Library Commission Members
Natalie Piernak, Chairman
Emma Howard, Vice-Chairman
William Rudd, Secretary
, Trustee
Stephanie Jurva, Trustee
Theadora Strother, Trustee
Lorie Barnwell, Treasurer

NOTICE

WARREN PUBLIC LIBRARY COMMISSION
REGULAR MEETING
Warren Civic Center Library
Mark Twain Room
1 City Square, Suite 100
Warren, MI 48093

PLEASE TAKE NOTICE THAT there will be a regular, in-person meeting of the Warren Public Library Commission on **Thursday, September 17, 2026 at 6:00 p.m**.

CONTACT/ACCOMMODATIONS INFORMATION:

* If you require disability-related accommodations in order to participate in this meeting or event, please contact the ADA Coordinator by email - adawarren@cityofwarren.org or telephone - (586) 353-0565 at least 48 hours before the meeting or event.

WARREN PUBLIC LIBRARY COMMISSION
REGULAR MEETING
WARREN CIVIC CENTER LIBRARY- MARK TWAIN ROOM
1 CITY SQUARE, SUITE 100
WARREN, MI 48093
September 17, 2026
6:00 p.m.

- **Call to Order**
- **Roll Call**
- **Approval of Agenda**
- **Approval of Minutes**
  – Regular Meeting May 21, 2026
  – Regular Meeting June 18, 2026 (Information not available to time of post)
  – Regular Meeting August 20, 2026 (Information not available to time of post)
- **Financial Reports**
  a. Monthly Line-Item Budget Report
  b. Suburban Library Allocation Account
  c. Branch Income Report
- **Director's Report**
  a. Statistics/Output Measures
    - Monthly Library Statistics
    - Unique Management report

  b. Branch Updates
    - **Busch** – Closed at 10:30 am on August 28, 2026 due to power outage
    - **Burnette** –
    - **Miller –**
    - **Civic –** Drive Up window proposal submitted.

  c. Current Projects
    - The construction of the new library is progressing
    - Council approved expenditures for video/voice network installation for the Palmer Branch.
    - EMC units at Burnette and Busch set to be replaced.
    - Hiring of staff for Palmer Library to be presented to council
    - Strategic Plan Recommendation of Review Panel

d. Services

- Received check from SLC for ProPay credit transactions in the month of July 2026 totaling $706.48.

e. Staffing

- **New Hires/Departures –**
  - A. Koboldt accepted Office Assistant position at Busch Branch, start date TBD.
- **In-Service**
  - September 18 Looking Ahead: Celebrating Our Wins & Shaping Our Future

f. Marketing/Outreach

- Summer Reading Club, June 6 - Aug 8, 2026: theme is "Unearth a Story." (see participation numbers attached)
- Fall 2026 Warren Today Activity Guides mailed out to residents
- eNewsletter update: All programs listed in the eNewsletter for children, teens, and adults.
- Multiple staff members set to attend MLA (Michigan Library Association), Annual Conference in Novi, Michigan, October 28 - 30, 2026
- PRESS RELEASE: Warren Public Library Selected to Host Pulitzer Prize Exhibition, Celebrating Work from Prize-Winning Journalists, Authors, Composers and More
- PRESS RELEASE: A Library Card Hits All the Right Notes: Celebrate Library Card Sign-up Month this September
- TV Warren: Palmer Library Project https://vimeo.com/1209919143
- TV Warren: Civic Engagement Tour – Warren Public Libraries https://vimeo.com/1221587532

g. Discussion items:

- Commission Orientation Date
- Millage Election – February 22, 2028
- Parliamentary Procedure – MSU Extension Program September 22, 2026 https://www.canr.msu.edu/events/governing-essentials-parliamentary-procedure-september-2026
- Ongoing Commission Training - Library of Michigan Trustee Manual Chapters 4 (see attached policies, also available at https://www.michigan.gov/libraryofmichigan/libraries/admin/librarylaw/manuals/michigan-public-library-trustee-manual)

- **Audience Participation**
  Members of the audience who would like to address the Library Commission this evening may do so under the audience portion. Patrons have 3 (three) minutes to speak.

- **Action Items:**
  a. Director Evaluation (Closed Session)

- **Friends of the Warren Public Library**
  a. National Friends of Libraries Week – October 18-24

- **S.L.C. Report**
  a. Proposed Plan of Service – Governing Board revision

- **Commissioner's Comments**

- **Next Meeting Date – October 15, 2026**

- **Adjournment**

WARREN PUBLIC LIBRARY COMMISSION

REGULAR MEETING

WARREN CIVIC CENTER LIBRARY – MARK TWAIN ROOM

1 CITY SQUARE SUITE 100

WARREN, MI 48093

May 21, 2026

6:00 p.m.

1**. Call to Order:** Meeting was called to order at 6:00 p.m. by Natalie Piernak.

2. **Roll Call:**

Commissioners Present: Lorie Barnwell, William Rudd, Emma Howard, Stephanie Jurva, Theodora Strother, and Natalie Piernak.

Also Attending: M. McCarville, Director of Warren Public Libraries, C. Murphy, City of Warren Attorney.

3. **Approval of the Agenda**

a. Howard motioned to approve the agenda, supported by Jurva. The motion carried.

4. **Approval of Minutes:**

a. **Special Meeting April 8, 2026**

i. Howard motioned to approve the April 8, 2026 minutes, supported by Barnwell. The motion carried.

b. **Regular Meeting April 16, 2026**

i. Howard motioned to approve the April 16, 2026 minutes, supported by Rudd. The motion carried.

5. **Financial Reports:** McCarville reported on the financial state of the Warren Public Library Branches. YTD expenditures through March 31 were $4,512,840.42. Branch reports included $40 for room rental.

6. **Director's Report:**

a. **Statistics/Output Measures:** Unique Management: Continuing to collect money for lost and missing items for the library system. This year 669 accounts have been submitted and we have recovered $659860 in cash.

b. **Branch Updates:** Busch had additional shelving installed on May 6, 2026. Burnette had patron J. Hicks trespassed by police from using Warren libraries, Miller now has a Library of Things available. Civic Center has Teen Kits available for checkout.

c. **Current Projects:** Civic Center is having 4 HVAC units replaced. Construction of the new building is progressing. The replacement of the EMC signs at Busch and Burnette are having bids put out on BidNet, Miller's EMC may be included. Landscaping wil not be performed by Landscaping Services for the Busch and Burnette branches.

d. **Services:** Received a check from SLC for ProPay credit transactions totaling $330.23 for services from March 2026.

e. **Staffing:** M. Northcutt, Librarian substitute departed April 16, 2026. The request was submitted to start filling the vacant Office Assistant Position due to the staff transfer.

f. **Marketing/Outreach:** eNewsletter has been updated with all of the programs for children, teens, and adults. The Summer quarterly printing of Warren Today, Activity Guide is being mailed out to residents soon. The outreach program focused on Warren residents for home delivery of materials to persons with disabilities and/or homebound has been suspended temporarily. Two staff members attended Public Libraries Association annual conference held in Minneapolis, MN on March 31-April 3, 2026.

g. **Discussion items:**

i. Barnwell notified the commission we did not get legal approval to use the Bailey name for the new branch. Discussion on a potential date for a special meeting to approve a new name for the branch.

ii. Director and Commission Evaluation

iii. Ongoing Commission Training: Chapters 1 & 2 of the Library of Michigan Trustee Manual will be covered at the next regular meeting.

iv. Commission Orientation Date - to be determined. Everyone does need to attend the same orientation. Director McCarville can conduct them separately, if needed.

v. Strategic Planning Services: Motion to add to the Action Items

vi. New Library Opening Plan:

7. **Audience Participation:** notes?

8. **Action Items:**

a. Howard motioned to approve the new Dress Code policy, supported by Barnwell. The motion carried.

b. Howard motioned to remove $2 charge for computer guest pass, supported by Rudd. The motion carried.

c. approve HVAC quote

d. approve letting Director go forward with planning for Strategic Plan (including bid?)

9. Friends of the Warren Public Library: notes?

10. **S. L. C. Report:**

11. **Commissioner's Comments:**

12. **Next Meeting Date:** June 18, 2026

13. **Adjournment:** Barnwell motioned to adjourn the meeting, supported by Rudd. The motion carried. Meeting adjourned at 7:05 p.m.

SUMMARY STATEMENT OF BUDGET, EXPENDITURES, AND ENCUMBRANCES

CITY OF WARREN-LIBRARY

PERIOD 07/01/26 - 06/30/27

as of 08/31/2026

		BUDGETED	CURRENT BUDGET	YTD EXPENDITURE	YTD ENCUMBERED	YTD UNENCUMBERED	% REMAINING
271-9271-70300	APPOINTED OFFICIAL	155,015.00	155,015.00	20,520.75	0.00	134,494.25	87%
271-9271-70600	PERMANENT EMPLOYEES	1,683,136.00	1,683,136.00	224,569.15	0.00	1,458,566.85	87%
271-9271-70714	PERMANENT PART-TIME EMP	300,000.00	300,000.00	32,895.02	0.00	267,104.98	89%
271-9271-70900	OVERTIME	40,000.00	40,000.00	3,631.07	0.00	36,368.93	91%
271-9271-71000	SHIFT PREMIUM	17,000.00	17,000.00	0.00	0.00	17,000.00	100%
271-9271-71302	EDUCATION ALLOWANCE	29,500.00	29,500.00	25,500.00	0.00	4,000.00	0%
271-9271-71303	CLEAN/CLOTHING ALLOWANCE	9,600.00	9,600.00	8,400.00	0.00	1,200.00	0%
271-9271-71500	SOCIAL SECURITY	179,036.00	179,036.00	24,707.14	0.00	154,328.86	86%
271-9271-71900	EMPLOYEE INSURANCES	540,025.00	540,025.00	56,952.83	0.00	483,072.17	89%
271-9271-71904	RETIREE HEALTH INSURANCE	164,136.00	164,136.00	27,356.00	0.00	136,780.00	83%
271-9271-71905	H.S.A. EXPENSE	37,788.00	37,788.00	4,704.47	0.00	33,083.53	88%
271-9271-71906	SUPPL LIFE INSURANCE EXP	2,326.00	2,326.00	449.68	0.00	1,876.32	81%
271-9271-72100	LONGEVITY	49,516.00	49,516.00	10,014.76	0.00	39,501.24	80%
271-9271-72101	BONUS/SICK REDEMPTION	50,297.00	50,297.00	5,946.35	0.00	44,350.65	88%
271-9271-72200	RETIREMENT FUND	250,704.00	250,704.00	41,784.00	0.00	208,920.00	83%
271-9271-72201	DEFINED CONTRIBUTION EXP	216,709.00	216,709.00	29,220.59	0.00	187,488.41	87%
271-9271-72401	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0%
271-9271-72700	OFFICE SUPPLIES	90,000.00	90,000.00	4,460.82	60,677.98	24,861.20	28%
271-9271-72702	COPY MACHINE EXPENSE	22,000.00	22,000.00	941.94	5,208.06	15,850.00	72%
271-9271-80100	CONTRACTUAL SERVICES	295,200.00	295,200.00	38,971.39	74,824.31	181,404.30	61%
271-9271-80117	COOPERATIVE SERVICES	275,000.00	275,000.00	38,771.83	0.00	236,228.17	86%
271-9271-80130	LIBRARY COOP INDIRECT AID	82,000.00	82,000.00	38,392.06	0.00	43,607.94	53%
271-9271-80200	POSTAGE	32,000.00	32,000.00	6,538.39	0.00	25,461.61	0%
271-9271-80301	UNEMPLOYMENT COSTS	1,500.00	1,500.00	0.00	0.00	1,500.00	100%
271-9271-82201	DIGITAL VIDEO DISCS	16,000.00	16,000.00	1,219.84	0.00	14,780.16	92%
271-9271-82202	LIBRARY CIRCULATING MAT	157,000.00	157,000.00	2,848.49	0.00	154,151.51	98%
271-9271-82207	PERIODICALS	40,000.00	40,000.00	0.00	1,428.73	38,571.27	96%
271-9271-85300	TELEPHONE & RADIO	17,700.00	17,700.00	1,177.83	0.00	16,522.17	93%
271-9271-86100	MILEAGE	200.00	200.00	0.00	0.00	200.00	100%
271-9271-86300	VEHICLE MAINTENANCE	4,000.00	4,000.00	26.59	0.00	3,973.41	99%
271-9271-86400	CONFERENCES & WORKSHOPS	18,000.00	18,000.00	3,318.00	640.00	14,042.00	78%
271-9271-88011	MARKETING/PROMOTIONS - PRC	50,000.00	50,000.00	0.00	0.00	50,000.00	100%
271-9271-90200	BOOK BINDING	100.00	100.00	0.00	0.00	100.00	100%
271-9271-91000	INSURANCE & BONDS	54,700.00	54,700.00	9,116.00	0.00	45,584.00	83%
271-9271-92000	PUBLIC UTILITIES	275,000.00	275,000.00	32,331.17	0.00	242,668.83	88%
271-9271-93000	BUILDING MAINTENANCE	20,000.00	20,000.00	0.00	6,300.00	13,700.00	69%
271-9271-95000	ADMINISTRATIVE COSTS	302,700.00	302,700.00	50,450.00	0.00	252,250.00	83%
271-9271-96470	TRANS TO FUND 386 BOND PMT	107,224.00	107,224.00	0.00	0.00	107,224.00	100%
271-9271-96471	TRANS TO FUND 470 CIV CTR SC	0.00	0.00	0.00	0.00	0.00	0%
271-9271-97400	CAPITAL IMPROVEMENTS	95,000.00	95,000.00	0.00	181,795.54	(86,795.54)	-91%
271-9271-98000	OFFICE EQUIPMENT	83,000.00	83,000.00	0.00	0.00	83,000.00	100%
271-9271-98100	VEHICLES	0.00	0.00	0.00	0.00	0.00	0%
271-9271-98200	BOOKS	352,000.00	352,000.00	18,029.25	0.00	333,970.75	95%
271-9271-98500	ARPA EXPENDITURES	0.00	0.00	1,688.86	0.00	(1,688.86)	0.00
271-9271-98505	EMERGENCY CONNECTIVITY GR	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL	**6,115,112.00**	**6,115,112.00**	**764,934.27**	**330,874.62**	**5,019,303.11**	**87.49%**

SUBURBAN LIBRARY COOPERATIVE
CENTRALIZED PURCHASING EXPENSE FORM

LIBRARY NAME Warren Public Library

BALANCE AS OF August 31, 2026 $15,906.86

VENDOR	PURPOSE	AMOUNT
		$
		$
		$
		$
		$
		$

TOTAL EXPENSE REQUESTS $

NEW BALANCE AS OF _____ $

PLEASE ATTACH INVOICES OR SUPPORTING DOCUMENTATION OF EXPENSE REQUESTS

I VERIFY THAT THIS PERSON(S)/ITEM(S) HAS NOT BEEN REIMBURSED/PAID FROM ANOTHER SOURCE ☐

DIRECTOR'S SIGNATURE _____

DATE _____

BRANCH INCOME REPORT

2026/2027 Fiscal Year

INCOME	July	August	September	October	November	December	TOTAL
Copy Machine	$ 3,361.48	$ 3,846.91					**7,208.39**
Non-resident Fee	$ 9.22	$ 5.34					**14.56**
Fines	$ 306.16	$ 383.43					**689.59**
Lost Materials	$ 794.36	$ 576.30					**1,370.66**
Miscellaneous	$ 416.20	$ 572.95					**989.15**
Room Rental	$ -	$ 150.00					**150.00**
Referral Fees	$ 305.76	$ 246.97					**552.73**

INCOME	January	February	March	April	May	June	TOTAL
Copy Machine							**7,208.39**
Non-resident Fee							**14.56**
Fines							**689.59**
Lost Materials							**1,370.66**
Miscellaneous							**989.15**
Room Rental							**150.00**
Referral Fees							**552.73**

TOTAL REVENUE **10,975.08**

WARREN PUBLIC LIBRARY 2026 STATISTICS

Physical Circulation

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	14,845	14,720	16,936	15,529	13,428	15,250	16,835	16,681					**124,224**
Burnette	1,067	1,159	1,442	1,158	1,291	1,489	2,185	1,405					**11,196**
Busch	1,857	2,215	2,443	2,347	2,192	2,221	2,274	2,181					**17,730**
Miller	5,187	4,853	5,958	5,326	5,274	5,537	6,303	5,920					**44,358**
TOTAL	**22,956**	**22,947**	**26,779**	**24,360**	**22,185**	**24,497**	**27,597**	**26,187**	**0**	**0**	**0**	**0**	**197,508**

Digital Circulation

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Freegal	2,057	1,537	2,839	2,087	1,866	1,967	1,514	2,485					**16,352**
hoopla	1,702	1,591	1,654	1,571	1,640	1,716	1,721	1,709					**13,304**
Overdrive	7,198	6,416	7,313	6,970	6,892	7,089	7,104	6,665					**55,647**
TOTAL	**10,957**	**9,544**	**11,806**	**10,628**	**10,398**	**10,772**	**10,339**	**10,859**	**0**	**0**	**0**	**0**	**85,303**

Reference Questions

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	3,369	3,965	4,342	3,664	3,625	4,309	4,515	4,179					**31,968**
Burnette	255	414	468	378	343	387	358	579					**3,182**
Busch	165	274	232	171	166	112	215	267					**1,602**
Miller	494	484	429	470	486	581	633	629					**4,206**
TOTAL	**4,283**	**5,137**	**5,471**	**4,683**	**4,620**	**5,389**	**5,721**	**5,654**	**0**	**0**	**0**	**0**	**40,958**

Door Count

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	9,046	9,709	11,507	11,058	10,062	11,750	12,461	11,885					**87,478**
Burnette	3,821	4,503	4,863	3,834	4,278	4,384	3,454	3,168					**32,305**
Busch	1,739	2,171	2,319	1,783	1,718	1,780	1,935	2,424					**15,869**
Miller	3,319	3,342	3,955	3,454	3,905	3,778	4,681	3,967					**30,401**
TOTAL	**17,925**	**19,725**	**22,644**	**20,129**	**19,963**	**21,692**	**22,531**	**21,444**	**0**	**0**	**0**	**0**	**166,053**

*Programs (total # of programs/total attendance)

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	37/341	43/700	26/614	31/810	25/659	30/679	37/727	41/795					**270/5325**
Burnette	3/25	3/23	3/37	2/11	5/32	7/81	7/126	3/19					**33/354**
Busch	7/41	7/153	6/39	9/67	4/42	9/98	6/90	8/61					**56/591**
Miller	12/171	12/177	9/180	14/207	12/160	8/150	13/317	6/136					**86/1498**
TOTAL	**59/578**	**55/1053**	**44/870**	**56/1095**	**46/893**	**54/1008**	**63/1260**	**58/1011**					**445/7768**

WARREN PUBLIC LIBRARY 2026 STATISTICS

Patron Computer Use

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	904	968	1203	1,046	943	1,209	1,168	1,138					**8,579**
Burnette	415	439	525	546	513	496	463	559					**3,956**
Busch	333	446	471	410	325	402	422	483					**3,292**
Miller	291	298	329	292	296	335	444	447					**2,732**
TOTAL	**1,943**	**2,151**	**2,528**	**2,294**	**2,077**	**2,442**	**2,497**	**2,627**	**0**	**0**	**0**	**0**	**18,559**

Wi-Fi

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	10032	10490	11792	10,461	10,339	10,790	11,543	10,708					**86,155**
Burnette	1151	1208	1308	1,066	1,216	1,170	1,090	1,050					**9,259**
Busch	492	539	485	491	479	463	455	417					**3,821**
Miller	481	498	569	539	525	510	650	595					**4,367**
TOTAL	**12,156**	**12,735**	**14,154**	**12,557**	**12,559**	**12,933**	**13,738**	**12,770**	**0**	**0**	**0**	**0**	**103,602**

Faxes

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	122	250	213	372	359	65	44	66					**1491**
Burnette	71	62	88	74	74	65	58	65					**557**
Busch	13	67	91	61	66	55	68	62					**483**
Miller	20	38	9	65	42	15	11	6					206
TOTAL	**226**	**417**	**401**	**572**	**541**	**200**	**181**	**199**	**0**	**0**	**0**	**0**	**2737**

*Copies/Prints

	1/26	2/26	3/26	4/26	5/26	6/26	7/26	8/26	9/26	10/26	11/26	12/26	TOTAL
Civic Center	7,963	7,294	9,671	8,249	8,340	7,700	7,910	10,680					**67,807**
Burnette	5,488	6,316	6,137	6,524	4,406	5,317	5,371	4,958					**44,517**
Busch	4,545	3,899	5,413	4,450	3,829	5,371	5,789	4,545					**37,841**
Miller	2,351	2,953	3,147	2,324	2,601	2,367	2,491	2,531					**20,765**
TOTAL	**20,347**	**20,462**	**24,368**	**21,547**	**19,176**	**20,755**	**21,561**	**22,714**	**0**	**0**	**0**	**0**	**170,930**

UNIQUE MANAGEMENT SERVICES, INC.

2016 - 2026 Fiscal Years

	TOTALS	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	TOTAL
Accounts Submitted	**15,470**	447	297	388	**16,602**
Cash Recovered	**126,216.68**	8,335.96	4,885.58	8,204.81	**147,643.03**
Materials Recovered	**110,221.32**	5,955.13	4,805.46	8,436.61	**129,418.52**
Waived Amount*	**35,481.47**	2,686.17	1,197.50	3,105.39	**42,470.53**
Expenditures	**76,953.80**	3,669.50	3,158.75	3,424.60	**87,206.65**

	TOTALS	7/1/21-6/30/22	7/1/22-6/30/23	7/1/23-6/30/24	TOTAL
Accounts Submitted	**16,602**	207	408	458	**17,675**
Cash Recovered	**147,643.03**	8,451.74	5,100.81	6,082.21	**167,277.79**
Materials Recovered	**129,418.52**	3,995.44	9,717.18	11,367.17	**154,498.31**
Waived Amount*	**42,470.53**	1,606.91	5,390.80	3,428.84	**52,897.08**
Expenditures	**87,206.65**	2,106.90	4,202.40	4,717.40	**98,233.35**

	TOTALS	7/1/24-6/30/25	7/1/25-6/30/26	7/1/26-6/30/27	TOTAL
Accounts Submitted	**17,675**	400	735	103	**18,913**
Cash Recovered	**167,277.79**	4,974.03	7,635.21	899.68	**180,786.71**
Materials Recovered	**154,498.31**	10,888.18	14,258.23	1,877.67	**181,522.39**
Waived Amount*	**52,897.08**	3,230.04	4,060.89	480.00	**60,668.01**
Expenditures	**98,233.35**	4,233.30	6,148.45	912.85	**109,527.95**

*Waived amount reflects the $5.00 processing fee that is cancelled once the patron returns the materials or pays for the lost item. Amounts as of 9/1/2026

PANELSHIELD SA
VAPROSHIELD

SUMMER READING 2026
PROGRAM RESULTS

ADULTS

	Total Readers Enrolled	Total Completions	Logged Days
Arthur J. Miller	83	58	3083
Civic Center Library	233	148	7652
Dorothy Busch	38	30	1576
Maybelle Burnette	25	18	881
Grand Totals	**379**	**254**	**13192**

Babies Ages 2 And Under

	Total Readers Enrolled	Total Completions	Logged Days
Arthur J. Miller	15	11	565
Civic Center Library	47	26	1306
Dorothy Busch	5	5	299
Maybelle Burnette	4	3	113
Grand Totals	**71**	**45**	**2283**

3rd Through 6th Grades

	Total Readers Enrolled	Total Completions	Logged Days
Arthur J. Miller	34	21	1063
Civic Center Library	143	75	3636
Dorothy Busch	11	3	195
Maybelle Burnette	17	11	546
Grand Totals	**205**	**110**	**5440**

Preschool To 2nd Grade

	Total Readers Enrolled	Total Completions	Logged Days
Arthur J. Miller	45	31	1581
Civic Center Library	165	101	5245
Dorothy Busch	14	9	542
Maybelle Burnette	20	12	529
Grand Totals	**244**	**153**	**7897**

Teens 7th Through 12th Grades

	Total Readers Enrolled	Total Completions	Logged Days
Arthur J. Miller	20	11	563
Civic Center Library	60	32	1782
Dorothy Busch	6	1	56
Maybelle Burnette	10	6	214
Grand Totals	**96**	**50**	**2615**

SUMMER READING 2026
PROGRAM RESULTS

	Total Readers Enrolled	Total Completions	Logged Days
Babies Ages 2 And Under	71	45	2283
Preschool To 2nd Grade	244	153	7897
3rd Through 6th Grades	205	110	5440
Teens 7th Through 12th Grades	96	50	2615
Adults	379	254	13192
Grand Total	**995**	**612**	**31427**

PRESS RELEASE

FOR IMMEDIATE RELEASE

Contact:

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Warren Public Library Selected to Host Pulitzer Prize Exhibition, Celebrating Work from Prize-Winning Journalists, Authors, Composers and More

Warren Civic Center Library was Chosen in a Highly Competitive National Search

[Warren, MI] — Warren Civic Center Library is one of just 20 public libraries nationwide to host *Pulitzer on the Road: Prize-Winning Works That Inform, Empower & Inspire*, a traveling exhibition produced by The Pulitzer Prizes in partnership with the American Library Association (ALA). *Pulitzer on the Road* will be on display at Warren Civic Center Library, along with a series of related special events, from January 13 to February 27, 2027. *Pulitzer on the Road* brings together powerful examples of Pulitzer Prize-winning journalism, books, drama and music offering visitors a chance to explore the stories, images and creative works that capture history, American life and the world around us.

Part of a new nationwide tour running from 2026 to 2028, *Pulitzer on the Road* connects communities with the people and ideas behind Pulitzer Prize-winning works, while highlighting the essential role of journalism, arts and letters in a democratic society.

"We are honored to be selected from a highly competitive pool of applicants from all across the country," said Library Director Maria McCarville. "This visually driven show invites our community to engage with powerful images and stories, many of which we might have some familiarity with, in new ways."

Spanning 1,400 square feet, the exhibition features six thematic sections with interactive elements and video and audio components. Visitors will encounter Pulitzer Prize-winning photography alongside headlines, book covers, cartoons, playbills and other materials. Highlights of the exhibition include Pulitzer Prize-winning works such as:

- Iconic photographs from World War II and wars in Vietnam, Ukraine and the Middle East, and of figures such as American presidents and Olympic athletes
- Reporting with national impact on public opinion and policy, such as the Watergate scandal, the Pentagon Papers, as well as from local newspapers across the country
- Works of literature such as poetry by Sylvia Plath and Robert Frost; fiction by Toni Morrison and John Steinbeck; and drama by Lin-Manuel Miranda and Arthur Miller

- Music winners such as Wynton Marsalis, Aretha Franklin and Bob Dylan An interactive station where visitors can view examples of impactful Pulitzer-winning journalism from local and regional media outlets from their home states.

The exhibition is recommended for audiences high school age and older.

In addition to the traveling exhibition on loan, the Warren Civic Center Library received a $3,000 cash grant to support exhibit-related public programs.

The upcoming programming offers engaging opportunities for both teens and adults to explore journalism, storytelling, truth, democracy and the power of diverse voices through art, literature and conversation.

For Teens, the series features *Truth, but Make It Art, The Truth is Missing: A Pulitzer Mystery and Teen Voices: Who Tells Our Stories.* These programs encourage young people to examine how truth is communicated, how stories are shaped and whose voices are represented in the media and in the broader community.

For Adults, programming includes *There is No Place for Us* book discussion, a *Journalism & Democracy Panel*, a *Nickel Boys* book discussion featuring a special guest, and an interactive display of *Headlines Then & Now.*

For more information about *Pulitzer on the Road* and related programming at Warren Civic Center Library, visit https://warrenlibrary.net/.

To learn more about *Pulitzer on the Road*, visit ALA.org/Pulitzer

Pulitzer on the Road: Prize-Winning Works that Inform, Empower & Inspire is a collaboration between The Pulitzer Prizes and the American Library Association.

About the Warren Public Library

The mission of the Warren Public Library is to improve the quality of life of the entire community through services and resources promoting educational, cultural, social and economic well-being, as well as lifelong learning and enjoyment.

About The Pulitzer Prizes

The Pulitzer Prizes are annual awards given for excellence in 23 categories across journalism, books, drama and music. Established in 1917 and administered at Columbia University, the prizes were endowed by Joseph Pulitzer, a Hungarian-American journalist and newspaper publisher, who also established a journalism school at Columbia upon his death. Finalists are proposed by juries in each category, with the winners selected by a 19-member board composed of leading journalists, news executives, academics, and persons in the arts.

About the American Library Association

The American Library Association is the largest non-partisan, nonprofit organization dedicated to America's libraries. The ALA mission is to empower and advocate for all libraries and library workers to ensure equitable access to information for all. For nearly 150 years, ALA has provided resources for information professionals to transform their communities through essential programs and services. For more information, visit www.ala.org.

SOCIAL MEDIA POST

Announcement/teaser

Big news! The Warren Public Library has been selected to host PULITZER ON THE ROAD, a traveling exhibition from The Pulitzer Prizes and the American Library Association.

Discover powerful stories, award-winning journalism and unforgettable images that have captured the world around us.

Exhibit dates and programs soon! https://warrenlibrary.net/

Library Card Sign-up Month 2026

For immediate release
September 2, 2026

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A Library Card Hits All the Right Notes: Celebrate Library Card Sign-up Month this September

(WARREN, MI) — This September, Warren Public Library invites you to celebrate Library Card Sign-up Month and discover how a library card can hit all the right notes, no matter what your tastes are.

With a library card, you can do more than check out books. From free classes and job resources to homework help, streaming media, and cultural events, today's libraries connect communities to information, inspiration, and each other.

An initiative of the American Library Association, Library Card Sign-up Month has been held each September since 1987 to mark the beginning of the school year, combat illiteracy, and encourage communities everywhere to explore all the offerings that having a library card unlocks. Today, thousands of public libraries and schools nationwide participate in the month-long celebration each fall.

This year's theme, "A Library Card Hits All the Right Notes," is a reminder that libraries offer something for everyone—no matter your age, background, or goals. Whether you're checking out a classic story or trying something new, discovering new interests through a library program, finding your focus in a study room, unwinding in a cozy nook, or building your future with new skills, there's a seat in the front row at the library for you—and your library card is the ticket.

At Warren Public Library, you'll find:

- More than books – your library card can unlock e-books, audiobooks, music, magazines, online newspapers and digital learning resources – all from home, 24/7
- Save money while having fun – borrow board games, video games, hotspots, technology and other unique items instead of buying them

- Your card opens doors – use it to attend free programs and events, access computers and Wi-Fi, get homework and research help, explore new hobbies and discover resources

Getting a library card is free, easy, and empowering. For students, it's a key to academic success. For adults, it's a gateway to lifelong learning. For everyone, it's a smart way to stay connected to your community.

This September, *B sharp* and sign up for a library card. Stop by any Warren Public Library branch or visit us online at https://warrenlibrary.net/ to sign up for your library card today.

CHAPTER 4: PLANNING

A. What & Why

Planning for the future is one of the library board's primary responsibilities. A good plan is a roadmap for the library. It assists the board and the director in making the best decisions for the community. It also communicates the library's priorities and future vision to the community. A good plan reflects examination of the following questions:

Where are we now?

- What is the present state of the library?
- How does the library meet the community's needs?
- What are the economic, political and cultural factors that affect library services?
- What role does (or should) the library play in the community?

Where do we want to go?

- What trends can be identified as significant to the library's future?
- What is the mission of the library?
- Does the library have a mission statement?
- What are its goals?
- What does the library want to accomplish?

How do we get there?

- How will the library make its vision a reality?
- What steps should be taken?
- Who has responsibility for each step?
- What is the best sequence and timetable for implementing the steps?

How do we know we've arrived?

- How will the board determine when the plan has succeeded?
- What measurements of attainment will be used?
- How and why will we adapt our plan in the future?

Planning involves looking at what is possible among a wide range of alternatives. Planning takes into account the present and future needs of the entire community served by the library. A good plan also helps the library develop alternative scenarios for a changing future. Obtaining input from members of the public, the director and the library staff is critical.

When preparing to create and/or amend a plan, it is important to assemble a team or committee of diverse representatives of the library community. Often, Friends of the Library serve as representatives of the general public. Other times, influential members of the community and/or representatives from other governmental units are sought to serve on the planning team. The team should strive to represent as many perspectives as is practical in order to ensure buy-in for the resulting plan from staff, patrons, trustees, municipal leaders, and any other group involved (or that the board would like to get involved) in the welfare of the library.

Good planning requires work and time. It requires a thorough examination of many factors and ideas. There are many helpful tools available to assist boards looking to create or update a strategic plan:

- United for Libraries provides short videos and accompanying handouts on many topics, called Short Takes for Trustees. Video #6 is about strategic planning and includes an accompanying handout. (See Appendix A for login information.) The Library Board's Practical Guide to Strategic Planning by Sally Reed is also available in the "practical guide" section of United for Libraries "Trustee Zone."
- The American Library Association (ALA) has a site on planning and assessment that links users to many resources on developing plans for libraries and evaluating libraries. http://wikis.ala.org/professionaltips/index.php?title=Planning_and_Assessment
- Quality Services Audit Checklist, known as QSAC. Provided by the Library of Michigan, these measures help libraries determine what level of service they're currently offering, and where efforts should be concentrated for improvement. The Library of Michigan awards certificates of attainment for compliance at three levels of service: essential, enhanced, and excellent. Certificates of attainment are awarded on stated objectives. Library directors and trustees are encouraged to use these standards when measuring their current level of service and as markers for the future. QSAC details can be found at https://www.michigan.gov/libraryofmichigan/libraries/admin/qsac. The QSAC planning resources sheet can also be found at this page.

B. How: Planning Statements

A good plan follows a hierarchy, starting with a mission statement, then goals, objectives, and finally, action statements.

Mission Statement — a concise statement of the library's purpose for existing. The statement is carefully worded to provide enough specificity to serve as a guide for the rest of the plan without losing focus. In other words, it is brief and direct. A mission statement is the most basic and permanent part of the plan. The library's goals, objectives and action statements flow from the mission statement.

Goals — a broad statement of what the library should be doing in the future. Goals must be consistent and flow from the mission statement. An example of a goal is: "The library will provide access to a library building for residents within a 10-mile driving radius."

Objectives — statements of specific results to be accomplished that support achieving a goal. Objectives need to be capable of being counted or measured. This allows for a determination of the successful accomplishment of a goal.

For example, an objective in support of the above goal could be:

"The library will build two branch libraries within the next 10 years."

This statement makes it possible for the board and community to determine if this objective has been met. It provides a time frame in which to build a specific number of branches.

Action Statements — statements describing the means that will be used to attain the objectives. These are the most specific part of the planning statements. An action statement includes a detailed time frame, names personnel who will participate and outlines specific costs.

C. Evaluation

When the plan is completed and implementation begins, the planning process shifts to review and evaluation. The board monitors the plan's progress and makes adjustments as necessary. Are goals being accomplished? Are parts of the plan out-of-date and in need of amendment or abandonment? Are there new community elements that need to be added to the plan?

Plans are dynamic documents and need to be reviewed to keep them relevant. While mission statements remain constant over long periods of time, goals, objectives, and action statements are often amended in light of changing circumstances, such as shifts in population, in funding, or in technology.

With a strategic plan in place, all elements of the community know where library service is headed, at what cost and in what time frame. Strategic plans determine budget planning, staff allocation and public service direction. Long-term plans are the cornerstone of board leadership.

CHECKLIST FOR CHAPTER 4

- Has your library developed a strategic plan for the library?
- Did your board use the Library of Michigan's Quality Services Audit Checklist (QSAC) during the planning process?
- Was the community affected by the library – the municipality, the patrons, board, director and staff considered and consulted in the planning process?
- Has your board evaluated the strategic plan within the past year?

Quality Services Audit Checklist (QSAC) Measures for Trustees

https://www.michigan.gov/documents/libraryofmichigan/LM_2016_QSAC_Measures_rev_547146_7.pdf

See the standards below within the appropriate level for your library to obtain additional information on best practices. For more information about QSAC, see Appendix F of this Handbook.

Essential ELECTIVE Quality Measures

Enhanced CORE Quality Measures – Governance/Administration Excellent CORE Quality Measures – Governance/Administration QSAC Planning Resources

QSAC Planning Resources
https://www.michigan.gov/libraryofmichigan/0,9327,7-381-88855_89735_89759-492787--,00.html