

NOTICE

WARREN PUBLIC LIBRARY COMMISSION
SPECIAL MEETING
Warren Civic Center Library
Mark Twain Room
1 City Square, Suite 100
Warren, MI 48093

PLEASE TAKE NOTICE THAT there will be a Special Meeting, in-person meeting of the Warren Public Library Commission on **Thursday, April 25, 2024 at 6:00 p.m.**

CONTACT/ACCOMMODATIONS INFORMATION:

If you have any questions, concerns, or require disability-related accommodations for the meeting, please call the Library Administration Office at 586-574-4564.

**WARREN PUBLIC LIBRARY COMMISSION
SPECIAL MEETING
WARREN CIVIC CENTER LIBRARY
MARK TWAIN ROOM
1 CITY SQUARE, SUITE 100
WARREN, MI 48093
April 25, 2024
6:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Discussion/Action items:**
 - a. Architectural firm Ply+ selected by oversight committee
 - b. Approval of FHS Superintendent's recommendations for the following: letters to parents, alter online Code of Conduct, and requirement for students to present school ID to enter library premises
 - c. Approval to hire a Security Guard
- 5. Audience Participation**

Members of the audience who would like to address the Library Commission this evening may do so under the audience portion. Patrons have 3 (three) minutes to speak.
- 6. Next Meeting Date – May 16, 2024**
- 7. Adjournment**

PLY+ architecture



219 North Main Street,
Ann Arbor, MI. 48104
734 827 2238
info@plyarch.com

BUSINESS ORGANIZATION

Registered S Corporation

NAMES OF OWNERS, PRINCIPALS, AND/OR OFFICERS

Jen Maigret, AIA | Principal
Craig Borum, FAIA | Principal

LICENSURE + CERTIFICATIONS

Licensed in Michigan
SBAM Certified Small Business

FIRM HISTORY + PROFILE

PLY+ recognizes that the successful implementation of ideas is a process that begins in the project's first moments and continues to influence all stages of its development through construction. Successful implementation dovetails with our collaborative and research driven approach.

Economical details are often best achieved by working closely with the contractors or fabricators who will build the work to establish open communication and leverage the deep knowledge that they bring to their trades.

We have a team of 7: a collaborative of registered architects and architectural designers, share a rich blend of heritage, inherited sensibilities, and experience in Southeast Michigan. Our team also bring expertises from across the globe, and seek ways to sensitively and effectively serve our local community at the scale of the hand, inevitably linked to the scales of the city.

We are excited to serve local passion projects, and draw inspiration from material assemblies, context, and the energy of our clients.

Work Load and Capacity

The personnel listed below are full time employees of PLY+ and are ready to carry out the work as requested. Although some assignments may partially overlap with other contracts, all personnel are available to perform the anticipated work for City of Warren in a timely and responsive manner. The capacity of PLY+ is highly flexible and agile in its ability to respond to the needs and expectations of the anticipated work. With a nimble structure, it is able to adapt quickly to changing requirements and provide efficient solutions.

Team Member	Project Title	Current Phase	Duration
Craig Borum	Museum of Contemporary Art Detroit	Bid Review/CA	Winter 2024
	UM School of Nursing Renovation	CD	Winter 2023
	St Clair Shores Library Renovation	Predesign	Design Through Spring 2024
Jen Maigret	Museum of Contemporary Art Detroit	Bid Review/CA	Winter 2024
	Dexter-Elmhurst Community Center	DD	Winter 2023
	DPSCD - Asbury EEC	Predesign	Design Through Winter 2023
	DPSCD - Fleming EEC	Predesign	Design Through Spring 2024
Andrew Wolking	Museum of Contemporary Art Detroit	Bid Review/CA	Winter 2024
	UM School of Nursing Renovation	CD	Winter 2023
	Dexter-Elmhurst Community Center	DD	Winter 2023
Yusi Zha	Dexter-Elmhurst Community Center	DD	Winter 2023
	St Clair Shores Library Renovation	Predesign	Design Through Spring 2024
Yibo Jiao	Dexter-Elmhurst Community Center	DD	Winter 2023
	UM School of Nursing Renovation	CD	Winter 2023
Collin Garnett	DPSCD - Asbury EEC	Predesign	Design Through Winter 2023
	DPSCD - Fleming EEC	Predesign	Design Through Spring 2024
Emma Powers	DPSCD - Asbury EEC	Predesign	Design Through Winter 2023
	DPSCD - Fleming EEC	Predesign	Design Through Spring 2024

Re: Students At Busch Library - Urgent

Stange, Hollie <holsta@myfitz.net>

Mon 2/26/2024 5:53 AM

To: Oksana Urban <ourban@cityofwarren.org>

Good morning Mrs. Urban,

I am in the ending stages of finalizing our district letter we discussed in our meeting. However, please see below from my communications lady who met with us. I am hoping you and I can chat this afternoon about how quickly these rules can be updated on your website. My hope is to get this letter out and finalized by tomorrow if possible to start the process Monday, March 4th. Please let me know your thoughts.

In order to improve the library experiences at the Busch Branch Library location, we propose the following changes to the current Rules and Regulations. We need these items added to the Rules and Regulations posted on the Warren Library Website in order to cite them in our letter to Parents/Guardians.

- 1- Rule 9- "Borrowing and Library privileges may be suspended or revoked by the librarian for violation of the existing rules and regulations"
- 2- Rule 12 - "Library card / Student ID must be present to use computers"
- 3- Rule 14- "Children in grades 7 and younger must be supervised and within visual contact of a parent or caregiver (age eighteen or older_ at all times while using the library"
- 4- Could a rule be posted on this list about no food or open drinks in the library.

Could you send the file for the "Warren Library" logo. It gets very pixelated pulling it from the website. I am trying to personalize the sign for the ID policy.

ID Policy-

- Students must present a valid Fitzgerald or Chatterton ID to staff at the Librarian Desk. The ID must contain a photo in order to be valid.
- The student will then sign in
- The student may retrieve their ID when they are done using the library resources.

Thank you,
Hollie Stange
Superintendent
Fitzgerald Public Schools

Library Rules and Regulations

1. Materials may be checked out with a valid library card.
2. Each borrower is financially responsible for loss or damage to any materials checked out on his card. Parents are responsible for all materials on their children's cards.
3. Report lost or stolen library cards immediately. Until you do so, you are responsible for all materials borrowed with your card and any resulting fines or charges.
4. A \$2.00 charge will be made for replacement of lost or stolen cards. *(updated 9/21/18)*
5. Borrowed materials must be returned within the proper loan period. Fines will be assessed for materials returned after the loan period expires.
6. All fines must be paid within 30 days.
7. Limits on number of materials and limits on number of renewals vary.
8. Be aware of the signs and be courteous to others who need quiet.
9. Borrowing privileges may be suspended or revoked by the librarian for violation of existing rules and regulations.
10. Patrons with fines or bills more than 30 days old and patrons with fines or bills over \$5.00 will not be allowed to borrow.
11. Refunds will no longer be given when lost and paid materials are found and returned.
12. Library card must be present to use computers.
13. You must use your own library card.
14. Children under the age of thirteen must be supervised and within visual contact of a parent or caregiver (age eighteen or older) at all times while using the library.

Share this:



**Welcome to the
Dorothy Busch
Branch**



Students:

8th - 12th grade
Under 8th grade must be
with a parent/guardian

Monday - Friday from 2:30pm - 5:00pm

- Present your Fitzgerald or Chatterton Student ID to the librarian upon entering the library (your photo must be visible on your ID)
- Your Student ID will be returned when you leave for the day.



Staff Procedure for Student Guidelines 8th-12th grades

Staff will display the guidelines poster on the door of the library and at the circulation desk.

Entering the Library

- 1- Any student entering the Library must come to the circulation desk to check in.
- 2- Students must present their Student ID to the Librarian. The Librarian will verify that they are in 8th grade - 12th grade.
- 3- Ask the student to sign in on the form.
- 4- Hold the student's ID until they are ready to leave.

*If the student does not have their Student ID, please ask them to leave the library. A Student ID is *REQUIRED* to be in the Library.

Exiting the Library

- 1- When a student is ready to leave, have them write the time they are leaving.
- 2- Provide their Student ID back to them.

Date: _____



Welcome to the Dorothy Busch Branch

[illegible]



Spartan 6 Security Price Quote

Unarmed Security Guard: \$23.00/ Hour

Armed Security Guard Patrol: \$28.00/ Hour

Holiday rates will apply on the following holidays, at a time and a half rate:

Labor Day, Memorial Day, Thanksgiving Day, New Year's Eve, New Year's Day, Independence Day, Christmas Eve, Christmas Day, Easter

Pricing Includes:

Top level security, paramilitary trained armed and unarmed guards, ongoing officer training, onsite inspections, 24-hour contact with Supervisory/Management staff, and uniformed professional security. All of this is offered with the peace of mind that your locations are safe and secure.

Guard Abilities:

Our guards are trained in military and law enforcement tactics and can detain suspects, radio communication between guards, CPR and AED certified, and basic first aid. Our guards are also trained in emergency response/active shooter situations. We offer parking lot patrol, parking enforcement, gatehouse security, surveillance, both male/female guards available, and all armed guards are paramilitary and self-defense level 3 trained. Our guards are also trained in cultural aspects for each location, as well as how to properly search individuals when needed.

Invoicing and billing: Every 15 Days Net 15 Terms

Veteran owned