

## MISSION STATEMENT

The purpose and function of the City of Warren Crime Commission shall be to bridge the gap between law enforcement, city council, government and the community.

## MEETING MINUTES May 06, 2026

### MEMBERS PRESENT:

### EX-OFFICIO MEMBERS:

Najim Ahmed	Y		Sumon Kobir	Y		Caitlin Murphy	Y	
Tracy Alama	Y		JD Marshall		N	Dave Dwyer		N
Tracy Antrikin		N	Rex Marshall	Y		Henry Newnan		N
Zsa-Zsa Booker	Y		Angela Middleswart		N	Melody Magee		N
John Harrison		N	Kayla Porvaznick	Y		Capt. Houtos		
Jay Jackson	Y		Mike Riley	Y		Captain Booton	Y	
						PC Hawkins		
						Mayor Stone		
						P.O. Hogue		

**CALL TO ORDER:** Commissioner Jackson called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE:** Commissioner Ahmed led the attendees in the Pledge of the Allegiance.

**APPROVAL OF MINUTES:** A motion by Commissioner R-Marshall, seconded by Commissioner Kobir to approve the Minutes. The motion passed unanimously.

**APPROVAL OF AGENDA:** A motion by Commissioner Riley, seconded by Commissioner Kobir, to approve May's Agenda with discussion from Commissioner Riley. Commissioner Riley would like to add Banquet under New Business. The motion passed unanimously.

**PUBLIC MEETING:** Ms. Johnson attended tonight's meeting with concerns she will discuss with Captain Booton.

Ms. Bournias, from Canine Companions, stopped by to update us on K-9's: Vida the VI and Norah. Ms. Bournias will be seen periodically during the month of July at the Snoopy Museum in St. Clair Shores. Please stop by and say hello.

Mr. Pulice attended tonight's meeting with an update regarding his neighbor.

Mr. Sylvester stopped by to express his concerns with speeding in his neighborhood.

Ms. Ludwig attended tonight's meeting to let the commission know what she has been working on.

Mr. and Mrs. Miller stopped by to listen and observe.

**CORRESPONDENCE:** Commissioner Jackson stated that Commissioner Middleswart is unable to attend tonight's meeting; however, Commissioner Middleswart did provide me with some

correspondences to share with the commission. The SAVES Project was Thursday, April 2<sup>nd</sup>. If anyone is interested, I have Lieutenant Gajewski email and phone number.

Ms. Kacsmark, from Target on Dequindre, would like to conduct a “Coffee with a Cop” but more in lines with the Crime Commission. Is this something the Crime Commission would be interested in? After a brief discussion, it was suggested we invite Ms. Kacsmark to our June meeting to get more information. Assistant Secretary Martin will email Ms. Kacsmark.

**CAPTAIN BOOTON’S REPORT:** Captain Booton reviewed the current crime trends in the City of Warren. Lieutenant Roy stopped by to give the Crime Commission a drone demonstration and answer some questions.

**CITY COUNCIL EX-OFFICIO REPORT:** None.

**TREASURER’S REPORT:** Commissioner Porvaznick stated that our budget for the 2026-2027 year has not been approved yet. Commissioner Booker went over April’s Treasurer’s Report. We currently have nothing under Current Written Purchase Orders. Under Current Encumbrances we have the following: Office Depot, Quick Made Trophy, Bob’s Specialties and Contractual Services. Spending for April consists of: DTE, City of Warren Water, Consumers Energy, Bob’s Specialties and Imprint Logo/Magnet USA. Petty Cash is at \$100.00. A motion by Commissioner Riley, seconded by Commissioner Kobir to approve April’s Treasurer’s Report. The motion passed unanimously.

**CHAIRPERSON’S REPORT:** None.

**UNFINISHED BUSINESS:**

**Police Youth Training:** Captain Booton stated that it starts on Saturday, May 9<sup>th</sup> at 10 a.m. at police headquarters. Police Youth Training can be removed from Unfinished Business.

**Awards Event 2026:** Commissioner Middleswart has secured the City Hall Atrium for October 9<sup>th</sup> from 6:00 p.m. till 8:30 p.m. for our Awards Event. Assistant Secretary Martin distributed the layout for the commission to view and discuss. After a brief discussion, it was decided to table the discussion until next month to discuss it more with Commissioner Middleswart.

**Inventory / Purchases:** Commissioner Porvaznick stated that all of our inventory has arrived. Inventory / Purchases can be removed from Unfinished Business.

**Digital Timer:** The digital timer arrived and was used at May’s meeting. Digital Timer can be removed from Unfinished Business.

**Police Memorial:** Captain Booton stated that it is on Monday, May 11<sup>th</sup> at 1:00 p.m. at the FOP Hall located at 14 Mile Road between Van Dyke and Hoover.

**Council of Commissions:** Assistant Secretary Martin informed the commission that Tuesday, May 12<sup>th</sup> is the cut off to RSVP to the Council of Commissions Appreciation Night. Please respond to Jeff Cutter either via email or via phone. Also, the Council of Commission attached a 2026-2027 Council

of Commission's member nomination form. Last year, Commissioner Riley was our representative and Commissioner Kobir was our alternate. Are you both willing to participate again? Both responded yes. Assistant Secretary Martin will fill it out and email it to Mr. Cutter.

### **NEW BUSINESS:**

**Bags for Council of Commissions:** Commissioner Riley was asked by the Council of Commissions if they could have 40 of our plastic bags for their event on Monday, May 18<sup>th</sup> at the Gazebo. The Council of Commissions would like to put the certificates in the bags. Commissioner R-Marshall suggested we place a pen in each of the bags. After a brief discussion, it was decided we would place a chip clip in each bag. Commissioner Riley will pick up the bags and Commissioner Porvaznick will provide Commissioner Riley with the chip clips.

**Banquet:** Commissioners Riley and R-Marshall don't understand why the Council of Commission's can host an Appreciation Night at the Gazebo, when commissions like the Beautification and the Crime Commission have to host their events "open to the public". Assistant City Attorney Murphy provided some clarification. After a long discussion, it was decided that next year a commissioner is going to propose having the Crime Commission's Appreciation Dinner at a banquet hall, with the understanding that if any city workers are invited, they must pay for their own meal.

### **COMMITTEE REPORTS:**

**Media Awareness Committee:** Commissioner Ahmed stated a new PSA inviting residents to our meetings was released by the city for the months of May and June. There are similar ones in the pipeline for the rest of the year. The Media Awareness Committee has a few new safety tips for future PSAs.

**Safety Day Committee:** Assistant Secretary Martin stated that there has been no discussion about having a committee meeting. The Safety Day Committee needs to start setting up meetings to discuss our upcoming events. Commissioner Middleswart needs to be kept in the loop. Assistant City Attorney Murphy stressed to the committee that they cannot vote on anything. They are to gather the information and inform the commission at the next meeting. After a brief discussion, the Safety Day Committee thought that the Community Center could work. They would like to have access to the gymnasium area for indoor events and the soccer field for the outdoor event. Tentatively, they thought, Saturday, August 15<sup>th</sup> and Saturday, September 12<sup>th</sup> would work from 2 p.m. till 5 p.m. Assistant Secretary Martin shared with the commission an idea that Commissioner Middleswart came up with. Assistant City Attorney Murphy stated that if we do proceed with a self-defense event; Assistant City Attorney Murphy will handle the waiver.

**Seniors Committee:** Assistant Secretary Martin stated that there has been no discussion about having a committee meeting. The Senior's Committee needs to start setting up meetings to discuss how we can educate and keep our seniors safe. Commissioner Middleswart needs to be kept in the loop. Again, Assistant City Attorney Murphy stressed to the committee that they cannot vote on anything. They are to gather the information and inform the commission at the next meeting. After a brief discussion, the Senior's Committee thought that Stilwell Manor, Autumn Woods and American House would be some facilities to reach out to.

**Roundtable:**

Ahmed: A person very close to me passed away on Monday, 5/4. He immigrated to the U.S. from Bangladesh in 1974 and settled in the Paterson, NJ area. For many years he was either the Secretary or Vice-President of one of New Jersey's largest mosques. He was also an advisor to several eventual Paterson City Council members. This is in addition to having a good relationship with former Paterson Mayor and later U.S. Congressman Bill Pascrell. His active community involvement earned him the honor of receiving a citation from the City of Paterson. All of his children are doing well and I owe him everything. This man was my father – Giash Ahmed.

R-Marshall: Nothing new to report.

Kobir: The Bangladesh Association of Michigan- BAM will be hosting its 3<sup>rd</sup> Annual Town Hall Meeting in association with the Warren Crime Commission and the Warren Police Department at 10 Mile and Ryan. We do not have a date yet, but we are looking at sometime in June. All commissioners are invited. I will provide more details next month. Also, on July 25<sup>th</sup> and July 26<sup>th</sup>, we will be hosting our annual Bangladesh American Festival, organized By BAM, in the City of Warren. All commissioners are invited.

Festival at the City of Warren. All commissioners are invited.

Booton: Nothing further to report.

Murphy: Nothing new to report.

Booker: Nothing further to report.

Martin: Nothing new to report.

Riley: Nothing further to report.

Porvaznick: Nothing new to report.

Jackson: Nothing further to report.

Alam: Nothing new to report.

**ADJOURNMENT:**

A motion by Commissioner R-Marshall, seconded by Commissioner Kobir to adjourn the meeting at 8:01 pm. The motion passed unanimously.

**Our next Meeting will be on June 03, 2026 @ 6:00 pm. at Community Center (Cafeteria Room)  
– 5460 Arden (Chicago / 14 Mile Road) (West of Mound).**

**Commissioner John Harrison has housekeeping duties for the month of June.**

Respectfully submitted,  
Michele Martin - Secretary's Assistant