

## MISSION STATEMENT

The purpose and function of the City of Warren Crime Commission shall be to bridge the gap between law enforcement, city council, government and the community.

## WARREN CRIME COMMISSION MEETING MINUTES December 04, 2024

### MEMBERS PRESENT:

|                    |   |   |                  |   |  |
|--------------------|---|---|------------------|---|--|
| Najim Ahmed        | Y |   | Kayla Porvaznick | Y |  |
| Tracy Antrikin     | Y |   | Mike Riley       | Y |  |
| Jay Jackson        |   | N | John Harrison    | Y |  |
| Sumon Kobir        | Y |   |                  |   |  |
| Rex Marshall       | Y |   |                  |   |  |
| Angela Middleswart | Y |   |                  |   |  |

### EX-OFFICIO MEMBERS:

|                  |   |   |
|------------------|---|---|
| D.C. Rushton     |   | N |
| Dave Dwyer       | Y |   |
| Caitlin Murphy   | Y |   |
| Capt. Dillenbeck | Y |   |
| Henry Newnan     | Y |   |
| Melody Magee     | Y |   |
| Mayor Stone      |   | N |
| PC Hawkins       |   | N |

**CALL TO ORDER:** Commissioner Middleswart called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE:** Commissioner Ahmed led the attendees in the Pledge of the Allegiance.

**APPROVAL OF MINUTES:** A motion by Commissioner Marshall, seconded by Commissioner Kobir to approve the Minutes. The motion passed unanimously.

**APPROVAL OF AGENDA:** A motion by Commissioner Riley, seconded by Commissioner Marshall, with discussion by Commissioner Middleswart. Commissioner Middleswart would like to add under New Business – “Crime Commission By-Laws” to the Agenda. The motion passed unanimously.

**PUBLIC MEETING:** Mr. Pulice stopped by to update the Crime Commission about his neighbor. He has been quite lately. However, we now have more vehicles coming and going all day long.

Ms. Ludwig stated that she received a phone call from Sargent Price and they scheduled an appointment. The appointment did not go as expected. Ms. Ludwig will leave a message with Captain Dillenbeck.

Ms. Bournias, from Canine Companions, stopped by to mention that she will have Norah for two more months and then Norah will be transferred to a facility for professional training.

Mr. Arnold stopped by to discuss the Busch Library and Chinese spying on the FBI.

Mr. Strunk stopped by to updated the Crime Commission on his neighbor. His neighbor was out of town, so it was quiet. The signs Captain Dillenbeck ordered are up. When his neighbor returned things started to pick back up. Captain Dillenbeck mentioned that the next time Mr. Strunk has a group meeting, let him know and he will have the Community Police Officer attend.

Ms. Palowoda stopped by to thank Captain Dillenbeck for listening to our problems and taking them seriously.

Ms. Zielinski stopped by to see what is going on.

Ms. Booker also stopped by to see what is going on.

**CORRESPONDENCE:** Commissioner Middleswart mention that Commissioner Jackson is home and improving.

Commissioner Middleswart introduced John Harrison as our newest Crime Commissioner. Welcome to our team. Mr. Harrison wants to help wherever there is a need. He also is on the CERT Team.

**DEPUTY COMMISSIONER RUSHTON'S REPORT:** Captain Dillenbeck reviewed the current crime trends in the City of Warren. Shop with a Cop will be on Thursday, December 5<sup>th</sup> at Meijer located at 10 and Schoenherr. Thursday, December 12<sup>th</sup> we will be at Meijer, located at 12 and Mound. Both events start at 6 pm. The Crime Commission's help would be appreciated.

There will be a Tree Lighting ceremony in Waterford for Police Officer Kott at 6:30 pm.

**CITY COUNCIL EX-OFFICIO'S REPORT:** Ex-Officious Newnan, Magee and Dwyer reviewed the current events that are occurring with the Warren City Council. Ex-Officio Dwyer mentioned that the Busch Library is closed daily during a time frame Monday thru Friday. Ex-Officio Magee stated that the Busch Library is her neighborhood and she is calling other schools and libraries to see how they handle these situations. We feel that some sort of after school activity could eliminate this problem. Ex-Officio Dwyer also mentioned that the Tree Lightening Ceremony will be Saturday, December 7<sup>th</sup> starting at 5 pm at City Square. Ex-Officio Newnan apologized to Commissioner Harrison for making his interview before City Council more difficult. Ex-Officio Newnan did not realize that tabling his appointment to the Crime Commission to fulfil the two-meeting requirement, would make Mr. Harrison's eligibility non-in-void.

**TREASURER'S REPORT:** Commissioner Porvaznick distributed November's Treasurer's Report. We do not have any Current Written Purchase Orders. Current Encumbrances consist of: Office Depot, Donut Castle, Contractual Services and The Gazebo. Spending for November consists of: Gas, Water, Electric, The Gazebo and K2 Awards. Petty Cash is currently at \$81.53. Commissioner Riley mentioned that the Animal Welfare needs to be billed for their use of the Crime Commission building. Commissioner Riley will give Commissioner Porvaznick, Sue, the Treasurer for the Animal Welfare's, phone number. Commissioner Porvaznick also received approval to dispose of all the outdated equipment from the back storage area. A motion by Commissioner Marshall, seconded by Commissioner Kobir, to approve November's Treasurer's Report. The motion passed unanimously.

**CHAIRPERSON'S REPORT:** Commissioner Middleswart is trying to do more outreach with the local businesses. Commissioner Middleswart will push more during the holidays.

**UNFINISHED BUSINESS:**

**Crime Commission Safety Night:** Commissioner Middleswart stated that this was not one of our best events. We did not market this event enough. We need more help from the City and different people from the Crime Commission to help spread the word.

**Newer Copy Machine:** Assistant City Attorney Murphy mentioned that she gave Assistant Secretary Martin her copy machine / scanner. Assistant Secretary Martin stated that copy machine / scanner is at the Crime Commission building and we just needed the cord, which Assistant City Attorney Murphy just gave her. Assistant Secretary Martin will get it up and running.

**Winter Warming Drive:** Commissioner Marshall dropped off three boxes at the Community Center. Two boxes at the main front door and one at the auditorium. One box was also dropped off at City Hall in the atrium. Commissioner Marshall is waiting on approval to drop a box off at Lincoln and Cousino High School. Captain Dillenbeck will get with Lincoln and Cousino's SOS Officer.

**Shop with Hero – Police / Fire:** Commissioner Middleswart confirmed that Shop with a Cop on Thursday, December 5<sup>th</sup> will be at 10 and Schoenherr and Thursday, December 12<sup>th</sup> will be at 12 and Mound. Both start at 6 pm. Shop with a Hero – Fire Department will be on Wednesday, December 11<sup>th</sup> at 12 and Mound at 6pm. All are welcomed to participate.

**Holiday Breakfast:** Commissioner Middleswart stated that Assistant Secretary Martin has confirmed our Holiday Breakfast at National Coney Island on Sunday, December 15<sup>th</sup> at 9:30 am. All are welcomed to attend.

## **NEW BUSINESS:**

**Crime Commission By-Laws:** Commissioner Middleswart mentioned that there will be changes coming with our By-Laws. The Mayor does not have to abide by the By-Laws. The By-Laws are for our internal use only. The Mayor can appoint and remove members from the Crime Commission.

## **Roundtable:**

Martin: Nothing new to report.

Ahmed: Nothing further to report.

Murphy: Nothing new to report.

Porvaznick: Nothing further to report.

Kobir: Nothing new to report.

Middleswart: Assistant Secretary Martin did you get an email from the Mayor's office. Assistant Secretary Martin stated that she received a call from Judy asking if Commissioner's Marshall and Riley have had good attendance for this calendar year. Assistant Secretary Martin stated yes. Best attendance as a group this year.

Marshall: Nothing new to report

Antrikin: Nothing further to report.

Riley: I got notified that I have been reappointed.

Newnan: Absenteeism is a big problem with many of our Commissions.

Dillenbeck: Nothing new to report.

Dwyer: Nothing further to report.

Magee: Nothing new to report.

Harrison: Nothing further to report.

**ADJOURNMENT:**

A motion by Commissioner Marshall, seconded by Commissioner Ahmed adjourn the meeting at 7:01 pm. The motion passed unanimously.

**Our next Meeting will be on January 08, 2025 @ 6:00 pm. at the Crime Commission building located at 5959 Beebe Street.**

**Commissioner Marshall has housekeeping duties for the month of January.**

Respectfully submitted,  
Michele Martin - Secretary's Assistant