table below.

YEAR	ANNUAL COST
YEAR 1 (August 1, 2025 thru July 31, 2026)	\$ 99,645.00
YEAR 2 (August 1, 2026 thru July 31, 2027)	\$ 104,627.25
YEAR 3 (August 1, 2027 thru July 31, 2028)	\$ 109,858.61
THREE (3) YEAR GRAND TOTAL:	\$ 314,130.86

On July 13, 2021, City Council approved an award to Azteca Systems (Cityworks), LLC., for an initial three (3) year period with options to renew for three (3) additional two (2) year periods, followed by a final one (1) year period.

On July 9, 2024, City Council approved a one (1) year extension, in an annual amount not to exceed \$94,900.00, commencing August 1, 2024. At the time, Azteca Systems (Cityworks), LLC was only able to provide pricing for one (1) year.

The recommendation before you today is for a three (3) year extension, in the annual amounts shown in the table above, commencing on August 1, 2025.

The Water Division utilizes this mobile work order software as the City's work order system, which has improved response time and eliminated costs. Please see the attached recommendation letter and quote for more detail.

Cityworks has proven to be easy to use for all staff and has been extremely reliable when it comes to organization and work deployment. The software is also extremely powerful and can be customized to suit the City's requirements whenever the need arises.

If approved by your honorable body, this award will commence on August 1, 2025 for a three (3) year period.

Funds are available in the following Account: 592-1540-80100.

Respectfully Submitted,




Read and Concur,



Shanah Turner
Assistant Buyer



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025



ORDER FORM

Order Date:	Date of the last signature below
Trimble Entity Name ("Trimble") and Address:	Azteca Systems, LLC, a Trimble company 10368 Westmoor Drive Westminster, CO 80021 US
Customer Entity Name ("Customer") and Address:	Warren, MI One City Square Warren, MI 48093
Billing Contact Name and E-Mail Address:	Thomas Pawelkowski tpawelkowski@cityofwarren.org
Is Customer Tax Exempt?	Yes or No
Initial Term:	08/01/2025 - 07/31/2026
Validity:	This Order Form shall expire on 5/31/2025 (the "Validity Date"). If this Order Form is not executed by the Customer by the Validity Date, Trimble reserves the right to not offer the pricing found in the Order Form.
Miscellaneous:	<p><i>Purchase orders issued by Customer are issued for administrative purposes only; terms and conditions contained in any such purchase order shall be null and void.</i></p> <p>Post-Termination Customer Data Access. For 30 days from the expiration or termination of the Agreement, Trimble will make Customer Data available to Customer upon request for export or download as provided in the Agreement for the applicable Product. Additional fees may apply.</p>

Licensed Software:

Description	Number of Authorized Users	Annual Term	Total
Server AMS Premium Cityworks Online Departmental Enterprise License Agreement (ELA), Includes Unlimited Quantities of the Identified Products for Water and Sewer Division Only: Office Respond Mobile Native Apps (for iOS/Android) --Includes the following Add-ons: Storeroom Equipment Checkout Contracts Cityworks for Excel eURL (Enterprise URL) Operational Insights Workload Web Hooks Use of Cityworks AMS Application Programming Interfaces (APIs) with commercially available Cityworks-centric applications that are licensed and maintained by authorized Cityworks partners Use of Cityworks AMS Application Programming	ELA pricing quote for CWOL assumes no hosting logins are added over and above the current 75 Server AMS hosting Logins. Additional hosting logins can be added for an additional fee.	Year 1: 08/01/2025 - 07/31/2026	\$ 99,645.00
		Year 2: 08/01/2026 - 07/31/2027	\$ 104,627.25
		Year 3: 08/01/2027 - 07/31/2028	\$ 109,858.61

<p>Interfaces (APIs) with third party system integrations</p> <p>-</p> <p>Cityworks Online Workgroup Server PLL Standard 5</p> <p>Named Logins for:</p> <p>Respond</p> <p>Mobile Native Apps (for iOS/Android)</p> <p>Office (limited use for Admin and Reporting only)</p> <p>--Includes the following Add-ons:</p> <p>Web Hooks</p> <p>Public Access for PLL for use with Water and Sewer Department only</p> <p>Use of Cityworks PLL Application Programming Interfaces (APIs) with commercially available Cityworks-centric applications that are licensed and maintained by authorized Cityworks partners</p>	<p>5 Named Logins</p>		
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All Licensed Software is for the indicated term and not perpetual. Annual fee herein is based on 100,001 - 150,000 population range. Trimble reserves the right to adjust the annual fee accordingly to align with the Customer's actual population range.

Addendums:

1. Trimble General Transaction Terms (the "General Terms")
2. Supplemental Terms for Software and Subscriptions (the "Software Terms")
3. Supplemental Terms for Support and Maintenance (the "Support Terms")
4. Supplemental Terms for Services (the "Services Terms")
5. Supplemental Terms for Hardware (the "Hardware Terms")
6. Supplemental Terms for U.S. Public Entities
7. Availability Service Level Agreement; Data Security and Restoration

TERMS AND CONDITIONS

1. Terms and Conditions. All offerings are made available by Trimble subject to the terms and conditions set forth in this Order and the above referenced Addendums.

2. AUTOMATIC RENEWALS. *This Order will automatically renew for subsequent 12-month term(s) at then-current pricing, unless either party provides the other with notice of cancellation at least 30 days prior to the expiration of the then-current term.*

3. Payment Terms. All fees are due Net 30 from the date of the Trimble invoice.

- **Annual Software Subscription:** Trimble will invoice:
 - o Year 1 in the amount of \$99,645.00 upon execution of this Order Form;
 - o Year 2 in the amount of \$104,627.25 upon the 11-month anniversary of the execution of this Order Form; and
 - o Year 3 in the amount of \$109,858.61 upon the 23-month anniversary of the execution of this Order Form.

4. Annual Price Increase. Upon the completion of the Yearly periods found above, Trimble has a right to increase the annual fees by the greater of (a) CPI plus two percent (2%) or (b) eight percent (8%) at each renewal. "CPI" shall mean for all Urban Consumers, the U.S. City Average, for all items, 1982-84=100 (the "CPI-U"), as published by the Bureau of Labor Statistics, U.S. Department of Labor, and shall be for the prior twelve months as of the date the calculation is made. Trimble will use commercially reasonable efforts to notify Customer of the new pricing no later than sixty (60) days prior to the expiration of the prior term.

5. Electronic Invoices. Customer hereby consents to the receipt of invoices electronically at the indicated e-mail address(es) and accepts such invoices as if received by mail. Customer's e-mail address may be changed by written notice given by Customer to Trimble at: customer_master@trimble.com. Customer is responsible for maintaining a current e-mail address and shall under no circumstances be excused from payment of applicable charges by its failure to access its designated e-mail address.

6. Due Authority. By signing below, the signatory represents that he/she (i) is an authorized representative of Customer and (ii) has the authority to legally and functionally commit the Customer.

[Signature Page to Follow]



Water Division
12821 Stephens Road
Warren, MI 48089
(586) 759-9200

David Koss
Superintendent

May 22, 2025

Craig Treppa, Purchasing Agent
Purchasing Division of the City of Warren

RE: **Renewal of Contract with Azteca Systems, LLC a Trimble Company (Cityworks) for our Work Order Processing and Mobile Work Force System**

The Water Division is requesting approval to renew and continue our contract with Azteca Systems, LLC a Trimble Company (Cityworks) based on their quote dated May 19, 2025. The quote is attached.

Since its full implementation in 2023, the Water Division has been using Cityworks AMS as our mobile work order system, which has improved response time and eliminated costs. Examples of this include:

- Processing time for Work Orders has been reduced from three weeks to one day.
- Customer service technicians in the office receive real-time updates from Water Utility Operators in the field and are able to better convey results to residents.
- As this is a paperless system, we have eliminated two hundred (200) or more paper work orders per week, which saves the department on paper costs.
- Staff no longer have to scan work orders to archive them, which reduces labor costs associated with work order processing.
- It is easier to keep track of accounting, labor costs, and reporting.
- The incidences of lost, misplaced, or incomplete work orders has been greatly reduced.
- Overtime needs for processing work orders prior to the monthly audit have been greatly reduced, saving the city up to \$1,750.00 per month in overtime costs.
- As the Engineering Department has staff on the system, we have eliminated the daily need to prepare and fax over Area Restoration work orders.

Cityworks has proven to be easy to use for all staff, and has been extremely reliable when it comes to organization and work deployment. The software is also extremely powerful and can be customized to suit our requirements whenever the need arises.

Therefore, the Water Division is recommending renewal of our contract with Azteca Systems, LLC a Trimble Company (Cityworks) for a three year. This contract would begin on August 1, 2025, and would end on July 31, 2028. The breakdown in costs are as follows:

- Year 1 : 08/01/2025 - 07/31/2026 - \$99,645.00
- Year 2 : 08/01/2026 - 07/31/2027 - \$104,627.25
- Year 3 : 08/01/2027 - 07/31/2028 - \$109,858.61

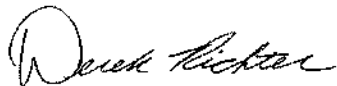
Total Cost \$314,130.86

This includes licensed access for seventy five (75) end users. Please see the quote for the full breakdown of all included software elements.

The Water Division recommends that Azteca Systems, LLC a Trimble Company (Cityworks) continues to be the sole source for work order processing. The funds for the renewal of this contract are available under Fiscal Year 2025 Water and Sewer System Budget, account number 592-1540-80100.

I will be available to City Council for any questions they may have in regards to this proposal. I may be reached at the office at 586.759.9234 or my cell at 586.601.5450.

Sincerely,



Derek Richter, Deputy Superintendent
City of Warren Water Division

RESOLUTION

Document No: RFP-W-0136 Extension 2

Product or Service: Furnish Mobile Workforce Work Order Software

Requesting Department: Water Division

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025, at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson

_____ and supported by Councilperson _____.

On July 13, 2024, City Council approved an award to Azteca Systems (Cityworks), LLC., 11075 South State Street, Suite 24, Sandy, UT 84070, for a three (3) year period with options to renew for three (3) additional two (2) year periods, followed by a final one (1) year period, with mutual consent of both parties.

On July 9, 2024, City Council approved a one (1) year extension, in an annual amount not to exceed \$94,900.00, commencing on August 1, 2024.

It has been determined by the Water Division Deputy Superintendent that it is in the best interest of the Water Division and the City to extend this award for a three (3) year period, in the annual amounts shown in the table below.

YEAR	ANNUAL COST
YEAR 1 (August 1, 2025 thru July 31, 2026)	\$ 99,645.00
YEAR 2 (August 1, 2026 thru July 31, 2027)	\$ 104,627.25
YEAR 3 (August 1, 2027 thru July 31, 2028)	\$ 109,858.61
THREE (3) YEAR GRAND TOTAL:	\$ 314,130.86

Funds are available in the following Account: 592-1540-80100.

THEREFORE, IT IS RESOLVED that the extension of award to Azteca Systems (Cityworks), LLC., for a three (3) year period, in the annual amounts shown in the table above, commencing on August 1, 2025, is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Bid Document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Council Secretary

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan,
hereby certify that the foregoing is a true and correct copy of the resolution adopted by the
Council of the City of Warren at its meeting held on
_____, 2025.

Sonja Buffa
City Clerk

MEMORANDUM

DATE: June 3, 2025

TO: Mindy Moore, Council Secretary

RE: Reappointment to Senior Health Care Commission

City Council:

Pursuant to the provisions of the Senior Health Care Commission, and by the authority vested in me, I hereby notify you of the following reappointment.

Name	Date of Expiration
Sara Gorgis-Yousif	June 30, 2028

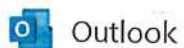
While City Council approval is not required, per City Charter Section 7.6, the Council, at such meeting or at its next meeting, may disapprove such an appointment by a resolution which shall state the reasons for such disapproval.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Senior Health Care Commission



New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Thu 5/8/2025 10:23 AM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Senior Health Care Commission

Name

Sar Yousif

Address

[REDACTED]

[Map It](#)

Home Phone

[REDACTED]

Cell Phone

[REDACTED]

Email

[REDACTED]

Driver's License Number (for internal use ONLY)

[REDACTED]

Warren Business Owner

No

Name of Business

City of Warren MI

Appointment Request

- Re-Appointment Request

Work Experience

City of Warren-Senior Housing Department Since 2019-Present

Education

Bachelor's Degree

Please feel free to add any additional information

I enjoy working with the senior community and being a part of the Senior Health Care Commission. I would be honored to continue serving the commission and you Mayor by providing a successful program for the seniors in the Warren community, as well building relationships with vendors who help support this program. Thank you for taking the time and reviewing my application.

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.

Have you ever been convicted of a felony?

- No



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 23, 2025
TO: MINDY MOORE, WARREN CITY COUNCIL
SUBJECT: SOL-W-1200; FISCAL YEAR 2025 INCREASE OF AWARD FOR THE PURCHASE OF LEGAL RESEARCH MATERIALS

The Purchasing Division concurs with the Attorney's Office and recommends that City Council increase the award to purchase legal print services and online research services from the sole source provider, West Publishing Corporation, dba Thomson Reuters-West, West, Thomson West, or West Group, and Thomson West, 610 Opperman Drive, Eagan, MN 55123, from an annual amount not to exceed \$30,000.00 to an annual amount not to exceed \$34,000.00.

On May 14, 2024, City Council awarded a one (1) year period, in an annual amount not to exceed \$24,000.00, to West Publishing Corporation, dba Thomson Reuters-West, West, Thomson West or West Group, and Thomson West for the period of July 1, 2024 through June 30, 2025.

On September 10, 2024, City Council awarded an increase of award for the annual period of July 1, 2024 through June 30, 2025, from annual amount not to exceed \$24,000.00 to an annual amount not to exceed \$30,000.00.

Due to the increase in costs, the Attorney's Office is requesting that the annual award be increased from \$30,000.00 to \$34,000.00 for the period July 1, 2024 through June 30, 2025.

Funds are available in the following Account: 101-1210-95800.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025



CITY ATTORNEY'S OFFICE

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

May 22, 2025

Mr. Craig Treppa
Purchasing Agent
City of Warren

**Re: Legal Department Purchase Orders for Research Materials
Fiscal Year Amendment for 2024/2025
Legal Department Account Number 1210-95800**

Dear Mr. Treppa:

As you are aware, our law library is in constant need of updating its research resources. Thomson West is our vendor who provides updates to the resources utilized by the Legal Department.

Fiscal year 2024/2025:

City Council approved for the period of 7/1/2024 thru 6/30/2025, an amount not to exceed \$30,000.00 for Thomson West, who provides our print and online research. We are further requesting that the 2024-2025 requested budgeted amount be increased, to a total of \$34,000.00 due to an unexpected increase in prices.

If this meets with your approval, please process these amendments for fiscal year 2024-2025.

Sincerely,

Mary Michaels
Acting City Attorney

MM/s/ purchasing /West Council approval ltr for po's 2024--2025/ld

cc: Ms. Kristina Battle, Budget Director

RESOLUTION

Document No: SOL-W-1200 Increase of Award 2

Product or Service: Legal Print Services and Online Research Services

Requesting Department: Attorney's Office

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember

_____ and supported by Councilmember_____.

On May 14, 2024 City Council awarded West Publishing Corporation, dba Thomson Reuters-West, West, Thomson West, or West Group and Thomson West, 610 Opperman Drive, Eagan, MN 55123, for furnishing both print and online legal research materials, for a one (1) year period, in an annual amount not to exceed \$24,000.00, commencing on July 1, 2024.

On September 10, 2024 City Council awarded an increase of award for the annual period July 1, 2024 through June 30, 2025, from an annual amount not to exceed \$24,000.00 to an annual amount not to exceed \$30,000.00.

The Attorney's Office is seeking an increase of award from an annual amount not to exceed \$30,000.00 to an annual amount not to exceed \$34,000.00, for the current period of July 1, 2024 through June 30, 2025.

Funds are available in the following Account: 101-1210-95800.

IT IS RESOLVED, that an increase of award is hereby accepted by City Council for West Publishing Corporation, dba Thomson Reuters-West, West, Thomson West, or West Group and Thomson West in an annual amount not to exceed \$34,000.00 for the period of July 1, 2024 through June 30, 2025.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Bid document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JUNE 2, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: SOL-W-1560; RECOMMENDATION FOR THE PURCHASE AND SETUP OF ONE (1) CANTEMO ARCHIVING SYSTEM

The Purchasing Division concurs with the Communications Department and recommends that City Council waive the bid process and award the purchase and setup of One (1) Cantemo Archiving System to the sole source provider CineSys.io, 2119 Union Street, Houston, TX 77007, in the total amount of \$28,139.82.

This recommendation before you today is for the purchase and setup of one (1) Cantemo Archiving System to replace the existing archive system, which has reached the end of its life and no longer works. The archive system is the main component of the City's overall video and television workflow, allowing for review of media, as well as conversion, transcoding, and the transferring of files to all necessary destinations.

The Communications Department recommends that City Council waive the bid process and award the purchase to CineSys.io, the sole source provider for Cantemo Systems. All maintenance, additions, or changes to the entire Cantemo System must be performed by CineSys.io to maintain all warranties and obligations (see attached).

If approved by your honorable body, CineSys.io will furnish and set-up one (1) Cantemo Archiving System, in the total amount of \$28,139.82.

Funding for this purchase is available in the following Account: 250-9250-98412.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/3/2025
Controller:		6/3/2025
MAYOR:		6/3/2025



Houston * Atlanta * New York * Los Angeles * Miami * Toronto
Corporate Office - 2119 Union St Houston TX 77007

April 14, 2025

Patrick Conlin
City of Warren
5460 Arden Ave
Warren, MI 48092

Dear Patrick:

Any changes made to the Cantemo System implemented by CineSys by employees other than CineSys will void all warranty and obligations set by CineSys for the entire Cantemo System. All maintenance, additions or changes to Cantemo System must be performed and purchased from CineSys.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Winkelmann", followed by a long horizontal line.

Mike Winkelmann
CineSys.io



CineSys.io



mike@cinesys.io

Quotation

Quote # AAAQ35781-01

Date 4/14/2025

Sales Rep. Mike

PO #

Quote To:

City of Warren
Patrick Conlin
5460 Arden Ave

Ship To:

City of Warren
Patrick Conlin
5460 Arden Ave

Ship-Via:

Phone: 713.272.0732 X110

Fax: 800-542-7928

Warren MI 48092

Warren MI 48092

Terms: n45

Ln #	Qty	Description	Unit Price	Ext Price
1		Cantero Server Update		
2	1	SM Cantero Server and Setup	\$23,789.82	\$23,789.82
3		SM 1U, Dual 4316 10C 2.3G, 256GB RAM, 8ea 1.9TB SSD, 2ea 960TB Sys Drives OPTIMIZED Ultra 1U, 12x2.5" NVMe, X12DPU-6, 119UH3TS-R1K22P-T SYS-120U-TNR(x1)Ultra 1U, 12x2.5" NVMe,X12DPU-6, 119UH3TS-R1K22P-T EWGSC(x1)0% 3 YRS LABOR, 3 YRS PARTS, 1 YR CRS UNDER LIMITED WRNTY P4X-ICX4316-SRKXH(x2)ICX 4316 2P 20C/40T 2.3G 30M 10.4GT 150W 4189 M1 MEM-DR416LD-ER32(x16)16GB DDR4-3200 2Rx8 RDIMM HDS-25T0-960G0-M1-TXE-SED-007(x2)SSD 2.5" SATA 960GB >1DWPD TLC D, SED, 7mm(CQ8601258730) AOC-S3908L-H8IR-16DD-O(x1)8 int 12Gb/s ports, x8 Gen4, ROC - LP, 16 HDDw/ exp,RoHS HDS-25T0-001T9-E5-TXE-SED-007(x8)SSD 2.5" SATA 1.9TB 5DWPD TLC D, SED, 7mm(CQ8601258730) AOC-S25G-M2S-O(x1)Std LP 2-port 25G SFP28, Mellanox ConnectX-4 L (Retail Pack) / 5A992C AOM-TPM-9670V-O(x1)SPI TPM 2.0 using SLB9670 (Retail Pack) BTR-CVPM05(x1)Broadcom 05-50039-00 CacheVault w/ 24" Remote Extender MCP-240-00127-0N(x1)LSI SuperCap Bracket, Include Screw, Same Size as 2.5" HDD AOC-URG4N4-O(x1)1U Ultra Riser with 1 PCIe 4.0 x16 (internal), & 4 NVMe p CBL-SAST-1271F-100(x1)Slimline x8 (RE) to 2x Slimline x4 (STR),FFC,92/71CM,10 MC0037(x1)ASSEMBLY FEE OS4HR5(x1)5 YEARS ON-SITE 24X7X4 SERVICE (5,5,5) AOC-SGP-I2-P(x1)Std LP 2-port GbE RJ45, Intel i350 ProMox Download and Support		
4				
5		SubTotal		\$23,789.82
			SubTotal	\$27,789.82
			Sales Tax	\$0.00
			Shipping, Insurance and Handling	\$350.00
			Total	\$28,139.82

Atlanta . Chicago . Dallas . Houston . Los Angeles . Miami . New York . Toronto . Vancouver

Date: _____

Signature: _____

Agreed & Accepted by:

P.O. # _____

Print Name: _____

Tax Exempt # _____

Corporate Headquarters: 2119 Union St. Houston, TX 77007

All prices are subject to International VAT, state and local taxes. By signing above the client hereby confirms acceptance of this quote and payment terms, and constitutes a purchase order if one is not assigned.

Quotes are good for 30 days unless otherwise agreed.

Wire Instructions:

JP Morgan Chase Bank - 545 W. 19th Street, Houston, TX 77008

Routing #: 111000614 Account #: 913645438

Swift Code: CHASUS33



COMMUNICATIONS DEPARTMENT

5460 ARDEN
WARREN, MI 48092-1190
(586) 258-2000
www.cityofwarren.org

May 28, 2025

Mr. Craig Treppa, Purchasing Agent
Ms. Kristina Battle, Budget Director
One City Square, Suite 425
Warren, MI 48093

RE: CineSys.io

Dear Craig & Kristina:

This is a request for approval of CineSys.io, located at 2119 Union Street, Houston, TX 77007, as the sole source provider of the Cantemo Archiving System used in the City of Warren's Communications Department.

The Cantemo Archiving System is used to log and archive all of our media files, including videos, meetings, and images, in conjunction with our tape library. This software is necessary in order to utilize the tape library with our current operating systems in the Communications Department, including but not limited to the edit suites and playout system. In addition, it is also the main component of our overall video and television workflow, allowing for review of media, as well as conversion, transcoding, and transfer of files to all necessary destinations.

The current version of Cantemo that we are operating on has reached end of life and is no longer operating correctly. Due to being end of life, support for our current version is no longer available.

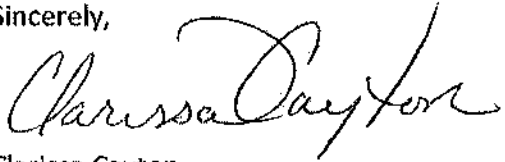
The Communications Department is seeking this award for the purchase and set-up of the Cantemo Archiving System.

CineSys.io created Cantemo. They are the company who sells, installs and repairs the Cantemo equipment. Due to these reasons, I'm requesting that the bid process be waived and acknowledge CineSys.io as a sole source provider for this equipment.

The total cost of this equipment is \$28,139.82. Funds for this purchase are available in account 9250-98412.

I appreciate your attention to this matter and your consideration.

Sincerely,

A handwritten signature in black ink, reading "Clarissa Cayton". The signature is fluid and cursive, with the first name "Clarissa" and last name "Cayton" clearly legible.

Clarissa Cayton
Communications Director
City of Warren

RESOLUTION

Document No: SOL-W-1560

Product or Service: Furnish & Set-Up One (1) Cantemo Archiving System

Requesting Department: Communications Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Communications Department has determined that it is necessary in the interests of the City, to acquire One (1) Cantemo Archiving System from the sole source provider, CineSys.io, 2119 Union Street, Houston, TX 77007, in the total amount of \$28,139.82.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the following Account: 250-9250-98412.

IT IS RESOLVED, that the sole source purchase through CineSys.io is hereby accepted by City Council in the total amount of \$28,139.82.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for

this approval consistent with the terms of the:

☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on

_____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 22, 2025

TO: MINDY MOORE, WARREN CITY COUNCIL

SUBJECT: SOL-W-1559; RECOMMENDATION TO AWARD THE PURCHASE OF HOLIDAY DECORATIONS

The Purchasing Division concurs with the Beautification Commission and recommends that City Council waive the bid process and award the purchase of Holiday Decorations to Bronner's Commercial Display, 25 Christmas Lane, P.O. Box 176, Frankenmuth, MI 48734, in the total amount of \$20,915.00.

The Beautification Commission is recommending that City Council waive the bid process and award the purchase of holiday decorations to Bronner's Commercial Display in order to remain uniform with the existing decorations throughout the City. Bronner's Commercial Display is the sole proprietor for the design of their products in the State of Michigan (see attached).

If approved by your honorable body, the Beautification Commission will display these decorations at the Community Center located at 5460 Arden Avenue and the Busch Branch Library located at 23333 Ryan Road.

Funds are available in the following Account: 101-1793-96134.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025



BRONNER'S COMMERCIAL DISPLAY

25 Christmas Lane • P.O. Box 176
Frankenmuth, MI 48734-0176 U.S.A.

PHONE 800-544-6635
FAX 989-652-8678

www.bronnerscommercial.com

To: City of Warren

From: Bronner's Commercial Display, Frankenmuth MI 48734

Re: Sole Provider

Date: 05/21/2025

The commercial fiberglass displays quoted to the City of Warren Beautification Committee are a proprietary design created exclusively for Bronner's in Michigan. The original creative & CAD drawings are not available for use by any other companies in the State of Michigan.

These designs are proprietary and not available for lease or duplication by other manufacturers. Our production facility artists are trained in designing original artwork and CAD drawings to create displays used for commercial applications.

Questions regarding this matter by be directed to:

Craig Fick, Bronner's Commercial Sales Manager;

craig.fick@bronners.com

Kristina Rubis, Bronner's Human Resources Manager;

kristina.rubis@bronners.com

25 Christmas Lane Frankenmuth, Michigan 48734

1-800-544-6635



BRONNER'S COMMERCIAL DISPLAY

25 Christmas Lane • P.O. Box 176
Frankenmuth, MI 48734-0176 U.S.A.

800-544-6635
FAX 989-652-6678

www.bronnerscommercial.com

ESTIMATE

PAGE 1 of 1

Bill To:

DIVISION OF PURCHASING
CITY OF WARREN
SUITE 425
ONE CITY SQUARE
WARREN MI 48093
United States

Ship To:

WARREN BEAUTIFICATION
CITY OF WARREN DPW
12801 STEPHENS RD
WARREN MI 48089-4332
United States

Issue Date:	05/13/2025	Estimate#:	EST8648	Salesperson:	Craig Fick
Requested By:	JEAN PALMER	Terms:	Net 30	Customer#:	5744557PC

Item	Item Note	Order	Price	Total
COM2459 CHRISTMAS POLAR BEAR W/CUB		1	995.00	995.00
COM1200 40" Robust Penguin		5	1,065.00	5,325.00
COM1202 PENGUIN WINGS OUT 36"		3	1,065.00	3,195.00
COM1250-WH SNOWMAN 15' - WHITE		1	9,295.00	9,295.00
COM2413 CHRISTMAS POLAR BEARS BENCH		1	1,395.00	1,395.00

Comments:

F.O.B. BRONNERS
*
SHIPPING ADDED TO FINAL INVOICE ESTIMATED AT \$710.
*
PENDING ORDER / WAITING FOR PO APPROVAL FROM CITY OF WARREN
*
DISCOUNTS TOTALING \$3145 APPLIED TO ORDER.

Subtotal:	20,205.00
Shipping and Handling:	710.00
Sales Tax:	0.00
TOTAL:	20,915.00



Beautification Commission
ONE CITY SQUARE
WARREN, MI 48093-5286

May 15, 2025

TO: Shanah Turner
Purchasing Agent

FROM: Marilyn Kay
Beautification Commission Secretary

In 2021, the Beautification Commission requested that the bid process be waived and the City award the purchase of Christmas decorations to the sole source provider, Bronner's Commercial Display, 25 Christmas Lane, P. O. Box 176, Frankenmuth MI, 48734-0176. We have been using Bronner's as the sole source provider since that time. Please refer to the enclosed letter for more information.

This year we are requesting that the City once again award the purchase of Christmas decorations to Bronner's as the sole source provider in the amount of \$ 20,915 with delivery charges included in the price. We will be placing these items at the Community Center and the Busch Library.

By purchasing these decorations, the City decorations will have a uniform look at our libraries, City Hall and the Community Center.

We are hopeful that you will find this information adequate and you are able to move forward with recommending this purchase for approval by the City Council.

This purchase will be paid from the following account: 101-1793-96134.

Thank you for your assistance in this matter,

Marilyn Kay
Beautification Commission Secretary
586-445-8971

RESOLUTION

Document No: SOL-W-1559

Product or Service: Furnish Holiday Decorations

Department: Beautification Commission

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Beautification Commission has determined that it is necessary in the interest of the Commission and the City, and to remain uniform throughout the City, to acquire Holiday Decorations from Bronner's Commercial Display, 25 Christmas Lane, P.O. Box 176, Frankenmuth, MI 48734, in the total amount of \$20,915.00.

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in the following Account: 101-1793-96134.

IT IS RESOLVED, that the purchase of Holiday Decorations from Bronner's Commercial Display is hereby accepted by City Council in the total amount of \$20,915.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Cooperative Bid Document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 23, 2025

TO: MINDY MOORE, WARREN CITY COUNCIL

SUBJECT: RECOMMENDATION TO PURCHASE LEGAL RESEARCH MATERIALS; SOL-W-1542

The Purchasing Division concurs with the Attorney's Office and recommends that City Council waive the bid process and award the purchase of legal print services and online research services from West Publishing Corporation, dba Thomson Reuters-West, West, Thomson West, or West Group, and Thomson West, 610 Opperman Drive, Eagan, MN 55123, for a one (1) year period, in an annual amount not to exceed \$38,000.00.

The Attorney's office is in constant need of updating its research resources. West Publishing Corporation is the sole source provide for furnishing supplements and updates to its electronic and print resources that are housed in the Attorney Department's Law Library. The on-line resources provided by West Publishing Corporation correspond to the Attorney's existing print materials and include the contract template and specialized legal resources specific to the practice of municipal law.

If approved by your honorable body, this award shall commence on July 1, 2025, or the official date of City Council approval, whichever occurs later.

In addition, the remit to address shall be West Group, PO Box 6292, Carol Stream, IL 60197-6292.

Funds are available in the following Account: 101-1210-95800.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025



CITY ATTORNEY'S OFFICE

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

May 22, 2025

Mr. Craig Treppa
Purchasing Agent
City of Warren

Re: Legal Department Research Materials

Dear Mr. Treppa:

The Attorney's Office law library requires continuous updates to its legal research resources. We are requesting your assistance in securing City Council approval of Thomson West, as the vendor to provide supplements to existing print materials and specialized electronic resources. The on-line resources provided by Thomson West correspond to our existing print materials and include the contract templates and specialized legal resources specific to the practice of municipal law. We are not aware of any other vendor offering legal publications with similar substantive value.

We are requesting that blanket purchase orders be issued for a one-year period of 7/1/2025 to 6/30/2026. We are requesting a combined amount for the print services and the online research services of Thomson West, in a yearly amount not to exceed \$38,000.00. The account that would be utilized for this is 1210-95800.

If this meets with your approval, please process in your usual manner.

Sincerely,

Mary Michaels
Acting City Attorney

MM/s/ purchasing /West Council approval ltr for po's 2025--2026/id112120

cc: Ms. Kristina Battle, Budget Director

RESOLUTION

Document No: SOL-W-1542
Product or Service: Legal Research Materials
Requesting Department: Attorney

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the City Attorney has determined that it is necessary, in the interest of the Attorney's Office and the City, to waive the bid process and acquire supplies, materials, equipment and/or goods from West Publishing Corporation, dba Thomson Reuters-West, West, Thomson West, or West Group, and Thomson West, 610 Opperman Drive, Eagan, MN 55123, for furnishing both print and online legal research materials to the Attorney's Office.

The Purchasing Agent has conducted a review and concurs with the procurement.

Funds are available in account number: 101-1210-95800.

IT IS RESOLVED, that the purchase through West Publishing Corporation is hereby accepted by City Council for a one (1) year period, commencing on July 1, 2025,

or the official date of City Council approval, whichever occurs later, in an annual amount not to exceed \$38,000.00.

IT IS FURTHER RESOVED, that the remit to address shall be West Group, PO Box 6292, Carol Stream, IL 60197-6292.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 21, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: STA-W-1557; AWARD RECOMMENDATION FOR THE PURCHASE OF SEVENTEEN (17) LAPTOPS AND TEN (10) DOCKING STATIONS, UTILIZING THE STATE OF MICHIGAN CONTRACT #071B6600111

The Purchasing Division concurs with the Police Department and recommends that City Council award the purchase of seventeen (17) Rugged Pro 14 Laptops and ten (10) Docking Stations from Dell Marketing LP, One Dell Way, Mail Stop 8129, Round Rock, TX 78682, utilizing the State of Michigan Contract #071B6600111 (see attached), in the total amount of \$48,034.69.

The Police Department is seeking to upgrade existing Patrol laptops with seventeen (17) Rugged Pro 14 Laptops and ten (10) Docking Stations. The existing laptops have Microsoft Windows 10 operating system that are unable to support Microsoft Windows 11 operating system. Microsoft Support for Windows 10 operating system ends on October 1, 2025.

If approved by your honorable body, this purchase will allow the Police Department to maintain the Federal Bureau of Investigation's (FBI) Criminal Justice Information Services (CJIS) compliance.

Funds for these purchases are available in the following Account: 101-1301-98000.

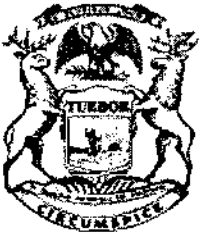
Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025



STATE OF MICHIGAN
CENTRAL PROCUREMENT SERVICES
Department of Technology, Management, and Budget
320 S. WALNUT ST., LANSING, MICHIGAN 48933
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 7
to
Contract Number 071B6600111

CONTRACTOR	DELL MARKETING L P	STATE	Mary Ladd	MULTI
	One Dell Way , MS RR1-33		517-241-7561	
	Round Rock, Texas 78682		LaddM@michigan.gov	
	Todd Johnson		Sean Regan	DTMB
	615-967-9967		(517) 243-8459	
	todd_r_johnson@dell.com		regans@michigan.gov	
	CV0062681			

CONTRACT SUMMARY			
PRE-QUAL PROGRAM MICHIGAN MASTER COMPUTING PROGRAM			
START DATE	INITIAL EXPECTED END DATE	INITIAL CONTRACT TERM	INITIAL CONTRACT VALUE
July 15, 2016	July 31, 2026	10 - 1 Year	July 31, 2026
PAYMENT TERMS			
SPECIAL TERMS AND CONDITIONS			
<input type="checkbox"/> P-Card <input type="checkbox"/> PRC <input type="checkbox"/> Other <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
MINIMUM PAYEE REQUIREMENTS			
DESCRIPTION OF CHANGE NOTICE			
OPTION	REASON FOR CHANGE NOTICE	REASON FOR CHANGE NOTICE	REASON FOR CHANGE NOTICE
<input type="checkbox"/>		<input type="checkbox"/>	July 31, 2026
CURRENT VALUE		ADDITIONAL CHANGE NOTICE	NEW CONTRACT VALUE
\$400,000,000.00		\$204,450,229.81	\$604,450,229.81
DESCRIPTION			
Effective June 1, 2023, this Contract is hereby increased by \$204,450,229.81. These funds are broken out into the following categories: - EA Enrollment: \$178,951,048.75 - SCE Enrollment: \$12,479,403.06 - Unified Support: \$8,045,578.00 - Extension of Power Apps: \$4,974,200.00 These funds were previously approved by the State Administrative Board on 6/21/2016. All other terms, conditions, specifications, and pricing remain the same. Per contractor, agency, and DTMB Central Procurement Services.			



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Jun. 19, 2025**.

You can download a copy of this quote during checkout.

Place your order

Quote Name:	WarrenPD - Replacement MDCs	Sales Rep	Derek Amos
Quote No.	3000190340675.1	Phone	1(800) 4563355, 6179211
Total	\$48,034.69	Email	Derek.Amos@dell.com
Customer #	1517276	Billing To	ACCTS PAYABLE
Quoted On	May. 20, 2025		CITY OF WARREN
Expires by	Jun. 19, 2025		1 CITY SQUARE STE 425
Contract Name	State of Michigan MiDeals Agreement		PURCHASING DEPT
Contract Code	C000000009850		WARREN, MI 48093-5289
Customer Agreement #	071B6600111		
Deal ID	27377901		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Derek Amos

Shipping Group

Shipping To	Shipping Method
NANCY EWART CITY OF WARREN 12821 STEPHENS DPW GARAGE WARREN, MI 48089 (586) 159-9270	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Havis DS-DELL-435-3 Docking Station	\$0.00	10	\$0.00
DOCKING STATION FOR DELL PRO RUGGED 14 &	\$764.15	10	\$7,641.50
Havis Lind 120W Power Supply	\$0.00	10	\$0.00
120W NON-ISOLATED LIND POWER SUPPLY WITH	\$266.05	10	\$2,660.50

Dell Pro Rugged, RB14250 XCTO

\$2,219.57

17

\$37,732.69

Subtotal: \$48,034.69

Shipping: \$0.00

Non-Taxable Amount: \$48,034.69

Taxable Amount: \$0.00

Estimated Tax: \$0.00

Total: \$48,034.69

Accelerate the power
of AI for your data

Take the first step in achieving
Generative AI success

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Shipping Group Details

Shipping To

NANCY EWART
CITY OF WARREN
12821 STEPHENS
DPW GARAGE
WARREN, MI 48089
(586) 159-9270

Shipping Method

Standard Delivery

		Unit Price	Quantity	Subtotal
Havis DS-DELL-435-3 Docking Station		\$0.00	10	\$0.00
Estimated delivery if purchased today: May. 20, 2025 Contract # C000000009850 Customer Agreement # 071B6600111				
Description	SKU	Unit Price	Quantity	Subtotal
Havis DS-DELL-435-3 Docking Station	DWC	-	10	-
		Unit Price	Quantity	Subtotal
DOCKING STATION FOR DELL PRO RUGGED 14 &		\$764.15	10	\$7,641.50
Estimated delivery if purchased today: Jun. 19, 2025 Contract # C000000009850 Customer Agreement # 071B6600111				
Description	SKU	Unit Price	Quantity	Subtotal
DOCKING STATION FOR DELL PRO RUGGED 14 &	AD163116	-	10	-
		Unit Price	Quantity	Subtotal
Havis Lind 120W Power Supply		\$0.00	10	\$0.00
Estimated delivery if purchased today: May. 20, 2025 Contract # C000000009850 Customer Agreement # 071B6600111				
Description	SKU	Unit Price	Quantity	Subtotal
Havis Lind 120W Power Supply	DWC	-	10	-
		Unit Price	Quantity	Subtotal
120W NON-ISOLATED LIND POWER SUPPLY WITH		\$266.05	10	\$2,660.50
Estimated delivery if purchased today: Jun. 13, 2025 Contract # C000000009850 Customer Agreement # 071B6600111				
Description	SKU	Unit Price	Quantity	Subtotal
120W NON-ISOLATED LIND POWER SUPPLY WITH	AD163121	-	10	-
		Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO		\$2,219.57	17	\$37,732.69
Estimated delivery if purchased today: Jun. 05, 2025 Contract # C000000009850 Customer Agreement # 071B6600111				
Description	SKU	Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO	210-BNNG	-	17	-
Intel(R) Core(TM) Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W)	379-BFTJ	-	17	-
Windows 11 Pro	619-BBQD	-	17	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	17	-

Intel R Core TM Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W), Intel Integrated Graphics	338-CQVH	-	17	-
English US Rugged RGB Single Point backlit Copilot key keyboard	583-BMJG	-	17	-
No additional TBT-4/Type-C port	325-BFXT	-	17	-
Additional rear USB 3.2 Type-A port	590-TFPW	-	17	-
No Additional Software	658-BFOH	-	17	-
Intel Responsiveness Technologies Driver	409-BCYL	-	17	-
ME Disable - Manageability	631-BBYT	-	17	-
16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM	370-BCGC	-	17	-
512GB PCIe NVMe 2230 SSD	400-BSFN	-	17	-
Wireless Intel AX211 WLAN Driver	555-BLJD	-	17	-
Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card	555-BLHY	-	17	-
5G Qualcomm (R) Snapdragon (TM) X62 Global 5G (DW5932e), eSIM capable, Verizon	556-BFRP	-	17	-
Dedicated u-blox NEO-M9N GPS Card	540-BFLV	-	17	-
14" Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 1100nit, Low Blue Light, IR camera, Passive Pen	391-BJNQ	-	17	-
FHD HDR IR Camera + Microphone, Touch Display, WLAN/WWAN/GPS antenna	319-BBLD	-	17	-
Docking POGO connector without Antennas Passthru, WLAN+WWAN antenna	452-BDZG	-	17	-
Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	389-FJFG	-	17	-
65W AC adapter, USB Type-C	492-BDTG	-	17	-
No Fingerprint reader, no Smartcard reader	346-BLBK	-	17	-
E4 C5 black Power Cord 1M, US	470-BCRH	-	17	-
Quick setup guide, WW	340-DRXV	-	17	-
Battery Airbay Cover	325-BFXD	-	17	-
No Resource USB Media	430-XYPF	-	17	-
Service and Support Guide MUI for DAO (English, French, Multi)	340-DSGW	-	17	-
ENERGY STAR Qualified	387-BBLW	-	17	-
Dell Additional Software	634-CVYV	-	17	-
Mix Shipment, Dell Pro Rugged 14 RB14250	340-DSCG	-	17	-
Standard Shipment, VS	800-BBZV	-	17	-
EPEAT 2018 Registered (Gold)	379-BFWZ	-	17	-
Custom Configuration	817-BBBB	-	17	-
Core Ultra 7 non-vPro CPU Label, Gen 14th	389-FJDZ	-	17	-
English, French, Spanish, Brazilian Portuguese	619-BBPD	-	17	-
Rigid Handle	750-BBMM	-	17	-
ProSupport Plus: Next Business Day Onsite, 2 Years Extended	713-0298	-	17	-
ProSupport Plus: Next Business Day Onsite, 3 Years	713-0299	-	17	-
Dell Limited Hardware Warranty Initial Year	713-0305	-	17	-

ProSupport Plus: Accidental Damage Service, 5 Years	713-0326	-	17	-
ProSupport Plus: Keep Your Hard Drive, 5 Years	713-0327	-	17	-
ProSupport Plus: 7X24 Technical Support, 5 Years	713-0337	-	17	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	17	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	17	-

Subtotal:	\$48,034.69
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$48,034.69



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

May 13, 2025

Craig Treppa
Warren City Hall
Purchasing
One City Square
Warren, Michigan 48093

RE: Purchase Request for Dell Technologies

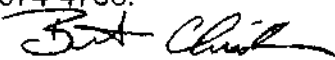
Dear Mr. Treppa,

The Warren Police Department is requesting to purchase seventeen (17) Rugged Pro 14 laptops and ten (10) docks from Dell Technologies. The MDCs (Patrol) and laptops (SID & SROs) that these laptops would replace are unable to be updated to the Windows 11 operating system. Support for Windows 10 ends on October 1, 2025. To maintain the FBI's Criminal Justice Information Services (CJIS) compliance we must replace these laptops by September 2025. The total for this purchase will be **\$48,034.69** and will utilize the State of Michigan **MiDEAL Contract #071B6600111**. This purchase was entered as a line item in the **Office Equipment GL Account #101-1301-98000**.

Dell Marketing LP
One Dell Way
Round Rock, TX 78682

If you have any questions please contact me at 586-574-4768.


Zachery Lemond, Staff Sergeant
Administrative Services Bureau


Brent Chisolm, Captain
Administrative Services Bureau

RESOLUTION

Document No: STA-W-1557

Product or Service: Purchase of Laptops and Docking Stations

Requesting Department: Police

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember

_____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Police Department has determined that is it necessary in the best interest of the Police Department and the City, to acquire seventeen (17) Rugged Pro 14 Laptops and ten (10) Docking Stations, pursuant to cooperative purchasing, from Dell Marketing LP, One Dell Way, Mail Stop 8129, Round Rock, TX 78682, utilizing the State of Michigan Contract #071B6600111, in the total amount of \$48,034.69.

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in Account: 101-1301-98000.

IT IS RESOLVED, that the purchase of seventeen (17) Rugged Pro Laptops and ten (10) Docking Stations from Dell Marketing LP, utilizing the State of Michigan Contract #071B6600111, in the total amount of \$48,034.69 is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☒ Cooperative Bid Document
- ☒ Contract (Sourcewell)
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk

MEMORANDUM

DATE: June 3, 2025

TO: Mindy Moore, Council Secretary

RE: Reappointment to Crime Commission

City Council:

Pursuant to the provision of the City Crime Commission ordinance, section 2-142, and the authority vested in me, I hereby notify you of the following reappointment:

Name	Date of Expiration
Tracy Antrikin	June 30, 2028

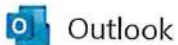
While City Council approval is not required, per City Charter Section 7.6, the Council, at such meeting or at its next meeting, may disapprove such an appointment by a resolution which shall state the reasons for such disapproval.

Respectfully submitted,



Lori M. Stone
Mayor

Cc: Clerk
Crime Commission



Outlook

New submission from City Commission / Board Application

From Web Master <webmaster@cityofwarren.org>

Date Fri 4/25/2025 6:24 PM

To Web Master <webmaster@cityofwarren.org>

Commission / Board applied for

Crime Commission

Name

Tracy Antrikin

Address



[Map It](#)

Cell Phone



Email



Number of Years a Warren Resident

7

Warren Business Owner

No

Appointment Request

- Re-Appointment Request

Work Experience

Chesterfield Twp. Fire Fighter: part time 1999-2001 full time 2001- 2014 Duties included, Fire fighter, EMT, Fire Inspector, Fire Investigator, and much more.

U.S. Postal Service: Letter Carrier 1985 - 2001

Education

Macomb Community College: Associate Legal Assistant, Associate General Business

Baker Collage: Bachelor of Business Leadership

Central Michigan University: Masters in Human Resource

Affiliations (Clubs, Fraternal, Military, Church, etc.)

International Lion Club Member: Secretary of Center Line Lions, Zone Chair of District 11-A2 Lions of Michigan.
Life Member Chesterfield Historical Society

Political Offices held, if any (Please include dates of service)

none

Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.


Have you ever been convicted of a felony?

- No

Parcel Number:

Account Number:

(Property Address)



Customer Name: ANTRIKIN TRACY

Summary Information

> Residential Building Summary

- Year Built: 1960

- Bedrooms: 3

- Full Baths: 1

- Sq. Feet: 1,418

- Half Baths: 1

- Acres: 0.175

> Assessed Value: \$120,860 | Taxable Value: \$81,819

> Property Tax Information found

> 4 Building Department records found

> Utility Billing information found

Item 1 of 2

1 Image / 1 Sketch

Owner Information

ANTRIKIN TRACY

Amount Due

Property Total \$0.00

Permits

To request an inspection or pay on a record, click View

Permit Type	Permit Number	Associated Project	Status	Date Issued	Last Inspection	Amount Due	
RES - ELEC RECONNECT	PER25-0195		Issued	3/28/2025		\$0.00	View
Mechanical	PM05-090342		Finaled	10/28/2005	11/3/2005	\$0.00	View
RES - MECHANICAL	PM25-000567		Issued	3/28/2025		\$0.00	View
Special	PSP05-26277		Finaled	10/28/2005	11/4/2005	\$0.00	View

1

Displaying items 1 - 4 of 4

[Apply for a Permit](#)

Attachments

Date Created	Title	Record
No records to display.		

Displaying items 0 - 0 of 0

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Copyright © 2025 [BS&A Software, Inc.](#)

Parcel Number: [REDACTED]

Account Number: [REDACTED]

(Property Address)

Customer Name: ANTRIKIN TRACY

Summary Information

> Residential Building Summary

- Year Built: 1960

- Full Baths: 1

- Sq. Feet: 1,418

- Bedrooms: 3

- Half Baths: 1


- Acres: 0.175

> Assessed Value: \$120,860 | Taxable Value: \$81,819

> Property Tax Information found

> 4 Building Department records found

> Utility Billing information found



Item 1 of 2 1 Image / 1 Sketch

Owner and Taxpayer Information

Owner ANTRIKIN TRACY Taxpayer SEE OWNER INFORMATION

Legal Description

"KARAM MANOR SUBDIVISION NO. 2" LOT 135 & N3 FT OF LOT 136 L.44 P.20

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2024	Winter	\$120.71	\$120.71	12/31/2024	\$0.00
2024	Summer	\$4,143.02	\$4,143.02	08/28/2024	\$0.00
2023	Winter	\$121.81	\$121.81	01/03/2024	\$0.00
2023	Summer	\$3,914.47	\$3,914.47	08/25/2023	\$0.00
2022	Winter	\$109.92	\$109.92	12/27/2022	\$0.00
2022	Summer	\$3,728.08	\$3,728.08	08/11/2022	\$0.00
2021	Winter	\$249.76	\$249.76	12/28/2021	\$0.00
2021	Summer	\$3,516.29	\$3,516.29	08/24/2021	\$0.00
2020	Winter	\$114.39	\$114.39	12/23/2020	\$0.00
2020	Summer	\$3,609.20	\$3,609.20	08/21/2020	\$0.00

Load More Years

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(Property Address)


Parcel Number: [REDACTED] Account Number: [REDACTED]

Customer Name: ANTRIKIN TRACY **UB Customer Name:** [REDACTED] OCCUPANT

Summary Information

- > Residential Building Summary
 - Year Built: 1960
 - Bedrooms: 3
 - Full Baths: 1
 - Half Baths: 1
 - Sq. Feet: 1,418
 - Acres: 0.175
- > Assessed Value: \$120,860 | Taxable Value: \$81,819
- > Property Tax information found
- > 4 Building Department records found
- > Utility Billing information found

Item 1 of 2 1 Image / 1 Sketch



Customer Information

Name: [REDACTED] OCCUPANT
 Address: [REDACTED] Account Number: [REDACTED]

Amount Due

Total Amount Due **\$0.00**

[Pay Now](#)

** Enrolled in ACH Payments

Current Bill

[Click here for a printer friendly version](#)

Amount Due	\$0.00	Bill From	03/30/2025
Due Date	05/30/2025	Bill To	04/30/2025

Billing Item	Previous Amount	Current Amount	Penalties & Interest	Balance
FINAL BILL CHARGE	\$0.00	\$0.00	\$0.00	\$0.00
SEWER	\$0.00	\$0.00	\$0.00	\$0.00
SEWER SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00
STATE MANDATED FEE	\$0.00	\$0.00	\$0.00	\$0.00
WATER	\$0.00	\$0.00	\$0.00	\$0.00
WATER SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00

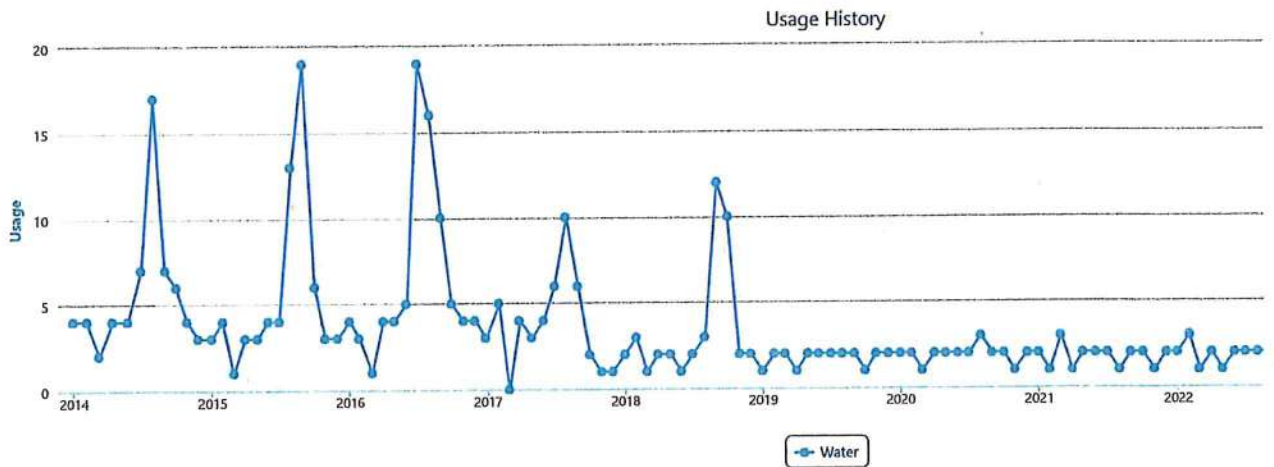
History (427 Items Found)

Starting Date: Ending Date:

[Click here for a printer friendly version](#)

Posted	Action	Other Info	Read Type	Read	Usage	Amount	Balance
5/30/2025	Payment Posted	0005603883		0.00	0.00	(\$21.73)	\$0.00 ▲
5/13/2025	Bill Calculated	03/31/25-04/30/25		0.00	0.00	\$21.73	\$21.73
4/30/2025	Meter Read	Water		598.00	2.00	\$0.00	\$0.00
4/30/2025	Payment Posted	0005563141		0.00	0.00	(\$21.73)	\$0.00
4/11/2025	Bill Calculated	02/27/25-03/31/25		0.00	0.00	\$21.73	\$21.73
3/31/2025	Meter Read	Water		596.00	2.00	\$0.00	\$0.00
3/31/2025	Payment Posted	0005520460		0.00	0.00	(\$21.73)	\$0.00
3/12/2025	Bill Calculated	01/30/25-02/27/25		0.00	0.00	\$21.73	\$21.73
2/28/2025	Payment Posted	0005473917		0.00	0.00	(\$21.73)	\$0.00
2/27/2025	Meter Read	Water		594.00	2.00	\$0.00	\$21.73
2/11/2025	Bill Calculated	01/02/25-01/30/25		0.00	0.00	\$21.73	\$21.73
1/31/2025	Payment Posted	0005424571		0.00	0.00	(\$21.73)	\$0.00
1/30/2025	Meter Read	Water		592.00	2.00	\$0.00	\$21.73 ▼

Usage History Chart



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CITY ATTORNEY'S OFFICE

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

June 2, 2025

Ms. Mindy Moore
Council Secretary
City of Warren

Re: Proposed Amendment to Chapter 7 relating to the Treatment of Animals

Dear Council Secretary Moore:

The above-mentioned Amendment would effectively repeal and replace the current chapter. Most sections are now renumbered. Some of the amendments are based upon the Macomb County Animal Control Best Practices. Significant changes are summarized below.

- Sec. 7.3—Building and Zoning Inspectors now have authority to enforce Chapter X relating to the structure housing chickens. They will be able to enforce setbacks and other requirements.
- Sec. 7.5—Definitions are entirely new. Some of the words or phrases were defined previously under 7-15 (animal cruelty), however, most of the definitions are new.
- Sec. 7-40 and Sec. 7-41 – regarding licenses and vaccinations were changed from a misdemeanor to a tiered penalty. 1st offense is a civil infraction, 2nd offense is a civil infraction and 3rd offense is a misdemeanor.
- 7-42—Prohibits breeding animals in the City. Violation of this section is a civil infraction.
- Article V. Regulates Indoor Boarding Facilities and/or animal day care facilities. It provides for a license fee and standards. These facilities are becoming more wide spread.
- Article VI. —Abuse, Neglect and Abandonment. The current ordinance was amended to streamline the offenses. Abuse is causing physical injury to an animal. (See definitions). Neglect is not providing the minimum care. (See definitions).

Ms. Mindy Moore
Animal Welfare Ordinance
June 2, 2025
Page 2

- 7-60—Tethering. This was updated to state that a dog cannot be tethered for more than three hours total per day, 2 of which can be continuous. The current version states that a dog cannot be tethered for more than three continuous hours. Animal Control ran into problems because owners would untether the dog for 5 minutes and then resume another three hours of tethering.
- 7-61—Severe weather conditions, 7-62—Failure of a motorist to report an injured animal, 7.63--Animals left unattended in motor vehicles; Ability to rescue and 7-64—Good Samaritan law are entirely new.
- 7-74—Barking or Howling Dogs. This was changed from a misdemeanor to a civil infraction. Animal Control had difficulty enforcing this in the past. Typically, neighbors call and complain about a dog barking causing a nuisance. By the time animal control got there, no barking could be heard. Because it was a misdemeanor citation, animal control had to observe the behavior. Making it a civil infraction will allow them to issue tickets without having witnessed the barking. The complaining neighbor would be notified to come to court if the person wished to challenge the citation.
- Sec. 7-77—Running at Large was modified to provide for increased penalties for 1st, 2nd, 3rd and 4th violations, up to and including forfeiture of the animal.
- Vicious dog was changed to dangerous dog. The current ordinance defines vicious and potentially dangerous dogs. Now it reads, potentially dangerous and dangerous. The definition of each was completely revised.
- Potentially dangerous currently is an animal, when unprovoked on two separate occasions within the prior 36-month period engages in any behavior that requires a defensive action by a person to prevent bodily injury. Potentially dangerous applied only to people, not domestic animals. The amendments are much more stringent and include domestic animals. The Amendments make it illegal to possess a potentially dangerous dog in the City until certain requirements are met. (Secure fencing, when off the property, always on a 4 ft. leash, microchipped containing the potentially dangerous designation and the name and address of the owner, owner must obtain public liability insurance with a minimum of \$250,000 coverage and the dog must complete the AKC canine good citizen program, must be neutered or spayed and the owner must pay all impoundment and lodging costs and be registered with the City. Sample form attached). If someone is caught

Ms. Mindy Moore
Animal Welfare Ordinance
June 2, 2025
Page 3

possessing a potentially dangerous dog in the City, they can be found guilty of a misdemeanor. The definitions were also expanded.

- Dangerous Dogs are not allowed in the City. Dangerous dogs are subject to immediate impoundment and euthanized not less than 10 calendar days after the determination is made by the Court. The owner will have the opportunity to relocate the dog to another municipality only if they obtain written permission from that municipality. A dangerous dog includes an animal that exhibits aggressive behaviors and receives further complaints after having been determined to be a "potentially dangerous" dog, causes severe injury to a person or domestic animal, kills a person or domestic animal or is used in the commission of a crime.
- Sec. 7-105. Community Cat Policy was added regulating how the public interacts with these cats including care and feeding.
- Article X—Anyone who wishes to keep not more than four hens must get a license and a building permit for a detached accessory structure in accordance with 22.02. The ordinance further defines the requirements of any henhouse or pen including setbacks. The Building department will inspect the henhouses or pen, and their approval is required to obtain a license. This entire article was revised. Current license holders will have at least one year to come into compliance.
- Article XIII—Sentencing Provisions were added and are entirely new. These provisions will allow the Court to impose different penalties on violators including community service, evaluation and treatment, forfeiture of all animals, prohibitions on owning animals, reimbursement to a caregiving agency and restitution to any victims.
- Article XIV—Animal Rescue/Sanctuary Registration. This article is new. This would regulate animal rescues that do not have a physical shelter and utilize foster homes to care for pets until they can be adopted. It requires them to have a relationship with a veterinarian, keep detailed records and utilize adoption contracts. The organization must have 501(c)(3) standing and must register with the City and comply with a host of requirements. (No cost registration).

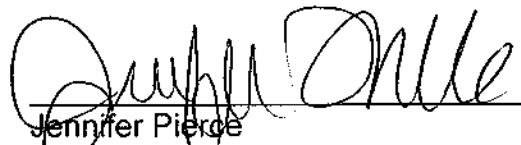
New fees will have to be set or reviewed for the following:

- Dog License Sec. 7-40(b)(5);
- Chickens Sec. 7.112(d)(3)
- Potentially dangerous dog registration fee Sec. 7-93
- Indoor Boarding Facility Article V.

Ms. Mindy Moore
Animal Welfare Ordinance
June 2, 2025
Page 4

Please place this item on the next Council agenda for a first reading and provide a copy of the ordinance to the council members. If you need any further information, please call me at 586-574-4671.

Respectfully,



Jennifer Pierce
Assistant City Attorney III

JP/s Council Cover Letter Animal Welfare Ordinance Amendment Ch 7 (ID 110394)


Attachment(s)

cc: Anthony Rodriguez, Animal Control Officer

Read and Concur:


Mary Michaels
Acting City Attorney

Approved:

Signed by:

76EABE22E3214B9
Lori M. Stone
Mayor

ORDINANCE NO. 80-_____

AN ORDINANCE TO AMEND CHAPTER 7 RELATING TO TREATMENT OF ANIMALS.

THE CITY OF WARREN ORDAINS:

SECTION 1. That Chapter 7 of the Code of Ordinances of the City of Warren, Michigan,

IS HEREBY REPEALED AND REPLACED BY THE FOLLOWING:

Chapter 7. ANIMALS.

ARTICLE I. GENERAL PROVISIONS.

Sec. 7-1. Short title.

This ordinance is known and cited as the "animal welfare ordinance".

Sec. 7-2. Purpose.

The purpose of this Chapter is to promote the health, safety, and welfare of the residents of the City by regulating ownership and mandating humane treatment of animals.

Sec. 7-3. Enforcement.

This chapter may be enforced by a City of Warren Animal Control Officer or Police Officer. Article X relating to Chickens may be enforced by Building and/or Zoning. Unless otherwise noted any violation of this Chapter is a misdemeanor punishable by up to 90 days in jail and up to \$500.00 in fines and costs.

Sec. 7-4. Animal Control Officer.

- (a) The City shall employ at least three full-time animal control officers.
- (b) City Council shall adopt minimum employment standards that include the following requirements:
 - (1) that the animal control officer be either (1) certified by the State of Michigan as an animal control officer or police officer or (2) have worked as an animal control officer for a minimum of three years; and
 - (2) for physical, educational, mental and moral fitness.

State Law reference---- Animal control officer required, MCL 287.270b; minimum employment standards, MCL 287.289c.

Sec. 7-5. Definitions.

Abandon. Intentionally, knowingly, recklessly, or with criminal negligence leaves an animal at a location without providing for the animal's continued minimum care. This does not include leaving an animal during an emergency when human life is at risk.

Animal. A vertebrate other than a human being.

Animal Control Officer. Animal Control Officer shall include all police officers employed by the City.

Community Cat. A community cat is an unowned, free-roaming cat that lives outdoors often in a colony with other cats and may or may not have a caretaker. Otherwise known as "feral cats".

Dangerous Animal. An animal that has been adjudicated "dangerous" pursuant to MCL 287.321 – 287.323 and/or Warren Code of Ordinances 7-90 - 7-95.

Domesticated Animal. Any animal which is accustomed to living in an environment managed by humans and is suitable for the purpose of human companionship or service.

Ear-tipping. The removal of the ¼ inch tip of a community cat's left ear, performed while the cat is under anesthesia, in compliance with any applicable federal or state law, and under the supervision of a licensed veterinarian, designed to be the universal identification that the community cat is sterilized and lawfully vaccinated for rabies at least once.

Exotic animal. Exotic animal means and includes any wild mammal, reptile or fowl which is not naturally tame or gentle, but is of a wild nature or disposition, and which, because of its size, vicious nature or other characteristics, would constitute a danger to human life or property. Dangerous or exotic animals include, but are not limited to:

- (1) reptiles, insects, or arachnids which are venomous, and which are not indigenous to Macomb County; or any reptile not indigenous to Macomb County which weighs forty (40) pounds or more, whether venomous or not.
- (2) non-human primate;
- (3) animals covered under Michigan Wolf-Dog Cross Act as per MCL 287.1001-287.1023.
- (4) animals covered under Michigan Large Carnivore Act as per MLC 287.1101 - 287.1123.

Ferret. A domesticated animal of any age of the *Mustela furo* species.

Inhumanely Transport. Transporting an animal without providing a secure space where the animal may stand, turn around, and lie down during transportation and while

awaiting slaughter. For purposes of this definition, the term “stand” means to have sufficient vertical distance so that its shoulders do not touch the top of secure space.

Large Reptiles: Members of the class reptilian including, but not limited to, monitor lizards, alligators, pythons, boa constrictors, venomous reptiles and constrictor snakes that grow to more than 72 inches long.

Minimum Care. “Minimum care” means care sufficient to preserve the physical and mental health and well-being of an animal and includes, but is not limited to, the following requirements:

- (a) Food of sufficient nutrition, quantity, and quality to allow for normal growth or maintenance of healthy body weight.
- (b) Open or adequate access to potable water of a drinkable temperature in sufficient quantity to satisfy the animal’s needs.
- (c) Shelter sufficient to protect the animal from wind, rain, snow, sun, or other environmental or weather conditions based on the animal’s species, age, or physical condition.
- (d) Veterinary or other care deemed necessary by a reasonably prudent person to prevent or relieve in a timely manner distress from injury, neglect, or physical infirmity.
- (e) Continuous access to an area:
 - 1. With adequate space for exercise, necessary for the physical and mental health and well-being of the animal. Inadequate space may be indicated by evidence of debility, stress, or abnormal behavior patterns.
 - 2. With temperature suitable for the health and well-being of the animal based on the animal’s species, age, or physical condition.
 - 3. With ventilation suitable for the health and well-being of the animal based on the animal’s species, age, or physical condition.
 - 4. With regular diurnal lighting cycles of either natural or artificial light.
 - 5. Kept reasonably clean and free from excess waste, garbage, noxious odors, or other contaminants, objects, or other animals that could cause harm to the animal’s health and well-being.

Neglect. Intentionally, knowingly, recklessly, or with criminal negligence fails to provide minimum care for an animal in the person’s custody, control, or possession or for whom the person is otherwise harboring, exercising control over or residing within a household.

Owner:

- (a) every person having a right of property in an animal;
- (b) an authorized agent of the person having a right of property in an animal;
- (c) every person who keeps or harbors an animal or has it in his or her care, custody or control;

- (d) every person who permits an animal to remain on or about the premises occupied by him or her;
- (e) every person who has the apparent authority to have a right of property in an animal;
- (f) any person having control or purporting to have control over an animal;
- (g) the person named in the licensing records of any animal as the owner;
- (h) The occupant of the premises where the animal is usually kept if such premises are other than the premises of the owner as shown on the licensing records;
- (i) The parent or guardian of an owner under 18 years of age shall be deemed the owner as defined in this section.
- (j) If an animal has more than one owner, all such persons are jointly and severally liable for the acts or omissions of an owner, even if the animal was in the possession of or under the control of a keeper at the time of the offense.

Possess an animal. A person who keeps, controls, cares for or acts as a custodian of the animal and every person who permits such animal to remain in or about any premises occupied by such person.

Person means an individual, corporation, trust, partnership, association, or any other legal entity. Corporations and other nonhuman legal entities may be charged for acts in violation of this Chapter committed by their employees or agents when the act is committed in the normal course and scope of the employment or agency.

Physical infirmity includes but is not limited to (1) Starvation; (2) Dehydration; (3) Hypothermia; (4) Hyperthermia; (5) Muscle atrophy; (6) Restriction of blood flow to a limb or organ; (7) Mange or other skin disease; or (8) Parasitic infestation.

Physical injury includes but is not limited to: (1) Substantial physical pain; (2) Fractures; (3) Cuts; (4) Burns; (5) Punctures; (6) Bruises; or (7) Other wounds or illnesses produced by violence or by a thermal or chemical agent.

Running at Large. An animal outside of an enclosure or fenced area that is not properly leashed or under control of the person in possession of the animal.

Sanitary conditions. A space kept reasonably clean and free from excess waste, garbage, noxious odors, or other contaminants, objects, or other animals that could cause harm to the animal's health and well-being.

Serious physical injury or infirmity means physical injury or physical infirmity that creates a substantial risk of death or that causes protracted disfigurement, protracted impairment of health, or protracted loss or impairment of the function of a limb or bodily organ.

Shelter. Adequate protection from the wind, rain, snow, sun, or other environmental or weather conditions based on the animal's species, age, or physical condition that is

adequate to maintain the animal in a state of good health and well-being. Shelter, for a dog, includes 1 or more of the following:

- (i) the residence of the dog's owner or other individual.
- (ii) A doghouse that is an enclosed structure with a roof and of appropriate dimensions for the breed and size of the dog. The doghouse must have dry bedding when the outdoor temperature is or is predicted to drop below freezing.
- (iii) A structure, including a garage, barn, or shed, that is sufficiently insulated and ventilated to protect the dog from exposure to extreme temperatures or, if not sufficiently insulated and ventilated, contains a doghouse as provided under subparagraph (ii) that is accessible to the dog.

State of good health. Freedom from disease and illness and in a condition of proper body weight and temperature for the age and species of the animal, unless the animal is undergoing appropriate treatment.

Suffering means pain, fear, agitation, severe depression or stress, or other forms of severe emotional or mental distress.

Tethering. The practice of securing an unsupervised dog to a stationary object or pulley run by means of a metal chain or coated steel cable for keeping a dog restrained.

Torture means an action taken with the intent to inflict or prolong pain or suffering.

Wild Animal. Any animal which is now or historically has been found in the wild, or in the wild state, within the boundaries of the United States, its territories, or possessions. This term includes, but is not limited to, animals such as: deer, skunk, opossum, raccoon, mink, armadillo, coyote, squirrel, fox, wolf, etc.

Secs. 7-6-7-10 reserved.

ARTICLE II. COLLECTION OF STRAY ANIMALS

Sec. 7-11 Animals Running At Large.

A person who owns or has custody or control of an animal shall prevent the animal from running at large. A person who owns or has custody or control of an animal shall, at any time the animal is off that person's property, restrain the animal with a lead or leash of a length sufficient to maintain effective control of the animal.

Section 7-12. Capture.

Animal Control may capture or take into custody:

- (a) Unlicensed dogs;
- (b) Dogs and other domestic animals that are running at large in violation of municipal (local), County or State laws.
- (c) Stray, abandoned, or abused animals;
- (d) Animals maintained contrary to any city or township ordinance, or State or Federal Law other than an animal control ordinance adopted pursuant to MCL 287.290;
- (e) Any animal that has bitten a person or injured or killed another domestic animal.

Sec. 7-13 Observation and Quarantine.

Animal Control may capture and take into custody, or accept and care for, any animal to be held for observation at the recommendation of a doctor, veterinarian, or the Health Department or after the animal has bitten a person or domestic animal.

Sec. 7-14. Private Property.

Animal Control is authorized to rescue any animal on any property, public or private, in conjunction with the fulfillment of the duties and responsibilities in these Ordinances. No person shall refuse to permit Animal Control, after proper identification, to inspect any premises in accordance with MCL 333.2446 nor shall any person interfere with or resist Animal Control in the discharge of these duties and the protection of the public health.

Sec.7-15. Proof of Animals Licenses or Certificates of Vaccination.

Animal Control may require that a person owning any dog provide proof of the required vaccination certificate, or the current license and license tag for the dog.

Sec. 7-16. Wearing of License Tag.

Dogs must wear valid license tags when they are off their owner's property. An owner whose dog is off his/her property without wearing a valid license tag is in violation of these Ordinances and MCL 287.262.

Sec. 7-17. Failure to Show License.

It is a violation for a person upon whom a demand is made under Section 7.15 to fail or refuse to exhibit the dog certificate of vaccination or its license tag. Violation of this section is a civil infraction punishable by a fine not to exceed \$250.00.

Sec 7-18. Interference with Animal Control.

No person shall interfere with, oppose, or resist an Animal Control Officer while he/she is engaged in the performance of any act authorized by these Ordinances.

Sec. 7-19. Reclamation.

All reclaimed animals must be licensed prior to release and vaccinated within 14 days of release as specified in Article IV.

Sec. 7-20-7-25 reserved.

ARTICLE III - IMPOUNDMENT PROCEDURES

Sec. 7-26. Length of Impoundment.

The length of impoundment shall be computed by excluding the first day the animal is impounded and including the last day of confinement. If the last day is a weekend or a City observed Holiday, the period shall be extended to the next business day. Length of impoundment before the animal becomes City property shall be:

- (a) Unlicensed Animals. Animal Control shall hold all healthy unlicensed animals for four (4) business days.
- (b) Animal control shall hold all healthy, stray animals with current owner information (including but not limited to microchip, dog license and ID tag that leads to the owner). seven (7) business days from the date notice is given.
- (c) Sick or Injured Animals. Any animal that is suffering unduly may be euthanized at the discretion of the City.
- (d) Animals Deemed a Public Health Hazard. Animal Control shall hold any animal deemed to be a public health hazard until such time as a court of competent jurisdiction makes a determination as to the disposition of the animal or the owner consents.
- (e) Animals confiscated for neglect/cruelty, shall be subject to a "Show Cause" hearing. Upon the filing of the civil action, the court shall set a hearing on the complaint. The hearing must be conducted within 14 days of the filing of the civil action, or as soon as practicable. The hearing must be before a judge without a jury, as outlined in MCL 750.50 (3).

Sec. 7-27. Records.

Animal Control shall keep a record of each animal impounded, the date of the impounding, the date and manner of its disposition and if redeemed, reclaimed or sold, the name and amount of all fees collected because of the impounding, reclaiming, or purchasing of the animal, together with the number of any license tag or kennel license exhibited or purchased upon the redemption or sale. Animals being impounded by Animal Control must be accompanied by specific information regarding how the animal was obtained, including but not limited to the point of origin and name of persons in possession of the animal.

Sec. 7-28. Compliance.

Animal Control shall not release or sell any animal that has been impounded in accordance with these Ordinances unless the person to whom the animal is released provides satisfactory proof that the animal will be maintained in accordance with these Ordinances and any other relevant ordinance or statute.

Sec. 7-29. Medical Attention.

Animal Control may employ a veterinarian whenever he deems it necessary in a medical emergency to care properly for an impounded animal. The City shall charge a fee for veterinary services and such animal shall not be redeemed without payment of such fee in addition to other impoundment fees and costs.

Sec. 7-30. Payment of Fees.

An owned animal shall not be released unless the fees and charges for animal shelter services in impound and caring for the animal, disposition and redemption, dog licenses and any other services furnished have been paid in full.

Sec. 7-31. Unclaimed Animals.

All animals not reclaimed within a period established for the holding of strays shall become the property of the City of Warren and shall be dispositioned at the discretion of Animal Control.

Sec. 7-32-7.39 reserved.

ARTICLE IV – LICENSING AND VACCINATIONS

Sec. 7-40. License.

- (a) Every dog kept in the City of Warren must be licensed except:
 - 1. A dog under four months of age;
 - 2. A dog licensed by another state in which the dog and owner reside, if the owner will be present in Warren for thirty days or less.
- (b) Applications shall be filed at the City Clerk's office and shall contain the following information:
 - 1. Age, breed, sex, color and marking of the dog;
 - 2. The owner's name, address, and signature;
 - 3. The previous owner's name and address if applicable and known;
 - 4. A certificate from a licensed veterinarian that the dog is vaccinated against rabies or alternative documents described in section 7-41.
 - 5. The licensing fee as established by City Council in Chapter 18 of the Warren Code of Ordinances; and

6. Any other information the clerk's office or Warren Police Department reasonably determine is necessary and relevant to issue the license.
- (c) The Clerk shall issue a dog license and dog tag to the owner upon the completion of the owner's complete application, proper documentation and payment of the license fee. The owner shall ensure that the dog always wears the tag.
- (d) Licenses shall expire on April 30th each year either one year or three years from the date of issue depending on the type of vaccination given.
- (e) A violation of this section shall be as follows:
 1. For a first offense, a municipal civil infraction payable by a fine of \$100.00;
 2. For a second offense, a municipal civil infraction payable by a fine of \$250.00;
 3. For a third offense, a misdemeanor payable by up to 90 days in jail and a fine of \$500.00.

Sec-7-41. Rabies Vaccination.

- (a) The owner of a dog, aged four months or older in the City of Warren shall vaccinate the dog for rabies. On request of an animal control or police officer, the person possessing the dog shall provide documentation of the rabies vaccination.
- (b) The owner is exempted from the rabies vaccination requirement if all the following conditions are met:
 1. A licensed veterinarian has, within the last four months, determined that the dog is allergic to the rabies vaccination and the owner provides written confirmation from the veterinarian of the allergy with his or her application for a dog license;
 2. The owner obtains a dog license as required by Section 7-40;
 3. The owner signs and submits to the clerk's office an affidavit acknowledging the risk of owning an unvaccinated dog;
 4. The owner notifies the clerk's office if the dog is destroyed or moved from the City;
 5. The owner ensures that the dog is muzzled and always restrained while the dog is off the owner's premises.
- (c) A violation of this section shall be as follows:
 1. For a first offense, a municipal civil infraction payable by a fine of \$100.00;
 2. For a second offense, a municipal civil infraction payable by a fine of \$250.00;
 3. For a third offense, a misdemeanor payable by up to 90 days in jail and a fine of \$500.00.

Sec. 7-42 Breeding

Breeding animals is not allowed in the City of Warren. Violation of this section shall be

a civil infraction punishable by a fine of \$500.

Sec. 7-43-7-45 reserved.

ARTICLE V. INDOOR ANIMAL BOARDING FACILITIES

Sec. 7-46. Zoning. No person shall own or operate a boarding facility within a residential zone as defined by the zoning code of ordinances (R-1-A, R-1-B, R-1-C, R-1-P, R-2, R-3, R-3-A, R-4, R-5).

(Code 1967, § 4-919(1); Ord. No. 80-738, § 1, 5-10-16)

Sec. 7-47. Definitions.

The following words, terms and phrases when used in this article shall have the meanings indicated:

- (a) *Pet*: Dog (*canis lupus familiaris*) or cat (*felis silvestris catus*).
- (b) *Pet boarding facility (indoor)*: A building or structure located on any lot or parcel which is approved for the use of indoor boarding of dogs and cats pursuant to the requirements of this division. An indoor pet boarding facility may include a pet day care facility.

Sec. 7-48. Purpose and intent.

To regulate the operation of indoor pet boarding facilities for dogs and cats for the public health, safety, and welfare of the city and persons within its jurisdictional boundaries. With each license, the city clerk or their duly authorized representative shall issue the appropriate number of dog tags for the number of dogs authorized to be kept therein as required by Public Act 339 of 1919 (MCL 287.262). Such tag shall be readily distinguishable from the individual license tags issued.

Sec. 7-49. Cleanliness.

It shall be the duty of all licensed indoor pet boarding facilities to keep the pet boarding facility clean and free from any accumulation of dirt, mud, fecal matter or debris. Further, all indoor pet boarding facilities shall daily, unless required more frequently, remove all refuse matter, including fecal matter including inside pens and cages, and dispose of it in an appropriate disposal facility.

Sec. 7-50. Required.

Any person who operates an indoor pet boarding facility shall annually apply to the city clerk for an indoor pet boarding facility license pursuant to Sec. 18-1 and pay a fee set by City Council. The city clerk or their duly authorized representative shall not issue any indoor pet boarding facility license under the provisions of this article unless the applicant demonstrates compliance with this article. This article does not exempt dogs kept in an indoor pet boarding facility from the individual license requirements in this article.

Sec. 7-51. Standards for issuance.

- (a) *Zoning requirements.* No indoor pet boarding facility license shall be issued unless the site is found to be in full compliance with the City zoning ordinance.
- (b) *Michigan Department of Agriculture regulations.* All animals kept in an indoor pet boarding facility shall be kept and maintained as required by Public Act 339 of 1919, Public Act 287 of 1969, Regulation 151 and any rules or regulations promulgated by the Michigan Department of Agriculture in addition to the requirements of this section.
- (c) *Number of animals.* The number of animals shall be based upon the space available to meet each animal's needs, i.e. sanitary, noise, ventilation, feeding, recreation, and temperature, and shall be set by this division.
- (d) *Interior environmental standards.* The interior environmental standards such as ventilation, temperature control, and lighting shall be established and maintained according to the Michigan Building Code.
- (e) *Stand-alone building.* When the boarding facility is in a stand-alone building the noise emitting from the property cannot exceed the noise level as established by the zoning ordinance.
- (f) *Shared common interior walls.* When the facility shares a common interior wall with an adjacent tenant, the area shall have a sound transmission class (STC) of not less than 50 (45 if field tested) for airborne noise when tested in accordance with ASTM E90.
- (g) *Exercise area.* An indoor or outdoor exercise area with a minimum area of 300 square feet shall be available to any dog kept in the facility for longer than 24 hours.

Sec. 7-52. Buildings.

The indoor pet boarding facility shall be located at least 100 feet from any dwelling or building on adjacent property. If a facility is in a multi-tenant building it must meet all building code separation requirements including sound transmission requirements per section 7-51.

Sec. 7-53. Inspections.

An annual certification shall be obtained from animal control that the licensed indoor pet boarding facility has been inspected and found to have adequate construction and comfortable housing for the animals kept therein.

Sec. 7-54. Animal space.

Stall area for each small dog shall be not less than 16 square feet of floor space by four feet high. Stall space for each medium dog shall be not less than 20 square feet of floor space by five feet high. The stall space for each large dog shall not be less than 30 square feet of floor space by six feet high. The stall space requirements listed in this subsection are for single dog runs. If two or more animals are stored in the same stall, the size of the stall spaces shall be adjusted to insure each animal the minimum space required for each. For purposes of this Article, small dogs are 25 pounds or less; medium dogs are 26 to 50 pounds; and large dogs are 51 pounds or larger.

Sec. 7-55. Municipal civil infraction.

(a) Unless otherwise provided, any person, corporation, partnership or any other legal entity who violates the provisions of this article shall be guilty of a municipal civil infraction and shall, upon a finding of responsibility, be punished by paying a fine of \$250.00. For each subsequent violation of this article, the responsible person or entity shall pay a fine of not less than \$500.00.

(b) The city may also seek additional legal and/or equitable relief in the district court or by filing suit in the circuit court. The city may recover its reasonable attorney's fees, court costs and other expenses related to enforcement activities or litigation against the person or entity found to have violated this article.

ARTICLE VI. ABUSE, NEGLECT AND ABANDONMENT.

Sec. 7-56. Animal Abandonment.

- (a) A person commits the crime of animal abandonment if the person intentionally, knowingly, recklessly, or with criminal negligence leaves an animal at a location without providing for the animal's continued minimum care.
- (b) It is no defense to the crime of animal abandonment that the defendant abandoned the animal at or near an animal shelter, veterinary clinic, or other place of shelter if the defendant did not make reasonable arrangements for the animal's continued minimum care.
- (c) Animal Abandonment is a misdemeanor punishable by up to 90 days in jail and/or \$500.00 fines and costs.

Sec. 7-57. Animal Abuse.

- (a) A person commits the crime of animal abuse if, except as otherwise authorized by law, the person intentionally, knowingly, recklessly, or with criminal negligence causes physical injury to an animal.
- (b) Animal Abuse is a misdemeanor punishable by up to 90 days in jail and/or \$500.00 fines and costs.

Sec. 7-58 Animal Neglect.

- (a) A person commits the crime of animal neglect if, except as otherwise authorized by law, the person intentionally, knowingly, recklessly, or with criminal negligence fails to provide minimum care for an animal in the person's custody, control, or possession or for whom the person is otherwise harboring, exercising control over, or residing within a household.
- (b) Animal Neglect is a misdemeanor punishable by up to 90 days in jail and/or \$500.00 fines and costs.

Sec. 7-59. Protection Orders

- (a) The court may enter a restraining order against any person charged with a violation of this Chapter.
- (b) The order may remain in effect from the time that the defendant is advised of his or her rights at arraignment or the defendant's first appearance before the court and informed of such order, until final disposition of the action.
- (c) The order may restrain the defendant from contacting, harassing, molesting, intimidating, retaliating against, or tampering with:
 - (i) Any animal(s) victimized by the acts charged;
 - (ii) Any guardian, other than the defendant, of such animal(s);
 - (iii) Any witness to the acts charged.
- (d) An actual threat to the protected party need not be shown. A charge for a violation of this Section is sufficient basis for a protection order under this subsection.
- (e) Any restraining order issued pursuant to this section shall be on a standardized form prescribed by the judicial department.
- (f) A copy of the restraining order shall be provided to the protected human parties.
- (g) A court may include an animal in any protective order authorized by this Section.

Sec. 7-60. Tethering.

Tethering. It shall be unlawful for any person to attach chains or tethers, restraints or implements directly to a dog without the proper use of a collar, harness or other device designed for that purpose and made from a material that prevents injury to the animal. In addition, no person shall:

- (a) Tether a dog without the continuous presence of an adult on the premises at all times that the dog is restrained; or
- (b) Leave a dog outdoors without the continuous presence of an adult on the premises at all times; or
- (c) Tether a dog unless the tether is a coated steel cable specifically designed for restraining dogs and is at least three times the length of the dog as measured from the tip of its nose to the base of its tail and is attached to a harness or non-choke collar specifically designed for tethering, with a swivel attached to both ends, done in such a manner as to not cause injury, strangulation or entanglement of the dog on fences, trees, another tethered dog, or any other manmade or natural objects; or
- (d) Tether more than one dog to a single tether or tether one dog to a single tether that would allow the dog to come within three (3) feet of another tethered dog or a property line; or
- (e) Continuously tether a dog for more than two continuous hours, except that tethering of the same dog may resume after a hiatus of three continuous hours, for up to three hours total time on tether per day; or

- (f) Use a tether or any assembly or attachments thereto to tether a dog that shall weigh more than one-eighth of the animal's body weight, or due to weight, inhibit the free movement for the animal within the area tethered; or
- (g) Tether a dog on a choke chain or in such a manner as to cause injury, strangulation, or entanglement of the dog on fences, trees, or other man made or natural obstacles; or
- (h) Tether a dog without access to shade when sunlight is likely to cause overheating; or appropriate shelter to provide insulation and protection against cold and dampness when the atmospheric temperature falls below 40 degrees Fahrenheit, or to tether a dog without securing its water supply so that it cannot be tipped over by the tether; or
- (i) Tether a dog in an open area where it can be teased by persons or an open area that does not provide the dog protection from attack by other animals; or
- (j) Tether an animal in an area where bare earth is present and no steps have been taken to prevent the surface from becoming wet and muddy in the event of precipitation

A violation of this section is a misdemeanor punishable by up to 90 days in jail and/or \$500 fines and costs.

Sec. 7-61. Severe Weather Conditions.

It shall be unlawful for any person to leave any dog outside and unattended during any period in which any severe weather warning has been issued for Macomb County, Michigan by the National or Local Weather Service for a unreasonable amount of time, if the temperature during such period remains entirely either below 32° F. or above 90° F. "Outside," for purposes of this section, shall mean any dog that is outdoors subject to the weather and elements, which expressly includes, but is not limited to, a dog in a securely fenced-in yard, a dog in a carrier, or a dog tethered. The dog shall be considered "outside" regardless of access to an outdoor doghouse or similar structure, unless such structure is a properly functioning climate-controlled and weather-resistant structure. A Violation of this section is a is a misdemeanor punishable by up to 90 days in jail and/or \$500.00 fines and costs.

Sec. 7-62. Failure of a motorist to report an injured animal.

- (a) A person commits the crime of failure of a motorist to report an injured animal if the person, while operating a motor vehicle, knowingly injures an animal with the motor vehicle and fails to immediately report the injury to the owner of the animal if the identity of the owner is known or discovered; or if unable to contact the owner of the animal, immediately notify a peace officer or animal care agency, and provide the location of the injured animal, the motor vehicle operator's name, address, operator's license.
- (b) Failure of a motorist to report an injured animal is a civil infraction punishable by a \$500.00 fine.

Sec. 7-63. Animals left unattended in motor vehicles; Ability to rescue

It shall be unlawful for an animal to be left unattended in a motor vehicle. Any person violating this section shall be guilty of a misdemeanor, punishable by up to 90 days in jail and/or \$500.00 fines and costs.

- (a) As used in this section, "motor vehicle" has the meaning given that term in the Michigan Motor Vehicle Code.
- (b) A person who enters a motor vehicle by force or otherwise, to remove an animal left unattended in the motor vehicle is not subject to criminal or civil liability if the person:
 - (1) Before entering the motor vehicle, determines that the motor vehicle is locked or there is no reasonable method for the animal to exit the motor vehicle without assistance;
 - (2) Has a good faith and reasonable belief, based upon the circumstances, that entry into the motor vehicle is necessary because the animal is in imminent danger of suffering harm;
 - (3) Before or as soon as is reasonably practicable after entering the motor vehicle, notifies law enforcement, or emergency services;
 - (4) Uses no more force than is necessary to enter the motor vehicle and remove the animal; and
 - (5) Remains with the animal in a safe location, in reasonable proximity to the motor vehicle, until law enforcement or emergency services arrives.
- (c) This section does not limit the liability of a person for gross negligence or for reckless, wanton, or intentional misconduct.

Sec. 7-64. Good Samaritan Law; Providing Care in Emergencies

- (a) Any person, including a licensed veterinarian, who gratuitously and in good faith renders care or treatment at the scene of an emergency on or adjacent to a roadway shall not be held liable for any civil damages as a result of such care or treatment or as a result of any act or failure to act in providing or arranging further medical treatment where the person acts as an ordinary reasonably prudent person would have acted under the same or similar circumstances.
- (b) For purposes of this section, an "emergency" shall include a fire, flood, storm, or other natural disaster, hazardous chemical or substance incident, vehicular collision with an animal, or other transportation accident in which an animal is injured or in need of assistance to protect its health or life.

Sec. 7-65-7-69 reserved.

ARTICLE VII - ANIMAL BEHAVIOR

Sec. 7-70. General.

A person possessing an animal shall comply with Chapter 21 of the Warren Code of Ordinances, including but not limited to sections prohibiting depositing unwholesome substances, littering, rubbish removal, rodent infestation and nuisance odors.

Sec. 7-71 Quarantine.

Every animal that has bitten a person or domestic animal shall be quarantined for a period of not less than 10 days. Such quarantine shall be at a veterinary office, or a place designated by Animal Control. The owner shall surrender the dog to Animal Control. Should the owner refuse to cooperate, Animal Control may seek a court order or warrant to enforce the quarantine in accordance with Sections 2241 and 2242 of the Public Health Code.

Sec. 7-72. Public Health Hazard.

Animal Control may declare any animal that is known to have bitten a person or domestic animal or be infected with/exposed to a zoonotic disease, a public health hazard. At their discretion, Animal Control may require that the animal be removed from the community, quarantined or confined in a manner specified by Animal Control. Should the owner refuse to cooperate, Animal Control may seek a court order or warrant to enforce the removal, quarantine, or confinement in accordance with Sections 2241 and 2242 of the Public Health Code. Animal Control shall give written notice to the owner of their intent to petition a court of competent jurisdiction for authorization to euthanize or otherwise dispose of the animal. The owner shall then have 48 hours to respond before the petition is filed.

Sec. 7-73. Defecation.

A person who owns or has custody or control of an animal shall prevent the animal from defecating on any public or private property other than their own or shall immediately collect and properly dispose of all fecal matter deposited by the animal while it is off his property.

Sec. 7-74. Barking and Howling Dogs.

No person shall harbor or keep a dog which, by loud and frequent yelping or habitual barking or howling, causes a serious annoyance to other persons in the neighborhood. Evidence that the dog(s) has/have barked or howled for an aggregate period of twenty (20) minutes out of one hour shall be sufficient for conviction. If the nuisance barking or howling complaint is determined to be provoked by any other animal or nearby pedestrian(s), it may be excluded from the aggregate time if the owner:

- (a) provides documentation that the provocation exists and cannot be avoided;
- and

- (b) . takes remedial steps to change the environment of the dog(s) and abate the nuisance within a three-month period from the date of the complaint.

Upon evaluation of the report, if in the opinion of the animal control officer the dog is creating a nuisance by barking or howling incessantly or continuously, the animal control officer shall issue a citation to the owner of said animal for a violation of this section. Such violation shall be a civil infraction punishable by a fine not to exceed \$500.00.

Sec. 7-75. Number of Animals.

- (a) With the exception of chickens, a person shall not possess more than a total of five animals on his/her premises.
- (b) In addition to the limits described in subsection (a) above, a person shall not possess more than three cats over the age of six (6) months.
- (c) In addition to the limits described in subsection (a) above, a person shall not possess more than three dogs over the age of six months.
- (d) Exception. Licensed kennels, veterinary clinics, animal protection shelters, and pet shops are not subject to limits described in subsection (a), (b) or (c).
- (e) A violation of this section shall be a misdemeanor punishable by up to 90 days in jail and/or fine and costs not to exceed \$500.00.
- (f) A person found in violation of this section shall have 30 days to remove any animals exceeding the limits set forth herein.

Sec. 7-76. Sufficient supervision/control.

An animal's owner shall provide sufficient supervision of and have sufficient control of his/her animal, including female animals in heat, to prevent the animal from running-at-large, fighting, fornicating, making noise, or causing other nuisances that would disturb a reasonable person's peace or injuring a person, another animal or itself.

Sec. 7-77. Running at Large.

It shall be unlawful for any dog not to be confined upon the premises of its owner or custodian at all times except when the dog is otherwise under the reasonable control of the owner or custodian, is within a portion of a publicly owned and operated dog park that is designated for dogs without leashes, is confined in a closed automobile or dog crate, or has the express permission of the owner or occupant of the private property. Penalties for violating this section are as follows:

- a. A first offense shall be a misdemeanor punishable by up to 15 days and jail and a fine of \$250.00.
- b. A second offense shall be a misdemeanor punishable by up to 30 days in jail and a fine of \$500.00.

- c. A third offense shall be a misdemeanor punishable by up to 60 days in jail and a fine of \$750.00.
- d. A fourth offense shall be a misdemeanor punishable by up to 90 days in jail and a fine of \$1,000.00. A violation of this section is a misdemeanor punishable by up to 90 days in jail and/or fines/costs not to exceed \$500.00 and forfeiture of the animal.
- e. As a condition of sentencing for any level offense, the court shall order the owner to install, repair or maintain secure fencing at their home to insure the animal is confined to the premises.

Sec. 7-78. Disposing of dead or injured animals.

A person shall not place a dead or injured animal on public property. A person shall not place a dead or injured animal on private property without permission from the property owner. A violation of this section is a misdemeanor punishable by up to 90 days in jail and/or fines/costs not to exceed \$500.00.

Sec. 7-79. Dangerous or Exotic Animals.

No person shall own, possess, breed, exchange, buy, sell or harbor any dangerous or exotic animals.

Exceptions: Exotic animals shall be permitted to organizations and/or entities that are accredited by the American Association of Zoological Parks and Aquariums (AZA).

Sec. 7-80. Wild Animals.

Wild animals are not allowed to be confined on any premises in any zoning district.

Exceptions. The provisions of this section shall not apply to:

- (1) Wild animals shall be permitted to organizations and/or entities that are accredited by the American Association of Zoological Parks and Aquariums (AZA).
- (2) Pursuant to a possession permit issued by the state department of natural resources as defined in the Wildlife Conservation Order, in good standing, authorizing temporary noncommercial shelter and/or treatment for an injured or abandoned wild animal until the animal can feasibly be released from captivity.

Sec. 7-81. Feeding of Wild Animals

- (a) It shall be unlawful for any person to feed any wild animal in any area in the city. Wild animals shall include all raccoons, skunks, rodents, rabbits, crows, including without limitation, pigeons, doves, and seagulls, mice, fowl, waterfowl, gophers, groundhogs, moles, opossums, squirrels, and every other wild animal.

- (b) All ground feeding is prohibited. The scattering of food or food scraps on the ground by an individual shall be prima facie evidence that the individual intended to provide the food or food scraps for ground feeding. This section is not intended to prohibit the feeding of community cats pursuant to Sec. 7-105.
- (c) (c) This prohibition shall not apply to the feeding of wild birds or squirrels provided that such feeding is done only from containers and supports which prohibit access by other rodents and/or wild animals, and are elevated at least 48 inches above ground level. Every household shall be limited to two (2) birdfeeders.

Sec. 7-82-7-89 Reserved.

ARTICLE VIII. POTENTIALLY DANGEROUS AND DANGEROUS DOGS

Sec. 7-90. Purpose.

The purpose of this Article is to establish a procedure for identifying dogs that pose a potential or significant threat to the safety of people, animals, or property, to impose precautionary restrictions on such dogs in an effort to prevent a serious injury from occurring, and to promote responsible ownership of all dogs within the city.

Sec. 7-91. Definitions.

Potentially Dangerous Dog. A dog that exhibits any of the following specific behaviors:

- (a) Menaces, chases, or approaches a person, including on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, and displays threatening or aggressive behavior toward, or otherwise threatens or endangers the safety of a person or domestic animal.
- (b) Causes injury to a person or domestic animal that is less than a severe injury. For purposes of this section, the term "severe" injury means permanent, serious disfigurement, serious impairment of health, or serious impairment of a bodily function.
- (c) Aggressively bites a person or domestic animal. For purposes of this section, the term "aggressively bites" means the dog physically bit the person or animal in a manner not normally associated with playfulness or accidental behavior while exhibiting objective signs of aggression, attack behavior or intent to harm. The damage inflicted by a bite, or lack thereof, may also be used by animal control officers as a factor in determining whether a bite was aggressive.
- (d) Any of the behaviors listed above exhibited in another community and documented in an official report of any law enforcement or animal control agency.

Dangerous Dog. A dog that exhibits any of the following specific behaviors:

- (a) Exhibits aggressive behaviors that result in further incidents or complaints after

- having been determined to be a potentially dangerous dog.
- (b) Causes severe injury to a person or domestic animal. For purposes of this section, the term "severe" injury means permanent, serious disfigurement, serious impairment of health, or serious impairment of a bodily function.
- (c) Kills a person or domestic animal.
- (d) Is used in the commission of a crime, including but not limited to dog fighting and guarding of illegal operations.

Sec. 7-92. Notice of Determination / Judicial Process.

- a. **Determination.** If an animal control officer or law enforcement officer has investigated and concludes a dog is potentially dangerous or dangerous because it has exhibited any of the behaviors specified in Sec. 7-91 the animal control officer may issue a citation to the owner or keeper of the dog. The owner or keeper of a dog shall be provided with a citation containing the findings that form a basis of the determination that the dog is either potentially dangerous or dangerous.
- b. **Mitigating Circumstances.** An animal control officer shall have discretion to refrain from issuing a citation for a potentially dangerous or dangerous dog if the animal control officer determines that the behavior was the result of the victim abusing or tormenting the dog, was directed toward a trespasser or person committing or attempting to commit a crime, involved accidental or instinctive behavior while playing, did not involve a significant injury, or other similar mitigating or extenuating circumstances.
- c. **Judicial Process and impoundment.** The 37th District Court shall schedule a hearing forthwith. At the first hearing the Court shall make a determination as to whether the dog should be impounded pending the outcome of the case. The Court shall weigh factors including but not limited to: the severeness of the conduct of the dog; whether an injury or severe injury was inflicted to a person or domestic animal; the potential threat to the safety and welfare of the public if the dog is not impounded and the ability of the owner or keeper to comply with Sec. 7-93 during the pendency of the case. The owner and/or keeper will be allowed to present evidence to contradict the potentially dangerous or dangerous determination. A jury shall not be available. After a hearing, if the Court finds by a preponderance of the evidence that the dog is potentially dangerous, the Court shall advise the owner and/or keeper of the requirements for possessing a potentially dangerous dog in the City. If the dog was impounded, the dog shall not be returned to the owner until the requirements of Sec. 7- 93 are met. If the Court finds by a preponderance of the evidence that the dog is dangerous the Court shall advise the owner and/or keeper of the prohibitions contained in Sec. 7-94 and that the dog is subject to forfeiture and euthanasia.

Sec. 7-93. Requirements for possession of a potentially dangerous dog.

- (a) A potentially dangerous dog shall not be returned to the owner or keeper of the dog until the following requirements have been satisfied:

(1) The owner or keeper shall install secure fencing at the property where the dog will reside which is maintained in good repair with self-locking ingress or egress gates. The fencing may be any combination of chain link fencing and/or privacy fencing, shall only be installed upon obtaining all required fence permits from the city, and shall pass all required inspections prior to the dog's return to the property. A visible "Warning Dangerous Dog" Sign must be affixed to the fence in a location clearly visible to the public.

(2) When removed from the property of the owner or keeper, a potentially dangerous dog shall always be restrained by a secure leash of no more than four feet in length and under the control of a capable adult person.

(3) A potentially dangerous dog shall have a microchip implanted by a licensed veterinarian. The microchip shall contain the name and approximate age of the dog, its classification as potentially dangerous, and the name, address, and telephone number of the registered owner.

(4) The owner shall obtain and maintain public liability insurance that covers dog bites with policy coverage in the minimum amount of \$250,000.

(5) Two recent color photographs of the dog, which clearly show the color and approximate size of the animal, shall be provided to animal control.

(6) The potentially dangerous dog shall meet the requirements of the AKC's Canine Good Citizen Program, or its equivalent, to the satisfaction of animal control. Dogs that are under one year of age are ineligible for the AKC Canine Good Citizen Program, so such dogs must be enrolled in or have completed the AKC START Program or an equivalent approved by animal control. The dog may not return to its city residence until these requirements have been met, but it may be kept at a qualified rescue or dog housing business until proof of successful completion of the program is submitted to, and acknowledged by, animal control and the City Clerk. For every future violation of this chapter for which a dog may be determined to be potentially dangerous which occurs after the dog has completed the requirements of this subsection and been properly registered under this section, additional training or testing, including but not limited to renewing the dog's compliance with this division, may be imposed by animal control as a condition of continuing to keep the dog within the city unless the dog's status is changed to dangerous due to the nature or frequency of the new violation(s).

(7) The potentially dangerous dog, if over 12 weeks old, has been spayed or neutered.

(8) All impoundment and lodging costs have been paid by the owner.

- (b) Before the dog returns to any property within the city other than a qualified rescue organization or a boarding business, the owner of a potentially dangerous dog shall ensure that the dog's license is current and shall register the dog with the City Clerk as a potentially dangerous dog with all information required by the City Clerk's potentially dangerous dog registration form, as well as the following:
 - (1) Proof of animal control's certification that the required fence, self-locking gate, and leash have all been procured for the dog.
 - (2) Proof of microchipping and the information contained on the microchip. The owner shall ensure that the microchip information provided to the city is kept up to date.
 - (3) Proof of the required insurance policy.
 - (4) Proof of the successful completion of the required training and temperament testing.
 - (5) Two recent color photographs of the dog, which clearly show the color and approximate size of the animal.
- (c) The owner or keeper of a potentially dangerous dog must, within ten business days, report to the City Clerk if the dog has been permanently removed from the city, has died, or has relocated within the city. The new address of a relocated potentially dangerous dog shall be provided as part of the report to the City Clerk.
- (d) After its initial registration, a potentially dangerous dog shall be registered with the City Clerk annually and its owner or keeper shall pay a registration fee established by City Council. This registration and fee shall be in addition to any other requirements for annual licensing of an animal.
- (e) After a dog has been licensed for three full years as a potentially dangerous dog, the owner has the right to request removal of the potentially dangerous classification if during that three year time period there have not been any violations of the conditions required for keeping the potentially dangerous dog and without any new incidents involving behavior by the dog that would qualify for a potentially dangerous determination pursuant to this section. The removal request shall be made to animal control and animal control shall conduct a review of the dog's behavior and inspect the premises to ensure that the conditions set forth in this section have been followed.
- (f) **Visiting Dogs.** Any dog that does not reside within the city and is licensed by another community but which is determined to be a potentially dangerous dog pursuant to this section shall not be subject to the conditions for possessing a potentially dangerous dog within the city, except that the dog shall be microchipped before its release, all impound and microchipping costs shall be

paid by the owner, and its owner and keeper shall be advised by animal control that the dog is not to return unless all of the conditions for possessing a potentially dangerous dog are first satisfied. In the event the dog is subsequently in the city without full compliance with the requirements for possessing a potentially dangerous dog, the person harboring or possessing the dog shall be subject to the penalties set forth in division (g).

(g) Penalties.

(1) Except as provided in division (g)(2), any person who owns, harbors, keeps, or possesses a potentially dangerous dog in violation of any of the requirements of this section for possessing a potentially dangerous dog, or who in any way aids or abets such ownership, harboring, keeping, or possession, shall be guilty of a misdemeanor punishable by up to 90 days in jail and/or fines and costs up to \$500.00. The court may only waive or reduce these fines in cases of financial hardship, upon good cause shown, if the offender forfeits all ownership and possessory rights to the offending dog and forfeits future dog ownership and possessory rights until the offender has successfully completed animal ownership educational training satisfactory to the city's animal control officers and for a period of time determined appropriate by the court.

Sec. 7-94. Prohibition of Dangerous Dogs in the City.

Impoundment and euthanization. A dangerous dog is not permitted within the city of Warren. It shall be immediately impounded and shall be euthanized not less than ten calendar days after a determination is upheld by the 37th District Court pursuant to section 7-92(d) and all appeal rights have been exhausted. Alternatively, the Court may permit the owner and/or keeper of the dog to relocate the dog to another municipality if they obtain written permission from that municipality's chief administrative officer or chief animal control officer.

Sec. 7-95. Savings Clause.

If any provision of this Chapter or the application thereof to any person or circumstance is held invalid, that invalidity shall not affect other provisions or applications of the chapter which can be given effect without the invalid provision or application and to this end, the provisions of this chapter are severable.

Sec. 7-96-7-98 reserved.

ARTICLE IX. CATS AND COMMUNITY CATS

Sec. 7-99. Running at large prohibited.

It shall be unlawful for any person in the city to have possession or custody of any cat

without having it under control and/or confined to his or her premises at all times; provided, that the provisions of this section shall not apply to possession or custody of any cat less than four (4) months of age, when proof of age can be and on request is submitted to a police officer or animal control.

(Code 1967, § 4-920)

Cross reference(s)—Streets, sidewalks and other public places, Ch. 34.

Sec. 7-100. Exhibiting to authorized personnel.

It shall be unlawful for any person to refuse to show or exhibit, at any reasonable time, any cat in his or her possession or custody to any licensed inspector, police officer or animal control officer.

(Code 1967, § 4-921)

Sec. 7-101. Number of cats harbored restricted; nuisance.

It shall be unlawful for any owner or tenant to possess, harbor, shelter or keep more than three (3) adult cats, at any residential dwelling unit or commercial or industrial premises, excepting kennels, veterinary hospitals and pet shops. For the purpose of this section, an adult cat shall be deemed to be any cat six (6) months or older. It shall also be unlawful to maintain any cat or cats so as to create a nuisance by way of noise, odor or otherwise.

(Code 1967, § 4-922(1); Ord. No. 80-340, § 11, 6-9-87)

Sec. 7-102. Report of cat bites.

If any person is bitten by a cat, it shall be the duty of that person, or the owner or custodian of the cat having knowledge of same, to report same to the police department within twelve (12) hours thereafter. If the owner or custodian of any cat has any reason to believe or suspect that such cat has become infected with rabies, it shall be the duty of that person to report same to the police department immediately.

(Code 1967, § 4-924)

State law reference(s) Rules for control of rabies and the disposition of nonhuman agents carrying disease, including rabid animals, MCL 333.5111.

Sec. 7-103. Agreements with animal hospitals authorized.

The city may enter into necessary agreements with animal hospital owners and/or managers to carry out the terms of this article.

(Code 1967, § 4-926)

Sec. 7-104. Disposition.

- (a) Any impounded cat shall not be sold or otherwise disposed of within four (4) days after its acquisition.
- (b) If the cat has a collar, tag/license or other evidence of ownership, the owner and/or manager of the animal hospital or shelter shall notify the owner in writing and disposition of the animal shall not be made within seven (7) days from the date of mailing the notice.
- (c) The process of disposition shall be in such a manner as previously agreed upon between the city and owner and/or manager of an animal hospital or shelter. Each owner and/or manager of an animal hospital or shelter shall be required to maintain a record of each identifiable cat acquired, indicating a basic description of the animal, the date it was acquired and under what circumstances. The record shall also indicate the date of notice sent to the owner of an animal and subsequent disposition. The owner and/or manager of the hospital or shelter is made an agent of the city for this purpose, and his or her actions in this regard are declared to be for a governmental purpose. A minimum daily charge of ten dollars (\$10.00) shall be made for feeding and shelter of each cat so impounded.
- (d) This section does not apply to cats which are sick or injured to the extent that the holding period would cause undue suffering, or to cats whose owners request immediate disposal.

(Code 1967, § 4-925)

Sec. 7-105. Community Cat Policy.

The City of Warren declares that the preferred method for controlling the community cat population is through Trap-Neuter-Return ("TNR"). TNR is a method for humanely and effectively managing cat colonies and reducing free-roaming cat populations. The process involves trapping the cats in a colony, having them spayed/neutered, ear-tipped for identification, vaccinating against rabies, then releasing them back into their original territory.

- (a) All community cats shall be sterilized, ear tipped and vaccinated in accordance with the Trap-Neuter-Return process
- (b) All community cats living in colonies shall be cared for on the private property of the community cat caregiver or with the permission of the property owner or property manager.
- (c) All community cats may be managed and maintained by a community cat caregiver under the following requirements:

- (1) Food shall be provided in the proper quantity for the number of cats

- being managed and is to be supplied no more than once per day, for only 30 minutes each feeding time between the hours of 5 and 10 AM.
- (2) Food must be placed in feeding containers that are maintained and secure.
 - (3) All feeding stations shall be kept in a clean, sanitary manner.
 - (4) Water. Supplied water must be clean, potable, and free from debris and algae.
 - (5) Shelter. If shelter is provided, it shall be unobtrusive, safe, and of the proper size for the cat(s).
- (d) Trapping of community cats is permitted only for the purpose of Trap-Neuter-Return unless the community cat is injured and veterinary care is required.
- (e) An ear tipped cat received by Animal Control shall be returned to the location where it was trapped with no hold periods, unless veterinary care is required.

Sec. 7-106-7-110 reserved.

ARTICLE X. CHICKENS

Sec. 7.111. License required. It shall be unlawful for any person to keep any hen within the corporate limits of the city without first obtaining a license, in accordance with this section, and as required by section 18-1.

Sec. 7-112. Permit required. Any person who desires to keep not more than four (4) hens in the city, for personal use only and not for any business or commercial purpose, must obtain a building permit for the construction of a detached accessory building, in accordance with sections 22.02, and as defined in section 4-20, of the Zoning Ordinance of the City of Warren (the "Ordinance"), except that the structure need not comply with section 2.52 of the Ordinance and may be elevated eighteen (18) to thirty-six (36) inches off the ground.

- (a) Henhouse and pen. The detached accessory building shall include:
- (1) A minimum of one (1) square foot per hen, four (4) insulated walls, a ventilated roof, a human access door to provide food and water, collect eggs, and allow for cleaning, a chicken door with a secured latch, and, if elevated off the ground, a floor and a sturdy ramp (collectively, the "henhouse"); and
 - (2) A fence securely constructed with ½" galvanized hardware cloth on all four (4) sides and overhead, which includes a secure gate to remove hens, is attached to the henhouse, and is located on the permanent foundation required by section 4.20 (a) (2) of the Ordinance (the "pen").
- (d) Application for hen license. Any person who desires to keep hens under this chapter must complete, and submit to the office of the city clerk, an application

for a hen license on the form provided. No application will be accepted unless the following is provided:

1. Proof of final inspection of the henhouse and pen by the Building Division.
 2. Full name, address, phone number, and email of the applicant.
 3. The annual license fee which shall be determined by city council resolution.
 4. The written consent of the property owner, if the applicant is not the fee owner of the property upon which the hens will be kept.
 5. If the property upon which the hens will be kept is a two-family dwelling, the written consent of the occupant of the two-family dwelling who is not the applicant.
- (e) Issuance and expiration. The office of the city clerk will issue a hen license where the application complies with all the requirements of this section and Ordinances of the city. Only one hen license may be issued per lot, as defined in the Ordinance. A hen license is valid for one (1) year after the date issued, notwithstanding anything to the contrary in section 18, is non-transferable, is site-specific, and does not run with the land.
- (f) Denial. The issuance of a license applied for under this section may be denied by the city clerk, and a license may be revoked or suspended as set forth in section 18-12, in which case the process set forth therein shall govern.
- (g) Renewal. Unless otherwise provided below, an application for license renewal shall be considered in the same manner as an original application.
- (1) Application. Any person who desires to keep hens under this section must complete and submit to the office of city clerk an application for hen license on the form provided, twenty (20) calendar days prior to its expiration. No application will be accepted unless the information required by section 7-11 (d) (2) – (5) is provided.
 - (2) Review. Prior to renewal of a hen license, the city clerk must distribute the application to the animal control officer to review the application for compliance with this section, recommend approval or disapproval, and return the application to the office of city clerk office within twenty (20) calendar days. A recommendation of disapproval must state a reason.
- (h) Private restrictions control. Private restrictions on the use of property shall remain enforceable and take precedence over a hen license. Private restrictions include but are not limited to deed restrictions, neighborhood association by-laws, condominium master deed restrictions, and covenant deeds. A hen license issued to a person whose property is subject to private restrictions that prohibit the keeping of hens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

Sec. 7-113. Requirements. A person who owns hens and possesses a hen license must comply with the requirements of this chapter and all the following:

- (a) The owner must keep no more than three (3) hens, and no roosters, male chickens, or any other type of fowl.
- (b) The property on which the hens will be kept must have a use, as defined in the Ordinance, of one-family or two-family dwelling.
- (c) No hen may be slaughtered at the property.
- (d) All hens must be kept in the henhouse or pen at all times, in sanitary condition and a state of good health, and be secured in the henhouse from dusk to dawn.
- (e) The henhouse and pen must be located at least ten (10) feet from all adjacent property.
- (f) The henhouse and pen must be constructed and maintained to prevent
 - (i) rats, mice, or other rodents or vermin from being harbored underneath or within its walls; (ii) entry by predators; and (iii) the escape of hens.
- (g) All feed and other items associated with the keeping of hens likely to attract rats, mice, or other rodents or vermin shall be secured and protected in sealed containers.
- (h) The owner must feed and water the hens daily.
- (i) The hen eggs must not be sold.
- (j) The owner must submit the hen license for examination upon demand by any police officer, code enforcement officer, or animal control officer.
- (k) If the requirements of this chapter are not complied with, the city may revoke the hen license and/or initiate prosecution of a civil infraction.

Sec. 7-114. Retroactive Application.

Current license holders will be required to comply with this section when they renew their annual license, or within 365 days from the date this ordinance takes effect, whichever is greater.

(Ord. No. 80-766, § 1, 9-11-18)

ARTICLE XI. SERVICE DOGS AND SERVICE ANIMALS

Sec. 7-115. Definition

- (a) "Service dog" or "service animal" means a dog or animal that is twelve (12) months of age or older and is utilized to assist a person with the following disabilities:
 - 1. "Audibly impaired", as defined in MCL 752.61;

2. "Blind person", as defined in MCL 393.351;
3. "Deaf person", as defined in MCL 752.61; and
4. "Physically limited", as defined in MCL 125.1351.
5. Epilepsy;
6. Diabetes;

Sec. 7-116 General.

- (a) Notwithstanding any other article, a trained service dog or other service animal shall be granted access to all city facilities where the public is allowed so long as it is accompanied by its owner.
- (b) Notwithstanding any other article, a dog or other animal undergoing training to be a service dog or service animal, shall be granted access to all city facilities where the public is allowed so long as accompanied by a trainer meeting the requirements of sections (c) and (d) below.
- (c) A service dog or service animal, either trained or in training, must be wearing a harness, hearing dog cape or service dog backpack.
- (d) A trainer of service dog or service animal, while training on city property, must have in his or her possession a picture identification and identification stating that he or she is a representative or employee of an organization or trainee, or is a trainer, included on the Michigan Department of Labor's list of organizations or trainers that train service dogs.

ARTICLE XII. COST RECOVERY AND IMPOUNDMENT

Sec. 7-117 Cost Recovery. If a violation of this Chapter causes property, financial or personal injury, the owner is liable for the resulting damages. This includes, but is not limited to, damages associated with the emergency response, impoundment, veterinary and medical expenses, boarding costs and prosecution. The Court may order a Defendant to post a cost recovery bond at arraignment.

Sec. 7-118. Impoundment

- (a) If an animal control or police officer has reasonable belief that a person has violated a section of this ordinance and that violation places people or animals in danger of future harm, the officer of police officer may seize the animal for safekeeping, adoption, or destruction.
- (b) If an animal control or police officer finds a domesticated animal running at large, he/she may seize the animal for the purposes of returning the animal to the owner;
- (c) The animal control or police officer shall make reasonable efforts to determine the owner(s) of a domesticated impounded animal and provide written notice to at least one of the owners that the animal was impounded, the impoundment date, the reason for the impoundment and if applicable, the right to a hearing for return of property as provided in subsection (e) below.

- (d) If the animal control of police officer seizes a domesticated animal pursuant to subsection (a) above and the owner files a petition for return of property in the district court within three days of the notice of seizure, the court shall schedule a hearing within 14 days to determine whether, by a preponderance of the evidence, returning the animal to the owner, places people, the animal or other animals in danger of harm.
 - (1) if the court determines that returning the animal places people, the animal, or other animals in danger of harm, the district court may order the animal to continue to be kept in the care of the City or Macomb County, be adopted out, be destroyed, or any other relief the Court deems just.
 - (2) if the court determines that returning the animal no longer places people, the animal or other animals in danger of harm, upon proof of ownership and payment of all costs associated with the seizure, the officer shall return the animal to the owner.

ARTICLE XIII. SENTENCING PROVISIONS

Sec. 7-119. Community Service. In addition to any other sentence it may impose, a court may order the defendant to participate in community service. If the court does order community service participation, no such participation shall occur at any humane society, animal shelter, or other facility where the defendant will have unsupervised access to animals. This does not prohibit ordering to participate in a humane education class, where the defendant will have access to animals when closely monitored by a trained and qualified instructor.

Sec. 7-120. Evaluation and Treatment

- (a) In addition to any other sentence it may impose, a court shall order the defendant to undergo a psychiatric, psychological, or mental health evaluation, and if warranted by the condition of the defendant, shall order the defendant to undergo appropriate treatment.
- (b) Treatment may include, but is not limited to, counseling, anger management classes, and/or humane education classes.
- (c) Treatment may be conducted in-person or online.
- (d) All costs of the evaluation and treatment shall be borne by the defendant.

Sec. 7-121. Forfeiture

- (a) In addition to any other sentence it may impose, a court shall require a defendant convicted under any provision of Article VI, to forfeit all legal interest in all animals in whom the defendant has a legal interest, including any unborn animals. When determining who receives the forfeited legal interest, the court shall consider:
 - (1) The best interests of the animal's health, safety, and wellbeing;

- (2) Whether there are any co-owners of the animal who do not reside in the same household as the defendant, and who did not contribute to the cruelty; and
- (3) Any liens on the animal held by the caregiving agency.

Sec. 7-122. Possession and ownership ban

- (a) In addition to any other penalty imposed by law, a person convicted of a misdemeanor violation of the animal welfare ordinances, shall not own, possess, reside with, have custody of, or control any animal for a minimum period of five years on a first offense; and for a minimum period of fifteen years on a second or subsequent offense.
- (b) A violation of this section is a misdemeanor, punishable by up to 90 days in jail and a fine of \$500.00 plus costs. A conviction of this section shall result in the forfeiture of the offender's interest in the animal.
- (c) Notwithstanding any other provision, a peace officer or animal control officer may immediately seize any animal found to be kept in violation of this section.
- (d) A person may petition the court to reduce the duration of the mandatory ownership prohibition. Upon receipt of a petition from the defendant, the court shall set the matter for hearing. The petitioner shall serve a copy of the petition on the city attorney at least 10 days prior to the hearing. At the hearing the petitioner shall have the burden of establishing by a preponderance of evidence all of the following:
 - (1) The petitioner does not present a danger to animals.
 - (2) The petitioner has the ability to properly care for all animals in their possession.
 - (3) The petitioner has successfully completed all classes or counseling ordered by the court.
- (e) If the petitioner has met their burden, the court may reduce the mandatory ownership prohibition and may order that the defendant comply with reasonable and unannounced inspections by animal control agencies or law enforcement.

Sec. 7-123. Reimbursement of Costs to Caregiving Agency. In addition to any other sentence it may impose, a court shall require a defendant convicted under any animal welfare ordinance to repay all reasonable costs incurred by any person or organization prior to judgment in impounding and providing minimum care for each animal subjected to mistreatment in violation of the animal welfare ordinance. This section shall apply regardless of whether the caregiving agency has received directed donations by third parties to provide care for the animal.

Sec. 7-124. Restitution to Owner. In addition to any other sentence it may impose, a court shall order that restitution be made by the defendant to the owner of the animal subject to mistreatment by the defendant in violation of any animal welfare ordinance. The measure of restitution shall be the actual pecuniary value of such loss, including but not limited to, the actual veterinary expenses, special supplies and other costs

incurred by the animal's owner in treating the animal and in attempting to restore the animal to good health or to otherwise ameliorate the effects of the criminal violation. This subsection shall not apply if the defendant was the animal's owner at the time of the offense.

Sec. 7-125-7-130 reserved.

ARTICLE XIV. ANIMAL RESCUE/SANCTUARY REGISTRATION

Sec. 7-131. Definitions.

The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

Animal Rescue. Any organization that acquires animals through owner surrender, transfer, adoption, or any other means for the purpose of finding permanent adoptive homes for companion animals and that does not maintain an animal shelter, but rather houses the animals in a residential dwelling or uses a system of housing animals in foster homes or boarding establishments.

Animal Sanctuary.

Any organization providing temporary or permanent safe haven to animals and accredited by the Global Federation of Animal Sanctuaries (GFAS).

Foster Care Provider. Foster care provider shall mean any individual who provides care or rehabilitation for animals in a housing facility that would not require licensing or registration by the Michigan Department of Agriculture and Rural Development (MDARD), through a contractual affiliation with an animal shelter or rescue.

Foster Homes. Private residential dwelling and its surrounding grounds, or any other facility, at which site, through an affiliation with an animal rescue, care or rehabilitation is provided to an animal.

Rescue Manager/Director.

Rescue manager shall mean an individual designated by an animal rescue or sanctuary to be responsible for:

- (a) obtaining all required licensing from local, county or state agencies;
- (b) intake of all animals in the care of the animal rescue organization;
- (c) arranging for the spay or neuter of each animal;
- (d) maintaining, on that person's premises, all documentation including records pertaining to the adoption, placement, or other disposition of each animal receiving temporary care from the animal organization; and

- (e) ensuring compliance with local, county and state laws and regulations by each animal foster home in affiliation to the animal rescue organization.

Section 7-132. Requirements

All rescues and sanctuaries operating within the City of Warren must adhere to the following requirements:

- (a) All animal rescue/sanctuary organizations must have a relationship with at least one veterinarian or clinic.
- (b) Proper medical protocol shall be followed as advised by a licensed veterinarian.
- (c) Age and species appropriate vaccinations and preventative care shall be provided under the supervision/direction of a licensed veterinarian.
- (d) Animal rescue/sanctuary organization shall maintain verifiable records that include, but are not limited to, name and address of any person from whom the animal is acquired, point of origin, and the date the animal was acquired, along with the disposition information. Records shall be held for a period of at least two years.
- (e) Organizations utilizing foster homes must maintain a current roster containing the name, location and contact information for each place or premises at which animals are housed.
- (f) Records must be maintained for the name, breed/species, physical description, age, gender and foster home or premises for each animal.
- (g) Medical records are to be provided at time of adoption or transfer of ownership.
- (h) Contracts:
 - (1) Adoption contracts shall contain terms that prohibit the reselling, rehoming and future sterilization requirements (if applicable), as well as define the transfer of ownership from rescue/sanctuary to adopter.
 - (2) Foster contracts shall clearly define legal custody and ownership, as well as responsibility held by the animal rescue/sanctuary and the expectations of the foster care provider.
- (i) Animals being imported must have a valid Certificate of Veterinary Inspection (CVI) from the place of origin as required by the Michigan Department of Agriculture and Rural Development (MDARD).
- (j) Emergency Preparedness Plan shall be constructed and communicated in the event of an unfortunate impediment, or any natural or manmade disaster.

Sec. 7-133. Rescue Registration

Any rescue or sanctuary operating within the City of Warren must abide by these ordinances and register their organization with the City.

- i. Non-profit/tax-exempt status must be obtained and in good standing.
- ii. Microchip all animals prior to transfer of ownership.
- iii. Spay and neuter, unless not advised by a veterinarian in writing.
- iv. Animal rescue/sanctuary may not breed animals or be housed on the premises of a breeder or broker or obtain animals from a breeder or broker for

- compensation.
- v. Rescue/Sanctuary organizations shall contribute data to Shelter Animals Count database.
- vi. Rescue/Sanctuary organizations shall assure proper capacity for minimum care.

This Ordinance shall take effect on _____, 2025.

I HEREBY CERTIFY that the foregoing Ordinance No. 80-____ was adopted by the Council of the City of Warren at its meeting held on _____, 2025.

SONJA BUFFA
City Clerk

Published: _____

ID 111265

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lstone@cityofwarren.org
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Ayasha Bahar
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Administrative Coordinator
City of Warren Michigan
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Sharon Dacoff sdacoff@cityofwarren.org PARALEGAL ADMINISTRATIVE CLERK II WARREN CITY ATTORNEY'S OFFICE Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/4/2025 8:55:26 AM
Witness Events	Signature	Timestamp
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Warren (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Warren:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dclark@cityofwarren.org

To advise City of Warren of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at dclark@cityofwarren.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Warren

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to dclark@cityofwarren.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Warren

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to dclark@cityofwarren.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Warren as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Warren during the course of your relationship with City of Warren.



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 28, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: AWARD OF COOPERATIVE PURCHASE OF ROCK SALT – TRI-W-0883

The Purchasing Division, in conjunction with the Public Service Department, recommends that City Council award the purchase of Rock Salt for a one-year period, through a cooperative purchasing effort with the City of Farmington Hills, to The Detroit Salt Company, 12841 Sanders Street, Detroit, MI 48217, at the prices indicated below, in an amount not to exceed \$495,300.00.

WINTER SEASON	COST PER TON	USAGE ESTIMATE	ESTIMATED COST
2025/2026	\$63.50	7,800 Ton	\$495,300.00

The City of Farmington Hills was the lead agency that administered the cooperative purchase of Rock Salt (ITB-W-FH-22-23-2388) that included the cities of Berkley, Bloomfield Township, Centerline, Clawson, Eastpointe, Farmington Hills, Grosse Pointe Shores, Grosse Pointe Woods, Lathrup Village, Livonia, Oak Park, Orchard Lake, Rochester, Rochester Hills, Romulus, Roseville, Royal Oak, Southfield, South Lyon, St. Clair Shores, Sterling Heights, Walled Lake, Warren, Westland, Wixom, Southfield Schools, and seven (7) Huron Clinton Metro Parks.

On Wednesday, March 15, 2023 sealed bids were publicly opened for Farmington Hills bid # ITB-FH-22-23-2388 (City of Warren Reference # TRI-W-0883).

On Tuesday, April 11, 2023 the City of Farmington Hills City Council awarded the Rock Salt bid to The Detroit Salt Company for a two (2) year period with options to extend for four (4) additional one-year periods.

On April 15, 2025, the City of Farmington Hills approved the award for the first of four (4) annual extension periods to Detroit Salt to provide rock salt. As stipulated in the original contract, a 3% increase will be applied to the contracted price for years two (2) through six (6), if awarded. This recommendation before your honorable body is for the first of four (4) annual extension periods. It is also year three (3) of the agreement.

The City of Warren has committed to purchase 6,000 tons of Rock Salt from Detroit Salt Company during the 2025/26 winter season. The City of Warren will be required to order a minimum of 70% (4,200 tons) of the 6,000 tons during the 2025/26 winter season and may order up to 130% of the 6,000 allotment (7,800 tons), at the same price per ton, if needed.

Based on these numbers, the City will have between 4,200 and 7,800 tons of salt available from Detroit Salt for the 2025/26 winter season. In addition, the City currently has approximately 5,500 tons of rock salt on hand.

Funds for this purchase are available in the following Snow and Ice Removal Accounts;

Major Roads 2479-77600 and Local Roads 3479-77600.

Respectfully submitted,



Craig Treppa
Purchasing Agent



David Muzzarelli
Public Service Director

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025



DEPARTMENT OF CENTRAL SERVICES

ADDENDUM NOTICE NO. 1

OF

**CONTRACT NO. FH- 22-23-2388
ROCK SALT FOR SNOW & ICE CONTROL**

NAME & ADDRESS OF VENDOR: Detroit Salt Company, L.C. 12841 Sanders Street Detroit, MI 48217 Contact-Jean Szatkowski 313.488.1891 jszatkowski@detroitsalt.com	CONTRACT TERM: Current-April 10, 2023 – April 9, 2025 Renewal Option 1- April 10, 2025 – April 9, 2026 Renewal Option 2- April 10, 2026 – April 9, 2027 Renewal Option 3- April 10, 2027 – April 9, 2028 Renewal Option 4- April 10, 2028 – April 9, 2029
TERMS: Net 30	BUYER: Michelle Aranowski, Director of Central Services (248) 871-2426 maranowski@fhgov.com
F.O.B.: Delivered	COOPERATIVE: Extension approved to all MITN Purchasing Cooperative Members

NATURE OF CHANGE(S):

The City of Farmington Hills agrees to extend the contract for Rock Salt for Snow & Ice Control with the listed contractor at an increase of 3% over the unit prices listed on said contract.

All other terms, conditions, specifications and pricing provisions remain unchanged.

AUTHORITY/REASON:

Requested by City of Farmington Hills, Original approval of agreement 04/10/2023, CMR #4-23-49

YEAR 3 PRICING

OAKLAND COUNTY: EARLY FILL \$/TON-\$59.28, LATE FILL \$/TON \$63.25

MACOMB COUNTY: EARLY FILL \$/TON-\$59.51, LATE FILL \$/TON \$63.50

WAYNE COUNTY: EARLY FILL \$/TON-\$58.62, LATE FILL \$/TON \$62.59

ACCEPTANCE/APPROVAL OF CONTRACT ADDENDUM 1

Steven M. Briggs
SIGNED: Steven M. Briggs (Apr 15, 2025 15:34 CDT)

PRINTED: Steven M. Briggs, VP of Sales and Marketing

DATE: 04/15/2025

RESOLUTION

Document No: TRI-W-0883

Product or Service: Rock Salt (Option 1 of 4)

Requesting Department: DPW

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Public Service Director has determined that it is necessary in the interests of the DPW, and the City, to acquire rock salt for use on local and major roads, pursuant to cooperative purchasing.

A cooperative purchase (ITB-FH-22-23-2388) of Rock Salt was administered by the City of Farmington Hills in 2023, that included, but was not limited to, the following cities; Berkley, Bloomfield Township, Centerline, Clawson, Eastpointe, Farmington Hills, Grosse Pointe Shores, Grosse Pointe Woods, Lathrup Village, Livonia, Oak Park, Orchard Lake, Rochester, Rochester Hills, Romulus, Roseville, Royal Oak, Southfield,

South Lyon, St. Clair Shores, Sterling Heights, Walled Lake, Warren, Westland, Wixom, Southfield Schools, and seven (7) Huron Clinton Metro Parks.

On April 11, 2023, Farmington Hills City Council approved the cooperative purchase of Rock Salt to The Detroit Salt Company, 12841 Sanders Street, Detroit, MI 48217 for a two-year period with the option to renew for four (4) additional one-year periods through mutual consent of both parties.

On April 15, 2025, the City of Farmington Hills approved an award for the first of four (4) annual extension periods to Detroit Salt to provide rock salt. As stipulated in the original contract, a 3% increase will be applied to the contracted price for this renewal period. This recommendation before your honorable body is for the first of four (4) annual extension periods.

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in the following Snow and Ice Removal Accounts;

Major Roads 2479-77600 and Local Roads 3479-77600:

IT IS RESOLVED, that the cooperative purchase through The Detroit Salt Company is hereby accepted by City Council at a price per ton not to exceed of \$63.50 for the 2025/26 winter season.

IT IS FURTHER RESOLVED that the City of Warren will be required to order a minimum of 70% (4,200 tons) of the 6,000 reserved tons during the 2025/26 winter season (April 10, 2025 through April 9, 2026). Any salt (of the guaranteed 70%) that has not been ordered this winter will be carried over to the following year, but shall be required to be purchased by the City during the 2026 current fiscal year. The City has

the option to order up to 130% of the estimated quantity (6,000 tons), which amounts to 7,800 tons of rock salt.

Based on these numbers, the City will have between approximately 4,200 and 7,800 tons of salt available for the 2025/26 winter season. In addition, the City currently has approximately 5,500 tons of rock salt on hand.

IT IS FURTHER RESOLVED that the total cost for the 2025/2026 season shall not exceed \$495,300.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☒ Cooperative Bid Document
- ☐ Contract
- ☐ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE
ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
PHONE (586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DATE: MAY 28, 2025
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO APPROVE AWARDS TO VARIOUS VENDORS FOR THE
COMPLETION OF A DRONE ROOM FOR THE POLICE DEPARTMENT; TRI-W-1540

The Purchasing Division concurs with the Police Department and recommends that City Council authorize awards to the following vendors (see table below) to complete a Drone Room in the Christopher M. Wouters Police Headquarters Building, in the total amount not to of \$55,731.35.

VENDOR	DESCRIPTION	CONTRACT	AWARD AMOUNT
Great Lakes Power & Lighting, Inc. 9646 Marine City Hwy. Casco, MI 48064	Furnish and Install Electrical and Lighting Upgrades	City Contract RFP-W-0322	\$ 41,719.67
Office Products, Outlet, Inc. 2033 N. Dort Hwy. Flint, MI 48506	Furnish and Install Desks, Table, Credenza, etc.	TIPS Cooperative Contract #230301	\$ 5,455.36
	Furnish Four (4) Chairs Height Adj. and Conference Base	Under \$5,000.00	\$ 2,056.32
ABC Warehouse 7215 E. 10 Mile Road Centerline, MI 48015	Furnish Six (6) 50" Televisions with Mounts	Under \$5,000.00	\$ 1,590.00
Shores Data 21796 Carrington Drive Macomb, MI 48044	Furnish and Install Fifteen (15) Network Drops	Under \$5,000.00	\$ 2,750.00
Michigan Tinting & Protective Films 5275 Dixie highway, Suite A6 Waterford Township, MI 48329	Furnish Tinting of Fourteen (14) windows	Under \$5,000.00	\$ 2,160.00
GRAND TOTAL:			\$ 55,731.35

The Police Department is seeking to convert an under-utilized area on the second floor of the Christopher M. Wouters Police Headquarters Building, which has recently been used for storage of electronic equipment, to a Drone Room. The purpose of the drone room will be to support several full and part-time pilots and supervisors. Their role will be to monitor drone flights as well as live Axon and surveillance footage. The live footage will be invaluable during routine and high-risk incidents, such as large public events, foot and vehicle pursuits, active-shooters, missing persons, etc.

If approved by your honorable body, the Police Department will be utilizing the vendors shown in the table above to complete the conversion project. A short synopsis of each vendor's responsibilities appears below. In addition, quotes have been attached from each vendor, which identifies the work each vendor will perform.

Great Lakes Power & Lighting, Inc. (GLP&L)

The Police Department will be utilizing the City's extendable Electrical Services contract with GLP&L, utilizing the contracted hourly and material rates established in the contract. GLP&L will be furnishing and installing the necessary electrical components (conduit, wiring, electrical boxes, lighting, etc.) for this conversion to support televisions, charging stations for drones, workstations, switches, and lighting/electrical on the roof of the Police building so the drones can launch/land.

Office Products, Outlet, Inc. (OPO)

OPO will be utilizing the TIPS Cooperative Contract #230301 for the majority of the furniture being provided (see attached quotes from OPO). The chairs and conference base will be purchased outside of the TIPS contract. The furniture includes desks, chairs, storage cabinets, a table, and a credenza. The furniture will be configured to support multiple workstations along with proper spacing for the officers to make minor repairs to the drones, if needed.

ABC Warehouse

ABC Warehouse will be furnishing six (6) 50" UHD LED Smart televisions, along with six (6) mounting brackets to support the televisions. These will be utilized to monitor drone activity as well as live Axon or surveillance footage. The mounting brackets and televisions will be installed by the City's maintenance staff.

Shores Data

Shores Data will be furnishing and installing Network Drops and supplies, which will allow the drone pilots to monitor the various live feeds. A total of fifteen (15) network drops will be run from the network closet to the drone room.

Michigan Tinting and Protective Films

Michigan Tinting and Protective Films will be furnishing and installing window tinting on fourteen (14) of its windows within the drone room. The reflective one-way film will provide glare and privacy control during the daylight hours. The window tinting will also provide a more comfortable setting in the drone room.

ABC Warehouse, Shores Data, and Michigan Tinting and Protective Films are each under the \$5,000.00 threshold for soliciting bids via the BidNet (MITN) system.

Funds for this purchase are available in the following Account: 101-1301-97400.

Respectfully Submitted,



Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/12/25
Controller:		6/12/25
MAYOR:		6/3/2025



N 42° 43' 39" W 82° 41' 81"

Quotation

Date May 21, 2025

To: City of Warren

Attn: Zack

Project: adding provisions for flying drones

Pricing based on city proposal RFP-W-0322

Total material \$13,890.83

Material mark up 10% \$1,389.08

352.53 hours at \$75 per hour Total \$26439.75

4 flood lights included

Plugs on roof included

4 Overhead desk plugs and circuits included

1 new strip light included

50' of wiremold included with fittings for charging station in weight room

Run power for workstations and TV's in NE corner of 2nd floor

6 new LED lights included on second floor

1 new stacked switch in weight room

New dimming wire and 1 dimmer included with 1 cover plate

Conduit, wire and fittings included

In accordance with your request we are pleased to quote the electrical installation required for the above referenced project as follows:

Total: \$41,719.67

Thank you for the opportunity. If you require additional information please do not hesitate to contact me.

Sincerely,
Alan Thueme
Purchasing agent

Job Name: CITY OF WARREN POLICE DEPT DRONE PREP

Job Number: 25-026

Job Path: C:\ProgramData\Accubid\JOBDATA

Job Category:

Bid Due Date: 5/19/2025 12:02 PM

Estimator:

Telephone:

Cell:

Fax:

Email:

Starting date:

Completion date:

Duration: Months

Job address:

Client address:

	Description	Quantity	Date	Trade Price	Unit	Cost Adj %	Net Cost	Labor	Unit
1	3/4" CONDUIT - EMT	1,030	5/19/2025	120.00	C	0.000	120.00		6.00 C
2	1" CONDUIT - EMT	450	5/19/2025	207.00	C	0.000	207.00		7.60 C
3	3/4" CONN SS STL - EMT	66	6/8/2022	49.11	C	0.000	49.11		15.00 C
4	1" CONN SS STL - EMT	6	6/8/2022	154.57	C	0.000	154.57		18.00 C
5	3/4" COUPLING SS STL - EMT	98	6/8/2022	112.82	C	0.000	112.82		6.00 C
6	1" COUPLING SS STL - EMT	45	6/8/2022	79.13	C	0.000	79.13		7.50 C
7	3/4" 1-H STRAP - EMT - STEEL	81	6/8/2022	24.22	C	0.000	24.22		8.10 C
8	1" 1-H STRAP - EMT - STEEL	46	6/8/2022	37.56	C	0.000	37.56		8.85 C
9	1/2 OR 3/4" SNAP CLOSE CLIP - SIDE MNT TO MTL STUD SL	17	11/21/2022	284.76	C	0.000	284.76		10.80 C
10	1/2 OR 3/4" SNAP CLOSE CLIP ON ANGLE BRKT	41	11/21/2022	214.83	C	0.000	214.83		12.30 C
11	#12 THHN BLACK	1,736	5/19/2025	322.00	M	0.000	322.00		7.73 M
12	#10 THHN BLACK	6,300	5/19/2025	493.00	M	0.000	493.00		8.48 M
13	#6 THHN BLACK	940	5/19/2025	1,410.00	M	0.000	1,410.00		13.35 M
14	#12/3C SOLID CABLE MC - STL ARMOR	36	10/4/2023	1,161.20	M	0.000	1,161.20		28.50 M
15	3/4" CONN SADDLEGRIP DC FOR FLEX / AC-90 / MC	6	10/5/2022	337.10	C	0.000	337.10		18.00 C
16	WIRE CONN RED	103	2/2/2022	27.16	C	0.000	27.16		9.00 C
17	DEV BOX 2" DEEP 1/2" KO W/ EARS	12	5/18/2022	482.32	C	0.000	482.32		33.00 C
18	4x1 1/2" SQ BOX COMB KO	38	5/18/2022	210.59	C	0.000	210.59		34.50 C
19	4" SQ 1G PLSTR RING 5/8" RISE	18	5/18/2022	129.63	C	0.000	129.63		3.75 C
20	4" SQ BLANK COVER	16	5/18/2022	72.83	C	0.000	72.83		3.75 C
21	1G 2"D OC ALUM BOX W/ LUGS & 3x 3/4" HUBS GR	1	10/5/2022	7.24	E	0.000	7.24		0.53 E
22	1G VERT MNT STD DEPTH WP TOGGLE SW CVR	1	10/5/2022	5.24	E	0.000	5.24		0.11 E
23	GROUND SCREW W/ INSUL #12 LEAD	2	5/18/2022	78.48	C	0.000	78.48		4.50 C
24	G4000B-10 RACEWAY BASE	50	5/19/2025	1,294.00	C	0.000	1,294.00		15.00 C
25	G4000C RACEWAY COVER	50	5/19/2025	742.00	C	0.000	742.00		4.50 C
26	G4000D DIVIDER	50	5/19/2025	220.00	C	0.000	220.00		7.50 C

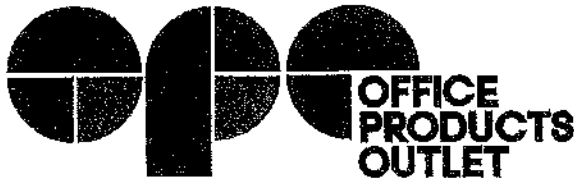
Description	Quantity	Date	Trade Price	Unit	Cost Adj %	Net Cost	Labor	Unit
27 G4007C-2 2G DEVICE PLATE	4	5/19/2025	121.00	C	0.000	121.00		22.50 C
28 G4010B BLANK END FTG	1	6/15/2022	935.00	C	0.000	935.00		15.00 C
29 G4010DFC ENTRANCE END FTG	1	5/19/2025	50.00	E	0.000	50.00		30.00 C
30 G4011 FLAT ELBOW	2	6/15/2022	3,746.00	C	0.000	3,746.00		37.50 C
31 #8 TO #10x 7/8 PLAS ANCHOR (3/16)	161	3/15/2023	4.75	C	0.000	4.75		9.00 C
32 #8x 1/2 P/H SELF-TAP SCREW	41	10/13/2021	10.86	C	0.000	10.86		3.60 C
33 #10x 3/4 P/H SELF-TAP SCREW	2	10/13/2021	10.36	C	0.000	10.36		4.20 C
34 #10x1 P/H SELF-TAP SCREW	161	12/15/2021	11.95	C	0.000	11.95		4.50 C
35 #8x 1/2 WAFER HEAD SELF-TAP STUD SCREW - 12G	34	4/20/2022	3.07	C	0.000	3.07		3.60 C
36 SQ BOX MNTG BRKT TO 2 1/2-3 1/2" STUD	17	10/12/2022	133.47	C	0.000	133.47		7.50 C
37 1G DUPLEX REC PLATE - 302 S/S	12	5/19/2025	5.00	C	0.000	5.00		4.05 C
38 2G DUPLEX REC PLATE - 302 S/S	4	5/19/2025	9.00	C	0.000	9.00		5.85 C
39 1G DECOR WP PLATE - DEVICE MNT VERT - ALUM	1	1/25/2018	2,460.00	C	0.000	2,460.00		9.00 C
40 20A 120-277V S/P SW - TOGGLE IVY (SG)	1	4/20/2022	588.00	C	0.000	588.00		21.00 C
41 20A 125V DUP REC - IVY (CS)	24	9/3/2020	509.00	C	0.000	509.00		22.50 C
42 20A 125V DUP REC - GFCI IVY W/ AUDIBLE ALARM	1	3/9/2022	3,886.00	C	0.000	3,886.00		37.50 C
43 EXT LIGHT								
44 EXT FLOOD LIGHT								
45 ROOF BLOCKS								
46 4' STRIP FIXT								
47 MOBILIZATION/DEMOLITION								
48 1X4 FIXTURE								
49 2X4 FIXTURE								
50 DIMMER SWITCH								
51 LV WIRING FOR LIGHTING CONTROL								
52 20A GFI BREAKER								
53 IN-USE COVER								
Totals	11,747							

Description	Quantity	Total Material	Total Hours
1 3/4" CONDUIT - EMT	1,030	1,236.00	61.80
2 1" CONDUIT - EMT	450	931.50	34.20
3 3/4" CONN SS STL - EMT	66	32.41	9.90
4 1" CONN SS STL - EMT	6	9.27	1.08
5 3/4" COUPLING SS STL - EMT	98	110.56	5.88
6 1" COUPLING SS STL - EMT	45	35.81	3.38
7 3/4" 1-H STRAP - EMT - STEEL	81	19.92	6.56
8 1" 1-H STRAP - EMT - STEEL	46	17.28	4.07
9 1/2 OR 3/4" SNAP CLOSE CLIP - SIDE MNT TO MTL STUD SL	17	48.41	1.84
10 1/2 OR 3/4" SNAP CLOSE CLIP ON ANGLE BRKT	41	88.08	5.04
11 #12 THHN BLACK	1,736	558.99	13.42
12 #10 THHN BLACK	6,300	3,105.90	53.42
13 #6 THHN BLACK	940	1,325.40	12.55

Description	Quantity	Total Material	Total Hours
14 #12/3C SOLID CABLE MC - STL ARMOR	36	41.80	1.03
15 3/4" CONN SADDLEGRIIP DC FOR FLEX / AC-90 / MC	6	20.23	1.08
16 WIRE CONN RED	103	27.97	9.27
17 DEV BOX 2" DEEP 1/2" KO W/ EARS	12	57.88	3.96
18 4x1 1/2" SQ BOX COMB KO	38	80.02	13.11
19 4" SQ 1G PLSTR RING 5/8" RISE	18	23.33	0.68
20 4" SQ BLANK COVER	16	11.65	0.60
21 1G 2"D DC ALUM BOX W/ LUGS & 3x 3/4" HUBS GRY	1	7.24	0.53
22 1G VERT MNT STD DEPTH WP TOGGLE SW CVR	1	5.24	0.11
23 GROUND SCREW W/ INSUL #12 LEAD	2	1.57	0.09
24 G4000B-10 RACEWAY BASE	50	647.00	7.50
25 G4000C RACEWAY COVER	50	371.00	2.25
26 G4000D DIVIDER	50	110.00	3.75
27 G4007C-2 2G DEVICE PLATE	4	4.84	0.90
28 G4010B BLANK END FTG	1	9.35	0.15
29 G4010DFC ENTRANCE END FTG	1	50.00	0.30
30 G4011 FLAT ELBOW	2	74.92	0.75
31 #8 TO #10x 7/8 PLAS ANCHOR (3/16)	161	7.65	14.49
32 #8x 1/2 P/H SELF-TAP SCREW	41	4.45	1.48
33 #10x 3/4 P/H SELF-TAP SCREW	2	0.21	0.08
34 #10x 1 P/H SELF-TAP SCREW	161	19.24	7.25
35 #8x 1/2 WAFER HEAD SELF-TAP STUD SCREW - 12G	34	1.04	1.22
36 SQ BOX MNTG BRKT TO 2 1/2-3 1/2" STUD	17	22.69	1.27
37 1G DUPLEX REC PLATE - 302 S/S	12	0.60	0.49
38 2G DUPLEX REC PLATE - 302 S/S	4	0.35	0.23
39 1G DECOR WP PLATE - DEVICE MNT VERT - ALUM	1	24.60	0.09
40 20A 120-277V S/P SW - TOGGLE IVY (SG)	1	5.88	0.21
41 20A 125V DUP REC - IVY (CS)	24	122.16	5.40
42 20A 125V DUP REC - GFCI IVY W/ AUDIBLE ALARM	1	38.86	0.38
43 EXT LIGHT	2	800.00	6.00
44 EXT FLOOD LIGHT	4	1,000.00	8.00
45 ROOF BLOCKS	20	800.00	10.00
46 4" STRIP FIXT	1	200.00	1.00
47 MOBILIZATION/DEMOBILIZATION	1	0.00	20.00
48 1X4 FIXTURE	5	750.00	5.00
49 2X4 FIXTURE	1	180.00	1.00
50 DIMMER SWITCH	1	140.00	0.70
51 LV WIRING FOR LIGHTING CONTROL	1	200.00	6.00
52 20A GFI BREAKER	2	390.00	2.00
53 IN-JUSE COVER	3	120.00	1.05
Totals	11,747	13,890.83	352.53

	Labor Type	Crew	Hours	Rate \$	SubTotal	Brdn %	Fmg \$	Brdn Tot.	Fmg Tot.	Total	Full Rate
1	ELECTRICIAN	1.00	352.53	75.00	26,439.75					26,439.75	75.00
	Totals	1.00	352.53	75.00	26,439.75					26,439.75	75.00

	Final Pricing	Calculated (%)	Calculated (\$)	Variance (%)	Modified (\$)	Modified (%)	Alarm	% Final Price
	Database Material (Extension)		13,796.17		13,796.17			33.069
	Quoted Material (Extension)		94.66		94.66			0.227
	Material Total		13,890.83		13,890.83			33.296
	Direct Labor		26,439.75		26,439.75			63.375
	Labor Total		26,439.75		26,439.75			63.375
	Total Cost		40,330.58		40,330.58			96.670
	Database Material Overhead	10.000	1,379.62		1,379.62	10.000		3.307
	Quoted Material Overhead	10.000	9.47		9.47	10.000		0.023
	Total Overhead	3.444	1,389.09		1,389.09	3.444		3.330
	Selling Price		41,719.67		41,719.67			100.000
	Final Price		41,719.67		41,719.67			



May 27, 2025

Staff Sergeant Zachery Lemond
Warren Police Department
Administrative Services Bureau
29900 Civic Center Blvd
Warren MI 48093

Dear Staff Sergeant Lemond,

As discussed, we will be utilizing the TIPS Contract for the majority of the furniture being purchased for the Drone Room.

I have divided the sales order into two separate orders to assist with this process. Both PO's should be made out to Office Products Outlet, Inc and emailed to: design@opo-us.com

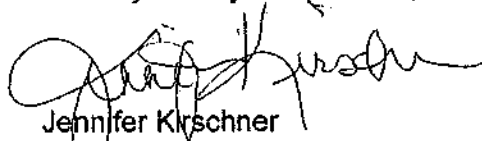
Sales order 81374-R is for the portion that will utilize TIPS Contract pricing. Please reference Tips Contract #230301 on this PO. For your convenience, we will submit the TIPS order on your behalf with the necessary paperwork.

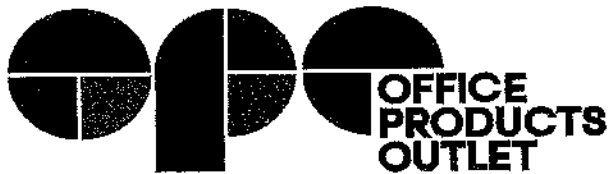
Sales order 81379, is for the open market items being purchased from Office Products Outlet. All design, delivery and installation will be handled by OPO and are waived as part of this order.

Payment for both orders will be remitted to Office Products Outlet, Inc. Our terms with the City of Warren have varied depending on the scope of the project, typically between Net 10 and Net 30. For this project, OPO will accept the terms of Net 45.

Please let us know if you have any further questions or need any assistance.

Thank you for your business,


Jennifer Kirschner
CFO



2033 N. DORT HWY. FLINT MI 48506
TEL: 810-232-4447 FAX: 810-232-4515

Sales Order

Sales Order Number
81374-R

Sales Order Date
May 21, 2025

Page
1

Sold To:

CITY OF WARREN
ONE CITY SQUARE
STE 425
WARREN, MI, 48093
USA

PH. 586-574-4639

FX.

Ship To

WARREN POLICE DEPT
29900 CIVIC CENTER BLVD
WARREN, MI 48093

Contact: DAVE MUZZARELLI

Customer ID	PO Number	Sales Rep Name
WA39		JOSEPH A. KIRSCHNER
Customer Contact	Shipping Method	Payment Terms
DAVE MUZZARELLI	BEST WAY	SPECIAL TERMS - NET 45

Quantity	Item	Description	Unit Price	Extension
1.00	TAG FOR:	TIPS CONTRACT NO.: 230301		
1.00	TAG FOR:	DRONE ROOM		
1.00	NONSTOCK	COE OS110, 72X22 CREDENZA TOP, COSTAL GREY	188.50	188.50
2.00	NONSTOCK	COE OS113, STORAGE CABINET 36X22, COASTAL GREY	421.08	842.16
2.00	NONSTOCK	COE OS142, CRDENZA HALF GABLE, COASTAL GREY	60.32	120.64
4.00	NONSTOCK	COE OS143 CREDENZA SHELL, 71X24, COASTAL GREY	343.94	1,375.76
1.00	NONSTOCK	COE OS163, CORNER DESK SHELL, 36X24, COASTAL GREY	510.40	510.40

*Please note that your order may require a 50% deposit. Please refer to your Account Specialist to determine if a deposit will be required.

Design service quoted includes up to two revisions. Additional revisions will be at \$75 per hour.

Subtotal

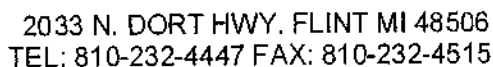
Continued

Sales Tax

Continued

TOTAL ORDER AMOUNT

Continued



Sales Order Number
81374-8

Sales Order Date
May 21, 2025

Page
2

CITY OF WARREN
ONE CITY SQUARE
STE 425
WARREN, MI 48093
USA

PH. 586-574-4639

FX.

WARREN POLICE DEPT
29900 CIVIC CENTER BLVD
WARREN, MI 48093

Contact: DAVE MUZZARELLI

Customer ID	PO Number	Sales Rep Name
WA39		JOSEPH A. KIRSCHNER
Customer Contact	Shipping Method	Payment Terms
DAVE MUZZARELLI	BEST WAY	SPECIAL TERMS - NET 45

[illegible]

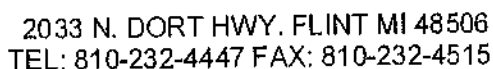
*Please note that your order may require a 50% deposit. Please refer to your Account Specialist to determine if a deposit will be required.

Subtotal	5,455.36
----------	----------

Sales Tax

Design service quoted includes up to two revisions. Additional revisions will be at \$75 per hour.

TOTAL ORDER AMOUN	5,455.36
--------------------------	-----------------



Sales Order Number
81379

Sales Order Date
May 27, 2025

Page
1

CITY OF WARREN
ONE CITY SQUARE
STE 425
WARREN, MI 48093
USA

PH. 586-574-4639

FX.

WARREN POLICE DEPT
29900 CIVIC CENTER BLVD
WARREN, MI 48093

Contact: DAVE MUZZARELLI

[illegible]

*Please note that your order may require a 50% deposit. Please refer to your Account Specialist to determine if a deposit will be required.

Subtotal	2,056.32
----------	----------

Sales Tax

TOTAL ORDER AMOUN	2,056.32
-------------------	----------

Design service quoted includes up to two revisions. Additional revisions will be at \$75 per hour.

Print Date: 05-22-25

14:17



7215 E. 10 MILE RD
CENTERLINE, MI 48015
(586) 755-9090

DUPLICATE
INVOICE



01-01-99

INVOICE NUMBER

STORE: 1

1V7943

DD

DD

NOT FOR RELEASE

BILL TO

5865744862

CITY OF WARREN

ONE CITY SQ

WARREN

MI 48093

SALESPERSON/NAME: 18565

MICHAEL VANDAELE

SALESPERSON/NAME: 5666

RASHID AHMAD

SALES ENTRY : 5666

ITEM#	BRND	DESCRIPTION/	QTY ORDR	QTY SHIP	UNIT PRICE	AMOUNT
24484	WEH	WR50UE4520 50" UHD LED SMART	1	0	215.00	215.00
		P/U: 1	1	0		
24484	WEH	WR50UE4520 50" UHD LED SMART	5	0	215.00	1075.00
		P/U: 1	5	0		
29025	SAS	QLT35B2 40-70" TILT TV WALL M	6	0	50.00	300.00
		P/U: 1	6	0		

SALES AMT: 1590.00

TAX: .00

FREIGHT: .00

TOTAL: 1590.00

CASH: .00

CHECK: .00

CREDIT CARD: .00

CHARGE: .00

OTHER: .00

BALANCE DUE: 1590.00

DAMAGE/DEFECTS MUST BE REPORTED WITHIN
72 HOURS OF RECEIVING MERCHANDISE

(CUSTOMER COPY)

Shores Data Group
34691 Nova Dr
Clinton Twp, MI 48035
US (800) 952-3282
sales@shoresdata.com
www.shoresdata.com



ESTIMATE

BILL TO

Warren Police Dept.
8440 Glenn Dr
Grand Blanc, MI 48439

SHIP TO

Same
Pickup

ESTIMATE # 1985**DATE 5/27/2025**

ACTIVITY	QTY	RATE	AMOUNT
Installation Install, terminate, test 15 New Network cables from network closet to new drone area.	15	145.00	2175.00
Equipment 30 Keystone Jacks for new cable installation	30	195.00	195.00
Equipment Keystone Jack Patch Panel, Surface Mount Keystone Boxes, 50 feet of Wire Mold, 2 30' HDMI cables	1	380.00	380.00
BALANCE DUE			\$2750.00

NET 45**PAYMENT TERMS**



Michigan Tinting & Protective Films
248-599-2975
📞 248-599-2975
✉ info@michigantinting.com
📍 5275 Dixie Highway Suite A6
Waterford Township, MI 48329

Proposal To: Zach Lemond (Warren Police)
📞 5865744768
✉ zlemond@warrenpd.org
📍 29900 South Civic Center Boulevard
Warren, MI 48093
Proposal #1702069851
Date May 19, 2025

☑ Proposal approved at Thu, May 22, 2025 9:41 AM. We will get in contact with you shortly for scheduling an installation date. Please feel free to contact us regarding any questions or concerns. Thank you for your business!

Hello Zach,

Below is the quote for the 14 panes of glass to be tinted in a 10% reflective film(I left you with a sample).

If you would like to move forward, you need to approve this proposal by scrolling to the bottom, type your name in the box and then tap "approved proposal".

- We will accept a P.O. for acceptance of this proposal. We will also agree to 45 days net pay. The 50% deposit will be waived in order to book this installation.

If you have any questions, please give me a call.

Thank you,

Renee Sanders.

248-8 61-9365

📍 29900 South Civic Center Boulevard, Warren, MI 48093

Drone Area (Upstairs) 14 panes

Our Solution 14 Panes of Glass- HUPER OPTIK FUSION 10%

Drone Area (Upstairs) 14 panes

Huper Optik Fusion 10

Commercial/Residential Window Film Benefits



PLEASE WATCH VIDEO TO CONFIRM YOUR MEASUREMENT PROCESS

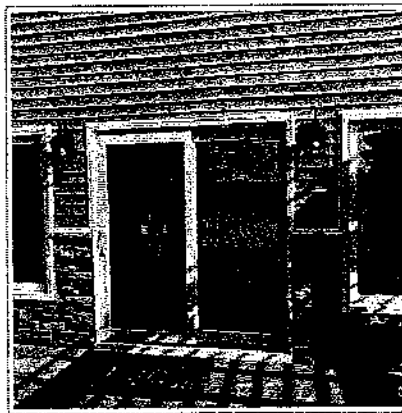
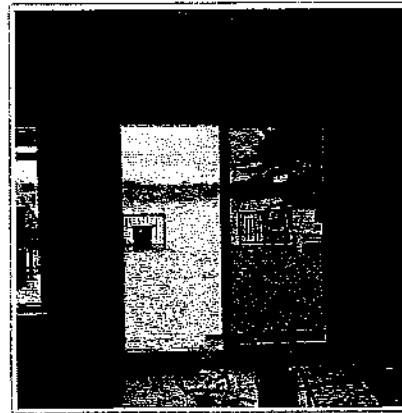
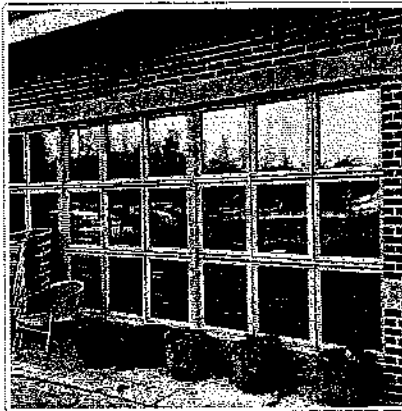
How to Measure Windows for Window Film



- PLEASE READ FULL DESCRIPTION:
- ANY UNACCOUNTED FOR WINDOWS WILL BE SUBJECT TO CHARGE NOT ON THE INCLUDED SCOPE OF WORK (MEASURED WINDOWS).
- CUSTOMER PROVIDED MEASUREMENTS THAT ARE (INCORRECT) ARE SUBJECT TO CHARGE FOR RE-CUT. PLEASE REFER TO THE VIDEO FOR REFERENCE, IF YOU HAVE ANY CONCERNS MEASURING, PLEASE CALL OFFICE AND WE CAN ASSIST IF YOU ARE MOVING FORWARD WITH OUR SERVICES.
- This product is a (Reflective one-way film - best glare/privacy control, along with great energy savings)
- This quote is valid for 14 days - There is a 50% non-refundable deposit on your selected windows required to secure an installation date.
- Our Privacy Film (Dual Reflective Style) does not give night time privacy, it will have some interior glass reflectivity at night.

General Specs:

- One-Way Privacy Film (Dual Reflective)
- 99% UV Protection
- 88% Glare Reduction
- 77% Total Solar Energy Rejected
- Energy Star Rated
- Lifetime Residential Warranty / 15 Year Commercial Warranty
- Client agrees to these terms by approving proposal.



\$ 2,160.00

Selected

*** BY APPROVING PROPOSAL YOU AGREE TO THE FOLLOWING TERMS:**

- * THERE IS A 50% NON-REFUNDABLE DEPOSIT DUE FOR HOME & COMMERCIAL TINT, WINDOW TREATMENTS, AUTO PAINT PROTECTION & AUTO CERAMIC COATINGS PROJECTS. CALL TO ARRANGE IN PERSON- OR OVER THE PHONE.
- * HOME/COMMERCIAL TINTING: ANY UNACCOUNTED (OR) MIS-MEASURED CLIENT PROVIDED DIMENSIONS FOR HOME/COMMERCIAL TINTING ARE SUBJECT TO CHARGE AND WILL BE ADDED ONTO INVOICE AT TIME OF COMPLETION IF RECUT NEEDED. IF YOU HAVE ANY UNCERTAINTY, PLEASE CONTACT STAFF AFTER PROPOSAL APPROVED.
- * AUTO TINT: A \$75 NON-REFUNDABLE DEPOSIT REQUIRED FOR AUTO TINT SERVICES, CALL OFFICE TO SCHEDULE AND MAKE DEPOSIT AFTER YOU'VE APPROVED YOUR PROPOSAL.

*** AFTER YOU'VE APPROVED PROPOSAL:**

- * We will need the deposit paid before we can schedule your job for installation. Please specify in the box below your payment method for deposit.
- * ALL credit card transactions have a 3.5% processing added (deposit or final payment) -- If you choose to use credit card, we will send you an EMAILED INVOICE. Checks are ONLY accepted for deposits, for cash deposits call office to schedule deposit drop off and record payment.
- * FINAL payments accepted are: Cash, Credit Card (+3.5% added) Certified check made to "Michigan Tinting".
- * Once this proposal is approved and deposit is received/cleared we will be calling you to set up/confirm an installation date. If you have preferred days for install, please put under install notes section, or any other notes we should know prior to scheduling your install.
- * IMPORTANT Pre-Install: Please remove any contents or obstructions away from the windows so our installer(s) can properly install. We will be using a soap spray solution and want to make sure nothing is effected in the area. This is critical -otherwise additional charges for labor are added at time of

If you have any other questions please give us a call at 248-599-2975
Thank you for choosing Michigan Tinting!

TOTAL

\$ 2,160.00

Website: Facebook: Instagram:

*Install Notes: Due to the nature of our installation process - No Masks will be worn during installation of film. If this poses a problem, when can schedule when you feel more comfortable. *DO NOT* pay or approve this proposal -- unless you AGREE 100% to these terms.

IMPORTANT: For Final Payment - NO PERSONAL CHECKS WILL BE ACCEPTED -
CASH or CREDIT CARD ONLY (3.5% fee applies to all credit cards) Please be prepared at time of service for final payment with these payment terms. (non negotiable)

* BY DEFAULT THIS PROPOSAL PRICE IS GOOD FOR 14 DAYS FROM DATE ISSUED UNLESS SPECIFIED DIFFERENTLY ON INVOICE.

DEPOSITS: PLEASE TYPE IN THE MESSAGE BOX OF INVOICE THE TYPE OF DEPOSIT METHOD YOU'D LIKE US. WE WILL FOLLOW UP WITHIN (1) BUSINESS DAY TO TAKE PAYMENT.

Powered By TintWiz



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

May 28, 2025

Craig Treppa
Warren City Hall
Purchasing
One City Square
Warren, Michigan 48093

RE: Purchase Request for Warren Police Department Drone Project

Dear Mr. Treppa,

As you are aware, based on initial cost estimates, the Warren Police Department has been granted a budget amendment increase of \$63,500 to the Capital Improvement account (101-1301-97400) to assist in implementing our Drone First Responder Program. These funds would help the Department create a Drone Room capable of supporting several full-time and part-time pilots. The Drone Room will be utilized by our pilots and supervisors to monitor drone flights as well as live Axon and surveillance footage. This live footage will be extremely useful during both routine and high-risk incidents (visiting dignitaries, large events, foot-pursuits, vehicle-pursuits, missing persons, active-shooters, etc.). To this end, the Department is now respectfully requesting Council approval to purchase the items listed below. The total cost for these listed purchases will be \$55,731.35.

- **\$41,719.67 – Great Lakes Power & Lighting Inc.**
 - Installation of various electrical provisions for the drone room, battery charging station and rooftop launch site.
 - We will be utilizing the City's extendable contract with GLP&L for labor and material rates (**RFP-W-0322**).
- **\$7,511.68 – Office Products Outlet, Inc.**
 - Delivery and installation of drone room furniture including desks, chairs, a table and credenza. This furniture will support multiple workstations and provide space for officers to make minor drone repairs.
 - We will be utilizing the City's extendable TIPS contract to furnish \$5,455.36 of this furniture (**TIPS Contract #230301**).
 - The remaining non-TIPS furniture provided by OPO will total \$2,056.32.

- **\$1,590.00 – ABC Warehouse accessory**
 - Multiple televisions and mounts will be utilized in different areas of the room to monitor drones as well as live Axon or surveillance footage. Our Maintenance staff will mount these televisions.
- **\$2,750.00 – Shores Data**
 - Network internet drops and supplies will be installed to ensure our pilots have the capability of monitoring these various live feeds.
- **\$2,160.00 – Michigan Tinting & Protective Films**
 - Installation of window tinting will reduce glare and increase comfort in the drone room.
- **\$55,731.35 – Total Cost**

Great Lakes Power & Lighting, Inc.
9646 Marine City Hwy.
Casco, MI 48064
586-716-4000

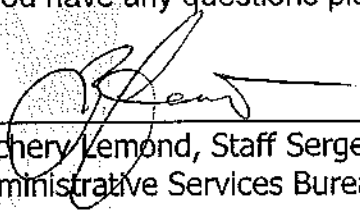
Office Products Outlet, Inc.
2033 N. Dort Hwy.
Flint, MI 48506

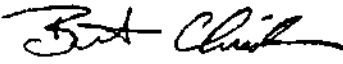
ABC Warehouse
7215 E. 10 Mile Rd
Centerline, MI 48015
586-755-9090

Shores Data
21796 Carrington Dr.
Macomb, MI 48044
586-574-4639

Michigan Tinting & Protective Films
5275 Dixie Highway Suite A6
Waterford Township, MI
248-599-2975

If you have any questions please contact me at 586-574-4768.


Zachery Lemond, Staff Sergeant
Administrative Services Bureau


Brent Chisolm, Captain
Administrative Services Bureau

RESOLUTION

Document No: TRI-W-1540

Product or Service: Drone Room Conversion Project

Requesting Department: Police Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurements units.

Upon performing a diligent inquiry, the Police Department has determined that is it necessary in the interest of the Police Department, and the City, to convert an existing area in the Christopher M. Wouters Police Headquarters Building to a Drone Room utilizing the vendors listed in the table below in the grand total of \$55,731.35.

Funds are available in Account: 101-1301-97400.

VENDOR	DESCRIPTION	CONTRACT	AWARD AMOUNT
Great Lakes Power & Lighting, Inc. 9646 Marine City Hwy. Casco, MI 48064	Furnish and Install Electrical and Lighting Upgrades	City Contract RFP-W-0322	\$ 41,719.67
Office Products, Outlet, Inc. 2033 N. Dort Hwy. Flint, MI 48506	Furnish and Install Desks, Table, Credenza, etc.	TIPS Cooperative Contract #230301	\$ 5,455.36
	Furnish Four (4) Chairs Height Adj. and Conference Base	Under \$5,000.00	\$ 2,056.32
ABC Warehouse 7215 E. 10 Mile Road Centerline, MI 48015	Furnish Six (6) 50" Televisions with Mounts	Under \$5,000.00	\$ 1,590.00
Shores Data 21796 Carrington Drive Macomb, MI 48044	Furnish and Install Fifteen (15) Network Drops	Under \$5,000.00	\$ 2,750.00
Michigan Tinting & Protective Films 5275 Dixie highway, Suite A6 Waterford Township, MI 48329	Furnish Tinting of Fourteen (14) windows	Under \$5,000.00	\$ 2,160.00
GRAND TOTAL:			\$ 55,731.35

IT IS RESOLVED, that the vendors listed in the table above are hereby accepted by City Council, in the total amount shown per vendor, in a grand total amount of \$55,731.35.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

X Bid document
X Contract
X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly appointed City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: MAY 30, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: TRI-W-1549; RECOMMENDATION FOR THE PURCHASE OF DELL COMPUTER EQUIPMENT AND SUPPLIES, UTILIZING THE MIDWESTERN HIGHER EDUCATION COMMISSION (MHEC) CONTRACT (MHEC-04152022)

The Purchasing Division concurs with the Police Department and recommends that City Council award the purchase of Dell Computer Equipment and Supplies from Dell Marketing, L.P., One Dell Way, Round Rock, TX 78682, utilizing the Midwestern Higher Education Commission (MHEC) Contract #MHEC-04152022 (see attached), for a one (1) year period, in an annual amount not to exceed \$50,000.00

The Police Department utilizes Dell Marketing, L.P. to purchase its Dell Computer Supplies, including monitors, printers, toner, etc. for its Police Building and Patrol Vehicles. They have utilized Dell Marketing for many years and have been satisfied with their products, service, and pricing.

If approved by your honorable body, this award shall commence on July 1, 2025, for a one (1) year period, in an annual amount not to exceed \$50,000.00.

Funds are available in Account: 101-1301-80100.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025

Contract No.: MHEC-04152022

AMENDMENT #1
MASTER AGREEMENT
BETWEEN
MIDWESTERN HIGHER EDUCATION COMMISSION
AND
DELL MARKETING L.P.
EFFECTIVE APRIL 15, 2022, though JUNE 30, 2029

Whereas, this Amendment #1 ("Amendment") is entered into by and between the Midwestern Higher Education Commission (MHEC) and Dell Marketing L.P. (Dell or Supplier), contract number MHEC-041512022.

Whereas, the parties entered into the Master Agreement dated April 15, 2022 (the Agreement) and the parties now desire to amend the terms of the Agreement.

Now, therefore:

1. **Section 1. DEFINITIONS Update.** The definition for **Services** in Section 1 of the Agreement shall be deleted in its entirety and replaced with the following:

"Services: refers to the Services offered by Dell under this Master Agreement for a) End User Computing and Peripherals, b) Device Lifecycle Management, and c) Associated Services including but not limited to: pre-implementation design, installation/de-installation, migration, optimization, maintenance, technical support, training, and IT as a Service (services accessible over the internet). Dell may incorporate changes to their service offering; however, any changes must be within the scope of the End User Computing and Peripherals, Device Lifecycle Management, and Associated Services MHEC-RFP-10282021 award. Examples of these services include but are not limited to the following:

1. Support Services: such as warranty services, maintenance, installation, de-installation, factory integration, (software or equipment components), and recycling/disposal.
2. Training and certification.
3. Professional Services: such as assessments, disaster recovery planning and support, services desk/help desk, software and any other directly related technical support and/or IT related service required for the effective operation of a product offered or supplied.
4. IT-as-a-Service and Cloud related Services: (e.g. APEX Custom Services, Flex on Demand Services, APEX Branded Services, etc.) , refers to the delivery of a variety of hybrid services and applications accessible on demand over the internet whereby the end user pays fees based upon consumption or subscription including but not limited to:
 - A. Software-as-a-Service (SaaS): refers to a software delivery method that provides access to software and its functions remotely as a web-based service
 - B. Infrastructure-as-a-Service (IaaS): refers to computer infrastructure, such as virtualization, being delivered as a service.
 - C. Platform-as-a-Service (PaaS): refers to a computing platform being delivered as a service.

- D. Storage-as-a-Service: refers to a storage model where an entity rents or leases storage space.
 - E. Disaster Recovery-as-a-Service (DRaaS) refers to backup and restore data services.
 - F. PC as a Service (PCaaS) – refers to PC technology, software, and PC lifecycle services
5. Managed Services refers to ongoing monitoring, management, provisioning, and optimization of hyper-converged infrastructure systems.

Some Services may require additional contract terms and conditions. Eligible Organizations acquiring on-site Support, on-site Training, Professional, or IT-as-a-Service and Cloud related Services (e.g. APEX Custom Services, Flex on Demand Services, APEX Branded Services, etc.) shall negotiate and enter into separate written agreement with the Supplier, including, as applicable, service level agreements (including any such master agreements for Supplier's various APEX Custom, Flex on Demand Service, and APEX Branded Services offerings; see Exhibits C, D, and F, respectively), statements of work, and other terms and conditions specific to their Purchase Orders under the contract."

2. Section **4. MASTER AGREEMENT TERM** of the Agreement shall be deleted in its entirety and replaced with the following:

"4. MASTER AGREEMENT TERM

This Master Agreement shall be effective on April 15, 2022 and shall remain in effect until June 30, 2029 (Term Ending Date) unless otherwise terminated pursuant to the terms of the Master Agreement. Eligible Participants may procure Products and Services from Supplier under the terms of this Master Agreement at any time during the duration of the Agreement."

3. Section **8. PAYMENT PROVISIONS B. Return Policy** of the Agreement shall be deleted in its entirety and replaced with the following:

" B. Return Policy. Subject to Section 8A. of this Master Agreement, all Products and Third-Party Products will be deemed to be accepted upon delivery. Procuring Eligible Organization may only return Products to Dell that are permitted to be returned are set forth in Exhibit B and at <https://www.dell.com/en-us/lp/return-policy> "

4. Section **14. SERVICE PRICING E and F** of the Agreement shall be deleted in its entirety and replaced with the following:

"E. Dell may offer a direct or indirect flexible consumption-based models as an alternative flexible payment solution under a separate Subscription Agreement ("SA") with Dell, as provided under Exhibit F. Any flexible payment solutions will be subject to the terms and conditions of the SA only. Eligible Organizations shall negotiate the terms and conditions of such flexible payment-solution with Dell Financial Services L.L.C. ("DFS") directly, including, but not limited to, the SA, any flexible consumption schedule ("Schedule"), and any other documentation that may be required for such transaction. Dell offers state and local governments a variety of consumption-based payment solutions under the SA that are designed to help optimize IT spend and solve business challenges. The Parties recognize that the SA and any Schedule entered into by the

Parties thereunder are separate and independent agreements between the Eligible Organization and Dell, with the terms thereof constituting the entire agreement for such flexible consumption. To the extent of any conflict or inconsistency between the terms of the SA and the terms of this Agreement, the terms, and conditions of the SA will prevail for consumption-based offerings only. The SA, sample Schedules, and any other documentation that may be applicable are attached as Exhibit F.

F. Any purchase by Procuring Eligible Organizations of IT-as-a-Service is pursuant to the terms of the Dell Services Description accompanying the Services and the Services Acceptable Use Policy, are set forth in Exhibit C.”

5. **EXHIBITS** delete all exhibits and replace with the following attached **Exhibits A, B, C, D, E, and F.**

“Exhibit A – Discount Category Pricing

Exhibit B – U. S. Return Policy

Exhibit C – Cloud Service Offerings Agreement, Data Processing Addendum, Acceptable Use Policy

Exhibit D – Dell Offerings – Subscriptions

Exhibit E –Leasing and Finance Information

- Dell Financial Services L.L.C. Master Lease Agreement and Lease Schedules – Public Entity
- Dell Financial Services L.L.S. Master Lease Agreement and Lease Schedules – Private/Commercial Entity
- Pharos Financial Services Master Lease Agreement and Lease Schedules – Public Entity
- Pharos Financial Services Master Lease Agreement and Lease Schedules – Private/Commercial Entity
- Dell Financial Services L.L.C. Payment Agreement – Public Entity
- Dell Financial Services L.L.C. Payment Agreement – Private/Commercial Entity
- Pharos Financial Services Payment Agreement – Public Entity
- Pharos Financial Services Payment Agreement – Private/Commercial Entity
- Dell Financial Service L.L.C. Framework Subscription Agreement and Schedules – Public Entity
- Dell Financial Services L.L.C. Framework Subscription Agreement and Schedules – Private/Commercial Entity
- Dell Financial Services L.L.C Framework Lease Agreement and Lease Schedules – Private/Commercial Entity

Contract No.: MHEC-04152022

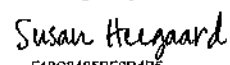
- Pharos Financial Service L.P. Framework Lease Agreement and Lease Schedules – Private/Commercial Entity

Exhibit F – APEX Subscriptions Agreement and APEX Subscriptions Order”

Except as set forth above, the Agreement shall remain as stated. In the event of a conflict between the terms found in the Agreement and this Amendment #1, this Amendment #1 shall control.

This Amendment #1 is hereby executed by the parties’ authorized representatives set forth below, and effective upon the date of signatures hereto (Effect Date)

Midwestern Higher Education Commission

DocuSigned by:

F12C84855F0B4B6...

Signature

Susan Heegaard

Name

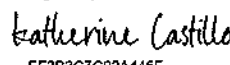
President

Title

March 28, 2025 | 1:19 PM PDT

Date

Dell Marketing L.P.

Signed by:

EF3B3C7C03A446F...

Signature

Katherine Castillo

Name

Paralegal Advisor

Title

March 28, 2025 | 3:08 PM CDT

Date



WARREN POLICE DEPARTMENT
29900 CIVIC CENTER BLVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

May 26, 2025

Craig Treppa, Purchasing
Warren City Hall Controller's Office
One City Square
Warren, Michigan 48093

RE: Purchase Recommendation Letter: Dell Marketing

The Warren Police Department's current agreement with Dell Marketing for furnishing computer equipment and supplies (TRI-W-0682) is due to expire on June 30, 2025. The Department has used the Midwestern Higher Education Commission (MHEC) contract for services and respectfully requests we continue to do so as this contract does not expire until June 30, 2029 (Contract No. MHEC-04152022). The Department is therefore respectfully requesting a renewal of our purchasing agreement with Dell Marketing for one year, with an expiration of June 30, 2026. This purchasing agreement would be for an annual amount not to exceed \$50,000 from the Contractual GL Account #101-1301-80100.

Dell Marketing L.P.
Dell Technologies
1 Dell Way
Round Rock, TX 78664

Respectfully,

Brent Chisolm, Captain
Administrative Services Bureau

Zachery Lemon, Staff Sergeant
Administrative Services Bureau

RESOLUTION

Document No: TRI-W-1549

Product or Service: Dell Computer Equipment and Supplies

Requesting Department: Police

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Police Department has determined that it is necessary in the interests of the Police Department and the City, to award the purchase of Dell Computer Equipment and Supplies to Dell Marketing, L.P., One Dell Way, Round Rock, TX 78682, utilizing the Midwestern Higher Education Commission (MHEC) #MHEC-04152022, for a one (1) year period, commencing on July 1, 2025, in an annual amount not to exceed \$50,000.00.

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available Account: 101-1301-80100.

IT IS RESOLVED, that the purchase through Dell Marketing, L.P. is hereby accepted by City Council for a one (1) year period, commencing on July 1, 2025, in an annual amount not to exceed \$50,000.00

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Cooperative Bid Document

☐ Contract

☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JUNE 2, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: TRI-W-1571; AWARD RECOMMENDATION FOR THE PURCHASE OF SEVEN (7) SEEK THERMAL IMAGING CAMERAS, UTILIZING THE SOURCEWELL COOPERATIVE CONTRACT #20124-MES.

The Purchasing Division concurs with the Fire Department and recommends that City Council award the purchase of seven (7) SEEK Attack Pro Plus VRS Thermal Imaging Camers from Municipal Emergency Services, Inc. (MES), 12 Turnberry Lane, 2nd Floor, Sandy Hook, CT 06482, in the total amount of \$39,672.23 (includes trade-in of amount \$2,500.00), utilizing the Sourcewell Cooperative Contract #20124-MES (see attached).

The Fire Department is seeking to purchase seven (7) SEEK Attack Pro Plus Thermal Imaging Cameras to be directly mounted on the seven (7) new ALS Squads, utilized by firefighters to perform search and rescue during fire incidents. The purchase of each thermal imaging camera includes two (2) batteries, one (1) desktop battery charger, one (1) truck mounted charger, and a 5-year warranty.

If approved by your honorable body, the Fire Department will be trading in five (5) obsolete Bullard TIC cameras, that are no longer usable, for \$500.00 each (total trad-in amount of \$2,500.00).

Funds for these purchases are available in the following Account: 101-1336-98401.

Respectfully Submitted,

Read and Concur,

Shanah Turner
Assistant Buyer

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		6/2/2025
Controller:		6/2/25
MAYOR:		6/3/2025



Solicitation Number: #020124

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Municipal Emergency Services, Inc., 12 Turnberry Lane, 2nd Floor, Sandy Hook, CT 06482 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Firefighting Equipment and Rescue Tools with Related Supplies and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires April 4, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES



Proposal Evaluation
Firefighting Equipment and Rescue Tools with Related Supplies and Accessories RFP #020124

	All Hands Fire Equipment, LLC	Associated Fire Safety Group, Inc.	Atlantic Diving Supply, Inc.	Atlantic Emergency Solutions, Inc.	CET Fire Pumps MFG	Cornidi USA	Dan Enterprises Team, LLC	IDEX Fire & Safety/Hurst Jaws of Life	Innovative Rescue Systems LLC dba Arklus Rescue Systems	L.N. Curtis & sons	MTECH, Incorporated
Possible Points											
Conformance to RFP Requirements	50	42	37	43	37	41	38	41	38	42	39
Pricing	400	304	251	316	228	319	227	265	285	311	298
Financial Viability and Marketplace Success	75	61	58	63	55	63	59	64	55	55	55
Ability to Sell and Deliver											
Service	150	110	99	124	115	125	107	126	109	114	109
Marketing Plan	50	38	35	43	41	40	38	41	41	42	41
Value Added Attributes	75	65	59	61	59	61	61	61	60	63	57
Warranty	50	40	40	41	39	41	39	42	43	40	40
Depth and Breadth of Offered Equipment, Products, or Services											
Total Points	1,000	800	697	827	707	809	680	754	755	812	755
Rank Order	6	17	16	2	16	5	19	13.5	14.5	4	11.5

	Municipal Emergency Services, Inc.	On Site Fire Protection Services, Ltd.	RPX Technologies, Inc.	Safety Source Fire, Inc.	Saa-Western, Inc.	Tenpest Technology Corporation	Ten-8 Fire & Safety, LLC	The Goodyear Tire & Rubber Company	Toxic Suppression, LLC	VOLTA Ion Corp.	W.S. Darley & Co.
Possible Points											
Conformance to RFP Requirements	50	39	38	38	41	41	39	39	39		41
Pricing	400	309	330	241	306	338	256	284	284		315
Financial Viability and Marketplace Success	75	61	53	53	63	61	57	54	54		67
Ability to Sell and Deliver											
Service	150	112	95	107	105	121	99	104	104		110
Marketing Plan	50	38	37	34	41	40	39	39	39		42
Value Added Attributes	75	50	52	56	59	63	54	57	57		63
Warranty	50	40	40	36	42	41	40	37	37		40
Depth and Breadth of Offered Equipment, Products, or Services											
Total Points	1,000	782	756	695	784	833	754	733	733		815
Rank Order	8	10	9	18	7	1	13.5	15	15		3

DocuSigned by:
Greg Grunig
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Greg Grunig M.S., Senior Procurement Analyst

DocuSigned by:
Michael Muñoz
0B0204E40D3E445...

Michael Muñoz, CPPB, Senior Procurement Analyst

DocuSigned by:
Carol Jackson
8EE63AEDEDF46E...

Carol Jackson, Procurement Analyst

DocuSigned by:
Ashley Powers
FC1E986FA8DF4AC...

Ashley Powers, Procurement Analyst



(877) 637-3473

Quote

Quote # QT1943148
Date 05/28/2025
Expires 06/20/2025
Sales Rep Berent, Michael
Shipping Method FedEx Ground
Customer Warren Fire Dept (MI)
Customer # C241832

Bill To

Warren Fire Dept (MI)
23295 Schoenherr Rd
Warren MI 48089
United States

Ship To

Warren Fire Dept (MI)
23295 Schoenherr
Warren MI 48089
United States

Item	Alt Item	Unit	Description	QTY	Unit Price	Amount
FD-PAA			AttackPRO, retail, truck charger	7	\$737.59	\$5,163.13
FQ-PAVX			AttackPRO VRS - AttackPRO camera with video recording, 2 batteries and 1 desktop battery charger	7	\$3,867.92	\$27,075.44
WA-5USAttackPRO			5 Yr AttackPro Enhanced Warranty	7	\$1,406.25	\$9,843.75
APVRSTI			**Trade-In**-FQ-PAVX Customer has five Tics to trade in	5	(\$500.00)	(\$2,500.00)

MES is a SOURCEWELL contracted provider
FFE: CONTRACT# 020124-MES
City of Warren account #16557

Subtotal \$39,582.32
Shipping Cost \$90.00
Tax Total \$0.00
Total \$39,672.32

MES - HEADQUARTERS
12 Turnberry Lane, Second Floor
Sandy Hook, CT 06482
MAIN: 203.364.0620
FAX: 203.264.3325

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1943148

AttackPRO VRS

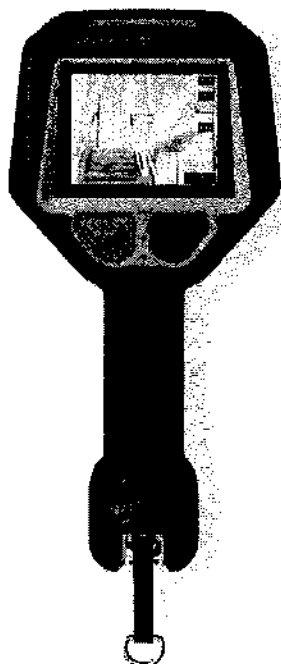
EVERYTHING YOU LOVE ABOUT ATTACKPRO,
NOW WITH VIDEO RECORDING, SURVEY MODE,
AND A HIGHER TEMPERATURE RANGE.

KEY CAMERA SPECS

Resolution	320 x 240
Field of View	57° x 42°
Durability	IP67 waterproof, 2 meter drop
Detection	-20°C to 650°C (-4°F to 1,200°F)
Imaging	Mixed Gain with SVI
Flashlight	300 Lumen LED

Seek
thermal

thermal.com



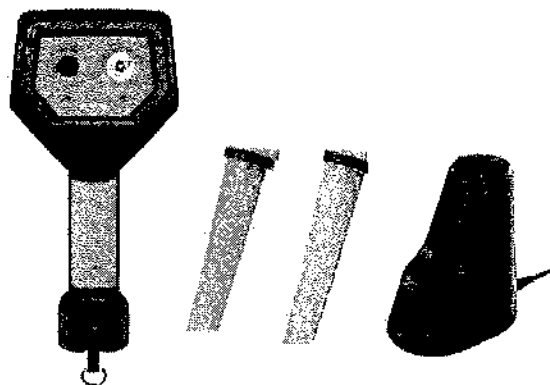
AttackPRO Kit: FG-PAVX
5yr Enhanced Warranty: WA-5USATTACKPRO

Designed with firefighters for firefighters, the AttackPRO™ VRS is the latest addition to the AttackPRO Series.

AttackPRO VRS builds on the unmatched image quality, durability, and affordability of the original AttackPRO. It now features video recording, a higher temperature range up to 650°C, and includes Survey Mode to enhance size-up and overhaul operations.

With high-resolution, mixed-gain pixel technology, AttackPRO VRS ensures clear visibility of both fire and crew in one detailed image. The kit includes the camera, 2 batteries, and a charging dock.

Designed and Manufactured in the USA with Global Components.
Thermal sensor designed and manufactured by Seek in Santa Barbara, CA USA



KEY FEATURES

Video Recording + 650°C Detection + Survey Mode
Record up 5 hours of video on AttackPRO's 32GB internal drive

Mixed Gain with SVI Image Optimization
See the hottest and coolest regions of the scene simultaneously without freezing or switching gain modes; details enhanced with SVI

Durable, Waterproof Design
Durable and reliable design built with IP67 rating and 2 meter drop resistance

Wide, 57-Degree Field of View
Easily scan a large area to identify hazards or victims in seconds

Long-Lasting Rechargeable Battery
Greater than 6 hours of continuous thermal imaging

BENEFITS

Decision Making on Command
Direct firefighters, water, and resources with expedited tactical precision

Robust Personal TIC
Equip the entire department with the first affordable decision making TIC

See Through Smoke, Flashlight Optional
300 lumen LED flashlight available at the touch of a button

Search and Rescue
Find victims and self-rescue faster with a reliable personal TIC

Execute 360 Size-ups & Overhaul Faster
When seconds count, a Seek decision-making TIC saves time and lives

DETAILS

Everything you love about AttackPRO, now with video recording, Survey Mode, and a higher temperature range.

AttackPRO VRS builds on the unmatched image quality, durability, and affordability of the original AttackPRO. It now features video recording, a higher temperature range up to 1,200°F (650°C,) and includes Survey Mode to enhance size-up and overhaul operations. With high-resolution, mixed-gain pixel technology, AttackPRO VRS ensures clear visibility of both fire and crew in one detailed image. The kit includes the camera, 2 batteries, and a charging dock.

KEY FEATURES:

- **Video Recording + 650°C Detection + Survey Mode**
Record up 5 hours of video on a 32GB internal drive
- **Mixed Gain with SV1 Image Optimization**
See the hottest and coolest regions of the scene simultaneously without freezing or switching gain modes; details enhanced with SV1.
- **Durable, Waterproof Design**
Durable and reliable design built with IP67 rating and 2-meter drop resistance.
- **Wide, 57-Degree Field of View**
Easily scan a large area to identify hazards or victims in seconds.
- **Long-Lasting Rechargeable Battery**
Greater than 6 hours of continuous thermal imaging

WARRANTY:

AttackPRO™ Series cameras all come with a Standard 5 Year Warranty.

RATINGS & REVIEWS

No reviews available

Be the first to

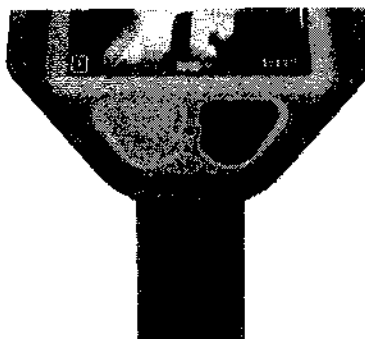
WRITE A REVIEW

TECHNICAL SUMMARY

SPECIFICATIONS	DESCRIPTION
Thermal Sensor	320 x 240 (76,800 pixels)
Detection Distance	12 inches to 1,500 feet
Field of View	54° H-FOV, 42° V-FOV
Temperature Range	-4 to 1,200°F (-40 to 650°C)
Operating Temp	-4 to 131°F (-20 to 55°C) - no time limit up to 302°F (150°C) - max 15 min up to 500°F (260°C) - max 5 min
Frame Rate	> 25 Hz Full Frame
IP Rating	IP67 Waterproof
Flashlight	300 Lumen LED
Display	3.5" Color with Corning® Gorilla® Glass
Thermal Sensitivity	< 25 mK with SWI
User Interface	On device 2 tactile button operation
Temp. Display Scale	Fullcolor or Colors
Image Modes	3 Options (TI-BASIC, TI-BASIC+, Survey Mode)
Video Recording	5 Hours of video recording (32GB internal drive)
Photo Capture	Yes
Battery	2.6 Hours Thermal Imaging (w/o flashlight), 3.5 hrs (with thermal AND flashlight)

For support and user guides visit thermal.com

300 LUMEN LED LIGHT



Seek AttackPRO VR5 combines powerful thermal insight and a bright LED flashlight in an intuitive, two button interface.

MODES



TI BASIC

Maximize your situational awareness with a simple, and streamlined display showing grayscale and colorized regions.



TI BASIC+

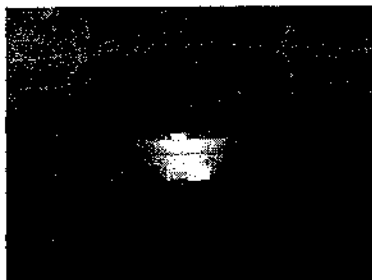
Enhance your tactical view with a great thermal overlay, while you monitoring overlays and colorized regions.



SURVEY MODE

Investigative mode with early observation at 0.5C (0.9°F) ideal for search, fires & strikes, and overhaul.

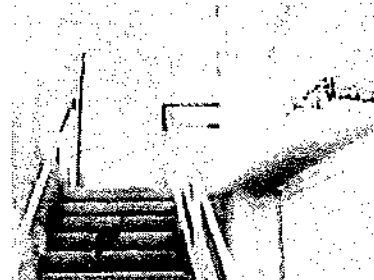
THERMAL APPLICATIONS



360 SIZE UP



FIRE ATTACK



OVERHAUL



Seek more at thermal.com

6300 Hollister Ave, Santa Barbara, CA 93117

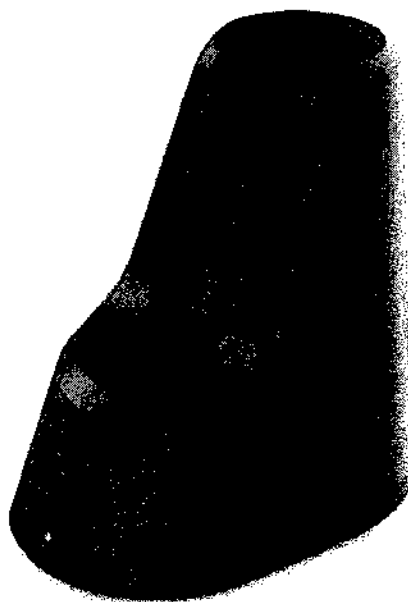
Seek Thermal is a leading manufacturer of thermal imaging devices for law enforcement, fire departments, and other emergency services. Our products are designed to provide a clear, accurate view of the world around us, even in the most challenging conditions. We are committed to providing the highest quality products and services to our customers.

AttackPRO Series

DESKTOP BATTERY CHARGER

Seek
thermal
thermal.com

SKU: FD-5AA



TECHNICAL SUMMARY

SPECIFICATIONS	DESCRIPTION
AC INPUT	100-240 VAC 50/60 Hz, 0.5 A
SUPPLY VOLTAGE	5VDC
POWER RATING	10W
ENVIRONMENTAL	INTENDED FOR INDOOR USE
CHARGE TIME	6 HOURS
INCLUDED IN THE BOX	DESKTOP CHARGER CRADLE POWER SUPPLY INCLUDING AC INLET, FUSE, AND AIR

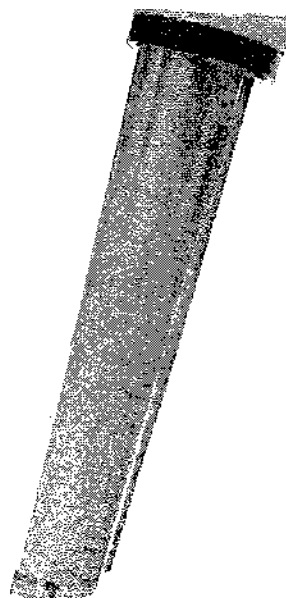
For support and user guides visit thermal.com

Seek more at thermal.com

6300 Hollister Ave, Santa Barbara, CA 93117

Seek Thermal's rugged, high-precision, high-accuracy thermal imaging products are designed for industrial, military, and law enforcement applications. With rugged, high-precision thermal imaging products, Seek Thermal provides a complete thermal imaging solution. The company has developed a number of thermal imaging products, including a rugged, high-precision thermal imager, a rugged, high-precision thermal imager, and a rugged, high-precision thermal imager. For more information, visit thermal.com or contact Seek Thermal at 800-875-5555.

SKU: FA-BAA



TECHNICAL SUMMARY

SPECIFICATIONS	DESCRIPTION
BATTERY MATERIAL	LiFePO ₄ R91
NOMINAL VOLTAGE	3.63 V
NOMINAL CAPACITY	4900 mAh
OPERATING TEMPERATURE RANGE	DURING DISCHARGE: -20°C TO 60°C DURING CHARGING: 0°C TO 25°C
WEIGHT	115g
SIZE	170 X 45 X 43 mm
COMPATIBLE WITH	RO-IPMX RE-IPMX RO-IPMX

For support and user guides visit thermal.com

Seek more at thermal.com

6300 Hollister Ave, Santa Barbara, CA 93117

Seek Thermal's AttackPRO[™] Series is a high-performance, rugged, and reliable Li-Ion battery designed for industrial applications. With a nominal voltage of 3.63V and a capacity of 4.9Ah, the AttackPRO[™] Series is the perfect power source for your industrial equipment. The AttackPRO[™] Series is available in a range of sizes and configurations to meet your specific needs. For more information, visit thermal.com.



PRO

WARRANTY INFORMATION

Seek
thermal

thermal.com

AttackPRO comes with a Standard, 5 year Warranty.

To activate your warranty, register your camera serial number(s) with proof of purchase at thermal.com within 60 days of purchase. See table below to learn what is covered under your Standard Warranty.



Enhanced Protection Available*

Purchase a 5 Year Enhanced Warranty Plan.

Seek Thermal will replace or repair your camera for any failures caused due to normal and intended Fire Service usage. Enhanced Warranty plans must be purchased within 60 days of purchasing the camera(s).

	Standard 5 Year	Enhanced 5 Year WA-SUSATTACKPRO
Camera failures due to defects or workmanship	✓	✓
Component failures due to defects or workmanship	✓	✓
Camera failures due to normal and intended Fire Service usage conditions		✓
Component failures due to normal and intended Fire Service usage conditions		✓
Expedited repair and replacement		✓

*Only available in the US at this time

✓ Seek Thermal will replace or repair your camera

Normal and intended fire service usage refers to any operations conducted on the fire ground or in the service of common and accepted firefighting and rescue practices

Learn more at thermal.com

6300 HOLLISTER AVE, SANTA BARBARA, CA 93117 USA

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May 28, 2025

Craig Treppa
Purchasing Agent

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

Subject: SEEK AttackPro Plus VRS Thermal Imaging Cameras

Craig

The Fire Department desires to purchase seven (7) additional SEEK AttackPro Plus VRS Thermal Imaging Cameras (TICs) in the total amount of **\$39,672.32**, which includes a \$2,500.00 credit for the trade in of five (5) functionally obsolete and nonfunctioning Bullard TIC cameras. The purchase of the seven (7) SEEK AttackPro Plus VRS TICs also includes an enhanced 5-year warranty along with two (2) batteries per unit and apparatus mounted and desk top battery chargers. The new TICs will be mounted in our seven (7) front-line EMS transport squads and will be used by firefighters to perform search and rescue for potential victims during fire incidents. The SEEK TIC cameras because of their high pixel resolution will improve firefighter's ability to differentiate between human and animal shapes that the cameras are pointed at along with the ability to differentiate between individual heat sources within close proximity to each other which helps in the identification of human and animal victims from other heat sources. Finally, the cameras have the ability to record what the cameras are viewing which aids in documenting the incident along with providing valuable training video.

The department will be purchasing the Seek AttackPro Plus VRS TICs from the Municipal Emergency Services (MES) using Sourcewell contract # 020124-MES.

Funds are available for this purchase in line item 101-1336-98401.

Please direct questions to my attention at Ext. 3100

Professionally,

Wilburt McAdams
Fire Commissioner



WARREN FIRE DEPARTMENT
INTER-DEPARTMENT COMMUNICATION
OFFICE OF THE DEPUTY FIRE CHIEF

MEMO TO: Commissioner McAdams

FROM: Deputy Fire Chief Halleck

DATE: April 11, 2025

SUBJECT: New ALS Squads -SEEK Thermal Imaging Cameras

Sir,

With the recent purchase, addition, and delivery of the seven (7) new ALS Squads, Chief of EMS Kinder and myself are requesting your permission and approval to obtain seven (7) new SEEK Attack Pro Plus VRS Thermal Imaging Cameras. These cameras will include video recording capabilities, (2) batteries, (1) desk top battery charger, and (1) truck mounted charger. These cameras and the additional charging hardware are identical in type, model, and package as the previous purchase in 2024 when ten (10) SEEK cameras were purchased. The new seven (7) SEEK Attack Pro Plus VRS cameras that we are requesting will be directly mounted onto the new ALS Squads to provide state of the art search, rescue, and fire identification capabilities, assuring that our entire fleet will be outfitted with some type of thermal imaging camera.

I have included the new quote provided by MES, (Municipal Emergency Services, Inc.) which will assure time for the City Council to approve the items along with the current Sourcewell contract identification number #020124-MES. The total cost of this purchase will be \$39,672.32, which includes a trade in rebate for three obsolete cameras that are no longer usable, saving us \$2,500.00. These SEEK Attack Pro Plus VRS cameras are covered under a 5-year enhanced warranty.

Respectfully Submitted,

Deputy Fire Chief
Scott Halleck

RESOLUTION

Document No: TRI-W-1571

Product or Service: Purchase of Seven (7) SEEK Thermal Imaging Cameras

Requesting Department: Fire

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Fire Department has determined that it is necessary in the best interest of the Fire Department and the City, to acquire seven (7) SEEK Attack Pro Plus VRS Thermal Imaging Cameras, pursuant to cooperative purchasing, from Municipal Emergency Services, Inc. (MES), 12 Turnberry Lane, 2nd Floor, Sandy Hook, CT 06482, utilizing the Sourcwell Cooperative Contract #20124-MES, in the total amount of \$39,672.23 (includes trade-in for five (5) obsolete cameras, for \$500.00 each, for a total trade-in amount of \$2,500.00).

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in Account: 101-1336-98401.

IT IS RESOLVED, that the purchase of seven (7) Thermal Imaging Cameras, utilizing the Sourcewell Cooperative Contract #20124-MES, in the total amount of \$39,672.23, is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Cooperative Bid Document
☒ Contract (Sourcewell)
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2025.

Mindy Moore
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2025.

Sonja Buffa
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

June 2, 2025

Ms. Mindy Moore
Council Secretary
City of Warren, Michigan

Re: Request for Increase in Budgeted Appropriations – Various Departments

Dear Council Secretary Moore:

The Budget Director with the concurrence of the various department officials has indicated a need to this Council for a transfer of funds between line items in the amount of \$80,300 to provide sufficient funding in the several accounts within the General Fund Budget for the balance of the 2025 fiscal year. Additional funds are needed for contractual obligations associated with union contract agreements, for increased costs of legal research materials, and for increased costs associated with vendor contracts.

A copy of the amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Kristina K Battle".

Kristina K Battle
Budget Director

Approved: _____

A handwritten signature in blue ink, appearing to read "Lori M. Stone".
Lori M. Stone, Mayor

cc: Rick Fox
W. McAdams
M. Michaels
R. Barrick
K. Rehn

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2025 BUDGET

A _____ Meeting of the City Council of the City of Warren,
County of Macomb, Michigan held _____, 2025, at 7:00 o'clock p.m.
Eastern Daylight Savings Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____,
and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2024 to June 30, 2025 was adopted by
Council on May 14, 2024, and

WHEREAS, the Budget Director with the concurrence of the various department
officials has indicated a need to this Council for a transfer of funds between line items in the
amount of \$80,300 to provide sufficient funding in the several accounts within the General Fund
Budget for the balance of the 2025 fiscal year. Additional funds are needed for contractual
obligations associated with union contract agreements, for increased costs of legal research
materials, and for increased costs associated with vendor contracts,

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the
original General Appropriation Resolution for Fiscal 2025 Budget, approves the additional
appropriation of funds to the following budget line items in the General Fund Budget in the
amount of \$80,300.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u>		
101-1210-95800	Membership & Dues	\$ 4,000
101-1215-71303	Clothing Allowance	300
101-1223-72000	Office Supplies	3,000
101-1237-70900	Overtime	3,000
101-1336-74000	Operating Supplies	50,000
101-1371-70909	Overtime – Inspectors	16,500
101-1371-72101	Bonus/Sick Redemption	<u>3,500</u>
		80,300

<u>Transfer From:</u>		
101-1210-70703	Clerical Co-op	\$ 4,000
101-1215-70703	Clerical Co-op	300
101-1223-70600	Permanent Employees	3,000
101-1237-70700	Temporary Employees	3,000
101-1336-80101	Fire Prevention	50,000
101-1371-70705	Temporary – Inspectors	<u>20,000</u>
		80,300

BE IT FURTHER RESOLVED that the City Council hereby revises the appropriations for the General Fund Budget for fiscal 2025 in the amount of \$80,300.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2025.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

SONJA BUFFA
City Clerk

May 16, 2024

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

Kris Battle
Budget Director

RE: TRANSFER OF FUNDS

Kris,

Please make the following transfer in the department's current FY2025 budget.

FROM:	1336-80101	FIRE PREVENTION	\$50,000.00
TO:	1336-74000	OPERATING SUPPLIES	\$50,000.00

Please feel free to contact my office should you have additional questions related to this issue

Professionally,



Wilburt McAdams
Fire Commissioner

WM:mh
Attachments



CITY ATTORNEY'S OFFICE

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

May 22, 2025

Mr. Craig Treppa
Purchasing Agent
City of Warren

**Re: Legal Department Purchase Orders for Research Materials
Fiscal Year Amendment for 2024/2025
Legal Department Account Number 1210-95800**

1210 FY25

Dear Mr. Treppa:

As you are aware, our law library is in constant need of updating its research resources. Thomson West is our vendor who provides updates to the resources utilized by the Legal Department.

Fiscal year 2024/2025:

City Council approved for the period of 7/1/2024 thru 6/30/2025, an amount not to exceed \$30,000.00 for Thomson West, who provides our print and online research. We are further requesting that the 2024-2025 requested budgeted amount be increased, to a total of \$34,000.00 due to an unexpected increase in prices.

If this meets with your approval, please process these amendments for fiscal year 2024-2025.

Sincerely,

Mary Michaels
Acting City Attorney

MM/s/ purchasing /West Council approval ltr for po's 2024--2025/ld

cc: Ms. Kristina Battle, Budget Director



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

One City Square, Suite 300
Warren, MI 48093-2390

P: (586) 759-9300

F: (586) 759-9318

www.cityofwarren.org

May 27, 2025

Mindy Moore
City Council Secretary

RE: CONSIDERATION AND ADOPTION OF RESOLUTION to Approve Contract Modification No. 1 and Final and Payment No. 5 and Final to City Contract WP-23-787, Ira, Masch, and Hudson Pavement and Water Main Replacement, increasing the contract amount with Zuniga Cement Company by \$47,807.52, resulting in a final contract amount of \$2,609,151.02 and to approve payment No. 5 and Final to Zuniga Cement Company in the amount of \$1,196,938.43.

Attached hereto is a copy of the proposed Contract Modification No.1 and Final to the City Contract WP-23-787, Ira, Masch, and Hudson Pavement and Water Main Replacement with Zuniga Cement Company.

The contract modification is for the final adjustment of quantities and balancing the pay items to as-constructed quantities, resulting in an increase from the original contract amount by \$47,807.52

It is the Engineering Division's recommendation that the Warren City Council approve the Contract Modification No.1 and Final to the City Contract WP-23-787, Ira, Masch, and Hudson Pavement and Water Main Replacement, as presented in the attached Contract Modification No. 1 and Final.

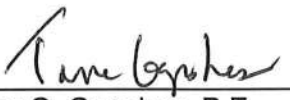
Additionally, it is recommended that Payment No. 5 and Final for the work completed under the contract WP-23-787, Ira, Masch, and Hudson Pavement and Water Main Replacement, in the amount of \$1,196,938.43 be issued to Zuniga Cement Company three (3) days after approval of the attached Contract Modification No. 1 and Final.

Please place this item on the next available City Council agenda for consideration. Should you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

Sincerely,

Read and Concurred:

Funding Approval:


Tina G. Gapshes, P.E.
City Engineer

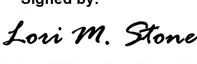

David Muzzarelli
Public Service Director


Kristina Battle
Budget Director

Approved as to Form:

Recommended to Council:


Mary Michaels
Acting City Attorney

Signed by:

Lori M. Stone
76FABF22E3214B9...
Lori M. Stone
Mayor

TGG/cn

Attachments: Contract Modification No. 1 and Final, Proposed Resolution and Payment No. 5 and Final



CONTRACT MODIFICATION

DATE: 5/22/2025

CONTRACT: WP-23-787
Ira, Masch and Hudson Pavement and Water Main Replacement

MODIFICATION NO.: 1 and FINAL

TO: Zuniga Cement Co.
22500 Ryan
Warren, MI 48091

NECESSITY FOR REVISION: Modifications to the contract work after project award due to the adjustment of final project quantities and balancing the original pay items to as-constructed quantities.

The following work item are hereby added as part of the original contract:

Pay Item No. 66	Remove 4" Drainage Structure 11 EA @ \$400.00	\$4400.00
Pay Item No. 67	Remove Existing Sewer Complete 54 LF @ \$40.00	\$2,160.00
Pay Item No. 68	Extra Excavation (Additional Sewer Depth) 1 LS @ \$28,770.00	\$28,770.00

The total change in contract price due to the balancing of the original pay items to as constructed quantities and addition of pay items No. 66, 67 and 68 is \$47,807.52 (**Increase**) resulting in a final contract amount of \$2,609,151.02.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

This document, including the additional pay items described above shall become an amendment to the Contract, and all provisions of the Contract will apply thereto.

The above shall be effective upon approval of the Mayor and the City Council.

Except as modified, all other terms of the Contract remain in effect.

Accepted by: Tina Gapshes Date: _____
for Zuniga Cement Co. (Contractor)

Recommended by: _____ Date: _____
Tina Gapshes, P.E., City Engineer

Approved by: Warren City Council Date: _____

Approved by: _____ Date: _____
Lori M. Stone, Mayor

Approved by: _____ Date: _____
Sonja Buffa, City Clerk



City Contract WYP-23-787
Ira, Mash & Hedson - Water Main and Pavement Replacement

Engineering Division
FINAL ADJUSTMENT OF QUANTITIES

Contractor: Zuniga Cement Construction
Address: 21500 Ryan Road
City: Warren, MI 48093

ITEM NO.	DESCRIPTION	ORIGINAL BID QUANTITY	UNITS	CONTRACT UNIT PRICE	ORIGINAL BID AMOUNT	FINAL CONTRACT QUANTITY	FINAL CONTRACT AMOUNT	CHANGE CONTRACT QUANTITY	CHANGE CONTRACT AMOUNT
1	ABANDON EXISTING WATER MAIN, COMPLETE (FLOWABLE FILL)	3	LS	\$ 8,000.00	\$8,000.00	1.00	\$8,000.00	0.0	0.00
2	ABANDON EXISTING SANITARY MAIN, COMPLETE (FLOWABLE FILL)	3	LS	\$ 25,000.00	\$25,000.00	1.00	\$25,000.00	0.0	0.00
3	REMOVE EXISTING SEWER, COMPLETE	123	LF	\$ 30.00	\$3,690.00	55.00	\$1,650.00	(68.0)	(2,040.00)
4	REMOVE EXISTING GATE VALVE IN WELL, COMPLETE	4	EA	\$ 600.00	\$2,400.00	5.00	\$3,000.00	1.0	600.00
5	REMOVE EXISTING FIRE HYDRANT ASSEMBLY, COMPLETE	5	EA	\$ 600.00	\$3,000.00	5.00	\$3,000.00	0.0	0.00
6	REMOVE 4'-8" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH	25,919	SF	\$ 2.00	\$53,838.00	26319.30	\$56,638.60	1,400.3	2,800.60
7	REMOVE 4'-12" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER	8,311	SY	\$ 9.75	\$79,062.25	6313.26	\$61,054.28	202.3	1,972.04
8	REMOVE SIGN	7	EA	\$ 100.00	\$700.00	7.00	\$700.00	0.0	0.00
9	REMOVE TREE, 6" - 18" (AS-NEEDED)	4	EA	\$ 1,200.00	\$4,800.00	8.00	\$9,600.00	5.0	6,000.00
10	REMOVE TREE, 18" - 36" (AS-NEEDED)	3	EA	\$ 2,400.00	\$7,200.00	2.00	\$4,800.00	(1.0)	(2,400.00)
11	REMOVE TREE, 36" OR LARGER (AS-NEEDED)	2	EA	\$ 3,200.00	\$6,400.00	1.00	\$3,200.00	(1.0)	(3,200.00)
12	INSTALL 8" THICK CONCRETE PAVEMENT WITH INTEGRAL CURB AND GUTTER, M.O.D.T. P2 (6 SACK CEMENT CONTENTS)	8,438	SY	\$ 60.00	\$506,280.00	7874.52	\$472,471.20	(464.5)	(28,808.80)
13	INSTALL M.O.D.T. CLASS 2A-A LIMESTONE SUB-BASE, (4/IN 10" THICK C.I.P.) UNDER CONCRETE PAVEMENT	9,061	SY	\$ 15.00	\$135,915.00	0.00	\$0.00	(9,061.0)	(135,915.00)
14	SUBGRADE UNDERCUT - EXCAVATE UNSUITABLE SUBGRADE MATERIAL AND BACKFILL WITH 1/2" TYPE IV - CRUSHED LIMESTONE (C.I.P.) FOR FILLING UNDERCUT	300	CY	\$ 20.00	\$6,000.00	43.91	\$878.20	(256.1)	(5,121.80)
15	INSTALL TERRAZZO OR 100 OR EQUIVALENT GROUND TO STABILIZE THE UNDERCUT AREAS	300	SY	\$ 3.00	\$900.00	0.00	\$0.00	(300.0)	(900.00)
16	STATION GRADING	25	STA	\$ 4,200.00	\$110,800.00	39.40	\$165,480.00	13.0	54,680.00
17	INSTALL 4" THICK CONCRETE SIDEWALK, M.O.D.T. GRADE P2 (6 SACK CEMENT CONTENTS)	17,163	SF	\$ 7.50	\$128,722.50	21445.42	\$160,840.65	4,282.4	\$32,118.15
18	INSTALL 6" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH, M.O.D.T. GRADE P-NC (7 SACK CEMENT CONTENTS)	13,607	SF	\$ 9.50	\$129,266.50	10842.19	\$103,000.81	(2,764.8)	(26,265.70)
19	INSTALL A.D.A. COMPLIANT DEFECTABLE WARNING DEVICE	110	LF	\$ 35.00	\$3,850.00	75.00	\$2,625.00	(35.0)	(1,225.00)
20	VARIABLE HEIGHT SIDEWALK CURB (AS-NEEDED)	100	LF	\$ 10.00	\$1,000.00	59.00	\$590.00	(41.0)	(410.00)
21	PAVEMENT MARKINGS, OVERLAY COLD PLASTIC, 16" STOP BAR	48	FT	\$ 12.00	\$576.00	0.00	\$0.00	(48.0)	(576.00)
22	INSTALL STEEL POST AND SIGN, 3 POLISH	7	EA	\$ 100.00	\$700.00	0.00	\$0.00	(7.0)	(700.00)
23	INSTALL 2' DIAMETER MANHOLE OR CATCH BASIN, COMPLETE	3	EA	\$ 2,700.00	\$8,100.00	10.00	\$27,000.00	7.0	18,900.00
24	INSTALL 4' DIAMETER MANHOLE OR CATCH BASIN, COMPLETE	10	EA	\$ 3,100.00	\$31,000.00	11.00	\$34,100.00	1.0	3,100.00
25	INSTALL 4' DIAMETER MANHOLE OVER EXISTING SEWER PIPE	2	EA	\$ 2,500.00	\$5,000.00	3.00	\$7,500.00	1.0	2,500.00
26	ADJUST UTILITY STRUCTURE, COMPLETE (INCLUDING HOPE/CONCRETE OR EQUIVALENT ADJUSTMENT RING)	22	EA	\$ 500.00	\$11,000.00	13.00	\$6,500.00	(9.0)	(4,500.00)
27	REBUILD MANHOLE, CATCH BASIN, INLET OR GATE WELL, COMPLETE (INCLUDING EXTERNAL STRUCTURE WRAP)	4	VF	\$ 400.00	\$1,600.00	0.00	\$0.00	(4.0)	(1,600.00)
28	INSTALL A.D.A. COMPLIANT OR STANDARD FRAME FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL	18	EA	\$ 375.00	\$6,750.00	0.00	\$0.00	(18.0)	(6,750.00)
29	INSTALL A.D.A. COMPLIANT OR STANDARD COVER FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL	18	EA	\$ 275.00	\$4,950.00	0.00	\$0.00	(18.0)	(4,950.00)
30	INSTALL 6" DIA. CORRUGATED PLASTIC EDGE DRAIN WITH GEOTEXTILE WRAP, COMPLETE	5,037	LF	\$ 14.25	\$71,777.25	7841.00	\$111,734.25	2,804.0	\$39,957.00
31	DRAINAGE STRUCTURE TAP, 12"	4	EA	\$ 400.00	\$1,600.00	5.00	\$2,000.00	1.0	400.00
32	INSTALL 12" DIA. STORM SEWER, RCP, CL-40 C76 PIPE	373	LF	\$ 305.00	\$112,865.00	211.50	\$64,207.50	(161.5)	(16,657.50)
33	INSTALL 12" DIA. PVC SDR-26 SANITARY SEWER PIPE	1,223	LF	\$ 150.00	\$183,450.00	1341.00	\$201,150.00	118.0	\$17,700.00
34	INSTALL 15" DIA. PVC SDR-26 SANITARY SEWER PIPE	310	LF	\$ 178.00	\$55,180.00	312.00	\$55,536.00	2.0	356.00
35	INSTALL 18" DIA. PVC SDR-26 SANITARY SEWER PIPE	380	LF	\$ 192.00	\$72,960.00	382.00	\$73,344.00	2.0	384.00
36	SHORT SIDE - 6" SDR 23.5 - SANITARY LEAD RECONNECTION, SEALING, CLEANOUT - COMPLETE	34	EA	\$ 2,500.00	\$85,000.00	30.00	\$75,000.00	(4.0)	(10,000.00)
37	LONG SIDE - 6" SDR 23.5 - SANITARY LEAD RECONNECTION, SEALING, CLEANOUT - COMPLETE	22	EA	\$ 2,500.00	\$55,000.00	23.00	\$57,500.00	1.0	2,500.00
38	INSTALL 8" DIA. CL 54 DUCTILE IRON WATER MAIN	1,948	LF	\$ 150.00	\$292,200.00	0.00	\$0.00	(1,948.0)	(292,200.00)
39	INSTALL 8" GATE VALVE IN WELL, COMPLETE INCLUDING ALL THINGS USED FOR FINAL ADJUSTMENT, WRAP, FRAME & COVER	3	EA	\$ 6,000.00	\$18,000.00	4.00	\$24,000.00	1.0	6,000.00
40	INSTALL 6" 13 SBR BREAKABLE FLANGE FIRE HYDRANT, COMPLETE INCLUDING VALVES, PORTS, TEES AND 40' 6" WATER MAIN PIPE OR EXTENSIONS	4	EA	\$ 6,500.00	\$26,000.00	4.00	\$26,000.00	0.0	0.00
41	8" WATER MAIN CONNECTION, COMPLETE INCLUDES ALL NECESSARY BENDS, FITTINGS, PIPE, THRUST BLOCK & APPURTENANCES	3	EA	\$ 5,800.00	\$17,400.00	4.00	\$23,200.00	1.0	5,800.00
42	INSTALL SHORT SIDE 1" WATER SERVICE TRANSFER/REPLACEMENT, COMPLETE INCLUDES ALL NECESSARY CONNECTION FITTINGS AND STOP BOX	21	EA	\$ 2,500.00	\$52,500.00	22.00	\$55,000.00	1.0	2,500.00
43	INSTALL LONG SIDE SERVICE 1" WATER TRANSFER/REPLACEMENT, COMPLETE INCLUDES ALL NECESSARY CONNECTION FITTINGS AND STOP BOX	33	EA	\$ 2,500.00	\$82,500.00	32.00	\$80,000.00	(1.0)	(2,500.00)
44	MAINTENANCE GRAVEL, INSTALL AND MAINTAIN (COMPLETE)	500	TON	\$ 30.00	\$15,000.00	0.00	\$0.00	(500.0)	(15,000.00)
45	SANITARY HOUSE LEAD REPAIR, 6" (AS-NEEDED)	2	EA	\$ 850.00	\$1,700.00	7.00	\$5,950.00	5.0	4,250.00
46	TRAFFIC CONTROL DEVICES, COMPLETE	3	LS	\$ 6,500.00	\$19,500.00	1.00	\$6,500.00	0.0	0.00
47	TEMPORARY TRAFFIC CONTROL OR INFORMATIONAL SIGNS	300	SF	\$ 7.00	\$2,100.00	0.00	\$0.00	(300.0)	(2,100.00)
48	INSTALL CLASS "A" SOD	147	SY	\$ 10.00	\$1,470.00	0.00	\$0.00	(147.0)	(1,470.00)
49	INSTALL SEED AND MULCH	1	LS	\$ 25,000.00	\$25,000.00	1.00	\$25,000.00	0.0	0.00
50	INSTALL TREE (AS-NEEDED REPLACEMENT)	14	EA	\$ 450.00	\$6,300.00	0.00	\$0.00	(14.0)	(6,300.00)
51	SPRINKLER LINE (AS-NEEDED)	300	LF	\$ 2.00	\$600.00	0.00	\$0.00	(300.0)	(600.00)
52	SPRINKLER HEAD, REPLACE (AS-NEEDED)	30	EA	\$ 25.00	\$750.00	0.00	\$0.00	(30.0)	(750.00)

53	SPRINKLER HEAD, RELOCATE (AS-NEEDED)	10	EA	\$ 35.00	\$350.00	0.00	\$0.00	(10.0)	(350.00)
54	PREFABRICATED PORTABLE SANITARY FACILITY	1	EA	\$ 1,100.00	\$1,100.00	1.00	\$1,100.00	0.0	0.00
55	PROJECT CLEANUP	1	LS	\$ 2,000.00	\$2,000.00	1.00	\$2,000.00	0.0	0.00
56	CREW DOWN TIME FOR LOCATING MIS-MARKED / UNMARKED SERVICES OR FOR OTHER UNFORESEEN FIELD CONDITIONS	8	HR	\$ 600.00	\$4,800.00	15.00	\$9,300.00	7.5	4,500.00
57	REPAIR MIS-MARKED OR UNMARKED WATER SERVICE	5	EA	\$ 400.00	\$2,000.00	0.00	\$0.00	(5.0)	(2,000.00)
58	CONTINGENCY FOR WORK OUTSIDE OF THE ORIGINAL PAY ITEMS	1	LS	\$ 30,000.00	\$30,000.00	0.00	\$0.00	(1.0)	(30,000.00)
59	AUDIO-VISUAL RECORDING OF THE CONSTRUCTION AREA	1	LS	\$ 2,000.00	\$2,000.00	1.00	\$2,000.00	0.0	0.00
60	SOIL EROSION AND SEDIMENTATION CONTROL MEASURES INCLUDING MCPVC SOIL EROSION PERMIT FEE ALLOWANCE	1	LS	\$ 2,200.00	\$2,200.00	1.00	\$2,200.00	0.0	0.00
61	PERMIT AND INSPECTION FEE ALLOWANCE - AS NEEDED REIMBURSEMENT (Macon County, SSC, EQL)	1	LS	\$ 3,000.00	\$3,000.00	1.00	\$3,000.00	0.0	0.00
62	BONDS, INSURANCE, MOBILIZATION AND INITIAL SET-UP EXPENSE (Not to exceed 5% of construction cost)	1	LS	\$ 10,000.00	\$10,000.00	1.00	\$10,000.00	0.0	0.00
63	INSTALL 14.0" D.I.T. CLASS 2.5A CRUSHED CONCRETE SUB-BASE, (MIN. 10" THICK C.I.P.) UNDER CONCRETE PAVEMENT	0	SY	\$ 11.75	\$0.00	11058.20	\$128,833.85	11,058.2	128,833.85
64	INSTALL 8" DIA. C-909 DR. 14 WATER URN	0	LF	\$ 140.00	\$0.00	2016.90	\$282,366.00	2,016.9	282,366.00
65	COLD-WEATHER PROTECTION (AS-NEEDED)	0	SY	\$ 5.00	\$0.00	0.00	\$0.00	0.0	0.00
66	REMOVE 4" DRAINAGE STRUCTURE	0	EA	\$ 400.00	\$0.00	11.00	\$4,400.00	11.0	4,400.00
67	REMOVE EXISTING SEWER, COMPLETE	0	LF	\$ 40.00	\$0.00	54.00	\$2,160.00	54.0	2,160.00
68	EXTRA EXCAVATION	0	SUM	\$ 28,770.00	\$0.00	1.00	\$28,770.00	1.0	28,770.00
Original Contract Amount					\$2,561,343.80		\$2,609,151.02		\$47,807.22
Contract Modification No. 1 and Final					\$47,507.52				
Final Contract Amount					\$2,608,151.02				
Percent Change from the Amended Contract Amount					1.87%				

**RESOLUTION APPROVING CONTRACT MODIFICATION NO. 1 AND FINAL
AND PAYMENT NO. 5 AND FINAL
TO CITY CONTRACT WP-23-787
IRA, MASCH, AND HUDSON PAVEMENT AND WATER MAIN REPLACEMENT
ZUNIGA CEMENT COMPANY**

At a regular meeting of the City Council of the City of Warren, County of Macomb,
Michigan, held on _____, 2025 at 7:00 p.m. Eastern _____ Time, in the
Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolution were offered by Councilmember
_____, and supported by Councilmember _____.

Zuniga Cement Company and the City of Warren entered into a contract titled WP-23-
787, Ira, Masch, and Hudson Pavement and Water Main Replacement.

Certain changes to the project were deemed necessary by the City Engineer due to field
changes and modifications to the original contract work.

The Engineering Division recommends approval of the attached Contract Modification
No. 1 and Final, as submitted, thereby increasing the original contract amount by \$47,807.52
resulting in a final contract amount of \$2,609,151.02.

The Engineering Division further recommends that Payment No. 5 and Final in the
amount of \$1,196,938.43 for the work completed under the contract WP-23-787, Ira, Masch,
and Hudson Pavement and Water Main Replacement be issued to Zuniga Cement Company
after three (3) days of the City Council approval of the attached Contract Modification No. 1 and
Final.

The City Engineer also recommends that project funding be modified as follows, to
account for the additional pay items and balancing the original pay items to as-constructed
quantities:

Addition of \$42,566.48 from Local Street Road Repairs & Replacement Found (204-9204-97400).

Addition of \$5,241.04 from the Water & and Sewer System Fund Contracts (592-9044-97001).

THEREFORE, IT IS RESOLVED, that the City of Warren approves modifications to the Contract titled WP-23-787, *Ira, Masch, and Hudson Pavement and Water Main Replacement* for the balancing of the original pay items to as-constructed quantities, increasing the original contract amount by \$47,807.52, resulting in a final contract amount of \$2,609,151.02 as presented in the attached Contract Modification No. 1 and Final.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are authorized to execute Contract Modification No.1 and Final to City Contract WP-23-787, *Ira, Masch, and Hudson Pavement and Water Main Replacement* in such form that meets with the approval of the City Attorney.

IT IS FURTHER RESOLVED, that Payment No. 5 and Final in the amount of \$1,196,938.43 payable to Zuniga Company be issued after three (3) days of the City Council's approval of the Contract Modification No.1 and Final including releasing any interest on retainage.

AYES: Councilpersons _____

NAYES: Councilpersons _____

RESOLUTION DECLARED ADOPTED this _____ day of _____ 20_____.

MINDY MOORE
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 20____.

SONJA BUFFA
City Clerk



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION

PAYMENT REQUEST

CITY COUNCIL APPROVAL REQUIRED

Date: May 22, 2025

To: Sara Karpuk, Budget Cost Analyst, Controller's Office

From: Engineering Division

Re: Payment No.	<u>5 and Final</u>	Payee: <u>Zuniga Cement Construction</u>
Contract:	<u>WP-23-787</u>	<u>22500 Ryan</u>
Location:	<u>Ira, Masch, & Hudson</u>	<u>Warren, MI 48091</u>
Improvement:	<u>Water Main and Pavement Reconstruction</u>	

	Council Approval:	
Original Contract Amount	4/23/2024	<u>\$2,561,343.50</u>
Proposed Contract Modification No. 1 and Final		<u>\$47,807.52</u>

Final Contract Amount	<u>\$2,609,151.02</u>
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Total Work performed as of:	5/2/2025	<u>\$2,609,151.02</u>
Less Retainage 0.0%		<u>\$0.00</u>
Net Amount Earned to Date		<u>\$2,609,151.02</u>
Amount of Previous Payment Requests		<u>\$1,412,212.59</u>

Amount Due This Estimate	<u>\$1,196,938.43</u>
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Retainage Previously Withheld	<u>\$128,067.18</u>
Retainage Change this Pay Estimate	<u>(\$128,067.18)</u>

Chargeable to:	<u>Local Street Road Repair & Replacement Fund</u>	<u>\$849,826.29</u>
	<u>Line Item (204-9204-97400)</u>	

Chargeable to:	<u>Water & Sewer System Fund Contracts Awarded</u>	<u>\$347,112.14</u>
	<u>Line Item (592-9044-97001)</u>	

The total revenue generated should be transferred from the construction account to the Water Division Shared Services budget and be credited as revenue generated by the Division of Engineering.

Prepared by:

A handwritten signature in black ink, appearing to read "Chukwudi Nnaji".

Chukwudi Nnaji
Civil Engineer

Approved for Payment:

A handwritten signature in black ink, appearing to read "Tina G. Gapshe".

Tina G. Gapshe, P.E.
City Engineer

cc: Payee

City of Warren
Division of Engineering
WP-23-787
Payment No. 5 and Final



CONTRACTOR NAME: Zuniga Cement Construction
ADDRESS: 27500 Ryan
CITY, STATE, ZIP: Warren, MI 48091

ITEM NO.	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL PRICE	AMOUNT PAID	AMOUNT DUE	DATE PAID	DATE DUE
SEWER COLLECTION									
1	24" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	1	\$ 8,000.00	\$ 8,000.00	0	\$ 8,000.00		
2	24" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	1	\$ 25,000.00	\$ 25,000.00	0	\$ 25,000.00		
3	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	113	\$ 33.00	\$ 3,729.00	15	\$ 1,950.00	0	\$ -
4	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	4	\$ 100.00	\$ 400.00	0	\$ -	0	\$ -
5	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	5	\$ 600.00	\$ 3,000.00	0	\$ -	0	\$ -
6	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	18,119	\$ 2.00	\$ 36,238.00	18,119	\$ 36,238.00	15,200	\$ 3,038.00
7	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	8,113	\$ 9.75	\$ 79,100.25	4,113	\$ 40,100.25	15,200	\$ 23,900.00
8	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	2	\$ 200.00	\$ 400.00	0	\$ -	0	\$ -
9	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	4	\$ 1,300.00	\$ 5,200.00	0	\$ -	0	\$ -
10	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3	\$ 7,000.00	\$ 21,000.00	0	\$ -	0	\$ -
11	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	7	\$ 1,300.00	\$ 9,100.00	1	\$ 1,300.00	0	\$ -
SEWER COLLECTION									
12	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	8,113	\$ 19.00	\$ 154,147.00	2,212	\$ 42,220.00	5,718	\$ 108,455.00
13	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	8,000	\$ 15.00	\$ 120,000.00	0	\$ -	0	\$ -
14	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	30	\$ 200.00	\$ 6,000.00	418	\$ 83,600.00	610	\$ -
15	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	500	\$ 100.00	\$ 50,000.00	0	\$ -	0	\$ -
16	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	25	\$ 4,300.00	\$ 107,500.00	18	\$ 77,400.00	26	\$ 10,100.00
17	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	11,151	\$ 2.50	\$ 27,877.50	2,012	\$ 5,030.00	11,139	\$ 27,847.50
18	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	11,107	\$ 8.50	\$ 94,409.50	2,012	\$ 17,120.00	8,295	\$ 70,289.50
19	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	110	\$ 25.00	\$ 2,750.00	22	\$ 550.00	55	\$ 1,375.00
20	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	100	\$ 100.00	\$ 10,000.00	0	\$ -	0	\$ -
21	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	48	\$ 12.00	\$ 576.00	0	\$ -	0	\$ -
22	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	7	\$ 200.00	\$ 1,400.00	0	\$ -	0	\$ -
SEWER COLLECTION									
23	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3	\$ 2,200.00	\$ 6,600.00	0	\$ -	0	\$ -
24	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	30	\$ 3,500.00	\$ 105,000.00	11	\$ 38,500.00	0	\$ -
25	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3	\$ 2,500.00	\$ 7,500.00	3	\$ 7,500.00	0	\$ -
26	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	22	\$ 500.00	\$ 11,000.00	2	\$ 1,000.00	18	\$ 9,000.00
27	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	4	\$ 4,200.00	\$ 16,800.00	0	\$ -	0	\$ -
28	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	18	\$ 175.00	\$ 3,150.00	0	\$ -	0	\$ -
29	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	18	\$ 275.00	\$ 4,950.00	0	\$ -	0	\$ -
30	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3,012	\$ 34.25	\$ 103,170.00	2,418	\$ 82,530.00	5,266	\$ 20,640.00
31	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	4	\$ 600.00	\$ 2,400.00	6	\$ 2,400.00	0	\$ -
32	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	311	\$ 105.00	\$ 32,655.00	172	\$ 18,060.00	310	\$ 32,595.00
33	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	1,221	\$ 150.00	\$ 183,150.00	1,141	\$ 171,100.00	0	\$ -
34	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	110	\$ 378.00	\$ 41,580.00	312	\$ 38,316.00	0	\$ -
35	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	110	\$ 180.00	\$ 19,800.00	112	\$ 20,160.00	0	\$ -
36	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	44	\$ 1,500.00	\$ 66,000.00	10	\$ 15,000.00	0	\$ -
37	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	22	\$ 1,500.00	\$ 33,000.00	21	\$ 31,500.00	0	\$ -
38	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	1,241	\$ 350.00	\$ 434,350.00	0	\$ -	0	\$ -
39	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3	\$ 6,000.00	\$ 18,000.00	4	\$ 24,000.00	0	\$ -
40	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	4	\$ 6,000.00	\$ 24,000.00	2	\$ 12,000.00	2	\$ 12,000.00
41	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3	\$ 5,000.00	\$ 15,000.00	4	\$ 20,000.00	0	\$ -
42	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	21	\$ 1,500.00	\$ 31,500.00	22	\$ 33,000.00	0	\$ -
43	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	21	\$ 2,000.00	\$ 42,000.00	22	\$ 44,000.00	0	\$ -
44	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	500	\$ 50.00	\$ 25,000.00	0	\$ -	0	\$ -
45	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	2	\$ 3,500.00	\$ 7,000.00	0	\$ -	2	\$ 7,000.00
SEWER COLLECTION									
46	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3	\$ 6,500.00	\$ 19,500.00	3	\$ 19,500.00	0	\$ -
47	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	300	\$ 700.00	\$ 210,000.00	0	\$ -	0	\$ -
SEWER COLLECTION									
48	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	118	\$ 10.00	\$ 1,180.00	0	\$ -	0	\$ -
49	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	3	\$ 25,000.00	\$ 75,000.00	0	\$ -	3	\$ 75,000.00
50	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	18	\$ 450.00	\$ 8,100.00	0	\$ -	0	\$ -
51	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	900	\$ 100.00	\$ 90,000.00	0	\$ -	0	\$ -
52	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	40	\$ 25.00	\$ 1,000.00	0	\$ -	0	\$ -
53	18" RIBBED CORRUGATED METAL PIPE (STANDARD)	LS	30	\$ 150.00	\$ 4,500.00	0	\$ -	0	\$ -

CONTRACTOR NAME: Purdy Cement Construction
ADDRESS: 22500 Ryan
CITY, STATE, ZIP: Warren, MI 48091

ITEM No.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	TOTAL QUANTITIES ON ORDER DATE	TOTAL AMOUNT PAID TO DATE	TOTAL QUANTITIES ON ORDER DATE	TOTAL AMOUNT PAID TO DATE
UNCLASSIFIED ITEMS									
51	TEMPERATED PORTABLE SANITARY FACILITY	EA	1	\$ 3,100.00	\$ 3,100.00	1	\$ 1,300.00	0	\$
55	TRUCK CEMENT	TS	1	\$ 2,000.00	\$ 2,000.00	0	\$	1	\$ 2,000.00
56	SPONGE/SHAVE FOR LOCATING GAS MAILED / JERKMAID SERVICE ON FOR OTHER CUSTOMER (RECEIVED)	HR	8	\$ 600.00	\$ 4,800.00	35.5	\$ 9,500.00	00	\$
57	TEMPERATED PORTABLE SANITARY FACILITY	EA	1	\$ 4,200.00	\$ 2,000.00	0	\$	0	\$
59	CONCRETE FOR WALL OUTSIDE OF THE ORIGINAL PATENT	CS	1	\$ 3,000.00	\$ 3,000.00	0	\$	1	\$ 2,700.00
59	ADDITIONAL EQUIPMENT FOR THE CONSTRUCTION AREA	LS	1	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00	0	\$
60	SOIL PROTECT AND GROUNDWATER CONTROL MEASURES INCLUDING SOIL PROTECT MATS AND ALUMINUM	LS	1	\$ 2,000.00	\$ 2,000.00	0	\$	1	\$ 2,000.00
61	PERMIT AND INSPECTION OF THE PROJECT - AS PER CITY OF LOS ANGELES (PERMIT & INSPECTION)	LS	1	\$ 1,000.00	\$ 1,000.00	0	\$	1	\$ 1,000.00
62	ROAD, FURNACE, ROAD LAYOUT AND OTHER SET UP FOR INSPECTION (PERMIT & INSPECTION)	LS	1	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00	0.00	\$
ADDITIONAL ITEMS									
63	PAYMENT TO CLASS 11A (CONCRETE CONCRETE SUBBASE, 1/4 IN. BY 1/4 IN. CONCRETE CONCRETE PAVEMENT)	SR	9,000	\$ 11.75	\$ 105,750.00	4,500.70	\$ 51,520.00	4,500.50	\$ 51,511.50
64	PAYMENT TO CLASS 11A (CONCRETE CONCRETE SUBBASE, 1/4 IN. BY 1/4 IN. CONCRETE CONCRETE PAVEMENT)	SR	4,500	\$ 12.10	\$ 54,450.00	1,810.9	\$ 20,510.00	155.0	\$ 21,445.00
65	CONCRETE PAVEMENT (CONCRETE SUBBASE)	SR	9,450	\$ 9.00	\$ 85,050.00	0	\$	0	\$
ADDITIONAL ITEMS									
66	PERMIT & INSPECTION OF THE PROJECT	EA	0	\$ 400.00	\$	0	\$ 400.00	1	\$ 400.00
67	PERMIT & INSPECTION OF THE PROJECT	EA	0	\$ 400.00	\$	0	\$ 400.00	33	\$ 1,350.00
68	PERMIT & INSPECTION OF THE PROJECT	EA	15	\$ 2,770.00	\$	0	\$	0	\$
TOTAL WORK PERFORMED AS OF					6/2/2016	\$ 13,111,111.00	\$ 13,111,111.00		\$ 13,111,111.00
LESS RETAINAGE					0.00		0.00		\$ 13,111,111.00
NET AMOUNT DUE							\$ 13,111,111.00		\$ 13,111,111.00
LESS PREVIOUS PAYMENTS							\$ 13,111,111.00		\$ 0.00
BALANCE DUE THE CLIENT						\$ 0.00	\$ 13,111,111.00		\$ 13,111,111.00

[illegible]

City of Viroqua
Treas. Office, P.O.
City of Viroqua

[illegible]

Torrey

City of Warren
Division of Engineering
 WP-23-787
 Payment No. 5 and Final



CONTRACTOR NAME: Zuniga Cement Construction
 ADDRESS: 22500 Ryan
 CITY, STATE, ZIP: Warren, MI 48091

DESCRIPTION	ORIGINAL CONTRACT AMOUNT	CONTRACT MOD. 1	AMOUNT PAID TO DATE	AMOUNT THIS PAYMENT
Total Work Performed as of: 5/2/2025	\$2,561,343.50	\$47,807.52	\$2,609,151.02	\$1,068,871.26
Less Retainage 0.00%			\$0.00	(\$128,067.18)
Net Amount Earned			\$2,609,151.02	\$1,196,938.43
Less Previous Payments			\$1,412,212.59	\$0.00
Total Amount Due this Estimate			\$1,196,938.43	\$1,196,938.43
Total Local Street Road Repair - Work Performed as of: 5/2/2025	\$1,809,930.75	\$42,566.48	\$1,852,497.22	\$758,898.59
Less Retainage 0.00%			\$0.00	(\$90,927.69)
Net Amount Earned			\$1,852,497.22	\$849,826.29
Less Previous Payments			\$1,002,670.94	\$0.00
Total Local Street Road Repair - Work Due this Estimate			\$849,826.29	\$849,826.29
Total Water & Sewer System Fund - Work Performed as of: 5/2/2025	\$ 751,412.75	\$ 5,241.04	\$ 756,653.80	\$ 309,972.66
Less Retainage 0.00%			\$0.00	(\$37,139.48)
Net Amount Earned			\$756,653.80	\$347,112.14
Less Previous Payments			\$409,541.65	\$0.00
Total Water & Sewer System Fund - Work Due this Estimate			\$347,112.14	\$347,112.14

I certify that I have checked this periodic estimate; that to the best of my knowledge and belief it is true and correct statement of work performed by the contractor; that all work included in this periodic estimate has been inspected by me or my duly authorized representative or assistants and it has been performed in full accordance with the requirements of the contract.

for the City of Warren, Tina G. Gapshes, P.E.
 City Engineer