

ADDENDA

WARREN PUBLIC LIBRARY COMMISSION

REGULAR MEETING

Thursday, May 20, 2021

- **Approval of Minutes**
 - **Regular Meeting November 20, 2025**
 - **Special Meeting November 21, 2025**
 - **Special Meeting December 1, 2025**
 - **Special Meeting December 10, 2025**

WARREN PUBLIC LIBRARY COMMISSION

REGULAR MEETING

WARREN CIVIC CENTER LIBRARY – MARK TWAIN ROOM

1 CITY SQUARE SUITE 100

WARREN, MI 48093

November 20, 2025

6:00pm

1. **Call to Order:** Meeting was called to order at 6:20 p.m. by Natalie Piernak.
2. **Roll Call:**
Commissioners Present: Annette Majka, Zosia Ladak, and William Rudd.
Also Attending: J. Garos, Human Resource Director, C. Murphy, City of Warren Attorney
Absent: L. Barnwell, E. Howard, D. McIntosh; Majka motioned to excuse their absences, supported by Ladak. Motion carried.
3. **Approval of Agenda:** Majka motioned to approve the agenda, supported by Ladak. The motion carried.
4. **Approval of Minutes:**
 - a. **Regular Meeting September 18, 2025**
 - i. Rudd motioned to approve the 9/18/25 minutes, supported by Majka. The motion carried.
 - b. **Special Meeting October 2, 2025**
 - i. Ladak motioned to approve the 10/2/25 minutes, supported by Majka. The motion carried.
 - c. **Special Meeting October 23, 2025**
 - i. Ladak motioned to approve the 10/23/25 minutes, supported by Majka. The motion carried.
5. **Financial Reports:** O. Urban reported on the financial state of the Warren Public Library Branches.
6. **Director's Report:**
 - a. Unique Management: Still successfully recovering materials for the library system.
 - b. Branch Updates: Looking to provide additional shelving in the Busch branch. Taking out computers to accommodate this need. Burnette will have security coverage. Miller is still working on their library of things collection. A belligerent patron was trespassed. 12-12-25 there will be an in-service for library staff to learn how to repair books.

- c. Current Projects: State aid was completed. Discussed having office assistant position reclassified. Found piano player for special collections room in Civic. Installed electric hand dryers.
 - d. Services: Received checks.
 - e. Staffing: Two new pages, and one branch librarian substitute.
 - f. Marketing/Outreach: Nothing new to report.
 - g. Discussion items: The public would like to reopen the Civic branch on Sundays. Discussion was had, no motions made at this time; tabled for next regular meeting.
7. **Audience Participation:** Branch manager for Burnette Library mentioned opening library earlier for Director candidate interviews the next night. A resident expressed concern over use of Unique Management. Expressed desire for an update on the new library progress as well as the at-home program's status.
 8. **Action Items:** N/A
 9. **Friends of the Warren Public Library:** Majka reported the hours the Friends would be open due to the holidays.
 10. **S. L. C. Report:** Reported on the status of hiring new S. L. C. Director. Interviews tentatively set for February.
 11. **Commissioner's Comments:** Majka expressed desire to have everything settled before the new year. Newnan thought the notes on the conferences in the agenda packet were interesting.
 12. **Next Meeting Date** – January 15, 2026
 13. **Adjournment:** Ladak motioned to adjourn the meeting, supported by Rudd. The motion carried. Meeting adjourned at 7:07 p.m.

WARREN PUBLIC LIBRARY COMMISSION

SPECIAL MEETING

WARREN MAYBELLE BURNETTE LIBRARY – MEETING ROOM

WARREN, MI 48089

November 21, 2025

6:00pm

1. **Call to Order:** Meeting was called to order at 6:01 pm by Natalie Piernak.

2. **Roll Call:**

Commissioners Present: Annette Majka, Emma Howard, Zosia Ladak, Natalie Piernak, Lorie Barnwell, and William Rudd.

Also Attending: O. Urban, Director of Warren Public Libraries, J. Garos, Human Resource Director, C. Murphy, City of Warren Attorney, H. Newnan, Warren City Council.

Absent: Don McIntosh. Howard motioned to excuse McIntosh's absence. Majka supported. Motion carried.

3. **Approval of Agenda:** Ladak motioned to approve the agenda, Howard supported. Motion carried.
4. Interviews of 3 candidates for library director position--Library Commission interviewed the three candidates for library director position as follows:
 - Todd Humble, Library Director, West Florida Public Libraries: connected to Humble via Zoom; J. Garos presented the interview questions.
 - Lorena McDowell, Library Director, Fraser Public Library: interview took place after Humble in the meeting room; J. Garos presented the interview questions.
 - Maria McCarville, Library Director, Public Libraries of Saginaw: interview took place after McDowell in the meeting room; J. Garos presented the interview questions.
5. **Audience Participation:** Newnan expressed approval of Humble and McCarville with some reservations for each. A library staff member expressed her desire to have a director with good communication amongst the library system. A branch manager shared her hope for the future library under the new director.

6. **Discussion:** Commissioners discussed their initial thoughts of the candidate interviews. It was agreed that Humble and McCarville were the standouts.
7. **Next Meeting Date** – January 15, 2026
8. **Adjournment:** Motion to adjourn made by Rudd, supported by Majka. The motion carried. Meeting adjourned at 9:13 p.m.

WARREN PUBLIC LIBRARY COMMISSION

SPECIAL MEETING

WARREN CIVIC CENTER LIBRARY – MARK TWAIN ROOM

1 CITY SQUARE SUITE 100

WARREN, MI 48093

December 1, 2025

6:00 p.m.

1. **Call to Order:** Meeting was called to order at 6:09 p.m. by Natalie Piernak.
2. **Roll Call:**

Commissioners Present: Lorie Barnwell, Annette Majka, Zosia Ladak, Natalie Piernak, and William Rudd.

Also Attending: J. Garos, Human Resource Director, C. Murphy, City of Warren Attorney

Absent: E. Howard, D. McIntosh; Majka motioned to excuse their absences, supported by Ladak. Motion carried.

3. **Approval of Agenda:** Barnwell motioned to approve the agenda, supported by Majka. The motion carried.
4. **Discussion/Action Items:**
 - a. New Director decision was discussed.
 - b. Barnwell made a motion to appoint Maria McCarville to be the new Director of Warren Public Libraries. The motion was support by Majka.
 - i. **Roll call vote:** L. Barnwell- Yes; A. Majka- Yes; Z. Ladak- No; B. Rudd- Yes; N. Piernak- Yes. The motion carried.
 - c. Barnwell made a motion to authorize Human Resources to offer \$130,000 as starting salary and negotiate a suitable start date, etc. Supported by Rudd; motion carried.
 - d. Human Resources spoke to Controller's office; reported there will not be money to overlap the current director's salary with the new director's if we are paying out the former director's retirement benefits. HR to discuss how to proceed with the director's retirement process with the director and inform we can't overlap as originally suggested. HR will communicate with library staff when a new director is officially appointed and has an official start date to prepare for transition.

5. **Next Meeting Date:** January 15, 2026
6. **Adjournment:** Ladak motioned to adjourn the meeting. Majka supported; motion carried. Meeting adjourned at 6:58 p.m.

WARREN PUBLIC LIBRARY COMMISSION

SPECIAL MEETING

WARREN CIVIC CENTER LIBRARY – MARK TWAIN ROOM

1 CITY SQUARE SUITE 100

WARREN, MI 48093

December 10, 2025

6:00 p.m.

1. **Call to Order:** Meeting was called to order at 6:03 p.m. by Natalie Piernak
2. **Roll Call:**
Commissioners Present: Lorie Barnwell, Emma Howard, Annette Majka, Zosia Ladak, Natalie Piernak, and William Rudd.
Also Attending: J. Garos, Human Resource Director, C. Murphy, City of Warren Attorney. O. Urban, Director of Warren Public Libraries.
Absent: D. McIntosh; Majka motioned to excuse his absence, supported by Barnwell. Motion carried.
3. **Approval of Agenda:** Howard made a motion to approve the agenda, supported by Majka. Motion carried.
4. **Discussion/Action Items**
 - a. New Director- additional hiring steps; new director candidate made a counteroffer of \$140,000 for starting salary to compensate for relocation assistance. Barnwell made a motion to approve the counteroffer with discussion, supported by Howard. The motion carried. The commission discussed that it seemed to be a reasonable request. Majka addressed concern about the starting salary as the cap is \$145k. **Roll Call Vote:** Barnwell- Yes; Majka- Yes; Howard- Yes; Ladak- Yes; Rudd- Yes; Piernak- Yes. The motion carried.
5. **Audience Participation:** Urban spoke on her plans of taking McCarville around the WPL branches and introducing her, talking over the budget, etc.
6. **Next Meeting Date** – January 15, 2026
7. **Commissioners Comments**
8. **Adjournment:** Rudd motioned to adjourn, supported by Ladak. The motion carried. Meeting adjourned at 6:28 p.m.