

MISSION STATEMENT

The purpose and function of the City of Warren Crime Commission shall be to bridge the gap between law enforcement, city council, government and the community.

WARREN CRIME COMMISSION MEETING MINUTES December 03, 2025

MEMBERS PRESENT:

EX-OFFICIO MEMBERS:

Najim Ahmed	Y		Sumon Kobir	Y		Caitlin Murphy	Y	
Tracy Alama	Y		JD Marshall	Y		Dave Dwyer	Y	
Tracy Antrikin	Y		Rex Marshall	Y		Henry Newnan		N
Zsa-Zsa Booker	Y		Angela Middleswart	Y		Melody Magee		N
John Harrison	Y		Kayla Porvaznick	Y		Capt. Houtos	Y	
Jay Jackson	Y		Mike Riley		N	Executive Lt. Booton		
						PC Hawkins		
						Mayor Stone		
						Candice Mayer		

CALL TO ORDER: Commissioner Middleswart called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Commissioner Ahmed led the attendees in the Pledge of the Allegiance.

APPROVAL OF MINUTES: A motion by Commissioner Kobir, seconded by Commissioner R-Marshall to approve the Minutes. The motion passed unanimously.

APPROVAL OF AGENDA: A motion by Commissioner Antrikin, seconded by Commissioner J-Marshall to approve December's Agenda. The motion passed unanimously.

PUBLIC MEETING: Ms. Johnson saw the flyer and wanted to know what the Crime Commission discusses.

Mr. Azgard came to tonight's meeting to learn more about the Crime Commission.

Mr. Sylvester attended tonight's meeting with concerns about speeding in his neighborhood.

Mrs. Palowoda stopped by to let the Crime Commission know that the Neighborhood Watch program is going well.

Ms. Ludwig wanted to thank Deputy Commissioner Dillenbeck for taking the mental health issue seriously.

Mr. Pulice attended tonight's meeting to discuss issues with his neighbor.

Ms. Kacsmark works with the fraud department at Target in Warren. She wanted to introduce herself with the proper people that would assist her position at Targets. Captain Houtos stated that he will talk with her after tonight's meeting.

Ms. Bournias stopped by to let the Crime Commission know she is a volunteer for Canine Companions. She is seeking a "Handling position" with Canine Companions. There will be a fundraiser in July.

CORRESPONDENCE: Commissioner Middleswart stated that she spoke with Mayor Stone regarding the approval of our hats and bulletin board. Commissioner Middleswart wanted to thank Commissioners Porvaznick and R-Marshall for all their help.

CAPTAIN HOUTOS'S REPORT: Captain Houtos reviewed the current crime trends in the City of Warren.

CITY COUNCIL EX-OFFICIO REPORT: Ex-Officio Dwyer reviewed the current events that are occurring with the Warren City Council.

TREASURER'S REPORT: Commissioner Porvaznick distributed November's Treasurer's Report. For Current Written Purchase Orders, we have the following: Quick Made Trophy which was submitted in September and Amazon which was submitted in October. Under Current Encumbrances we have the following: Office Depot, Quick Made Trophy and Contractual Services. Spending for November consists of: DTE, City of Warren Water, Consumers Energy and Contractual Services. Commissioner Porvaznick noted that it should read "November Spending", instead of "October Spending". She will correct that. A motion by Commissioner R-Marshall, seconded by Commissioner Jackson to approve November's Treasurer's Report with the addendum. The motion passed unanimously.

CHAIRPERSON'S REPORT: None.

UNFINISHED BUSINESS:

Bulk Mailing / Pamphlets: On hold.

Police Youth Training: Captain Houtos stated that Policer Officer Hogue will be spearheading a youth program around March of 2026.

Embroidery Hats: Commissioner Porvaznick stated that it is still pending.

Bike Lane Rules: Commissioner Porvaznick mentioned that we can save some money if we print the bike lane rules on plain paper. After a brief discussion it was decided to incorporate the bike lane rules into a PSA topic.

December Senior Seminar: Commissioner Middleswart stated that the event is Wednesday, December 10th. We set up around 10 am and it starts around 11 am.

Goodie Bags: Commissioner Middleswart stated that we will get together on Monday, December 8th at 6 pm at the Crime Commission building.

Shop with a Hero – Police / Fire: Commissioner Middleswart that the Shop with a Hero Police Department will be held on Tuesday, December 9th at 6:30 pm at the Meijer located at 12 Mile and Mound. Shop with a Hero Fire Department will be on Wednesday, December 10th at 6:30 pm at the Meijer located at 12 Mile and Mound. Shop with a Hero Police Department be held on Tuesday, December 16th at 6:30 pm at the Meijer located at 10 Mile and Schoenherr.

Holiday Breakfast: Commissioner Middleswart mentioned that our Holiday Breakfast will be on Sunday, December 14th at 9:00 am at National Coney Island. Commissioner Jackson asked for a quick roundtable head count.

Winter Warming Drive: Commissioner R-Marshall stated that we have boxes at Lincoln HS, Cousino HS, Tower HS, Community Center and at City Hall. Commissioner R-Marshall would like some volunteers to monitor each location. After a brief discussion, Commissioner Jackson volunteered to monitor Lincoln HS. Commissioner R-Marshall will monitor Cousino and Tower HS. Assistant Secretary Martin will monitor City Hall and the Community Center. If all Commissioners drop their bags off at the Crime Commission building, Commissioner R-Marshall will transport the collection to St. Margarets of Scotland.

NEW BUSINESS:

Nomination of Treasurer: Commissioner Jackson nominated Commissioner Booker for Treasurer. Commissioner Booker declined the nomination. Commissioner Porvaznick stated that she will remain Treasurer for the 2025 – 2026 calendar year.

COMMITTEE REPORTS:

Media Awareness Committee: Commissioner Harrison stated that TV Warren would like to do a basic PSA. We can discuss any topic. We can get stats from Lieutenant Gajewski. Any other ideas would be appreciated. After a brief discussion, the Crime Commission decided on five topics. Commissioner J-Marshall mentioned that if we could have a month or two worth of information then TV Warren can take that information and slowly present it over a period of time.

Roundtable:

Ahmed: Nothing further to report.

Porvaznick: Nothing new to report.

R-Marshall: I saw this pamphlet from Peter Lucido on “Stopping Violence in School”. I reached out to Peter Lucido’s office and I have gotten no response. Commissioner Middleswart stated that she will text Commissioner R-Marshall a person that can help.

Harrison: Nothing new to report.

Kobir: I will be traveling for a bit. I will not be attending January’s meeting.

J-Marshall: Nothing new to report.

Antrikin: Nothing further to report.

Middleswart: Nothing new to report.

Murphy: Nothing further to report.

Martin: Nothing new to report.

Houtos: I will be bringing Jeff Masserang to next month’s meeting. He will be filling in for me if I am

unable to attend a meeting.

Alam: Nothing new to report.

Jackson: Nothing further to report.

Booker: I brought some donuts, please have some.

Dwyer: Everybody should have received an invitation to the Holiday Party hosted by the Warren City Council. We hope to see you all there.

ADJOURNMENT:

A motion by Commissioner Antrikin, seconded by Commissioner Porvaznick to adjourn the meeting at 7:15 pm. The motion passed unanimously.

Our next Meeting will be on January 07, 2026 @ 6:00 pm. at the Warren Community Center – Cafeteria – 5460 Arden (Chicago/14) (West of Mound).

Commissioner R-Marshall has housekeeping duties for the month of January.

Respectfully submitted,
Michele Martin - Secretary's Assistant