



**Library Commission Members**

Natalie Piernak, Chairman

Emma Howard, Vice-Chairman

, Secretary

, Treasurer

, Trustee

William Rudd, Trustee

Lorie Barnwell, City Treasurer Trustee

## NOTICE

### WARREN PUBLIC LIBRARY COMMISSION REGULAR MEETING

Warren Civic Center Library

Mark Twain Room

1 City Square, Suite 100

Warren, MI 48093

PLEASE TAKE NOTICE THAT there will be a regular, in-person meeting of the Warren Public Library Commission on **Thursday, March 19, 2026 at 6:00 p.m.**

**CONTACT/ACCOMMODATIONS INFORMATION:**

\* If you have any questions, concerns, or require disability-related accommodations for the meeting, please contact Caitlin Murphy at [cmurphy@cityofwarren.org](mailto:cmurphy@cityofwarren.org) or [586-574-4671](tel:586-574-4671)– to request assistance.

**WARREN PUBLIC LIBRARY COMMISSION**  
**REGULAR MEETING**  
**WARREN CIVIC CENTER LIBRARY- MARK TWAIN ROOM**  
**1 CITY SQUARE, SUITE 100**  
**WARREN, MI 48093**  
**March 19, 2026**  
**6:00 p.m.**

- **Call to Order**
- **Roll Call**
- **Approval of Agenda**
- **Approval of Minutes**
  - **Regular Meeting February 19, 2026**
- **Financial Reports**
  - a. Monthly Line-Item Budget Report
  - b. Suburban Library Allocation Account
  - c. Branch Income Report
- **Director's Report**
  - a. Statistics/Output Measures**
    - Unique Management report
  - b. Branch Updates**
    - **Busch** –
      - Students still following procedures set in place the previous year
      - Additional shelving ordered to be installed in adult section.
    - **Burnette** –
      - Spartan 6 Securities still providing service
    - **Miller** –
      - Purchasing/processing items for the Library of Things collection.
    - **Civic** –
      - Sundays being well received by patrons
  - c. Current Projects**
    - Request for bid placed on BidNet for Magazines
    - The construction of the new library is progressing
    - New Library website set to go live the week of March 16, 2026

**d. Services**

- Received check from SLC for ProPay credit transactions in the month of January 2026 totaling \$713.46.

**e. Staffing**

• **New Hires/Departures –**

- T. Riju, Library page at the Miller Branch, resigned February 20, 2026.
- A. Givens, Library page will be started at the Miller Branch on March 10, 2026.

• **Staff Transfers –**

• **Short-term leave –**

- A. Libby, Library Technician returned February 27, 2026

**f. Marketing/Outreach**

- eNewsletter update: All programs listed in the eNewsletter for children, teens, and adults.
- Outreach program focused on Warren residents; home delivery of materials to persons with disabilities and homebound - suspended temporarily.
- Spring quarterly printing of Warren Today, Activity Guide mailed out to Warren residents.
- Two staff members set to attend MLA Spring Institute annual conference held in Grand Rapids, MI on March 18 - 20, 2026.
- Two staff members set to attend PLA (Public Libraries Association) annual conference in Minneapolis, Minnesota on March 31 - April 3, 2026.

**g. Discussion items:**

- Fiscal year 2026-2027 library budget
- Status update on naming of the new branch
- Increasing the award amount of Spartan 6 Security's contract award to \$60,000.00 to cover year-round service at the Burnette Branch.
- Fine Free for Adult Print materials (books, magazines, and pamphlets)
- MLA Advocacy Day on April 28, 2026
- Ongoing Commission Training
- Director and Commission Evaluation

- **Audience Participation**

Members of the audience who would like to address the Library Commission this evening may do so under the audience portion. Patrons have 3 (three) minutes to speak.

- **Action Items:**

- Increase Spartan 6 Security current contract from \$40,000.00 to \$60,000.00
- Approval of fiscal year 2026-2027 library budget
- Approval to go Fine Free for adult print materials (books, magazines, and pamphlets)

- **Friends of the Warren Public Library**

- **S.L.C. Report**

- **Commissioner's Comments**

- **Next Meeting Date – April 16, 2026**

- **Adjournment**

WARREN PUBLIC LIBRARY COMMISSION

REGULAR MEETING

WARREN CIVIC CENTER LIBRARY – MARK TWAIN ROOM

1 CITY SQUARE SUITE 100

WARREN, MI 48093

February 19, 2026

6:00pm

1. **Call to Order:** Meeting was called to order at 6:02 p.m. by Natalie Piernak.
2. **Roll Call:**

**Commissioners Present:** Lorie Barnwell, Annette Majka, Natalie Piernak, and William Rudd.

**Also Attending:** M. McCarville, Director of Warren Public Libraries, C. Murphy, City of Warren Attorney.

**Absent:** Emma Howard; Majka motioned to excuse her absence, supported by Barnwell. The motion carried.
3. **Approval of Agenda:**
  - a. Rudd motioned to approve the agenda, supported by Majka. The motion carried.
4. **Approval of Minutes:**
  - a. **Regular Meeting January 15, 2026**
    - i. Piernak introduced an amendment to the Meeting Minutes to include the approval of the Action Item allowing one week of overlap with Urban and McCarville to end 1/30/2026. Barnwell motioned to approve the amended 1/15/26 minutes, supported by Rudd. The motion carried.
5. **Financial Reports:** M. McCarville reported on the financial state of the Warren Public Library Branches. The FY27 Budget Request has been submitted.
6. **Director's Report:**
  - a. **Unique Management:** Continuing to collect money for lost and missing items for the library system.
  - b. **Branch Updates:** Busch additional shelving in teen room scheduled to installed 2/20/2026. The Library of Things collection will be available at Miller the first week of March. The broken window pane in children's room is in the process of being replaced.
  - c. **Current Projects:** The construction of the new unnamed library is progressing and the furniture has been selected.

- d. Services: Received a check from SLC for ProPay credit transactions totaling \$559.04
  - e. Staffing: Urban's last day of work was January 30, 2026. McCarville started January 26, 2026. Haines will start as an Office Assistant at Civic Center on February 23.
  - f. Marketing/Outreach: Spring quarterly printing of Warren Today, Activity Guide will be mailed out to Warren residents soon.
  - g. Discussion items:
    - i. Discussed the naming of the new library branch, decreasing the charge of lost library cards from \$2 to \$1 and not charging for scanning services.
7. **Audience Participation:** Support in favor of naming the library after the Bailey family. An audience member raised concern about the agenda and discontinuing the homebound delivery program.
8. **Action Items:**
- a. Barnwell motioned to name the new library the Carado and Ruby Bailey Library pending approval of Mrs. Ruby Bailey. Rudd supported. The motion carried.
  - b. Rudd motioned to charge \$1 for lost patron library cards. Majka supported. The motion carried.
  - c. Majka motioned to no longer charge for scanning services. Barnwell supported. The motion carried.
  - d. Majka motioned to approve a one week overlap of director salaries for our current director, the overlap to end January 30th. Barnwell supported. The motion carried.
9. **Friends of the Warren Public Library:** Majka reported that the bookstore will be having their bag sale this Friday and Saturday.
10. **S. L. C. Report:** McCarville visited the SLC office for a tour and training.
11. **Commissioner's Comments:** Commissioners expressed their appreciation to Majka for her dedication and wisdom.
12. **Next Meeting Date** – March 19, 2026
13. **Adjournment:** Majka motioned to adjourn the meeting, supported by Barnwell. The motion carried. Meeting adjourned at 7:00 p.m.

## SUMMARY STATEMENT OF BUDGET, EXPENDITURES, AND ENCUMBRANCES

### CITY OF WARREN-LIBRARY

PERIOD 07/01/25 - 06/30/26

as of 2/28/2026

	<u>BUDGETED</u>	<u>CURRENT BUDGET</u>	<u>YTD EXPENDITURE</u>	<u>YTD ENCUMBERED</u>	<u>YTD UNENCUMBERED</u>	<u>% REMAINING</u>
271-9271-70300	151,961.00	151,961.00	106,733.49	0.00	45,227.51	30%
271-9271-70600	1,573,587.00	1,573,587.00	1,014,813.08	0.00	558,773.92	36%
271-9271-70714	300,000.00	300,000.00	158,553.73	0.00	141,446.27	47%
271-9271-70900	20,000.00	20,000.00	3,125.80	0.00	16,874.20	84%
271-9271-71000	17,000.00	17,000.00	4,998.16	0.00	12,001.84	71%
271-9271-71302	25,000.00	25,000.00	25,500.00	0.00	(500.00)	0%
271-9271-71303	9,200.00	9,200.00	9,800.00	0.00	(600.00)	0%
271-9271-71500	168,266.00	168,266.00	104,739.71	0.00	63,526.29	38%
271-9271-71900	443,080.00	443,080.00	235,955.73	0.00	207,124.27	47%
271-9271-71904	175,768.00	175,768.00	117,176.00	0.00	58,592.00	33%
271-9271-71905	28,229.00	28,229.00	18,108.76	0.00	10,120.24	36%
271-9271-71906	2,182.00	2,182.00	1,386.83	0.00	795.17	36%
271-9271-72100	48,053.00	48,053.00	32,773.70	0.00	15,279.30	32%
271-9271-72101	45,497.00	45,497.00	29,281.12	0.00	16,215.88	36%
271-9271-72200	290,226.00	290,226.00	193,488.00	0.00	96,738.00	33%
271-9271-72201	168,117.00	168,117.00	108,639.80	0.00	59,477.20	35%
271-9271-72401	0.00	0.00	0.00	0.00	0.00	0%
271-9271-72700	90,000.00	90,000.00	31,978.45	39,192.96	18,828.59	21%
271-9271-72702	20,000.00	20,000.00	7,040.91	8,687.06	4,272.03	21%
271-9271-80100	406,700.00	417,700.00	131,513.44	65,486.61	220,699.95	53%
271-9271-80117	250,000.00	250,000.00	143,575.61	0.00	106,424.39	43%
271-9271-80130	75,000.00	75,000.00	0.00	0.00	75,000.00	100%
271-9271-80200	4,500.00	4,500.00	13,184.27	165.45	(8,849.72)	0%
271-9271-80301	1,000.00	1,000.00	854.27	0.00	145.73	15%
271-9271-82201	21,200.00	21,200.00	7,741.90	0.00	13,458.10	63%
271-9271-82202	127,000.00	127,000.00	40,533.71	0.00	86,466.29	68%
271-9271-82207	40,000.00	40,000.00	0.00	0.00	40,000.00	100%
271-9271-85300	17,700.00	17,700.00	5,400.79	0.00	12,299.21	69%
271-9271-86100	200.00	200.00	0.00	0.00	200.00	100%
271-9271-86300	4,000.00	4,000.00	431.59	0.00	3,568.41	89%
271-9271-86400	15,000.00	15,000.00	4,492.86	425.00	10,082.14	67%
271-9271-88011	50,000.00	50,000.00	9,565.43	23,709.00	16,725.57	33%
271-9271-90200	100.00	100.00	0.00	0.00	100.00	100%
271-9271-91000	52,600.00	52,600.00	35,066.64	0.00	17,533.36	33%
271-9271-92000	250,000.00	250,000.00	114,778.43	0.00	135,221.57	54%
271-9271-93000	57,500.00	57,500.00	11,854.99	5,179.06	40,465.95	70%
271-9271-95000	293,900.00	293,900.00	195,933.36	0.00	97,966.64	33%
271-9271-96470	107,112.00	107,112.00	104,496.18	0.00	2,615.82	2%
271-9271-96471	0.00	0.00	0.00	0.00	0.00	0%
271-9271-97400	379,000.00	3,077,738.00	188,642.81	4,828.34	2,884,266.85	94%
271-9271-98000	63,500.00	105,500.00	20,388.14	0.00	85,111.86	81%
271-9271-98100	0.00	0.00	0.00	0.00	0.00	0%
271-9271-98200	352,000.00	352,000.00	176,536.05	0.00	175,463.95	50%
271-9271-98500	0.00	38,205.00	9,135.00	0.00	29,070.00	76%
271-9271-98505	0.00	0.00	0.00	0.00	0.00	0%

<b>TOTAL</b>	<b>6,144,178.00</b>	<b>8,934,121.00</b>	<b>3,418,218.74</b>	<b>147,673.48</b>	<b>5,368,228.78</b>	<b>61.74%</b>
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**SUBURBAN LIBRARY COOPERATIVE  
CENTRALIZED PURCHASING EXPENSE FORM**

**LIBRARY NAME:** Warren Public Library  
**BALANCE AS OF :** 2/2/2026

\$11,705.49

VENDOR	PURPOSE	AMOUNT
	Deposit- cash for sale of 2 Dell Optiplex 5070	\$ (240.00)
	Deposit- cash for sale of 5 Dell monitors	\$ (50.00)
	Deposit- check for sale of 1 Dell Optiplex 5070	\$ (120.00)
		\$
		\$
		\$
<b>TOTAL EXPENSE REQUESTS</b>		<u>\$ (410.00)</u>
<b>NEW BALANCE AS OF :</b> <u>2/18/2026</u>		<u>\$12,115.59</u>

**PLEASE ATTACH INVOICES OR SUPPORTING DOCUMENTATION OF EXPENSE REQUESTS**

**DIRECTOR'S SIGNATURE**   
**DATE** Feb 18, 2026

**SUBURBAN LIBRARY COOPERATIVE  
CENTRALIZED PURCHASING EXPENSE FORM**

**LIBRARY NAME:** Warren Public Library  
**BALANCE AS OF :** 2/18/2026

\$12,115.59

VENDOR	PURPOSE	AMOUNT
	Deposit- cash for sale of 4 Dell Optiplex 5070	\$ (480.00)
	Deposit- check for sale of 1 Dell monitor	\$ (10.00)
	Deposit- checks for sale of 3 Dell Optiplex 5070	\$ (360.00)
		\$
		\$
		\$
<b>TOTAL EXPENSE REQUESTS</b>		<u>\$ (850.00)</u>
<b>NEW BALANCE AS OF :</b> 2/23/2026		<u>\$12,965.59</u>

**PLEASE ATTACH INVOICES OR SUPPORTING DOCUMENTATION OF EXPENSE REQUESTS**

**DIRECTOR'S SIGNATURE** Wendy McCarroll  
**DATE** Feb 23, 2026

**SUBURBAN LIBRARY COOPERATIVE  
CENTRALIZED PURCHASING EXPENSE FORM**

**LIBRARY NAME** Warren Public Library

**BALANCE AS OF** February 28, 2026

\$12,105.49

**VENDOR**

**PURPOSE**

**AMOUNT**

		\$
		\$
		\$
		\$
		\$
		\$

**TOTAL EXPENSE REQUESTS**

**NEW BALANCE AS OF** \_\_\_\_\_

**PLEASE ATTACH INVOICES OR SUPPORTING DOCUMENTATION OF EXPENSE REQUESTS**

**I VERIFY THAT THIS PERSON(S)/ITEM(S) HAS NOT BEEN REIMBURSED/PAID FROM ANOTHER SOURCE**

**DIRECTOR'S SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**SUBURBAN LIBRARY COOPERATIVE  
CENTRALIZED PURCHASING EXPENSE FORM**

**LIBRARY NAME:** Warren Public Library

**BALANCE AS OF :** 2/23/2026

\$ 12,965.59

VENDOR	PURPOSE	AMOUNT
Deposit- cash for sale of 4 Dell Optiplex 5070		\$ (480.00)
Deposit- check for sale of 1 Dell Optiplex 5070		\$ (120.00)
Deposit- cash for sale of 1 Dell Optiplex 7060		\$ (110.00)
Deposit- cash for sale of 2 Dell Optiplex 7490		\$ (250.00)
		\$
		\$
<b>TOTAL EXPENSE REQUESTS</b>		<u>\$ (960.00)</u>
<b>NEW BALANCE AS OF :</b> 3/3/2026		<u>\$13,925.59</u>

**PLEASE ATTACH INVOICES OR SUPPORTING DOCUMENTATION OF EXPENSE REQUESTS**

**I VERIFY THAT THIS PERSON(S)/ITEM(S) HAVE NOT BEEN REIMBURSED/PAID FROM ANOTHER SOURCE**

**DIRECTOR'S SIGNATURE** *Mani K. G...*  
**DATE** March 3, 2026

MM

# BRANCH INCOME REPORT

2025/2026 Fiscal Year

INCOME	July	August	September	October	November	December	TOTAL
<b>Copy Machine</b>	\$ 3,127.78	\$ 3,629.68	\$ 3,208.94	\$ 3,556.04	\$ 3,269.02	\$2,938.93	<b>19,730.39</b>
<b>Video/DVD</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>0.00</b>
<b>Non-resident Fee</b>	\$ 164.00	\$ 175.39	\$ 131.39	\$ 218.06	\$ 194.34	\$165.37	<b>1,048.55</b>
<b>Fines</b>	\$ 529.37	\$ 1,238.61	\$ 761.19	\$ 714.92	\$ 994.96	\$ 1,043.24	<b>5,282.29</b>
<b>Lost Materials</b>	\$ 322.97	\$ 1,218.95	\$ 865.25	\$ 631.98	\$ 957.42	\$ 984.95	<b>4,981.52</b>
<b>Miscellaneous</b>	\$ 445.30	\$ 582.80	\$ 482.21	\$ 483.65	\$ 541.00	\$ 596.40	<b>3,131.36</b>
<b>Room Rental</b>	\$ 10.00	\$ 20.00	\$ -	\$ -	\$ 230.00	\$ 10.00	<b>270.00</b>
<b>Referral Fees</b>	\$ 100.00	\$ 206.00	\$ 246.17	\$ 174.37	\$ 187.66	\$ 104.22	<b>1,018.42</b>

INCOME	January	February	March	April	May	June	TOTAL
<b>Copy Machine</b>	\$ 2,824.49	\$ 3,053.99					<b>25,608.87</b>
<b>Video/DVD</b>	\$ -	\$ -					<b>0.00</b>
<b>Non-resident Fee</b>	\$ 170.00	\$ 192.02					<b>1,410.57</b>
<b>Fines</b>	\$ 835.35	\$ 1,130.54					<b>7,248.18</b>
<b>Lost Materials</b>	\$ 337.15	\$ 887.43					<b>6,206.10</b>
<b>Miscellaneous</b>	\$ 495.50	\$ 521.20					<b>4,148.06</b>
<b>Room Rental</b>	\$ 50.00	\$ 20.00					<b>340.00</b>
<b>Referral Fees</b>	\$ 69.66	\$ 202.37					<b>1,290.45</b>

**TOTAL REVENUE**

**46,252.23**

# UNIQUE MANAGEMENT SERVICES, INC.

2016 - 2025 Fiscal Years

	TOTALS	7/1/17-6/30/18	7/1/18-6/30/19	7/1/19-6/30/20	TOTAL
Accounts Submitted	14,969	501	447	297	16,214
Cash Recovered	117,352.86	8,863.82	8,335.96	4,885.58	139,438.22
Materials Recovered	101,148.40	9,072.92	5,955.13	4,805.46	120,981.91
Waived Amount*	32,379.83	3,101.64	2,686.17	1,197.50	39,365.14
Expenditures	73,750.40	3,203.40	3,669.50	3,158.75	83,782.05

	TOTALS	7/1/20-6/30/21	7/1/21-6/30/22	7/1/22-6/30/23	TOTAL
Accounts Submitted	16,214	388	207	408	17,217
Cash Recovered	139,438.22	8,204.81	8,451.74	5,100.81	161,195.58
Materials Recovered	120,981.91	8,436.61	3,995.44	9,717.18	143,131.14
Waived Amount*	39,365.14	3,105.39	1,606.91	5,390.80	49,468.24
Expenditures	83,782.05	3,424.60	2,106.90	4,202.40	93,515.95

	TOTALS	7/1/23-6/30/24	7/1/24-6/30/25	7/1/25-6/30/26	TOTAL
Accounts Submitted	17,217	458	400	513	18,588
Cash Recovered	161,195.58	6,082.21	4,974.03	5,218.35	177,470.17
Materials Recovered	143,131.14	11,367.17	10,888.18	8,870.33	174,256.82
Waived Amount*	49,468.24	3,428.84	3,230.04	2,439.00	58,566.12
Expenditures	93,515.95	4,717.40	4,233.30	3,225.40	105,692.05

\*Waived amount reflects the \$5.00 processing fee that is cancelled once the patron returns the materials or pays for the lost item. Amounts as of 3/1/2026

## LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials and penal fines collected on state code violations also provide some revenue to operate the library.

In August 2010, the residents of Warren overwhelmingly approved a millage increase of .85 for the next 20 years. This revenue has allowed each of the four branches to remain open, maintain adequate staffing levels, and provided funding to rebuild two aging buildings (the Dorothy Busch Branch and the Maybelle Burnette Branch), as well as provide renovations and enhancements at the Civic Center Library and Arthur Miller Branch.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the Michigan eLibrary (MeL). Participation in the cooperative provides Warren residents interlibrary loan privileges from library collections throughout Michigan. The Warren Public Library is also a member of the MLibraryCard program which gives Warren residents the ability to borrow material from over 70 participating Michigan libraries while traveling throughout the state.

2025 featured several programming highlights for the Warren Public Library. The "Color Our World" Summer Reading Club program had 1,107 participants. The library hosted several authors discussing books about Detroit history, including Karen Dybis, author of *Better Made in Michigan*, Felicia B. George, author of *When Detroit Played the Numbers*, and Dave Birkett, author of *Detroit Lions: An Illustrated Timeline*. Other programs covered local history, including sunken settlements of Lake St. Clair, the history of Selfridge Air National Guard Base, and the renovation of Michigan Central Station. The Burnette and Civic Center Libraries continued to host seed libraries. Other popular programs including a craft supply swap, houseplant swap, chair yoga, and programs on Medicare and various adult craft programs.

In 2025 the library also instituted several new services. The Civic Center Library began circulating sensory/autism kits with which include special books for children with autism along with sensory friendly toys. The Civic Center Library "Library of Things" collection also debuted, featuring items such as board games, tools (such as a metal detector and furniture dolly), outdoor recreational equipment (such as disc golf and a badminton set), and more. The Miller Library will also have a "Library of Things" collection starting in 2026. At the end of 2025 the library showcased the *Americans and the Holocaust* exhibit. This traveling exhibit, in conjunction with the U.S. Holocaust Museum and the American Library Association, examined how Americans responded to the rise of Nazism, the refugee crisis, and the Holocaust through photographs, newspapers, government documents, and personal stories. The library featured several programs in conjunction with the exhibit, including book talks, movie screenings, and lectures, including one with a second-generation Holocaust survivor.

Regarding checkouts, eResources continue to still be popular. While OverDrive checkouts only saw a modest 3% increase in circulation compared to 2024, Hoopla saw a 51% increase in circulation. A brief review of 2025 indicates that the Warren Public Library has 70,280 registered borrowers. The library circulated 704,157 items both physical and digital.

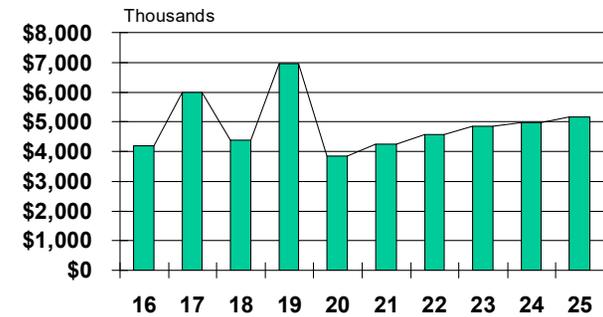
# LIBRARY

## Fiscal 2027 Performance Objectives

1. To provide the best selection of current books, periodicals, talking books, electronic books, music CD's, DVD's, and digital access to a variety of materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, eBooks, and the Internet.
3. To provide quality educational, informational and recreational programs for children and adults to enhance quality of life.

Performance Indicators	Fiscal 2025 Actual	Fiscal 2026 Budget	Fiscal 2026 Estimated	Fiscal 2027 Budget
Annual Library visits	277,684	255,000	230,000	280,000
Total circulation including digital	704,157	705,000	700,000	710,000
Reference information requests	59,428	60,000	57,000	63,000
Total registered borrowers	69,600	75,000	72,000	73,000
Items loaned to other libraries	47,981	60,000	53,000	54,000
Items received from other libraries	52,794	52,000	56,000	53,000
Total circulation of children's materials	169,892	160,000	152,000	172,000
Materials added to the collection	29,080	32,000	30,000	30,500
Materials deleted from the collection	21,746	20,000	29,000	24,000
Children's story hour attendance	3,887	6,000	4,500	4,100
Computer sessions, incl. wireless	243,036	200,000	210,000	245,000
Attendance-children programs	10,254	11,000	12,000	11,500
Virtual visits to Library website	221,939	230,000	200,000	225,000
Early Literacy attendance	6,317	7,000	6,500	6,443
School visits to library	149	210	200	210

**Expenditure History  
Library**



SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 149,350	1	\$ 153,831				
Senior Administrative Secretary	1	73,117	1 (e)	78,153				
Branch Library Supervisor	4	96,574	5 (b)	99,471				
Branch Librarian	5	78,028	6 (b)	80,369				
Library Technician	6	66,657	8 (b)	68,657				
Office Assistant	5	45,211	1 (c)	46,567				
Circulation Clerk	-	-	6 (b)+(c)	64,680				
Library Asst - Outreach Grant	1	70,996	1 (f)	78,153				
Library Building & Grounds Maintenance Specialist	1	71,698	1	73,840				
Library Pages and Assistant Librarians (Substitutes)		300,000		300,000				
Overtime	—	20,000	—	20,000				
Total Personnel	<u>24</u>		<u>30</u>					

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/29.

(b) New Position.

(c) Reclassification of four Office Assitant positions to four Circulation Clerk positions.

(e) Reflects additional wage increase of \$2,842 (3.8%) after the \$2,194 (3%) 7/1/26 contractual raise.

(f) Reflects additional wage increase of \$5,027 (6.9%) after the \$2,130 (3%) 7/1/26 contractual raise.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2025 Actual Year	FY 2026 Actual to December 31	FY 2026 Estimated To June 30	FY 2026 Amended Budget December 31	<b>LIBRARY SPECIAL REVENUE FUND REVENUES:</b>	FY 2027 Departmental Request	FY 2027 Recommended By Mayor	FY 2027 Adopted By Council
\$ 5,421,060	\$ 2,810,810	\$ 5,621,057	\$ 5,621,057	Property Tax Revenue	\$ 5,824,837		
50,829	21,810	43,619	43,619	Industrial Facilities Tax	43,249		
861,399	297,431	775,000	775,000	Reimbursement for Personal Property Loss	825,000		
67,457	-	90,000	90,000	Penal Fines	75,000		
11,249	5,194	25,000	25,000	Over the Counter Fines	15,000		
379,007	198,377	225,000	225,000	Interest on Investments	350,000		
195,576	-	38,205	38,205	Other Federal Grants - ARPA	-		
-	-	-	-	Emergency Connectivity Grant	-		
151,434	-	75,000	75,000	State Aid	75,000		
-	-	-	-	Renaissance Zone Reimbursement	-		
32,004	19,128	30,000	30,000	Copy Machine User Fees	30,000		
9,720	5,869	11,000	11,000	Lost Book Fees	11,000		
1,271	-	2,000	2,000	Video User Fees	2,000		
3,561	1,300	8,000	8,000	Non-Resident Internet Fees/Room Use	8,000		
7,410	2,888	10,500	10,500	Miscellaneous	7,500		
99	6			Donations	100		
-	-	2,751,738	195,000	Fund Balance Appropriated	-		
<u>\$ 7,192,076</u>	<u>\$ 3,362,813</u>	<u>\$ 9,706,119</u>	<u>\$ 7,149,381</u>	<b>Total Revenues</b>	<u>\$ 7,266,686</u>		
				<b>EXPENDITURES:</b>			
\$ 1,800,497	\$ 977,001	\$ 2,062,548	\$ 2,062,548	Personnel Services	\$ 2,702,529		
1,356,064	738,404	1,403,618	1,403,618	Employee Benefits	1,817,544		
54,636	16,024	90,000	90,000	Supplies	90,000		
1,359,813	651,006	1,804,512	1,804,512	Other Services and Charges	1,745,324		
608,653	149,698	3,573,443	1,016,705	Capital Outlay	520,000		
<u>\$ 5,179,663</u>	<u>\$ 2,532,133</u>	<u>\$ 8,934,121</u>	<u>\$ 6,377,383</u>	<b>Total Expenditures</b>	<u>\$ 6,875,397</u>		
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ 391,289		
7,708,338	9,720,751	9,720,751	9,720,751	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	7,741,011		
(476,075)	(476,075)	(476,075)	(476,075)	<b>RESERVE FOR: COMPENSATED ABSENCES</b>	(476,075)		
-	-	(2,751,738)	(195,000)	<b>LESS: FUND BALANCE APPROPRIATED</b>	-		
<u>\$ 9,244,676</u>	<u>\$ 10,075,356</u>	<u>\$ 7,264,936</u>	<u>\$ 9,821,674</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 7,656,225</u>		

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2025 Actual Year	FY 2026 Actual to December 31	FY 2026 Estimated To June 30	FY 2026 Amended Budget December 31	<b>LIBRARY</b> <b>SPECIAL REVENUE FUND</b> <b>EXPENDITURES:</b>	FY 2027 Departmental Request	FY 2027 Recommended By Mayor	FY 2027 Adopted By Council
				<b>Personnel Services:</b>			
\$ 118,353	\$ 73,526	\$ 151,961	\$ 151,961	Appointed Official	\$ 155,015		
1,424,119	776,507	1,573,587	1,573,587	Permanent Employees	2,210,514		
247,400	122,162	300,000	300,000	Permanent Part-time Employees - Pages	300,000		
1,729	2,027	20,000	20,000	Overtime	20,000		
8,895	2,779	17,000	17,000	Shift Premium	17,000		
				<b>Employee Benefits:</b>			
22,000	25,500	25,000	25,000	Education Allowance	33,500		
143,287	80,396	168,266	168,266	Social Security	220,157		
427,502	238,772	445,262	445,262	Employee Insurance	689,155		
200,292	101,801	203,997	203,997	Retiree Health Insurance	212,675		
26,097	23,571	45,497	45,497	Bonus/Sick Redemption	58,569		
42,951	29,934	48,053	48,053	Longevity	64,949		
485,535	228,830	458,343	458,343	Retirement Fund	526,539		
8,400	9,600	9,200	9,200	Clothing Allowance	12,000		
54,636	16,024	90,000	90,000	<b>Office Supplies</b>	90,000		
				<b>Other Services and Charges:</b>			
10,764	6,149	20,000	20,000	Copy Machine Expense	22,000		
229,687	107,569	417,700	417,700	Contractual Services	270,200		
186,036	105,423	250,000	250,000	Cooperative Services	275,000		
75,717	-	75,000	75,000	Library Cooperative-Indirect Aid	82,000		
12,312	13,138	4,500	4,500	Postage	32,000		
-	854	1,000	1,000	Unemployment Costs	1,500		
16,299	4,757	21,200	21,200	Digital Video Discs	16,000		
105,742	29,101	127,000	127,000	Library Circulating Materials	157,000		
23,113	-	40,000	40,000	Periodicals	40,000		
7,166	3,799	17,700	17,700	Telephone	17,700		
-	-	200	200	Mileage	200		
1,447	432	4,000	4,000	Vehicle Maintenance	4,000		
10,695	3,638	15,000	15,000	Conferences & Workshops	18,000		
9,558	9,565	50,000	50,000	Marketing/Promotions	50,000		
-	-	100	100	Book Binding	100		
199,588	78,379	250,000	250,000	Public Utilities	275,000		
28,188	10,456	57,500	57,500	Building Maintenance	20,000		
107,501	104,496	107,112	107,112	Cap Imprvmt Refunding Bonds, Series 2021C	107,224		
50,600	26,300	52,600	52,600	Insurance and Bonds	54,700		
285,400	146,950	293,900	293,900	Administrative Expense	302,700		

(Continued)

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2025 Actual Year	FY 2026 Actual to December 31	FY 2026 Estimated To June 30	FY 2026 Amended Budget December 31	<b><u>LIBRARY</u></b> <b><u>SPECIAL REVENUE FUND</u></b> <b><u>EXPENDITURES (Continued):</u></b>	FY 2027 Departmental Request	FY 2027 Recommended By Mayor	FY 2027 Adopted By Council
				<b>Capital Outlay:</b>			
\$ 27,570	\$ 13,177	\$ 3,077,738	\$ 521,000	Improvements	\$ 85,000		
56,476	-	-	-	Vehicles	-		
2,540	902	105,500	105,500	Equipment	83,000		
326,492	131,581	352,000	352,000	Books	352,000		
-	-	-	-	Emergency Connectivity Grant	-		
195,575	4,038	38,205	38,205	ARPA Expenditures	-		
<u>\$ 5,179,663</u>	<u>\$ 2,532,133</u>	<u>\$ 8,934,121</u>	<u>\$ 6,377,383</u>	<b>Total Expenditures</b>	<u>\$ 6,875,397</u>		

SPECIAL REVENUE FUNDS  
CAPITAL OUTLAYS  
FISCAL YEAR 2027

<u>Department/Item</u>	Departmental Request		Recommended By Mayor		Adopted By Council		New or Replacement Item
	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	
<u>Library</u>							
Drive Up Window - Civic Center	97400	\$ 40,000					New
Light Fixtures/Drivers - Busch	97400	30,000					Repalcement
Shelving	97400	15,000					Repalcement
ADA Compliance Equipment	98000	10,000					New
Bookcarts	98000	18,000					Repalcement
Computer Rollaway Chairs	98000	9,000					Repalcement
Automatic Paper Cutter	98000	18,000					Repalcement
Outdoor Umbrellas	98000	10,000					Repalcement
Wooden Chairs	98000	18,000					Repalcement