



**Library Commission Members**

Natalie Piernak, Chairman

Emma Howard, Vice-Chairman

, Secretary

, Treasurer

, Trustee

William Rudd, Trustee

Lorie Barnwell, City Treasurer Trustee

## NOTICE

WARREN PUBLIC LIBRARY COMMISSION  
SPECIAL MEETING  
Warren Civic Center Library  
Mark Twain Room  
1 City Square, Suite 100  
Warren, MI 48093

PLEASE TAKE NOTICE THAT there will be a special, in-person meeting of the Warren Public Library Commission on **Wednesday, April 8, 2026 at 6:15 p.m.**

**CONTACT/ACCOMMODATIONS INFORMATION:**

\* If you require disability-related accommodations in order to participate in this meeting or event, please contact the ADA Coordinator by email - [adawarren@cityofwarren.org](mailto:adawarren@cityofwarren.org) or telephone - (586) 574-4671 at least 48 hours before the meeting or event.

**WARREN PUBLIC LIBRARY COMMISSION  
SPECIAL MEETING  
WARREN CIVIC CENTER LIBRARY  
MARK TWAIN ROOM  
1 CITY SQUARE, SUITE 100  
WARREN, MI 48093  
April 8, 2026  
6:15 p.m.**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

**4. Discussion/ Action items:**

- a. Approval of Library Budget

**5. Audience Participation**

Members of the audience who would like to address the Library Commission this evening may do so under the audience portion. Patrons have 3 (three) minutes to speak.

**6. Next Meeting Date – April 16, 2026**

**7. Adjournment**

SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 149,350	1	\$ 153,831				
Senior Administrative Secretary	1	73,117	1 (e)	78,153				
Branch Library Supervisor	4	96,574	5 (b)	99,471				
Branch Librarian	5	78,028	6 (b)	80,369				
Library Technician	6	66,657	8 (b)	68,657				
Office Assistant	5	45,211	1 (c)	46,567				
Circulation Clerk	-	-	6 (b)+(c)	64,680				
Library Asst - Outreach Grant	1	70,996	1 (f)	78,153				
Library Building & Grounds Maintenance Specialist	1	71,698	1	73,840				
Library Pages and Assistant Librarians (Substitutes)		300,000		300,000				
Overtime	—	20,000	—	20,000				
Total Personnel	<u>24</u>		<u>30</u>					

(a) Wage rates are based on Local 412 Unit 35, Warren Supervisors and Local 227 contracts that expire 6/30/29.

(b) New Position.

(c) Reclassification of four Office Assitant positions to four Circulation Clerk positions.

(e) Reflects additional wage increase of \$2,842 (3.8%) after the \$2,194 (3%) 7/1/26 contractual raise.

(f) Reflects additional wage increase of \$5,027 (6.9%) after the \$2,130 (3%) 7/1/26 contractual raise.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2025 Actual Year	FY 2026 Actual to December 31	FY 2026 Estimated To June 30	FY 2026 Amended Budget December 31	<b>LIBRARY SPECIAL REVENUE FUND REVENUES:</b>	FY 2027 Departmental Request	FY 2027 Recommended By Mayor	FY 2027 Adopted By Council
\$ 5,421,060	\$ 2,810,810	\$ 5,621,057	\$ 5,621,057	Property Tax Revenue	\$ 5,824,837		
50,829	21,810	43,619	43,619	Industrial Facilities Tax	43,249		
861,399	297,431	775,000	775,000	Reimbursement for Personal Property Loss	825,000		
67,457	-	90,000	90,000	Penal Fines	75,000		
11,249	5,194	25,000	25,000	Over the Counter Fines	15,000		
379,007	198,377	225,000	225,000	Interest on Investments	350,000		
195,576	-	38,205	38,205	Other Federal Grants - ARPA	-		
-	-	-	-	Emergency Connectivity Grant	-		
151,434	-	75,000	75,000	State Aid	75,000		
-	-	-	-	Renaissance Zone Reimbursement	-		
32,004	19,128	30,000	30,000	Copy Machine User Fees	30,000		
9,720	5,869	11,000	11,000	Lost Book Fees	11,000		
1,271	-	2,000	2,000	Video User Fees	2,000		
3,561	1,300	8,000	8,000	Non-Resident Internet Fees/Room Use	8,000		
7,410	2,888	10,500	10,500	Miscellaneous	7,500		
99	6			Donations	100		
-	-	2,751,738	195,000	Fund Balance Appropriated	-		
<u>\$ 7,192,076</u>	<u>\$ 3,362,813</u>	<u>\$ 9,706,119</u>	<u>\$ 7,149,381</u>	<b>Total Revenues</b>	<u>\$ 7,266,686</u>		
				<b>EXPENDITURES:</b>			
\$ 1,800,497	\$ 977,001	\$ 2,062,548	\$ 2,062,548	Personnel Services	\$ 2,722,529		
1,356,064	738,404	1,403,618	1,403,618	Employee Benefits	1,821,700		
54,636	16,024	90,000	90,000	Supplies	90,000		
1,359,813	651,006	1,804,512	1,804,512	Other Services and Charges	1,770,324		
608,653	149,698	3,573,443	1,016,705	Capital Outlay	520,000		
<u>\$ 5,179,663</u>	<u>\$ 2,532,133</u>	<u>\$ 8,934,121</u>	<u>\$ 6,377,383</u>	<b>Total Expenditures</b>	<u>\$ 6,924,553</u>		
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ 342,133		
\$ 2,012,413	\$ 830,679	\$ 771,998	\$ 771,998				
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	7,741,011		
				<b>RESERVE FOR:</b>			
(476,075)	(476,075)	(476,075)	(476,075)	COMPENSATED ABSENCES	(476,075)		
				<b>LESS: FUND BALANCE APPROPRIATED</b>			
-	-	(2,751,738)	(195,000)		-		
<u>\$ 9,244,676</u>	<u>\$ 10,075,356</u>	<u>\$ 7,264,936</u>	<u>\$ 9,821,674</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 7,607,069</u>		

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2025 Actual Year	FY 2026 Actual to December 31	FY 2026 Estimated To June 30	FY 2026 Amended Budget December 31	<b>LIBRARY</b> <b>SPECIAL REVENUE FUND</b> <b>EXPENDITURES:</b>	FY 2027 Departmental Request	FY 2027 Recommended By Mayor	FY 2027 Adopted By Council
				<b>Personnel Services:</b>			
\$ 118,353	\$ 73,526	\$ 151,961	\$ 151,961	Appointed Official	\$ 155,015		
1,424,119	776,507	1,573,587	1,573,587	Permanent Employees	2,210,514		
247,400	122,162	300,000	300,000	Permanent Part-time Employees - Pages	300,000		
1,729	2,027	20,000	20,000	Overtime	40,000		
8,895	2,779	17,000	17,000	Shift Premium	17,000		
				<b>Employee Benefits:</b>			
22,000	25,500	25,000	25,000	Education Allowance	33,500		
143,287	80,396	168,266	168,266	Social Security	221,687		
427,502	238,772	445,262	445,262	Employee Insurance	689,181		
200,292	101,801	203,997	203,997	Retiree Health Insurance	213,075		
26,097	23,571	45,497	45,497	Bonus/Sick Redemption	58,569		
42,951	29,934	48,053	48,053	Longevity	64,949		
485,535	228,830	458,343	458,343	Retirement Fund	528,739		
8,400	9,600	9,200	9,200	Clothing Allowance	12,000		
54,636	16,024	90,000	90,000	Office Supplies	90,000		
				<b>Other Services and Charges:</b>			
10,764	6,149	20,000	20,000	Copy Machine Expense	22,000		
229,687	107,569	417,700	417,700	Contractual Services	295,200		
186,036	105,423	250,000	250,000	Cooperative Services	275,000		
75,717	-	75,000	75,000	Library Cooperative-Indirect Aid	82,000		
12,312	13,138	4,500	4,500	Postage	32,000		
-	854	1,000	1,000	Unemployment Costs	1,500		
16,299	4,757	21,200	21,200	Digital Video Discs	16,000		
105,742	29,101	127,000	127,000	Library Circulating Materials	157,000		
23,113	-	40,000	40,000	Periodicals	40,000		
7,166	3,799	17,700	17,700	Telephone	17,700		
-	-	200	200	Mileage	200		
1,447	432	4,000	4,000	Vehicle Maintenance	4,000		
10,695	3,638	15,000	15,000	Conferences & Workshops	18,000		
9,558	9,565	50,000	50,000	Marketing/Promotions	50,000		
-	-	100	100	Book Binding	100		
199,588	78,379	250,000	250,000	Public Utilities	275,000		
28,188	10,456	57,500	57,500	Building Maintenance	20,000		
107,501	104,496	107,112	107,112	Cap Imprvmt Refunding Bonds, Series 2021C	107,224		
50,600	26,300	52,600	52,600	Insurance and Bonds	54,700		
285,400	146,950	293,900	293,900	Administrative Expense	302,700		

(Continued)

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2025 Actual Year	FY 2026 Actual to December 31	FY 2026 Estimated To June 30	FY 2026 Amended Budget December 31	<b>LIBRARY</b> <b>SPECIAL REVENUE FUND</b> <b>EXPENDITURES (Continued):</b>	FY 2027 Departmental Request	FY 2027 Recommended By Mayor	FY 2027 Adopted By Council
				<b>Capital Outlay:</b>			
\$ 27,570	\$ 13,177	\$ 3,077,738	\$ 521,000	Improvements	\$ 85,000		
56,476	-	-	-	Vehicles	-		
2,540	902	105,500	105,500	Equipment	83,000		
326,492	131,581	352,000	352,000	Books	352,000		
-	-	-	-	Emergency Connectivity Grant	-		
<u>195,575</u>	<u>4,038</u>	<u>38,205</u>	<u>38,205</u>	ARPA Expenditures	<u>-</u>		
<u>\$ 5,179,663</u>	<u>\$ 2,532,133</u>	<u>\$ 8,934,121</u>	<u>\$ 6,377,383</u>	<b>Total Expenditures</b>	<u>\$ 6,924,553</u>		