

MISSION STATEMENT

The purpose and function of the City of Warren Crime Commission shall be to bridge the gap between law enforcement, city council, government and the community.

WARREN CRIME COMMISSION MEETING MINUTES September 03, 2025

MEMBERS PRESENT:

EX-OFFICIO MEMBERS:

Najim Ahmed	Y		Sumon Kobir	Y		Caitlin Murphy	Y	
Tracy Alama	Y		JD Marshall	Y		Dave Dwyer		N
Tracy Antrikin	Y		Rex Marshall	Y		Henry Newnan	Y	
Zsa-Zsa Booker	Y		Angela Middleswart	Y		Melody Magee		N
John Harrison	Y		Kayla Porvaznick	Y		Capt. Houtos	Y	
Jay Jackson	Y		Mike Riley	Y		Executive Lt. Booton		N
						PC Hawkins		
						Mayor Stone		
						Candice Mayer		

CALL TO ORDER: Commissioner Middleswart called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Commissioner Ahmed led the attendees in the Pledge of the Allegiance.

APPROVAL OF MINUTES: A motion by Commissioner Porvaznick, seconded by Commissioner Kobir to approve the Minutes. The motion passed unanimously.

APPROVAL OF AGENDA: A motion by Commissioner Riley, seconded by Commissioner Kobir to approve September's Agenda with discussion by Commissioner Ahmed. Commissioner Ahmed would like to add under New Business: Media Awareness. The motion passed unanimously.

PUBLIC MEETING: Ms. Bournias attended tonight's meeting with Vita the VI(K9). Vita is only 8 months old and on duty. I am looking to bring Norah(K9) to one of your meetings.

Mr. Sylvester stopped by to thank Captain Houtos for his help in reducing the number of speeders going up and down his street. There has definitely been a difference.

Mr. Pulice attended tonight's meeting to let the Crime Commission know that there are new vehicles coming and going at his neighbor's house. Mr. Pulice has given the license plate numbers to the Police Department. His neighbor has a lamp, instead of a porch light to let his friends know when and where to stop by. He speeds up and down the street, without a seat belt, flipping people off.

Ms. Ludwig mentioned that she pulled the video of her neighbor's daughter getting arrested in front of some children. She was impressed with the correct questions the officers asked.

Mr. Thomas Smith, Regional Member Service for Macomb, stopped by to inform the Crime Commission that he is a liaison for Rob Robinson, the 58th District Representative in the Michigan House of Representative. Mr. Smith stated that if you have any concerns or issues, let him know.

CORRESPONDENCE: None.

CAPTAIN HOUTOS'S REPORT: Captain Houtos reviewed the current crime trends in the City of Warren. Operation Cycle Break is going well. Commissioner Middleswart knows of some kids that have been affected by the results of Operation Cycle Break. Is there anything that you could suggest for the kids. Commissioner Jackson will provide Commissioner Middleswart with a name of someone who could help. The Back Pack Giveaway was a success. 350 back packs were given away. 650 kids received school supplies. They turned away 20 to 25 kids. November 11th the Police and Fire Millage will be on the ballot.

CITY COUNCIL EX-OFFICIOS REPORT: Ex-Officio Newnan stated that he recently had heart catheterization and apologized for moving around a bit slower. He thanked everyone for their good work. Unfortunately, Ex-Officio Dwyer and Magee could not make it tonight.

TREASURER'S REPORT: Commissioner Porvaznick distributed June's final Treasurer's Report and August's Treasurer's Report. Final spending for June consisted of Contractual Services, Reimbursement to R-Marshall for the shirts. We had two gas bills, one electric bill and one water bill. We were \$4,000 under budget. For August, Current Encumbrances consists of: Contractual Services, Office Supplies, Quick Made Trophy Sales, Gordons, K2 Awards and the Gazebo. Spending for August consists of: DTE Energy, City of Warren – Water and Sign Frame. Petty Cash reimbursed Safety Day supplies to Commissioners Middleswart and Porvaznick. Motion by Commissioner R-Marshall, seconded by Commissioner Jackson to approve both June's and August's Treasurer's Report. The motion passed unanimously.

CHAIRPERSON'S REPORT: None.

UNFINISHED BUSINESS:

Bulk Mailing / Pamphlets: Commissioner Riley is meeting with Katherine M to discuss how the bulk mailing of the pamphlets is going to be distributed.

Outside Sign: Commissioner Middleswart picked up the sign and showed it to the Commissioners.

Crime Commissioner Appreciation Dinner: Assistant Secretary Martin informed the Commissioners that she has confirmed the Gazebo for Wednesday, October 15th.

Police Interaction Training: Captain Houtos stated that Community Police Officers Moon and Hopkins are working on a program. Once Captain Houtos knows more, he will update the Crime Commission.

Embroidery Hats: Commissioner Porvaznick distributed a flyer with two different caps for review. The hybrid cotton dad cap is \$18.00 a hat. The hybrid snapback dad cap is \$16.00 a cap. The caps will be in black with gold lettering. After a brief discussion, a motion by Commissioner R-Marshall, seconded by Commissioner Kobir to purchase one dozen of the \$18.00 hats, not to exceed \$250.00. The motion passed unanimously.

Police / Fire Open House: Commissioner Middleswart started that the Police / Fire Open House is next week. The open house is from 12 to 3 pm. Set up will be at 11 am. No whistle at the Police / Fire Open House.

NEW BUSINESS:

Harvest Treat: Commissioner Middleswart stated that the Harvest Treat will be Thursday, October 23rd from 5:30 – 7:30 pm at the Warren Community Center. Commissioners Antrikin, R-Marshall, J-Marshall and Assistant Secretary Martin will be attending.

Bike Lane Rules: Commissioner Antrikin mentioned that she was unable to find any free pamphlets. Everything she was able to find had to be downloaded and printed by the user or provide the public a link on our website or Facebook page. She will keep looking.

Guest / Award Recipient List: Assistant Secretary Martin distributed the current Guest List for review and corrections. After a brief discussion, Assistant Secretary Martin needed to add some names. Assistant City Attorney Murphy will email Assistant Secretary Martin the phone numbers and email addresses of the Fire, Police and Judges. Captain Houtos will look for more recipients. We currently only have one Police Officer.

Voting of Officers: A motion by Commissioner Antrikin, seconded by Commissioner Riley to open the Voting of Officers. The motion passed unanimously. A motion by Commissioner Antrikin, seconded by Commissioner R-Marshall to elect by acclamation the unopposed officers consisting of Vice Chairperson, Treasurer and Secretary. The motion passed unanimously. Voting of Chairperson resulted in Commissioner J-Marshall 4, Commissioner Middleswart 8. Congratulations to all 2025-2026 Executive Board. A motion by Commissioner Antrikin, seconded by Commissioner Booker to close the Voting of Officers. The motion passed unanimously.

Media Awareness: Commissioner Ahmed would like to improve the Crime Commission's visibility and media awareness. He feels that the Community Center could be a good place to start. The Community Center has established members coming and going seven days a week from 8 am to 8 pm. A digital sign announcing our meeting dates and locations. Social media – Facebook, Instagram. Traditional media – Channel 4, 7 and radio stations WWJ, WJR. We need more local exposure – TV Warren, Warren Weekly and Macomb Daily. Commissioner Riley stated that the Crime Commission was forced to take down our website. Commissioner Middleswart suggested that Commissioner Ahmed start with emailing the mayor's office. Ultimately it is the mayor's decision. Commissioner Middleswart suggested Commissioner Ahmed form a committee. After a brief discussion, Commissioners Harrison, J-Marshall, R-Marshall and Middleswart were interested in being on the Media Awareness Committee.

COMMITTEE REPORTS:

Safety Day Committee: Commissioner Middleswart was pleased with the turnout from our Safety Day Event. Some of the feedback Commissioner Middleswart received was: smaller pavilion, banner /

sign at the front of the park one week prior to the event, reach out to the radio stations for the seniors, add a bounce house for the kids, more food variety choices and shorten the event time.

Roundtable:

Ahmed: Nothing further to report.

Porvaznick: Nothing new to report.

R-Marshall: Nothing further to report.

Harrison: Nothing new to report.

Kobir: Nothing further to report.

Riley: Nothing new to report.

J-Marshall: Nothing further to report.

Booker: Nothing new to report.

Jackson: Nothing further to report.

Antrikin: Nothing new to report.

Middleswart: Nothing further to report.

Newnan: Nothing new to report.

Murphy: Nothing further to report.

Martin: Nothing new to report.

Houtos: Nothing further to report.

Alam: Nothing new to report.

ADJOURNMENT:

A motion by Commissioner R-Marshall, seconded by Commissioner Kobir to adjourn the meeting at 7:34 pm. The motion passed unanimously.

Our next Meeting will be on October 01, 2025 @ 6:00 pm. at the Police Department Headquarters 29900 Civic Center Drive.

Commissioner Tracy Alam has housekeeping duties for the month of October.

Respectfully submitted,
Michele Martin - Secretary's Assistant