



**PUBLIC SERVICE DEPARTMENT  
ENGINEERING DIVISION**

One City Square, Suite 300  
Warren, Michigan 48093-2390  
(586) 759-9300  
www.cityofwarren.org

**TO:** Ms. Mindy Moore, City Council Secretary

**DATE:** July 23, 2025

**RE: CONSIDERATION AND ADOPTION OF RESOLUTION to approve an  
Intergovernmental Data Sharing Agreement with Macomb County Public Works  
Office for sharing of Geographic Information System (GIS)**

Attached hereto is a copy of the proposed data sharing agreement with Macomb County Public Works Office for sharing of Geographic Information System (GIS) data related to utilities and infrastructure.

This agreement grants the City of Warren access to GIS utility information from Macomb County not available on its public portal. In return, the City of Warren Engineering Division would provide Macomb County access to our GIS utility information. This agreement would provide both parties more accurate information in regards to infrastructure and future construction.

This agreement has been reviewed and approved by the Department of Information Systems and the Attorney's Office. Please place this item on the next City Council agenda for consideration. If you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

Sincerely,

Read and Concurred:

Approved as to Form:

DocuSigned by:

*Tina Gapshes*

EE012068B0764E1

Tina G. Gapshes, P.E.  
City Engineer

DocuSigned by:

*David Muzzarelli*

A310AB08BBC84DD...

David Muzzarelli  
Public Service Director

Signed by:

*Mary Michaels*

119806BF52344A1

Mary Michaels  
Acting City Attorney

Recommended to Council:

Signed by:

*Lori M. Stone*

76FABF22E3214B9...

Lori M. Stone  
Mayor

Attach: Data Sharing Agreement, Resolution

**RESOLUTION APPROVING AN INTERGOVERNMENTAL DATA SHARING  
AGREEMENT BETWEEN MACOMB COUNTY PUBLIC WORKS OFFICE AND THE CITY  
OF WARREN FOR GEOGRAPHIC INFORMATION SYSTEM**

At a regular meeting of the City Council of the City of Warren, County of Macomb,  
Michigan, held on \_\_\_\_\_, 2025, at 7:00 p.m. Eastern \_\_\_\_\_  
Time, in Council Chambers located at Warren Community Center Auditorium, 5460 Arden Ave.,  
Warren, Michigan.

PRESENT: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

The following preamble and resolution were offered by Councilmember  
\_\_\_\_\_, and supported by Councilmember \_\_\_\_\_.

Macomb County Public Works Office has requested a data sharing agreement with  
the City of Warren for sharing of Geographic Information System (GIS) data related to utilities  
and infrastructure.

This agreement grants the City of Warren access to GIS utility information from  
Macomb County not available on its public portal. In return, the City of Warren Engineering  
Division would provide Macomb County access to our GIS utility information. This agreement  
would provide both parties more accurate information in regards to infrastructure and future  
construction.

THEREFORE, IT IS RESOLVED that the City of Warren approves the execution of the  
attached Intergovernmental Data Sharing Agreement with Macomb County Public Works Office  
for Geographic Information System (GIS) and information related to utilities

IT IS FURTHER RESOLVED that the Mayor and Clerk of the City of Warren are hereby  
authorized to execute the attached Intergovernmental Data Sharing Agreement in such form that  
meets the satisfaction of the City Attorney.

AYES: Councilpersons \_\_\_\_\_  
\_\_\_\_\_

NAYES: Councilpersons \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MINDY MOORE  
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN     )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
SONJA BUFFA  
City Clerk



**CITY ATTORNEY'S OFFICE**

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

[www.cityofwarren.org](http://www.cityofwarren.org)

May 14, 2025

Shawn McDade  
CAD and GIS Administrator  
Engineering Division  
City of Warren

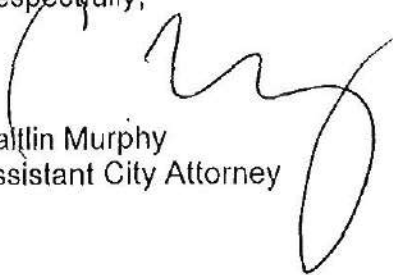
**Re: Review of Intergovernmental Data Sharing Agreement**

Dear Mr. McDade:

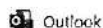
I have reviewed the Intergovernmental Data Sharing Agreement forwarded to our Office. I approve the Agreement as to form. However, I recommend that you request a mutual indemnification provision that provides for indemnification in the case of the other party's negligence causing damage to a third party.

Should you have any questions please feel free to contact me at extension 4527.

Respectfully,

  
Callin Murphy  
Assistant City Attorney

Cm/s/ltr to mcdade intergovernmental data sharing/id112455  
Attachment



RE: Intergovernmental Data Sharing Agreement.

From: Shumon Hakim <shakim@cityofwarren.org>  
Date: Tue 07/08/25 1:54 PM  
To: Shawn McDade <smcdade@cityofwarren.org>  
Cc: Tina Gapshes <tgapshes@cityofwarren.org>

Sorry for the delay.  
I have read the document. I am okay with the data sharing agreement.

Thank you



**Shumon Hakim**  
Information Systems Manager  
  
Office: 586-574-4513  
Direct: 586-574-4512  
Mobile: 586-677-3467  
Email: [shakim@cityofwarren.org](mailto:shakim@cityofwarren.org)  
  
One City Square, Suite 400  
Warren, MI 48093  
[www.cityofwarren.org](http://www.cityofwarren.org)

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From: Shawn McDade <smcdade@cityofwarren.org>  
Sent: Monday, July 7, 2025 10:39 AM  
To: Shumon Hakim <shakim@cityofwarren.org>  
Cc: Tina Gapshes <tgapshes@cityofwarren.org>  
Subject: Re: Intergovernmental Data Sharing Agreement.  
Importance: High

Good morning Shumon,  
I was wondering if you had a chance to review this?

Thank you,  
**Shawn McDade**  
CAD and GIS Administrator  
City of Warren - Engineering Division  
One City Square, Suite 300  
Warren, Michigan 48093  
Phone (586) 759-9300

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**UTILITY INFO REQUESTS:** The utility information supplied is based on best available records. No guarantee of accuracy is implied. All utility locations must be field verified prior to construction.

From: Shawn McDade  
Sent: Thursday, June 26, 2025 3:20 PM  
To: Shumon Hakim <shakim@cityofwarren.org>  
Subject: Intergovernmental Data Sharing Agreement.

Shumon,  
Here is the GIS data sharing agreement from Macomb county for your review

Thank you,  
**Shawn McDade**  
CAD and GIS Administrator  
City of Warren - Engineering Division  
One City Square, Suite 300  
Warren, Michigan 48093  
Phone (586) 759-9300

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Any distribution, use or copying of this e-mail or the information it contains by other than an intended recipient is unauthorized. If you received this e-mail in error, please advise me (by return e-mail or otherwise) immediately.

**UTILITY INFO REQUESTS:** The utility information supplied is based on best available records. No guarantee of accuracy is implied. All utility locations must be field verified prior to construction.

## Intergovernmental Data Sharing Agreement

This Intergovernmental Data Sharing Agreement (Agreement) is made between the MACOMB COUNTY PUBLIC WORKS OFFICE (the "MCPWO") and participating municipal entities located in Macomb County. The participating municipal entity for purposes of this Agreement is City of Warren, and all of its departments, divisions, and officials (the "Municipality"). In this Agreement, the MCPWO and the Municipality may be referred to individually as "Party" or jointly as "Parties."

- A. The MCPWO is a governmental entity.
- B. The Municipality is a municipal corporation located in Macomb County, State of Michigan.
- C. The Municipality is in the possession of sensitive plans, drawings, photographs, data, including data owned and maintained by the Municipality in relation to its Geographic Information System (GIS), and other information related to public works and infrastructure (the "Covered Data")
- D. The Municipality desires to share with the MCPWO and the MCPWO desires to receive the Covered Data in order to facilitate the development of a Wastewater Master Plan and to assist with other future projects. The Parties enter into this Agreement to protect against the unauthorized dissemination of the Covered Data and to protect the public interest and welfare.

NOW, THEREFORE, In consideration of the mutual promises, obligations, representations and assurances in this Agreement, the Parties agree as follows:

1. **Definitions.** The following definitions apply under this Agreement:

- a. "Asset" means public and private infrastructure assets pertaining to transportation, water, sanitary and storm sewers, utilities, energy, electricity, natural gas, information technology, emergency preparedness systems, telecommunications, and broadband services affecting or relating to Macomb County or its citizens, including the physical and technological means that support such assets.
- a. "Covered Data" means data about Assets, including, but not limited to, **Critical Infrastructure Data, GIS Data, Hydraulic Models, Flow Meter Data, Rain Gauge Data, Level Sensor Data, and Supervisory Control and Data Acquisition Data**, provided under this Agreement. **Covered Data** includes both real-time data and **Derived Data**. **Covered Data** does not include data that was publicly available when received, or thereafter became publicly available (other than through unauthorized disclosure).
- b. "Critical Infrastructure" means systems and assets, whether physical or virtual, so vital to the United States or the State of Michigan that the incapacity of destruction of such systems and assets would have a debilitating impact on security, economic security, public health, or any combination of those matters.

- c. **“Critical Infrastructure Information” or “Critical Infrastructure Data”** means information which:
  - i. Is not customarily in the public domain; and
  - ii. Is related to the security of critical infrastructure or protected systems, as defined in the Critical Infrastructure Information Act of 2002 at section 212(3).
- d. **“Data Recipient”** means any party receiving, accessing, or using **Covered Data** under this Agreement. All employees, officials, contractors, consultants, delegates, representatives, subcontractors, subconsultants, service providers including information technology and other technical support staff, agents, etc. of a **Data Recipient** who will have access to **Covered Data** must read this Agreement and agree in writing to be bound by it prior to having access to **Covered Data** of another party. See Addendum 1 below.
- e. **“Derived Data”** means data, information, or knowledge created from the dissemination and analysis of data shared under this Agreement, whether or not in combination with data already in the **Data Recipient’s** possession. **Derived Data** is included in the definition of **Covered Data**. The Parties must treat and protect **Derived Data** as **Covered Data**.
- f. **“Freedom of Information Act Request” or “FOIA Request”** means a request for information directed to a party under any applicable public-disclosure statute, which if granted could reasonably be anticipated to lead to public disclosure of **Covered Data**.
- g. **“Geographic Information System Data” or “GIS Data”** means an informational unit or network capable of producing customized maps based on a digital representation of geographical data. **GIS Data** includes **Derived Data** from a GIS system and saved outputs and datasets covered by this Agreement.
- h. **“Original Data Provider”** means a party that owns, collects, or provides **Covered Data** to a party under this Agreement. Unless otherwise set forth herein or if referring to a third party not the Municipality, the Original Data Provider under this Agreement shall be the Municipality.
- i. **“Permitted Purposes”** means use of **Covered Data** by a party to develop a Macomb County Wastewater Master Plan and to assist in future projects.

#### **Scope; Permitted Use.**

- a. This Agreement establishes the conditions under which the participating municipal entities agree to disclose **Covered Data** to the MCPWO to assist in the development of a Wastewater Master Plan and other future projects. It also

provides for the protection of Covered Data, and establishes terms on its use, disclosure, and disposition.

- b. This Agreement does not apply to an Original Data Provider's access to or use or disclosure of its own Covered Data, unless the Original Data Provider's Covered Data is comingled with or includes Derived Data from another party.
        - c. Covered Data provided under this Agreement may only be shared, used, or accessed by a Data Recipient for Permitted Purposes.
2. **Usage, Format, and Method Transfer.** Prior to sharing Covered Data, the Original Data Provider and the MCPWO will agree upon the appropriate data fields, data format, method and frequency of data transfer, and other such parameters. The Original Data Provider and MCPWO will document the aforementioned selections for record-keeping purposes.
3. **Ownership; Licensing.**
  - a. The Original Data Provider maintains full control and ownership of Covered Data it provides to another party under this Agreement.
  - b. Each Original Data Provider hereby grants to the MCPWO and other Data Recipients a revocable, non-exclusive, non-transferable license to process, copy, analyze, use, reformat, share, or distribute the Original Data Provider's Covered Data for a Permitted Purpose, so long as it is otherwise consistent with this Agreement and applicable licensing agreements. Original Data Providers must provide Data Recipients a copy of applicable licensing agreements prior to providing Covered Data to Data Recipients.
4. **Original Data Providers' Responsibilities.** Original Data Providers must:
  - a. Provide Data Recipients with access to Covered Data consistent with law, third-party contractual obligations, and this Agreement; and
  - b. Perform access reviews to ensure that Data Recipients have established and use adequate administrative, technical, and physical safeguards to protect Covered Data from unauthorized disclosure.
5. **Data Recipients' Responsibilities.** Data Recipients must:
  - a. Treat Covered Data as confidential, business-sensitive, and potentially harmful to the public health and safety and security if inappropriately disseminated;
  - b. Protect Covered Data from public or other unpermitted disclosure;
  - c. Use Covered Data solely for a Permitted Purpose;
  - d. Dispose of Covered Data as directed by the Original Data Provider or as provided by law;
  - e. **FOIA and Other Requests for Covered Data.** Upon receipt of a FOIA Request or legal process (i.e., discovery request or subpoena) for information that may include another party's Covered Data:
    - i. Within 24 hours of receipt of the FOIA Request or demand for Covered Data, Data Recipient must email the FOIA Request or data demand to:

1. the FOIA Coordinator of the MCPWO;
    2. the Original Data Provider; and
    3. any other party whose Covered Data or Assets may be affected by the FOIA Request or demand for Covered Data.
  - ii. Covered Data is exempt from public disclosure under MCL 15.243(1)(y). Accordingly, so long as there is a good faith basis, Data Recipient will assert the exception of MCL 15.243(1)(y) as a response to a FOIA request for Covered Data and will comply with the notice requirements of MCL 15.235(5)(b) and MCL 15.240, as applicable.  
See also **Addendum 2** below.
  - iii. To the extent consistent with law, Data Recipient will provide reasonable assistance to the Original Data Provider in opposing such disclosure or seeking a protective order or other limitations on disclosure.
  - iv. If disclosure of Covered Data is required by law, Data Recipient may disclose only that portion of the Covered Data that is compelled to be released by a court of competent jurisdiction or by law.
  - f. Establish and use appropriate administrative, technical, and physical safeguards to protect the data from being accessed, used, disclosed, or stored in a manner other than as provided in this Agreement or as provided by law.
6. **Accuracy.** Original Data Providers agree to use reasonable efforts to ensure the completeness and accuracy of data provided under this Agreement.
7. **Cooperation; Execution of Additional Agreements.** The Parties will execute such documents as may be necessary to realize the intentions of this Agreement or comply with law. The Parties will also require third parties to execute such documents as may be necessary to realize the intentions of this Agreement or comply with law, prior to granting the third party access to the data.
8. **Issue Resolution.** The Parties will work together to resolve issues relating to this Agreement. The Parties will exchange documentation as reasonably necessary to identify and explain their positions. Any portion of this Agreement that may be subject to interpretation will be addressed at these meetings.
9. **Costs and Damages.** Each Party will be responsible for its own costs, losses, and damages related to the sharing of data under this Agreement. Parties will not be liable to one another for any claim related to or arising under this Agreement for consequential, incidental, indirect, or special damages.
10. **Notices.** Notices required under this Agreement must be addressed to the individuals listed on the signature block pages. Parties may amend contact information by providing written notice of the change to the MCPWO. A notice required under this Agreement is deemed effectively given:
  - a. When received, if delivered by hand (with written confirmation of receipt);
  - b. When received, if sent by a nationally recognized overnight courier (receipt requested);

- c. On the date sent by email (with confirmation of transmission), if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient; or
  - d. On the fifth day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid.
  - e. As set forth in the signature block, any notices to the MCPWO shall be copied to Joseph E. Viviano, Esq., Kienbaum, Hardy, Viviano, Pelton, Forrest, 12900 Hall Road, Ste. 190, Sterling Heights, Michigan 48313.
11. **Amendments.** This Agreement may be amended by written agreement of the Parties. If amendment to this Agreement is required to comply with laws, rules, or regulations, the Parties will promptly enter into negotiations to meet legal requirements.
12. **Effective Date; Term.** This Agreement becomes effective when the Parties have signed it and continues until a Party terminates in accordance with the provisions on Paragraph 13.
13. **Termination.**
- a. A party may terminate their participation in this Agreement by providing written notice to the MCPWO. Termination is effective 30 calendar days from the date the notice becomes effective.
  - b. Termination of a Party's participation in this Agreement does not affect the continuation of this Agreement as between or among the MCPWO and other parties.
14. **Survival.** The obligation of a Data Recipient to maintain and safeguard another party's Covered Data shall survive expiration or termination of this Agreement and remain in full force and effect until the Original Data Provider or a court of competent jurisdiction opines or rules in writing that the data is no longer Covered Data.
15. **Execution.** This Agreement may be executed in counterparts, each of which is deemed to be an original, and all of which taken together constitutes one and the same instrument. The signature of any party transmitted by email is binding.
16. **Successors.** This Agreement inures to the benefit of and is binding upon the Parties, their respective successors-in-interest by way of reorganization, operation of law, or otherwise, and their permitted assigns.
17. **No Third-Party Beneficiaries.** This Agreement does not confer any rights or remedies upon any person or entity other than the Parties and their respective successors-in-interest by way of reorganization, operation of law, or otherwise, and their permitted assigns.
18. **Reservation of Rights.** The Parties enter into this Agreement pursuant to the exercise of a governmental function. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, or immunity of the Parties. Nothing in this Agreement is a waiver of governmental

immunity. Unless this Agreement expressly states otherwise, it does not, and is not intended to, transfer, delegate, or assign to the other Party, any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated or entrusted to either Party under any existing law or regulation.

19. **Governing Law.** The Parties agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Michigan and is being entered into in Macomb County, Michigan. Any suits brought hereunder must be brought in the appropriate state or federal court in the State of Michigan and the Parties submit to the exclusive jurisdiction of such courts for all disputes arising out of or related to this Agreement.
20. **Authority to Bind.** Each person signing this Agreement represents that they are duly authorized to execute this Agreement on behalf of their entity.
21. **Entire Agreement.** This Agreement represents the entire agreement between the Parties and supersedes all other agreements between the Parties governing the matters described. The language of this Agreement will be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

[SIGNATURES ON FOLLOWING PAGE]

Agreed to by:

**MACOMB COUNTY PUBLIC WORKS OFFICE:**

By: Candice S. Miller  
Its: Public Works Commissioner

\_\_\_\_\_, 2025

Notices under this Agreement go to:

Dated

Vincent Astorino,  
Operations and Flow Manager  
Macomb County Public Works  
21777 Dunham Road  
Clinton Township, MI 48036  
vincent.astorino@macombgov.org

With a copy to:  
Joseph E. Viviano, Esq.  
12900 Hall Road, Suite 190  
Sterling Heights, MI, 48313  
jviviano@khvpf.com

And:

**Municipal Entity: City of Warren**

\_\_\_\_\_, 2025

By: Lori M. Stone  
Its: Mayor

Dated

Notices under this Agreement go to:

Shawn McDade  
CAD and GIS Administrator  
City of Warren  
Engineering Division  
1 City Square, Suite 300  
Warren, MI 48093

## Addendum 1

### Data Security Agreement

I have read and understand the Intergovernmental Data Sharing Agreement (“Agreement”).

I agree to be bound by the terms of the Agreement, including those relating to protecting and safeguarding Covered Data from unauthorized disclosure. I agree not to access, disclose, or share Covered Data without the express written permission of a person with authority to grant such permission.

\_\_\_\_\_  
Lori M. Stone, Mayor  
City of Warren

Signed on:

\_\_\_\_\_, 2025

## Addendum 2

All Covered Data collected under this Agreement relates to ongoing security measures, capabilities for responding to terrorism, emergency response plans, risk planning, threat assessment, and domestic preparedness strategies. The Parties agree to deem Covered Data exempt from public disclosure under the Freedom of Information Act under MCL 15.243(1)(y) because the public interest in nondisclosure is high, whereas, the public interest in disclosure would be minimal.

The public interest in the nondisclosure of the data outweighs any public interest in disclosure, where disclosure to the world at large under FOIA would impair the ability of the parties, as well as federal and other state and local authorities, to protect the security and safety of persons and property. This impairment would be the direct result of allowing, from this single source, unfettered public access to the broad critical infrastructure information composing the data. It essentially would provide unintended, but actual, aid and assistance to persons, both domestic and foreign, bent on harming United States citizens and communities, and “whatever else the criminal mind might evoke.” *Mager v Dep’t of State Police*, 460 Mich 134 (1999).

The security concerns raised by the public disclosure and dissemination of the data is self-evident. The Congressional Record is replete with facts on terrorism’s ever-rising and forging threats and capabilities. For example, three of many such reports include: Congressional Record, 114th Congress, 2nd Session, Issue: Vol. 162, No. 24, February 10, 2016; 114th Congress, 2nd Session, Issue: Vol. 162, No. 90, June 8, 2016; 115th Congress, 1st Session, Issue: Vol. 163, May 2, 2017.

### **Addendum 3**

To the extent permitted by law, the Parties shall indemnify each other and their officers, employees, and agents against any claim of liability or loss caused by the other party's negligence and/or willful acts that arise from this Agreement. In the event litigation is filed against any of the above-referenced people or entities, the Parties shall exchange all relevant documents within a reasonable time period.



CITY ATTORNEY'S OFFICE  
One City Square, Suite 100  
WARREN, MI 48093  
(586) 574-4371  
FAX (586) 574-4530  
[www.cityofwarren.org](http://www.cityofwarren.org)

July 28, 2025

Ms. Mindy Moore  
Council Secretary  
City of Warren

**RE: Municipal Credit and Community Credit Contract for Fiscal Year 2026  
Resolution to Authorize Execution of the Contract**

Dear Secretary Moore:

Please place this item on your next available agenda for consideration and approval.

Under the contract the City of Warren receives operating assistance in the form of Municipal and Community Credits funded through the Suburban Mobility Authority for Regional Transportation (SMART).

Municipal Credits are state authorized funds given directly to SMART through legislative appropriation based on projected revenue estimates pursuant to Michigan Public Act 51. Municipal Credits are divided among every city, township, and village in Oakland, Wayne, and Macomb counties on a per capita basis.

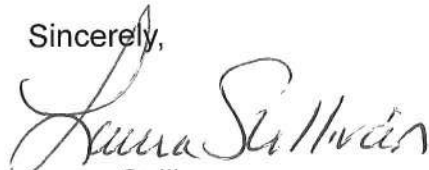
Under the contract, the City agrees to use \$130,464.00 in Municipal Credits for van/bus operations and services purchased from SMART.

Community Credits result from the SMART millage that provides opt-in communities with additional funds for their specialized services. Under the contract, the City agrees to use \$276,895.00 in Community Credits for specialized services. All Municipal Credits must be spent by June 30, 2028, and all Community Credit must be spent by June 30, 2030. Funds not spent by these dates will revert to SMART.

Letter to Ms. Mindy Moore  
July 29, 2025  
Page 2

Please contact me directly if you should have any questions. Thank you for your attention.

Sincerely,

  
Laura Sullivan  
Assistant City Attorney

LS/vlt Ltr to M Moore Council re Resolution to Authorize Execution of MCCC Contract FY 2026 ID 114032

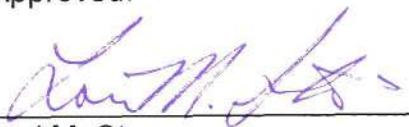
Attachments

cc: Anthony Casasanta, Parks and Recreation Director  
Denise Krolczyk, Parks and Recreation Program Supervisor  
Richard Fox, City Controller

Read and Concur:

  
\_\_\_\_\_  
Mary Michaels  
Acting City Attorney

Approved:

  
\_\_\_\_\_  
Lori M. Stone  
Mayor

**RESOLUTION TO AUTHORIZE EXECUTION OF MUNICIPAL  
CREDIT AND COMMUNITY CREDIT CONTRACT FOR FY 2024**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on August 12, 2025 at 7:00 p.m. Eastern Daylight Time in the Council Chambers of the Warren Community Center, 5460 Arden, Warren, Michigan.

Present: Councilpersons \_\_\_\_\_

\_\_\_\_\_  
Absent: Councilpersons \_\_\_\_\_

\_\_\_\_\_  
The following Resolution was offered by Councilmember: \_\_\_\_\_  
and supported by Councilmember: \_\_\_\_\_

A percentage of the general sales tax imposed on fuels, motor vehicles and parts and accessories is deposited each year into the comprehensive transportation fund which is maintained in the State Treasury as a separate fund. MCL 205.75(4).

Money from the comprehensive transportation fund is appropriated to the Department of Transportation for each fiscal year. MCL 247.660b. Each 12-month period, money is returned by the regional transit authority as a credit to cities, villages and townships within the authority, based upon the population, pursuant to Public Act 51 of 1951. A city, village or township may apply to the authority to use its credit for curb-to-curb, specialized service for recreational activities, medical appointments, and shopping for senior and handicapped citizens of Warren and Center Line, as well as transportation for stroke club participants, day camp, and disabled to work (Specialized Services).

The money returned as a credit must be used exclusively towards reducing the operating deficit of providing public transportation, and any service provided by utilizing the credit must be operated by the Authority returning the credit on a contractual basis with each city, village or township. MCL 247.660I(2).

The City of Warren desires to apply to the Suburban Mobility Authority for Regional Transportation (SMART) to accept funding for Specialized Services (Contract).



# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2026

I, Lori M. Stone & Sonja Buffa, the Mayor & Clerk of the City of Warren (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2025 through June 30, 2026 (Section 1 below), and **Community Credits** available for the period July 1, 2025 to June 30, 2026 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$130,464** in **Municipal Credit** funds as follows:

- |     |  |                          |
|-----|--|--------------------------|
| (a) | Transfer to _____<br>TRANSFeree COMMUNITY  | Funding of: \$ 0         |
| (b) | Van/Bus Operations<br>(Including Charter and Taxi services)                        | At the cost of: \$80,464 |
| (c) | Services Purchased from SMART<br>(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$50,000 |
| (d) | Services Purchased from Subcontractor  | At the cost of: \$ 0     |

(NAME OF SUBCONTRACTOR)  
(See attached Subcontractor Service Agreement)

**Total \$130,464**

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2028; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$276,895** in **Community Credit** funds available as follows:

- |     |   |                           |
|-----|---|---------------------------|
| (a) | Transfer to _____<br>TRANSFeree COMMUNITY                   | Funding of: \$ 0          |
| (b) | Van/Bus Operations<br>(Including Charter and Taxi services) | At the cost of: \$276,895 |

- |     |  |                      |
|-----|--|----------------------|
| (c) | Services Purchased from SMART<br>(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ 0 |
| (d) | Capital Purchases  | At the cost of: \$ 0 |
| (e) | Services Purchased from Subcontractor  | At the cost of: \$ 0 |

\_\_\_\_\_  
 (NAME OF SUBCONTRACTOR)  
 (See attached Subcontractor Service Agreement)

**Total \$276,895**

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2026, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2030; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY  
FOR REGIONAL TRANSPORTATION**

**CITY OF WARREN**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## **EXHIBIT A**

### **PROJECT DESCRIPTION**

Overall Project Description (Provide a descriptive narrative):

Curb-to-Curb, for work, recreational activities, medical appointments and shopping, for the Senior and Disabled citizens of Warren and Centerline.

Service Area (Provide geographic boundaries):

City of Warren (36 Square miles) and the City of Centerline (1 ½ x 1 ½ miles). South border of 8 Mile Rd., North border of 14 Mile Rd., East border of Hayes Rd., West border of Dequindre Rd. We will transport up to 1 mile outside the City of Warren for doctor appointments.

Service Times (Provide days and hours of service):

Monday-Friday: 8am-2pm

Eligible User Groups (Users eligible to use the service):

Seniors (60 & Older and disabled Adults

Fare Structure: (Cost to use service)

We do not charge a fee.

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

1-9 passenger w/lift (includes driver)

5-14 passenger w/lift (includes driver)

**EXHIBIT B**  
**PROJECT OPERATING BUDGET**

Municipality: City of Warren

Contract Period: July 1, 2025 through June 30, 2026

Account Number: 48326

**OPERATING EXPENSES:**

Administrative Wages/Salary: <i>(All employees other than drivers and dispatchers)</i>		
(10% max. of MC & CC funds)	45,000	
Driver Wages	170,000	
Fringe Benefits	36,000	
Gasoline & Lubricants	24,263	
Vehicle Insurance	21,096	
Parts, Maintenance Supplies	16,000	
Mechanic Wages	0	
Fringe Benefits	0	
Dispatch Wages	45,000	
Other (Specify)	0	
Other (Specify)	0	
Other (Specify)	0	
<b>Sub-Total (Operating Expenses)</b>		<b>357,359</b>

**PURCHASED SERVICE:**

Taxi Service	0	
Charter Service	0	
SMART Bus Tickets	50,000	
SMART Shuttle Service	0	
SMART Dial-A-Ride	0	
<b>Sub-Total (Purchased Service)</b>		<b>50,000</b>

**CAPITAL EQUIPMENT:**

Computer Equipment	0	
Software	0	
Vehicle	0	
Maintenance Equipment	0	
Other (Specify)	0	
<b>Sub-Total (Capital Equipment)</b>		<b>0</b>

**TOTAL EXPENSES**

Operating Expenses, Purchased Service, and Capital Equipment	<b>407,359</b>
---	----------------

**EXHIBIT B, continued (Page 2)**

**REVENUES:**

Municipal Credit Funds	<u>130,464</u>
Community Credit Funds	<u>276,895</u>
Specialized Services Funds	<u>                    </u>
General Funds	<u>                    </u>
Farebox Revenue	<u>                    </u>
In-Kind Service	<u>                    </u>
Special Fares (Contracted Service)	<u>                    </u>
Other (Specify)	<u>                    </u>

**TOTAL REVENUE:**

407,359

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)



Suburban Mobility Authority for Regional Transportation

# EEO COMPLIANCE REPORT A

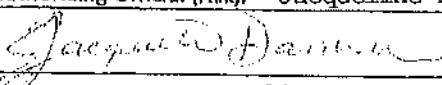
## COMMUNITY PARTNERSHIP FORM

Agency/Community Information			
Program Type: Community Partnership Program (CPP) <input checked="" type="checkbox"/> Specialized Service <input type="checkbox"/> New Freedom <input type="checkbox"/> JARC <input type="checkbox"/> 5310 <input type="checkbox"/>			
Name of Agency/Community: City of Warren MI			
Address: One City Square, Warren, MI 48093			
City: Warren	State: MI	Zip: 48093	
Agency/Community Data			
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
2) Does your agency/community employ over fifty (50) transit related employees? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:			
Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator			
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>			
Drug and Alcohol Testing Program Requirements			
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Name of drug and alcohol testing manager? Christina Grusser		Title: Sr. Risk Management Technician	
Phone Number: 586-574-4653	Ext:	Email: cgrusser@cityofwarren.org	
Please Proceed to Employment Data Section on Back			

Suburban Mobility Authority for Regional Transportation  
**EEO COMPLIANCE REPORT A**  
 COMMUNITY PARTNERSHIP FORM

Employment Data																		
Report <u>ONLY</u> employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee's race and gender.																		
Job Classification	Total				Race													
					Minority													
	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race					
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		
Officials/Managers	1		1			1												
Professionals																		
Technicians																		
Office and Clerical Staff	2		2			2												
Craftsmen (Skilled)																		
Operators (Semi-Skilled)	7	7		1	6		1											
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
<b>Total</b>																		

Certification	
How was this information obtained? Visual Survey: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Employment Records: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Name of Authorizing Official (Print): Jacqueline Danron	Title: Human Resources Analyst
Signature: 	Date: July 10, 2025
Contact person for report: Jacqueline Danron	Title: Human Resources Analyst
Telephone: 586-574-4648	Ext:                      Email: jdanron@cityofwarren.org

JUL 29 2025



WASTE WATER TREATMENT PLANT  
32360 Warkop  
Warren, Michigan 48093  
(586) 264-2530

July 25, 2025

Council Secretary  
City of Warren

**RE: CONSIDERATION AND ADOPTION OF RESOLUTION to Approve Contract Modification No. 2 & Final to City Contract WWTP-22-003, SCADA Phase 2 Improvements Project, decreasing the current amended contract amount by \$12,921.00, resulting in a final contract amount of \$982,884.00 and to issue Payment No. 18 & Final to Commerce Controls, Inc. in the amount of \$49,790.25.**

Attached hereto is a copy of the proposed Contract Modification No. 2 & Final to the City Contract WWTP-22-003, SCADA Phase 2 Improvements Project.

The contract modification is adjustment of final project quantities and balancing of the original pay items to as-constructed quantities. The total change to the current amended contract amount is \$12,921.00 (1.30% decrease), resulting in a final contract amount of \$982,884.00.

It is the Waste Water Treatment Division's recommendation that the Warren City Council approve the Contract Modification No. 2 & Final to the City Contract WWTP-22-003, SCADA Phase II, as presented in the attached Contract Modification No. 2 & Final.

Additionally, it is recommended that Payment No. 18 and Final for the work completed under the Contract WWTP-21-003, SCADA Phase 2 Improvements Project, in the amount of \$49,790.25 be issued to Commerce Controls, Inc. after three (3) days from obtaining City Council's approval of the attached Contract Modification No. 2 and Final.

Please place this item on the next available City Council agenda for approval consideration. Should you have any questions regarding this matter, I can be reached in my office at (586) 264-2530 ext. 8103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Donna Dordeski", is written over a horizontal line.

Donna Dordeski, P.E.  
WWTP Acting Division Head

Read and Concurred:

A handwritten signature in blue ink, appearing to read "David Muzzarelli", is written over a horizontal line.

David Muzzarelli  
Public Service Director

Read and Concurred:

A handwritten signature in blue ink, appearing to read "Kristina Battle", is written over a horizontal line.

Kristina Battle  
Budget Director

Approved as to Form:

A handwritten signature in blue ink, appearing to read "Mary Michaels", is written over a horizontal line.

Mary Michaels  
Acting City Attorney  
DD/agc

Recommended to Council:

Signed by:  
*Lori M. Stone*

76FABF22E3214B9...  
Lori Stone  
Mayor

Attach: Contract Modification No. 2 & Final, Proposed Resolution, Pay App 18 & Final



## CONTRACT MODIFICATION

**DATE:** September 26, 2024

**CONTRACT:** WWTP-22-003, SCADA Phase II (ITB-W-0605)

**MODIFICATION NO.:** 2 and FINAL

**TO:** Commerce Controls, Inc.  
41069 Vincenti Ct  
Novi, MI 48375

**NECESSITY FOR REVISION:** Modifications to the contract work after project award due to field changes, additional work outside the scope of the original project, and the adjustment of final project quantities including balancing of the original pay items to as-constructed quantities.

The adjustment of final quantities is as described in the attached Final Adjustment of Quantities table.

The total change in contract price resulting from balancing the original pay items to as-constructed quantities is \$12,921.00 (decrease) resulting in a final contract amount of \$982,884.00.

The Contractor will be held to furnish all materials and labor required for the completion of the work described herein, including all items incidental thereto or necessary to complete the work, even though not specifically mentioned.

This document, including the additional pay items described above shall become an amendment to the Contract, and all provisions of the Contract will apply thereto.

The sum of \$12,921.00 is hereby deducted from the original contract amount of \$995,805.00 resulting in a final contract amount of \$982,884.00.

The above shall be effective upon approval of the Mayor and City Council.

Except as modified, all other terms of the Contract remain in effect.

Accepted by:   
for Commerce Controls, Inc. (Contractor)

Date: 3/5/25

Recommended by:   
Danuta Dordesi, WWTP Division Head

Date: 7/24/25

Approved by: Warren City Council on

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Lori M. Stone, Mayor

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Sonja Buffa, City Clerk

Date: \_\_\_\_\_

**Final Adjustment of Quantities**

**SCADA Phase II  
WWTP-22-003**

**Commerce Controls, Inc.  
41069 Vincentl Ct  
Novi, Michigan 48375**

ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	ORIGINAL CONTRACT AMOUNT	FINAL CONTRACT QUANTITY	FINAL CONTRACT AMOUNT	CHANGE CONTRACT QUANTITY	CHANGE CONTRACT AMOUNT
1	Mobilization, Bonds & Insurance, (not to exceed 3% of the amount bid)	LS	\$ 29,874.00	1.00	\$ 29,874.00	0.70	\$ 21,000.00	0.000	\$ (8,874.00)
2	WWTP SCADA Phase-2 Upgrades	LS	\$ 475,931.00	1.00	\$ 475,931.00	1.01	\$ 480,852.00	0.00	\$ 4,921.00
3	Allowance for HMI SCADA Software Purchase	LS	\$ 200,000.00	1.00	\$ 200,000.00	1.00	\$ 200,000.00	0.00	\$ -
4	Allowance for Control Software Purchase and Application Development	LS	\$ 250,000.00	1.00	\$ 250,000.00	0.99	\$ 241,032.00	0.00	\$ (8,968.00)
5	Allowance for Unforeseen Field Conditions	Sft	\$ 40,000.00	1.00	\$ 40,000.00	1.00	\$ 40,000.00	0.00	\$ -
							\$ 982,884.00		\$ (12,921.00)
Original Contract Amount					\$ 995,805.00				
Contract Modification No. 2 & Final					\$ (12,921.00)				
Final Contract Amount					\$ 982,884.00				
Percentage Change from Original Contract Amount					-1.30%				

**RESOLUTION TO APPROVE CONTRACT MODIFICATION NO. 2 & FINAL  
TO CITY CONTRACT WWTP-22-003,  
SCADA PHASE 2 IMPROVEMENTS PROJECT  
COMMERCE CONTROLS, INC.**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan,  
held on \_\_\_\_\_, 2025, at 7 p.m. Eastern \_\_\_\_\_ Time, in the Council  
Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons \_\_\_\_\_

ABSENT: Councilpersons \_\_\_\_\_

The following preamble and resolution were offered by Councilperson

\_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

Commerce Controls, Inc. and the City of Warren entered into a contract titled WWTP-22-003,  
SCADA Phase 2 Improvements Project.

Certain changes to the plans and specifications were deemed necessary due to additional  
work outside the scope of the original contract, field changes and modifications to the original  
contract work.

In compliance with Section 200, Subsections 236, 238 and 239, Commerce Controls, Inc.,  
and the Facility Engineer have determined mutually acceptable prices for the additional work and  
the modifications to the original contract work.

The Waste Water Treatment Division Head recommends approval of the attached Contract  
Modification No. 2 and Final, as submitted, decreasing the original contract amount by \$12,921.00,  
resulting in a final contract amount of \$982,884.00.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the Waste Water Treatment Division Head, that the City of Warren approves modifications to the Contract WWTP-22-003, SCADA Phase 2 Improvements for modifications to the project work after original contract award and the balancing of the original pay items to as-constructed quantities, decreasing the original contract amount by \$12,921.00, resulting in an final contract amount of \$982,884.00, as presented in the attached Contract Modification No. 2 and Final.

IT IS FURTHER RESOLVED, that the Mayor and Clerk of the City of Warren are authorized to execute Contract Modification No. 2 & Final to the City Contract WWTP-22-003, SCADA Phase 2 Improvements in such form that meets with the approval of the City Attorney.

IT IS FURTHER RESOLVED, that Payment No. 18 & Final in the amount of \$49,790.25 payable to Commerce Controls Inc. be issued after three (3) days of the City Council's approval of the Contract Modification No. 2 & Final for the City Contract WWTP-22-003, SCADA Phase 2 Improvements Project, including releasing any interest on retainage.

AYES: Councilpersons: \_\_\_\_\_  
\_\_\_\_\_

NAYES: Councilpersons: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
MINDY MOORE  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB )

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
SONJA BUFFA  
City Clerk

**WARREN**

**Waste Water Treatment Plant  
Payment Request**

**Date:** 7/25/2025

**TO:** Dave Smith, Accounting Supervisor, Controller's Office

**Require Council Resolution  
prior to payment**

**From:** Anthony Conigliaro, Sr. Facilities Engineer, WWTP

**RE:** Payment No. 18 & Final  
Contract WWTP-22-003  
Project: SCADA Phase II  
Location: Warren WWTP

**Payee:** Commerce Controls Inc.  
41069 Vincent Court  
Novi, Michigan 48375

Original Contract Amount (City Council Approval 10/27/2020)	\$ 995,805.00
Contract Modification No. 1	
Contract Modification No. 2 (balancing)	\$ (12,921.00)
Current Contract Amount	\$ 982,884.00


Total Work Performed as of:	\$ 982,884.00	
Less Retainage	\$ -	(max 5% of total)
Net Amount Earned	\$ 982,884.00	
Amount Previous Payments	\$ 933,093.75	


<b>Amount Due this Estimate</b>	<b>\$ 49,790.25</b>
---------------------------------	---------------------

Retainage Previously Withheld	\$ 49,790.25
Retainage Change this Pay Estimate	\$ (49,790.25)

Chargeable to:	<b>FY25 Capital Equipment 592-0000-21075</b>	<b>\$ 49,790.25</b>
----------------	--	---------------------

This payment request is hereby approved for payment.

  
\_\_\_\_\_  
Anthony Conigliaro, P.E.  
WWTP Sr. Facilities Engineer

  
\_\_\_\_\_  
Donna Dordeski, P.E.  
WWTP Division Head

cc: Payee Mick Jones, Tetra Tech



**TETRA TECH**

September 26, 2024

*Transmitted Electronically*

Mr. Anthony Conigliaro  
Warren Wastewater Treatment Plant  
32360 Warkop Avenue  
Warren, MI 48093

**Re: City of Warren Wastewater Treatment Plant  
SCADA Phase-2 Upgrades Pay Application September 2024**

Dear Mr. Conigliaro:

Enclosed are Contractors final Application for Payment, Sworn Statement, and partial waivers for the referenced project.

This contractor application for payment includes the full contract retainage (withholding).

Commerce Controls inc. has completed the work shown on the attached construction estimate for the period ending August 30, 2024, and we would recommend payment to the contractor in the amount of \$49,790.25.

If you need additional information, please call me at (734) 417-4430.

Sincerely,

Mick S. Jones, P.E.  
Senior Project Manager

**Tetra Tech**

1133 Oak Valley Drive, Ann Arbor, MI 48106  
Tel: 734.425.9300 Fax: 734.212.2000 [www.tetratech.com](http://www.tetratech.com)



PAGE: 1

41069 Vincenti Court  
Novi, MI 48375

(248)476-1442

City of Warren  
32360 Warkop  
Warren, MI 48093

TERMS: NET 30 DAYS

INVOICE NUMBER: 62371  
INVOICE DATE: 09/25/24  
JOB NUMBER: 1-07622

CUSTOMER P.O.: WWTP-22-003

CONTACT:  
SALESPERSON: Eric Hine

DESCRIPTION	AMOUNT
RETENTION BILLED APPLICATION 1-0762200037	(49,790.25)
TOTAL INVOICE	49,790.25

NET INVOICE:	49,790.25
SALES TAX:	0.00
INVOICE TOTAL:	49,790.25



**PUBLIC SERVICE DEPARTMENT  
ENGINEERING DIVISION**

One City Square, Suite 300  
Warren, Michigan 48093-2390

P: (586) 759-9300

F: (586) 759-9318

www.cityofwarren.org

August 1, 2025

Mindy Moore  
City Council Secretary

**RE: Request of the Engineering Division to Award Bid and Approve Contract for City Project SW-25-834, 2025 SAD Sidewalk Repairs (City Wide) (ITB-W-1422) to Zuniga Cement Construction Inc., the qualified low bidder, in an amount not to exceed \$1,179,455.00 and authorizing the Mayor and Clerk to execute a Contract. CONSIDERATION AND ADOPTION OF A RESOLUTION**

Electronics bids were received and publicly read via Zoom Video Conferencing on July 16th, 2025 for City Project SW-25-834, 2025 SAD Sidewalk Repairs (City Wide) (ITB-W-1422). This project was publicly advertised on the BidNet (MITN) system on July 2, 2025. The scope of the project includes the removing and replacing existing sidewalk and ADA ramp improvements within the City of Warren.

As indicated in the attached tabulation of bids, Zuniga Cement Construction Inc. was the low qualified bidder. It is the Engineering Division's recommendation that the Warren City Council award the contract for City Project SW-25-834, 2025 SAD Sidewalk Repairs (City Wide) (ITB-W-1422) to the low bidder, Zuniga Cement Construction Inc. in the total bid amount not to exceed \$1,179,455.00.

The form of the contract document and the proposed City Council resolution authorizing approval of the contract award has been reviewed and approved by the City Attorney. The availability of funding for this contract, as stated in the attached City Council Resolution, has been confirmed and approved by the Budget Director.

Please place this item on the next available City Council agenda for consideration. If you have any questions regarding this matter, I can be reached in my office at (586) 759-9306.

Sincerely,

*Tina Gapshes*  
\_\_\_\_\_  
Tina Gapshes, P.E.  
City Engineer

Read and Concurred:

*David Muzzarelli*  
\_\_\_\_\_  
David Muzzarelli  
Public Service Director

Funding Approval:

*Kristina Battle*  
\_\_\_\_\_  
Kristina Battle  
Budget Director

Contract Form Approval:

*Mary Michaels*  
\_\_\_\_\_  
Mary Michaels  
Acting City Attorney

Recommended to Council:

*Lori M. Stone*  
\_\_\_\_\_  
Lori M. Stone  
Mayor

TGG/nys

Attached: Tabulation of Bids and City Council Resolution



**BID TABULATION**

**City Project SW-25-834 (ITB-W-1422)**  
**2025 SAD Sidewalk Repairs (City Wide)**

				Zuniga Cement Construction 22500 Ryan Road Warren, MI 48091		Century Cement Company, Inc. 12600 Sibley Road Riverview, MI 48193		Great Lakes Contracting Solutions 2300 Edinburg Waterford, MI 48328		Giorgi Concrete LLC 20450 Sherwood Detroit, MI 48234		Audia Concrete Const., Inc. 2985 Childs Lake Road Milford, MI 48381	
ITEM No.	PAY ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
<b>CONCRETE ITEMS</b>													
1	REMOVE AND REPLACE 4" THICK CONCRETE SIDEWALK, M.D.O.T. GRADE P1 (6 SACK CEMENT CONTENT)	SF	70,000	\$10.50	\$ 735,000.00	\$ 11.13	\$ 779,100.00	\$ 11.00	\$ 770,000.00	\$ 12.00	\$ 840,000.00	\$ 13.65	\$ 955,500.00
2	REMOVE AND REPLACE 6" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH, M.D.O.T. GRADE P-NC (7 SACK CEMENT CONTENT)	SF	10,000	\$12.75	\$ 127,500.00	\$ 11.19	\$ 111,900.00	\$ 11.75	\$ 117,500.00	\$ 13.00	\$ 130,000.00	\$ 14.38	\$ 143,800.00
3	REMOVE AND REPLACE 8" THICK CONCRETE SIDEWALK OR DRIVE APPROACH, M.D.O.T. GRADE P-NC (7 SACK CEMENT CONTENT)	SF	10,000	\$15.00	\$ 150,000.00	\$ 11.24	\$ 112,400.00	\$ 13.75	\$ 137,500.00	\$ 14.00	\$ 140,000.00	\$ 17.00	\$ 170,000.00
4	REMOVE AND REPLACE CONCRETE CURB & GUTTER, 6"-8" HIGH	LF	200	\$50.00	\$ 10,000.00	\$ 37.50	\$ 7,500.00	\$ 48.00	\$ 9,600.00	\$ 50.00	\$ 10,000.00	\$ 58.00	\$ 11,600.00
5	REMOVE ONLY 4"-8" THICK CONCRETE SIDEWALK, A.D.A. RAMP OR DRIVE APPROACH	SF	600	\$3.00	\$ 1,800.00	\$ 2.00	\$ 1,200.00	\$ 4.50	\$ 2,700.00	\$ 2.00	\$ 1,200.00	\$ 5.00	\$ 3,000.00
6	INSTALL VARIABLE HEIGHT SIDEWALK CURB	LF	200	\$10.00	\$ 2,000.00	\$ 15.00	\$ 3,000.00	\$ 25.00	\$ 5,000.00	\$ 15.00	\$ 3,000.00	\$ 50.00	\$ 10,000.00
7	INSTALL A.D.A. COMPLIANT DETECTABLE WARNING DEVICE	LF	200	\$40.00	\$ 8,000.00	\$ 45.00	\$ 9,000.00	\$ 60.00	\$ 12,000.00	\$ 50.00	\$ 10,000.00	\$ 225.00	\$ 45,000.00
<b>UTILITY ITEMS</b>													
8	ADJUST UTILITY STRUCTURE, COMPLETE	EA	40	\$450.00	\$ 18,000.00	\$ 495.00	\$ 19,800.00	\$ 675.00	\$ 27,000.00	\$ 400.00	\$ 16,000.00	\$ 1,000.00	\$ 40,000.00
9	REBUILD MANHOLE, CATCH BASIN, INLET OR GATE WELL, COMPLETE	VF	40	\$200.00	\$ 8,000.00	\$ 175.00	\$ 7,000.00	\$ 250.00	\$ 10,000.00	\$ 200.00	\$ 8,000.00	\$ 290.00	\$ 11,600.00
10	INSTALL A.D.A. COMPLIANT OR STANDARD FRAME FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL	EA	20	\$450.00	\$ 9,000.00	\$ 500.00	\$ 10,000.00	\$ 395.00	\$ 7,900.00	\$ 500.00	\$ 10,000.00	\$ 1,000.00	\$ 20,000.00
11	INSTALL A.D.A. COMPLIANT OR STANDARD COVER FOR MANHOLE, CATCH BASIN, INLET OR GATE WELL	EA	20.0	\$300.00	\$ 6,000.00	\$ 250.00	\$ 5,000.00	\$ 350.00	\$ 7,000.00	\$ 500.00	\$ 10,000.00	\$ 1,000.00	\$ 20,000.00
<b>TRAFFIC CONTROL ITEMS</b>													
12	M.D.O.T. DRUM, FURNISHED AND OPERATED	EA	2,000	\$6.00	\$ 12,000.00	\$ 10.00	\$ 20,000.00	\$ 12.00	\$ 24,000.00	\$ 8.00	\$ 16,000.00	\$ 50.00	\$ 100,000.00
13	M.D.O.T. TYPE B ILLUMINATED FLASHING ARROW BOARD	EA	20	\$200.00	\$ 4,000.00	\$ 350.00	\$ 7,000.00	\$ 250.00	\$ 5,000.00	\$ 250.00	\$ 5,000.00	\$ 190.00	\$ 3,800.00
14	TEMPORARY TRAFFIC CONTROL OR INFORMATIONAL SIGNS	SF	200	\$5.00	\$ 1,000.00	\$ 5.00	\$ 1,000.00	\$ 6.50	\$ 1,300.00	\$ 8.00	\$ 1,600.00	\$ 5.00	\$ 1,000.00
<b>RESTORATION ITEMS</b>													
15	INSTALL SEED AND MULCH	SY	200	\$10.00	\$ 2,000.00	\$ 10.00	\$ 2,000.00	\$ 12.50	\$ 2,500.00	\$ 12.00	\$ 2,400.00	\$ 17.00	\$ 3,400.00
16	INSTALL CLASS "A" SOD	SY	200	\$20.00	\$ 4,000.00	\$ 20.00	\$ 4,000.00	\$ 20.00	\$ 4,000.00	\$ 25.00	\$ 5,000.00	\$ 21.00	\$ 4,200.00
17	SPRINKLER HEAD, RELOCATE	EA	50	\$30.00	\$ 1,500.00	\$ 25.00	\$ 1,250.00	\$ 75.00	\$ 3,750.00	\$ 20.00	\$ 1,000.00	\$ 350.00	\$ 17,500.00
18	SPRINKLER HEAD, REPLACE	EA	50	\$40.00	\$ 2,000.00	\$ 25.00	\$ 1,250.00	\$ 95.00	\$ 4,750.00	\$ 20.00	\$ 1,000.00	\$ 350.00	\$ 17,500.00
19	SPRINKLER LINE	LF	300	\$5.00	\$ 1,500.00	\$ 3.50	\$ 1,050.00	\$ 9.00	\$ 2,700.00	\$ 5.00	\$ 1,500.00	\$ 10.00	\$ 3,000.00
20	IRRIGATION CONTROL BOX, RELOCATE	EA	30	\$50.00	\$ 1,500.00	\$ 20.00	\$ 600.00	\$ 350.00	\$ 10,500.00	\$ 150.00	\$ 4,500.00	\$ 500.00	\$ 15,000.00
21	IRRIGATION CONTROL BOX, REPLACE	EA	30	\$75.00	\$ 2,250.00	\$ 20.00	\$ 600.00	\$ 675.00	\$ 20,250.00	\$ 250.00	\$ 7,500.00	\$ 200.00	\$ 6,000.00
<b>MISCELLANEOUS ITEMS</b>													
22	CREW DOWNTIME FOR LOCATING MIS-MARKED / UNMARKED SERVICES OR FOR OTHER UNFORESEEN FIELD CONDITIONS	HR	8	\$300.00	\$ 2,400.00	\$ 100.00	\$ 800.00	\$ 0.01	\$ 0.08	\$ 50.00	\$ 400.00	\$ 200.00	\$ 1,600.00
23	REPAIR MIS-MARKED OR UNMARKED WATER SERVICE	EA	5	\$1.00	\$ 5.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 50.00	\$ 250.00	\$ 200.00	\$ 1,000.00
24	CONTINGENCY FOR WORK OUTSIDE OF THE ORIGINAL PAY ITEMS	LS	1	\$40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
25	BONDS, INSURANCE, MOBILIZATION AND INITIAL SET-UP EXPENSE (Not to exceed 3% of construction cost)	LS	1	\$30,000.00	\$ 30,000.00	\$ 54,000.00	\$ 54,000.00	\$ 35,000.00	\$ 35,000.00	\$ 25,000.00	\$ 25,000.00	\$ 49,000.00	\$ 49,000.00
<b>TOTAL BID AMOUNT</b>					<b>\$ 1,179,455.00</b>		<b>\$ 1,199,950.00</b>		<b>\$ 1,262,450.08</b>		<b>\$ 1,289,350.00</b>		<b>\$ 1,693,500.00</b>

**RESOLUTION TO AWARD BID AND APPROVE CONTRACT  
FOR CITY PROJECT SW-25-834  
2025 SAD SIDEWALK REPAIRS (CITY WIDE)  
(ITB-W-1422)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan,  
held on \_\_\_\_\_, 2025 at 7:00 p.m. Eastern \_\_\_\_\_ Time, in the Council  
Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons \_\_\_\_\_

ABSENT: Councilpersons \_\_\_\_\_

The following preamble and resolution were offered by Councilperson  
\_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

On July 16, 2025, bids were received for City Project SW-25-834, 2025 SAD Sidewalk Repairs  
(City Wide) (ITB-W-1422), pursuant to the updated online electronic bid submittal process via BidNet  
Direct (MITN).

The City Council has received and reviewed the bids as listed on the attached tabulation.

The City Engineer has recommended that the contract for City Project SW-25-834, 2025 SAD  
Sidewalk Repairs (City Wide) (ITB-W-1422) be awarded to the lowest qualified bidder Zuniga Cement  
Construction Inc. in the total bid amount not to exceed \$1,179,455.00.

Funding for this work is available in the 802-9802-80182, Sidewalk and Tree Special  
Assessment Fund (\$715,714.07), 202-2463-80206, MTF Major Operating Routine Maintenance -  
Concrete/Pavement Repairs (\$32,810.06) 203-3463-80206, MTF Local Operating Routing Maintenance  
(\$430,930.87).

The Contract documents include the Project Drawings, the Advertisement, the Pricing Sheet,  
Supplemental Specifications, the Appendix and the City of Warren form documents entitled Instructions

to Bidders, Contract, Performance Bond, Payment Bond for Labor, Material and Equipment Rental, Maintenance and Guarantee Bond, Certificate of Worker's Compensation Insurance, General Conditions, Specifications for Concrete Pavement, Specifications for Concrete Sidewalks and Drive Approaches, and Specifications for Sanitary and Storm Sewer.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the City Engineer, that the City Council by formal motion approves the award of City Project SW-25-834, 2025 SAD Sidewalk Repairs (City Wide) (ITB-W-1422), to the low qualified bidder Zuniga Cement Construction Inc. in the total bid amount not to exceed \$1,179,455.00. Such award is subject to execution of written agreement by both parties.

IT IS FURTHER RESOLVED, that upon approval of the final contract in a form that meets with the approval of the City Attorney, together with all required insurance certificates, bonds, and required documents, the Mayor and City Clerk are authorized to execute the contract with Zuniga Cement Construction Inc., 22500 Ryan Road, MI 48091 to complete City Project SW-25-834, 2025 SAD Sidewalk Repairs (City Wide) consistent with the terms of the bid for City Project SW-25-834, 2025 SAD Sidewalk Repairs (City Wide) and the City of Warren Engineering Contract Documents.

AYES: Councilpersons: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilpersons: \_\_\_\_\_

\_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MINDY MOORE  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN )  
 ) SS.  
COUNTY OF MACOMB)

I, SONJA BUFFA, duly elected City Clerk for the City of Warren, Macomb County, Michigan,  
hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the  
City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
SONJA BUFFA  
City Clerk



DEPARTMENT OF HUMAN RESOURCES  
ONE CITY SQUARE, SUITE 410  
WARREN, MI 48093-5286  
(586) 574-4670  
[www.cityofwarren.org](http://www.cityofwarren.org)

Date: August 1, 2025

Lori M. Stone, Mayor  
City of Warren

RE: Request for Proposals: Time and Attendance Solution

**Recommendation of Review Panel**

Dear Mayor Stone:

I am forwarding for your approval and appointment, my recommendation of the review panel for the above referenced Request for Proposal:

*Mary Michaels, Acting City Attorney or her designee*  
*Richard Fox, or his designee*  
*Shumon Hakim, I.S. Manager*  
*Stephanie Bird, Senior Payroll Technician*  
*Jared Gajos, Human Resource Director*  
*Craig Treppa, Purchasing Agent*

We also need a representative from the City Council. Please forward a request to our City Council so that they may appoint a representative at the next scheduled council meeting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. A. Gajos", written over a horizontal line.

Jared Gajos  
Director of Human Resources

READ AND CONCUR:

A handwritten signature in blue ink, appearing to read "Lori M. Stone", written over a horizontal line.

Lori M. Stone, Mayor



August 4, 2025

Mindy Moore, Council Secretary

RE: Sale of City Owned Property Located at 23230 Bolam

The city constructed a new home and offered it for sale to low- to moderate-income homebuyers. The home, located at 23230 Bolam, has three bedrooms, 1 full bathroom, 1 half bathroom, a basement, and a 2-car attached garage. The sales price of \$200,000 is based on an appraisal. Your Honorable body approved a 30-day notice providing the public of the City's intent to sell on June 24, 2025.

The tax forfeited vacant lot was acquired by the city in 2015. Construction was completed in Summer 2025. The property legal description is: The South 40.0 Feet of Lot 20 and the North 40.0 Feet of Lot 21 of Bolam Subdivision, as recorded in Liber 5, Page 52 of Plats, Macomb County Records, commonly known as 23230 Bolam. Parcel Id. Number: 13-25-454-004.

Ms. Pamela Mathis has submitted a qualified offer to purchase this home. Ms. Mathis meets the HOME Program requirements. The Community Development Technical Committee and staff are recommending conveyance of the property to Ms. Mathis for \$200,000, the market value, or the amount of the appraisal obtained by his mortgage company, but no lower than the minimum price of \$190,000.

Ms. Mathis also qualifies for direct homebuyer assistance based on need in an amount not to exceed \$25,000 to be used for part of the down payment and closing costs.

The appropriate resolution is attached for consideration at the August 12, 2025 meeting. Should you have any questions regarding this matter, please contact Angela Tarasenko at 574-4686.

Sincerely,

Tom Bommarito, Community Development Director

Read and Concur:

Mayor Lori M. Stone

Read and approved to form

City Attorney's Office

**RESOLUTION AUTHORIZING  
SALE OF CITY-OWNED PROPERTY AT 23230 BOLAM**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on August 12, 2025, at 7:00 p.m. Eastern Time from the Warren Community Center, 5460 Arden, Warren, Michigan.

**PRESENT:** Council Members \_\_\_\_\_

**ABSENT:** Council Members \_\_\_\_\_

The following preamble and resolutions were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_

The City of Warren is the recipient of HOME Investment Partnerships Program (HOME) Funds under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990 as amended.

The City is the legal titleholder of the South 40.0 Feet of Lot 20 and the North 40.0 Feet of Lot 21 of Bolam Subdivision, as recorded in Liber 5, Page 52 of Plats Macomb County Records, more commonly known as 23230 Bolam, Warren, Michigan ("the Property").

A home was constructed on this Property pursuant to the City's participation in the HOME Investment Partnerships Program ("the HOME Program").

By formal motion on June 24, 2025, the Council adopted a resolution providing the public with notice of the City's intention to sell the Property for TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00), plus closing costs. A certified copy of the resolution remained on file with the City Clerk for over thirty (30) days.

Pamela Mathis submitted an offer to purchase the property for the sum of TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00), plus closing costs. Pamela Mathis has also submitted an application to request a HOME Program Direct Homebuyer Assistance Loan for down payment and closing cost assistance in an amount not to exceed TWENTY-FIVE THOUSAND and NO/100 DOLLARS (\$25,000.00). The Mayor and Community Development Technical Committee ("the Committee") and staff are recommending acceptance of the foregoing offer to purchase.

The HOME Program Director, Tom Bommarito, or his designee is authorized to execute any form or document required to complete this transaction on behalf of the City, except as provided below.

In accordance with the HOME Down Payment Assistance Program, the Committee approved the purchaser's application for a down payment and closing cost forgivable loan in an amount not to exceed TWENTY-FIVE THOUSAND and NO/100 DOLLARS (\$25,000.00). This

needs-based loan is secured by a deferred payment second mortgage and will be forgiven upon completion of the affordability period under HOME Program guidelines.

**IT IS RESOLVED**, that the Mayor and City Clerk are authorized to execute the necessary documents to sell and convey to Pamela Mathis for the lesser of TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00) or the amount of the appraisal obtained by her mortgage company; but no lower than the minimum price of \$190,000, plus buyer's closing costs, the Property described as follows:

The South 40.0 Feet of Lot 20 and the North 40.0 Feet of Lot 21 of Bolam Subdivision, as recorded in Liber 5, Page 52 of Plats, Macomb County Records, more commonly known as **23230 Bolam**.  
Parcel Identification No. 13-25-454-004.

**IT IS FURTHER RESOLVED**, that the conveyance of the Property shall be subject to any easements for public utilities and any other liens or easements of record, and the HOME Program Direct Homebuyer Assistance Mortgage.

**AYES:** Council Members \_\_\_\_\_

**NAYES:** Council Members \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED THIS 12<sup>th</sup> day of August, 2025.**

\_\_\_\_\_  
**Mindy Moore**  
**Secretary of the Council**

**CERTIFICATION**

STATE OF MICHIGAN       )  
                                      )ss  
COUNTY OF MACOMB     )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Council of the City of Warren at its meeting held on August 12, 2025.

\_\_\_\_\_  
**Sonja Buffa**  
**City Clerk**



DATE: 8/4/2025

Lori M. Stone, Mayor  
City of Warren

RE: Request for Proposals: WWTP Technology Services Agreement  
(Name of the Project)

**Recommendation of Review Panel**

Dear Mayor Stone:

I am forwarding for your approval and appointment, my recommendation of the review panel for the above referenced Request for Proposal:

Mary Michaels, Acting City Attorney or her designee

Richard Fox, City Controller or his designee

Jared Gajos, Acting Human Resource Director or her designee

Craig Treppa, Purchasing Agent

David Muzzarelli, Public Service Director

(Committee Member Name & Title)

Donna Dordeski, WWTP Division Head

(Committee Member Name & Title)

Anthony Conigliaro, WWTP Senior Facilities Engineer

(Committee Member Name & Title)

Anfrila Gjini, ICS Manager

(Committee Member Name & Title)

We also need a representative from the City Council. Please forward a request to our City Council so that they may appoint a representative at the next scheduled council meeting.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Donna Dordeski".

Donna Dordeski, WWTP Division Head

(Dept. Head Name & Title)

READ AND CONCUR:

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor



DATE: 8/4/2025

Lori M. Stone, Mayor  
City of Warren

RE: Request for Proposals: WWTP Supplemental Electrical Services Agreement  
(Name of the Project)

**Recommendation of Review Panel**

Dear Mayor Stone:

I am forwarding for your approval and appointment, my recommendation of the review panel for the above referenced Request for Proposal:

Mary Michaels, Acting City Attorney or her designee

Richard Fox, City Controller or his designee

Jared Gajos, Acting Human Resource Director or her designee

Craig Treppa, Purchasing Agent

David Muzzarelli, Public Service Director

(Committee Member Name & Title)

Donna Dordeski, WWTP Division Head

(Committee Member Name & Title)

Anthony Conigliaro, WWTP Senior Facilities Engineer

(Committee Member Name & Title)

Lloyd Rudolph, Master Electrician

(Committee Member Name & Title)

We also need a representative from the City Council. Please forward a request to our City Council so that they may appoint a representative at the next scheduled council meeting.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Donna Dordeski".

Donna Dordeski, WWTP Division Head

(Dept. Head Name & Title)

READ AND CONCUR:

A handwritten signature in blue ink, appearing to read "Lori M. Stone".

Lori M. Stone, Mayor



CITY CONTROLLER'S OFFICE  
ONE CITY SQUARE, SUITE 425  
WARREN, MI 48093-5289  
PHONE (586) 574-4600  
FAX (586) 574-4614  
www.cityofwarren.org

DATE: JULY 22, 2025  
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL  
SUBJECT: STA-W-1619; RECOMMENDATION TO AWARD THE PURCHASE OF ONE (1) NEW 2025 CHEVROLET 2500 EXPRESS CARGO VAN, UTILIZING THE STATE OF MICHIGAN CONTRACT (MA240000001191) AND THE CUSTOM FABRICATION AND EMERGENCY LIGHTING, UTILIZING THE CITY OF ROCHESTER HILLS COOPERATIVE CONTRACT (RFP-RH-20-023).

**RECOMMENDATION:**

The Purchasing Division concurs with the Water Division and recommends the purchase of One (1) 2025 Chevrolet 2500 Express Cargo Van, along with Custom Fabrication and Emergency Lighting to the vendors and Purchasing Contracts, in a total amount not to exceed \$54,368.00, listed below.

VENDOR	DESCRIPTION	COOPERATIVE CONTRACT	EXTENDED PRICE
Berger Chevrolet 2525 28 <sup>th</sup> Street, S.E. Grand Rapids, MI 49512	One (1) 2025 Chevrolet 2500 Express Cargo Van	State of Michigan Contract #MA240000001191	\$ 45,253.00
Truck & Trailer Specialties, Inc. 900 Grand Oaks Drive Howell, MI 48843	Custom Fabrication and Emergency Lighting	Rochester Hills Cooperative Contract #RFP-RF-20-023	\$ 9,115.00
GRAND TOTAL:			\$ 54,368.00

**If the City Council approves this purchase, payment shall be authorized to be made within ten (10) days of successful acceptance of vehicle.**

On February 10, 2020, the City of Rochester Hills, MI acting as the lead agency on behalf of themselves, Auburn Hills, Farmington Hills, Livonia, Madison Heights, and Bloomfield Township, solicited proposals to furnish Single/Tandem Dump Trucks, parts and related services.

The proposal was developed with the intent of having the ability to procure Single/Tandem Axle Dump Trucks that met all of the entities specification and to create an award that would offer a comprehensive list of chassis, parts, truck equipment, and related services for these trucks.

This RFP created a comprehensive cooperative agreement for entities of the Michigan Inter-governmental Trade Network (MITN) purchasing cooperative group to utilize and aggregate volumes of the agencies to generate best value offers from qualified Single/Tandem Axle Chassis and Truck Equipment Vendors.

On September 25, 2020 Rochester Hills executed an agreement for RFP-RH-20-023 for Single/Tandem Axle Dump Trucks, Parts, and related Equipment/Services to Wolverine Freightliner-Eastside (Chassis) and Truck & Trailer Specialties, Inc. (Dump Body and related Equipment). This award commenced on October 1, 2020 for a three-year period with an option to extend for an additional two-year term, with mutual consent of both parties.

On December 1, 2023 Rochester Hills executed an Addendum that the contract's two-year renewal option of the contract had been exercised and extended through September 30, 2025.

The Water Division is recommending the purchase of one (1) 2025 Chevrolet 2500 Express Cargo Van, from Berger Chevrolet, utilizing State of Michigan contract #MA240000001191, along with the Custom Fabrication and Emergency Lighting, from Truck and Trailer Specialties, Inc., utilizing the City of Rochester Hills contract #RFP-RH-20-023, as an addition to its fleet. The cooperative contracts are attached.

Funds are available in the Water and Sewer System Budget Account: 592-9047-98040.

Respectfully Submitted,

Read and Concur,



Shanah Turner  
Assistant Buyer



Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



# STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget  
320 S. Walnut Street 2nd Floor Lansing, MI 48933  
P.O. BOX 30026 LANSING, MICHIGAN 48909

## CONTRACT CHANGE NOTICE

Change Notice Number 1  
to  
Contract Number MA240000001191

<b>CONTRACTOR</b>	Berger Chevrolet, Inc.
	2525 28th Street, SE
	Grand Rapids 22 49512
	Bob Evans
	(616) 575-9629
	bevans@bergerchevy.com
	CV0027890

<b>STATE</b>	<b>Program Manager</b>	Erin Reincke	MDOT
		517 855 1986	
		ReinckeE@michigan.gov	
	<b>Contract Administrator</b>	Alannah Doak	DTMB
		(517) 230-9424	
		doaka@michigan.gov	

CONTRACT SUMMARY							
Domestic Vehicle Dealers – Patrol, Passenger, Trucks, and Vans Prequalification.							
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE				
September 1, 2024	August 31, 2029	2 - 12 Months	August 31, 2029				
PAYMENT TERMS		DELIVERY TIMEFRAME					
45 days							
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING				
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (PRC) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
MINIMUM DELIVERY REQUIREMENTS							
F.O.B. Destination							
DESCRIPTION OF CHANGE NOTICE							
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE			
<input type="checkbox"/>		<input type="checkbox"/>					
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE					
\$100,000.00	\$2,000,000.00	\$2,100,000.00					
DESCRIPTION							
Effective 11/20/2024, this contract is hereby increased by \$2,000,000.00. In addition, the following amendment is hereby incorporated into the contract. Model year 2025 award pricing is added to this contract (attached). All other terms, conditions, specifications and pricing remain the same. Per agency request, and DTMB Procurement approval.							

0084-LDT	LIGHT DUTY TRUCK: PICKUP BODY, EXTENDED CAB (8 Foot Box) (Payload 3,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CC20853)	43,350.00	\$2.45	
0085-LDT	LIGHT DUTY TRUCK: PICKUP BODY, EXTENDED CAB, DIESEL (6 Foot Box) (Payload 3,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CC20753)	49,394.00	\$2.45	
0085-LDT	LIGHT DUTY TRUCK: PICKUP BODY, EXTENDED CAB (6 Foot Box) (Payload 3,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CC20853)	40,959.00	\$2.45	
0086-LDT	LIGHT DUTY TRUCK: PICKUP BODY, CREW CAB, FOUR DOOR, SINGLE REAR WHEEL, DIESEL (6 Foot Box) (Payload 3,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CC20749)	53,346.00	\$2.45	
0086-LDT	LIGHT DUTY TRUCK: PICKUP BODY, CREW CAB, FOUR DOOR, SINGLE REAR WHEEL (6 Foot Box) (Payload 3,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CC20749)	42,826.00	\$2.45	
0087-LDT	LIGHT DUTY TRUCK: PICKUP BODY, REGULAR CAB, DIESEL (8' Box) (Payload 3,240 lbs., min.)	2025	CHEVROLET	SILVERADO (CC20803)	49,840.00	\$2.45	
0087-LDT	LIGHT DUTY TRUCK: PICKUP BODY, REGULAR CAB (8' Box) (Payload 3,240 lbs., min.)	2025	CHEVROLET	SILVERADO (CC20803)	40,497.00	\$2.45	
0088-LDT	LIGHT DUTY TRUCK: PICKUP BODY, EXTENDED CAB, FOUR DOOR, SINGLE REAR WHEEL, DIESEL 4 X 2, (8 Foot Box), (Payload 3,500 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30853)	50,689.00	\$2.45	
0088-LDT	LIGHT DUTY TRUCK: PICKUP BODY, EXTENDED CAB, FOUR DOOR, SINGLE REAR WHEEL 4 X 2, (8 Foot Box), (Payload 3,800 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30853)	42,242.00	\$2.45	
0090-LDT	LIGHT DUTY TRUCK: PICKUP BODY, CREW CAB, FOUR DOOR, SINGLE REAR WHEEL (8 Foot Box) (Payload 3,700 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30843)	52,556.00	\$2.45	
0090-LDT	LIGHT DUTY TRUCK: PICKUP BODY, CREW CAB, FOUR DOOR, SINGLE REAR WHEEL (8 Foot Box) (Payload 3,800 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30843)	44,122.00	\$2.45	
0090-LDT	LIGHT DUTY TRUCK: PICKUP BODY, EXTENDED CAB, FOUR DOOR, DUAL REAR WHEEL, DIESEL 4 X 2, (8 Foot Box), (Payload 3,970 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30853)	51,704.00	\$2.45	
0090-LDT	LIGHT DUTY TRUCK: PICKUP BODY, EXTENDED CAB, FOUR DOOR, DUAL REAR WHEEL 4 X 2, (8 Foot Box), (Payload 3,970 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30853)	43,849.00	\$2.45	
0094-LDT	LIGHT DUTY TRUCK: PICKUP BODY—STANDARD CAB, SINGLE REAR WHEEL (8 Foot Box) (Payload 4,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30903)	41,601.00	\$2.45	
0094-LDT	LIGHT DUTY TRUCK: PICKUP BODY—STANDARD CAB, DUAL REAR WHEELS (8 Foot Box) (Payload 5,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CC30903)	41,601.00	\$2.45	
0101-LDT	MEDIUM DUTY TRUCK: CAB AND CHASSIS, DIESEL G.V.W.R. 12,500 lbs. min., (Payload 6,200 lb. min.)	2025	CHEVROLET	SILVERADO (CC31003)	49,670.00	\$2.45	
0101-LDT	MEDIUM DUTY TRUCK: CAB AND CHASSIS G.V.W.R. 10,000 lbs. min.,	2025	CHEVROLET	SILVERADO (CC31003)	40,720.00	\$2.45	
0102-LDT	MEDIUM DUTY TRUCK: CAB AND CHASSIS, DIESEL G.V.W.R. 11,000 lbs minimum (Payload 5,500 lbs., min.)	2025	CHEVROLET	SILVERADO (CC31403)	50,055.00	\$2.45	
0102-LDT	MEDIUM DUTY TRUCK: CAB AND CHASSIS G.V.W.R. 11,000 lbs minimum (Payload 5,500 lbs., min.)	2025	CHEVROLET	SILVERADO (CC31403)	40,950.00	\$2.45	
0111-4WD	MEDIUM DUTY TRUCK 4X4: CAB AND CHASSIS, DUAL REAR WHEELS (G.V.W.R. 10,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CG31003)	42,888.00	\$2.45	
0111-4WD	MEDIUM DUTY TRUCK 4X4: CAB AND CHASSIS, DUAL REAR WHEELS, DIESEL (G.V.W.R. 10,000 lbs., min.)	2025	CHEVROLET	SILVERADO (CG31403)	51,800.00	\$2.45	
0112-4WD	MEDIUM DUTY TRUCK 4X4: CAB AND CHASSIS, DIESEL G.V.W.R. 12,000 lbs. min., (Payload 5,800 lb. min.), 60" Min. C.A.	2025	CHEVROLET	SILVERADO (CG31003)	51,462.00	\$2.45	
0113-4WD	MEDIUM DUTY TRUCK 4X4: CAB AND CHASSIS (Payload 5,930 lbs., min.), 84" Min. C.A.	2025	CHEVROLET	SILVERADO (CG31403)	51,647.00	\$2.45	
0121-VAN	VANS: CARGO VAN BODY (Payload 1,700 lbs., min.)	2025	CHEVROLET	EXPRESS (CG23405)	36,915.00	\$2.45	
0123A-VAN	VANS: VAN, 12 PASSENGER ALTERNATIVE FUEL (Payload 2,649 lbs., min.)	2025	CHEVROLET	EXPRESS (CG23406)	41,132.00	\$2.45	Alternate fuel not available unless choosing V8 option for additional cost
0123-VAN	VANS: VAN, 12 PASSENGER (Payload 2,649 lbs., min.)	2025	CHEVROLET	EXPRESS (CG23406)	40,781.00	\$2.45	
0124-VAN	VANS: CARGO VAN BODY, THREE-QUARTER TON (Payload 3,100 lbs., min.)	2025	CHEVROLET	EXPRESS (CG23405)	38,118.00	\$2.45	Spec'd as Model CG334054
0125A-VAN	VANS: CARGO VAN BODY, ONE TON ALTERNATIVE FUEL (Payload 3,900 lbs., min.)	2025	CHEVROLET	EXPRESS (CG33405)	39,584.00	\$2.45	Alternate fuel not available unless choosing V8 option for additional cost
0125-VAN	VANS: CARGO VAN BODY, ONE TON (Payload 3,900 lbs., min.)	2025	CHEVROLET	EXPRESS (CG33405)	39,118.00	\$2.45	
0126A-VAN	VANS: VAN 15 PASSENGER ALTERNATIVE FUEL	2025	CHEVROLET	EXPRESS (CG33706)	44,291.00	\$2.45	Alternate fuel not available unless choosing V8 option for additional cost
0126-VAN	VANS: VAN 15 PASSENGER	2025	CHEVROLET	EXPRESS (CG33706)	42,607.00	\$2.45	
	CUT-AWAY VANS: Single Rear Wheel (G.V.W.R. 8,900 lbs., min.)	2025	CHEVROLET	EXPRESS (CG33503)	31,601.00	\$2.45	
	CUT-AWAY VANS: DUAL REAR WHEEL, (G.V.W.R. 10,000 lbs., min.)	2025	CHEVROLET	EXPRESS (CG33903)	32,933.00	\$2.45	
	Police - Silverado 1500 2WD WT Crew Cab 147" with SSP (SWA)	2025	CHEVROLET	Silverado 1500 (CC10543)	40,315.00	\$2.45	

## BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$45,253.00

Number of units 1

Total Bid Amount \$45,253.00

Vehicle Description:

Year 2025

Make Chevrolet

Model 2500 Express  
Cargo van w/bin package

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For :

City of Warren

Price includes title fee and delivery. Price based on  
Municipal discount from State of Michigan contract  
number MA240000001191.

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 6/25/2025



Warren 2025 Chevrolet Express Cargo Van (CG23405) RWD 2500 135

Complete

Selected Model and Options

MODEL	
CODE	MODEL
CG23405	2025 Chevrolet Express Cargo Van RWD 2500 135*

COLORS	
CODE	DESCRIPTION
GAZ	Summit White

OPTIONS		( <sup>†</sup> Denotes a Custom Equipment Option)
CODE	DESCRIPTION	
001 <sup>†</sup>	PARTITION <sup>†</sup>	
02 <sup>†</sup>	SHELF PACKAGE <sup>†</sup>	
1WT	Work Van Preferred Equipment Group includes standard equipment	
5H1	Key equipment, two additional keys for single key system Provides two additional spare keys for a total of (4). (Keys will be cut but not programmed) NOTE: programming of keys is at customer's expense. Programming keys is not a warranty expense. (Shipped loose.)	
93W	Medium Pewter, Vinyl Seat Trim	
A12	Glass, fixed rear doors windows (Included and only available when (ZW*) is ordered. Not available with SEO (ZW1) side cargo door glass.)	
A13	Glass, fixed rear side door windows (Included and only available when (ZW*) is ordered. Not available with (ZW2) rear door glass, (ZW6) full-body window package glass or (ZP6) 5-passenger Express Crew Van Package.)	
AR7	Seats, front bucket with vinyl trim and head restraints, includes inboard armrests (STD) (Requires (**W) interior trim.)	
ASB	Window security bar, rear side door glass (Included and only available with Glass window package (ZW3) rear doors and side cargo door glass, (ZW4) rear doors, side cargo door and rear passenger-side quarter glass or SEO (ZW1) rear side cargo door glass.)	
ATG	Remote Keyless Entry with 2 transmitters and remote panic button (Included with (ZL3) Enhanced Convenience Package. Required with (BTV) remote vehicle starter system.)	
DAA	Visors, driver and front passenger, vinyl in lieu of standard cloth	
E24	Door, swing-out passenger-side, 60/40 split (STD)	
FE9	Emissions, Federal requirements	
G7K	Antenna equipment includes additional antenna, cable and ground plate. Provides additional ability to relocate standard OnStar antenna, cable length 25 ft. Ships loose. (Requires (UE1) OnStar.)	
G80	Differential, heavy-duty locking rear	

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## Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Warren 2025 Chevrolet Express Cargo Van (CG23405) RWD 2500 135 (✔ Complete)

### OPTIONS

(↑ Denotes a Custom Equipment Option)

CODE	DESCRIPTION
GAZ	Summit White
GU6	Rear axle, 3.42 ratio (Reference the Engine/Axle page for availability.)
K34	Cruise control (Included with (ZQ3) Driver Convenience Package. Requires (UF3) high idle switch.)
KG4	Alternator, 150 amps (Included with (PCH) Hotel Shuttle Package.)
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (Requires (N8X) 8-speed heavy-duty automatic transmission.)
N8X	Transmission, 8-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking, Powertrain Grade Braking, and Tap-Up/Tap-Down Driver Shift Control (Requires (L8T) 6.6L gas V8 engine. Reference the Engine/Axle page for availability.)
QB5	Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel includes Gray center caps and steel spare (STD)
TR9	Lighting, auxiliary with reading lights (Includes (U80) 8-point digital compass.)
U0F	Audio system, AM/FM stereo with MP3 player seek-and-scan, digital clock, TheftLock, random select, auxiliary jack and 2 front door speakers (STD)
U80	Compass, 8-point digital located in the Driver Information Center (Included and only available with (TR9) auxiliary lighting.)
UD7	Rear Park Assist (Included with (WPD) Safety Package. Required with (UFT) Side Blind Zone Alert.)
UFA	Outside temperature display located in the Driver Information Center
UTJ	Theft Alarm Notification requires paid plan, working electrical system, cell reception, GPS signal, armed GM factory-installed theft-deterrent system, contact method on file and enrollment to receive alerts. Message and data rates may apply. See onstar.com for details and limitations (Included and only available with (ATG) Remote Keyless Entry. Requires (UE1) OnStar.)
UY7	Trailer provisions, trailering wire harness only (Included with (Z82) heavy-duty trailering equipment.)
Z82	Trailer equipment, heavy-duty includes trailering hitch platform and dual 4-pin/7-pin sealed connector (Included with (ZL3) Enhanced Convenience Package. Includes (UY7) trailer wiring.)
ZLP	Tire, spare LT245/75R16E all-season, blackwall located at rear underbody of vehicle (STD)
ZQ3	Driver Convenience Package includes Tilt-Wheel and (K34) cruise control (Included with (WP9) Communications Package, (WPD) Safety Package, (ZL3) Enhanced Convenience Package or (PCH) Hotel Shuttle Package.)
ZW3	Glass, rear doors and side cargo doors (Includes (A12) fixed rear doors window glass and (A13) fixed rear side door window glass. Upgradeable to (A12) fixed rear doors window glass and (A19) swing-out rear side door window glass or (A18) swing-out rear cargo door windows glass and (A19) swing-out rear side door window glass. Included with (PCH) Hotel Shuttle Package. Not available with (ZP6) 5-passenger Express Crew Van Package or (Y3H) Paratransit Package.)
ZW9	Body, standard (STD)
ZX2	Seating arrangement, driver and front passenger high-back buckets, with head restraints and vinyl or cloth trim (STD) (Not available with (AJ3) driver-side only frontal airbag.)

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Warren 2025 Chevrolet Express Cargo Van (CG23405) RWD 2500 135 (✔ Complete)

OPTIONS

(↑ Denotes a Custom Equipment Option.)

CODE	DESCRIPTION
ZY1	Paint, solid
Options Total	

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## Berger Chevrolet Inc

Robert Evans | 6162925749 | bevans@bergerchevy.com

Warren 2025 Chevrolet Express Cargo Van (CG23405) RWD 2500 135 (✔ Complete)

### Standard Equipment

#### Package

Power Convenience Package includes (A31) power windows and (AU3) power door locks

#### Mechanical

Engine, 4.3L V6 with Direct Injection and Variable Valve Timing, includes aluminum block construction (276 hp [206 kW] @ 5200 rpm, 298 lb-ft of torque [404 Nm] @ 3900 rpm) (STD) (Reference the Engine/Axle page for availability.)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking, Powertrain Grade Braking and Tap-Up/Tap-Down Driver Shift Control (STD) (Requires (LV1) 4.3L gas V6 engine. Reference the Engine/Axle page for availability.)

Body, standard (STD)

GVWR, 8600 lbs. (3901 kg) (Reference the Engine/Axle page for availability.)

Rear axle, 3.42 ratio (Reference the Engine/Axle page for availability.)

Rear wheel drive

Cooling, external engine oil cooler

Battery, 600 cold-cranking amps, maintenance-free with rundown protection and retained accessory power

Alternator, 105 amps (Not available with (Y3H) Paratransit Package, (C69) rear air conditioning or (9L7) Wiring junction block equipment accessory.)

Frame, full-length box ladder-type

Suspension, front independent with coil springs and stabilizer bar

Suspension, rear hypoid drive axle with multi-leaf springs

Steering, power

Brakes, 4-wheel antilock, 4-wheel disc

Fuel tank capacity, mid-frame and approximately 31 gallons (117.3L)

Exhaust, aluminized stainless-steel muffler and tailpipe

#### Exterior

Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel includes Gray center caps and steel spare (STD)

Tire, spare LT245/75R16E all-season, blackwall located at rear underbody of vehicle (STD)

Door, swing-out passenger-side, 60/40 split (STD)

Tires, front LT245/75R16E all-season, blackwall

Tires, rear LT245/75R16E all-season, blackwall

Bumpers, front and rear painted Black with step-pad

Headlamps, dual halogen composite

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## Berger Chevrolet Inc

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### Warren 2025 Chevrolet Express Cargo Van (CG23405) RWD 2500 135 (✔ Complete)

#### Exterior

Mirrors, outside heated power-adjustable, Black, manual-folding

Glass, Solar-Ray light-tinted, all windows

Wipers, front intermittent wet-arm with pulse washers

License plate kit, front

#### Entertainment

Audio system, AM/FM stereo with MP3 player seek-and-scan, digital clock, TheftLock, random select, auxiliary jack and 2 front door speakers (STD)

#### Interior

Seats, front bucket with vinyl trim and head restraints, includes inboard armrests (STD) (Requires (\*\*W) interior trim.)

Seating arrangement, driver and front passenger high-back buckets, with head restraints and vinyl or cloth trim (STD) (Not available with (AJ3) driver-side only frontal airbag.)

Console, engine cover with open storage bin

Floor covering, full-length Black rubberized-vinyl (Not available with (RFM) rear floor covering delete or (PCH) Hotel Shuttle Package.)

Steering wheel, steel sleeve column with theft-deterrent locking feature, Black

Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature and oil pressure

Oil life monitor

Warning tones, headlamp on and key-in-ignition

Driver Information Center includes fuel range, average speed, oil life, tire pressure monitoring, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders. Compass and outside temperature available if equipped.

Door locks, power with lock-out protection (Included with (ZQ2) Power Convenience Package. NOTE: Does not include (ATG) Remote Keyless Entry. (ATG) Remote Keyless Entry must be ordered separately.)

Windows, power (Included with (ZQ2) Power Convenience Package.)

Tow/haul mode selector, instrument panel-mounted

Theft-deterrent system, vehicle, PASS-Key III

Power outlets, 2 auxiliary on engine console cover with covers, 12-volt

Power outlet, 120-volt

Air conditioning, single-zone manual

Defogger, side windows

Cup holders, 3 on the engine console cover

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### Warren 2025 Chevrolet Express Cargo Van (CG23405) RWD 2500 135 (✔ Complete)

#### Interior

Trim panels, hinged rear side doors and hinged rear doors (Not available with (Y3H) Paratransit Package.)

Mirror, inside rearview includes Rear Vision Camera display

Headliner, cloth, over driver and passenger

Visors, driver and front passenger, vinyl

Assist handles, driver and right-front passenger

Lighting, interior with 4 dome lights 1 overhead and 3 LED's on cross members in cargo area, includes defeat switch and door handle-activated switches

Cargo tie-downs 6 D-ring attachments on cargo area floor (Not available with (Y3H) Paratransit Package or (ZP6) 5-passenger Express Crew Van.)

#### Safety-Mechanical

Brake/transmission shift interlock, for automatic transmissions

Hill Start Assist

StabiliTrak, traction assistance and vehicle stability enhancement system

#### Safety-Exterior

Door beams, steel-side

Daytime Running Lamps

#### Safety-Interior

Airbags, frontal, front driver and right front passenger (Includes passenger-side airbag deactivation switch. Included with (ZX2) driver and right front passenger high-back bucket seats or (ZP6) 5-passenger Express Crew Van Package. Not available with (ZX1) driver only high-back bucket seat or (AJ3) driver-side only frontal airbag. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Airbags, seat-mounted side-impact for driver and right-front passenger and roof-rail mounted head-curtain for 1-row coverage with (ZX1) driver only high-back bucket seat or (ZX2) driver and right-front passenger high-back bucket seats, and 2-row coverage with (ZP6) 5-passenger Express Crew Van Package (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Airbag deactivation switch, frontal passenger-side (Not available with (AJ3) driver only airbag. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Rear Vision Camera display integrated into rearview mirror (Display included with (DRJ) inside rearview mirror.)

Tire Pressure Monitoring System (does not apply to spare tire)

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Warren 2025 Chevrolet Express Cargo Van (CG23405) RWD 2500 135 (✔ Complete)

### Safety-Interior

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. For MY25 vehicles, OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

### WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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innovative by nature

Bryan K. Barnett  
Mayor

## CONTRACT AMENDMENT

### City Council

Ravi Yalamanchi  
District 1

Adam Kochenderfer  
District 2

Grag Hooper  
District 3

Nathan Klomp  
District 4

James Rosen  
At-Large

Mark Tisdell  
At-Large

Michael Webber  
At-Large

City of Rochester Hills  
Purchasing Division  
1000 Rochester Hills Drive  
Rochester Hills, MI 48309

Re: RFP-RH-20-023

Contract Amendment 1 - Truck and Trailer Specialties. - Truck Body

This contract is amended as follows:

### Single and Tandem Axle Dump Trucks, Parts, and Related Equipment/Services

This is a Contract Amendment, dated this 1st day of December, 2023, to the Single and Tandem Axle Dump Trucks, Parts, and Related Services between Truck and Trailer Specialties ("Contractor"), a Michigan corporation, whose address is 6726 Hanna Lake Road, S.E., Dutton, MI 49316, and the City of Rochester Hills ("City") a Michigan municipal corporation, whose address is 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309, dated September 25th, 2020.

1. The parties agree that by execution of this Addendum that the contract's two year renewal option of the contract has been exercised and the new term of the contract will expire as of September 30, 2025.
2. All other provisions of the contract shall remain the same

In witness whereof, the Parties hereto have executed this Addendum the day and year written above.

Contractor hereby acknowledges receipt of and understanding of the above amendment.

Daniel J. Bowman  
Daniel J. Bowman, President  
Truck and Trailer Specialties

Daniel J. Bowman Pres.  
Printed name and title

Truck & Trailer Specialties, Inc.  
Company name

The above referenced contract amendment is hereby executed this

1st day of December, 2023 at  
Rochester Hills, Michigan.

Bryan Barnett  
Mayor

**CITY OF ROCHESTER HILLS ACTING AS LEAD AGENCY  
AWARD OF PROPOSAL RFP-RH-20-023  
SINGLE/TANDEM AXLE DUMP TRUCK CHASSIS' RELATED PARTS, EQUIPMENT  
AND SERVICES  
MASTER AGREEMENT  
CITY OF ROCHESTER HILLS**

This agreement made this 25<sup>th</sup> day of September 2020, by and between the City of Rochester Hills, 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309, hereinafter called the CITY and Truck and Trailer Specialties, 6726 Hanna Lake Road, S.E., Dutton, MI 49316, hereinafter called the CONTRACTOR. NOW THEREFORE, the CONTRACTOR and the CITY, for the consideration hereinafter named, agree as follows:

**ADMINISTRATIVE SUMMARY**

- Request for Proposals were posted on February 10, 2020 on the MITN e-procurement system and opened on April 8, 2020. The City, acting as Lead Agency on behalf of themselves, City of Auburn Hills, City of Farmington Hills, City of Livonia, City of Madison Heights and Charter Township of Bloomfield issued a Request for Proposal for the purchase of Single/Tandem Axle Dump Trucks, Parts, and Related Equipment/Services. The proposal was developed with the intent of procuring single and tandem axle dump trucks meeting the City's and participating agencies specifications, and obtaining pricing that would offer a comprehensive list of options, equipment, parts and related services for dump trucks, creating an extendable agreement for use by entities in the MITN Purchasing Cooperative to purchase from, and aggregate volume to generate best value offers from vendors.
- Notification was sent to over 100 vendors with five (5) proposal responses received.
- The proposals were evaluated by the City of Rochester Hills Fleet Personnel, as well as representatives from the City of Farmington Hills, City of Livonia, and the City of Madison Heights.
- Scoring for the proposal process were conducted and Truck and Trailer Specialties was selected and unanimously selected by the entities as providing the best value and services for the truck body equipment portion of the contract.
- At their, September 21, 2020 meeting, the City of Rochester Hills authorized award of the agreement to Truck and Trailer Specialties. With execution of this agreement, the City of Rochester Hills hereby awards the contract for Single/Tandem Axle Dump Truck Chassis' Related Parts, Equipment, and Services to Truck and Trailer Specialties, Inc. for a period of three years, commencing October 1, 2020 with an option to renew for an additional two (2) year term under the same terms and conditions upon mutual consent by the City and Contractor.

NOW THEREFORE, the CONTRACTOR and the CITY, for consideration hereinafter named, agree as follows:

WHEREAS, The City of Rochester Hills has entered into a Master Agreement by and between the CITY and CONTRACTOR, (as may be amended from time to time in accordance with the terms thereof, the "Master Agreement"), for the purchase of Single/Tandem Axle Dump Truck

**CITY OF ROCHESTER HILLS ACTING AS LEAD AGENCY  
AWARD OF PROPOSAL RFP-RH-20-023  
SINGLE/TANDEM AXLE DUMP TRUCK CHASSIS' RELATED PARTS, EQUIPMENT  
AND SERVICES  
MASTER AGREEMENT  
CITY OF ROCHESTER HILLS**

Body Equipment, Related Parts and Services.

**WHEREAS**, said Master Agreement provides that any MITN Purchasing Cooperative Member may purchase Product at prices and pricing structure stated in the Master Agreement. Each entity is responsible for its own payments and is to be considered individually for billing and collection purposes. Each entity will provide its own purchase order and delivery location(s) and must be invoiced separately to the address indicated on their purchase order.

**WHEREAS**, City of Rochester Hills serves as the Contract Administrator with regards to the Master Agreement.

**WHEREAS**, The CONTRACTOR agrees to provide all labor, materials, equipment and the means of work to perform **Single/Tandem Axle Dump Truck Body Equipment, Related Parts and Services**, as indicated in Request for Proposal (RFP-RH-20-023 for Single/Tandem Axle Dump Trucks, Related Parts and Services) dated February 10, 2020. Work and compensation shall be based on the Contractor's proposal dated March 11, 2020, and the RFP Documents (RFP-RH-20-023 for Single/Tandem Axle Dump Trucks, Related Parts, and Services) and Addendums and attachments included as part of this Agreement.

**CONTRACT GENERAL CONDITIONS**

With respect to any purchases by any Participating Public Agency pursuant to the Master Agreement, the City of Rochester Hills (i) shall not be construed as a dealer, re-marketer, representative, partner or agent of any type of the Supplier, or such Participating Public Agency; (ii) shall not be obligated, liable or responsible for any order made by any Participating Public Agency or any employee thereof under the Master Agreement or for any payment required to be made with respect to such order; and (iii) shall not be obligated, liable or responsible for any failure by any Participating Public Agency to comply with procedures or requirements of applicable law or the Master Agreement or to obtain the due authorization and approval necessary to purchase under the Master Agreement. The City of Rochester Hills makes no representation or guaranty with respect to any minimum purchases by the City or any Participating Public Agency or any employee thereof under this Agreement or the Master Agreement.

**INSURANCE**

The Contractor shall continuously maintain, during the life of the Contract, insurance coverage of the type specified below. The amount of insurance shall be not less than specified in the contract documents.

- (1) Workman's Compensation Insurance as required by the State of Michigan.
- (2) General Liability with the following coverage inclusions:
  - a. Broad Form General Liability endorsement or equivalent.
  - b. General Liability, Independent Contractor coverage, Products and Completed Operations, Contractual Liability.
- (3) Vehicle Liability Coverage and Michigan No-Fault Coverage including all owned, non-owned and hired vehicles.

**CITY OF ROCHESTER HILLS ACTING AS LEAD AGENCY  
AWARD OF PROPOSAL RFP-RH-20-023  
SINGLE/TANDEM AXLE DUMP TRUCK CHASSIS' RELATED PARTS, EQUIPMENT  
AND SERVICES  
MASTER AGREEMENT  
CITY OF ROCHESTER HILLS**

B. All insurance shall be carried with Insurance Companies authorized to do business in the State of Michigan.

In witness whereof, the Parties hereto have executed this Agreement the day and year written above.

**CITY OF ROCHESTER HILLS**

Signature

Bryan K. Barnett  
Name

Mayor  
Title

9-25-2020  
Date

**TRUCK AND TRAILER SPECIALTIES,  
INC.**

Signature

Daniel J. Bowman  
Name

President  
Title

09-25-2020  
Date

# TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

July 2, 2025

City of Warren  
12821 Stephens, Warren, MI 48089  
Attn: Derek Richter, Water Supervisor, ph: (586) 601-5450  
HQ0005191

## Equipment Quotation

The following pricing is based on City of Rochester Hills RFP-RH-20-023 contract awarded September 2020

**Chassis information:** 2026 GMC Savana, includes shelving & backup alarm but no upfitter switches

### **Supply Custom Lighting & Electrical System including the following:**

Three (3) in-cab switches, one for flashers, one for work light & one for cargo lights  
One (1) Maxxima (mo. MWL-47) 2,100-lumen low-profile LED work light, at rear van top, centered  
Six (6) SoundOff nForce Deck amber/green flashers mounted as follows:  
    Two (2) front-facing with windshield-mount, curbside (mo. ENFS6004U-PP)  
    Four (4) rear-facing, in opposite corners of rear windows, two (2) per window (mo. ENFS3002B-P)  
Ten (10) SoundOff LED mPower (mo. EMPS20V38-P) amber/green flashers mounted as follows:  
    Four (4) in chassis grille  
    Four (4) side-facing, one in molding front of side-view mirror, one on rear light molding, each side  
    Two (2) rear-facing at bumper, one each side  
Two (2) Maxxima LED strip lighting for ceiling in cargo area  
Betts junction box with sealed wiring

**Above equipment supplied, uninstalled pricing: \$2,775.00 ea.**

### **Supply Power Inverter including the following:**

Xantrex PROwatt (mo. SW 2000)  
True sine wave AC power 2000W, 120AC/12Vdc  
12-volt continuous 1800-watts with peak surge power at 3000-watts  
Includes USB port and GFCI AC outlet  
Mounted in-cab, on cabin-side of curbside bulkhead

**Above equipment supplied, uninstalled pricing: \$1,075.00 ea.**

### **Supply Miscellaneous items including the following:**

Two (2) conduit tubes 4" diameter for water keys, for streetside shelves varying from 3' to 8' long  
One (1) 3-hook cord/tool holder (mo. 9893-7-01) on rear of shelf, streetside

**Above equipment supplied, uninstalled pricing: \$425.00 ea.**

**Above equipment installed labor and wire supplies pricing: \$4,840.00 ea.**

**Total price: \$9,115.00 ea.**

Minimum full 1-year warranty on parts and labor on all equipment.

**Payment Terms:** Net 45. Pricing effective for 30 days.

**FOB:** City of Warren

**Thank you for the opportunity to quote.**

Respectfully submitted by,  
Jon Luea/Brian Bouwman



---

**Water Division**  
**12821 Stephens Road**  
**Warren, MI 48089**  
**(586) 759-9200**

**David Koss**  
**Superintendent**

July 9, 2025

Craig Treppa, Purchasing Agent  
Purchasing Division of the City of Warren

Re: Purchase a new 2025 Chevrolet 2500 Express Cargo Van with Bin Package & Custom Emergency Lighting Package

Mr. Treppa:

The Water Division is recommending for purchase of a 2025 Chevrolet 2500 Express Cargo Van with bin package from Berger Chevrolet Inc. 2525 28<sup>th</sup> Street S.E. Grand Rapids, MI 49512 and Truck & Trailer Specialties, Inc. 6726 Hanna Lake Rd, S.E., Dutton, MI 49316 for the Custom Emergency Lighting Package at the prices shown below for a total amount of \$54,368.00

Berger Chevrolet Inc.	\$ 45,253.00
Truck & Trailer Specialties Inc.	\$ 9,115.00

The proposed vehicle will be purchased through the State of Michigan Contract #MA240000001191. Supporting documentation for this purchase is included with this correspondence. The proposed lighting equipment will be purchased through the Rochester Hills Cooperative Bid Proposal RFP-RH-20-023. Documentation related to this purchase is also attached. Truck & Trailer has successfully performed similar work on other City vehicles without any issues, and they have consistently delivered quality results.

The proposed vehicles are budgeted in the 2026 Water and Sewer System Budget listed in account #592-9047-98040.

I will be available for City Council for any questions they may have in regarding this request. You can reach me at the office at 586.759.9234 or my cell at 586.601.5450.

If you concur with my recommendations, please forward to the Mayor and City Council for approval.

Sincerely,

Derek Richter, Deputy Superintendent  
City of Warren Water Division

## RESOLUTION

Document No: STA-W-1619

Product or Service: One (1) 2025 Chevy Cargo Van and Custom Fabrication

Requesting Department: Water Division

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurements units.

Upon performing a diligent inquiry, the Water Division Deputy Superintendent has determined that is it necessary in the interest of the Water Division and the City, to acquire one (1) 2025 Chevrolet 2500 Express Cargo Van from Berger Chevrolet, 2525 28<sup>th</sup> Street S.E., Grand Rapids, MI 49512, in the amount of \$45,253.00, utilizing the State of Michigan contract #MA240000001191, and for the Custom Fabrication and Emergency Lighting from Truck & Trailer Specialties, Inc., 900 Grand Oaks Drive,

Howell, MI 48843, in the amount of \$9,115.00, utilizing the Rochester Hills cooperative contract #RFP-RH-20-023, for a total cost of \$54,368.00 pursuant to cooperative purchasing.

Funds are available in account number: 592-9047-98040

IT IS RESOLVED, that the cooperative purchase through Berger Chevrolet and Truck & Trailer Specialties Inc. is hereby accepted by City Council and payment is authorized by City Council to be paid within ten (10) days of satisfactory receipt of vehicles.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☒ Cooperative Bid document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN   )  
                                  ) SS.  
COUNTY OF MACOMB   )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JULY 22, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: STA-W-1552; RECOMMENDATION TO INCREASE THE AWARD FOR THE FABRICATION OF ONE (1) 2025 ELECTRIC CHEVROLET BRIGHTDROP 400 AWD VAN, UTILIZING THE ROCHESTER HILLS COOPERATIVE CONTRACT (RFP-RH-20-023)

The Purchasing Division concurs with the Water Division and recommends that City Council approve an increase of award to furnish and install custom shelving units and emergency lighting on a 2025 Electric Chevrolet Brightdrop 400 AWD Van to Truck & Trailer Specialties, Inc., 900 Grand Oaks Drive, Howell, MI 48843, utilizing the Rochester Hills Cooperative Contract #RFP-RH-20-023, in the total amount of \$73,048.00 (an increase of \$16,675.00).

On May 20, 2025, City Council awarded the purchase of one (1) 2025 Electric Chevrolet Brightdrop 400 AWD Van to Berger Chevrolet, Inc., in the total amount of \$56,373.00.

The Water Division is seeking an increase of award for the purchase and installation of custom shelving units and emergency lighting for the Chevy Brightdrop, that is a critical component of the division's daily operations, in the amount of \$16,675.00, utilizing the Rochester Hills Cooperative Contract #RFP-RH-20-023 (see attached), for a total award amount of \$73,048.00.

Funds are available in the following Account: 592-9047-98040.

Respectfully Submitted,

Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



innovative by nature

Bryan K. Barnett  
Mayor

## CONTRACT AMENDMENT

City Council

Ravi Yalamanchi  
District 1

Adam Kochenderfer  
District 2

Greg Hooper  
District 3

Nathan Klomp  
District 4

James Rosen  
At-Large

Mark Tisdell  
At-Large

Michael Webber  
At-Large

City of Rochester Hills  
Purchasing Division  
1000 Rochester Hills Drive  
Rochester Hills, MI 48309

Re: RFP-RH-20-023

Contract Amendment 1 - Truck and Trailer Specialties. - Truck Body

This contract is amended as follows:

### Single and Tandem Axle Dump Trucks, Parts, and Related Equipment/Services

This is a Contract Amendment, dated this 1st day of December, 2023, to the Single and Tandem Axle Dump Trucks, Parts, and Related Services between Truck and Trailer Specialties ("Contractor"), a Michigan corporation, whose address is 6726 Hanna Lake Road, S.E., Dutton, MI 49316, and the City of Rochester Hills ("City") a Michigan municipal corporation, whose address is 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309, dated September 25th, 2020.

1. The parties agree that by execution of this Addendum that the contract's two year renewal option of the contract has been exercised and the new term of the contract will expire as of September 30, 2025.
2. All other provisions of the contract shall remain the same

In witness whereof, the Parties hereto have executed this Addendum the day and year written above.

Contractor hereby acknowledges receipt of and understanding of the above amendment.

Daniel J. Boyer  
Daniel J. Boyer, President  
Truck and Trailer Specialties

Daniel J. Boyerman Pres.  
Printed name and title

Truck & Trailer Specialties, Inc.  
Company name

The above referenced contract amendment is hereby executed this

1st day of December, 2023 at  
Rochester Hills, Michigan.

Bryan Barnett  
Mayor

**CITY OF ROCHESTER HILLS ACTING AS LEAD AGENCY  
AWARD OF PROPOSAL RFP-RH-20-023  
SINGLE/TANDEM AXLE DUMP TRUCK CHASSIS' RELATED PARTS, EQUIPMENT  
AND SERVICES  
MASTER AGREEMENT  
CITY OF ROCHESTER HILLS**

This agreement made this 25<sup>th</sup> day of September 2020, by and between the City of Rochester Hills, 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309, hereinafter called the CITY and Truck and Trailer Specialties, 6726 Hanna Lake Road, S.E., Dutton, MI 49316, hereinafter called the CONTRACTOR. NOW THEREFORE, the CONTRACTOR and the CITY, for the consideration hereinafter named, agree as follows:

**ADMINISTRATIVE SUMMARY**

- Request for Proposals were posted on February 10, 2020 on the MITN e-procurement system and opened on April 8, 2020. The City, acting as Lead Agency on behalf of themselves, City of Auburn Hills, City of Farmington Hills, City of Livonia, City of Madison Heights and Charter Township of Bloomfield issued a Request for Proposal for the purchase of Single/Tandem Axle Dump Trucks, Parts, and Related Equipment/Services. The proposal was developed with the intent of procuring single and tandem axle dump trucks meeting the City's and participating agencies specifications, and obtaining pricing that would offer a comprehensive list of options, equipment, parts and related services for dump trucks, creating an extendable agreement for use by entities in the MITN Purchasing Cooperative to purchase from, and aggregate volume to generate best value offers from vendors.
- Notification was sent to over 100 vendors with five (5) proposal responses received.
- The proposals were evaluated by the City of Rochester Hills Fleet Personnel, as well as representatives from the City of Farmington Hills, City of Livonia, and the City of Madison Heights.
- Scoring for the proposal process were conducted and Truck and Trailer Specialties was selected and unanimously selected by the entities as providing the best value and services for the truck body equipment portion of the contract.
- At their, September 21, 2020 meeting, the City of Rochester Hills authorized award of the agreement to Truck and Trailer Specialties. With execution of this agreement, the City of Rochester Hills hereby awards the contract for Single/Tandem Axle Dump Truck Chassis' Related Parts, Equipment, and Services to Truck and Trailer Specialties, Inc. for a period of three years, commencing October 1, 2020 with an option to renew for an additional two (2) year term under the same terms and conditions upon mutual consent by the City and Contractor.

NOW THEREFORE, the CONTRACTOR and the CITY, for consideration hereinafter named, agree as follows:

**WHEREAS**, The City of Rochester Hills has entered into a Master Agreement by and between the CITY and CONTRACTOR, (as may be amended from time to time in accordance with the terms thereof, the "Master Agreement"), for the purchase of Single/Tandem Axle Dump Truck

**CITY OF ROCHESTER HILLS ACTING AS LEAD AGENCY  
AWARD OF PROPOSAL RFP-RH-20-023  
SINGLE/TANDEM AXLE DUMP TRUCK CHASSIS' RELATED PARTS, EQUIPMENT  
AND SERVICES  
MASTER AGREEMENT  
CITY OF ROCHESTER HILLS**

Body Equipment, Related Parts and Services.

**WHEREAS**, said Master Agreement provides that any MITN Purchasing Cooperative Member may purchase Product at prices and pricing structure stated in the Master Agreement. Each entity is responsible for its own payments and is to be considered individually for billing and collection purposes. Each entity will provide its own purchase order and delivery location(s) and must be invoiced separately to the address indicated on their purchase order.

**WHEREAS**, City of Rochester Hills serves as the Contract Administrator with regards to the Master Agreement.

**WHEREAS**, The CONTRACTOR agrees to provide all labor, materials, equipment and the means of work to perform **Single/Tandem Axle Dump Truck Body Equipment, Related Parts and Services**, as indicated in Request for Proposal (RFP-RH-20-023 for Single/Tandem Axle Dump Trucks, Related Parts and Services) dated February 10, 2020. Work and compensation shall be based on the Contractor's proposal dated March 11, 2020, and the RFP Documents (RFP-RH-20-023 for Single/Tandem Axle Dump Trucks, Related Parts, and Services) and Addendums and attachments included as part of this Agreement.

**CONTRACT GENERAL CONDITIONS**

With respect to any purchases by any Participating Public Agency pursuant to the Master Agreement, the City of Rochester Hills (i) shall not be construed as a dealer, re-marketer, representative, partner or agent of any type of the Supplier, or such Participating Public Agency; (ii) shall not be obligated, liable or responsible for any order made by any Participating Public Agency or any employee thereof under the Master Agreement or for any payment required to be made with respect to such order; and (iii) shall not be obligated, liable or responsible for any failure by any Participating Public Agency to comply with procedures or requirements of applicable law or the Master Agreement or to obtain the due authorization and approval necessary to purchase under the Master Agreement. The City of Rochester Hills makes no representation or guaranty with respect to any minimum purchases by the City or any Participating Public Agency or any employee thereof under this Agreement or the Master Agreement.

**INSURANCE**

The Contractor shall continuously maintain, during the life of the Contract, insurance coverage of the type specified below. The amount of insurance shall be not less than specified in the contract documents.

- (1) Workman's Compensation Insurance as required by the State of Michigan.
- (2) General Liability with the following coverage inclusions:
  - a. Broad Form General Liability endorsement or equivalent.
  - b. General Liability, Independent Contractor coverage, Products and Completed Operations, Contractual Liability.
- (3) Vehicle Liability Coverage and Michigan No-Fault Coverage including all owned, non-owned and hired vehicles.

**CITY OF ROCHESTER HILLS ACTING AS LEAD AGENCY  
AWARD OF PROPOSAL RFP-RH-20-023  
SINGLE/TANDEM AXLE DUMP TRUCK CHASSIS' RELATED PARTS, EQUIPMENT  
AND SERVICES  
MASTER AGREEMENT  
CITY OF ROCHESTER HILLS**

B. All insurance shall be carried with Insurance Companies authorized to do business in the State of Michigan.

In witness whereof, the Parties hereto have executed this Agreement the day and year written above.

**CITY OF ROCHESTER HILLS**

Signature

Bryan K. Barnett

Name

Mayor

Title

9-25-2020

Date

**TRUCK AND TRAILER SPECIALTIES,  
INC.**

Signature

Daniel J. Bowman

Name

President

Title

09-25-2020

Date

# TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

July 7, 2025

City of Warren  
12821 Stephens, Warren, MI 48089  
Attn: Derek Richter, Water Supervisor, ph: (586) 601-5450  
HQ0005194

## Equipment Quotation

The following pricing is based on City of Rochester Hills RFP-RH-20-023 contract awarded September 2020

### Chassis information:

2025 Chevy BrightDrop 400 AWD, without upfitter switches but includes two (2) 30-amp relay-controlled circuits

### Supply Custom Lighting & Electrical System including the following:

In-cab switches for all flashers on one switch

Key-on power for all flashers

Ten (10) SoundOff LED mPower (mo. EMPS20V38-P) amber/green flashers as follows:

Two (2) in bumper

Two (2) in front header

Six (6) rear-facing, two at top of rear, two midway down and two in bumper

One (1) SoundOff dual nForce (mo. ENFS6004U-PP) amber/green flashers, curbside interior of windshield

Backup alarm

Betts junction box with sealed wiring

**Above equipment supplied, uninstalled pricing: \$1,865.00 ea.**

### Supply Ranger Design Van Storage including the following:

#### Driver-side items (from front-to-rear):

N5-LA16-1C Composite aluminum locker with top shelf

SA-WA48-1C Workbench for vans w/ hardwood top 18" x 48" x 32"

#### Passenger-side items (from front-to-rear):

N5-RA72-4C Composite aluminum van shelving, 72" wide, 4 trays

6071 6" triple hook, cargo van accessory

#### Accessory items:

6541-BZS BrightDrop e-floor

6550-BZS Two (2) BrightDrop Zevo mounting tracks, one each side

**Above equipment supplied, uninstalled pricing: \$8,265.00 ea.**

### Supply Miscellaneous items including the following:

Two (2) notched PVC pipes mounted on curbside shelving floor for water key storage

Two (2) shovel holders, mounting location TBD at time of build

**Above equipment supplied, uninstalled pricing: \$335.00 ea.**

**Above equipment installed labor and freight pricing: \$6,210.00 ea.**

**Total pricing: \$16,675.00 ea.**

Minimum full 1-year warranty on parts and labor on all equipment.

# TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

**Payment Terms:** Net 45. Pricing effective for 30 days.

**FOB:** City of Warren

**Delivery:** Allow 4-6 weeks for installation

**Thank you for the opportunity to quote.**

Respectfully submitted by,  
Jon Luea/Brian Bouwman



---

**Water Division**  
**12821 Stephens Road**  
**Warren, MI 48089**  
**(586) 759-9200**

**David Koss**  
**Superintendent**

July 7, 2025

Craig Treppa, Purchasing Agent  
Purchasing Division of the City of Warren

Re: Custom Shelving and Emergency Lighting for New 2025 Chevrolet Brightdrop 400 Van.

Mr. Treppa:

The Water Division is recommending Truck & Trailer Specialties Inc to install custom shelving units and emergency lighting at a cost of \$16,675.00 per vehicle. This van is a critical component of our daily operations and serves as a replacement for an older vehicle that has reached the end of its service life.

The proposed installation of shelving and emergency lighting equipment will be purchased through the Rochester Hills Cooperative bid proposal RFP-RH-20-023. I have attached the details of this purchase with this correspondence. Truck & Trailer has successfully completed this same type of work on other City vehicles with no complications.

The proposed work is budgeted in the 2026 Water and Sewer System Budget listed in account #592-9047-98040.

I will be available for City Council for any questions they may have in regarding this request. You can reach me at the office at 586.759.9234 or my cell at 586.601.5450.

If you concur with my recommendations, please forward to the Mayor and City Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Derek Richter".

Derek Richter, Deputy Superintendent  
City of Warren Water Division

**RESOLUTION**

Document Number: STA-W-1552 Increase of Award

Product or Service: Fabrication of One (1) 2025 Electric Chevrolet Brightdrop 400 AWD Van

Requesting Department: Water Division

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_ 2025 at 7 p.m., Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember

\_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurements units.

On May 20, 2025, City Council awarded the purchase of one (1) 2025 Electric Chevrolet Brightdrop 400 AWD Van from Berger Chevrolet, Inc., 2525 28<sup>th</sup> Street, S.E., Grand Rapids, MI 49512, utilizing the State of Michigan Cooperative Contract #MA240000001191 in the total amount of \$56,373.00.

The Water Division has determined that it is in the best interest of the Water Division and the City, that the award be increased by \$16,675.00 for the purchase and installation of custom shelving units and emergency lighting to Truck & Trailer Specialties, Inc., 900 Grand Oaks, Howell, MI 48843, utilizing the Rochester Hills Cooperative Contract #RFP-RH-20-023.

Funds are available in account number: 592-9047-98040.

IT IS RESOLVED, that the increase of award, from \$56,373.00 to \$73,048.00 (an increase of \$16,675.00) through Truck & Trailer Specialties, Inc. is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

X Cooperative Bid document  
☐ Contract  
X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

## CERTIFICATION

STATE OF MICHIGAN     )  
COUNTY OF MACOMB     ) SS.

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County,  
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted  
by the Council of the City of Warren at its meeting held on  
\_\_\_\_\_, 2025.

**Sonja Buffa**  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JULY 22, 2025

TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL

SUBJECT: SOL-W-9801; RECOMMENDATION TO INCREASE THE AWARD FOR INCIDENT REPORTING SOFTWARE

The Purchasing Division concurs with the Fire Department and recommends that City Council increase the award for Incident Reporting Software to ESO Solutions, Inc., P.O. Box 738310, Dallas, TX 75373, for the periods and the not to exceed annual amounts shown in the table below.

PERIOD	DESCRIPTION	INITIAL AWARD	INCREASE OF AWARD	NEW AWARD
6-28-25 thru 6-27-26	Incident Reporting Software & Fire Inspection Software	\$ 37,678.00	\$ 28,636.84	\$ 66,314.84
6-28-26 thru 6-27-27	Incident Reporting Software & Fire Inspection Software	\$ 38,808.34	\$ 32,506.50	\$ 71,314.84
6-28-27 thru 6-27-28	Incident Reporting Software & Fire Inspection Software	\$ 39,972.59	\$ 36,342.25	\$ 76,314.84

On May 9, 2023, City Council approved an extension of award to ESO Solutions, Inc. for providing Version 3 compliant Incident Reporting Software for the Fire Department for a period of five years.

On December 10, 2024, City Council approved an increase of award for the period of June 28, 2024 through June 27, 2025, from a total amount of \$36,580.59 to a total amount of \$57,066.27.

The Fire Department uses the ESO Software to record incidents that the department responds to on an annual basis. The software has the ability to report this information to state and federal agencies, as well as acting as a billing agent for EMS invoicing. Over time, both the number of users in the department have increased and the incident volume has grown significantly.

For the period June 4, 2024 through June 3, 2025, the total EMS incidents have risen from 15,535 to 21,785, and the number of users has increased from 138 to 144. Since the department pays a unit

cost per incident and number of users, there is an increased cost due to the increased activity and the number of users that utilize the software.

Additionally, the Fire Department is seeking to add an additional annual module that will allow employee users to utilize iPads to enter incident reports, apparatus and equipment checks. The iPad module, upon implementation in September of 2025, will allow the department to transition from laptop computers to iPads which will result in significant savings and eliminate another paper document, thus, streamlining the department's process.

The Incident Reporting Software agreement allows for an annual 3% increase. Each annual cost is based on the previous annual number of incidents and users. Since the number of incidents and users is unknown for the final three-year periods, the City has estimated the not to exceed annual amounts (see table above).

Thus, this recommendation before your honorable body today, is for an increase of award for the final three (3) year periods, in the amounts shown in the table above.

Funds are available in the following Account: 101-1336-80100.

Respectfully Submitted,

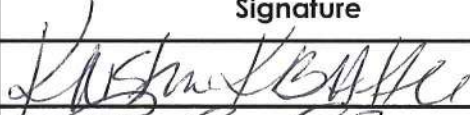
Read and Concur,



Shanah Turner  
Assistant Buyer



Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



Please send payments to:  
ESO Solutions, Inc.  
PO Box 798910  
Dallas, TX 75373-8910

## Invoice

Date: 5/29/2025  
Invoice #: ESO-168468  
Terms: Net 30  
Due Date: 6/28/2025  
PO#

### Bill To

Purchasing  
City of Warren  
One City Square Ste 425  
Warren MI 48093  
United States  
kkalmanlr@warrenfiredept.org

### Ship To

Warren Fire Department  
29295 Schoenherr  
Warren  
MI 48089  
US

Item	From	To	QTY	UOM	List Amount	Discount	Total
<b>ESO EHR Suite</b> Patient care reporting suite, includes EHR web and mobile client, Quality Management, AdHoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.	6/28/2025	6/27/2026	15,535	Incidents	USD \$27,635.06	USD \$2,763.51	USD \$24,871.55
<b>EHR Fax</b> Enables faxing of patient care records to destination facilities.	6/28/2025	6/27/2026	15,535	Incidents	USD \$1,966.91	USD \$196.69	USD \$1,770.22
<b>EHR Cardiac Monitor Integration</b> Cardiac monitors integration. Allows for import of cardiac monitor data via local or cloud integration. Ongoing maintenance included. Unlimited connections.	6/28/2025	6/27/2026	15,535	Incidents	USD \$1,546.31	USD \$154.63	USD \$1,391.68
<b>EHR CAD Integration</b> Allows for integration of CAD data into EHR mobile and web application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.	6/28/2025	6/27/2026	15,535	Incidents	USD \$3,576.19	USD \$357.62	USD \$3,218.57
<b>EHR Billing Interface</b> Allows for integration of discrete ePCR data into third-party billing software. Ongoing maintenance included.	6/28/2025	6/27/2026	15,535	Incidents	USD \$949.27	USD \$94.93	USD \$854.34
<b>Personnel Management</b> Includes tracking of Training classes, certifications, credentials, immunization records. Integrated with ESO EHR and Ad Hoc Reporting.	6/28/2025	6/27/2026	138	Employees	USD \$4,681.35	USD \$0.00	USD \$4,681.35
<b>Fire Incidents (by Volume)</b> Includes mobile application NFIRS widget, Auto EHR-Import or Auto-CAD Import, federal NFIRS data reporting, software updates and upgrades.	6/28/2025	6/27/2026	20,326	Incidents	USD \$12,869.85	USD \$0.00	USD \$12,869.85
<b>EHR CARES Extract</b> Allows for integration of discrete ePCR data into third-party billing software. Ongoing maintenance included.	6/28/2025	6/27/2026	15,535	Incidents	USD \$868.72	USD \$86.87	USD \$781.85



Please send payments to:  
ESO Solutions, Inc.  
PO Box 738310  
Dallas, TX 75373-8310

## Invoice

Date:	5/29/2025
Invoice #	ESO-168468
Terms	Net 30
Due Date	6/28/2025
PO#	

### Invoice Message:

### ACH/EFT bank information:

JP Morgan Chase  
Routing: 111000614  
Account Number: 577211926

### Check Remittance lockbox address:

ESO Solutions, Inc.  
PO Box 738310  
Dallas, TX 75373-8310

Total (Without Tax):	USD \$50,439.41
Tax:	USD \$0.00
Grand Total:	USD \$50,439.41
Amount Paid/Credit:	USD \$0.00
Total Recurring:	USD \$50,439.41
Total One-Time:	
Invoice Balance:	USD \$50,439.41

Please submit payment remittances to [accountsreceivable@eso.com](mailto:accountsreceivable@eso.com) to ensure correct invoice application.

Amounts invoiced are per your agreement(s) which may include annual uplift and an increase in quantities based on usage overages. Your payment of this invoice serves as acceptance of such increases.

Questions? Contact: [AccountsReceivable@eso.com](mailto:AccountsReceivable@eso.com) 866-766-9471 option 8

Tax ID: 36-4566209

ESO will never e-mail you soliciting payment information. Please call us or e-mail [AccountsReceivable@eso.com](mailto:AccountsReceivable@eso.com) if you have any questions or wish to make a change.

This invoice presents the total net price of the product(s) and/or service(s) which is inclusive (net) of any discount. As the buyer of such product(s)/service(s), you may have additional reporting obligations to federal or state health care programs (including pursuant to 42 CFR 1001.952(h)) and/or upon inquiry by the HHS Secretary or other state or federal agencies. As the buyer, you must adhere to any other relevant federal or third-party payer requirements.



For a 3% fee, pay via Card

Direct Card Payment Link: [https://app.sultesync.io/payments/acct\\_1FelgtGvY2g6ha8S/custInvc/8534313/?amount=5195259.23](https://app.sultesync.io/payments/acct_1FelgtGvY2g6ha8S/custInvc/8534313/?amount=5195259.23)

Pay via Online Bank Transfer

Direct Bank Transfer Link: [https://app.sultesync.io/payments/acct\\_1FelgtGvY2g6ha8S/custInvc/8534313/?card=false](https://app.sultesync.io/payments/acct_1FelgtGvY2g6ha8S/custInvc/8534313/?card=false)



Please send payments to:  
ESO Solutions, Inc.  
PO Box 738310  
Dallas, TX 75373-8310

## Invoice

Date: 5/27/2025  
Invoice # ESO-168451  
Terms Net 30  
Due Date 6/26/2025  
PO#

### Bill To

Purchasing  
City of Warren  
One City Square Ste 425  
Warren MI 48093  
United States  
[kkalmanlr@warrenfiredept.org](mailto:kkalmanlr@warrenfiredept.org)

### Ship To

Warren Fire Department  
23295 Schoenherr  
Warren  
MI 48089  
US

Item	From	To	QTY	UOM	List Amount	Discount	Total
ESO Fire Discounted Bundle	6/26/2025	6/25/2026	6	Stations	USD \$12,083.81	USD \$1,208.38	USD \$10,875.43
Includes ESO Fire Incidents, Personnel Management, Properties and Inspections.							

### Invoice Message:

ACH/EFT bank information:  
JP Morgan Chase  
Routing: 111000614  
Account Number: 577211926

Check Remittance lockbox address:  
ESO Solutions, Inc.  
PO Box 738310  
Dallas, TX 75373-8310

Total (Without Tax): USD \$10,875.43  
Tax: USD \$0.00  
Grand Total: USD \$10,875.43  
Amount Paid/Credit: USD \$0.00  
Total Recurring: USD \$10,875.43  
Total One-Time:  
Invoice Balance: USD \$10,875.43

Please submit payment remittances to [accountsreceivable@eso.com](mailto:accountsreceivable@eso.com) to ensure correct invoice application.

Amounts Invoiced are per your agreement(s) which may include annual uplift and an increase in quantities based on usage overages. Your payment of this invoice serves as acceptance of such increases.

Questions? Contact: [AccountsReceivable@eso.com](mailto:AccountsReceivable@eso.com) 866-766-9471 option 8

Tax ID: 36-4566209

ESO will never e-mail you soliciting payment information. Please call us or e-mail [AccountsReceivable@eso.com](mailto:AccountsReceivable@eso.com) if you have any questions or wish to make a change.

This invoice presents the total net price of the product(s) and/or service(s) which is inclusive (net) of any discount. As the buyer of such product(s)/service(s), you may have additional reporting obligations to federal or state health care programs (including pursuant to 42 CFR 1001.952(h)) and/or upon inquiry by the HHS Secretary or other state or federal agencies. As the buyer, you must adhere to any other relevant federal or third-party payer requirements.



For a 3% fee, pay Via Card

Direct Card Payment Link: [https://app.suitesync.io/payments/acct\\_1FelgtGvY2g6ha8S/custinvc/8534296/?amount=1120169.29](https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/8534296/?amount=1120169.29)

Pay via Online Bank Transfer

Direct Bank Transfer Link: [https://app.suitesync.io/payments/acct\\_1FelgtGvY2g6ha8S/custinvc/8534296/?card=false](https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/8534296/?card=false)



Quote Date: 06/23/2025  
 Customer Name: Warren Fire Department (MI)  
 Quote #: Q-205453  
 Quote Expiration Date: 06/22/2025  
 ESO Account Manager: Rob Hinrichs

#### CUSTOMER CONTACT

Customer Warren Fire Department (MI)  
 Name William Alter  
 Email walter@warrenfiredept.org  
 Phone (586) 756-2800 ext 3400

#### BILLING CONTACT

Payor Warren Fire Department (MI)  
 Name Shanah Turner  
 Email sturner@cityofwarren.org  
 Phone (586) 756-2800 ext 3400  
 Address One City Square Ste 425  
 Warren MI, 48093  
 Billing Frequency Annual  
 Initial Term End Date 06-27-2026

#### Special Terms and Notes:

Notwithstanding anything to the contrary in this Quote, the Terms and Conditions or any other agreement between the parties, the following shall apply: Upon the Effective Date, this Quote terminates and replaces the current ESO EHR Subscription. Any Recurring Fee amount paid by Customer toward existing ESO EHR software subscription shall be applied on a pro-rated basis to the Software and/or Services on this Agreement.

#### EHR

Product	Volume	Price	Discounts	Total	Term
ESO EHR	15535 Incidents	\$27,819.00	( \$460.29 )	\$27,358.71	Recurring
		<b>Annual Recurring Fees</b>	USD	27,358.71	
		<b>One-Time Fees</b>	USD	0.00	
		<b>TOTAL FEES</b>	USD	2,487.16	

For EHR, the following payment terms apply:

The subscription term shall begin 15 calendar days after the Effective Date (Subscription Start Date). All Fees are invoiced on or about the Effective Date. After the Initial Term, Recurring Fees are due on the anniversary of the Subscription Start Date.

July 18, 2025



Craig Treppa  
Purchasing Agent

**WARREN FIRE DEPARTMENT**

23295 Schoenherr  
Warren, MI 48089  
(586) 756-2800

[www.cityofwarren.org](http://www.cityofwarren.org)

Subject: ESO Solutions Inc (SOL-W-9801) – Increase of Award

Craig

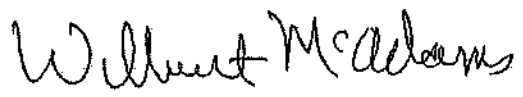
The Fire Department is requesting that City Council approve an increase of award with ESO Solutions Inc. The city entered into a contract with ESO Solutions to use their incident reporting software in 2015. Over the years the department added additional modules to our contract including Fire Inspection Software module and Electronic Health Reporting (EHR). Last fiscal year we consolidated the invoices into a single invoice for the convenience of the city and the vender. Terms of the contract are based upon the number of employee users of the software and the number of incidents entered into the software along with several other smaller criteria. Currently the department has 144 users of the software and our incident volume in 2024, equaled 21,785 with the expectation that in 2025 incident volume will exceed greater than 22,000 total incidents.

Additionally, the department will be adding an additional module to allow employee users to use iPads to enter incident reports, apparatus and equipment checks. The iPad module upon implementation in September of 2025 will allow the department to transition from laptop computers to iPads which will save the department significant money as the cost of the iPads is far cheaper than the ruggedized laptops we currently use. The iPads will also allow the department to perform apparatus, and equipment checks eliminating another paper document which will also further streamline our operation and need to store these documents from apparatus and equipment purchase to apparatus and sale or replacement eliminating approximately 15 years' worth of paper documents. Finally, the vender has advised the department to expect a 1-3% rate increases over the next couple of billing cycles. Therefore, the department is requesting to increase our spending authorization with ESO Solutions Inc., from \$56,693.44 to **\$66,314.84** for the period June 28, 2025, through June 27, 2026. Additionally, the department would also like to increase the spending authorization for the period June 28, 2026, through June 27, 2027, to **\$71,314.84**, and for the period June 28, 2027, though June 27, 2028, to **\$76,314.84**.

Funds are available in general ledger account number 101-1336-80100.

Please direct questions to my attention at Ext. 3100.

Professionally,

A handwritten signature in black ink that reads "Wilburt McAdams". The signature is written in a cursive, flowing style with a large initial 'W'.

Wilburt McAdams  
Fire Commissioner

**RESOLUTION**

Document No: SOL-W-9801

Product or Service: Incident Reporting Software – Increase of Award 2025-26

Requesting Department: Fire

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember

\_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

On May 9, 2023, City Council approved an extension of award to ESO Solutions, Inc., 9020 North Capital of Texas Highway, Building II-300, Austin, TX 78759 for providing Incident Reporting Software for a period of five years.

On December 10, 2024, City Council approved an increase of award for the period of June 28, 2024 through June 27, 2025, from a total amount of \$36,580.59 to a total amount of \$57,066.27.

Upon performing a diligent inquiry, the Fire Commissioner has determined that it is in the best interest of the Fire Department, and the City, to request an increase of the award for the periods and not to exceed amounts shown in the table below.

PERIOD	DESCRIPTION	INITIAL AWARD	INCREASE OF AWARD	NEW AWARD
6-28-25 thru 6-27-26	Incident Reporting Software & Fire Inspection Software	\$ 37,678.00	\$ 28,636.84	\$ 66,314.84
6-28-26 thru 6-27-27	Incident Reporting Software & Fire Inspection Software	\$ 38,808.34	\$ 32,506.50	\$ 71,314.84
6-28-27 thru 6-27-28	Incident Reporting Software & Fire Inspection Software	\$ 39,972.59	\$ 36,342.25	\$ 76,314.84

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the following Account: 101-1336-80100.

IT IS RESOLVED, that the increase of award to ESO Solutions, Inc. is hereby accepted by City Council in the annual amounts not to exceed and time periods listed in the table above.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

\_RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

[www.cityofwarren.org](http://www.cityofwarren.org)

DATE: JULY 24, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: RFP-W-9948; RECOMMENDATION TO EXTEND AWARD FOR FURNISHING  
EMERGENCY WATER AND SEWER REPAIR SERVICES

The Purchasing Division, in conjunction with the City Engineer, recommends that City Council approve the extension of award for furnishing Emergency Water and Sewer Repair Services, for a three (3) year period, in a total annual amount not to exceed \$500,000.00, to be split between the two (2) vendors listed below.

Aielli Construction Company, Inc.  
47742 Van Dyke Road  
Shelby Township, MI 48317

Superior Excavating, Inc.  
2420 Auburn Road  
Auburn Hills, MI 48326

On April 12, 2022, your honorable body approved the award of RFP-W-9948, to furnish emergency water and sewer repair services to Aielli Construction Company, Inc., Pamar Enterprises, Inc., and Superior Excavating, Inc. for a three (3) year period with an option to renew for two (2) additional three (3) year periods, followed by one (1) final year, at the agreed upon rates, in an annual amount not to exceed \$500,000.00, split between the three (3) vendors, Aielli Construction Company, Inc., Pamar Enterprises, Inc., and Superior Excavating, Inc., unless pre-approved by the Mayor and City Council.

Pamar Enterprises, Inc. did not agree to renew the agreement for the first optional three (3) year period. Thus, the recommendation before you today, is to renew the agreement, retroactively, for the first optional three (3) year period (July 1, 2025 through June 30, 2028), to the two (2) vendors listed above, Aielli Construction Company, Inc. and Superior Excavating, Inc., in a total annual amount not to exceed \$500,000.00, to be split between the two (2) vendors, at the agreed upon rates.

Funds for this purchase are available in the following Accounts:

Water and Sewer Repairs: 592-1540-80100

Sewer Repairs: 101-1442-80100

Draft Contract Amendment #1 (attached) has been prepared and approved as to form by Acting City Attorney, Mary Michaels.

  
Mary Michaels  
Acting City Attorney

Respectfully Submitted,



Shanah Turner  
Assistant Buyer

Read and Concur,

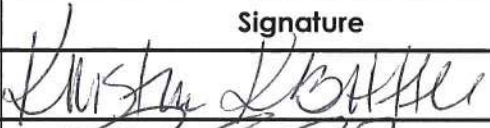




Craig Treppa  
Purchasing Agent

Read and Concur,



Tina Gapshes  
City Engineer

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025

**AMENDMENT AND RENEWAL NO. 1 OF SERVICE AGREEMENT  
BETWEEN AIELLI CONSTRUCTION CO., INC. AND THE CITY OF WARREN  
FOR EMERGENCY SEWER AND WATER SEWER REPAIRS**

This Amendment and Renewal No. 1 of the Agreement ("Renewal") is entered into between the City of Warren, a Michigan municipal corporation, whose office is located at One City Square, Warren, Michigan 48093 ("the City"), and Aielli Construction Co., Inc., a Michigan corporation ("Aielli"), whose principal address is 47742 Van Dyke Ave., Shelby Township, Michigan.

**RECITALS**

1. The City and Aielli entered into an agreement for Aielli to provide emergency sewer and water sewer repair services throughout the City, pursuant to RFP-W-9948. The agreement is entitled "Emergency Sewer and Water Sewer Repair Agreement between City of Warren and Aielli Construction Co, Inc, dated on or about June 15, 2022.
2. The Agreement provided for an initial term of July 1, 2022 to June 30, 2025. With an option to renew for two additional three-year periods, and one additional one-year term, with mutual written of the parties.
3. Aielli and the City are mutually agreeable to renewing the Agreement for another three years on terms of this Renewal,

THEREFORE, for good and valuable consideration, and the promises of the parties as provided in this document, the parties agree as follows:

1. The agreement entitled, Emergency Sewer and Water Sewer Repair Agreement between City of Warren and Aielli Construction Co, Inc, dated on or about June 15, 2022 ("the Agreement") is renewed for three years, effective July 1, 2025, subject to Aielli submitting the updated insurance certificate and bond.
2. The Agreement is acknowledged by Aielli and the City and is incorporated by reference and made a part of Renewal. The Parties shall perform their respective obligations, and agree to the terms and conditions, contained in the Agreement, as amended in this Renewal until June 30, 2028, unless the Agreement is terminated sooner in accordance with the Agreement.
3. Section 3.1 of the Agreement entitled, "Compensation", shall be amended to account for a reduction to the contractors providing services during the renewal term. As such, the total maximum annual compensation of \$500,000 will be allocated among two of the contractors awarded the RFP, according to the services they provide in the renewal terms. All other parts of section 3.1, including 13.1 (a) through (c) shall remain unchanged.
4. Paragraph 14 (a), under Paragraph 14 entitled "Bonds" shall be amended to change the required bond amount as follows:

Performance Bond in an amount equal to 50% of the Contract Amount, or \$250,000, as security for the faithful performance of the Agreement and adherence to its requirements and obligations.

5. Paragraph 20.11 shall be added under paragraph 20, entitled "Miscellaneous" to allow for electronic signatures, as follows:

Electronic Signature/Counterparts. This Agreement may be executed electronically or digitally, and in multiple counterparts, in original or by fax or by delivery of a scanned counterpart in portable document format (PDF) by e-mail (which shall be deemed received if delivered in accordance with the Michigan Uniform Electronic Transactions Act, MCL §450.831 et seq.) and, when taken together, shall be considered to be an original. On such delivery, the signatures in the facsimile or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.

**WITNESS:**

**CITY OF WARREN, MICHIGAN:**

\_\_\_\_\_  
Print Name:

By: \_\_\_\_\_  
Lori M. Stone, Mayor

\_\_\_\_\_  
Print Name:

By: \_\_\_\_\_  
Sonja Buffa, City Clerk

**WITNESS:**

**AIELLI CONSTRUCTION CO., INC.:**

\_\_\_\_\_  
Print Name:

By: \_\_\_\_\_  
Paolo Iacobacci  
Its: President

ID 112757

**AMENDMENT AND RENEWAL NO. 1 OF SERVICE AGREEMENT  
BETWEEN SUPERIOR EXCAVATING, INC. AND THE CITY OF WARREN  
FOR EMERGENCY SEWER AND WATER SEWER REPAIRS**

This Amendment and Renewal No. 1 of the Agreement ("Renewal") is entered into between the City of Warren, a Michigan municipal corporation, whose office is located at One City Square, Warren, Michigan 48093 ("the City"), and Superior Excavating, Inc., a Michigan corporation ("Superior"), whose principal address is 2420 Auburn Rd., Auburn Hills, Michigan, (each a Party, and collectively the Parties).

**RECITALS**

1. The City and Superior entered into an agreement for Superior to provide emergency sewer and water sewer repair services throughout the City, pursuant to RFP-W-9948. The agreement is entitled "Emergency Sewer and Water Sewer Repair Agreement between City of Warren and Superior Excavating, Inc., Inc, dated on or about June 15, 2022.
2. The Agreement provided for an initial term of July 1, 2022 to June 30, 2025. With an option to renew for two additional three-year periods with mutual written of the parties, and one additional one-year term.
3. Aielli and the City are mutually agreeable to renewing the Agreement for a three-year renewal term, on terms of this Renewal.

THEREFORE, for good and valuable consideration, and the promises of the parties as provided in this document, the parties agree as follows:

1. The agreement entitled, Emergency Sewer and Water Sewer Repair Agreement between City of Warren and Superior Excavating, Inc., dated on or about July 1, 2022 ("the Agreement") is renewed for three years, effective July 1, 2025, subject to submission of updated insurance and bond.
2. The Agreement is acknowledged by Superior and the City, and is incorporated by reference and made a part of this Renewal. The Parties agree to perform their respective obligations and to the terms and conditions contained in the Agreement, as amended by this Renewal, until June 30, 2028, unless the Agreement is terminated sooner in accordance with the Agreement.
3. Section 3.1 of the Agreement is amended for the renewal term to state that the total maximum annual compensation of \$500,000 will be allocated among two of the contractors selected under the RFP to provide services, according to their services to be rendered. All other parts of section 3.1, including 13.1 (a) through (C) shall remain unchanged.
4. Paragraph 14 (a) under paragraph 14, entitled, "Bonds" shall be amended to change the required bond amount, and shall read as follows:

Performance Bond in an amount equal to 50% of the Contract Amount, or \$250,000, as security for the faithful performance of the Agreement and adherence to its requirements and obligations.

All other parts of Paragraph 14, entitled "Bonds" shall remain unchanged.

5. Paragraph 20.11 shall be added under paragraph 20, entitled "Miscellaneous" to allow for electronic signatures, as follows:

Electronic Signature/Counterparts. This Agreement may be executed electronically or digitally, and in multiple counterparts, in original or by fax or by delivery of a scanned counterpart in portable document format (PDF) by e-mail (which shall be deemed received if delivered in accordance with the Michigan Uniform Electronic Transactions Act, MCL §450.831 et seq.) and, when taken together, shall be considered to be an original. On such delivery, the signatures in the facsimile or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.

**WITNESS:**

**CITY OF WARREN, MICHIGAN**

\_\_\_\_\_  
Print Name:

By: \_\_\_\_\_  
Lori M. Stone, Mayor

\_\_\_\_\_  
Print Name:

By: \_\_\_\_\_  
Sonja Buffa, City Clerk

**WITNESS:**

**SUPERIOR EXCAVATING, INC.**

\_\_\_\_\_  
Print Name:

By: \_\_\_\_\_  
Frank Baiardi  
Its: President

ID 112758

## RESOLUTION

Document No: RFP-W-9948 Extension 1

Product or Service: Emergency Water & Sewer Repair Services

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, during a Zoom meeting hosted by City Council in Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

On April 12, 2022, your City Council approved the award of RFP-W-9948, to furnish Emergency Water and Sewer Repair Services to Aielli Construction Company, Inc., Pamar Enterprises, Inc., and Superior Excavating, Inc. for a three (3) year period with an option to renew for two (2) additional three (3) year periods, followed by one (1) final year, at the agreed upon rates, in an annual amount not to exceed \$500,000.00, split between the three (3) vendors, unless pre-approved by the Mayor and City Council.

The City Engineer has determined that, in the best interest of the City, the award shall be extended, retro-actively, for the first optional three (3) year period (July 1, 2025 through June 30, 2028) to Aielli Construction Company, Inc., 47742 Van Dyke Road, Shelby Twp., MI 48317 and Superior Excavating, Inc., 2420 Auburn Road, Auburn Hills, MI 48326, in a total annual amount not to exceed \$500,000.00, split between the two (2) vendors, Aielli Construction Company, Inc. and Superior Excavating, Inc., at the agreed upon rates.

THEREFORE, IT IS RESOLVED, that the Contract Amendment #1 for Aielli Construction, Inc. and Superior Excavating, Inc. is hereby accepted by City Council, retro-actively, for the first optional three (3) year period (July 1, 2025 through June 30, 2028), in a total annual amount not to exceed \$500,000.00, split between the two (2) vendors, at the agreed upon rates.

Funds for this purchase are available in the following Accounts: 592-1540-80100 and 101-1442-80100.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Proposal Documents
- ☒ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk

DATE: JULY 22, 2025  
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL  
SUBJECT: ITB-W-1600; TO FURNISH LEAD-BASED PAINT EVALUATION SERVICES

The Purchasing Division concurs with the Community Development Department and recommends that Bid ITB-W-1600; to Furnish Lead-Based Paint Evaluation Services, be awarded to the low, responsible, and cost-effective bidder, MJ Environmental, Inc., 149 Lodewyck Street, Mount Clemens, MI 48043, for a one (1) year period, in an annual amount not to exceed \$28,125.00.

On Wednesday, July 16, 2025 at 1:00 PM local time, electronic bids for furnishing Lead-Based Paint Evaluation Services were publicly opened. Bids were solicited through the BidNet® (MITN) system. Five (5) vendors responded with a bid, which are detailed on the attached bid tabulation sheets.

This recommendation is to furnish lead-based paint evaluation services for a one (1) year period, in an annual amount not to exceed \$28,125.00. The City has utilized MJ Environmental, Inc. for these services in the past and has been very satisfied with their performance and quality of work.

If approved by your honorable body, this award will commence on August 26, 2025, or upon the official date of City Council approval, whichever occurs later.

Funds are available in the following Account: 273-9708-80134-CD2402.

Respectfully Submitted,


Read and Concur,



Shanah Turner  
Assistant Buyer



Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025

## AS-READ BID SUMMARY

City of Warren One City Square Warren MI 48093		BID #: ITB-W-1600 BID DUE DATE: 7/16/2025 DEPT: CDBG
Product or Service: LEAD-BASED PAINT EVALUATION SERVICES		
<b>BIDDER</b>	<b>GRAND TOTAL</b>	
ENVIRONMENTAL TESTING & CONSULTING, INC.	\$	42,511.50
INTERTEK-PROFESSIONAL SERVICE INDUSTRIES, INC.	\$	54,000.00
J & G ENVIRONMENTAL SERVICES	\$	42,687.00
<b>MJ ENVIRONMENTAL, INC.</b>	<b>\$</b>	<b>28,125.00</b>
TESTING ENGINEERS & CONSULTANTS, INC.	\$	43,650.00

ITB-W-1600

ENVIRONMENTAL TESTING & CONSULT  
AS-READ BID DETAILFURNISH LEAD-BASED  
PAINT EVALUATION SERVICES

ITEM	ESTIMATED ANNUAL QTY	PROJECT DESCRIPTION	UNIT PRICE	EXTENDED PRICE (Est. Annual Qty x Unit Price)
1	36	Perform a Lead Inspection/Risk Assessment (LIRA) on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 846.00	\$ 30,456.00
2	27	Perform a Clearance Examination on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 446.50	\$ 12,055.50
GRAND TOTAL:				\$ 42,511.50

ITB-W-1600

INTERTEK-PSI  
AS-READ BID DETAILFURNISH LEAD-BASED  
PAINT EVALUATION SERVICES

ITEM	ESTIMATED ANNUAL QTY	PROJECT DESCRIPTION	UNIT PRICE	EXTENDED PRICE (Est. Annual Qty x Unit Price)
1	36	Perform a Lead Inspection/Risk Assessment (LIRA) on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 1,200.00	\$ 43,200.00
2	27	Perform a Clearance Examination on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 400.00	\$ 10,800.00
GRAND TOTAL:				\$ 54,000.00

ITB-W-1600

**J & G ENVIRONMENTAL  
AS-READ BID DETAIL****FURNISH LEAD-BASED  
PAINT EVALUATION SERVICES**

ITEM	ESTIMATED ANNUAL QTY	PROJECT DESCRIPTION	UNIT PRICE	EXTENDED PRICE (Est. Annual Qty x Unit Price)
1	36	Perform a Lead Inspection/Risk Assessment (LIRA) on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 849.00	\$ 30,564.00
2	27	Perform a Clearance Examination on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 449.00	\$ 12,123.00
GRAND TOTAL:				\$ 42,687.00

ITB-W-1600

MJ ENVIRONMENTAL  
AS-READ BID DETAILFURNISH LEAD-BASED  
PAINT EVALUATION SERVICES

ITEM	ESTIMATED ANNUAL QTY	PROJECT DESCRIPTION	UNIT PRICE	EXTENDED PRICE (Est. Annual Qty x Unit Price)
1	36	Perform a Lead Inspection/Risk Assessment (LIRA) on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 575.00	\$ 20,700.00
2	27	Perform a Clearance Examination on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 275.00	\$ 7,425.00
GRAND TOTAL:				\$ 28,125.00

ITB-W-1600

TESTING ENGINEERS & CONSULT  
AS-READ BID DETAILFURNISH LEAD-BASED  
PAINT EVALUATION SERVICES

ITEM	ESTIMATED ANNUAL QTY	PROJECT DESCRIPTION	UNIT PRICE	EXTENDED PRICE (Est. Annual Qty x Unit Price)
1	36	Perform a Lead Inspection/Risk Assessment (LIRA) on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 875.00	\$ 31,500.00
2	27	Perform a Clearance Examination on a single-family residence (approx. 800-1,350 square feet) and furnish published results to the City's Community Development Department	\$ 450.00	\$ 12,150.00
GRAND TOTAL:				\$ 43,650.00



COMMUNITY DEVELOPMENT  
ONE C P SQUARE SUITE 2  
WARREN MI 48093  
(586) 571-1111  
Fax (586) 571-1100  
www.ci.warren.mi.us

July 21, 2025

Craig Treppa, Purchasing Agent

RE: Award of Bid ITB-W-1600 Lead-Based Paint Evaluation Services

Mr. Treppa:

Community Development Staff reviewed the bids submitted for Lead-Based Paint Evaluation Services (ITB-W-1600), opened July 16, 2025. MJ Environmental Inc. submitted the lowest, responsible, cost effective bid.

MJ Environmental has performed these services for the City in the past, and Community Development was very satisfied with their performance and quality of work product. In addition, the costs are reasonable for the services to be provided.

Therefore, I would recommend approval of a contract, with an annual award amount of \$28,125.00, for one (1) year—commencing on either August 26, 2025, or upon the official date of City Council approval, whichever occurs later—with MJ Environmental, Inc. Please use account number 273-9708-80134-CD2402. Should you need any additional information, please do not hesitate to contact me.

Thank you,

  
Angela Tarasenko  
Community Development Supervisor

**RESOLUTION**

Document No: ITB-W-1600

Product or Service: Furnish Lead-Based Paint Evaluation Services

Requesting Department: Community Development

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Electronic bids were accepted, publicly opened and read on Wednesday, July 16, 2025 at 1:00pm Local Time.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

**Please see attached bid tabulation**

The bid of MJ Environmental, Inc., 149 Lodewyck Street, Mount Clemens, MI 48043, has been determined to be the low, responsible, and cost-effective bidder to furnish lead-based paint evaluation services, for a one (1) year period, in an annual amount not to exceed \$28,125.00.

Funds are available in account number: 273-9708-80134-CD2402.

IT IS RESOLVED, that the bid of MJ Environmental, Inc. is hereby accepted by City Council for a one (1) year period, in an annual amount not to exceed \$28,125.00, commencing on August 26, 2025, or upon the official date of City Council approval, whichever occurs later.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☒ Bid document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JULY 24, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: SOL-W-0714; RECOMMENDATION TO INCREASE THE AWARD FOR PROVIDING COMMERCIAL REAL ESTATE INFORMATION SERVICES

The Purchasing Division concurs with the Assessing Department and recommends that City Council approve an increase of award, for providing Commercial Real Estate Information Services, to CoStar Realty Information, 2 Bethesda Metro Center, Bethesda, MD 20814, retroactively, for the final one (1) year period (August 1, 2024 through July 31, 2025), from an annual amount not to exceed \$14,076.00 to an annual amount not to exceed \$16,502.00.

On July 26, 2022, City Council awarded CoStar Realty Information for providing commercial real estate information services for a three (3) year period, commencing on August 1, 2022, in an annual amount of \$14,076.00, or a three (3) year total of \$42,228.00.

Due to an allowable CPI increase of 3.1%, the monthly fees were increased from \$1,173.00 to \$1,209.00 for the final one (1) year period (August 1, 2024 through July 31, 2025).

Thus, this recommendation before your honorable body today, is for an increase of award, retroactively, for the final one (1) year period (August 1, 2024 through July 31, 2025), from an annual amount not to exceed \$14,076.00 to an annual amount not to exceed \$16,502.00 (an increase of \$2,426.00).

Funds are available in the following Account: 101-1209-80106.

Respectfully Submitted,

Read and Concur,

Shanah Turner  
Assistant Buyer

Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025

July 21, 2023



Craig Treppa  
Purchasing Agent  
City of Warren  
One City Square, Suite 425  
Warren, MI 48093

**ASSESSOR'S OFFICE**  
One City Square, Suite 310  
Warren, MI 48093  
(586) 574-4532  
Fax (586) 574-0793  
[www.cityofwarren.com](http://www.cityofwarren.com)

RE: Increase of Award fro SOL-W-0714  
Single Source Provider

Dear Mr. Treppa:

The Assessing Department is requesting an increase in the award for SOL-W-0714 and a new three (3) year contract with CoStar.

During the award period CoStar increased the monthly fee by the 2025 CPI of 3.1%. This raised the payment from \$1173 to \$1209. This increase caused a shortage in the award for the final year of the contracted period.

The total increase requested is \$2,426. This increase will change the award from \$14,076 to \$16,502; covering the time period from August 1, 2024 to July 31, 2025. These funds will cover the shortage.

The Assessing Department is also recommending an award to CoStar Group for a 3-year period to provide commercial real estate sales, rental and listing information at a total cost of \$47,919.36, commencing on August 1, 2025 and lasting through July 31, 2028. The annual break down will be as follows:

	MONTHLY FEE	ANNUAL TOTAL
August 1, 2025 to July 31, 2026	\$1,267.95	\$15,215.40
August 1, 2026 to July 31, 2027	\$1,330.08	\$15,960.96
August 1, 2027 to July 31, 2028	\$1,395.25	\$16,743.00
	<b>TOTAL</b>	<b>\$47,919.36</b>

CoStar Group is the single source provider of independently researched and verified information for the commercial Real Estate community. This is their sole business and provides the most accurate commercial real estate data in the industry.

CoStar Group is backed by the industry's largest professional research organization with more than 1,500 researchers, analysts and photographers. They locate hard to find property and transaction information via multiple sources. This approach allows for the discernment of details on both arms-length and no-arms-length transactions.

As a company, CoStar delivers a level of in-depth information as no other. Information provide by CoStar is crucial in developing arguments/defenses for Michigan Tax Tribunal (MTT) cases. Without this tool, the Assessing Department would not be able to adequately represent the City's interest at the MTT hearings. The lack of this resource, could cost the City of Warren thousands of dollars of lost tax revenue.

Funds have been budgeted in the general ledger under the account number 101-1209-80106 (Software Services). Please feel free to contact me if you have any questions or need any additional information.

Regards,

A handwritten signature in black ink, appearing to read 'F. Scott Miller', is written over the printed name.

F. Scott Miller, MMAO, MISRE  
City of Warren Assessor  
583-574-4621  
fsmsiller@cityofwarren.org

**RESOLUTION**

Document Number: SOL-W-0714 Increase of Award

Product or Service: Commercial Real Estate Information Services

Requesting Department: Assessing Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_ 2025 at 7 p.m., Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurements units.

On July 26, 2022, City Council awarded CoStar Realty Information, 2 Bethesda Metro Center, Bethesda, MD 20814, for a three (3) year period, commencing on August 1, 2022, in an annual amount of \$14,076.00, or a three (3) year total of \$42,228.00.

The Assessing Department has determined that it is in the best interest of the City, that the award be increased, retro-actively, for the final one (1) year period (August 1, 2024 through July 31, 2025), from an annual amount not to exceed \$14,076.00 to an annual amount not to exceed \$16,502.00 (an increase of \$2,426.00).

Funds are available in account number: 101-1209-80106.

IT IS RESOLVED, that the increase of award to CoStar Realty Information, is hereby accepted by City Council, retro-actively, for the final one (1) year period (August 1, 2024 through July 31, 2025), from an annual amount not to exceed \$14,076.00 to an annual amount not to exceed \$16,502.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☐ Cooperative Bid document
- ☐ Contract
- ☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

## CERTIFICATION

STATE OF MICHIGAN     )  
COUNTY OF MACOMB     ) SS.

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County,  
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted  
by the Council of the City of Warren at its meeting held on  
\_\_\_\_\_, 2025.

Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JULY 28, 2025  
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL  
SUBJECT: ITB-W-1575; RECOMMENDATION OF AWARD TO FURNISH TREE & STUMP REMOVAL SERVICES

The Purchasing Division concurs with the Department of Public Works (DPW) and recommends that Bid ITB-W-1575; to Furnish Tree & Stump Removal Services, be awarded to the low, responsible and cost-effective bidder, Owen Tree Service, Inc., 225 North Lake George Road, Attica, MI 48412, for a two (2) year period, with options to renew for two (2) additional two (2) year periods, in an annual amount not to exceed \$476,250.00.

On Wednesday, July 23, 2025 at 1:00 PM local time, electronic bids for furnishing Tree & Stump Removal Services were publicly opened. Bids were solicited through the BidNet® (MITN) system. Three (3) vendors responded with a bid, which are detailed on the attached bid tabulation sheets.

This recommendation is to furnish tree & stump removal services for a two (2) year period, with options to renew for two (2) additional two (2) year periods, in an annual amount not to exceed \$476,250.00. The City has utilized Owen Tree Service, Inc. for these services for several years and has been very satisfied with their performance and quality of work.

If approved by your honorable body, this award will commence on August 28, 2025, or upon the official date of City Council approval, whichever occurs later.

Funds are available in the following Account: 101-1442-81400.

Respectfully Submitted,

Read and Concur,

Shanah Turner  
Assistant Buyer

Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025

AS-READ BID SUMMARY

<b>City of Warren</b> <b>One City Square</b> <b>Warren MI 48093</b>		<b>BID #:</b> ITB-W-1575 <b>BID DUE DATE:</b> 7/23/2025 <b>DEPT:</b> DPW
<b>Product or Service: TREE &amp; STUMP REMOVAL SERVICES</b>		
<b>BIDDER</b>		<b>GRAND TOTAL</b>
CHOP TREE		\$ 1,035,000.00
LIMB WALKERS TREE & SNOW		\$ 1,269,500.00
<b>OWEN TREE SERVICES, INC.</b>		<b>\$ 476,250.00</b>

Arbor Cut Tree did not properly submit their bid via the BidNet (MITN) system, therefore, they have been disqualified.

ITEM	EST. ANNUAL QTY	SIZE OF TREE	UNIT PRICE	EXTENDED PRICE
1	10	6" – 12" Tree & Stump	\$ 625.00	\$ 6,250.00
2	10	13" – 18" Tree & Stump	\$ 950.00	\$ 9,500.00
3	80	19" – 24" Tree & Stump	\$ 1,450.00	\$ 116,000.00
4	275	25" – 30" Tree & Stump	\$ 1,950.00	\$ 536,250.00
5	125	31" + Tree & Stump	\$ 2,900.00	\$ 362,500.00
6	10	Stump Grinding Only	\$ 450.00	\$ 4,500.00
GRAND TOTAL:				\$ 1,035,000.00

ITEM	EST. ANNUAL QTY	SIZE OF TREE	UNIT PRICE	EXTENDED PRICE
1	10	6" – 12" Tree & Stump	\$ 600.00	\$ 6,000.00
2	10	13" – 18" Tree & Stump	\$ 1,200.00	\$ 12,000.00
3	80	19" – 24" Tree & Stump	\$ 2,000.00	\$ 160,000.00
4	275	25" – 30" Tree & Stump	\$ 2,600.00	\$ 715,000.00
5	125	31" + Tree & Stump	\$ 3,000.00	\$ 375,000.00
6	10	Stump Grinding Only	\$ 150.00	\$ 1,500.00
<b>GRAND TOTAL:</b>				<b>\$ 1,269,500.00</b>

Limb Walkers Tree & Snow bid the following exceptions: Emergency tree removal w/out stump grinding \$5.00/hr., emergency trims \$400/hr.

ITEM	EST. ANNUAL QTY	SIZE OF TREE	UNIT PRICE	EXTENDED PRICE
1	10	6" – 12" Tree & Stump	\$ 75.00	\$ 750.00
2	10	13" – 18" Tree & Stump	\$ 100.00	\$ 1,000.00
3	80	19" – 24" Tree & Stump	\$ 175.00	\$ 14,000.00
4	275	25" – 30" Tree & Stump	\$ 800.00	\$ 220,000.00
5	125	31" + Tree & Stump	\$ 1,906.00	\$ 238,250.00
6	10	Stump Grinding Only	\$ 225.00	\$ 2,250.00
GRAND TOTAL:				\$ 476,250.00

DATE: July 25, 2025  
TO: Craig Treppa, Purchasing Agent  
FROM: Scott Raedel, Superintendent, Division of Public Works  
RE: ITB-W-1575 Furnish Tree & Stump Removal Services

Craig,

The Division of Public Works is recommending the award to remove trees and stumps, and lawn restoration to Owen Tree Service Inc.

Owen Tree Service Inc. is located at 255 N. Lake George Road, Attica, MI 48412.


This award will be for a two (2) year period beginning on 8/28/2025, or upon City Council approval, whichever is later. There is an option to extend the contract for two (2) additional two (2) year periods, through mutual consent of both parties.

This low bid award is not to exceed \$476,250.00 per year.

Funds for this will be paid from DPW account 101-1442-81400.

I will be available to you or City Council for any questions in regards to this award by the Division of Public Works.

Respectfully,



Scott Raedel  
Superintendent  
Division of Public Works

**RESOLUTION**

Document No: ITB-W-1575

Product or Service: Furnish Tree & Stump Removal Services

Requesting Department: Department of Public Works

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Electronic bids were accepted, publicly opened and read on Wednesday, July 23, 2025 at 1:00pm Local Time.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

**Please see attached bid tabulation**

The bid of Owen Tree Service, Inc., 225 North Lake George Road, Attica, MI 48412, has been determined to be the low, responsible, and cost-effective bidder to furnish tree & stump removal services, for a two (2) year period, with options to renew for two (2) additional two (2) year periods, in an annual amount not to exceed \$476,250.00.

Funds are available in account number: 101-1442-81400.

IT IS RESOLVED, that the bid of Owen Tree Service, Inc. is hereby accepted by City Council for a two (2) year period, with options to renew for two (2) additional two (2) year periods, in an annual amount not to exceed \$476,250.00, commencing on August 28, 2025, or upon the official date of City Council approval, whichever occurs later.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Bid document

☐ Contract

☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk

DATE: JULY 28, 2025  
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL  
SUBJECT: STA-W-1626; RECOMMENDATION TO PURCHASE ONE (1) 2024 GMC SIERRA 1500 4WD CREW CAB, UTILIZING THE STATE OF MICHIGAN COOPERATIVE CONTRACT #MA240000001205

The Purchasing Division concurs with the Waste Water Treatment Plant (WWTP) and recommends that City Council approve the purchase of one (1) 2024 GMC Sierra 1500 4WD Crew Cab from Todd Wenzel Buick GMC of Westland, 35100 Ford Road, Westland, MI 48185, utilizing the State of Michigan Cooperative Contract #MA240000001205, in the total amount of \$50,994.00.

**If City Council approves this purchase, payment shall be authorized to be made immediately upon successful delivery from the awarded vendor.**

The WWTP is seeking to purchase one (1) 2024 GMC Sierra 1500 4WD Crew Cab from Todd Wenzel Buick GMC of Westland, utilizing the State of Michigan Cooperative Contract #MA240000001205 (see attached).

If approved by your honorable body, this new vehicle will replace an existing 13-year-old vehicle, which is in poor condition, and will be utilized by the Industrial Services section personnel for daily transportation for the purpose of sampling, inspections, investigations, and response to stormwater, wastewater and other spill or pollution related activities.

Funds are available in the following Account: 592-9047-98080.

Respectfully Submitted,

Read and Concur,



Shanah Turner  
Assistant Buyer



Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



# STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget

320 S. Walnut Street 2nd Floor Lansing, MI 48933

P.O. BOX 30026 LANSING, MICHIGAN 48909

## CONTRACT CHANGE NOTICE

Change Notice Number **1**

to

Contract Number **MA240000001205**

<b>CONTRACTOR</b>	Todd Wenzel Buick GMC of Westland
	35100 Ford Rd
	Westland 22 48185
	Albert Li
	(734) 713-1065
	ali@toddwenzel.com
	CV0058422

<b>STATE</b>	<b>Program Manager</b>	Erin Reincke	MDOT
		517 855 1986	
		ReinckeE@michigan.gov	
	<b>Contract Administrator</b>	Alannah Doak	DTMB
		(517) 230-9424	
		doaka@michigan.gov	

### CONTRACT SUMMARY

Domestic Vehicle Dealers – Patrol, Passenger, Trucks, and Vans Prequalification (Contract includes Todd Wenzel Buick GMC and Todd Wenzel Chevrolet, Inc.).

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
September 1, 2024	August 31, 2029	2 - 12 Months	August 31, 2029
PAYMENT TERMS		DELIVERY TIMEFRAME	
45 Days			
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (PRC) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### MINIMUM DELIVERY REQUIREMENTS

F.O.B. Destination

### DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$100,000.00	\$1,000,000.00	\$1,100,000.00		

### DESCRIPTION

Effective 11/20/2024, this contract is hereby increased by \$1,000,000.00. In addition, the following amendment is hereby incorporated into the contract. Model year 2025 award pricing is added to this contract (attached). All other terms, conditions, specifications and pricing remain the same. Per agency request, and DTMB Procurement approval.



**Todd Wenzel Buick-GMC and TW Chevrolet**

Albert Li | (734) 713-1065 | [ali@toddwenzel.com](mailto:ali@toddwenzel.com)

## **City of Warren -- WWTP**

**Prepared For: David Scheel II**

(586) 264-2530 x 8213

[dscheel@cityofwarren.org](mailto:dscheel@cityofwarren.org)

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12)

# ***TODD WENZEL BUICK GMC of WESTLAND***

35100 FORD RD  
WESTLAND, MI 48185

State of Michigan MiDeal Contract # MA240000001205  
MiDeal Spec # 0073-4WDL

## **City of Warren WWTP Pricing (MiDeal Pricing)**

**2024 GMC Sierra 1500 Crew Cab 4x4 w/ 5'10" Bed**  
**7100# GVWR                      5.3L V8 w/ 10-Spd Auto                      Crew Cab**

<b>2024 GMC Sierra 1500 Crew Cab 4wd Pro Pickup</b>	<b>\$ 38,130.00</b>
STK – MiDeal Dealer Stock Purchase Order Credit Adj.	\$ 912.00
CRW – Upgrade to Full 4-Dr Crew Cab w/ 5'10" Bed	\$ 2,252.45
L84 – 5.3L Gas V8 w/ 10-Spd Auto Transmission	\$ 2,679.95
QDV – P265/70R17 All Terrain Tires	\$ 182.00
PEB – Pro Value Package (Convenience Pkg & Z82)	\$ 1,333.15
G80 – Locking Rear Differential	\$ 359.45
JL1 – Integrated Trailer Brake Controller	\$ 250.25
KI4 – 120V Power Outlets (In Dash and In Bed)	\$ 204.75
Sub-Total	\$ 46,304.00
MLP – Muni LED Light Pkg (G/A, 4-Way w/ Mini-LB)	\$ 2,170.00
HFT – Bakflip MX4 Hard Folding Tonneau Cover	\$ 1,375.00
KEY – Additional KeyFob – (3) Total	\$ 492.00
SBL – Spray-On Bedliner (Under the Rail, RhinoLining)	\$ 589.00
DEL – Delivery per MiDeal (FOB Warren, MI)	\$ 64.00
<b>Total</b>	<b>\$ 50,994.00</b>

Prices Quoted are for a MiDeal GM Dealer Stock Purchase.  
This Unit is Available for Immediate Delivery; Subject to Prior Sale.



Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✔ Complete)

Price Summary

PRICE SUMMARY	
	MSRP
Base Price	\$46,700.00
Total Options	\$3,655.00
Vehicle Subtotal	\$50,355.00
Destination Charge	\$1,995.00
Grand Total	\$52,350.00

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Data Version: 25990. Data Updated: Jul 16, 2025 7:45:00 PM PDT.



# Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✔ Complete)

## Selected Model and Options

### MODEL

CODE	MODEL
TK10543	2024 GMC Sierra 1500 4WD Crew Cab 147" Pro

### COLORS

CODE	DESCRIPTION
GAZ	Summit White

### OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
L84	Engine, 5.3L EcoTec3 V8
MHT	Transmission, 10-speed automatic, (Column shifter) electronically controlled
C5Y	GVWR, 7100 lbs. (3221 kg)
GU5	Rear axle, 3.23 ratio
1SA	Pro Preferred Equipment Group
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel, Silver
QDV	Tires, 265/70R17 all-terrain, blackwall
XCQ	Tire, spare 265/70R17SL all-season, blackwall
GAZ	Summit White
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen, AM/FM stereo
—	Option/package discount
PEB	Pro Value Package
PCI	Convenience Package
Z82	Trailering Package
G80	Auto-locking rear differential
KC4	Cooling, external engine oil cooler
KNP	Cooling, auxiliary external transmission oil cooler
KW7	Alternator, 170 amps
JL1	Trailer brake controller, integrated

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[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✔ Complete)

OPTIONS	
CODE	DESCRIPTION
DLF	Mirrors, outside heated power-adjustable
AKO	Glass, deep-tinted
UF2	LED Cargo Area Lighting
QT5	Tailgate, gate function manual with EZ Lift
K34	Cruise control, steering wheel-mounted
KI4	Power outlet, interior power outlet, 120-volt
UBI	USB ports, (2) charge-only, rear
KC9	Power outlet, bed mounted, 120-volt
C49	Defogger, rear-window electric
CTT	Hitch Guidance
Options Total	

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## Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✓ Complete)

### Standard Equipment

#### Package

GMC Pro Safety includes (UEU) Forward Collision Alert, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking, (TQ5) IntelliBeam, (UHX) Lane Keep Assist with Lane Departure Warning, and (UHY) Automatic Emergency Braking (Includes (T8Z) Buckle to Drive.)

#### Mechanical

Pickup bed (Deleted when (ZW9) pickup bed delete is ordered on Regular Cab models.)

Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (Not available with (VYU) Snow Plow Prep Package, (ZW9) pickup bed delete, (KC4) external engine oil cooler or (X31) X31 Off-Road Package. Includes (KW5) 220-amp alternator.) (STD)

Transmission, 8-speed automatic, (Column shifter) electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Standard and only available with (L3B) TurboMax engine.) (STD)

Rear axle, 3.42 ratio (Included and only available with (L3B) TurboMax engine.)

GVWR, 7000 lbs. (3175 kg) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine. Requires Double Cab 4WD model and (L84) 5.3L EcoTec3 V8 engine.) (STD)

Push Button Start

Automatic Stop/Start (Not available with (FHS) E85 FlexFuel capability.)

Transfer case, single speed, electronic Autotrac with push button control (4WD models only)

Suspension Package, Standard

Four wheel drive

Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power (Included and only available with (L84) 5.3L EcoTec3 V8 engine or (L3B) TurboMax engine.)

Frame, fully-boxed, hydroformed front section

Recovery hooks, front, frame-mounted, Black (Included with 4WD models or included on 2WD models with (PQA) 1SA Safety Plus Package or (WPB) Graphite Edition. Available on 2WD models as a free flow option.)

Cargo tie downs (12), fixed

Steering, Electric Power Steering (EPS) assist, rack-and-pinion

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Capless Fuel Fill

Exhaust, single outlet

Exhaust, aluminized stainless-steel muffler and tailpipe

#### Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel, Silver (STD)

Tires, 255/70R17 all-season, blackwall (STD)

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## Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✓ Complete)

### Exterior

Tire, spare 255/70R17 all-season, blackwall (Included with (QBN) 255/70R17 all-season, blackwall tires.) (STD)

Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)

Bumper, front chrome lower (Requires (VJH) rear chrome bumper and (E63) pickup bed. Required with (PQA) 1SA Safety Plus Package on 1SA unless ordered with (WBP) Graphite Edition.)

Bumper, rear chrome with bumper CornerSteps (Requires (V46) front chrome bumper and (E63) pickup bed.)

CornerStep, rear bumper

Grille (Chrome header with flat black grille insert bars)

Headlamps, LED projectors with Fade-on/Fade-off animation, LED turn signals and Daytime Running Lamps

IntelliBeam, automatic high beam on/off (Included and only available with (PDI) GMC Pro Safety.)

Taillamps, LED LED signature taillight and Fade-on/Fade-off animation, incandescent stop, turn and reverse light

Mirrors, outside manual, Black (Not available on Regular Cab models.)

Glass, solar absorbing, tinted

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Tailgate, standard (Deleted with (ZW9) pickup bed delete.)

Tailgate, gate function manual, no lift assist (Deleted with (ZW9) pickup bed delete or (QK2) GMC MultiPro Tailgate.)

Tailgate and bed rail protection caps, top

Tailgate, locking utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete or (QK2) GMC MultiPro Tailgate.)

Door handles, Black grained

### Entertainment

Audio system, GMC Infotainment System with 7" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wireless Android Auto and Apple CarPlay capability for compatible phones (STD)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Bluetooth for phone connectivity to vehicle infotainment system

Wireless, Apple CarPlay / Wireless Android Auto

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

### Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

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## Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✓ Complete)

### Interior

Seat trim, Vinyl

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Not available with Regular Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering column, Tilt-Wheel, manual with wheel locking security feature

Steering wheel, urethane

Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Compass, located in instrument cluster

Exterior Temperature Display, located in radio display

Brake lining wear indicator

Windows, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down (Not available on Regular Cab models.)

Door locks, power

Remote Keyless Entry

USB Ports, 2, Charge/Data ports located on instrument panel

Power outlet, front auxiliary, 12-volt

Air conditioning, single-zone manual

Air vents, rear (Not available with Regular Cab model.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

GMC Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

### Safety-Interior

Automatic Emergency Braking (Included and only available with (PDI) GMC Pro Safety.)

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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## Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✔ Complete)

### Safety-Interior

OnStar and GMC Connected Services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera (Not available with (ZW9) pickup bed delete.)

Following Distance Indicator (Included and only available with (PDI) GMC Pro Safety.)

Forward Collision Alert (Included and only available with (PDI) GMC Pro Safety.)

Lane Keep Assist with Lane Departure Warning (Included and only available with (PDI) GMC Pro Safety.)

Seat Belt Adjustable Guide Loops, front row only (Included and only available with Crew Cab or Double Cab models.)

Buckle to Drive (Included and only available with (PDI) GMC Pro Safety.)

Tire Pressure Monitor System, auto learn includes Tire Fill Alert (does not apply to spare tire)

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear seat belt warning (Requires Crew Cab or Double Cab model.)

3 Years of OnStar Remote Access. The OnStar Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myGMC mobile app. See dealer for details. (OnStar Remote Access Plan does not include emergency or security services. Fleet customers will get Fleet Remote Access through OnStar Vehicle Insights. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

### Safety-Mechanical

Front Pedestrian Braking (Included and only available with (PDI) GMC Pro Safety.)

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

### Safety-Exterior

Daytime Running Lamps, LED signature lighting

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## Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2024 GMC Sierra 1500 (TK10543) 4WD Crew Cab 147" Pro (12) (✓ Complete)

### WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Sierra TurboMax<sup>TM</sup> engines, 3.0L & 6.0L Duramax<sup>®</sup> Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Sierra TurboMax<sup>TM</sup> engines, 3.0L & 6.0L Duramax<sup>®</sup> Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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PUBLIC SERVICE DEPARTMENT  
WASTE WATER TREATMENT PLANT  
32360 Warkop  
Warren, MI 48093  
(586) 264-2530  
[www.cityofwarren.org](http://www.cityofwarren.org)

**TO:** Craig Treppa, Purchasing Agent

**FROM:** Donna Dordeski, P.E., WWTP Division Head

**RE:** **STA-W-1626: Request to Purchase a New 2024 GMC Sierra 1500 4WD Crew Cab Truck for WWTP from Todd Wenzel Buick GMC of Westland, through the State of Michigan MiDeal Vehicle Purchase Contract No. MA240000001205 in the amount of \$50,994.00.**

**DATE:** 7/21/2025

Attached please find a price quote for a purchase of a new vehicle for the WWTP. The pricing is in accordance with the State of Michigan Enterprise Procurement program Contract Number MA0000001205 (copy of the contract is attached). The selected vehicle is as a 2024 GMC Sierra 1500 4WD Crew Cab truck from Todd Wenzel Buick of Westland, in the total price of \$50,994.00.

The vehicle is to be used by the Waste Water Treatment Plant Industrial Services section personnel for daily transportation for the purpose of sampling, inspections, investigations and responses to stormwater, wastewater and other spill or pollution related activities. The new vehicle is a replacement for an existing WWTP Vehicle, that is thirteen years old and in a poor condition.

It is respectfully requested that the request to purchase a new 2024 GMC Sierra 1500 4WD Crew Cab truck from the Todd Wenzel Buick of Westland, 35100 Ford Road, Westland, MI 48185, in the amount of \$50,994.00 be approved.

Funding for this purchase has been approved and is available in the 2026 FY Budget, Capital Outlays, in the account 592-9047-98080.

Should you have any questions regarding this request, I can be reached directly at extension 8103.

If you concur with this recommendation, please forward this request to the Mayor and City Council for approval consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Donna Dordeski", written over a horizontal line.

Donna Dordeski, P.E.,  
WWTP Division Head

DD

Attachments: Todd Wenzel Buick GMC Pricing Quote dated 7/17/25, Vehicle Spec Sheet, SOM Contract No. MA240000001205

cc: Dave Muzzarelli, PS Director

**RESOLUTION**

Document Number: STA-W-1626

Product or Service: One (1) 2024 GMC Sierra 1500WD Crew Cab

Requesting Department: Waste Water Treatment Plant

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_ at 7 p.m., Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember

\_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurements units.

Upon performing a diligent inquiry, the Waste Water Treatment Plant (WWTP) has determined that is in the best interest of the City to acquire one (1) 2024 GMC Sierra 15004WD Crew Cab from Todd Wenzel Buick GMC of Westland, 35100 Ford Road, Westland, MI 48185, utilizing the State of Michigan Cooperative Contract #MA240000001205 in the total amount of \$50,994.00.

Funds are available in account number: 592-9047-98080.

IT IS RESOLVED, that the cooperative purchase through Todd Wenzel Buick GMC  
of Westland is hereby accepted by City Council in a total amount of \$50,994.00.

IT IS FURTHER RESOLVED, that payment is authorized by City Council to be paid  
to the vendor immediately upon successful delivery from the vendor.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk  
are authorized to execute any such documents that are necessary for this approval consistent  
with the terms of the:

X Cooperative Bid document  
☐ Contract  
X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County,  
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted  
by the Council of the City of Warren at its meeting held on  
\_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

www.cityofwarren.org

DATE: JULY 17, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: TRI-W-1625; RECOMMENDATION TO AWARD THE PURCHASE OF ONE (1) 2025 MCNEILUS REAR LOADER SANITATION TRUCK, UTILIZING THE SOURCEWELL COOPERATIVE CONTRACT #110223-MCN

The Purchasing Division concurs with the Sanitation Division and recommends that City Council approve an award for the purchase of one (1) 2025 McNeilus 32-yard Rear Loader Sanitation Truck from MacQueen, 78 Northpointe Drive, Lake Orion, MI 48359, utilizing the Sourcewell Cooperative Contract #110223-MCN (see attached), in the total amount of \$355,357.00.

**If the City Council approves this purchase, payment shall be authorized to be made within ten (10) days of successful acceptance of vehicle.**

MacQueen is the sole dealership representing McNeilus Truck & Manufacturing for refuse truck sales in the state of Michigan (see attached).

If approved by your honorable body, the one (1) 2025 McNeilus 32-yard Rear Loader Sanitation Truck will have a 2025 Mack Granite Chassis and a 15,000-pound winch will be installed. The new truck will be added to the current fleet, will be white with orange lettering, to be consistent with the rest of the fleet, and will be utilized to pick up compost bags and bulk trash.

Funds are available in the following Account: 226-9226-98100.

Respectfully Submitted,

Read and Concur,

Shanah Turner  
Assistant Buyer

Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



**Solicitation Number: RFP #110223**

**CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and McNeilus Financial dba McNeilus Truck & Mfg., 524 East Highway St. Dodge Center, MN 55927 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Refuse Collection Vehicles with Related Equipment, Accessories and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

**EXPIRATION DATE AND EXTENSION.** This Contract expires December 28, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.



**Proposal Evaluation**  
**Refuse Collection Vehicles with Related Equipment, Accessories, and Services RFP #110223**

		Air-Flo MFG Co	Amrep Manufacturing	Curbtender Inc	Dennis Eagle Inc	Hol-Mac Corporation	Kann Manufacturing	Labrie Enviroquip	Loadmaster
Possible Points									
Conformance to RFP Requirements	50	31	38	42	-	40	38	40	36
Pricing	400	245	303	341	-	318	296	316	250
Financial Viability and Marketplace Success	75	50	61	61	-	62	54	66	57
Ability to Sell and Deliver Service	100	65	78	78	-	75	61	66	68
Marketing Plan	50	35	38	40	-	40	31	39	34
Value Added Attributes	75	50	62	62	-	58	59	60	54
Warranty	50	39	40	42	-	40	39	40	36
Depth and Breadth of Offered Equipment, Products, or Services	200	131	170	175	-	164	158	178	154
Total Points	1,000	846	791	841	-	798	734	825	691
Rank Order		14	7	3	15	8	9	5	13

Possible Points		McNeelus Financial	Scranton Manufacturing	Spartan Truck	Stellar Industries	Stetco Group LLC	The Hell Co	Universal Handling
Conformance to RFP Requirements	50	41	41	36	40	35	41	36
Pricing	400	333	330	280	324	303	329	290
Financial Viability and Marketplace Success	75	65	65	50	58	56	64	53
Ability to Sell and Deliver Service	100	78	85	61	79	68	66	64
Marketing Plan	50	41	41	33	41	37	39	35
Value Added Attributes	75	61	63	53	58	49	65	55
Warranty	50	40	37	40	42	40	39	40
Depth and Breadth of Offered Equipment, Products, or Services	200	174	181	151	139	128	181	130
Total Points	1,000	833	843	705	782	716	844	703
Rank Order		4	2	11	8	10	6	12

DocuSigned by:  
  
 7D0DCFFD863D45D...  
 Greg Grunig M.S., Procurement Lead Analyst

DocuSigned by:  
  
 3AFA2688F2CA7E...  
 Ginger Line, MPA NIGP-CPP CPPB, Procurement Analyst

DocuSigned by:  
  
 068204E40D3E445...  
 Michael Muñoz, CPPB, Procurement Analyst

DocuSigned by:  
  
 4513A80DCA01467...  
 Nick Scholer, Procurement Analyst



7.15.2025

To Whom It May Concern,

Please note that MacQueen Group LLC is the sole dealership representing McNeilus Truck & Manufacturing for refuse truck sales in the state of Michigan.

Their office location and contact information are below.

78 Northpointe Drive  
Lake Orion, MI 48359  
248.370.0000  
[www.macqueengroup.com](http://www.macqueengroup.com)

As our dealer MacQueen is authorized to sell, rent and service McNeilus refuse trucks, along with selling replacement parts.

Feel free to contact me at 507.374.8740 if you have any questions.

Warm regards,

*Christine Kersting*  
**Christine Kersting**  
Sales Operations Lead

**McNEILUS TRUCK AND MANUFACTURING**

524 EAST HIGHWAY STREET | POST OFFICE BOX 70 | DODGE CENTER, MN 55927 | 507.374.6321 | FAX 507.374.6354

[mcneiluscompanies.com](http://mcneiluscompanies.com)



McNeilus-color

## DEALER LOCATOR

McNeilus dealers are your single-source experts for ordering refuse collection vehicles and parts, training, warranties and aftermarket service. We back every McNeilus with our robust dealer sales and support network across North America. Search below to find your local dealer.



Headquarters



Service Center

RESET SEARCH

Find a Dealer by Postal Code:



Find a Dealer by Name:



**MACQUEEN**

**MACQUEEN  
ENVIRONMENTAL  
SOLUTIONS**

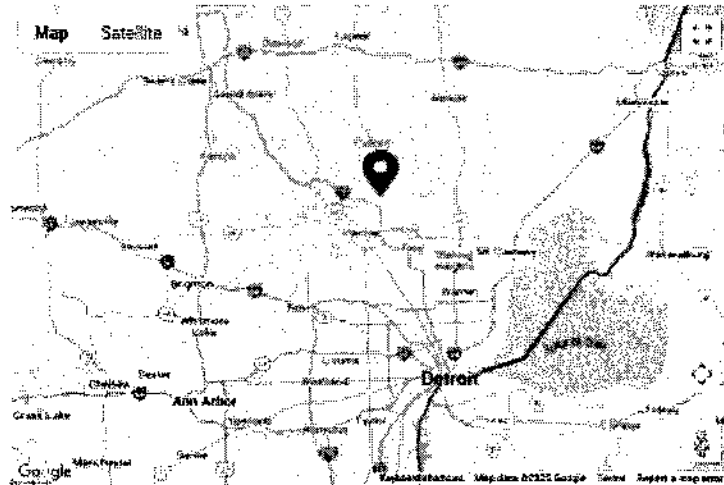


1125 7th St E  
St Paul, MN 55106

[www.maq.com](http://www.maq.com)

[www.maq.com](http://www.maq.com)

DEALER WEBSITE



### MACQUEEN - MICHIGAN

1125 7th Street East

Phone: (612) 291-1111

### MICHIGAN SERVICE CENTER

75 Northpointe Drive

Lake Orion, MI 48385

[www.maq.com](http://www.maq.com)



MACQUEEN

6/30/25

Kevin Kitka  
Wendy Sitek

MCNEILUS HEAVY DUTY REAR LOADER  
MOUNTED ON A 2025 MACK GRANITE CHASSIS  
32 YARD WITH TAG AXLE  
SOURCEWELL #MCNEILUS Truck #110223-MCN

➤ 32 YARD HIGH COMPACTION REAR LOAD GARBAGE TRUCK  
➤ MOUNTED ON A 2025 MACH GRANITE CHASSIS - CONVENTIONAL CHASSIS

➤ MP7-375C MACK 375HP

➤ ALLISON 3000 RDS TRANSMISSION

➤ REMOTE CONSTANT MESH PTO PUMP

➤ 20,000K MACK FXL20 FRONT AXLE

➤ 46,000K MACK CAMELBACK MULTILEAF SUSPENSION

➤ LEFT HAND VERTICAL EXHAUST

➤ HENDRICKSON TAG AXLE

➤ AR200 3/16" BODY FLOOR THICKNESS

➤ 3.0 CUBIC YARD REAR HOPPER

➤ 3/16" AR200 STEEL HOPPER LINER

➤ 1/2" AR200 STEEL HOPPER FLOOR WITH 1.5" DRAIN

➤ ASDI STANDARD FOLD UP ACCESS DOOR LADDER

➤ CURB SIDE STANDARD LINKAGE CONTROLS

➤ STANDARD GEAR PUMP PTO

➤ CORDURA WRAP HYDRAULIC HOSES

➤ MAILHOT EJECTOR CYLINDER

➤ EXTRA CART TIPPER VALVE AND REEVER VALVE

➤ ROSENBOOM CYLINDERS SLIND AND SWEEP

➤ LED LIGHTING

➤ 4" PETERSEN SMART LIGHTS IN TAILGATE AND TAILGATE SIDE (QTY 6)

➤ TWO 5" ROUND LED HOPPER WORK LIGHTS

➤ 4" AMBER TURN SIGNALS TAILGATE OUTER CORNER LIGHTS

➤ TAILGATE MOUNTED SSV9 CAMERA

➤ CENTER MOUNTED CAMERA MONITOR WITH SWIVEL

➤ CENTER MOUNTED CART TIPPER

➤ SHOVEL HOLDER

➤ STREET SIDE FRAME MOUNTED BATTERY BOX

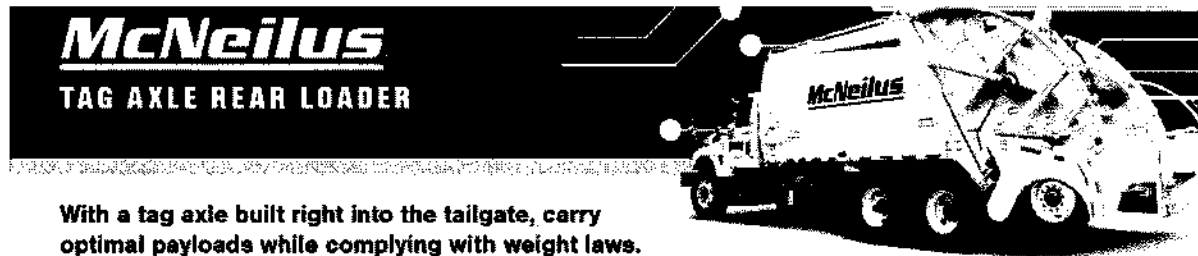
➤ 20LB FIRE EXTINGUISHER MOUNTED CURB SIDE UNDER BODY

➤ TRUCK and BODY COLOR WHITE

➤ PRICE \$340,768.00  
➤ NOTE #1 TO ADD 15,000 LB CONTAINER WINCH ADD \$ 14,589.00  
➤ TOTAL \$355,357.00



NOTE: DELIVERY APPROXIMATELY 180 DAYS FROM PO FOR MACK GRANITE. 270 DAYS FOR MACK TE CAB OVER.



**With a tag axle built right into the tailgate, carry optimal payloads while complying with weight laws.**

- The only rear loader with the tag axle built into the tailgate, providing for more carrying capacity in weight-restricted areas.
- Unique design provides long-lasting reliability and better weight distribution.
- Heavy duty pack and sweep cylinders offer the power to compact refuse at up to 1,000 pounds per cubic yard.
- Tag axle lifts with the tailgate when the payload is ejected, keeping it clear of trash.
- Top-quality, abrasion-resistant steel featured in the hopper—the highest-wear area—increasing durability.
- Optional McNeilus® Excalibre™ packing cylinders feature a hardened nitrided rods and a patented tool steel shaver that keep refuse debris out, reducing hydraulic contamination.

Thank you for the opportunity.

Dan Bell  
MACQUEEN  
248-227-4018  
dan.bell@macqueengroup.com

IF YOU WISH TO PROCEED WITH QUOTE(S) PROVIDED, PLEASE SIGN BELOW, THANK YOU.

CITY OF WARREN  
DIVISION OF SANITATION

INTER - OFFICE CORRESPONDENCE

DATE: July 14, 2025  
TO: Craig Treppa, Purchasing Agent  
SUBJECT: 2025 McNeilus Rear Loader

The City of Warren Sanitation Division is requesting to purchase one 2025 McNeilus 32-yard rear loader garbage truck from Macqueen Equipment LLC. The body will have a 2025 Mack granite chassis and a 15,000 lb. winch will be installed on the truck. The color of the truck will be white with orange lettering to be consistent with the fleet. This will be done utilizing Sourcewell Cooperative Contract #RFP #110223-MCN.

Macqueen Equipment LLC. has listed the specifications of the truck on the attached sheet. The City is choosing this truck to pick up compost bags and bulk trash. This truck is being added to the fleet and not replacing any truck at this time.

The price for each vehicle is \$355,357.00. The funds are available in Sanitation Account #226-9226-98100.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Kevin Kitka".

Kevin Kitka  
Sanitation Superintendent

**RESOLUTION**

Document No: TRI-W-1625

Product or Service: One (1) 2025 McNeilus Rear Loader Sanitation Truck

Requesting Department: Sanitation

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Sanitation Division Superintendent has determined that it is necessary in the interest of the Sanitation Division and the City to acquire one (1) 2025 McNeilus 32-yard Rear Loader Sanitation Truck from MacQueen, 78 Northpointe Drive, Lake Orion, MI 48359, utilizing the Sourcewell Cooperative Contract #110223-MCN, in the total amount of \$355,357.00.

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in following Sanitation Account: 226-9226-98100.

IT IS RESOLVED, that the cooperative purchase with MacQueen, utilizing the Sourcewell Cooperative Contract (#110223-MCN), is hereby accepted by City Council at a total cost of \$355,357.00.

IT IS FURTHER RESOLVED, that payment to the awarded vendor shall be authorized by City Council to be paid within ten (10) days of successful receipt of vehicle(s).

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

X Cooperative Bid document  
☐ Contract  
X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE  
ONE CITY SQUARE, SUITE 425  
WARREN, MI 48093-5289  
PHONE (586) 574-4600  
FAX (586) 574-4614  
www.cityofwarren.org

DATE: July 28, 2025  
TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL  
SUBJECT: RECOMMENDATION TO AWARD BID ITB-W-1621; FOR THE PURCHASE OF SEVEN (7) 2024 DODGE DURANGO AWD PURSUIT VEHICLES

The Purchasing Division concurs with the Police Department and recommends that City Council award the purchase of seven (7) 2024 Dodge Durango AWD Pursuit Vehicles from the low, responsible and cost effective bidder, Galeana's Van Dyke Dodge, 28400 Van Dyke, Warren, MI 48093, at a unit cost of \$41,129.00 and a total cost of \$287,903.00

**If the City Council approves this purchase, payment shall be authorized to be made immediately, upon approval from City Council, to ensure the vehicles are still available to the City.**

On July 23, 2025, electronic bids were opened for ITB-W-1621; to furnish and deliver seven (7) 2024 Dodge Durango AWD Pursuit Vehicles. Three (3) vendors responded with bids, which are summarized on the attached bid tabulation sheets.

If approved by your honorable body, these seven (7) vehicles will be rotated with the older, high-mileage vehicles in the department and added to its bureaus and divisions as needed.

Funds are available in the following Account: 101-1301-98402.

Respectfully Submitted,

Read and Concur,

Shanah Turner  
Assistant Buyer

Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025

## AS-READ BID SUMMARY

<b>City of Warren</b> <b>One City Square</b> <b>Warren MI 48093</b>		<b>BID #:</b> ITB-W-1621 <b>BID DUE DATE:</b> 7/23/2025 <b>DEPT:</b> POLICE
<b>Product or Service: FURNISH &amp; DELIVER SEVEN (7) 2024 DURANGO PURSUIT VEHICLES</b>		
<b>BIDDER</b>	<b>GRAND TOTAL</b>	
<b>GALEANA'S VAN DYKE DODGE</b>	<b>\$</b>	<b>287,903.00</b>
ONE NATION DISTRIBUTION, LLC.	\$	388,388.00
UNPLUGGED PERFORMANCE, INC.	\$	691,989.71

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	5	2024 Durango AWD Pursuit Vehicles - Complete (Black Exterior)	\$ 41,129.00	\$ 205,645.00
2	2	2024 Durango AWD Pursuit Vehicles - Complete (White Exterior)	\$ 41,129.00	\$ 82,258.00
3	7	Delivery Fee Per Vehicle	\$ -	\$ -
GRAND TOTAL:				\$ 287,903.00

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	5	2024 Durango AWD Pursuit Vehicles - Complete (Black Exterior)	\$ 54,994.00	\$ 274,970.00
2	2	2024 Durango AWD Pursuit Vehicles - Complete (White Exterior)	\$ 54,994.00	\$ 109,988.00
3	7	Delivery Fee Per Vehicle	\$ 490.00	\$ 3,430.00
GRAND TOTAL:				\$ 388,388.00

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	5	2024 Durango AWD Pursuit Vehicles - Complete (Black Exterior)	\$ 98,998.53	\$ 494,992.65
2	2	2024 Durango AWD Pursuit Vehicles - Complete (White Exterior)	\$ 98,498.53	\$ 196,997.06
3	7	Delivery Fee Per Vehicle	\$ -	\$ -
GRAND TOTAL:				\$ 691,989.71

Unplugged Performance, Inc. submitted the following exceptions: Alternate Vehicle Proposed: Tesla Model Y AWD Pursuti Vehicles - Black (5), White (2).



WARREN POLICE DEPARTMENT  
29900 CIVIC CENTER BLVD.  
WARREN, MI 48093  
(586) 574-4700  
FAX (586) 574-4862  
[www.cityofwarren.org](http://www.cityofwarren.org)

July 24, 2025

Craig Treppa  
Warren City Hall  
Purchasing  
One City Square  
Warren, Michigan 48093

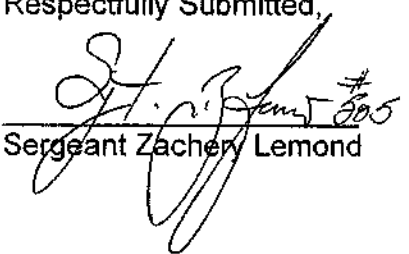
**RE: Request to Award Durango Pursuit Vehicle Bid to Galeana's Van Dyke Dodge**

Dear Mr. Treppa,

As you are aware, on July 23, 2025 a bid to furnish the Warren Police Department with seven 2024 Dodge Durango pursuit vehicles was opened (Bid #ITB-W-1621). Galeana's Van Dyke Dodge was the low bidder and has a long-standing professional relationship with the Department. It is the Warren Police Department's request that Galeana's be awarded the aforementioned bid. The total award amount for this bid will be \$287,903.00, which has been budgeted to be utilized from GL Account #101-1301-98402 (Police Equipment).

Galeana's Van Dyke Dodge  
28400 Van Dyke Ave  
Warren, MI 48093  
586-573-4000

Respectfully Submitted,

  
Sergeant Zachery Lemond

Read and concur,

  
Captain Brent Chisolm

**RESOLUTION**

Document No: ITB-W-1621

Product or Service: Seven (7) 2024 Dodge Durango AWD Pursuit Vehicles

Requesting Department: Police

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Electronic bids were accepted, publicly opened and read on July 23, 2025 at 1:00 PM local time.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid (ITB-W-1621) of Galeana's Van Dyke Dodge, 28400 Van Dyke, Warren, MI 48093, has been determined to be the low, responsible and cost effective bidder to furnish and deliver seven (7) 2024 Dodge Durango AWD Pursuit Vehicles at a unit cost of \$41,129.00 and a total cost of \$287,903.00.

Funds are available in the following Account: 101-1301-98402.

IT IS RESOLVED, that the bid of Galeana's Van Dyke Dodge is hereby accepted by City Council in the total amount of \$287,903.00.

IT IS FURTHER RESOLVED, that payment is authorized to be made immediately upon approval from City Council, to ensure the vehicles are still available to the City.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

X Bid document  
☐ Contract  
X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on  
\_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

[www.cityofwarren.org](http://www.cityofwarren.org)

DATE: JULY 28, 2025

TO: MINDY MOORE, WARREN CITY COUNCIL

SUBJECT: SOL-W-1628; RECOMMENDATION TO PURCHASE SEVEN (7) STRYKER POWER PRO 2  
MOTORIZED ELECTRIC COTS

The Purchasing Division concurs with the Fire Department and recommends that City Council waive the bid process and award the purchase of seven (7) Stryker Power Pro 2 Motorized Electric Cots to the sole source provider Stryker Sales, LLC., a division of Stryker Medical, 1941 Stryker Way, Portage, MI 49002, in the amount of \$284,231.24, less the trade-in amount of seven (7) PowerPro cots in the total trade-in amount of \$21,000.00 (\$3,000.00 each), for a net total of \$263,231.24.

The Fire Department is recommending that City Council approve the purchase of seven (7) Stryker Power Pro 2 motorized cots and the associated hardware to replace seven (7) of the department's oldest cots in its inventory in order to maintain standardized equipment across the EMS frontline.

The seven (7) older cots will be utilized as reserves until they reach their ten (10) year end-of-life recommendation, at which time they will be traded in.

The new Stryker Power Pro 2 motorized electric cots and the associated hardware cost \$40,168.71 each. The total cost for the seven (7) cots and the associated hardware is \$281,180.97 plus the shipping costs of \$3,050.27, for a total of \$284,231.24, less the trade-in amount of \$21,000.00, for a net total of \$263,231.24.

Stryker is the original equipment manufacturer (OEM) and is the sole source provider for supplying maintenance and repairs services for these cots. Stryker employs its own trained and certified field service team known as ProCare Services (see the attached sole source justification letter).

If approved by your honorable body, payment shall be remit to Stryker Sales, LLC. a division of Stryker Medical, 21343 Network Place, Chicago, IL 60673-1213.

Funds are available in the following Account: 101-1336-97400.

Respectfully Submitted,

Read and Concur,

Shanah Turner  
Assistant Buyer

Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



September 2024

To whom it may concern,

Stryker's Medical division certifies that it is the original equipment manufacturer (OEM) or sole source distributor of parts for Emergency Care products. All parts are either manufactured by Stryker or outside suppliers and are new, tested and approved for use on Stryker's products.

Our field service team, ProCare® Services, uses OEM parts for repairs and has exclusive use of certain proprietary tools for diagnostics and repairs. Stryker's Emergency Care products that require the use of such proprietary tools include, but are not limited to:

- Power-PRO™ Z powered ambulance cot  
(Model 6507), high configuration
- MTS Power-LOAD® powered cot fastener
- Lithium battery
- Battery charger assembly
- Power cord assembly

Stryker's quality team reviews and documents service repairs. We track and trend service to help ensure the highest level of product performance. Preventive maintenance (PM) and service history documentation is available

Please contact your sales representative for further information. Sincerely,

John Guyeskey  
Senior Marketing Manager

Stryker or its affiliated entities own, use, or have applied for any referenced trademarks or service marks: Power-LOAD, Power-PRO, ProCare, Stryker. All other trademarks are trademarks of their respective owners or holders. The absence of a product, feature, or service name, or logo from this list does not constitute a waiver of Stryker's trademark or other intellectual property rights concerning that name or logo.

Copyright © 2023 Stryker.  
M0000010603 REV AA

Emergency Care

3800 E. Centre Avenue, Portage, MI 49002 USA | P +1 269 329 2100 | Toll-free +1 800 327 0770 | [stryker.com](https://www.stryker.com)



## Warren FD 2025/26 budget Cots

Quote Number: 11047351

Remit to:

Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: CITY OF WARREN FIRE DEPT  
Attn:

Rep:

Tim Hornak

Email:

tim.hornak@stryker.com

Phone Number:

(231) 578-7801

Quote Date: 01/22/2025

Expiration Date: 10/21/2025

### Delivery Address

Name: CITY OF WARREN FIRE DEPT

Account #: 20036482

Address: 23295 SCHOENHERR RD

WARREN

Michigan 48089-4263

### Sold To - Shipping

Name: CITY OF WARREN FIRE DEPT

Account #: 20036482

Address: 23295 SCHOENHERR RD

WARREN

Michigan 48089-4263

### Bill To Account

Name: CITY OF WARREN FIRE DEPT

Account #: 20036482

Address:

### Equipment Products:

#	Product	Description	Qty	Unit Price	Total
1.0	650705550001	6507 POWER PRO 2, HIGH CONFIG	7	\$37,386.71	\$261,706.97
2.0	650707000002	KIT, ALVARIUM BATTERY, SERVICE	7	\$1,129.00	\$7,903.00
3.0	650700450301	ASSEMBLY, BATTERY CHARGER	7	\$1,616.00	\$11,312.00
4.0	650700450102	ASSEMBLY, POWER CORD, NORTH AM	7	\$37.00	\$259.00
Equipment Total:					\$281,180.97

### Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-SPCOT-PP2	TR-SYK PCOT TO PP2	7	-\$3,000.00	-\$21,000.00

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Shipping and Handling:	\$3,050.27
Grand Total:	\$263,231.24



## Warren FD 2025/26 budget Cots

Quote Number: 11047351

Remit to:

Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: CITY OF WARREN FIRE DEPT  
Attn:

Rep:

Tim Hornak

Email:

tim.hornak@stryker.com

Phone Number:

(231) 578-7801

Quote Date: 01/22/2025

Expiration Date: 10/21/2025

Prices: In effect for 30 days

Terms: Net 30 Days

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).

July 22, 2025



Craig Treppa  
Purchasing Agent

**WARREN FIRE DEPARTMENT**

23295 Schoenherr  
Warren, MI 48089  
(586) 756-2800  
[www.cityofwarren.org](http://www.cityofwarren.org)

RE: POWER PRO 2, HIGH CONFIG COTS

Craig,

The fire department is requesting to treat the Stryker Medical company as a sole source for the purpose of this purchase. The fire department resumed EMS treatment and transport services in January of 2010. At that time the department developed an RFP for motorized electric patient cots. After careful analysis the department determined that Power Pro motorized electric cots manufactured by Stryker were the most user friendly, dependable, and cost-effective motorized electric cots on the market. The City at the recommendation of the fire department awarded a contract to the Stryker company and we have made multiple purchase of additional cots through the years as the department has expanded our fleet of EMS squads. Currently the department has thirteen (13) Power Pro motorized electric cots in our inventory. The department desires to replace seven (7) of the oldest cots with the newest version which will allow the department to maintain standardization of equipment across our frontline EMS squads and using our older Power Pro Cots on our reserve squads.

The Power Pro 2 motorized electric cots that we are replacing have reached or will soon reach the recommended ten (10) year-end of life replacement guideline as established by industry professionals and the new models will also have greater lifting capacity and improved battery performance. Given our investment in Stryker Power Pro motorized electric cots through the years it is critically important from a cost and a standardization standpoint, that we maintain standardization of equipment across our frontline squads, and it is our plan to replace our remaining inventory of cots as they reach their end-of-life recommendation of ten (10) years. Additionally, the departments experience with Stryker products has been extremely positive as they have proven to be a company that is both a leader in the medical equipment industry and a company that stands behind the products they manufacture and sell to health care providers including the city of Warren.

Therefore, it is the recommendation of the fire department that we purchase seven (7) Power Pro 2 motorized electric cots and the associated hardware in the total amount of \$263,231.24 that includes the \$21,000 trade-in credit for the seven (7) Power Pro cots that the department is trading in that have reached or will soon reach their end-of-life status of ten (10) years.

Funds are available to pay this vender in the Equipment Account #101-1336-97400.

Please feel free to contact me with any questions at Ext. 3100.

Professionally,

Wilburt McAdams  
Fire Commissioner

**RESOLUTION**

Document No: SOL-W-1628  
Product or Service: Seven (7) Stryker Power Pro 2 Cots  
Requesting Department: Fire

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Fire Department has determined that it is necessary in the interests of the City, for the purchase of a seven (7) Stryker Power Pro 2 Motorized Electric Cots from the sole source provider, Stryker Sales, LLC., a division of Stryker Medical, 1941 Stryker Way, Portage, MI 49002, in the amount of \$284,231.24, less the trade-in amount of \$21,000.00 (\$3,000.00 each) for seven (7) Power Pro cots, for a net total of \$263,231.24.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the following Account: 101-1336-97400.

IT IS RESOLVED, that the sole source purchase through Stryker Sales, LLC. a division of Stryker Medical is hereby accepted by City Council for a net total of \$263,231.24.

IT IS FURTHER RESOLVED, that payment shall be remit to Stryker Sales, LLC. a division of Stryker Medical, 21343 Network Place, Chicago, IL 60673-1213.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract  
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

## CERTIFICATION

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

[www.cityofwarren.org](http://www.cityofwarren.org)

DATE: JULY 28, 2025

TO: MINDY MOORE, WARREN CITY COUNCIL

SUBJECT: SOL-W-1629; RECOMMENDATION TO PURCHASE SEVEN (7) LIFEPAK 35 MONITOR-DEFIBRILLATORS

The Purchasing Division concurs with the Fire Department and recommends that City Council waive the bid process and award the purchase of seven (7) LIFEPAK 35 Monitor-Defibrillators to the sole source provider Stryker Sales, LLC., a division of Stryker Medical, 1941 Stryker Way, Portage, MI 49002, in the amount of \$464,280.19, less the trade-in amount for seven (7) LIFEPAK 15 monitor-defibrillators in the total trade-in amount of \$42,000.00 (\$6,000.00 each), for a net total of \$422,280.19.

In order to maintain standardized equipment across the EMS frontline, the Fire Department is recommending that City Council approve the purchase of seven (7) LIFEPAK 35 monitor-defibrillators and the associated hardware to replace seven (7) LIFEPAK 15 monitor-defibrillators, that have reached or will soon reach their end-of-life status of ten (10) years.

The total cost for seven (7) new LIFEPAK 35 monitor-defibrillators and the associated hardware is \$457,336.20 plus the shipping costs of \$6,943.99, for a total of \$464,280.19, less the trade-in amount of \$42,000.00 (\$6,000.00 each), for a net total of \$422,280.19.

Stryker is the original equipment manufacturer (OEM) and is the sole source provider for supplying maintenance and repairs services for these monitor-defibrillators. Stryker employs its own trained and certified field service team known as ProCare Services (see the attached sole source justification letter).

If approved by your honorable body, payment shall be remit to Stryker Sales, LLC. a division of Stryker Medical, 21343 Network Place, Chicago, IL 60673-1213.

Funds are available in the following Account: 101-1336-97400.

Respectfully Submitted,

Read and Concur,

Shanah Turner  
Assistant Buyer

Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



January 2025

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. for the following products:

- New LIFEPAK® 35 monitor/defibrillators
- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK CR2 automated external defibrillators
- New LIFEPAK CR2 cellular automated external defibrillators
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- CODE-STAT™ data review software and service

Stryker is the sole-source provider in all markets for the following products and services:

- RELI™ (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- LIFE LINKcentral™ Government Campus Solution
- MultiTech 4G and Titan III gateways
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs.

Stryker does not authorize any third parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,

Matt Van Der Wende, Vice President, Americas Sales

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EC-GSNPS-COMM-1157704\_REV-1\_en\_us

Stryker or its affiliated entities own, use, or have applied for the following trademarks or services marks: LIFE LINKcentral, LIFEPAK, LUCAS, CODE-STAT, RELI, LIFENET, Stryker. All other trademarks are trademarks of their respective owners or holders. The absence of a product, feature, or service name, or logo from this list does not constitute a waiver of Stryker's trademark or other intellectual property rights concerning that name or logo.

Emergency Care

11811 Willows Road NE, Redmond, WA 98052 USA | P +1 425 867 4000 | Toll-free +1 800 442 1142 | [stryker.com](https://www.stryker.com)



## Warren FD 2025/26 budget

Quote Number: 11020204

Version: 1

Prepared For: CITY OF WARREN FIRE DEPT

Attn:

Rep: Tim Hornak

Email: tim.hornak@stryker.com

Phone Number: (231) 578-7801

Quote Date: 01/22/2025

Expiration Date: 04/22/2025

Contract Start: 02/20/2024

Contract End: 02/19/2025

### Delivery Address

### Sold To - Shipping

### Bill To Account

Name: CITY OF WARREN FIRE DEPT

Name: CITY OF WARREN FIRE DEPT

Name: CITY OF WARREN

Account #: 20036482

Account #: 20036482

Account #: 20036095

Address: 23295 SCHOENHERR RD

Address: 23295 SCHOENHERR RD

Address: 1 CITY SQ

WARREN

WARREN

WARREN

Michigan 48089-4263

Michigan 48089-4263

Michigan 48093-5291

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO2,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	7	\$51,400.00	\$359,800.00
2.0	41335-000001	LIFEPAK 35 AC Power Adapter Kit	7	\$1,875.00	\$13,125.00
3.0	11140-000131	AC Power Cord (North America, hospital grade)	7	\$91.80	\$642.60
4.0	11996-000519	LNCS-II rainbow DCI 8? SpCO, Adult Reusable Sensor	7	\$889.00	\$6,223.00
5.0	11996-000518	RD rainbow SET Disposable 8-wavelength Pediatric Sensor, Box of 10	4	\$667.55	\$2,670.20
6.0	11111-000041	LIFEPAK 3-wire extended precordial ECG cable	7	\$120.00	\$840.00
7.0	11160-000011	NIBP Cuff-Reusable, Infant	7	\$31.00	\$217.00
8.0	11160-000013	NIBP Cuff-Reusable, Child	7	\$35.00	\$245.00
9.0	11335-000005	KIT, PRINTER, LP35	7	\$3,000.00	\$21,000.00
10.0	11335-000008	KIT, STORAGE BAGS, LP35	7	\$600.00	\$4,200.00
11.0	11996-000536	PATIENT SIMULATOR, ECG,15-LEAD	1	\$1,500.00	\$1,500.00
12.0	11150-000020	KIT, MODEM, NA, LP35	7	\$1,500.00	\$10,500.00
13.0	11330-000026	ASSY, DOCKING STATION, LP35	7	\$3,200.00	\$22,400.00
Equipment Total:					\$443,362.80



## Warren FD 2025/26 budget

Quote Number: 11020204

Version: 1

Prepared For: CITY OF WARREN FIRE DEPT

Attn:

Rep: Tim Hornak

Email: tim.hornak@stryker.com

Phone Number: (231) 578-7801

Quote Date: 01/22/2025

Expiration Date: 04/22/2025

Contract Start: 02/20/2024

Contract End: 02/19/2025

### Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP15H-LP35	TRADE IN LP15 V4 HIGH FOR LP35	7	-\$6,000.00	-\$42,000.00

### Data Solutions:

#	Product	Description	Months	Qty	Sell Price	Total
15.0	81000003	EMS LIFENET PRO TIER 3	24	1	\$6,986.70	\$13,973.40
Data Solutions Total:						\$13,973.40

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$6,943.99
Grand Total:	\$422,280.19

Prices: In effect for 30 days

Terms: Net 30 Days

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).

# Purchase Order Form



Account Manager : Tim Hornak  
Cell Phone : (231) 578-7801

Purchase Order Date : 07-14-2025 12:24:00 -0400  
Expected Delivery Date :  
Stryker Quote Number : 11020204  
Customer PO Number :

Bill To	Customer # : 20036095
Company Name :	CITY OF WARREN
Contact or Department :	
Street Address :	
Add'l Address Line :	
City, ST, ZIP :	
Phone :	

Authorized  
Customer  
Initials \_\_\_\_\_

Sold To / End User	Customer # : 20036492
Company Name :	CITY OF WARREN FIRE DEPT
Contact or Department :	
Street Address :	23295 SCHOENHERR RD
Add'l Address Line :	
City, ST, ZIP :	WARREN, Michigan, 48099-4263
Phone :	

Authorized  
Customer  
Initials \_\_\_\_\_

Deliver To	Customer # : 20036482
Company Name :	CITY OF WARREN FIRE DEPT
Contact or Department :	
Street Address :	23295 SCHOENHERR RD
Add'l Address Line :	
City, ST, ZIP :	WARREN, Michigan, 48099-4263
Phone :	

Authorized  
Customer  
Initials \_\_\_\_\_

Description	Total
	\$422,280.19

**Total : \$422,280.19**

Attachment: Stryker Quote Number : 11020204

Stryker Terms and Conditions  
[www.strykeremergencycare.com/terms](http://www.strykeremergencycare.com/terms)

# Purchase Order Form



## Accounts Payable Contact Information

Name :

Email :

Phone :

## Authorized Customer Signature

Name :

Title :

Signature :

---

Date :

---

Attachment: Stryker Quote Number : 11020204

Stryker Terms and Conditions  
[www.strykeremergencycare.com/terms](http://www.strykeremergencycare.com/terms)

July 22, 2025



Craig Treppa  
Purchasing Agent

**WARREN FIRE DEPARTMENT**

23295 Schoenherr  
Warren, MI 48089  
(586) 756-2800  
[www.cityofwarren.org](http://www.cityofwarren.org)

RE: LIFEPAK 35 Monitor/Defibrillators

Craig,

The fire department is requesting to treat the Stryker Medical company as a sole source provider. The fire department resumed EMS treatment and transport services in January of 2010. At that time the department developed an RFP for monitor/defibrillators for use by the department. After careful analysis the department has determined that monitor-defibrillators manufactured by the Stryker company were the most user friendly, dependable, and cost-effective monitor-defibrillators on the market. The City at the recommendation of the department awarded multiple contracts to the Stryker company for the purchase of additional and replacement monitors since the initial award and the department remains very satisfied with their monitor-defibrillators and desire to continue using their product going forward. Currently the department has twenty (20) LIFEPAK 15 monitor-defibrillators in our inventory and the department desires to replace seven (7) of our oldest LIFEPAK 15 monitors that have reached or will reach the recommended replacement at ten (10) years as determined by industry professionals with seven (7) LIFEPAK 35 monitor-defibrillators that will be placed on the seven (7) new front-line squads which will also allow the department to maintain standardization of equipment across our front-line EMS squads.

The department will receive a trade-in credit of \$6,000.00 per traded-in device for the seven (7) LIFEPAK 15's saving the department \$42,000.00 off of the purchase price of the seven (7) new units. Given our investment in LIFEPAK 15 monitor-defibrillators it is critically important from a cost and a standardization of equipment perspective that we continue to maintain standardization of equipment, which allows our firefighter-paramedics to focus on patient care and not on determining which device they are using and how to operate the device during high stress emergency care incidents. The departments experience with Stryker products has been extremely positive through the years as they have proven to be a company that is both a leader in the medical equipment industry, but also a company that stands behind the products they manufacture and sell to health care providers including the city of Warren.

Therefore, it is the recommendation of the fire department that we purchase seven (7) LIFEPAK 35 monitor-defibrillators and the associated hardware in the total amount of \$422,280.19, which includes a credit of \$42,000.00 for the trade in of seven (7) LIFEPAK 15 monitor-defibrillators that have reached or will soon reach their end-of-life status of ten (10) years.

Funds are available to pay this vender in the Equipment Account #101-1336-97400.

Please feel free to contact me with any questions at Ext. 3100.

Professionally,

Wilburt McAdams  
Fire Commissioner

**RESOLUTION**

Document No: SOL-W-1629

Product or Service: Seven (7) LIFEPAK 35 Monitor-Defibrillators

Requesting Department: Fire

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Fire Department has determined that it is necessary in the interests of the City, for the purchase of a seven (7) LIFEPAK 35 Monitor-Defibrillators from the sole source provider, Stryker Sales, LLC., a division of Stryker Medical, 1941 Stryker Way, Portage, MI 49002, in the amount of \$464,280.19, less the trade-in amount of \$42,000.00 (\$6,000.00 each) for seven (7) LIFEPAK 15 Monitor-Defibrillators, for a net total of \$422,280.19.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the following Account: 101-1336-97400.

IT IS RESOLVED, that the sole source purchase through Stryker Sales, LLC. a division of Stryker Medical is hereby accepted by City Council for a net total of \$422,280.19.

IT IS FURTHER RESOLVED, that payment shall be remit to Stryker Sales, LLC. a division of Stryker Medical, 21343 Network Place, Chicago, IL 60673-1213.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract  
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

## CERTIFICATION

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk

DATE: JULY 28, 2025  
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL  
SUBJECT: TRI-W-1627; PURCHASE OF ONE (1) RAYCO STUMPER AND ONE (1) RAYCO TRAILER, UTILIZING THE SOURCEWELL COOPERATIVE CONTRACT #031721-MBI.

The Purchasing Division concurs with the Department of Public Works and recommends that City Council authorize the purchase of One (1) 2025 Rayco RG55 Super Jr Stump Cutter and One (1) corresponding 2025 Rayco TRG Trailer from Mobark, LLC., 8507 South Winn Road, Winn, MI 48896, in the net amount of \$61,484.20, utilizing the Sourcewell Cooperative Contract #031721-MBI (see attached).

The Department of Public Works is seeking to purchase one (1) 2025 Rayco RG55 Super Jr Stump Cutter with Swing Out Controls and one (1) corresponding 2025 Rayco TRG Trailer with Brakes from Mobark LLC., in the net amount of \$61,484.20 (\$71,080.00 less 13.5% Sourcewell Cooperative discount).

If approved by your honorable body, the new stumper and trailer will replace a 1987 Vermeer stumper, which will be utilized as backup due to it's poor condition.

Payment shall be remit to Mobark, LLC., P.O. Box 277213, Atlanta, GA 30384-7213.

Funds are available in the following Sanitation Division Account: 402-9402-97400.

Respectfully Submitted,

Read and Concur,



Shanah Turner  
Assistant Buyer



Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
Controller:		8/4/2025
MAYOR:		8/4/2025



## CONTRACT EXTENSION

**Contract Number: 031721-MBI**

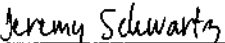
Sourcewell	and	Morbark	
202 12th Street Northeast		8507 S Winn Rd	
P.O. Box 219			
Staples, MN 56479		Winn, Michigan	48896-9801
(Sourcewell)		(Vendor)	

have entered into Contract Number: 031721-MBI  
for the procurement of: Tree Maintenance Equipment, Attachments, and Accessories

The Contract has an expiration date of 2025-05-07 , but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell's Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of 2026-05-07 . All other terms and conditions of the Contract remain in full force and effect.

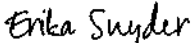
Sourcewell

Signed by:  
  
C0F03A139D08489  
Authorized Signature

Jeremy Schwartz  
Name

Chief Operating and Procurement Officer  
Title

1/2/2025 | 2:54 PM CST  
Date

Signed by:  
  
E4A15FEDE12940C  
Authorized Signature

Erika Snyder  
Name

Governmental Sales Representative  
Title

1/7/2025 | 10:54 AM CST  
Date



**Solicitation Number: RFP #031721**

**CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Morbark LLC, 8507 S. Winn Road, P.O. Box 1000, Winn, MI 48896 (Vendor).

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Tree Maintenance Equipment, Attachments, and Accessories from which Vendor was awarded a contract.

Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires May 7, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended up to one additional one-year period upon request of Sourcewell and with written agreement by Vendor.
- C. **SURVIVAL OF TERMS.** Articles 11 through 14 survive the expiration or cancellation of this Contract.

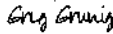
**2. EQUIPMENT, PRODUCTS, OR SERVICES**

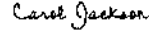
- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Vendor will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Vendor's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.



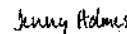
**Proposal Evaluation**  
**Tree Maintenance Equipment, Attachments, and Accessories RFP #031721**

	Possible Points	Blue Diamond Attachments	FECON LLC	GRYB USA	Indeco North American	MORBARK LLC	Tobroco Machinery	Vermeer Corporation
Conformance to Terms/ Conditions to Include Documentation	50	39	35	33	37	42	39	45
Pricing	400	315	315	289	336	331	278	368
Financial, Industry and Marketplace Successes	75	61	64	53	54	69	55	68
Bidder's Ability to Sell/ Service Contract Nationally	100	82	73	71	65	84	68	91
Bidder's Marketing Plan	50	38	30	34	35	42	37	45
Value Added Attributes	75	58	58	50	51	64	55	69
Warranty Coverages and Information	50	41	40	42	39	42	37	43
Selection and Variety of Products and Services Offered	200	154	163	165	139	171	124	170
Total Points	1,000	788	778	737	756	845	693	899
Rank Order		3	4	6	5	2	7	1

DocuSigned by:  
  
 70DDCEFD8B045D  
 Greg Grunig, Procurement Lead Analyst

DocuSigned by:  
  
 8EB83AE0E05F46E  
 Carol Jackson, Procurement Analyst

DocuSigned by:  
  
 7F41572C48B04BA  
 Craig West, Procurement Analyst

DocuSigned by:  
  
 00C72E4F34EE47B  
 Jenny Holmes, Procurement Analyst

## Equipment Quote and Order


**MORBARK**

**DENIS**
**CIMAF**
**RAYCO**

Sold To: City of Warren Department of Public Works

12801 Stephens Rd

Warren, MI 48089

Herein referred to as 'buyer'

Ship To: City of Warren Department of Public Works

12801 Stephens Rd

Warren, MI 48089

Quote #: \_\_\_\_\_ Quote Date: 7/23/2025 Contact: Scott Raedel Lead Time: \_\_\_\_\_

Terms: Net 45 Ph #: (585) 759-9292 Delivery Instructions: East Way

Preparer: Logan Yunker Email: sraedel@cityofwarren.org Customer PO#: \_\_\_\_\_

**2025 Rayco RG55 Super Jr Stump Cutter with Swing-Out Controls**
**EQUIPMENT AND OPTIONS**
**STANDARD UNIT:**

- Kubota WG1605-G, 55-HP, liquid-cooled gasoline engine with 89 lb-ft of peak torque
- Self-Propelled ground drive with automatic brake
- 4-Wheel drive with 2 speed
- Swing out operator console
- Electric clutch
- Command cut kit
- Hydraulic backfill blade
- Tires: (6) 18 x 8.5 - 10 extra grip tread
- Dual rear wheels
- Oscillating front end, 34.5" width
- 20" diameter x 1.5" thick cutter wheel
- 18 Rayco Super Tooth cutting tools
- Steel hood to house fuel and hydraulic oil reservoirs and valving
- 8.5 Gallon fuel capacity
- Hour-meter and engine warning lights
- Expandable backfill blade (unfolds to 50" width/retracts to standard 35" width)
- European compliant
- Safety / Sales Kit

MSRP

\$ 63,670.00 ☒
**OPTIONS:**

- Trailer w/Torflex axle and electric brakes

MSRP

\$ 7,410.00 ☒
**Comments:**

Sourcewell #031721-MBI, Member ID#16557

**TOTAL CALCULATION**
**F.O.B. Shipping Point and customer is responsible for freight charges**

Quantity Requested:	1			
	Entries			Calculation
Configured Total		=	\$	71,080.00
Discount	13.5%	=	\$	(9,595.80)
Freight Applied \$	-	=	\$	-
Tax Applied	0.0%	=	\$	-
Extended Price		=		\$61,484.20

**QUOTE IS VALID FOR 30 DAYS**



# MORBARK



## Equipment Quote and Order

Sold To: City of Warren Department of Public Works

12801 Stephens Rd

Warren, MI 48099

Herein referred to as 'buyer'

Ship To: City of Warren Department of Public Works

12801 Stephens Rd

Warren, MI 48099

Quote #: \_\_\_\_\_ Quote Date: 7/23/2025 Contact: Scott Raedel Lead Time: \_\_\_\_\_  
Terms: Net 45 Ph #: (586) 759-9292 Delivery Instructions: Best Way  
Preparer: Logan Yunker Email: sraedel@cityofwarren.org Customer PO#: \_\_\_\_\_

## 2025 Rayco RG55 Super Jr Stump Cutter with Swing-Out Controls

### TERMS & CONDITIONS

Morbark/Rayco/Denis/Cimaf/Boxer STANDARD TERMS AND CONDITIONS OF SALE

All Sales by MORBARK, LLC, Rayco, Boxer and Denis Cimaf (collectively referred to as "MORBARK" in this document) are made on the following terms and conditions.

1. **AGREEMENT; CANCELLATION** This Agreement (as defined herein) is for the purchase of equipment and/or parts as identified and described in the attached Equipment Quote and Order ("Goods" or a "Good"). The Equipment Quote and Order together with these Terms and Conditions is referred to herein as the "Agreement". This Agreement is not effective until either of the following: (a) it is accepted by MORBARK's authorized representative or (b) the Goods are delivered to the Shipping Point. Upon Acceptance of the Agreement by MORBARK's authorized representative, this Agreement is a binding contract between Buyer and MORBARK. Prior to delivery to the Shipping Point agreed to herein, this Agreement may only be canceled by Buyer with: (i) the prior written consent of MORBARK's authorized representative; (ii) payment from Buyer to Morbark of a cancellation charge of 10% of the original net invoice price of the goods; and (iii) upon terms indemnifying MORBARK from all resulting losses and damages.

2. **INTERPRETATION** MORBARK objects to and will not agree to any terms that are additional to or different from the terms of this Agreement. Terms and Conditions which are additional to or in conflict with or inconsistent with this Agreement in a purchase order or other paper prepared by Buyer shall be controlled by both Buyer and MORBARK to be inoperative and shall have no force or effect. If Buyer has not otherwise agreed to these terms and conditions of sale, Buyer's acceptance of delivery of or payment for the Goods will constitute Buyer's acceptance of these terms and conditions.

This Agreement supersedes any prior or contemporaneous negotiations, agreements, promises, representations, or other communications, whether oral or written between Buyer and MORBARK relating to the Goods and subject matter herein. This Agreement is the complete, final, and exclusive statement of the terms, conditions, and provisions of this Agreement between Buyer and MORBARK. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms in the Agreement. Any changes, modifications or additions to this Agreement are binding and enforceable only if made in writing and signed by both parties.

3. **TITLE AND RISK OF LOSS** Delivery of Goods covered by this Agreement shall be F.O.B. Shipping Point. Title and risk of loss shall be borne by Buyer upon MORBARK's delivery at Shipping Point. The Buyer will assume risk of loss on Goods on which MORBARK prepays freight and then bills freight to the Buyer when the Goods are invoiced. The Buyer will assume the risk of loss on Goods on which it arranges freight and pays the freight carrier directly. In either situation, the Buyer is responsible for the freight costs, unless otherwise provided for in the order.

4. **RETURNED GOODS** Unless otherwise required by law, MORBARK will not accept any returned goods for credit unless: (a) Buyer has first obtained MORBARK's authorization in writing to return such goods; (b) inspection discloses to the satisfaction of MORBARK that the goods are new and in salable condition; (c) Buyer prepays the freight to MORBARK's designated facility; and (d) Buyer agrees to pay a restocking charge equal to fifteen percent (15%) of the original net invoice price of the goods unless MORBARK waives these charges in writing.

5. **NON-DELIVERY OR DELAY** MORBARK shall not be liable for any damages resulting from any delay or failure of delivery of Goods caused in whole or in part by circumstances beyond MORBARK's control.

6. **SECURITY AGREEMENT** Buyer grants to MORBARK a security interest in the Goods to secure Buyer's present and future obligations to MORBARK. At MORBARK's request, Buyer shall give MORBARK a signed financing statement reflecting the security interest. In the event Buyer defaults in the payment of any amounts due under this Agreement or in the performance of any other obligation, or if Buyer is the debtor in a proceeding in bankruptcy, receivership or insolvency, then MORBARK may declare the full amount under this Agreement immediately due and payable without notice or demand, and shall have all of the remedies of a secured party under the Uniform Commercial Code and any other applicable laws. MORBARK shall have the right to take possession of the Goods, and Buyer agrees upon MORBARK's request to make the Goods available to MORBARK at such place as MORBARK may designate.

7. **SURCHARGE** Buyer agrees that if the operating costs of MORBARK are affected as a result of significant regional or national economic fluctuations, MORBARK may add a surcharge to the price of the Goods to compensate for such cost variance.

8. **INSURANCE** From the time title and risk of loss for the Goods passes to Buyer until the purchase price for the Goods are fully paid, the Buyer agrees to keep the Goods insured against all loss or damage in an amount not less than the unpaid portion of the purchase price. Such insurance is to be payable to MORBARK as its interest may appear.

9. **TAXES** Prices for the Goods specified in the Agreement are exclusive of taxes of any kind, including, but not limited to all local, state, and federal taxes. Buyer agrees to pay such taxes directly or to reimburse MORBARK for such taxes.

10. **INSPECTION AND ACCEPTANCE** Buyer agrees it shall inspect the Goods immediately upon receipt and shall notify MORBARK in writing of any non-conformity or defect within ten (10) days after receipt. Buyer further agrees that failure to give such notice or putting the Goods to commercial use shall constitute acceptance. Acceptance shall be final and Buyer waives the right to revoke acceptance for any reason, whether or not known by Buyer at the time of such acceptance. Giving the ten (10) day written notice by Buyer shall automatically cause the provisions of Section 11 to apply and govern the rights, obligations, and liabilities of Buyer and MORBARK with respect to such nonconformity or defect.

11. **WARRANTY** MORBARK warrants to the original Buyer that the Goods will be free from defects in materials and workmanship under normal use and operating conditions subject to the conditions and exclusions stated below. No representative, agent or dealer of MORBARK or any other person is authorized to modify, expand or extend this warranty in any manner or make any representation on MORBARK's behalf in connection with the sale of any Good covered by this warranty; provided, however, additional extended warranty coverage may be purchased by the Buyer and agreed to by an authorized representative of MORBARK after the date of this Agreement. The warranty period starts with the start-up in-service date. See the Warranty Period Chart for information on the warranty period.

#### 11.a. EXCLUSIONS

This warranty shall not apply to:

1. Any Good which has been subject to misuse, neglect, modification, alteration, accident or lack of normal maintenance or service
2. Fire damage
3. Labor, unless provided by an authorized MORBARK dealer

#### 11.b. REMANUFACTURED PARTS

MORBARK reserves the right to use remanufactured parts, when available, for warranty replacement parts. The remanufactured component has the same warranty as if it was new.

#### 11.c. BUYER'S EXCLUSIVE REMEDY

The exclusive remedy of the Buyer in the event a Good does not conform to this Warranty shall be repair or replacement of the Good (at the option of MORBARK) without charge to the Buyer, when the Good is returned to MORBARK's factory at 8507 South Winn Road, Winn, Michigan 48096, or at such other locations as may be designated by MORBARK. MORBARK shall have sole discretion to determine whether and to what extent the Good is defective in material or workmanship. The acceptance by MORBARK of any Good returned is not an admission that the Good is defective and if MORBARK determines the Good is not covered by the Warranty, the Good may be returned to the Buyer at Buyer's expense.

#### 11.d. DISCLAIMER OF WARRANTY

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED. MORBARK MAKES NO OTHER WARRANTIES REGARDING THE GOODS AND IN PARTICULAR, MAKES NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE EXPRESSLY DISCLAIMED.

#### 11.e. LIMITATION OF DAMAGES

MORBARK shall not be liable for any incidental or consequential damages, directly or by subrogation, including but not limited to any claims for fire damage, lost profits, downtime or loss of use in the event the Good is defective.

12. **ORAL REPRESENTATION** No agent, employee, or representative of MORBARK has any authority to expand MORBARK obligations by any affirmation, representation or warranty concerning the Goods sold under this Agreement beyond those specifically included with this written Agreement.

13. **APPLICABLE LAW AND JURISDICTION** MORBARK and Buyer have made this Agreement in the State of Michigan, and it will be governed by and interpreted according to Michigan law whenever a term defined by the Uniform Commercial Code is used in the Agreement. The proper jurisdiction and venue of any action or proceeding arising out of this Agreement shall be in the courts of the State of Michigan, County of Isabella, or in the United States District Court that encompasses Isabella County, Michigan. Buyer agrees to personal jurisdiction by said courts in Michigan and waives any objection to personal jurisdiction. The parties agree that the prevailing party in any dispute arising out of this Agreement shall be entitled to recover its reasonable attorney's fees and costs from the other party. Any action for breach of this Agreement, including Terms and Conditions, must be commenced within two (2) years after the cause of action has accrued.

14. **WAIVER** No waiver by MORBARK of any default by Buyer shall be effective, unless in writing, nor operate as a waiver of any other default. MORBARK shall not lose any right because it has not exercised it in the past.

15. **SEVERABILITY** If any provision of this Agreement is invalid or unenforceable under any law, the provision shall be ineffective to that extent, but the remaining provisions shall be unaffected.

16. **WARRANTY TRANSFER** Transfer of warranty must include an inspection by an authorized dealer, distributor, or by a factory representative. If none of these options are available, detailed photographs may be submitted to the respective warranty manager. The party or parties involved in the sale or transfer of the unit are responsible for any fees associated with the inspection. Once the inspection has occurred and is approved a \$100 admin fee paid to Morbark will be required to process the transfer. Morbark has the right to refuse warranty consideration on any unit that does not follow the transfer policy.

Warranty Chart

Product Description	Morbark-Manufactured Components	Vendor-Purchased Components	Extended Coverage
New Brush Chippers, except Eagle Beaver 2230 (FXIA M20R)	Two (2) years or 3,000 hours, whichever comes first	One (1) year from date in service	May be purchased prior to start-up
New Eagle Beaver 2230 (FXIA M20R)	One (1) year or 1,500 hours, whichever comes first	One (1) year from date in service	May be purchased prior to start-up
New Rayco Stump Cutters, Mulchers and Trainers, except RG25HD and RG13-II	One (1) year or 1,000 hours, whichever comes first	One (1) year from date in service	May be purchased prior to start-up
New Rayco Mix Work Force (RG25HD and RG13-II)	Two (2) years	Not applicable	May be purchased prior to start-up
New Forestry, Recycling and Sawmill Equipment	One (1) year or 1,500 hours, whichever comes first	One (1) year from date in service	May be purchased prior to start-up
Denis Cimaf Mulcher Heads	One (1) year or 1,500 hours, whichever comes first	One (1) year from date in service	May be purchased prior to start-up
New Boxer Compact Utility Loader	One (1) year or 1,000 hours, whichever comes first	One (1) year from date in service	May be purchased prior to start-up
New Rayco AWM, (1800AWM, and 4000AWM)	One (1) year or 1,000 hours, whichever comes first	One (1) year from date in service	May be purchased prior to start-up
Used Equipment	As stated on Equipment Order	Not applicable	Not applicable
New Engines	Not applicable	See Engine Warranty Statement	May be purchased prior to start-up or possibly two (2) years after start-up, depending on the programs offered by the engine supplier
Wear Items such as conveyor belt, chipper and collector knives, flip chain, axle, hammer, screens, belts, bearings and tires	Manufacturer's limited warranty extended to the original buyer to cover conditions that are reasonably considered to have been within the manufacturer's control. Conditions not within the manufacturer's control such as irregular wear, lack of maintenance, damage due to accidents or vandalism are not covered.	Manufacturer's limited warranty extended to the original buyer to cover conditions that are reasonably considered to have been within the manufacturer's control. Conditions not within the manufacturer's control such as irregular wear, lack of maintenance, damage due to accidents or vandalism are not covered.	Not applicable

## Equipment Quote and Order

**MORBARK**

Sold To: City of Warren Department of Public Works

12801 Stephens Rd

Warren, MI 48089

Herein referred to as 'buyer'

Ship To: City of Warren Department of Public Works

12801 Stephens Rd

Warren, MI 48089

Quote #: \_\_\_\_\_ Quote Date: 7/23/2025 Contact: Scott Raedel Lead Time: \_\_\_\_\_  
Terms: Net 45 Ph #: (586) 759-9292 Delivery Instructions: Best Way  
Preparer: Logan Yunker Email: sraedel@cityofwarren.org Customer PO#: \_\_\_\_\_

**2025 Rayco RG55 Super Jr Stump Cutter with Swing-Out Controls****BUYING AGREEMENT**

The Buyer agrees that by signing this Equipment Quote and Order it has agreed to purchase the equipment and/or parts and attachments identified herein and has read and agreed to either: (i) Morbark's terms and conditions in a validly executed dealer agreement, if Buyer is an authorized dealer or (ii) Morbark's attached terms and conditions of sale, including the applicable product warranty for the equipment and/or parts and attachments identified herein, if Buyer is a direct customer.

**BUYER**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Remit All Payments in USD to:**

Morbark

PO Box 277213

Atlanta, Georgia 30384-7213

DATE: July 24, 2025  
TO: Craig Treppa, Purchasing Agent  
FROM: Scott Raedel, Superintendent, Division of Public Works  
RE: Purchase of one (1) Rayco Stumper and one (1) Rayco trailer

Craig,

The Division of Public Works would like to purchase a 2025 Rayco RG55 Super Jr Stump Cutter with Swing Out Controls along with a corresponding 2025 Rayco TRG Trailer with Brakes.

This stumper and trailer will be replacing a 1987 Vermeer stumper, which is in poor condition.

These will be purchased under a Sourcewell contract RFP #031721 from Mobark, LLC, 8507 S. Winn Road, Winn, MI 48896.

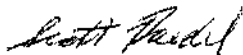
The price for the stumper is \$63,670.00. The price for the trailer made for this stumper is \$7,410.00. The total price being \$71,080.00. However, after a 13.5% Sourcewell discount of \$9,595.80, The City of Warren's price is \$61,484.20.

Payment will be made to: Mobark, P.O. Box 277213, Atlanta, GA 30384-7213.

Funds for the purchase of the stumper and trailer will come from the 2024 Capital Equipment Bond 402-9402-97400.

I will be available to you or City Council for any questions in regards to the purchase of this walk behind stumper or trailer by the Division of Public Works.

Respectfully,



Scott Raedel  
Superintendent  
Division of Public Works

**RESOLUTION**

Document No: TRI-W-1627

Product or Service: Furnish One (1) Stumper and One (1) Trailer

Requesting Department: Department of Public Works

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurements units.

Upon performing a diligent inquiry, the Department of Public Works (DPW) Superintendent has determined that is it necessary in the interest of the DPW and the City, to acquire one (1) 2025 Rayco RG55 Super Jr Stump Cutter and one (1) corresponding 2025 Rayco TRG Trailer from Mobark, LLC., 8507 South Winn Road, Winn, MI 48896, in the net amount of \$61,484.20 (\$71,080.00 less 13.5% discount), utilizing the Sourcewell Cooperative Contract #031721-MBI.

Funds are available in account number: 402-9402-97400.

IT IS RESOLVED, that the cooperative purchase through Mobark, LLC. is hereby accepted by City Council in the net amount of \$61,484.20 (\$71,080.00 less 13.5% discount).

IT IS FURTHER RESOLVED, that payment shall be remit to Mobark, LLC., P.O. Box 277213, Atlanta, GA 30384-7213.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Cooperative Bid document  
☐ Contract  
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_  
NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



**CITY CONTROLLER'S OFFICE**

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

[www.cityofwarren.org](http://www.cityofwarren.org)

DATE: AUGUST 4, 2025

TO: MINDY MOORE, WARREN CITY COUNCIL

SUBJECT: SOL-W-1616; RECOMMENDATION FOR THE PURCHASE OF TWO (2) POLICE K-9 DOGS

The Purchasing Division concurs with the Police Department and recommends that City Council waive the bid process and approve the purchase of Two (2) Police K-9 Dogs, Training, and associated Equipment, to the vendors listed in the tables below, for the grand total of \$34,277.82.

COST ASSOCIATED WITH K-9 #1		
VENDOR	DESCRIPTION	COST
High Drive K-9, Inc. 1710 Cannon Bottom Rd. Belton, SC 29627	K-9 Canine	\$ 12,500.00
Oakland Police K-9 Academy 2900 Featherstone Rd. Auburn Hills, MI 48326	Patrol Dog Academy	\$ 5,000.00
K-9 #1 COST:		\$ 17,500.00

COST ASSOCIATED WITH K-9 #2		
VENDOR	DESCRIPTION	COST
Shallow Creek Kennels, Inc. 6572 Seneca Rd. Sharpville, PA 16150	K-9 Dog	\$ 9,800.00
Oakland Police K-9 Academy 2900 Featherstone Rd. Auburn Hills, MI 48326	Patrol Dog Academy	\$ 5,000.00
Ray Allen Manufacturing 975 Ford St. Colorado Springs, CO 80915	Equipment	\$ 1,302.83
Epoch Design, LLC. 5927 172 <sup>nd</sup> St. NE Arlington, WA 98223	Kennel	\$ 674.99
K-9 #2 COST:		\$ 16,777.82

GRAND TOTAL:	\$ 34,277.82
--------------	--------------

The first K-9, from High Drive K-9, Inc., will replace the City's current K-9, Alfa, who is retiring. K-9 #1 will be Federal Border Patrol certified, which imposes stricter physical, behavioral, and medical standards than a typical law enforcement K-9 deployment.

The second K-9 will be purchased from Shallow Creek Kennels, Inc., who has a long-standing partnership with Oakland K9 Police Academy and has provided successful K-9 dogs to the City in the past. This K-9 will also require equipment purchased from Ray Allen Mfg., and Epoch Design, LLC., which is included in this recommendation.

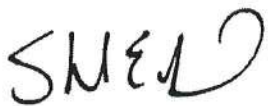
Both K-9's and their handlers will attend the Oakland Police K-9 Academy.

If approved by your honorable body, payment shall be authorized to be made to High Drive K-9, Inc. within ten (10) days of approval.

Funds are available in the following Account: 261-9261-82215.

Respectfully Submitted,

Read and Concur,



Shanah Turner  
Assistant Buyer



Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/2025
for Controller:		8/4/25
MAYOR:		8/4/2025

## High Drive K-9, Inc.

*Honesty, Quality and Commitment*

Scott Clark- Owner/K-9 Head Trainer

1710 Cannon Bottom Rd

Belton, SC 29627

Phone 954.326.4218/586.524.3238

[scottclark@highdrivek-9.com](mailto:scottclark@highdrivek-9.com) | [www.highdrivek-9.com](http://www.highdrivek-9.com)



## QUOTE

QUOTE # 07283

DATE: July 1, 2025

TO

Warren Police Department- MI

29900 South Civic Center Blvd.

Warren, MI. USA

586-574-4804

Scott Spencer

[sspencer@warrenpd.org](mailto:sspencer@warrenpd.org)

FOR: Purchase of New Dual Purpose Canine

Description	Quantity	Rate	Total
Police Service Dog suitable for Dual Purpose Detection	1	\$12,500.00	\$12,500.00

Total Amount Due:

\$12,500.00

**Payment must be made prior to the start of an academy or training begins on a dog.**

Payment Accepted: Cash, Check, EFT/ACH, Card (if CC is preferred, please be advised 2.9% will be added to the total amount due)

Make all checks payable to High Drive K-9, Inc.

Sent to: 1710 Cannon Bottom Rd. Belton, SC. 29627

If you have any questions concerning this quote, contact Kim Clark | 586-524-3238 | [admin@highdrivek-9.com](mailto:admin@highdrivek-9.com)

Scott Clark | [scottclark@highdrivek-9.com](mailto:scottclark@highdrivek-9.com)

THANK YOU FOR YOUR BUSINESS!

Shallow Creek Kennels, Inc.  
Sharpsville, PA 16150

## Quote

Date	Estimate #
7/15/2025	8062

Name / Address

Warren Police Department  
29900 S Civic Center Blvd  
Warren, MI 48093

Description	Qty	Rate	Total
Dual Purpose Police Service Dog- Selection Tested (Untitled) Import Tariff Fee. All options with K9's will be charged an additional Import Tariff Fee per K9. Price is subject to change without notice.		9,400.00 400.00	9,400.00 400.00
Thank you, Any questions; 1-724-646-1895		<b>Total</b>	<b>\$9,800.00</b>

# Patrol Dog Academy

## Coordinator:

Brian Dobrzycki (Detective, Roseville Police Department, 27-year veteran), K9 Handler and Master Trainer. Contact Brian at (248) 232-4227 or bedobrzy@oaklandcc.edu.



**LAW  
ENFORCEMENT  
TRAINING**

## Course Description:

This five (5) week course is designed to teach police K9 handlers the skills needed to be a successful canine handler. The Patrol Dog Academy will provide a pre-trained dog and the basic equipment needed for the team. Courses will be offered in the following areas:

## Patrol Explosive or Narcotic K9:

Areas of Training: K9 Handlers will learn Tracking, Narcotics or Explosive Detection, Building Search, Area Search, Obedience, Agility, Article Search, Criminal Apprehension and Public Demonstrations.

## Tuition:

\$5,000.00 / \$3,500 (Small Agency Group Discount)

## K9 Cost:

The cost is estimated to be between \$8,000.00 and \$9,000.00 depending on the K9 Vendor. Vendors: Gills German Shepherds, K9 Holland Group and Shallow Creek Kennels.

## Tuition Includes:

- One month of pre-service of the K9. Odor imprinting, starting tracking and starting basic obedience
- Basic Equipment: Plastic kennel, bag of dog food, bowls, brush, toe nail clippers and shampoo
- K9 Equipment: Tracking harness, tracking line, 6' leash, detector collar, bite sleeve, sleeve cover, aggression harness, 20'-30' long line, reward toy, tugs and equipment
- Acclimation Training: Immediately following the academy, handler's return for two weeks, two days each week, to address and correct areas that have arisen with the K9 team.

## Canine Trainers Academy Areas of Training (Five-week Course):

Trainers will learn how to train the new K9's and new K9 Handlers in Tracking, Narcotics or Explosive Detection, Building Search, Area Search, Obedience, Agility, Article Search, Criminal Apprehension and Public Demonstrations. NOTE: 5 weeks REQUIRED.

## Trainers Academy Tuition:

\$3,000 (Payable to the Oakland Police Academy)

## Course Details:

- **DATES:**  
May 5 - June 6, 2025 (Acclimation Training: June 10, 12, 17 & 19, 2025) |  
October 6 - November 7, 2025 (Acclimation Training: November 11, 13, 18 & 20, 2025)
- **TIME:** 8:30 a.m. - 5:00 p.m. (Times subject to change)
- **LOCATION:** Oakland Police Academy 2900 Featherstone, Auburn Hills, MI 48326 - Location on Campus: Police Academy



RAY ALLEN MANUFACTURING  
975 FORD STREET  
COLORADO SPRINGS, CO, 80915  
800.444.0404  
sales@rayallen.com  
www.rayallen.com

## Quote

Quote No: RQ024052  
Quote Date: 7/30/2025  
Expire Date: 8/29/2025  
Customer ID: RA030190  
Currency: USD

BILL TO:		SHIP TO:		
CITY OF WARREN, MI - PURCHASING DEPT ONE CITY SQUARE SUITE 425 WARREN MI 48093 UNITED STATES Attn: SCOTT SPENCER		CITY OF WARREN, MI - POLICE DEPT 29900 CIVIC CENTER BLVD WARREN MI 48093 UNITED STATES Attn: SGT. STEVE CAMPBELL #553		
CUSTOMER PO #		CONTACT		
NET 45 DAYS				
FOB POINT		SHIP VIA		
FLAT RATE		STANDARD GROUND		
NO.	ITEM	QTY	UNIT PRICE	EXT PRICE
1	30120: 20'X5/8" BIOTHANE LONG LINE	1.00	\$48.99	\$48.99
2	393130: 30' X 1" TUBULAR NYLON TRACKING LINE	1.00	\$40.99	\$40.99
3	8536-BLA: RAM TECH LA WAIST LEAD 36" X 1/2"	1.00	\$27.99	\$27.99
4	322362-BLA: 6' X 7/8" HEAVY LEATHER LEASH	1.00	\$36.99	\$36.99
5	HS6427B: HERM SPRENGER 4MM BLACK S/S PINCH COLLAR W/ SWIVEL	1.00	\$82.99	\$82.99
6	881-BLA: BUDDY BOWL 44OZ BLACK	1.00	\$24.99	\$24.99
7	107BH: 3/4" BLAST HOSE 10' LONG	2.00	\$17.99	\$35.98
8	9J: BEISWURST JUTE ROLL TOY	2.00	\$17.99	\$35.98
9	RAM7-BLA: BLK AGITATION MUZZLE #7 MALINOIS	1.00	\$179.99	\$179.99
10	LS-1642DD: OS30 - LIFE STAGES DOUBLE DOOR CRATE 42X28X31	1.00	\$189.99	\$189.99
11	VV9: OS20 - VITTLES VAULT STACKABLE 40 LBS	1.00	\$52.99	\$52.99
12	RAD-TAB-8-GRY: RADER K9 TRAFFIC TAB 8" CHARCOAL GREY	1.00	\$14.99	\$14.99
13	82RG: NEOPRENE GAUNTLET	2.00	\$49.99	\$99.98
14	NM-PAT-BLK-MD: NOMAD PATROL COMBO BLACK MED	1.00	\$379.99	\$379.99

Sales Total:	\$1,252.83
Shipping & Handling:	50.00
Discount:	(0.00)
Tax:	0.00
<b>Total (USD):</b>	<b>\$1,302.83</b>

Epoch Design LLC  
Arlington, WA 98223

## Quote

Date	Quote #
7/30/2025	WPD073025

Name / Address
WARREN POLICE DEPARTMENT

Ship To
WARREN POLICE DEPARTMENT MICHIGAN

Rep	Project

Item	Description	Qty	Cost	Total
6312	K9 Kennel Boss, Large, Gray	1	749.99	749.99
Discount KB	Discount K9 Kennel Boss		-10.00%	-75.00
	Price includes FedEx ground shipping			
	No sales tax			
	Quote valid for 30 days			
	Net45 terms available with copy of department purchase order			
			<b>Total</b>	\$674.99



WARREN POLICE DEPARTMENT  
29900 CIVIC CENTER BLVD.  
WARREN, MI 48093  
(586) 574-4700  
FAX (586) 574-4862  
[www.cityofwarren.org](http://www.cityofwarren.org)

July 30, 2025

Craig Treppa  
Warren City Hall  
Purchasing  
One City Square  
Warren, Michigan 48093

**RE: Request to Waive Bid Process Regarding Two Canine Purchase Requests**

Dear Mr. Treppa,

The Warren Police Department is requesting Council waive the bid process for our purchase of two police canines, one from High Drive Canine Services and one from Shallow Creek Kennels. The first canine will be replacing Alfa, our retiring K-9 currently partnered with Ofc. Benczkowski. This new canine will be federal border patrol certified; which imposes stricter physical, behavioral and medical standards than typical law enforcement canine deployments. After extensive research and consultation with federal representatives and canine training professionals, the department determined that High Drive Canine Services is the only vendor capable of meeting these rigorous requirements. Specifically, High Drive uniquely guarantees that the canine provided will pass both the federal physical selection test and comprehensive medical evaluations required for this certification. Should the canine fail to meet these standards, High Drive will replace the dog at no additional cost, ensuring continuity in the handler's federal training and assignment.

Ofc. Benczkowski is scheduled to attend a free federally mandated proficiency academy, and failure to present a qualifying canine would result in the handler's removal from the program – delaying both deployment and agency support for the federal mission. No other vendor offers a canine with this level of performance assurance or contractual replacement guarantee aligned with federal standards.

The second canine we are requesting to purchase will be assigned to our newly assigned canine handler and will be from Shallow Creek Kennels. Shallow Creek has a long-standing established partnership with Oakland K-9 Police Academy, where both the canine and handler will receive their training. Shallow Creek offers an extensive selection of "green" untrained dogs suitable for

police applications. Notably, this vendor maintains over fifty working dogs available for immediate selection and up to one hundred within their facilities, providing an ideal environment for new handlers to compare various breeds and select the most appropriate canine partner.

Furthermore, Shallow Creek Kennels has cultivated a strong professional relationship with the Oakland Police Academy Patrol Dog School. More than forty canines have been procured from Shallow Creek, with minimal issues observed during training and development phases. The kennel consistently upholds its return policy in cases where a dog does not pass medical screening or is deemed untrainable. Departments collaborating with the Oakland Police Academy are eligible for discounted rates through this established relationship.

The cost of the first canine from High Drive will be \$12,500. The second canine from Shallow Creek Kennels will be \$9,800. The cost of both handlers and canines attending the Oakland Police K-9 Academy will be \$10,000 total. Again, Ofc. Benczkowski's supplemental federal border patrol academy will be free. Additional costs associated with this purchase request include gear for the newly appointed canine and handler, as much of Alfa's former gear will be utilized for Ofc. Benczkowski's new canine. The currently required gear would be supplied by Ray Allen Manufacturing as well as Epoch Design LLC and includes: a kennel, tracking line, muzzle, roll toy, heavy leather leash, etc. The total cost of this gear would be \$1,977.82.

The total cost for these requested purchases will be 34,277.82. These expenditures align with the 2025-2026 budget, under GL #261-9261-82215 (Drug Forfeiture). The Department also respectfully requests our Council authorize payment to High Drive Canine Services within ten days of the approval of this request.

High Drive K-9, Inc.  
1710 Cannon Bottom Rd  
Belton, SC 29627  
954-326-4218

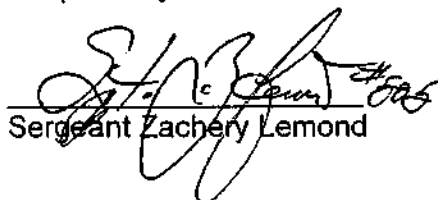
Oakland Police K-9 Academy  
2900 Featherstone Road  
Auburn Hills, MI  
248-232-4100

Shallow Creek Kennels, Inc.  
6572 Seneca Road  
Sharpsville, PA 16150  
724-646-1895

Ray Allen Manufacturing  
975 Ford Street  
Colorado Springs, CO 80915  
800-444-0404

Epoch Design LLC  
5927 172<sup>nd</sup> St NE  
Arlington, WA 98223

Respectfully Submitted,

  
Sergeant Zachery Lemond

## **RESOLUTION**

Document No: SOL-W-1616  
Product or Service: Purchase Two (2) K-9 Dogs  
Requesting Department: Police

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Police Department has determined that it is necessary in the interests of the City, for the purchase of two (2) Police K-9 Dogs, Training, and associated Equipment from the vendors listed in the tables below, for the grand total of \$34,277.82.

<b>COST ASSOCIATED WITH K-9 #1</b>		
<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>COST</b>
High Drive K-9, Inc. 1710 Cannon Bottom Rd. Belton, SC 29627	K-9 Canine	\$ 12,500.00
Oakland Police K-9 Academy 2900 Featherstone Rd. Auburn Hills, MI 48326	Patrol Dog Academy	\$ 5,000.00
<b>K-9 #1 COST:</b>		<b>\$ 17,500.00</b>

<b>COST ASSOCIATED WITH K-9 #2</b>		
<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>COST</b>
Shallow Creek Kennels, Inc. 6572 Seneca Rd. Sharpsville, PA 16150	K-9 Dog	\$ 9,800.00
Oakland Police K-9 Academy 2900 Featherstone Rd. Auburn Hills, MI 48326	Patrol Dog Academy	\$ 5,000.00
Ray Allen Manufacturing 975 Ford St. Colorado Springs, CO 80915	Equipment	\$ 1,302.83
Epoch Design, LLC. 5927 172 <sup>nd</sup> St. NE Arlington, WA 98223	Kennel	\$ 674.99
<b>K-9 #2 COST:</b>		<b>\$ 16,777.82</b>

<b>GRAND TOTAL:</b>	<b>\$ 34,277.82</b>
---------------------	---------------------

The Purchasing Agent has conducted a review and concurs with the procurement.

Funds are available in the following Account: 261-9261-82215.

IT IS RESOLVED, that the purchases through the vendors listed in the tables above are hereby accepted by City Council for the grand total of \$34,277.82.

IT IS FURTHER RESOLVED, that payment shall be made to High Drive K-9, Inc. within 10 days of approval.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☐ Contract  
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

#### CERTIFICATION

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



**CITY CONTROLLER'S OFFICE**

ONE CITY SQUARE, SUITE 425

WARREN, MI 48093-5289

PHONE (586) 574-4600

FAX (586) 574-4614

[www.cityofwarren.org](http://www.cityofwarren.org)

DATE: AUGUST 4, 2025

TO: MINDY MOORE, SECRETARY OF WARREN CITY COUNCIL

SUBJECT: TRI-W-1451; RECOMMENDATION TO AWARD THE PURCHASE AND INSTALLATION OF UPGRADES TO THE CITY'S FUEL MANAGEMENT CONTROL SYSTEM

The Purchasing Division concurs with the Department of Public (DPW) works and recommends that City Council approve an award for the purchase and installation of upgrades to the City's Fuel Management Control System, along with a one-year FMLive subscription, to the vendors and the associated prices listed in the table below, for the grand total amount of \$81,949.88.

ITEM	VENDOR	DESCRIPTION	PRICE
1.	Syntech 100 Four Points Way Tallahassee, FL 32305	Fuel & Prokee Management Cloud-based FMLive Interface Program	\$60,113.55
2.		FMLive Subscription – One Year	\$11,004.00
3.	Phoenix Environmental, Inc. 12845 Premier Center Court Plymouth, MI 48070	Installation of Item 1, above.	\$10,832.33
<b>GRAND TOTAL:</b>			<b>\$81,949.88</b>

If approved by your honorable body, the DPW will be upgrading the management control systems at each of the seven (7) locations listed below. This upgrade will result in the system having the ability to provide real time fuel and fleet data to the City, which will result in considerable cost savings. The upgrades will occur at each of the following locations:

LOCATION:	QTY (EACH):		LOCATION:	QTY (EACH):
DPW Gates (2)	2		Sanitation Fuel Site	1
DPW Carwash	1		P&R Fuel Site	1
DPW Fuel Site	1		Police Fuel Site	1

The City will be purchasing the FMLive system and a one-year FMLive services subscription from Syntech utilizing the Sourcewell Cooperative Contract #092920-SYS. Future FMLive subscriptions will be shared by the using departments.





The installation of the FMLive system will be completed by Phoenix Environmental utilizing the existing labor and material rates previously established under the City of Warren extendable contract (ITB-W-1131) for fuel system maintenance and repairs.

Funds are available in the following Account: 402-9402-97400.

Respectfully Submitted,



Craig Treppa  
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/4/25
 Controller:		8/4/25
MAYOR:		8/4/2025



## CONTRACT EXTENSION

**Contract Number: 092920-SYS**

Sourcewell  
202 12th Street Northeast  
P.O. Box 219  
Staples, MN 56479  
(Sourcewell)

and

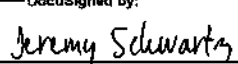
Syn-tech Systems  
100 Four Points Way  
  
Tallahassee, Florida 32305-7091  
(Vendor)

have entered into Contract Number: 092920-SYS  
for the procurement of: Aboveground Fuel and Fluid Storage with Related Hardware, Software, and  
Services

The Contract has an expiration date of 2024-12-07 , but the parties may extend the Contract by mutual  
consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and  
Sourcewell's Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional  
period, with a new Contract expiration date of 2025-12-07 . All other terms and conditions of the Contract  
remain in full force and effect.

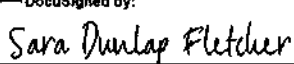
Sourcewell

DocuSigned by:  
  
C0ED2A139D06498  
Authorized Signature

Jeremy Schwartz  
Name

Chief Operating and Procurement Officer  
Title

6/12/2024 | 8:30 PM CDT  
Date

DocuSigned by:  
  
2F36D3D8F1844B8  
Authorized Signature

Sara Dunlap Fletcher  
Name

Marketing Operations Manager  
Title

6/13/2024 | 9:34 AM CDT  
Date



**Proposal Evaluation**  
**Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services RFP #092920**

Possible Points	Acterra Group	Bakcrank Corp.	E.L. Ward	Eagle Tanks, Inc.	Fireball Equipment	FuelCloud OPCO	GBBanco, Inc.	Graco, Inc.	JF Acquisition	Makloc Buildings
Conformance to Terms/ Conditions to Include Documentation	50	42	34	44	35	41	43	41	41	-
Pricing	400	300	343	357	269	239	311	360	328	336
Financial, Industry and Marketplace Successes	75	63	58	65	59	53	57	69	63	63
Bidder's Ability to Sell/ Service Contracts Nationally	100	73	78	82	69	67	71	66	84	50
Bidder's Marketing Plan	50	40	30	43	32	35	37	43	44	42
Value Added Attributes	75	62	44	62	53	54	54	62	66	61
Warranty Coverages and Information	50	41	38	40	40	35	40	43	41	38
Selection and Variety of Products and Services Offered	200	171	130	163	138	155	138	171	163	180
Total Points	1,000	801	755	856	703	673	749	877	830	841
Rank Order		10	12	9	16	17	13	2	8	7

Possible Points	Modern Welding	Multiforce System	DMNTEC Mfg.	OPW Fuel Management	Polystar, Inc.	Southern Pump	Syn-Tech Systems, Inc.	Titus Chemical Transfer	Western International
Conformance to Terms/ Conditions to Include Documentation	50	32	42	35	43	36	35	45	44
Pricing	400	236	356	333	334	318	318	323	363
Financial, Industry and Marketplace Successes	75	50	63	58	66	51	57	68	67
Bidder's Ability to Sell/ Service Contracts Nationally	100	73	78	77	86	55	76	88	91
Bidder's Marketing Plan	50	31	41	36	40	34	39	39	44
Value Added Attributes	75	35	54	56	54	46	35	66	68
Warranty Coverages and Information	50	34	40	40	41	37	39	44	41
Selection and Variety of Products and Services Offered	200	138	165	152	168	128	136	155	161
Total Points	1,000	629	849	787	842	713	735	828	900
Rank Order		18	5	11	6	19	14	9	1

DocuSigned by:  
  
 70DDDEF08830450...  
 Greg Grunig, Procurement Lead Analyst

DocuSigned by:  
  
 8EE33AED5D5F48E...  
 Carol Jackson, Procurement Analyst

DocuSigned by:  
  
 0B0034E10C3C44E...  
 Michael Mullen, CPPB, Procurement Analyst

DocuSigned by:  
  
 4513A80DC401487...  
 Nick Scholer, Procurement Analyst



CITY OF WARREN

Install Site: CITY OF WARREN-DPW, PD, P&amp;R, SAN

2/14/2025

Dave Klein/Pam Roy  
 dklein@cityofwarren.org/proyec  
 itwfuwarren.cco  
 586.759.9270  
 Additional Info (Optional)

MULTIPLE

Additional Info (Optional)

Additional Info (Optional)

Additional Info (Optional)

Distributor:

Salesperson:

Toolbox Drill:

## FMLive Order Quote

## FMU Equipment

Discount for a total savings of: \$ 5,995.70

Description	Part Number	Qty	Price/each	Extended Price
FMLIVE, UPGRADE, CELL, PROKEE, PWR COND, 2-4 HOSE	UPG5710	4	\$ 7,104.60	\$ 28,418.40
FMLIVE, UPGRADE, CELL, PROKEE, PWR COND, 2-4 HOSE	UPG5710	2	\$ 7,104.60	\$ 14,209.20
FMLIVE, UPGRADE, CELL, PROKEE, PWR COND, 2-4 HOSE	UPG5710	1	\$ 7,104.60	\$ 7,104.60
LCD Heater Kit, FMU5000 (For temperatures below 0F or -20C)	191F0238-10	7	\$ 195.30	\$ 1,367.10
Tank Monitor Interface Options Wireless Kit (RS-232)	191F0223	2	\$ 1,161	\$ 2,322
Subtotal				\$ 53,421.30

## FMLive Services (Annual)

# of FMUs / FLEXs: 7

# FlowFTs: 0

## Subscription Price for FMLive Services

FMLIVEBA/7+BI

Total

\$ 11,004

- Cellular Enabled Equipment: 7

FMLIVE-CELL-FMU

## FMLive Services (One-time)

FMLive Setup & Activation	CLOUDBA/7	\$ 1,075
FMLive Project Management	PMUVEBA/7+BI+CELL	\$ 2,567.25
FMLive Database Construction and/or Conversion	FMLIVE-DB-CONSTRUCT	\$ 2,350
Subtotal		\$ 5,992.25

## Equipment Shipping Cost

FMU Shipping (Upgraded Units In Zone 1 or 2)	7	\$ 100	\$ 700
Subtotal		\$	700

## Notes:

Project Total \$ 71,117.55

1. Syntech provides a standard one year factory warranty on new hardware purchased.
2. FMLive includes a series of comprehensive tutorial videos and additional live training available upon request.
3. All quotes DO NOT include or account for Sales Tax. If Syntech is required to pay sales, use, or other taxes based on the Service in this Agreement then such taxes shall be billed to and paid by Customer.
4. Invoicing for ALL FMLive related services will be driven by the date of the first FMU shipped. This includes one-time (nonrecurring) and annual (recurring) fees. Annual fees will have effective dates beginning on the 1st of the following month.
5. Syntech Systems, Inc. General Terms and Conditions of Purchase apply to this order and can be located at the following address:

[www.myfuelmaster.com/global-agreement/](http://www.myfuelmaster.com/global-agreement/)

6. SOURCEWELL DISCOUNT APPLIED. BASED ON 7 TOTAL FMUS (2 GATE, 1 CARWASH, 4 FUEL SITES) PROKEE AUTH.

v9.2 (7/19/2024)

7. INCLUDES OPTIONAL TANK MONITOR INTERFACE KITS FOR 2 UST SITES. HARDWARE INSTALLATION IS NOT INCLUDED.

Pricing valid for 60 days from date.



July 15, 2025

Pam Roy  
City of Warren DPW  
12801 Stephens  
Warren, Mi 48089

**PROJECT NAME: City of Warren FMLive upgrade**

Dear Mrs. Roy,

Phoenix Environmental Inc. is pleased to provide pricing to replace the old FuelMaster pedestal control head with a new control head that supports the new FM Live application. During this operation we will need to shut off power to the island and all fueling will be suspended. I expect each site to be operational at the end of the day.

The fuel tanks at the Sanitation and Parks & Rec. sites do not use a tank monitor for fuel level monitoring. If fuel level monitoring is desired at these sites through the FM Live application, they will have to be outfitted with a cellular supported transmission device. The device that we've chosen to use is called Centeron and uses pre-purchased calling to transfer fuel level data over to the FM Live unit. This is an option and does not have to be incorporated into the work PO. However, these sites would then continue to rely on visual clock gauge reads to identify fuel tank levels.

The work to install the new system should take about a day for each site. This includes the removal of the old pedestal head, installing the new parts, programing, testing, and some operating overview. At the sites that use the Centeron, the installation and programing is included in the labor price.

The site activity will look much like this:

**Installation at the DPW site:**

- Travel out to the site
- Take inventory of the shipped parts to make sure all parts are present.
- Test the site to make sure everything is operational prior to disassembly.
- Have DPW download all transaction data.
- LOTO power to the fuel island.
- Remove the old parts and install the new updated hardware.
- Remove LOTO and energize the fuel island.
- Contact FuelMaster and work with them to download the operating software and program.
- Test the system in manual to verify operation.
- Test the system in normal mode to verify operation and communication.
- Provide thoses that are interested an overview of the system operation.
- Fill out the required information.
- Depart for the day.

**Price for estimated 1 day labor and equipment for each pedestal.....\$1,070.00**  
**8 hours at \$115.00 plus \$150.00 truck charge.**



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**DPW site total for 4 pedestals.....\$4,280.00**

**Installation at the Police station site:**

- Travel out to the site
- Take inventory of the shipped parts to make sure all parts are present.
- Test the site to make sure everything is operational prior to disassembly.
- Have DPW download all transaction data.
- LOTO power to the fuel island.
- Remove the old parts and install the new updated hardware.
- Remove LOTO and energize the fuel island.
- Contact FuelMaster and work with them to download the operating software and program.
- Test the system in manual to verify operation.
- Test the system in normal mode to verify operation and communication.
- Provide thoses that are interested an overview of the system operation.
- Fill out the required information.
- Depart for the day.

**Price for estimated 1 day labor and equipment .....\$1,070.00**  
**8 hours at \$115.00 plus \$150.00 truck charge.**

**Installation at the Sanitation site:**

- Travel out to the site
- Take inventory of the shipped parts to make sure all parts are present.
- Test the site to make sure everything is operational prior to disassembly.
- Have DPW download all transaction data.
- LOTO power to the fuel island.
- Remove the old parts and install the new updated hardware (possibly including the new Centeron device).
- Remove LOTO and energize the fuel island.
- Contact FuelMaster and work with them to download the operating software and program.
- Test the system in manual to verify operation.
- Test the system in normal mode to verify operation and communication.
- Provide those that are interested with an overview of the system operation.
- Fill out the required information.
- Depart for the day.

**Price for estimated 1 day labor and equipment .....\$1,070.00**  
**Price for the Centeron.....\$767.97**  
**Price for 500 calls.....\$181.44**



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Price for 1000 calls.....\$346.14

**Installation at the Parks&Rec site:**

- Travel out to the site
- Take inventory of the shipped parts to make sure all parts are present.
- Test the site to make sure everything is operational prior to disassembly.
- Have DPW download all transaction data.
- LOTO power to the fuel island.
- Remove the old parts and install the new updated hardware (possibly including the new Centeron device).
- Remove LOTO and energize the fuel island.
- Contact FuelMaster and work with them to download the operating software and program.
- Test the system in manual to verify operation.
- Test the system in normal mode to verify operation and communication.
- Provide those that are interested with an overview of the system operation.
- Fill out the required information.
- Depart for the day.

Price for estimated 1 day labor and equipment .....\$1,070.00

Price for each Centeron.....\$767.97

Price for 500 calls for each Centeron.....\$181.44

Price for 1000 calls for each Centeron .....\$346.14

If you buy 500 calls and schedule 1 call on each Monday, Wednesday, and Friday to get fuel levels, the 500 calls would last about 3.2 years.

**Lump sum totals:**

Total price in labor and equipment to install 7 pedestals not including the Centerons.....\$7,490.00

Total Price for 3 Centerons.....\$2,303.91

Total price of 500 calls for the 3 Centerons.....\$544.32

Total price of 1000 calls for the 3 Centerons.....\$1038.42

List price for the Centeron.....\$690.00

List price for 500 calls.....\$182.32

List price for 1000 calls.....\$329.66



We look forward to working with you on this important project. Please call me if you have any comments, questions or concerns.

**Exclusions**

- 1) No other repairs or items not listed will be performed during these visits.
- 2) No permits or bonds.

Sincerely,

PHOENIX ENVIRONMENTAL, INC.

Clifford A. Krause



**DIVISION OF PUBLIC WORKS**

12801 STEPHENS  
WARREN, MI 48089  
(586) 759-9270  
[www.cityofwarren.org](http://www.cityofwarren.org)

July 29, 2025

Craig Treppa  
Purchasing Agent

Re: FMLive Upgrade to all gas pedestals in the City (7)

Dear Mr. Treppa,

The Division of Public Works is recommending the award to Syntech for the FMLive upgrade of the fuel pedestals throughout the City (DPW, Police, Sanitation & P&R). The Department of Public Works is upgrading the management control systems at the City's seven locations consisting of 2 gates (at DPW), 1 carwash (DPW) and 4 fuel sites (DPW, Sanitation, Police, P&R). The upgrade is a fuel and prokee management cloud based FMLive interface program. This will provide real time fuel and fleet data and considerable cost savings to the City. This upgrade will also alleviate all of the issues we have connecting to the various sites through dial up.

Syntech is supplying the equipment for this upgrade. They are located at 100 Four Points Way Tallahassee, FL 32305. The cost for this upgrade is \$71,117.55. The Sourcewell Contract #092920-SYS is attached.

The Division of Public Works is recommending the award of installation of the FMLive to Phoenix Environmental, Inc., 12815 Premier Center Court, Plymouth, MI 48070. Phoenix Environmental is the vendor that was awarded for fuel tank and fuel system inspections and repairs (ITB-W-1131). The cost for the installation of this upgrade for all City locations is \$10,832.33.

The total cost for this upgrade is \$81,949.88. Funding for this upgrade is budgeted and available in Capital Improvements, 101-1442-98103.

If you have any questions or require any additional information, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Scott Raedel".

Scott Raedel  
Superintendent  
Division of Public Works

SR/pkr  
Attachments

**RESOLUTION**

Document No: TRI-W-1451

Product or Service: Purchase and Installation of Fuel Management  
Control System Upgrades

Requesting Department: DPW

At a Regular Meeting of the City Council of the City of Warren, County of  
Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time in the  
Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren,  
Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember  
\_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either  
participate in, sponsor, conduct, or administer a cooperative purchasing agreement for  
the procurement of any supplies, equipment, goods or services with one (1) or more  
public procurement units.

Upon performing a diligent inquiry, the DPW Superintendent has determined that  
it is necessary in the interest of the DPW and the City to acquire and install upgrades to  
the City's Fuel Management Control System to the vendors and associated prices listed  
in the table below, for a grand total of \$81,949.88.

The City will be purchasing the FMLive system and a one-year FMLive services  
subscription from Syntech utilizing the Sourcwell Cooperative Contract #092920-SYS. Future  
FMLive subscriptions will be shared by the using departments.

The installation of the FMLive system will be completed by Phoenix Environmental utilizing the existing labor and material rates previously established under the City of Warren extendable contract (ITB-W-1131) for fuel system maintenance and repairs.

ITEM	VENDOR	DESCRIPTION	PRICE
1.	Syntech 100 Four Points Way Tallahassee, FL 32305	Fuel & Prokee Management Cloud-based FMLive Interface Program	\$60,113.55
2.		FMLive Subscription – One Year	\$11,004.00
3.	Phoenix Environmental, Inc. 12845 Premier Center Court Plymouth, MI 48070	Installation of Item 1, above.	\$10,832.33
GRAND TOTAL:			\$81,949.88

Funds are available in following Account: 402-9402-97400.

IT IS RESOLVED, that the cooperative purchase with Syntech, utilizing the Sourcewell Cooperative Contract #092920-SYS, and with Phoenix Environmental, Inc., utilizing the existing labor and material rates previously established under the City of Warren's extendable contract (ITB-W-1131) for fuel system maintenance and repairs, is hereby accepted by City Council at a total cost of \$81,949.88 (\$71,117.55 for Syntech and \$10,832.33 for Phoenix).

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ X Cooperative Bid document  
☐ Contract  
☒ X Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

---

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

---

Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

---

Sonja Buffa  
City Clerk



DATE: August 1, 2025

Lori M. Stone, Mayor  
City of Warren

RE: Request for Proposals: EMS Billing Services

**Recommendation of Review Panel**

Dear Mayor Stone:

I am forwarding for your approval and appointment, my recommendation of the review panel for the above referenced Request for Proposal:

*Mary Michaels, Acting City Attorney or her designee*  
*Joe Kinder, EMS Chief*  
*Richard Fox, City Controller or his designee*  
*Jared Gajos, Human Resources Director or his designee*  
*Craig Treppa, Purchasing Agent*

We also need a representative from the City Council. Please forward a request to our City Council so that they may appoint a representative at the next scheduled council meeting.

Respectfully Submitted,

*Orrin Ferguson*

Orrin Ferguson  
Fire Chief

READ AND CONCUR:

A handwritten signature in blue ink, appearing to read "Lori M. Stone", with a long horizontal flourish extending to the right.

Lori M. Stone, Mayor

## MEMORANDUM

DATE: August 5, 2025

TO: Mindy Moore, Council Secretary

RE: Brownfield Redevelopment Authority Reappointment

City Council:

Pursuant to the provisions of the Brownfield Redevelopment Authority and the authority vested in me, I hereby notify you of the following reappointment:

<b>Name</b>	<b>Date of Expiration</b>
Glenn Eckert	March 28, 2028

City Council approval is required. Your concurrence in this matter is appreciated.

Respectfully submitted,



Lori M. Stone  
Mayor

Cc: Clerk  
Brownfield Redevelopment Authority



Lori M. Stone, Mayor  
One City Square, Suite 215  
Warren, MI 48093-6726

### City Commission / Board Application

Commission / Board applied for: TROWNFIELD

Name: GLENN M. ECKERT

Address: [REDACTED] Zip: [REDACTED]

Phone: Home: ( ) Work: ( ) Cell: [REDACTED]

Email Address: [REDACTED]

Driver's License Number (for internal use ONLY): [REDACTED]

Number of Years a Warren Resident: 20 Warren Business Owner? SELECT BUSINESS AGENCY  
(Name of Business)

☐ New Appointment Request

☒ Re-Appointment Request

*Please Note: Conviction of a crime will not necessarily preclude you from being appointed to a City of Warren Commission or Board.*

Have you ever been convicted of a felony? YES \_\_\_ NO X

Do you have any felony charges pending against you at this present time? YES \_\_\_ NO X

*If so, please complete the following:*

Date of offense: \_\_\_\_\_ Offense Description: \_\_\_\_\_

Where: \_\_\_\_\_ Disposition: \_\_\_\_\_

Work Experience: 53 YEARS REAL ESTATE BROKER  
DEVELOPER COMM / RES

(Continued on reverse side)

Education:

ASSOCIATES MACOMB CC  
WARREN FITZ.

Affiliations (Clubs, Fraternal, Military, Church, etc.):

ST ANNES

Political Offices held, if any (Please include dates of service):

NONE

Please feel free to add any additional information:

**\*NOTE: All potential appointments:**


- Prior to appointment, a background investigation will be conducted; and
- Applicant must be current on all outstanding taxes, water bills, permit fees or special assessments that are past due prior to date of appointment

**Please return this application to the Mayor's Office**

**City of Warren**  
**One City Square – Suite 215**  
**Warren, MI 48093-6726**  
**Phone: (586) 574-4520**  
**Fax: (586) 574-4524**  
**Email: [mayor@cityofwarren.org](mailto:mayor@cityofwarren.org)**

(Property Address)

Parcel Number: [REDACTED] Account Number: [REDACTED]



Item 1 of 2      1 Image / 1 Sketch

Customer Name: ECKERT GLENN

Summary Information

> Residential Building Summary

- Year Built: 1938

- Full Baths: 1

- Sq. Feet: 1,893

- Bedrooms: 0

- Half Baths: 1

- Acres: 0.297

> Assessed Value: \$121,850 | Taxable Value: \$53,219

> Property Tax information found

> 2 Building Department records found

> Utility Billing information found

Owner Information

ECKERT GLENN

Amount Due

Property Total      \$0.00

Permits

To request an inspection or pay on a record, click View

Permit Type	Permit Number	Associated Project	Status	Date Issued	Last Inspection	Amount Due	
Building	PB09-162442		Finald	8/21/2009	9/4/2009	\$0.00	<a href="#">View</a>
Building	PB108123		Expired	8/25/1998		\$0.00	<a href="#">View</a>

1

Displaying items 1 - 2 of 2

[Apply for a Permit](#)

Attachments


Date Created	Title	Record
No records to display.		

Displaying items 0 - 0 of 0

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Parcel Number: [REDACTED] Account Number: [REDACTED]



Item 1 of 21 Image / 1 Sketch

(Property Address)

Customer Name: ECKERT GLENN

Summary Information

> Residential Building Summary

- Year Built: 1938

- Full Baths: 1

- Sq. Feet: 1,893

- Bedrooms: 0

- Half Baths: 1

- Acres: 0.207

> Utility Billing information found

> Assessed Value: \$121,850 | Taxable Value: \$53,219

> Property Tax information found

> 2 Building Department records found

Owner and Taxpayer Information

Owner: ECKERT GLENN  
Taxpayer: [REDACTED]  
SEE OWNER INFORMATION

Amount Due

Current Taxes: **\$960.68**  
[Pay Now](#)

Legal Description

URBANREST FARMS SUBDN N 57.0 FT LOT 56; EXC W 175.50FT L 5 P.74

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date:

Tax History

**\*\*Note:** On March 1 at 12:00 AM, Summer and Winter local taxes become ineligible for payment at the local unit.

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2025	Summer	\$2,960.68	\$2,000.00	07/17/2025	<b>\$960.68</b> <a href="#">Pay Now</a>
2024	Winter	\$78.50	\$78.50	01/29/2025	\$0.00
2024	Summer	\$2,741.21	\$2,741.21	01/29/2025	\$0.00
2023	Winter	\$79.22	\$79.22	01/10/2024	\$0.00
2023	Summer	\$2,552.40	\$2,552.40	01/10/2024	\$0.00
2022	Winter	\$71.48	\$71.48	01/06/2023	\$0.00
2022	Summer	\$2,394.74	\$2,394.74	01/06/2023	\$0.00
2021	Winter	\$162.46	\$162.46	01/28/2022	\$0.00
2021	Summer	\$2,417.33	\$2,417.33	01/28/2022	\$0.00
2020	Winter	\$74.39	\$0.00		\$0.00

[Load More Years](#)

**\*\* Read Note(s) Above**

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[Privacy](#) • [Terms](#)

(Property Address)

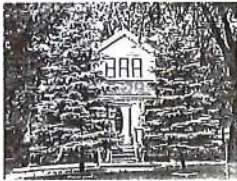
Parcel Number: [REDACTED] Account Number: [REDACTED]

Customer Name: ECKERT GLENN UB Customer Name: [REDACTED] OCCUPANT

**Summary Information**

- > Residential Building Summary
  - Year Built: 1938
  - Full Baths: 1
  - Sq. Feet: 1,093
  - Bedrooms: 0
  - Half Baths: 1
  - Acres: 0.207
- > Assessed Value: \$121,850 | Taxable Value: \$53,219
- > Property Tax information found
- > 2 Building Department records found
- > Utility Billing information found

Item 1 of 2 1 Image / 1 Sketch



#### Customer Information

Name: [REDACTED] OCCUPANT  
Address: [REDACTED]  
Account Number: [REDACTED]

#### Amount Due

Total Amount Due: **(\$2.24)**  
[Pay Now](#)

#### Current Bill

[Click here for a printer friendly version](#)

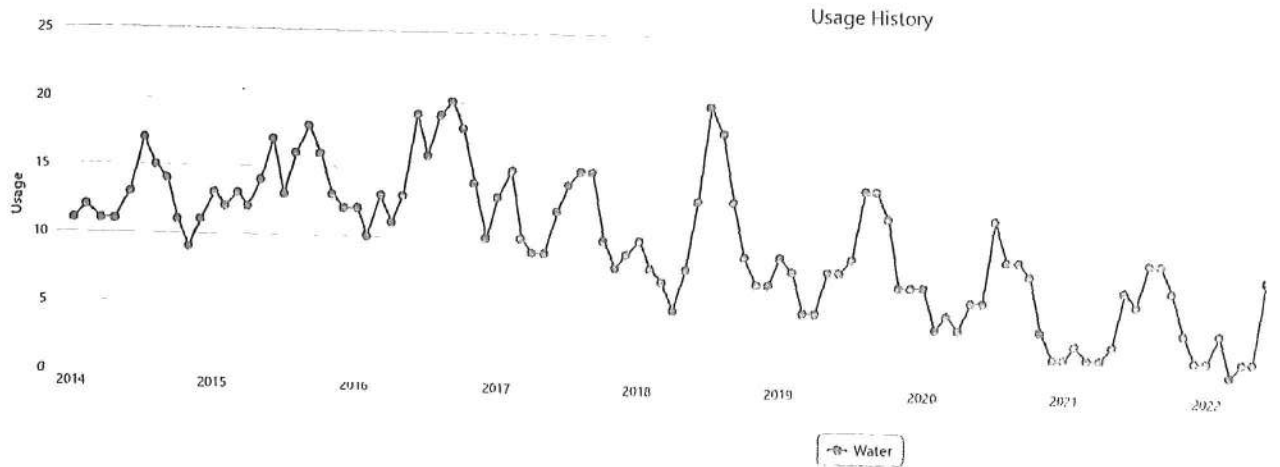
Amount Due	(\$2.24)	Bill From	05/30/2025		
Due Date	07/31/2025	Bill To	06/30/2025		
Billing Item		Previous Amount	Current Amount	Penalties & Interest	Balance
DELINQ NOTICE FEE		\$0.00	\$0.00	\$0.00	\$0.00
SEWER		(\$0.91)	\$0.00	\$0.00	(\$0.91)
SEWER SERVICE CHARGE		(\$0.05)	\$0.00	\$0.00	(\$0.05)
STATE MANDATED FEE		(\$0.22)	\$0.00	\$0.00	(\$0.22)
WATER		(\$1.04)	\$0.00	\$0.00	(\$1.04)
WATER SERVICE CHARGE		(\$0.02)	\$0.00	\$0.00	(\$0.02)
		<b>(\$2.24)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$2.24)</b>

#### History (494 Items Found)

Starting Date: [REDACTED] Ending Date: [REDACTED] [Click here for a printer friendly version](#)

Posted	Action	Other Info	Read Type	Read	Usage	Amount	Balance
8/5/2025	Payment Posted	0005711874		0.00	0.00	(\$90.00)	(\$2.24)
7/30/2025	Meter Read	Water		1385.00	11.00	\$0.00	\$87.76
7/11/2025	Bill Calculated	05/30/25-06/30/25		0.00	0.00	\$87.76	\$87.76
7/8/2025	Payment Posted	0005662187		0.00	0.00	(\$251.05)	\$0.00
6/30/2025	Meter Read	Water		1374.00	9.00	\$0.00	\$251.05
6/23/2025	Bill Adjustment	Past Due / Shutoff		0.00	0.00	\$5.00	\$251.05
6/23/2025	Shutoff Notice Sent	DELINQUENT NOTICE		0.00	0.00	\$0.00	\$246.05
6/11/2025	Bill Calculated	04/30/25-05/30/25		0.00	0.00	\$40.60	\$246.05
6/9/2025	Penalty			0.00	0.00	\$6.02	\$205.45
5/30/2025	Meter Read	Water		1365.00	4.00	\$0.00	\$199.43
5/13/2025	Bill Calculated	03/31/25-04/30/25		0.00	0.00	\$40.60	\$199.43
5/8/2025	Penalty			0.00	0.00	\$4.66	\$158.83
5/7/2025	Bill Adjustment	TAX I I EN		0.00	0.00	(\$178.37)	\$154.17

#### Usage History Chart



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DATE: AUGUST 4, 2025  
 TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL  
 SUBJECT: AWARD OF BID SOL-W-1603; RENTAL OF TIME AND ATTENDANCE CLOCK EQUIPMENT

The Purchasing Division concurs with the Human Resources Department and recommends that City Council waive the bid process and approve the rental of Time & Attendance Clock Equipment from Kronos SaaShr, Inc., (a UKG Company), 900 Chelmsford Street, Lowell, MA 01851, for a one-year period, in a total amount of \$18,360.00 (\$1,530.00 per month).

BS&A recently implemented its payroll module for the City. The next step for the City is to go through a "Request For Proposal" process in order to procure a time and attendance solution, which will include the use of time clocks and equipment.

The current time clocks being used have become obsolete and are no longer functioning. The City is requesting that we utilize the current provider of time clocks for a one-year period, from September 1, 2025 through August 31, 2026 to allow for a thorough RFP process to take place.

The City is seeking the rental of nine (9) UKG Ready Rental InTouch DX G2, HID Prox with adapters at \$170.00 each, per month.

The remit to address for this purchase shall be Kronos SaaShr, Inc., PO Box 744724, Atlanta, GA 30374. Funds are available in the following Account: 101-1220-80100.

Respectfully Submitted,



Craig Treppa  
 Purchasing Agent

Approved By:	Signature	Date
Budget Director:		8/5/2025
for Controller:		8/5/2025
MAYOR:		8/5/2025



Quote#: Q-343513  
Expires: 29 Aug, 2025  
Sales Executive: Joe Puccini  
Effective Date: Effective as of the date of last signature of this Order

**ORDER FORM**  
Order Type: Quote  
Date: 03 Jun, 2025

---

**Customer Legal Name:**  
CITY OF WARREN

**Ship To: City of Warren**  
1 CITY SQ STE 420  
WARREN, MI 48093-5290 USA

**Customer Legal Address:**  
1 CITY SQ STE 425, WARREN, MI 48093-5292 USA

**Bill To: CITY OF WARREN**  
1 CITY SQ STE 425  
WARREN, MI 48093-5292 USA

**Bill To Contact:**

**Ship To Contact: Shumon Hakim**

**Ship to Phone: 814-723-5741**  
**Ship to Mobile:**  
**Contact: Shumon Hakim**  
**Email: shakim@cityofwarren.org**

---

**Currency: USD**  
**Customer PO Number:**  
**Solution ID: 6215460**  
**Initial Term: 12 months**  
**Uplift Percent: 4 %**

**Shipping Terms: Shipping Point**  
**Ship Method: FedEx Ground**  
**Freight Term: Prepay & Add**  
**Renewal Term: 12 months**  
**Payment Terms: Net 30 Days**

**Billing Start Date: Upon Signature of Order Form**

---

## Equipment Rental

Billing Frequency: Annual in Advance

Item	Quantity	Unit Price	Monthly Price	Annual Price
UKG READY RENTAL INTOUCH DX G2,HID PROX	9	USD 170.00	USD 1,530.00	USD 18,360.00
<b>Total Price</b>			<b>USD 1,530.00</b>	<b>USD 18,360.00</b>

## Accessories

Billing Frequency: Invoiced Upon the Signature of the order form

Item	Quantity	Unit Price	Total Price
NORTH AMERICA POWER ADAPTER FOR EXTERNAL OUTLET, INTOUCH DX/DX G2	9	USD 0.00	USD 0.00
<b>Total Price</b>			<b>USD 0.00</b>

## Quote Summary

Item	Total Price
Minimum Monthly SaaS Service & Equipment Rental Fee	USD 1,530.00

Item	Total Price
Minimum Annual SaaS Service & Equipment Rental Fee	USD 18,360.00

Item	Total Price
Total Equipment Purchase and Accessories Fee	USD 0.00

## Order Notes:

Equipment sold or rented to Customer under this Order, and any related Equipment Support Services, shall be subject to and governed by the terms and conditions set forth in the Equipment Agreement ("Equipment Agreement") located at:  
<https://www.ukg.com/global-equipment-addendums>



IN WITNESS WHEREOF, the parties have caused this Order to be executed by their authorized representatives and shall be effective as of the date of the last signature below.

CITY OF WARREN		Kronos SaaShr, Inc.	
Signature:	_____	Signature:	_____
Name:	_____	Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____
<p>The monthly price on this Order has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. Due to the rounding calculations, the actual price may not display as expected when displayed on your Order. Nonetheless, the actual price on your invoice is the true and binding total for this Order for purposes of amounts owed for the term. If you are tax exempt, please email a copy of your "Tax Exempt Certificate" to <a href="mailto:TaxExemption@ukg.com">TaxExemption@ukg.com</a> along with the quote number otherwise this order is subject to applicable taxes. The actual tax amount to be paid by Customer will be shown on Customer's invoice.</p>			

Mr. Jared Gajos  
Director of Human Resources



July 25, 2025

Mindy Moore  
City Council Secretary

DEPARTMENT OF HUMAN RESOURCES  
ONE CITY SQUARE, SUITE 410  
WARREN, MI 48090-5286  
(586) 574-4670  
[www.cityofwarren.org](http://www.cityofwarren.org)

Re: UKG Contract Extension for Time Clocks

The City of Warren was originally awarded UKG, formally known as UKG-Ascentis and/or Cincinnati-Time, in 2014. After various extension agreements, the award with UKG hit its 10-year marker in 2024. An additional extension agreement with a term from September 1, 2024 – August 31, 2025 was awarded by City Council, with the knowledge that this was to assist while the BS&A implementation plan was occurring throughout the City of Warren. It would have not been sustainable to begin a new time and attendance software that ran concurrently with new BS&A software that affected several departments; specifically, Payroll who works with time and attendance. As it was mentioned in the contract extension agreement letter from 2024, UKG has a functional working relationship with BS&A. Knowing this, we expect the transition to be a smooth journey between BS&A and UKG. With this in mind, I am asking for one final one year extension with UKG, here specially the utilization of their time and attendance clock equipment, with the understanding that we are submitting a RFP for time and attendance solutions. This one-year extension will not only help during the RFP process, but provide us with a enough time to get further along with the BS&A Cloud software, which officially launched with Payroll approximately two months ago. With only a month before the expiration, it would not be practical or possible to take another course of action. The UKG team has proven themselves as a reliable partner. Based on this information, I respectfully request City Council's approval to move forward with the procurement of this software for a one-year extended term, with the knowledge that we are simultaneously submitting for an RFP for time and attendance solutions.

Item: UKG READY RENTAL INTOUCH DX G2, HID PROX

Cost: \$18,360.00

Term: 09/01/2025 – 08/31/2026

Account: 101-1220-80100

Thank you for consideration,

Jared Gajos

Director of Human Resources

**RESOLUTION**

Document No: SOL-W-1603

Product or Service: Time & Attendance Clock Equipment Rental

Requesting Department: Human Resources

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Upon performing a diligent inquiry, the Human Resources Director has determined that it is necessary in the interests of the City to award a one-year rental agreement for Time & Attendance Clock Equipment to Kronos SaaShr, Inc., (a UKG Company), 900 Chelmsford Street, Lowell, MA 01851 in the amount of \$18,360.00.

The City of Warren recently implemented the BS&A payroll module. The City will now be able to begin a Request For Proposal process for a Time & Attendance Solution, which will include the use of time clock equipment. For this reason, and the fact that the current time clocks being used are obsolete, the Human Resources Department is recommending that Kronos SaaShr, Inc. furnish the use of time clocks for a one-year period, from September 1, 2025 through August 31, 2026 to allow the City to complete a Request For Proposal process for a Time and Attendance Solution.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the following account: 101-1220-80100.

THEREFORE, IT IS RESOLVED, that the bid process be waived and Kronos SaaShr, Inc. be the awarded provider for furnishing Time & Attendance Clock Equipment for a one-year period commencing on September 1, 2025 in an amount of \$18,360.00.

IT IS FURTHER RESOLVED, that the remit to address for this purchase shall be Kronos SaaShr, Inc., PO Box 744724, Atlanta, GA 30374.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Contract  
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN   )  
                                  ) SS.  
COUNTY OF MACOMB   )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County,  
Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution  
adopted by the Council of the City of Warren at its meeting held on  
\_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk

DATE: AUGUST 4, 2025  
TO: MINDY MOORE, SECRETARY, WARREN CITY COUNCIL  
SUBJECT: AWARD OF BID SOL-W-1646; TIME & ATTENDANCE SOFTWARE SERVICES FOR A ONE-YEAR PERIOD

The Purchasing Division concurs with the Human Resources Department and recommends that City Council waive the bid process and approve the purchase of Time & Attendance Software Services from, Ascentis Corporation, 11995 Singletree Land, Suite 400, Eden Prairie, MN 55344, for a one-year period (September 1, 2025 through August 31, 2026), in a total amount of \$17,736.00 (\$1,478.00 per month).

BS&A recently implemented its payroll module for the City. The next step for the City is to go through a "Request For Proposal" process in order to procure a time and attendance solution for the City.

The Human Resource Director is requesting to continue to utilize its NOVATime software through its current provider, from September 1, 2025 through August 31, 2026 to allow for a thorough RFP process for a time and attendance solution to take place.

The remit to address for this purchase shall be Ascentis Corporation, PO Box 7410949, Chicago, IL 60674.

Funds are available in the following Account: 101-1220-80100.

Respectfully Submitted,



Craig Treppa  
Purchasing Agent

The attached Interim Agreement has been reviewed and approved as to form by the Assistant City Attorney, Laura Sullivan.



Laura Sullivan  
Assistant City Attorney

Approved By:	Signature	Date
Budget Director:		8/5/2025
for Controller:		8/5/2025
MAYOR:		8/5/2025

## RENEWAL QUOTE

**Ascentis Corporation**  
**11995 Singletree Lane Suite 400**  
**Eden Prairie, MN 55344**  
Federal ID : 91-1630801

Customer ID: 17080  
CRM ID: CTD15120  
PO No:

**BILL TO:**  
**City of Warren**  
One City Square  
Ste 425  
Warren, MI 48093

**SHIP TO:**  
**City of Warren**  
One City Square  
Ste 425  
Warren, MI 48093

**Thank you for choosing Ascentis!**  
**Please make check payable to:**  
**Ascentis Corporation**  
**PO Box 7410949, Chicago, IL 60674-0949**

CLIENT ID	CLIENT NAME	ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
CTD15120	City of Warren	NOVA5000-500	SaaS-UB-Time-NOVA5000 Standard Services 9/1/25-8/31/26	12	1,239.00	14,868.00
CTD15120	City of Warren	NOVA5000-USR	SaaS-UB-Time-NOVA5000 Supervisor/Administrator Account 9/1/25-8/31/26	12	186.00	2,232.00
CTD15120	City of Warren	CRADLE-POINT	Cradle Point Data Plan 9/1/25-8/31/26	12	50.00	600.00
<b>Subtotal</b>						<b>\$17,700.00</b>
<b>Sales Tax</b>						<b>\$0.00</b>
<b>Total</b>						<b>\$17,700.00</b>
<b>PAYMENT</b>						<b>\$</b>
<b>TOTAL DUE</b>						<b>\$</b>

**Thank you for choosing Ascentis!**  
**Please make check payable to:**  
**Ascentis Corporation**  
**PO Box 7410949, Chicago, IL 60674-0949**

**2025-26 Interim Agreement for Time and Attendance Management between  
Ascentis Corporation and the City of Warren**

This Interim Agreement for a Time and Attendance Management, effective as of September 1, 2025, is entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2025 by the City of Warren, a Michigan municipal corporation, whose office is located at One City Square, Warren, Michigan 48093 (the City) and Ascentis Corporation, whose office is located at 11995 Singletree Ln., Ste. 400, Eden Prairie, MN 55344 (Ascentis) (the 2025-26 Interim Agreement).

**RECITALS**

1. The City requires a provider of HR technology to provide a time and attendance service for managing payroll (Payroll and Time Solution).
2. Ascentis is a provider of Payroll and Time Solutions.
3. The City and Ascentis, as assignee of Cincinnati Time Systems (CTS), were parties to an agreement for a Payroll and Time Solution, effective August 28, 2014 and expired on August 24, 2024, pursuant to City RFP-W- 8489, CTS' RFP response, the NOVAtime 4000 SaaS solution, the Amendment and Renewal Agreement dated January 26, 2021 between CTS and the City, the Assumption and Renewal Agreement dated September 13, 2022 between Ascentis and the City, and the exhibits or documents attached thereto (the 2014 Agreement).
4. When the 2014 Agreement expired in August 2024, the City was required to seek proposals for a new Payroll and Time Solution under its Request for Proposal process, but in the interim, it still required the continuity time and attendance management.
5. On September 1, 2024, Ascentis was willing and did enter a one-year contract with the City, to provide a Payroll and Time Solution pending completion of the RFP.
6. The RFP is still pending and the City desires and Ascentis is willing to enter a one-year Interim Agreement for Time and Attendance Management.

THEREFORE, in consideration of the mutual promises of the parties, as contained in this document, the parties agree as follows:

1. **Agreement.** Ascentis shall provide to the City the services described in the Agreement dated August 14, 2014, which is attached as Exhibit A, except that paragraph B. Term., shall not apply; all terms of RFP-W-8489; the CTS RFP response; the NOVAtime 4000 SaaS program solution summary dated January 14, 2014; the Amendment and Renewal of Agreement between CTS and the City dated January 26, 2021; and the Assumption and Renewal Agreement between Ascentis and the City dated September 13, 2022, all of which are collectively the 2025-26 Interim Agreement.
2. **Term.** Ascentis shall provide the services in the 2025-26 Interim Agreement for a one-year term, up to August 31, 2026. During the term, the rates or pricing set forth on Exhibit B shall apply.
3. **Assumption.** Ascentis affirms its agreement to assume and be bound by and perform, all of CTS' obligations, conditions, and warranties contained in the Agreement and Renewal

Agreement, including the RFP, and all documents referenced or attached to such agreements, and agrees such terms and conditions for this Interim Agreement.

4. **Insurance.** Ascentis shall maintain and keep in effect the insurance in the types and limits stated on Exhibit C and will produce a certificate evidencing such insurance upon its execution of this Interim Agreement. Additional insured shall include the City of Warren, City of Warren Downtown Development Authority, City of Warren Building Authority and their officers, employees.

5. **Termination.**

- a. **Mutual Right to Terminate for Cause.** Either party may terminate the 2025-26 Interim Agreement, if, after 30 days' notice and opportunity to cure, the breaching party fails to perform a term of the 2025-26 Interim Agreement or to cure its breach. Such notice to cure shall be given by first-class mail. In the event of a dispute, or to avoid interruption of service, the City may engage another vendor to perform the work; and Ascentis may be responsible for any costs the City incurs resulting from the breach. The City may withhold payment to offset any damages the City incurs because of Ascentis' breach. Any notice of a breach or notice to cure and a final termination notice may be furnished by the City's Human Resource Director. Ascentis will be compensated only for those services performed up to the termination date, provided those services were provided in accordance with the 2025-26 Interim Agreement, less any amount offset for damages incurred by the City, and upon delivery to the Human Resources director all information, reports, and materials, including codes or keys, retained by Ascentis, its affiliates or subcontractors in the performance of services, whether in progress or completed.
- b. **City's Right to Terminate for Convenience.** The City, through its Human Resources Director, reserves the right to terminate the 2025-26 Interim Agreement for convenience upon 90 days written notice to Ascentis. If termination is pursuant to this section, Ascentis will be compensated any outstanding amount for all services performed and reimbursable expenses incurred up to the termination date, provided such services and expenses were provided in accordance with the 2025-26 Interim Agreement. Payment will be made upon Ascentis' delivering to the Human Resources director all information, reports, and materials, including codes or keys, retained by Ascentis, its affiliates or subcontractors in the performance of services, whether in progress or completed.

The parties reserve the right to pursue any legal or equitable remedy available by law, provided neither party shall be allowed duplicate damages or relief.

6. **Notice.** Notice shall be given, in writing, to the following:

To Ascentis:	To the City:
Brandi Larson Sr. Manager, Accounting Ascentis 11995 Singleton Ln., Suite 400 Eden Prairie, MN 55344	Jared Gajos Director of Human Resources One City Square, Suite 410 Warren, Michigan 48093 E-Mail: jgaros@cityofwarren.org

7. **Confidentiality.** Ascentis, and its employees, agents, affiliates or subcontractors, shall keep confidential any the City's information, data, codes, studies, security information or other records or information which become known to Ascentis, or its subcontractors, agents, employees or affiliates during the course of services, and shall not disclose any of such information, records, data, codes, studies and security information to a third party, unless approved by the City's Human Resource Director.

8. **Indemnity.** Ascentis, for itself, its officers, employees, consultants, contractors, agents or entities affiliated or subsidiary to Ascentis, now existing or hereinafter created (collectively, "Associates"), affirms, accepts and agrees to indemnify and hold harmless the City, and its officers, employees, commissions and committees from or against any and all liabilities, obligations, damages, penalties, claims, costs, charges, losses, and expenses, including without limitation, fees and expenses of attorneys, expert witnesses and other consultants which may be imposed upon, incurred by or asserted against the City arising out of or related to the following occurring during the performance of this 2025-26 Interim Agreement:

- a. Any negligent or tortuous act, error of omission of Ascentis or any of its Associates for whose acts any of them might be liable, including, but not limited to, any and all injury to the person or damage to the property of, or any loss or expense incurred by an employee or the City;
- b. Any failure by Ascentis or any of its Associates to perform its obligations either implied (industry standards) or expressed under this 2025-26 Interim Agreement; and
- c. Any violation of any federal, state or local statute, regulation, ordinance, permit or license by Ascentis any of its Associates.

**No Limitation.** The indemnification obligation under this paragraph shall not be **limited** in any way by any limitation on the amount or type of damages, compensation or other employee benefits. In addition, Ascentis, for itself and the Associates, agrees to hold the City harmless from the payment of any deductible on any insurance policy.

**Survival of Indemnification.** The indemnification obligations under this 2025-26 Interim Agreement shall survive the termination or expiration of this 2025-26 Interim Agreement.

9. **Expiration.** This 2025-26 Interim Agreement expires on August 31, 2026, with no further renewals.

**Signatures next page**

**WITNESS**

**THE CITY**

Name

Lori M. Stone, Mayor

Name

Name

Sonja Buffa, Clerk

Name

**ASCENTIS**

Name

Name, General Counsel

Name

## EXHIBIT A

## EXHIBIT B

**EXHIBIT C**  
**CITY OF WARREN INSURANCE REQUIREMENTS**

**INSURANCE REQUIREMENTS:**

**INSURANCE CERTIFICATE MUST BE SUBMITTED BY THE INSURANCE AGENCY, NOT THE PROPOSER.**

The awarded vendor shall be required to provide the City with certificates of insurance naming the City of Warren, City of Warren Municipal Building Authority, Downtown Development

Authority, Tax Increment Finance Authority, the 37th District Court, all elected appointed officials, employees and volunteers as individuals acting within the scope of their authority, AS AN ADDITIONAL INSURED.

It is understood and agreed by naming the City of Warren as additional insured, coverage afforded is considered to be primary, and any other insurance the City of Warren may have in effect shall be considered secondary and/or excess.

Additionally, the awarded vendor shall provide language, within the "Additional Remarks" section of the Certificate of Liability Insurance, on Accord 101, that "AGREES TO WAIVE THEIR INSURER'S RIGHT OF SUBROGATION UNDER ITS POLICIES".

The awarded vendor shall provide the following coverage and limits (Sub-contractors utilized by the awarded bidder shall be subject to these same conditions). **COMMERCIAL GENERAL LIABILITY:**

The following coverage is part of the General Liability policy:

Policy should be on an OCCURRENCE BASIS WITH COMBINED SINGLE LIMITS.

General Aggregate	\$2,000,000
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Products/Completed Operations Aggregate	\$1,000,000
Personal & Advertising Injury	\$1,000,000

Each Occurrence	\$1,000,000
-----------------	-------------

Fire Damage-Any one fire	\$ 50,000
--------------------------	-----------

Medical Expense-Any one person	\$ 5,000
--------------------------------	----------

Per policy aggregate limit, Independent contractor's coverage, Broad form property damage Blanket contractual liability coverage **AUTOMOBILE**

**LIABILITY:**

Automobile liability insurance coverage shall be \$1,000,000 combined single limit for any auto and include hired autos and non-owned autos.

**WORKERS' COMPENSATION INSURANCE:**

Workers' compensation insurance shall be statutory under the State of Michigan Workers' Compensation Act.

**UMBRELLA LIABILITY POLICY:**

UMBRELLA LIABILITY SHALL BE \$2,000,000 AND BE "FOLLOWING FORM"

The umbrella policy shall be written on an occurrence basis and at a minimum provide excess to the Bidder's General Liability, Automobile Liability and Employer's Liability policies.

Coverage shall be provided by a carrier(s) rated A- or better by A.M. Bests.

Insurance certificates shall contain a provision to the effect that the insurance company SHALL NOTIFY the City at least thirty (30) days prior to CANCELLATION OR MATERIAL CHANGE of the insurance.

## EXHIBIT A

### AGREEMENT

*Memorandum of an Agreement* entered into on August 28, 2014, between the CITY OF WARREN, a Michigan Municipal Corporation, whose offices are at One City Square, Warren, Michigan, 48093 (hereinafter referred to as "City") and CINCINNATI TIME SYSTEMS, INC., (hereinafter "CTS"), having offices at 23399 Commerce Drive, Suite B-3, Farmington Hills, Michigan 48335

A. **Background.** On October 11, 2011, the City issued RFP-W-8489, which is incorporated herein by reference, requesting proposals for payroll services and a time and attendance management system. CTS submitted an RFP which the City has reviewed, and after re-evaluating the proposal under the criteria established by the RFP documents, the City has offered this contract to CTS for implementation of the "Novatime 4000 SaaS" program, *as further described under the "solution summary" prepared by CTS for the City on July 14, 2014, as supplemented and clarified by the email from Craig Davis to Craig Treppa on July 14, 2014, copies of which documents are attached hereto and incorporated herein by reference*, as the complete web-based solution for a time and attendance management system for the City.

B. **Term.** The term of this agreement shall be three (3) years at the rates shown in the attached summary, with the option to renew for two (2) additional three (3) year periods, followed by an option to renew for an additional one (1) year period, through mutual consent of both parties, and with City Council approval.

C. **Services to be performed.** CTS will perform those services identified in the RFP documents which are related to the time and attendance management system, including providing "Novatime 4000 SaaS", which is electronic "time and attendance" program to be implemented by CTS. CTS has successfully implemented the NovaTime 4000 program in the City's WWTP operation, and it is that implementation which the parties adopt as the standard for the anticipated "successful implementation" in other City Departments.

CTS will provide initial software configuration and set up. The City will provide employee data in a mutually agreeable format such as Excel, as well as providing individual departmental and city-wide information about pay policies, rules as documented in the "set up questionnaire". The City will also provide compatible work stations with high-speed internet access for all system users, including employees, supervisors, administrative staff and managers.

CTS will also provide training for the City of Warren which will consist of two (2) days on-site training in the City of Warren, per each implementation phase, and sixty (60) days of web based training. Training sessions may be videotaped in order for the city to have a supplemental resource for its future

training needs, which video tapes may not be distributed beyond the city's own needs.

The "time and attendance" management system shall be available online seven days per week, twenty-four (24) hours per day, and shall support multiple sets of policies for each unique group of employees (e.g. exempt, non-exempt, part time, and other employee classifications, including accrual and utilization of vacation/sick/ holidays, personal days, and any other types of time off. The system shall be capable of supporting employee self-service, and shall accommodate a time clock system that utilizes time clocks, Ethernet interfaced, bio-metric finger on hand, "smart" cellular phone technology and/or power over Ethernet capability. The system shall have a web-based interface for employees to request all the available types of leave and the interface shall show the leave balance that the employee has available, and must accommodate supervisor reviews and approvals (based on programmed work, pay and accrual rules) of their employee's leave via a web based interface, and include multiple approval levels as well as electronic workflow and approval by manager and timekeepers (electronic signatures).

CTS shall provide support for routine software configuration changes for new pay rules, policies and the like without charge to the City, and the system shall accommodate the City's ability to add and terminate employees, change or add shifts, departments, pay policies, practices or rules. 'Minor' configuration changes involving new information which takes fifteen (15) minutes or less to program shall be made at no cost to the City. More significant configuration changes of new data which takes more than fifteen (15) minutes shall be made by CTS at the rate of one hundred fifty (\$150.00) per hour.

The system shall also provide complete reporting capabilities.

**D. Contract price.** CTS will implement this system in phases for the City according to the schedule of departmental rotation attached hereto and incorporated herein by reference. CTS will not be entitled to advance payment of any "implementation fee" or "monthly" fees, except that upon the successful completion of each phase, the City will pay the fees shown in the attached "solution summary" document. CTS will not be required to initiate the next phase until CTS has received payment of the implementation fee for the completed phase. Payment will be made by "wire transfer" following approval of the invoice on the list of bills by City Council for the amount due under this agreement. CTS shall provide necessary information to the City Treasurer for initiation of the wire transfer process. Implementation fees, equipment acquisition fees, maintenance fees and annual re-occurring costs shall be in the amounts indicated in the above referenced summary.

Invoicing shall be submitted to the City each month at least ten (10) days prior to the date of the second monthly City Council meeting. Payment of the invoice shall be made by the City between the 3<sup>rd</sup> and the 10<sup>th</sup> of each month for the service provided during the previous month. If payment is not made by "wire transfer", a twenty (.20) cent fee will be added to each employee. **Software support and upgrades are included in the monthly fees.**

**E. Functionality.** The Novatime 4000 system shall have the functionality to provide a database that can accumulate all the attendance transactions for reporting and record keeping purposes. In addition, the program shall have the capacity to generate an exportable file, in a format which is compatible with the "interface" developed by CTS for use with the IDC Aptean Inc., payroll processing program, accurately reporting the total hours by employee, pay type as well as by the different jobs, shifts, and/or organizational codes associated with hours.

The City will have access to all historical data and in the event services are terminated, the City may obtain a copy of all historical data in an agreed upon format.

**F. Compliance with terms of Bid.** This contract shall be performed by the parties in full compliance with the terms of the Bid and all Bid Specifications, and includes the following rights to terminate the agreement:

**A. MUTUAL RIGHT TO TERMINATE CONTRACT FOR CAUSE.**

Either party may terminate the contract if, after 30 days written notice and opportunity to cure, the breaching party fails to perform a term of the contract or to cure its breach of the agreement. Such notice to cure shall be given in writing by first-class mail. Any notice of a breach, opportunity to cure and final notice of termination may be given by the Human Resources Director.

**B. CITY'S RIGHT TO TERMINATE FOR CONVENIENCE.** The City, through its Human Resources Director, reserves the right to terminate the contract at its convenience upon 90 days written notice to CTS. In the event of termination as provided in this subsection, CTS will be compensated for all services performed and approvable reimbursable expenses from the inception date to the termination date provided the services performed and the expenses were provided in accordance with the bid specifications and contract. Payment shall be made upon CTS delivering to the City all information and materials retained by the bidder, affiliates, or subcontractors in performing the services described in the bid specifications, whether completed or in progress. If the services are terminated for convenience, CTS will be paid for the services provided up to the termination.

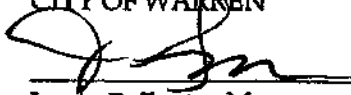
**G. Insurance Requirements.** All coverage and bonds shall be Insurance coverage shall be provided by CTS in the types and limits, with specified terms, conditions and endorsements required by the RFP.

**H. Hold Harmless.** To the fullest extent permitted by law, CTS shall indemnify, defend, and hold harmless the City of Warren, its officers, agents, employees, elected and appointed officials, and volunteers from and against any and all claims, losses or liability, including attorney's fees, arising from injury or death to persons or damage to property occasioned by any act, omission, or failure of CTS and any of its officers, agents, employees, and volunteers in satisfying the terms required by this contract.

**I. Notice.** Any notice required hereunder shall be given to the other party at the address indicated in the preamble of this contract.

**J. Governing law.** This agreement will be interpreted in accordance with the laws of the State of Michigan.

CITY OF WARREN

  
James R. Fouts, Mayor

CINCINNATI TIME SYSTEMS, INC.

  
Mark Dykstra, CEO



**Ascentis**  
A UKG Company

# Order Form

**Effective Date:** Date of Last Signature  
**Client Name:** City of Warren  
**Contact:** Jared Gajos  
**Shipping Address:** One City Square, Ste 425  
Warren, MI 48093  
**Payment Terms:** Net 45

**Subscription Start Date:** 09-01-2025  
**Subscription End Date:** 08-31-2026

## Products and Services Selected

*Fees below are an estimate. Client will be billed monthly based on actual usage.*

Product	Quantity
NOVA5000 Standard Services: 413 EE x \$3.00 PIPM x 12 Months	\$14,868.00
NOVA5000 Supervisor/Administrator: 62 x \$3.00 PUPM x 12 Months	\$2,232.00
Cradle Point Data Plan: 2 x \$25.00 x 12 Months	\$600.00
<b>Total Annual Recurring SaaS Fees:</b>	<b>\$17,700.00</b>
<b>Total One-Time Fees:</b>	<b>\$0.00</b>
<b>Total Annual Clock Rental Fees (if applicable):</b>	<b>\$0.00</b>
<b>Total Annual Maintenance Fee (if applicable):</b>	<b>\$0.00</b>
<b>Yearly Total:</b>	<b>\$17,700.00</b>

*\*The amount shown has been rounded for display purposes. As many as eight decimal places may be present in the actual amount. The totals for this order were calculated using the actual amount and are the true and binding totals for this Order.*

## Agreement and Execution

LIMITATION OF LIABILITY. EXCEPT WITH RESPECT TO LIABILITIES ARISING OUT OF EITHER PARTY'S INDEMNIFICATION OBLIGATIONS, IN NO EVENT SHALL EITHER PARTY (OR ANY OF ITS OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES, SUBSIDIARIES, AFFILIATES, OR AGENTS), BE LIABLE FOR ANY DIRECT INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES, (INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOST BUSINESS OPPORTUNITY, OR BUSINESS INTERRUPTION) RESULTING FROM OR IN CONNECTION WITH CLIENT'S USE OF THE TEMPERATURE READING AND VOICE CONTROL FEATURES OF HARDWARE BOUGHT OR LEASED BY CLIENT, REGARDLESS OF WHETHER THE PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.



**Ascentis**  
A UKG Company

*A description of the Services and related use rights referenced in this Add-On Order Form (as well as other Ascentis Service offerings not purchased hereunder) is available at <https://www.ascentis.com/service-descriptions> (the "Services Description"). All purchases of Services, products or equipment hereunder are governed by the Agreement between Client and Ascentis, a UKG Company.*

*These Fees do not include applicable sales taxes or hardware delivery. Data Exports require payment in advance.*

*Upon signature by Client and submission to Ascentis, this Order Form shall become legally binding unless this Order Form is rejected by Ascentis or UKG for any of the following reasons: (1) Ascentis believes that the signatory below does not have the authority to bind Client to this Order Form, (2) changes have been made to this Order Form (other than completion of the signature block), or (3) the requested signature is incomplete or does not match our records or the rest of this Order Form. Subscriptions are not cancelable before the Subscription End Date. Client has accepted and caused this Order Form to be executed by its duly authorized representative as of the Effective Date set forth above.*

**Client Legal Name:** City of Warren

**Signature:**

**Printed Name:**

**Title:**

**Date:**

Mr. Jared Gajos  
Director of Human Resources



July 25, 2025

Mindy Moore  
City Council Secretary

DEPARTMENT OF HUMAN RESOURCES  
ONE CITY SQUARE, SUITE 410  
WARREN, MI 48093-5226  
(586) 574-4670  
[www.cityofwarren.org](http://www.cityofwarren.org)

Re: UKG Contract Extension for NOVATime Software

The City of Warren was originally awarded UKG, formally known as UKG-Ascentis and/or Cincinnati-Time, in 2014. After various extension agreements, the award with UKG hit its 10-year marker in 2024. An additional extension agreement with a term from September 1, 2024 – August 31, 2025 was awarded by City Council, with the knowledge that this was to assist while the BS&A implementation plan was occurring throughout the City of Warren. It would have not been sustainable to begin a new time and attendance software that ran concurrently with new BS&A software that affected several departments; specifically, Payroll who works with time and attendance. As it was mentioned in the contract extension agreement letter from 2024, UKG has a functional working relationship with BS&A. Knowing this, we expect the transition to be a smooth journey between BS&A and UKG. With this in mind, I am asking for one final one year extension with UKG, here specially their NOVATime time and attendance tracking software, with the understanding that we are submitting a RFP for time and attendance solutions. This one-year extension will not only help during the RFP process, but provide us with a enough time to get further along with the BS&A Cloud software, which officially launched with Payroll approximately two months ago. With only a month before the expiration, it would not be practical or possible to take another course of action. The UKG team has proven themselves as a reliable partner. Based on this information, I respectfully request City Council's approval to move forward with the procurement of this software for a one-year extended term, with the knowledge that we are simultaneously submitting for an RFP for time and attendance solutions.

Item: SaaS-UB-Time-NOVA5000 Standard Services | Supervisor/Administrator | Cradle Point Data Plan

Cost: \$17,700.00

Term: 09/01/2025 – 08/31/2026

Account: 101-1220-80100

Thank you for consideration,

Jared Gajos

Director of Human Resources

**RESOLUTION**

Document No: SOL-W-1646

Product or Service: NOVATime Software Services

Requesting Department: Human Resources

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on \_\_\_\_\_, 2025 at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

Upon performing a diligent inquiry, the Human Resources Director has determined that it is necessary in the interests of the City to award Time & Attendance Software Services for a one-year period to Ascentis Corporation, (a UKG Company), 11995 Singletree Land, Suite 400, Eden Prairie, MN 55344 in the amount of \$17,736.00 (\$1,478.00 per month).

The City of Warren recently completed the implementation of its BS&A payroll module. The next step for the City will be to begin a Request For Proposal process for a Time & Attendance Solution. For this reason, the Human Resources Department is recommending that the Ascentis Corporation furnish Time & Attendance software services for a one-year period, from September 1, 2025 through August 31, 2026 to allow the City to complete a Request For Proposal process for a Time and Attendance Solution.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the following account: 101-1220-80100.

All payments are to be mailed to Ascentis Corporation, PO Box 7410949, Chicago, IL 60674-0949.

THEREFORE, IT IS RESOLVED, that the bid process be waived and Ascentis be considered a sole source provider for furnishing Time & Attendance software services for a one-year period commencing on September 1, 2025 in an amount of \$17,736.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

☒ Contract  
☒ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mindy Moore  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                  ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sonja Buffa  
City Clerk



July 29, 2025

TO: Lori M. Stone, Mayor

FROM: Ronald F. Wuerth, Planning Director

RE: SUBDIVISION LOT SPLIT REQUEST; located on the south side of Couwlier Avenue, approximately 1,402.97 feet east of Schoenherr Road; one (1) parcel (Lot 48) to be split into two (2) parcels; Section 36; 14036 Couwlier; Scott Skelton/Skelton Properties, LLC; PSLS250001.

At a public hearing on July 14, 2025, the Planning Commission adopted a resolution pertaining to the above-captioned matter. The resolution, as adopted, is a recommendation to the City Council to APPROVE the subdivision lot split request.

You will find attached herewith a copy of the resolution, petitioner's letter, staff findings and recommendation, map, minutes, and survey in connection with this matter.

Should you and/or your staff wish to discuss the details of this project or to go over any of the items in this packet, myself and the Planning staff are available for assistance.

Sincerely,

Ronald F. Wuerth, AICP  
Planning Director

RFW/mzm

Attachments



July 29, 2025

TO: Mindy Moore, Secretary  
Warren City Council

FROM: Mayor, Planning Commission, and Planning Director

RE: SUBDIVISION LOT SPLIT REQUEST; located on the south side of Couwlier Avenue, approximately 1,402.97 feet east of Schoenherr Road; one (1) parcel (Lot 48) to be split into two (2) parcels; Section 36; 14036 Couwlier; Scott Skelton/Skelton Properties, LLC; PSLS250001.

At a public hearing on July 14, 2025, the Planning Commission adopted a resolution pertaining to the above-captioned matter. The resolution, as adopted, is a recommendation to the City Council to APPROVE the subdivision lot split request.

You will find attached herewith a copy of the resolution, petitioner's letter, staff findings and recommendation, map, minutes, and survey in connection with this matter.

Please schedule this matter for formal action by the City Council. If you have any questions or need additional information, please contact the Planning Director, Ronald Wuerth.

Thank you for your cooperation in this matter.

Respectfully submitted,

Read and Concur:

Handwritten signature of Mahmuda Mouri in black ink.

Mahmuda Mouri  
Commission Secretary

Handwritten signature of Ron M. Ston in blue ink.

Mayor

MM/mzm

Attachments

**RESOLUTION FOR SUBDIVISION LOT SPLIT**  
**14036 COUWLER AVENUE**  
**(PSLS250001)**

A regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on \_\_\_\_\_, 2025, at 7:00 p.m. Eastern Daylight Savings Time in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden Avenue, Warren, Michigan 48092.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_:

WHEREAS, Scott Skelton, Sole Member of Skelton Properties, LLC, petitioner for the property located at 14036 Couwler Avenue, Warren, MI 48089, has petitioned the Planning Commission of the City of Warren requesting that the 125-foot-wide subdivision lot, Lot 48 of National Gardens Subdivision, be split into two (2) parcels. The resultant parcels would be 60 feet and 65 feet in width. The property in question is located on the south side of Couwler Avenue, approximately 1,402.97 feet east of Schoenherr Road or 135 feet east of Eecloo Street. The purpose of the lot split is to create two (2) new parcels and construct one (1) new home on the east lot (residential infill development).

The parcel is currently described as:

Lot 48 of National Gardens Subdivision, Section 36, Town 1 North, Range 12 East, Warren Township, Macomb County, Michigan, as recorded in Liber 6 of Plats, Page 6, Macomb County Records. Parcel No.: 13-36-327-002

The proposed reconfigured parcels would be described as:

- a) Parcel "A": The west 60 feet of Lot 48 of National Gardens Subdivision, Section 36, Town 1 North, Range 12 East, Warren Township, Macomb County, Michigan, as recorded in Liber 6 of Plats, Page 6, Macomb County Records.
- b) Parcel "B": The east 65 feet of Lot 48 of National Gardens Subdivision, Section 36, Town 1 North, Range 12 East, Warren Township, Macomb County, Michigan, as recorded in Liber 6 of Plats, Page 6, Macomb County Records.

AND WHEREAS, the City of Warren, a municipal corporation pursuant to and granted under Act No. 288 of the Public Acts of 1967 (the Subdivision Control Act of 1967) as amended by the Land Division Act P.A. 591 of 1996, provides that no lot, outlot, or other parcel of land in a recorded plat shall be further partitioned or divided unless in conformity with the ordinances of the municipality;

AND WHEREAS, the Planning Commission of the City of Warren having held a public hearing thereon on Monday, July 14, 2025 in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden Avenue, Warren, Michigan 48092, and having considered the request of Scott, Skelton, Sole Member of Skelton Properties, LLC, for the above-described subdivision lot split, and having considered the objections raised thereto;

AND WHEREAS, that the Planning Commission of the City of Warren does hereby recommend to the Council of the City of Warren, that the above-described subdivision lot split request be approved subject to the petitioner complying with the conditions imposed as follows:

1. The petitioner submitted the fifteen (15) copies of revised survey plans, and the project will be forwarded to City Council for final approval.
2. The lots and abutting streets shall be graded and drained. The petitioner shall send a letter to the Public Service Director requesting an inspection of the site. The Director, in turn, forwards the request to the Engineering Division to perform the inspection. A copy of the positive results of the inspection shall be provided to the Planning Department.

NOTE: On June 18, 2025, the City Engineer provided a report to the Public Service Director. The letter is provided in the packet. This condition is satisfied.

3. The utility companies be given the opportunity to obtain any easements they may require.
4. An existing overhead wire runs from the existing home (14036 Couwlier Avenue) to the southeast corner of the proposed new parcel. This overhead wire may need to be relocated prior to the construction of a new dwelling.
5. Approval of City Council shall be obtained. City Council approval shall become effective upon compliance with all conditions listed. The petitioner shall complete the conditions within one (1) year.
6. The petitioner shall provide the Planning Department with documentation indicating that all conditions as assigned are completed. The department then notifies the City Clerk that a certified copy of the resolution shall be recorded with the Macomb County Register of Deeds.

NOW THEREFORE, BE IT RESOLVED, that the Council of the City of Warren does hereby approve the request that the 125-foot-wide subdivision lot, Lot 48 of National Gardens Subdivision, be split into two (2) parcels. The resultant parcels would be 60 feet and 65 feet in width. The property in question is located on the south side of Couwlier Avenue, approximately 1,402.97 feet east of Schoenherr Road or 135 feet east of Eecloo Street. The purpose of the lot split is to create two (2) new parcels and construct one (1) new home on the east lot (residential infill development).

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

RESOLUTION DECLARED ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MINDY MOORE  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN     )  
                                      ) SS.  
COUNTY OF MACOMB    )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
SONJA BUFFA  
City Clerk

Drafted by:  
Melissa Z. Maisano  
City of Warren, Planning Department  
One City Square, Suite 315  
Warren, Michigan 48093-5285

When recorded return to:  
City Clerk  
City of Warren  
One City Square, Suite 205  
Warren, Michigan 48093-5285

## **RESOLUTION**

WHEREAS, Scott Skelton, Sole Member of Skelton Properties, LLC, petitioner for the property located at 14036 Couwlier Avenue, Warren, MI 48089, has petitioned the Planning Commission of the City of Warren requesting that the 125-foot-wide subdivision lot, Lot 48 of National Gardens Subdivision, be split into two (2) parcels. The resultant parcels would be 60 feet and 65 feet in width. The property in question is located on the south side of Couwlier Avenue, approximately 1,402.97 feet east of Schoenherr Road or 135 feet east of Eecloo Street. The purpose of the lot split is to create two (2) new parcels and construct one (1) new home on the east lot (residential infill development).

The parcel is currently described as:

Lot 48 of National Gardens Subdivision, Section 36, Town 1 North, Range 12 East, Warren Township, Macomb County, Michigan, as recorded in Liber 6 of Plats, Page 6, Macomb County Records. Parcel No.: 13-36-327-002

The proposed reconfigured parcels would be described as:

- a) Parcel "A": The west 60 feet of Lot 48 of National Gardens Subdivision, Section 36, Town 1 North, Range 12 East, Warren Township, Macomb County, Michigan, as recorded in Liber 6 of Plats, Page 6, Macomb County Records.
- b) Parcel "B": The east 65 feet of Lot 48 of National Gardens Subdivision, Section 36, Town 1 North, Range 12 East, Warren Township, Macomb County, Michigan, as recorded in Liber 6 of Plats, Page 6, Macomb County Records.

AND WHEREAS, the City of Warren, a municipal corporation pursuant to and granted under Act No. 288 of the Public Acts of 1967 (the Subdivision Control Act of 1967) as amended by the Land Division Act P.A. 591 of 1996, provides that no lot, outlot, or other parcel of land in a recorded plat shall be further partitioned or divided unless in conformity with the ordinances of the municipality;

AND WHEREAS, the Planning Commission of the City of Warren having held a public hearing thereon on Monday, July 14, 2025 in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden Avenue, Warren, Michigan 48092, and having considered the request of Scott, Skelton, Sole Member of Skelton Properties, LLC, for the above-described subdivision lot split, and having considered the objections raised thereto;

NOW THEREFORE, BE IT RESOLVED, that the Planning Commission of the City of Warren does hereby recommend to the Council of the City of Warren, that the above-described subdivision lot split request be approved subject to the petitioner complying with the conditions imposed as follows:

1. The petitioner submitted the fifteen (15) copies of revised survey plans, and the project will be forwarded to City Council for final approval.
2. The lots and abutting streets shall be graded and drained. The petitioner shall send a letter to the Public Service Director requesting an inspection of the site. The Director, in turn, forwards the request to the Engineering Division to perform the inspection. A copy of the positive results of the inspection shall be provided to the Planning Department.

NOTE: On June 18, 2025, the City Engineer provided a report to the Public Service Director. The letter is provided in the packet. This condition is satisfied.

3. The utility companies be given the opportunity to obtain any easements they may require.
4. An existing overhead wire runs from the existing home (14036 Couwlier Avenue) to the southeast corner of the proposed new parcel. This overhead wire may need to be relocated prior to the construction of a new dwelling.

5. Approval of City Council shall be obtained. City Council approval shall become effective upon compliance with all conditions listed. The petitioner shall complete the conditions within one (1) year.
6. The petitioner shall provide the Planning Department with documentation indicating that all conditions as assigned are completed. The department then notifies the City Clerk that a certified copy of the resolution shall be recorded with the Macomb County Register of Deeds.

RESOLUTION adopted at the meeting of July 14, 2025.

PLANNING COMMISSION OF THE CITY OF WARREN



---

Warren Smith, Chair



---

Mahmuda Mouri, Secretary



PLANNING DEPARTMENT

ONE CITY SQUARE, SUITE 315

WARREN, MI 48093-5283

(586) 574-4687

Fax (586) 574-4645

[www.cityofwarren.org](http://www.cityofwarren.org)

July 16, 2025

Scott Skelton  
49691 Annandale Dr.  
Canton, MI 48187

RE: SUBDIVISION LOT SPLIT REQUEST; located on the south side of Couwlier Avenue, approximately 1,402.97 feet east of Schoenherr Road; one (1) parcel (Lot 48) to be split into two (2) parcels; Section 36; 14036 Couwlier; Scott Skelton/Skelton Properties, LLC; PSLS250001.

Dear Mr. Skelton:

At its meeting of July 14, 2025, the City of Warren Planning Commission voted to recommend for **APPROVAL** the above-described subdivision lot split request, subject to the standard conditions of the Planning Commission and more specifically:

1. The petitioner submitted the fifteen (15) copies of revised survey plans, and the project will be forwarded to City Council for final approval.
2. The lots and abutting streets shall be graded and drained. The petitioner shall send a letter to the Public Service Director requesting an inspection of the site. The Director, in turn, forwards the request to the Engineering Division to perform the inspection. A copy of the positive results of the inspection shall be provided to the Planning Department.

NOTE: On June 18, 2025, the City Engineer provided a report to the Public Service Director. The letter is provided in the packet. This condition is satisfied.

3. The utility companies be given the opportunity to obtain any easements they may require.
4. An existing overhead wire runs from the existing home (14036 Couwlier Avenue) to the southeast corner of the proposed new parcel. This overhead wire may need to be relocated prior to the construction of a new dwelling.

5. Approval of City Council shall be obtained. City Council approval shall become effective upon compliance with all conditions listed. The petitioner shall complete the conditions within one (1) year.
6. The petitioner shall provide the Planning Department with documentation indicating that all conditions as assigned are completed. The department then notifies the City Clerk that a certified copy of the resolution shall be recorded with the Macomb County Register of Deeds.

And furthermore recommendations were received from the following divisions and departments to notify the petitioner that these items will be addressed during the Building Division permit process:

**TAXES:** Current.

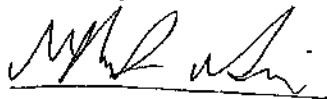
**ENGINEERING:** Preliminary review of this site yielded no comments from the Engineering Division.

**POLICE:** WPD does not foresee any issues with splitting the lot.

**COMCAST:** We have aerial facilities that are in the area, but we have no conflicts with the proposal.

Should you have any questions, please do not hesitate to contact our office at 586-574-4687.

Sincerely,



Mahmuda Mouri  
Commission Secretary

MM/mzm

cc: Mayor  
Ronald F. Wuerth, Planning Director  
Mary Michaels, Acting City Attorney  
Everett Murphy, Chief Zoning Inspector  
Daniel Doughty, Fire Marshal  
Evan Priest, Michael L. Priest & Associates

- 6.a) SUBDIVISION LOT SPLIT; One lot into two parcels  
14036 Couwlier Avenue  
Process #PSLS250001  
Section 36  
Scott Skelton/Skelton Properties, LLC  
July 14, 2025  
Page 1

### **FINDINGS**

1. The petitioner is requesting that the 125 ft. wide subdivision lot (Lot 48) be split into two parcels of National Gardens Subdivision. The resultant parcels would be 60 ft. and 65 ft. in width. The property in question is located on the south side of the Couwlier Avenue, approximately 1,402.97 ft. east of Schoenherr Road or 135 ft. east of Eecloo Street.

The purpose of the lot split is to create two new parcels and construct one a new home on the east lot (residential infill development).

### **2. CHARACTERISTICS OF THE PROPERTY IN QUESTION CAN BE SUMMARIZED AS FOLLOWS:**

- a) **SIZE AND DIMENSIONS OF PROPERTY:** A rectangular shaped parcel measuring 125 ft. x 134 ft. and containing 16,750 sq. ft. with 125 ft. of frontage along Couwlier Avenue, Lot 48 of National Gardens Subdivision.
- b) **PRESENT USE:** Single-Family Dwelling, shed, and vacant land.
- c) **PRESENT ZONING:** R-1-C, One Family Residential District.

The R-1-C District has existed since the adoption of the Zoning Ordinance on July 21, 1960.

### **3. CURRENT STATUS OF APPLICATION:**

- a) Chapter 35 Subdivision Regulation, Article II Platting procedure and data required; Section 35-26 Lot Splits of the Code of Ordinances require the Planning Commission to review proposed lot split(s) for the purpose of lot division within the subdivision plat, to review for conformance with all ordinances, administrative rules, regulations, and the Master Plan for the City and to make recommendations to the Zoning Board of Appeals, if necessary, and the City Council.
- b) The present hearing will be the initial formal review of this application by the Planning Commission.

6.a) SUBDIVISION LOT SPLIT; One lot into two parcels

14036 Couwlier Avenue

Process #PSLS250001

Section 36

Scott Skelton/Skelton Properties, LLC

July 14, 2025

Page 2

- c) On July 1, 2025, the petitioner provided an updated survey plan which removed the shed that encroached onto the property to the south and showed the fence removed that was existing along the north property line. Both items are covered under Building Permit No. PB25-000480. The recommendation has been updated to reflect these updates.
- d) On June 18, 2025, the City Engineer provided a report to the Public Service Director. The letter is provided in the packet. This letter satisfies #3 in the recommendation.
- e) On June 16, 2025, the Planning Commission POSTPONED the above-mentioned item to July 14, 2025 because the petitioner was not physically present. The petitioner had tried to use Zoom to participate in the meeting. Per the Acting City Attorney who presided over the meeting she indicated that it would be a violation of the Open Meetings Act for a petitioner to participate via Zoom.
- f) On August 15, 1962, the Building Division issued Building Permit No. 49964 for a porch measuring 6 ft. 4 in. x 24 ft. and containing 152 sq. ft.
- g) On February 24, 1948, the Warren Township Department of Building and Safety issued Permit No. 7437 for a new dwelling addition, the frame measuring 24 ft. x 8 ft. and containing 192 sq. ft. on the west 30 ft. of Lot 48 (14036 Couwlier Avenue).
- h) On August 12, 1922, the Macomb County Register of Deeds recorded the National Gardens Subdivision Plat, Liber 6, Page 6.

The majority of the lots were platted with 125 ft. wide lot widths. Many of the lots located between Schoenherr Road and Eecloo Street have been split into 60 ft. widths down to as small as 40 ft. widths. There are several vacant lots to the east owned by East Detroit Public Schools (Eastpointe Community Schools).

- i) Notice letters were sent to the local school district, all City of Warren departments and divisions and affected utilities. A response letter has been received from Comcast.

There were no objections, written and/or stated, to the lot split providing the following conditions are complied with:

From Comcast: We have aerial facilities in the area, but we have no conflicts with the proposal.

- 6.a) SUBDIVISION LOT SPLIT; One lot into two parcels  
14036 Couwlier Avenue  
Process #PSLS250001  
Section 36  
Scott Skelton/Skelton Properties, LLC  
July 14, 2025  
Page 3

**4. GENERAL DESCRIPTION OF THE SURROUNDING PROPERTIES IS AS FOLLOWS:**

- a) The properties to the north are zoned R-1-C and contain single-family dwellings. One of the lots is 85 ft. in width and the other is 40 ft. in width.
- b) The property to the east, is zoned R-1-C and contains a single-family dwelling. It is 60 ft. in width x 279.7 ft. in length. It contains half of Lot 49 and half of Lot 60.
- c) The properties to the south are zoned R-1-C and contains an undeveloped lot (no structures).
- d) The property to the west is zoned R-1-C and contains a single-family dwelling (135 ft. x 134 ft.) and a garage.

**5. THE SURVEY PLAN SUBMITTED BY THE PETITIONER INDICATES THAT:**

- a) Parcel "A" would be the west 60 ft. of the 125 ft. wide parent parcel (Lot 48). The parcel would be rectangular in shape measuring 60 ft. x 134 ft. and containing 8,040 sq. ft. This parcel contains an existing single-family dwelling. The existing dwelling is located approximately 8.5 ft. from the front property line (Couwlier Avenue), 9.8 ft. to the west property line, and 25 ft. to the east proposed property line.

NOTE: The existing home was constructed before the 1960 Zoning Ordinance. The history indicates a building addition (February 24, 1948) and a porch addition (August 5, 1962) required variances according to Warren Township Zoning requirements. Therefore, it is considered legal non-conforming.

The chain link fence that was located along the north property line was removed. The accessory structure (shed) that was encroaching approximately 3 ft. into the property to the south was removed. Both items are covered under Building Permit No. PB25-000480. The recommendation has been updated to reflect these updates. Per the petitioner, the work took place the week of June 23, 2025.

- b) Parcel "B" would be the east 65 ft. of the 125 ft. wide parent parcel (Lot 48). The parcel would be rectangular in shape measuring 65 ft. x 134 ft. and containing 8,710 sq. ft. This parcel is undeveloped. Per the letter from the applicant, a new dwelling would be constructed to meet the standards of the current Zoning Ordinance.

6.a) SUBDIVISION LOT SPLIT; One lot into two parcels  
14036 Couwlier Avenue  
Process #PSLS250001  
Section 36  
Scott Skelton/Skelton Properties, LLC  
July 14, 2025  
Page 4

c) No platted public utility easements exist on the plot plan:

An overhead utility line runs along the rear five (5) feet of the property. Additionally, a diagonal utility wire runs from the existing home (14036 Couwlier Avenue) to the southeast corner of the proposed new parcel. This overhead wire may need to be relocated prior to the construction of a new dwelling.

**6. CHARACTERISTICS OF THE EXISTING LOTS ARE AS FOLLOWS:**

The lot widths proposed would be 60 ft. and 65 ft., and while the minimum lot width required by the Zoning Ordinance is 60 ft. in an R-1-C District, historically in this area lot splits have occurred in this subdivision creating lots ranging from 40 ft. to 60 ft. in width. Additionally, some lots have not been split at all and remain 125 or 135 ft. in width.

6.a) SUBDIVISION LOT SPLIT; One lot into two parcels  
14036 Couwlier Avenue  
Process #PSLS250001  
Section 36  
Scott Skelton/Skelton Properties, LLC  
July 14, 2025  
Page 5

### **RECOMMENDATION**

It is recommended that the subdivision lot split for Lot 48 to be split into two parcels measuring 60 ft. and 65 ft. in width, be APPROVED CONDITIONALLY subject to the standard conditions of the Planning Commission and more specifically:

1. The petitioner submitted the fifteen (15) copies of revised survey plans, and the project will be forwarded to City Council for final approval.
2. The lots and abutting streets shall be graded and drained. The petitioner shall send a letter to the Public Service Director requesting an inspection of the site. The Director, in turn, forwards the request to the Engineering Division to perform the inspection. A copy of the positive results of the inspection shall be provided to the Planning Department.

NOTE: On June 18, 2025, the City Engineer provided a report to the Public Service Director. The letter is provided in the packet. This condition is satisfied.

3. The utility companies be given the opportunity to obtain any easements they may require.
4. An existing overhead wire runs from the existing home (14036 Couwlier Avenue) to the southeast corner of the proposed new parcel. This overhead wire may need to be relocated prior to the construction of a new dwelling.
5. Approval of City Council shall be obtained. City Council approval shall become effective upon compliance with all conditions listed. The petitioner shall complete the conditions within one (1) year.
6. The petitioner shall provide the Planning Department with documentation indicating that all conditions as assigned are completed. The department then notifies the City Clerk that a certified copy of the resolution shall be recorded with the Macomb County Register of Deeds.

6.a) SUBDIVISION LOT SPLIT; One lot into two parcels  
14036 Couwlier Avenue  
Process #PSLS250001  
Section 36  
Scott Skelton/Skelton Properties, LLC  
July 14, 2025  
Page 6

And furthermore recommendations were received from the following divisions and departments to notify the petitioner that these items will be addressed during the Building Division permit process:

**TAXES:** Current

**ENGINEERING:** Preliminary review of this site yielded no comments from the Engineering Division.

**POLICE:** WPD does not foresee any issues with splitting the lot.

**COMCAST:** We have aerial facilities that are in the area, but we have no conflicts with the proposal.



PUBLIC SERVICE DEPARTMENT  
ENGINEERING DIVISION  
One City Square, Suite 300  
Warren, MI 48093  
(586) 759-9300  
Fax (586) 759-9318  
[www.cityowarren.org](http://www.cityowarren.org)

TO: David Muzzarelli, Director  
Department of Public Service

FROM: Tina Gapshes, City Engineer

DATE: June 18, 2025

RE: Parcel # 13-36-327-002

Pursuant to your request, the Engineering Division has investigated the above referenced property and has the following information:

Parcel # 13-36-327-002

Site Condition Summary of 14036 Couwlier

- Lot 48, National Gardens Subdivision (L6, P6).
- The lot size is 125' x 134'
- Property is part of a double lot per city records, shared with 14070 Couwlier.
- Improved with one residential structure and an accessory shed.
- Existing chain-link fence at South side of the property shows damage, likely from storm or cyclone activity.
- Stormwater trench located along the east boundary of the lot.
- Pavement at drive approach requires localized repair.
- Sidewalk is compliant with ADA standards.
- Existing curb cut and drive approach provide vehicle access.
- One mature tree is present & vegetation overgrowth is encroaching on fence line.
- Wooden privacy fence installed along the west property line.
- Driveway pad approximately 15' x 12' in size.
- Multiple low-lying areas on the lot exhibit poor drainage and stormwater retention.

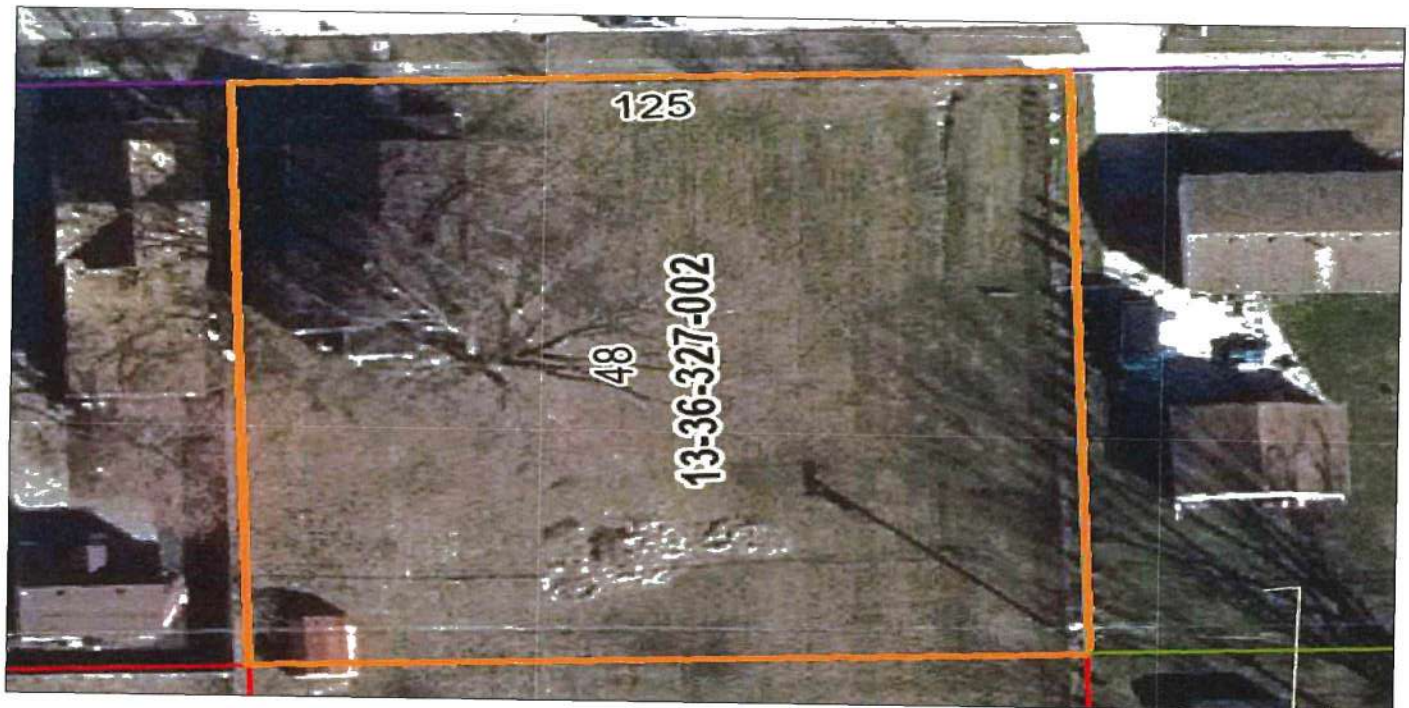
There are probably no easements on this property. However, a Title Commitment would be necessary to know with confidence if any easements existed.

A handwritten signature in black ink, appearing to read "Tina Gapshes", written over a horizontal line.

Tina G. Gapshes, P.E.  
City Engineer

cc: Planning Department  
Public Service

**SUBDIVISION LOT SPLIT REQUEST:** Located on the south side of Couwlier Avenue, approximately 1,402.97 ft. east of Schoenherr Road; One (1) parcel (Lot 48) to be split into two (2) parcels; Section 36; 14036 Couwlier; Scott Skelton/Skelton Properties, LLC; PSLS250001.



~~4. APPROVAL OF THE AGENDA:~~

~~MOTION:~~

~~A motion was made by Secretary Mouri to approve, supported by Assistant Secretary Chowdhury. A voice vote was taken and the motion carried unanimously.~~

~~5. APPROVAL OF MINUTES – JUNE 16<sup>th</sup>, 2025:~~

~~MOTION:~~

~~A motion was made by Commissioner Holowaty to approve, supported by Secretary Mouri. A voice vote was taken and the motion carried unanimously.~~

6. PUBLIC HEARING ITEMS:

Members of the audience who wish to address the Planning Commission this evening for a public hearing item may do so by first checking in with the court reporter to the right of the stage and will have three (3) minutes to speak.

- A. SUBDIVISION LOT SPLIT REQUEST; located on the south side of Couwlier Avenue, approximately 1,402.97 feet east of Schoenherr Road; one (1) parcel (Lot 48) to be split into two (2) parcels; Section 36; 14036 Couwlier Avenue; Scott Skelton/Skelton Properties, LLC; PSLS250001. **Postponed from June 16, 2025.**

PETITIONERS PORTION:

Mr. Scott Skelton – This is an existing single-family dwelling on a double lot that I'm looking to split into two lots and build a new home on what will be a new vacant lot.

Secretary Mouri reads the following correspondence:

**TAXES:** Current.

**ENGINEERING:** Preliminary review of this site yielded no comments from the Engineering Division.

**POLICE:** WPD does not foresee any issues with splitting the lot.

**COMCAST:** We have aerial facilities that are in the area, but we have no conflicts with the proposal.

Mr. Ron Wuerth reads the recommendations of the Staff:

MOTION:

A motion was made by Commissioner Duzyj to approve, supported by Assistant Secretary Chowdhury.

ROLL CALL:

The motion carried as follows:

Commissioner Duzyj.....	Yes
Assistant Secretary Chowdhury.....	Yes
Commissioner Ansar.....	Yes
Commissioner Holowaty.....	Yes
Secretary Mouri.....	Yes
Vice Chair Boniecki.....	Yes
Chair Smith.....	Yes

~~B. SITE PLAN FOR OPEN STORAGE OF VEHICLES AND TRAILERS; located 1,020.31 feet east of Mound Road and 1,848.8 feet south of Ten Mile Road; 24230 Mound Road; Section 28; Richard Conflitti/Ace Real Estate (Michelle Pietrzyk/Ace Real Estate); PSP250010.~~

PETITIONERS PORTION:

~~Mr. Justin Osen – We've been an open storage lot for 20 to 25 years. Ellis Towing and Macomb Towing rents it, they put their overflow vehicles there and then they bring them to their locations to have the customers or insurance company pick them up.~~

~~Secretary Mouri reads the following correspondence:~~

~~**TAXES:** Current.~~

~~**ENGINEERING:** Preliminary review of this site shows that there is no storm sewers in the immediate vicinity of this site. However, there is a 54" County storm sewer on Mound Road.~~

~~**POLICE:** WPD Does not foresee any issues with the site plan.~~

~~**AT&T:** AT&T does not object to this proposal.~~

~~**COMCAST:** We have aerial and underground facilities in the area, but no conflict with the proposal.~~



**CITY ATTORNEY'S OFFICE**

One City Square, Suite 400

WARREN, MI 48093

(586) 574-4671

FAX (586) 574-4530

[www.cityofwarren.org](http://www.cityofwarren.org)

August 6, 2025

Mindy Moore  
Council Secretary  
City of Warren

**Re: Proposed Resolution Accepting Proposal and Approving Agreement  
with Zambelli Fireworks Manufacturing Co. for 2025 Fireworks Display**

Dear Council Secretary Moore:

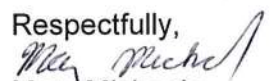
Attached is a proposed resolution and corresponding agreement for the 2025 Warren Birthday Bash fireworks exhibit on Friday August 22, 2025, with a Rain date of August 23, 2025.

Under the Agreement, Zambelli Fireworks Manufacturing ("Zambelli") will produce and operate the Birthday Bash fireworks display for the payment of \$30,000.00. The fireworks will be launched from the GM Tech Center, which will involve a separate license agreement with Zambelli and GM, and possibly between the GM and the City or DDA.

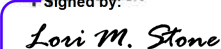
The City may postpone the display to another date within nine months of the scheduled date for an additional 25% to cover the rescheduling costs. If the fireworks are canceled, and the City does not wish to reschedule, there is a cancellation fee within a range of 20 to 50 percent of the fee, based upon the date of the cancellation notice.

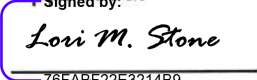
Zambelli has provided safe and successful fireworks exhibits in the past. Funding is available in Account No. 208-9208-80100. The DDA will likely replenish the account upon its formal approval of funding. If acceptable, please submit the documents to the Council for consideration at its meeting on August 12, 2025.

Respectfully,

  
Mary Michaels  
Acting City Attorney

Approved:

  
Lori M. Stone

  
Lori M. Stone  
Mayor

cc: Tom Bommarito, DDA Director  
Anthony Casasanta, Parks and Recreation Director  
Casey Kyewski, Events and Sports Supervisor  
Mark Knapp, Deputy Controller

**RESOLUTION ACCEPTING PROPOSAL AND APPROVING 2025 FIREWORKS  
AGREEMENT WITH ZAMBELLI FIREWORKS MANUFACTURING COMPANY**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on August 12, 2025 at 7:00 p.m., Eastern Daylight Savings Time at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember \_\_\_\_\_

ABSENT: Councilmember \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

The City of Warren has included a fireworks exhibit as part of the annual Warren Birthday Bash celebration.

The fireworks exhibit is planned for Friday, August 22, 2025 at the 2025 Birthday Bash.

Zambelli Fireworks Manufacturing Company ("Zambelli") submitted a proposal to launch the fireworks display for the sum of \$30,000.00.

The Parks and Recreation Director is recommending acceptance of the proposal from Zambelli, a copy of which is attached to the draft agreement.

THEREFORE, IT IS RESOLVED that the City of Warren accepts the Proposal of Zambelli to provide a fireworks exhibit at the 2025 Warren Birthday Bash for the sum of \$30,000.00.

IT IS FURTHER RESOLVED that the Mayor and Clerk and DDA Director/Secretary are authorized to execute an agreement with Zambelli on terms consistent with the proposal and in such form that meets with the satisfaction of the City Attorney.

IT IS FURTHER RESOLVED that the Controller is authorized to issue payment to Zambelli in the amounts and by the dates provided in the Agreement from the Parks and Recreation Contractual Services Account No. 208-9208-80100.

AYES: Councilmembers: \_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED this 12<sup>th</sup> day of August 2025.

**MINDY MOORE**  
Secretary of the Council

## CERTIFICATION

STATE OF MICHIGAN )  
 ) SS.  
COUNTY OF MACOMB )

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on August 12, 2025.

SONJA BUFFA  
City Clerk

## ZAMBELLI FIREWORKS MANUFACTURING CO.

THIS CONTRACT (this "Contract") is made effective as of this \_\_\_\_ day of August, 2025, between Zambelli Fireworks Manufacturing Co., a Pennsylvania corporation, whose address is 280 Executive Dr., Suite 100, Cranberry Township, PA 16066 ("Zambelli"), and City of Warren, a Michigan municipal corporation, whose address is One City Square, Warren, MI 48093 (the "Client").

Zambelli is in the business of designing, staging and launching fireworks exhibitions.

Client is sponsoring an event known as the Warren Birthday Bash (the Event), which will feature a fireworks exhibit planned for August 22, 2025.

Zambelli submitted a proposal to furnish, deliver, launch and exhibit fireworks for the Event.

Client has accepted Zambelli's proposal for the fireworks at the Event subject to the terms of this Contract, and Zambelli is willing to provide an exhibition and display of fireworks in accordance with this Contract.

THEREFORE, in consideration of the mutual promises and agreements of the parties, as provided in this document, the parties, intending to be legally bound, agrees as follows:

1. Zambelli agrees to furnish all materials, labor and equipment necessary to sell, deliver, launch and display for Client the fireworks display described in the Body of Display and City of Warren's Exclusive Grand Finale in its Fireworks Proposal, attached as Exhibit A and incorporated by reference into this Contract (the Display or Fireworks Display).

2. The Fireworks Display will take place on August 22, 2025 ("Exhibit Date") or, if postponed by the DDA, on August 23, 2025 (the Postponement Date). The Display Date and Postponement Date have been agreed upon at the time of signing this Contract. The Fireworks Display shall commence at dusk, after 9:30 but no later than 9:45 p.m. The Fireworks Display shall include an aerial, multi-colored, choreographed launch of the minimum number and types of shells, effects and patterns described in the Opening, Body and Grand Finale sections of the Proposal, attached as Exhibit A. Zambelli shall provide all equipment to accompany, present and launch the Fireworks Display. The plan for the Display, including the locations for the launch of fireworks shall be submitted to the Director of Parks and Recreation within 10 days of this Contract.

3. The Display shall take place at the General Motors Technical Center Campus, 30000 Van Dyke Avenue, Warren, Michigan, at the "fireworks site: generally designated on the Site Map, attached as Exhibit B. The specific site launch will be a parking deck roof top identified by General Motors. If the Site becomes unavailable, the Display may be launched from an alternative site meeting designated by Client, meeting Zambelli's safety criteria. Within 10 days of this Contract, Zambelli agrees to execute a License Agreement with General Motors, and provide the insurance required under such license agreement and this agreement, or if an alternate site becomes necessary, will sign a license agreement for such alternate site within the time requested. Client may terminate this Contract if Zambelli fails to execute a License Agreement with General Motors, or for any alternate site, or fails to provide insurance, with no further obligation of the parties.

4. Zambelli agrees to furnish the services of display technicians ("Display Technicians") who are sufficiently trained, competent, and qualified to present the Display. Zambelli shall

determine in its sole discretion the number of Display Technicians necessary to take charge of and safely present the Display.

5. Zambelli, and its subcontractors shall keep in effect, at their sole cost, insurance coverage for bodily injury and property damage, including products liability, which insurance in the following types, limits, and shall comply with the following standards:

- Workers Compensation & Employers Liability Insurance in the statutory amounts required by the State of Michigan for all laborers and employees.
- Commercial general public liability insurance, which shall include contractual liability and fireworks legal liability with limits of \$1,000,000 per occurrence combined single limit for bodily injury and property damage.  
\$2,000,000 General Aggregate for Bodily Injury and Property Damage

The policy shall include the following extensions:

- a. Contractual Liability
- b. Products and Completed Operations
- c. Independent Contractors Coverage
- d. Broad Form General Liability Extensions or equivalent
- e. Coverage for X, C and U Hazards
- f. Fireworks legal liability
- Comprehensive (Owned, Non-owned and Hired) Motor Vehicle Liability  
\$1,000,000 per occurrence combined single limit for Bodily Injury and Property Damage
- Umbrella Liability  
\$9,000,000 each occurrence and aggregate

These certificates shall clearly indicate that the provisions of the applicable policy are in compliance with all requirements of this section. Zambelli on behalf of itself and anyone claiming through or under Zambelli by way of subrogation or otherwise, hereby waives and releases and will cause its insurers to waive any and all rights o recovers, claim, action, or causes of action against the City or DDA to the extent such claim is covered by the insurance maintained by Zambelli or would have been covered by the insurance required to be maintained by Zambelli under this agreement. All insurance policies and certificates must be written as primary policy covering and not contributing with or in excess of any coverage that Zambelli may carry, and neither issuance of any insurance policy required hereunder, nor the minimum limits specified herein with respect to any insurance coverage, will limit or restrict in any way the liability of Zambelli arising out of or related to its activities under this agreement. Insurance shall include a provision providing five (5) days prior written notice to the Client of cancellation, material change or reduction of coverage.

The insurance shall name as an additional insured: The City of Warren, the City of Warren Downtown Development Authority, General Motors LLC Securities, Inc. and their officers, employees, agents, boards and commissions.

The insurance limits shall in no way limit the Zambelli's obligations to provide indemnification for damages or injuries in excess of such coverage.

6. Indemnity. Zambelli, at its sole cost, shall indemnify, defend and hold harmless the City of Warren, the City of Warren Downtown Development Authority, General Motors

Corporation, and their officers, employees, agents, commissions and boards, for and from any liability, claims, demands, losses, judgments, suits, and expenses (including reasonable attorney fees) for any personal injury, property damage, loss or destruction, or any injury (including without limitation death), arising out of or related to the performance of this Agreement whether caused by the Zambelli, or any of its directors, employees, volunteers, agents, contractors, or subcontractors. Zambelli's obligation to indemnify, defend and hold harmless shall include, without limitation, the failure to comply with any federal, state or local law, ordinance or regulation, and any other injury arising from the performance of the Fireworks Display or any other Activities under this Contract, except those caused by the sole gross negligence of the Client. Zambelli shall replace or repair any damaged or lost property. This obligation shall survive termination of the agreement.

7. **Client agrees to pay Zambelli the sum of \$30,000.00 which includes a 10% tariff fee** (the "Purchase Price"), fifty percent (50%) of which is due upon signing this Contract and the License Agreement as referenced below, and the balance of which is due within 15 days after the Display. In addition, Client agrees to pay a Postponement fee of twenty-five percent (25%) of the Purchase Price if the Display is fired on a date other than the Display Date or the Postponement Date ("Alternate Date"), except as otherwise provided, and subject to DDA approval of additional funding for the postponement fee.

8. In the event the Event is cancelled or postponed Zambelli agrees to provide the Firework Display on an Alternate Date, which must occur within nine months of the original Display Date at a time agreeable to both Zambelli and the Client. Generally, Alternate Dates will not include the period from June 23<sup>rd</sup> through July 7<sup>th</sup>.

9. Checks shall be made payable to Zambelli Fireworks Manufacturing Co., unless otherwise authorized in writing by Zambelli. NO CASH shall be paid to any agent or employee of Zambelli, unless otherwise authorized in writing by Zambelli. There shall be no refund of the Purchase Price due and payable under this paragraph, except as specifically provided in paragraph 16 below. The Purchase Price shall be the total compensation and includes without limitation all costs associated with transportation, storage, insurance and clean-up, personnel, and materials, and compliance with other obligations under this Agreement.

10. Client agrees to meet all deadlines outlined in the Design and Production Provisions a copy of which has been provided to Client.

11. The Fireworks Display for the Event will take place at the General Motors Tech Center on 30000 Van Dyke Ave., Warren, Michigan, with the launch area designated on the site map attached as Exhibit B. Zambelli has inspected the area and finds the location suitable for the Fireworks Display. This launch area will be referred to as the "Display Area". Zambelli will coordinate with the Client and General Motors on all tasks and activities relating to the performance of the Fireworks Display and this Contract. Client's tasks include, but are not limited to, (i) procuring and furnishing any necessary change to the Display Site, (ii) applying for, obtaining and securing all permits, licenses and approvals required by all applicable local laws and regulations as well as those required by any local police and fire departments for the Fireworks Display (collectively, the "Required Approvals"), except for, however, state or federal permits, which shall be the responsibility of Zambelli (iii) providing adequate private and/or public security, police and fire protection, (iv) securing an acceptable location with private and/or public security personnel to park the Zambelli's fireworks truck(s) overnight (or for such longer or shorter period as Zambelli may reasonably require in order to effectively provide the Fireworks Display), (v) securing adequate protection to preclude all individuals, other than those authorized

by Zambelli, from entering the security area designated by Zambelli, (vi) keeping unauthorized persons or personal or real property of any kind, including, without limitation, motor vehicles, outside of the Display Site, fallout area or safe zone. Zambelli and Client shall fulfill their responsibilities as set forth herein in accordance with all local, state and federal rules, laws, orders and regulations, including those of the National Fire Protection Association (NFPA). Zambelli agrees to comply with the applicable regulations and standards, including those contained in NFPA 1123, and will store the fireworks in accordance with NFPA 1126, and for obtaining State of Michigan permits.

The Display Area shall adhere to or exceed applicable National Fire Protection Association ("NFPA") standards, and will have a radius of at least 100 feet per inch of the largest diameter pyrotechnic from the firing site in all directions to any other parking area, spectators, inhabited buildings, public roads, or active railroad, or as otherwise required by Client's Fire Marshal.

12. If, in its sole discretion, Client designates an area for members of the public to view the Display (the "Spectator Area") or an area for vehicular parking (hereinafter referred to as the "Parking Area"), Client shall (a) ensure that the Spectator Area does not infringe on the Display Area, (b) have sole responsibility for ensuring that the terrain of the Spectator Area and any structures thereon, including but not limited to grandstands and bleachers are safe for use by spectators, (c) have sole responsibility for ensuring that the Parking Area is safe for use, (d) have sole responsibility to police, monitor and appropriately control spectator access to the Spectator Area and the Parking Area and police, monitor and appropriately control the behavior of persons in these areas. It is expressly agreed that Zambelli shall not inspect any area other than the Display Area, except to ensure that any Spectator or Parking Areas are outside the Display Area. In the event of an Alternate Date Display occurring at an alternative location, Zambelli reserves the right to inspect such location and to require such conditions as necessary to ensure the safe, orderly launch of the fireworks.

13. Prior to, during, and immediately following the Display, Client shall monitor the Display Area and will be solely responsible to keep all persons and property not authorized by Zambelli out of the Display Area and behind safety zone lines and limits.

14. Following the Display, Client shall be solely responsible for policing of the Display Area and for cleanup except as specifically provided in the sentence immediately following. Zambelli shall be responsible for the removal of unexploded fireworks and the cleanup of material debris, the removal of frames, sets and lumber from the Discharge Area, and the refilling of holes and repair of any property damage caused by Zambelli, or its contractors, officers, employees or agents within the Discharge Area.

15. It is agreed and understood by the parties hereto that should inclement weather prevent firing of the Display on the Display Date, as determined by the parties, then the program shall be postponed and fired on the Postponement Date. If inclement weather prevents firing of the Display on the Postponement Date, as determined by the Authority Having Jurisdiction or as reasonably determined by Zambelli, the parties agree to meet to discuss an Alternate Date on a mutually satisfactory time and/or date, which must occur within nine months and at a suitable location, if not at the Site. In the event no Alternate Date is mutually satisfactory, after the good faith effort of both parties to schedule an Alternate Date, this Agreement shall become null and void, and neither party shall have any further obligation or responsibility, except that Zambelli shall be entitled to retain the 50 percent deposit.

16. Unless excused for inclement weather or other customary Force Majeure causes, Client's cancellation of the Display will only be effective upon receipt by Zambelli of a written notice from Client's Director of Parks and Recreation or his designee, or other authorized person representing Client. In the event of cancellation of the Display due to the fault of Client, and Client

does not wish to or is not otherwise eligible under this Agreement to reschedule to an Alternate Date, except as provided below, the parties agree as follows:

- a. If Client cancels the Display from thirty-one (31) to sixty (60) days prior to the Display Date, Client agrees to pay Zambelli a cancellation fee equal to twenty percent (20%) of the Purchase Price.
- b. If Client cancels the Display from five (5) to thirty (30) days prior to the Display Date, Client agrees to pay Zambelli a cancellation fee equal to thirty percent (30%) of the Purchase Price.
- c. If Client cancels the Display less than five (5) days prior to the day of the Display, Client agrees to pay Zambelli a cancellation fee equal to fifty percent (50%) of the Purchase Price.

17. Zambelli reserves the exclusive right to make minor modifications and substitutions to the Display, provided that such changes are reasonable and necessary and do not materially or adversely affect price, time of delivery, functional character or duration of the Display.

18. It shall be within the Client's, Zambelli's and/or the Authority with regulatory jurisdiction over the fireworks activities to terminate the Display if any unsafe or unsuitable condition is identified. If such condition is identified to Client, and through no fault of Client, can not be corrected, and Client does not wish to reschedule to an Alternate Date, Zambelli or Client may cancel the Display, in which case neither party shall have further liability, and Zambelli shall return the deposit or partial payments to Client.

19. The parties agree to cooperate with the regulatory authorities having jurisdiction over the Display, including, but not limited to local fire and police departments, the Bureau of Alcohol, Tobacco, Firearms and Explosives, the Department of Transportation, the Department of Homeland Security, and the USCG (any such authority having jurisdiction over the Display is sometimes referred to herein as, the "Authority Having Jurisdiction"). The parties acknowledge that such governmental regulatory authorities having jurisdiction over the Display have the right to prohibit the Display until unsafe or unsuitable conditions are corrected.

20. This contract shall be deemed made in the State of Michigan and shall be construed in accordance with the laws of the State of Michigan, excluding its conflict of law rules. The parties agree and consent to the jurisdiction of a court whose jurisdiction includes the County of Macomb, Michigan to decide all disputes regarding this Contract.

21. If Client becomes bankrupt or insolvent, or if a petition in bankruptcy is filed by or against Client or if a receiver is appointed for Client, Zambelli may refuse to perform under this Contract and may terminate this Contract without prejudice to the rights of Zambelli. If Client's financial condition becomes unsatisfactory to Zambelli, Zambelli may require that Client deposit the balance of the Purchase Price in escrow or provide sufficient proof of its ability to pay the balance of the Purchase Price.

22. Except to the extent provided to the contrary herein, in no event shall either party be liable to the other party for any indirect, special, consequential, incidental or punitive damages or lost profits, however caused and on any theory of liability (including negligence of any kind, strict liability or tort) arising in any way out of this contract, whether or not the other party has been advised of the possibility of damages.

23. This Contract shall not be construed to create a partnership or joint venture between the parties or persons mentioned herein.

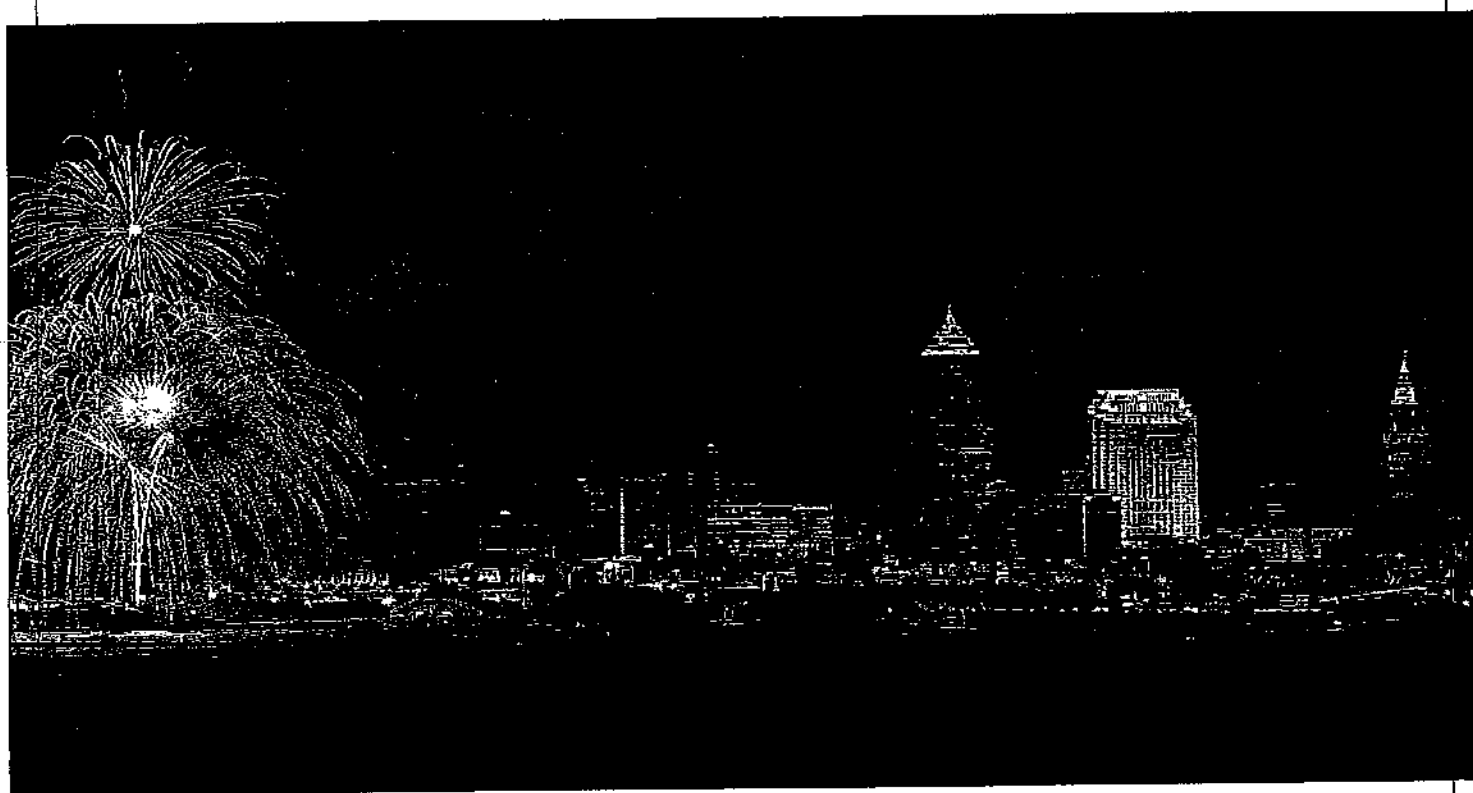
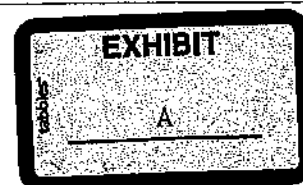
24. Each party hereunder shall be excused for the period of delay in the performance of any of its obligations hereunder and shall not be liable for failure to perform or considered in default hereunder, when prevented from so performing by a cause or causes beyond its reasonable control, including but not limited to fire, storm, earthquake, flood, drought, accident, explosion, operation malfunction, or interruption, strikes, lockouts, labor disputes, riots, war (whether or not declared or whether or not the United States is a member), Federal, state, municipal or other governmental legal restriction or limitation or compliance therewith, failure or delay of transportation, shortage of, or inability to obtain materials, supplies, equipment, fuel, power, labor or other operational necessity, interruption or curtailment of power supply, or Act of God, natural disaster, or public enemy.

25. This Contract constitutes the sole and entire understanding of the parties with respect to the matters contemplated hereby and supersedes and renders null and void all prior negotiations, representations, agreements and understandings (oral and written) between the parties with respect to such matters. No change or amendment may be made to this Contract except by an instrument in writing signed by each of the parties.

26. Notices, consents, requests or other communications required or permitted to be given by either party pursuant to this Contract shall be given in writing by first class mail postage prepaid and addressed the parties at their addresses set forth in the introductory paragraph above.

27. This Contract may be executed in one or more counterparts, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument. The exchange of copies of this Contract and of signature pages by facsimile or e-mail transmission shall constitute effective execution and delivery of this Contract as to the parties shall have the same effect as originals and may be used in lieu of the original Contract for all purposes. This Contract and all the rights and powers granted by this Contract shall bind and inure to the benefit of the parties and their respective successors and assigns.

IN WITNESS, the parties execute this Contract, in duplicate the day and year first above written.



**Salvatore Lanara**  
**Sales Director / Pyrotechnician**  
**Midwest Region**  
**[Sal.lanara@zambellifireworks.com](mailto:Sal.lanara@zambellifireworks.com)**  
**Cleveland, Ohio**  
**440-221-4934**  
**City of Warren, Michigan**

*ZAMBELLI FIREWORKS*

## ***FIREWORKS PROPOSAL***

### **Display Overview:**

**Show Date: August 22, 2025   Rain Date: August 23, 2025**

**Time: TBD**

**All Inclusive Budget and Content: \$30,000.00 which includes a tariff surcharge of \$2,700.00. See Attached Proposal for Content.**

**Insurance Liability Coverage:** \$10 Million dollars per incident clause to cover the firework Display. Zambelli uses the highest insurance premium in the industry, only offered to "AAA" rated companies.

**Transportation Liability Coverage:** \$5 Million dollars as required by United States Department of Transportation. (DOT)

**Workers Compensation:** Pyro-technicians will meet all the requirements of the Workers Compensation Laws of your state.

**License & Permits:** Zambelli Fireworks will obtain all required local, county and state fireworks permits and approvals. Any associated fees will be billed in addition to the budget amount.

**Transportation:** Fireworks and equipment will be delivered by qualified CDL drivers with Haz-Mat endorsed licenses as required by US DOT.

**Personnel:** Zambelli Certified Pyro-technicians and Trained Assistants; no subcontractors used.

**Safety Procedures:** Zambelli Fireworks adheres to all safety regulations. NFPA 1123 and 1126 code will be strictly enforced.

**Terms:** Fifty percent down payment upon signing of contract. Balance due upon completion of contract, as invoiced by Zambelli.

## ZAMBELLI FIREWORKS

# Zambelli Fireworks Background and History

- Zambelli Fireworks Manufacturing Company has been incorporated for more than 50 years but originated with Italian immigrants who first arrived in Western Pennsylvania more than 100 years ago.
- Since our humble beginning, Zambelli has matured into one of the largest and most-respected fireworks companies in the United States, producing thousands of shows each year across 50 states and in several countries. We have 45 dedicated full-time employees but that number climbs into the thousands when we include our highly trained Pyrotechnician teams during our peak season.
- Our reputation and sophistication has earned us partnerships with some of the largest organizations in business, sports and event planning including Target Corporation, The Parade Company, Downtown Cleveland Alliance, and The Pittsburgh Pirates to name just a few. We provide fireworks displays for celebrations year-round from private weddings and corporate events to Fourth of July and New Year extravaganzas. Each April, in association with the Kentucky Derby Festival, Zambelli produces the largest fireworks show in the United States – *Thunder Over Louisville. Every year since 1991!*
- Because safety has been paramount to our company, we qualify for and choose to maintain the highest level of insurance coverage in the industry. Our top priority is providing a safe, spectacular event for our clients and audiences.

## • Zambelli at a Glance

- *The "First Family"*. For more than 100 years, we've been proudly known as the "First Family of Fireworks". Zambelli is one of the oldest and largest fireworks companies in the world. Our family name is synonymous with quality, innovation and safety. We wrote the book on fireworks...literally: Zambelli: The First Family of Fireworks

### ZAMBELLI FIREWORKS

- *The bright spark of innovation.* Pioneer George Zambelli led Zambelli Fireworks for over 65 years before his father, Antonio Zambelli, brought the artistry to New Castle, Pennsylvania from Italy.
- *Safety first – safety always.* We have the top safety record in the industry. All Pyrotechnicians participate regularly in extensive and continuing education to meet Zambelli's rigid safety standards, which exceed state and federal requirements. We offer advanced courses inclusive of classroom and field training. New Pyrotechnicians begin as apprentices, working collaboratively with experienced Technicians to gain competence to meet our lofty overall performance standards.
- *The sky's the limit.* Zambelli leads the industry in artistic design and innovation. Our show designers are truly artists and technologists creating awesome show experiences that engage, delight and stimulate audience senses worldwide. Shows launch from a variety of locales such as skyscrapers, marine vehicles, beaches, golf courses, waterfronts, bridges, parks and parking lots.
- *Technical evolution.* We also set the standard in firing and display design technology. Constantly striving to acquire, master and implement the latest and greatest pyrotechnic techniques, we dazzle with unique, high intensity shows enabling audiences to feel the show's power. Our creative team craft shows that blend cutting-edge digital technology, choreographed audio and visuals with mind-blowing special effects. We even custom-design shells to commemorate special occasions – paw prints, logos, baby prams, etc. We write *your* story across the skies.
- *You name it – we've done it.* International celebrations include Super Bowls, World Series, Stanley Cups, Presidential Inaugurations, and Independence Day displays for thousands of major and minor cities, boroughs and townships. Top U.S. Festivals and Civic Celebrations including Thunder Over Louisville/Kentucky Derby Festival, Minneapolis Aquatennial, Boise Riverfest, Macon Cherry Blossom Festival and many, MANY more.
- *Beyond exceptional.* We provide unequalled service and complete satisfaction to our customers, sponsors and audiences. The Zambelli name alone bespeaks our commitment to quality, ingenuity, originality and technology. We're delighted that our client 'evangelists' are the core of our business success.

*ZAMBELLI FIREWORKS*

## Scope of Services

- Upon the contract award we will meet all objectives of the contract. Zambelli has all required licenses and meets all necessary provisions and guidelines of NFPA 1123 Code for fireworks. Zambelli will comply with all federal, state, county and local requirements for contracting and producing fireworks displays. Our skills, experience and reputation are second to none.
- We process all permits and coordinate seamlessly with all parties involved.
- We manage all production details in a safe and efficient manner.
- All transportation is provided by our DOT Approved Commercial Licensed Drivers and we incur all transportation and delivery costs associated with your presentation.
- We provide smooth, timely and exceptional customer service from start to finish. Your designated Project Manager will serve as point for all coordination.
- We provide the required insurance to include \$10 million dollars general liability insurance, commercial transportation insurance and workers compensation insurance.
- We are the most recognized brand in the industry and our buying power assures that you will receive a dynamic assortment of the highest quality product within your budget.

## • Presentation Segments

- **Opening:** An opening barrage is designed to engage the audience and get their attention focused on the display. The opening barrage will certainly impress as multiple shots of comet tails, aerial shells and salutes light up the sky. As the opening grows, the intensity of colors and sound will fill the sky with effects.
- **Feature Segment:** The main body of the fireworks display is about rhythm, timing and choreographing effects and music thematically throughout the show. Some

### ZAMBELLI FIREWORKS

fireworks shells are designed to have loud bursts and extreme intensity, while others are designed to have long duration and intricate pattern effects. The design team hand-selects every display shell, sound and effect used to enchant spectators. No two Zambelli displays are the same, and there are no duplicates of tableaux throughout the program.

- **Grand Finale:** Human nature is to remember things last experienced. The Grand Finale is what people will remember most about a fireworks production. Zambelli has a long tradition of supplying the biggest and the best finales in the industry. It will be loud - it will be intense - it will be long - and it will absolutely leave a lasting impression. Hundreds of multi-colored shells, crackling and bursting silver and gold glitz and glitter, and of course chest-pounding titanium salutes will blow minds.

## Program Philosophy

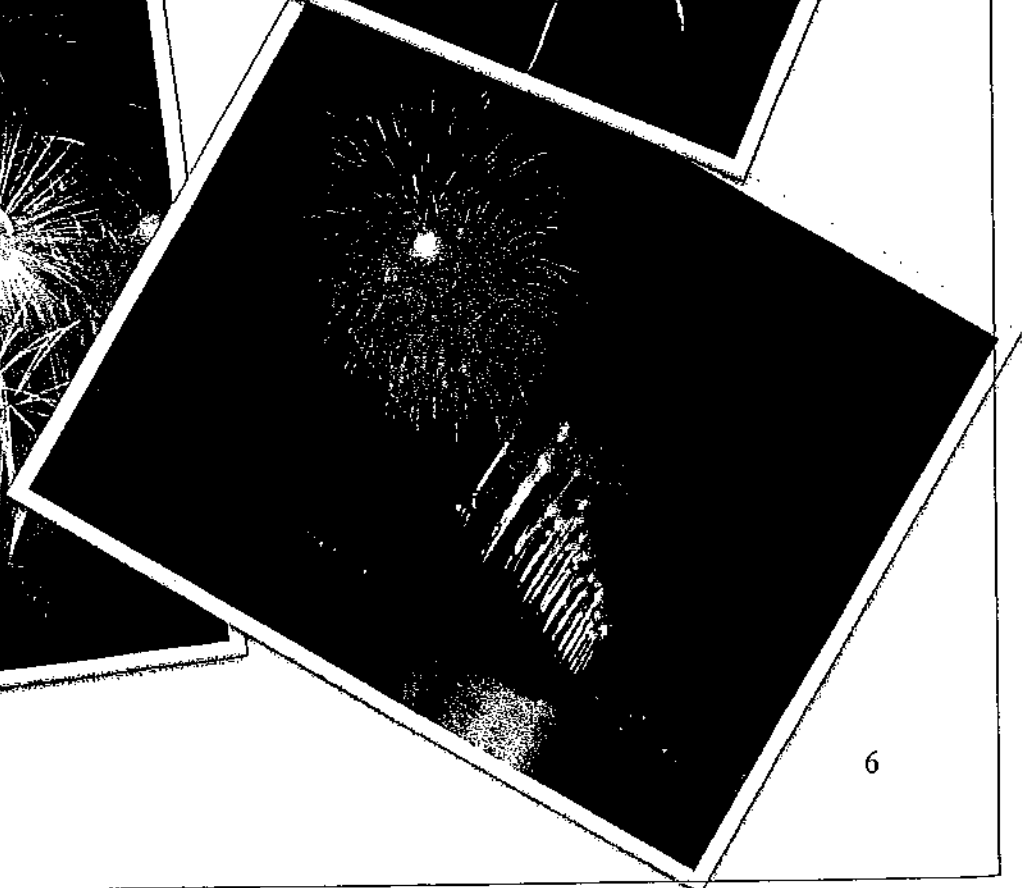
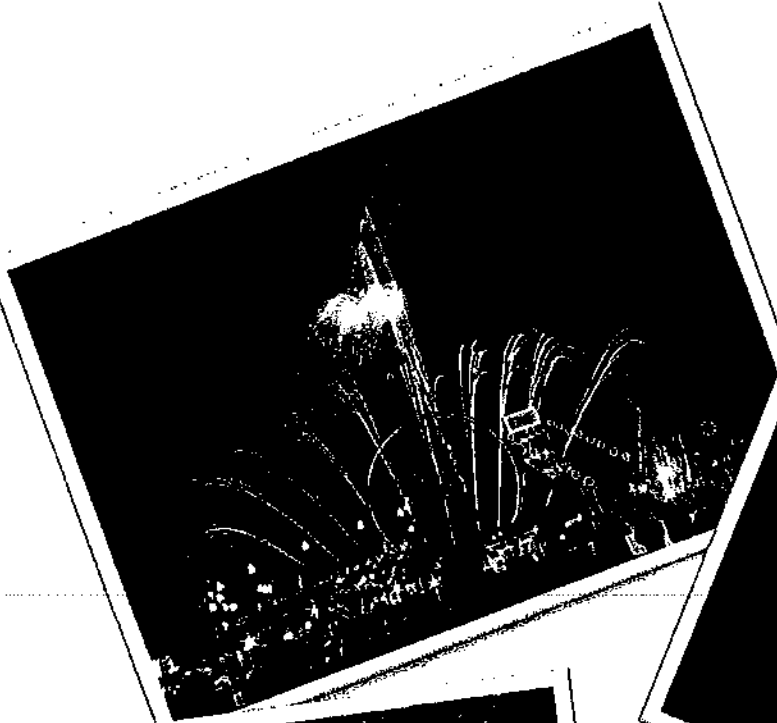
Just as a movie has various segments that flow together, fireworks are a similar production that should never, *ever* leave the audience disappointed. Typically, there is an opening, main body and grand finale segment in a fireworks display.

Zambelli Fireworks adheres to fundamental principals in creating the finest displays in the industry:

- **No Dead Air:** Just like any production, dead air is simply not acceptable. At any given time, there will be multiple firings of effects into the night sky.
- **Production Combination:** One of the keys to designing a great show is to use a large variety of pyrotechnic devices. Using a wide array of effects is the only way to keep the audience entertained. Different sounds, colors, and effects will be chosen carefully to maximize intensity and fill the sky above.
- **Rhythm and Intensity:** Just as any fabulous show, fireworks have flow and intensity. A show too fast or too slow can get monotonous. Zambelli designs the shows leading with a barrage of colors and effects, followed by moments that are sophisticated and elegant.
- **Finales:** *This is truly an art!* It's not just about shooting a lot of shells. While true from a quantitative standpoint, a finale must make sense to entertain most effectively. Zambelli designs finales that start slow and build in intensity until the sky erupts into a symphony of color, effects and noise.

*ZAMBELLI FIREWORKS*

## Photo Gallery



*ZAMBELLI FIREWORKS*

## SCHEDULE OF SERVICES

- ❖ **SHOW DATE:** August 22, 2025
- ❖ **PROGRAM BUDGET:** \$30,000.00 which includes a \$2,700 tariff surcharge.
- ❖ **ZAMBELLI SPECIAL EFFECT SHELLS:** See attached listing. Every shell effect not in all shows. Shell effects may vary per show. Based on product availability.
- ❖ **REFERENCES:** See attached References. More available upon request.
- ❖ **PERSONNEL:** Licensed Pyrotechnicians and Registered Assistants as necessary.
- ❖ **TRANSPORTATION:** All products will be delivered by qualified drivers as required by US DOT.
- ❖ **PERMITS:** Zambelli Fireworks will obtain all necessary permits, licenses and approvals.
- ❖ **INSURANCE COVERAGES:** Listing additional insured (or per requirements)
  - **INSURANCE LIABILITY COVERAGE:** \$10 million.
  - **AUTOMOBILE LIABILITY COVERAGE:** As required by the US DOT.
  - **WORKERS COMPENSATION:** As required.

**ZAMBELLI FIREWORKS**

# **ZAMBELLI SPECIALTY SHELLS**

## **- SPECIALTY SHELLS -**

### **Kaleidoscope Shells -**

These shells represent the small tubes of colored glass. The colored stars change their colors three times by sections, creating different shapes and colors.



### **Wagon Wheels -**

These unique shells are in the shape of an old fashioned wagon wheel. The spokes are thick palm tree effect of white and gold with a colored ring.



### **Tremelon -**

A bright silver glittering ball creating a shimmering effect!

### **Glitter Blast -**

A thick glittering gold chrysanthemum ball creating a sparkling golden glow!

## **DURATION/ LINGERING EFFECTS**

Gold Spider to White Strobe  
Diadem Chrysanthemum with Strobing Pistil & Rising Gold Tail  
Spider Web and Pimpinella  
Brocade and Silver Crown Chrysanthemum  
Gold Rippling Chrysanthemum  
Twinkling Kamuro Chrysanthemum with Rising Tail  
Majestic Transformation Arch  
Diadem Chrysanthemum with Palm Tree pistil  
Big Willow with Strobing Stars  
Glittering Gold to Green Crown Chrysanthemum  
Glittering Gold to Red Crown Chrysanthemum  
Glittering Gold to Silver Crown Chrysanthemum  
Weeping Willow and Gold Spiderweb Shell of Shells  
Brocade and Golden Kamuro Chrysanthemum  
White Magnesium Comets

## **NOVELTY SHELLS**

Bees and Bees  
Tourbillions  
Tourbillions to Report  
Tourbillions to Titanium Report  
Serpents and Whistles  
Red Comets to Titanium Reports with Rising Silver Tail  
Blue Comets to Titanium Reports with Rising Silver Tail  
Red and Purple Magnesium Butterflies  
Silver, White Flitter and Gold Flitter Crossettes  
Green Magnesium with Gold Flitter Crossettes

## **PATTERN SHELLS**

Red and Silver Concentric Rings  
Letter "F", "H", "M" and "Z" Pattern Shells  
One Red, White, Blue, Green or Yellow Circles  
Ring and Small Flower  
Hat Pattern Shell and Saturn Shell  
Cross Within, Interlocking and Square in Circle  
Umbrella, Stained Glass, Snails, Clovers and Lemon Patterns  
Diamond Pattern with Strobing Center

## **SPECIAL PATTERN SHELLS**

Red and Purple Heart Pattern  
Red Strobe Ring  
Hour Glass Silver with Red Ring  
Hour Glass Gold with Blue Ring  
Red & White Double Strobe Rings  
Red, White or Blue Five-Pointed Star Patterns  
Yellow & Green Ribbons (In Honor of our Troops)

## **PALM TREE EFFECTS**

Gold Tiger Tail with Palm Tree Core  
Golden Palm Tree Shell of Shells  
Golden Palm Tree with Large Rising Tail  
Silver Palm Tree with Large Rising Tail  
Diadem Chrysanthemum with Palm Tree Pistil  
Red, Blue, Green and Purple Peony with Palm Tree Pistils  
Crackling Palm Tree with Large Crackling Tail

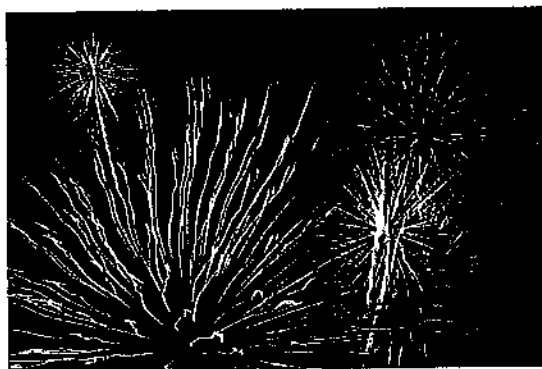
## **ZAMBELLI FIREWORKS**

### **MULTI-SHELL OF SHELLS EFFECTS**

Red, Blue and Green Chrysanthemum Shell of Shells  
 Golden Palm Tree and Weeping Willow Shell of Shells  
 Eight Break Spider Web and Pimpinella  
 Blooming Silvery Chrysanthemum  
 Gold Sparkling Kamikazes  
 Silver, White Flitter and Gold Flitter Crossettes  
 Green Magnesium with Gold Flitter Crossette  
 Purple laced Flowers  
 Grapes all over the Vineyard  
 Blossom After Thundering  
 Twice Presented Flowers  
 Gold Spiderweb Shell of Shells

### **RISING TAIL EFFECTS**

Silver Tiger Tail with Silver Flower Core  
 Gold Tiger Tail with Gold Flower Core  
 Red Tiger Tail with Blue Core  
 Golden Tiger Tail with Palm Tree Core  
 Golden Palm Tree with Large Rising Tail  
 Crackling Tiger Tails with Crackling Core



### **NOISE SHELLS**

Flash and Titanium Salute  
 Tourbillons to Report  
 Floral Salute Shell of Shells  
 Crackling Star Shells Blooming Silvery Chrysanthemum  
 Gold Sparkling Kamikazes  
 Red Comets to Titanium Reports with Rising Silver Tail  
 Blue Comets to Titanium Reports with Rising Silver Tail

### **HALF AND HALF EFFECTS**

Half Blue & Red Chrysanthemum with Half Red & Blue  
 Pistil with Rising Tail  
 Half Silver & Red Chrysanthemum with Half Red &  
 Silver Pistil with Rising Tail  
 Half Blue & Silver Chrysanthemum with Half Silver &  
 Blue Pistil with Rising Tail

### **STROBING EFFECTS**

Diadem Chrysanthemum with Strobing Pistil & Rising  
 Gold Tail  
 Lightning Bugs (Strobing Stars)  
 Big Willow with Strobing Stars  
 Sparkling Red, Green, Silvery or Golden Lights  
 Red or White Strobe  
 Gold Sparkling Kamikazes  
 Double Strobing Rings

### **PARACHUTE SHELLS**

Series of Glittering, Red, Green or Colored Stars  
 Flying Butterflies in the Star Night  
 Double Happiness Lantern  
 Walled Flowers in Successive Appearance



*ZAMBELLI FIREWORKS*

## **References**

***Thunder Over Louisville***  
*Louisville, KY*

***The Parade Company***  
*Detroit, MI*

***Pittsburgh Steelers***  
*Pittsburgh, PA*

***Minneapolis Downtown Council***  
*Minneapolis, MN*

***Chesapeake Jubilee***  
*Chesapeake, VA*

***Seneca Gaming Corporation***  
*Niagara Falls, NY*

***City of Manassas***  
*Manassas, VA*

***Pittsburgh Pirates***  
*Pittsburgh, PA*

***Eventworks***  
*Cleveland, OH*

***Downtown Cleveland Alliance***  
*Cleveland, OH*

*Additional references along with contact information provided upon request.*

**ZAMBELLI FIREWORKS****Show Date: August 22, 2025 Rain Date: August 23, 2025****Budget: \$30,000.00**

SHELL DESCRIPTION	Quantity	# of Shells
<b>GRAND OPENING</b>		
10 - 3" Titanium Salutes	10	10
<b>OPENING FINALE</b>		
120 - 3" Assorted Finale Shells	120	120
30 - 4" Assorted Finale Shells	30	30
20 - 5" Assorted Finale Shells	20	20
<b>BODY OF PROGRAM</b>		
72 - 3" Assorted Display Shells	72	72
180 - 3" Assorted Display Shells in Flights of 3	60	180
144 - 4" Special Display Shells	144	144
150 - 4" Assorted Display Shells in Flights of 2	75	150
120 - 5" Special Display Shells	120	120
<b>GRAND FINALE</b>		
300 - 3" Assorted Grand Finale Shells	300	300
30 - 4" Assorted Grand Finale Shells	30	30
35 - 5" Assorted Grand Finale Shells	35	35
<b>Total Pyrotechnic Effects</b>	<b>1,016</b>	<b>1,211 Shells</b>

*Note: We reserve the right to make product substitutions equal to or greater in value to the original quoted product in the event inventory fluctuates between contract execution and show date.*



## EXHIBIT B

### License Area

