

MISSION STATEMENT

The purpose and function of the City of Warren Crime Commission shall be to bridge the gap between law enforcement, city council, government and the community.

WARREN CRIME COMMISSION MEETING MINUTES January 07, 2026

MEMBERS PRESENT:

EX-OFFICIO MEMBERS:

Najim Ahmed	Y	Sumon Kobir	N
Tracy Alama	Y	JD Marshall	N
Tracy Antrikin	Y	Rex Marshall	Y
Zsa-Zsa Booker	Y	Angela Middleswart	Y
John Harrison	Y	Kayla Porvaznick	N
Jay Jackson	Y	Mike Riley	Y

Caitlin Murphy	Y	
Dave Dwyer	Y	
Henry Newnan		N
Melody Magee	Y	
Capt. Houtos		N
Captain Booton	Y	
PC Hawkins		
Mayor Stone		
P.O. Hogue	Y	

CALL TO ORDER: Commissioner Middleswart called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Commissioner Ahmed led the attendees in the Pledge of the Allegiance.

APPROVAL OF MINUTES: A motion by Commissioner R-Marshall, seconded by Commissioner Jay Jackson to approve the Minutes. The motion passed unanimously.

APPROVAL OF AGENDA: A motion by Commissioner Riley, seconded by Commissioner Jackson to approve January's Agenda. The motion passed unanimously.

PUBLIC MEETING: Ms. Johnson had some concerns with people following her. Police Officer Hogue stated that he will discuss her concerns after tonight's meeting.

Ms. Bournias stopped by to educate the Crime Commission on the difference between a therapy dog and a service dog. She discussed the process it takes to work with Canine Companions.

Laniesha Owens, from Warrens Communications Department, stopped by to see how a Crime Commission meeting operates. Also, to discuss with Commissioner Harrison what the Communications Department can do to help the Crime Commission with their Media Awareness.

Ms. Averett and Mr. Averett wanted to know what is discussed at a Crime Commission meeting.

CORRESPONDENCE: Commissioner Middleswart stated that she received an email from Senior Health Care Commission regarding their 2026 dates and locations. Their meetings are held at Stilwell Manor and their seminars are held in the Atrium at City Hall. After a brief discussion it was decided that the Crime Commission will participate in March 11th and September 9th Senior Health Seminars this year.

Commissioner Middleswart received a thank you card from St. Margaret's of Scotland Warming Center, thanking the Warren Crime Commission for their generous donations. All the clothes received have been put to immediate use.

CAPTAIN HOUTOS'S REPORT: Captain Houtos was unable to attend tonight's meeting. Captain Booton reviewed the current crime trends in the City of Warren. Operation Cycle Break has proven to be effective from the year end reports.

CITY COUNCIL EX-OFFICIO REPORT: Ex-Officio Dwyer stated that nothing has been going on since the holidays. First City Council meeting will be January 13th. Thank you for attending the City Council Holiday Party. We had a good turnout and it was a pleasure to have everyone there.

Ex-Officio Magee asked Captain Booton about the homeless and admitting them into shelters. The Police Department has a list of shelter facilities. These facilities have some restrictions. We place them based on their individual needs.

TREASURER'S REPORT: Commissioner Porvaznick was unable to attend tonight's meeting. Commissioner Middleswart went over December's Treasurer's Report. For Current Written Purchase Orders, we have the following: Quick Made Trophy and Amazon. Commissioner Middleswart will reach out to Mayor Stone again. Commissioner R-Marshall stated that Mr. Mazzarelli is on board. Commissioner Harrison wanted to know what would happen if the bulletin board was donated. Under Current Encumbrances we have the following: Office Depot, Quick Made Trophy and Contractual Services. Spending for December consists of: DTE, City of Warren Water and Consumers Energy. An ink order was placed against the Office Depot PO for \$103.94 on 11/12/25. An additional ink order for \$32.31 was placed on 12/15/25. This will be reflected on next month's report. This will leave \$163.75 on the Office Depot PO. Contractual Services invoice for November and December for the amount of \$300.00 was received and submitted on 1/5/26. Petty Cash had three deductions totaling \$58.11 bringing Petty Cash down to \$41.89. A motion by Commissioner R-Marshall, seconded by Commissioner Jackson to approve December's Treasurer's Report. The motion passed unanimously.

CHAIRPERSON'S REPORT: None.

UNFINISHED BUSINESS:

Bulk Mailing / Pamphlets: Commissioners Riley and Antrikin both stated that they have not received any phone calls or emails from the Communications Department. After numerous attempts over the course of approximately one year; a motion by Commissioner Riley, seconded by Commissioner R-Marshall to postpone Bulk Mailing / Pamphlets indefinitely. The motion passed unanimously.

Police Youth Training: Police Officer Hogue stopped by to educate the Crime Commission on a project he is spearheading. May 9th – Traffic Stop Training for New Drivers. Looking to have 15 students every couple of months. Topics that will be covered are: Common Laws, Speeding, Mock Up Traffic Stop, Distracted driving and how to change a tire and oil.

Police Officer Hogue is also working with S.A.V.E.S Project (Special Needs, Autism, Vulnerable Person, Elderly, Safety). It is a 501-C3 organization. We are working to ensure safer, more informed and more compassionate interactions for all members of our community. QR Code can be placed on their clothes, in their shoes. When scanned it can provide name, phone number and emergency contact. Sterling Heights, Warren, Clawson and Macomb are all participating.

Embroidery Hats: Commissioner Middleswart stated we will table this till next month.

Bike Lane Rules: Commissioner Middleswart stated we will table this to next month. This might be a PSA topic for Media Awareness Committee.

Winter Warming Drive: Commissioner R-Marshall stated that the Winter Warming Drive has been going well. This will run through the month of January. The bulk of the clothes have been coming from the Warren Community Center and City Hall. Assistant Secretary Martin asked Captain Booton if the Crime Commission could drop off a box at the Police Department next year. Captain Booton did not see that as a problem, we would just need to get permission a couple of months prior.

Nomination of Treasurer: Commissioner Antrikin nominated Commissioner Booker for Treasurer. Commissioner Booker declined the nomination.

NEW BUSINESS:

Community Chats: Commissioner Middleswart requested to have tabled till July 2026.

Wi-Fi / Security Cameras for Village Hall: Ms. Mika mentioned that the Crime Commission building will have Wi-Fi. It will be \$150.00 for months 1-24, increasing to \$185.00 for months 25-36. The modem is \$27.95 per month and a one-time set up fee of \$129.95. This will be split three ways: Historical Village, Crime Commission and Animal Welfare. The Crime Commissions portion will be \$600.00 for a year.

There will be two security cameras. One on each of the corners of the building. There is one time fee which is between \$5,000 to \$6,000 dollars. Also, the security cameras will only be built into the budget if the commission's vote to have them. As of yet, no votes taken because we have to go out to bid for other quotes due to the cost.

Commissioner Middleswart stated that this will be placed on Unfinished Business for further discussion.

COMMITTEE REPORTS:

Media Awareness Committee: Commissioner Harrison stated that it tapered off due to the holidays. Commissioner Harrison will be talking to Ms. Owens after tonight's meeting. He will be setting up some dates; he wants to include C.E.R.T. and he would like to have more information in about two weeks.

Roundtable:

Ahmed: Nothing further to report.

R-Marshall: Since our 2026 meeting are all on the road, I think it would be nice if we could have a couple of Commissioner come early, say around 5 pm. and help set up and tear down. Our February meeting will be at Owen Jax, do we need to bring the microphones? After a brief discuss it was decided that it would not be a bad idea.

Harrison: Nothing new to report.

Antrikin: Nothing further to report.

Middlewart: Nothing new to report.

Murphy: Nothing further to report.

Martin: Nothing new to report.

Booton: Nothing further to report

Alam: Nothing new to report.

Jackson: Nothing further to report.

Booker: Nothing new to report.

Dwyer: Nothing further to report.

Magee: Nothing new to report.

Riley: Nothing further to report.

Hogue: Nothing new to report.

ADJOURNMENT:

A motion by Commissioner R-Marshall, seconded by Commissioner Riley to adjourn the meeting at 7:22 pm. The motion passed unanimously.

Our next Meeting will be on February 04, 2026 @ 6:00 pm. at the Owen Jax Community Center – 8207 East 9 Mile Road.

Commissioner Middlewart has housekeeping duties for the month of February.

Respectfully submitted,

Michele Martin - Secretary's Assistant