

Commission on Disability

Minutes

August 14, 2025

1. Call to Order: Time: 6:30 pm
2. Roll Call: John Couture, Karen Keffer, Aron Shutran, Rita Shutran, Caitlin Murphy, Melody Magee
3. Approval of Agenda
 - a. As Written:
 - b. Second:
 - c. As Amended: Rita Shutran
 - d. Second: Karen Keffer
4. Approval of Date: June 12, 2025
 - a. As Written: Rita Shutran
 - b. Second: Karen Keffer
 - c. As Amended:
 - d. Second:
5. New Business
 - a. Introduction of Gwen McNeal, East Region Manager of Michigan Bureau of Services for Blind Persons, MSU
 - b. Questions regarding: Procurement of DaVinci Visual Assistant for the Warren libraries
 - c. Introduction: what the bureau does, offers, and the importance of the latest tech in public libraries.
 - d. What sets the DaVinci apart from current magnifying devices in most libraries?
 - e. Where is the device available, and what are the costs, setup, and training for library staff?
 - f. Are grants available for cities to acquire the device?
 - g. Questions from members, visitors.
 - h. Gwen McNeal suggested we get two DaVinci machines on loan
 - i. Caitlin and Gwen will connect and get the transfer of the machines
6. Old Business
 - a. Discuss ideas for Disability Awareness Month in October
 - i. Theme for the library
 - ii. Programs/activities for children, teens, and adults
 - iii. Possibly use the display case at the Community Center
 1. Talked to David Rent from the Historical and Genealogical Commission, and we can use part of the showcase

iv. Update from ADA Transition Plan

v. Bylaws

1. Amend "Commission", Section 5 to read "Members shall serve a term of three years and may be reappointed for any number of terms."

a. Moved by Rita Shutran

b. Seconded by John Couture

7. Miscellaneous

8. Audience Participation

9. Motion to Adjourn: Rita Shutran

a. Seconded by Aron Shutran

b. Time: 7:12 pm