

MISSION STATEMENT

The purpose and function of the City of Warren Crime Commission shall be to bridge the gap between law enforcement, city council, government and the community.

WARREN CRIME COMMISSION MEETING MINUTES October 01, 2025

MEMBERS PRESENT:

EX-OFFICIO MEMBERS:

Najim Ahmed	Y		Sumon Kobir	Y		Caitlin Murphy	Y	
Tracy Alama	Y		JD Marshall	Y		Dave Dwyer		N
Tracy Antrikin	Y		Rex Marshall	Y		Henry Newnan	Y	
Zsa-Zsa Booker	Y		Angela Middleswart	Y		Melody Magee		N
John Harrison	Y		Kayla Porvaznick	Y		Capt. Houtos	Y	
Jay Jackson		N	Mike Riley		N	Executive Lt. Booton		
						PC Hawkins		
						Mayor Stone		
						Candice Mayer		

CALL TO ORDER: Commissioner Middleswart called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Commissioner Ahmed led the attendees in the Pledge of the Allegiance.

APPROVAL OF MINUTES: A motion by Commissioner R-Marshall, seconded by Commissioner Kobir to approve the Minutes. The motion passed unanimously.

APPROVAL OF AGENDA: A motion by Commissioner R-Marshall, seconded by Commissioner J-Marshall to approve October's Agenda. The motion passed unanimously.

PUBLIC MEETING: Ms. Ludwig stated that she did not have anything to share with the Commission.

Ms. Bournias attended tonight's meeting with Vita the VI(K9). There is a difference between Facility dogs and Therapy dogs. Facility dogs are approved at Police Departments. Therapy dogs are approved for hospitals.

Mrs. Palowoda stopped to by let the Crime Commission know that the next Neighborhood Watch meeting will be on Sunday, October 26th from 4 pm to 5 pm at Veteran's Park Community Garden. She is also having a Halloween Trunk or Treat from 5 pm to 6 pm at Veteran's Memorial Park. Mrs. Palowoda has had some juveniles causing some trouble. They are banging on doors and leaving.

Mr. Pulice attended tonight's meeting tonight to discuss issues with his neighbor.

CORRESPONDENCE: Commissioner Middleswart wanted to officially enter the letter from Governor Whitmer into October's meeting.

CAPTAIN HOUTOS'S REPORT: Captain Houtos reviewed the current crime trends in the City of Warren. Police Officer Moon is doing a fundraiser on October 8th. Go to Buffalo Wild Wings, bring the voucher and 20% of your bill will go towards meals/turkeys for the underprivileged at Thanksgiving.

Community Police Officer Hogue is involved with "S.A.V.E.S (Special Needs, Autism, Vulnerable Person, Elderly, Safety) Project. They work to build better communication between first responders, the community and individuals living with cognitive or developmental challenges. Their goal is to make sure first responders have the tools and information they need before an encounter so every situation can be safer and calmer. A QR Code can be placed in their clothes and shoes to identify them.

Blue Envelope Program is another organization the law enforcement departments are working with. It is designed to help law enforcement officers better interact with individuals with disabilities, such as autism, dementia during traffic stops. This envelope is kept in the vehicle and it contains the individual's identification, vehicle registration and emergency contact information.

The next Community Engagement Walk will be on Wednesday, October 22nd from 1 pm to 3 pm. We will be covering the 9 mile / Schoenherr area. Commissioner Zsa-Zsa stated that she had a great time on her Community Engagement Walk; however, she would have liked to have had a flyer to pass out.

We are starting to work on Shop with a Hero. I will have more next month.

CITY COUNCIL EX-OFFICIO REPORT: Ex-Officio Newnan stated that he has been getting Blight calls lately. Kudos to the Police Department. Unfortunately, Ex-Officio Dwyer and Magee could not make it tonight. Commissioner Zsa-Zsa stated that she is glad to see Ex-Officio Newnan is feeling better.

TREASURER'S REPORT: Commissioner Porvaznick distributed September's Treasurer's Report. Under Current Written PO's we have Quick Made Trophy. Under Current Encumbrances we have the following: Office Depot, Quick Made Trophy, K2 Awards and the Gazebo. Spending for September consists of: DTE, City of Warren Water, Consumers Energy and Petty Cash Disbursement. Motion by Commissioner Antrikin, seconded by Commissioner Booker to approve September's Treasurer's Report. The motion passed unanimously.

CHAIRPERSON'S REPORT: None.

UNFINISHED BUSINESS:

Bulk Mailing / Pamphlets: On hold.

Crime Commissioner Appreciation Dinner: Commissioner Middleswart has the plaques in her cart. A motion by Commissioner Antrikin, seconded by Commissioner R-Marshall to add Dr. Tack to the Award Recipient List. The motion passed unanimously.

Police Interaction Training: Commissioner Middleswart would like Police Interaction Training to read Police Youth Training. Captain Houtos will have more information on this by November or December.

Embroidery Hats: Commissioner Porvaznick stated that it is on someone's desk pending approval.

Police / Fire Open House: Commissioner Middleswart stated that it went well. The weather was nice. Less people than last year.

Harvest Treat: Commissioner Middleswart stated that the last day to drop off candy will be October 20th. Commissioners Antrikin, R-Marshall, J-Marshall and Assistant Secretary Martin will be attending. Commissioner R-Marshall will get with everyone on what time to set up.

Bike Lane Rules: Commissioner Antrikin mentioned that she found a pamphlet on the State of Michigan website. A couple of Commissioners asked for a copy. Commissioner Antrikin said she would send the link to everyone.

NEW BUSINESS:

Candy for Harvest Treat: Commissioner Middleswart mentioned that if everyone could bring at least two bags of candy it would be appreciated.

COMMITTEE REPORTS:

Media Awareness Committee: Commissioner Ahmed spoke with Mayor Stone and she was very open about us using TikTok, and all other social media means. Commissioner Harrison has spoken with Clarrisa Clayton and they are working on some ideas. Commissioner Middleswart spoke with Ms. Smith and asked about the Crime Commission having their own email address. Years ago, the Crime Commission did have an email address. The bulk of the emails were scams. Ms. Smith stated that she will look into it. Commissioner Middleswart suggested having guest speakers. Commissioner R-Marshall looked into a display board that can be placed at the Community Center. Amazon has something for \$119.00. A motion by J-Marshall, seconded by Commissioner Kobir to purchase a sign case not to exceed \$150.00. The motion passed unanimously. Commissioner R-Marshall will send the link to Commissioner Porvaznick. Commissioner Middleswart stated that if anyone has an idea, please email them to Commissioner Ahmed.

Roundtable:

Ahmed: Nothing further to report.

Porvaznick: Nothing new to report.

R-Marshall: Nothing further to report.

Harrison: Nothing new to report.

Kobir: Nothing further to report.

J-Marshall: Nothing new to report.

Booker: Many of you on the Crime Commission are also on CERT. I put in two applications and I have not heard nothing back. Are they looking for help. Commissioner Harrison stated that they are always looking for more people.

Antrikin: Nothing further to report.

Middleswart: Nothing new to report.

Newnan: Nothing further to report.

Murphy: The ADA Transition Public Engagement will be meeting on Friday, October 3rd at 9:00 am at City Hall first floor conference room. All the members from the Crime Commission are welcomed to attend.

Martin: Nothing new to report.

Houtos: Nothing further to report.

Alam: Nothing new to report.

ADJOURNMENT:

A motion by Commissioner Porvaznick, seconded by Commissioner Harrison to adjourn the meeting at 7:10 pm. The motion passed unanimously.

Our next Meeting will be on November 05, 2025 @ 6:00 pm. at the Warren Crime Commission building 5959 Beebe Street.

Commissioner Sumon Kobir has housekeeping duties for the month of November.

Respectfully submitted,

Michele Martin - Secretary's Assistant