



DDA OFFICERS

Mayor Lori M. Stone

Richard Fox, City Controller, Treasurer

DDA MEMBERS

Joseph Vicari, Vice Chair

Gregory Jackson

Hank Riberas

Michael Wiegand

Oscar Zamora

Tom Petzold

Gina Cavaliere

**A REGULAR IN PERSON MEETING
OF THE
DOWNTOWN DEVELOPMENT AUTHORITY
Wednesday, November 5, 2025, 3:00 p.m.**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

- Motion to excuse absent members

3. ADOPTION OF AGENDA

- Motion to adopt agenda

4. AUDIENCE PARTICIPATION

5. APPROVAL OF MINUTES (pg. 1)

- Motion to approve the October 1, 2025 DDA meeting minutes

6. OLD BUSINESS (NONE)

7. NEW BUSINESS (pg. 8)

A. Request for Funding: Property Tax Appeals – Hallahan & Associates, P.C. (Assessing Department Representative [pg. 8])

- Motion to approve the extension of attorney services for property tax appeals by Hallahan & Associates, P.C. for the years 2026 through 2030 in the amount of \$50,000 annually.

B. Request for Funding: Desktop Computers – GovConnection, Inc. (Shumon Hakim [pg. 9])

- Motion to approve funding for the purchase of desktop computers by GovConnection, Inc. under Sourcewell Contract #121923 in the amount of \$40,692.50.

C. Request for Funding: City Hall and Court Wi-Fi Upgrade – Presidio Networked Solutions Group, LLC (Shumon Hakim [pg. 14])

- Motion to approve funding for the City Hall and Court Wi-Fi Upgrade Project by Presidio Networked Solutions Group, LLC, utilizing MHEC Contract #MHEC-08012021, in the total amount of \$214,364.56 (City Hall: \$122,010.13; Court: \$77,354.43; Contingency: \$15,000).

D. Request for Funding: Warren Community Center Conference Room A Upgrades (Craig Treppa/Dave Muzzarelli [pg. 62])

- Motion to approve funding for the purchase of various items for the Warren Community Center Conference Room A Project by Metro Signs & Lighting, B&H Photo-Video, Inc., and Advance Lighting & Sound, Inc., under Bid No. TRI-W-1538, in a total amount not to exceed \$14,895.00.

E. Request for Funding: ADA Improvements Package, Priority 1 - Decima, LLC (Craig Treppa/Dave Muzzarelli [pg. 65])

- Motion to approve funding for the ADA Improvements DDA Package, Priority 1, to Decima LLC, under Bid No. ITB-W-1572, in an amount not to exceed \$229,202.00.

F. Request for Funding: Chicago Active Mobility Connector - Nowak & Fraus Engineers (Tina Gapshes/Tom Bommarito [pg. 72])

- Motion to approve funding for design services for the Chicago Active Mobility Connector project, including the pedestrian bridge and improvements at 5295 Chicago Road, by Nowak & Fraus Engineers in the amount of \$112,868.25.

G. Request for Funding: Cellular Dialer - A & B Alarm Systems, Inc (Commissioner McAdams [pg. 79])

- Motion to approve funding for the installation of cellular dialers in the alarm panels at Fire Stations No. 1 and No. 5 by A & B Alarm Systems, Inc. in the amount of \$917.75.

H. Request for Funding: Drone for Tree Lighting Ceremony – Carey and Paul Group (Jason Spiller/Casey Kyewski [pg. 83])

- Motion to approve funding for a professional drone light show during the City of Warren's Annual Tree Lighting event by Carey and Paul Group under Bid No. ITB-W-0776, in an amount not to exceed \$16,000.00

8. APPROVAL OF THE LIST OF BILLS (pg. 89)

- Motion to Approve the November 5, 2025 List of Bills

9. GOOD OF THE ORDER

10. Next DDA Regular Meeting is scheduled for Wednesday, December 3, 2025, at 3:00 PM.

11. ADJOURNMENT

➤ Motion to Adjourn

DDA, TIFA, CED, CDBG and Brownfield

CITY OF WARREN DOWNTOWN DEVELOPMENT AUTHORITY MINUTES OF THE BOARD

Meeting held on October 1, 2025

A regular meeting of the City of Warren Downtown Development Authority was called for 3:00 pm on Wednesday, October 1, 2025.

Present:

Mayor Lori M. Stone
Michael Wiegand
Joseph Vicari
Oscar Zamora
Gina Cavaliere

Absent:

Hank Riberas
Tom Petzold
Gregory Jackson

1. Call to Order

Mayor Lori Stone called the meeting to order at 3:16 pm.

2. Roll Call

MOTION:

A motion was made by Mr. Wiegand, supported by Mr. Zamora, to excuse the absent members.

No opposition, the motion passed

3. Adoption of Agenda

MOTION:

A motion was made by Mr. Zamora, supported by Mr. Vicari, to adopt the agenda.

No opposition, the motion passed

4. Audience Participation

5. Approval of Minutes (September 10, 2025) (pg. 1)

MOTION:

A motion was made by Ms. Cavaliere, supported by Mr. Wiegand, to approve the September 10, 2025 minutes.

No opposition, the motion passed

6. Old Business (None)

7. New Business (pg. 12)

A. Request for Funding: Web Hosting Annual Renewal – Liquidweb (Shumon Hakim [pg. 12])

Mr. Hakim presented the annual renewal for web hosting services provided by Liquid Web LLC in the amount of \$6,492. He explained that Liquid Web hosts the City of Warren’s main website, the Warren Police Department website, the 37th District Court website, and manages all city domains and email accounts.

During discussion, Ms. Cavaliere questioned whether the hosting cost was a citywide expense and if it was an appropriate expenditure for the DDA. Mr. Knapp clarified that the web hosting expense has not been cost-allocated and is typically centralized within City Hall. He noted that only portions directly benefiting DDA-related operations should be charged to the DDA, with other portions funded from appropriate citywide sources. Ms. Michaels concurred with this clarification.

Mr. Hakim further clarified that the hosting is performed externally through Liquid Web’s cloud-based servers rather than through any in-house city infrastructure. Following discussion, a motion was made and supported to approve funding for the annual web hosting renewal with Liquid Web LLC in an amount up to \$6,492. The motion was contingent upon review and confirmation by the City Attorney’s Office and the Controller’s Office to ensure lawful and appropriate allocation of the expense to the DDA.

MOTION:

A motion was made by Ms. Cavaliere, supported by Mr. Zamora, to approve funding for the annual renewal of web hosting services provided by Liquid Web LLC in an amount up to \$6,492.00, contingent upon review and confirmation by the City Attorney’s Office and the Controller’s Office to ensure lawful and appropriate allocation of the expense to the DDA.

ROLL CALL:

The motion carried unanimously as follows:

Ms. Cavaliere	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Mr. Vicari	Yes
Mayor Stone	Yes

No opposition, the motion passed

B. Request for Funding: Network & Security Upgrade – Presidio Networked Solutions Group (Shumon Hakim [pg. 17])

Mr. Hakim presented a request for funding in the amount of \$1,081,005.87 for a network and security upgrade through Presidio Networked Solutions Group, LLC under Bid No. TRI-W-1702. He explained that the project involves upgrading the City’s network infrastructure, including all network switches, routers, and firewalls, as well as replacing UPS batteries located in various network closets. The upgrades also include the installation of next-generation firewalls to strengthen cybersecurity measures. Professional services performed by Presidio will cover the installation and related labor components.

During discussion, questions were raised regarding the number of locations included in the proposal and whether all sites should receive upgrades. It was noted that the Owen Jax Recreation Center is currently under consideration for potential demolition, and therefore, board members discussed possibly omitting this location from the scope of work should that decision move forward.

Mr. Hakim confirmed that if the City determines not to proceed with upgrades at certain sites they can be excluded from the project without issue. He also clarified that the last major network upgrade occurred in 2018, with the expected lifespan of the new system being approximately five to eight years.

MOTION:

A motion was made by Ms. Cavaliere, supported by Mr. Weigand, to approve funding for the network and security upgrade by Presidio Networked Solutions Group, LLC under Bid No. TRI-W-1702 in an amount up to \$1,081,005.87, contingent upon review of the appropriateness of the expenses as a DDA expenditure, with a report to be provided back to the board.

ROLL CALL:

The motion carried unanimously as follows:

Ms. Cavaliere	Yes
Mr. Wiegand	Yes
Mr. Zamora	Yes
Mr. Vicari	Yes

Mayor Stone Yes

No opposition, the motion passed

C. Request for Funding: Mold Evaluation Proposal at 29901 S. Civic Center Blvd. – G2 Consulting Services (Tom Bommarito [pg. 202])

Mr. Bommarito presented a request for funding in the amount of \$3,500.00 for mold evaluation services at 29901 South Civic Center Boulevard, formerly known as the Warren Racquetball Club. He explained that during ongoing work at the facility, potential mold concerns were identified, prompting the need for an environmental evaluation. G2 Consulting Group will conduct an inspection of the building to assess any environmental or mold-related issues and provide a detailed report of their findings.

MOTION:

A motion was made by Ms. Cavaliere, supported by Mr. Zamora, to approve funding for mold evaluation services at 29901 S. Civic Center Blvd. by G2 Consulting Group in the amount of \$3,500.00.

ROLL CALL:

The motion carried unanimously as follows:

Ms. Cavaliere	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Mr. Vicari	Yes
Mayor Stone	Yes

No opposition, the motion passed

D. Request for Funding: MDA Annual Conference – Michigan Downtown Association (Tom Bommarito [pg. 206])

Mr. Bommarito presented a request for funding in the amount of \$550.00 for staff of the DDA/TIFA Department to attend the Michigan Downtown Association (MDA) Annual Conference in Rochester. He explained that we are an active member of the Michigan Downtown Association, and this funding will cover the registration costs for two staff members to attend. As the event is local, no travel or lodging expenses are required.

Mr. Bommarito noted that he and Ms. Nawrocki plan to attend the conference, emphasizing the importance of professional development and networking opportunities provided through participation in MDA events. Several members

expressed their support, noting the value of continued education and collaboration with peers in downtown and economic development across the state.

MOTION:

A motion was made by Mr. Wiegand, supported by Ms. Cavaliere, funding for staff of the DDA/TIFA Department to attend the Michigan Downtown Association Annual Conference, by the Michigan Downtown Association, in the amount of \$550.00, with authorization to issue check.

ROLL CALL:

The motion carried unanimously as follows:

Mr. Wiegand	Yes
Ms. Cavaliere	Yes
Mr. Zamora	Yes
Mr. Vicari	Yes
Mayor Stone	Yes

No opposition, the motion passed

- E. Request for Funding: Hazardous Materials Abatement and Interior Demolition Services for 6020 Chicago Rd. – Dore & Associates, Inc. (Tom Bommarito [pg. 217])

Mr. Bommarito presented a request for funding in the amount of \$39,800.00 for hazardous materials abatement and interior demolition services at 6020 Chicago Road by Dore & Associates, Inc. under Bid No. ITB-W-1643. He explained that the building, located just east of Mound Road, is currently undergoing improvements, including the installation of a new roof and completion of environmental testing. The proposed abatement and demolition work will clean and “white box” the interior, ensuring the building is in suitable condition for future use, whether leased or sold.

MOTION:

A motion was made by Mr. Vicari, supported by Mr. Zamora, to approve funding for hazardous materials abatement and interior demolition services at 6020 Chicago Road by Dore & Associates, Inc. under Bid No. ITB-W-1643 in the amount of \$39,800.00.

ROLL CALL:

The motion carried unanimously as follows:

Mr. Vicari	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Ms. Cavaliere	Yes

Mayor Stone Yes

No opposition, the motion passed

8. Approval of the List of Bills (pg. 276)

The October 1, 2025 List of Bills was presented for approval. Mr. Knapp provided an update regarding a bond payment that was included for informational purposes. He explained that while bond payments are typically processed as automatic withdrawals, this particular payment was made by check due to Huntington Bank transferring its bond operations to another company. The total payment amounted to \$5,921,792, covering four separate bond issues.

Mr. Knapp noted that with this payment, the 2021 bond issue has been fully paid off. He further reported that one year remains on the 2014 bond, two years remain on the 2015 bond, and seventeen years remain on the 2023 bond. The 2023 bond issue pertains to the Fire Station project. These earlier bonds originally financed construction for the Warren City Hall and Community Center, totaling approximately \$75 million, with subsequent refinancings in later years for better interest rates.

MOTION:

A motion was made by Ms. Cavaliere, supported by Mr. Zamora, to approve the October 1, 2025 list of bills.

ROLL CALL:

The motion carried unanimously as follows:

Ms. Cavaliere	Yes
Mr. Zamora	Yes
Mr. Wiegand	Yes
Mr. Vicari	Yes
Mayor Stone	Yes

No opposition, the motion passed

9. Good of the Order

Several recent and upcoming community events and updates were shared:

1. Police Department Fundraiser – Wednesday, October 8, 2025 | All Day

The Warren Police Department's Community Policing Unit, in partnership with Blue HAL, will host a fundraiser at Buffalo Wild Wings. The event will run all day for dine-in or takeout orders. Flyers are available in the Mayor's Office and at the Police Department. Twenty percent (20%) of all proceeds will benefit families in need by providing turkeys and meals during the Thanksgiving holiday.

2. Gleaners Mobile Fresh Food Distribution – Bi-weekly | 2:00 PM

Gleaners Mobile Drive-Up has opened a drive-up food distribution pantry, located at Macomb Community College – South Campus. The program operates every other Tuesday from 2:00 PM to 4:00 PM and offers a variety of free groceries. The service is drive-up only, no appointment necessary. This initiative is especially helpful to households impacted by the ongoing federal government shutdown.

3. State of the City Address – Tuesday, October 21, 2025 | 6:00 PM

Mayor Stone announced that her second State of the City Address will be held at the Warren Community Center Auditorium. The event is free and open to the public, ADA accessible, and will include ASL interpretation. Community members are encouraged to attend and RSVP in advance.

4. Community Check-In – Rescheduled:

The final Community Check-In of the year has been rescheduled from October 23 to October 29, 2025, due to a scheduling conflict with the Parks and Recreation Department's Harvest Treat event. Residents are encouraged to attend and participate in continued community discussions and updates.

10. Next DDA Regular Meeting is scheduled for Wednesday, November 5, 2025, at 3:00 PM, in the City Hall 1st Floor Conference Room.

11. Adjournment

MOTION:

A motion was made by Mr. Wiegand to adjourn.

The October 1, 2025 DDA meeting adjourned at 3:41 pm.

X Signed by: Tom Bommarito 6F52A3F025A947D... Thomas Bommarito DDA Director	X Signed by: Lori M. Stone D25EC2BDD7A2400... Lori M. Stone Mayor
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August 4, 2025

Tom Bommarito
City of Warren
One City Square
Suite 215
Warren, MI. 48093

Re: Attorney Services Extension - Property Tax Appeals

Dear Mr. Bommarito,

The Assessing Department is requesting the Downtown Development Authority to authorize funding for Property Tax Appeal Services for the period September 15, 2025 through September 14, 2026 in an annual amount not to exceed \$50,000.00; and for every year the contract extension is enforced through September 14, 2030.

On February 14, 2023, Warren City Council approved an award to Hallahan & Associates, P.C. to furnish Property Tax Appeal Services for the City with a portion of the award being allocated to be paid by the DDA for services performed in the DDA District.

There are options to extend the award for two additional two-year periods, followed by the option to renew for one final annual period.

Recommended Company: Hallahan & Associates, P.C.
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, MI 48302

Bid Number: RFP-W-0239

Requested Amount: \$50,000.00 per agreement year through 9/14/2030

GL/Account Number: 494-9494-80100

The Assessing Department is asking for the Downtown Development Authority to provide funding for any tax appeal directed at their projects. Please find the attached Warren City Council resolution approving Hallahan & Associates, P.C. as our attorney for Tax Tribunal

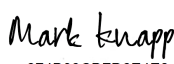
If you have any questions or require any additional information, please contact me.

Thank you for your consideration.

Sincerely,



F. Scott Miller
Assessor
Assessing Department

DocuSigned by:

874B09CBED6E4E8

Mark Knapp
Assistant Controller

Read and Concur: Only need if \$5,000+

Signed by:

E610E2D7FFE5449...

Craig Treppa
Purchasing Agent

Read and Concur



INFORMATION SYSTEMS
ONE CITY SQUARE, SUITE 420
WARREN, MI 48093-6726
(586) 574-4612
www.cityofwarren.org

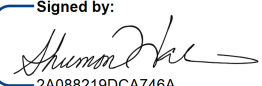
To: Tom Bommarito
From: Shumon Hakim
Date: October 7, 2025

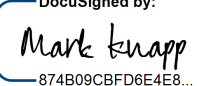
Re: Desktop Replacement

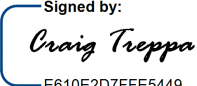
Information Systems is requesting the Downtown Development Authority to authorize funding for the purchase of desktop computers. This is to replace any workstations that did not meet the Windows 11 upgrade requirements. Most of our computers are Windows 10 and they will reach end of life on October 14, 2025. Many of them were upgraded to Windows 11 but some did not meet the requirements. Keeping end-of-life computers on our network is a security risk and should be replaced as soon as possible. I am requesting the purchase of 50 Dell Pro Micro desktop computers. These computers will be distributed throughout various departments within City Hall. Formal bids are not required as we are using Sourcewell Contract #121923 for pricing.

Recommended Company: GovConnection, Inc, Merrimack, NH
Referencing Contract: Sourcewell #121923
Quoted Estimate: \$35,692.50
Contingency: \$5,000
Requested Total Amount: **\$40,692.50**

Information Systems is asking for the Downtown Development Authority to provide funding for this essential project. Please find all supporting documents (bid tabulation, quotes, etc.) and backup information related to the project attached to this cover letter. If you have any questions or require any additional information, please contact me. Thank you for your consideration.

Signed by:

2A088219DCA746A...
Shumon Hakim
IS Manager

DocuSigned by:

874B09CBFD6E4E8...
Mark Knapp
Assistant Controller

Signed by:

E610E2D7FFE5449...
Craig Treppa
Purchasing Agent



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Daniel Loofe
Phone: (800) 800-0019 ext. 75530
Fax: 603-683-0834
Email: daniel.loofe@connection.com

25813925.02
PLEASE REFER TO THE ABOVE QUOTE #
WHEN ORDERING
Date: 10/7/2025
Valid Through: 11/6/2025
Account #: S02598 19758

Customer Contact: Justin Crown
Email: jcrown@cityofwarren.org
Phone: (586) 574-4616
Fax: (810) 759-9222

QUOTE PROVIDED TO:	SHIP TO:
AB#: 19758 CITY OF WARREN PURCHASING DEPT SUITE 425 1 CITY SQUARE WARREN, MI 48093 US (586) 574-4600	AB#: 24686597 CITY OF WARREN Justin Crown Information Systems 1 City Sq Ste 420 Warren, MI 48093 US (586) 258-2026

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
		Small Pkg Ground Service Level	.00 lbs	Net 30	SOURCEWELL #121923

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	50			Dell Pro Micro 3000195030362.1		\$ 713.85	\$ 35,692.50
						Subtotal	\$ 35,692.50
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt!
						Total	\$ 35,692.50


Product Notes for Quote# 25813925.02

Item #	Description	Notes
		Description SKU Unit Price Quantity Intel(R) Core(TM) Ultra 5 235T (R) (13 TOPS NPU, 14 cores, up to 5.0GHz) 338-CRZJ - 1 Windows 11 Pro 619-BBQD - 1 16 GB: 1 x 16 GB, DDR5, up to 5600 MT/s, non-ECC 370-BCWF - 1 512GB SSD 400-BSWY - 1 Internal WiFi Antenna 555-BLWT - 1 Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R) wireless card 555-BLWW - 1 Wireless Driver, Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R) wireless card 555-BLZP - 1 Partner Success Program Management 998-2512 - 1 Dell Pro Micro with 35W Processor 329-BKRP - 1 Dell Pro Keyboard and Mouse - KM5221W - US English - Black 580-BCCH - 1 Mouse included with Keyboard 570-AADI - 1 ENERGY STAR Qualified 387-BBLW - 1 US Power Cord 450-AAZN - 1 Documentation 340-DNBV - 1 Watch Dog SRV 379-BFYR
	Dell Pro Micro 3000195030362.1	
		- 1 Quick Start Guide 340-DTWQ - 1 US/Canada Battery Warning Label 389-FKHG - 1 Print on Demand Label 389-BDQH - 1 Trusted Platform Module (Discrete TPM Enabled) 329-BBJL - 1 Shipping Material, MPP Cushion 340-DTXM - 1 Shipping Label 389-BBUU - 1 Regulatory Label for 90W Adapter 389-FKNR - 1 Driver/APP for IRST 658-BFTS - 1 Intel Core Ultra 5 Processor Label 389-FGFR - 1 Desktop BTO Standard shipment 800-BBIO - 1 Dell Pro Micro QCM1250 210-BPPV - 1 No vPro(R) support 631-BCFK - 1 EPEAT 2018 Registered (Gold) 379-BDZB - 1 Fixed Hardware Configuration 998-HLVJ - 1 1st M.2 2230 SSD Extend Bracket & Screw 575-BCRQ - 1
	Dell Pro Micro 3000195030362.1 Notes Continued...	



Product Notes for Quote# 25813925.02

		Internal Speaker 520-BBGY - 1 Optional USB Type-C with DisplayPort Alt mode and Power-In Support 382-BBQK - 1 90 Watt A/C Adapter 450-ALFO - 1 No Option Included 340-ACQQ - 1 English, French, Spanish, Brazilian Portuguese 619-BBPD - 1 Dell Limited Hardware Warranty Plus Service 716-3403 - 1 ProSupport: Next Business Day Onsite, 3 Years 716-4275 - 1 ProSupport: 7x24 Technical Support, 3 Years 716-4280 - 1 Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport 989-3449 - 1 Client ProSupport Asset Label 365-0625 - 1 CFI,Information,VAL,CHASSISDEF,Factory Install 377-8262 - 1 System Box Asset Label without PO 365-1176 - 1 Activate Your Microsoft 365 For A 30 Day Trial 630-ABBT - 1 Dell Pro Micro QCM1250 658-BFVZ - 1
	Dell Pro Micro 3000195030362.1 Notes Continued...	



ORDERING INFORMATION

GovConnection, Inc. DBA Connection

SOURCEWELL Contract # 121923

Contract Expiration: 27 February 2028

Please contact your account manager with questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Notice on Tariff Tax Impacts: Please be aware that the pricing shown in this quote is potentially subject to change at time of order placement due Federal Government tax law changes resulting in increases in Tariff's assessed on imports and exports, which are outside our control and the control of our suppliers. Please confirm pricing with your Account Manager prior to order placement. We apologize for this inconvenience.

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374



INFORMATION SYSTEMS
 ONE CITY SQUARE, SUITE 420
 WARREN, MI 48093-6726
 (586) 574-4612
www.cityofwarren.org

To: Tom Bommarito
From: Shumon Hakim
Date: October 28, 2025

Re: City Hall and Court Wi-Fi Upgrade Project
 Utilizing MHEC Contract: MHEC-08012021

Information Systems is requesting the Downtown Development Authority to authorize funding for the upgrade Wi-Fi broadband internet system for City Hall and Court. The current system is well over 15 years old and the hardware has reached end of life. Being that no updates or maintenance can be performed, making it a security risk for the entire network. This upgrade will improve efficiency, cybersecurity, and cost. Along with residents and patrons that visit the facilities, city departments will benefit from this enhancement.

Project Details:

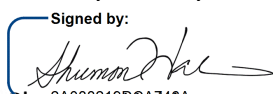
Recommended Company: Presidio Networked Solutions Group, LLC. Ferndale, MI

Cost Breakdown:

City Hall Hardware: \$77,633.74 (MHEC Contract: MHEC-08012021)
 City Hall Professional Services: \$44,376.39 (MHEC Contract: MHEC-08012021)
 Court Hardware: \$41,186.60 (MHEC Contract: MHEC-08012021)
 Court Professional Services: \$36,167.83 (MHEC Contract: MHEC-08012021)
 Contingency: \$15,000

Total Funding Request: \$214,364.56

Information Systems is asking for the Downtown Development Authority to provide funding for this essential project. Please find all supporting documents (bid tabulation, quotes, etc.) and backup information related to the project attached to this cover letter. If you have any questions or require any additional information, please contact me. Thank you for your consideration.

Signed by:

 Shumon Hakim
 Information Systems Manager

DocuSigned by:

 Mark Knapp
 Assistant Controller

Signed by:

 Craig Treppa
 Purchasing Agent

**QUOTE:** 2003525113749-07

DATE: 10/27/2025

PAGE: 1 of 2

TO: City of Warren
 Laura Wilson
 Attn Payables One City Square, Suite 425, Purchasing
 Warren, MI 48093

lwilson@cityofwarren.org
 (p) 586-574-4616
 (f) (586) 258-2001

FROM: Presidio Networked Solutions Group, LLC
 Ashleigh Greene
 660 E. 10 Mile Road
 Suite 110
 Ferndale, MI 48220

ashleighgreene@presidio.com
 (p) +1.248.513.8254

Customer#: CITYW005**Contract Vehicle:** MHEC-08012021 Presidio**Account Manager:** Ashleigh Greene**Inside Sales Rep:** Teresa Connors**Title:** Warren-City Hall Wireless Refresh-Hardware

Comments: Presidio reserves the right to update any existing customer quote to reflect updated pricing in the event any Presidio vendors change the price that Presidio must pay for any software, goods or services resold, whether due to new taxes, tariffs or for any other governmentally imposed reason.

#	Part #	Description	Unit Price	Qty	Ext Price
1	AP45-US	Premium Performance MultiGigabit WiFi 6E Access Point (4x4:4) with Adaptive Bluetooth Low Energy Array for Advanced Location based services, with built in Internal Antenna - US only; Universal Mounting Bracket is included;	\$633.93	39	\$24,723.27
		Comments: CONFIG Q0107582-1:2 - MUST ORDER TOGETHER Fulfillment: Distributor LINE: 1.1			
2	SUB-2S-5Y	Subscriptions for 2 services (specify from SUB-MAN, SUB-ENG, SUB-AST, SUB-VNA, SUB-PMA) for one access point for 5 years: includesupgrades, cloud function subscriptions and limited lifetime warranty benefits on indoor access points;Contains WIFI A...	\$445.13	39	\$17,360.07
		Comments: CONFIG Q0107582-1:2 - MUST ORDER TOGETHER Fulfillment: Juniper LINE: 1.2			
3	AP63E-US	Premium Performance Outdoor MultiGigabit WiFi 802.11ax Access Point with Adaptive Bluetooth Low Energy Array for Advanced Location based services, with External Antenna connectors - US Only; Outdoor Mounting Kit is included;	\$810.14	3	\$2,430.42
		Comments: CONFIG Q0107582-1:7 - MUST ORDER TOGETHER Fulfillment: Distributor LINE: 2.1			
4	SUB-2S-5Y	Subscriptions for 2 services (specify from SUB-MAN, SUB-ENG, SUB-AST, SUB-VNA, SUB-PMA) for one access point for 5 years: includesupgrades, cloud function subscriptions and limited lifetime warranty benefits on indoor access points;Contains WIFI A...	\$445.13	3	\$1,335.39
		Comments: CONFIG Q0107582-1:7 - MUST ORDER TOGETHER Fulfillment: Juniper LINE: 2.2			
5	ATS-OP-245-47-6NP-36	2.5GHZ 4/7DBI PATCH ANTENNA WITH 6 N-PLUGS	\$186.39	3	\$559.17
Cisco Catalyst 9300					
C9300-48UN-E					
6	C9300-48UN-E	Catalyst 9300 48-port of 5Gbps Network Essentials	\$7,598.29	2	\$15,196.58
7	CON-L1NCD-C93004UN	CX LEVEL 1 8X7NCD Catalyst 9300 48port of 5Gbps Network E	\$1,288.32	2 for 36 mo(s)	\$7,729.92
8	C9300-DNA-E-48	C9300 DNA Essentials, 48-Port Term Licenses	\$0.00	2	\$0.00
9	CON-L1SWT-C93E48	CX LEVEL 1 SW SUB C9300 DNA Essentials	\$54.16	2 for 36 mo(s)	\$324.96
10	C9300-DNA-E-48-3Y	C9300 DNA Essentials, 48-port - 3 Year Term License	\$779.32	2	\$1,558.64
11	C9300-NW-E-48	C9300 Network Essentials, 48-port license	\$0.00	2	\$0.00
12	SC9300UK9-1712	Cisco Catalyst 9300 XE 17.12 UNIVERSAL	\$0.00	2	\$0.00
13	PWR-C1-1100WAC-P	1100W AC 80+ platinum Config 1 Power Supply	\$0.00	2	\$0.00



QUOTE:2003525113749-07

DATE:10/27/2025

PAGE:2 of 2

14	PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply	\$1,322.05	2	\$2,644.10
15	CAB-TA-NA	North America AC Type A Power Cable	\$0.00	4	\$0.00
16	C9300-SSD-NONE	No SSD Card Selected	\$0.00	2	\$0.00
17	STACK-T1-50CM	50CM Type 1 Stacking Cable	\$69.59	2	\$139.18
18	CAB-SPWR-30CM	Catalyst Stack Power Cable 30 CM	\$66.11	2	\$132.22
19	C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 9300	\$0.00	2	\$0.00
20	C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	\$0.00	2	\$0.00
21	CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	\$0.00	2	\$0.00
22	C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module	\$1,596.89	2	\$3,193.78
23	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	2	\$0.00
Total:					\$30,919.38
SFP-H10GB-CU3M=					
24	SFP-H10GB-CU3M=	10GBASE-CU SFP+ Cable 3 Meter	\$76.51	4	\$306.04
Total:					\$306.04
Total (Cisco Catalyst 9300):					\$31,225.42

	Sub Total:	\$77,633.74
	Grand Total:	\$77,633.74

THIS QUOTE IS GOVERNED BY THE TERMS AND CONDITIONS OF PRESIDIO MIDWESTERN HIGHER EDUCATION COMPACT (MHEC) CONTRACT 08012021

QUOTE IS VALID FOR 30 DAYS FROM DATE SHOWN ABOVE.

PURSUANT TO THIS CONTRACT YOUR PO MUST REFLECT THE FOLLOWING CONTRACT:
PRESIDIO MIDWESTERN HIGHER EDUCATION COMPACT (MHEC) CONTRACT 08012021

Tax ID# 58-1667655; Size Business: Large; CAGE Code: 0KD05; DUNS#15-405-0959

Credit: Net 45 days (all credit terms subject to prior Presidio credit department approval)

Delivery: FOB Terms Destination

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

Presidio Service Request

1. GENERAL INFORMATION

Client Name	City of Warren	Account Manager	Ashleigh Greene
Contact Name	Laura Wilson	Solution Architect	Jake Montgomery
Contact Phone	586-574-4616	Opportunity #	1003524091387.4
Contact Address	Attn Payables One City Square, Suite 425, Purchasing Warren MI 48093	Date	October 21, 2025
Contact Email	lwilson@cityofwarren.org	Service Title	City of Warren - City Hall Wireless Refresh

2. PROJECT INTRODUCTION

Presidio is pleased to propose the following solution to City of Warren (“Client”). This Service Request (“SR”) defines the tasks to be performed and the responsibilities of Presidio and Client.

The Professional Services as stated within this SOW are governed by the terms and conditions set forth in the Midwestern Higher Education Compact (MHEC) Contract: MHEC-08012021 Presidio.

2.1. Project Overview

Due to aging infrastructure and OEM End of Support concerns, Warren has asked Presidio to update the wireless infrastructure at their City Hall building.

2.2. Solution and Approach Overview

Previously, Presidio was engaged to survey and design a new wireless access point layout using the latest in wireless survey technologies. Presidio will execute this new design which includes the setup and configuration of (42) Juniper access points (39 AP45s and 3 AP63Es), the installation and configuration of (2) new Cisco switches to facilitate new POE port density and mGig requirements, and the configuration of existing switch infrastructure to support the new topology.

2.3. Locations

All Services outlined in this SR will be performed and delivered remotely unless otherwise specified. Services described in this SR may be performed or will impact the following locations.

Location	Address	City State ZIP
City Hall	1 City Square	Warren, Michigan 48093
City of Warren	Attn Payables One City Square, Suite 425, Purchasing	Warren, MI 48093

Presidio Service Request

3. SCOPE OF WORK**3.1. Deployment****3.1.1. Mobility Project Kickoff and Closeout Meetings**

Project Kickoff and Closeout Meetings for technical resource

3.1.2. Juniper MIST Dashboard- Site Creation and AP Deployment

Juniper Mist Site creation and AP deployment

- Manage the registration and configuration of up to 42 APs in the dashboard.
- Configure up to (x1) SSIDs associated with existing local data VLANs.
- Coordinate with installation vendor to ensure accurate placement and naming of APs.

Assumptions

- Customer will provide admin level access to Juniper MIST resources for the creation and configuration.
- Configuration of MIST is limited to basic best practices setup, connection of 42 APs, the propagation of up to existing SSIDs, and creation of up to 1 new SSID.

Deliverables

- Functional Juniper MIST cloud dashboard with 42 access points registered and configured.
- Fully configured and operational MIST site with up to 4 SSIDs.

3.1.3. Switching Configurations

Presidio will perform the following for the existing network infrastructure:

- Remotely configure up to 3 existing facility switches to provide necessary connectivity to the new switch. Presidio will ensure that VLANs are properly propagated through aggregate and access switches for up to 4 vlans.

Assumptions

- Changes to current switch configurations NOT related to the propagation of vlans to APs is out of scope.
- Necessary new switches will be purchased by City of Warren to facilitate port availability and POE consumption for the project.
- Any required downtime for network configuration will be agreed upon in advance with the customer to minimize disruption.
- All existing networking equipment is functional and accessible.
- The network infrastructure supports the additional VLANs and SSID configurations without requiring major changes.

Out of Scope / Client Responsibilities

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

- Provide necessary remote access to network infrastructure and credentials for configuration purposes.
- Facilitate access to the Community Center for the deployment team.
- Coordinate and approve any required network downtime during the configuration process.
- Provide on-site administrative access or means of remote access to the console's new switch(es).
- Provide a sample of switch configuration or template (if applicable)

Deliverables

- Configured switching infrastructure supporting the new wireless network.

Presidio Service Request

3.1.4. Cisco Catalyst Campus Switch Deployment

Presidio will configure a standalone Local Area Network (LAN) switch or stack using a Client-Provided Configuration or a standardized template. Base configuration may include functional testing. As part of this configuration, Presidio will perform the following activities:

- Upgrade IOS software to Client standard, or Presidio recommended version
- Apply a Client-provided configuration template with switch-specific parameters
- Configure ports on two (2) switches for up to 42 access points.

Included Service Option: Cisco Switch Physical Install (business hours):

- Rack, stack, and cross-connect uplink cabling for up to quantity two (2) standalone switches.
- Access port cabling not included

Assumptions

Client's environment includes sufficient:

- Rack Space
- Cooling and Heating
- Electrical Power
- Uninterruptible Power Supply (UPS)
- Cabling and Cable Management
- Environment Conditions

Out of Scope / Client Responsibilities

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

Client will:

- Provide on-site administrative access or means of remote access to the console's new switch(es).
- Provide a sample of switch configuration or template (if applicable)
- Rack and Stack switches (unless explicitly stated as a Presidio Task)
- Patch Switch Cabling (unless explicitly stated as a Presidio Task)
- Existing configuration documentation will be provided by Client.

Deliverables

- New switches in MDF and IDF1 are configured, integrated, and operational for new AP use.

3.2. Cabling

3.2.1. Cabling and Mounting

Presidio will install (42) CAT6 plenum drops throughout Warren City Hall. All will be pulled from the closest data closet, toned, tagged, terminated, and tested for CAT6 compliance. Upon completion of cabling, Presidio will mount 42 Wireless Access Points.

Assumptions

Normal business hours install

Out of Scope / Client Responsibilities

Presidio Service Request

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

Provide access to required spaces

3.3. Document and Support

3.3.1. Mobility As-Built Document

As part of the Project Deliverables, Presidio may create and provide documentation to you for the products installed or upgraded as applicable. Depending on the solution(s) you choose, this documentation may be delivered as a single document. Various types of documentation are available, including but not limited to the examples listed below. If you require additional or printed documentation, you can request it for an extra fee.

- Basic As-Built documentation
- Detailed Visio Diagram only

3.3.2. Mobility Migration Event Remote First Day In Service (FDIS) Support (8 hr)

Presidio will provide up to eight (8) hours of remote Mobility engineering support during an agreed-upon migration or go-live event window.

Out of Scope / Client Responsibilities

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

- 1) Ensure that Presidio has remote administrator access, preferably through VPN, to all the devices required to perform the configuration and troubleshooting tasks for the project.

4. OUTCOMES AND DELIVERABLES

Documentation may be created by Presidio and provided as part of the Project Deliverables. Some of these deliverables may be delivered as a single document. The specific documentation to be provided depends on your chosen solution(s).

Client's acceptance of all deliverables described in this SOW and of the completion of the project shall be in writing. Deliverable acceptance shall be in the form of an email or signature (as applicable), and final project acceptance shall be in the "Project Completion Signoff" form provided by the Project Manager or Project Coordinator. If acceptance is refused, the Client shall provide, in writing to Presidio, a reason for refusal. Presidio shall address the issue before subsequent work is undertaken.

For any documentation provided, it shall be reviewed and approved by the Client in accordance with the following procedure:

- If a written list of requested changes is received within five (5) business days, the Presidio Project Team will make the agreed-upon revisions and resubmit the updated version to the client within five (5) business days.
- At that time, the Client has five (5) business days to review and request changes for the final document. If no written response is received from the Client within five (5) business days, either accepting or requesting changes, then the deliverable material shall be deemed accepted.

Specific Deliverables Related to This Project:

- Functional Juniper MIST cloud dashboard with 42 access points registered and configured.
- Fully configured and operational MIST site with up to 4 SSIDs.
- Configured switching infrastructure supporting the new wireless network.
- New switches in MDF and IDF1 are configured, integrated, and operational for new AP use.

Presidio Service Request

5. PRESIDIO PROJECT MANAGEMENT (PPM)

5.1. Project Management Scope

Presidio will provide a Project Manager (PM), who will be a single point of contact for all project support issues within the scope of this project. The PM is experienced in project management best practice methodologies and familiar with the technology involved. This Project Manager is responsible for the timely completion of the scope, schedule, and budget utilizing Presidio's Project Management Method.

Included in our standard Project Management offering for this engagement are the following:

- Remote kickoff meeting
- Planning and design session facilitation
- Deliverable/milestone tracking (High-Level Plan)
- Resource scheduling and oversight
- Escalation facilitation
- Working calls as required
- Regularly scheduled status meetings
- Agenda, meeting minutes, and risk/issue/action item tracking
- Scope/Budget Management
- Project closeout

5.2. Project Change Request Process

Any Items that are determined to be outside of this Scope of Work and deliverables defined must be submitted with a Project Change Request Form. No work outside of this Scope of Work will be undertaken without written approval and processing of a Project Change Request.

In the event that both Presidio and Client agree to a change in this Service Request, a written description of the agreed-upon change will be prepared using a Project Change Request (PCR) form, which both parties must sign. The PCR form will be used to describe the change, the rationale for the change, and to specify any change in the scope, schedule, or budget.

The terms of a mutually agreed upon Change Authorization will prevail over those of this Service Request or any previous Change Authorization.

Modifications in project scope, including but not limited to the following, will require a Project Change Request:

- Client-requested changes in outcome, approach, features, or capabilities.
- Additional required tasks discovered through the planning and design review but not mentioned in this SR or changes to the design after the signoff of the design phase and/or during the implementation phase.
- Upgrade, modification, or repair of equipment or applications to effectively deploy this scope.
- Defective equipment provided by the Client and integrated into the solution requiring additional diagnostic troubleshooting and/or remediation.
- Troubleshooting issues due to Client changes to configurations made "after" releasing the system or "after" a specific milestone completion in a multi-site phased deployment.

Presidio Service Request

- Delays due to issues relating to site preparation that result in delays to the project.
- Delays in responding to scheduling requests, acceptance requests, and requests for information.
- Insufficient notice of a schedule change. If 24-hour notice is not provided, charges may be applied.
- Changes required to existing infrastructure components, not called out in this Service Request, including patching and/or reconfiguration.
- Remedial work to resolve issues that existed before the installation (bad cables, lost passwords, third-party solutions, and so forth).

6. ASSUMPTIONS & RESPONSIBILITIES

Presidio makes the following assumptions and has identified the following Client responsibilities in developing this Service Request. These assumptions and responsibilities serve as the foundation on which the project estimate, approach, and timeline were developed. By signing this SR, Client agrees that these assumptions and responsibilities are correct and valid. Any changes to the following assumptions and responsibilities must be processed using the Presidio Change Management Process and may impact the project duration and labor requirements.

6.1. Engagement Assumptions

The following project assumptions are made and will be verified as part of the engagement:

- Client has read and agrees with all Items contained or omitted within this Service Request.
- This SR supersedes all prior written or oral agreements, representations, and understandings related to the subject matter hereof. Any purchase order submitted pursuant to this SR shall be subject to the terms herein and shall not be subject to any new or different terms, including pre-printed terms on such order. All changes to this SOW must be executed in writing and accepted by both parties, as indicated by authorized signature, prior to the execution of work.
- Presidio will hold no responsibility for any changes made "after" releasing the system to the Client. Presidio expressly disclaims any liability for non-performance or the delivery of poor quality of services resulting from errors or omissions in information provided to Presidio by Client, whether Presidio knew or should have known of any such errors or omissions, or whether Presidio was responsible for or participated in the gathering of such information. Significant delays, revisits, or cancelled changes outside of Presidio's control may necessitate a change order to account for rescheduling.
- Working Hours - Presidio and Client will jointly agree on the location of the resources, onsite requirements, and what time the services will be provided. By default:
 - Services delivered by resources working in North America and Europe will be provided from 8 AM to 5 PM, relative to the local time zone of the assigned resources, Monday through Friday, excluding standard Presidio holidays specific to the resources' location.
 - Services delivered by resources working in India will be provided from 11 AM to 8 PM IST, Monday through Friday, excluding standard Presidio holidays specific to the resources' location.
 - Resources may work hours other than those defined as normal business hours to accommodate their travel schedules and time zones.
- Any Items or tasks not explicitly listed as in-scope within this SR are considered to be outside of the scope and not associated with this SR and price.
- If integration of the product is performed at a Presidio facility, then transfer of ownership (acceptance) occurs upon the receipt and integration of goods at Presidio, regardless of shipment, as manufacturers will not accept returns of opened products.

Presidio Service Request

- Presidio will not be held responsible for troubleshooting networks, applications, and/or hardware if Client has no formal change management documented processes and policies.
- Presidio may engage subcontractors and third parties in performing a portion of this work.
- Presidio will not make changes to the configuration of any network equipment after it has been installed and tested.
- Some activities included in this project may be performed on Presidio's premises.
- Not all features or functions of the installed system are included in the scope of this engagement.
- Presidio reserves the right to modify the approach outlined within this SR if it does not alter the timeline or overall outcome of the engagement.
- Presidio will configure the systems outlined within this Service Request with a unique set of authentication credentials unless otherwise provided by the Client. Upon the completion of the engagement, Presidio will provide Client with all usernames, passwords, and additional authentication information that were implemented during the engagement. Presidio strongly recommends that these credentials be changed upon the completion of the engagement.
- Any documentation will be delivered in Presidio format unless otherwise stated in this SR.
- Project success criteria will be defined by the Client and jointly agreed to with Presidio.
- Client staff will participate throughout the implementation.

6.2. Client Responsibilities

The following Items are listed as the Client's responsibilities for this engagement. Client is responsible for performing the Items and activities listed in this section or arranging for them to be performed by a third party if appropriate.

- Provide a primary contact and a secondary contact when the primary is unavailable with the authority and the responsibility of issue resolution and the identification, coordination, and scheduling of Client personnel to participate in the implementation of the SR. Without a single Client point of contact, a Project Change Request may be required for the additional effort by Presidio.
- Be responsible for having in place active manufacturer support contracts on all devices that are the subject of this SR.
- If on-site services are required and authorized, Client will:
 - Provide all required physical access to Client's facility (identification badge, escort, parking decal, etc.), as required by Client's policies.
 - Validate the site readiness prior to the dispatch of Presidio personnel to perform the services being contracted.
- If system access is required:
 - Provide all required functional access (passwords, IP address information, etc.), as required for Presidio to complete the tasks.
 - Provide high-speed access to the Internet for verification of device support requirements and for software downloads.
 - Provide VPN remote access for troubleshooting and configurations related to the project, as necessary. Utilizing Webex, Microsoft Teams, or other similar screen-sharing/meeting technology as opposed to independent VPN access or virtual desktop is out of scope. If there is no other option, Presidio will issue a Change Request to add additional funds to the project to accommodate the increase in time and effort.

Presidio Service Request

- Provide required and requested documentation or information needed for the project within two (2) business days unless otherwise agreed to by all parties.
- Provide Presidio with access to their systems, appropriate processes, and personnel as reasonably necessary for Presidio to fulfill its obligations.
- Where appropriate, knowledgeable resources will be made available for functional questions and for making business decisions. It is also expected that Client staff will participate throughout the implementation.
- Participate in all working sessions as required to produce the success and efficacy of the services rendered.

7. PRICING

Presidio will provide the services outlined in this Service Request for a fixed fee of **\$44,376.39**. The Client shall make payments to Presidio as work progresses in accordance with the progress payment schedule set forth below:

Invoicing Item	Invoice Amount
Project Initiation	\$8,875.28
Project 25% Complete	\$8,875.00
Project 50% Complete	\$8,875.00
Project 75% Complete	\$8,875.00
Project Complete	\$8,876.11

- If the performance of all or any part of the work is, for an unreasonable period of time, suspended, delayed, or interrupted (1) by an act or direction by the Client, or (2) by the Client's failure to act within the time specified in this contract (or within a reasonable time if not specified), the Client will be liable for reimbursement of work and expenses incurred and not previously paid to Presidio.
- Additionally, the Client must give Presidio adequate written notice of delay or suspension of work no less than two weeks before work was scheduled to begin, or the Client shall be liable to pay an amount equal to the total progress invoicing amount which was delayed based on the progress payment schedule above. Upon receipt of the written notification of a delay or suspension, Presidio will immediately bill Client an amount equal to the costs expended and services rendered against the invoicing amount.
- A pause or delay in the project may result in the loss of allocated resources, temporarily or indefinitely, depending on resource availability when work resumes.

7.1. Additional Expenses

Travel and incidental expenses incurred by Presidio in association with the execution of this Service Request are included in the pricing listed above. No additional expenses will be invoiced to Client.

8. APPROVAL SIGNOFF

The scope and pricing are valid for 60 days unless otherwise noted.

Authorized Client Signature	Title	Date
Authorized Presidio Signature	Title	Date

Presidio Service Request

**QUOTE:** 2003525113748-05

DATE: 10/27/2025

PAGE: 1 of 2

TO: City of Warren
 Laura Wilson
 Attn Payables One City Square, Suite 425, Purchasing
 Warren, MI 48093

lwilson@cityofwarren.org
 (p) 586-574-4616
 (f) (586) 258-2001

FROM: Presidio Networked Solutions Group, LLC
 Ashleigh Greene
 660 E. 10 Mile Road
 Suite 110
 Ferndale, MI 48220

ashleighgreene@presidio.com
 (p) +1.248.513.8254

Customer#: CITYW005**Contract Vehicle:** MHEC-08012021 Presidio**Account Manager:** Ashleigh Greene**Inside Sales Rep:** Teresa Connors**Title:** Warren-Court Wireless Refresh-Hardware

Comments: Presidio reserves the right to update any existing customer quote to reflect updated pricing in the event any Presidio vendors change the price that Presidio must pay for any software, goods or services resold, whether due to new taxes, tariffs or for any other governmentally imposed reason.

Net 45 Terms

#	Part #	Description	Unit Price	Qty	Ext Price
Juniper					
1	AP45-US	Premium Performance MultiGigabit WiFi 6E Access Point (4x4:4) with Adaptive Bluetooth Low Energy Array for Advanced Location based services, with built in Internal Antenna - US only; Universal Mounting Bracket is included;	\$633.93	31	\$19,651.83
		Comments: CONFIG Q0107579-1:2 - MUST ORDER TOGETHER Fulfillment: Distributor LINE: 1.1			
2	SUB-2S-5Y	Subscriptions for 2 services (specify from SUB-MAN, SUB-ENG, SUB-AST, SUB-VNA, SUB-PMA) for one access point for 5 years: includesupgrades, cloud function subscriptions and limited lifetime warranty benefits on indoor access points;Contains WIFI A...	\$445.13	31	\$13,799.03
		Comments: CONFIG Q0107579-1:2 - MUST ORDER TOGETHER Fulfillment: Juniper LINE: 1.2			
Total (Juniper):					\$33,450.86
Cisco Catalyst					
SFP-H10GB-CU1M=					
3	SFP-H10GB-CU1M=	10GBASE-CU SFP+ Cable 1 Meter	\$75.81	2	\$151.62
Total:					\$151.62
C9200-48P-E					
4	C9200-48P-E	Catalyst 9200 48-port PoE+, Network Essentials	\$3,069.49	1	\$3,069.49
5	CON-SNT-C92048PE	SNTC-8X5XNBD Catalyst 9200 48-port PoE+, Network Esse	\$549.71	1 for 12 mo(s)	\$549.71
6	C9200-DNA-E-48	C9200 Cisco DNA Essentials, 48-Port Term Licenses	\$0.00	1	\$0.00
7	C9200-DNA-E-48-3Y	C9200 Cisco DNA Essentials, 48-port - 3 Year Term License	\$748.00	1	\$748.00
8	C9200-NW-E-48	C9200 Network Essentials, 48-port license	\$0.00	1	\$0.00
9	C9200-NM-4X	Catalyst 9200 4 x 10G Network Module	\$948.84	1	\$948.84
10	PWR-C6-1KWAC/2	1KW AC Config 6 Power Supply - Secondary Power Supply	\$1,494.07	1	\$1,494.07
11	CAB-TA-NA	North America AC Type A Power Cable	\$0.00	2	\$0.00
12	C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	\$0.00	1	\$0.00



QUOTE: 2003525113748-05

DATE: 10/27/2025

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13	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	1	\$0.00
14	C9200-STACK-KIT	Cisco Catalyst 9200 Stack Module	\$774.01	1	\$774.01
15	STACK-T4-50CM	50CM Type 4 Stacking Cable	\$0.00	1	\$0.00
16	C9200-STACK	Catalyst 9200 Stack Module	\$0.00	2	\$0.00
Total:					\$7,584.12
Total (Cisco Catalyst):					\$7,735.74

Sub Total:		\$41,186.60
Grand Total:		\$41,186.60

THIS QUOTE IS GOVERNED BY THE TERMS AND CONDITIONS OF PRESIDIO MIDWESTERN HIGHER EDUCATION COMPACT (MHEC) CONTRACT 08012021

QUOTE IS VALID FOR 30 DAYS FROM DATE SHOWN ABOVE.

PURSUANT TO THIS CONTRACT YOUR PO MUST REFLECT THE FOLLOWING CONTRACT:
PRESIDIO MIDWESTERN HIGHER EDUCATION COMPACT (MHEC) CONTRACT 08012021

Tax ID# 58-1667655; Size Business: Large; CAGE Code: 0KD05; DUNS#15-405-0959

Credit: Net 45 days (all credit terms subject to prior Presidio credit department approval)

Delivery: FOB Terms Destination

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

Presidio Service Request

1. GENERAL INFORMATION

Client Name	City of Warren	Account Manager	Ashleigh Greene
Contact Name	Laura Wilson	Solution Architect	Jake Montgomery
Contact Phone	586-574-4616	Opportunity #	1003524091386.3
Contact Address	Attn Payables One City Square, Suite 425, Purchasing Warren MI 48093	Date	October 21, 2025
Contact Email	lwilson@cityofwarren.org	Service Title	City of Warren - Court Wireless Refresh

2. PROJECT INTRODUCTION

Presidio is pleased to propose the following solution to City of Warren (“Client”). This Service Request (“SR”) defines the tasks to be performed and the responsibilities of Presidio and Client.

The Professional Services as stated within this SOW are governed by the terms and conditions set forth in the Midwestern Higher Education Compact (MHEC) Contract: MHEC-08012021 Presidio.

2.1. Project Overview

Due to aging infrastructure and OEM End of Support concerns, Warren has asked Presidio to update the wireless infrastructure at their 37th District Court building.

2.2. Solution and Approach Overview

Previously, Presidio was engaged to survey and design a new wireless access point layout using the latest in wireless survey technologies. Presidio will execute this new design, which includes the setup and configuration of (31) Juniper AP45s, the installation and configuration of (1) new Cisco switch to facilitate new POE port density requirements, and the configuration of existing switch infrastructure to support the new topology.

2.3. Locations

All Services outlined in this SR will be performed and delivered remotely unless otherwise specified. Services described in this SR may be performed or will impact the following locations.

Location	Address	City State ZIP
Court	8300 Common Rd	Warren, MI 48093
City of Warren	Attn Payables One City Square, Suite 425, Purchasing	Warren, MI 48093

Presidio Service Request

3. SCOPE OF WORK**3.1. Deployment****3.1.1. Mobility Project Kickoff and Closeout Meetings**

Project Kickoff and Closeout Meetings for technical resource

3.1.2. Juniper MIST Dashboard- Site Creation and AP Deployment

Juniper Mist Site creation and AP deployment

- Manage the registration and configuration of up to 31 APs in the dashboard.
- Configure up to (x1) SSIDs associated with existing local data VLANs.
- Coordinate with the installation vendor to ensure accurate placement and naming of APs.

Assumptions

- The customer will provide admin-level access to Juniper MIST resources for the creation and configuration.
- The configuration of MIST is limited to a basic best-practices setup, connecting 31 APs, propagating up to 4 existing SSIDs, and creating up to 1 new SSID.

Deliverables

- Functional Juniper MIST cloud dashboard with 31 access points registered and configured.
- Fully configured and operational MIST site with up to 4 SSIDs.

3.1.3. Switching Configurations

Presidio will perform the following for the existing network infrastructure:

- Remotely configure up to 2 existing facility switches to provide necessary connectivity to the new switch. Presidio will ensure that VLANs are properly propagated through aggregate and access switches for up to 4 VLANs.

Assumptions

- Changes to current switch configurations NOT related to VLAN propagation to APs are out of scope.
- The City of Warren will purchase the necessary new switches to facilitate port availability and POE consumption for the project.
- Any required downtime for network configuration will be agreed upon in advance with the customer to minimize disruption.
- All existing networking equipment is functional and accessible.
- The network infrastructure supports the additional VLANs and SSID configurations without requiring major changes.

Out of Scope / Client Responsibilities

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

- Provide necessary remote access to network infrastructure and credentials for configuration purposes.
- Facilitate access to the Community Center for the deployment team.
- Coordinate and approve any required network downtime during the configuration process.
- Provide on-site administrative access or means of remote access to the console's new switch(es).
- Provide a sample of switch configuration or template (if applicable)

Deliverables

- Configured switching infrastructure supporting the new wireless network.

Presidio Service Request

3.1.4. Cisco Catalyst Campus Switch Deployment

Presidio will configure a standalone Local Area Network (LAN) switch or stack using a Client-Provided Configuration or a standardized template. Base configuration may include functional testing.

As part of this configuration, Presidio will perform the following activities:

- Upgrade IOS software to Client standard, or Presidio recommended version
- Apply a Client-provided configuration template with switch-specific parameters
- Configure ports for up to 31 access points.

Included Service Option: Cisco Switch Physical Install (business hours):

- Rack, stack, and cross-connect uplink cabling for up to quantity one (1) standalone switch.
- Access port cabling not included

Assumptions

Client's environment includes sufficient:

- Rack Space
- Electrical Power
- Uninterruptible Power Supply (UPS)
- Cabling and Cable Management
- Environment Conditions

Configuration of the new switch will be limited to basic connectivity to existing network and configuration of AP ports.

Out of Scope / Client Responsibilities

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

Client will:

- Provide on-site administrative access or means of remote access to the console's new switch(es).
- Provide a sample of switch configuration or template (if applicable)
- Patch Switch Cabling (unless explicitly stated as a Presidio Task)
- Existing configuration documentation will be provided by Client.

Deliverables

- New switch is configured, integrated, and operational for new AP use.

3.2. Cabling and Mounting

3.2.1. Cabling and Mounting

Presidio will install (31) CAT6 plenum drops throughout Warren's Court building. All will be pulled from the closest data closet, toned, tagged, terminated, and tested for CAT6 compliance. Upon completion of cabling, Presidio will mount 31 Wireless Access Points.

Assumptions

Normal business hours install

Out of Scope / Client Responsibilities

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

Provide access to required spaces

Presidio Service Request

3.3. Document and Support

3.3.1. Mobility As-Built Document

As part of the Project Deliverables, Presidio may create and provide documentation to you for the products installed or upgraded as applicable. Depending on the solution(s) you choose, this documentation may be delivered as a single document. Various types of documentation are available, including but not limited to the examples listed below. If you require additional or printed documentation, you can request it for an extra fee.

- Basic As-Built documentation
- Detailed Visio Diagram only

3.3.2. Mobility Migration Event Remote First Day In Service (FDIS) Support (4 hr)

Presidio will provide up to four (4) hours of remote Mobility engineering support during an agreed-upon migration or go-live event window.

Out of Scope / Client Responsibilities

The following items fall outside the scope and will be the client's responsibility to address, if necessary:

- 1) Ensure that Presidio has remote administrator access, preferably through VPN, to all the devices required to perform the configuration and troubleshooting tasks for the project.

4. OUTCOMES AND DELIVERABLES

Documentation may be created by Presidio and provided as part of the Project Deliverables. Some of these deliverables may be delivered as a single document. The specific documentation to be provided depends on your chosen solution(s).

Client's acceptance of all deliverables described in this SOW and of the completion of the project shall be in writing. Deliverable acceptance shall be in the form of an email or signature (as applicable), and final project acceptance shall be in the "Project Completion Signoff" form provided by the Project Manager or Project Coordinator. If acceptance is refused, the Client shall provide, in writing to Presidio, a reason for refusal. Presidio shall address the issue before subsequent work is undertaken.

For any documentation provided, it shall be reviewed and approved by the Client in accordance with the following procedure:

- If a written list of requested changes is received within five (5) business days, the Presidio Project Team will make the agreed-upon revisions and resubmit the updated version to the client within five (5) business days.
- At that time, the Client has five (5) business days to review and request changes for the final document. If no written response is received from the Client within five (5) business days, either accepting or requesting changes, then the deliverable material shall be deemed accepted.

Specific Deliverables Related to This Project:

- Functional Juniper MIST cloud dashboard with 31 access points registered and configured.
- Fully configured and operational MIST site with up to 4 SSIDs.
- Configured switching infrastructure supporting the new wireless network.
- New switch is configured, integrated, and operational for new AP use.

Presidio Service Request

5. PRESIDIO PROJECT MANAGEMENT (PPM)**5.1. Project Management Scope**

Presidio will provide a Project Manager (PM), who will be a single point of contact for all project support issues within the scope of this project. The PM is experienced in project management best practice methodologies and familiar with the technology involved. This Project Manager is responsible for the timely completion of the scope, schedule, and budget utilizing Presidio's Project Management Method.

Included in our standard Project Management offering for this engagement are the following:

- Remote kickoff meeting
- Planning and design session facilitation
- Deliverable/milestone tracking (High-Level Plan)
- Resource scheduling and oversight
- Escalation facilitation
- Working calls as required
- Regularly scheduled status meetings
- Agenda, meeting minutes, and risk/issue/action item tracking
- Scope/Budget Management
- Project closeout

5.2. Project Change Request Process

Any Items that are determined to be outside of this Scope of Work and deliverables defined must be submitted with a Project Change Request Form. No work outside of this Scope of Work will be undertaken without written approval and processing of a Project Change Request.

In the event that both Presidio and Client agree to a change in this Service Request, a written description of the agreed-upon change will be prepared using a Project Change Request (PCR) form, which both parties must sign. The PCR form will be used to describe the change, the rationale for the change, and to specify any change in the scope, schedule, or budget.

The terms of a mutually agreed upon Change Authorization will prevail over those of this Service Request or any previous Change Authorization.

Modifications in project scope, including but not limited to the following, will require a Project Change Request:

- Client-requested changes in outcome, approach, features, or capabilities.
- Additional required tasks discovered through the planning and design review but not mentioned in this SR or changes to the design after the signoff of the design phase and/or during the implementation phase.
- Upgrade, modification, or repair of equipment or applications to effectively deploy this scope.
- Defective equipment provided by the Client and integrated into the solution requiring additional diagnostic troubleshooting and/or remediation.
- Troubleshooting issues due to Client changes to configurations made "after" releasing the system or "after" a specific milestone completion in a multi-site phased deployment.
- Delays due to issues relating to site preparation that result in delays to the project.
- Delays in responding to scheduling requests, acceptance requests, and requests for information.

Presidio Service Request

- Insufficient notice of a schedule change. If 24-hour notice is not provided, charges may be applied.
- Changes required to existing infrastructure components, not called out in this Service Request, including patching and/or reconfiguration.
- Remedial work to resolve issues that existed before the installation (bad cables, lost passwords, third-party solutions, and so forth).

6. ASSUMPTIONS & RESPONSIBILITIES

Presidio makes the following assumptions and has identified the following Client responsibilities in developing this Service Request. These assumptions and responsibilities serve as the foundation on which the project estimate, approach, and timeline were developed. By signing this SR, Client agrees that these assumptions and responsibilities are correct and valid. Any changes to the following assumptions and responsibilities must be processed using the Presidio Change Management Process and may impact the project duration and labor requirements.

6.1. Engagement Assumptions

The following project assumptions are made and will be verified as part of the engagement:

- Client has read and agrees with all Items contained or omitted within this Service Request.
- This SR supersedes all prior written or oral agreements, representations, and understandings related to the subject matter hereof. Any purchase order submitted pursuant to this SR shall be subject to the terms herein and shall not be subject to any new or different terms, including pre-printed terms on such order. All changes to this SOW must be executed in writing and accepted by both parties, as indicated by authorized signature, prior to the execution of work.
- Presidio will hold no responsibility for any changes made "after" releasing the system to the Client. Presidio expressly disclaims any liability for non-performance or the delivery of poor quality of services resulting from errors or omissions in information provided to Presidio by Client, whether Presidio knew or should have known of any such errors or omissions, or whether Presidio was responsible for or participated in the gathering of such information. Significant delays, revisits, or cancelled changes outside of Presidio's control may necessitate a change order to account for rescheduling.
- Working Hours - Presidio and Client will jointly agree on the location of the resources, onsite requirements, and what time the services will be provided. By default:
 - Services delivered by resources working in North America and Europe will be provided from 8 AM to 5 PM, relative to the local time zone of the assigned resources, Monday through Friday, excluding standard Presidio holidays specific to the resources' location.
 - Services delivered by resources working in India will be provided from 11 AM to 8 PM IST, Monday through Friday, excluding standard Presidio holidays specific to the resources' location.
 - Resources may work hours other than those defined as normal business hours to accommodate their travel schedules and time zones.
- Any Items or tasks not explicitly listed as in-scope within this SR are considered to be outside of the scope and not associated with this SR and price.
- If integration of the product is performed at a Presidio facility, then transfer of ownership (acceptance) occurs upon the receipt and integration of goods at Presidio, regardless of shipment, as manufacturers will not accept returns of opened products.
- Presidio will not be held responsible for troubleshooting networks, applications, and/or hardware if Client has no formal change management documented processes and policies.
- Presidio may engage subcontractors and third parties in performing a portion of this work.

Presidio Service Request

- Presidio will not make changes to the configuration of any network equipment after it has been installed and tested.
- Some activities included in this project may be performed on Presidio's premises.
- Not all features or functions of the installed system are included in the scope of this engagement.
- Presidio reserves the right to modify the approach outlined within this SR if it does not alter the timeline or overall outcome of the engagement.
- Presidio will configure the systems outlined within this Service Request with a unique set of authentication credentials unless otherwise provided by the Client. Upon the completion of the engagement, Presidio will provide Client with all usernames, passwords, and additional authentication information that were implemented during the engagement. Presidio strongly recommends that these credentials be changed upon the completion of the engagement.
- Any documentation will be delivered in Presidio format unless otherwise stated in this SR.
- Project success criteria will be defined by the Client and jointly agreed to with Presidio.
- Client staff will participate throughout the implementation.

6.2. Client Responsibilities

The following Items are listed as the Client's responsibilities for this engagement. Client is responsible for performing the Items and activities listed in this section or arranging for them to be performed by a third party if appropriate.

- Provide a primary contact and a secondary contact when the primary is unavailable with the authority and the responsibility of issue resolution and the identification, coordination, and scheduling of Client personnel to participate in the implementation of the SR. Without a single Client point of contact, a Project Change Request may be required for the additional effort by Presidio.
- Be responsible for having in place active manufacturer support contracts on all devices that are the subject of this SR.
- If on-site services are required and authorized, Client will:
 - Provide all required physical access to Client's facility (identification badge, escort, parking decal, etc.), as required by Client's policies.
 - Validate the site readiness prior to the dispatch of Presidio personnel to perform the services being contracted.
- If system access is required:
 - Provide all required functional access (passwords, IP address information, etc.), as required for Presidio to complete the tasks.
 - Provide high-speed access to the Internet for verification of device support requirements and for software downloads.
 - Provide VPN remote access for troubleshooting and configurations related to the project, as necessary. Utilizing Webex, Microsoft Teams, or other similar screen-sharing/meeting technology as opposed to independent VPN access or virtual desktop is out of scope. If there is no other option, Presidio will issue a Change Request to add additional funds to the project to accommodate the increase in time and effort.
- Provide required and requested documentation or information needed for the project within two (2) business days unless otherwise agreed to by all parties.
- Provide Presidio with access to their systems, appropriate processes, and personnel as reasonably necessary for Presidio to fulfill its obligations.

Presidio Service Request

- Where appropriate, knowledgeable resources will be made available for functional questions and for making business decisions. It is also expected that Client staff will participate throughout the implementation.
- Participate in all working sessions as required to produce the success and efficacy of the services rendered.

7. PRICING

Presidio will provide the services outlined in this Service Request for a fixed fee of **\$36,167.83**. The Client shall make payments to Presidio as work progresses in accordance with the progress payment schedule set forth below:

Invoicing Item	Invoice Amount
Project Initiation	\$7,233.57
Project 25% Complete	\$7,234.00
Project Complete	\$21,700.26

- If the performance of all or any part of the work is, for an unreasonable period of time, suspended, delayed, or interrupted (1) by an act or direction by the Client, or (2) by the Client's failure to act within the time specified in this contract (or within a reasonable time if not specified), the Client will be liable for reimbursement of work and expenses incurred and not previously paid to Presidio.
- Additionally, the Client must give Presidio adequate written notice of delay or suspension of work no less than two weeks before work was scheduled to begin, or the Client shall be liable to pay an amount equal to the total progress invoicing amount which was delayed based on the progress payment schedule above. Upon receipt of the written notification of a delay or suspension, Presidio will immediately bill Client an amount equal to the costs expended and services rendered against the invoicing amount.
- A pause or delay in the project may result in the loss of allocated resources, temporarily or indefinitely, depending on resource availability when work resumes.

7.1. Additional Expenses

Travel and incidental expenses incurred by Presidio in association with the execution of this Service Request are included in the pricing listed above. No additional expenses will be invoiced to Client.

8. APPROVAL SIGNOFF

The scope and pricing are valid for 60 days unless otherwise noted.

Authorized Client Signature	Title	Date
Authorized Presidio Signature	Title	Date

Amendment #1
Between
Presidio Networked Solutions Group, LLC
And
The Midwestern Higher Education Compact
Contract Number: MHEC-08012021

Whereas, this Amendment #1 (“Amendment”) to Master Price Agreement, Contract No. MHEC-08012021 (“Agreement”) is entered into by the Parties to the Agreement to amend and modify the Agreement by and between the Midwestern Higher Education Compact (“MHEC”) and Presidio Network Solutions Group, LLC (“Presidio”), as follows:

Whereas, the Parties entered into the Master Agreement dated August 2, 2021 (the “Agreement”) and the Parties now desire to amend the terms of the Agreement.

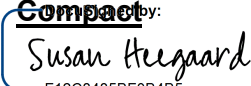
Now, therefore:

Section 5. Contract Term. Shall be deleted in its entirety and replaced with the following:

“5. Contract Term. This Agreement shall be effective on August 1, 2021 and shall remain in effect until July 31, 2028 (Term Ending Date) or unless otherwise terminated pursuant to the terms of the Agreement. Eligible Participants may procure products and services from Presidio under the terms of the MHEC Master Agreement at any time during the duration of the Agreement or any renewal thereof. A valid Order’s period of performance can extend beyond the last day of the term of this Agreement as long the Order was issued (and executed by mutual parties) on a date within the effective contract term.”

Except as set forth above, the Agreement shall remain as stated. In the event of a conflict between the terms found elsewhere in the Agreement and this Amendment #1, this Amendment #1 shall control.

This Amendment #1 is hereby executed by the Parties’ authorized representatives set forth below, and effective upon the later date of signatures hereto (“Effective Date”).

Midwestern Higher Education Compact
DocuSigned by:

F12C8485BF0B4B5...

Signature

Susan Heegaard
Name

President
Title

July 5, 2024 | 12:05 PM PDT
Date

Presidio Networked Solutions Group, LLC.
DocuSigned by:

2C01D98E3F5C4AD...

Signature

Jackie Arnett
Name

Contract Director
Title

July 3, 2024 | 1:09 PM CDT
Date

Master Price Agreement
Between
Presidio Networked Solutions Group, LLC
And
The Midwestern Higher Education Compact
Contract Number: MHEC-08012021

This Master Agreement (“Agreement”) is entered by and between Midwestern Higher Education Compact (“Compact”), whose governing body is the Midwestern Higher Education Commission (“MHEC”) with offices at 105 Fifth Avenue South, Suite 450, Minneapolis, MN 55401 and Presidio Networked Solutions Group, LLC (“Presidio”) with corporate offices located at 3600 Minnesota Drive Suite 150, Edina, MN 55435. The term “Presidio” includes Presidio Networked Solutions Group, LLC, its agents, and subcontractors. For the purposes of this Agreement MHEC and Presidio are referred to collectively as the “Parties” or individually as “Party”.

Whereas, the Midwestern Higher Education Compact (Compact) is an interstate compact of twelve Midwestern states, such states being Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota and Wisconsin (Member States); and MHEC, a nonprofit 501(c) (3), is a statutorily created governing body of the Compact established for the purposes, in part, of determining, negotiating and providing quality and affordable services for the Member States, the entities in those Member States, and the citizens residing in those Member States; and

Whereas, MHEC has established a technology initiative, one of the purposes of which is to determine, negotiate and make available quality and affordable technology products and services to the not-for-profit and public education related entities in the MHEC Member States; and

Whereas, MHEC has entered into separate agreements with the New England Board of Higher Education (NEBHE), the Southern Regional Education Board (SREB), and the Western Interstate Commission for Higher Education (WICHE) respectively to allow entities in the NEBHE Member States, SREB Member States and the WICHE Member States access MHEC’s technology initiative contracts, including this Master Agreement; and

Whereas, NEBHE Member States refers to any state that is a member, or affiliate member NEBHE. Current NEBHE Member States are Connecticut, New Hampshire, Maine, Massachusetts, Rhode Island, and Vermont; and

Whereas, SREB Member States refers to any state that is a member or an affiliate member of SREB. Current SREB Member States are Alabama, Arkansas, Delaware, Florida, Georgia, Kentucky, Louisiana,

Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia; and

Whereas, WICHE Member States refers to any state that is a member or an affiliate member of WICHE. Current WICHE Member States are Alaska, Arizona, California, Colorado, Hawai'i, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming and U.S. Pacific Territories and Freely Associated States; and

Whereas, the Parties acknowledged and agree that MHEC is executing this Agreement to enable Eligible Organizations to purchase products and services offered by Presidio, at the pricing available under this Agreement. No representation is made that any quantities will be purchased or that any services will be utilized. The Parties acknowledge that this Agreement is an award for Hardware, Software, and Services pursuant to Presidio's proposal submitted for the Virtualization and Data Center Modernization MHEC-RFP-03092020 Request for Proposal (RFP), issued by MHEC on March 9, 2020.

Therefore, in consideration of mutual covenants, conditions, and promises contained herein, MHEC and Presidio agree as follows:

1. **Definitions**

- A. **Deliverables**: refers to the tangible materials, including reports, studies, base cases, drawings, findings, software, manuals, procedures, and recommendations that Presidio delivers to Procuring Eligible Organization under a Statement of Work (SOW).
- B. **Deliverables Third-Party Software**: refers to all software and documentation that is not owned by Presidio which is incorporated into or used with a Deliverable.
- C. **Eligible Organizations**: This Agreement shall be the framework under which Eligible Organizations can acquire from Presidio (a) Presidio Services and (b) Third-Party Products and Services as defined herein. Eligible Organizations shall include:
 - i. All not-for-profit private and public institutions and/or systems of higher education (colleges, universities, community colleges, technical institutions, and equivalent institutions) located in MHEC Member States;
 - ii. All K-12 schools and school districts located in MHEC Member States;
 - iii. All city, county, and other local governments located in MHEC Member States; and
 - iv. All state governments and their departments located in MHEC Member States.

Eligible Organizations shall also include all not-for-profit private and public institutions and/or systems of higher education; K-12 schools and districts; city, county, and other local governments; and state governments and their departments located within the following other education Compacts in the country; the New England Board of Higher Education (NEBHE), the Southern Regional Education Board (SREB), and the Western Interstate Commission for Higher Education (WICHE).

- D. **Financing:** Pursuant to the Virtualization and Data Center Modernization MHEC-RFP-03092020 Request for Proposal (RFP), issued by MHEC on March 9, 2020, Eligible Organizations may elect to finance purchases under a separate finance agreement. Depending upon the particular engagement, Presidio may offer customized finance solutions including a) Traditional Master Lease Agreement; b) Technology Acquisition Leasing Lines; c) Project Finance – “As a Service” Solutions; d) Capacity on Demand; e) Qualifying Tier 1 Minority Business Enterprise (MBE) Credits; f) Payment Agreements; and g) Presidio Access Support System – Asset Management System. Finance agreements are separate and independent agreements between the Procuring Eligible Organization and Presidio, with the terms thereof constituting the entire agreement for financing. Eligible Organizations entering into a Financing agreement shall negotiate the terms and conditions of such Financing with Presidio.
- E. **Large Order Negotiated Pricing:** refers to the prices or additional discounts that may be offered to specific Eligible Organizations under defined additional terms and conditions. Selection and pricing of large order negotiated pricing shall be by mutual agreement of the Eligible Organization and Presidio. Large Order Negotiated Pricing shall apply only to those items that meet the applicable additional terms and conditions negotiated by Presidio and the Eligible Organization.
- F. **Presidio Services:** “Presidio Services” refers to the Services provided by Presidio under this Agreement for a) networks, b) wireless, and c) server and storage and is categorized as either Professional Solutions and Services (as further defined below) or Managed Services (as further defined below). Presidio Services may require additional contract terms and conditions including, as applicable, Service Level Agreements (SLA) or Statements of Work (SOW). Such additional terms and conditions shall be negotiated between Eligible Organizations and Presidio and shall only be applicable between the Eligible Organization that agreed to the additional contract terms and Presidio. Presidio may incorporate changes to their service offering; however, any changes must be within the scope of the Virtualization and Data Center Modernization MHEC-RFP-03092020 award.

i. Professional Solutions and Services

Comprehensive Professional Solutions and Services such as consulting services, solution deployment and integration, collaborative maintenance services, Presidio field services, and supplemental engineering services. Including the design and deployment of a) Core Network and Wireless Infrastructure; b) Unified Communication and Collaboration; c) Telepresence/Video Conferencing; d) Data Center and Storage; e) Cloud Solutions / Capacity on Demand; f) Cyber Security; g) Mobility; h) Contact Center; and i) any other directly related technical support, ancillary services tied to program or project scope and support, and/or IT related services required for the effective operation of the hardware, software offered or supplied. Eligible Organizations purchasing custom Professional Solutions and Services shall negotiate the terms and conditions of such purchase with Presidio in, as applicable, Service Level Agreements (SLA) or Statements of Work (SOW).

ii. Managed Services

Managed Services refers to ongoing monitoring, management, provisioning, and optimization of hyper-converged infrastructure systems including a) Network Management and Monitoring; b) Managed Security and Risk Services; c) Data Center Managed Services; d) Storage Management

Services; e) Hosted Collaboration Services; f) Video and Telepresence Management; g) Contact Center Management Service; h) Telephony and Unified Communications Management; i) Telecom Carrier Consulting and Solution; and j) any other directly related technical support, ancillary services tied to program or project scope and support, and/or IT related services required for the effective operation of the hardware, software offered, supplied or managed. Eligible Organizations purchasing custom Managed Services shall negotiate the terms and conditions of such purchase with Presidio, as applicable, Service Level Agreements (SLA) or Statements of Work (SOW).

- G. **Price List:** refers to Presidio Services made available under this Agreement and their respective pricing as set forth in Exhibit A and Third-Party Products and Services made available under this Agreement and their respective pricing and corresponding discount schedule as set forth in Exhibit A.
- H. **Procuring Eligible Organization:** refers to an Eligible Organization which desires to purchase under this Agreement and has executed a valid Order document.
- I. **Order:** refers to an Eligible Organization's purchase order or other ordering document evidencing its intent to procure Presidio Services and/or Third-Party Products and Services. An Order under this Agreement is not considered valid until it is signed by authorized representatives from both the Eligible Organization and Presidio.
- J. **Promotional Prices:** refers to special pricing that may be offered nationally or regionally under this Agreement to a specific category of customers intended to include similarly situated institutional Eligible Organizations for defined time periods and in similar quantities under defined terms and conditions.
- K. **Reseller:** refers to authorized or licensed reseller of Original Equipment Manufacturer ("OEM") or publisher's software, hardware, and services.
- L. **Third-Party Software:** refers to the full line of third-party a) network software, b) wireless software, and c) server software made available for sale by Presidio to Eligible Organizations under this Agreement.
- M. **Third-Party Equipment:** refers to the full line of third-Party a) network and related hardware and components, b) wireless and related hardware and components and c) server and storage and related hardware and components made available for sale by Presidio to Eligible Organizations under this Agreement.
- N. **Third-Party Products:** refers to Third-Party Equipment or Third-Party Software.
- O. **Third-Party Products and Services:** refers collectively to third-party a) network, b) wireless, and c) server and storage equipment, software, and associated IT services offered by Presidio for purchasing under this Agreement, including but not limited to: software, pre-implementation design, installation/de-installation, migration, optimization, maintenance, technical support, training and IT as a Service (services accessible over the internet). Presidio is a certified as an authorized Reseller for all Third-Party Products and Services offered under this Agreement and/or provided under an executed Order.
- P. **Third-Party Services:** refers to all third-party a) network, b) wireless and c) server related services made available for purchase under this Agreement and performed by an entity other than Presidio or its subcontractors.

2. Scope of Offering

This Agreement allows Eligible Organization to obtain from Presidio the full line of Presidio Services and Third-Party Products and Services made available under this Agreement. Additionally, Eligible Organization may obtain financing from Presidio. Presidio may incorporate changes to their offering (including new products and services) subject to the terms of this Agreement; however, any changes must be within the scope of the Virtualization and Data Center Modernization MHEC-RFP-03092020 award.

Procuring Eligible Organizations shall purchase from Presidio, and Presidio shall provide to Procuring Eligible Organizations (a) Presidio Services and (b) Third-Party Products and Services in accordance with the terms of this Agreement. All Eligible Organizations are qualified to purchase under this Agreement, including those Eligible Organizations currently under a separate agreement with Presidio (to the extent that the arrangements do not conflict and do not create compliance issues with other customers). Accordingly, Presidio shall provide Presidio Services and/or Third-Party Products and Services only upon the issuance and acceptance by Presidio of a valid Order. Orders may be issued to purchase any Presidio Services or Third-Party Products and Services listed on the Price List. A Procuring Eligible Organization may purchase any quantity of Presidio Services or Third Party-Products and Services listed in the Price List at the prices stated herein. For Large Order Negotiated Pricing, Presidio and Eligible Organization may negotiate quantity discounts below the pricing listed on the Price List for a given purchase order. As it sees fit, Presidio may offer under this Agreement Promotional Pricing or discounts that result in prices below those listed in the Price List. Presidio is solely responsible for fulfillment of the responsibilities under the terms and conditions of this Agreement. Notwithstanding anything to the contrary contained in this Agreement or Order under this Agreement, MHEC shall not be liable for any Eligible Organization that executes an Order under this Agreement. An Eligible Organization shall not be responsible for any other Eligible Organization that executes its own Order under this Agreement.

3. Due Diligence

Notwithstanding MHEC's role in entering into this Agreement and any additional efforts by MHEC, Eligible Organization acknowledges and agrees that:

- A. Eligible Organization is solely responsible for its own due diligence regarding this Agreement;
- B. MHEC is not responsible for, and makes no representation or warranty, regarding the appropriateness of this Agreement for the Eligible Organization specifically;
- C. MHEC has not made any legally binding representations regarding Presidio, Presidio Services or Third-Party Products and Services and that MHEC does not guarantee or warrant the products or services of Presidio or any third party; and
- D. MHEC is not responsible for the actions or omissions of Presidio.

Issues of interpretation and eligibility for participation are solely within the authority of the procurement and statutory rules and regulations applicable to the Eligible Organization. The Eligible Organization is responsible for assuring it has the authority to place Orders under this Agreement.

4. Quantity Guarantee

This Agreement is not a purchase order, nor does it guarantee any purchases to be made by any Eligible Organization. This Agreement is not an exclusive agreement. MHEC and Eligible Organizations may obtain products and services from other sources during the term of this Agreement.

5. Contract Term

This Agreement shall be effective on August 1, 2021 and shall remain in effect until July 31, 2024 (Term Ending Date) or unless otherwise terminated pursuant to the terms of the Agreement. The Agreement may be mutually renewed for four (4) additional years, unless one party terminates in writing ninety (90) days prior to the Term Ending Date anniversary. Eligible Participants may procure products and services from Presidio under the terms of the MHEC Master Agreement at any time during the duration of the Agreement or any renewal thereof. A valid Order's period of performance can extend beyond the last day of the term of this Agreement as long the Order was issued (and executed by mutual parties) on a date within the effective contract term.

6. Order of Precedent

Eligible Organization and Presidio may enter into an addendum to amend the terms and conditions of this Agreement to conform to the Eligible Organization's state and/or institutional laws and regulations or to supplement or modify this Agreement for specific products or services. Likewise, an Eligible Organization and Presidio may enter into a separate supplemental agreement such as a SOW or SLA to further define the level of service requirements over and above the minimum defined in this Agreement. The terms and conditions of the addendum or supplemental agreement will only be applicable between the Eligible Organization that entered into the addendum and Presidio. No addendum or supplemental agreement to this Agreement will be valid unless such addendum or supplemental agreement is made in writing and is signed by the authorized representatives of Eligible Organization and Presidio. In the event of any conflict among these documents, the following order of precedence shall apply:

- A. Mutually agreed upon Statement of Work ("SOW") or Service Level Agreement ("SLA");
- B. Executed addendum, not to include purchase Orders, between Eligible Organization and Presidio;
- C. The Eligible Organization Purchase Order with Presidio (including its terms and conditions);
- D. The terms and conditions of this Agreement or any MHEC-Presidio addenda to this Agreement and its Exhibits; and
- E. The list of Presidio Services, and/or Third-Party Products and Services contained in the Order.

7. Complimentary Agreement

Eligible Organization may have its own order fulfillment/installation agreement(s) with Presidio or original equipment manufacturer (OEM), publisher or licensor ("Complimentary Agreement"). The terms and pricing of this Agreement are in effect and separate from any additional terms and conditions, fees or markups resulting from the Eligible Organization's separate Complimentary Agreement with Presidio or original equipment manufacturer (OEM), publisher or licensor.

Any Complimentary Agreement is exclusively between the Eligible Organization and Presidio or original equipment manufacturer (OEM), publisher or licensor that entered into the Complimentary Agreement.

Presidio (if not a party to the Complimentary Agreement) and MHEC, their agents, and employees shall not be made party to any claim for breach of such Complimentary Agreement.

This Agreement (and its pricing) was awarded to Presidio by MHEC on the basis of full and open competition among qualified firms under Virtualization and Data Center Modernization MHEC-RFP-03092020 Request for Proposal (RFP), issued March 9, 2020. Accordingly, any MHEC contract awards, as evidence by a MHEC contract number on the Price List Exhibit and referenced as a Complimentary Agreement that leverage this Agreement and/or its pricing, where Presidio is certified as an authorized Reseller, shall be considered competitively awarded by MHEC.

8. Purchasing Under this Agreement

- A. Presidio Services: Procuring Eligible Organization shall purchase Presidio Services listed in the Price List from Presidio under the terms and conditions of this Agreement by delivering to Presidio an Order. The Order should include: (i) Procuring Eligible Organization by name and address; (ii) the description of the service (s) that Procuring Eligible Organization desires Presidio to perform; (iii) the price of the service in accordance with this Agreement; (iv) the “bill-to” address; (v) the requested performance dates; (vi) a contact name and telephone number; and (vii) reference to this Agreement. Eligible Organizations purchasing Presidio Services shall negotiate any additional terms and conditions of such purchase with Presidio.
- B. Third-Party Products and Services: Procuring Eligible Organization shall purchase from Presidio the Third-Party Products and Services listed on the Price List under the terms and conditions of this Agreement by delivering to Presidio an Order. The Order should include: (i) Procuring Eligible Organization by name and address; (ii) the quantity, and description of the Third-Party Product or Third-Party Service that Procuring Eligible Organization desires to purchase or license; (iii) the price of the Third-Party Product or Third-Party Service in accordance with this Agreement; (iv) the “bill-to” address; (v) if a Third-Party Product, the “ship-to” address and the requested delivery dates and shipping instructions if applicable; (vi) cost of shipping, (vii) if a Third-Party Service, the requested performance dates; (viii) a contact name and telephone number; and (ix) reference to this Agreement. Eligible Organization purchasing Third-Party Products and Services may need to negotiate additional terms and conditions with the Third-Party Products and Services provider. While supplemental terms can be negotiated and agreed-to by Presidio and the Eligible Organizations, this Agreement recognizes that Presidio, as an authorized Reseller, shall often be required to reference and incorporate the Third-Party Products and Services standard commercial terms and conditions.
- C. Each Order that is accepted by Presidio will become a part of the Agreement as to the Presidio Services and/or the Third-Party Products and Services listed on the Order only; no additional terms or conditions will be added to this Agreement as a result of the acceptance of the Order, nor will such terms affect any purchase. An Order from an Eligible Organization accepted by Presidio constitutes a binding contract.
- D. No substitutions or cancellations are permitted without approval of the Procuring Eligible Organization.
- E. Procuring Eligible Organization may request in writing changes to an Order (“Change Request”) that Presidio has previously accepted. In response to a Change Request, Presidio will provide written

quotations to Procuring Eligible Organization, including any changes to prices, license fees, shipment or completion dates. A Change Request is a separate Order subject to the terms and conditions of this Agreement and Presidio's change order process which requires mutual written agreement of parties before acceptance and fulfillment of the change request.

- F. Presidio will accept a purchasing card for order placement in addition to accepting a purchase order. In addition, nothing in this section precludes any agreements for the use of electronic purchase orders and Presidio will provide electronic commerce assistance to Eligible Organization, if desired, for the electronic submission of purchase orders, purchase order tracking and reporting. The use of any purchasing card or electronic purchase orders may be subject to limitations and/or additional fees set forth by Presidio and agreed to by Procuring Eligible Organization.

9. Payment Provisions

A. Acceptance:

- I. Presidio Services: Procuring Eligible Organization shall determine whether the Presidio Services delivered meet Presidio's published specifications or the applicable SOW. Unless otherwise agreed upon between the Procuring Eligible Organization and Presidio, the Procuring Eligible Organization shall within fifteen (15) days of completion of services, issue a notice of partial acceptance or rejection of the services; otherwise the services shall be deemed accepted. Presidio Services shall be invoiced upon completion unless otherwise established in an applicable, mutually agreed upon SOW or Order.
- II. Third-Party Products and Services: (a) Third-Party Products: Unless otherwise agreed upon by Procuring Eligible Organization and Presidio, within fifteen (15) days from the date of delivery, the Procuring Eligible Organization shall accept or reject the products for which installation is not needed. For products for which installation is required, and unless otherwise agreed upon by Procuring Eligible Organization and Presidio, the Procuring Eligible Organization shall accept or reject the products upon completion of installation and verification tests, and issuance to Procuring Eligible Organization an installation verification certificate. Presidio shall accept return of all products for up to thirty (30) days from date of delivery or installation with Eligible Organization paying only the return shipping. Products shall be invoiced upon delivery when installation is not required or upon installation. (b) Third-Party Services: Acceptance shall be as agreed upon by Procuring Eligible Organization and the third-party providing the services. Third-Party Services shall be invoiced upon completion unless otherwise agreed to between Procuring Eligible Organization and Presidio.

- B. Payment of Invoice: Invoices shall be submitted to the Procuring Eligible Organization. Payments shall be remitted to Presidio at the address shown on the invoice. Payment shall be tendered to Presidio within forty-five (45) days of the date of the invoice unless there exists a good faith dispute. In the absence of a good faith dispute and after the forty-fifth (45) day from the date of the invoice, unless mutually agreed to, interest shall be paid on the unpaid balance due to Presidio at the rate of one and one-half percent (1½) per month or the maximum rate allowed by the applicable state laws of Procuring Eligible Organization. The Procuring Eligible Organization shall make a good faith effort to pay within forty-five (45) days after the date of the invoice.

- C. **Dispute Notice:** Procuring Eligible Organization shall make a good faith effort to notify Presidio of any billing discrepancies or disputes about an invoice within ten (10) days after receiving it, specifying with particularity the basis of any such dispute ("Dispute Notice") or in accordance with the applicable state laws of the Procuring Eligible Organization. Tender of a Dispute Notice does not relieve Procuring Eligible Organization of its obligations to pay the undisputed portion of any invoice subject to a Dispute Notice. Any amounts that were the subject of a Dispute Notice and are subsequently resolved in favor of Presidio will be subject to interest charges accruing from the original due date.
- D. **Partial Shipment:** In the event an order is shipped incomplete (partial), the Procuring Eligible Organization must pay for each shipment as invoiced by Presidio unless the Procuring Eligible Organization has clearly specified "No Partial Shipment" on each purchase order.
- E. **Payment of Taxes:** The price listed under this Agreement do not include, and Procuring Eligible Organization shall reimburse Presidio for, any and all taxes and/or duties assessed against or payable by Presidio in connection with the sale of equipment, licensing of software or documentation, or performance of services except for taxes imposed upon Presidio's net income. Unless the Procuring Eligible Organization provides a proof of tax exemption, taxes will be additive to the contracted price.

10. Shipping

The cost of shipping shall be itemized on the Order. Presidio will ship Equipment F.O.B. destination unless (1) different shipping terms are negotiated with the Eligible Organization and/or (2) F.O.B. origin is the standard commercial shipping method and Presidio informs Procuring Eligible Organization in advance that shipping will not be F.O.B. destination. Standard ground freight will be used. Special or inside delivery may require additional charges. Title to Third-Party Products shall pass to Procuring Eligible Organization upon Acceptance unless otherwise specified. Risk of loss or damage to the Third-Party Products shall pass to Procuring Eligible Organization upon delivery to the Procuring Eligible Organization. Presidio shall bear the risk of loss with respect to returned products except for loss or damage directly attributable to the negligence of the Eligible Organization in accordance with standard commercial terms and conditions. All Equipment must be shipped fully configured with the required components unless otherwise specified.

11. Third-Party Product Delivery

Unless otherwise agreed to by Procuring Eligible Organization and Presidio, Presidio agrees to deliver Third-Party Products to Procuring Eligible Organization within thirty (30) days after receipt of a valid Order. If delivery cannot be made within thirty (30) calendar days, or the agreed-upon delivery date, Presidio will notify Procuring Eligible Organization within ten (10) business days following Order placement.

- A. Presidio acknowledges that all locations of any particular Eligible Organization may not be within the MHEC region.
- B. If deliveries prove to be unsatisfactory, or other problems arise, MHEC reserves the right to delete products or services from this Agreement and/or cancel this Agreement. Similarly, if deliveries prove to be unsatisfactory or other problems arise under this Agreement for a Procuring Eligible Organization, the Procuring Eligible Organization retains all of its remedies for a default. Failure of MHEC or the Procuring Eligible Organization to exercise its rights of termination for cause or other

remedies for default due to a Presidio's failure to perform as required in any instance shall not constitute a waiver of termination rights or other default remedies in any other instance.

- C. Presidio may choose to deliver products electronically where practicable. This option must be under the independent control of each Procuring Eligible Organization.

12. Installation

When installation is required, unless otherwise negotiated with the Eligible Organization, Presidio must provide the cost of installation as separate line item on their quotation. Installation includes, as applicable, all packing, freight, insurance, set-up, instruction, and operation manual charges. Equipment must be set in place in an area designated by Procuring Eligible Organization personnel. Upon request, Presidio will provide a services quote with a Statement of Work (SOW) to remove any and all debris from the Procuring Eligible Organization site. Upon installation, all operating instructions will be provided either physically or electronically to Procuring Eligible Participant's personnel identified on the purchase order. Unless otherwise stated in the Statement of Work (SOW), Presidio will conduct the manufacturer's standard installation and test procedures to confirm completion.

13. Price and Discount Guarantees

All Presidio Services pricing as set forth in the Price List shall not increase throughout the term of this Agreement. All Third-Party Products and Services discounts as set forth in the Price List shall not decrease throughout the term of this Agreement. If available, promotional prices, higher discounts, and volume discounts may be offered under this Agreement to Procuring Eligible Organization at the time of purchase. Eligible Organizations may inquire from Presidio if such promotions are available.

A. Presidio Services

The pricing for Presidio Services shall be as set forth in Price List Exhibit A. For any custom Presidio Services that are not included in the Price List, the prices for such Presidio Service purchased under this Agreement will be as mutually agreed upon by both Presidio and Procuring Eligible Organization and as set forth in a Presidio quote or an applicable SOW or negotiated agreement.

B. Third-Party Products and Services

The pricing for Third-Party Products and Services shall be as set forth in Price list Exhibit A. The discount listed in Price List Exhibit A shall apply to the Original Equipment Manufacturer (OEM), publisher or licensor published price list.

Presidio may incorporate changes to their offering, in writing to MHEC, of Presidio Services and Third-Party Products and Services; however, any changes must be within the scope of the Virtualization and Data Center Modernization MHEC-RFP-03092020 award.

14. Ownership Rights and Restriction

Subject to the terms of this Agreement and upon receipt by Presidio of full payment of all fees and charges hereunder, Eligible Organization will own and have all right, title and interest to any items delivered by Presidio pursuant to an SOW ("Deliverables"), excluding Background IP (as defined below). Presidio, or its third-party licensors, as applicable, shall retain exclusive ownership of all Background IP. "Background IP" means all Source Code (as defined below), object code, third-party software, technology, systems,

strategies, processes, methods, techniques, ideas, experience, information, know-how, patents, trademarks, copyrights, designs, developments, or other proprietary rights that are used or delivered by Presidio hereunder, whether pre-existing or conceived, created or developed by Presidio, alone or with Procuring Eligible Organization or others, in the course of its performance under this Agreement, whether embodied or otherwise encompassed in the Deliverables, and including all improvements or derivatives thereof. Subject to the terms of this Agreement and upon full payment of all fees and charges hereunder, Presidio grants Procuring Eligible Organization a limited, non-exclusive, non-transferrable, non-sublicensable license to use the Background IP (excluding Source Code) embodied in the Deliverables solely in connection with Procuring Eligible Organization's internal use of such Deliverables. To the extent a Source Code license is expressly identified as a Deliverable under an applicable SOW, then subject to the terms of this Agreement and upon full payment of all fees and charges hereunder, Presidio grants Procuring Eligible Organization a limited, revocable, non-exclusive, non-transferrable, non-sublicensable, royalty-free license to use, modify, or create derivative works from, such Source Code, all for Procuring Eligible Organization's internal business purposes only. Accordingly, Procuring Eligible Organization shall not copy, use, publish, perform, distribute, disseminate or exploit Source Code or any derivatives thereof for any commercial purpose or otherwise share, disclose or transmit Source Code or any derivatives thereof with or to any third party. "Source Code" means a text listing of commands to be compiled or assembled into an executable computer program, which is licensed to Procuring Eligible Organization by Presidio pursuant to an SOW.

15. Presidio Services Warranty

Presidio represents and warrants that Presidio Services provided under this Agreement will be performed in a skillful, competent, timely, professional and workmanlike manner, and that the Vendor employees, agents and contractors assigned to perform Services under this Master Agreement have the proper skill, training and background so as to be able to perform in a skillful, competent, timely, professional and workmanlike manner. Any additional warranty for Presidio Services shall be decided on a case-by-case basis and shall be mutually agreed upon in a SOW.

16. Third Party Products and Services Warranty

Presidio does not warrant Third-Party Products and Services. Any warranty provided on the Third-Party Products and Services is provided by the original equipment manufacturer (OEM), publisher, or service provider and may vary from product to product or service to service. Such warranties shall be provided to the Procuring Eligible Organization with Third Party Products and Services.

17. Deliverables Third-Party Software

Certain Deliverables may contain or require the use of third-party software ("Deliverables Third-Party Software"). Presidio makes no representation or warranty of any kind, express or implied, with respect to any Deliverables Third-Party Software. Accordingly, Presidio shall have no liability or responsibility whatsoever on account of the failure, malfunction, or use of any Deliverables Third-Party Software, and same are hereby waived by Procuring Eligible Organization. Any Deliverables Third-Party Software delivered to Procuring Eligible Organization is delivered "AS IS" and with "ALL FAULTS". All Deliverables Third-Party Software will be subject to such third party's software installation package, and/or available

on such third party's website. Procuring Eligible Organization hereby agrees to comply with and be bound by such license terms and conditions. Except with regard to Deliverables Third-Party Software which is identified as a Deliverable under an applicable SOW, Procuring Eligible Organization shall be solely responsible for obtaining and maintaining licenses for all other Third-Party Software. Further, Presidio shall not be responsible for any royalties or other consideration that may become due and payable with respect to Procuring Eligible Organizations use, licensing or integration of Third-Party Software.

18. Third-Party Software

All Third-Party Software will be subject to such third party's applicable license terms and conditions for such software, a copy of which is available to Procuring Eligible Organization upon request from such third party, contained in such third party's software installation package, available on such third party's website, or such other means as provided by the third party. Procuring Eligible Organization shall be solely responsible for obtaining and maintaining licenses for all other Third-Party Software.

19. Transfer of Title

Unless otherwise specified in the Order or addendum, Presidio warrants that Procuring Eligible Organization shall acquire good and clean title to Third-Party Products and Services being purchased under this Agreement, free and clear of all liens and encumbrances. Presidio warrants that it has the right to provide such Third-Party Products and Services to Procuring Eligible Organization.

20. Termination

- A. At any time MHEC may terminate this Agreement, in whole or in part, by giving Presidio ninety (90) days written notice; provided however, neither MHEC nor Eligible Organization has the right to terminate a specific Order for convenience after it has been issued if the product or service is ultimately accepted. At any time, Presidio may terminate this Agreement, in whole or in part, by giving MHEC ninety (90) days written notice. Such termination shall not relieve Presidio of any warranty or other service obligations incurred under the terms of this Agreement.
- B. Either Party may terminate this Agreement for cause based upon material breach of this Agreement by the other Party, provided that the non-breaching Party shall give the breaching Party written notice specifying the breach and shall afford the breaching Party a reasonable opportunity to correct the breach. If within thirty (30) days after receipt of a written notice the breaching Party has not corrected the breach or, in the case of a breach that cannot be corrected in thirty (30) days, begun and proceeded in good faith to correct the breach, the non-breaching Party may declare the breaching Party in default and terminate the agreement effective immediately. The non-breaching party shall retain any and all remedies available to it under the law.
- C. In the event that either Party be adjudged insolvent or bankrupt by a court of competent jurisdiction, or upon the institution of any proceedings by or against it seeking relief, reorganization or arrangement under any laws relating to insolvency, or upon any assignment for the benefit of creditors, or upon the appointment of a receiver or trustee of any of its property or assets, or upon the liquidation, dissolution or winding up of its business, then and in any such event this Agreement may immediately be terminated or cancelled by the other Party hereto.

- D. In the event this Agreement expires or is terminated for any reason, a Procuring Eligible Organization shall retain its rights in all products and services accepted prior to the effective termination date or ordered before the effective termination date and ultimately accepted.
- E. Procuring Eligible Organization or Presidio may terminate an Order under this Agreement for cause based upon material breach of the Order or this Agreement by the other, provided that the non-breaching party shall give the breaching party written notice specifying the breach and shall afford the breaching party a reasonable opportunity to correct the breach. If within 30 days after receipt of a written notice the breaching party has not corrected the breach, or in the case of a breach that cannot be corrected in thirty (30) days, begun and proceeded in good faith to correct the breach, the non-breaching party may terminate the Order effective immediately. The non-breaching party shall retain any and all remedies available to it under the law. A breach and any resulting termination of an Order under this Section 20 E shall have no effect on any other Order made by any other Eligible Organization.

21. Non-Appropriations

This provision applies only to publicly funded Eligible Organizations. The terms of this Agreement and any Order issued for multiple years under this Agreement is contingent upon sufficient appropriations being made by the legislature or other appropriate governing entity. Notwithstanding any language to the contrary in this Agreement or in a purchase order or other document, Procuring Eligible Organization may terminate its obligations under this Agreement if sufficient appropriations are not made by the governing entity to pay amounts due for multiple year agreements. The Procuring Eligible Organization's decision as to whether sufficient appropriations are available shall be accepted by Presidio and shall be final and binding. In the event of non-appropriations, Procuring Eligible Organization shall provide sixty (60) days' notice, if possible, of its intent to terminate this contract for non-appropriation. The Procuring Eligible Organization shall send to Presidio a notice of its governing body's decision not to appropriate funds for the installment sale payments for the subsequent fiscal years. Such termination shall relieve the Procuring Eligible Organization, its officers and employees from any responsibility or liability for the payment of any future Orders. However, all applicable cancellation fees as agreed to in advance by Procuring Eligible Organization and outstanding invoices from Presidio for the period up to the date of termination will be paid by the Procuring Eligible Organization.

22. Indemnity, General

Presidio will indemnify, protect, save and hold harmless MHEC and Eligible Organizations, as well as the representatives, agents and employees of MHEC and Eligible Organizations, from any and all third party claims or causes of action related to a claim of personal injury or damage to tangible property, including all reasonable attorney's fees incurred by MHEC and/or Eligible Organizations, arising from intentionally wrongful acts or omissions or the negligent performance of the Agreement by Presidio, Presidio's agents, employees, or subcontractors.

MHEC and/or Eligible Organization shall give Presidio written notice promptly after it becomes aware of any claim to be indemnified hereunder. Subject to any legally required approval, including approval of Eligible Organization's state attorney general, or consistent with applicable law, MHEC and/or Eligible

Organization shall (1) permit Presidio to control such claim or action at Presidio's own expense; (2) agree that Presidio may employ attorneys of its own choice to appear and defend the claim or action; (3) do nothing to compromise the defense of such claim or action or any settlement thereof; and (4) provide Presidio with all reasonable assistance that Presidio may require.

23. Patent, Copyright, Trademark and Trade Secret Indemnification

Presidio will indemnify, defend and hold MHEC and Eligible Organization harmless from a claim that any services or product provided to Eligible Organization pursuant to this Agreement infringes on another person's or entity's patent, copyright, trade secret or any other proprietary right of a third-party. Presidio will have no obligation under this section with respect to any claim of infringement resulting from (a) services performed, or products provided, pursuant to Eligible Organization's specification or design; (b) an Eligible Organization's unauthorized modification of a product; or (c) any combination, operation, or use of the product with systems other than those provided by Presidio to the extent that such a claim is caused by such modification, combination, operation, or use of the product. Following notice of a claim or a threat of actual suit, Presidio will, at its own expense and option, (1) resolve the claim in a way that permits continued ownership and use of the affected product or service; (2) provide a comparable replacement at no cost; or (3) in the case of a product accept return of the product, freight collect, and provide a reasonable depreciated refund and in the case of a service, provide a refund less a reasonable adjustment for beneficial use, but in no event shall refund of product or service relieve Presidio of its obligations to defend and indemnify MHEC and Eligible Organization.

24. Limitation of Liability

IN NO EVENT SHALL PRESIDIO, MHEC OR ELIGIBLE ORGANIZATION BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE, OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, COSTS FOR PROCUREMENT OF SUBSTITUTE SERVICES OR DAMAGES FOR LOSS OF PROFITS, REVENUE, DATA, USE, OR BUSINESS INTERRUPTION INCURRED BY ANY PARTY TO THIS AGREEMENT OR ANY THIRD PARTY, WHETHER OR NOT ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. PRESIDIO'S ENTIRE LIABILITY HEREUNDER AND ELIGIBLE ORGANIZATION'S EXCLUSIVE REMEDY FOR DAMAGES FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, NONPERFORMANCE OR MISREPRESENTATION, AND REGARDLESS OF THE FORM OF ACTIONS, SHALL BE LIMITED TO PROVEN DIRECT DAMAGES NOT TO EXCEED AN AMOUNT EQUAL TO \$500,000 OR THE TOTAL NET PAYMENTS PAID BY ELIGIBLE ORGANIZATION TO PRESIDIO FOR THE APPLICABLE SERVICE UNDER THE APPLICABLE SOW DURING THE TWELVE (12) MONTHS PRECEDING THE MONTH IN WHICH THE DAMAGE OCCURRED, WHICHEVER IS GREATER. THE FOREGOING LIMITATION DOES NOT APPLY TO ANY INDEMNIFICATION OBLIGATIONS UNDER THIS AGREEMENT OR TO DAMAGES RESULTING FROM PERSONAL INJURY OR PROPERTY DAMAGE CAUSED BY PRESIDIO'S OR ITS SUBCONTRACTOR'S NEGLIGENCE OR WILLFUL MISCONDUCT. PRESIDIO SHALL NOT BE LIABLE TO ELIGIBLE ORGANIZATION OR TO ANY OTHER PERSON OR ENTITY FOR ANY DAMAGES ARISING OUT OF OR RELATING TO: (I) INTEROPERABILITY, INTERACTION, ACCESS, OR INTERCONNECTION PROBLEMS WITH APPLICATIONS, EQUIPMENT, PROFESSIONAL SERVICES, CONTENT OR NETWORKS PROVIDED BY THE ELIGIBLE ORGANIZATION OR THIRD PARTIES; (II) SERVICE INTERRUPTIONS OR LOST OR ALTERED MESSAGES OR TRANSMISSIONS, EXCEPT AS OTHERWISE PROVIDED IN THE APPLICABLE SOW; (III) UNAUTHORIZED ACCESS TO, OR THEFT, ALTERATION, LOSS, DEGRADATION,

DAMAGE OR DESTRUCTION OF, ELIGIBLE ORGANIZATION'S, ITS USERS' OR THIRD PARTIES' APPLICATIONS, CONTENT, DATA, PROGRAMS, INFORMATION, NETWORK OR SYSTEMS, WHETHER ON-PREMISES OR CLOUD-BASED (ALL OF THE FOREGOING OF ELIGIBLE ORGANIZATION, ITS USERS OR THIRD PARTIES IS COLLECTIVELY REFERRED TO HEREINAFTER AS THE "CLIENT COMPUTER SYSTEMS"), OR LOSS OF ACCESS THERETO, THROUGH ANY MANNER OR METHOD, INCLUDING, WITHOUT LIMITATION, ANY HARMFUL PROGRAM, CODE OR ATTACK, EXCEPT WHEN THE UNAUTHORIZED ACCESS, THEFT, ALTERATION, LOSS, DEGRADATION, DAMAGE OR DESTRUCTION WAS CAUSED BY PRESIDIO'S OR ITS SUBCONTRACTOR'S NEGLIGENCE OR WILLFULL MISCONDUCT; (IV) A BREACH IN THE SECURITY OF ANY OF ELIGIBLE ORGANIZATION COMPUTER SYSTEMS, EXCEPT WHEN THE BREACH IS CAUSED BY PRESIDIO'S OR ITS SUBCONTRACTOR'S NEGLIGENCE OR WILLFUL MISCONDUCT; (V) THE INTEGRITY OR AUTHENTICITY OF ELIGIBLE ORGANIZATION'S, ITS USERS' OR THIRD PARTIES' CONENT, DATA, OR INFORMATION, (VI) ELIGIBLE ORGANIZATION'S FAILURE TO COMPLY WITH CLIENT RESPONSIBILITIES AS SET FORTH IN THE APPLICABLE SOW, or (VII) ELIGIBLE ORGANIZATION'S FAILURE TO IMPLEMENT ANY REASONABLE SECURITY RECOMMENDATIONS MADE BY PRESIDIO.

25. Insurance

Presidio, at its own expense, shall maintain appropriate levels of insurance as required by the Procuring Eligible Organization and if requested, certificates of insurance shall be delivered to Procuring Eligible Organization prior to commencement of any work. The insurance company shall be licensed in the applicable state in which work is being conducted or as otherwise required by Procuring Eligible Organization. Presidio shall give the Procuring Eligible Organization a minimum of thirty (30) days' notice prior to any modifications or cancellation of policies. Unless otherwise agreed to between Eligible Organization and Presidio, Presidio will maintain the following insurance limits while performing any services under this Agreement: (a) Workers' Compensation Insurance for Contractor employees, including coverage required under the Eligible Organization's State and Federal Laws; (b) Employer's Liability Insurance with limits of a minimum of: (i) \$1,000,000 for each accident for bodily injury by accident, (ii) \$1,000,000 for bodily injury by disease, and (iii) \$1,000,000 for each employee for bodily injury by disease; (c) General Liability Insurance with limits of: (i) \$1,000,000 per occurrence for bodily injury and property damage, (d) Cyber Insurance: In the event Presidio will host data, or provide for the hosting of data through a third-party entity, Presidio shall secure and maintain Cyber Liability and Security Insurance or equivalent insurance product(s), with minimum liability limits of not less than \$5,000,000 and first party limits of not less than \$1,000,000, that will provide, without cost to the Presidio or Eligible Organization, an immediate response in the event of a data breach, including meeting all notification obligations of Presidio and Eligible Organization and in the event the data breach involves personal information, available free credit monitoring for any affected individual for a minimum period of one year and shall provide copies of certificates of insurance to Eligible Participants if requested.

Procuring Eligible Organization is responsible for managing compliance with the requirements of this section 25. Insurance and/or their institutional requirements, and may require additional coverage consistent with applicable law, regulation or policy. Presidio shall require all Subcontractors performing any work to maintain coverage as specified.

26. Confidentiality

- A. While Presidio is providing Presidio Services hereunder, Eligible Organization or Presidio may disclose to the other certain business information identified as confidential ("Confidential Information"). All such information shall be marked or otherwise designated as "Confidential" or "Proprietary". In order for such information to be considered Confidential Information pursuant to this Section 26 of the Agreement, it must conform to the data practices laws or similar type laws of the State in which the Eligible Organization is located or was founded. Information of a proprietary nature which is disclosed orally to the other party shall not be treated as Confidential Information unless it is stated at the time of such oral disclosure that such information is Confidential Information and such information is reduced to writing and confirmed as Confidential Information to the recipient. Both Eligible Organization and Presidio agree that, with respect to Confidential Information it receives (as "Recipient") from the other (as a "Discloser") in connection with this Agreement or an Order pursuant to this Agreement, that it (i) will use such Confidential Information solely for the purposes contemplated by the Agreement or an Order placed under this Agreement, (ii) shall not use any such Confidential Information for any other purpose and in particular shall not so use such Confidential Information in any manner either to the detriment of the Discloser or for the benefit of the Recipient or any third party, and (iii) shall receive and hold such Confidential Information in trust and confidence for the benefit of the Discloser.
- B. Each party will make reasonable efforts not to disclose the other party's Confidential Information to any third party, except as may be required by law or court order, unless such Confidential Information: (i) was in the public domain prior to, at the time of, or subsequent to the date of disclosure through no fault of the non-disclosing party; (ii) was rightfully in the non-disclosing party's possession or the possession of any third party free of any obligation of confidentiality; or (iii) was developed by the non-disclosing party's employees or agents independently of and without reference to any of the other party's Confidential Information. Confidential Information shall remain the property of and be returned to the Discloser (along with all copies or other embodiments thereof) within fifteen (15) days of (a) a written request from the Discloser, or (b) the earlier receipt by the Recipient from the Discloser of a written demand following a breach by Eligible Organization or Presidio of this Agreement or an Order under this Agreement directing that Confidential Information described generally or specifically in such demand be returned to the Discloser.
- C. In such cases where Confidential Information is required to be disclosed to a third party for purposes of providing Presidio Services, all disclosure of Confidential Information will be in accordance with the separate non-disclosure agreement between Presidio and the third party.
- D. If a separate, written nondisclosure agreement exists between Eligible Organization and Presidio, that agreement will control and will apply according to its terms and conditions to all Confidential Information the parties exchange with each other.
- E. Notwithstanding anything to the contrary in this Agreement or amendment to this Agreement, both Eligible Organization and Presidio agree to comply with the data practices or similar type laws of the State in which Eligible Participant is located or founded, to the extent applicable to the scope of services performed by Presidio.

27. Data Ownership

Eligible Organization's data shall remain the exclusive property of Eligible Organization and Eligible Organization shall retain all rights, including intellectual property rights in and to such data. Presidio will use Eligible Organization's data only for the purpose of fulfilling its duties under this Agreement or an Order under this Agreement, and for Eligible Organization's sole benefit, and will not share such data with or disclose it to any third party without the prior written consent of Eligible Organization or as otherwise required by law.

28. Non-Discrimination

Presidio agrees to abide by all applicable Federal and state laws, regulations, and executive orders pertaining to equal employment opportunity. In accordance with such laws, regulations, and executive orders pertaining to equal employment opportunity, Presidio and all its Subcontractors shall agree that it does not discriminate on the grounds of race, color, religion, national origin, sex, age, disability, genetic information, or veteran status. Presidio shall comply with federal and state laws, rules, and regulations applicable to Subcontractors of government contracts including those relating to equal employment of minorities, women, persons with disabilities, and certain veterans. Contract clauses required by the United States Government in such circumstances are incorporated herein by reference.

29. Accessibility

Presidio agrees to comply with all applicable requirements of the Rehabilitation Act of 1973, as amended, 29 USC 794, including Sections 504 and 508, which prohibits discrimination on the basis of disabilities, and with the Americans with Disabilities Act of 1990 ("ADA"), as amended, 42 USC 12101 et seq., which requires the provision of accessible facilities and services. Goods and services provided by Presidio shall be accessible to individuals with disabilities to the greatest extent practical, but in no event less than the standards set forth by the state in which the Eligible Organization resides and federal accessibility laws. For web-based environments, services and content must conform to the Web Content Accessibility Guidelines ("WCAG") 2.0 AA (available at <http://www.w3.org/WAI/intro/wcag.php>).

30. FERPA and other privacy laws

Where applicable to the scope of services Presidio is providing, and only to the extent directly applicable to Presidio and its services, Presidio agrees to comply with the Family Education Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), the Gramm-Leach Bliley Act (GLBA) and all other applicable state and federal privacy laws. To the extent an Eligible Organization discloses any information to Presidio subject to the aforementioned privacy laws, Eligible Organization agrees to advise Presidio of the disclosure of such information; and Eligible Organization represents and warrants to Presidio that it has obtained any required consents to disclose such information. In addition, to the extent that Presidio becomes a Business Associate as defined in HIPAA, both Presidio and Eligible Organization acknowledge that a separate mutually agreeable Business Associate Agreement may be required and will govern according to its terms.

31. Compliance with Applicable Laws

Presidio shall comply with all applicable laws and governmental regulations, which by their terms, apply to Presidio's performance under an Order pursuant to this Agreement. Eligible Organization agrees to comply with all applicable laws and governmental regulations in connection with this Agreement. MHEC agrees to comply with all applicable laws and governmental regulations in connection with this Agreement.

32. Debarment and Suspension

Presidio represents that it is not debarred or suspended from doing business with the federal government or any Eligible Organization's state. Furthermore, Presidio shall provide notice to MHEC if Presidio becomes debarred or suspended at any point during the duration of this Agreement.

33. Records and Audit

Presidio shall retain and maintain all records and documents relating to this Agreement for six (6) years after final payment under an Order made by the Eligible Organization, or any applicable statute of limitations, whichever is longer, and shall make them available for inspection and audit by authorized representatives of MHEC, Eligible Organization, (including the procurement officer or designee), and appropriate governmental authorities with Eligible Organization's state at all reasonable times. The Procuring Eligible Organization shall have the right to request copies of invoices either before or after payment. Payment under this Agreement shall not foreclose the right of Procuring Eligible Organization to recover excessive or illegal payments.

34. Force Majeure

Neither Presidio nor MHEC nor Procuring Eligible Organization shall be liable to each other during any period in which its performance is delayed or prevented, in whole or in part, by a circumstance beyond its reasonable control, which circumstances include, but are not limited to, the following: act of God (e.g., flood, earthquake, wind); fire; war; act of a public enemy or terrorist; act of sabotage; epidemic; strike or other labor dispute; riot; piracy or other misadventure of the sea; embargo; inability to secure materials and/or transportation; or, a restriction imposed by legislation, an order or a rule or regulation of a governmental entity. If such a circumstance occurs, the party unable to perform shall undertake reasonable action to notify the other parties of the same.

35. Export Law

Eligible Organization acknowledges that any software, technical information, products or other Deliverables provided to Eligible Organization via this Agreement may be subject to the U.S. Export Administration Regulations. Eligible Organization agrees to comply with all applicable United States export control laws, and regulations, as from time to time amended, including without limitation, the laws and regulations administered by the United States Department of Commerce and the United States Department of State.

36. Conflict of Interest

Presidio warrants to the best of its knowledge and belief that it presently has no interest direct or indirect, which would give rise to organizational conflicts of interest. Presidio agrees that if an organizational

conflict of interest is discovered during the term of this Agreement, it will provide disclosure to MHEC that shall include a description of the action Presidio has taken or proposes to take to avoid or mitigate such conflicts. If an organizational conflict of interest is determined to exist and is not timely resolved by Presidio, MHEC may, at its sole discretion, cancel this Agreement.

37. Subcontractors

Presidio shall have the right to use subcontractors to provide the Presidio Services described in this Agreement. If Presidio elects to use subcontractors in the performance of custom professional services under this Agreement, upon request, Presidio will provide a list of such subcontractors in the associated Statement of Work (SOW). Notwithstanding the foregoing, the use of such subcontractors shall not release Presidio from performing its obligations under this Agreement.

Presidio shall be liable for any damage or loss resulting from personal injury or damage to tangible property arising from the acts or omissions of its subcontractor while performing services pursuant to this Agreement.

38. Assignment

Neither Party will assign its rights or delegate its obligations under this Agreement, in whole or in part, without the other Party's prior written consent, and, absent such consent, any purported assignment or delegation by that party will be null, void and of no effect; provided, however, that either Party may upon written notice assign this Agreement to another successor company pursuant to a corporate merger or reorganization or the sale or transfer of all or substantially all of its stock or assets. This Agreement will be binding upon and inure to the benefit of Presidio and MHEC and their successors and permitted assigns. Nothing in this Section 38. shall preclude Presidio from employing a Subcontractor in carrying out its obligations under this Agreement. Presidio's use of such Subcontractors will not release Presidio from its obligations under this Agreement.

39. MHEC Not Liable for Eligible Organization

MHEC is not liable to Presidio for the failure of any Eligible Organization to make any payment or to otherwise fully perform pursuant to the terms and conditions of an Order and/or this Agreement. Presidio, in its sole discretion, may discontinue selling products or services to any Eligible Organization who fails to make payments or otherwise fully performs pursuant to the terms and conditions of this Agreement. MHEC does not guarantee that any Eligible Organization will utilize or make any purchase under this Agreement.

40. Independent Contractors

MHEC and Presidio acknowledge and agree that the relationship arising from this Agreement does not constitute or create any joint venture, partnership, employment relationship or franchise between them, and the Parties are acting as independent contractors in making and performing this Agreement. Presidio and its agents and employees are independent contractors and are not employees of MHEC or any Eligible Organization. Presidio has no authorization, express or implied to bind MHEC or any Eligible Organization to any agreements, settlements, liability or understanding whatsoever, and agrees not to perform any acts as agent of MHEC or any Eligible Organization, except as expressly set forth herein.

41. Notification

- A. Between the Parties: Whenever under the terms of this Agreement any notice is required or permitted to be given by one Party to the other, such notice shall be given in writing and shall be deemed to have been sufficiently given for all purposes hereof if given by facsimile, email, or mail, postage prepaid, to the Parties at the addresses set forth below, or at such other address as the Parties may direct in writing from time to time:

To MHEC:	To Presidio:
105 Fifth Avenue South	3600 Minnesota Drive
Suite 450	Suite 150
Minneapolis, Minnesota 55401	Edina, MN 55435
Attn: Nathan Sorensen Email: nathans@mhec.org	Attn: Jackie Arnett Email: jarnett@presidio.com
Fax: 612-767-3353	Fax: 812-342-2702

Changes in the above information will be given to the other Party in a timely fashion.

- B. Between Eligible Organization: Notices shall be sent to Eligible Organization's business address. The term "business address" shall mean the "Bill to" address set forth in an invoice to Eligible Organization.

42. Web Site Maintenance

Presidio agrees to ensure that its website includes MHEC contract summary level descriptions, information and aids on its website to promote Eligible Organization awareness and utilization.

43. Marketing

Presidio will assist MHEC in the development and implementation of appropriate marketing strategies. Strategies include, but are not limited to, webinars, printed material, e-mail materials or presentations. Mutual review and evaluation of the marketing plans will be done, upon request.. Presidio shall not appropriate or make use of names or other identifying marks or property in its advertising or marketing without the prior written consent of MHEC or Eligible Organization.

44. Announcements and Publicity

Any announcements and publicity given to MHEC (or Eligible Organization) resulting from this Agreement must receive the prior approval of MHEC (or Eligible Organization). Such approval shall not be unreasonably withheld. Presidio will not make any representations of MHEC's (or Eligible Organization's) opinion or position as to the quality of effectiveness of the products and/or services that are the subject of this Agreement without the prior written consent of MHEC (or Eligible Organization), which shall not be unreasonably withheld.

45. Oversight Committee

An oversight committee comprised of representatives of Eligible Organizations shall be appointed by MHEC to assist and support MHEC in developing and refining the implementation of this Agreement in the MHEC member states. This shall include, but not be limited to, assistance with marketing strategies, representing the interests of Eligible Organizations in assuring quality and timely products and services, web presence; and to advise Presidio on the effectiveness of its implementation progression. In addition, Presidio may be requested to attend on-site or virtual meetings on an ad hoc basis by the contract manager to address any contract performance issues.

46. Contract Administration Fee (CAF)

On a calendar-quarterly basis (where quarter one is January 1 – March 31 and the quarter one report is due by April 30), Presidio will, in a timely manner, make available to MHEC utilization reports and information generated by this Agreement, reflecting net Presidio Services and Third-Party Product and Services sales to Eligible Organizations. The information and reports shall be accompanied with a check payable to the Midwestern Higher Education Commission for an amount equal to one and a half percent (1.50%) of the total net sales for that quarter period (the "Fee"). MHEC, from time to time may provide a written request to Presidio to change the percentage of the Fee it will receive as a result of this Agreement. Any change in the contract administration fee may also require a change in the Price List pricing.

47. Quarterly Report

Presidio must submit business activity reports each quarter in an agreed upon format acceptable by Presidio and MHEC. The Quarterly Reports may include, at the minimum, the following information:

- Quarter number and year
- MHEC contract number
- Vendor name
- Name, phone number and email address of person who may be contacted for questions about the report
- Customer Name
- Customer Type (Higher Education, K-12, state agencies, cities, counties, local subdivisions)
- Address
- City
- State

- Zip Code
- Purchase Order Number
- Product Description
- Final (or Last) Delivery to End User
- Quantity
- List Price
- Sale Price
- Administration Fee
- % Discount
- \$ Savings
- Reseller (if applicable)

Quarterly Reports and Contract Administration Fee shall be submitted by end of the preceding month after the end of March, June, September, and December of each calendar year.

Calendar Quarter 1	(January 1 to March 31)	Due April 30
Calendar Quarter 2	(April 1 to June 30)	Due July 31
Calendar Quarter 3	(July 1 to September 30)	Due October 31
Calendar Quarter 4	(October 1 to December 31)	Due January 31

48. Waiver

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver under this Agreement will be valid or binding unless set forth in writing and duly executed by the party against whom enforcement of such waiver is sought. Any such waiver will constitute a waiver only with respect to the specific matter described therein and will in no way impair the rights of the party granting such waiver in any other respect or at any other time. Any delay or forbearance by either party in exercising any right hereunder will not be deemed a waiver of that right.

49. Severability

If any provision of this Agreement is invalid or unenforceable for any reason in any jurisdiction, such provision will be construed to have been adjusted to the minimum extent necessary to cure such invalidity or unenforceability. The invalidity or unenforceability of one or more of the provisions contained in this Agreement will not have the effect of rendering any such provision invalid or unenforceable in any other case, circumstance, or jurisdiction, or of rendering any other provisions of this Agreement invalid or unenforceable whatsoever.

50. Governing Law

As between MHEC and Presidio, this Agreement shall be construed in accordance with, and its performance governed by, the laws of the State of Minnesota; and venue for all legal proceedings arising out of this Agreement, or breach thereof, shall be in a state or federal court with competent jurisdiction located in the State of Minnesota.

As between Eligible Organization and Presidio, this Agreement or any Order placed under this Agreement shall be construed in accordance with, and its performance governed by, the laws of the state in which Eligible Organization resides. Venue for all legal proceedings arising out of this Agreement or any Order placed under this Agreement, or breach thereof, shall be in a state or federal court with competent jurisdiction located in the state in which the Eligible Organization resides.

51. Sovereign Immunity

Notwithstanding anything to the contrary in this Agreement or Order under this Agreement, this Agreement shall not be construed to deprive an Eligible Organization of its applicable sovereign immunity, or of any legal requirements, prohibitions, protections, exclusions, or limitations of liability applying to this Agreement or afforded by Eligible Organizations' state laws applicable to Eligible Organization.

52. Survival

Certain paragraphs of this Agreement including but not limited to Indemnification; and Limitation of Liability shall survive the expiration of this Agreement. Software license, warranty and service agreements, and non-disclosure agreements that were entered into under terms and conditions of this Agreement shall survive this Agreement.

53. Scope of Agreement

This Agreement incorporates all of the agreements of the Parties concerning the subject matter of this Agreement, and all prior agreements have been merged into this Agreement. No prior agreements, verbal or otherwise, of the Parties or their agents shall be valid or enforceable unless embodied in this Agreement.

54. Miscellaneous:

All parties to this Agreement may retain a reproduction (e.g., electronic image, photocopy, facsimile) of this Agreement that shall be considered an original and shall be admissible in any action to enforce this Agreement. This Agreement shall become effective upon the signature of both Parties to this Agreement. Except as provided for in this Agreement, all changes to this Agreement must be made in writing signed by both Parties.

[SIGNATURE PAGE FOLLOWS]

Contract Number: MHEC-08012021

The Parties, by their representatives signing below, agree with the terms of this Agreement and further certify that their respective signatories are duly authorized to execute this Agreement.

	<u>Midwestern Higher Education</u> <u>Commission</u>	<u>Presidio Networked Solutions Group, LLC</u>
Signature:		
Name:	Susan Heegaard	Keith Strohman
Title:	President	Senior Director, Presidio
Address:	105 Fifth Avenue South Suite 450	3600 Minnesota Drive Suite 150
	Minneapolis, Minnesota, 554401	Edina, MN 55435
Date:	08/02/2021	08/02/2021

Exhibit A – Price List (Discount Category Pricing)

Presidio is offering the following discounts on the Discount matrix below.

To obtain an Excel copy of the Price List contact nathans@mhec.org or visit <https://www.mhec.org/contracts/technology/computers/presidio>



MHEC Pricing
v07.30.2021.xlsx



October 22, 2025

Tom Bommarito
City of Warren
One City Square
Suite 215
Warren, MI 48093

Re: Recommendation to Purchase Various Items for the Warren Community Center –
Conference Room A Project

Dear Mr. Bommarito,

The Purchasing Division, in conjunction with the City Council Secretary, is requesting that the Downtown Development Authority authorize funding for the vendors listed below to purchase the various items (listed below) relating to the Conference Room A Project at the Warren Community Center.

Vendors	Description	Not To Exceed Amount
Metro Signs & Lighting 11444 Kaltz Avenue Warren, MI 48089	One (1) Pin Mounted Interior Wall Sign	\$ 4,895.00
B&H Photo – Video, Inc. Remittance Processing Ctr. PO Box 28072 New York, NY 10087-8072	3 Televisions with Mounting Hardware, HDMI Transmitters, HDMI Cables, NDI Players, Communication Cables	\$ 5,000.00
Advance Lighting & Sound, Inc. 1026 Maplelawn Troy, MI 48084	Speakers/Microphones	\$ 5,000.00
GRAND TOTAL (NOT TO EXCEED):		\$14,895.00

Funds for all expenditures are available in the following Account: 494-9494-97400.

The City Council office is in the process of renovating Conference Room A, which is located in the Warren Community Center and used primarily by City Council. The request before you today is for the purchase of data/voice cabling, televisions (3), television mounting brackets (3), interior sign, speakers, microphones and miscellaneous hardware that may be needed to related to this work.

The City's Purchasing Ordinance does not require this work to be solicited competitively due to the fact that the cost is under \$5,000.00 for each vendor. Therefore, the expenditure does meet the requirements set forth in the purchasing ordinance.

The Communications Department will be installing all of the technical items with assistance from the Parks & Recreation Department and the Information Systems Division. The City is asking for "Not to Exceed" amounts for B&H Photo-Video, Inc. and Advance Light and Sound, Inc. in the event miscellaneous hardware is needed after the initial purchase. This will allow the project to continue without interruption.

The DDA Board has approved up to \$100,000.00 for the upgrade of Conference Room A. The cost, to date, for this project, including the \$14,895.00 shown above, amounts to approximately \$63,500.00.

Respectfully Submitted,

Signed by:

Craig Treppa

E610E2D7FFE5449...

Craig Treppa
Purchasing Agent

Signed by:

Mindy Moore

CDA80892569248A...

Mindy Moore
Secretary, City Council

Read and Concur,

DocuSigned by:

Mark Knapp

874B09CBFD6E4E8...

Mark Knapp
Assistant City Controller



PROPOSAL

252173-01

Date: 10/16/2025
Expires: 11/15/2025
Drawing Numbers:

Project: City of Warren
5460 Arden Ave
Warren, MI 48092
Client: City of Warren- City Council
5460 Arden Ave
Warren, MI 48092
Contact: Dave Muzzarelli 586-574-4604 dmuzzarelli@cityofwarren.org

We are pleased to offer this proposal for the following services at the above location.

Project Description:	Item Total:
1: 1. MANUFACTURE AND INSTALL THE FOLLOWING:	\$4,895.00

A. ONE (1) pin mounted interior wall sign for the city council room that will feature the city logo and have "City Council" listed under the logo. This proposal is for the 3/8" flat cut option

Deposit Rate: 50%	Subtotal:	\$4,895.00
Deposit: \$2,447.50	Total:	\$4,895.00

PROPOSAL ASSUMPTIONS/QUALIFICATIONS UNLESS SPECIFIED OTHERWISE

Pricing subject to technical survey
Balance Net 30.
Permit fees additional at cost.
Variance fees and/or engineer sealed drawings additional if required.
Work to be performed during regular business hours.
Connection to existing electrical service on a dedicated circuit within 6' of proposed wall signs or at the base of proposed ground signs.
Metro to provide a disconnect switch, breaker lock and label the sign circuit(s) on the electrical panel as required by code.
Illuminated signs to include UL tag and manufacturer's label.
Reinspection fees and mobilization charges may be additional for violations that were not caused by Metro Signs & Lighting.
Metro to contact Miss Dig to have public utilities staked. Not responsible for damage caused to unmarked site electrical or irrigation lines while excavating.
Normal ground conditions for excavating. Frost breakout, forms/shoring, water removal, construction fill/rock removal additional if encountered.
Not responsible for damage to sodded or landscaped areas.
Normal access for equipment setup and for wiring. Customer may need to move items/obstacles for installation.
All signage will be accessible with Metro Signs standard equipment. Rentals (scissor lifts, reach trucks, scaffolding, etc) additional if required.
Adequate wall surface and/or blocking in place to support proposed signs.
Penetrations to rubber roof membranes to be approved by client. Roofer to seal penetrations. Not responsible for water damage or warranty voids.
Not responsible for exact paint match when touching up areas following sign removal.
A trip charge may be added if additional mobilizations are required due to site readiness issues.

Salesperson: Eric Ropelewski

Buyer's Acceptance _____ Title _____ Date _____
Seller's Acceptance _____ Title _____ Date _____



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
 WARREN, MI 48093-5289
 PHONE (586) 574-4600
 FAX (586) 574-4614
 www.cityofwarren.org

September 24, 2025

Tom Bommarito
 City of Warren
 One City Square
 Suite 215
 Warren, MI. 48093

Re: RECOMMENDATION TO AWARD ADA IMPROVEMENTS DDA PACKAGE, PRIORITY 1; ITB-W-1572

Dear Mr. Bommarito,

The Purchasing Division concurs with the Police Department and recommends that the DDA Board approve and award various ADA Improvement Projects to the low responsible and cost effective bidder, listed below, in an amount not to exceed \$229,202.00.

Recommended Company: Decima, LLC., 16870 Schaefer hwy., Detroit MI 48235

Bid Number: ITB-W-1572

Requested Not to Exceed Amount: \$229,202.00

GL/Account Number: 494-9494-97400

On Wednesday, July 30, 2025 at 1:00 PM, electronic bids were publicly opened for ITB-W-1572; To Furnish ADA Improvements at various City Building. Bids were solicited through the BidNet® (MITN) system. Four companies responded with a bid, which are summarized on the attached bid tabulation sheet.

The projects that are being recommended include:

ITEM	LOCATION	BID AMOUNT	CONTINGENCY	TOTALS
1.	Police Department	\$ 81,938.00	\$ 9,000.00	\$ 90,938.00
2.	Community Center	\$ 53,694.00	\$ 8,000.00	\$ 61,694.00
3.	Civic Center-South	\$ 41,730.00	\$ 4,000.00	\$ 45,730.00
4.	City Hall Parking Garage	\$ 27,840.00	\$ 3,000.00	\$ 30,840.00
TOTALS:		\$ 205,202.00	\$ 24,000.00	\$ 229,202.00

Listed below is a synopsis of the work that Decima will be responsible for completing for the City:

Police Department

The public restrooms in the 1st floor lobby are being renovated so they are ADA compliant.

Warren Community Center

Restrooms throughout the Community Center are being renovated so they are ADA compliant.

Civic Center South

The gravel story path around the play area will be paved to better serve wheelchair use. In addition, two (2) curb ramps are being added at the ADA parking spots that lead to the play area.

City Hall Parking Garage

The concrete platform and ramp that leads from the first-floor parking garage to the City Hall entrance is being reconstructed so it is ADA compliant.

The Engineering Firm of Hubbell, Roth & Clark, Inc. (HRC) was responsible for working with the City to develop plans and specifications for this project.

Respectfully Submitted,

Signed by:

Craig Treppa

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Craig Treppa

Purchasing Agent

Signed by:

Brent Chisolm

9203B4EAD4AC476...

Brent Chisolm

Police Captain

DocuSigned by:

Oksana Urban

587B93BC73A8489...

Oksana Urban

Library Director

DocuSigned by:

Tina Gapshes

FE012968B0764F1...

Tina Gapshes

City Engineer

Read and concur,

Signed by:

Tom Bommarito

6F52A3F825A947D...

Tom Bommarito

DDA/TIFA Director

Signed by:

David Klein

54DD4A1A50F8421...

David Klein

Assistant Director, Parks & Recreation

Signed by:

Jeff Reeves

E74C70FC5260444...

Jeff Reeves

Building Maintenance Superintendent

DocuSigned by:

Mark Knapp

874B09CBFD6E4E8...

Mark Knapp

Assistant City Controller

BID TABULATION
WARREN ADA IMPROVEMENTS DDA PACKAGE, PRIORITY 1
CITY OF WARREN ITB-W-1572
MACOMB COUNTY, MICHIGAN

Bids Due: 07/30/25
HRC Job No: 20210787

D&S Contractors, Inc. 3500 W. 11 Mile Road Suite A Berkley, MI 48072 (248) 584-4848			Decima LLC 16870 Schaefer Hwy Detroit, MI 48235 (260) 243-0591			Meridian Contracting Group 6149 Trailside Drive Washington, MI 48094 (586) 292-6132			Quadrate Construction, LLC 15801 23 Mile Road Macomb Twp, MI 48042 (586) 677-1111		
Item	Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
Police Station											
1. Demolition	1 LS	\$	-	\$	8,987.00	\$	8,987.00	\$	5,600.00	\$	6,375.00
2. Laminate Doors, Frames & Hardware	1 LS	\$	-	\$	5,100.00	\$	5,100.00	\$	6,200.00	\$	8,500.00
3. Wall and Floor Tile	1 LS	\$	-	\$	10,068.00	\$	10,068.00	\$	10,500.00	\$	27,980.00
4. Masonry Work	1 LS	\$	-	\$	-	\$	-	\$	11,230.00	\$	10,340.00
5. Wall Framing, Insulation, and Drywall	1 LS	\$	-	\$	10,470.00	\$	10,470.00	\$	3,650.00	\$	9,560.00
6. Ceiling Work	1 LS	\$	-	\$	1,875.00	\$	1,875.00	\$	2,650.00	\$	2,200.00
7. Toilet Partitions	1 LS	\$	-	\$	-	\$	-	\$	3,850.00	\$	-
8. Toilet Accessories	1 LS	\$	-	\$	3,016.00	\$	3,016.00	\$	2,100.00	\$	3,410.00
9. Plumbing	1 LS	\$	-	\$	19,780.00	\$	19,780.00	\$	16,500.00	\$	15,000.00
10. Mechanical	1 LS	\$	-	\$	3,500.00	\$	3,500.00	\$	2,560.00	\$	3,500.00
11. Electrical	1 LS	\$	-	\$	2,286.00	\$	2,286.00	\$	11,850.00	\$	3,588.00
12. Paint & Miscellaneous	1 LS	\$	-	\$	1,200.00	\$	1,200.00	\$	3,850.00	\$	1,600.00
13. Gen'l Conditions, OH+P, Permits & Bonds	1 LS	\$	-	\$	13,656.00	\$	13,656.00	\$	26,000.00	\$	47,437.00
14. Hazardous Mat. Testing Removal & Abatement	1 LS	\$	-	\$	2,000.00	\$	2,000.00	\$	1,000.00	\$	-
18. Project Contingency Allowance (Mandatory)	1 LS	\$	9,000.00	\$	9,000.00	\$	9,000.00	\$	9,000.00	\$	9,000.00
Subtotal		\$	113,220.00	\$	90,938.00	\$	116,540.00	\$	148,490.00		
Owen Jax Community Center											
1. Demolition	1 LS	\$	-	\$	19,605.00	\$	19,605.00	\$	26,500.00	\$	13,900.00
2. Doors, Frames & Hardware	1 LS	\$	-	\$	28,050.00	\$	28,050.00	\$	38,500.00	\$	49,500.00
3. Wall and Floor Tile	1 LS	\$	-	\$	11,385.00	\$	11,385.00	\$	38,560.00	\$	23,100.00
4. Masonry Work	1 LS	\$	-	\$	17,050.00	\$	17,050.00	\$	24,560.00	\$	23,250.00
5. Wall Framing, Insulation, and Drywall	1 LS	\$	-	\$	2,500.00	\$	2,500.00	\$	8,950.00	\$	12,000.00
6. Ceiling Work	1 LS	\$	-	\$	8,410.00	\$	8,410.00	\$	4,250.00	\$	5,800.00
7. Toilet Partitions	1 LS	\$	-	\$	12,250.00	\$	12,250.00	\$	10,500.00	\$	9,360.00
8. Toilet Accessories	1 LS	\$	-	\$	10,850.00	\$	10,850.00	\$	2,890.00	\$	7,990.00
9. Plumbing	1 LS	\$	-	\$	121,690.00	\$	121,690.00	\$	112,640.00	\$	105,000.00
10. Mechanical	1 LS	\$	-	\$	8,670.00	\$	8,670.00	\$	16,560.00	\$	13,500.00
11. Electrical	1 LS	\$	-	\$	12,348.00	\$	12,348.00	\$	24,560.00	\$	23,174.00
12. Fire Alarm System Modifications	1 LS	\$	-	\$	3,000.00	\$	3,000.00	\$	6,500.00	\$	2,500.00
13. Paint & Miscellaneous	1 LS	\$	-	\$	10,733.00	\$	10,733.00	\$	14,650.00	\$	8,595.00
14. Exterior Pavement at Parking Lot Entrance	1 LS	\$	-	\$	9,275.00	\$	9,275.00	\$	10,250.00	\$	7,555.00
15. Kitchenette casework	1 LS	\$	-	\$	14,530.00	\$	14,530.00	\$	6,200.00	\$	15,874.00



BID TABULATION
WARREN ADA IMPROVEMENTS DDA PACKAGE, PRIORITY 1
CITY OF WARREN ITB-W-1572
MACOMB COUNTY, MICHIGAN

Bids Due: 07/30/25
HRC Job No: 20210787

D&S Contractors, Inc.		Decima LLC		Meridian Contracting Group		Quadrate Construction, LLC	
3500 W. 11 Mile Road Suite A		16870 Schaefer Hwy		6149 Trailside Drive		15801 23 Mile Road	
Berkley, MI 48072		Detroit, MI 48235		Washington, MI 48094		Macomb Twp, MI 48042	
(248) 584-4848		(260) 243-0591		(586) 292-6132		(586) 677-1111	
Item	Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
16. Interior Doors Widened for ADA	7 EA	\$ -	-	\$ 4,000.00	\$ 28,000.00	\$ 775.14	\$ 5,426.00
17. Gen'l Conditions, OH+P, Permits & Bonds	1 LS	\$ -	-	\$ 65,069.00	\$ 65,069.00	\$ 122,690.00	\$ 122,690.00
18. Hazardous Mat. Testing Removal & Abatement	1 LS	\$ -	-	\$ 7,000.00	\$ 7,000.00	\$ 27,000.00	\$ 27,000.00
19. Project Contingency Allowance (Mandatory)	1 LS	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00
Subtotal		\$ 389,096.00	\$ 389,096.00	\$ 427,415.00	\$ 427,415.00	\$ 513,214.00	\$ 513,214.00



BID TABULATION
WARREN ADA IMPROVEMENTS DDA PACKAGE, PRIORITY 1
CITY OF WARREN ITB-W-1572
MACOMB COUNTY, MICHIGAN

Bids Due: 07/30/25
HRC Job No: 20210787

Item		Quantity	D&S Contractors, Inc. 3500 W. 11 Mile Road Suite A Berkley, MI 48072 (248) 584-4848		Decima LLC 16870 Schaefer Hwy Detroit, MI 48235 (260) 243-0591		Meridian Contracting Group 6149 Trailside Drive Washington, MI 48094 (586) 292-6132		Quadrate Construction, LLC 15801 23 Mile Road Macomb Twp, MI 48042 (586) 677-1111	
			Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
Community Center										
1.	Demolition	1 LS	\$	-	\$ 6,335.00	\$ 6,335.00	\$ 5,600.00	\$ 5,600.00	\$ 6,335.00	\$ 6,335.00
2.	Wall Framing, Insulation, and Drywall	1 LS	\$	-	\$ 1,000.00	\$ 1,000.00	\$ 6,200.00	\$ 6,200.00	\$ 1,500.00	\$ 1,500.00
3.	Wall and Floor Tile Repair	1 LS	\$	-	\$ 2,500.00	\$ 2,500.00	\$ 6,800.00	\$ 6,800.00	\$ 11,200.00	\$ 11,200.00
4.	Toilet Accessories	1 LS	\$	-	\$ 804.00	\$ 804.00	\$ 6,350.00	\$ 6,350.00	\$ 210.00	\$ 210.00
5.	Plumbing	1 LS	\$	-	\$ 10,790.00	\$ 10,790.00	\$ 8,500.00	\$ 8,500.00	\$ -	\$ -
6.	Mechanical	1 LS	\$	-	\$ 10,400.00	\$ 10,400.00	\$ 6,850.00	\$ 6,850.00	\$ 16,000.00	\$ 16,000.00
7.	Electrical	1 LS	\$	-	\$ 10,116.00	\$ 10,116.00	\$ 12,500.00	\$ 12,500.00	\$ 4,850.00	\$ 4,850.00
8.	Paint & Miscellaneous	1 LS	\$	-	\$ 1,300.00	\$ 1,300.00	\$ 6,950.00	\$ 6,950.00	\$ 1,700.00	\$ 1,700.00
9.	Gen'l Conditions, OH+P, Permits & Bonds	1 LS	\$	-	\$ 8,949.00	\$ 8,949.00	\$ 15,000.00	\$ 15,000.00	\$ 9,500.00	\$ 9,500.00
10.	Hazardous Mat. Testing Removal & Abatement	1 LS	\$	-	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -
11.	Project Contingency Allowance (Mandatory)	1 LS	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Subtotal			\$	\$ 74,810.00	\$	\$ 61,694.00	\$	\$ 84,250.00	\$	\$ 59,295.00
Water Garage										
1.	Demolition	1 LS	\$	-	\$ 19,218.00	\$ 19,218.00	\$ 32,820.00	\$ 32,820.00	\$ 15,675.00	\$ 15,675.00
2.	Doors, Frames & Hardware	1 LS	\$	-	\$ 12,600.00	\$ 12,600.00	\$ 6,500.00	\$ 6,500.00	\$ 27,000.00	\$ 27,000.00
3.	Wall and Floor Tile	1 LS	\$	-	\$ 11,994.00	\$ 11,994.00	\$ 42,500.00	\$ 42,500.00	\$ 77,670.00	\$ 77,670.00
4.	Concrete New Construction	1 LS	\$	-	\$ 5,375.00	\$ 5,375.00	\$ 12,500.00	\$ 12,500.00	\$ 11,555.00	\$ 11,555.00
5.	Wall Framing, Insulation, and Drywall	1 LS	\$	-	\$ 30,785.00	\$ 30,785.00	\$ 13,560.00	\$ 13,560.00	\$ 18,500.00	\$ 18,500.00
6.	Ceiling Work	1 LS	\$	-	\$ 3,425.00	\$ 3,425.00	\$ 5,600.00	\$ 5,600.00	\$ 5,300.00	\$ 5,300.00
7.	Toilet Partitions	1 LS	\$	-	\$ 18,375.00	\$ 18,375.00	\$ 9,500.00	\$ 9,500.00	\$ 11,330.00	\$ 11,330.00
8.	Toilet Accessories	1 LS	\$	-	\$ 17,935.00	\$ 17,935.00	\$ 4,500.00	\$ 4,500.00	\$ 11,170.00	\$ 11,170.00
9.	Plumbing	1 LS	\$	-	\$ 219,090.00	\$ 219,090.00	\$ 185,000.00	\$ 185,000.00	\$ 141,500.00	\$ 141,500.00
10.	Mechanical	1 LS	\$	-	\$ 11,500.00	\$ 11,500.00	\$ 36,560.00	\$ 36,560.00	\$ 10,000.00	\$ 10,000.00
11.	Fire Suppression System Modifications	1 LS	\$	-	\$ 6,000.00	\$ 6,000.00	\$ 14,950.00	\$ 14,950.00	\$ 12,000.00	\$ 12,000.00
12.	Electrical	1 LS	\$	-	\$ 10,307.00	\$ 10,307.00	\$ 58,500.00	\$ 58,500.00	\$ 19,472.00	\$ 19,472.00
13.	Paint & Miscellaneous	1 LS	\$	-	\$ 37,742.00	\$ 37,742.00	\$ 14,850.00	\$ 14,850.00	\$ 3,730.00	\$ 3,730.00
14.	Gen'l Conditions, OH+P, Permits & Bonds	1 LS	\$	-	\$ 83,269.00	\$ 83,269.00	\$ 60,000.00	\$ 60,000.00	\$ 136,690.00	\$ 136,690.00
15.	Hazardous Mat. Testing Removal & Abatement	1 LS	\$	-	\$ 12,000.00	\$ 12,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
16.	Project Contingency Allowance (Mandatory)	1 LS	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00
Subtotal			\$	\$ 419,808.00	\$	\$ 555,615.00	\$	\$ 554,340.00	\$	\$ 557,592.00



BID TABULATION
WARREN ADA IMPROVEMENTS DDA PACKAGE, PRIORITY 1
CITY OF WARREN ITB-W-1572
MACOMB COUNTY, MICHIGAN

Bids Due: 07/30/25
HRC Job No: 20210787

D&S Contractors, Inc.			Decima LLC			Meridian Contracting Group			Quadrate Construction, LLC		
3500 W. 11 Mile Road Suite A			16870 Schaefer Hwy			6149 Trailside Drive			15801 23 Mile Road		
Berkley, MI 48072			Detroit, MI 48235			Washington, MI 48094			Macomb Twp, MI 48042		
(248) 584-4848			(260) 243-0591			(586) 292-6132			(586) 677-1111		
Item	Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
Civic Center South											
1. Demolition	1 LS	\$	-	\$ 3,525.00	\$ 3,525.00	\$ 5,800.00	\$ 5,800.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
2. Concrete Curb Ramps	1 LS	\$	-	\$ 7,750.00	\$ 7,750.00	\$ 7,500.00	\$ 7,500.00	\$ 6,305.00	\$ 6,305.00	\$ 6,305.00	\$ 6,305.00
3. Concrete Sidewalk	1 LS	\$	-	\$ 22,500.00	\$ 22,500.00	\$ 10,560.00	\$ 10,560.00	\$ 10,805.00	\$ 10,805.00	\$ 10,805.00	\$ 10,805.00
4. Miscellaneous	1 LS	\$	-	\$ 1,000.00	\$ 1,000.00	\$ 2,850.00	\$ 2,850.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
5. Gen'l Conditions, OH+P, Permits & Bonds	1 LS	\$	-	\$ 6,955.00	\$ 6,955.00	\$ 9,000.00	\$ 9,000.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00
20. Project Contingency Allowance (Mandatory)	1 LS	\$	4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Subtotal		\$	32,006.00	\$	45,730.00	\$	39,710.00	\$	39,710.00	\$	39,210.00
City Hall Parking Deck											
1. Demolition	1 LS	\$	-	\$ 4,800.00	\$ 4,800.00	\$ 6,450.00	\$ 6,450.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
2. New Concrete Work	1 LS	\$	-	\$ 18,400.00	\$ 18,400.00	\$ 12,560.00	\$ 12,560.00	\$ 11,340.00	\$ 11,340.00	\$ 11,340.00	\$ 11,340.00
3. Gen'l Conditions, OH+P, Permits & Bonds	1 LS	\$	-	\$ 4,640.00	\$ 4,640.00	\$ 9,000.00	\$ 9,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
4. Project Contingency Allowance (Mandatory)	1 LS	\$	3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Subtotal		\$	16,615.00	\$	30,840.00	\$	31,010.00	\$	31,010.00	\$	30,840.00
TOTAL BID AMOUNT:		\$	1,045,555.00	\$	1,212,232.00	\$	1,308,420.00	\$	1,308,420.00	\$	1,348,641.00
* The Bidder's provided total is \$10 less than the correct sum.											
Calendar Days			200	150	120						

ENGINEER:
Hubbell, Roth & Clark, Inc.
555 Hulet Drive
P.O. Box 824
Bloomfield Hills, MI 48083-0824





555 Hulet Drive
Bloomfield Hills, MI 48302-0360

248-454-6300

www.hrcengr.com



August 11, 2025

City of Warren – Engineering Division
1 City Square Suite 300
Warren, Michigan 48093

Attn: Ms. Tina Gapshes, PE, City Engineer
Re: Bid Tabulation and Review
City Buildings ADA Improvements DDA Package, Priority 1
ITB-W-1572

HRC Job No. 20210787.20

Dear Ms. Gapshes:

We have reviewed the bids that were received electronically by the City on Wednesday, July 30, 2025, for the City Buildings ADA Improvements Project and have found them to be in order. There were four (4) bids received. The lowest bid was found to be nonresponsive. The lowest responsive bidder was Decima, LLC of Detroit, Michigan. Please refer to the attached Bid Tabulation for an itemized bid breakdown.

The project documents consist of improvements to several City of Warren facilities: Warren Community Center, Warren Police Headquarters, Civic Center South, Owen Jax Recreation Center, Warren City Water and Sewer Division, Warren City Hall Parking Garage. Project work scope includes interior and exterior improvements to bring facilities into better compliance with the Americans With Disabilities Act. Work includes modifications to restrooms, kitchenettes, sidewalks, and other items.

The lowest responsive bidder has submitted several suitable references for similar improvement projects completed and has performed satisfactorily on a similar project for the City of Warren. HRC conducted the reference checks and reported that each respondent indicated that the bidder had performed well on their projects, coordinated their subcontractors well, was respectful to the general public, and had no complaints with the quality of their work.

Based on the above, we see no objection to the City awarding the Contract to Decima, LLC of Detroit, Michigan with a total bid of **\$1,212,232.00**, subject to the submission of the necessary bonds and insurance, which comply with the contract specifications.

Enclosed, please find a copy of the Bid Tabulation for your records. If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Steven T. Sack, RA, NCARB
Staff Architect

Enclosure

pc: City of Warren; C. Treppa; S. Turner
HRC; A. Melchior, File



**PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION**

One City Square, Suite 300
Warren, MI 48093
(586) 759-9300
www.cityowarren.org

TO: Tom Bommarito, Economic Development Director

RE: Chicago Active Mobility Connector
Pedestrian Bridge and 5295 Chicago Improvements
Nowak & Fraus Engineers

DATE: October 30, 2025

Attached is a work scope by Nowak & Fraus Engineers related to design services for construction of a pedestrian bridge crossing the Red Run Drain and improvements to 5295 Chicago. This project would provide access from Chicago Road to the Warren Community Center.

The total design fee based on estimated construction costs is \$ 112,868.25. The Engineering Division requests that the Downtown Development Authority approve funding for this project work scope.

Funding is available in contractual services account 494-9494-80100 and all payments for invoices will be initiated by the Engineering Division. The prices submitted within the work scope are consistent with the terms and rate structure in the current professional services agreement with the City of Warren.

Please add this item to the next DDA agenda. If you have further questions, please contact me at extension 7306.

Sincerely,

Read and Concur:

DocuSigned by:
A handwritten signature in blue ink that reads "Tina Gapshes".
FE012968B0764F1...

Tina G. Gapshes, P.E.
City Engineer

DocuSigned by:
A handwritten signature in blue ink that reads "Mark Knapp".
874B00CBED6E4E8...

Mark Knapp
Assistant Controller

attachments



October 20, 2025

Tina G. Gapshes, PE, City Engineer
City of Warren
One City Square, Suite 300
Warren, MI 48093-2390

Re: Chicago Road Area Active Mobility Connector
Pedestrian Bridge and Associated Improvements at 5295 Chicago Road (Parcel 13-05-252-010) / Warren Community Center
Design Services for TIP project 225439

Dear Mrs. Gapshes:

Nowak & Fraus Engineers (NFE) appreciates the opportunity to provide professional engineering services for the above-referenced project.

In September 2024, NFE prepared a feasibility report regarding the potential construction of a parking area and a pedestrian bridge crossing the Red Run Drain, to provide access from Chicago Road to the Warren Community Center. The entrance, parking area and south bridge connection will be located on the 5295 Chicago Road parcel. It was determined that a pedestrian bridge is feasible and permissible to be constructed, and the City proceeded with a Transportation Alternatives Program (TAP) application through SEMCOG.

The City of Warren received notice on October 1, 2025 that a TAP Grant was awarded for \$1,276,742 for the construction of a pedestrian bridge and associated pedestrian improvements. Portions of the project are considered non-participating. The construction costs as estimated are as follows:

TAP Grant Participating Costs:	\$1,570,927.82
Non-Participating Costs:	\$ 101,194.48
Total Construction:	\$1,672,122.30

Scope of Services:

Design:

Preparation of Site Plan, Construction Plans, Permit Plans, and Bid Documents: This task includes the topographic survey, preparation of the Site Plan for the Site improvements (including the non-participating items), approval through the City of Warren Planning Department, coordination with Structural / Geotechnical consultant, Permitting (EGLE, Macomb County Public Works Office – Soil Erosion, Macomb County Public Works Office (Engineering)), preparation of specifications, Contract documents and estimates. This project has an element of structural design required for the bridge abutments and ramps. NFE will provide a scope of services for the City to award to one of your geotechnical / structural



consultants, or NFE can provide the coordination of structural / geotechnical services through a sub-consultant. Fees are provided for both scenarios.

Because this project is awarded through the TAP program, all work must be completed as a federally funded project and must be let by MDOT and follow MDOT design guidelines and processes, including Section 106 and NEPA.

Fee:

We have prepared a cost estimate in MERL for the project construction as required by the TAP grant with an approximate construction cost of \$1,672,122.30. Our professional services fees are based on our existing Engineering Services agreement Item 7G (Road Construction and Rehabilitation, Federally Funded).

As indicated above, we have provided 2 separate design fees (with and without structural design). The fee calculated without structural design is based on the MERL estimate minus item 0013, Bridge Abutments (\$413,000).

Based on the referenced table(s) and the allocated budget, we propose the following fees:

Design Fee (City to Provide Structural Engineering):

$$\begin{aligned}
 &= 6.75\% * (\$1,672,122.30 - \$413,000) \\
 &= 6.75\% * (\$1,259,122.30) &= \$84,990.75
 \end{aligned}$$

Design Fee (NFE to Provide Structural Engineering):

$$\begin{aligned}
 &= 6.75\% * (\$1,672,122.30) &= \$112,868.25
 \end{aligned}$$

ACCEPTANCE & AUTHORIZATION TO PROCEED:

Do not hesitate to contact us if you have any questions regarding this Proposal. Otherwise, please return a signed and dated copy of this Proposal to us which shall suffice as our authorization to proceed with the work.

Thank you for choosing Nowak & Fraus Engineers.

Sincerely,

Nowak & Fraus Engineers

Carol P. Thurber, PE, CFM
 Principal
 Dated: 10/20/2025

Accepted and Approved By:

 (Signature)

Tina G. Gapshes, PE, City Engineer

 (Date)

Cc: Tom Bommarito, Director, Department of Community, Economic and Downtown Development

Engineer's Opinion of Costs

Project Number:	N999	Project Engineer:	Carol Thurber
Estimate Number:	1	Date Created:	9/3/2025
Project Type:	Miscellaneous	Date Edited:	9/3/2025
Location:	5295 Chicago Rd. Warren, MI 48092	Fed/State #:	
	5460 Arden Ave, Warren, MI 48092	Fed Item:	
Description:	Ped Bridge over the Red Run Drain	Control Section:	

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
Category: 0001 Participating						
0001	1100001	Mobilization, Max 10%	1.000	LSUM	\$142,812.00	\$142,812.00
0002	2040021	Curb, Rem	37.000	Ft	\$10.54	\$389.98
0003	2040055	Sidewalk, Rem	8.000	Syd	\$12.60	\$100.80
0004	2050010	Embankment, CIP	40.000	Cyd	\$9.40	\$376.00
0005	2050016	Excavation, Earth	40.000	Cyd	\$12.62	\$504.80
0006	2050030	Machine Grading	3.000	Sta	\$15,000.00	\$45,000.00
0007	2060004	Backfill, Select	90.000	Cyd	\$43.54	\$3,918.60
0008	2080036	Erosion Control, Silt Fence	1,025.000	Ft	\$2.61	\$2,675.25
0009	2087050	_ Mud Mats	1.000	Ea	\$2,000.00	\$2,000.00
0010	2090001	Project Cleanup	1.000	LSUM	\$20,000.00	\$20,000.00
0011	3020020	Aggregate Base, 8 inch	330.000	Syd	\$14.63	\$4,827.90
0012	6020102	Conc Pavt, Nonreinf, 7 inch	330.000	Syd	\$52.00	\$17,160.00
0013	7067051	_ Bridge Abutments	1.000	LSUM	\$413,000.00	\$413,000.00
0014	7077051	_ Prefabricated Pedestrian Bridge 184'x14'	1.000	LSUM	\$588,000.00	\$588,000.00
0015	7077051	_ Ramp on Columns	1.000	LSUM	\$75,000.00	\$75,000.00
0016	8020036	Curb and Gutter, Conc, Det F2	110.000	Ft	\$24.06	\$2,646.60
0017	8030010	Detectable Warning Surface	47.000	Ft	\$63.39	\$2,979.33
0018	8030044	Sidewalk, Conc, 4 inch	284.000	Sft	\$8.50	\$2,414.00
0019	8030046	Sidewalk, Conc, 6 inch	3,151.000	Sft	\$10.50	\$33,085.50
0020	8032002	Curb Ramp, Conc, 6 inch	120.000	Sft	\$12.00	\$1,440.00
0021	8100371	Post, Steel, 3 pound	42.000	Ft	\$8.44	\$354.48
0022	8100405	Sign, Type IIIB	110.000	Sft	\$18.13	\$1,994.30

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0023	8107050	_ Flashing Beacon Sign Assembly, Rectangular Rapid, Solar Powered	2.000	Ea	\$26,000.00	\$52,000.00
0024	8110041	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	120.000	Ft	\$5.84	\$700.80
0025	8120170	Minor Traf Devices	1.000	LSUM	\$6,500.00	\$6,500.00
0026	8120370	Traf Regulator Control	1.000	LSUM	\$6,500.00	\$6,500.00
0027	8127051	_ Maintenance of Traffic	1.000	LSUM	\$10,500.00	\$10,500.00
0028	8130010	Riprap, Plain	547.000	Syd	\$93.37	\$51,073.39
0029	8157051	_ Landscaping (Rain Garden)	1.000	LSUM	\$20,000.00	\$20,000.00
0030	8160020	Fertilizer, Chemical Nutrient, CI A	112.000	Lb	\$5.52	\$618.24
0031	8160025	Mulch	3,100.000	Syd	\$0.86	\$2,666.00
0032	8160027	Mulch Blanket	3,100.000	Syd	\$6.52	\$20,212.00
0033	8160037	Seeding, Mixture TDS	141.000	Lb	\$5.97	\$841.77
0034	8160062	Topsoil Surface, Furn, 4 inch	3,100.000	Syd	\$4.12	\$12,772.00
0035	8182056	Conduit, DB, 3, 3 inch	65.000	Ft	\$79.36	\$5,158.40
0036	8202012	Mast Arm Pole, Cat III	1.000	Ea	\$9,155.25	\$9,155.25
0037	8202033	Mast Arm, 50 foot, Cat III	1.000	Ea	\$11,550.43	\$11,550.43
Category 0001 Total: \$1,570,927.82						

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
Category: 0002 Non-Participating						
0038	1077060	_ Reimbursed Permit Fees	1.000	Dlr	\$6,500.00	\$6,500.00
0039	1080010	Utility Relocation Adjustment	1.000	Dlr	\$60,000.00	\$60,000.00
0040	3020020	Aggregate Base, 8 inch	267.000	Syd	\$14.63	\$3,906.21
0041	6020050	Conc Pavt, Misc, Nonreinf, 6 inch	8.000	Syd	\$54.09	\$432.72
0042	6020100	Conc Pavt, Nonreinf, 6 inch	267.000	Syd	\$54.09	\$14,442.03
0043	8020035	Curb and Gutter, Conc, Det F1	160.000	Ft	\$27.95	\$4,472.00
0044	8100371	Post, Steel, 3 pound	14.000	Ft	\$8.44	\$118.16
0045	8107050	_ Stop Sign	1.000	Ea	\$50.00	\$50.00
0046	8107050	_ Van Accessable Sign	1.000	Ea	\$38.00	\$38.00
0047	8110022	Pavt Mrkg, Ovly Cold Plastic, 4 inch, White	160.000	Ft	\$2.88	\$460.80
0048	8110039	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White	20.000	Ft	\$5.75	\$115.00
0049	8110044	Pavt Mrkg, Ovly Cold Plastic, 18 inch, Stop Bar	12.000	Ft	\$9.13	\$109.56
0050	8117050	_ ADA Pavt Symbol	1.000	Ea	\$50.00	\$50.00
0051	8157050	_ Bench	3.000	Ea	\$2,500.00	\$7,500.00
0052	8237051	_ Audio-Visual Filming	1.000	LSUM	\$3,000.00	\$3,000.00
Category 0002 Total:						\$101,194.48

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
Estimate Total:						\$1,672,122.30



WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

October 6, 2025

Mark Knapp
Deputy City Controller

Subject: Cellular Dialer – Fire Stations No. 1 and No. 5.

Mark

The Fire Department had to have A & B Alarm Systems, INC., located at 52245 Van Dyke Avenue, Shelby Twp. MI 48316-3532 install cellular dialers in the alarm panels at new fire stations No. 1 and No. 5., per 2019 NFPA – 72 – Section 26.6 titled Communication Methods for Supervising Station Alarm Systems. The total cost of the project equals \$917.75. The cellular dialers will automatically call A & B Alarm who will then call our 911 emergency call center in the event of fire alarm activation and / or a water flow alarm at new fire station No. 1 and No. 5.

The department is required to have fire protection systems installed in all new fire stations and stations that are remodeled at 50% or greater. Additionally, there are monitoring fees for each station that I will pay out of my annual budget for the remainder of the current fiscal year and all future fiscal years.

Funds are available in DDA General Ledger Account Number: 494-9494-97400.

Please direct questions to my attention at Ext. 3100.

Professionally,

DocuSigned by:
A blue ink signature of Wilburt McAdams.
6EE857E59A9D4BD...
Wilburt McAdams
Fire Commissioner

DocuSigned by:
A blue ink signature of Mark Knapp.
874B09CBFD6E4E8...
Mark Knapp
Deputy City Controller
Read and Concur



October 7, 2025

Tom Bommarito
City of Warren
One City Square
Suite 215
Warren, MI. 48093

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

Re: Cellular Radio Dialer for Alarm Panels

Mr. Bommarito,

The Fire Department is requesting the Downtown Development Authority to authorize the payment of invoices to A & B alarm for the purchase and installation of radio dialers in the alarm panels for new fire station No. 1 located at 23211 Van Dyke Avenue and station No. 5 located at 30619 Schoenherr Avenue. The cellular dialers are required by 2019 NFPA – 72 – Section 26.6 titled Communication Methods for Supervising Station Alarm Systems.

Project Details:

Vender: A & B Alarm

Requested Amount: \$917.75

GL/Account Number: 494-9494-97400

Please find attached copies of invoices from A & B Alarms Systems, INC. located at 52245 Van Dyke Ave. Shelby Twp, MI 48316-3522.

The Fire Department is requesting that the Downtown Development Authority authorize the payment of two (2) invoices in the amount of \$424.00 and \$493.75 and a total amount of **\$917.75** from A & B Alarm Systems, INC.

If you have any questions or require any additional information, please contact me at Ext 3100.

Thank you for your consideration.

Professionally,

DocuSigned by:
A handwritten signature in black ink that reads 'Wilburt McAdams'.
6EE857E59A9D4BD...
Wilburt McAdams
Fire Commissioner

DocuSigned by:
A handwritten signature in black ink that reads 'Mark Knapp'.
874B09CBFD6E4E8...
Mark Knapp
Assistant Controller
Read and Concur

A & B ALARM SYSTEMS, INC.
52245 VAN DYKE AVE.
SHELBY TWP, MI 48316-3532
Tel: 1(586)731-8760
Fax: 1(586)323-5966
www.abalarm.com

Invoice Number
 Sale Date
 Due Date

172853
 7/29/2025
 8/8/2025

WARREN FIRE DEPARTMENT
 ONE CITY SQUARE, SUITE 425
 WARREN, MI 48093

Service Address
 WARREN FIRE STATION #5
 30619 SCHOENHERR ROAD
 WARREN, MI 48088

Description	Qty	Price	Net	Tax	Total
CELL UNIT - HW-AV-LTE-M FIRE	1	\$400.00	\$400.00	\$24.00	\$424.00
TOTALS			\$400.00	\$24.00	\$424.00

For Service Provided As Per Work Order Number 37828

Fire Alarm Addition - Proposal# 17420

Installed cell radio onto existing fire alarm system.

Tested system, signals and zones - all ok, working properly.

Service Date 07/23/2025

***IMPORTANT: To ensure that your alarm system continues to function as intended, you must test your system monthly with the Central Station. Should your system fail to function properly, please call Service at (586) 731-8760.

Return Stub Below

Please return this portion of your invoice with your payment. Thank you!

Customer : WARREN FIRE DEPARTMENT



Acct. Bal.		\$1,388.50	Amount Remitted		Invoice Number	172853
Payment Method		Check ☐	Check Number		Bill Payer ID	6511
					CSID	
					Date Remitted	
Charge* ☐		Card Number			Billing Zipcode	
		Name On Card			Exp Date	
					Card ID	
Signature						

*Please Note : If paying by charge card, we can only accept payment by : American Express, Discover, Mastercard, Visa

Please remit to : A & B ALARM SYSTEMS, INC. 52245 VAN DYKE AVE. SHELBY TWP, MI 48316- 3532 Tel: 1(586)731-8760 Fax: 1(586)323-5966 www

A & B ALARM SYSTEMS, INC.
52245 VAN DYKE AVE.
SHELBY TWP, MI 48316-3532
Tel: 1(586)731-8760
Fax: 1(586)323-5966
www.abalarm.com

Invoice Number
 Sale Date
 Due Date

173508
 9/9/2025
 9/19/2025

WARREN FIRE DEPARTMENT
 ONE CITY SQUARE, SUITE 425
 WARREN, MI 48093

Service Address

WARREN FIRE STATION #1
 23211 VAN DYKE AVE.
 WARREN, MI 48089

Description	Qty	Price	Net	Tax	Total
CELL UNIT - HW-AV-LTE-M FIRE	1	\$400.00	\$400.00	\$0.00	\$400.00
LABOR - COMMERCIAL INSTALLATION LABOR	1	\$93.75	\$93.75	\$0.00	\$93.75
TOTALS		\$493.75	\$493.75	\$0.00	\$493.75

For Service Provided As Per Work Order Number 37968

Installed cell radio onto existing fire alarm system.
 Tested system, signals, and zones - all ok, working properly.
 Service Date 08/29/2025

***IMPORTANT: To ensure that your alarm system continues to function as intended, you must test your system monthly with the Central Station. Should your system fail to function properly, please call Service at (586) 731-8760.

Return Stub Below

Please return this portion of your invoice with your payment. Thank you!

Customer : WARREN FIRE DEPARTMENT



Acct. Bal.		\$1,388.50	Amount Remitted		Invoice Number	173508
Payment Method		Check ☐	Check Number		Bill Payer ID	6511
					CSID	
					Date Remitted	
Charge* ☐		Card Number			Billing Zipcode	
		Name On Card			Exp Date	
		Signature			Card ID	

*Please Note : If paying by charge card, we can only accept payment by : American Express, Discover, Mastercard, Visa

Please remit to : A & B ALARM SYSTEMS, INC. 52245 VAN DYKE AVE. SHELBY TWP, MI 48316- 3532 Tel: 1(586)731-8760 Fax: 1(586)323-5966 www



PARKS AND RECREATION

5460 ARDEN

WARREN, MI 48093

(586) 268-8400

www.cityofwarren.org

October 31, 2025

Tom Bommarito
City of Warren
One City Square
Suite 215
Warren, MI. 48093

Re: Drone Show at Tree Lighting Ceremony

Dear Mr. Bommarito,

The Parks and Recreation Department is requesting the Downtown Development Authority to authorize funding for a professional drone light show to be featured during the City of Warren's Annual Tree Lighting event on Saturday, December 6, 2025, utilizing the existing rates in the contract between the City and Carey and Paul Group under ITB-W-0776.

The objective is to create a unique, family-friendly experience that enhances downtown engagement, draws increased foot traffic to local businesses, and elevates Warren's reputation as a destination for high-quality community events. The expected outcomes include a significant boost in event attendance, stronger public perception of the DDA's role in revitalizing the downtown district, and continued community enthusiasm for seasonal programming that supports both civic pride and economic activity.

Project Details:

Recommended Company: Carey and Paul Group, P.O. Box 187, Troy, MI 48099

Bid Number: ITB-W-0776

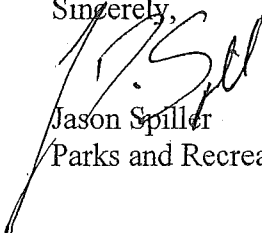
Requested Amount: Not to exceed \$16,000.00

GL/Account Number: 494-9494-80100

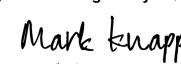
Attached is an email from Carey & Paul Group providing an estimated cost for the drone show display. The total amount will not exceed \$16,000. Firefly Drone Shows has confirmed availability and is finalizing one remaining detail before issuing the formal quote, which will be ready prior to the November 5 meeting. Also attached are the big documents (tabulation, council resolution) with Carey and Paul Group. Parks and Recreation Department kindly asks the Downtown Development Authority to authorize funding for this project. Please let me know if you have any questions or need additional information.

Thank you for your consideration.

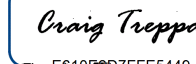
Sincerely,


Jason Spiller
Parks and Recreation Director

Read and Concur:

DocuSigned by:

Mark Knapp
Assistant Controller

Signed by:


Craig Treppa
Purchasing Agent



Outlook

Dec 6, 2025 Drone Show

From Richard Paul <Careyandpaulgroup@gmail.com>**Date** Fri 10/31/2025 12:29 PM**To** Casey Kyewski <ckyewski@cityofwarren.org>**Cc** careyandpaulgroup@gmail.com <Careyandpaulgroup@gmail.com>

This Message Is From an External Sender

This message came from outside your organization.

Hi Casey,

Firefly Drone Show

\$ 12,000.00

\$ 1,000.00 (to import out of state drones)

13,000.00

2,600.00 (CPG 20% fee)

15,600.00 Total

Saturday Dec 6, 2025

City of Warren

Showtime: TBA

Duration about 15 minutes

Location: City Hall One City Square Warren MI 100 Dr T

The Drone Show will comprise of stock show elements designed by Firefly Drones Shows with the addition of 2 custom elements tbd

Richard Paul

248-561-3196 Office

586-489-8435 Direct/Cell

Carey and Paul Group

Mailing Address:

P.O. Box 187

Troy, MI 48099

AS-READ BID SUMMARY

City of Warren
One City Square
Warren MI 48093

Bid No.: ITB-W-0776

Due Date: 1/18/2023

Dept.: P&R

PRODUCT OR SERVICE: SPECIAL EVENTS COORDINATOR

BIDDER	ITEM 1: % FEE BASED ON \$20,000	ITEM 3: HOURLY RATE
CAREY AND PAUL GROUP	20%	\$50/hour, after three hours
PEGASUS ENTERTAINMENT, INC.	20%	\$45/hour

CITY OF WARREN
Office of the Council Secretary

Item 4n

INTER-OFFICE COMMUNICATION

DATE: February 14, 2023

TO: James R. Fouts, Mayor

SUBJECT: Request of the Parks and Recreation Department to award bid ITB-W-0776 for providing entertainment and special events services to Carey and Paul Group, for a two (2) year period with options to renew for four (4) additional two (2) year periods, in an annual amount not to exceed \$40,000.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

At a regular meeting of the City Council held Tuesday, February 14, 2023, Council made the formal motion to approve the above listed item.

Trusting this information to be of value.



Mindy Moore
Council Secretary

cc: Attorney
Clerk
Parks and Recreation

RESOLUTION

Document No: ITB-W-0776

Product or Service: Entertainment and Special Event Services

Requesting Department: Parks & Recreation

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on February 14, 2023, at 7 p.m. Local Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons Green, Lafferty, Moore, Papandrea, Rogensues, Watts

ABSENT: Councilpersons Kabacinski

The following preamble and resolution were offered by Councilperson

Moore and supported by Councilperson Lafferty.

The following bids have been received by City Council

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Carey and Paul Group, P.O. Box 187, Troy, MI 48099 has been determined to be the low responsible and cost-effective bid for award of providing Entertainment and Special Event Services for a two-year period commencing on March 1st, 2023 or the official date of City Council approval, whichever occurs later, with the option to extend for four additional two-year periods, at the same terms and conditions, with mutual consent of both parties, in an annual amount not to exceed \$40,000.00.

ITEM	DESCRIPTION	FEE
1	% FEE	20%
2	HOURLY RATE	\$50 AFTER THREE HOURS

Funds are available in the following Accounts: 208-9208-96126 and 208-9208-96127.

IT IS RESOLVED, that the bid of Carey and Paul Group is hereby accepted by City Council for a two year period, commencing on March 1st, 2023 or the official date of award by City Council, whichever occurs later, in an annual amount not to exceed \$40,000.00, with the option to extend for four additional two-year periods, at the same terms and conditions, with mutual consent of both parties.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- ☒ Bid Document
- ☐ Contract
- ☐ Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required. In accordance with the City Council duly adopted budget resolution of May 12, 2022.

AYES: Councilpersons: Moore, Lafferty, Papandrea, Rogensues, Watts, Green

NAYS: Councilpersons: None

RESOLUTION DECLARED ADOPTED this 14th day of February, 2023.


Mindy Moore
Council Secretary

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, Sonja Buffa, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on

February 14, 2023.

Sonja Buffa
City Clerk

WARREN DDA

DDA LIST OF BILLS

11/5/2025

Required Formal Approval of the Following:

PAYEE	Vendor Number	DATE OF INVOICE	GL Account #	AMOUNT	Invoice #	PO#	DETAILS
VILLA CARPETS INC	001179	6/24/2025	494-9494-97400	4,995.00	56904	2530948	WCC CONF A CARPETING
SCHENA ROOFING & SHEET	004404	10/16/2025	494-9494-97400	45,512.00	11227	2632159	ROOF REPLACEMENT AT 6020 CHICAGO RD
PRESIDIO NETWORKED SOLUTIONS	004951	10/15/2025, 10/22/2025, & 10/23/2025	494-9494-97400	44,918.69	6013525006791, 6023425003465, & 6023425003467	2530361 & 2632791	COMMUNITY CENTER WIFI NETWORK INFRASTRUCTURE UPGRADE
ANDERSON ECKSTEIN & WESTRICK	009698	9/10/2025 & 10/16/2025	494-9494-97400	5,780.62	159493 & 160809	NON-PO	ECKSTEIN PARK SURVEY CITY HALL PARKING GARAGE CLOCK TOWER
LANDSCAPE SERVICE INC	013336	9/30/2025 &10/1/2025	494-9494-80100	16,093.00	243014, 243013, 243016, 243369, 243368, & 243374	2632427	LANDSCAPE SERVICES
D/A CENTRAL INC	014619	9/24/2025, 10/13/2025, & 10/22/2025	494-0000-09493	15,374.80	32354, 32753, & 32837	2529963	VIDEO SURVEILLANCE/CONTROL SYST FIRE STA 1 & 5
VANGUARD FIRE & SECURITY	015023	9/30/2025	494-9494-97400	980.00	JBV0501069	2530956	ANSUL FIRE SUPPRESSION SYSTEM FS1
LIQUID WEB LLC	017332	10/6/2025	494-9494-97400	6,492.00	8015466	2632762	WEB HOSTING SERVICES
PLANTERRA CORPORATION	017360	10/1/2025	494-9494-80100	373.68	33974	2632262	STANDARD HORTICULTURE SERVICES
NOWAK & FRAUS PLLC	019390	9/11/2025	494-9494-80100	4,655.61	127075	NON-PO	5295 CHICAGO PEDESTRIAN BRIDGE/TAP GRANT
CITY OF WARREN - WATER	-	8/14/2025 & 9/15/2025	494-9494-97400	1,637.08	ACCOUNT NO: 110921570 510921570	NON-PO	WATER UTILITY CHARGES
MELISSA HOPKINS	-	8/27/2025	494-9494-97400	3,357.99	-	NON-PO	GRAND OPEN CEREMONY & OPEN HOUSE FOR FIRE STATION 5

TOTAL: 150,170.47

34404



Schena Roofing and Sheet Metal
 28299 Kehrig Drive
 Chesterfield, MI 48047
 586-949-4777

CONTRACT INVOICE

Invoice#: 11227
 Invoice Date: 10/16/2025
 Due Date: 11/15/2025
 Order: 2632159

DDA

TO: **City of Warren**
Attn: Purchasing Department
One City Square - Suite 425
Warren MI 48093

PROJECT: 257107
 City of Warren 6020 Chicago
 6020 Chicago Road
 Warren MI 48092

Description	Amount
Roofing	45,512.00

Notes:

Project Complete

Total Amount Due This Invoice \$45,512.00

We appreciate your business!

ITB-W-0529

Min-7-16-25 ✓

Please Pay This Amount

\$45,512.00

Please make check payable to **Schena Roofing & Sheet Metal**
 Thank You for your prompt payment!

494-9494-97400

FULL CONDITIONAL WAIVER

MY/OUR CONTRACT WITH:

City of Warren

(OTHER CONTRACTING PARTY NAME)

TO PROVIDE:

Roofing

FOR THE IMPROVEMENT OF THE PROPERTY DESCRIBED AS:

6020 Chicago

HAVE BEEN FULLY PAID AND SATISFIED, ALL MY/OUR CONSTRUCTION
LIEN RIGHTS AGAINST SUCH PROPERTY ARE HEREBY WAIVED AND
RELEASED.

This waiver is conditioned on actual payment of 45,512.00

Schena Roofing & Sheet Metal

(CONTRACTOR)

(SIGNATURE OF LIEN CLAIMANT)

(ADDRESS)

28299 Kehrig

Chesterfield, MI 48047

SIGNED ON: 16-Oct-25

(DATE)

586-949-4777

(TELEPHONE)

DO NOT SIGN BLANK OR IMCOMPLETE FORMS. RETAIN A COPY.

GOLDEN SEAL TOTAL ROOFING SYSTEM WARRANTY**WARRANTY NO.:** 1686151**BUILDING OWNER:** CITY OF WARREN**NAME OF BUILDING:** CITY OF WARREN 6020 CHICAGO BLVD**BUILDING ADDRESS:** 6020 CHICAGO BLVD WARREN, MI**DATE OF COMPLETION OF THE CARLISLE TOTAL ROOFING SYSTEM:** 10/8/2025**WARRANTY START DATE:** 10/16/2025**WARRANTY EXPIRATION DATE:** 10/15/2040

Carlisle Roofing Systems, Inc., (Carlisle) warrants to the Building Owner (Owner) of the above described building, that; subject to the terms, conditions, and limitations stated in this warranty, Carlisle will repair any leak in the Carlisle Roofing System (Carlisle Total Roofing System) installed by a Carlisle Authorized Roofing Applicator for a period of 15 years, commencing with the date of Carlisle's acceptance of the Carlisle Total Roofing System installation. However, in no event shall Carlisle's obligations extend beyond 15.5 years, subsequent to the date of completion of the Carlisle Total Roofing System. See above for the exact date of warranty expiration.

The Carlisle Total Roofing System is defined as the following newly installed Carlisle brand materials: Membrane, Flashings, Adhesives and Sealants, Insulation, Cover Boards, Fasteners, Fastener Plates, Fastening Bars, and Insulation Adhesives utilized in this installation.

TERMS, CONDITIONS, LIMITATIONS

1. Owner shall provide Carlisle with written notice via the online leak report form, phone, letter, fax, or email within thirty (30) days of any leak in the Carlisle Total Roofing System. See Carlisle's Care and Maintenance Guide, which accompanies this warranty, for contact information. By so notifying Carlisle, the Owner authorizes Carlisle or its designee to investigate the cause of the leak. Should the investigation reveal the cause of the leak to be outside the scope of this Warranty, investigation and repair costs for this service shall be paid by the Owner.
2. If, upon inspection, Carlisle determines that the leak is caused by a defect in the Carlisle Total Roofing System's materials, or workmanship of the Carlisle Authorized Roofing Applicator in installing the same, Owner's remedies and Carlisle's liability shall be limited to Carlisle's repair of the leak. Carlisle shall have sole responsibility in determining the method of repair of the area.
3. This warranty shall not be applicable if, upon Carlisle's inspection, Carlisle determines that any of the following has occurred:
 - (a) The Carlisle Total Roofing System is damaged by: natural disasters, lightning, fire, insects, animals, windblown debris or objects, earthquakes, tornados, hail, hurricanes, and winds of (3 second) peak gust speeds in excess of 55 mph measured at 10 meters above ground; or
 - (b) Loss of integrity of the building envelope and/or structure, including, but not limited to, partial or complete loss of roof decking, wall siding, windows, roof top units, doors or other envelope components; or
 - (c) All associated building components, including but not limited to the deck substrate, joists, columns and foundation, must also meet wind speed design requirements.
 - (d) The Carlisle Total Roofing System is damaged by any acts, or accidents, misuse, abuse, vandalism, civil disobedience or the like; or
 - (e) Deterioration or failure of building components, including, but not limited to, the roof substrate, walls, mortar, HVAC units, non Carlisle brand metal work, wood nailer, etc., occurs and causes a leak, or otherwise damages the Carlisle Total Roofing System; or

- (f) Deterioration of metal materials and accessories caused by marine salt water, atmosphere, or by regular spray of either salt or fresh water; or
- (g) Acids, oils, harmful chemicals and the like come in contact with the Carlisle Total Roofing System and cause a leak, or otherwise damage the Carlisle Total Roofing System; or
- (h) The Carlisle Total Roofing System encounters leaks or is otherwise damaged by condensation resulting from any condition within the building that may generate moisture; or
- (i) The Carlisle Authorized Applicator or any additional contractor or subcontractor failed to follow Carlisle's published specifications and details for the approved system assembly or failure to correct all installation deficiencies listed in any Carlisle inspection report.

4. This Warranty shall be null and void if any of the following shall occur:

- (a) If, after installation of the Carlisle Total Roofing System by a Carlisle Authorized Roofing Applicator, there are any alterations or repairs made on or through the roof or objects such as, but not limited to, structures, fixtures, solar arrays, wind turbines, roof gardens or utilities are placed upon or attached to the roof without first obtaining written authorization from Carlisle; or
- (b) Failure by the Owner to use reasonable care in maintaining the roof, said maintenance to include, but not be limited to, those items listed on Carlisle's Care & Maintenance Guide which accompanies this Warranty.

5. In addition, it shall be Owner's sole responsibility to remove and re-install at Owner's expense, all obstructions, including, but not limited to, structures, fixtures, solar arrays, wind turbines, roof gardens, utilities or other overburden from the affected area as determined by Carlisle that would hinder or impede repairs being made in the most expedient and least expensive manner possible. Owner shall be responsible for all costs associated with any loss of power generation in the event that removal of a solar array is required to repair the roofing system.

6. During the term of this Warranty, Carlisle shall have free access to the roof during regular business hours.

7. Carlisle shall have no obligation under this Warranty while any bills for installation, supplies, service, and/or warranty charges have not been paid in full to the Carlisle Authorized Roofing Applicator, Carlisle, or material suppliers.

8. Carlisle's failure at any time to enforce any of the terms or conditions stated herein shall not be construed to be a waiver of such provision.

9. Carlisle shall not be responsible for the cleanliness or discoloration of the Carlisle Total Roofing System caused by environmental conditions including, but not limited to, dirt, pollutants or biological agents.

10. Carlisle shall have no liability under any theory of law for any claims, repairs, restoration, or other damages including, but not limited to, consequential or incidental damages relating, directly or indirectly, to the presence of any irritants, contaminants, vapors, fumes, molds, fungi, bacteria, spores, mycotoxins, or the like in the building or in the air, land, or water serving the building.

11. This warranty shall be transferable upon a change in ownership of the building when the Owner has completed certain procedures, including a transfer fee and an inspection of the Roofing System by a Carlisle representative.

12. Any dispute, controversy or claim between the Owner and Carlisle concerning this Limited Warranty shall be settled by mediation. In the event that the Owner and Carlisle do not resolve the dispute, controversy or claim in mediation, the Owner and Carlisle agree that any and all suits, proceedings, or claims shall be filed in either the state courts of Cumberland County, Pennsylvania or in the United States District Court for the Middle District of Pennsylvania. Each party irrevocably consents to the jurisdiction and venue of the above-identified courts.

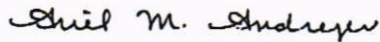
13. Roof System Design Assembly: Carlisle, as manufacturer of commercial roofing products with the sole purpose of offering products for an Owner, design professional, architect, consultant, or engineer when designing/choosing a roof system assembly, assumes no liability nor implies to the suitability of the products for any particular assembly or specific building operation or structure. The Owner, design professional, architect, consultant, or engineer is solely responsible for the assembly chosen for a particular building structure to include the responsibility to properly calculate wind uplift values, design dead loads and live loads, and suitability and condition of building envelope substrate, decking, parapets, drainage, slope, and other attributes pertaining to the performance of the roof system assembly.

14. The Carlisle Authorized Applicator or any additional contractor or subcontractor are not agents of Carlisle.

CARLISLE DOES NOT WARRANT ANY PRODUCTS UTILIZED IN THIS INSTALLATION WHICH ARE NOT DEFINED ABOVE AS THE CARLISLE TOTAL ROOFING SYSTEM AND SPECIFICALLY DISCLAIMS LIABILITY, UNDER ANY THEORY OF LAW, ARISING OUT OF THE INSTALLATION AND PERFORMANCE OF, OR DAMAGES SUSTAINED BY OR CAUSED BY, PRODUCTS NOT FURNISHED BY CARLISLE OR THE PRIOR EXISTING ROOFING MATERIAL OVER WHICH THE CARLISLE ROOFING SYSTEM HAS BEEN INSTALLED.

THE REMEDIES STATED HEREIN ARE THE SOLE AND EXCLUSIVE REMEDIES FOR FAILURE OF THE CARLISLE TOTAL ROOFING SYSTEM OR ITS COMPONENTS. THERE ARE NO WARRANTIES EITHER EXPRESSED OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY, WHICH EXTEND BEYOND THE FACE HEREOF. CARLISLE SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR DAMAGE TO THE BUILDING OR ITS CONTENTS UNDER ANY THEORY OF LAW.

BY: Ariel M. Andrejev



AUTHORIZED SIGNATURE

TITLE: Sr. Manager, Technical and Warranty Services

Carlisle Care and Maintenance Guide

In order to ensure the long-term performance of your Roofing System and continued warranty service and coverage, regular rooftop maintenance inspections are necessary. While normal aging will occur on all roofs, if not detected early, problems stemming from abuse, contamination, accidents and severe weather can result in extensive and costly repairs or premature failure of the roofing system. Single-ply Roofing Systems are typically low-slope and easy to inspect, but caution must be taken to ensure safety. Carlisle disclaims and assumes no liability for any rooftop activity.

- Owner must retain records related to the Roofing System. Such records include, but are not limited to: the warranty document and serial number, maintenance inspection logs, rooftop traffic logs, service logs, and invoices for work performed on the roofing system.
- Inspect the roof at least every six months (preferably spring and fall) and immediately following any weather event that includes excessive rainfall, high winds and/or hail warnings. Increased number of rooftop maintenance inspections may be required on some roofs as the location may dictate, such as higher trees near the building which will accumulate leaves and debris on the roof and have adverse effects on drainage. In addition, rooftop maintenance inspections should occur after regular maintenance of any rooftop unit.

When inspecting the Roofing System, pay special attention to the following:

- Walls/Parapets/Roof Edge – Wind damage often begins at the perimeter of the roof. Ensure all membrane terminations and edge metal and copings are secure.
- Roof Deck Membrane – Inspect the field of the roof, scanning for damage caused by wind-blown debris or traffic.
- Penetrations/Rooftop Units – Inspect the membrane, flashings and terminations around penetrations and roof top units for possible damage from service work. Ensure the units and terminations are secure.
- Remove debris (leaves, dirt, trash, etc.) – Good roofing practice dictates that water should drain from the roof and that ponded water should evaporate within 48 to 72 hours after a rainfall. Debris can inhibit drainage.

Additional Maintenance Items:

- Foot Traffic – Walkways must be provided if regular traffic is required or if rooftop equipment has a regular thirty (30) day or less maintenance schedule.
- Petroleum Products & Chemicals - Keep all liquids containing petroleum products or chemicals off the membrane to avoid product degradation.
- Animal Fats/Vegetable Oils: EPDM Membranes - Do not exhaust animal fats/vegetable oils directly onto EPDM roof surfaces. TPO & PVC Membranes – Animal fats/vegetable oils must be regularly removed and the rooftop surface cleaned with a mixture of soap and water.

What to do if a leak occurs:

- After verifying the leak is through the roofing system, contact Carlisle at 1-800-233-0551 or at www.carlisesyntec.com.
- If minor, emergency temporary repairs are made to a suspected leak area, use Carlisle's Lap Sealant or a good-grade rubber caulk to address the repair area (do not use asphaltic roof cement). Please note, Carlisle is not responsible for the cost associated with any emergency temporary repairs.

Alterations to the Roofing System:

- Alterations to the Roofing System must be completed by a Carlisle Authorized Applicator. The Carlisle Authorized Applicator must notify Carlisle when the revision work is complete. The necessary form can be found on the Carlisle website via the Authorized Applicators login.

Warranty Transfer:

- Warranties shall be transferable upon a change in ownership of the building when the Owner has completed certain procedures. This form can be found on the Carlisle website for additional guidelines.

04951

PRESIDIO

Presidio Networked Solutions Group, LLC
 EIN: 76-0515249, DUNS: 15-405-0959
 For questions on this invoice please call:
 Dugini Kranthi Kumar
 (p) +1.781.970.6490, (f)
 dkranthikumar@presidio.com

Please send payments
 made payable to:
 Presidio Networked Solutions Group, LLC
 PO Box 677638
 Dallas, TX 75267-7638

Wire or ACH Payments:
 PNC Bank
 Acct: 8616159745 / ABA 031000053
 Remit: remittanceadvice@presidio.com

INVOICE: 6013525006791

DATE: 10/15/2025

PAGE: 1 of 1

BILL TO: City of Warren
 Laura Wilson
 One City Square, Suite 425
 Purchasing Dept
 Warren, MI 48093

SHIP TO: City of Warren
 Laura Wilson
 One City Square
 Suite 215
 Warren, MI 48093

Customer #: CITYW005
Account Manager: Ashleigh Greene
Payment Terms: Net 30
Title: Adv Rpl - City of Warren - Com Ctr Brackets & Cages
Comments: PO# 2530361 ADV RPL

Customer PO#: 2530361 ADV RPL
Order #: 3001222510224
Quote #: 2003525115828-01
Contract Vehicle: *Open Market

Part #	Description	Unit Price	Qty Ordered	Qty Shipped	Tax	Extended Price
ATS-03399	12X12X4 POLYCARBONATE LOCK BOX ENCLOSURE WITH SWING OUT	\$98.410	5.0	5.0	\$0.00	\$492.05

494,949.97400
 Contingency

No return merchandise accepted without prior Return Authorization.
 All returns subject to a 20% restocking fee.
 If not billed on this invoice, all taxes are to be paid by the buyer.
 Past due balances are subject to 1.5% per month finance charge.
 GST/HST# 75468 2292 RT0001
 Delivery of software licenses and software maintenance are agreed to be accepted in electronic form.

Sub Total:	\$492.05
Miscellaneous:	\$0.00
Shipping & Handling:	\$0.00
Tax:	\$0.00
Grand Total:	\$492.05



Fw: Invoice from Presidio: CITYW005/City of Warren / 6013525006791 / 3001222510224

From Laura Wilson <lwilson@cityofwarren.org>

Date Mon 10/27/2025 4:19 PM

To Michelle Lanzon <mlanzon@cityofwarren.org>; Tiffany Nawrocki <tnawrocki@cityofwarren.org>

 1 attachment (105 KB)

6013525006791.pdf;

Hello ladies,

This invoice is good to pay against PO 2530361. The charges would fall under line 2 Contingency.

Thank you,
Laura

From: dkranthikumar@presidio.com <dkranthikumar@presidio.com>

Sent: Wednesday, October 15, 2025 5:02 PM

To: Laura Wilson <lwilson@cityofwarren.org>; Michelle Patterson <mpatterson@cityofwarren.org>

Subject: Invoice from Presidio: CITYW005/City of Warren / 6013525006791 / 3001222510224

This Message Is From an External Sender

This message came from outside your organization.

Invoice #: 6013525006791, Sales Order #: 3001222510224, Dollar Amount of Invoice: \$ 492.05, Due Date: 11/14/2025

Should you have any questions, please contact your Accounts Receivable representative:

Dugini Kranthi Kumar
+1.781.970.6490

Thank you for your business,
Accounts Receivable

Presidio Networked Solutions Group, LLC

004951

PRESIDIO

Presidio Networked Solutions Group, LLC
EIN: 76-0515249, DUNS: 15-405-0959
For questions on this invoice please call:
Dugini Kranthi Kumar
(p) +1.781.970.6490, (f)
dkranthikumar@presidio.com

Please send payments
made payable to:
Presidio Networked Solutions Group, LLC
PO Box 677638
Dallas, TX 75267-7638

Wire or ACH Payments:
PNC Bank
Acct: 8616159745 / ABA 031000053
Remit: remittanceadvice@presidio.com

INVOICE: 6023425003465

DATE: 10/22/2025

PAGE: 1 of 1

BILL TO: City of Warren
Laura Wilson
One City Square, Suite 425
Purchasing Division
Warren, MI 48093

DDA

WORK LOCATION: City of Warren
Laura Wilson
city hall One City Square
Warren, MI 48093

Customer #: CITYW005
Account Manager: Ashleigh Greene
Payment Terms: NET45
Title: CITYW005 Network Refresh (3001222510231) [MIXED-MULTI-MM]
Comments: 3001222510231

Customer PO#: 2632791
Order #: 3001222510231
Quote #: 2003525116214-01

Fixed Fee

Description	Amount
Project Initiation	\$7,531.20

Total: \$7,531.20

Subtotal:	\$7,531.20
MICHIGAN, STATE OF Taxes	\$0.00
Amount Due:	\$7,531.20

494-9494-97400

BID # TRI-W-1702

004951

PRESIDIO

Presidio Networked Solutions Group, LLC
 EIN: 76-0515249, DUNS: 15-405-0959
 For questions on this invoice please call:
 Dugini Kranthi Kumar
 (p) +1.781.970.6490, (f)
 dkranthikumar@presidio.com

Please send payments
 made payable to:
 Presidio Networked Solutions Group, LLC
 PO Box 677638
 Dallas, TX 75267-7638

Wire or ACH Payments:
 PNC Bank
 Acct: 8616159745 / ABA 031000053
 Remit: remittanceadvice@presidio.com

INVOICE: 6023425003467

DATE: 10/23/2025

PAGE: 1 of 1

BILL TO: City of Warren
 Laura Wilson
 One City Square, Suite 425
 Purchasing Division
 Warren, MI 48093

DDA

WORK LOCATION: City of Warren
 Laura Wilson
 city hall One City Square
 Warren, MI 48093

Customer #: CITYW005
Account Manager: Ashleigh Greene
Payment Terms: NET45
Title: CITYW005 Network Refresh (3001222510231) [MIXED-MULTI-MM]
Comments: 3001222510231

Customer PO#: 2632791
Order #: 3001222510231
Quote #: 2003525116214-01

Fixed Fee

Description	Amount
Project Initiation	\$36,895.44

Total: \$36,895.44

Subtotal:	\$36,895.44
MICHIGAN, STATE OF Taxes	\$0.00
Amount Due:	\$36,895.44

494-9494-97400

BID # TRI-W-1702 ✓

DDA Minutes 10-1-2025



Engineering Division Payment Request

Date: September 10, 2025

To: Downtown Development Authority

From: Engineering Division

Re: Payment No. 56
 Contract: RFP-W-0592, Professional Engineering Services
 Invoice # 159493
 Improvement: Eckstein Park Survey
Approved by DDA 5/14/25

Payee: Anderson, Eckstein and Westrick, Inc.
 51301 Schoenherr Road
 Shelby Township, MI 48315

	This Project	Total Contract
Original Contract Amount (approved 11/3/23)	\$ 15,500.00	
Contract Renewal - No Current Cap		
Current Amended Contract Amount		
Amount this Billing	\$ 4,650.00	\$ 4,650.00
Previously Approved Work to Date	\$ -	\$ 830,191.51
Total Work Performed as of : 06/30/25	\$ 4,650.00	\$ 834,841.51
Total Amount Due this Payment		\$ 4,650.00

Chargeable to:		0.00%	\$ -
Chargeable to:	DDA	494-9494-97400	100.00% \$ 4,650.00

Prepared by:

Signed by:


 ACCD698732C34E6...

Ron Gayta
 Office Coordinator

Approved for Payment:

DocuSigned by:


 874B09CBFD6E4E8...

Mark Knapp
 Assistant Controller

cc: Payee



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF WARREN, ENGINEERING DIVISION
ATTN: RON GAYTA
ONE CITY SQUARE
SUITE 300
WARREN, MI 48093-2390

July 21, 2025
Project No: 0140-0149-0
Invoice No: 159493

Project 0140-0149-0 ECKSTEIN PARK SURVEY
Professional Services from June 02, 2025 to June 30, 2025

Fee			
Total Fee	15,500.00		
Percent Complete	30.00	Total Earned	4,650.00
		Previous Fee Billing	0.00
		Current Fee Billing	4,650.00
		Total Fee	4,650.00
		Total this Invoice	\$4,650.00


WARREN

Engineering Division Payment Request

Date: October 16, 2025

To: Downtown Development Authority

From: Engineering Division

Re: Payment No. 65
Contract: RFP-W-0592, Professional Engineering Services
Invoice # 160809
Improvement: City Hall Parking Garage Clock Tower Joint Repairs
Contract Admin (workscape approved 6/5/24)

Payee: Anderson, Eckstein and Westrick, Inc.
 51301 Schoenherr Road
 Shelby Township, MI 48315

	This Project	Total Contract
Original Contract Amount (approved 11/3/23)	\$ 15,075.00	
Contract Renewal - No Current Cap		
Current Amended Contract Amount		
Amount this Billing	\$ 1,130.62	\$ 1,130.62
Previously Approved Work to Date	\$ 8,396.30	\$ 877,996.85
Total Work Performed as of : 08/24/25	\$ 9,526.92	\$ 879,127.47
Total Amount Due this Payment		\$ 1,130.62

Chargeable to:	0.00%	\$ -
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Chargeable to:	DDA	494-9494-97400	100.00%	\$ 1,130.62
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Reviewed By:

DocuSigned by:

Tina Gapshe

FE012968B0764F1...

Tina G. Gapshe, P.E.
 City Engineer

Approved for Payment:

DocuSigned by:

Mark Knapp

874B09CBFD6E4E8...

Mark Knapp
 Assistant Controller

cc: Payee



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF WARREN, ENGINEERING DIVISION
ATTN: RON GAYTA
ONE CITY SQUARE
SUITE 300
WARREN, MI 48093-2390

September 09, 2025
Project No: 0140-0138-0
Invoice No: 160809

Project 0140-0138-0 GARAGE/CLOCK TOWER JOINT REPAIRS

Professional Services from July 28, 2025 to August 24, 2025

Phase	02	CONSTRUCTION			
Fee					
Construction Cost		450,000.00			
Fee Percentage		3.35			
Total Fee		15,075.00			
Percent Complete	49.00	Total Earned	7,386.75		
		Previous Fee Billing	6,256.13		
		Current Fee Billing	1,130.62		
		Total Fee		1,130.62	
Total this Phase				\$1,130.62	
Total this Invoice				\$1,130.62	

Outstanding Invoices

Number	Date	Balance
159654	7/24/2025	226.13
Total		226.13

LANDSCAPE SERVICES, INC.

22932 Rasch

Clinton Township, MI 48035

Phone 586-741-5296 Fax 586-741-4600

www.lsimichigan.com

DDA**CITY OF WARREN - DDA - POLICE & COURT**

P.O. #2632427 chakeem@cityofwarren.

ONE CITY SQUARE, 4TH FLOOR

WARREN, MI 48093

Invoice

Invoice #	Account No.
243014	13391
Date	Due Date
09/30/25	10/30/25
Invoice Total:	Paid Amt 0.00
\$3,240.00	Total Due: 3240.00

REMIT TO: LANDSCAPE SERVICES, INC.

444-9494-80100

> Services Rendered At: CITY OF WARREN - DDA - POLICE & COURT
ONE CITY SQUARE, 4TH FLOOR
WARREN MI 48093

Date	Description	Amount
09/09/25	Pruning and Trimming September Warren Police Station and 37th District Court 29900 S. Civic Center Drive Warren, MI	3,240.00

Sub Total:	3,240.00
Tax:	0.00
Invoice Total:	\$3,240.00

Message:

You now have the option to pay invoices online at
www.lsimichigan.com - Look for PAY NOW button.
Please include acct. number when paying by check.

LANDSCAPE SERVICES, INC.

22932 Rasch

Clinton Township, MI 48035

Phone 586-741-5296 Fax 586-741-4600

www.lsimichigan.com

Invoice

Invoice #	Account No.
243013	13390
Date	Due Date
09/30/25	10/30/25
Invoice Total:	Paid Amt 0.00
\$810.00	Total Due: 810.00

REMIT TO: LANDSCAPE SERVICES, INC.

494-9494-80100

CITY OF WARREN - DDA - CITY HALL & CIVIC...PO **2632427** chakeem@cityofwarren.o

ONE CITY SQUARE, 4TH FLOOR

WARREN, MI 48093

Services Rendered At: CITY OF WARREN - DDA - CITY HALL & CIVIC PARK
ONE CITY SQUARE, 4TH FLOOR
WARREN MI 48093

Date	Description	Amount
09/09/25	Pruning and Trimming September	810.00

Sub Total:	810.00
Tax:	0.00
Invoice Total:	\$810.00

Message:

You now have the option to pay invoices online at
www.lsimichigan.com - Look for PAY NOW button.
Please include acct. number when paying by check.

LANDSCAPE SERVICES, INC.

22932 Rasch

Clinton Township, MI 48035

Phone 586-741-5296 Fax 586-741-4600

www.lsimichigan.com

DDA**CITY OF WARREN - DDA - COMMUNITY CENTER**

PO 2632427 chakeem@cityofwarren.o

ONE CITY SQUARE, 4TH FLOOR

WARREN, MI 48093

Invoice

Invoice #	Account No.
243016	13630
Date	Due Date
09/30/25	10/30/25
Invoice Total:	Paid Amt 0.00
\$2,025.00	Total Due: 2025.00

REMIT TO: LANDSCAPE SERVICES, INC.

494-9494-80100

Services Rendered At: CITY OF WARREN - DDA - COMMUNITY CENTER
ONE CITY SQUARE, 4TH FLOOR
WARREN MI 48093

Date	Description	Amount
09/26/25	Pruning and Trimming September Warren Community Center 5460 Arden Ave. Warren, MI	2,025.00

Sub Total:	2,025.00
Tax:	0.00
Invoice Total:	\$2,025.00

Message:

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Please include acct. number when paying by check.

013336

Page

1

LANDSCAPE SERVICES, INC.

22932 Rasch

Clinton Township, MI 48035

Phone 586-741-5296 Fax 586-741-4600

www.lsimichigan.com

DDA

Invoice

Invoice #	Account No.
243369	13391
Date	Due Date
10/01/25	10/08/25
Invoice Total:	Paid Amt 0.00
\$1,512.00	Total Due: 1512.00

CITY OF WARREN - DDA - POLICE & COURT

P.O. #2632427 chakeem@cityofwarren.

ONE CITY SQUARE, 4TH FLOOR

WARREN, MI 48093

REMIT TO: LANDSCAPE SERVICES, INC.

494-9494-80100

Services Rendered At: CITY OF WARREN - DDA - POLICE & COURT
ONE CITY SQUARE, 4TH FLOOR
WARREN MI 48093

Date	Description	Amount
09/09/25	Bed Maintenance September Warren Police Station and 37th District Court 29900 S. Civic Center Drive Warren, MI	756.00
09/25/25	Bed Maintenance September Warren Police Station and 37th District Court 29900 S. Civic Center Drive Warren, MI	756.00

Sub Total:	1,512.00
Tax:	0.00
Invoice Total:	\$1,512.00

Message:

You now have the option to pay invoices online at
www.lsimichigan.com - Look for PAY NOW button.
Please include acct. number when paying by check.

LANDSCAPE SERVICES, INC.

22932 Rasch

Clinton Township, MI 48035

Phone 586-741-5296 Fax 586-741-4600

www.lsimichigan.com

Invoice

Invoice #	Account No.
243368	13390
Date	Due Date
10/01/25	10/08/25
Invoice Total:	Paid Amt 0.00
\$6,238.00	Total Due: 6238.00

REMIT TO: LANDSCAPE SERVICES, INC.

CITY OF WARREN - DDA - CITY HALL & CIVIC...
PO 2632427 chakeem@cityofwarren.o
ONE CITY SQUARE, 4TH FLOOR
WARREN, MI 48093

Services Rendered At: CITY OF WARREN - DDA - CITY HALL & CIVIC PARK
ONE CITY SQUARE, 4TH FLOOR
WARREN MI 48093

Date	Description	Amount
09/09/25	Bed Maintenance September	3,119.00
09/25/25	Bed Maintenance September	3,119.00

Sub Total:	6,238.00
Tax:	0.00
Invoice Total:	\$6,238.00

Message:

You now have the option to pay invoices online at
www.lsimichigan.com - Look for PAY NOW button.
Please include acct. number when paying by check.

013336

Page

1

LANDSCAPE SERVICES, INC.22932 Rasch
Clinton Township, MI 48035Phone 586-741-5296 Fax 586-741-4600
www.lsimichigan.com**Invoice**

Invoice #	Account No.
243374	13630
Date	Due Date
10/01/25	10/08/25
Invoice Total:	Paid Amt 0.00
\$2,268.00	Total Due: 2268.00

DDA**CITY OF WARREN - DDA - COMMUNITY CENTER**PO **2632427** chakeem@cityofwarren.o
ONE CITY SQUARE, 4TH FLOOR
WARREN, MI 48093

REMIT TO: LANDSCAPE SERVICES, INC.

494-9494-80100

> Services Rendered At: CITY OF WARREN - DDA - COMMUNITY CENTER
ONE CITY SQUARE, 4TH FLOOR
WARREN MI 48093

Date	Description	Amount
09/09/25	Bed Maintenance September Warren Community Center 5460 Arden Ave. Warren, MI	1,134.00
09/26/25	Bed Maintenance September Warren Community Center 5460 Arden Ave. Warren, MI	1,134.00

Sub Total:	2,268.00
Tax:	0.00
Invoice Total:	\$2,268.00

Message:

You now have the option to pay invoices online at
www.lsimichigan.com - Look for PAY NOW button.
Please include acct. number when paying by check.

214619



D/A CENTRAL
intelligent technology solutions

DDA

INVOICE
32354

INVOICE DATE	PURCHASE ORDER #	CUSTOMER #	TERMS
9/24/2025	2529963	2738	NET 45
PROJECT #	PROJECT TITLE	SALES PERSON	
45640	New Fire Station 1 Security and Data	VANWELJ	

SOLD TO: **City of Warren**
Purchasing Department
One City Square-Suite 425
Warren, MI 48093-5289

SHIP TO: **City of Warren Fire Station 1-New**
23211 Van Dyke Ave
Warren, MI 48089

RFP-W-0648

QTY	DESCRIPTION	TOTAL PRICE
1.00	ONETIMEPURCHASE - #4 Progress Billing To Date	\$36.76
1.00	ONETIMEPURCHASE - #4 Progress Billing To Date	\$70.22
1.00	ONETIMEPURCHASE - #4 Progress Billing To Date	\$90.38
1.00	ACC7-ENT - #4 Progress Billing To Date	\$1,000.05
1.00	H4AMH-AD-IRIL1 - #4 Progress Billing To Date	\$410.10
1.00	LNL-R11320-05TB - #4 Progress Billing To Date	\$998.40
1.00	LNL-R11320-05TB - #4 Progress Billing To Date	\$101.00
1.00	LNL-R11325-05TB - #4 Progress Billing To Date	\$501.32
1.00	FPO75-B100C4PD8PE4M - #4 Progress Billing To Date	\$320.18
1.00	ONETIMEPURCHASE - #4 Progress Billing To Date	\$367.66
1.00	LNL-1320-S3 - #4 Progress Billing To Date	\$1,646.40
1.00	SAS-GTWY-01 - #4 Progress Billing To Date	\$206.66
1.00	FPO150-B100C8PD8PE4M1 - #4 Progress Billing To Date	\$274.04
1.00	3.0C-H4VI-RO1-IR - #4 Progress Billing To Date	\$285.84
1.00	6.0C-H6A-D1-IR - #4 Progress Billing To Date	\$300.10
1.00	ONETIMEPURCHASE - #4 Progress Billing To Date	\$302.80
1.00	MONITOR-49 - #4 Progress Billing To Date	\$332.18
1.00	6.0C-H6A-DO1-IR - #4 Progress Billing To Date	\$1,355.96
1.00	MONITOR-55 - #4 Progress Billing To Date	\$348.61
1.00	8.0C-H6A-BO1-IR - #4 Progress Billing To Date	\$1,645.04
1.00	24C-H5A-3MH - #4 Progress Billing To Date	\$2,792.05
1.00	LNL-X2220 - #4 Progress Billing To Date	\$572.73
1.00	RM7-WKS-4MN-NA - #4 Progress Billing To Date	\$800.43
1.00	ONETIMEPURCHASE - #4 Progress Billing To Date	\$1,311.23
1.00	FREIGHT - #4 Progress Billing To Date	\$4.95
1.00	FREIGHT - #4 Progress Billing To Date	\$8.72
1.00	FREIGHT - #4 Progress Billing To Date	\$601.37
1.00	J-HOOK - 2 - #4 Progress Billing To Date	\$187.60
1.00	MISC PARTS - #4 Progress Billing To Date	\$25.55
1.00	BISCUIT - CAT6 - 1 PORT - #4 Progress Billing To Date	\$32.78
1.00	MISC PARTS - #4 Progress Billing To Date	\$1.59
1.00	MISC PARTS - #4 Progress Billing To Date	\$612.42
1.00	MISC PARTS - #4 Progress Billing To Date	\$2.79

D/A Central Inc.
13155 Cloverdale
Oak Park, MI 48237

Thank you for your business!

AR@dacentral.com
248-399-0600



D/A CENTRAL
intelligent technology solutions

INVOICE
32354

1.00	MISC PARTS - #4 Progress Billing To Date	\$218.68
1.00	MISC PARTS - #4 Progress Billing To Date	\$177.44
1.00	MISC EXPENSE - #4 Progress Billing To Date	\$9.22
1.00	MISC PARTS - #4 Progress Billing To Date	\$14.18
1.00	PRIME SUPPORT - #4 Progress Billing To Date	\$16.60
1.00	PRIME SUPPORT - #4 Progress Billing To Date	\$121.29
1.00	MISC PARTS - #4 Progress Billing To Date	\$65.83
1.00	ELEMENTS READER FEE - 3 YEAR - #4 Progress Billing To Date	\$1,941.26
1.00	MISC PARTS - #4 Progress Billing To Date	\$192.41
1.00	PRIME SUPPORT - #4 Progress Billing To Date	(\$30,343.37)
1.00	180-12-G - #4 Progress Billing To Date	\$20.98
1.00	18/2-PLNM-UNSHLD - #4 Progress Billing To Date	\$6.70
1.00	BATTERY-12V-7A - #4 Progress Billing To Date	\$31.11
1.00	18/2-PLNM-SHLD - #4 Progress Billing To Date	\$24.39
1.00	APTMMB - #4 Progress Billing To Date	\$9.84
1.00	HUB2SA - #4 Progress Billing To Date	\$10.77
1.00	CAT6-PLNM-UNSHLD - #4 Progress Billing To Date	\$1,848.22
1.00	18/2-PVC-UNSHLD-DB - #4 Progress Billing To Date	\$42.35
1.00	22/6-PVC-SHLD-DB - #4 Progress Billing To Date	\$70.84
1.00	CAT6-PVC-UNSHLD-DB - #4 Progress Billing To Date	\$31.60
1.00	ACC-ENT-SMART-3YR - #4 Progress Billing To Date	\$265.76
1.00	RG6-PLNM-SHLD - #4 Progress Billing To Date	\$840.85
1.00	DS160 - #4 Progress Billing To Date	\$312.17
1.00	WLMT-1001 - #4 Progress Billing To Date	\$127.78
1.00	CRNMT-1001 - #4 Progress Billing To Date	\$122.17
1.00	POE60U-1BTE - #4 Progress Billing To Date	\$186.42
1.00	COMPOSITE-PLNM - #4 Progress Billing To Date	\$926.33
1.00	H5AMH-AD-PEND1 - #4 Progress Billing To Date	\$209.88
1.00	H5AMH-DO-COVR1 - #4 Progress Billing To Date	\$209.88
1.00	MC-CS-10-E - #4 Progress Billing To Date	\$103.59
1.00	H4VI-MT-SURF1 - #4 Progress Billing To Date	\$55.93
1.00	UNP-6-DM-1U-24 - #4 Progress Billing To Date	\$75.45
1.00	UNP-6-DM-2U-48 - #4 Progress Billing To Date	\$373.41
1.00	GL163AI - #4 Progress Billing To Date	\$224.38
1.00	GL36WDXM-B-SH-00 - #4 Progress Billing To Date	\$298.76
	SUBCONTRACTOR - #4 Progress Billing To Date	\$1,579.80
1.00	LIFT RENTAL - #4 Progress Billing To Date	\$275.48
	CABLING - #4 Progress Billing To Date	\$4,006.11
	INSTALLATION - #4 Progress Billing To Date	\$4,811.80
	CAD - #4 Progress Billing To Date	\$131.65
	PROJECT MANAGEMENT - #4 Progress Billing To Date	\$1,579.80
	ENGINEERING - #4 Progress Billing To Date	\$592.43
	BUCKET TRUCK LABOR - #4 Progress Billing To Date	\$631.92

COMMENTS

THIS INVOICE: \$10,000.00

D/A Central Inc.
13155 Cloverdale
Oak Park, MI 48237

Thank you for your business!

AR@dacentral.com
248-399-0600

#4 Progress Billing to Date

SALES TAX (EXEMPT): \$0.00

INVOICE TOTAL: \$10,000.00

494-0000-0949.3

You can now pay online! www.dacentral.com/pay-invoice

or by ACH Acct #: 4100689456 Routing:072413829 Swift:MEMIUS33

4619


D/A CENTRAL
 intelligent technology solutions

DDA

INVOICE**32753**

INVOICE DATE	PURCHASE ORDER #	CUSTOMER #	TERMS
10/13/2025	2529963	2738	NET 45
PROJECT #	PROJECT TITLE	SALES PERSON	
45889	Warren - 45889 AC Add Main Office	VANWELJ	

SOLD TO: City of Warren
 Purchasing Department
 One City Square-Suite 425
 Warren, MI 48093-5289

SHIP TO: City of Warren Fire Station 1-New
 23211 Van Dyke Ave
 Warren, MI 48089

QTY	DESCRIPTION	TOTAL PRICE
1.00	LNL-R11330-05TB - Final Project Invoicing	\$306.88
1.00	FREIGHT - Final Project Invoicing	\$20.88
1.00	ELEMENTS READER FEE - 3 YEAR - Final Project Invoicing	\$479.98
1.00	MISC PARTS - Final Project Invoicing	\$6.68
1.00	PRIME SUPPORT - Final Project Invoicing	\$133.04
1.00	180-12WG-W - Final Project Invoicing	\$9.30
1.00	5000-12/24D - Final Project Invoicing	\$162.26
1.00	COMPOSITE-PLNM - Final Project Invoicing	\$293.18
1.00	DS160 - Final Project Invoicing	\$100.20
	ENGINEERING - Final Project Invoicing	\$125.00
	INSTALLATION - Final Project Invoicing	\$850.00
	PROJECT MANAGEMENT - Final Project Invoicing	\$200.00

COMMENTS

Final Project Invoicing

THIS INVOICE:	\$2,687.40
SALES TAX (EXEMPT):	\$0.00
INVOICE TOTAL:	\$2,687.40

494-9494-97400

You can now pay online! www.dacentral.com/pay-invoice

or by ACH Acct #: 4100689456 Routing:072413829 Swift:MEMIUS33

014619



D/A CENTRAL
intelligent technology solutions

INVOICE
32837

DDA

INVOICE DATE	PURCHASE ORDER #	CUSTOMER #	TERMS
10/22/2025	2529963	2738	NET 45
PROJECT #	PROJECT TITLE	SALES PERSON	
45899	Access Control Add To The Main Office	VANWELJ	

SOLD TO: City of Warren
Purchasing Department
One City Square-Suite 425
Warren, MI 48093-5289

SHIP TO: City of Warren Fire Station 5-New *
30619 Schoenherr Rd
Warren, MI 48088

QTY	DESCRIPTION	TOTAL PRICE
1.00	LNL-R11330-05TB - Final Project Invoicing	\$306.88
1.00	FREIGHT - Final Project Invoicing	\$20.88
1.00	ELEMENTS READER FEE - 3 YEAR - Final Project Invoicing	\$479.98
1.00	MISC PARTS - Final Project Invoicing	\$6.68
1.00	PRIME SUPPORT - Final Project Invoicing	\$133.04
1.00	180-12WG-W - Final Project Invoicing	\$9.30
1.00	5000-12/24D - Final Project Invoicing	\$162.26
1.00	COMPOSITE-PLNM - Final Project Invoicing	\$293.18
1.00	DS160 - Final Project Invoicing	\$100.20
	ENGINEERING - Final Project Invoicing	\$125.00
	INSTALLATION - Final Project Invoicing	\$850.00
	PROJECT MANAGEMENT - Final Project Invoicing	\$200.00

COMMENTS

Final Project Invoicing

THIS INVOICE:	\$2,687.40
SALES TAX (EXEMPT):	\$0.00
INVOICE TOTAL:	\$2,687.40

494-0000-09493

You can now pay online! www.dacentral.com/pay-invoice

or by ACH Acct #: 4100689456 Routing:072413829 Swift:MEMIUS33

015023



INVOICE NO: JBV0501069

Please reference this number with your payment.

Vanguard Fire & Security Systems

2101 Martindale Ave Sw
P.O. Box 9218
Grand Rapids, MI 49509

Customer PO:	Order No:	Invoice No:	Due Date:
2530956		JBV0501069	10/30/2025
Invoice Date:	Terms:	Warehouse:	Amount Due:
09/30/2025	Net 30		1,000.35

BILLING	City of Warren One City Square, Ste 425 Warren, MI 48093
	DDA

WORKSITE	City of Warren Fire Station #1 23211 Van Dyke Ave Warren, MI 48088

Site Contact:	Job Number:	Service Date:	Bill To ID:	Worksite ID:	Technician:
	RST2342W		14378	21961	

Qty	Description	Price	Ext Price	Tax
1	Install (1) Pyrochem PCL-300 Fire Suppression System per Proposal 10-3961, Dated: 03/05/2025	320.00	320.00	0.00
1	Material	620.00	620.00	0.00
1	Engineering/Plan Submittal	40.00	40.00	0.00
1	Permits (At Cost + 10%)	* 20.35	20.35	0.00
* - See attached Email				

Subtotal	1,000.35	980.00
Discount	0.00	
Tax	0.00	
Total	1,000.35	980.00
Current Amount Due This Invoice	1,000.35	980.00

494-9494-97400



JBV0501069_PO#: 2530956 City of Warren Fire Station #1

From Fire Chief <firechief@warrenfiredept.org>

Date Fri 10/3/2025 8:19 AM

To Michelle Patterson <mpatterson@cityofwarren.org>

Cc Wilburt McAdams <wmcadams@warrenfiredept.org>

 1 attachment (2 MB)

JBV0501069_RST2342W.pdf;

Good morning Michelle,

Please short pay the attached invoice minus the permit fee.

thank you,

Orrin Ferguson

Warren Fire Chief

City of Warren Fire Department

23295 Schoenherr

Warren, Mi 48089

586-756-2800 Ext 3200

586-774-2120 Fax

firechief@warrenfiredept.org



Work Authorization and Contract Proposal

Submitted to	Wiburt McAdams, Fire Commissioner	Date	March 5, 2025
Customer	City of Warren Fire Department	Worksite	Warren Fire Department
Address	23295 Schoenherr Road Warren, MI 48089	Address	Warren, MI
Phone	586.756.2800	Proposal #	10-3961
Email	Wmcadams@warrenfiredept.org	Prepared by	Casey Carmody

Vanguard Fire & Security is pleased to submit our proposal for the following:

This proposal is based on information you have provided. Please find the details of this bid below:

- Install (1) Pyrochem PCL-300 Fire Suppression System to cover the kitchen hood, cooking appliances, plenum, and associated ductwork.
- Provide (1) mechanical gas valve (Up to 2").
- \$200.00 in engineering and submittal fees are included. Permits are not included.
- Electrical work by others.
- Open shop labor rates assumed.
- Normal business hours installation time.
- Design and (1) final acceptance test with the authority having jurisdiction are included in the price.

Cost to perform the scope of work listed above:

Labor: \$1,600.00
Material: \$3,100.00
Engineering/Plan Submittal: \$200.00
Total: \$4,900.00 Per System

General Note:

1. **This quote is valid for 30 days from the date of this document.**
2. Payment Terms: PO provided
3. The price for the system installation and acceptance test is based on a normal 40-hour work week of Monday thru Friday 8:00am to 4:30pm. Overtime rates will apply at other times.
4. Due to market volatility, any installation later than 60 days from contract signing/PO issuance is subject to price modification.
5. K-Guard wet chemical extinguishers are required by code in all commercial kitchens. A K-Guard fire extinguisher can be provided for additional cost.
6. Review and initial the following statements to signify your understanding. If you accept this quote and the statements within, please sign in the signature box and return to Vanguard Fire & Security System, Inc.

Please read and initial that you understand the following:

Corporate | 2101 Martindale Ave. SW | Grand Rapids, MI 49509 | 616-245-8719 | 800-444-8719 | Fax 616-245-7541

Branch Office Locations | Grand Rapids, MI | Kalamazoo, MI | Saginaw, MI | Wixom, MI | Houston, TX

24/7 Emergency Service | 800-826-8577



_____1. The electrical contractor is responsible for making sure that all sources of electricity that are underneath the hood shut down, including the make-up air fan, upon activation of the fire suppression system. If the system does activate, the building alarm system or a 120v horn/strobe must activate. If this does not occur, the hood fire suppression system will not pass an acceptance test. Vanguard will provide micro switches only for these functions. Peripheral electrical & alarm device tie-ins are to be completed by others.

_____2. K-Guard extinguishers are mandatory. However, the cost may be included in the fire extinguisher contractor's package. If not, our technicians carry K-Guards and other extinguishers on their trucks.

_____3. Vanguard Fire & Security Systems, Inc. to provide up to a 2" gas valve, if needed, to be plumbed by licensed plumber. Gas valves larger than 2" are non-stock items and require custom order.

_____4. Permit are based on past experience. If actual permit costs vary from the estimate, if provided, permits will be billed at cost +10%.

_____5. Labor is figured utilizing open shop labor rates. If prevailing wage or union rates are required, prices will be adjusted accordingly.

_____6. To pass an acceptance test, the appliances must be in place, gas or electricity on and ready to cook, the exhaust and fresh air fans must be working, the hood must have a working auto-start thermostat (for new hood installations), and the building alarm or strobe horn must be working. If the acceptance test fails for any of the above, there will be an additional charge to retest. Those charges are \$500.00 per puff test and \$1000.00 per wet test.

_____7. We highly recommend a "pre-test" to assure completion of the other trades. It is only \$250.00 more. This can help avoid embarrassing situations with the Fire Marshall or Building Department if the system should fail.

_____8. All tests are done with the appropriate AHJ or Mechanical inspector. If you have an existing hood, we recommend getting the hood and duct cleaned prior to that final inspection.

_____9. Assurance that the hood and ductwork comply with current building code standards shall be the responsibility of the owner.

Please feel free to call me with any questions or comments about this quote. Thank you for the opportunity to submit this proposal.

Sincerely,

Casey Carmody
248-804-7106
ccarmody@vanguard-fire.com

To accept this quote and terms contained within, please sign below, and return pages 1 & 2 back to Vanguard Fire & Security Systems, Inc.

Accepted By: _____

Printed Name: _____

Date of Acceptance: _____

PO Number: _____



Additional Equipment Requirements/Recommendations:

The items listed below are **REQUIRED** by Michigan Fire Code. It is likely that the Fire Marshal will require them to be in place at the time of acceptance testing of your Restaurant Fire Suppression System and may not approve the acceptance test if they are not in place.



K-Guard Fire Extinguisher



10# ABC Fire Extinguisher



5# ABC Fire Extinguisher

Michigan Fire Code 904.11.5 mandates certain fire extinguishers to be located near commercial cooking operations. The type and number of extinguishers required varies based on the size and type of cooking operation.

If you need any of the above items, please initial by the item below, indicate the quantity required, and sign and submit this page with your accepted proposal. Pricing below is valid for 30 days.

<u>INITIALS</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
_____	K-Guard Portable Fire Extinguisher	\$351.50 each	\$ _____
<i>A minimum of one (1) K-Guard Extinguisher is required for all commercial cooking operations.</i>			
_____	10# ABC Portable Fire Extinguisher	\$188.50 each	\$ _____
_____	5# ABC Portable Fire Extinguisher	\$107.50 each	\$ _____
_____	Pre-Test	\$250.00	\$ _____
<i>We highly recommend a "pre-test" to assure completion of the other trades. This can help avoid embarrassing situations with the Fire Marshall or Building Department if the system should fail.</i>			

To accept the items you have initialed above, please sign below and return to your Vanguard representative:

Signature: Wilbur McAdams Date: 3-10-25

Printed Name: Wilbur McAdams PO#: _____



Fire Protection



Security



Sprinkler



Critical Asset



Extinguishers



Kitchen



Central Station Monitoring



Building Reports

What you can expect during your installation

- Within 5 business days after we receive the signed proposal, a drawing will be created, and a plan submitted by standard mail to the Authority Having Jurisdiction also known as the AHJ. The AHJ is typically the fire department or building department for your location and they issue the permit based on our plans. If there is reason to have this step of the installation expedited, a fee of \$195 will be charged in addition to the installation charges. This will not have any effect on the plan review/permitting process.
- Vanguard Fire & Security Systems, Inc. has no control over the time it takes the AHJ to do a plan review and approve a permit for installation. However, upon approval you will be immediately notified, and an appointment will be made for installation at this time.
- Vanguard Fire & Security Systems, Inc. is not an electrical contractor, and any electrical work is not included in the scope of our contract.
- When we have completed the mechanical installation of your fire suppression system, we must perform an acceptance test for the AHJ. The test will only pass if all components of the system are in working condition and ready to be used. Additionally, fans must be working, alarms must be functional, and all appliances must be turned on. Vanguard Fire & Security Systems, Inc. cannot do startup of any cooking equipment. This type of equipment must be calibrated before first lighting. A flame must be present so that automatic fuel shutoff can be witnessed when the system actuates. When you notify us that you are ready for final inspection, Vanguard will set up the acceptance test of your system with the AHJ. Please note, the AHJ requires a minimum 48-hour advance notice before the test so that they may work it into their schedules.
- After the successful test of the system, the system will be put into service. A compliance service tag will be put on the system.
- Our technicians carry portable fire extinguishers on their trucks and can provide any that you may need for you to obtain your occupancy permit at additional cost unless already noted in your contract. We will consult with the AHJ and find out how many and what type of extinguishers they recommend.

Our best wishes for success in the restaurant industry,

Vanguard Fire & Security Systems, Inc.



Additional Terms and Conditions

1. **Payment Terms:** COD – 50% due at signing, 50% due at installation. Invoices not paid in accordance with these terms are subject to a service charge of one and one-half percent (1 1/2%) per month, eighteen percent (18%) per year. In the event Customer fails to pay pursuant to the terms herein, Customer hereby agrees to pay interest on all outstanding amounts and agrees to pay all actual expenses, including actual attorney fees incurred by Vanguard in the collection by suit or otherwise, of any amount payable under this Proposal.
2. **The Project and Description of Scope:** Vanguard shall complete the construction and installation project outlined on page one (the "Project"), in accordance with the plans and specifications provided to it by Customer which are integrated and made a part of this proposal. Any features of the Project that are not explicitly described in such plans and specifications, will only be included and binding upon either party after such addition is evidenced by a written change order signed by Customer and Vanguard and setting forth a detailed description of the change, addition or deletion, and the costs, or credit thereof.
3. **Exclusions from Project:** Customer acknowledges that the items outlined on page one, identified as exclusions, are specific exclusions to Vanguard's responsibilities and are not construed as a requirement under the Project's scope or description.
4. **Project Timing:** The parties understand and acknowledge that any time frames discussed are good faith estimates by Vanguard and that such time frames may be extended due to circumstances beyond Vanguard's control such as, but not limited to, subcontractor scheduling, unfavorable weather conditions, material or manual or skilled labor shortages, delays, strikes, acts of God, additions, deletions, or modifications of the original Project's scope, or any other contingency beyond its control.
5. **Limitation of Liability and Statute of Limitation:** Under no circumstances shall Vanguard be liable for any special, indirect or consequential damages arising from a breach of this Proposal or the subject use and reliance on the product, material, personal property or installation provided by Vanguard, including without limitation, any damages based on a claimed diminution in the value of the real property subject to this Proposal. No action regardless of its form and arising out of the transactions under this Proposal may be brought by Customer more than two (2) years after the cause of action has accrued.
6. **Indemnification:** Customer agrees to indemnify, defend and hold harmless Vanguard from and against all claims, demands, liabilities, damages, losses, expenses, including attorneys' fees and lawsuits, which may be asserted against or incurred by Vanguard by or due to any person not a party to this Agreement, including Vanguard's insurance or bonding company, for any expense, loss or damage including, but not limited to, statutory civil damages, personal injury, death and/or property damage, real and/or personal, arising out of the design, sale, lease, installation, repair, service, dispatch, maintenance, monitoring, recording of communications, and operation or non-operation of the equipment, whether due to the sole, joint or several negligence of Company or its agents, servants, employees, suppliers, or subcontractors, breach of contract, express or implied, breach of warranty, express or implied, product or strict liability, and/or any claim for contribution or indemnification, whether in contract, tort or equity. Notwithstanding anything contained herein to the contrary, this paragraph shall not apply to claims for loss or damage caused directly and solely by the negligence of an employee of Vanguard while on Customer's premises, provided, however, that this exemption be limited to the amount of proceeds received from Company's insurance policy (ies) applicable to the claim or action.
7. **Alternative Dispute Resolution:** Aside from Vanguard's rights provided under the Michigan Construction Lien Act, any claim or controversy arising out of Customer claims about quality of workmanship, interpretation of compliance with specifications, Project progress or allegations of breach of the Proposal, Vanguard and Customer agree to institute dispute resolution through binding arbitration using arbitration rules established by the American Arbitration Association. At the arbitration hearing, which each party agrees and consents to being located in Kent County, Michigan, both Vanguard and Customer shall have the right to counsel and reasonable discovery. All arbitration awards shall be in writing and contain findings of fact and conclusions of law. Judgment upon any award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. In the event a dispute rises to the arbitration level, Vanguard, at its option, is released from any mandatory requirements under this Agreement, including continuation or completion of the Project. This arbitration provision does not serve as a release or waiver by Vanguard of any of its rights under the Michigan Construction Lien Act and the construction lien foreclosure litigation remedies available through the Circuit Courts of Michigan.
8. **Miscellaneous:** The Proposal product, material and personal property will remain the property of Vanguard until final payment has been made. Customer agrees and waives any objection to Vanguard removing said product, material, and personal property from the Customer location in the event final payment has not been made.
9. **No Waiver:** The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but such terms and conditions shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
10. **Entire Agreement:** No representations, warranties, undertakings or promises, whether oral, implied, or otherwise can be made or have been made by any of the parties to this Proposal unless expressly stated herein or unless mutually agreed in writing by the parties.

From: No Reply - City of Warren MI
To: Jeremy Cameron
Subject: City of Warren, MI :: Order Receipt
Date: Thursday, April 3, 2025 9:15:38 AM

You don't often get email from noreply+city-of-warren-mi@paydici.com. [Learn why this is important](#)



Hello Jeremy
Order Confirmation #173722284

Your payment of \$18.50 to City of Warren, MI has been processed on April 3, 2025.
Please note payments will appear on your statement as "PNP BILLPAYMENT".

Reference ID	Installment	Amount
12-13-28-483-024,PSP25-00184	Amount Due	\$17.00
Processing Fees:		\$1.50
Total:		\$18.50

Payment Method: **** * 7951 (Visa)

If you have questions regarding your account, please contact City of Warren, MI.

Click here to register your account:

REGISTER

Thank you,
City of Warren, MI

support@pointandpay.com

[Need login help?](#)

Please do not respond to this email as it is not monitored regularly.
For billing questions or general issues, please contact your service provider directly.

[Click here to unsubscribe from eBill notifications](#)

Liquid Web

Liquid Web LLC
2703 Ena Dr.
Lansing, MI 48917-8585, US
800-580-4985 Toll Free
1-517-322-0434 Int.
Tax ID: 38-3423459
EU VAT: 372008531
UK VAT: 369 1389 57
ZA VAT: 482028321

DDA
PO#2632762

Account #163291

City of Warren DDA City of Warren DDA
City of Warren
One City Square, Suite 420
Warren, MI 48093-5288, US

Invoice #8015466

Invoice Date	October 6, 2025
Status	Unpaid
Service Dates	Oct 23, 2025 - Oct 23, 2026
Total Charges	\$6,492.00
Total Payments	\$0.00
Total Due	\$6,492.00

Invoice Details

494-9494-97400

Intel Xeon E-2356G 6-cores: host.cityofwarren.org [AALS2C]	
DS.E2356G.P: Intel Xeon E-2356G 6-cores	\$1,908.00
Public IP Addresses: 0 Additional Public IPs	\$0.00
Operating System: Linux OS	\$0.00
Web Server: Apache	\$0.00
Linux OS: AlmaLinux 9	\$0.00
Additional Storage: No Additional Storage Array	\$0.00
Server Chassis: Dual PSU - 8 Hot Swap Bays	\$0.00
Primary Storage: 2 x SSD	\$0.00
Drive Size: 1.92 TB SSD	\$1,440.00
RAID Level Configuration: Hardware RAID 1	\$0.00
Processor: Intel Xeon E-2356G 6 Cores	\$0.00

Memory: 32GB DDR4 SDRAM	\$0.00
Outgoing Bandwidth: 10 TB Outbound Bandwidth	\$0.00
Port Speed: Gigabit Uplink Port	\$0.00
Backup Drive: 1 x SSD	\$0.00
Drive Size: 3.8 TB SSD	\$960.00
Control Panel: cPanel/WHM - Fully Managed	\$0.00
Application Auto Installer: Softaculous	\$0.00
cPanel License Tier: Premier Fixed 100	\$696.00

Subtotal: \$5,004.00

Acronis Cyber Backups: Acronis Backup - JSF83C [JSF83C]

AcronisBackup: Acronis Cyber Backups	\$120.00
Backup Storage Destination: Liquid Web	\$0.00
Storage Quota: 1 TB	\$660.00

Subtotal: \$780.00

Service Total: i360p01.host2024.cityofwarren.org [C1WNB8]

ServerSecurePlus: Service Total	\$0.00
ServerSecure: Server Secure Plus	\$588.00

Subtotal: \$588.00

Imunify 360: i360p02.host2024.cityofwarren.org [QTZ492]

ServerSecurity.Imunify360: Imunify 360	\$0.00
License Tier: Unlimited Users	\$120.00

Subtotal: \$120.00

Total Taxes On Invoice:	\$0.00*
Total Charges On Invoice:	\$6,492.00
Total Payments for Invoice:	\$0.00

Total Due on Invoice:

\$6,492.00

* Applicable sales tax, VAT, or GST has been applied per local, state, and government regulations.

Liquid Web's Terms of Services found at <https://www.liquidweb.com/about-us/policies/> are incorporated herein by reference.



017360
Planterra
CORPORATION

Invoice #33974

3823 Childs Lake Rd.
Milford, MI 48381

Date 10/1/2025
Terms Net 10
PO # 2632262
Sales Rep Zach Pliska
Amount Due \$373.68

Bill To

City of Warren
One City Square
4th Floor
Warren, MI 48093-5289

Property Address

City of Warren
One City Square
Warren, MI 48093-5289

Description	Amount
#8891 - Standard Horticulture Service October 2025	\$373.68

DDA

Subtotal	\$373.68
Sales Tax	\$0.00
Total	\$373.68
Credits/Payments	(\$0.00)
Balance Due	\$373.68

494-9494-80100

Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due
\$373.68	\$373.68	\$0.00	\$0.00	\$0.00



WARREN

**Engineering Division
Payment Request**

Date: September 11, 2025

To: Downtown Development Authority

Re: Payment No. 68
 Contract: Professional Engineering Services RFP-W-0592
 Invoice # 127075
 Improvement: 5295 Chicago Pedestrian Bridge
TAP Grant (workslope approved 2/5/25)

Payee: Nowak & Fraus Engineers
 46777 Woodward Avenue
 Pontiac, MI 48342

	<u>This Project</u>	<u>Total Contract</u>
Original Contract Amount (approved 11/3/23)	\$ 12,600.00	
Contract Renewal - No Current Cap		
Current Amended Contract Amount		
Amount this Billing	\$ 4,655.61	\$ 4,655.61
Previously Approved Work to Date	\$ 5,640.75	\$ 669,255.91
Total Work Performed as of: 06/30/25	\$ 10,296.36	\$ 673,911.52

Total Amount Due this Payment \$ 4,655.61

Chargeable to:	494-9494-80100	100.00%	\$	4,655.61
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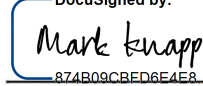
Chargeable to:		0.00%	\$	-
----------------	--	-------	----	---

Prepared By:

Approved for Payment:

Signed by:


 ACCD698732C34E6...
 Ron Gayta
 Office Coordinator

DocuSigned by:


 874B09CBED6E4E8...
 Mark Knapp
 Assistant Controller

cc: Payee



Nowak & Fraus Engineers

46777 Woodward Avenue, Pontiac, MI 48342

Phone: 248.332.7931 Fax: 248.332.8257

Federal ID No. 38-3211085

INVOICE

City of Warren
Tina G. Gapshes, P.E.
Engineering Division
One City Square, Suite 300
Warren, MI 48093

Invoice Number: 127075
Date: 07/16/2025

Project Manager: Carol P. Thurber
Project: **N999-01 CHICAGO ROAD -
COMMUNITY CENTER PEDESTRIAN
BRIDGE CONNECTOR**

For professional services through June 29, 2025

TAP Grant - Application to SEMCOG and / or MDOT

Progress

	Hours	Rate	Billed Amount
Engineer I	1.00	98.74	98.74
Engineering Technician I	13.00	81.31	1,057.03
Principal	19.25	181.81	3,499.84
Phase subtotal			4,655.61
Invoice total			4,655.61

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
126709	06/13/2025	2,078.22		2,078.22			
127075	07/16/2025	4,655.61	4,655.61				
Total		6,733.83	4,655.61	2,078.22	0.00	0.00	0.00

Email Invoice:

rgayta@cityofwarren.org

tgapshes@cityofwarren.org

30619 Schoenherr - Fire Station # 5:

Water Utility Charges

Account #	Period	Amount
110921570	Jul-25	\$ 177.99
110921570	Aug-25	\$ 177.99
510921570	Jul-25	\$ 695.96
510921570	Aug-25	\$ 585.14
		<u>\$ 1,637.08</u>



Water/Sewer Bill
One City Square, Suite 420
Warren, MI 48093-2394
www.cityofwarren.org

Bill Date: 08/14/2025

Billing Questions

(586) 759-9200

Fax: (586) 759-9222

Hours: 8:30 AM to 5:00 PM

Water & Sewer Emergencies

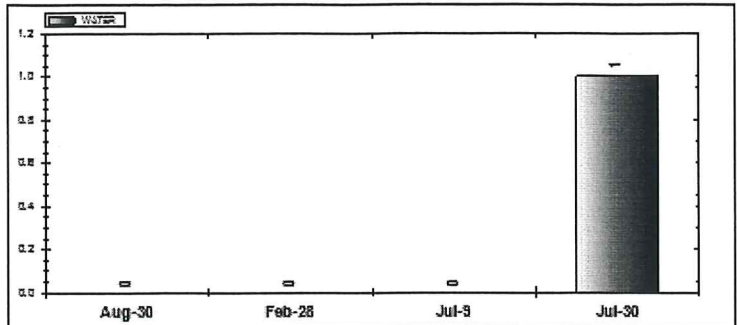
After Hours: (586) 759-9200

PLEASE SEE OTHER SIDE FOR ADDITIONAL BILLING INFORMATION AND PAYMENT OPTIONS

SERVICE INFORMATION

Account Number: 110921570
Service Address: 30619 SCHOENHERR
Account Class: Commercial
Meter Size(s): 2 inch
Billing Period: 06/30/2025 to 07/30/2025
Last Posted Payment: \$250.00
Date Paid: 03/30/2023
1 unit of water = 748 gallons

YOUR USAGE HISTORY



ANNOUNCEMENTS

****2024 Drinking Water Quality Report Available****
The City of Warren annual report on the source and quality of your water is available online at:
<https://cityofwarren.org/2024waterquality>
To receive a paper copy, contact us at water@cityofwarren.org or call 586-759-9200.

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Credit/Debit card payments can be made online at www.cityofwarren.org or by phone at 844-435-3977.
(For credit/debit card payments 3rd party fees do apply)

CURRENT BILL DETAILS

Meter Reads	Read Type	Present	Previous	Units
Water	ACTUAL	1	0	1.00
Water	ACTUAL	756	756	0.00

Service Description	Units	Unit Rate	Charges
Meter Change	0.00	4.8370	\$0.00
WATER	1.00	4.8370	\$50.37
WATER SERVICE CHARGE			\$21.00
SEWER	1.00	4.198	\$46.28
SEWER SERVICE CHARGE			\$50.75
STATE MANDATED L MTR	1.00	.9590	\$9.59
COMMODITY	1.00	.4297	\$4.30
CROSS CONNECTION	1.00	.2000	\$2.00

177.99

DIRECT PAY CUSTOMERS

If the text "Direct Debit Amount" appears in the box to the right, your direct payment request has been activated. The indicated amount will be deducted from your account on the due date.

\$177.99

Amount Due	\$184.29
Past Due Amount	\$0.00
Please Pay This Amount	\$184.29
Due Date	08/29/2025
Pay after Due Date	\$189.82

Please include this stub with your payment payable to City of Warren Water Division. Be sure to write your account number on the check.

30619 SCHOENHERR
ACCOUNT NUMBER: 110921570



Note: Non - receipt of bill does not waive penalties



DUE DATE	08/29/2025
PLEASE PAY THIS AMOUNT	\$184.29
AMOUNT AFTER DUE DATE	\$189.82

\$ 177.99
AMOUNT PAID



CITY OF WARREN - WATER
PO BOX 554765
DETROIT MI 48255-4765



110921570 OCCUPANT
30619 SCHOENHERR
WARREN, MI 48093



Water/Sewer Bill
One City Square, Suite 420
Warren, MI 48093-2394
www.cityofwarren.org

Bill Date: 09/15/2025

Billing Questions

(586) 759-9200

Fax: (586) 759-9222

Hours: 8:30 AM to 5:00 PM

Water & Sewer Emergencies

After Hours: (586) 759-9200

PLEASE SEE OTHER SIDE FOR ADDITIONAL BILLING INFORMATION AND PAYMENT OPTIONS

SERVICE INFORMATION

Account Number: 110921570
Service Address: 30619 SCHOENHERR
Account Class: Commercial
Meter Size(s): 2 inch
Billing Period: 07/30/2025 to 08/30/2025
Last Posted Payment: \$250.00
Date Paid: 03/30/2023
1 unit of water = 748 gallons

ANNOUNCEMENTS

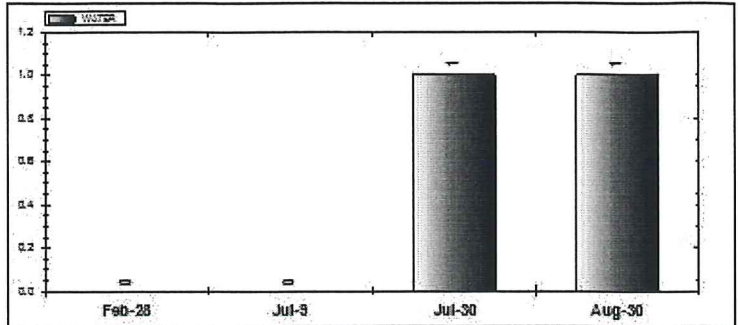
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YOUR USAGE HISTORY



CURRENT BILL DETAILS

Meter Reads	Read Type	Present	Previous	Units
Water	ACTUAL	2	1	1.00

Service Description	Units	Unit Rate	Charges
WATER	1.00	4.8370	\$48.37
WATER SERVICE CHARGE			\$21.00
SEWER	1.00	4.198	\$41.98
SEWER SERVICE CHARGE			\$50.75
STATE MANDATED L MTR	1.00	.9590	\$9.59
COMMODITY	1.00	.4297	\$4.30
CROSS CONNECTION	1.00	.2000	\$2.00

DIRECT PAY CUSTOMERS

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Amount Due	\$177.99
Past Due Amount	\$183.33
Please Pay This Amount	\$361.32
Due Date	09/30/2025
Pay after Due Date	\$372.16

Please include this stub with your payment payable to City of Warren Water Division. Be sure to write your account number on the check.

30619 SCHOENHERR
ACCOUNT NUMBER: 110921570



Note: Non - receipt of bill does not
waive penalties

DUE DATE	09/30/2025
PLEASE PAY THIS AMOUNT	\$361.32
AMOUNT AFTER DUE DATE	\$372.16

\$ **177.99**
AMOUNT PAID



110921570 OCCUPANT
30619 SCHOENHERR
WARREN, MI 48093



CITY OF WARREN - WATER
PO BOX 554765
DETROIT MI 48255-4765





Water/Sewer Bill
One City Square, Suite 420
Warren, MI 48093-2394
www.cityofwarren.org

Bill Date: 09/15/2025

Billing Questions

(586) 759-9200

Fax: (586) 759-9222

Hours: 8:30 AM to 5:00 PM

Water & Sewer Emergencies

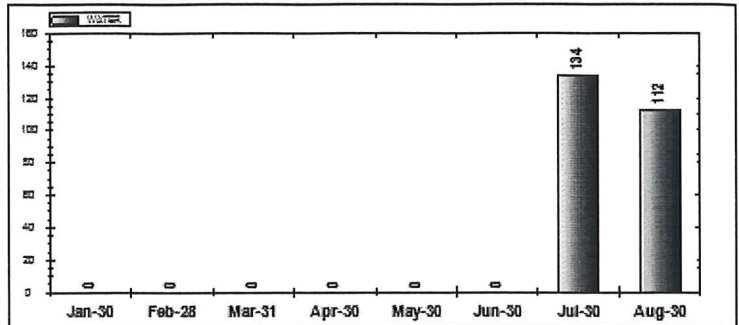
After Hours: (586) 759-9200

PLEASE SEE OTHER SIDE FOR ADDITIONAL BILLING INFORMATION AND PAYMENT OPTIONS

SERVICE INFORMATION

Account Number: 510921570
Service Address: 30619 SCHOENHERR
Account Class: Commercial
Meter Size(s): 2 inch
Billing Period: 07/30/2025 to 08/30/2025
Last Posted Payment: \$0.00
Date Paid: 01/01/0001
1 unit of water = 748 gallons

YOUR USAGE HISTORY



ANNOUNCEMENTS

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(For credit/debit card payments 3rd party fees do apply)

CURRENT BILL DETAILS

Meter Reads	Read Type	Present	Previous	Units
Water	ACTUAL	246	134	112.0

Service Description	Units	Unit Rate	Charges
WATER	112.00	4.8370	\$541.74
WATER SERVICE CHARGE			\$21.00
CROSS CONNECTION	112.00	.2000	\$22.40

DIRECT PAY CUSTOMERS

If the text "Direct Debit Amount" appears in the box to the right, your direct payment request has been activated. The indicated amount will be deducted from your account on the due date.

Amount Due	\$585.14
Past Due Amount	\$716.83
Please Pay This Amount	\$1,301.97
Due Date	09/30/2025
Pay after Due Date	\$1,341.01

Please include this stub with your payment payable to City of Warren Water Division. Be sure to write your account number on the check.

30619 SCHOENHERR
ACCOUNT NUMBER: 510921570



Note: Non - receipt of bill does not
waive penalties

DUE DATE	09/30/2025
PLEASE PAY THIS AMOUNT	\$1,301.97
AMOUNT AFTER DUE DATE	\$1,341.01

\$ **585.14**
AMOUNT PAID



CITY OF WARREN - WATER
PO BOX 554765
DETROIT MI 48255-4765



510921570 OCCUPANT
30619 SCHOENHERR
WARREN, MI 48088



Water/Sewer Bill
One City Square, Suite 420
Warren, MI 48093-2394
www.cityofwarren.org

Bill Date: 08/14/2025

Billing Questions

(586) 759-9200

Fax: (586) 759-9222

Hours: 8:30 AM to 5:00 PM

Water & Sewer Emergencies

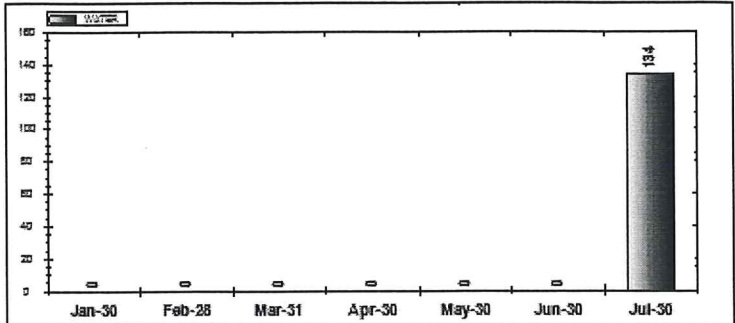
After Hours: (586) 759-9200

PLEASE SEE OTHER SIDE FOR ADDITIONAL BILLING INFORMATION AND PAYMENT OPTIONS

SERVICE INFORMATION

Account Number: 510921570
Service Address: 30619 SCHOENHERR
Account Class: Commercial
Meter Size(s): 2 inch
Billing Period: 06/30/2025 to 07/30/2025
Last Posted Payment: \$0.00
Date Paid: 01/01/0001
1 unit of water = 748 gallons

YOUR USAGE HISTORY



ANNOUNCEMENTS

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(For credit/debit card payments 3rd party fees do apply)

CURRENT BILL DETAILS

Meter Reads	Read Type	Present	Previous	Units
Water	ACTUAL	134	0	134.0

Service Description	Units	Unit Rate	Charges
WATER	134.00	4.8370	\$674.96
WATER SERVICE CHARGE			\$21.00
CROSS CONNECTION	134.00	.2000	\$26.80

695.96

DIRECT PAY CUSTOMERS

If the text "Direct Debit Amount" appears in the box to the right, your direct payment request has been activated. The indicated amount will be deducted from your account on the due date.

695.96

Amount Due	\$722.76
Past Due Amount	\$0.00
Please Pay This Amount	\$722.76
Due Date	08/29/2025
Pay after Due Date	\$744.44

Please include this stub with your payment payable to City of Warren Water Division. Be sure to write your account number on the check.

30619 SCHOENHERR
ACCOUNT NUMBER: 510921570



Note: Non - receipt of bill does not
waive penalties

DUE DATE	08/29/2025
PLEASE PAY THIS AMOUNT	\$722.76
AMOUNT AFTER DUE DATE	\$744.44

\$ 695.96
AMOUNT PAID



510921570 OCCUPANT
30619 SCHOENHERR
WARREN, MI 48088



CITY OF WARREN - WATER
PO BOX 554765
DETROIT MI 48255-4765





August 27, 2025

Tom Bommarito
City of Warren
One City Square
Suite 215
Warren, MI. 48093

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

Re: Grand Opening Ceremony & Open House – New Fire Station # 5

Mr. Bommarito,

The Fire Department is requesting the Downtown Development Authority to authorize the reimbursement of Ms. Melissa Hopkins for purchases made for the grand opening ceremony and open house at new fire station No. 5 located at 30619 Schoenherr Road. The open house drew an estimated 1000 visitors to the event while the grand opening ceremony included speeches by the mayor, city council secretary and the fire commissioner.

Project Details:

Venders:

Party Dreams:	\$1,111.60
Party Paradise:	\$1,332.50
Great Lakes Tent Co:	\$143.63
Costco:	\$181.76
Christine's Cakes & Pastries:	\$338.50
Kim Kane:	<u>\$250.00</u>
Total:	\$3,3357.99

Requested Amount: \$3,3357.90

GL/Account Number: 494-9494-97400

Please find attached invoices for the various venders used by the department. The department utilized venders either located in the city or venders from Macomb County. Purchases included a tent, tables, chairs, balloons, bottled water, chips, cookies, cakes, cheese and fruit trays. All food purchases were for the public and are best described in totality as finger foods in compliance with the purchasing ordinance which mandates all food purchases are for public consumption and not for employees of the city.

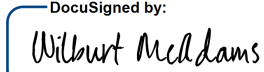
The Fire Department is requesting that the Downtown Development Authority authorize reimbursement to Melissa Hopkins who planned the event and made the purchases using her credit card and / or money from her checking account. These purchases were made with the prior

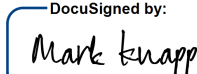
approval of the mayor of the city Warren who actively participated in the planning of the grand opening ceremony and open house for new fire station No. 5.

If you have any questions or require any additional information, please contact me at Ext 3100.

Thank you for your consideration.

Professionally,

DocuSigned by:

6EE857E59A9D4BD...
Wilburt McAdams
Fire Commissioner

DocuSigned by:

874B09CBFD6E4E8...
Mark Knapp
Assistant Controller
Read and Concur



August 27, 2025

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

Mark Knapp
Assistant Controller

Subject: Open House Reimbursement

Mark,

Great Lakes Tent Co. Reimbursement:

Total amount on first invoice was for \$248.27, which I was reimbursed for.

We needed to rent additional tables and extra chairs on the second order which they combined into the first invoice for a total of \$391.90 minus the already reimbursed amount of \$248.27 leaving the remaining balance to be reimbursed of \$143.63.

A handwritten signature in black ink that reads "Melissa Hopkins". The script is cursive and fluid.

Melissa Hopkins
Office Coordinator

A handwritten signature in black ink that reads "Wilburt McAdams". The script is cursive and bold.

Wilburt McAdams
Fire Commissioner



Roseville #394

27118 Gratiot Ave.
Roseville, MI 48066

DX Member 111808478084

E	906165 KS WATER 80Z	8.99
E	906165 KS WATER 80Z	8.99
E	906165 KS WATER 80Z	8.99
E	906165 KS WATER 80Z	8.99
E	1835764 LAYSMIX 30CT	13.99
E	1816483 NABISCO	12.89
E	1951673 DOTS VARIETY	13.99
E	1835764 LAYSMIX 30CT	13.99
E	663439 CHEEZIT VEND	14.99
E	1816483 NABISCO	12.89
E	785094 VF NAPKIN	11.99 A
E	1481907 KS FUNHOUSE	20.69
	18695 CHINET LUNCH	17.99 A
	0000358133 /18695	4.00-A
	18695 CHINET LUNCH	17.99 A
	0000358133 /18695	4.00-A
	SUBTOTAL	179.36
	TAX	2.40
	*** TOTAL	181.76

XXXXXXXXXXXX5684 CHIP Read
AID: A0000000031010
Seq# 7880 APP#: 05605D
Visa Resp: APPROVED
Tran ID#: 520500007880....

APPROVED - Purchase
AMOUNT: \$181.76
07/24/2025 09:48 394 7 30 13

Visa	181.76
CHANGE	0.00

A 6.0 % TAX RATE	2.40
TOTAL TAX	2.40
TOTAL NUMBER OF ITEMS SOLD =	14
INSTANT SAVINGS	\$ 8.00

07/24/2025 09:48 394 7 30 13



21039400700302507240948

OP#: 13 Name: Yaway N
Thank You!
Please Come Again
Whse:394 Trm:7 Trn:30 OP:13

Items Sold: 14
DX 07/24/2025 09:48



45883

Thank you for your business

Christine's Cakes and Pastries

45883 Hayes Road
Shelby TWP, MI 48315
(586) 566-5545

Ticket #16701237

User: Anna
Sales: Anna

8/19/25, 11:10 AM

Customer Name: Melissa hopkins
Phone: (586) 201-2069
Email: mhopkins@warrenfiredpt.org

Item Description	Qty	Price	Total
Full Sheet	1	96.75	96.75
Square, Marble, Marble			
Decor Add-On	1	241.75	241.75
Subtotal			338.50
Tax			0.00
Total			338.50

Tender: AMEX 338.50

XXXX1004
Sale Approved
Auth: 266418
Entry Method: MANUAL
Batch: 001
CVM: signature

Number of line items purchased: 2

You've earned 20% Off on your next purchase

Not valid on wedding cakes, tiered cakes, or sculptured cakes. Minimum purchase of \$50.00 in order for discount to be applied. Discounted items are not included with this offer.

All Custom Orders/Sales are final at Christine's Cakes & Pastries





23425 VANDYKE AVE
WARREN, MI 48089
www.GreatLakesTent.com
586-773-9013 Phone
586-578-9147 Fax

Status: Reservation

Contract #: 18142

Will Call: Tue 7/29/2025 9:00AM

Return: Thu 7/31/2025 4:00PM

Operator: Michael Solomon

Customer #: 14968

Warren Fire Department
23295 Schohnerr
WARREN, MI 48089

Phone 586-756-2800

Qty	Items	Disc%	Each	Price
80	Chair, White Padded Folding		\$3.79	\$303.20
6	Table, Banquet 8' x 30"		\$9.95	\$59.70
1	Service, 3% fee for CreditCard		\$7.23	\$7.23

Credit Card payment will incur a 3% service fee. Check's will only be accepted up to 2 weeks before your event. Only Credit card or cash accepted within two weeks of the event.

Payments made on this contract:

Rental/Sale Paid	\$248.27	Wed 6/25/2025 2:36PM Credit Card
Total	\$248.27	

Rental Contract

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

1. If equipment does not function properly, or becomes unsafe. Customer agrees to discontinue use and notify lessor within 30 minutes of occurrence. Must notify or no refund or allowance will be made.
2. There is no refund of deposits for Deletions or Cancellation, Deposit is NON-REFUNDABLE. There is a restocking fee of minimum 25% for all canceled items, some items may be more.
3. Full amount of rental charges are due at the time the order is delivered or picked up by the customer. Unless term are established with Great Lakes Tent Co.
4. All orders 30 days past due are subject to a 1.5% service fee per month.
5. If I fail to make a payment, or occur additional charges. I the customer by signing below authorize Great Lakes Tent to charge my Credit Card on file.
6. If Local, State, or County permits are needed, customers is respnsible for obtaining.
7. Customer is responsible for all equipment counts stated on contract.

I certify that I have read front and back and agree to all terms of this contract.

Signature:

Warren Fire Department

Rental:	\$362.90
Sales:	\$7.23
Subtotal:	\$370.13
Sales Tax:	\$21.77
Total:	\$391.90
Paid:	\$248.27
Amount Due:	\$143.63

Great Lakes Tent Co. Rental Contract

Rental Rates: Unless otherwise noted, all rental rates are for a one day period with extended rates available upon request. Balance due is for time reserved, not time used; no refunds on unused equipment. For customer pick-up, equipment returned after the due date is subject to a late fee.

Deposits: A non-refundable deposit of 25% of your order total is required at the time of reservation. Equipment reservation is not confirmed without deposit; this is the customer's responsibility. No refunds on reduced or canceled equipment within 30 days from event date. Additions to reservation can be made at any time, provided the requested items are still available.

Delivery Policy: The fee for this service is variable based on order amounts, and distance. All delivery orders must be accessible by trucks, and delivered items will need to be sheltered. Excessive carrying of equipment is not included unless previous arrangements have been made. Delivery fee does not include setup or breakdown of equipment, with the exception of tents or items specified. Failure to break down equipment, stack items for pick-up, or remove decorations and obstructions will incur an additional fee, starting at \$25 (detailed below).

Linens: A full replacement cost is charged for lost, torn, burned, or wax-stained linens. Do not attempt to wash or clean linens as a specific treatment is applied to all our linens. Unless otherwise noted, linens will be delivered at time of equipment delivery.

Customer Pick-up: We require a valid Michigan driver's license and a credit card on file for pick-up from store. All items rented are due back the following business day, unless previous arrangements have been made. No later than 1:00pm Saturday or 4pm Monday - Friday, or a late fee will be charged. While we may offer assistance, Great Lakes Tent is not responsible for loading or unloading of equipment from customer's vehicle, and is held harmless for any and all damages arising from customer pick-ups.

Loss or Damage: Unless deemed negligent the customer is held solely responsible for all equipment rented; from time of delivery or pick-up, until returned. Please ensure all equipment is secured when not in use and protected from the elements. Equipment lost or damaged will be charged at full replacement cost. Great Lakes Tent Co. to include the Estimated Total Replacement Cost of tent (only) on all Quotes.

Equipment: It is the customer's responsibility to confirm rented equipment and items are in suitable working condition. If not, you must notify Great Lakes Tent immediately. Failure to report missing or damaged equipment may result in a full charge for all items. Unless deemed negligent customer holds Great Lakes Tent harmless and exempt from liability for any accidents that may happen on rented equipment, and Great Lakes tent is not responsible for any and all loss, damages, or injuries claimed, whether to property, persons, or otherwise. In case of after-hours emergency, we can be reached by following the instructions given upon calling the office. Once we are aware of a problem, we will move to rectify the situation as soon as possible, when possible as deemed by Great Lakes Tent Co..

Weather: Tents are temporary structures designed to handle most weather conditions, however, situations may arise rendering the structure unsafe, the structure should be evacuated immediately. A structure is considered unsafe when severe weather is present or approaching. The structure must be evacuated when winds exceed over 35 MPH even if structure seems safe to use. At any time, you question or feel the safety of the structure/tent is unsafe, evacuate and contact great lakes tent immediately. If the equipment is demolished or damaged by storm, fire or another casualty, and Great Lakes Tent Co. cannot supply a comparable product or elects not to reinstall, any fees collected to date, including the non-refundable deposit, will be credited towards a rescheduled event date. Reschedule date must fall within 12 months of the original booking date and based upon Great Lakes Tent Co. availability. If equipment has already been installed, and customer/lessee elects to cancel due to weather conditions or other reason, the customer/ lessee shall be liable for the full amount of the rental set forth on the reverse side hereof.

Hold Harmless: Customer agrees to assume risks of and hold Great Lakes Tent Co. harmless for all loss, damages, and injury to property, persons, or otherwise, claimed as result of this rental agreement and services rendered unless deemed negligent. Unless deemed negligent customer agrees to indemnify and reimburse Great Lakes Tent Co. for all liabilities and expenses, including attorney fees to his agents or third parties, arising out of the use of goods or a breach of the contract.

Customers Responsibility: It is the customer's responsibility to read and understand this contract. We recommend an adult be present upon delivery to ensure proper placement of equipment, in addition to signing this contract and fulfillment of balance due. If for any reason re-delivery of equipment is required due to lack of customer preparedness or presence, an additional fee may be incurred. If your event is to take place at a park, marina, etc, it is your responsibility to obtain any permits required, and assume any charges for Great Lakes Tent's entry. -It is the customer's responsibility to obtain any state, city or local permits necessary, Great Lakes Tent will not pull permits. If your order contains a tent, the customer is responsible for all accompanied due diligence. Including but not limited to proper measurement of area, ensuring there are no obstructions overhead, marking of sprinkler lines, and calling MISS DIG (811) when needed. While we do our best to avoid them, Great Lakes Tent is not responsible for broken sprinkler lines, or any damages otherwise resulting from installation unless erected in unapproved location, customer will meet with Great Lakes Tent Co. to review approved locations prior to tent installations on Customer grounds. The area where the tent is to be placed should be prepared (lawn mowed, trees trimmed, etc) 2-3 days prior to the event in case of advance delivery and to avoid potential charges for delaying installation.

Repossession: Upon failure to rent or other breach of this contract Great Lakes Tent Co. may terminate this contract and take possession of and remove the goods from wherever they are, and his agent shall not be liable for any claims for damage or trespassing arising out of the removal of the goods unless deemed negligent

Common Rental Fees starting at:

Chairs not broken down - up to \$1 per chair / Idle time after 15 min- \$15 per employee every 15 min / Lost items - Full replacement cost
Decorative items left on the tent - Clean up starting at \$20 / Items unavailable for pick-up - additional delivery fee
Late fee - 50% per day, Dirty china / flatware, or glassware - \$0.15 per item / Dirty concession machines - \$25.00

I certify that I have read and agree to all terms and conditions of this contract:

Signature -



23425 VANDYKE AVE
WARREN, MI 48089
www.GreatLakesTent.com
586-773-9013 Phone
586-578-9147 Fax

Status: Reservation

Contract #: 18142

Will Call: Tue 7/29/2025 9:00AM

Return: Thu 7/31/2025 4:00PM

Operator: Michael Solomon

Customer #: 14968

Warren Fire Department

Phone 586-756-2800

23295 Schohnerr

WARREN, MI 48089

Qty	Items	Disc%	Each	Price
80	Chair, White Padded Folding		\$3.79	\$303.20
6	Table, Banquet 8' x 30"		\$9.95	\$59.70
1	Service, 3% fee for CreditCard		\$7.23	\$7.23

Credit Card payment will incur a 3% service fee. Check's will only be accepted up to 2 weeks before your event. Only Credit card or cash accepted within two weeks of the event.

Payments made on this contract:

Rental/Sale Paid	\$248.27	Wed 6/25/2025 2:36PM Credit Card
Rental/Sale Paid	\$143.63	Thu 7/24/2025 2:37PM Credit Card

Total	\$391.90
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Rental Contract

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

1. If equipment does not function properly, or becomes unsafe. Customer agrees to discontinue use and notify lessor within 30 minutes of occurrence. Must notify or no refund or allowance will be made.
2. There is no refund of deposits for Deletions or Cancellation, Deposit is NON-REFUNDABLE. There is a restocking fee of minimum 25% for all canceled items, some items may be more.
3. Full amount of rental charges are due at the time the order is delivered or picked up by the customer. Unless term are established with Great Lakes Tent Co.
4. All orders 30 days past due are subject to a 1.5% service fee per month.
5. If I fail to make a payment, or occur additional charges. I the customer by signing below authorize Great Lakes Tent to charge my Credit Card on file.
6. If Local, State, or County permits are needed, customers is respsible for obtaining.
7. Customer is responsible for all equipment counts stated on contract.

I certify that I have read front and back and agree to all terms of this contract.

Signature:

Warren Fire Department

Rental:	\$362.90
Sales:	\$7.23
Subtotal:	\$370.13
Sales Tax:	\$21.77
Total:	\$391.90
Paid:	\$391.90
Amount Due:	\$0.00

Great Lakes Tent Co. Rental Contract

Rental Rates: Unless otherwise noted, all rental rates are for a one day period with extended rates available upon request. Balance due is for time reserved, not time used; no refunds on unused equipment. For customer pick-up, equipment returned after the due date is subject to a late fee.

Deposits: A non-refundable deposit of 25% of your order total is required at the time of reservation. Equipment reservation is not confirmed without deposit; this is the customer's responsibility. No refunds on reduced or canceled equipment within 30 days from event date. Additions to reservation can be made at any time, provided the requested items are still available.

Delivery Policy: The fee for this service is variable based on order amounts, and distance. All delivery orders must be accessible by trucks, and delivered items will need to be sheltered. Excessive carrying of equipment is not included unless previous arrangements have been made. Delivery fee does not include setup or breakdown of equipment, with the exception of tents or items specified. Failure to break down equipment, stack items for pick-up, or remove decorations and obstructions will incur an additional fee, starting at \$25 (detailed below).

Linens: A full replacement cost is charged for lost, torn, burned, or wax-stained linens. Do not attempt to wash or clean linens as a specific treatment is applied to all our linens. Unless otherwise noted, linens will be delivered at time of equipment delivery.

Customer Pick-up: We require a valid Michigan driver's license and a credit card on file for pick-up from store. All items rented are due back the following business day, unless previous arrangements have been made. No later than 1:00pm Saturday or 4pm Monday - Friday, or a late fee will be charged. While we may offer assistance, Great Lakes Tent is not responsible for loading or unloading of equipment from customer's vehicle, and is held harmless for any and all damages arising from customer pick-ups.

Loss or Damage: Unless deemed negligent the customer is held solely responsible for all equipment rented; from time of delivery or pick-up, until returned. Please ensure all equipment is secured when not in use and protected from the elements. Equipment lost or damaged will be charged at full replacement cost. Great Lakes Tent Co. to include the Estimated Total Replacement Cost of tent (only) on all Quotes.

Equipment: It is the customer's responsibility to confirm rented equipment and items are in suitable working condition. If not, you must notify Great Lakes Tent immediately. Failure to report missing or damaged equipment may result in a full charge for all items. Unless deemed negligent customer holds Great Lakes Tent harmless and exempt from liability for any accidents that may happen on rented equipment, and Great Lakes tent is not responsible for any and all loss, damages, or injuries claimed, whether to property, persons, or otherwise. In case of after-hours emergency, we can be reached by following the instructions given upon calling the office. Once we are aware of a problem, we will move to rectify the situation as soon as possible, when possible as deemed by Great Lakes Tent Co..

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Late fee - 50% per day, Dirty china / flatware, or glassware - \$0.15 per item / Dirty concession machines - \$25.00

I certify that I have read and agree to all terms and conditions of this contract:

Signature -

Party Paradise

Invoice# 13850

39090 Van Dyke
Sterling Heights Mi, 48313
586-268-9800
sales@partyparadise.com
www.partyparadise.com

Invoice# 13850

Customer's Name

Warren Fire Department attn: Melissa Hopkins

Customer's Phone

586.201.2069

Customer's Email

mhopkins@warrenfiredept.org

Delivery Date and Time

9.27.25 between 9am-10am

Sales Rep

Liana/Sam

Notes

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Date of Event

9.27.25

Time of Event

11am

Location

Fire Dept - 23211 Van Dyke Ave Warren, MI 48089

Pick up Date

9.28.25 anytime - for tear down

Balloon Colors

see line notes

Quantity	Name	Notes	Rate (per unit)	Price
2	8ft Wacky Balloon Column (Item# 208)	make them 16ft tall - red, white - outdoors - on either sides of the bay doors	\$220.00	\$440.00
4	8ft Wacky Balloon Column (Item# 208)	make them 10ft tall - red, white, black - going indoors on either side of the backdrop	\$159.00	\$636.00
1	Garland Balloon Arch 12'x20' (Spiral Pattern)	red, white - in front of main entrance	\$349.00	\$349.00
Sub-Total				\$1,425.00
Delivery and Set-up				\$50.00
Discount @ 10.000%				(\$142.50)
Total				\$1,332.50
Payable Amount				\$1,332.50

By renting or purchasing items from Party Paradise
you agree to our Terms and Conditions.

Outdoor balloon decor is not guaranteed. After installation we are not responsible for any balloons that may break or pop. Any balloons that are placed outdoors have a high chance of popping or breaking. Balloons structures may tip over or blow away if weather is unfavorable. All orders require a 20% nonrefundable deposit to be confirmed. We reserve the right to cancel any order for any reason. Absolutely no refunds on any order canceled within 7 days of delivery.

Thank you for your order.

We will call you before your event 30 days prior unless previous arrangements have been made. If you address, you will receive an automatic receipt. Please review so that we may ammend any incorrect information. If you please contact our office. 248-688-4640



20ft x 30ft High Peak Frame Tent

Fri Sep 26, → Sun Sep 28,

(tel://(248) 688-4640)

\$425.00 x 1 = \$425.00



Padded White Chair (Come In Bags Must Re Bag For Pick Up)

Fri Sep 26, → Sun Sep 28,

\$3.75 x 100 = \$375.00



8ft x 20ft Tent Solid Wall

Fri Sep 26, → Sun Sep 28,

\$30.00 x 2 = \$60.00

SubTotal \$860.00

Basic Labor - Basic Labor \$51.60 \$911.60

Round-Trip Delivery \$200.00 \$1,111.60

6% Handling Fee: 0% \$0.00 \$1,111.60

Total \$1,111.60

Customer - 08/19/2025 Credit Card (Visa, MC, Disc, Amex) \$1,111.60

Payment (1004)

Due



Hi there, have a question?
(Available Mon.-Sat. 9am-5pm)