

**AGENDA**  
**WARREN HOUSING COMMISSION**  
Stilwell Manor – Stilwell Recreation Room  
26600 Burg Road · Warren, Michigan 48089

**Regular Meeting of the Housing Commission**  
**Thursday, March 12, 2026 at 6:00 p.m.**

Anyone wishing to submit questions about the business address at this meeting, or request a virtual meeting link to accommodate a disability, may do so by contacting the Senior Housing Office at (586) 758-1310 or sending an email to [svclark@cityofwarren.org](mailto:svclark@cityofwarren.org) or [sgorgis@cityofwarren.org](mailto:sgorgis@cityofwarren.org).

**1. Call to Order**

**2. The Pledge of Allegiance**

**3. Roll Call**

Chairman Ken Kaercher  
Secretary Thomas Miller  
Commissioner Debra Ladensack  
Commissioner Curtiss Ostosh  
Commissioner Jerry Burden

Councilperson Melody Magee  
City Attorney Laura Sullivan  
Director of Maintenance Kavin Yaden  
Director of Administration Sean Clark  
Deputy Director of Administration Sara Yousif

**4. Approval the Agenda**

- a) Approval of the AGENDA FOR THE THURSDAY, MARCH 12, 2026, REGULAR MEETING.

**5. Approval of the Minutes**

- a) Approval of the MINUTES FROM THE THURSDAY, JANUARY 22, 2025, REGULAR MEETING.
- b) Approval of the MINUTES FROM THE WEDNESDAY, MARCH 4, 2025, SPECIAL MEETING.

**6. Staff Report**

- a) Receive and File STAFF REPORT DATED MARCH 10, 2026.

**7. Old Business**

**8. New Business**

- a) Request of the RFP-W-1706 Review Panel to award RFP-W-1607; TO FURNISH PROPERTY MANAGEMENT SOFTWARE, to CONCOURSE TECH, INC. in an amount not to exceed \$15,000 annually, for a two-year period of \$30,000, with options to extend the award for four (4) additional two-year periods, with mutual consent of both parties.
- b) Recommendation to appoint NICHOLE STEFFENS to the position of SENIOR CITIZEN HOUSEKEEPER, with a start date of 3/23/26.
- c) Discussion of WHC By-Laws and Meeting Procedures.

**9. Audience Participation**

Members of the audience who would like to address the Housing Commission may do so under the Audience portion by filling out the audience form located on the kitchen counter. Each audience member may speak once and up to five (5) minutes per Commission meeting under the audience portion. Commissioners will not respond to any questions or comments during the audience participation.

**10. Staff Comments**

**11. Commission Comments**

**12. Councilperson Comments**

**13. Adjournment**