

**CITY OF WARREN**

**COMMUNITY DEVELOPMENT BLOCK GRANT –  
DISASTER RECOVERY (CDBG-DR)**

**APPLICATION PROPOSAL**

**Made available for public comment**

---

# COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY

---

## PUBLIC INFRASTRUCTURE & PUBLIC FACILITIES PROGRAM APPLICATION

For eligible activities administered by the Michigan Economic Development Corporation (MEDC) on behalf of the Michigan Strategic Fund (MSF)



**MICHIGAN  
ECONOMIC**  
DEVELOPMENT  
CORPORATION

**Published February 2026**

PURE *M*ICHIGAN®

# INTRODUCTION & PROCEDURES

## APPLICATION INSTRUCTIONS

The Michigan Economic Development Corporation (MEDC) will provide applicants with training and guidance on how to complete the application.

Please make sure to read the PIPF Program Guidelines and the Grant Administration Manual before completing the application. Questions should be sent to this inbox: [cdbg@michigan.org](mailto:cdbg@michigan.org). MEDC will review questions and provide Q&A responses on the website: [Disaster Relief 2023-2024 | MiPlace](#).

The attached forms are designed to obtain pertinent information. Per CDBG-Disaster Recovery Program requirements set forth Forms provided must be used and completed according to instructions. Partial submissions will not be accepted. Instructions are given on the respective forms and additional guidance can be found in the PIPF Program Guidelines document. Please type or print all responses.

Applications must be submitted via email by May 4, 2026 at 5:00 p.m. to: [cdbg@michigan.org](mailto:cdbg@michigan.org).

### Section 1: Applicant Details

- **Applicant Information:** Identify the contact for the application submission and provide general applicant identification information.
- **Coordination and Partnerships:** Provide the co-applicants' name (list all involved in this project) and details regarding the support being provided from co-applicants.
- **Application Funding:** Identify the total amount of funding requested, including the number of projects associated with the funding request, and the jurisdictions involved and benefitted by the proposed project.
- **Capacity Plan:** MEDC needs to assess the capacity of the implementing entity to carry out programs funded by the grant funds. The applicant should identify key staff and explain how they will ensure compliance with CDBG-DR regulations regarding compliance, financial management, project implementation, and closeout procedures.
  - Identify if the applicant has worked with prior CDBG-related funding, has open findings on existing grants, and if there is any conflict-of-interest concerns.
  - Provide supporting documentation to highlight previous experience with a similar project type and project scale.
- **Grant Administration:** Applicants must identify if they plan to procure a Grant Administrator) or will rely on their staff to administer and provide oversight of the grant funds.
- **Supporting Documentation:** Submit required documents by checking off that attachments are included. All documents need to be submitted for the application to be considered complete.

### Section 2: Project Information

**Please submit one application for each project to be considered.**

#### Project Scope and Summary:

- **Project Title:** The title of the project should define the proposed project. This name should be short and clear with the anticipation of construction signage use.
- **Project Description:** Provide project narrative, outlining the purpose of the project, how it addresses a remaining unmet need following the disaster, and the proposed scope of work. If there are multiple sites, express the need for each site and how they complement each other. Identify state and local assets.

- Attach associated documentation to support the project description as applicable. A narrative can be attached to include a longer description or report associated with the project as necessary.
- If the project has design or construction documents, including schematics or pre-design documents, specifications, or land surveys.
- Associated documentation may also include feasibility studies or other environmental studies already completed. Or endorsements and permits.
- **Project Site:** Provide a clear address location of project, if there are multiple points or sites, please include a reference to each site.
  - The Project Site map should include surrounding neighborhood points of interest, community resources, and highlight other elements that may support the project description and public benefit.
- **Project Disaster Tie-Back:** Describe how the project addresses an unmet need following the qualifying disaster.
  - Provide evidence of the disaster tie-back for the project. For direct property impacts this may include damage assessments, FEMA PW outlining impacts and needs, and before and after photos. For indirect impacts, this may include photos, impact reports or assessments, associated data, news articles referencing impact to the project site, community input and public feedback, government-issued plans that recommend disaster mitigation for disaster impacts, etc.
- **Most Impacted and Distressed (MID):** Identify where the project site is located within the HUD and State MID areas identified, according to the qualifying disaster. If the project site is not located in one of the identified areas, the project is ineligible.
- **National Objective:** Indicate whether the project will meet the national objective of LMI area benefit, LMI clientele, or urgent need. The HUD LMI list will be available on the MEDC website at launch.
  - Include a narrative and supporting documentation as evidence for the national objective selection and determination process. Please refer to the GAM for more information.
- **Compliance Check:** Select all elements that may apply or could potentially apply to the proposed project. The options reference potential Federal regulations. More details can be found in the Program Guidelines.
  - Attach a FEMA FIRMette or flood map that identifies the project sites and flood zones.
- **Local Plans:** If the proposed project is identified in the local Hazard Mitigation Plan, Capital Improvement Plan, or Master Plan, etc. provide a copy or link of the plan, referencing the page number where the project can be located within the document.
- **[Lead and Copper Rule](#):** The purpose of the Lead and Copper Rule (LCR) is to protect public health by minimizing lead and copper levels in drinking water. Lead and copper enter drinking water mainly from corrosion of lead and copper containing plumbing materials. The rule establishes action levels (AL) for lead and copper based on a 90th percentile level of tap water samples. An action level exceedance is not a violation but triggers other requirements to minimize exposure to lead and copper in drinking water, including water quality parameter monitoring, corrosion control treatment, source water monitoring/treatment, public education, and lead service line replacement. LCR only applies to water and sewer improvements that touch residential lines. This will trigger the lines that will need to be replaced.
- **Mitigation Measures:** Select the mitigation measures that the project will address. Note, these measures should be outlined and expressed within the project description and scope of work.
- **Resilience Metrics:** Select the resilience metrics being calculated/tracked for the project. Note, these measures should be outlined and expressed within the project description and scope of work.

**Community Outreach Efforts:** Community outreach efforts must be submitted with the application according to the MEDC Citizen Participation Plan.

- Confirm the outreach efforts were completed and attach the supporting documentation to include Public Hearing Notice, Public Hearing Meeting Minutes or Summary, and the Public Participation Form.

**Project Budget Details:**

- Include a proposed project budget with detailed description of anticipated costs by category of work, including support services, program management, and administration. Provide the amount and source for all leveraged funding and details regarding the purpose of the funding.
- Attach, as supporting documentation, a preliminary construction cost estimate prepared by a licensed engineer or architect (that may be on staff or procured). Clearly identify the costs of mitigation efforts proposed for CDBG-DR funds.

**Project Activities:** Indicate the start date and end date of listed project activities, this should align with the Project Schedule. The program has a set timeline and projects must be closed out within three years, unless MEDC provides an extension. The start and end dates do not include the grant closeout period.

**Attached Documents:**

- Indicate with a check whether the listed documents are attached. This section should act as a guide to completing the application.

## SUBMITTAL REQUIREMENTS

The application process will require applicants to demonstrate the project's tie-back to the disaster, how it services the Low-to-Moderate Income (LMI) community or service area, its public benefit, the project scope of work, estimated budget and project timeline, and other elements. Applicants must be certain to include all items listed in the Attached Document section on page 11.

## APPLICATION REVIEW PROCEDURE

After MEDC announces the availability of CDBG-DR funding, MEDC will use competitive rounds to award funds to eligible projects being completed by eligible local governments. Each round of funding will be used to determine the project types impacted communities seek to complete, what eligible projects are already in the queue, and what projects MEDC would want to prioritize for later rounds of funding, if necessary.

Per CDBG-Disaster Recovery Program requirements set forth in the Federal Register Notice, no less than 80% of grant funds can be expended in the HUD Most Impacted and Distressed (MID) areas of Oakland County, Macomb County, and Monroe County.

A minimum of one eligible, highest scoring project will be recommended for funding in each of the three HUD identified MID counties.

Application reviews will be based on application responses, supporting documentation submitted, and third-party verifications.

MEDC will post the funding rounds and publish the awards on the main recovery website: <https://www.miplace.org/cdbq-dr/>.

## SECTION 1

### APPLICANT IDENTIFICATION

Official Applicant: Unit of General Local Government (UGLG) or Not-for-profit entity	City of Warren, MI
Mailing Address: Street/PO Box, City/County, State & Zip Code	One City Square, Ste. 300, Warren, MI 48093
Applicant Project Contact (PC) Name	Angela Tarasenko
Applicant PC Title	Community Development Supervisor
Applicant PC Address	One City Square, Ste. 210, Warren, MI 48093
Applicant PC Telephone Number	(586) 574-4686
Applicant PC Fax Number	(586) 574-4685
Applicant PC E-Mail Address	<a href="mailto:atarasenko@cityofwarren.org">atarasenko@cityofwarren.org</a>
Applicant's Unique Entity Identifier (UEI) # (sam.gov)	LLQZCNHZSW74
Applicant's Federal Tax ID (FEIN) #	38-6006931

### SECOND POINT OF CONTACT

Applicant Second Contact Name	Tina Gapshes
Applicant Second Contact Title	City Engineer
Applicant Second Contact Telephone Number	(586) 759-9300
Applicant Second Contact E-Mail Address	<a href="mailto:tgapshes@cityofwarren.org">tgapshes@cityofwarren.org</a>

### CHIEF ELECTED OFFICIAL

Chief Elected Official Name	Lori M. Stone
Chief Elected Official Title	Mayor
Chief Elected Official Email	<a href="mailto:mayor@cityofwarren.org">mayor@cityofwarren.org</a>

### STATE GOVERNMENT REPRESENTATION

Senator Name:	Paul Wojno
Senate District:	10
Representative Name:	Ron Robinson
House District:	58

### COORDINATION AND PARTNERSHIPS

Co-applicant's Name (list all involved in this project):	N/A
Support being provided from co-applicants:	N/A

### APPLICATION FUNDING DETAILS

Total CDBG-DR Grant Requested:	\$4,370,000
List of the names of jurisdictions included and benefiting from this application.	Warren

Address of proposed project location:	13341 Darryl Dr., Warren, MI 48088 (center of combined Section 2A/2B project area)
Census tract number(s) of proposed project	2600, 2603

**PRIORITIZATION OF PROPOSED APPLICATION**

Is the applicant community submitting more than one application	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If the applicant is submitting more than one application, please rank the prioritization of this project in comparison to the other applications being submitted (i.e. Priority 1, Priority 2).	<b>Priority 1</b>	or N/A
If the applicant is only submitting one application, then this is Not Applicable N/A.		

**CAPACITY PLAN**

The City of Warren has long been an entitlement community for several Federal grants, including CDBG, HOME, and HOPWA. Programs funded by these initiatives are administered and/or overseen by the City's Community Development department. Community Development Supervisor Angela Tarasenko shall be the project contact and overseer. Ms. Tarasenko has over 15 years of experience in administering CDBG funding, as well as other various Federal and/or State grant funds. Technicians under Ms. Tarasenko's supervision similarly have a wealth of CDBG-related experience, and the department also retains a Financial Assistant, Joseph Vaglica, who has over 5 years of experience in administering State and/or Federal grant funds. The City of Warren also has no open findings on any of its existing grants, and undertaking these proposed CDBG-DR-funded projects in no way poses a risk for a conflict of interest.

Does the UGLG have open MEDC grants, or executed Letters of Intent (LOI) related to a project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please provide the grant number(s) and project name in the case of a LOI:	N/A
Does the UGLG have any unresolved CDBG grant issues and/or findings?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please provide the grant number and explain the issues and/or findings:	N/A
Conflict of Interest, check all that apply:	<input type="checkbox"/> Employees, agents, consultants, officers, elected board members or appointed officials of the UGLG will obtain a financial interest or benefit from a CDBG assisted activity or will have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter. <input type="checkbox"/> Officials and staff of the UGLG will be a party to contracts involving the procurement of goods and services assisted with CDBG funds. <input checked="" type="checkbox"/> No conflicts.

## ADMINISTRATION

Identify who will be responsible for administering the proposed project (Check One). NOTE – Administrative contracts cannot be signed until authorized by the MEDC.

- A Grant Administrator will be procured by the applicant to assist the proposed grantee community with administering the project. A Grant Administrator should not be procured prior to the submission of the application.** The grant administrator will either be a MEDC Certified Grant Administrator or an administrative member of the selected Engineering firm.
- UGLG staff will administer the project.** Provide the name and contact information for the point of contact at the UGLG who will be responsible for administering the proposed project:

Name:  
Business Address:  
Phone #:  
E-mail:

## CERTIFICATION AND AUTHORIZED OFFICIAL SIGNATURE

I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provisions of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812.

SIGNATURE:

Name and Title	<b>Lori M. Stone, Mayor</b>	Date:	
E-Mail Address	<b>mayor@cityofwarren.org</b>		

## SECTION 2

### PROJECT SCOPE AND SUMMARY

Official Project Title:	<b>Section 2 Relief Sewer</b>
<p>Project Description/Scope of Work <b>(All information wishing to be considered for Priorities/Scoring (1) on Score Sheet needs to be included below):</b> This proposal involves the installation of a relief sewer to increase the existing sewer system's conveyance capacity and provide sufficient cover below basement levels, as well as the creation of supporting manholes and reconnections. On numerous occasions, and very prevalently during the immediate aftermath of FEMA Disaster 4757 (FEMA-4757-DR), the current system has been susceptible to bottlenecks at its adjoining outlet, proving it incapable of adequately supporting heavy and/or prolonged precipitation.</p>	
Project Site Address:	<b>13341 Darryl Dr., Warren, MI 48088 (center of combined Section 2A/2B project area)</b>
Identify Qualifying Disaster:	<input checked="" type="checkbox"/> 2023 Severe Storms, Tornadoes, and Flooding
Project Disaster Tie-Back:	<b>Many residents in section 2 of the City of Warren have long reported issues of basement flooding. Instances of this were especially prevalent immediately following the heavy storms in August 2023.</b>
Project Pathway: (Select one)	<input type="checkbox"/> FEMA Public Assistance (PA) Match <input type="checkbox"/> FEMA Hazard Mitigation Grant Program (HMGP) Match <input checked="" type="checkbox"/> Stand-Alone Project
Project Type: (Select one)	<input type="checkbox"/> Street and Bridge Improvements <input checked="" type="checkbox"/> Water and Sewer Facilities <input type="checkbox"/> Flood and Drainage Projects <input type="checkbox"/> Parks and Recreation Centers <input type="checkbox"/> Other Public Facilities
National Objective (met/being met):	<input checked="" type="checkbox"/> Low to Moderate Income (LMI) – Area Benefit <input type="checkbox"/> Low to Moderate Income (LMI) – Clientele <input type="checkbox"/> Urgent Need
LMI	<p>If the proposed project meets the National Objective of LMI-Area benefit, provide a brief description on how the project meets one of the below, required criteria:</p> <p>a. Is providing a direct benefit to a LMI service area <b>N/A</b></p> <p>b. Is in a LMI Census tract or HUD LMI community <b>The proposed project is a public infrastructure project, and the City of Warren is 52.30% LMI.</b></p>

<p>Compliance Check: Select all boxes as applicable, or potentially applicable.</p>	<input type="checkbox"/> Will impact historic properties or archaeological sites and districts. <input type="checkbox"/> Will impact wetlands. <input type="checkbox"/> Located in a floodplain and/or will impact a floodplain. <input type="checkbox"/> Located in a coastal zone. <input checked="" type="checkbox"/> Will require local, state, and federal permits. <input type="checkbox"/> Will result in the acquisition of easements. <input type="checkbox"/> Will result in the demolition or conversion of residential dwelling units, both occupied and vacant. <input type="checkbox"/> Will result in temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants. <input type="checkbox"/> Will result in special fees (i.e., tap in / hookup fees, special assessments). <input type="checkbox"/> None of the above
<p>Does the project align with a local plan (e.g. Hazard Mitigation Plan, Capital Improvement Plan, Master Plan, etc.)?</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>Lead and Copper Rule: (If Applicable)</p>	<input type="checkbox"/> The proposed project activities trigger LCR requirements, and the project includes any/all statutorily required replacement of lead or galvanized service lines. <input checked="" type="checkbox"/> The proposed project does not trigger LCR requirements.
<p>Will this project generate any potential program income?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p><b>Mitigation/Resiliency Activities Description (All information wishing to be considered for Priorities/Scoring (2) on Score Sheet needs to be included below):</b>The installation of the proposed relief sewer in the designated portions of Section 2 will improve capacity management capabilities, mitigate flooding, and provide major relief for traditionally-affected Warren residents from flooding concerns, especially those stemming from weather events similar in nature to FEMA-4757-DR, thus addressing recurring infrastructure system failures experienced previously. Moreover, as a result of such mitigation, existing municipal infrastructure will be further protected, and homes in the region may be reasonably expected to flood less frequently, boosting short-term disaster recovery capabilities and long-term reduction to structural damage to the area's housing stock.</p>	
<p>Mitigation Measure: (Select, as applicable)</p>	<input checked="" type="checkbox"/> Incorporating resilient construction standards <input checked="" type="checkbox"/> Using resilient building materials and technology <input type="checkbox"/> Elevating facilities <input type="checkbox"/> Buyout/Acquisition of properties <input type="checkbox"/> Use of more renewable energy technologies <input type="checkbox"/> Utilization of backup power for critical facilities <input type="checkbox"/> Integration of open space or use of nature to manage flooding <input type="checkbox"/> Other: _____
<p>Resilience Metrics: (Select, as applicable)</p>	<input checked="" type="checkbox"/> Number of acres no longer vulnerable to flood events <input type="checkbox"/> Number of floodplain design standards updated <input checked="" type="checkbox"/> Number of linear feet/miles of public improvements <input type="checkbox"/> Number of properties with access above 100 year or 500-year flood level <input checked="" type="checkbox"/> Number of public facilities constructed or reconstructed <input checked="" type="checkbox"/> Number of residents protected from future flooding <input type="checkbox"/> Other: _____

COMMUNITY OUTREACH EFFORTS	
Project information posted on the UGLG's public website, newspapers of general circulation, or other mediums:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UGLG allowed for a 5-day public comment period (from the day of the Public Notice), allowing comments through a range of channels, including mail, email, phone:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UGLG held a public hearing and allowed a minimum of 5 business days to notify the public of the meeting:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PROJECT BUDGET DETAILS		
Total Project Budget:	<b>\$4,370,000</b>	
CDBG-DR Assistance Requested:	<b>\$4,370,000</b>	
Portion of CDBG-DR Funding for Mitigation:	<b>\$4,370,000</b>	
LEVERAGED FUNDING SOURCE	AMOUNT	PURPOSE OF FUNDING (A&E, Administration, Acquisition, Environmental, Construction, etc.)
CDBG (from other sources)		
UGLG's Local Funding		
FEMA (PA, HMGP, 428 PAAP)		
US Army Corp (USACE)		
Insurance		
Federal Highway Administration (FHA)		
Road, Water, and/or Sewer Funds		
DDA or other like district Funds		
Approved Bonding		
American Rescue Plan Act (ARPA)		
EPA Clean Water State Revolving Fund (CWSRF)		
Other Assistance (not specified above)		

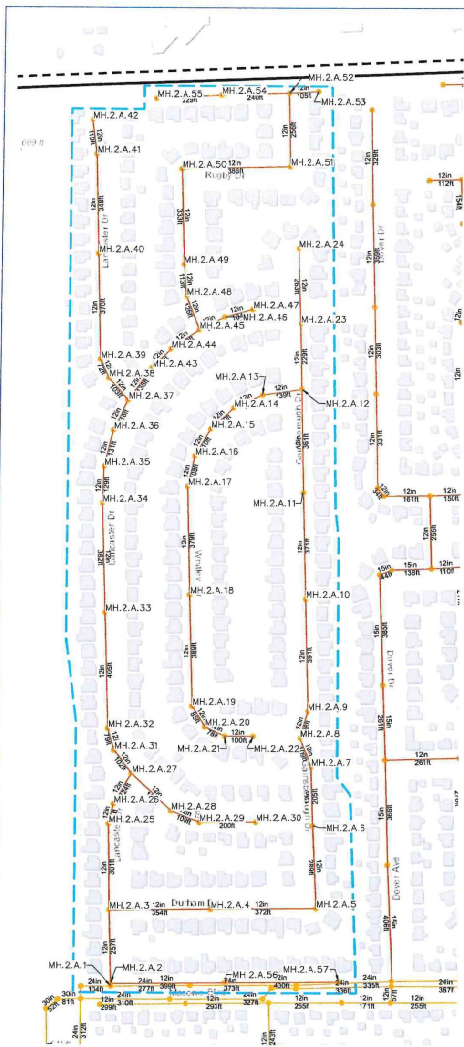
\* Note: All identified leveraged funding must be confirmed ahead of the grant agreement through a verified duplication of benefits analysis.

PROJECT TIMELINE (Timeline includes timing of procurement and start-up.)	START DATE	END DATE
Environmental Review (Generally 90-day minimum timeline)	<b>6/22/2026</b>	<b>10/20/2026</b>
Design & Engineering	<b>10/21/2026</b>	<b>4/21/2027</b>
Acquisition (if applicable)	<b>N/A</b>	<b>N/A</b>
Bidding	<b>4/26/2027</b>	<b>5/12/2027</b>

Construction	5/31/2027	10/27/2028
Additional Comments: <b>The majority of 2027's construction season and all of 2028's considered for construction period.</b>		

ATTACHED DOCUMENTS		
CHECKLIST	ATTACHMENT	TITLE (Please label all documents with the designated Title and Attachment Letter  If * is present, a template document can be found in the PIPF Program Guidelines)
<input type="checkbox"/>	A	Project Location Map-MUST include street address (Aerial Map)
<input type="checkbox"/>	B	Project FEMA FIRMetete/ Flood Maps
<input type="checkbox"/>	C	Disaster Tie-Back Documentation (Proof of infrastructure failure)
<input type="checkbox"/>	D	Associated Local Plans (If Applicable) (e.g., Capital Improvement Plan, Hazard Mitigation Plan, Master Plan, etc.) Include page callout where project is referenced.
<input type="checkbox"/>	E	Citizen Participation Plan (See information in PIPF Program Guidelines)
<input type="checkbox"/>	F	Preliminary Construction Cost Estimate (Sealed & Signed by a Licensed Engineer or Architect)
<input type="checkbox"/>	G	*Authorizing Resolution
<input type="checkbox"/>	H	*UGLG Public Participation Form
<input type="checkbox"/>	I	* <u>Published</u> Public Hearing Notice (Notice to be printed in news publication)
<input type="checkbox"/>	J	Public Hearing Minutes or Summary
<input type="checkbox"/>	K	*Statement of Assurances
<input type="checkbox"/>	L	*CDBG-DR Compliance Checklist
<input type="checkbox"/>	M	*Anti-Displacement and Relocation Assistance Plan
<input type="checkbox"/>	N	Maintenance Plan
<input type="checkbox"/>	O	Organization Chart
<input type="checkbox"/>	P	UEI Registration (sam.gov registration)
<input type="checkbox"/>	Q	Financial Statements (Single Audit or CAFR)
<input type="checkbox"/> Yes <input type="checkbox"/> N/A	R	Owner's Agreement (Applicable only for improvements occurring on private property, e.g. downspout, water or sewer lateral replacements)

10/21/2025 10:11 AM T:\2025-Sanitary Sewer System Flooding Analysis-CON-00 DRAWINGS\AREA SECTION 2\SECTION 2 SANITARY PIPE NETWORK.dwg



SECTION 2A



SECTION 2B

NOTES:  
1. PUBLIC UTILITY LOCATIONS, LENGTHS AND ELEVATIONS ARE NOT EXACT.



A				
B				
C				
D				
E				
F				
G				
H				
	DESCRIPTION / REVISION	CHKC	APPVFD	DATE

DESIGNED BY:  
DRAWN BY:  
CHECKED BY:  
APPROVED BY:

SECTION 2: SANITARY SEWER ANALYSIS

SITE PLAN SECTION 2

SCALE: NO SCALE

DATE: 10/22/2025

12835 STEPHENS ROAD  
WARREN, MI 48098  
586-226-2020 586-510-4433 (fax)

WASTE WATER TREATMENT DIVISION

32360 WARKOP AVENUE  
CITY OF WARREN, MICHIGAN 48093

N.P.D.E.S. PERMIT NO.	
FED. REF. NO.	
ITSB NO.	PROJECT NO.
FILE NO.	23304
DRAWING NO.	
C-00	

---

# COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY

---

## PUBLIC INFRASTRUCTURE & PUBLIC FACILITIES PROGRAM APPLICATION

For eligible activities administered by the Michigan Economic Development Corporation (MEDC) on behalf of the Michigan Strategic Fund (MSF)



**MICHIGAN  
ECONOMIC**  
DEVELOPMENT  
CORPORATION

**Published February 2026**

PURE *M*ICHIGAN®

# INTRODUCTION & PROCEDURES

## APPLICATION INSTRUCTIONS

The Michigan Economic Development Corporation (MEDC) will provide applicants with training and guidance on how to complete the application.

Please make sure to read the PIPF Program Guidelines and the Grant Administration Manual before completing the application. Questions should be sent to this inbox: [cdbg@michigan.org](mailto:cdbg@michigan.org). MEDC will review questions and provide Q&A responses on the website: [Disaster Relief 2023-2024 | MiPlace](#).

The attached forms are designed to obtain pertinent information. Per CDBG-Disaster Recovery Program requirements set forth Forms provided must be used and completed according to instructions. Partial submissions will not be accepted. Instructions are given on the respective forms and additional guidance can be found in the PIPF Program Guidelines document. Please type or print all responses.

Applications must be submitted via email by May 4, 2026 at 5:00 p.m. to: [cdbg@michigan.org](mailto:cdbg@michigan.org).

### Section 1: Applicant Details

- **Applicant Information:** Identify the contact for the application submission and provide general applicant identification information.
- **Coordination and Partnerships:** Provide the co-applicants' name (list all involved in this project) and details regarding the support being provided from co-applicants.
- **Application Funding:** Identify the total amount of funding requested, including the number of projects associated with the funding request, and the jurisdictions involved and benefitted by the proposed project.
- **Capacity Plan:** MEDC needs to assess the capacity of the implementing entity to carry out programs funded by the grant funds. The applicant should identify key staff and explain how they will ensure compliance with CDBG-DR regulations regarding compliance, financial management, project implementation, and closeout procedures.
  - Identify if the applicant has worked with prior CDBG-related funding, has open findings on existing grants, and if there is any conflict-of-interest concerns.
  - Provide supporting documentation to highlight previous experience with a similar project type and project scale.
- **Grant Administration:** Applicants must identify if they plan to procure a Grant Administrator) or will rely on their staff to administer and provide oversight of the grant funds.
- **Supporting Documentation:** Submit required documents by checking off that attachments are included. All documents need to be submitted for the application to be considered complete.

### Section 2: Project Information

**Please submit one application for each project to be considered.**

#### Project Scope and Summary:

- **Project Title:** The title of the project should define the proposed project. This name should be short and clear with the anticipation of construction signage use.
- **Project Description:** Provide project narrative, outlining the purpose of the project, how it addresses a remaining unmet need following the disaster, and the proposed scope of work. If there are multiple sites, express the need for each site and how they complement each other. Identify state and local assets.

- Attach associated documentation to support the project description as applicable. A narrative can be attached to include a longer description or report associated with the project as necessary.
- If the project has design or construction documents, including schematics or pre-design documents, specifications, or land surveys.
- Associated documentation may also include feasibility studies or other environmental studies already completed. Or endorsements and permits.
- **Project Site:** Provide a clear address location of project, if there are multiple points or sites, please include a reference to each site.
  - The Project Site map should include surrounding neighborhood points of interest, community resources, and highlight other elements that may support the project description and public benefit.
- **Project Disaster Tie-Back:** Describe how the project addresses an unmet need following the qualifying disaster.
  - Provide evidence of the disaster tie-back for the project. For direct property impacts this may include damage assessments, FEMA PW outlining impacts and needs, and before and after photos. For indirect impacts, this may include photos, impact reports or assessments, associated data, news articles referencing impact to the project site, community input and public feedback, government-issued plans that recommend disaster mitigation for disaster impacts, etc.
- **Most Impacted and Distressed (MID):** Identify where the project site is located within the HUD and State MID areas identified, according to the qualifying disaster. If the project site is not located in one of the identified areas, the project is ineligible.
- **National Objective:** Indicate whether the project will meet the national objective of LMI area benefit, LMI clientele, or urgent need. The HUD LMI list will be available on the MEDC website at launch.
  - Include a narrative and supporting documentation as evidence for the national objective selection and determination process. Please refer to the GAM for more information.
- **Compliance Check:** Select all elements that may apply or could potentially apply to the proposed project. The options reference potential Federal regulations. More details can be found in the Program Guidelines.
  - Attach a FEMA FIRMette or flood map that identifies the project sites and flood zones.
- **Local Plans:** If the proposed project is identified in the local Hazard Mitigation Plan, Capital Improvement Plan, or Master Plan, etc. provide a copy or link of the plan, referencing the page number where the project can be located within the document.
- **[Lead and Copper Rule](#):** The purpose of the Lead and Copper Rule (LCR) is to protect public health by minimizing lead and copper levels in drinking water. Lead and copper enter drinking water mainly from corrosion of lead and copper containing plumbing materials. The rule establishes action levels (AL) for lead and copper based on a 90th percentile level of tap water samples. An action level exceedance is not a violation but triggers other requirements to minimize exposure to lead and copper in drinking water, including water quality parameter monitoring, corrosion control treatment, source water monitoring/treatment, public education, and lead service line replacement. LCR only applies to water and sewer improvements that touch residential lines. This will trigger the lines that will need to be replaced.
- **Mitigation Measures:** Select the mitigation measures that the project will address. Note, these measures should be outlined and expressed within the project description and scope of work.
- **Resilience Metrics:** Select the resilience metrics being calculated/tracked for the project. Note, these measures should be outlined and expressed within the project description and scope of work.

**Community Outreach Efforts:** Community outreach efforts must be submitted with the application according to the MEDC Citizen Participation Plan.

- Confirm the outreach efforts were completed and attach the supporting documentation to include Public Hearing Notice, Public Hearing Meeting Minutes or Summary, and the Public Participation Form.

**Project Budget Details:**

- Include a proposed project budget with detailed description of anticipated costs by category of work, including support services, program management, and administration. Provide the amount and source for all leveraged funding and details regarding the purpose of the funding.
- Attach, as supporting documentation, a preliminary construction cost estimate prepared by a licensed engineer or architect (that may be on staff or procured). Clearly identify the costs of mitigation efforts proposed for CDBG-DR funds.

**Project Activities:** Indicate the start date and end date of listed project activities, this should align with the Project Schedule. The program has a set timeline and projects must be closed out within three years, unless MEDC provides an extension. The start and end dates do not include the grant closeout period.

**Attached Documents:**

- Indicate with a check whether the listed documents are attached. This section should act as a guide to completing the application.

## SUBMITTAL REQUIREMENTS

The application process will require applicants to demonstrate the project's tie-back to the disaster, how it services the Low-to-Moderate Income (LMI) community or service area, its public benefit, the project scope of work, estimated budget and project timeline, and other elements. Applicants must be certain to include all items listed in the Attached Document section on page 11.

## APPLICATION REVIEW PROCEDURE

After MEDC announces the availability of CDBG-DR funding, MEDC will use competitive rounds to award funds to eligible projects being completed by eligible local governments. Each round of funding will be used to determine the project types impacted communities seek to complete, what eligible projects are already in the queue, and what projects MEDC would want to prioritize for later rounds of funding, if necessary.

Per CDBG-Disaster Recovery Program requirements set forth in the Federal Register Notice, no less than 80% of grant funds can be expended in the HUD Most Impacted and Distressed (MID) areas of Oakland County, Macomb County, and Monroe County.

A minimum of one eligible, highest scoring project will be recommended for funding in each of the three HUD identified MID counties.

Application reviews will be based on application responses, supporting documentation submitted, and third-party verifications.

MEDC will post the funding rounds and publish the awards on the main recovery website: <https://www.miplace.org/cdbq-dr/>.

## SECTION 1

### APPLICANT IDENTIFICATION

Official Applicant: Unit of General Local Government (UGLG) or Not-for-profit entity	City of Warren, MI
Mailing Address: Street/PO Box, City/County, State & Zip Code	One City Square, Ste. 300, Warren, MI 48093
Applicant Project Contact (PC) Name	Angela Tarasenko
Applicant PC Title	Community Development Supervisor
Applicant PC Address	One City Square, Ste. 210, Warren, MI 48093
Applicant PC Telephone Number	(586) 574-4686
Applicant PC Fax Number	(586) 574-4685
Applicant PC E-Mail Address	<a href="mailto:atarasenko@cityofwarren.org">atarasenko@cityofwarren.org</a>
Applicant's Unique Entity Identifier (UEI) # (sam.gov)	LLQZCNHZSW74
Applicant's Federal Tax ID (FEIN) #	38-6006931

### SECOND POINT OF CONTACT

Applicant Second Contact Name	Tina Gapshes
Applicant Second Contact Title	City Engineer
Applicant Second Contact Telephone Number	(586) 759-9300
Applicant Second Contact E-Mail Address	<a href="mailto:tgapshes@cityofwarren.org">tgapshes@cityofwarren.org</a>

### CHIEF ELECTED OFFICIAL

Chief Elected Official Name	Lori M. Stone
Chief Elected Official Title	Mayor
Chief Elected Official Email	<a href="mailto:mayor@cityofwarren.org">mayor@cityofwarren.org</a>

### STATE GOVERNMENT REPRESENTATION

Senator Name:	Paul Wojno
Senate District:	10
Representative Name:	Ron Robinson
House District:	58

### COORDINATION AND PARTNERSHIPS

Co-applicant's Name (list all involved in this project):	N/A
Support being provided from co-applicants:	N/A

### APPLICATION FUNDING DETAILS

Total CDBG-DR Grant Requested:	\$4,058,711.81
List of the names of jurisdictions included and benefiting from this application.	Warren

Address of proposed project location:	<b>8255 Rivard (center of proposed project site)</b>
Census tract number(s) of proposed project	<b>2640</b>

**PRIORITIZATION OF PROPOSED APPLICATION**

Is the applicant community submitting more than one application	<input checked="" type="checkbox"/> Yes	No
If the applicant is submitting more than one application, please rank the prioritization of this project in comparison to the other applications being submitted (i.e. Priority 1, Priority 2).  If the applicant is only submitting one application, then this is Not Applicable N/A.	<b>Priority 2</b>	or N/A

**CAPACITY PLAN**

<p><b>The City of Warren has long been an entitlement community for several Federal grants, including CDBG, HOME, and HOPWA. Programs funded by these initiatives are administered and/or overseen by the City’s Community Development department. Community Development Supervisor Angela Tarasenko shall be the project contact and overseer. Ms. Tarasenko has over 15 years of experience in administering CDBG funding, as well as other various Federal and/or State grant funds. Technicians under Ms. Tarasenko’s supervision similarly have a wealth of CDBG-related experience, and the department also retains a Financial Assistant, Joseph Vaglica, who has over 5 years of experience in administering State and/or Federal grant funds. The City of Warren also has no open findings on any of its existing grants, and undertaking these proposed CDBG-DR-funded projects in no way poses a risk for a conflict of interest.</b></p>	
Does the UGLG have open MEDC grants, or executed Letters of Intent (LOI) related to a project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please provide the grant number(s) and project name in the case of a LOI:	<b>N/A</b>
Does the UGLG have any unresolved CDBG grant issues and/or findings?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please provide the grant number and explain the issues and/or findings:	<b>N/A</b>
Conflict of Interest, check all that apply:	<input type="checkbox"/> Employees, agents, consultants, officers, elected board members or appointed officials of the UGLG will obtain a financial interest or benefit from a CDBG assisted activity or will have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter. <input type="checkbox"/> Officials and staff of the UGLG will be a party to contracts involving the procurement of goods and services assisted with CDBG funds. <input checked="" type="checkbox"/> No conflicts.

## ADMINISTRATION

Identify who will be responsible for administering the proposed project (Check One). NOTE – Administrative contracts cannot be signed until authorized by the MEDC.

- A Grant Administrator will be procured by the applicant to assist the proposed grantee community with administering the project. A Grant Administrator should not be procured prior to the submission of the application.** The grant administrator will either be a MEDC Certified Grant Administrator or an administrative member of the selected Engineering firm.
- UGLG staff will administer the project.** Provide the name and contact information for the point of contact at the UGLG who will be responsible for administering the proposed project:

Name:  
 Business Address:  
 Phone #:  
 E-mail:

## CERTIFICATION AND AUTHORIZED OFFICIAL SIGNATURE

I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provisions of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812.

SIGNATURE:

Name and Title	<b>Lori M. Stone, Mayor</b>	Date:	
E-Mail Address	<b>mayor@cityofwarren.org</b>		

## SECTION 2

### PROJECT SCOPE AND SUMMARY

Official Project Title:	<b>Rivard &amp; Jackson – Systems Replacements</b>
<p>Project Description/Scope of Work <b>(All information wishing to be considered for Priorities/Scoring (1) on Score Sheet needs to be included below):</b> This proposal involves the replacement of the aged watermain, sanitary main, and storm sewer systems on two parallel, neighboring residential roads in the City of Warren’s south end—Jackson Ave. and Rivard Ave., with work on each limited to the area between Van Dyke Ave. and Mac Arthur Blvd., each stretch roughly 1,900-1,950 feet. The scope of work also includes all activities pertaining to related road, utilities, earth restoration and/or maintenance work. This proposal represents a way of ensuring the roads’ antiquated systems are capable of withstanding future severe weather events similar to FEMA Disaster 4757 (FEMA-4757-DR).</p>	
Project Site Address:	<b>8255 Rivard (median of proposed project site)</b>
Identify Qualifying Disaster:	<input checked="" type="checkbox"/> 2023 Severe Storms, Tornadoes, and Flooding
Project Disaster Tie-Back:	<b>Existing water main, sanitary main, and storm sewer systems are rapidly becoming antiquated, and frequency of flooding/backups reported by area residents has increased significantly, beginning during the heavy storms in August 2023.</b>
Project Pathway: (Select one)	<input type="checkbox"/> FEMA Public Assistance (PA) Match <input type="checkbox"/> FEMA Hazard Mitigation Grant Program (HMGP) Match <input checked="" type="checkbox"/> Stand-Alone Project
Project Type: (Select one)	<input type="checkbox"/> Street and Bridge Improvements <input checked="" type="checkbox"/> Water and Sewer Facilities <input type="checkbox"/> Flood and Drainage Projects <input type="checkbox"/> Parks and Recreation Centers <input type="checkbox"/> Other Public Facilities
National Objective (met/being met):	<input checked="" type="checkbox"/> Low to Moderate Income (LMI) – Area Benefit <input type="checkbox"/> Low to Moderate Income (LMI) – Clientele <input type="checkbox"/> Urgent Need
LMI	<p>If the proposed project meets the National Objective of LMI-Area benefit, provide a brief description on how the project meets one of the below, required criteria:</p> <p>a. Is providing a direct benefit to a LMI service area <b>N/A</b></p> <p>b. Is in a LMI Census tract or HUD LMI community <b>The proposed project is a public infrastructure project, and the City of Warren is 52.30% LMI.</b></p>

Compliance Check: Select all boxes as applicable, or potentially applicable.	<input type="checkbox"/> Will impact historic properties or archaeological sites and districts. <input type="checkbox"/> Will impact wetlands. <input type="checkbox"/> Located in a floodplain and/or will impact a floodplain. <input type="checkbox"/> Located in a coastal zone. <input checked="" type="checkbox"/> Will require local, state, and federal permits. <input type="checkbox"/> Will result in the acquisition of easements. <input type="checkbox"/> Will result in the demolition or conversion of residential dwelling units, both occupied and vacant. <input type="checkbox"/> Will result in temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants. <input type="checkbox"/> Will result in special fees (i.e., tap in / hookup fees, special assessments). <input type="checkbox"/> None of the above
Does the project align with a local plan (e.g. Hazard Mitigation Plan, Capital Improvement Plan, Master Plan, etc.)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Lead and Copper Rule: (If Applicable)	<input checked="" type="checkbox"/> The proposed project activities trigger LCR requirements, and the project includes any/all statutorily required replacement of lead or galvanized service lines. <input type="checkbox"/> The proposed project does not trigger LCR requirements.
Will this project generate any potential program income?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Mitigation/Resiliency Activities Description (All information wishing to be considered for Priorities/Scoring (2) on Score Sheet needs to be included below): The proposed replacement of the existing watermain, sanitary main, and storm sewer systems will help bolster infrastructure stability and provide relief to area residents from potential flooding concerns, especially those stemming from weather events similar in nature to FEMA-4757-DR. Similarly, instances of precipitation-related damages may be reasonably expected to decrease as a result of such mitigation, resulting in improved short-term disaster recovery capabilities and long-term reduction to structural damage to the area's housing stock.</b>	
Mitigation Measure: (Select, as applicable)	<input checked="" type="checkbox"/> Incorporating resilient construction standards <input checked="" type="checkbox"/> Using resilient building materials and technology <input type="checkbox"/> Elevating facilities <input type="checkbox"/> Buyout/Acquisition of properties <input type="checkbox"/> Use of more renewable energy technologies <input type="checkbox"/> Utilization of backup power for critical facilities <input type="checkbox"/> Integration of open space or use of nature to manage flooding <input type="checkbox"/> Other: _____
Resilience Metrics: (Select, as applicable)	<input checked="" type="checkbox"/> Number of acres no longer vulnerable to flood events <input type="checkbox"/> Number of floodplain design standards updated <input checked="" type="checkbox"/> Number of linear feet/miles of public improvements <input type="checkbox"/> Number of properties with access above 100 year or 500-year flood level <input checked="" type="checkbox"/> Number of public facilities constructed or reconstructed <input checked="" type="checkbox"/> Number of residents protected from future flooding <input type="checkbox"/> Other: _____

COMMUNITY OUTREACH EFFORTS	
Project information posted on the UGLG's public website, newspapers of general circulation, or other mediums:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

UGLG allowed for a 5-day public comment period (from the day of the Public Notice), allowing comments through a range of channels, including mail, email, phone:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UGLG held a public hearing and allowed a minimum of 5 business days to notify the public of the meeting:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PROJECT BUDGET DETAILS		
Total Project Budget:	<b>\$5,056,617.01</b>	
CDBG-DR Assistance Requested:	<b>\$4,058,711.81</b>	
Portion of CDBG-DR Funding for Mitigation:	<b>\$4,058,711.81</b>	
LEVERAGED FUNDING SOURCE	AMOUNT	PURPOSE OF FUNDING (A&E, Administration, Acquisition, Environmental, Construction, etc.)
CDBG (from other sources)		
UGLG's Local Funding	<b>\$997,905.20</b>	<b>Construction of Watermain portions</b>
FEMA (PA, HMGP, 428 PAAP)		
US Army Corp (USACE)		
Insurance		
Federal Highway Administration (FHA)		
Road, Water, and/or Sewer Funds		
DDA or other like district Funds		
Approved Bonding		
American Rescue Plan Act (ARPA)		
EPA Clean Water State Revolving Fund (CWSRF)		
Other Assistance (not specified above)		

\* Note: All identified leveraged funding must be confirmed ahead of the grant agreement through a verified duplication of benefits analysis.

PROJECT TIMELINE (Timeline includes timing of procurement and start-up.)	START DATE	END DATE
Environmental Review (Generally 90 day minimum timeline)	<b>6/22/2026</b>	<b>10/20/2026</b>
Design & Engineering	<b>10/21/2026</b>	<b>4/21/2027</b>
Acquisition (if applicable)	<b>N/A</b>	<b>N/A</b>
Bidding	<b>4/26/2027</b>	<b>5/12/2027</b>
Construction	<b>5/31/2027</b>	<b>11/30/2027</b>

<b>ATTACHED DOCUMENTS</b>		
<b>CHECKLIST</b>	<b>ATTACHMENT</b>	<b>TITLE</b> (Please label all documents with the designated Title and Attachment Letter  If * is present, a template document can be found in the PIPF Program Guidelines)
<input type="checkbox"/>	<b>A</b>	<b>Project Location Map-MUST include street address (Aerial Map)</b>
<input type="checkbox"/>	<b>B</b>	<b>Project FEMA FIRMette/ Flood Maps</b>
<input type="checkbox"/>	<b>C</b>	<b>Disaster Tie-Back Documentation</b> (Proof of infrastructure failure)
<input type="checkbox"/>	<b>D</b>	<b>Associated Local Plans</b> ( <i>If Applicable</i> ) (e.g., Capital Improvement Plan, Hazard Mitigation Plan, Master Plan, etc.) Include page callout where project is referenced.
<input type="checkbox"/>	<b>E</b>	<b>Citizen Participation Plan</b> (See information in PIPF Program Guidelines)
<input type="checkbox"/>	<b>F</b>	<b>Preliminary Construction Cost Estimate</b> (Sealed & Signed by a Licensed Engineer or Architect)
<input type="checkbox"/>	<b>G</b>	<b>*Authorizing Resolution</b>
<input type="checkbox"/>	<b>H</b>	<b>*UGLG Public Participation Form</b>
<input type="checkbox"/>	<b>I</b>	<b>*<u>Published</u> Public Hearing Notice</b> (Notice to be printed in news publication)
<input type="checkbox"/>	<b>J</b>	<b>Public Hearing Minutes or Summary</b>
<input type="checkbox"/>	<b>K</b>	<b>*Statement of Assurances</b>
<input type="checkbox"/>	<b>L</b>	<b>*CDBG-DR Compliance Checklist</b>
<input type="checkbox"/>	<b>M</b>	<b>*Anti-Displacement and Relocation Assistance Plan</b>
<input type="checkbox"/>	<b>N</b>	<b>Maintenance Plan</b>
<input type="checkbox"/>	<b>O</b>	<b>Organization Chart</b>
<input type="checkbox"/>	<b>P</b>	<b>UEI Registration</b> (sam.gov registration)
<input type="checkbox"/>	<b>Q</b>	<b>Financial Statements</b> (Single Audit or CAFR)
<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<b>R</b>	<b>Owner's Agreement</b> (Applicable only for improvements occurring <u>on private property</u> , e.g. downspout, water or sewer lateral replacements)

